

**MINUTES OF REGULAR MEETING  
TUESDAY, JANUARY 16, 2018  
COMMON COUNCIL OF THE CITY OF SUMMIT**

Distributed: 2/2/18

Approved: 2/6/18

The meeting was called to order by Council President David Naidu at 7:30 PM. The City Clerk then read the following notice:

“Adequate notice of this meeting has been provided by the City Clerk in the preparation of the Council Annual Meeting Notice of Closed Session and Regular Meetings, dated January 8, 2018 which set forth the date, time, and place of this meeting and by properly posting such notice and forwarding the notice to those designated newspapers and the persons requesting meeting notices. Please be further advised that the FIRE EXITS are to my RIGHT your left, and at the BACK OF THE ROOM.

Please be further advised that the City has an Assistive Listening System for the hearing impaired. We have three (3) assistive hearing devices. If anyone needs them, please raise your hand and the device will be brought to you. Please return them to the City Clerk or leave them with the Police Dispatcher.”

**CALL TO ORDER**

**ROLL CALL**

PRESENT: Councilmembers Bowman, Fox, Gould, Little, McTernan, Ogden and Council President Naidu

ABSENT: None

Also in attendance were Mayor Radest and staff members Rogers, Cascais, Evers, Gerba, Licatase, Weck and City Solicitor Giacobbe.

Minutes of this meeting are recorded on CD # 2018-02 - 7:34:55 pm - 9:36:37 pm

**PLEDGE OF ALLEGIANCE**

Henry Bassman, Commander, Lindsey Street Post 322

**CEREMONIAL AWARDS**

Outstanding Volunteer - Tom O'Rourke – Mayor Radest presented Mr. O'Rourke with a certificate recognizing his outstanding volunteer service to the Summit community. Mr. O'Rourke then read from a prepared statement, which is hereto attached.

## APPROVAL OF MINUTES

Regular and Closed Session Meetings of December 19, 2017 - approved by the following vote:

<b>RESULT:</b>	<b>APPROVED (4-3)</b>
<b>MOVER:</b>	Bowman
<b>SECONDER:</b>	Ogden
<b>AYES:</b>	Bowman, McTernan, Ogden and Naidu
<b>NAYES:</b>	None
<b>ABSTAIN:</b>	Fox, Gould, Little

Organization Meeting of January 8, 2018 - approved by the following vote:

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Little
<b>SECONDER:</b>	Ogden
<b>AYES:</b>	Bowman, Fox, Gould, Little, McTernan, Ogden and Naidu

## REPORTS

Items/issues noted hereunder, if any, reflect those recommending and/or needing action by City department(s) or at a future council meeting.

Mayor, City Administrator and Council President (Summit Historical Minute)

## PRESENTATIONS

Hometown Heroes Project - Michael Arlein, 50 Bedford Road, gave a PowerPoint presentation regarding the proposed project, which is attached hereto.

Henry Bassman, Commander of the Lindsey Street Post 322 of the American Legion, read into the record a letter of support for the banner project, which is attached hereto.

Louis DeSocio, 17 Stiles Road and Veteran's Chairman for the Summit Elks, expressed his support, as well as the support of the Summit Elks, for the proposed project.

Allison Lees, 22 Windsor Road, Summit, expressed her support and willingness to assist Mr. Arlein with the project and urged council to support the project.

Response to questions from the Mayor and Council were as follows:

1. Installation and removal of banners by the City's Division of Public Works would require approximately a 1-1/2 days of work.
2. If too many banner applications, display will be limited to the first 90 who meet eligibility requirements.
3. If limited number of banner locations, banners could be rotated.
4. Storage of banners could be with the City, if approved or in Mr. Arlein's basement.
5. Explanation of the appearance and durability and replacement/repair plan of the brackets on poles.
6. Vetting process would be done by Mr. Arlein with assistance of American Legion for

veterans with special merit.

7. Mr. Arlein spoke to the process of vetting to avoid risk of stolen valor.

Storm Water Regulations Training - Aaron Schrager, City Engineer / Deputy Director, Department of Community Services, gave a PowerPoint presentation and then responded to questions.

**PUBLIC COMMENTS** - None

**RESOLUTIONS**

*(Resolutions, which were not identified on the agenda as same, do not appear in the minutes in the actual order in which they were addressed at the meeting, but under the proper committee heading after those that were on the agenda. Those with the name of another committee in italics after it indicate the other committee might have had some input.)*

The respective Committee Chairman, Committee member, or Councilmember, as indicated for the Committee, introduced the following resolution(s) and on motion, duly seconded and on roll call, unanimously adopted or adopted by the vote shown, if any:

**BUILDINGS AND GROUNDS**

- 38230                    1.    Authorize and Support Submission of Grant Application - Reeves Reed Arboretum, Inc. - NJDEP Green Acres Program
- 38231                    2.    Authorize Professional Planning Services Agreement in Excess of \$17,500.00 - Rewrite of DRO - Burgis Associates, Inc. - Not To Exceed \$58,000.00

In answer to a question from Councilmember McTernan, Planning Board Chair Bill Anderson, Vice Chair Jay Brinkerhoff and Planning Board member John Kieser explained the process for re-writing the existing Development Regulations Ordinance (DRO) and confirmed that objectives identified as a result of the Master Plan re-examination process were part of the nine (9) priority objectives established by the members of the Planning Board.

- 38232                    3.    Appoint Zoning Board Member - Alternate Nos. 1 and 4

**FINANCE/PERSONNEL**

- 38233                    1.    Authorize Transfer of Appropriations - Operating Budget

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Little
<b>SECONDER:</b>	Ogden
<b>AYES:</b>	Bowman, Fox, Gould, Little, McTernan, Naidu, Ogden

- 38234                    2.    Authorize Exception to Bidding Agreement in Excess of \$17,500.00 - 2018-2019 Risk Management Consultant Services
- 38235                    3.    Authorize 2018 Legal Services - Tax Appeal Counsel - DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, PC - Not to Exceed \$185,000.00

- 38236 4. Authorize Extension of Sick Leave Without Pay - Division of Public Works Employee

**WORKS**

- 38237 1. Authorize 2018 Special Consultant Engineering Services - Sanitary Sewer, Survey and General - Neglia Engineering Associates - Not to Exceed \$100,000.00
- 38238 2. Authorize 2018 Special Consultant Engineering Services - LSRP, Survey and General - Mott MacDonald - Not to Exceed \$200,000.00
- 38239 3. Authorize 2018 Special Consultant Engineering Services - Design, Survey, and Inspection - Boswell Engineering - Not to Exceed \$250,000.00
- 38240 4. Authorize City Engineer To Execute 2018 NJDEP, NJDOT, State of New Jersey & Union County Permit Applications on Behalf of The City
- 38241 5. Authorize 2018 Special Consultant Engineering Services - Traffic, Survey and General - Maser Consulting, PA Not To Exceed \$100,000.000
- 38242 6. Authorize Execution of Agreement - Snow Removal and Lighting Reimbursement - Briant Park Condominium Assoc. and Provide Reimbursement for 2014, 2015, and 2016

**CONSENT AGENDA**

*Staff reports are attached, as appropriate, when resolution is not self-explanatory. Matters authorizing action, licenses, or granting permission have met all department qualifications.*

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Gould
<b>SECONDER:</b>	Bowman
<b>AYES:</b>	Bowman, Fox, Gould, Little, McTernan, Ogden and Naidu

**WORKS**

- 38243 Authorize Release of Performance Guarantee - 7 Blackburn Place - Engineering Permit #16-005

**FINANCE/PERSONNEL**

- 38244 1. Authorize Zoning Board Escrow Refund - 38 Drum Hill Drive - ZB-16-1825
- 38245 2. Authorize Zoning Board Escrow Refund - 49 Drum Hill Drive- ZB-17-1906
- 38246 3. Authorize Refunds - Department of Community Programs
- 38247 4. Authorize Refund - Prepayment 2018 Taxes
- 38248 5. Authorize Payments - 2018 Joint Meeting Quarterly Assessments

- |       |    |  |
|-------|----|--|
| 38249 | 6. | Confirm Payment of Bills - December 13-31, 2017- \$611,384.49        |
| 38250 | 7. | Authorizing Payment of Bills - January 1 - 16, 2018 - \$1,571,479.01 |

**MEMBERS' COMMENTS/NEW BUSINESS**

Items/issues noted hereunder, if any, reflect those recommending and/or needing action by City department(s) or at a future council meeting which are not already being addressed by a committee.

**ADJOURNMENT REGULAR MEETING** - On motion of Councilmember Ogden, duly seconded and unanimously approved.

Respectfully submitted,

Rosalia M. Licatase, City Clerk

**MINUTES ATTACHMENTS**

1. Outstanding Volunteer Award Recipient Acceptance Speech - Tom O'Rourke, 5 Harvey Court, Summit, NJ
2. Presentation - Hometown Heroes Banner Program - Presented by Michael Arlein, 50 Bedford Road, Summit, NJ
3. Hometown Heroes Banner Program - Letter of Support - Henry Bassman, Commander, Lindsey Street Post 322, American Legion

I would like to thank Mayor Nora Radest, Council President David Naidu and Common Council for the honor of this award. I have been a resident of Summit for 45 years having moved here with my family in 1973. I have lived and visited many places in my life and I can say unequivocally that Summit is the best of all. The diversity and quality of the services and programs in Summit is extraordinary. But this community is great because of its people – especially those who work on behalf of the city and especially those who volunteer their time.

I have truly enjoyed all my volunteer opportunities for as diverse as they have been. As a coach, I was able to work directly with some fine young men. Later as a Chairman and President, I had the opportunity to work with some remarkably talented colleagues who were every bit as dedicated to Summit as I was.

In those collaborative moments - whether there was agreement or dissention, whether things were running smoothly or not – I knew how fortunate my family and I were to be living in this community. I am grateful for my years of service and I am grateful for the many people who continue to serve this community.

Thank you again to Mayor Radest, President Naidu and Common Council. Thank you also to my family and friends who are here with me ~~here~~ tonight.

→ and also Jordan Glatt

Hometown Heroes Banner Program Presentation  
by Michael Arlein, 50 Bedford Road, Summit, NJ  
Presented at January 16, 2018 Council Meeting

## Hometown Heroes

Thank you members of the Council for the opportunity to address you this evening.

I am here to propose a new initiative for the city called "Hometown Heroes" which will give recognition to the brave men and women of our city who are serving or have served in the armed forces.

So often in our society veterans are ignored or forgotten. The horrors of violence and war are so far removed from our daily lives that we often take our freedoms for granted, and we forget that there are heroes among us who put their own lives at risk to guarantee those freedoms.

I am the father of three young children. If I asked my children to name someone they know who served in the armed forces or even what a veteran is, I'm not sure they would know. They would probably name George Washington or someone they learned about in history class. I want my children, and all of our children, to know that our freedoms are guaranteed not by some abstract mythical individuals from the history books, but by our neighbors, our friends, and the brave members of our police, fire and emergency services, many of whom are veterans. I want our children to see the faces of our veterans and to learn their stories and their struggles. I want to provoke discussion with our children about sacrifice and service. I want to teach them to honor and respect our veterans and to hold them up as role models and real life heroes in our community.

*our heroes*

In that spirit, I am here to propose what is really just a small gesture, and hopefully one of many yet to come, to honor the veterans and active duty servicemen and women in our community. The proposal entails bringing to Summit a program called Hometown Heroes that has existed for several years in Berkeley Heights and New Providence. In the remainder of this presentation I will run through how the program works and how it will be funded and publicized.



Presentation to Common Council  
January 16, 2018



# Background / Goals

- Program started locally in New Providence in 2016 and was launched in Berkeley Heights in 2017. Several other towns are in the process of launching in 2018 (Springfield, Cranford, Long Hill, Woodbridge, Linden).
- Provides a very personal and visible way to honor those in our community who have served in the armed forces. There are many veterans in our police, fire and EMS departments and this provides a way to honor them as well.
- Feedback in other towns has been overwhelmingly positive.
- Based on information shared by those individuals who implemented the programs in neighboring towns, we are not “reinventing the wheel” and the program should be relatively straightforward to implement.

# Description of Banners

Each banner will feature the name and photograph of an individual who lived or worked in Summit in the past or present and who served or is currently serving in one of the five branches of the U.S. Armed Forces. The banner will also include the individual's dates of service or the campaign in which he or she served.

The banners are approximately 2' wide and 5' long and are double-sided. They are made of a durable vinyl material and are expected to last many years.

The banners hang on metal brackets which attach to lampposts or telephone poles with a metal band. The "arms" of the brackets can be removed when the banners are not in use.



# Location of Banners

The banners can hang anywhere in the city where there are lampposts or telephone poles lining the street.

DeForest Avenue between Norwood Avenue and Summit Avenue appears to be the ideal location for the banners. There are 50 lampposts lining the street which are uniform and evenly spaced and offer uncluttered views. DeForest Avenue is also where the city's Memorial Day parade commences.

Another option would be to hang the banners from telephone poles along Broad Street and other streets surrounding the Village Green. JCP&L has indicated its support for the project and will assist the city in seeking formal approval.



# Eligibility / Sign Up

- An individual will be eligible if he or she lived or worked in Summit at any time in the past or present and is active duty, retired, honorably discharged, or killed in action in one of the five branches of the U.S. Armed Forces – Army, Navy, Air Force, Marines, Coast Guard. An individual who served in the Merchant Marine or Women Airforce Service Pilots during World War II will also be eligible. A deceased individual also may be honored.
- Participants (or the family member of a deceased individual) will submit a sign-up sheet and digital photograph of the participant in uniform along with appropriate documentation of the participant's service. The sign-up sheet will be available by a link on the city's web site and in paper format at the library and city hall.
- A dedicated email address will be established to receive submissions – [summitnjheroes@gmail.com](mailto:summitnjheroes@gmail.com). The deadline for submission will be March 31, 2018. In the first year, the program will be limited to 100 participants (50 banners), comprised of the first 90 applicants who meet the eligibility requirements and an additional 10 selected based on special merit in consultation with the American Legion. The city will reserve the right to remove a banner for any reason.
- The Summit Public Library has offered to assist any participants who are not "computer-savvy" to scan and email their sign-up sheets and photographs.

# Publicity

- The program can be publicized in various ways:
  - the city's web site
  - an article submitted to TAPinto Summit
  - local organizations like American Legion and Summit Elks
  - the Summit High School Veterans Club
  - flyers hung on community bulletin boards
  - "Summit's Proud Veterans" Facebook page
  - social media
  - word of mouth
- Lois Schneider Realtor has offered to donate publicity materials created by its in-house graphic designers.

# Logistics / Cost

- The brackets will be installed and the banners will be hung (and removed) by the city's Department of Community Services. In other towns, the banners hang from Memorial Day through Independence Day.
- Each banner costs \$68.00. The costs of the brackets depends on whether the banners will be hung on lampposts or telephone poles and ranges from \$80.00 to \$300.00 per set. Thus, the total cost of 50 double-sided banners – which would honor 100 veterans – will range between \$7,500 and \$20,000.
- The banners are produced by Clear Point Designs, a local business which also produced the banners for New Providence and Berkeley Heights.
- The cost of the banners and brackets will be funded with private donations from individuals, businesses and local charities. The city will not be required to contribute any funds.
- There will be no fee to participate. The sign-up form will have a suggested donation of \$100.00 for participants who wish to voluntarily contribute.