



SUMMIT POLICE DEPARTMENT

512 SPRINGFIELD AVENUE • SUMMIT • NEW JERSEY 07901
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WWW.CITYOFSUMMIT.ORG

BLOCK PARTY APPLICATION

The undersigned, in making application for a permit to conduct a "Block Party" affirms that:

Contact has been made with all residents of said street to ensure that any inconvenience will be held to a minimum and that the rights of all persons will be fully protected.

Majority of the residents within the closed roadway shall be those participating in the event. This shall not be an advertised event, intent on attracting attendance from outside the immediate neighborhood.

Applicant shall make provisions insuring that all refuse is removed from all City property.

Applicant shall remove barricades from roadway for any emergency.

Applicant shall comply with all City ordinances and pay particular attention to City ordinance 3-8.1, Noise Restrictions.

In addition, said undersigned applicant, acting on behalf of the residents, understands and agrees that if granted permission by the City of Summit to conduct a block party and block off documented roadway on the proposed date, the City of Summit, its agencies and the Summit Police Department are not responsible in any way and are held harmless for any and all injuries that may be incurred upon the roadway as a result of behavior at said block party.

Date Requested: _____ Alternate: _____ Rain Date: _____

Proposed Time: Start: _____ End: _____

Location (detailed): _____

Name of Applicant: _____

Address: _____ Phone Number: _____

The Parking Services Bureau will drop off barricades prior to the above date and will pick them up the next business day. The applicant shall be responsible for the loss and/or damage to any barricades provided for this event.

FOR SAFETY REASONS, ALL ROADWAYS MUST BE RE-OPENED TO MOTOR VEHICLE TRAFFIC BY DARK.

Approved: _____ Declined: _____ Date: _____

GENERAL GUIDELINES

There shall be no non-permitted vendors allowed.

There shall not be any selling of tickets for food and/or beverages.

No admission fees may be charged onsite to attend the block party. Pre-arranged block party expenses may be collected in advance from each participating residence.

No County Road, main thoroughfare, emergency route or any other portion of roadway deemed unsafe or inappropriate for such an event shall be granted permission for a block party.

Block parties shall only be held on weekends and/or major holidays so as not to disrupt local traffic.

Block parties shall not start before 12:00 p.m. and shall end within the roadway at sundown.

Nothing shall be placed within the street that cannot be immediately removed in the event of an emergency to allow access to emergency vehicles.

At least two weeks notice shall be given to the Summit Police Department prior to the block party being held.

In the event that there are more requests for barricades and/or traffic control devices that the City can supply, requests will be honored on a first come- first serve basis. An alternate date should be provided as well as a rain date.

The applicant is responsible for any damage and/or loss of any barricades provided by the City.

The undersigned has been fully advised of all the above guidelines and agrees to comply with same.

The undersigned understands that the Police may remove the barricades and terminate an event if an emergency requires the use of the traffic control devices.

Signature: _____ Date: _____

***** Barricades will be dropped off at ends of requested locations or at applicant's residence *****

Questions,

Lieutenant Charles Daly
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