

CITY OF SUMMIT HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
MEETING DATE: APRIL 16, 2025 TIME: 7:00 PM
LOCATION: CITY HALL, LARGE CONFERENCE ROOM (SECOND FLOOR)

CALL TO ORDER: 7:05 PM
ADEQUATE NOTICE STATEMENT

PRESENT: CAROLINE KING, JAMES BURGMAYER, SUSAN BRADY, BONNIE MORRISON

ABSENT: MIKE DIGERONIMO, MEREDITH GAYLORD, MARY MALLOY, JESSICA ROY, NICK CURIALE, JENNIFER ALVAREZ, BOB PAWLOWSKI

APPROVAL OF MINUTES: MEETING OF MARCH 19, 2025

B Morrison moved to ratify submission; S Brady seconded. The motion carried unanimously.

ADVISORY REVIEWS: Items for Discussion

1. 20 Van Dyke Place: (c) variances for fence height in front yard. <https://www.summitlibrary.org/wp-content/uploads/2023/09/Springfield-Ave-to-Waldron-Ave-Vol-8-part-4.pdf> p191-192 c1928 Contributes to streetscape. The site is an unusual condition with an existing retaining wall. The fence is not an architectural element. S Brady moved to ratify submission; J Burgmeyer seconded. The motion carried unanimously.
2. 45 Franklin Place: (d) variance for FAR and (c) variances for building coverage, lot coverage, side-yard setback to modify rear patio, walkways and deck. <https://www.summitlibrary.org/wp-content/uploads/2023/05/Doremus-Street-to-Gloucester-Road-Vol-4.pdf> p381-382 c1880 Contributes to Franklin Place Historic District. 45 Franklin Place is a c1880 home that contributes to the Franklin Place Historic District. <https://www.summitlibrary.org/wp-content/uploads/2023/05/Doremus-Street-to-Gloucester-Road-Vol-4.pdf> p381-382. The proposed plan matches the architectural elements of the existing home and extends the porch with a consistent aesthetic. The HPC supports this application. B Morrison moved to ratify submission; J Burgmeyer seconded. The motion carried unanimously.
3. 11 Plain Street: (c) variances for side-yard setback and side-yard combined to construct 2nd story addition. 1954 Neighboring homes: 8 Plain Street vernacular Victorian aluminum sided over original <https://www.summitlibrary.org/wp-content/uploads/2023/05/Park-Avenue-cont-to-South-Street-Vol-7.pdf> p 219-220 c1880 ; 10 Plain Street c1885; more research to determine possible relationship to Silk Mill District. The proposed home maintains the historic footprint, reflects the intent of the design guidelines and blends with current neighborhood. S Brady moved to ratify submission; B Morrison seconded. The motion carried unanimously.

NEW BUSINESS

1. Preservation NJ - HPC Roundtable booked at Twin Maples for Saturday, November 1st

OLD BUSINESS

1. 2024 HPC Award Nominations

MEETING ADJOURNED: 8:15 PM

NEXT MEETING DATE: May 21, 2025