

**MINUTES OF REGULAR MEETING
TUESDAY, JULY 28, 2020
COMMON COUNCIL OF THE CITY OF SUMMIT**

Distributed: 8/27/2020

Approved: 9/1/2020

The meeting was called to order by Council President Marjorie Fox at 7:30 PM. The City Clerk then read the following notice:

“Adequate notice of this meeting has been provided by the City Clerk’s Office in the Open Public Meeting Notice, dated June 23, 2020, which was properly distributed and posted per statutory requirements.”

Note: This meeting was held via video conference by all attendees.

CALL TO ORDER

ROLL CALL

PRESENT: Councilmembers Bowman, Hairston, Little, O’Sullivan, Vartan and Council President Fox.

ABSENT: Fire Chief Evers

ARRIVED AFTER ROLL CALL: Councilmember Naidu (7:39pm)

Also in attendance were Mayor Radest and staff members Michael Rogers, City Administrator; Paul Cascais, Director DCS; Eric Evers, Fire Chief; Tammie Baldwin, City Treasurer; Rosemary Licatase, City Clerk; Andrew Bartolotti, Police Chief; Rita McNany, Parking Services Manager; Mark Ozoroski, Director DCP; Matthew Giacobbe, City Solicitor, Nicole Sarna, Deputy City Clerk.

APPROVAL OF MINUTES

Special Meeting of June 29, 2020 – Deferred to September 1, 2020 Meeting.

Regular and Closed Session Meeting July 8, 2020 - Upon motion of Councilmember Hairston, duly seconded, minutes were unanimously approved.

PLEDGE OF ALLEGIANCE

REPORTS

Items/issues noted hereunder, if any, reflect those recommending and/or needing action by City department(s) or at a future council meeting.

- Mayor, City Administrator and Council President

Summit Health Department Update - Megan Avallone, Director of the Westfield Regional Health Department, provided a slideshow on contact tracing and provided an update on COVID-19, which is hereto attached.

Henry Bassman - 18 Hartley Road - In response to a question from Mr. Bassman regarding whether the City has received any funding from the State, Director Avallone advised that the City has received a small amount of funding from the New Jersey Department of Health. She further advised that local public health departments in New Jersey have received less than 1% of the available funding that went to the New Jersey Department of Health.

Karen Raihofer - 34 Parkview Terrace - New Jersey Travel Advisory - In response to a question from Ms. Raihofer regarding traveling to states that are on the State's Travel Advisory List, Director Avallone recommended assessing the risk, activity levels. She further advised that the quarantine, while voluntary, is expected.

PUBLIC COMMENTS

In-House Hairstyling - Esperanza Urrego - Esperanza Salon, 32 Maple Street – Shared her concerns regarding salons/ hair stylists performing such services in their own homes or in the homes of clients. In response to Ms. Urrego's questions, City Solicitor Giacobbe advised as follows:

1. Explained that in order to practice any type of cosmetology, one must be licensed by the Division of Cosmetology.
2. Explained that in order to have a salon, that facility must be licensed and is subject to review and approval by the State.
3. Advised that those who practice cosmetology in a location other than their approved facility are subject to fines by the State.
4. People should be encouraged to use licensed facilities to ensure safety.

NJ Economic Development Authority Small Business Emergency Grant Program - Eileen Kelly - 47 Woodland Avenue – questioned whether Summit had assisted businesses in applying for the grant and whether it was a recipient of same. In response to Ms. Kelly's questions, Mayor Radest advised that the list is based upon wealth and demographics and that Summit does not meet the criteria. The City is often not a recipient of state aid which is why the Sustain Summit Fund and Jump Start Summit were started.

RESOLUTIONS

(Resolutions, which were not identified on the agenda as same, do not appear in the minutes in the actual order in which they were addressed at the meeting, but under the proper committee heading after those that were on the agenda. Those with the name of another committee in italics after it indicate the other committee might have had some input.)

The respective Committee Chairman, Committee member, or Councilmember, as indicated for the Committee, introduced the following resolution(s) and on motion, duly seconded and on roll call, unanimously adopted or adopted by the vote shown, if any:

FINANCE

- 39414 1. Cancel Improvement Authorization Funds - Capital Accounts
- 39415 2. Rescind Resolution #39406 & Authorize Amend Budget - Chapter 159 - Clean Communities Grant

LAW & LABOR

- 39416 Grant Person-to-Person and Place-to-Place Liquor License Transfer - D & M Liquors to Cambridge Wine Cellar LLC t/a Cambridge Wines

ADMINISTRATIVE POLICIES & COMMUNITY SERVICES

- 39417 Appoint Technology Advisory Committee Member

RESULT:	APPROVED [6 TO 0]
MOVER:	Naidu
SECONDER:	O'Sullivan
AYES:	Bowman, Fox, Hairston, Little, O'Sullivan, Naidu
ABSTAIN:	Vartan

COMMUNITY PROGRAMS & PARKING SERVICES

- 39418 1. Award Bid - Summit Family Aquatic Center Pool Resurfacing Project - \$463,307.50
- 39419 2. Award Bid - Broad Street Garage Repair Project - \$308,770.00
- 39420 3. Grant Permission & Set Forth Conditions - YMCA Use of Portion of Library Lot

CAPITAL PROJECTS & COMMUNITY SERVICES

- 39421 1. Authorize Change Order No. 1 and Final - Wallace Rd Improvement Project (+\$1,870.88)
- 39422 2. Award Bid - 2020 (Fall) Citywide Tree Planting - \$63,960.00
- 39423 3. Amend Professional Services Agreement - 2020 Redevelopment Attorney - Reduce Fees Not To Exceed \$30,000.00

CONSENT AGENDA

Staff reports are attached, as appropriate, when resolution is not self-explanatory. Matters authorizing action, licenses, or granting permission have met all department qualifications.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Naidu
SECONDER:	Little
AYES:	Bowman, Fox, Hairston, Little, Naidu, O'Sullivan, Vartan

SAFETY & HEALTH

39424 Grant Permission & Set Forth Conditions - Summit Playhouse

FINANCE

- 39425 1. Authorize Amend Payroll
- 39426 2. Authorize Attendance at NJ Government Finance Officers Association (GFOA) Conference
- 39427 3. Amend Budget - Chapter 159 - CARES Act - Coronavirus Relief Funds Grant
- 39428 4. Cancel Outstanding Checks
- 39429 5. Authorize Refunds - 2020 Sidewalk Cafe/Outdoor Dining Liquor License Lease Fees
- 39430 6. Authorize Refund Overpayment and Cancelling of 2020 Taxes
- 39431 7. Authorize Refund - Overpayment of Second Quarter 2020 Taxes
- 39432 8. Cancel 2020 Sewer Utility Charges
- 39433 9. Authorize Refunds - Department of Community Programs
- 39434 10. Authorize Parking Refunds - Summit SmartCard, Prepaid Parking, and Overnight Parking Permits
- 39435 11. Authorizing Payment of Bills - \$1,154,874.66
- 39436 12. Authorize Payment of August Bills (*from the floor*)

ADJOURNMENT REGULAR MEETING – Upon motion of Councilmember Naidu, duly seconded, the meeting was adjourned at 9:02 pm.

Respectfully submitted,

Rosalia M. Licatase, City Clerk

Nicole M. Sarna, Deputy City Clerk

MINUTES ATTACHMENTS

1. Summit Health Department Presentation, re COVID-19 Update - Megan Avallone, Health Director - Westfield Regional Health Department
2. Purchasing Letter - SFAC Pool Resurfacing Project
3. Purchasing Letter - Broad Street Garage Repair Project 2020
4. Purchasing Letter - 2020 (Fall) Citywide Tree Planting