



# MUNICIPAL TRANSFER STATION & COMPOST/RECYCLING CENTER REGULATIONS

40 New Providence Avenue

## UPPER TRANSFER STATION AREA

### PERMITTED

- MUNICIPAL SOLID WASTE AND HOUSEHOLD GARBAGE
- BULKY WASTE ITEMS (including plastics not marked with 1, 2 & 5. See section below for recycling info)
  - Toys, furniture, mattresses, box springs, small appliances such as blenders, toasters, electronics, etc.
  - Treated and painted lumber under six feet in length
  - Dirty bi-metal and aluminum cans such as empty and hardened paint cans, unopened food containers, etc.
  - Windows with glass, broken or unbroken panes, mirrors, pottery and ceramics
  - Building materials, 40-gallon limit per trip. If commercial/business, must buy coupons at City Hall. Call (908) 273-6404 for info
  - Textiles such as clothing (in non-wearable/tattered/torn condition), carpets and pads
- DESIGNATED AREAS LABELED FOR:
  - Unpainted, untreated wood
  - Computers and electronics
  - Fluorescent light tubes
  - All types of batteries except Alkaline (A, AA, AAA, C, D, 9-volt). Dispose of alkaline batteries in household trash
  - Corrugated cardboard and brown paper bags
  - Clean white Styrofoam (no peanuts). Dispose of dirty/colored Styrofoam and peanuts in household trash

### NOT PERMITTED

(Some items may be accepted in compost and recycling areas, see below)

- VEGETATIVE WASTE
  - grass, brush, logs, leaves
- PAPER PRODUCTS
  - books, magazines, etc.
- RECYCLABLE METALS
  - Aluminum, bi-metal, scrap iron, white goods, appliances with CFCs such as refrigerators and freezers, de-humidifiers, water coolers, refrigerators, air conditioners
- RECYCLABLE PLASTICS
  - Clean and rinsed plastics marked with numbers 1, 2 & 5
- CONCRETE, ASPHALT, BLOCKS, BRICKS
- HOUSEHOLD HAZARDOUS WASTE
  - Asbestos, oil base paints or latex paint, cleaners and solvents, thermostats, pesticides and herbicides, anti-freeze, gas, kerosene
  - Medical waste (contaminated), intravenous needles, syringes
  - Ammunition such as bullets and shotgun shells (See Union County website at [ucnj.org](http://ucnj.org) for hazardous waste disposal events)

## COMPOSTING & RECYCLING AREA

### PERMITTED

- VEGETATIVE WASTE
  - Brush, shrubs and landscape trimmings
  - Logs and stumps not to exceed six inches in diameter
  - Grass or leaves loose or in biodegradable paper bags
  - Branches and tree limbs for chipping
- PAPER — Newsprint, magazines, books, junk mail, mixed paper, office paper, ledgers, cardboard.  
No shredded paper (dispose of shredded paper in regular household trash)
- GLASS — Bottles and jars, clean and empty clear, amber (brown) and green glass such as juice containers, food and condiment jars
- METAL — Aluminum, bi-metal cans, aluminum doors, scrap metal, white goods such as ovens, stoves, metal cabinets, large appliances with CFCs such as air conditioners, de-humidifiers, water coolers, refrigerators and freezers
- PLASTIC — Cleaned and rinsed pourable containers marked with recycling numbers 1, 2 & 5
- CONCRETE, ASPHALT, BLOCKS, BRICK — Limit two, 20-gallon cans per load
- DESIGNATED AREAS FOR:
  - Tires – No rims
  - Motor oil – Use white recycling igloo
  - Corrugated cardboard and brown paper bags
  - Clothing in wearable condition (for donated reuse)
  - Books – Take to Book Barn shed; no textbooks or encyclopedias
  - Gas grill propane tanks – see attendant
  - Cooking oil

### NOT PERMITTED

- Window glass
- Full or partially-full glass bottles or cans
- Heating oil tanks
- 55 gallon drums
- Ceramic dishes and cups, crystal, clay flower pots, heat resistant ovenware and crockery, mirrors, pottery, glasses and light bulbs
- Plastic film, wrap and containers that are not marked with numbers 1, 2 & 5
- Stumps, logs or branches over six inches in diameter
- Dirt or rocks

**DISPOSAL AREA HOURS:**

TUESDAY THRU FRIDAY 7:30 AM – 3:45 PM  
SATURDAY 7:30 AM – 4:45 PM  
CLOSED SUNDAYS & MONDAYS  
OPEN ALL HOLIDAYS EXCEPT  
Thanksgiving, Christmas and New Years Day



Please call the Department of Community Services at (908)273-6404 or speak to any employee at the Municipal Disposal Area



# MUNICIPAL TRANSFER STATION & COMPOST/RECYCLING CENTER

## FAQs:

### **Who may use the facility?**

To use the Municipal Transfer Station and the Compost and Recycling Center, you must be a Summit resident and currently reside at a Summit address. If you own a property but do not live there, you are considered a business. An owner can purchase a coupon to access the facility with proof of ownership of the residence. All commercial regulations and dumping regulations apply.

### **Do I need a permit to use the facility?**

A valid permit for a registered vehicle, is required to enter the Municipal Transfer Station. Upon arrival, the license plate of the vehicle will be scanned and access will be allowed or denied. To obtain a permit, apply online at [cityofsummit.org/370/Disposal-Parking-Permits](http://cityofsummit.org/370/Disposal-Parking-Permits). For questions on the permit application process, contact the Parking Services Agency at (908) 522-5100.

### **What is the procedure if I borrow or rent a vehicle?**

Residents borrowing vehicles need to obtain a temporary pass available from the Department of Community Services on the second floor at City Hall. The following information must be provided for the borrowed vehicle: make, model, year, color, license plate number, state of vehicle registration, name of person driving, and designation as a commercial or private vehicle. The pass will be valid for up to three trips in a 30-day period.

Building materials will be accepted at the transfer station from homeowners only, in limited quantities, not in excess of 40 gallons per trip. Building materials are only accepted from contractors with the purchase of coupons at City Hall (40 gallon trip limit applies). Hazardous materials will not be accepted. A schedule for Union County hazardous material collection days is available at [ucnj.org](http://ucnj.org).

### **What is considered a commercial vehicle and what are the rules governing use?**

Commercial vehicles include rental trucks, vans, pickup trucks or any vehicles that are marked with a business name or have a commercial license plate. Contractors with proof of working for a Summit resident can purchase coupons. All Municipal Transfer Station regulations apply. (No commercial vehicles are allowed in the Transfer Station on Saturdays.)

### **I am a Summit resident, but pay a landscaper to maintain my property. Are they allowed to use the facility at no charge?**

Resident homeowners are allowed to use the Transfer Station facility with a proper permit. Landscapers must purchase coupons available for businesses at the Department of Community Services on the second floor at City Hall.

#### **HOURS OF OPERATION:**

**TUESDAY TO FRIDAY**  
7:30 AM – 3:45 PM

**SATURDAY**  
7:30 AM – 4:45 PM

**CLOSED**  
SUNDAYS & MONDAYS

#### **DIRECTIONS:**

SUMMIT MUNICIPAL TRANSFER STATION  
40 New Providence Avenue, Summit, NJ 07901

To access compost and recycling areas, proceed to the first driveway after passing through the security gate and turn left. To use the disposal area, proceed straight to the end of the driveway and follow road to the left to upper level.