

**CITY OF SUMMIT HISTORIC PRESERVATION COMMISSION
MEETING MINUTES**

**MEETING DATE: FEBRUARY 19, 2020 TIME: 7:30 PM
LOCATION: ROSEN KELLY CONWAY 16 MAPLE STREET,
SUMMIT**

THE MEETING WAS CALLED TO ORDER AT 7:30
ADEQUATE ADVANCE NOTICE STATEMENT

PRESENT:

DOLORES WARD, CLAIRE TOTH, JAMES BURGMEYER, MEREDITH GAYLORD, CAROLINE KING, MARY MALLOY, BRANDON RIGHI, JENNIFER BALSON- ALVAREZ (PLANNING BOARD LIAISON), MELISSA SPURR (ENVIRONMENTAL LIAISON), TOM CONWAY, PATRICIA MEOLA (SUMMIT HISTORIC SOCIETY LIAISON)

ABSENT: STEVE BOWMAN (COUNCIL LIAISON),

APPROVAL OF MINUTES

B. Righi moved to approve the minutes from 1/22/2020. C. King seconded. Approved.

ADVISORY REVIEWS - ITEMS FOR DISCUSSION

1. 37 Fairview Avenue - D variance for FAR & C variance for building coverage to construct 2nd story addition.

The garage addition is in scale and the portico is contextual. HPC advises the Zoning Board of Adjustment to verify the materials to be used and ensure that they match the existing home and are appropriate to the neighborhood.

2. 9 Prospect Hill Avenue – C variances for total side yard %, side yard setback & building coverage to construct garage & 2-story addition.

Tom to review, along the lines of: The HPC endorses the proposed renovation. Because the historic fabric of the existing building had been so badly compromised, this proposal is a significant improvement in terms of material, scale, and in keeping with the neighborhood, located in the North Side Historic District.

NEW BUSINESS

1. Confirm location of our October 21st Meeting: Point View Wealth Management, in the historic Bassett Building.
2. Plaque Application update – Dolores Ward. Fanwood Historic District in interested in implementing a plaque program.

3. The Summit Area YMCA proposed renovation & expansion – Dolores Ward. HPC needs to be involved in any development regarding the YMCA and, more broadly, the Broad Street West development.
4. HPC Ordinance Draft Staff Comment News update.
Melissa Spurr, Jennifer Alvarez. Planning Board forming a subcommittee to work on this.
5. DRO Update, Broad Street Redevelopment, Firehouse Redesign Update
Steve Bowman & Jennifer Alvarez. March Planning Board meeting will include a presentation from Jonathan Kinney of the State Historic Preservation Office. HPC has yet to see construction documents for the new firehouse.
6. **Discussion and voting by Commissioners on HPC Awards (all categories) for 2020.** Caroline King Awards announced at “Taste of Summit” March 29th 2020, Summit Hotel Award recipients selected.

NEXT MEETING DATE:

WED. MARCH 18, 2020, SUMMIT CITY HALL LARGE CONFERENCE ROOM
(SECOND FLOOR)

THE MEETING WAS ADJOURNED AT 9:13