

**MAJOR SITE PLAN – PRELIMINARY APPROVAL**  
**Submission Checklist**  
**City of Summit, Union County, NJ**

Name of applicant Bristol Myers Squibb (BMS) Date May 1, 2023

Address of property 556 Morris Avenue, Summit, NJ 07901 Block 701 Lot 1, 92, 93, 94

Submittal Items – Section 6.7-1

		Applicant	City
1.	1 original and 13 copies of application form	<u>✓</u>	<u>          </u>
2.	14 copies of plat	<u>✓</u>	<u>          </u>
3.	1 original and 13 copies of property owners list and area map showing the uses of each property	<u>✓ W</u>	<u>          </u>
4.	1 original and 1 copy of completed checklist	<u>✓</u>	<u>          </u>
5.	1 original and 1 copy of proposed public notice	<u>✓</u>	<u>          </u>
6.	1 original and 1 copy of the proposed advertisement	<u>✓</u>	<u>          </u>
7.	2 copies of the completed County planning board application	<u>✓</u>	<u>          </u>
8.	2 copies of protective covenants, deed restrictions and easements	<u>Available upon request</u>	
9.	2 copies of drainage calculations	<u>N/A</u>	
10.	1 original and 1 copy of certification of paid property taxes	<u>✓</u>	<u>          </u>
11.	Application fee and escrow deposit	<u>✓</u>	<u>          </u>
12.	Soil Conservation District certification	<u>TBS simultaneous application</u>	
13.	Scale 1" = 50' or larger	<u>✓</u>	<u>          </u>
14.	Tract acreage and lot areas to 1.0 square foot	<u>✓</u>	<u>          </u>
15.	Lot lines and exterior boundaries of the tract, to nearest 0.01 foot, certified by NJ licensed land surveyor	<u>✓</u>	<u>          </u>
16.	Sheet sizes 30" x 42"; 24" x 36"; 17" x 22"; 11" x 17"; or 8.5" x 11"	<u>✓</u>	<u>          </u>
17.	Existing lot lines to be eliminated	<u>N/A</u>	
18.	Existing and proposed contours at 2 foot intervals throughout and within 100 ft. of any building or paved area under review	<u>✓</u>	<u>          </u>
19.	Location of existing and proposed structures, buildings and uses, including all dimensions, coverages, parking, setbacks, yards	<u>✓</u>	<u>          </u>
20.	Easements, streets, driveways, sight triangles	<u>✓</u>	<u>          </u>
21.	Key map showing general location within city	<u>✓</u>	<u>          </u>
22.	Zoning District identification and boundary lines (if any)	<u>✓</u>	<u>          </u>
23.	Zoning setbacks, coverage standards, and variances, if any	<u>✓</u>	<u>          </u>
24.	Title of the plan; tax sheet number; block and lot; adjoining lots; graphic scale; north arrow; date (including all revision dates)	<u>✓</u>	<u>          </u>
25.	Name, address, phone number and signature of owner and of the firm and person preparing the plat with license number and seal	<u>✓</u>	<u>          </u>

Plat Detail Requirements – Section 6.10-3

(Continued on next page)

W - waiver requested as to uses; see 2019 GDP

- |                          |   | Applicant | City  |
|--------------------------|---|-----------|-------|
| <input type="checkbox"/> | <b>Building and Use Plan Sheet(s)</b> N/A Bridge access only proposed                             |           |       |
| 1.                       | Size, height, location, arrangement and use of all buildings                                      | _____     | _____ |
| 2.                       | Sign locations  | _____     | _____ |
| 3.                       | Architect's scaled elevations of front, side & rear of buildings                                  | _____     | _____ |
| 4.                       | Architect's scaled elevations of signs  | _____     | _____ |
| 5.                       | Indication of existing buildings to remain or be removed  | _____     | _____ |
| 6.                       | Written description of proposed uses and operations   | _____     | _____ |
| 7.                       | Number of employees or members  | _____     | _____ |
| 8.                       | Number of shifts and maximum employees on each shift  | _____     | _____ |
| 9.                       | Expected truck and tractor-trailer traffic  | _____     | _____ |
| 10.                      | Emission of noise, glare, vibration, heat, odor, water  | _____     | _____ |
| 11.                      | Safety hazards  | _____     | _____ |
| 12.                      | Anticipated expansion plans incorporated in design  | _____     | _____ |
| 13.                      | Floor plans for apartment/townhouses with type and number of units                                | _____     | _____ |
| <br>                     |   |           |       |
| <input type="checkbox"/> | <b>Circulation Plan Sheet(s)</b> N/A  |           |       |
| 1.                       | Access streets and street names   | _____     | _____ |
| 2.                       | Acceleration/deceleration lanes   | _____     | _____ |
| 3.                       | Curbs, aisles, and lanes  | _____     | _____ |
| 4.                       | Access points to public streets   | _____     | _____ |
| 5.                       | Sight triangles; traffic channels; easements; fire lanes  | _____     | _____ |
| 6.                       | Driveways, number and locations of parking spaces   | _____     | _____ |
| 7.                       | Number and locations of loading spaces  | _____     | _____ |
| 8.                       | Pedestrian walks, bikeways and related facilities   | _____     | _____ |
| 9.                       | Lights, lighting standards, signs and driveways within the tract and within 100 feet of the tract | _____     | _____ |
| 10.                      | Sidewalks along all expected paths of pedestrian travel   | _____     | _____ |
| 11.                      | Cross sections of new streets, aisles, lanes, sidewalks, driveways, and bikeways                  | _____     | _____ |
| <br>                     |   |           |       |
| <input type="checkbox"/> | <b>Natural Resources Plan Sheet(s)</b> N/A  |           |       |
| 1.                       | Existing and proposed wooded areas, buffer areas and/or sodded areas                              | _____     | _____ |
| 2.                       | Ground cover, retaining walls, fencing, signs   | _____     | _____ |
| 3.                       | Recreation areas, shrubbery, trees and other features   | _____     | _____ |
| 4.                       | Location and type of constructed improvements   | _____     | _____ |
| 5.                       | Location, number, species, caliper of plants and trees  | _____     | _____ |

- |                          |  |     |           |       |
|--------------------------|--|-----|-----------|-------|
| <input type="checkbox"/> | <b>Utilities Plan Sheet(s)</b>   | N/A | Applicant | City  |
| 1.                       | Existing and proposed storm drainage and run-off   |     | _____     | _____ |
| 2.                       | Open space; common property  |     | _____     | _____ |
| 3.                       | Fire, gas, electric, telephone, sewer and water line service<br>proposed or existing locations and connections |     | _____     | _____ |
| 4.                       | Solid waste collection and disposal methods  |     | _____     | _____ |
| 5.                       | Proposed grades, sizes, capacities and materials   |     | _____     | _____ |
| 6.                       | Easements acquired or required on-tract or off-tract   |     | _____     | _____ |
| 7.                       | Copies of legal documents supporting the easements   |     | _____     | _____ |
| 8.                       | Lighting, including type of fixture; direction; angle; height; and<br>isolux drawings for each source          |     | _____     | _____ |

This checklist is not a substitute for the specific submission requirements of the Ordinance. See the Ordinance for detailed requirements.

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*Applicant - Please do not write below this line*

On \_\_\_\_\_, this submittal was deemed complete \_\_\_\_\_ incomplete \_\_\_\_\_.

\_\_\_\_\_  
Administrative Officer

Staff review comments: \_\_\_\_\_  
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Submitted by: \_\_\_\_\_