



**Common Council of the City of Summit  
Organization Meeting Agenda for Tuesday, January 6, 2026  
7:30 PM**

(Produced by the Office of the Secretary to the Mayor and Council)

**CALL TO ORDER BY CITY CLERK**

Mayor Fagan and Councilmembers Boyer, Kalmanson, Pawlowski and Toth will be seated at the Council dais. (*Councilmembers-elect Crisafulli, Landman and Lasaracina will be seated in the audience.*)

**ROLL CALL**

**PLEDGE OF ALLEGIANCE - CITY CLERK**

**INVOCATION**

- Pastor Blake Scalett – St. John’s Lutheran Church

**SWEARINGS-IN**

*Oaths will be administered by Mayor Elizabeth Fagan.*

**COUNCIL MEMBERS**

- Jaclyn Lasaracina, as Councilmember in the First Ward

*Will Ms. Lasaracina and anyone else she wishes, please come forward for her swearing in.  
(SWEAR IN) (CERTIFICATE PRESENTATION)*

- Chantal Landman, as Councilmember in the Second Ward

*Will Ms. Landman and anyone else she wishes, please come forward for her swearing in.  
(SWEAR IN) (CERTIFICATE PRESENTATION)*

- Dan Crisafulli, as Councilmember-at-Large

*Will Mr. Crisafulli and anyone else he wishes, please come forward for his swearing in.  
(SWEAR IN) (CERTIFICATE PRESENTATION)*

*The sworn-in Councilmembers then assume their places at the Council dais.*

**ELECTION OF 2026 COUNCIL PRESIDENT**

City Clerk:

The first order of business will be the election of the President of the Common Council for 2026. Nominations are now in order.

**ELECTION OF 2026 PRESIDENT PRO TEM**

2026 President:

The next order of business will be the election of President Pro Tem who will act as President of the Common Council in my absence and as Mayor in her absence. Nominations are now in order.

## **CERTIFICATES OF APPRECIATION**

- Presentation to members of the Summit High School Hilltop String Quartet – Mayor Fagan

## **STATE OF THE CITY ADDRESS - MAYOR**

- Council President calls on Mayor Fagan for her State of the City Address.

## **CEREMONIAL AWARDS**

- Presentation to Retiring Councilmember/2025 Council President Mike McTernan – by 2026 Council President
- Recognition of Retiring Councilmember Delia Hamlet – by 2026 Council President
- Recognition of Retiring Councilmember-at-Large Kevin Smallwood – by 2026 Council President
- Recognition of Retiring Volunteers – by Mayor Fagan and 2026 Council President

## **ANNOUNCEMENT OF 2026 APPOINTMENTS**

- Announcement of Appointments to 2026 Council Standing Committees and Board Liaisons and 2026 Council Board and Committee Appointments – by 2026 Council President
- Announcement of 2026 Mayoral Appointments – by Mayor Fagan

## **RESOLUTIONS**

*(Items are listed according to Council Committees. Unless otherwise indicated, or desired by Committee Chair, or should a Councilmember advise that they will be voting in the negative, all committee resolutions will be voted on at once.)*

## **CONSENT AGENDA**

### **LAW & LABOR**

(ID # 12075)	1. Approve Year 2026 Council Meeting Schedule
(ID # 12076)	2. Assign 2026 Council Committees and Establish, Mayor, Council and Staff Membership/Liaison and/or Assignment Appointments
(ID # 12077)	3. Establish Council Board, Committee, Etc. Appointments
(ID # 12078)	4. Confirm Mayor's Advice & Consent Appointments
(ID # 12079)	5. Designate News Media for Notices and Agenda
(ID # 12080)	6. Appoint 2026 Affirmative Action Officer and Public Agency Compliance Officer (P.A.C.O.)
(ID # 12081)	7. Appoint Americans with Disabilities Act (ADA) Coordinator
(ID # 12129)	8. Appoint 2026 Affordable Housing Administrative Agent
(ID # 12082)	9. Authorize City Engineer To Execute 2026 NJDEP, NJDOT, State of New Jersey & Union County Permit Applications on Behalf of The City

### **SAFETY & HEALTH**

(ID # 12260)	1. Appoint Crossing Guards for 2026-2027 School Year
(ID # 12084)	2. Appoint 2026 Municipal Humane Law Enforcement Officer

## **RESOLUTIONS (continued from page 2)**

### **FINANCE**

(ID # 12085)	1. Adopt Temporary Municipal Operating Budget
(ID # 12086)	2. Adopt Temporary Budget - Sewer Utility
(ID # 12087)	3. Adopt Temporary Budget - Parking Utility
(ID # 12088)	4. Authorize Annual Salaries
(ID # 12089)	5. Establish Procedure for Bill Payment, Materials, Receipt and Check Signing
(ID # 12090)	6. Authorize Cash Management Implementation Plan
(ID # 12091)	7. Authorize Bank Account Signatures
(ID # 12092)	8. Authorize Petty Cash
(ID # 12093)	9. Authorize Issuance of Bi-Weekly Payroll Via Direct Deposit
(ID # 12094)	10. Establish Interest Penalties on Delinquent Municipal & Sewer Utility Taxes and Special Assessments
(ID # 12095)	11. Authorize Annual Tax Sale
(ID # 12096)	12. Authorize Canceling of Municipal, Sewer Utility Taxes and Special Assessment of Less Than \$10.00
(ID # 12097)	13. Authorize Qualified Purchasing Agent Participation With and Purchasing From New Jersey State Contract, Approved Cooperative Pricing Systems, and National Cooperative Contracts

### **PUBLIC COMMENT**

*At this point in the meeting Council welcomes comments from any member of the public. Whenever an audience or Councilmember reads from a prepared statement, please provide a copy to the City Clerk at [cityclerk@cityofsummit.org](mailto:cityclerk@cityofsummit.org). To help facilitate an orderly meeting and to permit all to be heard, speakers shall limit their comments to 3 minutes.*

### **COUNCILMEMBER COMMENTS**

### **ADJOURNMENT**

### **CORRESPONDENCE**

- Letter - Mayor Fagan, re announcement of 2026 Mayoral Appointments

RECEIVED AND FILED