

**AUTHORIZE CONTRACT EXECUTION –
PAYROLL, HR, AND TIME & ATTENDANCE
SERVICES – PRIMEPOINT, LLC**

39862

July 6, 2021

WHEREAS, under the procedures for Competitive Contracting pursuant to N.J.S.A. 40A:11-4.1 et seq., the City of Summit received 5 proposals for Payroll, HR, and Time & Attendance Services on Thursday, May 20, 2021, for a potential five year term, and

WHEREAS, the City Treasurer/Chief Financial Officer, upon evaluation of the 5 proposals, recommends awarding the contract to Primepoint LLC, 2 Springside Road, Mt. Holly, NJ 08060, for one three-year term October 1, 2021 through September 30, 2024, with up to two one-year extension options October 1, 2024 through September 30, 2025 and October 1, 2025 through September 30, 2026, and

WHEREAS, the City Treasurer/Chief Financial Officer advised that the cost of said service is anticipated not to exceed \$60,000.00 per contract year, and

WHEREAS, Primepoint LLC has agreed to consideration of up to two one-year extensions, for a total contract term not to exceed five (5) years, and

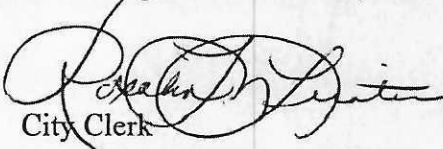
WHEREAS, the cost of said service will be certified by the Chief Financial Officer upon inclusion in and adoption of the respective years' operating budgets as needed.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That the Mayor and the City Clerk are hereby authorized and directed to execute an agreement with Primepoint LLC, 2 Springside Road, Mt. Holly, NJ 08060, for one three-year period October 1, 2021 through September 30, 2024, with the ability to extend for up to two one-year extension options October 1, 2024 through September 30, 2025 and October 1, 2025 through September 30, 2026, for a total contract term not to exceed five (5) years as described above.
2. That this contract is awarded, without competitive bidding as Competitive Contracting in accordance with N.J.S.A. 40A:11-4.1 et seq.
3. That Primepoint LLC shall be subject to meeting the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 (Affirmative Action), N.J.S.A. 52:32-44 (Business Registration), and the City's insurance requirements.
4. A notice of this action shall be printed in the Union County Local Source.

Dated: July 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, July 6, 2021.


City Clerk