

2017 MUNICIPAL DATA SHEET

(Must accompany 2017 Budget)

MUNICIPALITY: City of Summit

COUNTY: Union

<u>Nora G. Radest</u> Mayor's Name	<u>12/31/19</u> Term Expires
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Governing Body Members	
Name	Term Expires
<u>Stephen E. Bowman</u>	<u>12/31/19</u>
<u>Patrick J. Hurley</u>	<u>12/31/17</u>
<u>Michael T. McTernan</u>	<u>12/31/19</u>
<u>B. David Naidu</u>	<u>12/31/18</u>
<u>Mary G. Ogden</u>	<u>12/31/18</u>
<u>Robert J. Rubino</u>	<u>12/31/17</u>
<u>Richard Sun</u>	<u>12/31/17</u>

Municipal Officials	
<u>Rosalia M. Licatese</u> Municipal Clerk	<u>06/01/15</u> Date of Orig. Appt. <u>C-1232</u> Cert No.
<u>Juliet B. Ruggiero</u> Tax Collector	<u>T-1602</u> Cert No.
<u>Margaret V. Gerba</u> Chief Financial Officer	<u>N-0655</u> Cert No.
<u>Charles Ferraioli</u> Registered Municipal Accountant	<u>388</u> Lic No.
<u>Matthew J. Giacobbe, Esq.</u> Municipal Attorney	

Official Mailing Address of Municipality

City of Summit
City Hall
512 Springfield Avenue
Summit, NJ 07901-2667
Fax #: 908-273-2977

Please attach this to your 2017 Budget and Mail to:

Director, Division of Local Government Services
Department of Community Affairs
P.O. Box 803
Trenton NJ 08625

Division Use Only
Municode: _____
Public Hearing Date: _____

2017 MUNICIPAL BUDGET

Municipal Budget of the City of Summit, County of Union for the Fiscal Year 2017.

It is hereby certified that the Budget and Capital budget annexed hereto and hereby made a part hereof is a true copy of the Budget and Capital Budget approved by resolution of the Governing Body on the

18th day of April, 2017

and that public advertisement will be made in accordance with the provisions of N.J.S. 40A:4-6 and N.J.A.C. 5:30-4.4(d).

Certified by me, this 18th day of April, 2017

Clerk
512 Springfield Avenue
Address
Summit, NJ 07901-2667
Address
908-273-6400
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof and the total of anticipated revenues equals the total of appropriations.

Certified by me, this 18th day of April, 2017

401 Wanaque Avenue

Registered Municipal Accountant

Address

Pompton Lakes, NJ 07442

Address

(973) 835-7900

Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, the total of anticipated revenues equals the total of appropriations and the budget is in full compliance with the Local Budget Law, N.J.S. 40A:4-1 et seq.

Certified by me, this 18th day of April

Chief Financial Officer

DO NOT USE THESE SPACES

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the amount to be raised by taxation for local purposes has been compared with the approved Budget previously certified by me and any changes required as a condition to such approval have been made. The adopted budget is certified with respect to the foregoing only.

STATE OF NEW JERSEY
Department of Community Affairs
Director of the Division of Local Government Services

Dated: _____, 2017

By: _____

Do Not Advertise This Certification Form

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the Approved Budget made part hereof complies with the requirements of law, and approval is given pursuant to N.J.S. 40A:4-79.

STATE OF NEW JERSEY
Department of Community Affairs
Director of the Division of Local Government Services

Dated: _____, 2017

By: _____

MUNICIPAL BUDGET NOTICE

Section 1.

Municipal Budget of the City of Summit, County of Union for the Fiscal Year 2017.

Be it resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2017.

Be It Further Resolved, that said Budget be published in the Union County Local Source

In the issue of March 30th, 2017.

The Governing Body of the City of Summit, does hereby approve the following as the Budget for the year 2017.

RECORDED VOTE

(Insert last name)

Ayes



- * fill in name
- * fill in name
- * fill in name
- * fill in name
- * fill in name
- * fill in name
- * fill in name
- * fill in name

Nays



- * fill in name
- * fill in name
- * fill in name
- * fill in name
- * fill in name

Abstained



- * fill in name
- * fill in name
- * fill in name

Absent



- * fill in name
- * fill in name
- * fill in name

Notice is hereby given that the Budget and Tax Resolution was approved by the Common Council of the City of Summit, County of Union, on March 21st, 2017.

A Hearing on the Budget and Tax Resolution will be held at Council Chambers, 512 Springfield Avenue, on April 18th, 2017 at

7:30 o'clock ^(A.M.) ~~(P.M.)~~ at which time and place objections to said Budget and Tax Resolution for the year may be presented by taxpayers or other interested persons. (Cross out one)

**EXPLANATORY STATEMENT
SUMMARY OF CURRENT FUND SECTION OF APPROVED BUDGET**

	YEAR 2017
General Appropriations For: (Reference to item and sheet number should be omitted in advertised budget)	XXXXXXXXXX.XX
1. Appropriations within "CAPS" -	XXXXXXXXXX.XX
(a) Municipal Purposes {(Item H-1, Sheet 19)(N.J.S. 40A:4-45.2)}	31,735,367.00
2. Appropriations excluded from "CAPS"	XXXXXXXXXX.XX
(a) Municipal Purposes {(Item H-2, Sheet 28)(N.J.S. 40A:4-45.3 as amended)}	7,789,029.00
(b) Local School District Purposes in Municipal Budget (Item K, Sheet 29)	5,265,129.00
Total General Appropriations excluded from "CAPS" (Item O, Sheet 29)	13,054,158.00
3. Reserve for Uncollected Taxes (Item M, Sheet 29) - Based on Estimated 96.2% Percent of Tax Collections	5,217,372.00
4. Total General Appropriations (Item 9, Sheet 29)	50,006,897.00
5. Less: Anticipated Revenues Other Than Current Property Tax (Item 5, Sheet 11) (i.e. Surplus, Miscellaneous Revenues and Receipts from Delinquent Taxes)	17,055,328.00
6. Difference: Amounts to be Raised by Taxes for Support of Municipal Budget (as follows)	XXXXXXXXXX.XX
(a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes (Item 6(a), Sheet 11)	26,214,106.00
(b) Addition to Local District School Tax (Item 6(b), Sheet 11)	4,287,129.00
(c) Minimum Library Tax	2,450,334.00

EXPLANATORY STATEMENT - (Continued)
SUMMARY OF 2016 APPROPRIATIONS EXPENDED AND CANCELED

	General Budget	Water Utility	Sewer Utility	Parking Utility	Fourth Utility	Fifth Utility
Budget Appropriations - Adopted Budget	49,740,146.51	0.00	3,475,478.00	3,151,722.00	0.00	0.00
Budget Appropriations Added by N.J.S. 40A:4-87	0.00	0.00	0.00	0.00	0.00	0.00
Emergency Appropriations	0.00	0.00	0.00	0.00	0.00	0.00
Total Appropriations	49,740,146.51	0.00	3,475,478.00	3,151,722.00	0.00	0.00
Expenditures:						
Paid or Charged (Including Reserve for Uncollected Taxes)	48,531,879.67	0.00	3,454,413.56	3,007,346.70	0.00	0.00
Reserved	1,208,266.82	0.00	21,064.44	144,375.30	0.00	0.00
Unexpended Balances Cancelled	0.02	0.00	0.00	0.00	0.00	0.00
Total Expenditures and Unexpended Balances Cancelled	49,740,146.51	0.00	3,475,478.00	3,151,722.00	0.00	0.00
Overexpenditures *	0.00	0.00	0.00	0.00	0.00	0.00

* See Budget appropriation Items so marked to the right of column "Expended 2016 Reserved."

Explanation of Appropriations for "Other Expenses"

The amounts appropriated under the title of "Other Expenses" are for operating costs other than "Salaries & Wages"

Some of the items included in "Other Expenses" are:

- Materials, supplies and non-bondable equipment;
- Repairs and maintenance of buildings, equipment, roads, etc.,
- Contractual services for garbage and trash removal, fire hydrant service, aid to volunteer fire companies, etc.;
- Printing and advertising, utility services, Insurance and many other items essential to the services rendered by municipal government.

EXPLANATORY STATEMENT - (Continued)
BUDGET MESSAGE

The Calendar Year 2017 Municipal Budget was prepared to comply with the "Local Government Cap Law" (P.L. 1991, c. 89) and the calculation of the allowable budget appropriations "Within CAPS" is as follows:

Total General Appropriations for the Calendar Year 2016 (Adopted Budget)	49,320,492.00
Add: Cap Base Adjustment	None
Less: Exclusions from "CAPS"	
Total Other Operations Outside "CAPS"	3,667,649
Total Public-Private Offset	202,361
Total Capital Improvements	325,000
Total Municipal Debt Service	3,226,568
Total Deferred Charges	0
Total Type 1 District School Debt Service	5,456,133
Reserve for Uncollected taxes	5,184,281
Subtotal Exclusions from "CAPS":	<u>18,061,992</u>

Amount on which % CAP is applied	31,258,500.00
0.5% CAP is equal to	156,292.50 added to above equals 31,414,792.50
2.50% CAP is equal to	781,462.50 added to above equals 32,039,962.50
3.50% CAP is equal to	1,094,047.50 added to above equals 32,352,547.50

Plus:

Additions to the "CAP"			
Assesd Value of New Construction x Municipal Tax Rate per \$100 value			
4,169,600	x	0.00836	= 34,857.86
Bank amount Available for use in 2017:			
2015 Bank			747,089
2016 Bank			1,076,329
			<u>1,823,418</u>

Total Allowable Calendar Year 2017 Operating Appropriations "Within Caps":	33,273,068.36
Total General Appropriations for Municipal Purposes "Within Caps":	31,735,367.00
Difference	1,537,701.36

In order to comply with statutory and regulatory requirements, the amounts appropriated for certain departments or functions have been segregated and their allocations appear in several classifications within the budget. The appropriations which have been segregated total as follows:

	CAP		
	Inside	Outside	
Employee Group Health Insurance	2,620,000		Total 2017 Appropriation 2,620,000

None of the Employee Group Health Insurance costs for 2017 have been segregated outside of the CAP.

NOTE: **MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE A SUMMARY OF:**

1. HOW THE 1977 "CAP" WAS CALCULATED. (Explain in words what the "CAPS" mean and show the figures.)
2. 2010 "CAP" LEVY CAP WORKBOOK SUMMARY
3. A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM
(e.g. if Police S&W appears in the regular section and also under "Operations Excluded from "CAPS" section, combine the

[Extra Sheet]	EXPLANATORY STATEMENT - (Continued)
BUDGET MESSAGE	

The Calendar Year 2017 Municipal Budget was prepared to comply with the "Property Tax Levy Cap Law" (P.L. 2007, c. 62) and calculation of the Maximum Allowable Amount to be Raised by Taxation follows:

Levy Cap Calculation	
Prior Year Amount to be Raised by Taxation for Municipal Purposes	25,991,437
Less: Prior Year Deferred Charges to Future Taxation	0
Net Prior Year Tax Levy for Municipal Purpose Tax for Cap Calculation	25,991,437
Plus: 2% Cap Increase	519,829
Adjusted Tax Levy Prior to Exclusions	26,511,266
 Exclusions	
Allowable Pension Obligations Increase	29,326
Allowable Debt Service Increase	0
Deferred Charges to Future Taxation Unfunded	100,000
Allowable Health Insurance Cost Increase	0
Add Total Exclusions	129,326
Less Cancelled or Unexpended Exclusions	0
	129,326
Adjusted Levy after Exclusions	26,640,592

Additions:	
New Ratable - Increase in Valuation (New Construction and Additions)	4,169,600
Prior Year's Local Municipal Purpose Tax Rate (per \$100)	.836
	34,858

Maximum Allowable Amount to be Raised by Taxation	26,675,450
Amount to be Raised by Taxation for Municipal Purposes	26,214,106
Difference:	461,344

This amount indicates by how much this year's levy cap is below the Maximum Allowable Amount to be Raised by Taxation and is also the amount that will be banked in 2017 for 2016.

LOCAL UNIT HEALTH BENEFITS PROGRAM IMPACT - Chapter 2, P.L. 2010

Effective May 2, 2010 or on the expiration of any applicable labor agreement in force on that date, all employees must contribute a minimum of 1.5% of their current base salary towards their health benefit costs. This contribution is required of all employees who are members of any state or locally administrated retirement system..

Projected Group Health Insurance Costs - 2017	4,209,000
Less: Paid by Agencies - Housing	(115,400)
Less: Paid by Agencies - Library	(296,000)
Less: Paid by Agencies - Sewer	(42,600)
Less: Projected 2017 Employee Contributions	(1,135,000)

New Group Health Benefits Appropriation - 2017	2,620,000
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<p>NOTE:</p> <p>MANDATORY MINIMUM BUDGET MESSAGE <u>MUST</u> INCLUDE A SUMMARY OF:</p> <p>1. HOW THE LEVY AND APPROPRIATION "CAP" WAS CALCULATED. (Explain in words what the "CAPS" mean and show the figures.)</p> <p>2. A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM (e.g. if Police S & W appears in the regular section and also under "Operations Excluded from "CAPS"" section, combine the figures for purposes of citizen understanding.)</p>	<p>Sheet3b_i</p>	<p>[a.k.a. Sheet3b(2)]</p>	<p>[Extra Sheet]</p>	<p>City Of Summit [Code 2018], Union County - 2017 Budget</p> <p>(See Management section of Budget Manual)</p>
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CURRENT FUND - ANTICIPATED REVENUES

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2017	2016	Cash in 2016
1. Surplus Anticipated	08-101	7,100,000.00	7,100,000.00	7,100,000.00
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services	08-102			
Total Surplus Anticipated	08-100	7,100,000.00	7,100,000.00	7,100,000.00
3. Miscellaneous Revenues - Section A: Local Revenues	xxxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Licenses:	xxxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Alcoholic Beverages	08-103	40,000.00	40,000.00	40,158.00
Other	08-104	66,000.00	66,000.00	71,144.32
Fees and Permits	08-105			
Fines and Costs:	xxxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Municipal Court	08-110	392,000.00	475,000.00	392,386.61
Other	08-109			
Interest and Costs on Taxes	08-112	175,000.00	175,000.00	179,782.38
Interest and Costs on Assessments	08-115			
Parking Meters	08-111			
Interest on Investments and Deposits	08-113	68,000.00	61,000.00	74,169.48
Anticipated Utility Operating Surplus	08-114			
Old Town Hall Rent	08-126	33,500.00	33,500.00	33,546.00
Community Services Fees (includes Drainage and Grading Fees)	08-135	146,000.00	152,000.00	148,654.89
Briant Park - Emergency Services Fees	08-105	12,000.00	12,000.00	12,000.00
Anticipated Utility Operating Surplus - Parking Utility	08-114	500,000.00	450,000.00	450,000.00

CURRENT FUND - ANTICIPATED REVENUES (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2016
		2017	2016	
3. Miscellaneous Revenues - Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations (N.J.S. 40A:4-36 and N.J.A.C. 5:23-4.17)	xxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Uniform Construction Code Fees	08-160			
Special Item of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services:	xxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Additional Dedicated Uniform Construction Code Fees offset with Appropriations (N.J.S. 40A:4-45.3h and N.J.S.A. 5:23-4.17):	xxxxxx	xxxxxxxxxx.xx	xxxxxxxxxx.xx	xxxxxxxxxx.xx
Uniform Construction Code Fees	08-160			
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	08-002	0.00	0.00	0.00

