

# **CITY OF SUMMIT HISTORIC PRESERVATION COMMISSION MEETING AGENDA**

**MEETING DATE: FEBRUARY 27, 2019 TIME: 7:30 PM  
SUMMIT CITY HALL EMPLOYEE LUNCH ROOM (SECOND FLOOR)**

**MEETING WAS CALLED TO ORDER AT: 7:31 PM  
ADEQUATE ADVANCE NOTICE STATEMENT**

**PRESENT:** Dolores Ward, Claire Toth, Patricia Meola, James Burgmeyer, Melissa Spurr, Tom Conway

**ABSENT:** Meredith Gaylord, Caroline King, Jennifer Balson-Alvarez (planning board liaison), Steve Bowman (council liaison)

## **APPROVAL OF MINUTES**

Minutes from 1/23/2019. P. Meola moved to approve the minutes; J. Burgmeyer seconded. Minutes approved as revised.

## **ADVISORY REVIEWS - ITEMS FOR DISCUSSION**

1. Update of previously reviewed "No Objections" applications for 3 Midland Blvd & 10 Gary Road.

## **NEW BUSINESS**

1. Plaque Applications for 752 Springfield Ave., 40 Kent Place Blvd., 42 Mountain Ave. Dolores Ward presented. Members to participate in site visits.
2. SDI update. Claire Toth presented. SDI to launch grant program for façade upgrades.
3. Historic Preservation Commission Draft Ordinance update. Melissa Spurr outlined presentation/progress with Planning Board, meetings with PB members and City Council. Process review moving forward.
4. Broad Street West Redevelopment Review. Tom Conway discussed meeting with Topology, update, structure & process moving forward. HPC to present notes and recommendations, including that the Post Office and the YMCA are within the Downtown Historic District.

**NEXT MEETING DATE: WEDNESDAY MARCH 20, 2019**

**MEETING ADJOURNED AT: 8:40 PM**