

**MINUTES
RE-ORGANIZATION MEETING
of the
SUMMIT BOARD OF HEALTH**

**Monday Evening – January 22, 2018
7:00 P.M.
Summit City Hall (Large Conference Room)
2nd Floor**

The Meeting was called to order at 7:00 p.m. by Ms. Gayle Mauro, Board Secretary.

Ms. Mauro read the following Meeting Notice: “Adequate notice of this Meeting has been provided by the Secretary of the Board of Health by the preparation of the Annual Notice of Meeting Dates which set forth the date, time and place of this Meeting and by properly posting such notice and forwarding the notice to those designated newspapers and the persons requesting Meeting notices.”

PRESENT ON ROLL CALL: Mr. John Staunton; Dr. Thomas Giusto; Dr. Hemant Kairam and Mrs. Barbara Plyer. Also present: N. Gayle Mauro, Registrar/Board Secretary, Samantha Galvez, Deputy Registrar/Assistant Board Secretary.

ABSENT ON ROLL CALL: Dr. Audrey Romero, Mrs. MaryBeth Cahill and Dr. Robert Slama (7:05 pm).

Ms. Mauro asked for nominations for President. Dr. Kairam made a motion to nominate Mr. Staunton, seconded by Mrs. Plyer. All members present were in favor of the nomination and Mr. Staunton was unanimously elected President of the Board of Health for 2018.

Mr. Staunton, President, called for nominations for Vice-President. Dr. Kairam made a motion to nominate Mrs. Plyer, seconded by Dr. Giusto. All members present were in favor of the nomination and Mrs. Plyer was unanimously elected Vice-President of the Board of Health for 2018.

APPROVAL OF MINUTES REGULAR MEETING – November 27, 2017 – Dr. Giusto made a motion to approve the Minutes, seconded by Dr. Kairam and unanimously approved by all members present.

REVIEW OF BILLS – January 2018 – Dr. Kairam made a motion to approve the bill list totaling \$6,005.05, seconded by Mrs. Plyer and unanimously approved by all members present. Roll call vote was taken: Mr. Staunton—Aye, Dr. Slama—Aye, Dr. Giusto—Aye; Dr. Kairam—Aye, Mrs. Plyer—Aye.

ENVIRONMENTAL HEALTH SPECIALIST REPORTS – Report reviewed by the Board of Health.

PUBLIC HEALTH NURSE'S REPORT – Report reviewed by the Board of Health. Mr. Staunton inquired about the number of reported flu cases. Ms. Mauro advised the Board any questions should be directed to the Westfield Public Health Nursing Supervisor.

HEALTH OFFICER'S REPORT –

Health Officer coverage—Emergency coverage will be provided by the Union Township Health Officer.

Full time nurse—Westfield hired a full time nurse to start on February 5, 2018 who will cover Summit part time.

OLD BUSINESS –

2018 Budget—Mr. Staunton asked for a motion to approve the 2018 Budget. Mrs. Plyer made a motion to approve the 2018 Budget, seconded by Dr. Guisto. Roll call vote taken: Mr. Staunton—Aye; Dr. Slama—Aye; Dr. Guisto—Aye; Dr. Kairam—Aye and Mrs. Plyer—Aye.

NEW BUSINESS –

Animal Control recommendation to Mayor and Council—Mr. Staunton advised the Board that the City of Summit has contracted with Animal Control Solutions.

ADJOURNMENT - There being no further business a motion by Dr. Guisto was made at 7:10 P.M., seconded by Dr. Kairam and unanimously approved by all members present.

Respectfully submitted,


N. Gayle Mauro, Board Secretary