

**MINUTES
REGULAR MEETING
of the
SUMMIT BOARD OF HEALTH**

**Monday Evening – May 21, 2018
7:00 P.M.
Summit City Hall (Large Conference Room)
2nd Floor**

The Meeting was called to order at 7:08 p.m. by Mr. John Staunton, President.

Mr. Staunton read the following Meeting Notice: “Adequate notice of this Meeting has been provided by the Secretary of the Board of Health by the preparation of the Annual Notice of Meeting Dates which set forth the date, time and place of this Meeting and by properly posting such notice and forwarding the notice to those designated newspapers and the persons requesting Meeting notices.”

PRESENT ON ROLL CALL: Mr. John Staunton; Dr. Robert Slama; Dr. Thomas Giusto and Dr. Hemant Kairam. Also present: Megan Avallone, Health Officer, N. Gayle Mauro, Registrar/Board Secretary and Mike McTernan, Liaison.

ABSENT ON ROLL CALL: Dr. Audrey Romero, Mrs. Mary Beth Cahill and Mrs. Barbara Plyer.

APPROVAL OF MINUTES RE-ORGANIZATION MEETING – January 22, 2018 – Dr. Slama made a motion to approve the Minutes, seconded by Dr. Giusto and unanimously approved by all members present.

REVIEW OF BILLS – May 2018 – Dr. Slama made a motion to approve the bill list totaling \$18,977.05, seconded by Dr. Giusto and unanimously approved by all members present. Roll call vote was taken: Mr. Staunton—Aye, Dr. Slama—Aye, Dr. Giusto—Aye; Dr. Kairam—Aye.

ENVIRONMENTAL HEALTH SPECIALIST REPORTS – Report reviewed by Megan Avallone.

PUBLIC HEALTH NURSE’S REPORT – Report reviewed by Bridget Colendenski, Public Health Nurse.

HEALTH OFFICER’S REPORT –

CLEP Grant Update—A grant for \$8,000.00 was approved for the Childhood Lead Exposure Program which will pay for a Health Inspector to assist in lead investigations.

Religious Immunization Bills Update—Ms. Avallone asked the Board to consider supporting Assembly Bill A3818/S2173 which will make obtaining a religious exemption for vaccinations more strict.

Temporary Event Fee—Ms. Avallone received a request from the Department of Community Programs asking the Board to revisit the cost vendors pay for Temporary Events. The Board discussed the issuance of an annual license beginning in 2019. Motion made by Dr. Kairam, seconded by Dr. Giusto and unanimously approved by all Board Members to implement an annual license for temporary event vendors.

The Board implemented a new policy that Temporary Event applications and fees must be submitted no later than ten business days prior to the event in order to participate.

OLD BUSINESS –None discussed.

NEW BUSINESS –

Mr. Staunton asked the Board if they wanted to continue to meet quarterly or increase the meeting schedule. Discussion took place. The Board will keep quarterly meeting schedule and hold a Special Meeting if needed.

Resolution 1-2018—Waiving nonprofit license fees. Motion made by Dr. Kairam, seconded by Dr. Giusto and unanimously approved by all Board Members.

Resolution 2-2018—In support of A3818/S2173. Motion made by Dr. Giusto, seconded by Dr. Kairam and unanimously approved by all Board Members.

ADJOURNMENT - There being no further business a motion by Dr. Slama made at 8:03 P.M., seconded by Dr. Kairam and unanimously approved by all members present.

Respectfully submitted,


N. Gayle Mauro, Board Secretary