

**MINUTES
REGULAR MEETING
of the
SUMMIT BOARD OF HEALTH**

**Monday Evening – September 25, 2018
7:00 P.M.
Summit City Hall (Large Conference Room)
2nd Floor**

The Meeting was called to order at 7:04 p.m. by Mr. John Staunton, President.

Ms. Mauro read the following Meeting Notice: “Adequate notice of this Meeting has been provided by the Secretary of the Board of Health by the preparation of the Annual Notice of Meeting Dates which set forth the date, time and place of this Meeting and by properly posting such notice and forwarding the notice to those designated newspapers and the persons requesting Meeting notices.”

PRESENT ON ROLL CALL: Mr. John Staunton; Dr. Robert Slama; Dr. Thomas Giusto and Dr. Hemant Kairam. Also present: Megan Avallone, Health Officer, N. Gayle Mauro, Registrar/Board Secretary and Mike McTernan, Liaison.

ABSENT ON ROLL CALL: Dr. Audrey Romero (7:09 pm), Mrs. Mary Beth Cahill and Mrs. Barbara Plyer.

APPROVAL OF MINUTES RE-ORGANIZATION MEETING – May 21, 2018 – Dr. Kairam made a motion to approve the Minutes, seconded by Dr. Giusto and unanimously approved by all members present.

REVIEW OF BILLS – September 2018 – Dr. Kairam made a motion to approve the bill list totaling \$15,283.90, seconded by Dr. Slama and unanimously approved by all members present. Roll call vote was taken: Mr. Staunton—Aye, Dr. Slama—Aye, Dr. Giusto—Aye; Dr. Kairam—Aye.

ENVIRONMENTAL HEALTH SPECIALIST REPORTS – Report reviewed by Megan Avallone. Ms. Avallone advised the Board a new system for generating REHS reports will be implemented in January 2019.

PUBLIC HEALTH NURSE’S REPORT – Report reviewed by Bridget Colendenski, Public Health Nurse.

HEALTH OFFICER’S REPORT –

Community Voice Survey—A survey was made available to the public to collect data for a Community Health Improvement Plan. Ms. Avallone will provide the Board with a report on the outcome of the survey.

CLEP Grant Update—A grant for the Childhood Lead Exposure Program was approved for \$8,000.00 for year one and \$9,000.00 for year two. The grant will pay for a Health Inspector to assist in lead investigations.

NACCHO Update— Ms. Avallone attended the National Association of County and City Health Officials Conference where she was asked to be part of a work group and was assigned to the Maternal Child and Adolescent Health group.

OLD BUSINESS –

Resolution 2-2018 In Support of A3818—Assemblyman Jon Bramnick sent a letter thanking the Board for providing him with a copy of Resolution 2-2018 and stated he will discuss the Board's concerns with his colleagues in the Legislature.

NEW BUSINESS –

REHS Vacancy—Due to the upcoming retirement of Ronald DeMayo on October 19, 2018, Ms. Avallone provided a comparison of cost between the City of Summit hiring an REHS or contracting with the Westfield Regional Health Department. Discussion took place. Due to a savings of \$15,000.00, the Board will recommend contracting with Westfield to fill the position.

ADJOURNMENT - There being no further business a motion by Dr. Giusto made at 7:40 P.M., seconded by Mr. Staunton and unanimously approved by all members present.

Respectfully submitted,


N. Gayle Mauro, Board Secretary