



STAFF COMMENTS REPORT

DATE: January 20, 2023
FROM: Stephanie Soulios, Land Use Assistant / Board Secretary
TO:

<input type="checkbox"/>	Christa Anderson	Zoning Officer
<input type="checkbox"/>	Eric Evers	Fire Chief
<input type="checkbox"/>	Steven Zagorski	Police Chief
<input type="checkbox"/>	Engineering	Colliers
<input type="checkbox"/>	Ralph Maritato	Construction Official

<input type="checkbox"/>	John Linson	City Forester
<input type="checkbox"/>	Health Dept.	Westfield
<input checked="" type="checkbox"/>	Brandon Righi	Chair, HPC
<input type="checkbox"/>	Planner	Burgis Assoc.
<input type="checkbox"/>	TBD	Environmental Commission

Property Address:	14 Franklin Place	Block: 3401	Lot: 19
Application #:	Zb-22-2170	Applicant Names: Sharon Kou	
Description/Variances:	Minor site plan approval, building coverage D1 variance, lot coverage c variance, disturbance of steep slope		

Comments Due Date:	<u>2 / 8 / 23</u>	Please email landuse@cityofsummit.org if you are unable to meet this date.
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Attached is a copy of the plans and application for the subject property. Please review this proposal and return a copy of this memo with your comments prior to the date indicated above. Attach additional pages or reports, if necessary.

COMMENTS: This property is in the North Side Historic District, and so careful attention should be paid to scale, architecture, and materials.
The HPC finds the architecture and scale to be appropriate, as viewed from the street. Materials are not noted on the plans — we recommend the board require specifications of the materials to be used.
The HPC also recommends that the stone foundation be extended to the side of at least the first unit, to create more consistency from the street.

Brandon Righi

Chair, HPC

2-15-23
 Rev: 9/15/2022