

**MINUTES OF REGULAR MEETING  
TUESDAY, SEPTEMBER 1, 2020  
COMMON COUNCIL OF THE CITY OF SUMMIT**

Distributed: 9/17/2020  
Approved: 9/22/2020

The meeting was called to order by Council President Marjorie Fox at 7:30 PM. The City Clerk then read the following notice:

“Adequate notice of this meeting has been provided by the City Clerk’s Office in the Open Public Meeting Notice, dated August 27, 2020, which was properly distributed and posted per statutory requirements.”

*Note: This meeting was held via video conference by all attendees.*

**CALL TO ORDER**

**ROLL CALL**

PRESENT: Councilmembers Bowman, Hairston, Little, Naidu, O’Sullivan, Vartan and Council President Fox.

ABSENT: P. Cascais, DCS Director

Also in attendance were Mayor Radest and staff members Michael Rogers, City Administrator; Aaron Schrage, Deputy Director DCS; Eric Evers, Fire Chief; Tammie Baldwin, City Treasurer; Rosemary Licatase, City Clerk; Andrew Bartolotti, Police Chief; Rita McNany, Parking Services Manager; Mark Ozoroski, Director DCP; Matthew Giacobbe, City Solicitor, Nicole Sarna, Deputy City Clerk.

**PLEDGE OF ALLEGIANCE**

Julie Keenan, Summit Foundation President

**APPROVAL OF MINUTES**

- Special Meeting of June 29, 2020
- Regular Closed Session Meetings of July 28, 2020
- Special Meeting of August 18, 2020

Upon motion of Councilmember Hairston, duly seconded, minutes were unanimously approved.

## **REPORTS**

Items/issues noted hereunder, if any, reflect those recommending and/or needing action by City department(s) or at a future council meeting.

- Mayor, City Administrator and Council President

Fire Department – House Fire - Fire Chief Eric Evers provided an overview of the Morris Avenue house fire that had occurred in the prior week.

## **PRESENTATIONS**

Summit Foundation - Julie Keenan, President provided a slideshow presentation, which is attached hereto, regarding the Foundation and service to the community.

## **PUBLIC COMMENTS**

In response to a question from Eileen Kelly, 47 Woodland Avenue, Mayor Radest advised that JCP&L has not been scheduled to attend a Council meeting to discuss the last storm event which led to the power outage as it has not finished its internal assessment.

## **RESOLUTIONS**

*(Resolutions, which were not identified on the agenda as same, do not appear in the minutes in the actual order in which they were addressed at the meeting, but under the proper committee heading after those that were on the agenda. Those with the name of another committee in italics after it indicate the other committee might have had some input.)*

The respective Committee Chairman, Committee member, or Councilmember, as indicated for the Committee, introduced the following resolution(s) and on motion, duly seconded and on roll call, unanimously adopted or adopted by the vote shown, if any:

### **FINANCE**

- 39444 1. Certify 2019 Audit Review

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Vartan
<b>SECONDER:</b>	Bowman
<b>AYES:</b>	Bowman, Fox, Hairston, Little, Naidu, O'Sullivan, Vartan

- 39445 2. Approve 2019 Audit Corrective Action Plan

### **LAW & LABOR**

- 39446 1. Renew 2020-2021 Liquor Licenses  
39447 2. Authorize Extension of Sick Leave With Pay - DPW Employee  
39448 3. Authorize Extension of Sick Leave With Pay - Fire Department Employee

**SAFETY & HEALTH**

- 39449 1. Confirm Appointment of Police Sergeant
- 39450 2. Authorize Emergency Purchase of One 2020 Ford Utility Police Interceptor - \$32,940.00
- 39451 3. Authorize Submission of the Firehouse Subs Foundation Grant Application and Execute Grant Agreement

**COMMUNITY PROGRAMS & PARKING SERVICES**

- 39452 1. Authorize Reduced 2020 Fee - Summit Family Aquatic Center Food Concession 2017-2021
- 39453 2. Authorize Submission of Union County Kids Recreation Trust Fund 2020 Grant Application
- 39454 3. Declare Vacancy - Fire Department - Office Manager

**CAPITAL PROJECTS & COMMUNITY SERVICES**

- 39455 1. Authorize Submission and Execution of 2020 Greening Union County Grant Application
- 39456 2. Resolution Supporting Morris Habitat for Humanity Grant Application to NJDCA for Affordable Housing Trust Funds
- 39457 3. Authorize Additional Fees - 2019-2020 On-Site Vegetative Waste Grinding Services Contract - Storm Damage Costs Not To Exceed \$50,000.00

**CONSENT AGENDA**

*Staff reports are attached, as appropriate, when resolution is not self-explanatory. Matters authorizing action, licenses, or granting permission have met all department qualifications.*

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Vartan
<b>SECONDER:</b>	Naidu
<b>AYES:</b>	Bowman, Fox, Hairston, Little, Naidu, O'Sullivan, Vartan

**CAPITAL PROJECTS & COMMUNITY SERVICES**

- 39458 Authorize Performance Bond Release - 785 Springfield Ave - ZB-15-1740 - \$46,187.14 +interest

**SAFETY & HEALTH**

- 39459 1. Grant Permission & Set Forth Conditions - Date Change - Department of Community Programs 2020 Events
- 39460 2. Grant Permission & Set Forth Conditions - Department of Community Programs - Battle of the Bands Event

**FINANCE**

- 39461 1. Cancel Outstanding Checks
- 39462 2. Authorize Refund of Grading Permit Bond - 37 Wade Drive
- 39463 3. Authorize Refund - Overpayment of Third Quarter 2020 Taxes
- 39464 4. Authorize Refunds - Department of Community Programs
- 39465 5. Authorize Parking Refunds - Summit SmartCard, Prepaid Parking, and Overnight Parking Permits
- 39466 6. Authorizing Payment of August Bills - (7/23 - 8/14) - \$655,189.90
- 39467 7. Authorizing Payment of Bills (8/15 - 8/26) - \$654,345.64

**COUNCIL MEMBERS' COMMENTS/NEW BUSINESS**

Items/issues noted hereunder, if any, reflect those recommending and/or needing action by City department(s) or at a future council meeting which are not already being addressed by a committee.

**ADJOURNMENT REGULAR MEETING** – Upon motion of Councilmember Naidu, duly seconded, the meeting was adjourned at 8:42 pm.

Respectfully submitted,

Rosalia M. Licatase, City Clerk

Nicole M. Sarna, Deputy City Clerk

**MINUTES ATTACHMENTS**


Summit Foundation Presentation - Julie Keenan, President



1

### Overview

- Mission: foster philanthropy by identifying local needs and offering donors flexible ways to make a difference in the lives of their neighbors
- Community Foundation – donor gifts support nonprofit agencies
- Founded in 1972, as the Summit Area Public Foundation, to address current and future needs of Summit area residents
- 21 local volunteer board members, no paid staff
- More than \$8.6 million invested in our community through grants, scholarships and donor-advised distributions over the past 10 years

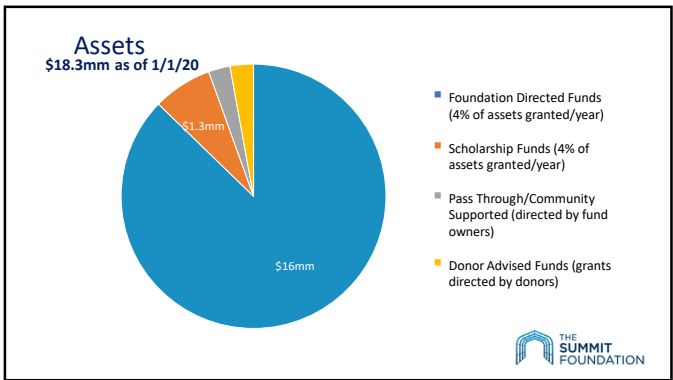


2

### Board of Trustees

Julie Keenan President	David Dietze Vice President	Sandra Lizza Secretary	Leah Griffith Treasurer	Martha Sayre Asst. Treasurer	Jack Cooper President Emeritus	
Julie Adams	Sandy Bloom	Lyle Brehm	Celia Colbert	Amy DiSibio	Charles Gelber	James Fleischman
Patricia Fontan	Cary Hardy	Katherine Kalin	Eric LeGoff	Frank Macioce	Drew Maldonado	Dana Turk

3




4

### Foundation Directed Grants and Scholarships

\$6.2 million since 2010


 Health & Medical Needs \$769,000	 Civic & Community \$1,775,000	 Senior Care & Enrichment \$708,000	 College Scholarships \$580,000
 Children & Adults with Disabilities \$1,619,000	 Arts & Culture \$310,000	 Educational Programs \$430,000	<b>\$6,244,000</b> in nonprofit grants & scholarships



5

### Foundation Directed Grants

- Two competitive grant cycles per year, June and December
  - Grants committee reviews all proposals
  - Full board approves all grants to nonprofits
- Grants in health, arts, culture, education, senior care, and for those with disabilities
- \$459,000 in grants to our community **thus far in 2020**
  - \$100,000 in emergency grants to 7 nonprofits in April (COVID response)
  - \$50,000 matching funds to launch Sustain Summit Fund
  - \$309,000 in grants to 17 area nonprofits in June
- \$600,000 in grants to 38 area nonprofits in 2019



6

### Recent Grantees

Arts by the People	Dreamcatcher Repertory Theatre	NI Dance Theatre Ensemble	Summit Dept of Community Programs
Berkeley Heights Veterans Mem Park	Eagle Scout Project	NI Intergenerational Orchestra	Summit Free Public Library
Beth Hatikvah & Fountain Baptist	ECLC	NI Jazz Society	Summit Interfaith Council
Boy Scouts of America Troop 67	Elizabeth Coalition to House the Homeless	Our House Foundation	Summit Speech School
Boy Scouts Patriots Path Council	Employment Horizons	Overlook Foundation	Summit Symphony
Boys & Girls Clubs of Union County	Enright Melanoma Foundation	Paper Mill Playhouse	Summit Volunteer First Aid Squad
Bridges Outreach	Family Promise	Park Line Foundation	The Adult School of the Chatham
Caring Contact	Girls on the Run	PG Chambers School	The Gathering Place
CASA of Union County	Good Grief	Pillar Care Continuum	Trinkas Health Foundation
Center for Hope Hospice	Great Swamp Watershed Association	Planned Parenthood of Northern NJ	Union County College Foundation
Children's Institute	Hometown Heroes	Reach Out and Read	Visual Arts Center of NJ
Children's Specialized Hospital	Hometown TV	Reeves-Reed Arboretum	Wharton Institute for Performing Arts
City of Summit Office of Emerg Mgmt	IMAGINE, A Center for Coping with Loss	SAGE Eldercare	Winston School
CivicStory	Junior League of Summit	Senior Services Center of the Chatham	YMCA Camp Mason
Community FoodBank of NJ	KinderSmile Foundation	SNP Summit Helping Its People	YWCA of Union County
Connection for Women & Families	Literacy NJ	SPARC	
Continuum Arts Foundation	Madamey School and Hospital	St. Joseph Social Service Center	
Craig School	Mayor's Partnership for Public Art	Student/Partner Alliance	
Carémines	Morrisown Medical Center Foundation	Summit Area YMCA	
Discovery Orchestra	NJ Arts News	Summit Board of Education	



7

### Other Funds

#### Scholarship Funds


- \$50,000+ to more than 30 local students annually
- Scholarship Committee works with local high schools to identify students who meet criteria

#### Pass Through Funds, managed for local groups or funding initiatives

- Summit Community Center renovation
- Hometown Heroes
- Summit Public Art
- Hubbard Public Schools Fund
- FLAG

#### Donor Advised Funds

- Donors determine grant recipients, timing, amounts



8

### Collaboration and Leadership

- Seed funding for new organizations and initiatives
  - Curémonos
  - Race dialogues and student training by Summit Interfaith Council
- Thought partnership and dialogue around local issues
  - Hunger Coalition
  - Overlook Community Health Worker
- Responsive to local needs
  - \$100,000 in emergency grants for COVID-19 impacted organizations
  - Partnered to launch Sustain Summit with \$50,000 challenge grant
  - JumpStart Summit as perpetual source of support for community



9

### Get Involved

- Share our story – friends, clients, colleagues
- Partner with us
  - Bring emerging leaders, issues and nonprofits to The Foundation
  - Annual appeal
  - Make a lasting difference – open a fund
  - Long term philanthropic planning
- Learn more at [www.summitforever.org](http://www.summitforever.org)



10