

**MINUTES OF REGULAR MEETING
TUESDAY, NOVEMBER 1, 2016
COMMON COUNCIL OF THE CITY OF SUMMIT**

Distributed: 11/30/16

Approved: 12/6/16 as amended

The meeting was called to order by Council President Mike McTernan at 7:30 PM. The City Clerk then read the following notice:

“Adequate notice of this meeting has been provided by the City Clerk in the preparation of the Council Annual Meeting Notice of Closed Session and Regular Meetings, dated January 5, 2016 which set forth the date, time, and place of this meeting and by properly posting such notice and forwarding the notice to those designated newspapers and the persons requesting meeting notices. Please be further advised that the FIRE EXITS are to my RIGHT your left, and at the BACK OF THE ROOM.

Please be further advised that the City has an Assistive Listening System for the hearing impaired. We have three (3) assistive hearing devices. If anyone needs them, please raise your hand and the device will be brought to you. Please return them to the City Clerk or leave them with the Police Dispatcher.”

CALL TO ORDER

ROLL CALL

PRESENT: Council Members Hurley, Lizza, Naidu, Ogden, Rubino, Sun and Council President McTernan

ABSENT: Mayor Radest

Also present were staff members Rogers, Cascais, Evers, Gerba, Licatese, Weck and Cruz.

Minutes of this meeting are recorded on CD # 2016-20: 7:29:03 pm – 10:30:16 pm

PLEDGE OF ALLEGIANCE – Rachel Blume, Summit High School Senior

APPROVAL OF MINUTES - Regular and Closed Session Minutes of October 18, 2016 – On motion of Councilman Sun, duly seconded and unanimously approved.

REPORTS

Items/issues noted hereunder, if any, reflect those recommending and/or needing action by City department(s) or at a future council meeting.

- Mayor, City Administrator and Council President (Summit Historical Minute)

Summit Historical Minute:

History of the Summit Fire Department – the Historical Minute was presented by Rachel Blume, Summit High School Senior, which is hereto attached.

PRESENTATIONS

State of the Summit Fire Department - Current Changes and Future Goals – Chief Evers provided a PowerPoint presentation, which is hereto attached and then responded to questions.

PUBLIC COMMENTS – None

ORDINANCE(S) FOR INTRODUCTION

The respective Committee Chairman, Committee member, or Councilmember, as indicated for the Committee, introduced, for first reading, the following ordinance(s) as it (they) came up for consideration during the meeting, which was (were) individually read by City Clerk Licatese and unanimously adopted by the vote indicated below and referred to the Law Committee for study and report with a hearing(s) scheduled as indicated under Hearing Date below.

<u>Number</u>	<u>Title</u>	<u>Hearing Date</u>
<u>LAW</u>		
16-3123	AN ORDINANCE AMENDING THE CODE, CHAPTER IV, GENERAL LICENSING, SECTION 4-3, AUTOMATIC OR ELECTRONIC AMUSEMENT GAMES (PINBALL, VIDEO OR ARCADE AMUSEMENT GAMES), SUBSECTION 4-3.10, INSPECTIONS <i>(Correct typographical error)</i>	11/14/16 <i>(Mon.)</i>

RESULT:	INTRODUCED [UNANIMOUS]
MOVER:	Ogden
SECONDER:	Naidu
AYES:	Hurley, Lizza, McTernan, Naidu, Ogden, Rubino, Sun

LAW

16-3124	AN ORDINANCE AMENDING THE CODE, CHAPTER X ANIMAL CONTROL, SECTION 10-1 DOGS, SUBSECTION 10-1.17 LICENSING OF KENNELS, PET SHOPS AND POUNDS AND SUBSECTION 10-1.18 LIST OF KENNELS, PET SHOPS, SHELTERS AND POUNDS TO STATE DEPARTMENT OF HEALTH <i>(Designated Official, License Term, Fees, and Pet Shop Review)</i>	11/14/16 <i>(Mon.)</i>
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RESULT:	INTRODUCED [UNANIMOUS]
MOVER:	Ogden
SECONDER:	Naidu
AYES:	Hurley, Lizza, McTernan, Naidu, Ogden, Rubino, Sun

RESOLUTIONS

(Resolutions, which were not identified on the agenda as same, do not appear in the minutes in the actual order in which they were addressed at the meeting, but under the proper committee heading after those that were on the agenda. Those with the name of another committee in italics after it indicate the other committee might have had some input.)

The respective Committee Chairman, Committee member, or Councilmember, as indicated for the Committee, introduced the following resolution(s) and on motion, duly seconded and on roll call, unanimously adopted or adopted by the vote shown, if any:

GENERAL SERVICES

- 37580 1. Extend Thanksgiving Parking Holiday Weekend to Include Saturday After Thanksgiving 2016 and Designate Same as a Parking Holiday Permanently

37581 2. Authorize Free Parking at 90-Minute Meters from December 12 Through December 24, 2016

The pros and cons of authorizing the request were discussed, with key comments by members of Council and staff as follows:

1. Concern that granting free parking would decrease availability and have unintended consequences.
2. Support for this year's request due to the disarray caused by the various beautification and improvement projects that occurred in the downtown this year.
3. Summit Downtown Inc. (SDI) should share the cost.
4. Shopping in Summit is an experience which shoppers do not get from shopping at a mall or online.
5. Relying on enforcement to make the pilot program work may be counterproductive to shopper experience.
6. Suggestion to bag all meters, not just 90-minute meters, to make it less complicated.
7. Why are merchants not utilizing the parking vouchers?

In answer to questions from members of Council, Parking Services Manager Rita McNany responded as follows:

1. Only 90-minute meters bagged because the 15- and 30-minute meters create greater turnover which helps service businesses.
2. New license plate recognition technology would be able to report on how long vehicles are parked on the street, track turnover and measure the success of the pilot program.

Tony Melchionna, SDI Chairman, commented as follows:

1. Granting the request would show goodwill to downtown businesses.
2. More inviting to customers to have free parking.
3. Downtown property owners contribute to property taxes and Special Improvement District taxes, and, therefore, unfair to ask SDI to contribute.
4. Suggested that the revenue derived from the PGA event and "The Hunt" could help offset the City's cost.
5. Free parking at the street meters rather than in the lots provides visibility for visitors and shoppers.

RESULT:	APPROVED [6 TO 1]
MOVER:	Naidu
SECONDER:	Hurley
AYES:	Hurley, McTernan, Naidu, Ogden, Rubino, Sun
NAYS:	Lizza

37582 3. Authorize Negotiated Contract - Tatlock Park Bleacher Renovation Project - \$740,823.00

37583 4. Authorize Naming of the Miles MacMahon Van

Margaret D'Ecclessis and Daniel MacMahon, children of the late Miles MacMahon, publicly thanked the Council for naming the van after their father.

37584 5. Designate Certain 90-Minute Meters as "Employee Prepaid Parking Only" Meters on Springfield Avenue (*from the floor*)

FINANCE/PERSONNEL

37585 Amend Personnel Policy

Thoughts were shared regarding the proposed added social media and communication media policy section relative to employees' constitutional rights.

Questions regarding whether elected officials are considered "employees" relative to the policy was discussed.

Councilman Hurley motioned to pull the resolution until it could be determined what parts of the policy do and do not apply to elected officials, to which there was no second.

Councilwoman Lizza made a motion to exclude Sections 2-13, 2-14 and 5.3 of the Personnel Policy Manual from consideration, which was duly seconded and approved by the following vote.

RESULT:	APPROVED [6 TO 1]
MOVER:	Lizza
SECONDER:	McTernan
AYES:	Lizza, McTernan, Naidu, Ogden, Rubino, Sun
NAYS:	Hurley

BUILDINGS AND GROUNDS

37586 1. Authorize Submission of Grant Application - New Jersey Department of Transportation for FY2016 Transportation Alternatives Program

Comments by members of the public and members of council were as follows:

Daniel MacMahon, 57 Michigan Avenue:

1. Sought clarification that there is no need for bridges in the subject section of the Parkline.
2. Tressels are 100 years old.
3. View of NY does not really exist anymore.

Lawrence Everling, 25 Wade Drive, questioned whether citizens have been polled and whether the project has been vetted through the Safety Committee.

Paul Cascais, DCS Director advised that maintenance of the subject section by the Division of Public Works is minimal and the work involved will be paid for through the Parkline Foundation.

Robert Weck, Chief of Police, advised that sworn officers will respond when necessary, however there will be no need for additional officers for this purpose.

Jay Brinkerhoff, 12 Westminster Road, advised of his support for the goal of connectivity at no cost to taxpayers.

Lisa Allen, 125 Blackburn Road:

1. The project fits into the Master Plan
2. Project will connect East Summit and will draw people to the downtown.
3. Project will preserve land and expand green space.

Chris Cotter, 652 Springfield Avenue:

1. Project represents something uncommon.
2. Referred to his memo, dated July 2014, as City Administrator, supporting the project and advised he still believes in it now.

3. The project offers a great deal to the community.
4. Adds appeal as a gateway to the downtown.

Councilman Naidu:

1. Reiterated his thoughts regarding the need for transparency of the process.
2. There needs to be an agreement between the City and the Parkline Foundation stating estimated costs.
3. Requested a cost estimate by end of year to know what will be the City's obligation.
4. Expressed his concerns regarding cost for security of the subject section.
5. Who will pay difference when there is a construction cost overrun and if project stops due to lack of funding will it remain unfinished?
6. Concerns with incrementalism.

Councilman Rubino:

1. Project is 100% funded by the Parkline Foundation.
2. Zero cost to City for security and DPW maintenance.
3. Parkline Foundation's mission is to assist City in funding.
4. This grant covers cost for sidewalks.

Councilwoman Lizza:

1. Legal counsel should advise whether the City should have an agreement with the Foundation. Perhaps the relationship of the SADC to the City is comparable.
2. It is reasonable to ask that an updated total budget for phase 1 be provided by the Foundation.

Councilman Hurley:

1. The community supports this project.
2. The land will be improved.
3. Transparency of project exists.

Council President McTernan:

1. City is not at risk, therefore, an agreement is not necessary.
2. Parkline Foundation is raising the money.
3. No taxpayer money is being used.
4. If only a portion of the Parkline project ever gets done, then it will up to future councils to decide whether the City wants to provide funding.

RESULT:	APPROVED [6 TO 1]
MOVER:	Rubino
SECONDER:	Sun
AYES:	Hurley, Lizza, McTernan, Ogden, Rubino, Sun
NAYS:	Naidu

37587 2. Authorize Agreement in Excess of \$17,500 - 2016-2017 HVAC System Maintenance - \$20,710.00

WORKS

(ID # 1. Authorize Execution of Revocable License Agreement to Permit Right-of-Way Encroachment - 168 Beechwood Road Retaining Wall
4534)

RESULT:	TABLED
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- 37588 2. Authorize National Cooperative Purchase - National Joint Powers Alliance- Purchase of 20 CY Garbage Truck #62 - \$187,389.60
- 37589 3. Authorize National Cooperative Purchase - National Joint Powers Alliance - Purchase of 20 CY Recycling Truck #67 - \$187,389.60

SAFETY

- 37590 Appoint Police Sergeant

CONSENT AGENDA

Staff reports are attached, as appropriate, when resolution is not self-explanatory. Matters authorizing action, licenses, or granting permission have met all department qualifications.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Hurley
SECONDER:	Sun
AYES:	Hurley, Lizza, McTernan, Naidu, Ogden, Rubino, Sun

GENERAL SERVICES

- 37591 Authorize Refunds - Department of Community Programs

FINANCE/PERSONNEL

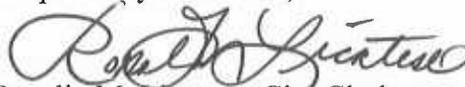
- 37592 1. Refund Overpayment of 2016 Sewer Utility Charge
- 37593 2. Authorize Refund of Property Use Escrow - Summit Junior Fortnightly - \$500.00
- 37594 3. Authorize Payment of 2016 4th Quarter County Taxes, Special Improvement District Taxes and County Open Space Taxes
- 37595 4. Amend Budget - Chapter 159 - Body Armor Grant
- 37596 5. Authorize Parking Refunds - Summit SmartCard, Prepaid Parking, and Overnight Parking Permits
- 37597 6. Authorize Payment of Bills - \$814,960.76

COUNCIL MEMBERS' COMMENTS/NEW BUSINESS

Items/issues noted hereunder, if any, reflect those recommending and/or needing action by City department(s) or at a future council meeting which are not already being addressed by a committee.

ADJOURNMENT REGULAR MEETING

Respectfully submitted,



Rosalia M. Licatese, City Clerk

Minutes Attachments

- 1. Summit Historical Minute - History of the Summit Fire Department - Presented by Rachel Blume, Summit High School Senior
- 2. State of the Summit Fire Department - Presented by Chief Eric Evers

Good evening everyone, it's an honor to speak to you all tonight in City Hall, one week before election day.

However, I come here tonight to speak about another institution of Summit, one founded over a century ago but still today equal in importance: the Summit fire

department. It was officially founded on April 7th, 1891

with John H. Pheasant serving as the first Chief. The

impetus for this decision was a string of fires in the 1880's,

the most severe being in 1889. However, it wasn't until

April of 1890, when the water main and hydrant system

was first completed- did the idea of a fire department

become possible. The first department- funded by liquor

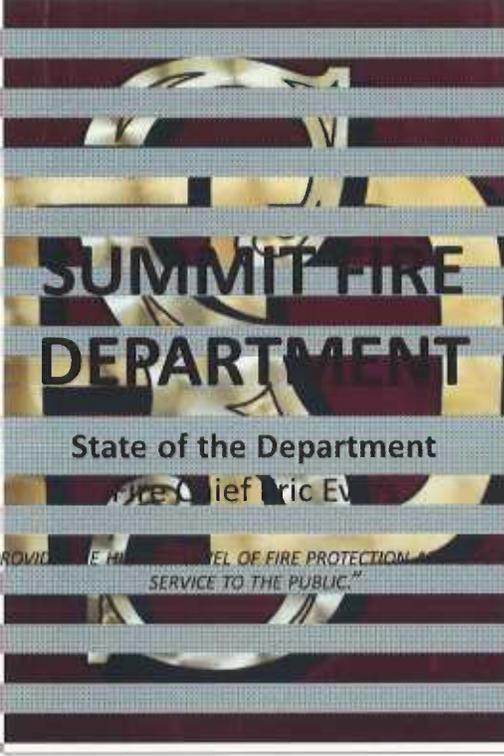
license fees- actually consisted of three autonomous

companies: Summit Hose and Truck Company No. 1,

Hose Company No. 2, and the Board of Fire Wardens.

These companies each had unique roles in the department; for instance, the Board of Fire Wardens would eventually develop into a successful chemical company, constructing Summit's first motorized fire-fighting apparatus. Even when Chief Pheasant was forced to resign in 1898, his successor, George Muchmore, continued this institution's tradition of greatness through technological innovation and modernization.

Today, whether they are found in schools, educating children about fire safety, or on the streets, saving lives through heroic action, firefighters remain an integral component of Summit's Fire Department, a cherished institution as any. And for this, we are grateful. Thank you.



SUMMIT FIRE DEPARTMENT

State of the Department

Fire Chief Eric Ev

"TO PROVIDE THE HIGHEST LEVEL OF FIRE PROTECTION AND EMERGENCY
SERVICE TO THE PUBLIC."

State of the Summit Fire Department

- Organizational Structure
- Services Provided
- Operational Overview
- Challenges
- Goals & Projects

Summit Fire Department Current Organizational Structure

- 32 full-time career members
- 16 volunteer firefighters
- 4 platoon system (each platoon has 1 Battalion Chief, 1 Lieutenant, 3 Firefighters)
- Administrative staff on day shift: 1 Chief, 1 Deputy Chief, 2 Fire Prevention Inspectors, 1 non-uniformed Assistant

Services Provided

- Fire Suppression
- Arson Investigation
- Special Operations
- Emergency Medical
- Fire Prevention
- Fire Inspection
- Fire Education
- Hazardous Materials
- Routine FD Responses



Overview of Response Activity

<i>Fires</i>	2015 To Date	2014 To Date
Fires Inside Structures	77	75
Fires Outside Structures		
Vehicle Fires	22	12
Tree/Brush/Grass/Refuse Fires	26	20
All Other Types of Fires	2	6
Mutual Aid Task Force Responses		
Total Fires	127	113
<i>Emergencies</i>		
Hazardous Conditions	163	118
Electrical Hazards	143	124
Motor Vehicle Accidents	35	57
Mutual Aid Station Coverage	10	11
Service Calls (Lock-Outs, Water Removal, etc.)	335	345
Good Intent Calls	244	298
Miscellaneous Calls (Assist Police, Stand-By, Special Services)	117	137
CO Detector Activations	25	20
Total Emergencies	1072	1110
<i>Rescues</i>		
Motor Vehicle Extrications	34	29
Elevator Emergencies, Searches, etc.	14	15
Emergency Medical Calls	410	352
Total Rescues	458	396
<i>Alarm Activations</i>		
Malicious False Alarms	8	9
Accidental, Malfunctions, Honest Mistakes	590	558
Total Alarm Activations	598	567
Total Number of Responses	2255	2186

Overview of Fire Prevention Activity

FIRE INSPECTIONS	2015 Totals	2014 Totals
Theaters & Auditoriums	34	30
Nightclubs & Clubs	75	77
Restaurants	343	371
Churches	119	102
Professional Services	388	274
Florists/Laundries	29	28
School Day Care (*2 1/2 yr +)	180	249
Fabrication	25	24
Industrial Labs	76	47
A & D Centers	37	48
Hospitals	65	97
Child Care (Infants)	45	40
Jails, Retail, Gas Stations	190	231
Hotels/Motels	37	15
Rooming Houses	45	34
Multi-family apartments	131	174
One & Two family units	318	231
Storage, auto repair & lumber yds.	75	55
Metals, low storage & food products	12	18
TOTAL ALL INSPECTIONS	2,224	2,121

FIRE EDUCATION PROGRAMS	2015 Totals
Fire Prev. Programs off-site	48
Fire Prev. Programs in-station	43
Fire Extinguisher Training	2
TOTAL	93

PLAN REVIEWS	2015 Totals
Total Plans Reviewed	373
Total Site Plans Reviewed	75

	National Staffing 1 Officer Engine Company #1 3 FFs, 1 Officer	Summit Incident Commander Engine Company #1 2 FFs, 1 Officer (Min 1:0)
	Engine Company #2 3 FFs, 1 Officers	Engine Company #2 1 FFs, 0 Officers (FP 2)
	Truck Company #1 2 FFs, 1 Officers	Truck Company #1 2 FFs, 0 Officers
	Engine Company #2 3 FFs, 1 Officer	Automotive Unit - Millburn Engine Company #3 3 FFs, 1 Officer
	Total National FF: 12 -13	Total Summit FF: 5 -7
	Total 16-17	Total 11-13

Comparison to Neighboring Communities

	Square Miles	Population	Total FF Staffing	Average Annual Call Volume	Calls Per 1,000 Residents	Calls Per Square Mile
Summit	6	21,988	32	2,200	100	367
Millburn	9.9	20,149	47	1,600	79	162
Westfield	6	30,000	35	1,400	47	233

Summit FD Accomplishments

– International Accreditation

- Community risk reduction identified
- Performance of the department is evaluated
- Establishes a method for continuous improvement

– ISO Rating – 2.0

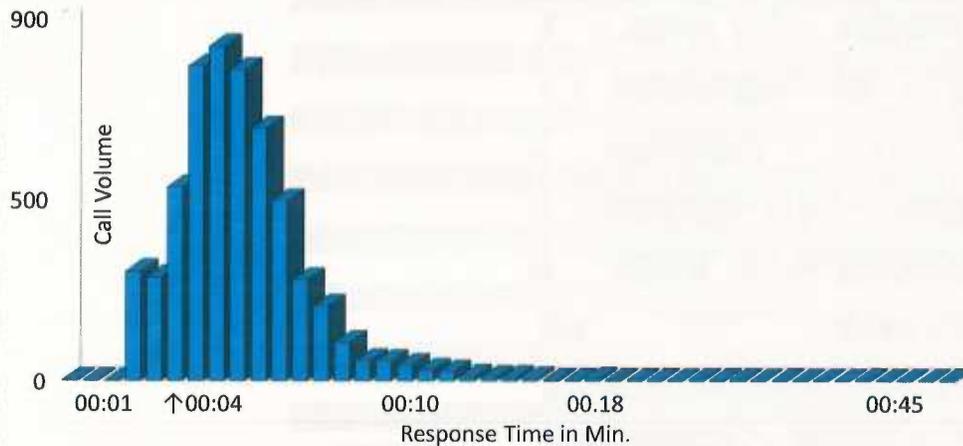
- Looks at the service delivery system provided to a community
- Important role in the process at insurance companies
- Decision-making authority within, covers to offer prices of charge

– Apparatus & Equipment

– Standard of Cover (Response Time)

Response Times 2014-2016

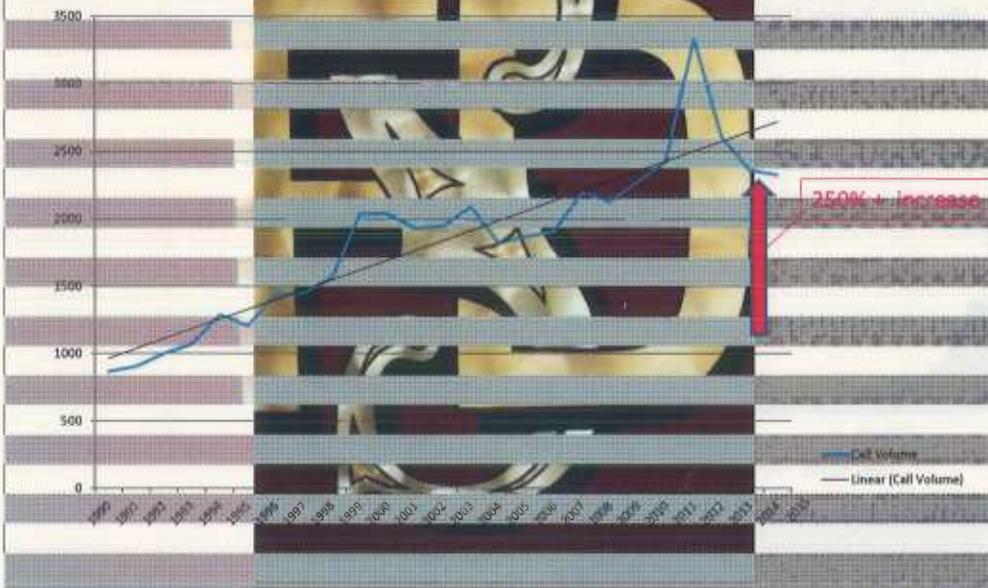
NFIRS Incidents by Response Time (minutes)
Alarm Date Between 1/1/14 and 6/21/16



Increased Demands on Service

- Multiple simultaneous emergencies, risks
- Increase in code enforcement and inspections
- Increase in necessary pre-planning, specialized training for confined space, hazardous materials, technical rescue responsibilities and terrorism awareness
- Increase in transportation and commuter demands on major arteries, highways & railways
- Call volume more than doubled since 1990, along with call complexity

25 Year Call Volume Trend

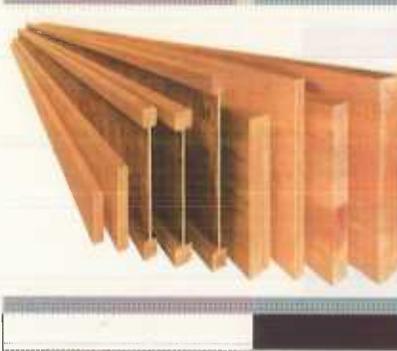
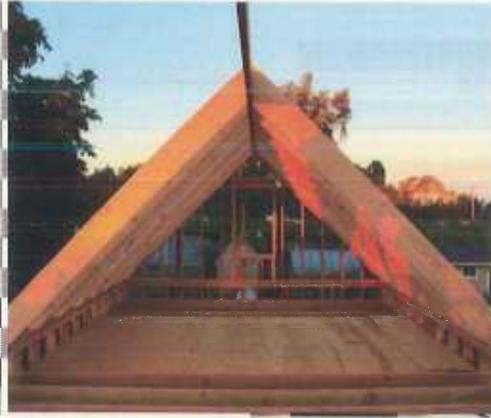


15 Year Fire Inspections Trend



Challenges Technology & Society

- *Vehicle Technology*
 - Air Bags & plastic
 - Electric and hybrid cars
- *Terrorism*
- *Hazardous Materials*
- *Modern Construction & Interiors*
 - Light-weight materials



Old Construction

vs.

NEW Construction

- Older construction 1970 – late 1980s
- Newer construction 1990 – present
- The 17 minute fire

VIDEO

Goals & Projects

- Maintain & expand partnerships with key stakeholders
 - Celgene, Overlook, Utilities
- Re-accreditation
- *Increase safety of residents and firefighters through staffing increase and reduce liability*
- Meet industry standards with firehouse replacement - Firehouse Study - September 2014

EXISTING FACILITY ASSESSMENT
City of Summit Fire Headquarters

V. EVALUATIONS.

A. Site Evaluation Summary. The following ratings quantify the existing site conditions on a scale of 0-2; the rating given is in comparison to the standards which would be imposed on the site should the station be designed today.

Rating Scale: 2 – Good; 1 – Adequate; 0 – Poor

SITE ELEMENT	RATING
Lot Size	0
Station Location	2
Accessibility	0
Vehicle Circulation – Apron	0
Vehicle Circulation – Turning	0
Vehicle Circulation - Visibility	1
Vehicle Circulation - Safety	0
Vehicle Circulation – Exterior Vehicle Checks	0
Parking	1
Paving Conditions	0
Lighting	1
Landscaping	1
Fuel Station	1
Training Features	0
Outdoor Amenities	0
Trash dumpster	0
Possible Point Total: 32	
Total Score:	7
Rating:	22%

The above score of 22% indicates that the existing site conditions for the Fire Headquarters building are well below current station site design standards.

EXISTING FACILITY ASSESSMENT
City of Summit Fire Headquarters

B. Building Evaluation Summary. The following ratings quantify the existing building conditions on a scale of 0-2; the rating given is in comparison to the standards which would be imposed on the building should the station be designed today.

Rating Scale: 2 – Good; 1 – Adequate; 0 – Poor

BUILDING ELEMENT	RATING
General	
Life Safety Codes	0
Accessibility	0
Gender Equality	0
Contaminant Control	0
On-site Training	0
Storage	0
Building Envelope	0
Station Alerting	0
Emergency Response Path	0
Security	1
Room-by-Room	
Lobby	0
Administrative Offices	1
Apparatus Bays	0
Storage	0
Decontamination	0
Hose Tower	0
Training Room / EOC	1
Living/Dining Room	1
Kitchen	0
Bunk Rooms	0
Showers	0
Toilets	1
Lockers	1
Physical Training Room	0
Telecom/Data Room	0
Mechanical Systems	1
Plumbing Systems	0
Electrical Systems	0
Telecom/Data Systems	1
Possible Point Total: 58	
Total Score:	7
Rating:	12%

Winter safety tips

- Make sure all water pipes that are exposed to freezing temps are shut off and drained
 - Pipes crack when frozen
 - Severe water damage to home
- Have your heating appliances checked by a licensed professional
 - Increased risk of carbon monoxide exposure
 - Malfunctioning heating appliances increase risk of fire
- When using fireplaces or space heaters, make sure combustible materials are kept at a safe distance and are properly sealed

Summary and Q & A