



THE CITY OF SUMMIT

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www.cityofsummit.org

OVERNIGHT PARKING PERMIT APPLICATION



FOR SUMMIT RESIDENTS ONLY

LOT (Please check)

☐ Bank St. Lot* ☐ Maple St. (K) Lot
☐ Broad St. Garage ☐ Middle School (Sampson) Lot
☐ Chestnut Ave. Lot ☐ Railroad Avenue Lot
☐ Deforest/Summit Ave. Lot* ☐ Tier Garage (Springfield Ave.)*

QUARTER

Jan - Mar ☐
Apr - June ☐
July - Sept ☐
Oct - Dec ☐

(PLEASE PRINT CLEARLY)

Name of Owner:			
Summit Address:			
Home Phone:		Cell:	
License Plate:	Make:	Model:	
Color:	Year:		

****Please provide a copy of vehicle registration showing your Summit address. If the vehicle is leased include Insurance Card.****

PLEASE READ THE FOLLOWING CAREFULLY AND SIGN BELOW:

1. The overnight permit covers the hours from 3:00 p.m. to 8:00 a.m. After 8:00 a.m. (Monday – Friday), I understand that my vehicle must be removed from the lot or moved to a proper lot and that I am responsible for the daytime parking fees except for #3 below.
2. I understand if I choose to park in a lot above with an * next to it I will have my car moved by 8a.m. Saturday morning or I will be ticketed.
3. If you are parked (Monday – Friday only) in the Maple Street, Tier Garage or Post Office Lots and you are NOT a “Downtown Employee”, your vehicle must be removed from the lot or you will be ticketed. These are “Employee Only” daytime parking lots.
4. The OVERNIGHT PERMIT should be placed on the OUTSIDE of the REAR windshield, lower left hand corner (see diagram on back of permit).
5. Each new quarter I am responsible to have my overnight permit paid by the first day. The city is not obligated to send out reminders for payment. It is the responsibility of the parker to pay.
The quarters are as follows:

1st Quarter – January 1st – March 31st

2nd Quarter – April 1st – June 30th

3rd Quarter – July 1st – September 30th

4th Quarter – October 1st – December 31st

*Payments can be made online at www.cityofsummit.org from the 15th of the prior month -1st day of the new quarter.

6. In the event of a snowfall prediction greater than 1”, I agree to park in the BROAD STREET PARKING GARAGE or TIER GARAGE to allow for proper snowplowing of the overnight lots.
 - a. I understand that the City of Summit is not responsible if I do not move my vehicle to the Broad Street Garage or Tier Garage and the vehicle gets plowed in.
7. If I pay the next quarterly after the first day of the quarter, I understand that I am still responsible for the full quarterly payment of **\$75.00 (\$56.25-seniors)**.
8. If I no longer require the permit within a current quarter, I may return the permit to the City for the appropriate pro-rated refund.
9. I have read and understand the above regulations concerning overnight parking and understand that if they are not adhered to, I would be subject to appropriate penalties including loss of the permit.

Signature