



2023 PRELIMINARY CAPITAL BUDGET

Public Workshop Session
Whitman Community Room
Wednesday, December 14, 2022 at 6:30PM



Agenda

2023 Budget Process & Timeline

2023 Capital Budget Summary & Prior Year Comparison

Five-Year Capital Improvement Plan (2024 to 2028) & Prospective Projects

Department Capital Project Requests

City Debt Position & Outlook



2023 Budget Process & Timeline



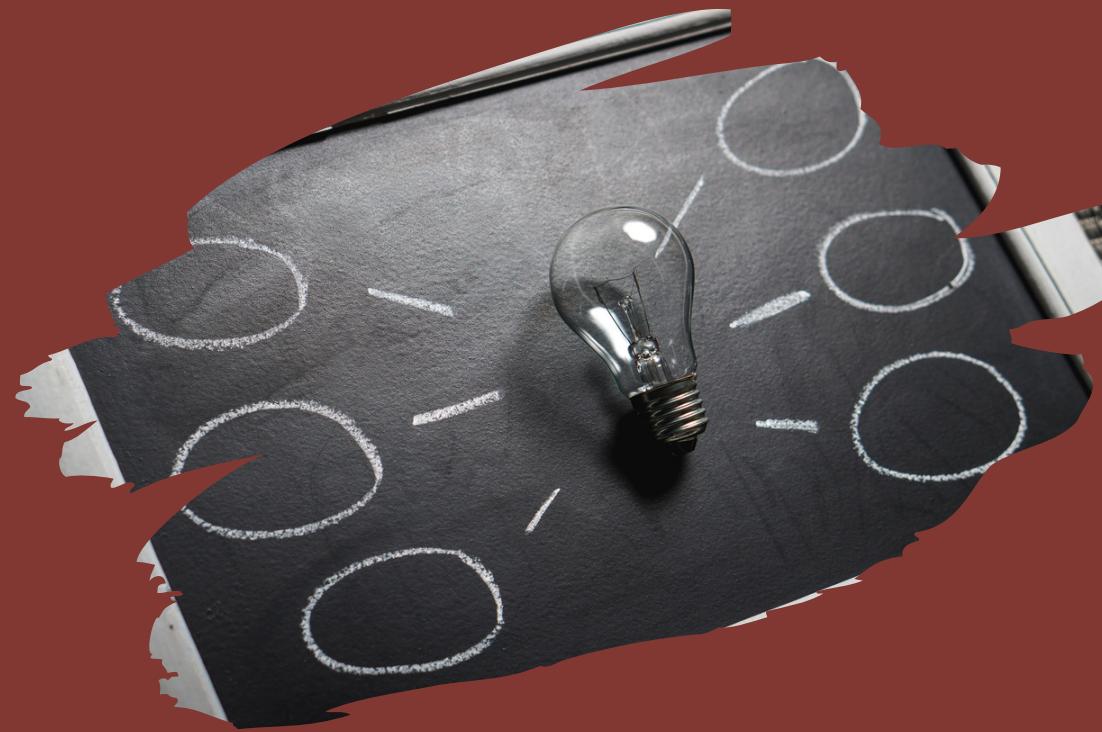
OPERATING & CAPITAL BUDGET DEVELOPMENT

- August 2022
- All departments commence process

DEPARTMENT BUDGETS

- October 28, 2022
- Submitted to City Administrator & Chief Financial Officer

2023 Budget Process & Timeline



COUNCIL COMMITTEE REVIEW & DISCUSSION

- November 1 to December 13, 2022
- Revisions provided to City Administrator & CFO

PUBLIC WORKSHOP

- December 14, 2022
- Review capital budget requests

2023 Budget Process & Timeline



FINANCE COMMITTEE REVIEW & DISCUSSION

- January to February 2023
- Operating budgets with department heads
- Finance & Capital Projects Committees to evaluate and finalize capital budget plan



2023 CAPITAL BUDGET SUMMARY

CURRENT FUND

TOTAL

\$2,516,000



SEWER UTILITY FUND

TOTAL

\$3,235,000



PARKING SERVICES UTILITY FUND

TOTAL

\$0





CAPITAL BUDGET COMPARISON

2023 VS. 2022

| DEPARTMENT | 2023 | 2022 | % Change |
|----------------------|--------------------|--------------------|---------------|
| ADMINISTRATION/CLERK | \$0 | \$100,000 | -100.00% |
| COMMUNITY PROGRAMS | 410,000 | 310,000 | 32.26% |
| COMMUNITY SERVICES | 1,350,000 | 1,390,000 | -2.88% |
| FIRE | 446,000 | 230,000 | 93.91% |
| POLICE | 310,000 | 110,000 | 181.82% |
| TOTAL | \$2,516,000 | \$2,140,000 | 17.57% |



CAPITAL BUDGET COMPARISON

2023 VS. 2022

| UTILITY | 2023 | 2022 | % CHANGE |
|------------------|-------------|-------------|----------|
| PARKING SERVICES | \$0 | \$0 | 0.00% |
| SEWER | 3,235,000 | 2,440,000 | 32.58% |
| TOTAL | \$3,235,000 | \$2,440,000 | 32.58% |



CAPITAL IMPROVEMENT PLAN & PROSPECTIVE PROJECTS 2024-2028

| DEPARTMENT | 2024 | 2025 | 2026 | 2027 | 2028 | Prospective Projects |
|----------------------|--------------------|--------------------|--------------------|--------------------|--------------------|----------------------|
| ADMINISTRATION/CLERK | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| COMMUNITY PROGRAMS | 1,326,250 | 1,583,000 | 1,585,500 | 1,703,235 | 610,000 | 10,000 |
| COMMUNITY SERVICES | 5,466,000 | 4,465,000 | 5,765,000 | 2,645,000 | 495,000 | 7,745,000 |
| FIRE | 978,000 | 838,000 | 683,000 | 73,000 | 124,000 | 0 |
| POLICE | 465,000 | 168,000 | 138,000 | 150,000 | 120,000 | 120,000 |
| TOTAL | \$8,235,250 | \$7,054,000 | \$8,171,500 | \$4,571,235 | \$1,349,000 | \$7,875,000 |



CAPITAL IMPROVEMENT PLAN & PROSPECTIVE PROJECTS 2024-2028

| UTILITY | 2024 | 2025 | 2026 | 2027 | 2028 | Prospective Projects |
|------------------|-------------|-----------|-----------|-----------|-----------|----------------------|
| PARKING SERVICES | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| SEWER | 1,716,984 | 435,000 | 820,000 | 380,000 | 235,000 | 565,000 |
| TOTAL | \$1,716,984 | \$435,000 | \$820,000 | \$380,000 | \$235,000 | \$565,000 |



CITY DEPARTMENTS

2023 CAPITAL BUDGET PLAN





FIRE DEPARTMENT

ERIC EVERS, Fire Chief





FIRE DEPARTMENT

2023 FD capital requests relate to safety equipment and the new firehouse project – all critical to protect personnel and Summit citizens.

A group of firefighters in full protective gear, including helmets and oxygen tanks, standing in front of a fire truck. They are wearing dark uniforms with yellow reflective stripes and various equipment attached to their belts and chests. The background shows a fire truck and some trees.

**2023 CAPITAL BUDGET
TOTAL REQUEST**

\$446,000



Six-Year Capital Budget

| 2023 Capital Budget | | Future Years | | | | | | |
|---|-------------------|-------------------|-------------------|-------------------|------------------|-------------------|---------------------|-----------------|
| PROJECT SUMMARY | | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | 2023-2028 Total |
| Fire Department | | | | | | | | |
| Equipment | | | | | | | | |
| Replace Special Operations/ Rescue | | | | 650,000 | | | | \$ 650,000 |
| New Furniture - New Building | 245,000 | | | | | | | \$ 245,000 |
| Replace Car One | | 55,000 | | | | | 60,000 | |
| Station Alerting System- New Firehouse | | | | | | | | \$ 160,000 |
| Replacement of SCBA Breathing Air Packs | | | 50,000 | | | | 30,000 | \$ 50,000 |
| Firefighter Turnout Gear | 15,000 | 15,000 | 18,000 | 18,000 | 18,000 | 18,000 | | \$ 114,000 |
| Replace Rescue One | | | 700,000 | | | | | |
| Replace Engine 4 | | 800,000 | | | | | | \$ 800,000 |
| Replace Special services Vehicle | | 80,000 | | | | | | |
| Small Equipment Replacement Program | | 8,000 | | 15,000 | | | 16,000 | \$ 33,000 |
| Replacement of Fire Hose | | | 15,000 | | | | 15,000 | \$ 45,000 |
| IT for new building | 141,000 | | | | | | | |
| Rescue Equipment Replacement | | 20,000 | | | 40,000 | | | \$ 75,000 |
| Radio System - New Firehouse | 45,000 | | | | | | | |
| Replacement of Fire Prevention Vehcile | | | 55,000 | | | | | \$ 55,000 |
| Fire Equipment Subtotal | \$ 446,000 | \$ 978,000 | \$ 838,000 | \$ 683,000 | \$ 73,000 | \$ 124,000 | \$ 3,248,000 | |
| Fire Headquarters | | | | | | | | |
| Repalcement of Fire Headquarters * | \$ 0 | \$ 0 | \$ 0 | \$ 0 | | | \$ 0 | \$ 0 |
| Fire Headquarters Subtotal | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ - | \$ 0 | \$ 0 | |
| FIRE DEPARTMENT TOTAL | \$ 446,000 | \$ 978,000 | \$ 838,000 | \$ 683,000 | \$ 73,000 | \$ 124,000 | \$ 3,248,000 | |



HIGHLIGHT: Turnout Gear



Turnout Gear: \$15,000

- Continual program
- Limited number of backup sets



HIGHLIGHT

Furniture, IT Equipment, Radio System



IT Equipment: \$141,000

Radio Equipment: \$45,000

New Furniture Storage: \$245,000

These items were omitted from the firehouse bid to save approximately 30% in costs.





POLICE DEPARTMENT

STEVEN ZAGORSKI, Chief of Police





POLICE DEPARTMENT

2023 Capital Budget Request

A blurred background image of a police car, showing its front grille, headlights, and a badge on the side. The car is dark-colored.

**2023 CAPITAL BUDGET
TOTAL REQUEST**

\$310,000



POLICE DEPARTMENT

Vehicle Replacement Program

Front-Line Patrol Vehicle Replacement Program

Continue the police vehicle replacement through the lease/purchase program to (1) maximize the lifespan of the patrol fleet; and (2) maximize the purchasing power within the proposed budget.

This program allows the department to stay current with front-line vehicles and avoid costly repairs over the years (high mileage, engine wear and tear).



Project Cost: \$110,000



POLICE DEPARTMENT

Fixed License Plate Recognition Cameras

Fixed license plate recognition (LPR) cameras from Vigilant Solutions provide strategic monitoring and high-volume data gathering around a city, region, or critical infrastructure locations. Managed within LEARN, alerts may be sent to email addresses, the Mobile Companion smartphone application, or to the Target Alert Service client application for PC's.

Installation & Maintenance

Install at (8) locations with (13) fixed LPR cameras
Required permits, and electrical installation

PROJECT COST: \$200,000

Fixed LPR from Vigilant are a key component to law enforcement agencies as an important tool utilized for investigative purposes.



Department of Community Programs



Mark Ozoroski
Director



Chris Holenstein
Assistant Director



2022 CAPITAL BUDGET RECAP

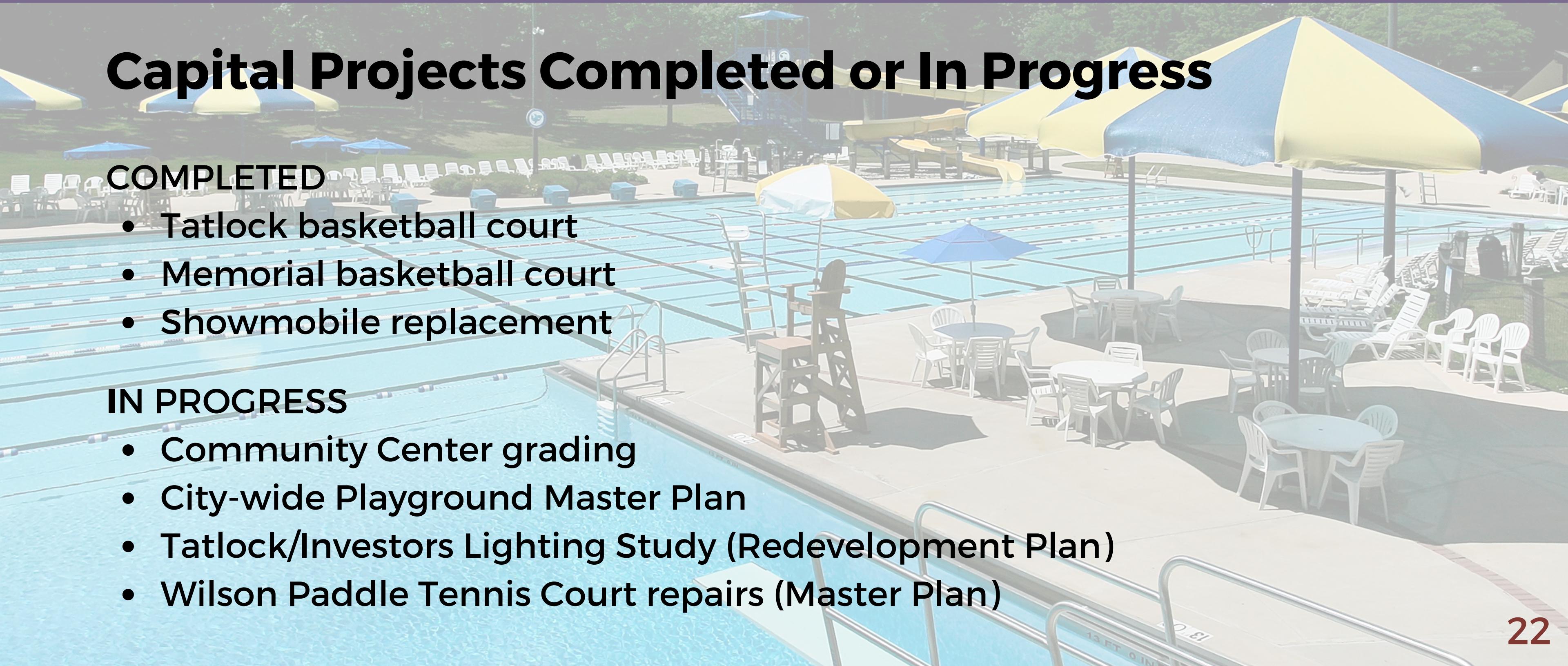
Capital Projects Completed or In Progress

COMPLETED

- Tatlock basketball court
- Memorial basketball court
- Showmobile replacement

IN PROGRESS

- Community Center grading
- City-wide Playground Master Plan
- Tatlock/Investors Lighting Study (Redevelopment Plan)
- Wilson Paddle Tennis Court repairs (Master Plan)



DEPARTMENT OF COMMUNITY PROGRAMS

A faded, semi-transparent background image of a brick building with a white roofline and trim. The words "Summit Community Center" are visible on the upper part of the building. The building has several large windows and a central entrance. The overall image has a soft, out-of-focus quality.

**2023 CAPITAL BUDGET
TOTAL REQUEST**

\$410,000

2023 CAPITAL BUDGET PRIORITIES

PRIORITY ONE

Mabie Playground and basketball court

Paddle Tennis Courts

Park furnishings

FUTURE PRIORITIES

Tatlock, Memorial Field and East Summit playgrounds

Tatlock Redevelopment plan including lighting study

SFAC slides replacement and bathhouse renovation

PRIORITY ONE

MABIE PLAYGROUND IMPROVEMENTS

\$300,000 - 2023 Budget Request

- Most central and heavily used playground in Summit
- Last renovation to Mabie Playground occurred between 1996 and 1998
- To be transformed into fully accessible, intergenerational playground and park

Total Projected Cost: \$1,100,000 (estimated)

- \$300,000 approved in 2022 budget
- \$45,000 Union County Kids Trust Grant
- \$100,000 potential from LRGI Grant
- \$355,000 Community fundraising



PRIORITY TWO

PADDLE TENNIS COURTS

\$100,000 - 2023 Budget Request

- Due to structural issues, this project requires a complete rebuild of the existing courts

Total Projected Cost: \$225,000 (estimated)

- \$75,000 approved in 2021 budget
- \$18,000 in Wilson Park renovation account
- \$50,000 - Union County CDBG Grant



OTHER PRIORITIES

Park Furnishings \$10,000 Project Cost

- Annual replenishment of park benches, tables, bike racks and other furnishings, including parks and playgrounds signage

Department of Community Services

Affordable Housing
Code Enforcement
Construction
Engineering
Environmental & Art Initiatives
Planning & Zoning
Public Works



CITY OF SUMMIT
DEPARTMENT OF
COMMUNITY SERVICES



Aaron Schrager, PE, CME, PP

DCS Director



DCS oversees Summit's largest monetary asset

CITY INFRASTRUCTURE

KEY RESPONSIBILITIES



Pedestrian Safety and Road/Drainage Projects

32 Signals

83 Road miles

269 Streets



Storm Water and Sewer Infrastructure

6 miles of force mains

50 miles of storm sewer

82 miles of sanitary sewer

2,256 sanitary structures

2,783 storm structures

5 million gallons of daily sanitary sewer flow



Public Buildings, Parks and Spaces

45 Buildings and structures

All city parks and public spaces

DEPARTMENT OF COMMUNITY SERVICES



**2023 CAPITAL BUDGET
TOTAL REQUEST**

\$1.35 million

3% lower than 2022 approved funding

DEPARTMENT OF COMMUNITY SERVICES

2023 vs. 2022 CAPITAL BUDGET COMPARISONS

| | 2023 | 2022 |
|----------------------|--------------------|--------------------|
| • Infrastructure | \$1,070,000 | \$855,000 |
| • Vehicle/equipment | 175,000 | 185,000 |
| • Buildings | 105,000 | 350,000 |
| • DCS GIS technology | 0 | 0 |
| TOTALS | \$1,350,000 | \$1,390,000 |

INFRASTRUCTURE



Capital Infrastructure Investment is critical for:

- Pedestrian and vehicular safety
- Maintaining property values
- Reduced expenses in future infrastructure
- Emergency services

PEDESTRIAN SAFETY

Engineering responsibilities for ADA Compliance:

- Crosswalk beacons
- Crosswalk visibility
- Sidewalk repairs
- Intersection lighting

STORM WATER & SEWER SYSTEMS

- 100 year-old systems
- Constant need for improvements
- System compromises directly impact health, safety, and citizen well-being



CAPITAL PROJECT GOALS



ROADS

Improve road and travel conditions, and safety



STORM & SEWER

Reduce flooding, extend infrastructure life, and decrease line overload



TRAFFIC CALMING & SIDEWALKS

Increase pedestrian safety

2022 INFRASTRUCTURE HIGHLIGHTS

Carleen Court

Crest Acre Court

Meadowbrook Court

Shunpike/Harvard Street

Woodcroft Road

Summit Parkline

2023 INFRASTRUCTURE FUNDING

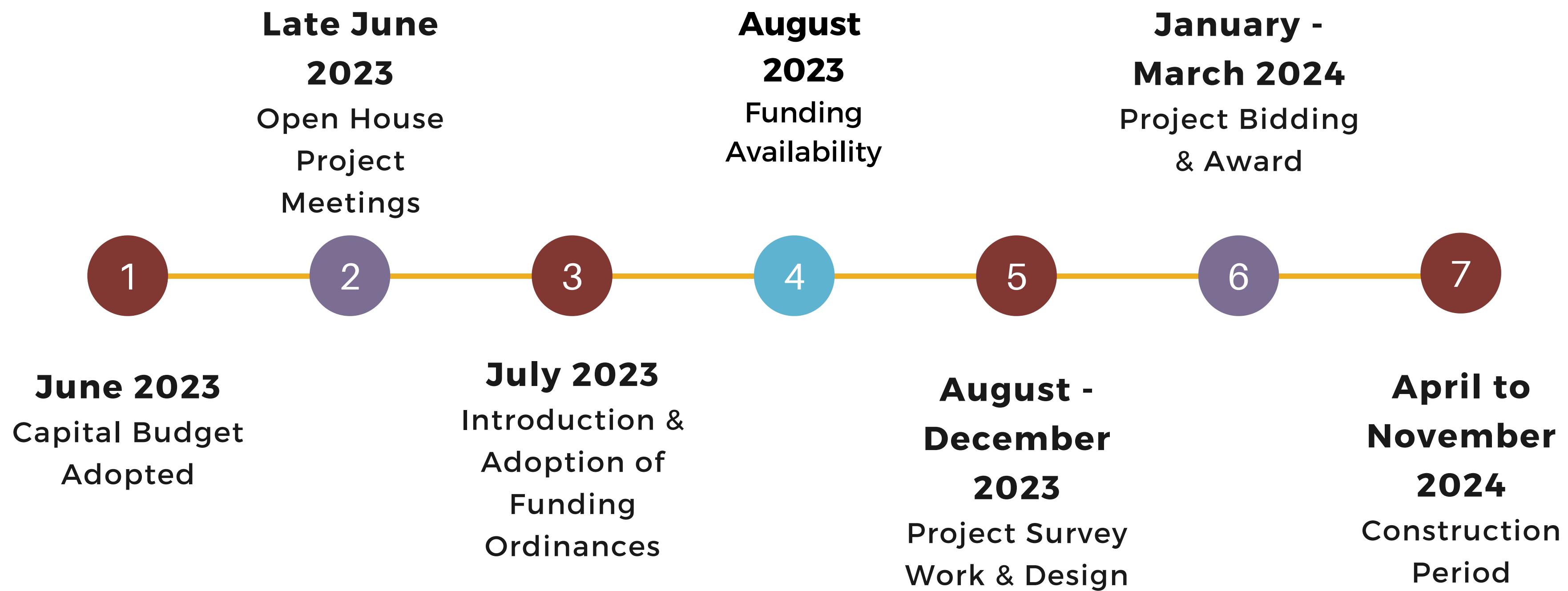
- 4 road projects – mill, pave, curb and sidewalk improvements
- Village Green Phase IV Project (NJDOT Funded)
- Sidewalk installation projects
- Stormwater DEP requirements and sewer inspection maintenance
- Downtown Infrastructure Repairs – minor repairs to city walkways, curbs and sidewalks
- 3 streets to be milled and paved by DPW
- 10 streets to be micro-paved
- Drainage improvement projects
- Regulatory and warning sign improvements
- RRFB installations and traffic calming
- Traffic signal upgrades and corridor timing studies
- Pedestrian safety projects

2023 INFRASTRUCTURE PROJECTS

| <i>Roads</i> | |
|---|---------------------|
| Briant Parkway, Edison Drive & Mead Court | \$ 40,000 |
| Micropaving Program | \$ 75,000 |
| Prospect Street | \$ 400,000 |
| Public Works Paving Program | \$ 50,000 |
| <i>Stormwater</i> | |
| Storm Water - DEP Requirements | \$ 5,000 |
| Storm Water - Sewer Maintenance | \$ 50,000 |
| <i>Traffic & Safety</i> | |
| Pedestrian Safety Improvement Project | \$ 150,000 |
| Regulatory & Warning Sign Replacement | \$ 15,000 |
| RRFB Installations | \$ 50,000 |
| Traffic Calming Measures | \$ 50,000 |
| Traffic Signal Upgrade Program | \$ 50,000 |
| Open Space Management | \$ 35,000 |
| Sidewalk Infrastructure Project | \$ 100,000 |
| Subtotal DCS Infrastructure | \$ 1,070,000 |



2023 APPROVED PROJECT TIMELINE



2023 VEHICLE & EQUIPMENT

DCS is responsible for 500+ vehicles and equipment from city emergency equipment to Board of Education vehicles



2023 VEHICLE & EQUIPMENT

Funding Requests:
\$175,000 Total

- Pickup Truck
- Log Splitter
- Trash Transfer Trailer



2023 CITY BUILDINGS CAPITAL FUNDING REQUESTS \$105,000 TOTAL



CITY HALL

\$50,000 Total

- ADA Upgrade

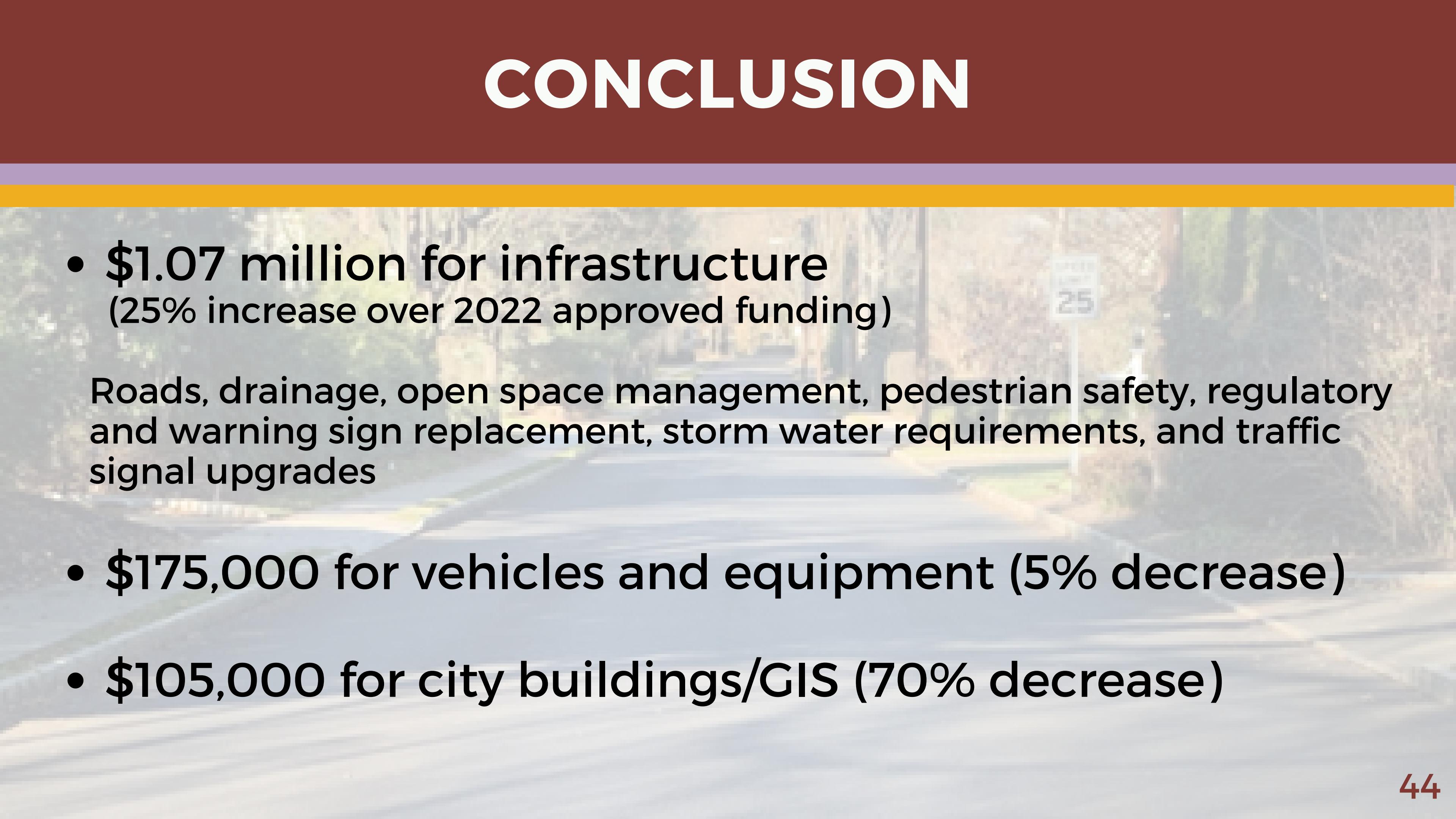


TRANSFER STATION

\$55,000 Total

- Replacement/maintenance
- Packer Upgrade

CONCLUSION



- **\$1.07 million for infrastructure**
(25% increase over 2022 approved funding)

Roads, drainage, open space management, pedestrian safety, regulatory and warning sign replacement, storm water requirements, and traffic signal upgrades
- **\$175,000 for vehicles and equipment** (5% decrease)
- **\$105,000 for city buildings/GIS** (70% decrease)

SEWER UTILITY OVERVIEW

- Conveyance of sanitary sewage to the Joint Meeting
- Collects from +/- 15,000 Equivalent Dwelling Units (EDU)
- Overseen by a licensed sewer operator (C3 License)
- 82 miles of sanitary sewer mains
- Average daily sewer flow for 2021 @ 4.977 million gallons
- Four pump stations with 11 total pumps
- Six pieces of equipment/vehicles

DEPARTMENT OF COMMUNITY SERVICES

SEWER UTILITY

2023 TOTAL REQUEST: \$3,235,000

CITY-PORTION
REQUEST

\$3,235,000

JMEUC CAPITAL
CONTRIBUTION
REQUEST

\$0

SEWER UTILITY 2023 CAPITAL BUDGET REQUESTS

- **\$750,000 for Infrastructure (25% increase over approved 2022)**
Sewer TV inspection and line cleaning, spot repairs, facility maintenance/upgrades
- **\$1,550,000 for Capital Projects (59% increase)**
- **\$155,000 for Equipment and Vehicles (47% decrease)**
Sewer trucks and EV charging station
- **\$780,000 for Sewer Pump Stations (189% increase)**
Upgrades - Chatham Rd, Constantine Pl, Glen Av, River Rd; Pump upgrades



PARKING SERVICES UTILITY

2023 CAPITAL BUDGET
TOTAL REQUEST

\$0



CITY DEBT OUTLOOK



**Six-Year Capital Improvement Plan
and impact on future debt obligations**



CURRENT DEBT POSITION

| | |
|--|------------------|
| Net Debt (January 1, 2022) | \$ 69.02 million |
| 2022 Debt Service Payment \$4.005M (principal) plus \$1.606M (interest) | \$ 5.61 million |
| 2022 Capital Budget (General Fund) Approved | \$ 2.14 million |
| New Debt Authorizations | \$ 2.06 million |
| Estimated Net Debt (12/31/2022) | \$ 66.22 million |
| 2023 Projected Debt Service Payment | \$ 6.51 million |



EXISTING DEBT SERVICE SCHEDULE

| | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 |
|--------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Existing Bond Principal | \$4,470,000 | \$4,575,000 | \$4,690,000 | \$4,245,000 | \$3,375,000 | \$3,495,000 |
| Existing Bond Interest | 2,045,150 | 1,959,646 | 1,818,582 | 1,676,958 | 1,547,716 | 1,417,215 |
| Existing Debt Service Payments (P&I) | 6,515,150 | 6,534,646 | 6,508,582 | 5,921,958 | 4,922,716 | 4,912,215 |
| | | | | | | |
| Estimated Debt Service Total | \$6,515,150 | \$6,534,646 | \$6,508,582 | \$5,921,958 | \$4,922,716 | \$4,912,215 |



EXISTING NOTE PAYMENT SCHEDULE

| | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 |
|-------------------------------------|-----------------|------------------|------------------|------------------|------------------|------------------|
| Projected Note Principal | \$0 | \$147,600 | \$147,600 | \$147,600 | \$147,600 | \$147,600 |
| Projected Note Interest | 59,040 | 53,136 | 47,232 | 41,328 | 35,424 | 29,520 |
| | | | | | | |
| Estimated Debt Service Total | \$59,040 | \$200,736 | \$194,832 | \$188,928 | \$183,024 | \$177,120 |



ESTIMATED DEBT SERVICE SCHEDULE WITH PROPOSED SIX-YEAR CIP

| | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 |
|--|-------------|-------------|-------------|-------------|-------------|-------------|
| Existing Debt Service Payment (Bonds/Notes) | \$6,574,190 | \$6,735,382 | \$6,703,414 | \$6,110,886 | \$5,105,740 | \$5,089,335 |
| Proposed Capital Improvement Plan (CIP) | 2,516,000 | 8,235,250 | 7,054,000 | 8,171,500 | 4,571,235 | \$1,349,000 |
| Proposed CIP Estimated Debt Service (P&I) | 0 | 100,640 | 430,050 | 682,210 | 1,290,670 | 1,967,634 |
| Estimated Debt Service Payment w/ CIP Budget \$ | \$6,574,190 | \$6,836,022 | \$7,133,464 | \$6,793,096 | \$6,396,410 | \$7,056,969 |



THANK YOU

