



2024 PRELIMINARY CAPITAL BUDGET

Public Workshop Session
Whitman Community Room
Wednesday, December 13, 2023 at 6:30PM

Agenda

2024 Budget Process & Timeline

**2024 Capital Budget Summary & Prior Year
Comparison**

**Five-Year Capital Improvement Plan (2025
to 2029) & Prospective Projects**

Department Capital Project Requests

City Debt Position & Outlook



2024 Budget Process & Timeline

OPERATING & CAPITAL BUDGET DEVELOPMENT

- August 2023
- All departments commence process

DEPARTMENT BUDGETS

- October 30, 2023
- Submitted to City Administrator & Chief Financial Officer

2024 Budget Process & Timeline

COUNCIL COMMITTEE REVIEW & DISCUSSION

- November 1 to December 12, 2023
- Revisions provided to City Administrator & CFO

PUBLIC WORKSHOP

- December 13, 2023
- Review capital budget requests

2024 Budget Process & Timeline

FINANCE COMMITTEE REVIEW & DISCUSSION

- **January to February 2024**
- **Operating budgets with
department heads**
- **Finance & Capital Projects
Committees to evaluate and
finalize capital budget plan**

2024 Budget Process & Timeline

CITY BUDGET PRESENTATION AND INTRODUCTION

- Mid to late March 2024
- Operating budgets with department heads

BUDGET ADOPTION

- Late April 2024
- Public hearing held at least 28 days after introduction



2024 CAPITAL BUDGET SUMMARY

**CURRENT
FUND**

**SEWER
UTILITY
FUND**

**PARKING
SERVICES
UTILITY FUND**

**TOTAL
\$7,655,100**

**TOTAL
\$3,720,000**

**TOTAL
\$1,355,000**





CAPITAL BUDGET COMPARISON

2024 VS. 2023

DEPARTMENT	2024	2023	% Change
COMMUNITY PROGRAMS	\$2,895,000	\$335,000	764.2%
COMMUNITY SERVICES	4,002,000	900,000	344.7%
FIRE	265,600	446,000	-40.5%
POLICE	492,500	310,000	60.8%
TOTAL	\$7,655,100	\$1,991,000	284.5%



CAPITAL BUDGET COMPARISON

2024 VS. 2023

UTILITY	2024	2023	% CHANGE
PARKING SERVICES	\$1,355,000	\$0	100.0%
SEWER	3,720,000	3,235,000	15.0%
TOTAL	\$5,075,000	\$2,235,000	56.9%



CAPITAL IMPROVEMENT PLAN & PROSPECTIVE PROJECTS 2025-2029

DEPARTMENT	2025	2026	2027	2028	2029	Prospective Projects
ADMINISTRATION/CLERK	\$0	\$0	\$0	\$0	\$0	\$0
COMMUNITY PROGRAMS	1,639,500	1,585,500	1,028,850	1,070,000	10,000	10,000
COMMUNITY SERVICES	4,985,000	5,860,000	3,265,000	1,690,000	1,165,000	10,465,000
FIRE	1,278,000	813,000	883,000	73,000	144,000	0
POLICE	193,000	143,000	155,000	125,000	185,000	125,000
TOTAL	\$8,095,500	\$8,401,500	\$5,331,850	\$2,958,000	\$1,504,000	\$10,600,000



CAPITAL IMPROVEMENT PLAN & PROSPECTIVE PROJECTS 2025-2029

UTILITY	2025	2026	2027	2028	2029	Prospective Projects
PARKING SERVICES	\$200,000	\$150,000	\$200,000	\$150,000	\$1,500,000	\$15,000,000
SEWER	600,000	175,000	205,000	175,000	175,000	1,335,000
TOTAL	\$800,000	\$325,000	\$405,000	\$325,000	\$1,675,000	\$16,335,000



CITY DEPARTMENTS

2024 CAPITAL BUDGET PLAN





FIRE DEPARTMENT

ERIC EVERS, Fire Chief





FIRE DEPARTMENT

2024 FD capital requests relate to safety equipment and the new firehouse project – all critical to protect personnel and Summit citizens.

**2024 CAPITAL BUDGET
TOTAL REQUEST**

\$265,600



HIGHLIGHT: Turnout Gear



Turnout Gear: \$30,000

- Continual program
- Limited number of backup sets



HIGHLIGHT

Safety & IT Equipment, Radio System



IT Equipment: \$30,000

Radio Equipment: \$20,000

SCBA Replacement: \$50,000

Rescue Equipment: \$25,000

Small Equipment: \$25,000

Replace Vehicle: \$85,600





Six-Year Capital Budget

2024 Capital Budget		Future Years						
	<u>PROJECT SUMMARY</u>	2024	2025	2026	2027	2028	2029	2024-2029 Total
	<u>Fire Department</u>							
	Equipment							
	Replace Special Operations/ Rescue			675,000				\$ 675,000
	New Furniture - New Building							\$ -
	Replace Car One		55,000				60,000	
	Station Alerting System- New Firehouse							\$ 160,000
	Replacement of SCBA Breathing Air Packs	50,000		50,000			50,000	\$ 100,000
	Firefighter Turnout Gear	30,000	15,000	18,000	18,000	18,000	18,000	\$ 129,000
	Replace Rescue One				850,000			
	Replace Engine 4		1,100,000					\$ 1,100,000
	Replace Special services Vehicle		80,000					
	Small Equipment Replacement Program	25,000	8,000		15,000		16,000	\$ 58,000
	Replacement of Fire Hose			15,000		15,000		\$ 45,000
	IT for new building	30,000						
	Rescue Equipment Replacement	25,000	20,000			40,000		\$ 100,000
	Radio System	20,000						
	Replacement of Fire Prevention Vehicle	85,600		55,000				\$ 140,600
	<u>Fire Equipment Subtotal</u>	\$ 265,600	\$ 1,278,000	\$ 813,000	\$ 883,000	\$ 73,000	\$ 144,000	\$ 3,542,600
	<u>Fire Headquarters</u>							
	Replacement of Fire Headquarters	\$ 0	\$ 0	\$ 0	\$ 0		\$ 0	\$ 0
	<u>Fire Headquarters Subtotal</u>	\$ 0	\$ 0	\$ 0	\$ 0	\$ -	\$ 0	\$ 0
	<u>FIRE DEPARTMENT TOTAL</u>	\$ 265,600	\$ 1,278,000	\$ 813,000	\$ 883,000	\$ 73,000	\$ 144,000	\$ 3,542,600



POLICE DEPARTMENT

STEVEN ZAGORSKI, Chief of Police





POLICE DEPARTMENT

2024 Capital Budget Request

**2024 CAPITAL BUDGET
TOTAL REQUEST**

\$492,500



POLICE DEPARTMENT

Front-Line Patrol Vehicle Replacement Program

Continue the police vehicle replacement through the lease/purchase program to (1) maximize the lifespan of the patrol fleet; and (2) maximize the purchasing power within the proposed budget.

This program allows the department to stay current with front-line vehicles and avoid costly repairs over the years (high mileage, engine wear and tear).



Project Cost: \$125,000



POLICE DEPARTMENT

Fixed Speed Radar Mounted Sign

Pole mounted radar speed signs are utilized to warn motorists to slow down by flashing their excessive speed. These are deployed in school zones, neighborhoods, and accident-prone locations where obeying the speed limit is critical. The signs can be either hard-wired to commercial power, or battery-powered with an automatic solar-based charging system.



Project Cost: \$25,000



POLICE DEPARTMENT

Body Armor Replacement Program

Body armor lifespans are approximately five years. Over time, the ballistic materials used to fabricate the ballistic panels will show some degradation, thus decreasing its overall performance and safety to officers.

In 2024, there are 15 officers from the Summit Police Department that will be due for replacement body armor.



Project Cost: \$35,000



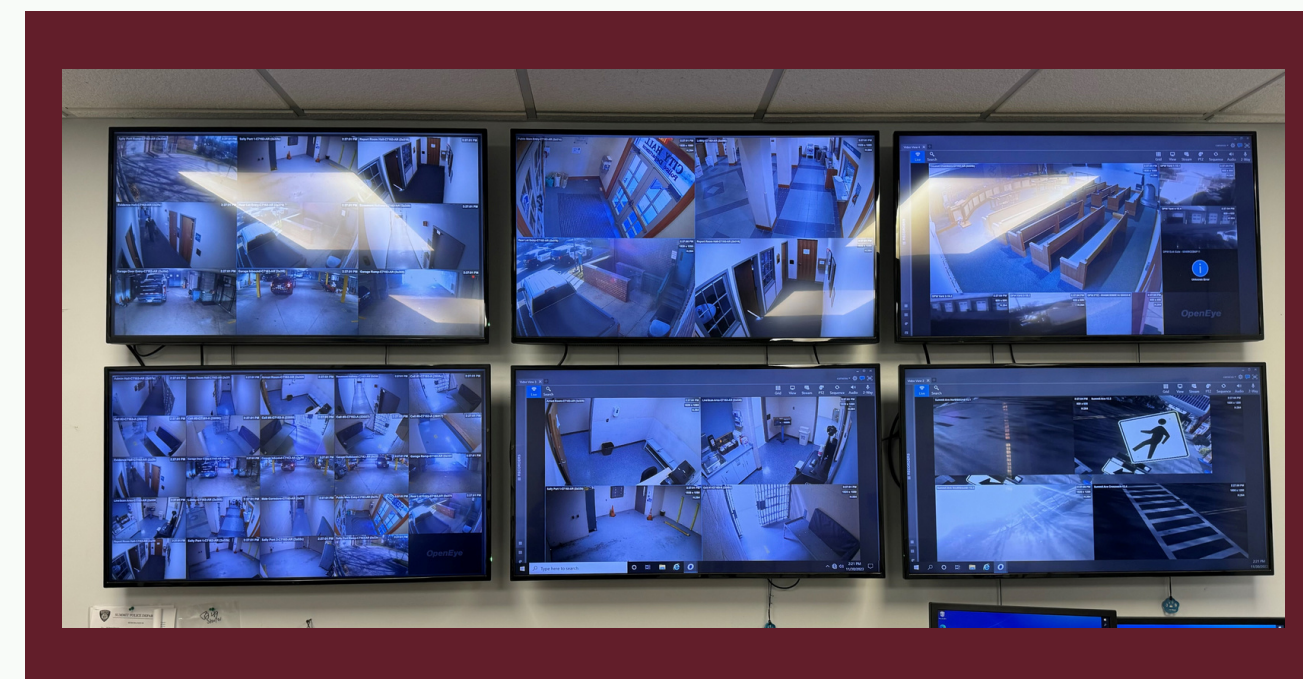
POLICE DEPARTMENT

City Hall & Police Department Camera System Upgrade

The Summit Police Department continues to serve the City of Summit more efficiently and more effectively year after year, including internally with service to other city employees. System upgrades and installations of new security cameras would better aid the agency in investigations and follow-ups to criminal activities.

Installation & Maintenance

Project to include permits, running of fiber, additional cameras, and monitors housed in the Summit Police Department Patrol Supervisors Office.



PROJECT COST: \$100,000



POLICE DEPARTMENT

Fixed License Plate Recognition Cameras

Fixed license plate recognition (LPR) cameras from Vigilant Solutions provide strategic monitoring and high-volume data gathering around a city, region, or critical infrastructure locations. Managed within LEARN, alerts may be sent to email addresses, the Mobile Companion smartphone application, or to the Target Alert Service client application for PC's.

Fixed LPR from Vigilant are a key component to law enforcement agencies as an important tool utilized for investigative purposes.

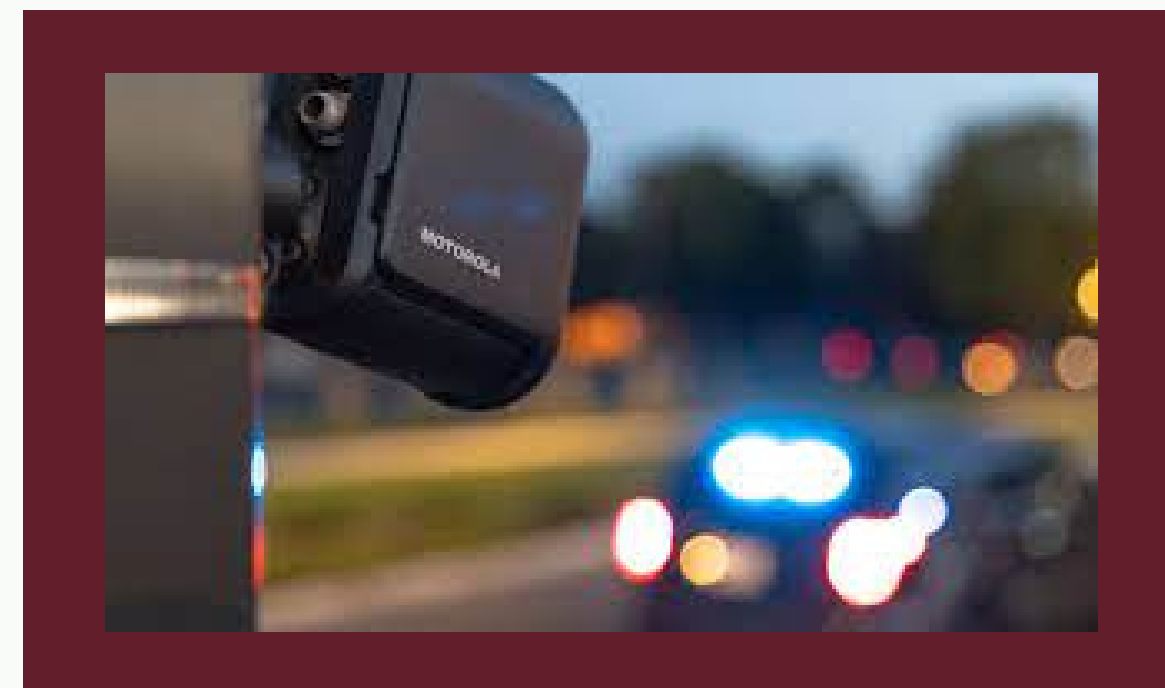
Installation & Maintenance

Phase 2: Install at six locations with 12 fixed LPR cameras

Required permits and electrical installation

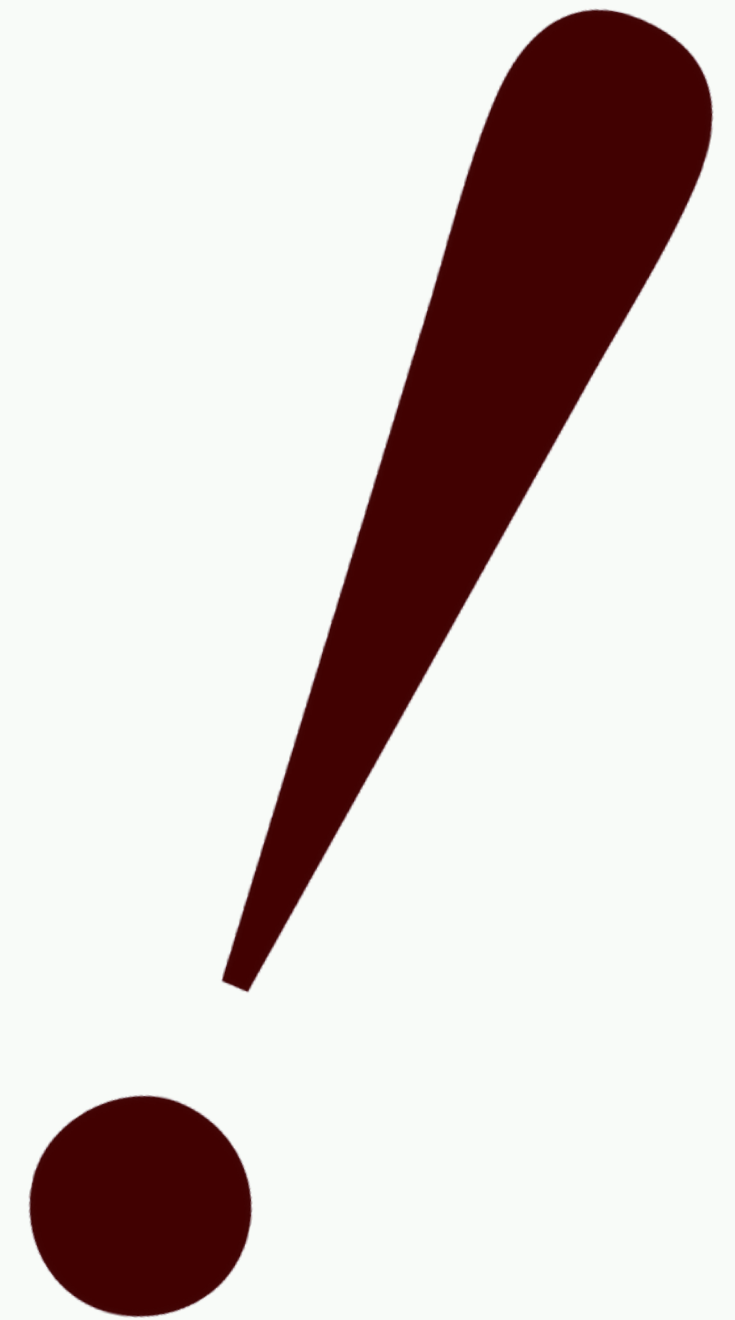
(Phase 1: Capital Budget Project, 2023)

PROJECT COST: \$207,500





Department of Community Programs



Mark Ozoroski
Director



David Guida
Assistant



Chris Holenstein
Assistant Director

DEPARTMENT OF COMMUNITY PROGRAMS

A photograph of the Summit Community Center building, a brick structure with a gabled roof and a covered entrance supported by white columns. The text "Summit Community Center" is visible on the brickwork above the entrance.

**2024 CAPITAL BUDGET
TOTAL REQUEST**

\$2,895,000

2024 CAPITAL BUDGET PRIORITIES

CURRENT PRIORITIES

Tatlock Playground

Tatlock Redevelopment Plan: Lighting
Upper Tatlock & Football Stadium

Cornog Concession

Golf Course Bridges and Parking Lot

FUTURE PRIORITIES

Summit Family Aquatic Center Slides,
Bathhouse Upgrades & Basketball Area

Memorial Playground & East Summit
Playground

Continued Tatlock Redevelopment Plan

PRIORITY ONE

TATLOCK PLAYGROUND IMPROVEMENTS

Playgrounds have been identified as a top priority in the city since 2019.

Mabie Playground fundraising is underway.

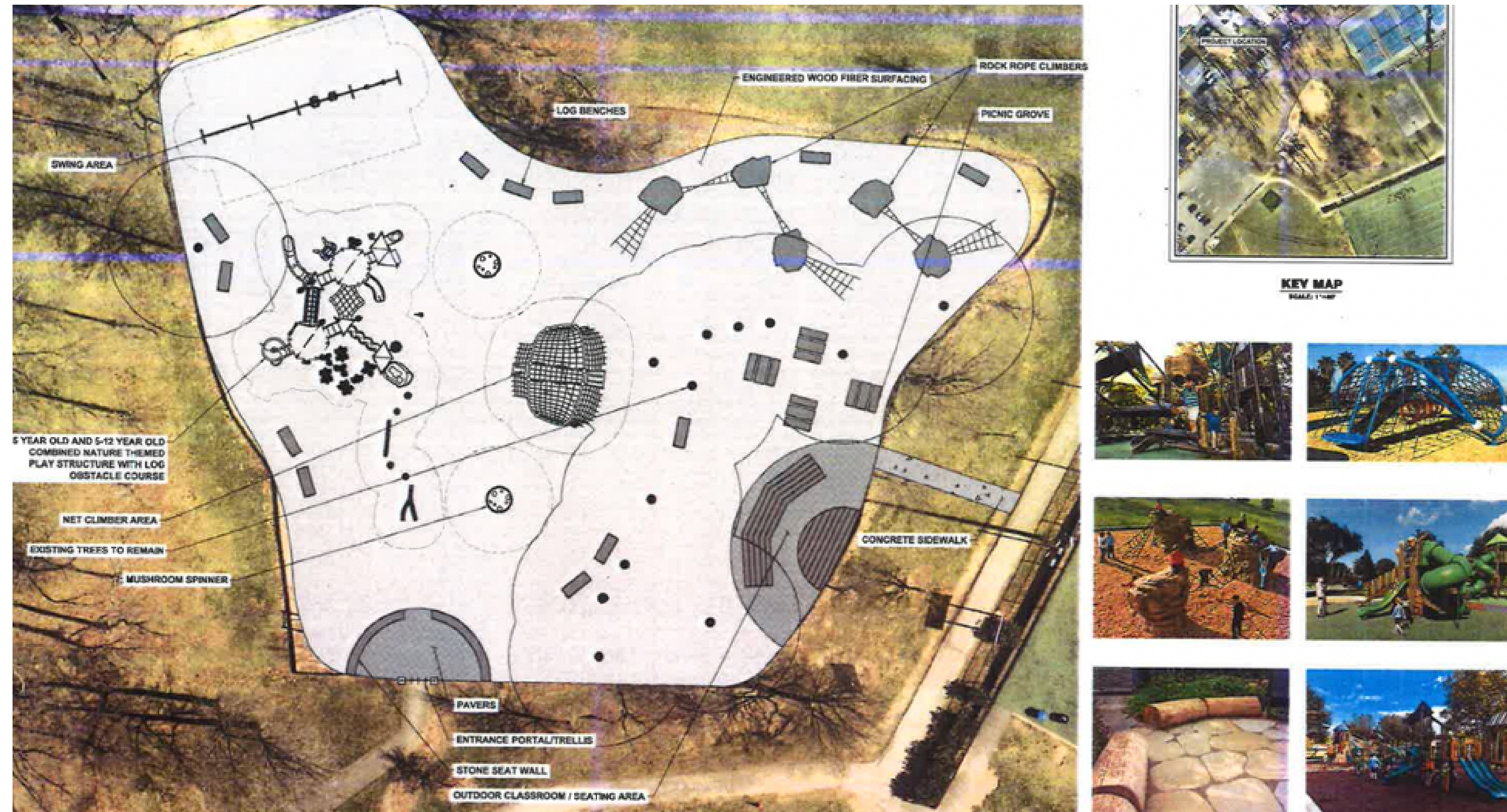
By April/May of 2024 we expect grant funding to be secured for a ground breaking in fall/winter of 2024.

- Tatlock playground identified as next priority
- DCP and subcommittee to review playground assessment
- In winter of 2024 will engage Washington PTA

Total Project Cost: \$500,000

PRIORITY ONE

TATLOCK PLAYGROUND INITIAL PROPOSAL



PRIORITY TWO

UPPER TATLOCK & STADIUM LIGHTING

Request by DCP Advisory Board and All Summit Sports Leagues President & BOE

In working with the field user fee group and all sports leagues, the installation of lights has been identified as the number one priority at Upper Tatlock and the Tatlock Stadium

Project Scope:

- Sports field lighting - stadium and upper Tatlock
- Replacement of cracked stair caps
- Lighting of the walkway areas

Musco Lighting has developed a site plan and cost estimate



Total Project Cost: \$1,640,000

PRIORITY THREE

GOLF COURSE BRIDGE AND PARKING LOT

Current Project Underway:

As a part of the dam improvement project at the Summit Municipal Golf course, grading and ADA access issues are being addressed.



PRIORITY THREE

GOLF COURSE BRIDGE AND PARKING LOT

Golf Course Parking Lot & Bridges:

To completely address accessibility issues, the parking lot at the Muni needs to be replaced. New bridges will need to be installed from the parking lot to the entry and from the clubhouse to hole one.



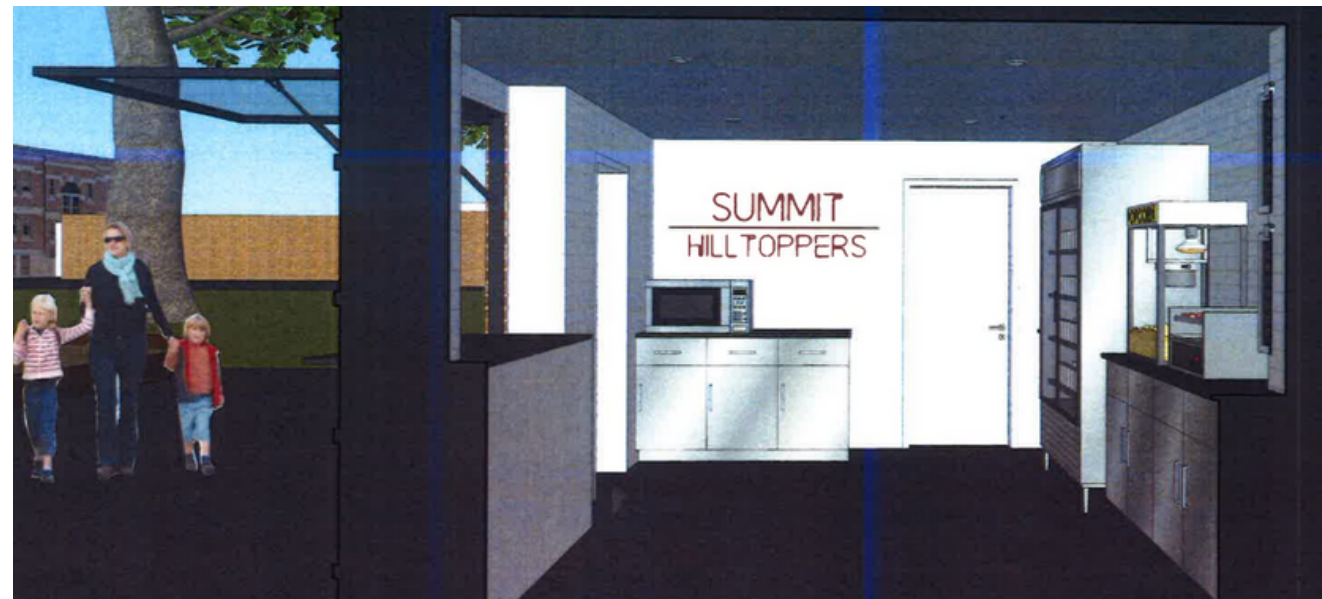
Total Project Cost: \$450,000

PRIORITY FOUR

CORNOG FIELD HOUSE CONCESSION STAND

Summit Junior Baseball Request

- Coaches room converted to concession stand for grab and go items.
- No cooking appliances.
- Upgrades to be made to the room usable and comparable to Tatlock's concession stand



Total Project Cost: \$295,000

OTHER PRIORITIES

Park Furnishings

\$10,000 Project Cost

- Annual replenishment of park benches, tables, bike racks and other furnishings, including parks and playgrounds signage

Department of Community Services

Affordable Housing
Code Enforcement
Construction
Engineering
Environmental & Art Initiatives
Planning & Zoning
Public Works



Aaron Schrager, PE, CME, PP

DCS Director



DCS oversees Summit's largest monetary asset

CITY INFRASTRUCTURE

KEY RESPONSIBILITIES

Pedestrian Safety and Road/Drainage Projects

32 Signals

83 Road miles

269 Streets

Public Buildings, Parks and Spaces

45 Buildings and structures

All city parks and public spaces

Storm Water and Sewer Infrastructure

Six miles of force mains

50 miles of storm sewer

82 miles of sanitary sewer

2,256 sanitary structures

2,783 storm structures

5 million gallons of daily
sanitary sewer flow

DEPARTMENT OF COMMUNITY SERVICES

The background image shows two blue garbage trucks parked on a residential street. Four workers are visible: one on the left truck, one on the right truck, and two on the ground. The truck on the right has the number '5' on its side. The scene is set in a suburban neighborhood with trees and a clear sky.

**2024 CAPITAL BUDGET
TOTAL REQUEST**

\$4.0 Million

DEPARTMENT OF COMMUNITY SERVICES

2023 vs. 2024 CAPITAL BUDGET COMPARISONS

	2023	2024
• Infrastructure	\$720,000	\$2,430,000
• Vehicle/equipment	75,000	787,000
• Buildings	105,000	760,000
• DCS GIS technology	0	25,000
TOTALS	\$900,000	\$4,002,000

INFRASTRUCTURE

Capital Infrastructure Investment is critical for:

- Pedestrian and vehicular safety
- Maintaining property values
- Reduced expenses in future infrastructure
- Emergency services

PEDESTRIAN SAFETY

Engineering responsibilities for ADA Compliance:

- Crosswalk beacons
- Crosswalk visibility
- Sidewalk repairs
- Intersection lighting

STORM WATER & SEWER SYSTEMS

- 100 year-old systems
- Constant need for improvements
- System compromises directly impact health, safety, and citizen well-being



CAPITAL PROJECT GOALS



ROADS

Improve road and travel conditions, and safety



STORM & SEWER

Reduce flooding, extend infrastructure life, and decrease line overload



TRAFFIC CALMING & SIDEWALKS

Increase pedestrian safety

2024 INFRASTRUCTURE HIGHLIGHTS

**Briant Pkwy &
Springfield Ave**



**Canoe Brook Pkwy
& Beverly Rd**



Mt Vernon Ave



Orchard St (city-owned)



Traffic Signal Upgrade



Culvert-Ascot Way



2024 INFRASTRUCTURE FUNDING

- 5 Road Projects – mill, pave, curb and sidewalk improvements
- Downtown Traffic Signal Replacement
- Sidewalk installation projects
- Stormwater DEP requirements and sewer inspection maintenance
- Downtown Infrastructure Repairs – minor repairs to city walkways, curbs and sidewalks
- 2 streets to be milled and paved by DPW
- 12 streets to be micro-paved
- Drainage improvement projects
- Regulatory and warning sign improvements
- RRFB installations and traffic calming
- Pedestrian safety projects

2024 INFRASTRUCTURE PROJECTS

<u>ROADS</u>	
Briant Parkway, Edison Drive & Mead Court	\$250,000
Business District Repairs/Improvements	\$10,000
Canoe Brook Parkway (Grant Funded)	\$500,000
Micropaving Program	\$150,000
Mount Vernon Avenue (Grant Funded)	\$150,000
Orchard Street (City-owned length)	\$200,000
Pedestrian Safety Improvement Project	\$150,000
Public Works Paving Program	\$50,000
Regulatory & Warning Sign Replacement	\$15,000
RRFB Installations	\$25,000
Storm Water - DEP Requirements	\$5,000
Storm Water - Sewer Maintenance	\$50,000
Storm Water - Drainage Improvement Projects	\$100,000
Traffic Calming Measures	\$50,000
Traffic Signal Upgrade Program (Grant Funded)	\$350,000
Utililty Repair Paving Program	\$250,000
Police Traffic Directors on DCS Projects	\$125,000
Subtotal DCS Infrastructure	\$2,430,000



2024 VEHICLES & EQUIPMENT

DCS oversees and maintains over 500 vehicles and pieces of equipment



2024 VEHICLES & EQUIPMENT

Funding Requests: \$787,000 Total

- Leaf Vac
- Rear Packer Garbage Truck
- Trash Transfer Trailer
- Mini Excavator
- Pickup trucks
- Fueling System Update
- Turf Aerator



2024 CITY BUILDINGS & PROPERTIES

CAPITAL FUNDING REQUEST-\$760,000 TOTAL



CITY BUILDINGS & PROPERTIES

\$195,000 Total

- DPW Facility
- Community Center
- Cornog
- Transfer Station
- 7 Cedar

TRANSFER STATION SRP

\$130,000 Total

- Remediation and redevelopment

ASHWOOD COURT

\$85,000 Total

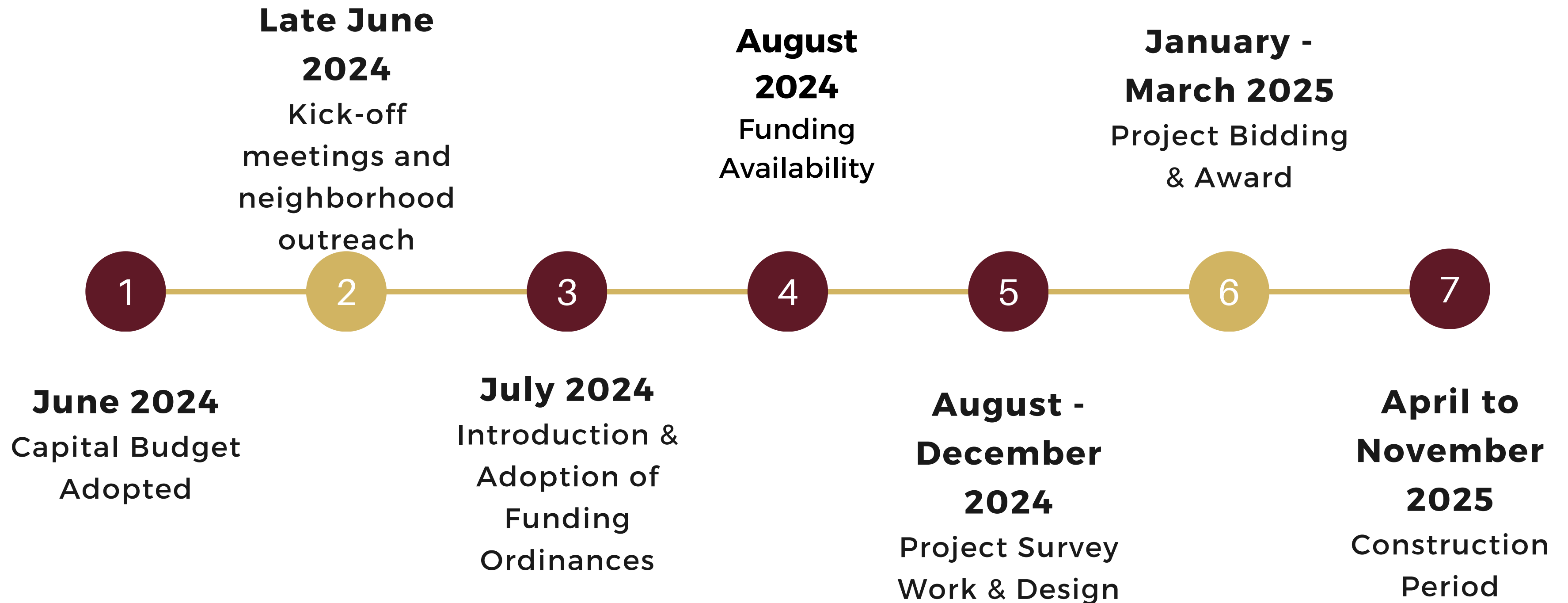
- Restoration

396 BROAD STREET

\$350,000 Total

- Decommission, demolition and compliance

2024 APPROVED PROJECT TIMELINE



CONCLUSION

- Infrastructure: \$2,430,000 --> 216% increase
- Vehicles and equipment: \$787,000 --> 949% increase
- City buildings + GIS: \$785,000 --> 648% increase
- **DCS Capital Total: \$4,002,000 --> 321% increase**

SEWER UTILITY OVERVIEW

- Conveyance of sanitary sewage to the Joint Meeting
- Collects from +/- 15,000 Equivalent Dwelling Units (EDU)
- Overseen by a licensed sewer operator (C3 License)
- 82 miles of sanitary sewer mains
- Average daily sewer flow for 2022 @ 4.574 million gallons
- Four pump stations with 11 total pumps
- Six pieces of equipment/vehicles

DEPARTMENT OF COMMUNITY SERVICES

SEWER UTILITY

**2024 TOTAL REQUEST
\$3,720,000**

**CITY-PORTRION
REQUEST**

\$2,520,000

**JMEUC CAPITAL
CONTRIBUTION
REQUEST**

\$1,200,000

SEWER UTILITY

2024 CAPITAL BUDGET REQUESTS

- **\$660,000** for Infrastructure (12% decrease over approved 2022)
Woodmere Drive, Industrial Place, Lorraine Road/Place & Sherman Avenue
- **\$1,580,000** for Capital Projects (2% increase)
- **\$0** for Equipment and Vehicles (100% decrease)
- **\$280,000** for Sewer Pump Stations (64% decrease)
upgrades to all four sewer pumps & grinder replacements



PARKING SERVICES UTILITY

**2024 CAPITAL BUDGET
TOTAL REQUEST**

\$1,355,000



PARKING SERVICES UTILITY

2024 CAPITAL BUDGET REQUEST

- **Tier Garage Rehab Project:** **\$1,300,000**
- **K-Lot Resize Spaces-Loss of 20 spaces** **\$ 25,000**
- **Broad St. Garage -New sidewalk/railing** **\$ 30,000**

Total Capital Request **\$1,355,000**



CITY DEBT OUTLOOK



**Six-Year Capital Improvement Plan
and impact on future debt obligations**



CURRENT DEBT POSITION

Net Debt (January 1, 2023)	\$ 65.57 million
2023 Debt Service Payment \$4.470M (principal) plus \$2.045M (interest)	\$ 6.51 million
2023 Capital Budget (General Fund) Approved	\$ 1.991 million
New Debt Authorizations	\$ 1.896 million
Estimated Net Debt (12/31/2023)	\$ 62.99 million
2024 Projected Debt Service Payment	\$ 6.53 million



EXISTING DEBT SERVICE SCHEDULE

	2024	2025	2026	2027	2028	2029
Existing Bond Principal	\$4,575,000	\$4,690,000	\$4,245,000	\$3,375,000	\$3,495,000	\$2,950,000
Existing Bond Interest	1,959,646	1,818,582	1,676,958	1,547,716	1,417,215	1,292,150
Existing Debt Service Payments (P&I)	6,534,646	6,508,582	5,921,958	4,922,716	4,912,215	4,242,150
Estimated Debt Service Total	\$6,534,646	\$6,508,582	\$5,921,958	\$4,922,716	\$4,912,215	\$4,242,150



EXISTING NOTE PAYMENT SCHEDULE

	2024	2025	2026	2027	2028	2029
Projected Note Principal	\$19,000	\$145,700	\$145,700	\$245,489	\$245,489	\$245,489
Projected Note Interest	136,840	133,360	127,532	121,776	117,712	98,703
Estimated Debt Service Total	\$155,840	\$279,060	\$273,232	\$367,265	\$363,201	\$344,192



ESTIMATED DEBT SERVICE SCHEDULE WITH PROPOSED SIX-YEAR CIP

	2024	2025	2026	2027	2028	2029
Existing Debt Service Payment (Bonds/Notes)	\$6,690,486	\$6,786,642	\$6,195,190	\$5,289,981	\$5,275,416	\$4,586,342
Proposed Capital Improvement Plan (CIP)	\$7,655,100	\$8,095,500	\$8,401,500	\$5,331,850	\$2,958,000	\$1,504,000
Proposed CIP Estimated Debt Service (P&I)	0	306,204	630,024	966,084	1,546,803	2,038,397
Estimated Debt Service Payment w/ CIP Budget \$	\$6,690,486	\$7,092,846	\$6,825,214	\$6,256,065	\$6,822,219	\$6,624,739



THANK YOU