

MEETING MINUTES
CITY OF SUMMIT HISTORIC PRESERVATION COMMISSION

April 20, 2022 7:00pm
Via Zoom: Thomas Conway Host

CALL TO ORDER: ADEQUATE ADVANCED NOTICE STATEMENT

ROLL CALL: BRANDON RIGHI, JAMES BURGMAYER, TOM CONWAY, CAROLINE KING, MARY MALLOY, ALISON CHIEFFO, ASHLEY ALBAHARY, JENNIFER BALSON-ALVAREZ (PLANNING BOARD LIAISON), GREG VARTAN (COUNCIL LIAISON), MARJORIE Fox (CITY COUNCIL)

APPROVAL OF MINUTES: MINUTES FROM 4/20/2022 – by Alison Chieffo.

ADVISORY REVIEWS

Reviews by Thomas Conway:

1. **143 Passaic Avenue – D variance for FAR & C variance to construct side and rear additions.** The proposed addition is in the rear of the home and barely visible from the street. No comment.
2. **105 & 109 Rotary Drive – Minor subdivision / lot line adjustment with D variance for FAR.** The HPC takes no exception to this application.
3. **11 Plain Street – C variances for side-yard setback and side-yard combined to construct 2nd story addition.** The proposed second floor addition to this Cape Cod home is in keeping with the scale and character of the neighborhood. The HPC recommend that the Zoning Board of Adjustment approve this application.
4. **29 Plymouth Road – D variance for FAR & C variances to construct rear addition.** The proposed addition is in the rear of the home and is in keeping with the other houses on Plymouth Road. The HPC takes no exception to this application.

Review by Jim Burgmeyer

5. **79 Tulip Street – C variances for side & rear yard setbacks to construct a garage.** Proposed portico is in keeping with the architecture style of the existing colonial style home. HPC approves this application.

Review by Brandon Righi

6. **38 Pine Grove Avenue – C variance for building coverage to construct portico**
The HPC takes no exception to this application.

NEW BUSINESS

1. 2021/2022 HPC awards to be presented at the Historical Society's Taste of Summit.
2. **Liaison Updates & News:**
Greg Vartan – City Council – tree plantings, cul de sac improvements project (Meadowbrook), Wallace Chapel named 4 century site, outdoor dining – 3 parklets.

Jennifer Alvarez – Planning Board – Barton Ross & Partners, city planning consultants has been hired by the city to review our Historic Preservation ordinance. All HPC members have been asked to review ordinance and provide comments before submission.

Marjorie Fox, City Council President, suggested that we follow MLUL and have the ordinance go to City Council first and then to the Planning Board for Master Plan consistency review.

3. Broad Street West workshop presentation update - BSW subcommittee (Tom Conway, Jim Burgmeyer & Brandon Righi) will prepare and review comments as per directed by the City of Summit Clerk's Office.

NEXT MEETING: Wednesday May 18, 2022 in person

MOTION TO ADJOURN