



Booking a Summit Free Market Appointment at the Transfer Station

- 1) Visit <https://www.cityofsummit.org/Activities>.
- 2) Under the “Session” column, click a date and time slot from the list on the left.

Summit Free Market (SFM) Appointment

For the time being during the COVID-19 pandemic, the Summit Free Market at the City of Summit Transfer Station (TS) will be open BY APPOINTMENT ONLY from 8AM to 3PM on Saturdays, October 10 and 17, 2020. Social distancing will be enforced.
[View More Information](#)

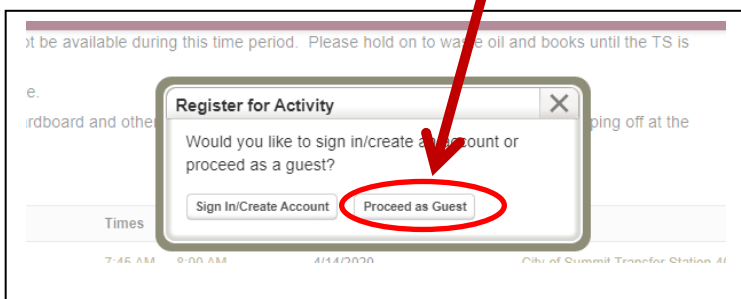
Session	Day(s)	Times	Dates	Location	Participants
Saturday, October 10: 8:00 - 8:30 a.m.	Sa	8:00 AM — 8:30 AM	10/10/2020	Transfer Station	0 / 10
Saturday, October 10: 8:30 - 9:00 a.m.	Sa	8:30 AM — 9:00 AM	10/10/2020	Transfer Station	0 / 10
Saturday, October 10: 9:00 - 9:30 a.m.	Sa	9:00 AM — 9:30 AM	10/10/2020	Transfer Station	0 / 10
Saturday, October 10: 9:30 - 10:00 a.m.	Sa	9:30 AM — 10:00 AM	10/10/2020	Transfer Station	0 / 10
Saturday, October 10: 10:00 - 10:30 a.m.	Sa	10:00 AM — 10:30 AM	10/10/2020	Transfer Station	0 / 10
Saturday, October 10: 10:30 - 11:00 a.m.	Sa	10:30 AM — 11:00 AM	10/10/2020	Transfer Station	0 / 10

- 3) On the following screen, “Register” buttons now appear next to each time slot.
- 4) Click the “Register” button that correlates with the date and time of your preferred appointment.

Open Sessions

Session	Day(s)	Times	Dates	Location	Participants	Register
Saturday, October 10: 8:00 - ...	Sa	8:00 AM — 8:30 AM	10/10/2020	Transfer Station	0 / 10	Register
<small>Registration for this session begins October 3, 2020 and ends October 9, 2020 3:00 PM.</small>						
Saturday, October 10: 8:30 - ...	Sa	8:30 AM — 9:00 AM	10/10/2020	Transfer Station	0 / 10	Register
<small>Registration for this session begins October 3, 2020 and ends October 9, 2020 3:00 PM.</small>						
Saturday, October 10: 9:00 - ...	Sa	9:00 AM — 9:30 AM	10/10/2020	Transfer Station	0 / 10	Register
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Saturday, October 10: 10:00 - ...	Sa	10:00 AM — 10:30 AM	10/10/2020	Transfer Station	0 / 10	Register

- 5) In the pop-up window, click the “Proceed as Guest” button.



Proceed to page 2 of these instructions for additional steps.



7) On the “New Registration” screen, complete all fields and click the “Yes” box.

New Registration

First Name* **Last Name***

Email Address* **Phone Number***

Participant is the same as above
 Yes

Participant First Name
Participant Last Name

License Plate*

Address1

PLEASE NOTE:

- To book an appointment, you will need your city registered license plate, name, phone number and a valid/active email address.

I have read and agree to the following terms and conditions. By checking this, my acceptance will be emailed to the City.*

summitdcs@cityofsummit.org

For the time being during the COVID-19 pandemic, the Summit Free Market at the City of Summit Transfer Station (TS) will be open BY APPOINTMENT ONLY from 8AM to 3PM on Saturdays, October 10 and 17, 2020. Residents are allowed two appointments per household per Saturday. Social distancing is in effect and will be enforced. Please respect city volunteers, employees and fellow residents by keeping your distance. Each appointment is 30 minutes in length. • There are a limited number of appointments available per time slot. When a time slot has reached maximum capacity, it will no longer be active for registration or viewable. • You may book two appointments each Saturday per registered license plate/household (any more than two appointments booked by the same household in a single day will be cancelled). • Be sure to carefully record your appointment date and time - arriving too early or too late will require you to re-book a new date and time. • To book an appointment, you will need a valid Transfer Station and parking permit. You can apply for a permit online at <https://summit.gtechna.net/permit/login.xhtml> or by contacting the Parking Services Agency at 908-522-5100. During the sign-up process, you will need to provide your name, phone number, address, an active email address, vehicle license plate number and valid vehicle registration.

* indicates a required field

7) After completing all the registration fields above, click the summitdcs@cityofsummit.org box here.

8) Carefully read the rules and related to your DROP -OFF ONLY appointment and click the “Submit” button.

By clicking the “Submit” button you are agreeing to all terms, conditions and rules.

9) Please look for a confirmation email from noreply@civicplus.com. Be sure to check junk/spam folders.

Registration Form Submission

Your Form Has Been Submitted Successfully

Thank you for your registration. A copy of your submitted form will be sent to the email address specified. Please contact us if you have any questions, concerns, or need to make changes to your registration.

10) Please print a copy of your email and bring it with you to your appointment. This will ensure your DROP-OFF ONLY appointment goes smoothly. Social distancing is in effect and will be enforced. Please respect city employees and fellow residents by keeping your distance.