

THE CITY OF SUMMIT

N E W J E R S E Y

CITY HALL 512 SPRINGFIELD AVENUE SUMMIT, NJ 07901

Preview of December 14 Common Council meeting agenda by Council President Marjorie Fox

The last Common Council meeting of 2021 will be held on Tuesday, December 14 at 7:30 PM in Council Chamber at City Hall. Masks are required and extra seating will be available in the lobby to allow for social distancing.

Council will hear two Administrative Policy resolutions to: (1) amend the Personnel Policy Manual; and (2) amend the term length for volunteers on the Technology Advisory Committee to create staggered terms of one and two years instead of one-year terms for all members.

The Law and Labor Committee will introduce a resolution to authorize a contract for legal services for the 2022 calendar year with the current city attorney, Matthew Giacobbe, for city solicitor and labor counsel services in an amount not to exceed \$250,000.

Council will hear seven Finance Committee resolutions.

- The first resolution will authorize the routine transfer of funds from 2021 operating accounts with a balance to those accounts with insufficient funds.
- The second resolution cancels unexpended budget appropriations in the 2021 budget so that they can be used to offset 2021 parking revenue deficits.
- The third resolution authorizes a professional services agreement for risk management consultant services for 2022. The fees will be 6% of the city's insurance premiums with the Joint Insurance Fund.
- The next resolution authorizes a 2022 shared services agreement with the Borough of Madison for information technology (IT) support services. This agreement provides the city with up to 20 hours of IT support per week and is the most cost-effective way to procure these services.
- Two resolutions will authorize participation in two national purchasing systems; The Interlocal Purchasing System and National Cooperative Purchasing Alliance. These purchasing systems allow the city to obtain IT solutions, as well as other goods and services at competitive prices.
- The final resolution awards a bid for on-call electrician services for 2022-2023 with an option for a single two-year contract extension.

Council will consider five Safety and Health resolutions.

- Two resolutions appoint a probationary firefighter and a new police officer.
- One resolution declares a vacancy in the Fire Department.
- Another resolution adopts the Union County Multi-Jurisdictional Hazard Mitigation Plan to mitigate risks from public safety hazards. The city's Emergency Management Coordinator will coordinate with city departments and report on the city's activities.
- A final resolution authorizes a purchase of police vehicle emergency lighting and equipment from a state contract to equip three new police vehicles.

The Community Programs and Parking Services Committee will introduce two resolutions to amend the dynamic ridesharing services contract with Lyft for the remainder of 2021 for a total contract amount of \$16,600 and to award two one-year contracts to Uber and Lyft for ridesharing services in annual amounts not to exceed \$120,000. Both contracts have the option of four, one-year extensions.

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The Capital Projects and Community Services Committee will introduce twelve resolutions.

- The first authorizes the execution of an agreement for naming rights for the Summit bike shelter with the Summit Conservancy, in exchange for a gift of \$40,000 to fund the bike shelter.
- The second resolution authorizes a license agreement for the placement of a sign in the public right of way at 41 Springfield Avenue.
- Council will consider two resolutions concerning professional service agreements for the Broad Street West Redevelopment. The first amends the contract for services of the redevelopment financial advisor in 2021. The second authorizes an agreement for 2022 redevelopment attorney services. These fees will be reimbursed by the redevelopers.
- The next resolution authorizes the city to award a bid for dam and drainage improvements at the municipal golf course in the amount of \$270,000.
- Two resolutions will authorize professional services contracts for: (1) 2022 City Forester Services not to exceed \$65,000; and (2) 2022 Sewer Consultant Engineering Services with Boswell Engineering Services not to exceed \$200,000.
- Council will also consider resolutions to: (1) accept a donation of trees valued at \$332.15 from Pineland Nursery for the Environmental Commission's "Tiny Forest" project; (2) reject a bid for snow and ice removal services and authorize negotiations because the city did not receive any responsive bids; (3) authorize a change order to decrease the final contract amount of the Pine Grove Avenue Improvement Project, Section II, by \$24,638.18 due to a decrease in the quantities of materials needed to complete the project; (4) authorize a change order to increase the final contract amount for the Spring 2021 Tree Planting Project to include \$1800 for watering; and (5) appoint an interim City Engineer.

Members of the public may comment by email to cityclerk@cityofsummit.org. Comments must be received by noon on December 14. The rules for public comments are posted on the city [website](#).

Every Common Council meeting is broadcast live on the City of Summit [YouTube Channel](#), and HTTV Verizon channel 30 and Comcast channel 36 and 34.

To view the complete Common Council agenda, go to:

<https://www.cityofsummit.org/AgendaCenter/ViewFile/Item/555?fileID=30546>.

Next Common Council Meeting: Organization meeting on Tuesday, January 4, 2022 at 7:30PM.