

MAJOR SITE PLAN – FINAL APPROVAL
Submission Checklist
City of Summit, Union County, NJ

Name of applicant Bristol Myers Squibb (BMS) Date May 1, 2023

Address of property 556 Morris Avenue Summit, NJ 07901 Block 701 Lot 1, 92, 93, 94

Submittal Items – Section 6.8-1

Plat Details – Section 6.10-3

	Applicant	City
1. 1 original and 13 copies of application form	✓	_____
2. 14 copies and one mylar of plat	✓	_____
3. 1 original and 13 copies of property owners list and area map showing the uses of each property	✓ W	_____
4. 1 original and 1 copy of completed checklist	✓	_____
5. 1 original and 1 copy of the proposed public notice	✓	_____
6. 1 original and 1 copy of the proposed advertisement	✓	_____
7. 2 copies of the completed County planning board application	TBS simultaneous application	_____
8. 2 copies of protective covenants, deed restrictions and easements	Available upon request	_____
9. 1 original and 1 copy of drainage calculations	N/A	_____
10. 1 original and 1 copy of certification of paid property taxes	✓	_____
11. Application fee and escrow deposit	✓	_____
12. Soil Conservation District certification	TBS	_____
13. Performance guarantee (previously approved by the city engineer)	TBS	_____
14. Engineering inspection fees (previously approved by city engineer)	TBS	_____
15. Letters from utility companies approving proposed utility service and stating who will construct the utility facility	TBS	_____
16. Statement from design engineer with maps showing utilities and other improvements (on and off tract) in exact location and elevation; that the engineer has examined the drainage, erosion, storm water control and excavation plans and found the city and nearby property interests are protected; identifying portions of improvements already installed; and that the developer has installed all improvements or has posted a performance guarantee in an amount approved by the city engineer	TBS	_____
17. Signature blocks for the approving authority, City Engineer, and other endorsements required by law	TBS	_____
18. Scale 1" = 50' or larger	✓	_____
19. Certified by New Jersey licensed architect or engineer	✓	_____
20. Tract acreage and lot areas to 1.0 square foot	✓	_____
21. Lot lines and exterior boundaries of the tract, to nearest 0.01 foot, certified by NJ licensed land surveyor	✓	_____
22. Sheet sizes 30" x 42"; 24" x 36"; 17" x 22"; 11" x 17"; or 8.5" x 11"	✓	_____
23. Existing lot lines to be eliminated	✓	_____

W - waiver requested as to uses; see 2019 GDP

	Applicant	City
24. Existing and proposed contours at 2 foot intervals throughout and within 100 ft. of any building or paved area under review	✓ _____	_____
25. Location of existing structures, buildings and uses, including all dimensions, coverages, parking spaces, setbacks, and yards	✓ _____	_____
26. Location of proposed structures, buildings and uses, including all dimensions, coverages, parking spaces, setbacks, and yards	✓ _____	_____
27. Easements, streets, driveways, sight triangles	✓ _____	_____
28. Key map showing general location of the parcel within the city	✓ _____	_____
29. Zoning District identification and boundary lines (if any)	✓ _____	_____
30. Variances needed from zoning setbacks or standards	✓ _____	_____
31. Title of the plan; tax sheet number; block and lot; adjoining lots; date (including all revision dates); graphic scale; north arrow	✓ _____	_____
32. Name, address, phone number and signature of owner and of the firm and person preparing the plat with license number and seal	✓ _____	_____
<input type="checkbox"/> Building and Use Plan Sheet(s) N/A	Applicant	City
1. Size, height, location, arrangement and use of all buildings	_____	_____
2. Sign locations	_____	_____
3. Architect's scaled elevations of front, side and rear of buildings	_____	_____
4. Architect's scaled elevations of signs	_____	_____
5. Indication of existing buildings to remain or be removed	_____	_____
6. Written description of proposed uses and operations	_____	_____
7. Number of employees or members	_____	_____
8. Number of shifts and maximum employees on each shift	_____	_____
9. Expected truck and tractor-trailer traffic	_____	_____
10. Emission of noise, glare, vibration, heat, odor, water	_____	_____
11. Safety hazards	_____	_____
12. Anticipated expansion plans incorporated in design	_____	_____
13. Floor plans for apartment/townhouses with type & number of units	_____	_____
<input type="checkbox"/> Circulation Plan Sheet(s) N/A	Applicant	City
1. Access streets and street names	_____	_____
2. Acceleration/deceleration lanes	_____	_____
3. Curbs, aisles, and lanes	_____	_____
4. Access points to public streets	_____	_____
5. Sight triangles; traffic channels; easements; fire lanes	_____	_____
6. Driveways, number and locations of parking spaces	_____	_____
7. Number and locations of loading spaces	_____	_____

(Continued on next page)

- | | Applicant | City |
|--|-----------|-------|
| 8. Pedestrian walks, bikeways and related facilities | _____ | _____ |
| 9. Lights, lighting standards, signs and driveways within the tract and within 100 feet of the tract | _____ | _____ |
| 10. Sidewalks along all expected paths of pedestrian travel | _____ | _____ |
| 11. Cross sections of new streets, aisles, lanes, sidewalks, driveways, and bikeways | _____ | _____ |

- | | Applicant | City |
|---|-----------|-------|
| <input type="checkbox"/> Natural Resources Plan Sheet(s) N/A | | |
| 1. Existing and proposed wooded areas, buffer areas and/or sodded areas | _____ | _____ |
| 2. Ground cover, retaining walls, fencing, signs | _____ | _____ |
| 3. Recreation areas, shrubbery, trees and other features | _____ | _____ |
| 4. Location and type of constructed improvements | _____ | _____ |
| 5. Location, number, species, caliper of plants and trees | _____ | _____ |

- | | | |
|---|-------|-------|
| <input type="checkbox"/> Utilities Plan Sheet(s) N/A | | |
| 1. Existing and proposed storm drainage and run-off | _____ | _____ |
| 2. Open space; common property | _____ | _____ |
| 3. Fire, gas, electric, telephone, sewer and water line service proposed or existing, locations and connections | _____ | _____ |
| 4. Solid waste collection and disposal methods | _____ | _____ |
| 5. Proposed grades, sizes, capacities and materials | _____ | _____ |
| 6. Easements acquired or required on-tract or off-tract | _____ | _____ |
| 7. Copies of legal documents supporting the easements | _____ | _____ |
| 8. Lighting, including type of fixture; direction; angle; height; and isolux drawings for each source | _____ | _____ |

Required Changes from Preliminary Approval
 All preliminary site plan requirements and all changes required as a condition of approval of the preliminary site plan are included _____

This checklist is not a substitute for the specific submission requirements of the Ordinance. See the Ordinance for detailed requirements.

On _____, this submittal was deemed complete _____ incomplete _____.

 Administrative Officer

Staff comments on following page.

MAJOR SITE PLAN - FINAL
STAFF COMMENTS on CHECKLIST

Name of applicant Bristol Myers Squibb (BMS) Date May 1, 2023

Address of property 556 Morris Avenue, Summit, NJ 07901 Block 701 Lot 1, 92, 93, 94

COMMENTS: _____

Submitted by: _____