



**Common Council of the City of Summit**  
**Closed Session Agenda for Wednesday, July 5, 2023**

**Large Conference Room**

**6 : 3 0 p m – 7 : 2 0 p m**



(Produced by the Office of the Secretary to the Mayor and Council)

**ADEQUATE NOTICE**

**RESOLUTION – AUTHORIZE CLOSED SESSION**

1. Collective Bargaining Matters - NJSA 10:4-12.B (4)
2. Purchase, lease or acquisition of property with public funds - NJSA 10:4-12.b (5)
3. Public safety tactics and techniques - NJSA 10:4-12.b (6)
4. Litigation and/or attorney-client privilege matters - NJSA 10:4-12.b (7)
  - Redevelopment
5. Contract Negotiations (not collective bargaining) - NJSA 10:4-12.b (7)
6. Personnel and Appointments matters - NJSA 10.4-12.b (8)
  - Authorize Sick Leave With Pay – City Administrator
  - Appoint Acting City Administrator
  - Memo – City Clerk, re Unfilled Appointments
  - Mayor's Appointments:  
(*confirmation required*)
    - Arts Committee (9)
    - Health, Board of (1)
    - Technology Advisory Cmte (3)
  - Mayor's Appointments:  
(*no confirmation required*)
    - Planning Board (Alt. II)
  - Known for discussion
  - \* Known for consideration
  - Council Appointments:
    - Economic Development Advisory Committee  
(Chair)
    - Historic Preservation (Alt)
    - Recycling Advisory Committee (1)
    - Transportation Advisory, UC (Alt.)

**ADJOURN CLOSED SESSION**



**Common Council of the City of Summit**  
**Regular Meeting Agenda for Wednesday, July 5, 2023**  
**Council Chamber**  
**7:30 PM**

(Produced by the Office of the Secretary to the Mayor and Council)

**ADMINISTRATIVE POLICIES & COMMUNITY RELATIONS COMMITTEE**

Tuesday 2:00 pm – 3:00 pm *Zoom*  
Allen, Levine, Rogers, Licatase

**CAPITAL PROJECT & COMMUNITY SERVICES COMMITTEE**

Thursday 8:30 am – 10:00 am *Zoom*  
Levine, Fox, Schrager

**COMMUNITY PROGRAMS & PARKING SERVICES COMMITTEE**

Thursday 8:30 am – 9:30 am *Zoom*  
Hamlet, Minegar, McNany, Ozoroski

**FINANCE COMMITTEE**

Monday 4:00 pm – 5:00 pm *Zoom*  
Minegar, Allen, Vartan, Mayor Radest, Rogers, Baldwin

**LAW & LABOR COMMITTEE**

Council Meeting Days 1:00 pm – 2:00 pm *Zoom*  
Hairston, Hamlet Rogers, Licatase, Giacobbe, Kavanagh

**SAFETY & HEALTH COMMITTEE (Police and Fire)**

Wednesday 1:30 pm – 3:30 pm *Zoom*  
Fox, Hairston, Mayor Radest, Rogers, Evers, Zagorski, Avallone

***\*\* Committee meetings shall be conducted via video,  
teleconferencing or in-person at the discretion of the committee  
chair.***

(STAFF REMINDER: Please provide Committee Agendas for the Council President, City Administrator, and the Secretary for distribution on Wednesday.)

## **CALL TO ORDER**

### **ADEQUATE NOTICE COMPLIANCE STATEMENT**

*Adequate notice of this meeting has been provided by the City Clerk's Office in the preparation of the Council Annual Meeting Notice, dated December 15, 2022, which was properly distributed and posted per statutory requirements.*

*Please be advised that the FIRE EXITS are to my RIGHT, your left, and at the BACK OF THE ROOM.*

## **ROLL CALL**

### **PLEDGE OF ALLEGIANCE**

#### **EXPLANATORY NOTE REGARDING CLOSED SESSION**

*A closed session meeting, as authorized by State statute, was announced and held prior to the start of this meeting and the known items for discussion were listed on the published Closed Session agenda.*

#### **EXPLANATORY NOTE REGARDING HEARINGS AND COMMENTS**

*Please be advised that council meetings are broadcast live on Comcast Channel 36 and Verizon Channel 30 and rebroadcast on Thursdays and Saturdays on HTTV on Comcast 36 and Verizon 33.*

*When invited to speak, please come to the lectern, clearly state your name and address, spell your last name, and speak into the podium microphone so that your comments can be understood by all and properly recorded. Whenever an audience or Council member reads from a prepared statement, please give or email a copy to the City Clerk's Office at [cityclerk@cityofsummit.org](mailto:cityclerk@cityofsummit.org). To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to approximately 3 minutes or so in length.*

*Unless you are using an electronic device to follow the meeting agenda or need it for professional emergency contact purposes, please turn it off. Thank you.*

(The following matters were known at agenda deadline. Other matters may arise thereafter that need timely consideration or reaction.)

### **APPROVAL OF MINUTES**

- Regular and Closed Session Meetings of June 20, 2023

### **REPORTS**

- Mayor, City Administrator and Council President
- Firehouse Project Update - Eric Evers, Fire Chief

## **ORDINANCE(S) FOR HEARING**

*Comments are solicited from Council members and the public.*

<u>Number</u>	<u>Title</u>	<u>Introduction Date</u>
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### **COMMUNITY PROGRAMS & PARKING SERVICES**

23-3290	<b>AN ORDINANCE AMENDING THE CODE, CHAPTER 7, TRAFFIC, SECTION 7-25, REGULATIONS FOR THE MOVEMENT AND THE PARKING OF TRAFFIC ON MUNICIPAL PROPERTY AND BOARD OF EDUCATION PROPERTY, SUBSECTION 7-25.2, MUNICIPAL PARKING LOT AREAS</b> <i>(Increase daily parking rate in Rail Park &amp; Rail, Lot #14)</i>	06/20/23
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## **ORDINANCE(S) FOR FINAL CONSIDERATION**

*No comments are permitted at this point since the hearing is closed.*

<u>Number</u>	<u>Title</u>	<u>Introduction Date</u>
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### **COMMUNITY PROGRAMS & PARKING SERVICES**

23-3290	<b>AN ORDINANCE AMENDING THE CODE, CHAPTER 7, TRAFFIC, SECTION 7-25, REGULATIONS FOR THE MOVEMENT AND THE PARKING OF TRAFFIC ON MUNICIPAL PROPERTY AND BOARD OF EDUCATION PROPERTY, SUBSECTION 7-25.2, MUNICIPAL PARKING LOT AREAS</b> <i>(Increase daily parking rate in Rail Park &amp; Rail, Lot #14)</i>	06/20/23
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## **RESOLUTIONS**

*(Staff reports are attached as appropriate. Items are listed according to Council Committees, those in **italics** indicate secondary committee reference. Unless otherwise indicated, or desired by Committee Chair, or a Council member advises that they will be voting in the negative, all Committee resolutions may be voted on at once.)*

### **LAW & LABOR**

- |              |    |                                                                                                                     |
|--------------|----|---------------------------------------------------------------------------------------------------------------------|
| (ID # 10487) | 1. | Authorize Extension of Sick Leave With Pay - City Administrator's Office <i>(Pending Closed Session Discussion)</i> |
| (ID # 10488) | 2. | Appoint Acting City Administrator <i>(Pending Closed Session discussion)</i>                                        |

### **CAPITAL PROJECTS & COMMUNITY SERVICES**

- |              |    |                                                                                                                        |
|--------------|----|------------------------------------------------------------------------------------------------------------------------|
| (ID # 10485) | 1. | Request Redirection of Union County Infrastructure Grant Award to Hobart Avenue Improvement Project                    |
| (ID # 10303) | 2. | Authorize Grant Application Submission - NJ Board of Public Utilities 2023 Local Government Energy Audit Grant Program |

### **SAFETY & HEALTH**

- |              |    |                                                                                                                                                                                         |
|--------------|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| (ID # 10490) | 1. | Amend Professional Services Agreement in Excess of \$17,500 - New Fire Headquarters Architectural Design Services Phase 4. Construction Administration - Additional Fees - \$120,462.30 |
| (ID # 10489) | 2. | Authorize Revised Fire Engine Lease/Purchase Agreement - \$740,000.00 Plus Lease Costs                                                                                                  |



## **FINANCE**

- (ID # 10463) 1. Authorize Renewal of Summit City Joint Purchasing System #233SCJPS
- (ID # 10465) 2. Authorize Renewal of Summit City Commodity Resale System #240SCCRS
- (ID # 10494) 3. Resolution of the City of Summit Determining to Exercise Its Option to Cease Negotiations and Terminate the Conditional Designation and Escrow Agreement By and Between the City of Summit and Broad Street West Managers I LLC, An Entity Comprised of L&M Development Partners, Inc. and Toll Brothers, Inc., Dated February 20, 2020. *(Pending Closed Session Discussion)*

## **CONSENT AGENDA**

### **CAPITAL PROJECTS & COMMUNITY SERVICES**

- (ID # 10460) 1. Authorize Bid Advertisement - Division Avenue Improvement Project
- (ID # 10462) 2. Authorize Refund - Grading Permit Application Fee - 266 Oak Ridge Avenue

## **FINANCE**

- (ID # 10412) 1. Authorize Amend Payroll
- (ID # 10466) 2. Amend Budget - Chapter 159 - Stormwater Assistance Grant
- (ID # 10464) 3. Authorize Refund - Overpayment of 2022 Taxes
- (ID # 10432) 4. Refund - Overpayment of 2022 Taxes- Tax Court Judgement
- (ID # 10467) 5. Authorize Refund - Department of Community Programs
- (ID # 10469) 6. Authorize Parking Refunds - Summit SmartCard, Prepaid Parking, and Overnight Parking Permits
- (ID # 10233) 7. Authorize Payment of Bills and Payroll - \$3,115,660.45

## **PUBLIC COMMENTS**

*At this point in the meeting Council welcomes comments from any member of the public about issues that are **not** topics on tonight's business agenda. Whenever an audience or Council member reads from a prepared statement, please provide a copy to the City Clerk at [cityclerk@cityofsummit.org](mailto:cityclerk@cityofsummit.org). To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to 3 minutes.*

## **COUNCIL MEMBERS' COMMENTS/NEW BUSINESS**

## **ADJOURNMENT REGULAR MEETING**

## **CLOSED SESSION (IF NEEDED AND AUTHORIZED)**

## **EXPLANATORY NOTE REGARDING CORRESPONDENCE, STAFF & LIAISON REPORTS, AND GENERAL INFORMATION ITEMS**

*By end of business on Wednesday before the meeting, unless otherwise indicated, all items on the agenda are distributed to the Mayor, Council, City Administrator, City Treasurer and City Solicitor. Department Heads. An official "Board" copy is available for public inspection in the City Clerk's Office, the Summit Free Public Library reference desk and on the City's website on the Friday before the meeting. Oral reports and delayed distributions are noted as needed. Information that arrives after the agenda is completed and sent to the "distribution list" has only been provided to the Mayor, Council, City Administrator and affected Department Head(s).*

### **GENERAL INFORMATION**

*Includes notices, letters copied to the city, ordinances & resolutions from other governing bodies, newsletters and minutes and reports from agencies, boards and commissions. Each item does not appear to require any discussion or action.*

#### **Minutes, Reports, etc.:**

1. Board of Education, Summit – Minutes of 5/15/23
2. NJ League of Municipalities Legislative Bulletin - No. 1

### **ORDINANCES AND RESOLUTIONS EXPLANATION:**

A governing body of a municipality may formally act through ordinances or resolutions. Ordinances usually encompass legislative acts. Resolutions usually deal with administrative or acts performed according to legal authority, established procedures or instructions from the Common Council.

#### **Ordinances:**

An act initiated by the Common Council that becomes law. The violation of an ordinance may result in summonses being issued. Generally, an ordinance remains in effect until repealed or modified and may not be amended or modified by a resolution. It requires a public hearing and publications in the town's legal paper before becoming effective. Examples of ordinances are those which deal with changing parking or speed limit requirements, code enforcement, implementing State mandates at the local level and creating boards or commissions.

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#### **Resolutions:**

Any act or regulation that is required to be reduced to writing but may be finally passed at the meeting at which it is introduced. The legal effect of a resolution is the same as an ordinance except summonses cannot be issued for their violation. Generally, life of a resolution is permanent unless there is language to the contrary. Typical resolutions deal with: Opinion expressions; Requests for action to other elected officials or bodies or governmental agency[s]; One-time actions and Routine authorizations such as making appointments and awarding contracts.

City Clerk's Office



<b>ORDINANCE #</b>	<b>23-3290</b>
Introduction Date:	6/20/2023
Hearing Date:	7/5/2023
Passage Date:	
Effective Date:	

**AN ORDINANCE AMENDING THE CODE, CHAPTER 7, TRAFFIC, SECTION 7-25, REGULATIONS FOR THE MOVEMENT AND THE PARKING OF TRAFFIC ON MUNICIPAL PROPERTY AND BOARD OF EDUCATION PROPERTY, SUBSECTION 7-25.2, MUNICIPAL PARKING LOT AREAS (Increase daily parking rate in Rail Park & Ride, Lot #14)**

*Ordinance Summary: This ordinance amends the Code of the City of Summit, Chapter 7, Traffic, Section 7-25, Regulations for the Movement and the Parking of Traffic on Municipal Property and Board of Education Property, subsection 7-25.2, Municipal Parking Lot Areas, to increase the daily parking rate in Lot #14 (NJ Transit Rail Park and Ride Lot) from \$10.00 to \$13.00 per day.*

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, as follows:

SECTION 1. That Section 7-25, of the Code, Regulations for the Movement and Parking of Traffic on Municipal Property and Board of Education Property, Subsection 7-25.2, Municipal Parking Lots, shall be amended and supplemented as follows:

Lot #/Location	Maximum Time	Time Period	Fees	Identification	Restricted/Special Uses
Lot #14 - NJ Transit Park & Rail Lot Between Summit Avenue and Union Place (track-side of railroad station)	24 hours and up to 5 working days of consecutive parking	4:00 a.m. - 4:00 a.m.	Prepay with any combination of quarters, dollar coins, dollar bills, or a major credit card in the pay station located in the lot using the parked vehicle's license plate number or through the City's pay-by-cell provider at the time the vehicle is parked satisfying the <del>\$10</del> <u>\$13.00</u> daily parking fee	None	None Lot owned by New Jersey Transit and operated by the Parking Services Agency

SECTION 2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed and this ordinance shall take effect after final passage and publication as provided by law.

(Latest additions are indicated by underline, deletions by ~~striketrough~~)

Dated:

I, Rosalia M. Licatase, City Clerk of the  
City of Summit, do hereby certify that the  
foregoing ordinance was duly passed by the  
Common Council of said City at a regular  
meeting held on

Approved:

Mayor

City Clerk

# PARKING SERVICES AGENCY

CITY HALL, 512 SPRINGFIELD AVENUE, SUMMIT, NJ 07901

P: 908.522.5100 F: 908.277.2977

PARKING@CITYOFSUMMIT.ORG

WWW.CITYOFSUMMIT.ORG



## MEMORANDUM

To: Mayor Radest and Members of Common Council  
 From: Rita M. McNany, Parking Services Director  
 Date: June 5, 2023  
 Re: Ordinance for Introduction - NJ Transit Lot #14 - Park-N-Rail Price Increase

The transit lot located between Union Place and Railroad Avenue is owned by NJ Transit yet the City of Summit manages it. The lot provides 36 parking spaces at a current cost of \$10/day and parkers can park up to five (5) days.

NJ Transit and the City of Summit have an agreement that the revenues generated from the use of the parking lot are shared 50%/50%.

The rate of \$10 was last increased in 2008, which is 15 years ago.

I originally approached NJ Transit's on March 21, 2023 to discuss the possibility of increasing the daily rate from \$10 to \$13. On May 11<sup>th</sup>, Ryan Park, Project Management & Development for NJ Transit, authorized the City of Summit to increase the rate to \$13/day.

Their legal department is currently reviewing the lease agreement and stated NJ Transit will come back to the City with a new lease agreement, but we received the go ahead to increase the rate as soon as possible.

Therefore, the attached ordinance introducing the daily rate increase from \$10 to \$13. This lot will remain first come first serve.

Thank you for your consideration in the matter.

Attachment: Memo - NJT - Fee Increase (23-3290 : NJ Transit Lot #14 Increase in Fee from \$10 to \$13)

Lot #14 - NJ Transit Park & Rail Lot Between Summit Avenue and Union Place (track-side of railroad station)	24 hours and up to 5 working days of consecutive parking	4:00 a.m. - 4:00 a.m.	Prepay with any combination of quarters, dollar coins, dollar bills, or a major credit card in the pay station located in the lot using the parked vehicle's license plate number or through the City's pay-by-cell provider at the time the vehicle is parked satisfying the <del>\$40</del> <u>\$13.00</u> daily parking fee	None	None Lot owned by New Jersey Transit and operated by the Parking Services Agency
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**McNany, Rita**

**From:** McNany, Rita  
**Sent:** Wednesday, May 31, 2023 9:53 AM  
**To:** Park, Ryan S. (CFINRSP)  
**Subject:** RE: Request for 2023 Certificate of Insurance and Proposed Increase in Daily Rate

Ryan  
 It is now slated for June 20<sup>th</sup> for introduction and a public hearing on July 5<sup>th</sup> for the rate increase from \$10 to \$13.  
 Rita



**Rita M. McNany, Parking Services Director**  
**PARKING SERVICES AGENCY**  
 City of Summit  
 512 Springfield Avenue, Summit, NJ 07901

Main 908-522-5100 Email [rmcnany@cityofsummit.org](mailto:rmcnany@cityofsummit.org)  
 Direct 908-522-5100 Web [www.cityofsummit.org](http://www.cityofsummit.org)  
 Fax 908-273-2977 Twitter@SummitNJParking

Regular Office Hours - Mon-Fri 8:30 AM - 4:30 PM  
 Summer Hours - Memorial Day through Labor Day:  
 Monday - Thursday 8 AM - 4:30 PM

**From:** Park, Ryan S. (CFINRSP) <RPark@njtransit.com>  
**Sent:** Thursday, May 11, 2023 9:40 AM  
**To:** McNany, Rita <RMcNany@cityofsummit.org>  
**Subject:** RE: Request for 2023 Certificate of Insurance and Proposed Increase in Daily Rate

**CAUTION:** This email has originated from outside of the organization. Do not click links or open attachments unless you receive

Rita,

Given it could take a bit longer than the 6/9 meeting for the updated lease, for the sake of time, we're ok to have you increase the rates ASAP. We can circle back and work on the lease extension concurrently – if that works with Summit.

Ryan

**From:** McNany, Rita <[RMcNany@cityofsummit.org](mailto:RMcNany@cityofsummit.org)>  
**Sent:** Thursday, May 11, 2023 8:12 AM  
**To:** Park, Ryan S. (CFINRSP) <[RPark@njtransit.com](mailto:RPark@njtransit.com)>  
**Subject:** Re: Request for 2023 Certificate of Insurance and Proposed Increase in Daily Rate

**CAUTION:** This e-mail originated from outside of NJ TRANSIT. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Attachment: Memo - NJT - Fee Increase (23-3290 : NJ Transit Lot #14 Increase in Fee from \$10 to \$13)

Philip D. Murphy, Governor  
Shelia Y. Oliver, Lieutenant Governor  
Diane Gutierrez-Scaccetti, Commissioner  
Kevin S. Corbett, Executive Director



One Penn Plaza East  
Newark, NJ 07105-2246  
973-491-7000

Dear Rita:

This letter is to serve as a reminder that the Certificate of Insurance (COI) related to the parking operating agreement (L1727-2000-11) expired on December 31, 2022. Please forward the latest 2023 COI to my attention at [rpark@njtransit.com](mailto:rpark@njtransit.com) at your earliest convenience.

Thank you in advance for your cooperation. Please feel free to contact me by email or phone at 973-491-7320 should you have any questions.

Regards,

Ryan Park  
Project Manager, Parking Management & Development  
One Penn Plaza  
Newark, NJ 07105

Attachment: Memo - NJT - Fee Increase (23-3290 : NJ Transit Lot #14 Increase in Fee from \$10 to \$13)



Ryan

Hopefully, I can get the newly proposed agreement soon. I have this slated for June 9 Council Meeting after received and reviewed by our attorneys. So the sooner the better. Thank you Ryan for the update.

Rita

Sent from my Verizon, Samsung Galaxy smartphone

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**From:** Park, Ryan S. (CFINRSP) <[RPark@njtransit.com](mailto:RPark@njtransit.com)>

**Sent:** Tuesday, May 9, 2023 10:18:46 AM

**To:** McNany, Rita <[RMcNany@cityofsummit.org](mailto:RMcNany@cityofsummit.org)>

**Subject:** RE: Request for 2023 Certificate of Insurance and Proposed Increase in Daily Rate

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Rita,

We got the approval for the parking rate increase. I realize this was the more urgent issue so we fast tracked the approval but would like to revisit working on the lease. I am working with the legal team internally to get a draft for your approval – with the increased parking rate. Thank you.

Regards,

Ryan

---

**From:** McNany, Rita <[RMcNany@cityofsummit.org](mailto:RMcNany@cityofsummit.org)>

**Sent:** Thursday, April 27, 2023 11:21 AM

**To:** Park, Ryan S. (CFINRSP) <[RPark@njtransit.com](mailto:RPark@njtransit.com)>

**Subject:** Re: Request for 2023 Certificate of Insurance and Proposed Increase in Daily Rate

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Thank you

Rita

Sent from my Verizon, Samsung Galaxy smartphone

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**From:** Park, Ryan S. (CFINRSP) <[RPark@njtransit.com](mailto:RPark@njtransit.com)>

**Sent:** Thursday, April 27, 2023 10:50:09 AM

**To:** McNany, Rita <[RMcNany@cityofsummit.org](mailto:RMcNany@cityofsummit.org)>

**Subject:** RE: Request for 2023 Certificate of Insurance and Proposed Increase in Daily Rate

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Thanks Rita. I've submitted the old agreement for review with our legal counsel and plan to meet with her next week. I will update you – and will try to wrap this up quickly.

**From:** McNany, Rita <[RMcNany@cityofsummit.org](mailto:RMcNany@cityofsummit.org)>

**Sent:** Thursday, April 27, 2023 10:39 AM

**To:** Park, Ryan S. (CFINRSP) <[RPark@njtransit.com](mailto:RPark@njtransit.com)>

**Subject:** Re: Request for 2023 Certificate of Insurance and Proposed Increase in Daily Rate

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Ryan

Lot 14 on the map is owned by NJ Transit but managed by the City of Summit. This is the lot that we are seeking to increase.

Rita

Sent from my Verizon, Samsung Galaxy smartphone

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**From:** Park, Ryan S. (CFINRSP) <[RPark@njtransit.com](mailto:RPark@njtransit.com)>

**Sent:** Thursday, April 27, 2023 10:24:58 AM

**To:** McNany, Rita <[RMcNany@cityofsummit.org](mailto:RMcNany@cityofsummit.org)>

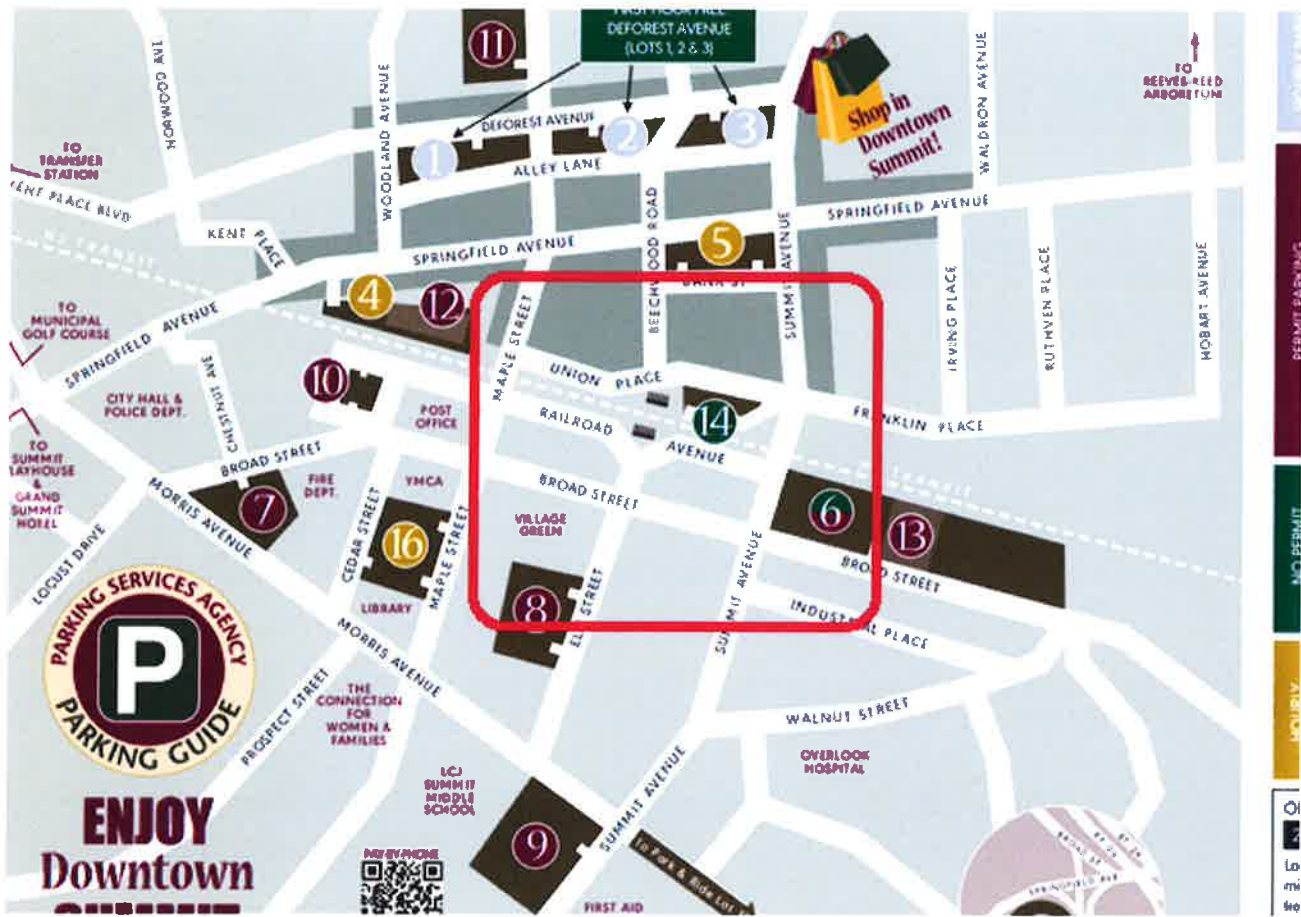
**Subject:** RE: Request for 2023 Certificate of Insurance and Proposed Increase in Daily Rate

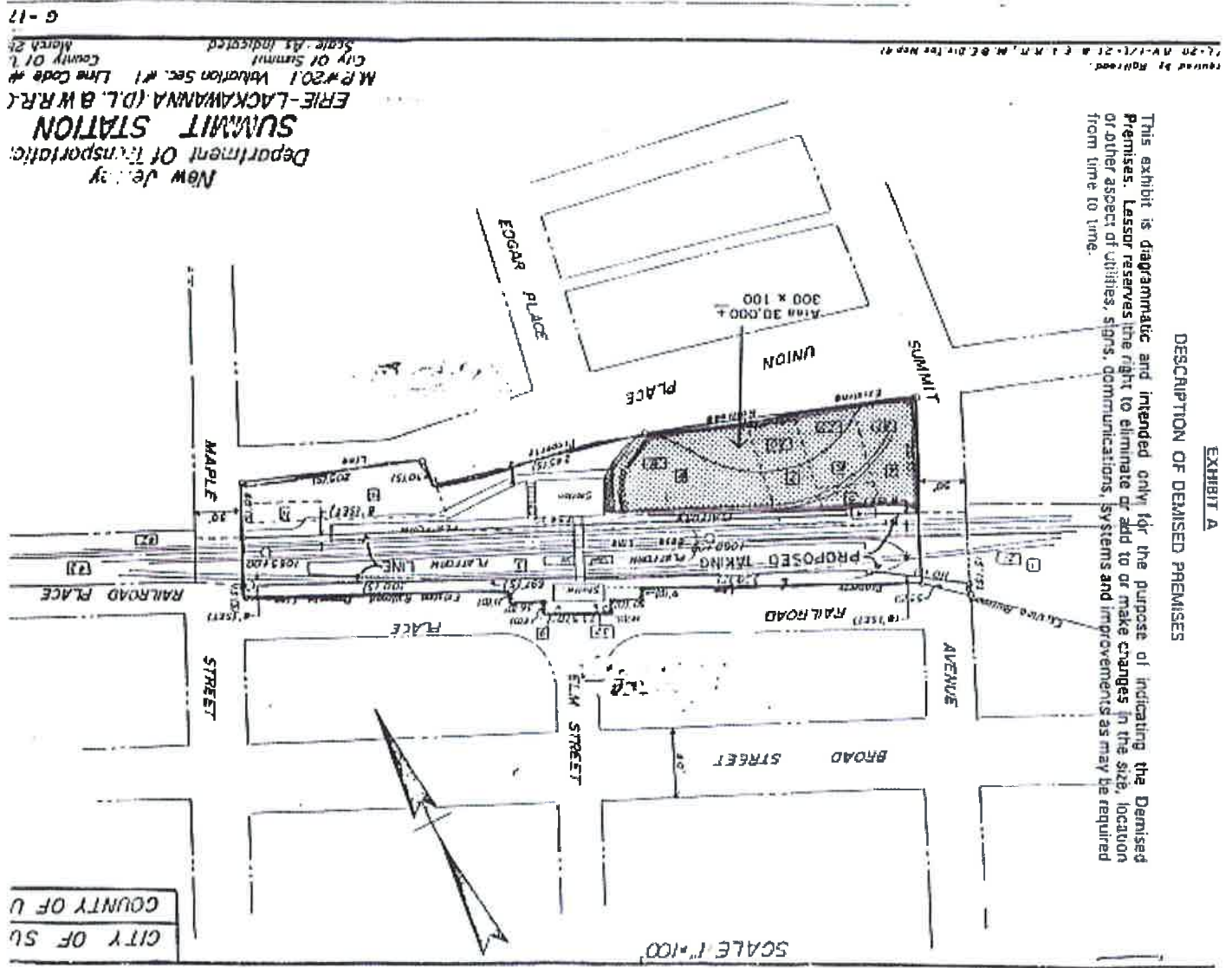
**CAUTION:** This email has originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Rita,

Is this Lot 14 in the map below (based on the Plan of Demise Premises from the attached lease)? Apologies for my misunderstanding but my internal documents have been misleading in terms of the ownership.

Attachment: Memo - NJT - Fee Increase (23-3290 : NJ Transit Lot #14 Increase in Fee from \$10 to \$13)



EXHIBIT A  
DESCRIPTION OF DEMISED PREMISES

This exhibit is diagrammatic and intended only for the purpose of indicating the Demised Premises. Lessor reserves the right to eliminate or add to or make changes in the size, location or other aspect of utilities, signs, communications, systems and improvements as may be required from time to time.

From: McNany, Rita [RMcNany@cityofsummit.org](mailto:RMcNany@cityofsummit.org)

Sent: Wednesday, April 26, 2023 3:14 PM

To: Park, Ryan S. (CFINRSP) <[RPark@njtransit.com](mailto:RPark@njtransit.com)>

Subject: Re: Request for 2023 Certificate of Insurance and Proposed Increase in Daily Rate

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For the Broad Street Garage. The increase for the Park and Rail lot is a public lot so the fee would be \$13 for anyone that parks in your lot due to the proximity of the train station and you can park up to 5 days.  
Rita

Sent from my Verizon, Samsung Galaxy smartphone  
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From: Park, Ryan S. (CFINRSP) <[RPark@njtransit.com](mailto:RPark@njtransit.com)>

Sent: Wednesday, April 26, 2023 2:46:21 PM

**To:** McNany, Rita <[RMcNany@cityofsummit.org](mailto:RMcNany@cityofsummit.org)>

**Subject:** Re: Request for 2023 Certificate of Insurance and Proposed Increase in Daily Rate

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Thank you. To confirm, the rate increase would only impact the non- residents?

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**From:** McNany, Rita <[RMcNany@cityofsummit.org](mailto:RMcNany@cityofsummit.org)>

**Sent:** Wednesday, April 26, 2023, 1:59 PM

**To:** Park, Ryan S. (CFINRSP) <[RPark@njtransit.com](mailto:RPark@njtransit.com)>

**Subject:** Re: Request for 2023 Certificate of Insurance and Proposed Increase in Daily Rate

**CAUTION:** This e-mail originated from outside of NJ TRANSIT. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Ryan

No the \$4 a day is for Summit Residents. The non-residents the rate is currently 12.00.

Rita

Sent from my Verizon, Samsung Galaxy smartphone

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**From:** Park, Ryan S. (CFINRSP) <[RPark@njtransit.com](mailto:RPark@njtransit.com)>

**Sent:** Wednesday, April 26, 2023 11:54:36 AM

**To:** McNany, Rita <[RMcNany@cityofsummit.org](mailto:RMcNany@cityofsummit.org)>

**Subject:** RE: Request for 2023 Certificate of Insurance and Proposed Increase in Daily Rate

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Rita,

I wanted to confirm the cost of parking. I visited the website and it shows a parking fee of \$4 from 6am to 6pm (see below). To confirm, you are looking to increase the Daily Parking from \$4 to \$13?

(<https://nj-summit.civicplus.com/213/Resident-Parking>)

Attachment: Memo - NJT - Fee Increase (23-3290 : NJ Transit Lot #14 Increase in Fee from \$10 to \$13)



# Resident Parking

## About

Summit residents can easily commute to New York City and other major destinations. A residential parking permit is required to park in order to commute. The permit costs \$10 per permit with a senior discount of \$5 per permit. Daily parking fee is \$4 from 6 a.m. to 6 p.m. Monday through Friday. Machines accept payments starting at 4 a.m. [Obtain permits online.](#)



Residents can park in the following locations (view [Parking Map \(PDF\)](#) for lots) with a permit:

- Number 6 - Broad Street Garage
- Number 7 - Chestnut Avenue
- Number 8 - Elm Street
- Number 9 - Sampson Lot
- Number 13- Broad Street East Lot - currently unavailable
- Elm Street – 48 street spaces available with a permit and the daily fee or prepayment up to 11 AM

**From:** McNany, Rita <[RMcNany@cityofsummit.org](mailto:RMcNany@cityofsummit.org)>

**Sent:** Tuesday, April 25, 2023 3:27 PM

**To:** Park, Ryan S. (CFINRSP) <[RPark@njtransit.com](mailto:RPark@njtransit.com)>

**Subject:** RE: Request for 2023 Certificate of Insurance and Proposed Increase in Daily Rate

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Ryan

Hope all is well. Sorry to bother you but can you give me a guestimate as to when you may have an answer. Once I get the answer, there will be necessary paperwork on my end to prepare for Common Council consideration. Please advise.

Best regards,  
Rita

Attachment: Memo - NJT - Fee Increase (23-3290 : NJ Transit Lot #14 Increase in Fee from \$10 to \$13)



**Rita M. McNany, Parking Services Director**  
**PARKING SERVICES AGENCY**  
 City of Summit  
 512 Springfield Avenue, Summit, NJ 07901

Main 908-522-5100 Email [rmcnany@cityofsummit.org](mailto:rmcnany@cityofsummit.org)  
 Direct 908-522-5100 Web [www.cityofsummit.org](http://www.cityofsummit.org)  
 Fax 908-273-2977 Twitter@SummitNJParking

Regular Office Hours - Mon-Fri 8:30 AM - 4:30 PM  
 Summer Hours - Memorial Day through Labor Day:  
 Monday - Thursday 8 AM - 4:30 PM

**From:** Park, Ryan S. (CFINRSP) <[RPark@njtransit.com](mailto:RPark@njtransit.com)>  
**Sent:** Thursday, April 6, 2023 2:18 PM  
**To:** McNany, Rita <[RMcNany@cityofsummit.org](mailto:RMcNany@cityofsummit.org)>  
**Subject:** Re: Request for 2023 Certificate of Insurance and Proposed Increase in Daily Rate

**CAUTION:** This email has originated from outside of the organization. Do not click links or open attachments unless you receive

Rita,

Thanks for the email. I did receive the COI. I'm working on the rate increase. I hope you have a better idea next week due to a lot of folks taking time off this week due to kids spring vacation.

Get [Outlook for Android](#)

**From:** McNany, Rita <[RMcNany@cityofsummit.org](mailto:RMcNany@cityofsummit.org)>  
**Sent:** Thursday, April 6, 2023 12:03:48 PM  
**To:** Park, Ryan S. (CFINRSP) <[RPark@njtransit.com](mailto:RPark@njtransit.com)>  
**Subject:** RE: Request for 2023 Certificate of Insurance and Proposed Increase in Daily Rate

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Ryan

Hope all is well with you. I am trying to forecast when an addendum or a new contract will need Council action in order to increase the price to \$13.00.

Please advise. Also, did Administration send you the insurance certificate?

Enjoy our holiday weekend

Rita

Attachment: Memo - NJT - Fee Increase (23-3290 : NJ Transit Lot #14 Increase in Fee from \$10 to \$13)



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**From:** McNany, Rita <[RMcNany@cityofsummit.org](mailto:RMcNany@cityofsummit.org)>  
**Sent:** Thursday, March 23, 2023 1:52 PM  
**To:** Park, Ryan S. (CFINRSP) <[RPark@njtransit.com](mailto:RPark@njtransit.com)>  
**Subject:** Re: Request for 2023 Certificate of Insurance and Proposed Increase in Daily Rate

Ryan  
 Please advice what steps are needed from NJ Transit and the City to effectuate the rate increase.  
 Best regards  
 Rita

Sent from my Verizon, Samsung Galaxy smartphone  
 Get [Outlook for Android](#)

**From:** Park, Ryan S. (CFINRSP) <[RPark@njtransit.com](mailto:RPark@njtransit.com)>  
**Sent:** Thursday, March 23, 2023 1:24:13 PM  
**To:** McNany, Rita <[RMcNany@cityofsummit.org](mailto:RMcNany@cityofsummit.org)>  
**Subject:** RE: Request for 2023 Certificate of Insurance and Proposed Increase in Daily Rate

**CAUTION:** This email has originated from outside of the organization. Do not click links or open attachments unless you receive this message in expectation.

Rita,

Thanks for letting me know.

Re: Parking rates, NJT is open to the idea. We would first like to review the current lease agreement and see whether an amendment or a new lease will be required. I will try to get back to you shortly.

Ryan

**From:** McNany, Rita <[RMcNany@cityofsummit.org](mailto:RMcNany@cityofsummit.org)>  
**Sent:** Tuesday, March 21, 2023 4:28 PM  
**To:** Park, Ryan S. (CFINRSP) <[RPark@njtransit.com](mailto:RPark@njtransit.com)>



**Subject:** RE: Request for 2023 Certificate of Insurance and Proposed Increase in Daily Rate  
**Importance:** High

**CAUTION:** This e-mail originated from outside of NJ TRANSIT. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Ryan

My apologies, I was out sick. I requested the certificate from our Administration Office. As soon as I receive it I will forward it to you.

I also wanted to ask would NJ Transit be opposed to a price increase for the NJ Park and Rail Lot in Summit. The rate is currently at \$10 per day, last increase was 2009. Summit offers other non-resident parking currently at \$12 per day and we are looking to increase by July 1 to \$13 a day. What is required to increase the rate. I would have Summit's Common Council pass a resolution authorizing the increase to \$13 per day with the continued revenue split of 50/50. This increase would provide NJ Transit a \$1.50 per vehicle per day parked.

Please advise.

Rita



**Rita M. McNany, Parking Services Director**  
**PARKING SERVICES AGENCY**  
 City of Summit  
 512 Springfield Avenue, Summit, NJ 07901

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Fax	908-273-2977	Twitter	@SummitNJParking

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 Summer Hours - Memorial Day through Labor Day:  
 Monday - Thursday 8 AM - 4:30 PM

**From:** Park, Ryan S. (CFINRSP) <[RPark@njtransit.com](mailto:RPark@njtransit.com)>  
**Sent:** Thursday, March 2, 2023 12:30 PM  
**To:** McNany, Rita <[RMcNany@cityofsummit.org](mailto:RMcNany@cityofsummit.org)>  
**Subject:** Request for 2023 Certificate of Insurance

**CAUTION:** This email has originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Attachment: Memo - NJT - Fee Increase (23-3290 : NJ Transit Lot #14 Increase in Fee from \$10 to \$13)

Resolution (ID # 10487)  
July 5, 2023

**AUTHORIZE EXTENSION OF SICK LEAVE WITH PAY - CITY ADMINISTRATOR'S  
OFFICE (PENDING CLOSED SESSION DISCUSSION)**

Pending Closed Session discussion.

Resolution (ID # 10488)  
July 5, 2023

**APPOINT ACTING CITY ADMINISTRATOR (PENDING CLOSED SESSION DISCUSSION)**

Pending Closed Session discussion.

Resolution (ID # 10485)  
July 5, 2023

**REQUEST REDIRECTION OF UNION COUNTY INFRASTRUCTURE GRANT AWARD TO  
HOBART AVENUE SIDEWALK IMPROVEMENT PROJECT**

WHEREAS, in a memo dated June 16, 2023, the Director of the Department of Community Services (“DCS Director”) advises that earlier this year the City submitted a grant application to Union County and, as a result, was awarded funding in the amount of \$75,000 for the Mt. Vernon & Kent Place Boulevard Sidewalk and Pedestrian Safety Project, and

WHEREAS, Union County grant application and funding deadlines are usually short and projects need to be completed within the calendar year they are awarded, and

WHEREAS, after the public meeting with the impacted neighborhood in 2022 a design was completed, and the project met goals of the Master Plan and was slated to be completed within the current calendar year, and

WHEREAS, shortly after receipt of the grant award notification, a final notice was sent to the impacted neighborhood of the pending project to receive feedback, and as a result some additional issues were raised that the CAPS Committee and the Department of Community Services (“DCS”) wanted to better understand and investigate further, and

WHEREAS, putting the project on hold was likely to have an impact on the project timeline and jeopardize grant funding, and

WHEREAS, as a result of explaining the above to the County grant administrator, the County suggested that the grant funding could be applied to another project if the project met the criteria of the grant and a formal request from the City was submitted to the County in the form of a letter from the Mayor, and

WHEREAS, it is the recommendation of the DCS Director that in order to avoid losing the grant funding in the amount of \$75,000, that the City formally request the grant funds be applied to the Hobart Avenue Sidewalk Improvement Project.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, COUNTY OF UNION, NEW JERSEY:

That the Mayor is hereby authorized to submit a formal written request to the Union County grant administrator, asking that the grant award in the amount of \$75,000 originally allocated to the Mt. Vernon & Kent Place Boulevard Sidewalk and Pedestrian Safety Project, instead be applied to the Hobart Avenue Sidewalk Improvement Project, which will be completed by the end of 2023.

Dated: July 5, 2023

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, July 5, 2023.

City Clerk



**DCS - Engineering Division**  
R - Capital Projects & Community Services

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 07/05/23 07:30 PM

## **RESOLUTION (ID # 10485)**

DOC ID: 10485

TO: Mayor and Common Council

FROM: Aaron Schrager, Director - Department of Community Serv

DATE: June 16, 2023

### **SUMMARY**

Earlier this year the City submitted a grant application to Union County and, as a result received \$75,000 for the Mt. Vernon & Kent Place Boulevard Sidewalk and Pedestrian Safety Project. Union County grants application and funding deadlines are usually short, and projects need to be completed within the calendar year it was awarded. At the time, the Capital Projects, and Community Services Committee (CAPS) selected this project. Since the public meeting and the outreach which took place over the previous year, a design was completed, and the project met goals of the master plan to be completed within the current calendar year.

Shortly after receipt of the grant notification, a final notice was sent to the impacted neighborhood of the pending project to receive feedback. Some additional issues were raised that the CAPS Committee and DCS wanted to understand better and investigate further. By hitting pause on the project, it will likely impact the project timeline and jeopardize grant funding. The Committee also believed that since the Sidewalk Installation and Maintenance Guidelines were in the process of being revised, it was best to wait for the guidelines to be completed before proceeding with the project.

In discussions with the County, they indicated the grant funding could be applied to another project if it met the criteria of the grant and a formal request is submitted to the County in the form of a letter or resolution. At this time, the CAPS Committee recommends the funding be applied to the Hobart Avenue Sidewalk Project that has already been awarded and will be completed by the end of 2023. An approving resolution should be sent to the County.

Resolution (ID # 10303)  
July 5, 2023

**AUTHORIZE GRANT APPLICATION SUBMISSION - NJ BOARD OF PUBLIC UTILITIES  
2023 LOCAL GOVERNMENT ENERGY AUDIT GRANT PROGRAM**

WHEREAS, the New Jersey Board of Public Utilities administers the Local Government Energy Audit Program (“Program”), and

WHEREAS, the goal of the Program is to provide municipalities with information on how its facilities use energy, to identify energy conservation measures (ECMs) that can reduce energy use, and to put the municipalities in a position to utilize these ECMs, and

WHEREAS, the Department of Community Services of the City of Summit is seeking permission to submit a grant application to participate in the Program, and

WHEREAS, the Director of Community Services has recommended the following City properties for audit: City Hall, the Summit Free Public Library, the Public Works Facility and the Department of Community Programs, and

WHEREAS, participation in the Program is at no cost to the City if the application is accepted and approved.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the proper City officials be and they are hereby authorized to submit a grant application to the New Jersey Board of Public Utilities for the Local Government Energy Audit Program.

Dated: July 5, 2023

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, July 5, 2023.

City Clerk



**Capital Projects and Community Services Committee**  
R - Capital Projects & Community Services

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 07/05/23 07:30 PM

**RESOLUTION (ID # 10303)**

DOC ID: 10303

TO: Mayor and Common Council

FROM: Jin Blades, Assistant DCS Director

DATE:

**SUMMARY**

The City is now eligible to apply to participate in a local government energy audit - a grant program sponsored by New Jersey's Clean Energy Program by the New Jersey Board of Public Utilities (BPU). At no cost to the City, Summit can audit properties of their choosing to identify cost-justified energy-efficiency measures should Summit's application be accepted. The application is attached.

The recommended public properties being proposed for consideration of the energy efficiency evaluation is as follows:

- City Hall – 512 Springfield Avenue
- Library – 75 Maple Street
- Public Works Facility – 41 Chatham Road
- Community Programs – 100 Morris Avenue

I recommend that Council authorize the City's application to participate in the next available energy audit program for municipalities.



# LOCAL GOVERNMENT ENERGY AUDIT (LGEA) PROGRAM

for local & state governments and select non-profits  
FY23 July 1, 2022 – June 30, 2023



## PROGRAM SCOPE



The goal of the Local Government Energy Audit (LGEA) program is to provide applicants with a report on how their facilities use energy, identify energy conservation measures (ECMs), and present the results to applicants. LGEA aims to support applicants, so they are well positioned for next steps toward project implementation. The LGEA program also guides applicants towards the appropriate rebate and incentive program(s) to help reduce the cost of implementing an energy efficiency project. Below is a summary of services in LGEA.

Utility & Benchmarking Analysis	An analysis is conducted for the energy usage and cost information provided for facility. This includes monthly utility profiles and determining the average benchmark utility rates. Benchmarking is provided by setting up an ENERGY STAR® Port Manager® account for the applicant.
Energy Audit	The energy audit will be scheduled with the applicant by the account manager. The next stage of the process is a collaborative approach between the auditor and facility manager. It will include a facility interview and room by room data collection for all energy systems and equipment. ECMs will be identified for analysis.
Facility & Existing Conditions	The building will be characterized by usage, occupancy profiles, size, and type. All energy systems and equipment will be described in detail including capacity, condition, efficiency, operation, and remaining useful life. This information will be organized by system type and outline the energy baseline.
Energy Conservation Measures	The energy savings opportunities will be described in detail within the report. Each ECM will include an energy and economic analysis. Results include estimated material and labor costs, energy savings, annual energy cost savings, and simple payback periods.
Capital Improvements	Any additional energy savings opportunities that are cost and/or design intensive will be described in the report with the recommendation for further investigation. These potential improvements may be considered by applicants looking to take a more comprehensive approach to energy efficiency and sustainability.
Distributed Energy Potential	A high-level assessment of renewable system installations will be performed. This includes distributed energy (DE) technologies such as photovoltaic (PV) systems, microturbines, combined heat and power (CHP) systems. The assessment includes identifying criteria to screen the facility for DE potential.
Energy Efficient Best Practices	A list of energy efficient best practices will be described in the report. These operational recommendations are low/no cost ways to save energy. They include recommended maintenance activities, energy conscious occupant behaviors, and operational strategies.
For Applicants interested in the Energy Savings Improvement Program (ESIP)	A LGEA satisfies the first step in the ESIP process. The audit will comply with program requirements. The results of the LGEA position the applicant to pursue the ESIP program.
Additional Scope Options	LGEA offers two add-on scope options for eligible facilities. 1) A more in-depth study for PV systems if there is interest, and the facility is appropriate for such a study. 2) ENERGY STAR® Building Certification (to be determined after site-visits). Other add-on scope options are available for New Jersey State owned buildings.

Attachment: LGEA FY23 Application (10303 : Authorize Municipal Energy Audit Grant Submission 2023)



APPLICATION INSTRUCTIONS

Thank you for your interest in the New Jersey Board of Public Utilities (BPU) LGEA Program. The program serves local & state government facilities as well as select non-profits. The program delivers energy audits at no cost to the applicant that identify ECMs for the Commercial & Industrial (C&I) market sector.

To verify your eligibility and apply for the program, follow the steps below. Feel free to contact New Jersey’s Clean Energy Program with any questions at [LGEA@NJCleanEnergy.com](mailto:LGEA@NJCleanEnergy.com) or call 866-657-6278. More details about the program are available in the **Program Guide** at the link below.

<http://www.NJCleanEnergy.com/LGEA>

STEP 1  
Check your LGEA eligibility

Entity Type & SBC Verification

The LGEA program is available to local & state government facilities and select non-profits that contribute to the Societal Benefits Charge (SBC) through electric and/or gas utilities. See next page for entity types and your utility bills for SBC.

Buildings to Include

Applicants may apply for an energy audit for buildings that they own or lease. A leased building may be eligible if the Applicant provides supporting documentation from the building owner before application approval.

Utility Bills

The LGEA program requires 14 months of utility bills for all accounts per building. This includes delivery and supply bill for all major fuel and generation types. In order to qualify for the program, the building must have a yearly average of 200 kW peak electrical demand. ***Buildings that do not meet this requirement may be eligible with appropriate waiver(s).***

Past Participants

The LGEA program is available to buildings that have previously participated if the audit is at least three years old (measured from the audit report date). All program requirements must be met in order to qualify for participation.

STEP 2  
Complete & Gather Documents

Read the Terms & Conditions, fill out the Application Form, and complete separate LGEA Excel Workbook.

Put together 14 coinciding months of consecutive utility bills (electric, gas, fuel oil, propane, solar, etc.) for each account in each building. **Files should be labeled with identifying text including building name, utility company, and account number.** Summary files provided by the utility company are allowed with one month's PDF utility bill per building. ***If COVID-19 has impacted your most recent 14 months of utility data (reduced operations/staff, closures, etc.), 14 months of bills prior to this period may be required (For example: prior to March 2020). If you are having trouble obtaining Pre-COVID Data, please see the [Fuel Release Authorization Form](#) or contact us for assistance.***

STEP 3  
Application Submission

To submit your application, send the **complete** Application Package to [LGEA@NJCleanEnergy.com](mailto:LGEA@NJCleanEnergy.com). A complete LGEA Application Package includes all the items on the checklist below. Please verify that all required components are complete before you submit your application. Please note that the application approval process will be delayed if information is not complete.

The Terms & Conditions have been read and acknowledged by all parties.

Signed completed LGEA Application (pages three and four). Digital Signatures are acceptable.

The following must be attached to the application email submitted to [LGEA@NJCleanEnergy.com](mailto:LGEA@NJCleanEnergy.com):

Completed LGEA Application & Excel Workbook with all applicable fields filled out per building

14 coinciding months of applicable, consecutive utility bills (electric, gas, fuel oil, propane, solar, etc.) Please include pre-COVID bills if your operations have changed since March 2020.

Non-profit charitable organizations only - The IRS Exemption Letter stating Section 501(c)(3) of Internal Revenue Code.

# LOCAL GOVERNMENT ENERGY AUDIT (LGEA) PROGRAM

for local & state governments and select non-profits  
FY22 July 1, 2021 – June 30, 2022

## APPLICANT INFORMATION

Entity Name	Federal ID/EIN	NAICS Code	
Primary Contact Full Name	Title	County	
Phone Number	Email Address		
Mailing Address	City	State NJ	Zip Code
Entity Type			
State Contracting Agency OR Public Agency	County Colleges per County College Contracts Law		
Local Governments per Local Public Contracts Law	NJ State Colleges or State Universities per State College Contracts Law		
Local Governments per Public School Contracts Law	Non-profit charitable organizations per Section 501(c)(3) of the Internal Revenue Code		

Has this entity previously applied and been approved by the LGEA program?

If yes, briefly describe any major or notable work performed since the last energy audit:

Does the applying entity have an existing ENERGY STAR® Portfolio Manager® account?

If yes, can you provide TRC with the login information?

How did you hear about this program?

If other, please describe:

Are you interested in the add-on scope options discussed on the Program Scope page?

## WAIVERS (for buildings under average peak 200kW)

Waivers are available for buildings with an average peak demand less than 200kW. All waivers must be fully clarified upon request before the application can move ahead.

ESIP is an anticipated source of financing.  
(for more information on ESIP visit <https://www.njcleanenergy.com/commercial-industrial/programs/energy-savings-improvement-program>)

Master or campus metering arrangement on-site, where demand of a single building is unknown (submeter data is strongly recommended with application submittal)

Unable to commit to other energy efficiency programs at this time due to facility type, measure type (e.g. insulation windows, etc.), financial constraints, limitations by board or contracting authority, desire to understand energy profile of all buildings prior to prioritizing resources, etc. (additional information may be requested).

Other waiver request (such as Sustainable NJ referral, Benchmarking, already participated in Direct Install, etc.). Elaborate the request in the space below:

DESIGNATED REPRESENTATIVE (if other than Applicant)

A Designated Representative is a person(s) not directly associated with the applying entity but will be contributing to application and/or auditing process. The program requires that you identify this person(s) so that we may work directly with t regarding your application and/or energy audit, otherwise we will not be able to share any information regarding your applica

Designated Representatives may include engineers, architects, green team volunteers, parishioners, etc. The application mus signed by the appropriate decision-maker at the applying entity and the Designated Representative, if applicable.

Company Name		Federal ID/EIN	
Primary Contact Full Name		Title	Relationship to Entity
Phone Number		Email Address	
Mailing Address	City	State	Zip Code

CUSTOMER AUTHORIZATION AND SIGNATURE

I have read, understood, and am following all rules and regulations concerning this Program. I certify that all information provi is correct to the best of my knowledge, and I give the Program Manager permission to share my records with the New Jer Board of Public Utilities and contractors it selects to manage, coordinate, or evaluate the Program. This includes the releas electric and natural gas utility billing information, sharing of ENERGY STAR® Portfolio Manager® data and access, and m available to the public non-sensitive information. I allow reasonable access to my property to inspect the existing condition the facility or facilities in order to determine eligibility under the guidelines of this arrangement supersedes all o communications and representations. Acceptance into the Program is dependent on receiving an Approval Letter/Notic Proceed from the program.

*This section must be signed by Mayor, Business Administrator, Executive Director, or some comparable decision-maker at applying entity. If applicable, the Designated Representative must also sign here.*

APPLICANT		DESIGNATED REPRESENTATIVE (if applicable)	
Name		Name	
Title		Title	
Signature		Signature	
Date		Date	



## LGEA PROGRAM TERMS & CONDITIONS FY23 (JULY 1, 2022 – JUNE 30, 2023)

**ADMINISTRATOR** – New Jersey Board of Public Utilities ("NJ BPU").

**APPLICANT** – Those non-residential electric and/or gas service customers of the New Jersey Utilities who participate in LGEA.

**CHANGES TO THE PROGRAM** – The Program and participation agreements may be changed by the Program Manager and/or Administrator at any time without notice. Approved applications, however, will be processed to completion under the agreements in effect at the time of the Program Manager's approval.

**COMMERCIAL/INDUSTRIAL PROGRAM MANAGER ("PROGRAM MANAGER")** – TRC

**ENDORSEMENT** – The Program Manager and Administrator do not endorse, support, or recommend any particular manufacturer, product, or system design in promoting this Program.

**ELIGIBILITY** - See the "Program Scope" for information regarding eligibility.

**ENERGY AUDIT** – Survey of the existing energy systems of a facility for the purpose of proposing energy efficiency and renewable energy measures and verifying that the proposed measures have the potential to generate energy savings. The results of an Energy Audit are presented in a written report; all audit reports are publicly posted on the program website.

<http://www.NJCleanEnergy.com/LGEA>

**ENERGY SAVINGS** – Approximate energy savings are included in the report(s) to help make decisions about reducing energy use at the facility. The report(s) received in this Program, however, is not intended to serve as a detailed engineering design document. It should be noted that detailed design efforts are required in order to implement several of the improvements that may be evaluated as part of the energy audit. The energy conservation measures and estimates of energy consumption contained in the report(s) will be reviewed for technical accuracy. However, all estimates contained of energy consumption at the site are not guaranteed, because energy consumption ultimately depends on behavioral factors, the weather, and many other uncontrollable variables. The Program Manager and NJBPU shall in no event be liable should the actual energy consumption vary from the estimated consumption shown in the report(s).

**ENERGY CONSERVATION MEASURE ("ECM")** – A measure to reduce energy use or costs, such as the installation of equipment or systems; modification of equipment or systems, or revised operation and maintenance procedures.

**INCENTIVE CAP** – There is no cost to the Applicant, although audit value is limited to \$150,000 per applying entity, per program year. Large entities exceeding this amount may be eligible for a Board approved increase if pursuing ESIP. Board Staff may also consider permitting 501(c)(3) healthcare entities to exceed the \$150,000 fiscal year entity cap; however, the funds exceeding the initial \$150,000, not to exceed \$300,000 total, would be for auditing facilities designated as hospitals by the NJ Department of Health (DOH). You will be notified after your application submission if this is the case. State of New Jersey owned facilities will be subject to a total of \$450,000 fiscal year cap.

**INSTALLATION COST** – Estimated installation costs are based on a variety of sources, including the Program Manager's own experience at similar facilities, own pricing research using local contractors and vendors, and cost estimating handbooks such as those provided by R Means. The cost estimates will represent the Program Manager's best judgment for the proposed action. The applying entity is encouraged to independently confirm any cost estimates and to obtain multiple estimates when considering measure installations. Since actual installed costs can vary widely for a particular installation, and for conditions which cannot be known prior to in-depth investigation and design, the Program Manager does not guarantee installed cost estimates and shall in no event be liable should actual installed costs vary from the estimated costs to be provided.

**LIMITATION OF LIABILITY** – By virtue of participating in this Program, applicants agree to waive any and all claims or damages against TRC Energy Services, the Commercial/Industrial Program Manager, and the Administrator, except the receipt of the Program Incentive (i.e. free energy audit). Applicants agree that the Program Manager's and Administrator's liability, in connection with this Program, is limited to paying the Program Incentive specified. Under no circumstances shall the Program Manager, its representatives, or subcontractors, or the Administrator, be liable for any lost profits, special, punitive, consequential, or incidental damages or for any other damages or claim connected with or resulting from participation in this Program. Further, any liability attributed to the Program Manager under this Program shall be individual, and not joint and/or several.

**NEW JERSEY UTILITIES** – The investor-owned electric and/or gas utilities in the State of New Jersey. They are: Atlantic City Electric, Jersey Central Power & Light, Rockland Electric Company, New Jersey Natural Gas, Elizabethtown Gas, PSE&G, and South Jersey Gas.

**PROGRAM OFFER** – The Program covers products purchased and/or services rendered on or after July 1, 2022 through June 30, 2023.

**RESOLUTION** – A resolution is no longer required to be passed by the local governing body in order to participate in this program. If your local governing body requires a resolution in order to apply or receive a free energy audit in this program, you may refer to Sustainable Jersey's website for suggested language for drafting a resolution for the Energy Efficiency: Energy Audits action.

**SCOPE OF WORK** – An agreement of the work that is to be performed at a facility for a particular cost. See "Program Scope" for more information.

**SOCIETAL BENEFITS CHARGE ("SBC")** – The Societal Benefits Charge fund was created by the state of New Jersey's 1999 Electric Utility Restructuring Law, requiring all New Jersey utility customers to pay a charge on their monthly bills. A portion of this charge is used to fund the New Jersey's Clean Energy Programs, including this Program.

**TERMINATION** – The Program Manager and/or Administrator reserves the right to extend, modify or terminate this Program without prior notice.

**WARRANTIES** – The Program Manager and Administrator do not warrant the performance of installed equipment, and/or service rendered as part of this Program, either expressly or implicitly. No warranties or representations of any kind, whether statutory, expressed or implied, including, without limitations, warranties of merchantability or fitness for a particular purpose regarding equipment or service provided by a manufacturer or vendor. Contact your vendor/services provider for details regarding performance and warranties.

### Questions?

[LGEA@NJCleanEnergy.com](mailto:LGEA@NJCleanEnergy.com)

866-657-6278



Resolution (ID # 10490)  
July 5, 2023

**AMEND PROFESSIONAL SERVICES AGREEMENT IN EXCESS OF \$17,500 - NEW FIRE  
HEADQUARTERS ARCHITECTURAL DESIGN SERVICES PHASE 4. CONSTRUCTION  
ADMINISTRATION - ADDITIONAL FEES - \$120,462.30**

WHEREAS, on December 4, 2018, Common Council adopted Resolution #38628 authorizing agreement #19-3441P with LeMay Erickson Willcox Architects, PC for New Fire Headquarters Architectural Design Services at a cost total cost not to exceed \$1,082,500.00, and specifically Phase 1. Design Development \$300,000.00, Phase 2. Construction Documents \$400,000.00, and Phase 3. Bidding \$30,000.00, with continuation of the agreement for Phases 4. Construction Administration \$300,000.00 and 5. Post Construction \$10,000.00, including any miscellaneous services and expenses subject to certification of the necessary funding as the project progressed, and

WHEREAS, on September 21, 2021, Common Council adopted Resolution #39950 authorizing the continuation of the agreement to include Phase 4. Construction Administration, Phase 5. Post Construction, and a Reimbursable Allowance for a total not to exceed \$352,500.00, and

WHEREAS, the Fire Chief advises that additional services are required for Phase 4. Construction Administration due to the increased construction schedule length and recommends amending the contract for an additional \$120,462.30, and

WHEREAS, in accordance with the City Treasurer's certification of availability of funds, a copy of which is hereto attached and made a part of this resolution, funds in the amount of \$120,462.30 are available in account #s C-04-32-045-000-110, C-04-31-078-002-010, and C-04-32-045-000-190.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the contract amount for professional services agreement #19-3441P with LeMay Erickson Willcox Architects, PC, 11250 Roger Beacon Drive, Suite 16, Reston, VA 20190, for New Fire Headquarters Architectural Design Services, Phase 4. Construction Administration, be increased in the amount of \$120,462.30 as described above

Dated: July 5, 2023

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said city at a regular meeting held on Wednesday evening, July 5, 2023.

City Clerk

# Certification of Availability of Funds

-----

This is to certify to the Mayor and Common Council of the City of Summit that funds for the following resolution are available:

Resolution Date: 7/5/2023  
 Resolution Doc Id: 10490  
  
 Vendor: LeMay Erickson Willcox Arch PC  
 11250 Roger Beacon Drive  
 Suite 16  
 Reston, VA 20190

Amend Contract Change Order #1

Purchase Order Number: 21-01879

Account Number	Amount	Account Description
C-04-32-045-000-110	\$352,500.00	Architect Services Phases 4 & 5
C-04-32-045-000-110	\$ 45,223.71	Architect Services Phases 4 & 5
C-04-31-078-002-010	\$ 11,366.20	Architect Services Phases 4 & 5
C-04-32-045-000-190	<u>\$ 63,872.39</u>	Architect Services Phases 4 & 5
New Contract Total	\$472,962.30	

Only amounts for the current Budget Year have been certified.  
 Amounts for future years are contingent upon sufficient funds being appropriated.

Tammie L. Baldwin  
 City Treasurer/CFO



# CITY OF SUMMIT FIRE DEPARTMENT

## MEMO

TO: MEMBERS OF THE PUBLIC SAFETY COMMITTEE  
MAYOR RADEST  
CITY ADMINISTRATOR ROGERS  
COUNCIL MEMBER FOX  
COUNCILMEMBER HAIRSTON

FROM: CHIEF ERIC EVERS

DATE: JUNE 23, 2023

COPY TO: COUNCIL PRESIDENT VARTAN  
ROSEMARY LICATESE, CITY CLERK

A resolution is requested at the Common Council meeting of July 05, 2023, to amend the contract and authorize additional architectural administration services for the new Fire Headquarters with the architectural firm of:

LeMay, Erickson and Willcox, Architects  
11250 Roger Beacon Drive, Suite 16  
Reston, Virginia  
License # 21AI01919100

This resolution will be authorizing additional Architect services The Additional Services request is for the additional construction administration effort due to the increased construction schedule length.

The attached proposal, dated May 10, 2023, illustrates the services this firm will provide for us in the next step of this process.

The cost of these services is not to exceed \$120,462.30 Funds will be provided in Capital Account #

C-04-32-045-000-110	\$45,223.71
C-04-31-078-002-010	\$11,366.20
C-04-32-045-000-190	\$63,872.39

I respectfully request your authorization of this resolution.





May 10th, 2023

Eric P. Evers - Chief of Department  
 Fire Official – Deputy OEM Coordinator  
 City of Summit Fire Department  
 396 Broad Street  
 Summit, NJ 07901

RE: City of Summit Fire Headquarters - Additional Services #2 (Construction Administration)

Dear Chief Evers,

Consistent with the conversations by phone, LeMay Erickson Wilcox Architects (LEWA) requests additional fee beyond the Scope of Work dated January 07, 2019 and as detailed in LEWA's additional services fee proposal dated May 10th, 2023. The Additional Services request is for the additional construction administration effort due to the increased construction schedule length. Please see the subsequent attachments for total scope information.

Please let us know if you have any questions or comments.

Sincerely,

A handwritten signature in black ink that reads "Christopher S. Kehde". The signature is fluid and cursive, with the last name "KEHDE" in all caps.

Christopher S. Kehde, AIA, LEED AP  
 Principal

Enclosures

\_\_\_\_\_  
 Approved by (City of Summit, NJ)

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 (Printed Name and Title)

11250 Roger Bacon Drive  
 Suite Number Sixteen  
 Reston, Virginia 20190  
 703.956.5600 T  
 703.956.5601 F  
 www.lewardesign.com



LeMay Erickson Willcox Architects

5/10/2023

11250 Roger Bacon Drive, Suite 16  
Reston, Virginia 20190

## CITY OF SUMMIT FIRE DEPARTMENT ADDITIONAL SERVICES #1 FEE PROPOSAL - ADDITIONAL CONSTRUCTION ADMINISTRATION

Additional Services	Total	Civil	Architectural	MEP	Structural	n/a
<b>Add. Services Total:</b>	\$120,462.30	\$1,133.00	\$115,556.40	\$2,340.00	\$1,093.00	n/a

### Base Fee Clarifications:

#### General:

In accordance with "Attachment B" of the Contract #19-3441P - Fire Headquarters Architectural Design Services dated 01/07/2019, LEWA/FGMA is requesting additional services for continuation of Construction Administrative (CA) Services beyond the contract CA services duration of 15 months noted in Section 4, which started on date of 09/21/2021. Per the GC's most current project schedule, Final Completion is projected to be on 09/07/2023, representing an anticipated continuation of CA services for 9 months. As the contracted CA Services fee of \$192,594 divided by 15 months equals \$12,839.60 per month for architectural services, FGMA/LEWA is requesting additional services at this monthly amount for the 9 month extended duration of architectural services and a 1 month extension of civil, structural and MEP services as captured above. Should the GC's construction schedule extend beyond the currently projected 8 months, FGMA/LEWA would propose a continuation of services at this monthly amount that could be approved at that time on a month-by-month basis as needed.

Resolution (ID # 10489)  
July 5, 2023

**AUTHORIZE REVISED FIRE ENGINE LEASE/PURCHASE AGREEMENT - \$740,000.00 PLUS  
LEASE COSTS**

WHEREAS, at its June 7, 2023 regular meeting, Common Council authorized the purchase of a new fire engine through the Houston-Galveston Area Council (H-GAC) Buy Program from Ferrara Fire Apparatus, 27855 James Chapel Road, PO Box 249, Holden, LA 70744, through its distributor FF1 Apparatus, 34 Wilson Drive, Sparta, NJ 07871, under the Houston-Galveston Area Council contract #FS12-19, for a total cost of \$745,020.00 plus lease costs, and

WHEREAS, to facilitate the purchase, a lease/purchase agreement was provided by Rev Financial Services LLC (Rev), 245 S Executive Drive, Brookfield WI 53005, with the base purchase amount of \$745,020.00 for ten (10) annual payments of \$95,095.71 at an interest rate of 4.703%, with the first installment anticipated to be due in 2024, and

WHEREAS, upon submission of the initial paperwork to Rev, Rev advised that the base purchase amount and annual payment amount were incorrect on its proposal and provided a revised proposal with the corrected base purchase amount of \$740,000.00 and 10 annual payments of \$95,805.46, at an increased interest rate of 4.99% due to the lapse in time from the initial proposal to the revised proposal, and

WHEREAS, funds for the lease payments of \$95,805.46 will be certified subject to inclusion in and adoption of each respective years' operating budgets for ten (10) years beginning in 2024.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the Mayor and City Clerk are hereby authorized and directed to sign the necessary documents with Ferrara Fire Apparatus, FF1 Apparatus, and the revised lease/purchase agreement Rev Financial Services LLC as described above, for the purchase of one new fire engine pursuant to the Houston-Galveston Area Council (H-GAC) Buy Program contract #FS12-19, all subject to the review and approval of the City Solicitor.

Dated: July 5, 2023

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, July 5, 2023.

City Clerk

**Purchasing Agent**

# Memo

**To: Mayor and Common Council**  
**From: Michelle Caputo, QPA**  
**Date: 6/21/23**  
**Re: Authorize Revised Fire Engine Lease/Purchase Agreement**

At its June 7, 2023 meeting, Common Council authorized the purchase of a new fire engine through the Houston-Galveston Area Council (H-GAC) Buy Program from Ferrara Fire Apparatus for a base cost of \$740,000.00, with financing through a 10 year lease/purchase agreement with Rev Financial Services (Rev) for \$95,095.71 per year based on the documents provided by Rev.

Upon submitting the initial paperwork to Rev, Rev advised that the annual payment amount was incorrect and provided a revised proposal with 10 annual payments of \$95,805.46. Due to the lapse in time from the initial proposal to the revised proposal, the interest rate has also increased from 4.703% to 4.99%.

A resolution is requested authorizing the revised 10 year lease/purchase agreement for the new fire engine.

Thank you.

Attachment: Fire Engine revised financing memo 6-21-23 (10489 : Authorized Revised Fire Engine Lease/Purchase Agreement - \$740,000.00



June 15, 2023

RE – City of Summit, NJ - Municipal Finance Quote

REV Financial Services is pleased to present the following Municipal Finance Proposal described below:

**PROPOSAL:**

<b>LESSEE:</b>	City of Summit, NJ						
<b>PROPERTY:</b>	New Ferrara/Spartan Pumper (New Cost = \$740,000.00)						
<b>EXPIRATION:</b>	Financing to Close by July 11, 2023						
<b>FINANCE QUOTE:</b>	<b>Finance Amount</b>	<b>Rate</b>	<b>Payments</b>	<b>Factor</b>	<b>Pmts / Year</b>	<b>Term</b>	<b>Adv. / Arr.</b>
<b>\$0 Payments Down</b>	<b>740,000.00</b>	<b>4.99%</b>	<b>95,805.46</b>	<b>0.1294668</b>	<b>1</b>	<b>10 years</b>	<b>Arrears</b>

**\*\*\*Downpayment may be due at Contract Closing. Please see table on page 2 for Payment due dates**

**FINANCING:** This is a tax-exempt, municipal government lease purchase with the title to the property passing to Lessee. This is a net lease under which, all costs, including insurance, maintenance, and taxes, are paid by Lessee for the term of the lease. Rates assume municipal/bank qualified. Due to market conditions, Rates subject to change.

**NOTES:** Application and 3 years Audited Financial Statement are required with Signed Proposal for Credit Review. Rate subject to change due to market fluctuation. Annual Payments start 1 year after signed financing contract. Please see page 2 for sample payment tables. Lessor to be named when credit approved.

**APPROVAL:** This proposal, until credit approved, serves as a quotation, not a commitment by Lessor to provide credit or property. Lessor acceptance of this Proposal is subject to credit; collateral and essential use review and approval by Lessor. The interest rate quoted herein assumes that the interest component of the Payments is exempt from federal income tax. Lessor will provide a taxable financing proposal if it is determined that the financing will not qualify for tax-exempt interest rates. The financing contemplated by this proposal is subject to the execution and delivery of all appropriate documents (in form and substance satisfactory to Lessor), including without limitation, to the extent applicable, the Master Lease Agreement, any Schedule, financing statements, legal opinion or other documents or agreements reasonably required by Lessor. The quoted interest rate assumes the Lessee designates the Lease as "bank-qualified" pursuant to Section 265(b) of the Code.

Thank you for the opportunity to present this proposal. If you have any questions, please contact me at my number or e-mail address below.

Sincerely,

Todd Stevenson  
National Sales Manager  
(303) 746-0449  
todd.stevenson@revgroup.com

**Proposal Acceptance:** 10 years

Option: \$0 Down - Please see tables on Page 2

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

10 year Sample Payment Table                      \$0 Down		
Assumes Contract Acceptance & Funding on 06/30/2023		
Please note the dates on the table		
Year	Date	Payment
1	6/30/2024	\$ 95,805.46
2	6/30/2025	\$ 95,805.46
3	6/30/2026	\$ 95,805.46
4	6/30/2027	\$ 95,805.46
5	6/30/2028	\$ 95,805.46
6	6/30/2029	\$ 95,805.46
7	6/30/2030	\$ 95,805.46
8	6/30/2031	\$ 95,805.46
9	6/30/2032	\$ 95,805.46
10	6/30/2033	\$ 95,805.46

Resolution (ID # 10463)  
July 5, 2023

**AUTHORIZE RENEWAL OF SUMMIT CITY JOINT PURCHASING SYSTEM #233SCJPS**

WHEREAS, N.J.A.C. 5:34-7.3 authorizes two or more contracting units to join together to form a joint purchasing system for the provision and performance of goods and services, and

WHEREAS, in 2013, the State of New Jersey, Department of Community Affairs, Division of Local Government Services approved the establishment of the Summit City Joint Purchasing System #233SCJPS (System) for a five year period expiring October 22, 2018, for the purchase of equipment and specifically an automated brine maker, and

WHEREAS, in 2019, the State approved the extension of the System through October 22, 2023, and

WHEREAS, with the City of Summit as the Lead Agency, the System includes Chatham Borough, Township of Millburn, and Borough of New Providence, and

WHEREAS, the City of Summit agrees to serve as the Lead Agency for the Summit City Joint Purchasing System #233SCJPS and desires to renew the System's registration with the State of New Jersey.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

**1. JOINT PURCHASING SYSTEM ESTABLISHED**

That it hereby authorizes the renewal of the Joint Purchasing System known as the Summit City Joint Purchasing System #233SCJPS with the City of Summit serving as the Lead Agency.

**2. JOINT PURCHASING AGREEMENT**

That the Mayor and City Clerk are hereby authorized to enter into separate Joint Purchasing Agreements with the participating contracting units and said Agreements shall be deemed a single Agreement.

**3. COPY OF RESOLUTION TO DIVISION OF LOCAL GOVERNMENT SERVICES**

A certified copy of this resolution along with a completed copy of Cooperative Purchasing Form CP-2001 shall be forwarded to the New Jersey Department of Community Affairs Division of Local Government Services for the renewal of this Joint Purchasing System.

**4. EFFECTIVE DATE**

This resolution shall take effect immediately upon passage.

Dated: July 5, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, July 5, 2023.

City Clerk



**Purchasing Agent**

# Memo

**To: Mayor and Common Council**  
**From: Michelle Caputo, QPA**  
**Date: 6/6/23**  
**Re: Authorize Renewal of Summit City Joint Purchasing System #233SCJPS**

In 2013, the State of New Jersey, Department of Community Affairs, Division of Local Government Services (DLGS) approved the establishment of the Summit City Joint Purchasing System #233SCJPS. The system permits the City of Summit to serve as the Lead Agency and to enter into cooperative agreements with other contracting units to jointly purchase goods and services.

The system was used to successfully share the cost of the brine machine equipment purchase, maintenance, and repairs, with Chatham Borough, Millburn and New Providence. The current renewal term is due to expire October 22, 2023.

It is required that the Lead Agency, City of Summit, requests the renewal of Summit City Joint Purchasing System #233SCJPS. Renewal terms are for five (5) years and there is no cost associated with the renewal.

A resolution is requested authorizing the renewal of the Summit City Joint Purchasing System #233SCJPS. The required CP-2001 renewal form has been completed and will be submitted to the State upon approval of the resolution.

Thank you.

Attachment: #233SCJPS renewal memo 6-6-23 (10463 : Authorize Renewal of Summit City Joint Purchasing System #233SCJPS)

# REQUEST FOR REGISTRATION OR MODIFICATION OF A COOPERATIVE PRICING SYSTEM, JOINT PURCHASING SYSTEM OR REGIONAL COOPERATIVE PURCHASING SYSTEM

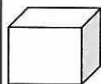
(COOPERATIVE PURCHASING FORM CP-2001)

Return completed Form with all documentation to:

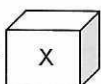
**Cooperative Purchasing**  
**Division of Local Government Services**  
**PO Box 803**  
**Trenton NJ 08625-0803**  
**Attn: Co-op**

**CONDITION**

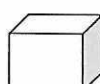
*To the extent that bids may have been received or a contract may have been awarded by an unregistered Cooperative Purchasing System without it first having obtained the requisite approval from the Division pursuant to N.J.A.C. 5:34-7.1 et seq., the Division is not in a position to address or resolve any legal questions which may exist as a result of such circumstances.*

**SYSTEM TYPE**

Cooperative Pricing System



Joint Purchasing System



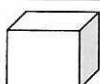
Regional Cooperative Pricing System

**SYSTEM IDENTIFICATION****System Name:**

Summit City Joint Purchasing System

**Identifier**

#233SCJPS

**System Registration**

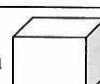
- A  
t  
t  
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h
- ☐ Lead Agency Resolution
  - ☐ Member Resolution(s)
  - ☐ Agreement(s)

**Add/Delete Member(s)**

- ☐ New Member Resolution(s)
- ☐ Lead / Member Agreement(s)

**Renew Registration**

- ☒ Lead Agency Resolution
  - ☒ List of Current Members
- (Submit new members on separate CP-2001)

**Other (Check Below)**

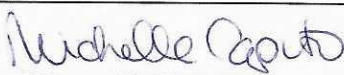
- ☐ Change Lead Agency
- ☐ Add/Delete Commodity
- ☐ Change Address
- ☐ Other (List Below)

**DETAILS** (Identify changes in: membership, commodities purchased or other information as appropriate)

For the joint purchase of goods and services with current members

Current membership:	
Chatham Borough	
Millburn Township	
New Providence Borough	

This is to certify that the requirements of *N.J.S.A. 40A:11-1 et seq.* or *N.J.S.A. 18A:18A-1 et seq.*, as appropriate, and *N.J.A.C. 5:34-7.1 et seq.* are understood and the System is in compliance with them.

<b>Signature:</b>		<b>E-mail Address:</b>	mcaputo@cityofsummit.org
<b>Name:</b>	Michelle Caputo	<b>Phone:</b>	908-277-9423
<b>Title:</b>	Qualified Purchasing Agent	<b>Date:</b>	7/5/23

Official Use:

Approved:

Disapproved:

Materials Complete:

Effective Date:

System Expiration:

Resolution (ID # 10465)  
July 5, 2023

**AUTHORIZE RENEWAL OF SUMMIT CITY COMMODITY RESALE SYSTEM #240SCCRS**

WHEREAS, N.J.A.C. 5:34-7.15 authorizes contracting units to establish a Commodity Resale System, and

WHEREAS, in 2014, the State of New Jersey, Department of Community Affairs, Division of Local Government Services approved the establishment of the Summit City Commodity Resale System #240SCCRS (System) for a five year period expiring January 31, 2019, for the resale of gasoline, diesel fuel, snow removal chemicals, and public works materials, and

WHEREAS, in 2019, the State approved the extension of the System through January 31, 2024, and

WHEREAS, with the City of Summit as the Lead Agency, the System includes Chatham Borough, Township of Millburn, and Borough of New Providence, and

WHEREAS, the City of Summit agrees to serve as the Lead Agency for the Summit City Commodity Resale System #240SCCRS and desires to renew the System's registration with the State of New Jersey.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

**1. COMMODITY RESALE SYSTEM ESTABLISHED**

That it hereby authorizes the renewal of the Commodity Resale System known as the Summit City Commodity Resale System #240SCCRS with the City of Summit serving as the Lead Agency.

**2. COMMODITY RESALE AGREEMENT**

That the Mayor and City Clerk are hereby authorized to enter into separate Cooperative Pricing Agreements with the participating contracting units and said Agreement shall be deemed a single Agreement.

**3. COPY OF RESOLUTION TO DIVISION OF LOCAL GOVERNMENT SERVICES**

A single certified copy of this resolution along with a copy of the Request for Registration or Modification of a Commodity Resale System Form (Cooperative Purchasing Form CP-2060) shall be forwarded to the Division of Local Government Services with the New Jersey Department of Community Affairs for the renewal of this Commodity Resale System.

**4. EFFECTIVE DATE**

This resolution shall take effect immediately upon passage.

Dated: July 5, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, July 5, 2023.

City Clerk

**Purchasing Agent**

# Memo

**To: Mayor and Common Council**  
**From: Michelle Caputo, QPA**  
**Date: 6/6/23**  
**Re: Authorize Renewal of Summit City Commodity Resale System #240SCCRS**

In 2014, the State of New Jersey, Department of Community Affairs, Division of Local Government Services (DLGS) approved the establishment of the Summit City Commodity Resale System #240SCCRS. The system permits the City of Summit to serve as the Lead Agency which can purchase gasoline, diesel, snow removal chemicals, and public works materials and supplies, and resell any amount of approved commodities to another local contracting unit that is a member of the system.

The system is used to successfully resell all commodities listed above to Chatham Borough, Millburn and New Providence. The current renewal term is due to expire January 31, 2024.

It is required that the Lead Agency, City of Summit, requests the renewal of Summit City Joint Purchasing System #233SCJPS. Renewal terms are for five (5) years and there is no cost associated with the renewal.

A resolution is requested authorizing the renewal of the Summit City Commodity Resale System #240SCCRS. The required CP-2060 renewal form has been completed and will be submitted to the State upon approval of the resolution.

Thank you.

Attachment: #240SCCRS renewal memo 6-6-23 (10465 : Authorize Renewal of Summit City Commodity Resale System #240SCCRS)

**REQUEST FOR REGISTRATION OR MODIFICATION OF A COMMODITY RESALE SYSTEM**  
(Cooperative Purchasing Form CP-2060)

**RETURN COMPLETED FORM TO:**

**Cooperative Purchasing  
Division of Local Government Services  
PO Box 803  
Trenton NJ 08625-0803**

<p align="center"><b>SYSTEM NAME</b></p> <p>Summit City Commodity Resale System #240SCCRS</p>	<p align="center"><b>ACTION REQUESTED</b></p> <table style="width:100%; text-align: center;"> <tr> <td colspan="2"><b>SYSTEM</b></td> <td colspan="2"><b>MEMBER(S)</b></td> <td colspan="2"><b>COMMODITY(S)</b></td> </tr> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Register</td> <td>Renew</td> <td>Add</td> <td>Delete</td> <td>Add</td> <td>Delete</td> </tr> </table>	<b>SYSTEM</b>		<b>MEMBER(S)</b>		<b>COMMODITY(S)</b>		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Register	Renew	Add	Delete	Add	Delete
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Register	Renew	Add	Delete	Add	Delete														
<p align="center"><b>LEAD AGENCY</b></p> <p>City of Summit</p>	<p align="center"><b>MEMBER(S)</b></p> <p>Chatham Borough Millburn Township New Providence Borough</p>																		
<p align="center"><b>COMMODITY(S) TO BE SOLD</b></p> <table style="width:100%;"> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/> Gasoline</td> <td style="text-align: center;"><input checked="" type="checkbox"/> Diesel Fuel</td> <td style="text-align: center;"><input checked="" type="checkbox"/> Snow Removal Chemicals</td> <td style="text-align: center;"><input checked="" type="checkbox"/> Public Works Materials</td> </tr> </table>		<input checked="" type="checkbox"/> Gasoline	<input checked="" type="checkbox"/> Diesel Fuel	<input checked="" type="checkbox"/> Snow Removal Chemicals	<input checked="" type="checkbox"/> Public Works Materials														
<input checked="" type="checkbox"/> Gasoline	<input checked="" type="checkbox"/> Diesel Fuel	<input checked="" type="checkbox"/> Snow Removal Chemicals	<input checked="" type="checkbox"/> Public Works Materials																
<p><b>This is to certify that the requirements of N.J.S.A. 40A:11-1 et seq. and N.J.A.C. 5:34-1 et seq. are understood and the proposed activity is in compliance with them.</b></p>																			
<p><b>ORIGINAL SIGNATURE:</b> <u>Michelle Caputo</u></p> <p><b>NAME:</b> <u>Michelle Caputo</u></p> <p><b>TITLE:</b> <u>Qualified Purchasing Agent</u></p> <p><b>PHONE:</b> <u>908-277-9423</u></p> <p><b>DATE:</b> <u>7/5/23</u></p>	<p><b>E-MAIL ADDRESS:</b> <u>mcaputo@cityofsummit.org</u></p> <p><b>ADDRESS:</b> <u>512 Springfield Avenue, Summit NJ 07901</u></p>																		

**FOR USE BY THE DIVISION OF LOCAL GOVERNMENT SERVICES**

<input type="checkbox"/> <b>APPROVED</b>	<p><b>RECEIVED:</b></p> <div style="border: 1px solid black; height: 40px;"></div>	<p><b>REGISTRATION EXPIRES:</b></p> <div style="border: 1px solid black; height: 40px;"></div>
<input type="checkbox"/> <b>DISAPPROVED</b>	<p><b>APPROVAL EFFECTIVE:</b></p> <div style="border: 1px solid black; height: 40px;"></div>	<p><b>IDENTIFIER:</b></p> <div style="border: 1px solid black; height: 40px;"></div>

A2060.DOC

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF SUMMIT DETERMINING  
TO EXERCISE ITS OPTION TO CEASE NEGOTIATIONS AND TERMINATE THE  
CONDITIONAL DESIGNATION AND ESCROW AGREEMENT BY AND BETWEEN THE  
CITY OF SUMMIT AND BROAD STREET WEST MANAGERS I LLC, AN ENTITY  
COMPRISED OF L&M DEVELOPMENT PARTNERS, INC. AND TOLL BROTHERS, INC.,  
DATED FEBRUARY 20, 2020. (PENDING CLOSED SESSION DISCUSSION)**

Pending Closed Session Discussion

**AUTHORIZE BID ADVERTISEMENT - DIVISION AVENUE IMPROVEMENT PROJECT**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the proper City Officers be and they are hereby authorized and directed to advertise for bids for the Division Avenue Improvement Project, with said bids to be advertised in the Union County Local Source on or about Thursday, July 13, 2023, and received by the Purchasing Agent on or about Tuesday, August 1, 2023, in the Council Chamber, City Hall, 512 Springfield Avenue, Summit, New Jersey at 11:00 a.m. prevailing time.

Dated: July 5, 2023

I, Rosalia M. Licatense, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, July 5, 2023.

City Clerk





**DCS - Engineering Division**  
CA - Capital Projects & Community Services

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 07/05/23 07:30 PM

## **RESOLUTION (ID # 10460)**

DOC ID: 10460

TO: Mayor and Common Council

FROM: Sam Koutsouris, Assistant City Engineer

DATE:

The Engineering Division is in the process of finalizing the construction plans and bid specifications for the Division Avenue Improvement Project. The project is being done cooperatively with the Borough of New Providence and will include the full milling and paving of Division Avenue, striping, sign upgrades, storm sewer modernization, sanitary sewer upgrades and the installation of a crossing at Meadowbrook Court and Valley View Road.

The construction of this project should take approximately eight (8) weeks once started. All residents were given access to the plans encouraged to call, email, or meet with the Engineering Division to answer any questions they may have or to address any concerns.

Based on the above information, I request that Council authorize the advertisement of bids. The following is the TENTATIVE project schedule that is subject to change:

- \* Advertise for Public Bid - July 13, 2023
- \* Receive Bids – August 1, 2023
- \* Award Project – September 5, 2023
- \* Begin Construction – September 2023
- \* End Construction – May 2024

**BID NOTICE**  
**CITY OF SUMMIT**

**PROJECT:** DIVISION AVENUE IMPROVEMENT PROJECT  
**DEPARTMENT:** DEPARTMENT OF COMMUNITY SERVICES

Sealed bids will be received by the Purchasing Agent of the City of Summit, Union County, New Jersey at 11:00 A.M. prevailing time, TUESDAY, AUGUST 1, 2023 in the Council Chamber, First Floor, City Hall, 512 Springfield Avenue, Summit, New Jersey for:

**DIVISION AVENUE IMPROVEMENT PROJECT**

in accordance with the specifications and proposal forms for same which may be obtained at the office of the Department of Community Services, 512 Springfield Avenue, Summit, N. J. during regular business ("summer") hours, 8:00 am – 4:30 pm, Monday – Thursday and 8:00 am to 1:00pm on Friday for free.

All bids shall be **addressed to PURCHASING AGENT, CITY OF SUMMIT, 512 SPRINGFIELD AVENUE, SUMMIT, NJ 07901.** Bids, along with bid securities, must be enclosed in a properly SEALED envelope bearing on the outside the name of the bidder and the **NATURE OF THE BID CONTAINED THEREIN.**

A Bid Security is required in the amount of ten percent (10%) of the total bid, not to exceed \$20,000, in the form of a bid bond, certified check or cashier's check, made payable to the City of Summit.

Bidders are required to comply with the requirements of any and all applicable Federal, State and local laws, regulations and requirements, including but not limited to: N.J.S.A. 34:11-56.25 et seq. (Prevailing Wage Act); N.J.S.A. 52:25-24.2 (Statement of Ownership Disclosure); N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 (Affirmative Action); N.J.S.A. 52:32-44 (Business Registration), and the City's adopted minimum standard insurance requirements.

The Common Council reserves the right to reject all bids or proposals, waive any minor defects, and consider bids for sixty (60) days after their receipt pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

No charge shall be made or recovery had for publishing any official advertising unaccompanied by such statement of price. All work must be completed by DECEMBER 15, 2023. Paving and restoration must be completed by MAY 15, 2024 if weather conditions do not support paving before DECEMBER 15, 2023. The following are the major items of the project:

BASE BID ITEM 14 – HMA MILLING, 2" OR LESS	15,750 SY
BASE BID ITEM 17 – HOT MIX ASPHALT 9.5M64 SURFACE COURSE, 2" THICK	2300 TONS
BASE BID ITEM 28 – RESET MANHOLE, SANITARY SEWER, USING NEW CASTING	43 UNIT

Purchasing Agent

Dated: 07/05/2023  
U.C.L.S. 07/13/2023

Resolution (ID # 10462)  
July 5, 2023

**AUTHORIZE REFUND - GRADING PERMIT APPLICATION FEE - 266 OAK RIDGE  
AVENUE**

WHEREAS, the Assistant City Engineer advises that Engineering Permit #23-066 was issued in conjunction with the construction of a retaining wall at the property known as 266 Oak Ridge Avenue, and

WHEREAS, a deposit was taken from the contractor in the form of a check on March 14, 2023, in the amount of \$400.00 in conjunction with Permit #23-066, and

WHEREAS, the Assistant City Engineer further advises that the project has been cancelled by the applicant and recommends refunding the deposit to the contractor.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the City Treasurer be and she is hereby authorized to refund the following amount to the individual or entity listed below:

<u>Name</u>	<u>File</u>	<u>Refund Amount</u>
Iannella General Contracting Inc. 348 Maple Street New Providence, NJ 07974	#23-066	\$400.00

Dated: July 5, 2023

I, Rosalia M. Licatense, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held Wednesday evening, July 5, 2023.

City Clerk



**DCS - Engineering Division**  
CA - Capital Projects & Community Services

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 07/05/23 07:30 PM

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**RESOLUTION (ID # 10462)**

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DOC ID: 10462

TO: Mayor and Common Council

FROM: Sam Koutsouris, Assistant City Engineer

DATE: June 6, 2023

Engineering Permit 23-066 was received for the construction of a retaining wall at the property known as 266 Oak Ridge Avenue. The project has been cancelled by the applicant.

The fee for the grading permit application was \$400.00 paid via check #5278, dated 3/14/2023 from the contractor, Iannella Inc.. At this time, we request that the application fee of \$400.00 be refunded to contractor of record who made the payment on behalf of the applicant.

The \$400.00 refund can be released to:

Iannella General Contracting Inc.  
348 Maple Street  
New Providence, NJ 07974

Resolution (ID # 10412)  
July 5, 2023

## **AUTHORIZE AMEND PAYROLL**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the following payroll changes are hereby authorized:

### **RETIREMENTS**

#### **Police Department**

Richard Proctor, Captain, effective May 1, 2023, at an annual salary of \$166,555.00

#### **Fire Department**

Jeffrey Hudkins, Lieutenant, effective May 1, 2023, at an annual salary of \$146,273.00

### **NEW HIRES**

#### **Department of Community Services**

##### **Uniform Construction Code/Code Enforcement**

John Redstone, P/T Property Maintenance and Fire Inspector, effective May 9th, 2023, at an hourly rate of \$45.00.

##### **Division of Public Works**

##### **Roads Department**

John Kelly, Summer Seasonal Maintenance Worker, effective May 22<sup>nd</sup>, 2023, at an hourly rate of \$15.00

##### **Parks and Shade Tree Department**

Joseph Dasti, Summer Seasonal Maintenance Worker, effective June 19th, 2023 at an hourly rate of \$15.00

##### **Engineering Department**

Louis Barbarisi, Engineering Intern, effective June 19<sup>th</sup>, 2023 at an hourly rate of \$18.00

##### **Uniform Construction Code**

Leonard Mendola, Building Sub-Code Official/Inspector, effective June 26<sup>th</sup>, 2023 at an annual salary of \$120,000.00

Reinaldo Flores, P/T Lead Inspector, effective June 26<sup>th</sup>, 2023 at an hourly rate of \$28.00

#### **Police Department**

Shirley Quimi, Police Officer, effective April 06, 2023, at an annual salary of \$56,952.00

**ADJUSTMENTS****Department of Community Services****Division of Public Works****Sanitation Unit**

Donald Steven Alvarado, from Per Diem to Full Time Truck Driver, effective May 15th, 2023, at an annual salary of \$49,332.00.

**Department of Community Services****Division of Public Works****Buildings and Grounds Unit**

Ronald Rodriguez, P/T Custodian, effective July 1<sup>st</sup>, 2023, at an hourly \$23.17

**Code Enforcement**

Eric Delizio, Electrical Inspector, effective July 1<sup>st</sup>, 2023, at an annual salary of \$79,919.00

**Parking Services Agency**

Nicholas DelDuca, Maintenance Worker, effective July 1<sup>st</sup>, 2023 at an hourly rate of \$24.22

**City Administrator's Department****Communications Department**

Megan Trindell, Communications Associate, effective July 1<sup>st</sup>, 2023 at an hourly rate of \$30.00

**Department of Community Programs**

Mark Ozoroski, Director of Community Programs, effective July 1<sup>st</sup>, 2023 at an annual salary of \$161,652.00

**RESIGNATIONS****Department of Community Services****Uniform Construction Code**

Gary Junkroft, Building Inspector and Construction Official, effective May 5<sup>th</sup>, 2023, at an annual salary of \$103,400.00

**Division of Public Works****Buildings and Grounds Unit**

Barclay Julot, P/T Custodian, effective May 5<sup>th</sup>, 2023, at an hourly rate of \$23.17

Wilberth Sequeira, P/T Custodian, effective June 8<sup>th</sup>, 2023, at an hourly rate of \$22.05

Dated: July 5, 2023

I, Rosalia M. Licatense, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, July 5, 2023.

City Clerk



Finance Committee

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 07/05/23 07:30 PM

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**RESOLUTION (ID # 10412)**

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DOC ID: 10412

TO: Mayor and Common Council

FROM: Field Andreana, Payroll Clerk

DATE:

This resolution authorizes payroll changes as done on a quarterly basis for any adjustments to payroll outside of the semi-annual salary resolutions.



Resolution (ID # 10466)  
July 5, 2023

**AMEND BUDGET - CHAPTER 159 - STORMWATER ASSISTANCE GRANT**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount.

**SECTION 1.**

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the City of Summit hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2023 which item is now available as a revenue in the amount of \$15,000.00:

**State of New Jersey  
Water Resources Planning Management  
FY 2023 Stormwater Assistance Grant**

**SECTION 2.**

BE IT RESOLVED that a like sum of \$15,000.00 be and the same is hereby appropriated under the captions of:

**State of New Jersey  
FY 2023 Stormwater Assistance Grant  
Other Expenses**

**SECTION 3.**

BE IT FURTHER RESOLVED that one certified copy of this resolution be forwarded to the Director of the Division of Local Government Services.

Dated: July 5, 2023

I, Rosalia M. Licatense, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, July 5, 2023.

City Clerk



Finance Committee

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 07/05/23 07:30 PM

**RESOLUTION (ID # 10466)**

DOC ID: 10466

TO: Mayor and Common Council

FROM: Tammie Baldwin, City Treasurer/CFO

DATE:

**SUMMARY**

This resolution adds \$15,000.00 to the budget both as a revenue and as an expenditure for a grant to be used for Stormwater Assistance.

Resolution (ID # 10464)  
July 5, 2023

### AUTHORIZE REFUND - OVERPAYMENT OF 2022 TAXES

WHEREAS, the Collector of Taxes has received a Judgment from the County Board of Taxation reducing the assessment on the following property for 2022, and

WHEREAS, the 4<sup>th</sup> qtr. 2022 taxes were adjusted accordingly an additional refund of monies is required.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT;

That the proper City officers be and they are hereby authorized and directed to issue a check(s) as follows:

Block	Lot	Name	Amount
1804	6.13	<p>Kupershlak, Rita &amp; Melomedov V. 67-75 New England Ave Apt# 71A</p> <p>2022 Original Assessment: 293,000 = 12,549.19 Per Tax Court, Assm't: 218,000 = 9,335.94</p> <p><b>Amount to Be Refunded</b></p> <p>Check Payable to: Kupershlak, Rita &amp; Melomedov V.</p> <p>Mail to: Kupershlak, Rita &amp; Melomedov V. 67-75 New England Ave Apt#71A Summit NJ 07901</p>	213.90

Dated: July 5, 2023

I, Rosalia M. Licatase Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, July 5, 2023

City Clerk

Resolution (ID # 10432)  
July 5, 2023

### REFUND - OVERPAYMENT OF 2022 TAXES- TAX COURT JUDGEMENT

WHEREAS, the Collector of Taxes has received a Tax Court Judgment from the Tax Court of New Jersey, reducing the assessment on the following properties for 2022.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the proper City officers be and they are hereby authorized and directed to issue a check(s) or credit as follows:

Block	Lot	Name	Amount
5602	48.01	<p>Lamb, David &amp; Nicole 328 Mountain Ave</p> <p>2022 Original Assessment: 825,000.00 = \$35,334.75 Per Tax Court, Assessment: 750,000.00 = \$32,122.50</p> <p><b>Amount to be Refunded</b> Check Payable to: Ventura, Miesowitz, et al Trust Account and Jamie &amp; Michael Mandel.</p> <p>Mail to: Attention: Mr. Keough 783 Springfield Avenue Summit, New Jersey 07901</p>	\$3,212.25

Dated: July 5, 2023

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, July 5, 2023.

City Clerk

**AUTHORIZE REFUND - DEPARTMENT OF COMMUNITY PROGRAMS**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the City Treasurer be and is hereby authorized and directed to draw check(s) in the amount(s) indicated below for the payment of refund(s) associated with recreation program fees associated with the Department of Community Programs:

Name/Address	Program	Refund Amount
Karissa Brand Figueroa 88 Broad Street Summit, NJ 07901	Summer Camp 3-28-71-300-RSC	\$825.00
Jacquelyn Brown 35 Tanglewood Drive Summit, NJ 07901	Multi-Sport Camp 3-28-71-300-ACT	\$143.00
Donna Davis 23 Weaver Street Summit, NJ 07901	Summer Camp 3-21-71-300-RSC	\$825.00

Dated: July 5, 2023

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, July 5, 2023.

City Clerk

Resolution (ID # 10469)  
July 5, 2023

**AUTHORIZE PARKING REFUNDS - SUMMIT SMARTCARD, PREPAID PARKING, AND  
OVERNIGHT PARKING PERMITS**

WHEREAS, Summit SmartCards, which have been previously purchased from the City through the Parking Utility Account, have been returned because of a lack of need for the cards or due to a malfunction of said cards, and

WHEREAS, individuals have made an overpayment when paying for their dial parking in Summit, and

WHEREAS, individuals who have purchased prepaid parking and no longer require parking in Summit, and

WHEREAS, individuals who have purchased overnight parking permits that have moved or acquired other off-street parking and no longer require such permit.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the City Treasurer be and is hereby authorized to issue checks to reimburse Summit SmartCard and prepaid parking and users of overnight permits in the amount(s) on the attached list.

Dated: July 5, 2023

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, July 5, 2023.

City Clerk

SUMMIT SMARTCARD, PREPAID PARKING, AND OVERNIGHT PARKING PERMITS REFUNDS COUNCIL  
MEETING DATE: 7/5/23

NAME	ADDRESS	TYPE	REASON	REFUND AMOUNT
Kathy Donohoe	41 Rose Terrace, Chatham, NJ 07928	Excess Payment Deforest Lot #1	Used \$20 Bill	\$18.00
Farah Hussein	15 Hill Hollow Rd., Watchung, NJ 07069	Paid Non-Resident Fee	Parked in wrong area, saw the sign, and left	\$12.00
Tom Ferguson	23 Woodcrest Dr., Morristown, NJ 07960	SmartCard#11070	No longer wants	\$50.00
<b>TOTAL</b>				<b>\$80.00</b>



Resolution (ID # 10233)  
July 5, 2023

**AUTHORIZE PAYMENT OF BILLS AND PAYROLL - \$3,115,660.45**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the proper officers of the City be and they are hereby authorized and directed to draw checks for a total of **\$1,285,454.19** for the payment of the itemized bills listed on the following Schedule "A" which have been approved by several committees and the President of the Common Council and which are made a part of the minutes of this meeting. Additionally, as directed by the City Auditors, the most recent payrolls are attached hereto in the gross amount of **\$955,487.65** and **\$874,718.61**

Dated: July 5, 2023

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, July 5, 2023.

City Clerk

Rcvd Batch Id Range: First to Last Rcvd Date Start: 0 End: 07/05/23 Report Format: Detail

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
07/05/23	ADMIN	22-01927	ACACIA50 ACACIA FINANCIAL GROUP INC 7 APRIL '23 FINANCL ADVSRY SRVCS	5,118.75	3-01-21-180-000-511 MLU Planner Special Projects	MAY 23 2023	
07/05/23	ADMIN	22-01927	8 MAY '23 FINANCL ADVSRY SRVCS	3,437.50	3-01-21-180-000-511 MLU Planner Special Projects	MAY 25 2023	
P.O. Total:				8,556.25			
07/05/23	ADMIN	23-00442	AHSHOS75 ATLANTIC CORPORATE HEALTH 3 O. Bary - Inv. 17759	599.00	3-01-20-100-003-200 Physical Exams - Municipal Employees	17759	
07/05/23	ADMIN	23-00442	4 T. Kidd - Inv. 17759	599.00	3-01-20-100-003-200 Physical Exams - Municipal Employees	17759	
07/05/23	ADMIN	23-00442	5 B. Almren - Inv. 17759	599.00	3-01-20-100-003-200 Physical Exams - Municipal Employees	17759	
P.O. Total:				1,797.00			
07/05/23	ADMIN	23-00146	BOROUGHM BOROUGH OF MADISON 4 IT Services March 2023	7,413.45	3-01-20-100-004-210 Technology Operation Support - Madison	COS-MAR23	
07/05/23	ADMIN	23-00146	5 IT Services April 2023	7,030.65	3-01-20-100-004-210 Technology Operation Support - Madison	COS-APR23	
P.O. Total:				14,444.10			
07/05/23	ADMIN	23-00204	WBMASON W.B. MASON CO, INC 2 Toner for Admin. Printer	655.29	3-01-20-100-000-201 A&E Supplies and Materials	238736840	
07/05/23	ADMIN	23-01024	WBMASON W.B. MASON CO, INC 1 Heaters for Clerk's Office	97.64	3-01-20-120-000-201 City Clerk Supplies and Materials	238415109	
07/05/23	ADMIN	23-01024	2 Less credit CR6884049	77.04	3-01-20-120-000-201 City Clerk Supplies and Materials	CR6884049	
P.O. Total:				20.60			
07/05/23	ADMIN	23-00058	WORRAL33 WORRALL COMMUNITY NEWSPAPERS 22 Pending Ord. #23-3285	38.00	3-01-20-120-000-210 City Clerk Advertising	271259	
07/05/23	ADMIN	23-00058	23 Pending Ord. #23-3288	38.45	3-01-20-120-000-210 City Clerk Advertising	271263	
07/05/23	ADMIN	23-00058	24 Pending Ord. #23-3289	43.85	3-01-20-120-000-210 City Clerk Advertising	271262	
P.O. Total:				120.30			
Total for Batch: ADMIN				25,593.54			

Attachment: Bill List Detail 07-05-2023 (10233 : Authorize Payment of Bills and Payroll \$3,115,660.45)

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
07/05/23	FINANCE	23-00543	AQUAFR AQUA FRESCA AND JAVA 4 Water Cooler Rentals 1001931	750.00	3-01-20-100-006-204 Municipal Purchasing Office Water	1010868	
07/05/23	FINANCE	23-00346	AT105068 AT&T 7 ACCT 0303619366001	39.29	3-01-31-440-000-000 TELEPHONE	6/15/2023	
07/05/23	FINANCE	23-01191	BOAPCARD BANK OF AMERICA 1 Amazon iPhone 12 case DCS	29.95	3-01-26-310-000-201 PB&G Supplies and Materials	PCARD	
07/05/23	FINANCE	23-01191	2 Amazon iPhone charger 2pk DCS	15.99	3-01-26-310-000-201 PB&G Supplies and Materials	PCARD	
P.O. Total:				45.94			
07/05/23	FINANCE	23-01296	BOAPCARD BANK OF AMERICA 1 DCS Crystal Springs April 2023	46.15	3-01-32-465-000-201 CS Supplies and Materials	20622866 042123	
07/05/23	FINANCE	23-01296	2 DCS Crystal Springs May 2023	81.56	3-01-32-465-000-201 CS Supplies and Materials	20622866 052123	
07/05/23	FINANCE	23-01296	3 Credit card fee to unlock acct	3.83	3-01-32-465-000-201 CS Supplies and Materials	CREDIT CARD FEE	
P.O. Total:				131.54			
07/05/23	FINANCE	23-01318	BOAPCARD BANK OF AMERICA 1 20 oz tumblers 48/case	3,219.24	T-13-56-800-023-010 Self Insurance 2023 Admin -JIF	Q196194	
07/05/23	FINANCE	23-01318	2 Customization logo set up fee	75.00	T-13-56-800-023-010 Self Insurance 2023 Admin -JIF	Q196194	
07/05/23	FINANCE	23-01318	3 RTIC Customization fee engrave	285.12	T-13-56-800-023-010 Self Insurance 2023 Admin -JIF	Q196194	
P.O. Total:				3,579.36			
07/05/23	FINANCE	23-01124	CAPUT014 CAPUTO, JAMES 1 RETIREE HLTH REIMBURSE JUNE23	3,000.00	T-13-56-800-023-090 Self Insurance 2023 Other	HLTH REIMBURSE	
07/05/23	FINANCE	23-01293	CITYOF81 CITY OF SUMMIT TREASURERS ACCT 1 POTAGE FOR DELINQUENT LETTERS	139.80	T-12-56-800-000-001 Animal Control	POSTAGE	
07/05/23	FINANCE	23-01363	CITYOF81 CITY OF SUMMIT TREASURERS ACCT 1 reimb to parking water acct	244.93	3-01-31-445-000-100 Water	04/04/2023	
07/05/23	FINANCE	23-01363	2 reimb to parking water acct	319.36	3-01-31-445-000-100 Water	05/04/2023	
P.O. Total:				564.29			

Attachment: Bill List Detail 07-05-2023 (10233 : Authorize Payment of Bills and Payroll \$3,115,660.45)

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
07/05/23	FINANCE	23-00241	COMCA840 COMCAST BUSINESS 7 8499 05 329 0172121	158.35	3-01-31-440-000-000 TELEPHONE	6/10/2023	
07/05/23	FINANCE	23-00242	COMCA840 COMCAST BUSINESS 7 8499 05 329 0181395	313.35	3-01-31-440-000-000 TELEPHONE	6/9/2023	
07/05/23	FINANCE	23-01244	EDMUND50 EDMUNDS GOVTECH 1 EST.TAX BILLING PROCESSING FEE	350.00	3-01-20-145-000-300 CTaxes Printing Costs	23-IN4281	
07/05/23	FINANCE	23-01021	HUNTERCS HUNTER CARRIER SERVICES LLC 4 TELEPHONE ACCT CODE - # CI23	3,015.72	3-01-31-440-000-000 TELEPHONE	7606	
07/05/23	FINANCE	23-00581	JCPL0050 JCP&L 6 100005845316 CITY HALL	1,599.73	3-01-31-435-000-000 STREET LIGHTING	95327798887	
07/05/23	FINANCE	23-00583	JCPL0050 JCP&L 6 100052171673 512 SPRINGFIELD	17.39	3-01-31-430-000-100 Electricity	95327798889	
07/05/23	FINANCE	23-00238	JOINTM50 JOINT MEETING OF ESSEX & UNION 4 JOINT MEETING ASSES 3RD QTR	548,358.50	3-07-55-502-002-201 Sewer Joint Meeting Maintenance	3RD QTR	
07/05/23	FINANCE	23-01223	KUPERRIT KUPERSHLAK, RITA 1 REFUND 2022 CBJ #CE18-2	213.90	3-01-55-275-000-000 Reserve for Tax Appeals	CBJ #CE18-2	
07/05/23	FINANCE	23-00775	MGLFOR50 MGL PRINTING SOLUTIONS 3 WINDOW ENVELOPES/REC BILLS	1,100.00	3-01-20-145-000-300 CTaxes Printing Costs	197945	
07/05/23	FINANCE	23-00775	4 Reconciled Bills	1,234.00	3-01-20-145-000-300 CTaxes Printing Costs	197945	
P.O. Total:				2,334.00			
07/05/23	FINANCE	23-00934	NJ-AME50 NJ-AMERICAN WATER CO. 5 1018-220039821245 BROAD STREET	319.36	3-01-31-445-000-100 Water	6/5/2023	
07/05/23	FINANCE	23-00237	NPSMEMER NPSM EMERGENCY SRVS COMMUN CTR 4 2023 3RD QUARTER PAYMENT	309,249.07	3-01-25-265-003-500 NPSM Emergency Services Dispatch Center	3RD QUARTER	
07/05/23	FINANCE	23-00545	PSEG1444 PSE&G 6 100 MORRIS AVE	261.07	3-01-31-446-000-000 NATURAL GAS	602609438480	

Attachment: Bill List Detail 07-05-2023 (10233 : Authorize Payment of Bills and Payroll \$3,115,660.45)

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
07/05/23	FINANCE	23-00546	PSEG1444 PSE&G 6 5 MYRTLE AVE 73 349 238 04	31.97	3-01-31-446-000-000 NATURAL GAS	600208518760	
07/05/23	FINANCE	23-00547	PSEG1444 PSE&G 6 70 304 372 09 41 CHATHAM REAR	43.93	3-01-31-446-000-000 NATURAL GAS	602808587891	
07/05/23	FINANCE	23-00549	PSEG1444 PSE&G 6 6583966700 10-A GLEN AVE PUMP	20.40	3-01-31-446-000-000 NATURAL GAS	603607666778	
07/05/23	FINANCE	23-00550	PSEG1444 PSE&G 6 65 671 139 01 / 41 CHATHAM RD	20.00	3-01-31-446-000-000 NATURAL GAS	600008530561	
07/05/23	FINANCE	23-00592	PSEG1444 PSE&G 6 BILLING STATEMENT FOR 7 ACCTS	550.24	3-01-31-446-000-000 NATURAL GAS	503100118195	
07/05/23	FINANCE	23-00621	SPECT005 SPECTROTEL HOLDING COMPANY LLC 6 ADMIN TELEPHONES 2023-338922	4,160.89	3-01-31-440-000-000 TELEPHONE	11631956	
07/05/23	FINANCE	23-01119	TORRESWI TORRES, WILSON 1 RETIREE HLTH REIMBURSE JUNE23	3,000.00	T-13-56-800-023-090 Self Insurance 2023 Other	HLTH REIMBURSE	
07/05/23	FINANCE	23-00936	UGIENERG UGI ENERGY SERVICES LLC 4 PG10372498544650 100 ASHWOOD	118.97	3-01-31-446-000-000 NATURAL GAS	G5737123	
07/05/23	FINANCE	23-00942	UGIENERG UGI ENERGY SERVICES LLC 4 PG11592274244624 BUTLER PKWY	2.62	3-01-31-446-000-000 NATURAL GAS	G5737109	
07/05/23	FINANCE	23-00943	UGIENERG UGI ENERGY SERVICES LLC 4 PG10372786344700 41 CHATHAM RD	13.78	3-01-31-446-000-000 NATURAL GAS	G5737100	
07/05/23	FINANCE	23-00944	UGIENERG UGI ENERGY SERVICES LLC 3 PG8425991064477 GLEN AVE PUMP	0.51	3-01-31-446-000-000 NATURAL GAS	G5737108	
07/05/23	FINANCE	23-00945	UGIENERG UGI ENERGY SERVICES LLC 4 PG8184708944713 384 BROAD ST	34.38	3-01-31-446-000-000 NATURAL GAS	G5737099	
07/05/23	FINANCE	23-00946	UGIENERG UGI ENERGY SERVICES LLC 3 PG8184708944713 384 BROAD ST	0.51	3-01-31-446-000-000 NATURAL GAS	G5737091	

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07/05/23	FINANCE	23-00947	UGIENERG UGI ENERGY SERVICES LLC 4 PG8912366544700 512 SPRINGFIEL	49.16	3-01-31-446-000-000 NATURAL GAS	G5737094	
07/05/23	FINANCE	23-00345	VERIZ408 VERIZON WIRELESS 7 682164944-00001	2,780.34	3-01-31-440-000-000 TELEPHONE	9937229315	
07/05/23	FINANCE	23-00266	VERIZON1 VERIZON 6 656 381 901 0001 59 BLANKET	108.99	3-01-31-440-000-000 TELEPHONE	6/11/2023	
07/05/23	FINANCE	23-00267	VERIZON1 VERIZON 7 355-470-216-0001-96	158.99	3-01-31-440-000-000 TELEPHONE	6/10/2023	
07/05/23	FINANCE	23-00347	VERIZON1 VERIZON 7 654 793 893 0001 16 BLANKET	119.00	3-01-31-440-000-000 TELEPHONE	6/18/2023	
07/05/23	FINANCE	23-00348	VERIZON1 VERIZON 7 656-847-641-0001-54 BLANKET	319.00	3-01-31-440-000-000 TELEPHONE	6/18/2023	
07/05/23	FINANCE	23-00349	VERIZON1 VERIZON 7 454 790 548 0001 96 BLANKET	119.00	3-01-31-440-000-000 TELEPHONE	6/20/2023	
			Total for Batch: FINANCE	886,093.34			
07/05/23	PARKDCP	23-00041	AVIAWAY AVIAWAY LLC 3 2nd qtr bird control	1,500.00	3-09-55-502-001-402 Parking Building Maintenance	2022-469	
07/05/23	PARKDCP	23-01230	BARENTZ BARENTZ NORTH AMERICA LLC 1 Hydrochloric Acid	638.00	3-01-28-370-003-203 FAC Equipment Maintenance Supplies	303108116	
07/05/23	PARKDCP	23-01230	2 Sodium Hypochlorite	414.00	3-01-28-370-003-203 FAC Equipment Maintenance Supplies	303108166	
07/05/23	PARKDCP	23-01230	3 Transportation Price Increase	38.50	3-01-28-370-003-203 FAC Equipment Maintenance Supplies	303108116	
07/05/23	PARKDCP	23-01230	4 Sodium Hypochlorite	362.25	3-01-28-370-003-203 FAC Equipment Maintenance Supplies	303106830	
07/05/23	PARKDCP	23-01230	5 Transportation Price Increase	21.00	3-01-28-370-003-203 FAC Equipment Maintenance Supplies	303106830	
			P.O. Total:	1,473.75			
07/05/23	PARKDCP	23-01325	BRANDFIG BRAND-FIGUEROA, KARISSA 1 REFUND SUMMER CAMP	825.00	3-28-71-300-RSC RT-RAP Summer Rec Camp	REFUND SUMMER C	

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Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
07/05/23	PARKDCP	23-01326	BROWNJAC BROWN, JACQUELYN 1 REFUND MULTI SPORT CAMP	143.00	3-28-71-300-ACT RT-RAP Programs - Active Activities	REFUND MULTI	
07/05/23	PARKDCP	23-00332	BUY-WI50 BUY-WISE AUTO PARTS 13 Car 5 synthetic oil	26.53	3-09-55-502-001-405 Parking Vehicle Maintenance	10RX8675	
07/05/23	PARKDCP	23-00332	14 lube filter	9.07	3-09-55-502-001-405 Parking Vehicle Maintenance	10RX8675	
P.O. Total:				35.60			
07/05/23	PARKDCP	23-00050	CANONB66 CANON BUSINESS SOLUTIONS-EAST 8 6004584879 Copier Maint.	651.78	3-01-28-370-003-500 FAC Contract Services	6004584879	
07/05/23	PARKDCP	23-00328	CANONB66 CANON BUSINESS SOLUTIONS-EAST 6 May Copier fees cont#2049886	61.07	3-09-55-502-001-201 Parking Supplies and Materials	6004324795	
07/05/23	PARKDCP	23-00328	7 June Copier fees cont#2049886	56.94	3-09-55-502-001-201 Parking Supplies and Materials	6004633825	
P.O. Total:				118.01			
07/05/23	PARKDCP	23-00012	CINNAMON CINNAMON, LIZELOTTE SUSANNE 6 Senior Fitness Instructor	450.00	3-28-71-200-SEN-PGM RT-RAP Senior Programs	MAY	
07/05/23	PARKDCP	23-01295	CITYOF29 CITY OF SUMMIT (DCP) 1 Reiburse Senior Program	7,125.00	3-28-71-300-SWI-LES RT-RAP Swim Lessons	REIMBURSEMENT	
07/05/23	PARKDCP	23-01295	2 Reiburse Senior Program	6,190.00	3-28-71-300-TRY-OPE RT-RAP TryCAN Operations	REIMBURSEMENT	
07/05/23	PARKDCP	23-01295	3 Reiburse Senior Program	11,966.13	3-28-71-300-SUM-CAM RT-RAP Summer Camp	REIMBURSEMENT	
07/05/23	PARKDCP	23-01295	4 Reiburse Senior Program	110.00	3-28-71-300-CHR-LDG RT-RAP Cheerleading	REIMBURSEMENT	
P.O. Total:				25,391.13			
07/05/23	PARKDCP	23-00716	CLEARW66 CLEAR WATER SWIMMING POOL MNTN 4 Chlorine delivered 6/13	3,598.25	3-01-28-370-003-201 FAC Supplies and Materials	118748	
07/05/23	PARKDCP	23-00716	5 Chlorine deliver 6/19	1,458.75	3-01-28-370-003-201 FAC Supplies and Materials	118750	
P.O. Total:				5,057.00			
07/05/23	PARKDCP	23-01213	CUSTOM25 CUSTOM BANDAG INC 2 TRUCK #5 TIRES	632.32	3-09-55-502-001-405 Parking Vehicle Maintenance	60216370	
07/05/23	PARKDCP	23-01213	3 CAR#8 TIRES	204.74	3-09-55-502-001-405	60216410	

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P.O. Total:				837.06	Parking Vehicle Maintenance		
07/05/23	PARKDCP	23-01327	DAVISDON DAVIS, DONNA 1 REFUND SUMMER CAMP	825.00	3-28-71-300-RSC RT-RAP Summer Rec Camp	REFUND SUMMER C	
07/05/23	PARKDCP	23-01315	DONOHOEK DONOHOE, KATHY 1 PARKING REFUND	18.00	3-09-08-503-000 Parking Revenues (Refunds)	PARKING	
07/05/23	PARKDCP	23-01317	FERGUSTO FERGUSON, TOM 1 PARKING REFUND	50.00	3-09-08-503-000 Parking Revenues (Refunds)	REFUND	
07/05/23	PARKDCP	23-01299	GILLAS50 GILL ASSOCIATES IDENTIFICATION 1 Q061523JDB I.D. Cards	600.00	3-28-71-200-FAC-REN RT-RAP SFAC	60417	
07/05/23	PARKDCP	23-01299	2 Q061523JDB Ribbons	400.00	3-28-71-200-FAC-REN RT-RAP SFAC	60417	
07/05/23	PARKDCP	23-01299	3 Q061523JDB Ribbons YMCKT	330.00	3-28-71-200-FAC-REN RT-RAP SFAC	60417	
07/05/23	PARKDCP	23-01299	4 Shipping	40.00	3-28-71-200-FAC-REN RT-RAP SFAC	60417	
P.O. Total:				1,370.00			
07/05/23	PARKDCP	23-01081	GRASSR50 GRASS ROOTS TURF PRODUCTS INC 1 Q105988 Ference 96 oz	1,920.00	3-01-28-370-002-204 Golf Grounds Maintenance Materials	868347	
07/05/23	PARKDCP	23-01081	2 Q105988 Provaunt WDG 72 oz	432.00	3-01-28-370-002-204 Golf Grounds Maintenance Materials	868347	
07/05/23	PARKDCP	23-01081	3 Q105988 Scimitar GC 1 quart	190.00	3-01-28-370-002-204 Golf Grounds Maintenance Materials	868347	
07/05/23	PARKDCP	23-01081	4 Q105988 Subdue Maxx 1 gal.	611.00	3-01-28-370-002-204 Golf Grounds Maintenance Materials	868347	
P.O. Total:				3,153.00			
07/05/23	PARKDCP	23-01316	HUSSEINF HUSSEIN, FARAH 1 PARKING REFUND	12.00	3-09-08-503-000 Parking Revenues (Refunds)	REFUND	
07/05/23	PARKDCP	23-00043	INTEGRTS INTEGRATED TECHNICAL SYSTEMS 3 Service Contract May-December	54,144.00	3-09-55-502-001-403 Parking Equipment Maintenance	S011410	
07/05/23	PARKDCP	23-00331	INTEGRTS INTEGRATED TECHNICAL SYSTEMS 5 April Extend by Phone	8.75	3-09-55-502-001-310 Parking Electronic Costs	YP487	

Attachment: Bill List Detail 07-05-2023 (10233 : Authorize Payment of Bills and Payroll \$3,115,660.45)



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07/05/23	PARKDCP	23-00371	INTEGRTS INTEGRATED TECHNICAL SYSTEMS 3 Modem LTE Kit	1,167.00	3-09-55-502-001-403 Parking Equipment Maintenance	Y2647	
07/05/23	PARKDCP	23-00639	INTEGRTS INTEGRATED TECHNICAL SYSTEMS 5 May Iris Fees	4,080.00	3-09-55-502-001-310 Parking Electronic Costs	48072	
07/05/23	PARKDCP	23-00639	6 June Iris Fees	4,080.00	3-09-55-502-001-310 Parking Electronic Costs	48723	
			P.O. Total:	8,160.00			
07/05/23	PARKDCP	23-00591	JERSEYEL JERSEY ELEVATOR LLC 12 June Elevator bsg	233.95	3-09-55-502-001-402 Parking Building Maintenance	419936	
07/05/23	PARKDCP	23-00591	13 June Elevator tier	243.36	3-09-55-502-001-402 Parking Building Maintenance	419935	
			P.O. Total:	477.31			
07/05/23	PARKDCP	23-01355	MCNANY66 MCNANY, RITA 1 IPMI Conference expense reimb	1,256.81	3-09-55-502-001-804 Parking Training & Seminars	REIMBURSEMENT	
07/05/23	PARKDCP	23-01226	METROPRI METRO PRINTING AND PROMOTIONS 1 T-Shirts	160.00	3-28-71-300-SWI-TEM RT-RAP Swim Team	16044	
07/05/23	PARKDCP	23-01226	2 T-Shirt XL	30.00	3-01-28-370-003-801 FAC Clothing Purchase/Cleaning	16044	
			P.O. Total:	190.00			
07/05/23	PARKDCP	23-00966	MORRISBR MORRIS BRICK & STONE COMPANY 1 584386 Concrete Adhesive Mem.	126.00	3-28-72-400-FUF-EXP Field User Fees Expenditures	584386	
07/05/23	PARKDCP	23-00425	NJ-AME50 NJ-AMERICAN WATER CO. 6 1018-210024652549 85 LARNED IR	883.32	3-01-31-445-000-100 Water	06/19/2023	
07/05/23	PARKDCP	23-01116	PARKGLAS PARK GLASS CO INC 1 Est2254A Replace Glass Tier	920.00	3-09-55-502-001-402 Parking Building Maintenance	18344	
07/05/23	PARKDCP	23-00647	PARKMOBI PARKMOBILE LLC 6 May End User Fees	15,067.80	3-09-55-502-001-310 Parking Electronic Costs	INV33500	
07/05/23	PARKDCP	23-00138	RASIER01 RASIER, LLC 5 April Rideshare	497.78	3-09-55-502-001-310 Parking Electronic Costs	EOC19B	
07/05/23	PARKDCP	23-00138	6 May Rideshare	701.00	3-09-55-502-001-310	AD3E8F	

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P.O. Total:				1,198.78	Parking Electronic Costs		
07/05/23	PARKDCP	23-01289	SMARTSIG SMARTSIGN 2 Morris Ave 3HR Parking Signs	122.68	3-09-55-502-001-201 Parking Supplies and Materials	MPS-789805	
07/05/23	PARKDCP	23-01281	SPORTS SPORTS CARE SYNTHETIC FIELD 1 33045 Glenside Field Repair	175.00	3-28-72-400-FUF-EXP Field User Fees Expenditures	33194	
07/05/23	PARKDCP	23-01020	SSWORL50 S&S WORLDWIDE INC 1 Pickballs for Seniors	60.92	3-28-71-200-SEN-PGM RT-RAP Senior Programs	IN101194516	
07/05/23	PARKDCP	23-01221	STORRT50 STORR TRACTOR COMPANY 1 Irrigation Heads	324.90	3-01-28-370-002-204 Golf Grounds Maintenance Materials	1154717	
07/05/23	PARKDCP	23-01221	2 Conv, 1 in. FC 31-34 NOz	446.31	3-01-28-370-002-204 Golf Grounds Maintenance Materials	1154717	
P.O. Total:				771.21			
07/05/23	PARKDCP	23-01291	THEPRINT THE PRINTER'S PLACE 1 Womens PGA Signs	845.00	3-09-55-502-001-942 Parking Lot Maintenance	00397	
07/05/23	PARKDCP	23-00474	VERIZ408 VERIZON WIRELESS 13 June PEO Tablets	342.13	3-09-55-502-001-403 Parking Equipment Maintenance	9936264475	
07/05/23	PARKDCP	23-00474	14 June PEO Cell	304.80	3-09-55-502-001-521 Parking Telephone Cell Phone	9936264475	
P.O. Total:				646.93			
07/05/23	PARKDCP	23-00011	VILLAGES VILLAGE SUPER MARKET, INC. 65 02940450556 Swim Team Event	89.84	3-28-71-300-SWI-TEM RT-RAP Swim Team	6/15/2023	
07/05/23	PARKDCP	23-00475	WBMASON W.B. MASON CO, INC 20 toner blk	92.99	3-09-55-502-001-201 Parking Supplies and Materials	238518582	
07/05/23	PARKDCP	23-00475	21 toner cyn / mag	241.98	3-09-55-502-001-201 Parking Supplies and Materials	238518582	
07/05/23	PARKDCP	23-00475	22 hot cups	18.38	3-09-55-502-001-201 Parking Supplies and Materials	238518582	
07/05/23	PARKDCP	23-00475	23 paper cups	18.69	3-09-55-502-001-201 Parking Supplies and Materials	238518582	
07/05/23	PARKDCP	23-00475	24 transfer kit	271.88	3-09-55-502-001-201 Parking Supplies and Materials	238518582	
07/05/23	PARKDCP	23-00475	25 plates	23.99	3-09-55-502-001-201 Parking Supplies and Materials	238518582	

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Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
07/05/23	PARKDCP	23-00475	26 Roll Paper 3"x150'	74.99	Parking Supplies and Materials 3-09-55-502-001-201	238518582	
			P.O. Total:	742.90	Parking Supplies and Materials		
			Total for Batch: PARKDCP	128,964.58			
07/05/23	SAFETY	23-01313	ABBATEV ABBATE, VINCENT 1 EMT cert, Insp code supp reimb	253.99	3-01-25-265-000-804 Fire Training & Seminars	REIMBURSEMENT	
07/05/23	SAFETY	23-00175	BUY-WI50 BUY-WISE AUTO PARTS 7 Misc. Vehicle Maint. - Fleet	692.00	3-01-25-240-000-703 POL Vehicle Maintenance	10RM2406	
07/05/23	SAFETY	23-00175	8 Misc. Vehicle Maintenance	314.81	3-01-25-240-000-703 POL Vehicle Maintenance	10RW1665	
			P.O. Total:	1,006.81			
07/05/23	SAFETY	23-01251	BUY-WI50 BUY-WISE AUTO PARTS 1 VARIOUS PARTS	75.96	3-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	10RY3363	
07/05/23	SAFETY	23-00082	CANONUSA CANON USA INC (FD) 5 RXR00812 - METER USAGE	115.62	3-01-25-265-000-500 Fire Contract Services	R15043758	
07/05/23	SAFETY	23-01308	CARBONEM CARBONE, MATTHEW 1 Meal allowance 2/7/23, 2/20/23	20.00	3-01-25-265-000-201 Fire Supplies and Materials	REIMBURSEMENT	
07/05/23	SAFETY	22-00190	CERTIF75 CERTIFIED SPEEDOMETER SERVICE 4 vehicle Calibrations	484.00	2-01-25-240-000-703 POL Vehicle Maintenance	23971	
07/05/23	SAFETY	23-00169	COUNTY32 COUNTY OF UNION (printing) 1 Agency Sick Cards	18.40	3-01-25-240-000-201 POL Supplies and Materials	23000438	
07/05/23	SAFETY	23-00157	CRYSTALS CRYSTAL SPRINGS 3 COOLER BLACK/WHITE	15.48	3-01-25-265-000-500 Fire Contract Services	16765992 060223	
07/05/23	SAFETY	23-00158	CSITECHN CSI TECHNOLOGY GROUP 2 eticketing Services - 1st QT	1,251.00	3-01-25-240-000-505 POL Technology - E Ticketing	01293	
07/05/23	SAFETY	23-00177	CUSTOM25 CUSTOM BANDAG INC 3 vehicle Fleet Tires	486.00	3-01-25-240-000-703 POL Vehicle Maintenance	60214546	

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07/05/23	SAFETY	23-00899	ENTENM50 ENTENMENN-ROVIN COMPANY 1 Patrol Officer Badges	349.50	3-01-25-240-000-700 POL Equipment	0173815-IN	
07/05/23	SAFETY	23-01305	EVERSH50 EVERS, HENRY C. 1 2/20/23 meal allowance	10.00	3-01-25-265-000-201 Fire Supplies and Materials	REIMBURSEMENT	
07/05/23	SAFETY	23-01307	FAULK005 FAULKS, JESSICA 1 2/7/23 meal allowance	10.00	3-01-25-265-000-201 Fire Supplies and Materials	REIMBURSEMENT	
07/05/23	SAFETY	23-00101	FIRE ONE FIREFIGHTER ONE LLC 8 GLASS WINDSHEILD	474.53	3-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	SI-00514643	
07/05/23	SAFETY	23-00101	9 SEAL WINDSHEILD	155.82	3-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	SI-00514643	
07/05/23	SAFETY	23-00101	10 FREIGHT	500.00	3-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	SI-00514643	
07/05/23	SAFETY	23-00101	11 LABOR	387.50	3-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	SI-00514643	
07/05/23	SAFETY	23-00101	12 ENG# 1 STARTING ISSUES LABOR	620.00	3-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	SI-00515513	
P.O. Total:				2,137.85			
07/05/23	SAFETY	23-01133	FIREDEX FIRE-DEX GW LLC 1 ADV CLEANING & REP BUNKER PANT	469.75	3-01-25-265-000-700 Fire Equipment	548-59	
07/05/23	SAFETY	23-01133	2 SHIPPING	17.32	3-01-25-265-000-700 Fire Equipment	548-59	
P.O. Total:				487.07			
07/05/23	SAFETY	23-01229	FIREDEX FIRE-DEX GW LLC 1 REPAIR BUNKER PANTS	361.75	3-01-25-265-000-700 Fire Equipment	548-58	
07/05/23	SAFETY	23-01229	2 SHIPPING	17.40	3-01-25-265-000-700 Fire Equipment	548-58	
P.O. Total:				379.15			
07/05/23	SAFETY	23-01310	GUIDAD50 GUIDA, DAVID (FD) 1 2/7/23 meal allowance	10.00	3-01-25-265-000-201 Fire Supplies and Materials	REIMBURSEMENT	
07/05/23	SAFETY	23-01052	HDPHARLE H.D.P. HARLEY, LLC 1 Servicing for M1	502.82	3-01-25-240-000-703 POL Vehicle Maintenance	39890	
07/05/23	SAFETY	23-01052	2 Servicing for M2	547.77	3-01-25-240-000-703 POL Vehicle Maintenance	39891	
P.O. Total:				1,050.59			

Attachment: Bill List Detail 07-05-2023 (10233 : Authorize Payment of Bills and Payroll \$3,115,660.45)

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
07/05/23	SAFETY	23-00231	HOMED33 HOME DEPOT CREDITSVCS (DCS&FD) 6 PLANTS & SUPPLIES	233.88	3-01-25-265-000-201 Fire Supplies and Materials	800662	
07/05/23	SAFETY	23-00231	7 PLANTS	29.96	3-01-25-265-000-201 Fire Supplies and Materials	800662	
P.O. Total:				263.84			
07/05/23	SAFETY	23-01269	KOTIGADA KOTIGA, DAVID 1 DARE pool party supply reimb	527.26	T-03-56-286-000-112 Reserved D.A.R.E. Program	REIMBURSEMENT	
07/05/23	SAFETY	23-01271	KOTIGADA KOTIGA, DAVID 1 6' Home Depot table reimb	54.88	3-01-25-240-000-502 POL Community Policing	REIMBURSEMENT	
07/05/23	SAFETY	21-01879	LEMAYERI LEMAY ERICKSON WILLCOX ARCH PC 22 PROJ 21-0406.03	2,289.00	C-04-32-045-000-110 3245 New Firehouse Construcion	21-0406.03-56	
07/05/23	SAFETY	21-01879	23 PROJ 21-0406.03	6,142.82	C-04-32-045-000-110 3245 New Firehouse Construcion	21-0406.03-57	
P.O. Total:				8,431.82			
07/05/23	SAFETY	23-00766	MOCTY MORRIS COUNTY PUBLIC SAFETY 1 Missing Persons Investigations	25.00	3-01-25-240-000-804 POL Training & Seminars	32552	
07/05/23	SAFETY	23-00229	NATIONFU NATIONAL FUEL OIL INC 13 GASOLINE	4,689.34	3-01-31-460-000-000 GASOLINE	83171	
07/05/23	SAFETY	23-01311	NICHOL84 NICHOLS, DWIGHT 1 2/6/23 meal allowance	10.00	3-01-25-265-000-201 Fire Supplies and Materials	REIMBURSEMENT	
07/05/23	SAFETY	23-00182	NIELSEN NIELSEN DODGE CHRYSLER JEEP 5 Vehicle Maintenance - Car 17	163.20	3-01-25-240-000-703 POL Vehicle Maintenance	CHW102701	
07/05/23	SAFETY	23-01014	NYFIRE NY FIRE EQUIPMENT LLC 1 ENCAPSULATING AGENT	450.00	3-01-25-265-000-700 Fire Equipment	4277	
07/05/23	SAFETY	23-01312	OAREADAM OARE, ADAM 1 Meal allowance 2/7/23, 2/20/23	20.00	3-01-25-265-000-201 Fire Supplies and Materials	REIMBURSEMENT	
07/05/23	SAFETY	23-00102	READSAUT READ'S AUTO PARTS CO INC 21 CAR WASH 640Z	8.99	3-01-25-265-000-705	976515	

Attachment: Bill List Detail 07-05-2023 (10233 : Authorize Payment of Bills and Payroll \$3,115,660.45)

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
07/05/23	SAFETY	23-00102	22 2YR WTY BATTERY	339.98	Fire Trucks (Vehicle Maintenance) 3-01-25-265-000-705	976552	
07/05/23	SAFETY	23-00102	23 CORE DEPOSIT	0.00	Fire Trucks (Vehicle Maintenance) 3-01-25-265-000-705	976552	
07/05/23	SAFETY	23-00102	24 DASH VALVE	47.99	Fire Trucks (Vehicle Maintenance) 3-01-25-265-000-705	976553	
P.O. Total:				396.96	Fire Trucks (Vehicle Maintenance)		
REISINGE REISINGER OXYGEN SERVICE INC							
07/05/23	SAFETY	23-01280	1 C/O D OXYGEN COMPRESSED	36.30	3-01-25-265-000-500	RO 7815	
07/05/23	SAFETY	23-01280	2 HAZMAT	3.50	Fire Contract Services 3-01-25-265-000-500	RO 7815	
07/05/23	SAFETY	23-01280	3 FUEL	2.90	Fire Contract Services 3-01-25-265-000-500	RO 7815	
07/05/23	SAFETY	23-01280	4 FLAT RATE	30.00	Fire Contract Services 3-01-25-265-000-500	RO 7815	
P.O. Total:				72.70	Fire Contract Services		
RRRADA50 R&R RADAR, INC.							
07/05/23	SAFETY	23-01182	1 Radar Equipment Servicing	2,356.15	G-02-25-822-018-110 2018 DDEF Clearing	23-60013	
RUSHIMPR RUSH IMPRINT							
07/05/23	SAFETY	23-01055	1 Youth Academy Bags	392.56	T-03-56-286-000-074 Reserve for Youth Academy	PSI21362434	
SCHUMACH SCHUMACHER CHEVROLET OF							
07/05/23	SAFETY	23-00188	3 Car 14 - Vehicle Maintenance	777.50	3-01-25-240-000-703 POL Vehicle Maintenance	60070080	
SIGNS SIGNS & SAFETY DEVICES							
07/05/23	SAFETY	23-01125	1 ENP Signs & Posts	3,575.00	3-01-25-240-000-206 POL Street Signs	12373	
SUMMIT40 SUMMIT INDUSTRIAL HARDWARE INC							
07/05/23	SAFETY	23-00233	31 12PK 12" WOOD SHIM	0.00	3-01-25-265-000-201	856218	
07/05/23	SAFETY	23-00233	32 12X400 .35ML PLASTIC	33.99	Fire Supplies and Materials 3-01-25-265-000-201	856218	
07/05/23	SAFETY	23-00233	33 POWER EQUIP PARTS	45.00	Fire Supplies and Materials 3-01-25-265-000-201	856817	
P.O. Total:				78.99	Fire Supplies and Materials		
TAVISBRI TAVIS, BRIAN							
07/05/23	SAFETY	23-01309	1 2/20/23 meal allowance	10.00	3-01-25-265-000-201	REIMBURSEMENT	
					Fire Supplies and Materials		

Attachment: Bill List Detail 07-05-2023 (10233 : Authorize Payment of Bills and Payroll \$3,115,660.45)

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07/05/23	SAFETY	23-00186	TEAMSUMM TEAM SUMMIT CAR WASH LLC 5 May Vehicle Fleet Washses	261.48	3-01-25-240-000-703 POL Vehicle Maintenance	INV758	
07/05/23	SAFETY	23-01249	TREIBERM TREIBER, MICHAEL 1 5/26/23 Fios bill reimb	213.99	3-01-25-240-000-500 POL Contract Svcs	REIMBURSEMENT	
07/05/23	SAFETY	23-01059	VERBAL50 VERBAL JUDO INSTITUTE, INC. 1 Verbal Judo Course - # 138	150.00	3-01-25-240-000-804 POL Training & Seminars	8713	
07/05/23	SAFETY	23-00575	VERIZON1 VERIZON 5 552 031 077 0001 95 FD BLANKET	126.99	3-01-31-440-000-000 TELEPHONE	6/9/2023	
07/05/23	SAFETY	23-00830	VILLAG25 VILLAGE OFFICE SUPPLY 1 Trays for DB Filing	20.43	3-01-25-240-000-201 POL Supplies and Materials	4533269-0	
07/05/23	SAFETY	23-00051	WBMASON W.B. MASON CO, INC 4 Office supplies	379.83	3-01-27-330-000-300 BOH Office Services	239096571	
07/05/23	SAFETY	23-01177	WBMASON W.B. MASON CO, INC 1 Admin/DB/Records Supplies	190.34	3-01-25-240-000-201 POL Supplies and Materials	238959957	
Total for Batch: SAFETY				31,799.68			
07/05/23	WORKS	23-00924	AUTOSUPA AUTOMATIC SUPPRESSION & ALARM 1 Fire Alarm Panel	350.00	3-01-26-310-000-502 PB&G City Hall Maintenance Contracts	64828	
07/05/23	WORKS	22-01922	BOSWEL50 BOSWELL ENGINEERING 9 BUTLER PARKWAY IMPRV PROJECT	312.50	C-04-31-095-100-010 3195 City Portion Local Improvements	174959	
07/05/23	WORKS	23-01050	BRIDGEST BRIDGESTONE HOSEPOWER LLC 1 Hose - Trk # 64	173.32	3-01-26-315-000-613 Garage G&T Vehicle Maintenance	34030764-00	
07/05/23	WORKS	23-00067	BUY-WI50 BUY-WISE AUTO PARTS 158 Vented rotor/power stop CE#200	138.11	3-01-22-195-000-405 CE Vehicle Maint	10RU3023	
07/05/23	WORKS	23-00067	159 Bladeeasy wiper CE#203	12.00	3-01-22-195-000-405 CE Vehicle Maint	10RW1664	
07/05/23	WORKS	23-00067	160 Pronto 5w20 Synthetic CE#200	20.65	3-01-22-195-000-405 CE Vehicle Maint	10RW1657	
07/05/23	WORKS	23-00067	161 Wix Air Fltr Panel CE#202	20.42	3-01-22-195-000-405 CE Vehicle Maint	10RW1733	
07/05/23	WORKS	23-00067	162 Wix Lube fltr CE#202	9.07	3-01-22-195-000-405	10RW1782	

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07/05/23	WORKS	23-00067	163 Wix Lube fltr CE#204	9.07	CE Vehicle Maint 3-01-22-195-000-405	10RW1773	
07/05/23	WORKS	23-00067	164 Ware Battery Terminal SHOP	38.00	CE Vehicle Maint 3-01-26-315-000-214	10RW1703	
07/05/23	WORKS	23-00067	165 Ware Battery Terminal SHOP	40.00	Garage Vehicle Supplies 3-01-26-315-000-214	10RY7652	
07/05/23	WORKS	23-00067	166 102mm FAT, Brown	11.99	Garage Vehicle Supplies 3-01-26-315-000-214	10RY3401	
07/05/23	WORKS	23-00067	167 102mm FAT, Brown	10.99	Garage Vehicle Supplies 3-01-26-315-000-214	10RY3406	
07/05/23	WORKS	23-00067	168 3m Urethane Sealer RDS#18	89.02	Garage Vehicle Supplies 3-01-26-315-000-601	10R05612	
07/05/23	WORKS	23-00067	169 Fem JIC 37 Flare DRS#17	39.66	Garage RRM Equipment Maintenance 3-01-26-315-000-601	10RT6531	
07/05/23	WORKS	23-00067	170 Wix Radial Seal COMP#89	127.25	Garage RRM Equipment Maintenance 3-01-26-315-000-606	10RT6534	
07/05/23	WORKS	23-00067	171 Wix Air Filter Round COMP#83	81.10	Garage COMPOST Equipment Maintenance 3-01-26-315-000-606	10RW1745	
07/05/23	WORKS	23-00067	172 Wix Spin-On Lube Fltr COMP#83	17.68	Garage COMPOST Equipment Maintenance 3-01-26-315-000-606	10RW1736	
07/05/23	WORKS	23-00067	173 Wix Corrugated Style COMP#83	121.37	Garage COMPOST Equipment Maintenance 3-01-26-315-000-606	10RW1783	
07/05/23	WORKS	23-00067	174 Wix Cabin Air Panel COMP#83	41.14	Garage COMPOST Equipment Maintenance 3-01-26-315-000-606	10RW3841	
07/05/23	WORKS	23-00067	175 Bluedef 2.5 Gal RPST#98	15.99	Garage COMPOST Equipment Maintenance 3-01-26-315-000-609	10RT6538	
07/05/23	WORKS	23-00067	176 Bluedef 2.5 Gal RPST#98	15.99	Garage RPST Equipment Maintenance 3-01-26-315-000-609	10RT6534	
07/05/23	WORKS	23-00067	177 Mobil 1 10W30 RDS-Small Engns	53.94	Garage RPST Equipment Maintenance 3-01-26-315-000-611	10RR7882	
07/05/23	WORKS	23-00067	178 Bluedef 2.5 Gal RDS#18	15.99	Garage RRM Vehicle Maintenance 3-01-26-315-000-611	10RW1682	
07/05/23	WORKS	23-00067	179 NGK Standard Spark Plug	5.46	Garage RRM Vehicle Maintenance 3-01-26-315-000-611	10RW1769	
07/05/23	WORKS	23-00067	180 Bluedef 2.5 Gal RDS#16	15.99	Garage RRM Vehicle Maintenance 3-01-26-315-000-611	10RW1694	
07/05/23	WORKS	23-00067	181 Bluedef 2.5 Gal RDS#18	15.99	Garage RRM Vehicle Maintenance 3-01-26-315-000-611	10RW1681	
07/05/23	WORKS	23-00067	182 Bluedef 2.5 Gal RDS#18	15.99	Garage RRM Vehicle Maintenance 3-01-26-315-000-611	10RW1683	
07/05/23	WORKS	23-00067	183 Bluedef 2.5 Gal RDS#18	15.99	Garage RRM Vehicle Maintenance 3-01-26-315-000-611	10RY7560	
07/05/23	WORKS	23-00067	184 Bluedef 2.5 Gal RDS#18	15.99	Garage RRM Vehicle Maintenance 3-01-26-315-000-611	10RY7656	
07/05/23	WORKS	23-00067	185 Bluedef 2.5 Gal RDS#18	15.99	Garage RRM Vehicle Maintenance 3-01-26-315-000-611	10RY3347	
07/05/23	WORKS	23-00067	186 Wix Seal/Lbe fltr RDS#13	193.52	Garage RRM Vehicle Maintenance 3-01-26-315-000-611	10RY3388	
07/05/23	WORKS	23-00067	187 Wix Cabin Air Panel RDS#13	27.06	Garage RRM Vehicle Maintenance 3-01-26-315-000-611	10RY3417	
07/05/23	WORKS	23-00067	188 Bluedef 2.5 Gal Maint#45	15.99	Garage RRM Vehicle Maintenance 3-01-26-315-000-612	10RW1690	

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07/05/23	WORKS	23-00067	189 Bluedef 2.5 Gal Maint#45	15.99	Garage PW Vehicle Maintenance 3-01-26-315-000-612	10RY7565	
07/05/23	WORKS	23-00067	190 22" Trico Ice Maint#41	19.54	Garage PW Vehicle Maintenance 3-01-26-315-000-612	10RY3370	
07/05/23	WORKS	23-00067	191 CLR/MKR Lamp 2 1/2 G&T#66	4.20	Garage PW Vehicle Maintenance 3-01-26-315-000-613	10RW1758	
07/05/23	WORKS	23-00067	192 Wix Spin-on Lube Fltr G&T#68	85.49	Garage G&T Vehicle Maintenance 3-01-26-315-000-613	10RY3371	
07/05/23	WORKS	23-00067	193 Wix Cabin air panel G&T#68	27.06	Garage G&T Vehicle Maintenance 3-01-26-315-000-613	10RY3376	
07/05/23	WORKS	23-00067	194 Bluedef 2.5 Gal RECY#67	15.99	Garage G&T Vehicle Maintenance 3-01-26-315-000-614	10RT6542	
07/05/23	WORKS	23-00067	195 Bluedef 2.5 /Trico Ice RECY#67	35.53	Garage RECYCLING Vehicle Maintenance 3-01-26-315-000-614	10RW1680	
07/05/23	WORKS	23-00067	196 Bluedef 2.5 gal RECY#62	15.99	Garage RECYCLING Vehicle Maintenance 3-01-26-315-000-614	10RW1691	
07/05/23	WORKS	23-00067	197 Wix Air Pnl/Lube Fltr RECY#62	112.55	Garage RECYCLING Vehicle Maintenance 3-01-26-315-000-614	10RW1790	
07/05/23	WORKS	23-00067	198 Wix cabin Air Panel RECY#62	27.06	Garage RECYCLING Vehicle Maintenance 3-01-26-315-000-614	10RY7632	
07/05/23	WORKS	23-00067	199 31- Series Kwikconnect RECY#67	11.50	Garage RECYCLING Vehicle Maintenance 3-01-26-315-000-614	10RY7658	
07/05/23	WORKS	23-00067	200 Bluedef 2.5 Gal RECY#62	15.99	Garage RECYCLING Vehicle Maintenance 3-01-26-315-000-614	10RY7555	
07/05/23	WORKS	23-00067	201 Bluedef 2.5 Gal RECY#62	15.99	Garage RECYCLING Vehicle Maintenance 3-01-26-315-000-614	10RY7552	
07/05/23	WORKS	23-00067	202 Wix Spin-On Lube fltr RECY#62	85.49	Garage RECYCLING Vehicle Maintenance 3-01-26-315-000-614	10RY7643	
07/05/23	WORKS	23-00067	203 Bluedef 2.5 Gal RECY#67	15.99	Garage RECYCLING Vehicle Maintenance 3-01-26-315-000-614	10RY3341	
07/05/23	WORKS	23-00067	204 Wix Spin on Lube Fltr TS#71	40.04	Garage RECYCLING Vehicle Maintenance 3-01-26-315-000-615	10RY3412	
07/05/23	WORKS	23-00067	205 Wix Fuel/Lube Fltr TS#71	174.21	Garage TS Vehicle Maintenance 3-01-26-315-000-615	10RY3396	
07/05/23	WORKS	23-00067	206 Wix Spin on Lube Fltr COMP#85	78.41	Garage TS Vehicle Maintenance 3-01-26-315-000-616	10RT6528	
07/05/23	WORKS	23-00067	207 Wix Air Fltr COMP#85	126.80	Garage COMPOST Vehicle Maintenance 3-01-26-315-000-616	10RT6537	
07/05/23	WORKS	23-00067	208 Bluedef 2.5 Gal COMP#85	15.99	Garage COMPOST Vehicle Maintenance 3-01-26-315-000-616	10RY3423	
07/05/23	WORKS	23-00067	209 Premium Automotive RPST#595	46.47	Garage COMPOST Vehicle Maintenance 3-01-26-315-000-619	10RT9718	
07/05/23	WORKS	23-00067	210 Battery RPST#100	149.00	Garage RPST Vehicle Maintenance 3-01-26-315-000-619	10RT7765	
07/05/23	WORKS	23-00067	211 Battery Assembly RPST#593	213.10	Garage RPST Vehicle Maintenance 3-01-26-315-000-619	10RT9131	
07/05/23	WORKS	23-00067	212 Bluedef 2.5 Gal RPST#94	15.99	Garage RPST Vehicle Maintenance 3-01-26-315-000-619	10RW1687	
07/05/23	WORKS	23-00067	213 Bluedef 2.5 Gal RPST#94	15.99	Garage RPST Vehicle Maintenance 3-01-26-315-000-619	10RW1695	
07/05/23	WORKS	23-00067	214 Wix Stlye/Panel/Fltrs RPST#95	230.48	Garage RPST Vehicle Maintenance 3-01-26-315-000-619	10RW1797	

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07/05/23	WORKS	23-00067	215 Wix Corrugate Style RPST#95	118.74	Garage RPST Vehicle Maintenance 3-01-26-315-000-619	10RY7680	
07/05/23	WORKS	23-00067	216 22" Trico Ice RPST#95	19.54	Garage RPST Vehicle Maintenance 3-01-26-315-000-619	10RY7665	
07/05/23	WORKS	23-00067	217 Fuel Filter RPST#95	64.20	Garage RPST Vehicle Maintenance 3-01-26-315-000-619	10RY7647	
07/05/23	WORKS	23-00067	218 Wix Spin-on Lube Fltr RPST#95	20.50	Garage RPST Vehicle Maintenance 3-01-26-315-000-619	10RY7587	
07/05/23	WORKS	23-00067	219 Bluedef 2.5 Gal RPST#94	15.99	Garage RPST Vehicle Maintenance 3-01-26-315-000-619	10RY7561	
07/05/23	WORKS	23-00067	220 Bluedef 2.5 Gal RPST#95	15.99	Garage RPST Vehicle Maintenance 3-01-26-315-000-619	10RY3349	
07/05/23	WORKS	23-00067	221 Bluedef 2.5 Gal RPST#93	15.99	Garage RPST Vehicle Maintenance 3-01-26-315-000-619	10RY3345	
07/05/23	WORKS	23-00067	222 Bluedef 2.5 Gal RPST#94	15.99	Garage RPST Vehicle Maintenance 3-01-26-315-000-619	10RY3344	
07/05/23	WORKS	23-00067	223 Bluedef 2.5 Gal SWR#49	15.99	Garage RPST Vehicle Maintenance 3-07-55-502-004-403	10RW1697	
07/05/23	WORKS	23-00067	224 Bluedef 2.5 Gal SWR#49	15.99	Sewer Operating Equipment Maintenance 3-07-55-502-004-403	10RW3351	
07/05/23	WORKS	23-00067	225 Bluedef 2.5 Gal SWR#48	15.99	Sewer Operating Equipment Maintenance 3-07-55-502-004-405	10RT6539	
P.O. Total:				3,213.15	Sewer Operating Vehicle Maintenance		
07/05/23	WORKS	23-01272	BYRNEJRT BYRNE JR, THOMAS 1 SUB COVERAGE FIRE INSPECTIONS	450.00	3-18-00-701-000-104 UCC Overtime	SUB COVERAGE	
07/05/23	WORKS	23-01273	CALIFANO CALIFANO, MICHAEL 1 SUB COVERAGE FOR BUILDING	1,125.00	3-18-00-701-000-104 UCC Overtime	SUB COVERAGE	
07/05/23	WORKS	23-00070	CANONFIN CANON FINANCIAL SERVICES INC 7 B&W Copier 4725I 6/2023	92.53	3-01-32-465-000-701 CS Equipment	30632348	
07/05/23	WORKS	23-01198	CHATNAPA CHATHAM NAPA 1 Side Signal Lights Trlr#78	189.98	3-01-26-315-000-615 Garage TS Vehicle Maintenance	883010	
07/05/23	WORKS	23-01203	CHATNAPA CHATHAM NAPA 1 Pintle Hitch Trk#47	28.99	3-01-26-315-000-612 Garage PW Vehicle Maintenance	883213	
07/05/23	WORKS	23-01304	CHATNAPA CHATHAM NAPA 1 5w30 veh #41	36.33	3-01-26-315-000-612 Garage PW Vehicle Maintenance	883865	
07/05/23	WORKS	22-00838	COLLIERS COLLIERS ENGINEERING & DESIGN 10 ENG SRVC THRU 4/30/23 GIS GUID	432.50	C-04-31-014-00B-080	0000842829	

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					3114B Technology GIS - DCS		
07/05/23	WORKS	23-00074	CUSTOM25 CUSTOM BANDAG INC 34 Transfer Sttn Trailer Tires	1,160.68	3-01-26-315-000-615 Garage TS Vehicle Maintenance	60216624	
07/05/23	WORKS	23-00280	DYNAMICT DYNAMIC TRAFFIC LLC 4 ENG SRVCS-REVIEW EIGHT RESTRICT	1,200.00	C-04-32-013-00B-320 3213B DCS Traffic Signal Upgrade	000000002808	
07/05/23	WORKS	23-00257	EICGROUP EIC GROUP LLC 3 BRIDGE ENG & ANALYSIS SERVICES	3,500.00	T-03-56-286-000-143 Reserved Summit Parkline	23001-2	
07/05/23	WORKS	23-00257	4 BRIDGE ENG & ANALYSIS SERVICES	12,311.98	T-03-56-286-000-143 Reserved Summit Parkline	23001-3	
			P.O. Total:	15,811.98			
07/05/23	WORKS	23-00079	FLOORMAT FLOORMAT MANAGEMENT, INC 7 May Mnthly Floor Mat Srv 2023	292.00	3-01-26-310-000-502 PB&G City Hall Maintenance Contracts	8520	
07/05/23	WORKS	23-01214	GARDTREE GARDEN STATE TREE MANAGEMENT 2 Tree Removal - Habitat	9,500.00	3-01-28-375-000-504 P&ST Contracted Grounds Maintenance	67	
07/05/23	WORKS	23-00107	GIORDANO GIORDANO COMPANY INC 30 OCC#11 DPW Haul to G&F	174.45	3-01-26-308-000-201 Disposal Fees - Recycling Materials	85152	
07/05/23	WORKS	23-00107	31 Loose Commingled to Wst Mngmnt	425.60	3-01-26-308-000-201 Disposal Fees - Recycling Materials	85152	
07/05/23	WORKS	23-00107	32 Open Container Srvcd 5/4/2023	28.35	3-01-26-308-000-201 Disposal Fees - Recycling Materials	85152	
07/05/23	WORKS	23-00107	33 Open Container Srvcd 5/11/2023	19.20	3-01-26-308-000-201 Disposal Fees - Recycling Materials	85152	
07/05/23	WORKS	23-00107	34 Open Container Srvcd 5/12/2023	19.35	3-01-26-308-000-201 Disposal Fees - Recycling Materials	85152	
07/05/23	WORKS	23-00107	35 Open Container Srvcd 5/18/2023	22.05	3-01-26-308-000-201 Disposal Fees - Recycling Materials	85152	
07/05/23	WORKS	23-00107	36 Open Container Srvcd 5/25/2023	16.05	3-01-26-308-000-201 Disposal Fees - Recycling Materials	85152	
07/05/23	WORKS	23-00107	37 Open Container Srvcd 5/31/2023	18.90	3-01-26-308-000-201 Disposal Fees - Recycling Materials	85152	
07/05/23	WORKS	23-00107	38 Opn Cntnr Srvcs mxd ppr 5/4/23	91.35	3-01-26-308-000-201 Disposal Fees - Recycling Materials	85152	
07/05/23	WORKS	23-00107	39 Opn Cntnr Srvs mxd ppr 5/11/23	128.10	3-01-26-308-000-201 Disposal Fees - Recycling Materials	85152	
07/05/23	WORKS	23-00107	40 Opn Cntnr Srvs mxd ppr 5/18/23	138.60	3-01-26-308-000-201 Disposal Fees - Recycling Materials	85152	
07/05/23	WORKS	23-00107	41 Opn Cntnr Srvs mxd ppr 5/25/23	136.50	3-01-26-308-000-201 Disposal Fees - Recycling Materials	85152	
07/05/23	WORKS	23-00107	42 Opn Cntnr Srvs mxd ppr 5/31/23	119.70	3-01-26-308-000-201 Disposal Fees - Recycling Materials	85152	

Attachment: Bill List Detail 07-05-2023 (10233 : Authorize Payment of Bills and Payroll \$3,115,660.45)

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07/05/23	WORKS	23-00107	43 Trucking & Cntnr Services 5/23	2,475.00	Disposal Fees - Recycling Materials 3-01-26-308-000-201	85152	
			P.O. Total:	3,813.20	Disposal Fees - Recycling Materials		
07/05/23	WORKS	23-00710	HANOVE66 HANOVER SUPPLY CO INC 1 Delta 701HDF Basin Cock Faucet	122.40	3-01-26-310-000-420 PB&G Repairs - ButlerPky/Tatlock Fldhs	w3053787	
07/05/23	WORKS	23-00764	HANOVE66 HANOVER SUPPLY CO INC 1 1inch CXC Propress Coupling	33.18	3-01-26-306-000-402 TS Building Maintenance	w3053768	
07/05/23	WORKS	23-01094	HANOVE66 HANOVER SUPPLY CO INC 1 Sloan Solenoid	405.30	3-01-26-310-000-418 PB&G Repairs - 100 Morris Ave Comm Cntr	w3057372	
07/05/23	WORKS	23-00081	HOMED33 HOME DEPOT CREDITSVCS (DCS&FD) 42 Seaming Tape/Turf Super Glue	75.19	3-01-26-310-000-420 PB&G Repairs - ButlerPky/Tatlock Fldhs	1014784	
07/05/23	WORKS	23-01093	HONORTRE HONOR TREE SERVICE INC 2 TREE SRVCS REMOVAL 95 HILLCRE	600.00	C-04-31-014-00D-010 3114D DCS Drainage Improvement Project	123462	
07/05/23	WORKS	23-00580	JCPL0050 JCP&L 6 100 005 845 282 CITY HALL	11,395.46	3-01-31-435-000-000 STREET LIGHTING	95327798886	
07/05/23	WORKS	23-00582	JCPL0050 JCP&L 6 100047563711 BRYANT PARK ST LG	11.74	3-01-31-435-000-000 STREET LIGHTING	95327798888	
07/05/23	WORKS	23-00584	JCPL0050 JCP&L 6 100005845241 CITY HALL	874.52	3-01-31-435-000-000 STREET LIGHTING	95537486724	
07/05/23	WORKS	23-00585	JCPL0050 JCP&L 6 100005845548 CITY FLOOD LIGHTS	39.18	3-01-31-435-000-000 STREET LIGHTING	95537486725	
07/05/23	WORKS	23-01106	JEFCOEQU JEFECO EQUIPMENT SUPPLIES, INC. 1 DISPOSABLE GLOVES PUMP STATION	480.00	3-07-55-502-004-201 Sewer Operating Supplies	77605	
07/05/23	WORKS	23-00004	LECKINGT LECKINGTON ADVISORS LLC 6 MAY '23 AFFRDBL HS AGENT SRVCS	435.00	T-19-56-800-000-001 Affordable Housing Trust Fund	0000148	
07/05/23	WORKS	23-01254	MORRISB MORRIS & BERGEN COUNTY IRRIG. 1 Sprinkler Head Replacements	687.23	3-01-26-310-000-201	380779	

Attachment: Bill List Detail 07-05-2023 (10233 : Authorize Payment of Bills and Payroll \$3,115,660.45)

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
PB&G Supplies and Materials							
07/05/23	WORKS	23-00087	MORRISPL MORRIS PLAINS SHOES 4 ALBER MARTIN DPW SAFETY SHOES	184.00	3-01-26-315-000-801 Garage Clothing Purchase/Cleaning	INV-008573	
07/05/23	WORKS	23-00159	MORTONSA MORTON SALT INC 5 Bulk Safe-T-Salt	8,748.08	3-01-26-290-000-408 RRM Snow Removal Materials	5402774511	
07/05/23	WORKS	21-00899	MOTTMACD MOTT MACDONALD LLC 5 DIVISION AVE BRIDGE ENG SRVCS	3,951.00	C-06-31-013-200-110 3113 Sewer Priority Spot Repairs & Invst	507487115	
07/05/23	WORKS	23-00090	NATIONFU NATIONAL FUEL OIL INC 19 ULSD Dyed Winter Blend Diesel	672.88	3-01-31-461-000-000 DIESEL FUEL	81792	
07/05/23	WORKS	21-00578	NEGLIA50 NEGLIA ENGINEERING ASSOCIATES 28 UPGRADE SWITCHGEAR CONST PUMP	8,889.94	C-06-31-043-00A-040 3143A Sewer Pump Station Constantine	2301343	
07/05/23	WORKS	22-02630	NEGLIA50 NEGLIA ENGINEERING ASSOCIATES 3 MAR 26-APR 29 '23 PLNNG SRVCS	4,030.00	2-01-21-180-000-510 MLU Planner Services	2301538	
07/05/23	WORKS	23-00817	NJWELDSA NJ WELDS ALL LLC 2 ALUM WELD TRAILER #77 REPR FLR	12,710.00	C-04-30-084-00B-120 3084B DCS Trash Transfer Trailer #75	10124	
07/05/23	WORKS	23-00817	3 WELDING/MISC. SUPPLIES	875.00	C-04-30-084-00B-120 3084B DCS Trash Transfer Trailer #75	10124	
07/05/23	WORKS	23-00817	4 11 ALUM SHEETS,90LN FT ALM STR	8,618.12	C-04-30-084-00B-120 3084B DCS Trash Transfer Trailer #75	10124	
07/05/23	WORKS	23-00817	5 TRAILER#77 WELD REMV/RPLC LAND	8,525.00	C-04-30-084-00B-120 3084B DCS Trash Transfer Trailer #75	10125	
07/05/23	WORKS	23-00817	6 TRAILER#77 MATERIALS FOR WELD	750.00	C-04-30-084-00B-120 3084B DCS Trash Transfer Trailer #75	10125	
07/05/23	WORKS	23-00817	7 TRAILER#77 SUPPLS-GLVS/TWLS/CL	545.00	C-04-30-084-00B-120 3084B DCS Trash Transfer Trailer #75	10125	
07/05/23	WORKS	23-00817	8 TRAILER#77 WELD REMV/RPLC TUBE	3,100.00	C-04-30-084-00B-120 3084B DCS Trash Transfer Trailer #75	10130	
07/05/23	WORKS	23-00817	9 TRAILER#77 MATERIAL-STEEL TUBE	350.00	C-04-30-084-00B-120 3084B DCS Trash Transfer Trailer #75	10130	
07/05/23	WORKS	23-00817	10 TRAILER#77 SUPPLS-GLVS/TWLS/CL	218.00	C-04-30-084-00B-120 3084B DCS Trash Transfer Trailer #75	10130	
P.O. Total:				35,691.12			
07/05/23	WORKS	23-00727	PERFORMA PERFORMANCE CONCRETE CUTTING 1 Core Drilling - Court Room	2,050.00	C-04-31-091-00A-510 3191A DCS City Hall Electrical Upgrades	990133	

Attachment: Bill List Detail 07-05-2023 (10233 : Authorize Payment of Bills and Payroll \$3,115,660.45)

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
07/05/23	WORKS	23-01147	RICCIA RICCIARDI BROTHERS, INC. 1 GAL DTM HILLTOP BURG PAINT	84.38	3-01-26-310-000-411 PB&G Repairs - 41 Chatham Rd City Garage	37921	
07/05/23	WORKS	23-01204	RICCIA RICCIARDI BROTHERS, INC. 1 GAL SFTY YLLW/THINNER PNT BRSH	73.46	3-01-26-306-000-402 TS Building Maintenance	37994	
07/05/23	WORKS	23-01227	RICCIA RICCIARDI BROTHERS, INC. 1 5 GAL MOORGARD PAINT	344.99	3-01-26-310-000-411 PB&G Repairs - 41 Chatham Rd City Garage	38027,38028	
07/05/23	WORKS	23-01227	2 WOOSTER SUPERFAB ROLLER SLEEVE	6.24	3-01-26-310-000-411 PB&G Repairs - 41 Chatham Rd City Garage	38027,38028	
P.O. Total:				351.23			
07/05/23	WORKS	23-01268	RICCIA RICCIARDI BROTHERS, INC. 1 PAINT THINNER & SFTY YELLOW PN	56.98	3-01-26-306-000-402 TS Building Maintenance	38074	
07/05/23	WORKS	23-00612	RUTHANNB RUTH ANN BLANKENHEIM 1 REFUND ZB-21-2103-A	149.91	T-03-56-286-000-084 Reserved for Zoning Board Escrow Fees	REFUND	
07/05/23	WORKS	23-01202	SHERWI50 SHERWIN WILLIAMS 1 SPRAY GUARD FOR PAINT MACHINE	25.75	3-01-26-300-000-211 PW Road Materials	0171-4	
07/05/23	WORKS	23-00607	SUBURBCE SUBURBAN CONSULTING ENGINEERS 4 VILLAGE GREEN PED SAFETY	735.00	C-04-32-057-00E-170 3257E DCS Safe Streets To Transit	000000066324	
07/05/23	WORKS	23-00202	SUMMIT25 SUMMIT ELECTRICAL SUPPLY CO 31 12WHT SOUTHWIRE COMPANY #12 TH	124.33	3-01-26-300-000-201 PW Supplies	117087-1	
07/05/23	WORKS	23-00202	32 MM2410C HUBBELL/TAYMACH 2 GNG	24.95	3-01-26-300-000-201 PW Supplies	117220-1	
07/05/23	WORKS	23-00202	33 20A TR/WR GFI RECEPT WHITE	24.50	3-01-26-300-000-201 PW Supplies	119120-1	
07/05/23	WORKS	23-00202	34 RCPT DUP SB HUBPRO 20A 125V SM	39.75	3-01-26-300-000-201 PW Supplies	116939-1	
07/05/23	WORKS	23-00202	35 1"5 HOLE 2-GANG DEEP WEATHERPR	14.50	3-01-26-300-000-205 PW Tools	117216-1	
07/05/23	WORKS	23-00202	36 KING ELECTRCL MFG 2P THEM KIT	31.79	3-01-26-310-000-418 PB&G Repairs - 100 Morris Ave Comm Cntr	115148-1	
P.O. Total:				259.82			
07/05/23	WORKS	23-00126	TEAMSUMM TEAM SUMMIT CAR WASH LLC 5 MAY 2023 UCC CAR WASH SERVICES	29.92	3-18-00-701-000-405 UCC Vehicle Maintenance	INV760	

Attachment: Bill List Detail 07-05-2023 (10233 : Authorize Payment of Bills and Payroll \$3,115,660.45)

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
07/05/23	WORKS	23-00247	TMOBILE T-MOBILE USA INC 5 3/27/23-4/26/23 UCC PHONE BILL	419.63	3-18-00-701-000-607 UCC Telephone	3/27-4/26/2023	
07/05/23	WORKS	23-00247	6 4/27/23-5/26/23 UCC PHONE BILL	569.28	3-18-00-701-000-607 UCC Telephone	4/27-5/26/2023	
P.O. Total:				988.91			
07/05/23	WORKS	23-00745	TOPOLOGY TOPOLOGY NJ LLC 5 PHASE VII BSW APRIL SERVICES	1,968.75	3-01-21-180-000-511 MLU Planner Special Projects	8391	
07/05/23	WORKS	23-00093	TREASU25 TREASURER, STATE OF NEW JERSEY 14 TRANSFER ST ENVIRON REG NJPDES	800.00	3-01-26-300-000-216 PW Storm Water Licenses	230429830	
07/05/23	WORKS	23-00093	15 CITY HALL ENVIRON REG NJPDES	5,250.00	3-01-26-300-000-216 PW Storm Water Licenses	230420770	
07/05/23	WORKS	23-00093	16 TRANSFER ST SOLID WASTE FEES	2,473.75	3-01-26-306-000-216 TS Facility Licenses	230545230	
07/05/23	WORKS	23-00093	17 TRANSFER ST SOLID WASTE FEES	2,473.75	3-01-26-306-000-216 TS Facility Licenses	230545220	
07/05/23	WORKS	23-00093	18 TRANSFER ST SOLID WASTE FEES	2,473.75	3-01-26-306-000-216 TS Facility Licenses	230584920	
P.O. Total:				13,471.25			
07/05/23	WORKS	23-00788	UNIFORMS UNIFORM STATES OF AMERICA LLC 2 3/20/23 DPW UNIFORM CLEANING	224.10	3-01-26-315-000-802 Garage DPW Uniform Cleaning	100276	
07/05/23	WORKS	23-00788	3 3/27/23 DPW UNIFORM CLEANING	213.85	3-01-26-315-000-802 Garage DPW Uniform Cleaning	100317	
07/05/23	WORKS	23-00788	4 4/3/23 DPW UNIFORM CLEANING	86.75	3-01-26-315-000-802 Garage DPW Uniform Cleaning	100350	
07/05/23	WORKS	23-00788	5 4/10/23 DPW UNIFORM CLEANING	86.75	3-01-26-315-000-802 Garage DPW Uniform Cleaning	100376	
07/05/23	WORKS	23-00788	6 4/17/23 DPW UNIFORM CLEANING	187.20	3-01-26-315-000-802 Garage DPW Uniform Cleaning	100423	
07/05/23	WORKS	23-00788	7 5/1/23 DPW UNIFORM CLEANING	232.30	3-01-26-315-000-802 Garage DPW Uniform Cleaning	100583	
07/05/23	WORKS	23-00788	8 5/10/23 DPW UNIFORM CLEANING	244.60	3-01-26-315-000-802 Garage DPW Uniform Cleaning	100777	
07/05/23	WORKS	23-00788	9 5/15/23 DPW UNIFORM CLEANING	88.80	3-01-26-315-000-802 Garage DPW Uniform Cleaning	100837	
07/05/23	WORKS	23-00788	10 5/22/23 DPW UNIFORM CLEANING	205.65	3-01-26-315-000-802 Garage DPW Uniform Cleaning	100901	
07/05/23	WORKS	23-00788	11 5/30/23 DPW UNIFORM CLEANING	189.25	3-01-26-315-000-802 Garage DPW Uniform Cleaning	100973	
07/05/23	WORKS	23-00788	12 6/5/23 DPW UNIFORM CLEANING	224.10	3-01-26-315-000-802 Garage DPW Uniform Cleaning	101016	
07/05/23	WORKS	23-00788	13 6/12/23 DPW UNIFORM CLEANING	254.85	3-01-26-315-000-802 Garage DPW Uniform Cleaning	101052	
P.O. Total:				2,238.20			

Attachment: Bill List Detail 07-05-2023 (10233 : Authorize Payment of Bills and Payroll \$3,115,660.45)



Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
07/05/23	WORKS	23-01286	UNIONC64 UNION COUNTY UTILITES AUTHORIT 1 MAY 2023 TIPPING FEES	78,031.86	3-01-26-308-000-201 Disposal Fees - Recycling Materials	MAY 2023	
07/05/23	WORKS	23-01286	2 MAY 2023 TIPPING FEES	10,999.44	3-01-26-308-000-201 Disposal Fees - Recycling Materials	MAY 2023	
P.O. Total:				67,032.42			
07/05/23	WORKS	23-01292	WANGZHE WANG,ZHE 1 REFUND ENGINEER PERMIT #22-245	1,000.00	T-03-56-286-000-117 Reserved Road Opening Deposits	REFUND	
07/05/23	WORKS	23-00417	WASAK WASAK INC 3 APRIL THRU JUNE '23 WTR TRTMNT	705.00	3-01-26-310-000-502 PB&G City Hall Maintenance Contracts	523-4005	
07/05/23	WORKS	23-00120	WBMASON W.B. MASON CO, INC 122 DISPENSER AIR FRESHENERS	12.33	3-01-26-310-000-201 PB&G Supplies and Materials	238761466	
07/05/23	WORKS	23-00120	123 TOWLS/SOAP/URINAL BLOCK	3,738.47	3-01-26-310-000-201 PB&G Supplies and Materials	238707319	
07/05/23	WORKS	23-00120	124 DISINFECT SPRAY/SOAP/TOWELS/GL	624.18	3-01-26-310-000-201 PB&G Supplies and Materials	238229420	
07/05/23	WORKS	23-00120	125 TISSUE,TOILET	209.97	3-01-26-310-000-418 PB&G Repairs - 100 Morris Ave Comm Cntr	238834491	
07/05/23	WORKS	23-00120	126 CLOROX TOILET BOWL	40.49	3-01-26-310-000-418 PB&G Repairs - 100 Morris Ave Comm Cntr	238834491	
07/05/23	WORKS	23-00120	127 LINER,REPRO,40X46,1.5ML	227.12	3-01-26-310-000-418 PB&G Repairs - 100 Morris Ave Comm Cntr	238834491	
07/05/23	WORKS	23-00120	128 LINER,REPRO,33X39 1.5ML	208.76	3-01-26-310-000-418 PB&G Repairs - 100 Morris Ave Comm Cntr	238834491	
P.O. Total:				5,061.32			
07/05/23	WORKS	23-01200	WETIMM50 W E TIMMERMAN CO INC 1 SIDE BROOMS & WATER FILL HOSES	965.52	3-01-26-315-000-601 Garage RRM Equipment Maintenance	0229437-IN	
07/05/23	WORKS	23-00339	WURTHUSA WURTH USA INC 1 DPW PARTS STOCK	246.85	3-01-26-315-000-214 Garage Vehicle Supplies	97776223	
Total for Batch: WORKS				213,003.05			
Total for Date: 07/05/23				Total for All Batches:	1,285,454.19		

Attachment: Bill List Detail 07-05-2023 (10233 : Authorize Payment of Bills and Payroll \$3,115,660.45)



	Batch Id	Batch Total
Total for Batch:	ADMIN	25,593.54
Total for Batch:	FINANCE	886,093.34
Total for Batch:	PARKDCP	128,964.58
Total for Batch:	SAFETY	31,799.68
Total for Batch:	WORKS	213,003.05
Total of All Batches:		<u>1,285,454.19</u>

Attachment: Bill List Detail 07-05-2023 (10233 : Authorize Payment of Bills and Payroll \$3,115,660.45)

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund	2-01	4,514.00	0.00	0.00	4,514.00
Current Fund	3-01	519,829.47	0.00	0.00	519,829.47
Sewer Operating	3-07	548,886.47	0.00	0.00	548,886.47
Parking Operating	3-09	87,248.63	80.00	0.00	87,328.63
Uniform Construction Code	3-18	2,593.83	0.00	0.00	2,593.83
Recreation Trust	3-28	27,822.89	1,793.00	0.00	29,615.89
Year Total:		1,186,381.29	1,873.00	0.00	1,188,254.29
General Captial	C-04	49,452.94	0.00	0.00	49,452.94
Sewer Capital	C-06	12,840.94	0.00	0.00	12,840.94
Year Total:		62,293.88	0.00	0.00	62,293.88
Grant Fund	G-02	2,356.15	0.00	0.00	2,356.15
Trust - Other	T-03	17,881.71	0.00	0.00	17,881.71
Animal Control	T-12	139.80	0.00	0.00	139.80
Self Insurance Trust	T-13	9,579.36	0.00	0.00	9,579.36
Affordable Housing	T-19	435.00	0.00	0.00	435.00
Year Total:		28,035.87	0.00	0.00	28,035.87
Total Of All Funds:		1,283,581.19	1,873.00	0.00	1,285,454.19

Attachment: Bill List Detail 07-05-2023 (10233 : Authorize Payment of Bills and Payroll \$3,115,660.45)

Date : 06/13/2023

## CITY OF SUMMIT

Page

9.B.7.b

Ref : 2023-6-16-1: PAY1261890

## Check Register Summary

## 06/16/23 - Bi-Weekly Hourly &amp; Bi-Weekly Salary Reg

Description	Current		Year to Date	
	Units	Amount	Units	Amount
<b>Earnings :</b>				
1st RESP STI	0.00	31,000.00	0.00	31,000.00
Acting Pay	282.00	564.00	2,331.75	4,663.50
ADDITION	0.00	1,416.66	80.00	70,750.86
Additional Library Sunday	21.00	712.77	545.75	18,110.29
ARREST PROCESSING OT	0.00	0.00	9.50	664.18
BURN TRAINING OT	0.00	0.00	114.50	7,991.58
CAR ALLOWANCE	0.00	575.00	0.00	3,450.00
COMP TIME	0.00	0.00	453.00	27,224.64
COURT OT	0.00	0.00	16.00	1,090.51
CROSSING GUARD	287.75	9,425.00	4,020.25	131,575.00
DB INVEIGATION OT	8.00	867.02	8.00	867.02
DETECTIVE CALL OUT OT	9.50	920.66	48.50	4,584.18
DOCK DAY	0.00	0.00	44.00	-1,193.81
DOUBLETIME	3.00	303.29	22.00	2,252.01
ELECTION	42.50	2,125.00	42.50	2,125.00
EXTRA DUTY SEC	24.00	1,200.00	246.50	12,115.00
EXTRA DUTY TRAFFIC	769.00	66,739.77	10,842.50	943,721.26
FTO	65.00	650.00	1,515.00	15,150.00
GTL*	0.00	4,854.04	0.00	62,810.86
HOLIDAY STRAIGHT TIME	14.00	380.87	76.50	2,032.76
HOLIDAY WORKED	32.00	1,323.56	88.00	3,886.33
JURY DUTY	0.00	0.00	6.50	153.99
LATE CALL OT	1.00	65.48	14.50	1,246.90
LEAF COLLECTION STIPEND	0.00	0.00	265.00	3,017.13
MANPOWER BEREAVEMENT OT	0.00	0.00	2.00	103.63
MANPOWER COMP TIME OT	6.00	399.66	71.00	6,173.07
MANPOWER OTHER OT	2.50	218.64	41.50	3,568.16
MANPOWER PERSONAL OT	7.00	570.88	53.00	5,083.54
MANPOWER SICK OT	7.00	623.90	85.00	7,330.96
MANPOWER TRAINING OT	0.00	0.00	28.00	2,432.85
MANPOWER VACATION OT	29.00	3,081.41	236.00	20,963.57
MEETING OTHER OT	0.00	0.00	3.00	314.63
MOD10 OT	0.00	0.00	3.00	111.58
MUTUAL AID OT / LATE CALL OT	8.00	537.52	9.50	665.37
OFFICERS MEETING OT	0.00	0.00	14.00	1,401.58
OIC	0.00	0.00	162.00	1,620.00
Open Close	57.00	456.00	657.00	4,926.00
OVERTIME	241.00	13,861.09	2,322.50	131,914.07
PATROL BUREAU INVESTIGATION	0.00	0.00	9.50	790.91
PER DIEM	8.00	1,411.20	198.00	34,927.20
PERSONAL DAY	0.00	0.00	33.00	592.70
PRISONER WATCH OT	0.00	0.00	5.00	479.25
REGULAR	16,356.50	738,105.66	185,738.13	8,825,126.25
RETRO	0.00	0.00	0.00	90.16
SICK	14.00	716.39	139.50	37,363.39
SIGNAL OT 10	10.00	582.11	275.50	17,887.14
SIGNAL OT 11	0.00	0.00	26.00	2,009.55
SPECIAL ASSIGNMENT OT	0.00	0.00	34.00	3,307.97
SPECIAL DETAIL/ASSIGNMENT OT	90.50	7,420.92	291.00	25,029.19
SPECIAL OPERATIONS OVERTIME	0.00	0.00	83.50	5,900.09
STAFFING COMP OT	14.00	1,661.56	138.00	11,765.11
STAFFING F FMBA CONV	0.00	0.00	24.00	1,458.28
STAFFING SIC OT	48.00	2,749.29	542.50	40,712.07
STAFFING TRAINING	0.00	0.00	10.00	873.64
STAFFING VAC OT	0.00	0.00	279.50	

Attachment: Payroll 6-16-2023 (10233 : Authorize Payment of Bills and Payroll \$3,115,660.45)

Date : 06/13/2023  
Ref : 2023-6-16-1: PAY1261890

**CITY OF SUMMIT**  
**Check Register Summary**  
**06/16/23 - Bi-Weekly Hourly & Bi-Weekly Salary Reg**

Description	Current		Year to Date	
	Units	Amount	Units	Amount
STORM EVENT OT	0.00	0.00	56.00	4,357.44
TRAINING OT	16.00	1,498.63	100.00	8,537.24
UNIFORM	0.00	58,341.67	0.00	128,772.92
VACATION	8.00	128.00	97.00	2,297.17
WORKERS COMP	0.00	0.00	0.00	-9,297.95
<b>Total Earnings :</b>	18,481.25	955,487.65	212,557.88	10,703,634.56
<b>Reimbursements / Sick Benefits :</b>				
WORKERS COMP REIMBURSEMENT	0.00	0.00	0.00	0.00
<b>Total Reimbursements / Sick Benefits :</b>	0.00	0.00	0.00	0.00
<b>Total :</b>	18,481.25	955,487.65	212,557.88	10,703,634.56

**Employee Taxes :**

Federal W/T	108,290.79	1,148,234.12
Federal W/T Fixed	1,195.77	13,814.24
Fica Medicare	12,983.83	144,524.68
Fica Social Security	25,628.27	294,495.38
New Jersey W/T	33,987.21	402,297.46
New Jersey W/T Fixed	704.00	8,118.00
NJ Family Leave Ins.	570.52	6,385.48
NJ Private Disability	0.00	0.00
NJ SUI	396.96	9,740.20
NJ SUI (nr)	952.47	23,375.47

**Total Employee Taxes :**

184,709.82 2,050,985.03

**Employee Deductions :**

Aflac Post-Tax ACC	270.04	3,010.88
Aflac Post-Tax Cancer	45.89	193.18
Aflac Post-Tax Critical Illness	43.68	524.16
Aflac Post-Tax LIFE	18.20	218.40
Aflac Post-Tax STD	1,895.07	23,156.14
Aflac Pre-Tax ACC	1,272.79	15,769.60
Aflac Pre-Tax Cancer	790.62	10,076.62
Aflac Pre-Tax HOSP	38.36	460.32
Ameriflex Pre-Tax C FLEX	172.91	2,074.92
Ameriflex Pre-Tax DCA	395.83	4,749.96
BOSTON MUTUAL	108.84	1,306.08
CHILD SUPPORT	4,409.54	51,768.17
Colonial Post-Tax Cancer	71.10	853.20
Colonial Post-Tax Life Insurance	31.50	378.00
Colonial Post-Tax STD	127.50	1,530.00
Colonial Pre-Tax Acc	21.16	253.92
Colonial Pre-Tax Cancer	196.93	2,363.16
Colonial Pretax Disability	361.12	4,333.44
DCRP PENSION	1,103.37	13,902.94
DENTAL PRE-TAX FLAGSHIP	22.26	267.12
DENTAL PRE-TAX PL1	755.33	8,928.42
DENTAL PRE-TAX PL2	1,405.54	16,836.54
DENTAL PRE-TAX PL4	2,930.06	35,911.65
Empower 457B Pre-Tax	11,188.61	131,666.17
Empower Roth Post-Tax	371.00	4,621.00
Equitable 457 Pre-Tax	5,950.00	70,150.00
Equitable ROTH Post-Tax	5,462.27	64,732.24
FMBA DUES	1,508.75	18,671.75
FMBA INSURANCE	6.50	78.00
HORIZON HMO #011	2,204.48	26,453.76
LOCAL 469 DUES Teamsters	592.00	

Date : 06/13/2023  
Ref : 2023-6-16-1: PAY1261890

**CITY OF SUMMIT**  
**Check Register Summary**  
**06/16/23 - Bi-Weekly Hourly & Bi-Weekly Salary Reg**

Description	Current		Year to Date	
	Units	Amount	Units	Amount
MISCELLANEOUS DEDUCTION		0.00		509.00
NEW YORK LIFE		143.75		1,725.00
NJ DIRECT10 #050		24,627.49		307,435.78
NJ DIRECT 10 BACK		0.00		256.72
NJ DIRECT15 #150		21,414.45		256,691.04
NJ Direct 1525 #051		783.91		11,984.64
NJ DIRECT 15 BACK		0.00		2,235.16
NJ Direct 2030 #052		636.52		7,638.24
NJ Direct 2035 #056		327.38		1,854.90
OMNIA PLAN #057		1,541.95		17,833.20
PBA DUES		1,248.30		15,439.50
PERS BACK CONTRIBUTORY INS		0.00		132.05
PERS Back Pension		0.00		1,980.64
PERS CONTRIBUTORY INSURANCE		1,814.05		21,841.28
PERS LOAN		3,031.41		35,037.42
PERS PENSION		28,103.77		338,336.44
PERS PT Contrib Ins		5.43		70.40
PERS PT Pension		181.17		2,185.56
PFRS Arrears		219.38		2,193.80
PFRS Back Pension P & F		465.42		3,364.34
PFRS LOAN P&F		3,070.95		27,740.56
PFRS Pension Police-Fire		35,697.90		440,891.72
RETRO DCRP		0.00		75.46
VSP vision plan		169.40		2,102.10
<b>Total Employee Deductions :</b>		<u>167,253.88</u>		<u>2,022,157.69</u>
<b>Total Deductions :</b>		<u>351,963.70</u>		<u>4,073,142.72</u>
Net Payroll:		598,669.91		6,567,680.98
<b>Employer Tax Contributions :</b>				
Fica MC Employer		12,983.83		144,524.68
Fica SS Employer		25,628.27		294,495.38
NJ HC Employer		0.00		0.00
NJ SUI Employer		0.00		0.00
NJ WD Employer		0.00		0.00
<b>Total Employer Tax Contributions :</b>		<u>38,612.10</u>		<u>439,020.06</u>
<b>Total Contributions :</b>		38,612.10		439,020.06

Attachment: Payroll 6-16-2023 (10233 : Authorize Payment of Bills and Payroll \$3,115,660.45)

Date : 06/27/2023

Ref : 2023-6-30-1: PAY1261891

## CITY OF SUMMIT

Page 1 of 1

9.B.7.c

## Check Register Summary

## 06/30/23 - Bi-Weekly Hourly &amp; Bi-Weekly Salary Reg

Description	Current		Year to Date	
	Units	Amount	Units	Amount
<b>Earnings :</b>				
1st RESP STI	0.00	0.00	0.00	31,000.00
Acting Pay	152.00	304.00	2,483.75	4,967.50
ADDITION	5.00	115.59	85.00	70,866.45
Additional Library Sunday	59.00	1,907.24	604.75	20,017.53
ARREST PROCESSING OT	4.50	325.08	14.00	989.26
BURN TRAINING OT	0.00	0.00	114.50	7,991.58
CAR ALLOWANCE	0.00	0.00	0.00	3,450.00
COMP TIME	0.00	0.00	453.00	27,224.64
COURT OT	0.00	0.00	16.00	1,090.51
CROSSING GUARD	113.25	3,750.00	4,133.50	135,325.00
DB INVESIGATION OT	20.50	1,894.97	28.50	2,761.99
DETECTIVE CALL OUT OT	6.00	531.44	54.50	5,115.62
DOCK DAY	16.00	-429.34	60.00	-1,623.15
DOUBLETIME	0.00	0.00	22.00	2,252.01
ELECTION	0.00	0.00	42.50	2,125.00
EXTRA DUTY SEC	36.50	1,825.00	283.00	13,940.00
EXTRA DUTY TRAFFIC	744.00	65,062.92	11,586.50	1,008,784.18
FAMILY MEDICAL LEAVE OT	24.00	1,458.28	24.00	1,458.28
FTO	88.00	880.00	1,603.00	16,030.00
GTL*	0.00	0.00	0.00	62,810.86
HOLIDAY STRAIGHT TIME	15.00	416.87	91.50	2,449.63
HOLIDAY WORKED	40.00	1,778.89	128.00	5,665.22
JURY DUTY	0.00	0.00	6.50	153.99
LATE CALL OT	1.50	132.06	16.00	1,378.96
LEAF COLLECTION STIPEND	0.00	0.00	265.00	3,017.13
MANPOWER BEREAVEMENT OT	0.00	0.00	2.00	103.63
MANPOWER COMP TIME OT	24.00	1,975.64	95.00	8,148.71
MANPOWER OTHER OT	8.00	557.08	49.50	4,125.24
MANPOWER PERSONAL OT	0.00	0.00	53.00	5,083.54
MANPOWER SICK OT	0.00	0.00	85.00	7,330.96
MANPOWER TRAINING OT	0.00	0.00	28.00	2,432.85
MANPOWER VACATION OT	6.00	577.21	242.00	21,540.78
MEETING OTHER OT	0.00	0.00	3.00	314.63
MOD10 OT	0.00	0.00	3.00	111.58
MUTUAL AID OT / LATE CALL OT	0.00	0.00	9.50	665.37
OFFICERS MEETING OT	10.00	1,001.14	24.00	2,402.72
OIC	0.00	0.00	162.00	1,620.00
Open Close	54.00	432.00	711.00	5,358.00
OVERTIME	297.50	17,087.35	2,620.00	149,001.42
PATROL BUREAU INVESTIGATION	5.50	340.85	15.00	1,131.76
PER DIEM	13.00	2,293.20	211.00	37,220.40
PERSONAL DAY	0.00	0.00	33.00	592.70
PRISONER WATCH OT	0.00	0.00	5.00	479.25
Private Swim Lesson	11.00	275.00	11.00	275.00
REGULAR	17,094.00	750,434.49	202,832.13	9,575,560.74
RETRO	0.00	0.00	0.00	90.16
SICK	0.00	0.00	139.50	37,363.39
SIGNAL OT 10	39.00	2,918.49	314.50	20,805.63
SIGNAL OT 11	0.00	0.00	26.00	2,009.55
SPECIAL ASSIGNMENT OT	9.50	850.20	43.50	4,158.17
SPECIAL DETAIL/ASSIGNMENT OT	131.50	10,012.39	422.50	35,041.58
SPECIAL OPERATIONS OVERTIME	22.50	1,635.86	106.00	7,535.95
STAFFING COMP OT	38.00	2,304.06	176.00	14,069.17
STAFFING F FMBA CONV	0.00	0.00	24.00	1,458.28
STAFFING SIC OT	0.00	0.00	542.50	40,712.07

Attachment: Payroll 6-30-2023 (10233 : Authorize Payment of Bills and Payroll \$3,115,660.45)

\* Does Not Contribute To Net

dvPayroll and H

Packet Pg. 98



Date : 06/27/2023  
Ref : 2023-6-30-1: PAY1261891

**CITY OF SUMMIT**  
**Check Register Summary**  
**06/30/23 - Bi-Weekly Hourly & Bi-Weekly Salary Reg**

Page 2 of 2 **9.B.7.c**

Description	Current		Year to Date	
	Units	Amount	Units	Amount
STAFFING TRAINING	0.00	0.00	10.00	873.64
STAFFING VAC OT	0.00	0.00	279.50	24,756.64
STORM EVENT OT	0.00	0.00	56.00	4,357.44
Swim Team Coach	4.00	1,916.66	4.00	1,916.66
TRAINING OT	0.00	0.00	100.00	8,537.24
UNIFORM	0.00	0.00	0.00	128,772.92
VACATION	6.50	153.99	103.50	2,451.16
WORKERS COMP	0.00	0.00	0.00	-9,297.95
<b>Total Earnings :</b>	<b>19,099.25</b>	<b>874,718.61</b>	<b>231,657.13</b>	<b>11,578,353.17</b>
<b>Reimbursements / Sick Benefits :</b>				
WORKERS COMP REIMBURSEMENT	0.00	0.00	0.00	0.00
<b>Total Reimbursements / Sick Benefits :</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total :</b>	<b>19,099.25</b>	<b>874,718.61</b>	<b>231,657.13</b>	<b>11,578,353.17</b>
<b>Employee Taxes :</b>				
Federal W/T		116,431.68		1,264,665.80
Federal W/T Fixed		1,140.77		14,955.01
Fica Medicare		12,683.53		157,208.21
Fica Social Security		27,949.86		322,445.24
New Jersey W/T		32,282.06		434,579.52
New Jersey W/T Fixed		694.00		8,812.00
NJ Family Leave Ins.		524.95		6,910.43
NJ Private Disability		0.00		0.00
NJ SUI		325.31		10,065.51
NJ SUI (nr)		780.42		24,155.89
<b>Total Employee Taxes :</b>		<b>192,812.58</b>		<b>2,243,797.61</b>
<b>Employee Deductions :</b>				
Aflac Post-Tax ACC		0.00		3,010.88
Aflac Post-Tax Cancer		0.00		193.18
Aflac Post-Tax Critical Illness		0.00		524.16
Aflac Post-Tax LIFE		0.00		218.40
Aflac Post-Tax STD		0.00		23,156.14
Aflac Pre-Tax ACC		0.00		15,769.60
Aflac Pre-Tax Cancer		0.00		10,076.62
Aflac Pre-Tax HOSP		0.00		460.32
Ameriflex Pre-Tax C FLEX		0.00		2,074.92
Ameriflex Pre-Tax DCA		0.00		4,749.96
BOSTON MUTUAL		0.00		1,306.08
CHILD SUPPORT		4,409.54		56,177.71
Colonial Post-Tax Cancer		0.00		853.20
Colonial Post-Tax Life Insurance		0.00		378.00
Colonial Post-Tax STD		0.00		1,530.00
Colonial Pre-Tax Acc		0.00		253.92
Colonial Pre-Tax Cancer		0.00		2,363.16
Colonial Pretax Disability		0.00		4,333.44
DCRP PENSION		0.00		13,902.94
DENTAL PRE-TAX FLAGSHIP		0.00		267.12
DENTAL PRE-TAX PL1		0.00		8,928.42
DENTAL PRE-TAX PL2		0.00		16,836.54
DENTAL PRE-TAX PL4		0.00		35,911.65
Empower 457B Pre-Tax		0.00		131,666.17
Empower Roth Post-Tax		0.00		4,621.00
Equitable 457 Pre-Tax		0.00		70,150.00
Equitable ROTH Post-Tax		0.00		64,732.24
FMBA DUES		0.00		18,671.75

Attachment: Payroll 6-30-2023 (10233 : Authorize Payment of Bills and Payroll \$3,115,660.45)

Date : 06/27/2023  
Ref : 2023-6-30-1: PAY1261891

**CITY OF SUMMIT**  
**Check Register Summary**  
**06/30/23 - Bi-Weekly Hourly & Bi-Weekly Salary Reg**

Page 3 of 3 **9.B.7.c**

Description	Current		Year to Date	
	Units	Amount	Units	Amount
FMBA INSURANCE		0.00		78.00
HORIZON HMO #011		0.00		26,453.76
LOCAL 469 DUES Teamsters		0.00		7,363.00
MISCELLANEOUS DEDUCTION		0.00		509.00
NEW YORK LIFE		0.00		1,725.00
NJ DIRECT10 #050		0.00		307,435.78
NJ DIRECT 10 BACK		0.00		256.72
NJ DIRECT15 #150		0.00		256,691.04
NJ Direct 1525 #051		0.00		11,984.64
NJ DIRECT 15 BACK		0.00		2,235.16
NJ Direct 2030 #052		0.00		7,638.24
NJ Direct 2035 #056		0.00		1,854.90
OMNIA PLAN #057		0.00		17,833.20
PBA DUES		0.00		15,439.50
PERS BACK CONTRIBUTORY INS		0.00		132.05
PERS Back Pension		0.00		1,980.64
PERS CONTRIBUTORY INSURANCE		0.00		21,841.28
PERS LOAN		0.00		35,037.42
PERS PENSION		0.00		338,336.44
PERS PT Contrib Ins		0.00		70.40
PERS PT Pension		0.00		2,185.56
PFRS Arrears		0.00		2,193.80
PFRS Back Pension P & F		0.00		3,364.34
PFRS LOAN P&F		0.00		27,740.56
PFRS Pension Police-Fire		0.00		440,891.72
RETRO DCRP		0.00		75.46
VSP vision plan		0.00		2,102.10
<b>Total Employee Deductions :</b>		<u>4,409.54</u>		<u>2,026,567.23</u>
<b>Total Deductions :</b>		<u>197,222.12</u>		<u>4,270,364.84</u>
Net Payroll:		677,496.49		7,245,177.47
<b>Employer Tax Contributions :</b>				
Fica MC Employer		12,683.53		157,208.21
Fica SS Employer		27,949.86		322,445.24
NJ HC Employer		0.00		0.00
NJ SUI Employer		0.00		0.00
NJ WD Employer		0.00		0.00
<b>Total Employer Tax Contributions :</b>		<u>40,633.39</u>		<u>479,653.45</u>
<b>Total Contributions :</b>		<u>40,633.39</u>		<u>479,653.45</u>

Attachment: Payroll 6-30-2023 (10233 : Authorize Payment of Bills and Payroll \$3,115,660.45)





7/5/23

May 15, 2023

BOARD OF EDUCATION  
SUMMIT, NEW JERSEY

The Board of Education held a Reorganization/Regular Meeting on Monday, May 15, 2023 beginning at 7:00 PM in the Summit H.S. Library/Media Center. Those present: Mr. Cho, Mr. Colón, Ms. Cohn, Ms. Erday, Ms. Justice, and Ms. Stanton.

Also present were Mr. Hough, Superintendent, Mr. Jess, School Business Administrator/Board Secretary, Mr. Gardella, Director of Human Resources, Ms. Babis, Director of Special Education Services, Dr. Cordero, Director of Curriculum & Instruction, Dr. Marr, Director of Student Personnel Services, and Ms. Callander, Communications Officer. There were 60 people in attendance.

NOTICE OF CERTIFICATION

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

OUTGOING PRESIDENT'S MESSAGE

Mr. Colón read the following:

"I will start by offering a happy belated Mother's Day to all of our wonderful moms in attendance (belated birthdays are OK, so why not belated Mother's Day wishes?). Welcome everyone to our annual Board reorganization meeting. We have a few important agenda items to cover as a part of our reorganization. But before we enthusiastically welcome Ms. Eileen Kelly to our Board of Education, we must say goodbye to one of our own, Donna Miller, who has dutifully served her two full terms on our BOE. So I will defer part of my outgoing President's message to you Donna if you have any words before we begin the reorganization."

Ms. Miller expressed her thanks to Mayor Radest for the trust she showed in her appointment; to past BOE members – specifically Celia Colbert for her guidance; current BOE members for their dedication to our children and best wishes to Eileen Kelly as she begins her time on the BOE. Thanks to our administration, the students, the district and the community – they are all in wonderful hands. And a special thanks to Rob Gardella who stepped up during a difficult time, and Scott Hough for his leadership during the pandemic.

"Thank you, Donna. Our Board would like to say a few words to you as you depart, and I would ask Vice President Cho to speak on our behalf."

Mr. Cho read the following:

Communication: Board of Education, Summit - Minutes of 5/15/23 (Minutes, Reports, Other)

## Meeting Minutes – May 15, 2023 – Page 2

“We first met around 15 years ago when we served together on the Summit YMCA board which you also chaired. Meeting with her to discuss joining the school board, I knew what to expect when my board term would start in May of 2020 with Donna as the new president. With her outstanding leadership and organizational skills, the board was in good hands with your hands on the wheel.

When I think back to how my term started on Zoom, it is an understatement to say that everything she was able to accomplish that year in such a challenging environment far exceeded what I thought was possible. Having to hire a new superintendent is hard enough but adding the challenges of operating during a pandemic is incomprehensible. Despite the constraints of doing everything remotely, she led our board through a very thorough and comprehensive search for our new superintendent. Working with our advisors and counsel, she managed the process to thoroughly vet all the candidates, schedule the numerous Zoom interviews and solicit the feedback from the board and lead the many discussions that led to the final decision. Our district has and will continue to benefit from her leadership during the search process which is truly one of the most consequential decisions a school board has to make. Of course, while the Superintendent search was in process, she also worked tirelessly with the administration in dealing with the operational challenges of the pandemic, navigating the end of school year and the planning for the start of the next with an administration undergoing the transition to the new superintendent. Looking back now it all seems like a distant memory but being my first year on the board, I recall being in awe of how Donna seamlessly led our board and addressed each and every issue with determination and focus to best serve our students and families while communicating with all the constituents.

Only a person with the years of being a leader in the community could have succeeded with everything she was faced with as president of our school board. In every meeting and discussion about how to respond and how to proceed, her knowledge of the community and understanding of our school families was critical to shaping how the district operated during the pandemic. Her leadership of the board and establishing a great working relationship with administration allowed our district to start the new school year with minimal disruptions to learning and being able to return to regular operations the past two years. Even after she passed the gavel on, she has continued to be a leader on the board and a resource to fellow board members with her history and knowledge of board operations. Her work the past two years on the Education, Communications and Negotiations committees have been critical to what the district has been able to accomplish toward our goals. On each committee she's able to provide thoughtful feedback to staff, educate her fellow board committee members and provide insight instrumental to the final decisions made. Her contributions to our school district are truly immeasurable. Without you on the board, I will now have to ask myself at every meeting, “What am I missing that Donna would ask about or bring up?” I know I speak for all of us in giving you a big thank you for your service to the school district. We will miss your wisdom, sense of humor and dedication to our students.”



Meeting Minutes – May 15, 2023 – Page 3

Mr. Colón continued:

“Thank you, Yon. As Yon’s words of gratitude were expressed on behalf of our Board, I would like to add to those comments by thanking you personally for your friendship, your mentorship and your extraordinary leadership through a pandemic, a Superintendent transition and our 5 years together on this Board. Thank you, Madame President Emeritus Miller.

In my final comments as Board President, I would like to highlight a few accomplishments related specifically to our Board of Education responsibilities as a governance body:

- 1) Our Board has defined clear multi-year goals for our District related to Diversity, Equity, Inclusion and Belonging; 2) data utilization to inform educational methods, programming and support; and 3) STEAM curriculum enhancements.
- 2) We have ensured that the full scope of the District’s activities are overseen by our BOE, and we’re in the process of modifying our Committee structure to ensure that this will occur going forward.
- 3) We have steadfastly rejected to notion of politicizing educational topics.
- 4) We have prioritized fiscal prudence in a very challenging economic environment – including the approval of a 23-24 budget without banked capital funding. And there is more good financial news forthcoming within our Ops minutes (sorry Yon for stealing some of your thunder on that item).
- 5) We reviewed, scrutinized and approved a substantial investment in the District’s facilities and curriculum, ensuring that this investment will have a meaningful and positive impact on every single student within the Summit Public school system.
- 6) We worked constructively with the Summit Education Association to define the terms for contract renewal (more to come on that topic within the Negotiations Committee read-out)
- 7) We integrated student representation onto our Board, which was a welcome reminder as to why we’re all here in the first place. Thank you, Lena for your contributions to our Board meetings.
- 8) Lastly and most importantly: As a Board we have ALWAYS prioritized our students and how best to prepare them, each and every one, for their futures. This is an immense challenge for a public education system, but I am very happy to report that the Summit School District is uniquely prepared to meet this challenge and offer each of our students the opportunity to succeed, in however they choose to define success. I would like to thank each of our Board members for their significant contributions to these great initiatives and outcomes, and a special thank you to V.P. Cho, who was my trusted and invaluable partner in dealing with all Board matters throughout this past year.

## Meeting Minutes – May 15, 2023 – Page 4

Within the list of accomplishments I referenced I didn't mentioned any of the fantastic educational work that takes place each and every day within all of our buildings. I didn't mention it because our Board, quite frankly, deserves no credit for it. That credit goes to our educators, building leaders and their staff, who are truly exceptional and deserve the praise of our Board at every opportunity.

And credit for the educational work of this District, and the system and culture that supports it, also goes to our Superintendent, Cabinet and Business Office team – they are the absolute crème de la crème of educational leadership and management, and we are happy and proud to have each one of you here in Summit.

I also want to thank our parents and community members for respectfully [respectfully] sharing your thoughts and concerns with our Board. As I said throughout the year – every email and every word spoken during public comment has been heard by our Board, and those emails and comments serve to inform and focus our work and the work of the District. Subjects ranging from budgets and spending to curriculum topics to substance abuse concerns have been brought forward and have impacted our thinking in fulfilling our responsibilities.

I would also like to offer a special thank you to Mayor Nora Radest, as I know this is your last BOE reorg meeting as Mayor. You have appointed every Board member here on the dais, and your collaborative approach and thoughtfulness in selecting your appointees has been valued by our Board and has ultimately benefitted our community and students And I would be remiss if I didn't also thank you for respecting the independence of our Board in governing the educational work of our school district.

Thank you to my wife Sharyn and our kids – Sharyn for dealing with the ad hoc schedule commitments that arise as Board President, and to my kids for serving as undercover advisors (maybe not so undercover) in helping me understand the inner working of the school system from the eyes of the consumer.

Last but certainly not least, I would like to thank our students. I am simply in awe of the energy, talent and potential within our students. I see it on display everywhere - in their artwork, volunteer work, in plays, shows, musicals, on sports fields, in assessment data, in graduation outcomes, at awards ceremonies, in school newspapers, on playgrounds, in conversations with my children's friends - literally everywhere. It's awesome, and I have been honored to serve these amazing students as Board President. Thank you."

### ADMINISTRATION OF OATH

School Business Administrator/Board Secretary Derek J. Jess administered the oath of office to Yon Cho, returning, and Eileen Kelly, new Board of Education Members.



Meeting Minutes – May 15, 2023 – Page 5

### ELECTION OF PRESIDENT

Mr. Jess asked for nominations for Board President.

Ms. Stanton read the following:

“I would like to formally nominate Yon Cho for the office of president of the Board of Education for the 2023 - 2024 school year.

For the entirety of my year on the Board, I have worked directly alongside Yon on both the Operations Committee and the Communications Committee. During this time, I have found Yon to be an excellent communicator and collaborator, someone who is a mindful thinker that continually puts forth ideas, recommendations and questions that are sound, well thought out and directly align with the Board’s views on important fiscal responsibilities and educational values for our district as well as others.

Specifically during the initial Bond proposal and during the current stages of the Investing in Our Future initiative, Yon has worn many hats, viewing all things presented from the perspective of a parent, board member and member of our community - asking questions and revisiting plans to ensure that funds are allocated responsibly and that decisions made support continued educational success in our district.

Additionally, Yon’s ability to be a leader and team player go hand-in-hand, and he values input from every single member of the board - taking the time to not only hear your views but discuss them at length and provide guidance and/or feedback when you seek clarification. As a newer Board member getting her feet wet, this was a big one for me and as such he gained my immediate respect.

And while his ability to communicate with the Board is beyond strong, his ability to communicate with the community is even stronger. During multiple Communications Committee meetings, Yon reinforced the importance of communicating our needs - specifically related to the Investing in Our Future initiative - to not only our district wide community but our broader community as a whole. It’s this sort of big picture view - considering all view points and angles - that make a great leader and this reaffirms Yon is just that.

Finally, as silly and simple as it sounds Yon to his core is a good, good person. His head and his heart are in the right place. Always. He cares about every member of this board, every member of this cabinet and each and every one of the 4,000+ students in this district. He wants our district to thrive, to continue its academic excellence and to be the best. And sometimes the silliest and simplest things are the most important of all.

I find these all of traits invaluable to our Board and as such it gives me great pleasure to nominate Yon for our next Board president and I respectfully request the Board’s support for

## Meeting Minutes – May 15, 2023 – Page 6

this nomination. Thank you.”

Ms. Stanton moved approval of Yon Cho as Board President. Motion seconded by Ms. Erday. The roll was called, Mr. Cho abstained, and all others present voted “Aye”. The motion was declared adopted.

### ELECTION OF VICE PRESIDENT

Mr. Cho asked for nominations for Board Vice President.

Ms. Cohn read the following:

“I would like to nominate Walidah Justice for the position of Vice President of the Board of Education.

Walidah was appointed to the Summit Board of Education in May 2021. She has proven to be a dedicated board member who is passionate about education. She has served as the Chair of the Education Committee and as a member of the Communication, Negotiations and Policy committees.

Walidah has worked in education for over 20 years. She is currently the Chief Equity and Inclusion Officer at Kent Place School. Throughout her career, Walidah has worked actively with marginalized students to provide safe spaces, amplify student voices, and support each individual student’s success.

Walidah and her husband, Breyon, have three children currently in the Summit Public Schools District – one at SHS, one at Lincoln-Hubbard Elementary School, and one at Wilson Primary Center.

Walidah is thoughtful and thorough in her approach and she has the experience, the skills, and the passion to excel in the role of Vice President.”

Ms. Cohn moved approval of Walidah Justice as Board Vice President. Motion seconded by Ms. Stanton. The roll was called, Ms. Justice abstained, and all others present voted “Aye”. The motion was declared adopted.

### NEW PRESIDENT’S ADDRESS

President Cho read the following:

“One of the first things I learned as a school board member is how the achievements in any one year are largely dependent on the decisions made in prior years. Whether it's student performance, outcomes for our graduates, budgets, facilities and having a best in-class administration and staff, the decisions made in the past play a big role. I'd like to thank my

Meeting Minutes – May 15, 2023 – Page 7

predecessors, Donna Miller, Chris Bonner and Michael Colon for their leadership, service to our district and for being such outstanding examples of how a school board president should lead.

As I start my term as President, I'll use a running analogy to summarize what I seek to accomplish. I've been handed this baton or gavel, with our district in front of the pack in a long relay race. My goals are simply to stay in my lane, not trip and fall or drop the baton and at the end of my term, hand off to my successor with our district still in front of the pack if not with a bigger lead. Together with my fellow board members, we'll do our best to meet the standards of outstanding performances and successes across our school district and leave the district well positioned to continue to do so in the future."

STUDENT BOARD REPRESENTATIVE REPORT – Lena Kifnidis

Ms. Kifnidis spoke about the following:

- End-of-year events at the High School
- Spring sports successes
- "Morgan's Message" – an organization focused on stopping the stigma around the mental health of athletes, and encouraging athletes to value their mental health just as much as their physical health

REORGANIZATION APPOINTMENTS AND DESIGNATIONS

Ms. Stanton moved approval of the following items under Reorganization Appointments and Designations:

A. Approval of the following Board of Education Committees for 2023-2024:

Communications Committee

Kelly Stanton\*

Eileen Kelly

Melanie Cohn

*Michael Colón, Alt.*

Education Committee

Melanie Cohn\*

Yon Cho

Jen Erday

*Walidah Justice, Alt.*

Negotiations Committee

Yon Cho\*

Jen Erday

Michael Colón

*Walidah Justice, Alt.*



## Meeting Minutes – May 15, 2023 – Page 8

Operations Committee

Michael Colón\*

Walidah Justice

Kelly Stanton

*Yon Cho, Alt.*Policy Committee

Walidah Justice\*

Jen Erday

Eileen Kelly

*Melanie Cohn, Alt.*

\*Committee Chair

## B. Approval of the following Liaison Assignments:

1. Community Liaison - Yon Cho
2. Garden State Coalition - Melanie Cohn
3. SEF Board - Kelly Stanton
4. Union County Ed Services Commission - Walidah Justice
5. N.J. School Boards Delegate - Yon Cho
6. Union County School Boards Delegate - Michael Colón
7. PTO President's Council - Yon Cho
8. City of Summit Athletic Field User Fee Group - Executive & Management - Yon Cho & Walidah Justice

## C. Approval of the following designations:

1. Board Secretary - Derek J. Jess
2. Custodian of Records - Derek J. Jess
3. Public Agency Compliance Officer - Derek J. Jess
4. School Safety Specialist - Robert Gardella
5. Treasurer of School Moneys - Tamara Baldwin
6. Medical Inspector - Dr. Amy Gruber, Chatham Family Medicine
7. Attendance Officer - Laura Schetlick
8. Affirmative Action Officer - Robert Gardella
9. ADA/504 Compliance Officer - Doreen Babis
10. Homeless Liaison - Crystal Marr
11. Asbestos Hazard Emergency Response Act - Karl & Associates/Michael Martino
12. Right to Know/IAQ/IPM - Michael Martino
13. Substance Abuse Coordinator - Amy Herber
14. Title IX Coordinator - Robert Gardella
15. Anti-Bullying Coordinator - Crystal Marr
16. District State Testing Coordinator - Joseph Cordero
17. ESEA Coordinator - Joseph Cordero
18. Bilingual/ESL/ELS - Crystal Marr



## Meeting Minutes – May 15, 2023 – Page 9

19. District Educational Stability Specialist - Doreen Babis
  20. Data Coordinator - Laura Schetlick
  21. Early Childhood - Joseph Cordero
- D. Approval to appoint the newly-elected Board President, Yon Cho, and newly appointed Chair of the Operations Committee, Michael Colón, as Board of School Estimate members to complete the 2023 calendar year, effective May 12, 2023
  - E. Approval of Notice for 2023-2024 Board of Education Meeting Dates (as per attached)
  - F. Approval of Payroll Schedule for the 2023-2024 school year (as per attached)
  - G. Approval of 2023-2024 Holiday Schedule for 12-Month Employees (as per attached)
  - H. Approval of appointment of Derek J. Jess as Qualified Purchasing Agent, and Establishment of Bidding Threshold resolution (as per attached)
  - I. BOARD POLICIES - Be it Resolved that the written By-Laws, Board Policies, Regulations, and Job Descriptions previously and duly adopted contained in the Board of Education Policy Book, are hereby adopted by the Board and shall govern all actions and business to come before this Board
  - J. DISTRICT-WIDE CURRICULUM - Be it Resolved that the Summit Board of Education approves all existing curriculum, textbooks and school programs adopted to this date, which shall remain in effect. The Board may adjust the curriculum as the school year progresses
  - K. Business Office Purchasing Manual & Standard Operating Procedures Manual - Be it Resolved that the Business Office Purchasing Manual and Standard Operating Procedures Manual previously and duly adopted by the Board shall govern all purchases and procedures that fall under the responsibility of the School Business Administrator
  - L. Approval of re-adoption of Safety & Security Emergency Operating Plans
  - M. Approval of appointment of Derek J. Jess as Fund Commissioner to the Diploma Joint Insurance Fund, and Kathy Sarno, Alternate
  - N. Approval for Summit Public Schools to continue as a member of the Schools Health Insurance Fund (SHIF)

## Meeting Minutes – May 15, 2023 – Page 10

- O. Approval of appointment of Derek J. Jess as a Fund Commissioner to the Schools Health Insurance Fund (SHIF), and Kathy Sarno, Alternate
- P. Approval of the Schools Health Insurance Fund (SHIF) Indemnity and Trust Agreement effective July 1, 2023 to June 30, 2024
- Q. Approval of reappointment of Arthur J. Gallagher as “Broker of Record for Health Benefits” for the 2023-2024 school year at a cost of \$89,000
- R. Approval of reappointment of Willis, LLC, as “Broker of Record for Property Casualty” for the 2023-2024 school year
- S. Approval of reappointment of Cornell, Merlino, McKeever & Osborne, LLC as Special Counsel for negotiations for the 2023-2024 school year at the rate of \$170/hour
- T. Approval of reappointment of Porzio, Bromberg & Newman, P.C., as district board attorneys for the 2023-2024 school year at the rate of \$210/hour for attorneys and \$155/hour for paraprofessional staff
- U. Approval of reappointment of John B. Comegno II, Esquire, Comegno Law Group, P.C. as Special Counsel for the 2023-2024 school year at the rate of \$190/hour for partners, \$175/hour for associates and \$75/hour for paralegals
- V. Approval of reappointment of EI Associates as district “Architect of Record” for the 2023-2024 school year (Billing Rate Schedule attached)
- W. Approval of reappointment of Parette Somjen Architects as district “Architect of Record” for the 2023-2024 school year (Fee Schedule attached)
- X. Approval of reappointment of Edwards Engineering Group as district “Engineer of Record” for the 2023-2024 school year (Rate Schedule attached)
- Y. Approval of Renewal and Amendment of School Physician Services Agreement with Practice Associates Medical Group, P.A. (dba Atlantic Medical Group), 465 South Street, P.O. Box 1905, Morristown, NJ 07962 to provide physician services from July 1, 2023 to June 30, 2024 at a cost of \$16,650
- Z. Approval of reappointment of OMNI Financial Group, Inc. to serve as third party administrator (TPA) for the district’s 403(b) and 457(b) plans for the 2023-2024 school year

## Meeting Minutes – May 15, 2023 – Page 11

- AA. Approval of AFLAC (American Family Life Assurance Company of Columbus) to offer voluntary paid supplemental insurance to all Summit School District full-time employees for the 2023-2024 school year
- BB. Approval to appoint All Risk Property Damage Restoration, 501 Kennedy Blvd., Somerdale, NJ 08083 as district emergency restoration company as needed for the 2023-2024 school year under N.J. State Approved Co-op Bid ESCNJ 1718-34
- CC. Bank Depositories -

ACCOUNT	BANK	SIGNATORIES
General Account	Citizens Bank	Board Pres./Board Sec./Treas. School Moneys
Benefits - Main Acct. (Aetna)	Citizens Bank	Deposit Only
Benefits - Aetna Reserve	Citizens Bank	Deposit Only
Benefits - FSA Account	Citizens Bank	Deposit Only
Payroll	Citizens Bank	Board Secretary/Treas. School Money
Payroll Agency	Citizens Bank	Board Secretary/Asst. Bus. Admin.
Cafeteria	Citizens Bank	Board Secretary/Asst. Bus. Admin.
Critchfield Scholarship	Citizens Bank	Board President/Board Secretary
Gottesman Family Foundation Scholarship	Citizens Bank	Board President/Board Secretary
Mame Louise Reynolds McGeorge Scholarship Fund	Citizens Bank	Board President/Board Secretary
Tom O'Rourke Scholarship Fund	Citizens Bank	Board Secretary/Asst. Bus. Admin.
Unemployment	Citizens Bank	Board Secretary/Asst. Bus. Admin.



FLASH	Citizens Bank	Board Secretary/Asst. Bus. Admin.
SHS Athletics Account	Citizens Bank	Board Secretary/Asst. Bus. Admin.
NJ/ARM Joint Account	U.S.Bank, N.A.	Board Secretary/Asst. Bus. Admin.
NJ Cash Management Fund	State Street Bank	Board Secretary/Asst. Bus. Admin.

DD. Establishment of Procedure for Signing of Checks

Whereas, the Summit Board of Education desires to establish procedures for authorized signatures to be placed on the various categories of checks issued by the Board;

Be It Resolved, that the signatures of the Board President, the Board Secretary and the Treasurer of School Moneys shall be required on checks issued in payment of bills; and

Be It Further Resolved, that the signature of the Treasurer of School Moneys shall be required on all checks issued with respect to payroll

EE. Approval of Petty Cash Fund

Whereas, the Board of Education has established a petty cash fund for the purpose of making immediate payments of comparatively small amounts; and

Whereas, the State Board of Education has amended N.J.A.C. 6:20-2.10 to establish requirements which strengthen the fiscal control and accountability for petty cash funds;

Be It Resolved, upon recommendation of the Business Administrator that the Summit Board of Education approve the following Petty Cash Accounts to be established and replenished by the rules and regulations for Petty Cash Funds:

BUSINESS OFFICE - \$100.00 - Signatory: School Business Administrator/Asst. Business Administrator. Individual reimbursements not to exceed \$50.00

OFFICE OF SPECIAL SERVICES - \$100 - Director of Special Services and School Business Administrator. Individual reimbursements not to exceed \$50.00

FF. Designation of Official Newspapers for Legal Notices

Be It Resolved, that the newspapers for the Board's legal ads to be hereby established as Union County Local Source (primary) and the Star Ledger (secondary)

## Meeting Minutes – May 15, 2023 – Page 13

## GG. Tax Sheltered Annuity Companies

Be It Resolved, that upon the recommendation of the Business Administrator, the current Tax Sheltered Annuity Companies, in accordance with the district's agreement with OMNI Financial Group as third party administrators, open for enrollment to any Summit Board of Education employee for the 2023-2024 school year:

- Equitable Advisors
- Lincoln Investment
- Corebridge Financial

## HH. Approval of Agreement for Participation and Coordinated Transportation Services for the 2023-2024 school year with:

- Union County Educational Services Commission (UCESC)
- Morris Union Jointure Commission (MUJC)
- Educational Services Commission of New Jersey (ESCNJ)
- Sussex County Regional Transportation Cooperative (SCRTC)
- Hunterdon County Educational Services Commission
- Educational Services Commission of Morris County
- Monmouth Ocean County Educational Services Commission
- Mercer County Educational Services Commission

## II. Approval of Cooperative Purchasing with Educational Data Services, Inc. for the 2023-2024 school year; licensing and maintenance fee in the amount of \$10,330

## JJ. Approval of procurement of goods and services through state agencies (state contracts on file and active with the N.J. Department of Treasury, Division of Purchase &amp; Property)

## KK. Approval of continued participation in various state and national cooperative contracts as a method of procurement in accordance with Chapter 139 PL 2011 as referenced in Local Finance Notice 2012-10, May 14, 2012 at no cost for the 2023-2024 school year to include:

- Educational Services Commission of NJ (ESCNJ)
- TCPN (The Cooperative Purchasing Network) Houston, TX
- GSA.GOV (United States General Services Administration) Washington, DC
- PEPPM Technology Bidding & Purchasing Program, Milton, PA
- US Commodities, Gaithersburg, MD
- Hunterdon County Educational Services Commission, Lebanon, NJ
- NASPO ValuePoint Cooperative Purchasing Organization
- National Joint Powers Alliance (NJPA) Staples, MN
- The Interlocal Purchasing System (TIPS) Pittsburg, TX
- 1Government Procurement Alliance (1GPA) Phoenix, AZ
- Monmouth-Ocean Educational Services Commission (MOESC)
- GOVMVMT Cooperative Purchasing



Meeting Minutes – May 15, 2023 – Page 14

Further be it resolved, that the QPA be authorized to procure goods and services through state agencies under state contracts that have been properly bid and awarded in accordance with public purchasing laws

- LL. Approval for the purpose of recognizing liability coverage for a board-sponsored activity or event for any organization affiliated with and supporting the schools that is recognized by the Board of Education, at the discretion and approval of the Superintendent of Schools and School Business Administrator. Furthermore, the officers and members of the organization, but only with respect to their liability for activities they perform on behalf of the designated organization, are hereby covered under the district's insurance, subject to the policy terms and conditions; however, this insurance is excess over any other insurance, whether primary, excess or any other basis
- MM. Approval of Indoor Air Quality Plan revised July 21, 2018 in compliance with the Public Employees Occupational Safety and Health (PEOSH) Program, Indoor Air Quality (IAQ) Standard (N.J.A.C. 12:100-13)(2007)
- NN. Approval to utilize the Kim Marshall Teacher and Principal Evaluation Models for professional evaluations during the 2023-2024 school year

Motion seconded by Ms. Justice. The roll was called, Ms. Kelly abstained, and all others voted "Aye." The motion was declared adopted.

### PRESENTATIONS

1. Summit Educational Foundation – Spring 2023 Grants  
*Chelle Donnelly & Dawn Rempell*

Ms. Cohn moved the following:

Approval to accept the Summit Educational Foundation Spring 2023 Grants in the amount of \$375,821

Motion seconded by Ms. Stanton. The roll was called and all voted "Aye." The motion was declared adopted.

### SUPERINTENDENT'S COMMENTS

Mr. Hough spoke about the following:

- Celebrations of Teacher Appreciation Week & National Nurses Day
- Primary Centers' Kindergarten Open House
- Author visit and Harlem Wizards fundraiser at Brayton School – special shout-out to the HS custodial staff; Franklin hosted its annual TREP\$ Marketplace; Jefferson's Cultural

## Meeting Minutes – May 15, 2023 – Page 15

Festival; Lincoln-Hubbard held their Give and Give Back fundraiser; Washington's Green Team spring cleanup

- Multicultural Night at LCJ Summit Middle School
- Outstanding Scholars Breakfast at Summit H.S. – congratulations to Lydia Boubendir and Sophia Fu
- Summit H.S. production of Something Rotten received 11 Final Nominations and three Honorable Mentions from the Paper Mill Playhouse Rising Star Awards
- Congratulations to Cece Webb & Jake Lowry for their selection as 2023 UCIAC Union County Scholar-Athletes of the Year from Summit H.S.

SUPERINTENDENT'S REPORT

Superintendent Hough then introduced the new hires and spoke briefly about them.

Ms. Cohn moved approval of the following items under Superintendent's Report:

## A. Report of New Hires

1. Approval to appoint the following new staff, pending criminal history review, background checks are required by law, and ability to obtain appropriate NJ certification:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Step/ Salary</u>	<u>Effective</u>	<u>Replacing</u>
Shane Zeigler	Principal	BES	\$127,000 (prorated if start date is after July 1, 2023)	July 17, 2023 (or sooner) for the 2023-2024 school year	Dr. Moretz
Brenda Horetsky	Learning Disabilities Teacher Consultant	Special Services	Salary and Step TBD pending SEA Agreement	August 30, 2023 for the 2023-2024 school year	Francesca Mattioli
Crystal Williams	School Psychologist	Special Services	Salary and Step TBD pending SEA Agreement	July 15, 2023 (or sooner), for the 2023-2024 school year	Erica Massimi
Lizbeth Contreras	Biology Teacher	SHS	Salary and Step TBD pending SEA Agreement	August 30, 2023 for the 2023-2024 school year	Cynthia Vitale
Jessica Iandiorio	Elementary Teacher	JES	Salary and Step TBD pending SEA Agreement	August 30, 2023 for the	Vanessa Abrantes

				2023-2024 school year	
Julie Caputo	Elementary Teacher	LHES	Salary and Step TBD pending SEA Agreement	August 30, 2023 for the 2023-2024 school year	Sahar Rimawi
Sarah Meadows	Part-Time Art/Music Teacher	JPC/WPC	(0.5) Salary and Step TBD pending SEA Agreement	August 30, 2023 for the 2023-2024 school year	Anne Paris
Dolores Quezada	Spanish Teacher	LCJSMS	Salary and Step TBD pending SEA Agreement	August 30, 2023 for the 2023-2024 school year	New Position
Kaitlyn Ng	Elementary Teacher	FES	Salary and Step TBD pending SEA Agreement	August 30, 2023 for the 2023-2024 school year	New Position
<b>Andrea Baykir</b>	<b>Elementary Teacher</b>	<b>FES</b>	<b>Salary and Step TBD pending SEA Agreement</b>	<b>August 30, 2023 for the 2023-2024 school year</b>	<b>Lexie Calvert</b>

Motion seconded by Ms. Erday. The roll was called, Ms. Kelly abstained, and all others voted “Aye.” The motion was declared adopted.

At this time, the Board took a 5-minute recess.

Ms. Stanton moved approval of the following items under Superintendent’s Report:

B. Approval to affirm the Superintendent’s decision following receipt of reports of Harassment, Intimidation and Bullying:

1. 03/04/2023 - 252
2. 03/09/2023 - 253
3. 03/27/2023 - 254
4. 03/16/2023 - 255
5. 03/20/2023 - 256
6. 03/14/2023 - 257
7. 03/13/2023 - 258
8. 03/02/2023 - 259
9. 02/27/2023 - 260
10. 03/07/2023 - 261
11. 03/03/2023 - 262
12. 03/06/2023 - 263
13. 03/13/2023 - 264



## Meeting Minutes – May 15, 2023 – Page 17

## C. Approval to review the following reports of Harassment, Intimidation and Bullying:

1. 3/21/2023 - 265
2. 3/29/2023 - 266
3. 2/03/2023 - 267
4. 4/27/2023 - 268
5. 4/26/2023 - 269
6. 4/26/2023 - 270
7. 4/18/2023 - 271
8. 4/14/2023 - 272
9. 3/21/2023 - 273
10. 5/03/2023 - 274
11. 4/14/2023 - 275

## D. Suspensions - April 2023

Summit High School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
4/10/2023	4361854920	4
4/18/2023	1895959954	4
4/19/2023	7105973748	4
4/21/2023	2230833034	1

LCJ Summit Middle School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
4/18/2023	9028054596	1
4/26/2023	4851393175	1 in-school
4/26/2023	8240958937	1 in-school

Motion seconded by Ms. Justice. The roll was called, Ms. Kelly abstained, and all others voted “Aye.” The motion was declared adopted.

ADDITIONS/REVISIONS TO THE AGENDA

Mr. Jess announced each of the additions/revisions to the agenda – and stated all changes to the agenda are noted in **bold text** within these Minutes, and deletions are noted with a ~~strikethrough~~.

COMMITTEE REPORTS

- A. Education Committee – Ms. Justice reported on the following: Equity audit/action plan being finalized; review of HIB grades; potential Ecuador trip; NJSLA testing; ELA resources; year-in-review

Meeting Minutes – May 15, 2023 – Page 18

- B. Operations Committee – Mr. Cho reported on the following: Tatlock field house renovation discussion; FY23 finances; food service surplus update; updated job descriptions
- C. Policy Committee – Ms. Cohn reported on the following: policies to be abolished, first and second readings on tonight’s agenda
- D. Communications Committee – Ms. Stanton reported on the following: alumni portal; communication of new BES principal and new BOE member; review of the communications survey; messaging of bond projects
- E. Negotiations Committee – Mr. Colón reported on the agreement reached with the SEA
- F. Liaison Reports – Ms. Stanton reported that she attended the May SEF meeting regarding the spring grants presentation, and thanked the group for their endless hard work, time, and energy.

PUBLIC COMMENT

A parent had a concern regarding the district missing the math target on the NJSLA testing, and asked that the BOE take a deeper dive as to why.

Motion by Ms. Stanton, seconded by Ms. Justice, unanimously approved by voice vote to close public comment.

APPROVAL OF BOARD MINUTES

Ms. Cohn moved approval of the following items listed under Approval of Board Minutes:

- A. Approval of Minutes of the following meetings:
  - 1. April 13, 2023 Regular Meeting & Closed Session
  - 2. April 24, 2023 Special Meeting & Closed Session

Motion seconded by Ms. Erday, Ms. Kelly abstained, and approved by voice vote.

CURRICULUM / INSTRUCTION / PROGRAM

Ms. Justice moved approval of the following items listed under Curriculum/Instruction/Program:

- A. Approval to set the last day of school for students PreK through 12th grade - single session on June 14, 2023 and last day for staff on June 15, 2023
- B. Approval of Agreement with Rowan University for Brooke Fargnoli, an intern from their Learning Disabilities Teacher Consultant Certification Program, to work in district from June 19, 2023 through July 13, 2023

## Meeting Minutes – May 15, 2023 – Page 19

- C. Approval of the Comprehensive Equity Plan Statement of Assurance 2023-2024
- D. Approval of Memorandum of Agreement with Montclair State University, Upper Montclair, NJ 07043 for students enrolled in the School Psychology Program to provide intern services to the district during the 2023-2024 school year
- E. Approval of Academic Services Agreement with Montclair State University (MSU) to permit MSU to assign MSU faculty to teach MSU course curriculum within the District for District employees commencing September 2023 for the 2023-2024 and 2024-2025 academic years
- F. Approval to reject the request of a sabbatical leave of absence for employee #8022
- G. Approval of Affiliation Agreement between Kean University and Summit Public Schools to provide eligible high school students with an opportunity to take an undergraduate course in Holocaust and Genocide Studies, effective September 1, 2023 to June 30, 2025

Motion was seconded by Ms. Stanton, the roll was called, Ms. Kelly abstained, and all others present voted, "Aye". The motion was declared adopted.

### FINANCE

Mr. Cho moved approval of the following items under Finance:

Upon the recommendation of the School Business Administrator to the Superintendent:

- A. Approval of the May Bills List as listed below:
 

1. Regular Bills	Fund 10	\$ 747,598.46
2. Special Revenue	Fund 20	\$ 356,842.68
3. Capital Projects	Fund 30	\$ 169,345.00
4. Enterprise Fund	Fund 60	\$ 314.37
Sub Total All Funds		\$1,274,100.51
5. Food Service	Fund 61	\$ 212,078.90
Total All Bills		\$1,486,179.41
- B. Approval of the monthly payroll for April 2023 - \$5, 215,318.94
- C. Approval of budget adjustments and line item transfers for March 2023
- D. Approval of Secretary and Treasurer's Report for March 2023
- E. Monthly Budgetary Line item Status Certification:



## Meeting Minutes – May 15, 2023 – Page 20

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of March 2023 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

- F. Approval of travel for staff members (as per attached)
- G. Approval of payment to New Jersey Unemployment Compensation Fund for quarter ending 3/31/21 in the amount of \$13,197.75
- H. Approval of Special Education Tuition Contract with Union County Education Services Commission, 45 Cardinal Drive, Westfield, NJ 07090 covering any and all students attending one or more schools operated by UCESC during the 2023-2024 school year
- I. Approval of Tuition Agreement with Union County Vocational-Technical Schools, 1776 Raritan Road, Scotch Plains, NJ 07076 for students attending UCVTS for the 2023-2024 school year
- J. Approval to accept the FY 2023 Local Recreation Improvement Grant (LRIG) in the amount of \$150,000
- K. Approval of the Services Agreement with Morris-Union Jointure Commission for student #2942133257 to attend the Developmental Learning Center for the remainder of the 2022-2023 school year beginning April 12, 2023 at a cost of \$28,616.17
- L. Approval of Related Services Contracts with Morris-Union Jointure Commission, 340 Central Avenue, New Providence, NJ 07974 to provide speech/language services to student #9778971097 during both ESY 2023 and school year 2023-2024 at a cost of \$235/hour
- M. Approval of Agreement with Morris-Union Jointure Commission, 340 Central Avenue, New Providence, NJ 07974 for student #9778971097 to attend DLC - Warren for the 2023-2024 school year at a cost of \$81,095.00
- N. Approval of Agreement with Morris-Union Jointure Commission, 340 Central Avenue, New Providence, NJ 07974 for student #1455330957 to attend DLC - Warrant for the 2023-2024 school year at a cost of \$101,820

## Meeting Minutes – May 15, 2023 – Page 21

- O. Approval of Hospital School Services Agreement with Children's Hospital of Philadelphia School Program, Philadelphia, PA to provide services to student #3140908925 during the 2022-2023 school year at a cost of \$60.93/hour
- P. Approval of School Staffing Agreement with Preferred Home Health Care & Nursing Services to provide nursing services during the 2023-2024 school year at a cost of \$62/hour for an RN and \$52/hour for an LPN
- Q. Approval to reject the proposal submitted by Records Consultants, Inc., 21288 Gathering Oak, San Antonio, TX for the Comprehensive Fixed Asset Appraisal & Asset Management System RFP due to the proposal exceeding the budgetary estimate
- R. Approval of Agreement with Califon Consultants, LLC, 86 Annin Road, West Caldwell, NJ 07006 to provide Seniority Management Services for the 2023-2024 school year at a cost of \$3,450
- S. Approval of Renewal with Frontline Education for subscription to the 504 Program Management and IEP Direct systems for the 2023-2024 school year at a cost of \$12,895.47
- T. Approval of Contract with Advancing Opportunities, 610 Beverly Rancocas Road, Willingboro, NJ 08046 for evaluations for the 2023-2024 school year, as needed, at a cost of \$1200 per Assistive Technology evaluations and \$1400 per AAC evaluation
- U. Approval of Contract with Tri-County Behavioral Care, LLC, 191 Woodport Road, Sparta, NJ 07871 to provide services, as needed, for the 2023-2024 school year as follows: \$165 for School Clearance Assessments, and \$215 for Substance Evaluation and Treatment
- V. Approval of Agreement with Cross County Clinical & Educational Services, P.O. Box 150, Ringwood, NJ 07456 for translation/interpreter services for the 2023-2024 school year at a cost of \$100-\$250/hour with a minimum of two hours/day
- W. Approval of Agreement with Dr. Bryan Fennelly, 8 Shunpike Road, Madison, NJ 07940 to provide psychiatric evaluations during the 2023-2024 school year, as needed, at a cost of \$750 per evaluation (\$775 per emergency evaluation)
- X. Approval of agreement with The Learning Tree Multilingual Evaluations & Consulting, Inc., 18 Sheppard Place, Suite G, Edison, NJ 08817 for bilingual evaluations for the 2023-2024 school year, as needed, at a cost of \$850 per evaluation
- Y. Approval of agreement with P.G. Chambers School, 15 Halko Drive, Cedar Knolls, NJ 07927 for Augmentative Communication and Assistive Technology evaluations for the 2023-2024 school year, as needed, at a cost of up to \$1350 per evaluation



## Meeting Minutes – May 15, 2023 – Page 22

- Z. Approval of annual Contract with Trinitas Children’s Therapy Services, 899 Mountain Avenue, Suite 1A, Springfield, NJ 07081 to provide OT/PT services for the 2023-2024 school year, as needed, at a cost of \$89.50/hour  
Note: Funded by IDEA
- AA. Approval of Quote from RethinkEd, 49 West 27th Street, Floor 8, New York, NY 10001 for unlimited access to RethinkEd Bundle: District Wide Access Unlimited Virtual Coaching for the 2023-2024 school year at a cost of \$25,050  
Note: Funded by IDEA
- BB. Approval of the proposal dated April 26, 2023 from Centurion Printing, 352 Market Street, Kenilworth, NJ 07033 for the 2023-2024 Printed Materials at a cost of \$8,914.00  
Additional quote requested:  
Print Media, Springfield, NJ - No quote
- CC. Approval to dispose of 100 student desks from Lincoln-Hubbard School and LCJ Summit Middle School deemed no longer useful in accordance with district policy #7300
- DD. Approval to sell 100 student desks to the Pleasantville Board of Education at a cost of \$100/desk

Motion was seconded by Ms. Justice. The roll was called, Ms. Kelly abstained, and all others present voted, “Aye”. The motion was declared adopted.

### SCHOOL BOARD OPERATION

Ms. Stanton moved approval of the following items under School Board Operation:

- A. Approval of the following recommendation for the 2023-2024 school year:
  1. District Anti-Bullying Coordinator: Crystal Marr
  2. Summit High School, Anti-Bullying Specialist: Amy Herber, Elizabeth Aaron, Brian Murtagh, Laura Kaplan
  3. LCJ Summit Middle School, Anti- Bullying Specialist: Monica Galasso, Laura Muller, Jenna Colineri
  4. Brayton Elementary School, Anti-Bullying Specialist: Alexis Esposito
  5. Franklin Elementary School, Anti-Bullying Specialist: Lea Audino
  6. Jefferson Elementary School, Anti-Bullying Specialist: Lauren Mortenson
  7. Lincoln-Hubbard Elementary School, Anti-Bullying Specialist: Erica Dorsey
  8. Washington Elementary School, Anti-Bullying Specialist: Andrea Sadow
  9. Wilson Primary Center, Anti-Bullying Specialist: Sydnie Burnett
  10. Jefferson Primary Center, Anti-Bullying Specialist: Lauren Mortenson

## Meeting Minutes – May 15, 2023 – Page 23

- B. Approval of rental agreement with Reeves-Reed Arboretum, Inc., Summit, NJ, for the use of the Arboretum on June 26, 2023, for the District Administrative Retreat, at a cost not to exceed \$975.00
- C. Approval of Change Order #4 for DeSesa Engineering - in the amount of \$15,928 for the provision of fourteen (14) CO2 sensors in Summit H.S in conjunction with the HVAC Project and SSB-VEEVR Grant
- D. **Approval of the Employee Agreement between The Summit Education Association and the Summit Board of Education for the period September 1, 2023 to August 31, 2027**

Motion was seconded by Ms. Justice. The roll was called, Ms. Kelly abstained, and all others present voted, "Aye". The motion was declared adopted.

PERSONNEL

Ms. Erday moved approval of the following items under Personnel:

- A. Approval of reappointment of Certificated and Non-Certificated Staff for the 2023-2024 school year (list attached)
- B. Approval of reappointment of Central Administration, Certificated Administration, and Non-Represented Staff for the 2023-2024 school year (list attached)
- C. Approval to appoint all certificated staff to provide home instruction for the 2023-2024 school year at the home instruction rate of \$50/hour
- D. Approval to appoint all certificated staff to participate in summer 2023 IEP meetings at the curriculum rate, as needed
- E. Approval to appoint all aides in-district to support special education students in after-school activities, as needed, at the appropriate hourly rate for the 2023-2024 school year to be paid via timesheet (IDEA Funded)
- F. Approval to appoint Ann Zanelli as the district nurse coordinator for the 2023-2024 school year at the SEA negotiated rate
- G. Approval to appoint staff for summer 2023 Child Study Team positions at the per diem rate (list attached)
- H. Approval to appoint staff for the ESY 2023 positions per hour rate (list attached)
- I. Approval to appoint the following staff to teach the HS Summer Academy Program, up to 80 hours each, at the curriculum rate of \$49.45/hour (list attached)



## Meeting Minutes – May 15, 2023 – Page 24

- J. Approval to pay Matthew Carder a stipend of \$200 to work the Lincoln-Hubbard Night Out event on April 28, 2023 (funded by the Lincoln-Hubbard PTO)
- K. Approval to appoint the following Leave Replacement Teacher Substitutes and Long-Term Teacher Substitutes, pending criminal history review, background checks as required by law, and the ability to obtain NJ substitute teacher credentials:

<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Grace O'Brien	SES	School Social Worker	MA-Step-1, \$63,635	May 15, 2023 (or sooner), for the 2022-2023 school year
Erin Vaccaro	WPC	Special Education Teacher	Salary and Step TBD pending SEA Agreement	August 30, 2023, for the 2023-2024 school year
Danielle Amato	LCJSMS	ELA Teacher	Salary and Step TBD pending SEA Agreement	August 30, 2023, for the 2023-2024 school year

- L. Approval to appoint the following substitute teachers, pending criminal history review, background checks as required by law, and the ability to obtain NJ substitute teacher credentials:

<u>Name</u>	<u>Pay Rate</u>	<u>Effective Date</u>
Stacey deBrauwere	\$125/day	May 1, 2023
Holly Hughes	\$125/day	July 1, 2023
Caroline McKenna	\$125/day	May 8, 2023
Ann Anderson	\$125/day	August 30, 2023
Vincent Graziano	\$125/day	May 16, 2023

- M. Approval of the following Changes of Assignment:
1. Julia Ciccarelli, from Special Education Teacher, Franklin Elementary School, to Special Education Teacher, Jefferson Primary Center, effective August 30, 2023, for the 2023-2024 school year
  2. Carli Van Riper, from Substitute Teacher, District, to Long-Term Inclusion Aide Substitute, Lincoln-Hubbard Elementary School, \$200/day, effective May 1, 2023, end date tbd
  3. Anne Paris, from Pre-K Teacher/Art Music Teacher, Jefferson and Wilson Primary Centers, to Special Education/Learning Workshop Teacher, Wilson Primary Center, salary and step TBD pending SEA agreement, effective August 30, 2023, for the 2023-2024 school year



## Meeting Minutes – May 15, 2023 – Page 25

4. Robert Anderson, from Strings Teacher, Jefferson, Lincoln-Hubbard and Washington Elementary Schools, to Strings Teacher, Franklin Elementary School and Lawton C. Johnson Summit Middle School, effective August 30, 2023, for the 2023-2024 school year
5. Francine Taylor, from Inclusion Aide, Summit High School, to Inclusion Aide, Jefferson Elementary School, effective May 1, 2023, for the 2022-2023 school year
6. Angelica DaSilva, from School Psychologist, Washington Elementary School, to School Psychologist, Summit High School and Special Education Services, effective August 30, 2023, for the 2023-2024 school year
7. Kristine Robbins, from Learning Workshop Teacher, Jefferson Primary Center and Jefferson Elementary School, to Learning Workshop Teacher, Jefferson Primary Center and Wilson Primary Center, effective August 30, 2023, for the 2023-2024 school year

N. Approval to appoint the following support staff, pending criminal history review and background checks as required by law:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>	<u>Replacing</u>
Gerard Carfagno	Night Custodian	JES	Custodian-1-Step-6	\$42,458 (prorated)	May 1, 2023 (or sooner) for the 2022-2023 school year	Tyree Dumas
Stefan Dodrv	Seasonal Custodian	LCJSMS	n/a	\$17/hour	June 1, 2023	n/a

O. Approval to appoint the following support staff substitutes, pending criminal history review and background checks as required by law:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>School</u>	<u>Effective</u>
Jake Malhosky	Custodian	\$15/hour	JES	May 31, 2023

P. Approval to accept the resignation of the following staff:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Effective</u>
Tyree Dumas	Night Custodian	JPC	April 13, 2023
Jessica Darby	Inclusion Aide	JES	May 22, 2023
Ruby Bloom	Inclusion Aide	WPC	June 30, 2023

Holly Hughes	Kindergarten Teacher	WPC	June 30, 2023
Yvonne Travers	Playground/Lunch Phone Aide	BES	June 2, 2023
Melanie McBride	Secretary	Central Office	June 30, 2023
Dagny Baker	Special Education Teacher	LCJSMS	June 30, 2023
Jason Orbe	Industrial Arts Teacher	SHS	June 30, 2023

- Q. Approval to accept the resignation for the purpose of retirement of the following staff:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Effective</u>
Brian Erickson	Health and Physical Education Teacher	SHS	June 30, 2023
Jude McGuire	Social Studies Teacher	SHS	September 30, 2023

- R. Approval of maternity leave/family leave for the following staff:
1. Cindy Alulema, Social Worker, Jefferson Elementary School, paid leave effective September 5, 2023 through September 28, 2023, unpaid leave effective September 29, 2023 through December 11, 2023
  2. Mallory Mortillaro, Language Arts Teacher, Lawton C. Johnson Summit Middle School, paid leave effective August 30, 2023 through October 23, 2023, unpaid leave effective October 24, 2023 through January 22, 2024, unpaid child care leave effective January 23, 2024 through June 30, 2024
  3. Samantha Barrows, Special Education Teacher, Franklin Elementary School, paid leave effective August 30, 2023 through October 2, 2023, unpaid leave effective October 3, 2023 through January 2, 2024 (P/T employee time prorated to 2.5 days per week)
  4. Rebecca Mongoi, Band Teacher, Summit High School and Lawton C. Johnson Summit Middle School, paid leave effective August 30, 2023 through October 3, 2023, unpaid leave effective October 4, 2023 through December 22, 2023
  5. Briana DeVito, Physical Education Teacher, Lawton C. Johnson Summit Middle School, paid leave effective October 13, 2022 through December 8, 2022, unpaid leave effective December 9, 2022 through March 10, 2023, unpaid child care leave effective March 11, 2023 through March 10, 2024 (*revised* from the June 23, 2022 and January 12, 2023 Agendas)
  6. Allison Flockhart, Athletic Trainer, Summit High School, paid leave effective March 15, 2023 through May 22, 2023, unpaid leave effective May 23, 2023 through June 14, 2023 (*revised* from the December 15, 2022 Agenda)
- S. Approval for the following Brayton Student Leadership Club staff to work up to 25 hours each, at the curriculum rate of \$49.45/hour, effective January 26, 2023 through June 8, 2023 (funded by Brayton PTO):



## Meeting Minutes – May 15, 2023 – Page 27

1. Dennis McLaughlin
  2. Matt Stanbro
- T. Approval to pay Tyree Dumas \$979.80 for 6 unused vacation days
- U. Approval to appoint the following staff members as Jefferson Actors Guild - J.A.G. advisors, at the curriculum rate of \$49.45/hour, for the 2022-2023 school year (funded by the Jefferson Student Activities Account) (*amended* from the July 18, 2022 Agenda)
1. Jeffrey Fluharty - up to 80 hours
  2. Kristen Scaglione - up to 80 hours
  3. Ashley Yospin - up to 10 hours
- V. Approval for Margaret McCullugh to be paid \$19/hour, for proctoring AP Exams (paid via timesheet)
- W. Approval of Summit High School staff to be paid \$19/hour, for proctoring AP Exams, for any time worked outside their contractual hours (paid via timesheet) (list attached)
- X. Approval to appoint the following staff to teach the Elementary & LCJSMS Summer Academy Program, up to 80 hours each, at the curriculum rate of \$49.45/hour (list attached)
- Y. Approval to appoint the following staff to teach the LCJSMS -S-Cubed Program, up to 75 hour each, at the curriculum rate of \$49.45/hour:
1. Tonyamarie Ramsey
  2. Michele Keane
  3. Debbion Hyman-Campbell
  4. Hannah Gallagher-Luca
  5. Emily Hitchen
  6. Jill Collins
- Z. Approval of FLASH Student Workers for summer 2023 (list attached)
- AA. Approval of the coach recommendations for summer/fall 2023 (list attached)
- BB. Approval of Julie Liu to serve as an Inclusion Aide for a special education student for the evening spring concert, May 18, 2023, up to 5 hours at \$28.83/hour
- CC. Approval of Julie Liu to serve as an Inclusion Aide for a special education student for the Summit High School Prom, May 19, 2023, up to 5 hours at \$28.83/hour

## Meeting Minutes – May 15, 2023 – Page 28

- DD. Approval to pay Lauren Whitmore, Child Study Team, District, to work up to 10 additional hours/week at \$50/hour, for additional case management work, effective May 1, 2023 through May 31, 2023, (or sooner)
- EE. Approval to pay Christina Sara, Child Study Team, District, to work up to 10 additional hours/week at \$50/hour, for additional case management work, effective May 1, 2023 through May 31, 2023, (or sooner)
- FF. Approval of the recommendations from the Office of Curriculum and Instruction for Summer Curriculum Projects (list attached)
- GG. Approval of Colleen Schoderbek, Accompanist for the 8th Grade 2023 Spring Concert, up to 4 hours, at the curriculum rate of \$49.45/hour
- HH. Approval to authorize payment to Rebecca Mongioj for drill design for the 2023-2024 Summit High School Marching Band in the amount of \$1,500
- II. Approval of the following Tech Coaching staff to work up to 120 hours each during the summer, at the curriculum rate of \$49.45/hour:
  - 1. Bonnie Weinstein
  - 2. Trudy Lopez-Cohen
  - 3. Matthew Schachtel
  - 4. Nicole Finnegan
  - 5. Carrie Odgers-Lax
- JJ. Approval to pay the following Summit High School staff for teaching an extra 6<sup>th</sup> Social Studies period effective April 10, 2023 through May 8, 2023 (*revised* from the April 13, 2023 Agenda):
  - 1. Alexis Nelson - 21 days at \$61.24 = \$1,286.04
  - 2. Jessica Pietracatella - 21 days at \$58.21 = \$1,222.41
  - 3. Wendy Donat - 21 days at \$103.12 = \$2,165.52
  - 4. William O'Regan - 21 days at \$87.34 = \$1,834.14
  - 5. Elizabeth Berberich - 21 days at \$68.78 = \$1,444.38

Motion was seconded by Ms. Stanton. The roll was called, Ms. Kelly abstained, and all others present voted, "Aye". The motion was declared adopted.

### POLICIES & REGULATIONS

Ms. Erday moved approval of the following items under Policies & Regulations:

- A. First Reading
  - P 0144 - Board Member Orientation and Training (Revised)
  - P 0155 - Board Committees - *Internal*
  - P & R 2520 - Instructional Supplies (M) (Revised)

## Meeting Minutes – May 15, 2023 – Page 29

P 3217 - Use of Corporal Punishment (Revised)  
~~P 3282 - Use of Social Media Networking Sites – Internal~~  
 P 4217 - Use of Corporal Punishment (New)  
~~P 4282 - Use of Social Media Networking Sites – Internal~~  
 P 5305 - Health Services Personnel (M) (Revised)  
 P & R 5308 - Student Health Records (M) (Revised)  
 P & R 5310 - Health Services (M)(Revised)  
 P 6112 - Reimbursement of Federal and Other Grant Expenditures (M)  
 (Revised)  
 R 6115.01 - Federal Awards/Funds Internal Controls – Allowability  
 of Costs (M) (New)  
 P 6115.04 - Federal Funds – Duplication of Benefits (M) (New)  
 P 6311 - Contracts for Goods or Services Funded by Federal Grants (M)  
 (Revised)  
 P 7440 - School District Security (M) (Revised)  
 P 9100 - Public Relations (Abolished)  
 P 9140 - Citizens Advisory Committees (Abolished)  
 R 9140 - Citizens Advisory Committee (M) (Abolished)

B. Second Reading

P 5200 – Attendance (M) (Revised)  
 R 5200 – Attendance (M) (Revised)

Motion was seconded by Ms. Justice. The roll was called, Ms. Kelly abstained, and all others present voted, “Aye”. The motion was declared adopted.

Mr. Cho stated the Board would now go into closed session and asked that the appropriate resolution be presented. The following resolution was then presented:

Resolved by the Board of Education of the City of Summit as per Chapter 231 P.L. 1975:

- a. That it does hereby determine that it is necessary to meet in Executive Session on Monday, May 15, 2023 to discuss:
  1. Personnel
- b. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Motion by Ms. Cohn, seconded by Ms. Stanton, and carried to move to Executive Session at 8:34 PM. Action will not be taken and the Board will not return.

Meeting Minutes – May 15, 2023 – Page 30

ADJOURNMENT

Motion by Ms. Cohn, seconded by Ms. Stanton and carried to adjourn the meeting at 8:34 PM.

Respectfully submitted,



Secretary

Communication: Board of Education, Summit - Minutes of 5/15/23 (Minutes, Reports, Other)



## 2022-2023 Legislative Session Public Laws

RECEIVED

JUN 23 2023

CITY CLERK'S OFFICE  
SUMMIT, N.J.

The following bills were enacted as the Public Laws of 2023:

### Taxation & Finance

- **Chapter 4**, S-287 – Provides CBT and gross income tax credits for certain deliveries of low carbon concrete and for costs of conducting environmental product declaration analyses of low carbon concrete.  
Enacted 1/30/2023.

### Intra Municipal Affairs

- **Chapter 16**, S-3595 – Changes certain deadlines for primary election.  
Enacted 2/9/2023.

### Land Use

- **Chapter 3**, S-147 – Requires DOT to implement complete streets policy that considers persons with certain disabilities.  
Enacted 1/30/2023.
- **Chapter 5**, S-3249 – Amends lists of projects eligible to receive loans for environmental infrastructure projects from NJ Infrastructure Bank for FY2023.  
Enacted 1/30/2023.
- **Chapter 6**, S-3250 – Amends lists of environmental infrastructure projects approved for long-term funding by DEP; makes various changes to FY2023 environmental infrastructure funding program.  
Enacted 1/30/2023.
- **Chapter 9**, S-757 – Authorizes special occasion events at certain commercial farms on preserved farmland, under certain conditions.  
Enacted 2/3/2023.

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or by calling Shirley Cade at  
the League: 609-695-3481 x114





Approved by the League.



Opposed by the League.

**Taxation & Finance**League Contact: Lori Buckelew, [lbuckelew@njlm.org](mailto:lbuckelew@njlm.org), extension #112

	<b>A-177/S-477</b> – Carter, Verrelli/Scutari
	Establishes registry of out-of-state contractors who are awarded public works contracts in this State.
	<b>League Comments:</b> The bill creates a cumbersome process, especially when the Business Registration Certificate accomplishes the goals of the bill.
	<b>Current Status:</b> Assembly Commerce and Economic Development/Senate State Government, Wagering, Tourism and Historic Preservation Committee
	<b>A-5071</b> – Conaway
	Permits tenant to purchase residential property in certain circumstances 45 days after successful submission of bid during sheriff's sale and includes new procedures for sheriff's sale.
	<b>Current Status:</b> Assembly Housing Committee
	<b>A-5099/S-3908</b> – Egan/Smith
	Concerns contracting powers of certain local entities related to redevelopment.
	<b>Current Status:</b> Assembly State and Local Government Committee/Senate Community and Urban Affairs Committee
	<b>S-3254</b> – Cryan, Singer
	Excludes Class Three special law enforcement officer salary from tax levy and appropriation cap.
	<b>Current Status:</b> Senate Community and Urban Affairs
	<b>S-3319</b> – Vitale
	Amends Fiscal Year 2023 annual appropriations act to extend ANCHOR Property Tax Relief Program eligibility to homestead owners and tenants who made payments in lieu of taxes.
	<b>League Comments:</b> PILOTs provide a tax incentive to encourage redevelopment. Providing ANCHOR property tax relief is an additional tax relief that would be provided to the property owners.
	<b>Current Status:</b> Senate Budget and Appropriations Committee

**General**League Contact: Andrew LaFevre, [alafevre@njlm.org](mailto:alafevre@njlm.org), extension #116

	<b>A-649/S-587</b> – McClellan, McKnight/Testa
	Expands purposes for which civil asset forfeiture funds may be used by law enforcement agency.
	<b>Current Status:</b> Passed the Assembly (68-7-1)/Senate Law and Public Safety Committee

- page 2 -



## General

League Contact: Andrew LaFevre, [alafevre@njlm.org](mailto:alafevre@njlm.org), extension #116



### **A-4845/S-3058** – McCarthy Patrick, Rooney/Durr

Provides tax credits equal to cost of Jersey Fresh products purchased by breweries and wineries to be used in production of beer or wine.

**Current Status:** Assembly Oversight, Reform and Federal Relations Committee/Senate Budget and Appropriations Committee



### **A-4858** – Tully, Conaway, Benson

Establishes Senior Citizen Transportation Grant Program in DHS; appropriates \$2.5 million for grant program.

**Current Status:** Assembly Aging and Senior Services Committee



### **A-4980/S-3398** – McClellan, Sumter/Testa

Permits designation of special event zones for traffic regulation purposes during certain large events.

**Current Status:** Assembly Transportation and Independent Authorities Committee/Senate Transportation Committee



### **A-5026** – Speight

Establishes "Purple Alert System" to assist in finding missing persons.

**Current Status:** Assembly Law and Public Safety Committee



### **S-3307/A-5106** – Turner/Eulner, Piperno

Establishes increased penalties for smoking cannabis or marijuana on public beaches.

**Current Status:** Senate Judiciary Committee/Assembly Judiciary Committee



### **S-3372/A-3492** – Greenstein, Codey/Sauickie, Benson, Matsikoudis

Establishes "Electric Vehicle Battery Recycling Task Force" to study ways to safely store, reuse, recycle, and dispose of used electric vehicle batteries.

**Current Status:** Senate Environment and Energy Committee/Assembly Environment and Solid Waste Committee





Approved by the League.



Opposed by the League.

**Intra Municipal Affairs**League Contact: Paul Penna, [ppenna@njlm.org](mailto:ppenna@njlm.org), extension #110







	<b>A-2739/S-2375 – Sauickie, Spearman/Cryan</b>
	Increases PFRS accidental disability and accidental death pension when disability or death is caused by a weapon.
	<b>League Comments:</b> The PFRS is chronically underfunded, and any expansion is unwarranted until the pension system is in a more stable financial position. <b>Current Status:</b> Assembly State and Local Government Committee/Senate State Government, Wagering, Tourism and Historic Preservation Committee
	<b>A-3723/S-2698 – Stanley, Speight/Zwicker</b>
	Provides that crime of official misconduct involving disclosure of domestic violence or sexual assault victim's personal information is second degree crime.
	<b>Current Status:</b> Assembly Judiciary Committee/Senate Judiciary Committee
	<b>A-4008 – Sampson</b>
	Upgrades assault on crossing guard, parking attendant, or uniformed employee of municipal parking authority to aggravated assault.
	<b>Current Status:</b> Assembly Judiciary Committee
	<b>A-4183 – Haider</b>
	Concerns local unit filing requirement for certain shared services agreements.
	<b>League Comments:</b> This legislation is redundant. When entering into a shared service agreement, municipalities are required to estimate the cost savings anticipated and adopt a resolution containing this information under the Uniform Shared Service and Consolidation Act. In addition, subsequent guidance from the Department of Community reinforces this statutory requirement. <b>Current Status:</b> 2nd Reading in the Assembly
	<b>A-4863 – Karabinchak, Park, Speight</b>
	Establishes disaster relief grant program to provide municipalities with training, supply stockpiles, and technology to assist residents with certain applications; appropriates \$5 million.
	<b>Current Status:</b> Assembly Homeland Security and State Preparedness Committee
	<b>A-4965 – Matsikoudis</b>
	Authorizes persons serving overseas in military to be married or enter into civil union by video conference or other electronic means.
	<b>Current Status:</b> Assembly Judiciary Committee

- page 4 -



## Intra Municipal Affairs

League Contact: Paul Penna, [ppenna@njlm.org](mailto:ppenna@njlm.org), extension #110

	<p><b>A-5036/S-3551</b> – Tully, Swain, Karabinchak/Lagana, Bucco</p> <p>Requires “Electronic Permit Processing Review System” in DCA to enable applicant to submit electronic signature and certain other submission materials for permit application review.</p> <p><b>League Comments:</b> This is costly to implement with limited benefit.</p> <p><b>Current Status:</b> Passed in Assembly 78-0-0/2nd Reading in the Senate</p>
	<p><b>S-288</b> – Greenstein</p> <p>Provides for DCA to reestablish and administer certification program for recreation administrators and automatically reinstate administrator certifications issued under prior law.</p> <p><b>Current Status:</b> Senate Budget and Appropriations Committee</p>
	<p><b>S-2615</b> – Turner</p> <p>Establishes grant program for alternate route police officer training.</p> <p><b>Current Status:</b> Senate Law and Public Safety Committee</p>
	<p><b>S-2739</b> – Pou, Smith</p> <p>Requires submission to DEP of consequence analyses by employers regulated under “Worker and Community Right to Know Act”; requires municipal and county Emergency Operations Plan to consider local risks and hazards.</p> <p><b>League Comments:</b> Costly to implement and adds bureaucracy.</p> <p><b>Current Status:</b> Senate Budget and Appropriation Committee</p>
	<p><b>S-2850/A-4994</b> – Oroho, Greenstein/DeAngelo, Lopez</p> <p>Establishes certain requirements if purchasing and reselling same single-family home within one year of receiving certificate of occupancy.</p> <p><b>League Comments:</b> This legislation is difficult to enforce.</p> <p><b>Current Status:</b> Senate Community and Urban Affairs Committee/Assembly Housing Committee</p>
	<p><b>S-3348/A-4983</b> – Sarlo, Scutari/Calabrese</p> <p>Allows for eligible organizations to use large entertainment venues to conduct raffles in certain municipalities.</p> <p><b>Current Status:</b> Passed in Senate 37-0-0/Assembly Tourism, Gaming and Arts Committee</p>





Approved by the League.



Opposed by the League.

**Land Use**League Contact: Frank Marshall, Esq., [fmarshall@njlm.org](mailto:fmarshall@njlm.org), extension #137

	<b>A-1987/S-345 – Mukherji/Singleton, Zwicker</b> Concerns development of accessory dwelling units. <b>League Comments:</b> This bill would limit local control and discretion over land use and zoning decisions. <b>Current Status:</b> Assembly Housing Committee/2nd Reading in the Senate
	<b>A-4867/S-3338 – Kennedy, Spearman, McKnight/Lagana, Greenstein</b> Requires DEP to prioritize funding for certain projects for acquisition of lands for recreation and conservation purposes and certain environmental infrastructure projects that include, or allow for, flood mitigation projects. <b>Current Status:</b> Passed in Assembly 78-0-0/Senate Environment and Energy Committee
	<b>A-4934 – Benson, Moen, Wimberly</b> Establishes Mobility and Transportation Innovation Program in DOT; appropriates \$10 million. <b>Current Status:</b> Assembly Science, Innovation and Technology Committee
	<b>A-4984/S-3605 – Calabrese, Greenwald/Sarlo, Singleton</b> Reduces parking spaces required in Statewide site improvement standards at residential developments relative to development's proximity to public transportation. <b>League Comments:</b> This legislation seeks to set statewide standards where local discretion and review is necessary to ensure appropriate parking is provided. <b>Current Status:</b> Assembly State and Local Government Committee/Senate Community and Urban Affairs Committee
	<b>A-5027/S-3467 – Sauickie, Danielsens/Thompson</b> Requires basic course in land use law and planning offered to certain officials to include module on warehouse development and high-density development. <b>League Comments:</b> While supportive of continued education for municipal officials, this type of training should not be made mandatory. This is an added expense that could dissuade participation of volunteers in these positions. <b>Current Status:</b> Assembly Community Development and Affairs Committee/Senate Community and Urban Affairs Committee

- page 6 -



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### **A-5028/S-3468** – Sauickie, Danielsen/Thompson, Singleton

Concerns regulatory guidance for local approving authorities on approval of warehouse development.

**League Comments:** This bill is unnecessary and redundant as the State Planning Commission has already promulgated such guidance.

**Current Status:** Assembly Community Development and Affairs Committee/2nd Reading in the Senate



### **S-2669/A-5347** – Turner/Sauickie

Directs State Agriculture Development Committee to adopt agricultural management practice for housing certain full-time employees on commercial farms and establishes such housing as eligible for "Right to Farm" protection.

**League Comments:** The provisions in S-2669 are overly broad and supplant the Municipal Land Use Law to permit the construction of housing bypassing the normal planning and zoning process.

**Current Status:** 2nd Reading in the Senate/Assembly Agriculture and Food Security Committee



### **S-3356/A-5073** – Turner/Conaway, Atkins, Reynolds-Jackson

Requires planning board reexamination report to set forth recommendations for the siting of warehouses consistent with State Plan and with warehouse siting guidance policy adopted by State Planning Commission.

**League Comments:** This bill is unnecessary and redundant as the State Planning Commission has already promulgated such guidance.

**Current Status:** Senate Community and Urban Affairs Committee/Assembly State and Local Government Committee





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