

**CITY OF SUMMIT HISTORIC PRESERVATION  
COMMISSION MEETING AGENDA  
MEETING DATE: JUNE 17, 2020 TIME: 7:00 PM  
LOCATION: REMOTE MEETING VIA ZOOM**

**THE MEETING WAS CALLED TO ORDER AT 7:04 PM**  
ADEQUATE ADVANCE NOTICE STATEMENT

**PRESENT:** DOLORES WARD, CLAIRE TOTH, JAMES BURGMEYER, MEREDITH GAYLORD, CAROLINE KING, MARY MALLOY, BRANDON RIGHI, STEVE BOWMAN (COUNCIL LIAISON), TOM CONWAY

**ABSENT:** MELISSA SPURR (ENVIRONMENTAL LIAISON), JENNIFER BALSON-ALVAREZ (PLANNING BOARD LIAISON),

**APPROVAL OF MINUTES**

D. Ward moved to approve minutes from 5/20/2020. J. Burgmeyer seconded.  
Approved.

**ADVISORY REVIEWS - ITEMS FOR DISCUSSION**

1. 19 Highland Avenue—Steep slope variance for back yard regrading with retaining wall. Tom Conway reviewed.

The Summit Historic Preservation Commission takes no exception to this application.

2. 4 Waldron Avenue—Addition for new Sanctuary.

This has not yet been scheduled to be heard by the Zoning Board of Adjustment. Once there is a formal application, the Historic Preservation will be in a position to comment.

3. Summit YMCA.

It is not clear where this project stands. Jennifer Balson-Alvarez and Tom Conway had discussed a floating glass canopy used in Europe. This building sits between the Village Green and the Broad Street West redevelopment project. That makes this project all the more important.

## **NEW BUSINESS**

1. Plaque Applications update – Dolores Ward. No new applications.
2. Liaison Updates & News - Steve Bowman; Jennifer Alvarez; Melissa Spurr. Fire station project has been on hold; finance committee meeting next week. Melissa Spurr worked with the city to update the zoning map. DRO is being updated quarterly. Sync the HPC Instagram account to the Summit Historic Society's.
3. Preservation NJ Newsletter—Tom Conway & Jennifer Alvarez. Newsletter to focus on different HPCs throughout the state. Some interest in Summit as the DRO is being developed.

NEXT MEETING DATE:

WED. JULY 22, 2020, AT THE RESIDENCE OF CLAIRE TOTH

**THE MEETING WAS ADJOURNED AT 7:51 PM**