

**MINUTES OF REGULAR MEETING
TUESDAY, APRIL 28, 2020
COMMON COUNCIL OF THE CITY OF SUMMIT**

Distributed: 5/7/2020

Approved: 5/12/2020

The meeting was called to order by Council President Marjorie Fox at 7:30 PM. The City Clerk then read the following notice:

“Adequate notice of this meeting has been provided by the City Clerk’s Office in the Open Public Meeting Notice, dated May 7, 2020, which was properly distributed and posted per statutory requirements.”

Note: This meeting was held via video conference by all attendees.

CALL TO ORDER

ROLL CALL

PRESENT: Councilmembers Bowman, Hairston, Little, Naidu, O’Sullivan, Vartan and Council President Fox.

ABSENT: Robert Weck, Chief of Police

Also in attendance were Mayor Radest and staff members Michael Rogers, City Administrator; Aaron Schrager, Deputy Director DCS; Eric Evers, Fire Chief; Tammie Baldwin, City Treasurer; Rosemary Licatese, City Clerk; Don Nelson; Emergency Management Coordinator; Andrew Bartolotti, Police Captain; Matthew Giacobbe, City Solicitor; Rita McNany, Parking Services Manager; Mark Ozoroski, DCP Director; Nicole Sarna, Deputy City Clerk.

PLEDGE OF ALLEGIANCE

Eric Evers, Fire Chief

APPROVAL OF MINUTES

Regular and Closed Session Meetings of March 24, 2020 and April 14, 2020 - Upon motion of Councilmember Hairston, duly seconded, the above listed minutes were unanimously approved.

REPORTS

- Mayor, City Administrator and Council President

Enforcement - Plastics Ordinances - Council President Fox advised that enforcement of the single-use plastics ordinance adopted last year will be postponed until the public health emergency has been lifted.

Office of Emergency Management - COVID-19 Update - Emergency Management Coordinator, Deputy Fire Chief Don Nelson, provided an update of emergency management operations relative to COVID-19.

PUBLIC COMMENTS

The City Clerk advised that two (2) emails, attached hereto, were received and proceeded to read each into the record.

Leafblower Noise - Carl Loschert - 14 Lenox Road

Council President Fox advised that the City has a noise ordinance that limits the working hours.

City Solicitor Giacobbe commented as follows:

1. Advised that professional landscaping services has been deemed as an essential service per Governor Murphy's Executive Order.
2. Changes or further restrictions to the Governor's Executive Order by the municipality are not permitted.

Budget and Finances - Eileen Kelly - 47 Woodland Avenue

In response to Question #1 regarding 2020 Budget and Financial Impact of COVID-19:

Council President Fox, advised that the latest budget is available online.

Councilmember Vartan commented as follows:

1. The budget snapshot is based on how the budget was introduced in March.
2. Revenue reflected is based on pre-health crisis.

In response to Question #2 regarding the Sustained Summit Fund:

Mayor Radest commented as follows:

1. Sustained Summit Fund has approved 117 applications providing grants totaling \$251,000.00.
2. Described the criteria for grant approval.
3. Grants were given to women-owned businesses and as well as minorities.

In response to Question #3 regarding availability of small business grants, Council President Fox, advised that any grant information that is currently available for small businesses has to be

applied for by those specific businesses.

Carol Bianchi - Regional External Affairs Consultant with JCP&L, in an email received by the City Clerk, during the meeting, as attached hereto, sent her best wishes to the City of Summit, Mayor and Council.

RESOLUTIONS

(Resolutions, which were not identified on the agenda as same, do not appear in the minutes in the actual order in which they were addressed at the meeting, but under the proper committee heading after those that were on the agenda. Those with the name of another committee in italics after it indicate the other committee might have had some input.)

The respective Committee Chairman, Committee member, or Councilmember, as indicated for the Committee, introduced the following resolution(s) and on motion, duly seconded and on roll call, unanimously adopted or adopted by the vote shown, if any:

SAFETY & HEALTH

- 39303 1. Confirm Appointment of New Chief of Police

The Mayor shared Chief-elect Bartolotti's extensive experience and expressed her confidence in his abilities to serve as the new Chief of Police.

Councilmember Hairston, as well as several members of Council, expressed their support of the Mayor's recommendation and expressed their confidence in Chief-elect Bartolotti.

Chief-elect Bartolotti expressed his thanks and appreciation for the support and confidence of the governing body and staff and stated that he was looking forward to the opportunity to serve as the next Chief of Police.

- 39304 2. Authorize Location and Date Change - Summit Downtown, Inc. 2020 Farmers Market Event
- 39305 3. Authorize Submission of the New Jersey Division of Highway Traffic Safety for the Pedestrian Safety, Enforcement and Education Fund Grant Application and Execute Grant Agreement

COMMUNITY PROGRAMS & PARKING SERVICES

- 39306 Authorize Extension of Temporary Parking Rules 4/29/2020 - 5/26/2020 - During State of Emergency

CAPITAL PROJECTS & COMMUNITY SERVICES

- 39307 1. Award Bid - Summit Safe Streets to Transit Project - \$289,855.00
- 39308 2. Authorize Submission of a 2020 Association of New Jersey Environmental Commissions Open Space Stewardship Grant Application and Execute Grant Agreement

CONSENT AGENDA

Staff reports are attached, as appropriate, when resolution is not self-explanatory. Matters authorizing action, licenses, or granting permission have met all department qualifications.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Little
SECONDER:	Naidu
AYES:	O'Sullivan, Bowman, Fox, Hairston, Little, Naidu, Vartan

COMMUNITY PROGRAMS & PARKING SERVICES

39309 Reject Bid and Authorize Re-Advertisement - 2020-2021 Athletic Field Maintenance Services

FINANCE

39310 1. Authorize Refund of Property Use Escrow - Chai Center for Living Judaism, Inc - Menorah Lighting

39311 2. Authorize Parking Refunds - Summit SmartCard, Prepaid Parking, and Overnight Parking Permits

39312 3. Authorizing Payment of Bills - \$745,252.29

COUNCIL MEMBERS' COMMENTS/NEW BUSINESS

Items/issues noted hereunder, if any, reflect those recommending and/or needing action by City department(s) or at a future council meeting which are not already being addressed by a committee.

Union County Budget - Councilmember Vartan provided an update on the most recent Board of Chosen Freeholders Meeting which amended the County's Operating Budget to pull funds from their surplus which creates 0% tax increase.

Elections - Councilmember Vartan reminded everyone of the ability for registered voters to vote by mail and provided the county website where the application can be obtained. He also reminded the public that the June 2 Primary Election date was moved to July 7 and that related deadlines were also changed as a result and the information for same is available on the county website.

In Memoriam - Councilmember Vartan expressed his condolences for the passing of Dr. Don Geddis, former Principal of Summit High School and Carl Lohmann, member of the Summit Volunteer First Aid Squad.

Library Programs and Services Update - Councilmember Hairston provided an update on the different programs and services that the Summit Free Public Library is offering through its website and by phone.

Summit Art Competition - Councilmember Naidu advised that the Summit Arts Committee was holding a chalk competition this weekend and encouraged Summit residents of all ages to participate by creating a drawing on their driveway or sidewalk and submit the work to the Summit Arts Committee. He further advised that the winner will receive a gift certificate to a local Summit downtown business.

Arbor Day - Councilmember Bowman stated that this past Friday was Arbor Day and that the Shade Tree Committee would be planting more trees within the next couple of weeks and then again in the fall.

ADJOURNMENT REGULAR MEETING – Upon motion of Councilmember Naidu, duly seconded, the meeting was adjourned at 8:35 pm.

Respectfully submitted,

Rosalia M. Licatase, City Clerk

Nicole M. Sarna, Deputy City Clerk

MINUTES ATTACHMENTS

1. Public Comment - C. Loschert, 14 Lenox Road
2. Public Comment - E. Kelly, 47 Woodland Avenue
3. Public Comment - C. Bianchi, JCP&L
4. Purchasing Letter - 2020-2021 Athletic Field Maintenance Services
5. Purchasing Letter - Summit Safe Streets to Transit Project

Public Comment
April 28, 2020 Council Meeting

Licatese, Rosemary

From: Carl Loschert <closchert1@yahoo.com>
Sent: Monday, April 27, 2020 11:14 AM
To: Licatese, Rosemary
Cc: iloschert@yahoo.com
Subject: Question for April 28 City Council Meeting:

Given that students are studying at home and many people are working from home, will you make some modifications to the limit the hours that loud outdoor equipment (leaf blowers in particular) can be used? Students are taking on line classes, parents are on work calls at home. It reduces productivity. Westfield NJ has already made some modifications.

I have included a link from a recent NY Times article.

<https://www.nytimes.com/2020/04/09/nyregion/coronavirus-leaf-blowers.html>

Regards,
Carl Loschert
14 Lenox Road
Summit NJ
908-273-5978
917-331-8794

Sent from my iPad

Public Comment
April 28, 2020 Council Meeting

Licatese, Rosemary

From: EK <eileenkelly@gmail.com>
Sent: Tuesday, April 28, 2020 4:14 PM
To: Licatese, Rosemary
Subject: Questions for Common Council

Good Afternoon Rosemary,

I hope this email finds you well.

Please see my questions below that cross 2 topics - the budget and downtown businesses.

Eileen Kelly
47 Woodland Avenue Apt 204
Summit NJ 07901

- 1.) Can the Council please confirm the latest budget is available online and that any pamphlets mailed to households will reflect the latest view on revenue assumptions for 2020 (i.e. impact on pool and golf revenues)?
- 2.) Under the Mayor's Leadership, will the Sustain Summit Fund have a carve out of funds for women and/or minority business owners?
- 3.) Which grants, if any, is the Council applying for in order to support Summit's downtown business vitality in lieu of collecting federal funds from the Coronavirus stimulus bill?

Thank you,
Eileen Kelly

Public Comment

April 28, 2020 Council Meeting

Licatese, Rosemary

From: Bianchi, Carol M <cbianchi@firstenergycorp.com>
Sent: Tuesday, April 28, 2020 7:57 PM
To: Licatese, Rosemary
Subject: Best wishes to Summit

Hi Rosalia, I tuned in to your meeting on Youtube. If you receive this email, please send my best wishes to the city of Summit, Mayor and Council and all of you, from Carol at JCP&L.

Carol Bianchi
Regional External Affairs Consultant
Jersey Central Power & Light Company
908 608-5010 office
cbianchi@firstenergycorp.com

To report an outage - 888-544-4877
For all other service requests - 800-662-3115

To view outage and electric infrastructure information in your community please reference the links provided below.



<http://outages.firstenergycorp.com/nj.html>



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THE CITY OF SUMMIT

N E W J E R S E Y

CITY HALL 512 SPRINGFIELD AVENUE SUMMIT, NJ 07901

April 15, 2020

The Honorable Mayor and
Members of Common Council
City Hall
Summit, New Jersey

Ladies and Gentlemen:

On Tuesday, March 17, 2020, at 11:00 a.m., bids were received by the Purchasing Agent as advertised in the Union County Local Source on February 27, 2020 and referred to the DCP Director. Results are as follows:

ATHLETIC FIELD MAINTENANCE SERVICES

TruGreen LP
117 Corporate Boulevard
South Plainfield, NJ 07080

Reject, insufficient bid bond, N.J.S.A. 40A:11-21

<u>LOCATIONS</u>	<u>ACREAGE</u>	<u>Base Bid - 2020-2021 Soil Core Aeration</u>	
		<u>Per Acre \$989.00</u>	
		<u>2020 Total \$</u>	<u>2021 Total \$</u>
1. Soldier's Memorial Field	6.5 acres	6428.50	6428.50
2. Wilson Park Field	2.2	2175.80	2175.80
3. Walter D. Long Field	0.8	791.20	791.20
4. SHS Lower Field	2.1	2076.90	2076.90
5. LCJ SMS Field	1.0	989.00	989.00
6. Franklin School Field	2.0	1978.00	1978.00
7. Jefferson School Field	1.0	989.00	989.00
8. Lincoln-Hubbard School Field	1.7	<u>1681.30</u>	<u>1681.30</u>
		17,109.70	17,109.70
Total Base Bid 2020 + 2021		\$34,219.40	
		<u>Alt. 1 2020 Topdressing</u>	<u>Alt. 3 2021 Topdressing</u>
		<u>Per Acre \$899.00</u>	<u>Per Acre \$899.00</u>
1. Soldier's Memorial Field	6.5 acres	5843.50	5843.50
2. Wilson Park Field	2.2	1977.80	1977.80
3. Walter D. Long Field	0.8	719.20	719.20
4. SHS Lower Field	2.1	1887.90	1887.90
5. LCJ SMS Field	1.0	899.00	899.00
6. Franklin School Field	2.0	1798.00	1798.00
7. Jefferson School Field	1.0	899.00	899.00
8. Lincoln-Hubbard School Field	1.7	<u>1528.30</u>	<u>1528.30</u>
		Total Alt. 1 \$15,552.70	Total Alt. 3 \$15,552.70
		<u>Alt. 2 2020 Dethatching/Slit-Seeding</u>	<u>Alt. 4 2021 Dethatching/Slit-Seeding</u>
		<u>Per Acre \$507.00</u>	<u>Per Acre \$507.00</u>
1. Soldier's Memorial Field	6.5 acres	3295.50	3295.50
2. Wilson Park Field	2.2	1115.40	1115.40
3. Walter D. Long Field	0.8	405.60	405.60
4. SHS Lower Field	2.1	1064.70	1064.70
5. LCJ SMS Field	1.0	507.000	507.000
6. Franklin School Field	2.0	1014.00	1014.00
7. Jefferson School Field	1.0	507.00	507.00
8. Lincoln-Hubbard School Field	1.7	<u>861.90</u>	<u>861.90</u>
		Total Alt. 2 \$8,771.10	Total Alt. 4 \$8,771.10

Vendor agrees to option for up to two (2) one-year extensions, January 1 through December 31 for each successive year, for a total contract term not to exceed four (4) years through December 31, 2023 pursuant to N.J.S.A. 40A:11-4.2 **YES**

The Purchasing Agent, upon the review, evaluation and recommendation in a memo from the DCP Director, makes the following recommendation to the Community Programs and Parking Services Committee:

ATHLETIC FIELD MAINTENANCE SERVICES

Reject one bid received pursuant to NJSA 40A:11-21, insufficient bid bond, and authorize re-advertisement.

Sincerely,

Michelle Caputo

Michelle Caputo, Purchasing Agent

THE CITY OF SUMMIT

N E W J E R S E Y

CITY HALL 512 SPRINGFIELD AVENUE SUMMIT, NJ 07901

April 14, 2020

The Honorable Mayor and
Members of Common Council
City Hall
Summit, New Jersey

Ladies and Gentlemen:

On Tuesday, April 14, 2020, at 11:00 a.m., bids were received by the Purchasing Agent as advertised in the Union County Local Source on April 2, 2020 and referred to the Assistant Engineer. Results are as follows:

SUMMIT SAFE STREETS TO TRANSIT PROJECT

		Base Bid (\$)
Zuccaro, Inc. 248 Alberta Drive Saddle Brook, NJ 07663	(bid bond)	289,855.00
S. Batata Construction, Inc. 238 Ernston Rd., Suite 1R Parlin, NJ 08859	(bid bond)	322,850.00 Reject, NJSA 52:32-59, incomplete Disclosure of Investment Activities in Iran
S and L Contractors LLC 200 Swenson Drive Kenilworth, NJ 07033	(bid bond)	390,350.00
AA Berms LLC PO Box 180 Belleville, NJ 07109	(bid bond)	424,304.00
Cifelli & Son General Contracting, Inc. 81 Franklin Avenue Nutley, NJ 07110	(bid bond)	421,800.00

The Purchasing Agent, upon the review, evaluation and recommendation in a memo from the Assistant Engineer, makes the following bid award recommendation to the Capital Projects & Community Services Committee:

SUMMIT SAFE STREETS TO TRANSIT PROJECT

Zuccaro, Inc. for a low net base bid of \$289,855.00.

Sincerely,

Michelle Caputo

Michelle Caputo
Purchasing Agent

SAFE ROADS TO TRANSIT IMPROVEMENT PROJECT
 BID SUMMARY

4/14/2020

Preliminary - Subject to Attorney Review

BASE BID

ITEM	DESCRIPTION	Unit	Qty.	Zucaro Inc		S. Bateis Construction Inc.		S and L Contracting LLC		AA Berms LLC		Cifelli & Son General Const	
				Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost
1	MOBILIZATION	LS	1	\$ 20,000.00	\$ 20,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 31,000.00	\$ 31,000.00	\$ 4,000.00	\$ 4,000.00
2	CLEARING SITE	LS	1	\$ 25,000.00	\$ 25,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 28,000.00	\$ 28,000.00	\$ 75,000.00	\$ 75,000.00
3	FINAL CLEANUP	LS	1	\$ 20,000.00	\$ 20,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 35,000.00	\$ 35,000.00	\$ 10,000.00	\$ 10,000.00
4	DRUM	UNIT	25	\$ 50.00	\$ 1,250.00	\$ 1.00	\$ 25.00	\$ 1.00	\$ 25.00	\$ 1.00	\$ 25.00	\$ 1.00	\$ 25.00
5	TRAFFIC CONE	UNIT	25	\$ 20.00	\$ 500.00	\$ 1.00	\$ 25.00	\$ 1.00	\$ 25.00	\$ 1.00	\$ 25.00	\$ 1.00	\$ 25.00
6	PARKING AND MATERIAL STORAGE	ALLOW	1	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
7	CONSTRUCTION SIGNS	SF	150	\$ 20.00	\$ 3,000.00	\$ 1.00	\$ 150.00	\$ 10.00	\$ 1,500.00	\$ 1.00	\$ 150.00	\$ 10.00	\$ 1,500.00
8	CONSTRUCTION IDENTIFICATION SIGN, 18" X 36"	UNIT	4	\$ 500.00	\$ 2,000.00	\$ 100.00	\$ 400.00	\$ 200.00	\$ 800.00	\$ 1.00	\$ 4.00	\$ 50.00	\$ 200.00
9	SAWCUTTING	LF	150	\$ 10.00	\$ 1,500.00	\$ 10.00	\$ 1,500.00	\$ 10.00	\$ 1,500.00	\$ 9.00	\$ 1,350.00	\$ 3.00	\$ 450.00
10	HOT MIX ASPHALT 12.5M84, SURFACE COURSE	TON	15	\$ 200.00	\$ 3,000.00	\$ 300.00	\$ 4,500.00	\$ 200.00	\$ 3,000.00	\$ 180.00	\$ 2,700.00	\$ 200.00	\$ 3,000.00
11	HOT MIX ASPHALT 19M84, BASE COURSE, IF WHEN	TON	15	\$ 200.00	\$ 3,000.00	\$ 300.00	\$ 4,500.00	\$ 200.00	\$ 3,000.00	\$ 180.00	\$ 2,700.00	\$ 200.00	\$ 3,000.00
12	ROADWAY SURFACE TREATMENT	SY	980	\$ 26.00	\$ 25,480.00	\$ 100.00	\$ 98,000.00	\$ 120.00	\$ 117,600.00	\$ 100.00	\$ 98,000.00	\$ 110.00	\$ 107,800.00
13	TRAFFIC STRIPES, 4"	LF	300	\$ 6.00	\$ 1,800.00	\$ 10.00	\$ 3,000.00	\$ 8.00	\$ 2,400.00	\$ 7.00	\$ 2,100.00	\$ 7.00	\$ 2,100.00
14	RECTANGULAR RAPID FLASHING BEACONS SETU	UNIT	5	\$ 11,200.00	\$ 56,000.00	\$ 10,000.00	\$ 50,000.00	\$ 15,000.00	\$ 90,000.00	\$ 20,000.00	\$ 100,000.00	\$ 12,000.00	\$ 60,000.00
15	DECORATIVE STREET LIGHTS	UNIT	8	\$ 10,800.00	\$ 86,400.00	\$ 12,000.00	\$ 96,000.00	\$ 9,000.00	\$ 72,000.00	\$ 10,000.00	\$ 80,000.00	\$ 14,000.00	\$ 112,000.00
16	2" RIGID NONMETALLIC CONDUIT	LF	345	\$ 65.00	\$ 22,425.00	\$ 50.00	\$ 17,250.00	\$ 180.00	\$ 55,200.00	\$ 70.00	\$ 24,150.00	\$ 60.00	\$ 20,700.00
17	15" X 24" JUNCTION BOX, IF AND WHERE DIRECTE	UNIT	2	\$ 2,400.00	\$ 4,800.00	\$ 3,000.00	\$ 6,000.00	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00	\$ 4,000.00	\$ 5,000.00	\$ 10,000.00
18	CONCRETE SIDEWALK, 4" THICK	SY	85	\$ 120.00	\$ 7,800.00	\$ 100.00	\$ 8,500.00	\$ 120.00	\$ 7,800.00	\$ 180.00	\$ 11,700.00	\$ 120.00	\$ 7,800.00
19	DETECTABLE WARNING SURFACE	SY	3	\$ 300.00	\$ 900.00	\$ 1,000.00	\$ 3,000.00	\$ 500.00	\$ 1,500.00	\$ 300.00	\$ 900.00	\$ 400.00	\$ 1,200.00
20	9" X 18" CONCRETE VERTICAL CURB	LF	20	\$ 200.00	\$ 4,000.00	\$ 50.00	\$ 1,000.00	\$ 50.00	\$ 1,000.00	\$ 75.00	\$ 1,500.00	\$ 100.00	\$ 2,000.00
				SUBTOTAL	\$ 289,855.00	SUBTOTAL	\$ 322,850.00	SUBTOTAL	\$ 390,350.00	SUBTOTAL	\$ 424,304.00	SUBTOTAL	\$ 421,800.00

** Reject NJSA 52-33-68

Incomplete Item Disclosure Form

Aaron J. Schnager
 Professional Engineer
 New Jersey Lic. No. 46143
 Assistant City Engineer

