

**AUTHORIZE CONTRACT EXECUTION –
2019 GRANT WRITING SERVICES
NOT TO EXCEED \$42,000.00 PER YEAR**

December 18, 2018

WHEREAS, under the procedures for Competitive Contracting pursuant to N.J.S.A. 40A:11-4.1 et seq., the City of Summit received proposals for 2019 Grant Writing Services on Thursday, October 18, 2018, and

WHEREAS, upon evaluation of the three proposals received, the City Administrator recommends awarding the contract to Millennium Strategies, LLC, 60B Columbia Road, Morristown, NJ 07960, for a total award not to exceed \$42,000.00 per year, and

WHEREAS, Millennium Strategies, LLC, agreed to consideration of up to four (4) one-year extensions, for a total contract term not to exceed five (5) years, and

WHEREAS, the cost of said service is not to exceed \$42,000.00 and will be certified subject to inclusion in and adoption of the appropriate line in the 2019 Operating Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That the Mayor and the City Clerk are hereby authorized and directed to execute an agreement with Millennium Strategies, LLC, 60B Columbia Road, Morristown, NJ 07960, for 2019 Grant Writing Services for a total award not to exceed \$42,000.00 per year.
2. That this contract is awarded as a competitive contract under NJSA 40A:11A-4.1 et seq.
3. That Millennium Strategies, LLC, 60B Columbia Road, Morristown, NJ 07960 shall be subject to meeting the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 (Affirmative Action), N.J.S.A. 52:32-44 (Business Registration), and the City's insurance requirements.
4. A notice of this action shall be printed in the Union County Local Source.

Dated: December 18, 2018

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, December 18, 2018.


City Clerk