

**MINUTES  
SPECIAL MEETING  
of the  
SUMMIT BOARD OF HEALTH**

**Monday Evening – March 25, 2019  
7:00 P.M.  
Summit City Hall (Large Conference Room)  
2<sup>nd</sup> Floor**

The Meeting was called to order at 7:05 p.m. by Ms. Gayle Mauro, Board Secretary.

Ms. Mauro read the following Meeting Notice: “Adequate notice of this Meeting has been provided by the Secretary of the Board of Health by the preparation of the Annual Notice of Meeting Dates which set forth the date, time and place of this Meeting and by properly posting such notice and forwarding the notice to those designated newspapers and the persons requesting Meeting notices.”

**PRESENT ON ROLL CALL:** Mr. John Staunton; Dr. Thomas Giusto; Dr. Robert Slama and Dr. Hemant Kairam. Also present: N. Gayle Mauro, Registrar/Board Secretary, Megan Avallone, Health Officer, George Kornias, REHS and Daniel Chung, co-owner of Inspiration Roll.

**ABSENT ON ROLL CALL:** Dr. Audrey Romero; Mrs. Mary Beth Cahill and Mrs. Barbara Plyer.

**NEW BUSINESS –**

**Ordinance #1-2019—**Mr. Staunton introduced **Ordinance #1-2019-Amending the Sanitary Code Fee Schedule.** A motion to accept the proposed changes to the Sanitary Code Fee Schedule was made by Dr. Giusto and seconded by Dr. Slama and unanimously approved by all members present. Roll call vote taken: Mr. Staunton—Aye; Dr. Giusto—Aye; Dr. Slama—Aye and Dr. Kairam—Aye.

**Board Hearing-Inspiration Roll—**Ms. Avallone informed the Board that Inspiration Roll received three Conditionally Satisfactory ratings since January. Ms. Avallone and Mr. Kornias reviewed the violations found. Ms. Avallone recommended the Board consider holding a two day suspension of the establishment’s retail food license, to be held in abeyance for one year with the dates of closure to be determined by the Health Department. Dr. Kairam made a motion to accept Ms. Avallone’s recommendation, seconded by Dr. Giusto and unanimously approved by all members present. Roll call vote taken: Mr. Staunton—Aye; Dr. Giusto—Aye; Dr. Slama—Aye and Dr. Kairam—Aye.

**ADJOURNMENT** - There being no further business a motion by Dr. Giusto was made at 7:54 P.M., seconded by Dr. Slama and unanimously approved by all members present.

Respectfully submitted,

  
N. Gayle Mauro, Board Secretary