

# Business Recycling in a Nutshell

## Why?

Because it's the law! Pursuant to both state law and local ordinance, all places of business are required to recycle. In addition, Summit receives state grant money in proportion to the amount of material it recycles.

## What has to be recycled?

- Mixed Paper (Includes newspapers, magazines, catalogs, junk mail, colored and white paper)
- Plastic (items coded 1,2, and 5 ONLY), cans (aluminum and steel), glass bottles and jars--comingled
- Corrugated Cardboard
- Computers/Electronics (Includes computers, printers, keyboards, monitors, TVs, phones, faxes, copiers)
- Batteries (Only rechargeable and button batteries; alkaline batteries should be thrown in trash)
- Fluorescent tubes, compact fluorescent bulbs
- Styrofoam (Includes white packing material, excluding packing peanuts and food containers)

*In addition to general recycling of the business, all places of business must have recycling bins available to employees and customers (especially applicable to locations where bottled or canned drinks are consumed onsite).*

## Where Can I Recycle?

- Paper, plastic, cans and glass may be recycled in any of the five (5) multi-compartment containers located in downtown Summit (see map on back). *Please note that the individual receptacles on the street are not intended for use by businesses.*
- Electronics, batteries, bulbs and Styrofoam may be taken to the Transfer Station or to an NJDEP-approved recycling facility accepting these items. [<http://www.state.nj.us/dep/dshw/recycling/>]. You may pick up a free renewable 6-month pass for the Transfer Station at City Hall.
- Cardboard may be taken to the Transfer Station if it is not picked up by the City. You may pick up a free renewable 6-month pass for the Transfer Station at City Hall.
- You can arrange for pickup by the recycling vendor that collects residential recycling in Summit. For more information, call the Department of Community Services at (908)-273-6404. Please note that materials for pickup may not be left at the curb or on the sidewalk.
- You can arrange for pickup by a private hauler of your choosing. Please note that materials for pickup may not be left at the curb or on the sidewalk and need to be placed in a watertight can with lid.

## Reporting Requirements

- No reporting is necessary if you use the City bins located downtown, or if you take your recycling to the Transfer Station.
- If you use a private hauler, you are responsible for submitting a yearly report to the City (due within 60 days of the end of the year) which lists the name and contact information of your hauler; reports the amount of recycling picked up (by weight); and identifies the NJDEP-approved facility to which the recycling was taken. Your hauler should be able to provide you with that information.

## Exemptions

By state law, businesses must separate recycling from garbage. However, an exemption may be available if a business can show that the mixed garbage and recycling is picked up by a private hauler who takes it to a NJDEP-approved Material Recovery Facility where it is separated later. Contact the Department of Community Services for more information.

**Questions? Contact Summit's Department of Community Services, at 908-273-6404.**

## Locations of multi-compartment recycling bins for commercial use in downtown Summit



### Bins are located as follows:

- Three (3) - One (1) in each of the Park and Shop lots on DeForest Ave.
- One (1) adjacent to the ground level of the tiered parking garage on Springfield Ave. on block between Maple St. and Woodland Rd. behind shops
- One (1) outside the train station on Union Place

Multi-compartment bin  
in Park and Shop lot

