



## Common Council of the City of Summit

**Closed Session Agenda for Wednesday, June 7, 2023**

**6:00 p m – 7:20 p m**

(Produced by the Office of the Secretary to the Mayor and Council)

### **ADEQUATE NOTICE**

### **RESOLUTION – AUTHORIZE CLOSED SESSION**

1. Collective Bargaining Matters - NJSA 10:4-12.B (4)
2. Purchase, lease or acquisition of property with public funds - NJS 10:4-12.b (5)
3. Public safety tactics and techniques - NJS 10:4-12.b (6)
4. Litigation and/or attorney-client privilege matters - NJS 10:4-12.b (7)
  - Redevelopment
5. Contract Negotiations (not collective bargaining) - NJS 10:4-12.b (7)
6. Personnel and Appointments matters - NJS 10.4-12.b (8)
  - Unfilled Appointments

- Mayor's Appointments:  
(confirmation required)
  - Arts Committee (9)
  - Health, Board of (1)
  - Technology Advisory Cmte (3)
- Mayor's Appointments:  
(no confirmation required)
  - None
- Known for discussion
- \* Known for consideration

- Council Appointments:
  - Economic Development Advisory Committee (Chair)
  - Historic Preservation (Alt)
  - Recycling Advisory Committee (1)
  - Transportation Advisory, UC (Alt.)

### **ADJOURN CLOSED SESSION**



## Common Council of the City of Summit

**Regular Meeting Agenda for Wednesday, June 7, 2023  
7:30 PM**

(Produced by the Office of the Secretary to the Mayor and Council)

### **ADMINISTRATIVE POLICIES & COMMUNITY RELATIONS COMMITTEE**

Tuesday 2:00 pm – 3:00 pm *Zoom*  
Allen, Levine, Rogers, Licatese

### **CAPITAL PROJECT & COMMUNITY SERVICES COMMITTEE**

Thursday 8:30 am – 10:00 am *Zoom*  
Levine, Fox, Schrager

### **COMMUNITY PROGRAMS & PARKING SERVICES COMMITTEE**

Thursday 8:30 am – 9:30 am *Zoom*  
Hamlet, Minegar, McNany, Ozoroski

### **FINANCE COMMITTEE**

Monday 4:00 pm – 5:00 pm *Zoom*  
Minegar, Allen, Vartan, Mayor Radest, Rogers, Baldwin

### **LAW & LABOR COMMITTEE**

Council Meeting Days 1:00 pm – 2:00 pm *Zoom*  
Hairston, Hamlet Rogers, Licatese, Giacobbe, Kavanagh

### **SAFETY & HEALTH COMMITTEE (Police and Fire)**

Wednesday 1:30 pm – 3:30 pm *Zoom*  
Fox, Hairston, Mayor Radest, Rogers, Evers, Zagorski, Avallone

***\*\* Committee meetings shall be conducted via video, teleconferencing or in-person at the discretion of the committee chair.***

(STAFF REMINDER: Please provide Committee Agendas for the Council President, City Administrator, and the Secretary for distribution on Wednesday.)

## **CALL TO ORDER**

### **ADEQUATE NOTICE COMPLIANCE STATEMENT**

*Adequate notice of this meeting has been provided by the City Clerk's Office in the preparation of the Council Annual Meeting Notice, dated December 15, 2022, which was properly distributed and posted per statutory requirements.*

*Please be advised that the FIRE EXITS are to my RIGHT, your left, and at the BACK OF THE ROOM.*

## **ROLL CALL**

## **PLEDGE OF ALLEGIANCE**

### **EXPLANATORY NOTE REGARDING CLOSED SESSION**

*A closed session meeting, as authorized by State statute, was announced and held prior to the start of this meeting and the known items for discussion were listed on the published Closed Session agenda.*

### **EXPLANATORY NOTE REGARDING HEARINGS AND COMMENTS**

*Please be advised that council meetings are broadcast live on Comcast Channel 36 and Verizon Channel 30 and rebroadcast on Thursdays and Saturdays on HTTV on Comcast 36 and Verizon 33.*

*When invited to speak, please come to the lectern, clearly state your name and address, spell your last name, and speak into the podium microphone so that your comments can be understood by all and properly recorded. Whenever an audience or Council member reads from a prepared statement, please give or email a copy to the City Clerk's Office at [cityclerk@cityofsummit.org](mailto:cityclerk@cityofsummit.org). To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to approximately 3 minutes or so in length.*

*Unless you are using an electronic device to follow the meeting agenda or need it for professional emergency contact purposes, please turn it off. Thank you.*

*(The following matters were known at agenda deadline. Other matters may arise thereafter that need timely consideration or reaction.)*

## **APPROVAL OF MINUTES**

- Regular and Closed Session Meetings of May 16, 2023

## **REPORTS**

- Mayor, City Administrator and Council President

## **ASSESSMENT HEARING**

2019 Capital Improvements - Ordinance #19-3195

Ordinance 19-3195 – Capital Improvements - Butler Parkway, Caldwell Avenue, Clark Street, Dayton Road, Huntley Road, Willow Road, Eaton Court, Milton Avenue, Gary Road and New Providence Road

## ORDINANCE(S) FOR HEARING

*Comments are solicited from Council members and the public.*

<u>Number</u>	<u>Title</u>	<u>Introduction Date</u>
<b><u>COMMUNITY PROGRAMS &amp; PARKING SERVICES</u></b>		
23-3279	<b>AN ORDINANCE AMENDING THE CODE, CHAPTER 7, TRAFFIC, SECTION 7-25, REGULATIONS FOR THE MOVEMENT AND THE PARKING OF TRAFFIC ON MUNICIPAL PROPERTY AND BOARD OF EDUCATION PROPERTY, SUBSECTION 7-25.2, MUNICIPAL PARKING LOT AREAS</b> ( <i>Provide resident commuter parking in Post Office Lot</i> )	05/16/23
<b><u>COMMUNITY PROGRAMS &amp; PARKING SERVICES</u></b>		
23-3280	<b>ORDINANCE AMENDING THE CODE, CHAPTER 7, TRAFFIC, SECTION 7-25, REGULATIONS FOR THE MOVEMENT AND THE PARKING OF TRAFFIC ON MUNICIPAL PROPERTY AND BOARD OF EDUCATION PROPERTY, SUBSECTION 7-25.2, MUNICIPAL PARKING LOT AREAS</b> ( <i>Broad Street Garage &amp; Broad Street East Lot-Change User Group Among Facilities; Increase Non-Resident Fee; Establish Reservation Platform</i> )	05/16/23
<b><u>COMMUNITY PROGRAMS &amp; PARKING SERVICES</u></b>		
23-3281	<b>AN ORDINANCE AMENDING THE CODE, CHAPTER VII, TRAFFIC, SECTION 7-8, PARKING, SUBSECTION 7-8.5, PARKING TIME LIMITED ON CERTAIN STREETS AND SUBSECTION 7-25.4, REGULATIONS</b> ( <i>Change time limit parking on Morris Avenue between Elm and Maple for pre-paid employee parking</i> )	05/16/23
<b><u>COMMUNITY PROGRAMS &amp; PARKING SERVICES</u></b>		
23-3283	<b>AN ORDINANCE AMENDING THE CODE, CHAPTER VII, TRAFFIC, SECTION 7-8, PARKING, SUBSECTION 7-8.5, PARKING TIME LIMITED ON CERTAIN STREETS</b> ( <i>Increase parking fee - street meters with 3-, 5-, and 12 hours of parking</i> )	05/16/23
<b><u>COMMUNITY PROGRAMS &amp; PARKING SERVICES</u></b>		
23-3284	<b>AN ORDINANCE AMENDING THE CODE, CHAPTER 2, ADMINISTRATION, SECTION 2-69, FEES FOR MUNICIPAL SERVICES, SUBSECTION 2-69.9, FEES TO BE COLLECTED BY THE PARKING SERVICES AGENCY</b> ( <i>Increase bagged meter and dumpster permit fees</i> )	05/16/23

## ORDINANCE(S) FOR FINAL CONSIDERATION

*No comments are permitted at this point since the hearing is closed.*

<u>Number</u>	<u>Title</u>	<u>Introduction Date</u>
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### COMMUNITY PROGRAMS & PARKING SERVICES

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## ORDINANCE(S) FOR INTRODUCTION

\*Hearings will be at the meeting indicated below, unless otherwise noted

<u>Number</u>	<u>Title</u>	<u>Hearing Date</u>
<b><u>FINANCE</u></b>		
(ID # 10397)	<b>AN ORDINANCE TO ESTABLISH THE 2023 SALARIES, WAGES OR COMPENSATIONS OF AND FOR THE OFFICERS AND EMPLOYEES OF THE CITY OF SUMMIT, IN THE COUNTY OF UNION, AND THE STATE OF NEW JERSEY (Establish 2023 Salaries - Union and Non-Union Employees)</b>	06/20/23
<b><u>FINANCE</u></b>		
(ID # 10425)	<b>BOND ORDINANCE APPROPRIATING \$1,991,000, AND AUTHORIZING THE ISSUANCE OF \$1,896,000 BONDS OR NOTES OF THE CITY, FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE CITY OF SUMMIT, IN THE COUNTY OF UNION, NEW JERSEY. (Various Purposes Bond)</b>	06/20/23
<b><u>FINANCE</u></b>		
(ID # 10426)	<b>BOND ORDINANCE APPROPRIATING \$3,235,000, AND AUTHORIZING THE ISSUANCE OF \$3,235,000 BONDS OR NOTES OF THE CITY, FOR VARIOUS SEWER UTILITY IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE CITY OF SUMMIT, IN THE COUNTY OF UNION, NEW JERSEY. (Sewer Utility Various Improvements)</b>	06/20/23
<b><u>SAFETY &amp; HEALTH</u></b>		
(ID # 10334)	<b>AN ORDINANCE TO AMEND THE CODE CHAPTER 7, TRAFFIC, SECTION 7-9, VEHICLES OVER DESIGNATED WEIGHT EXCLUDED FROM CERTAIN STREETS, OF THE CODE OF THE CITY OF SUMMIT (Weight limit on High Street Bridge)</b>	06/20/23
<b><u>ADMINISTRATIVE POLICIES &amp; COMMUNITY SERVICES</u></b>		
(ID # 10398)	<b>AN ORDINANCE TO AMEND THE CODE CHAPTER 4, GENERAL LICENSING, SECTION 4-5, LICENSING OF PEDDLERS AND SOLICITORS, SUBSECTION 4-5.15, CHARITABLE SOLICITATION AND SUBSECTION 4-5.17, VIOLATIONS AND PENALTIES (Application process by City Clerk, display of permit, insurance requirements)</b>	06/20/23

## **RESOLUTIONS**

*(Staff reports are attached as appropriate. Items are listed according to Council Committees, those in **italics** indicate secondary committee reference. Unless otherwise indicated, or desired by Committee Chair, or a Council member advises that they will be voting in the negative, all Committee resolutions may be voted on at once.)*

### **FINANCE**

(ID # 10410)	1. Authorize 2023 Salaries, Effective July 1, 2023
(ID # 10408)	2. Approve Assessment Report - 2019 Capital Improvements - Butler Parkway, Caldwell Avenue, Clark Street, Dayton Road, Huntley Road, Willow Road, Eaton Court, Milton Avenue, Gary Road and New Providence Road
(ID # 10409)	3. Authorize Interest Rate - 2019 Capital Improvements - Butler Parkway, Caldwell Avenue, Clark Street, Dayton Road, Huntley Road, Willow Road, Eaton Court, Milton Avenue, Gary Road and New Providence Road - Assessment #367

### **CAPITAL PROJECTS & COMMUNITY SERVICES**

(ID # 10307)	Authorize Execution of Agreement with New Providence - Division Avenue Paving Project
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### **LAW & LABOR**

(ID # 10370)	1. Renew 2023-2024 Liquor Licenses
(ID # 10417)	2. Grant Person-to-Person Liquor License Transfer - Summit Suburban Hotel to 570 Springfield Ave Operations, LLC

### **COMMUNITY PROGRAMS & PARKING SERVICES**

(ID # 10327)	Approve ParkMobile Non-Resident Commuter Parking Reservation Platform
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### **SAFETY & HEALTH**

(ID # 10414)	1. Authorize National Cooperative Purchase - Houston-Galveston Area Council - Lease/Purchase of Fire Engine - \$745,020.00 Plus Lease Costs
(ID # 10393)	2. Authorize Submission of the US Department of Justice (DOJ) – Bulletproof Vest Partnership (BVP) Program Grant Application and Execute Agreement
(ID # 10430)	3. Authorize Submission of an Emergency Management Agency Assistance (EMAA) Grant Application Through the New Jersey Office of Emergency Management
(ID # 10262)	4. Authorize Enforcement of Title 39 Jurisdiction - STMB Properties, 565 Morris Avenue

## **CONSENT AGENDA**

### **SAFETY & HEALTH**

(ID # 10413)      1. Authorize Changes to 2023 Community Programs Events

- Asian American and Pacific Islander Heritage Month Event Date Change
- Juneteenth Celebration Event Location Change

(ID # 10418)      2. Authorize Attendance at National Joint Threat Assessment Training

### **CAPITAL PROJECTS & COMMUNITY SERVICES**

(ID # 10394)      1. Authorize Refund - Grading Permit Application Fee - 206 Oak Ridge Avenue

(ID # 10396)      2. Authorize Refund - Storm Sewer & Road Opening Deposit - 65 Woodland Avenue

(ID # 10391)      3. Authorize Refund - Storm Sewer Deposit - 98 Larned Road - \$500.00

(ID # 10399)      4. Authorize Partial Refund – Engineering Performance Escrow - 74 Templar Way

### **FINANCE**

(ID # 10421)      1. Amend Budget - Chapter 159 - Community Foundation of NJ - Other Fellow First Foundation Fund- \$5,000.00

(ID # 10422)      2. Amend Budget - Chapter 159 - Community Foundation of NJ - Summit Elks- \$5,000.00

(ID # 10383)      3. Amend Budget - Chapter 159 - Overlook Medical Center Fire Headquarters Project Grant Award- \$25,000.00

(ID # 10395)      4. Amend Budget - Chapter 159 - NJ-DOT - Prospect Street Improvements

(ID # 10392)      5. Authorize Attendance - NJ Government Finance Officers Association (GFOA) Conference

(ID # 10411)      6. Authorize Refund - Overpayment of Second Quarter 2023 Taxes

(ID # 10416)      7. Authorize Parking Refunds - Summit SmartCard, Prepaid Parking, and Overnight Parking Permits

(ID # 10400)      8. Authorize Refund - Department of Community Programs

(ID # 10231)      9. Authorize Payment of Bills and Payroll - \$ 3,071,041.28

### **PUBLIC COMMENTS**

*At this point in the meeting Council welcomes comments from any member of the public about issues that are not topics on tonight's business agenda. Whenever an audience or Council member reads from a prepared statement, please provide a copy to the City Clerk at [cyclerk@cityofsummit.org](mailto:cyclerk@cityofsummit.org). To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to 3 minutes.*

## **COUNCIL MEMBERS' COMMENTS/NEW BUSINESS**

### **ADJOURNMENT REGULAR MEETING**

### **CLOSED SESSION (IF NEEDED AND AUTHORIZED)**

### **EXPLANATORY NOTE REGARDING CORRESPONDENCE, STAFF & LIAISON REPORTS, AND GENERAL INFORMATION ITEMS**

*By end of business on Friday before the meeting, unless otherwise indicated, all items on the agenda are distributed to the Mayor, Council, City Administrator, City Treasurer and City Solicitor. Department Heads and the Press are advised via email that the official agenda is available for review on the City's website. An official "Board" copy is available for public inspection in the City Clerk's Office, the Summit Free Public Library reference desk and on the City's website. Oral reports and delayed distributions are noted as needed. Information that arrives after the agenda is completed and sent to the "distribution list" has only been provided to the Mayor, Council, City Administrator and affected Department Head(s).*

### **GENERAL INFORMATION**

*Includes notices, letters copied to the city, ordinances & resolutions from other governing bodies, newsletters and minutes and reports from agencies, boards and commissions. Each item does not appear to require any discussion or action. (Copies of ordinances and resolutions from other governing bodies are not provided, but are available upon request.)*

Notices:

- Millburn Twp, re Redevelopment Plan Ordinance Introduction - Public Hearing 062023

Minutes, Reports:

- Summit Board of Education Minutes - 4-13-23 Regular Meeting
- Summit Board of Education Minutes - 4-23-23 Special Meeting

### **ORDINANCES AND RESOLUTIONS EXPLANATION:**

A governing body of a municipality may formally act through ordinances or resolutions. Ordinances usually encompass legislative acts. Resolutions usually deal with administrative or acts performed according to legal authority, established procedures or instructions from the Common Council.

#### **Ordinances:**

An act initiated by the Common Council that becomes law. The violation of an ordinance may result in summonses being issued. Generally, an ordinance remains in effect until repealed or modified and may not be amended or modified by a resolution. It requires a public hearing and publications in the town's legal paper before becoming effective. Examples of ordinances are those which deal with changing parking or speed limit requirements, code enforcement, implementing State mandates at the local level and creating boards or commissions.

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#### **Resolutions:**

Any act or regulation that is required to be reduced to writing but may be finally passed at the meeting at which it is introduced. The legal effect of a resolution is the same as an ordinance except summonses cannot be issued for their violation. Generally, life of a resolution is permanent unless there is language to the contrary. Typical resolutions deal with: Opinion expressions; Requests for action to other elected officials or bodies or governmental agency[s]; One-time actions and Routine authorizations such as making appointments and awarding contracts.

City Clerk's Office

<b>Ordinance #:</b>	<b>19-3195</b>
Introduction Date:	6/8/19 (Wed.)
Hearing Date:	6/18/19
Passage Date:	6/18/19
Effective Date:	7/11/19

**BOND ORDINANCE PROVIDING FOR THE IMPROVEMENT OF VARIOUS ROADS IN AND BY THE CITY OF SUMMIT, IN THE COUNTY OF UNION, NEW JERSEY, APPROPRIATING \$1,370,000 THEREFOR, DIRECTING A SPECIAL ASSESSMENT OF PART OF THE COST THEREOF, AND AUTHORIZING THE ISSUANCE OF \$1,304,000 BONDS OR NOTES OF THE CITY FOR FINANCING THE SAME. (Special Assessments – Improvements to Various Roads)**

**BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, IN THE COUNTY OF UNION, NEW JERSEY** (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The improvement described in Section 3 of this bond ordinance is hereby authorized as a local improvement to be made or acquired by The City of Summit, New Jersey. For the said improvement or purpose stated in said Section 3, there is hereby appropriated the sum of \$1,370,000, said sum being inclusive of all appropriations heretofore made therefor and including the sum of \$66,000 as the down payment for said improvement or purpose required by law and now available therefor by virtue of provision in a previously adopted budget or budgets of the City for down payment or for capital improvement purposes.

Section 2. For the financing of said improvement or purpose and to meet the part of said \$1,370,000 appropriation not provided for by application hereunder of said down payment, negotiable bonds of the City are hereby authorized to be issued in the principal amount of \$1,304,000 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvement or purpose, negotiable notes of the City in a principal amount not exceeding \$1,304,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. (a) The improvement hereby authorized and purpose for the financing of which said obligations are to be issued is the reconstruction and resurfacing of various roads in and by the City, including Butler Parkway, Caldwell Avenue, Clark Street, Dayton Road, Huntley Road, Willow Road, Eaton Court, Millton Avenue, Gary Road and New Providence Avenue, so as to provide a roadway pavement at least equal in useful life or durability to a roadway pavement of Class B construction (as such term is used or referred to in section 40A:2-22 of said Local Bond Law) and the construction or reconstruction therein of granite block curbs and concrete sidewalks adjacent to those lands designated on the official tax map of the City as Lots 21 to 38, inclusive, in Block 306, Lots 10 to 18, inclusive, in Block 307, Lots 1 and 2 in Block 401, Lots 7 to 14, inclusive, in Block 507, Lot 1 in Block 508, Lots 1 to 27, inclusive, 28.01 and 28 to 34, inclusive in Block 3601, Lots 1 and 3 to 15, inclusive, in Block 3602, Lots 1 to 33, inclusive, in Block 3603, Lots 1 to 6, inclusive, and 10 to 14, inclusive, in Block 3604, 1 to 13, inclusive, in Block 3605, Lots 1 to 31, inclusive, in Block 3606, Lots 1 to 16, inclusive, in Block 3705, Lots 1 to 7, inclusive, in Block 3706, Lots 1 to 10, inclusive, in Block 3707, Lots 2 and 3 in Block 603, Lot 1 in Block 1501, Lots 5 to 8, inclusive, in Block 1502, Lots 19 to 21, inclusive, in Block 1503, Lot 1 in Block 1504, Lot 2 in Block 1505 and Lot 1 in Block 1601 including all storm water drainage facilities, milling, inlets, structures, appurtenances, equipment, site work, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the City Engineer and hereby approved.

(b) The estimated maximum amount of bonds or notes to be issued for said purpose is \$1,304,000.

(c) The estimated cost of said purpose is \$1,370,000, the excess thereof over the said estimated maximum amount of bonds or notes to be issued therefor being the amount of the said \$66,000 down payment for said purpose.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a) The said purpose described in Section 3 of this bond ordinance is not a current expense and is a property or improvement which the City may lawfully acquire or make as a local improvement.

(b) The period of usefulness of said purpose within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is ten (10) years.

(c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the City Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the City as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$1,304,000, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$150,000 for interest on said obligations, costs of issuing said obligations and other items of expense listed in and permitted under section 40A:2-20 of said Local Bond Law may be included as part of the cost of said improvement and is included in the foregoing estimate thereof.

(e) As provided in Section 5 of this bond ordinance, \$1,360,000 will be contributed by the City at large to payment of the cost of said improvement or purpose, and the estimated maximum amount of the special assessments to be levied on property specially

benefitted by said improvement is \$75,000, and the number of annual installments in which all such special assessments may be paid is ten (10).

Section 5. The City shall pay \$1,360,000 of the cost of said local improvement, and said amount shall be and hereby is contributed by the City at large to payment of the cost of said local improvement. The cost of said local improvement, to the extent not met by the said amount contributed by the City at large, shall be paid by special assessments which shall be levied in accordance with law on property specially benefitted thereby, as nearly as may be in proportion to and not in excess of the peculiar benefit, advantage or increase in value which the respective lots and parcels of real estate shall be deemed to receive by reason of said local improvement. The owner of any land upon which any such assessment shall have been made may pay such assessment in the number of equal annual installments hereinabove determined, all as may be provided in accordance with law and with legal interest on the unpaid balance of the assessment.

Section 6. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale at not less than par and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the City at the meeting next succeeding the date when any

sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 7. The full faith and credit of the City are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the City, and the City shall be obligated to levy ad valorem taxes upon all the taxable property within the City for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 8. The capital budget or temporary capital budget of the City is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the City Clerk and are available for public inspection.

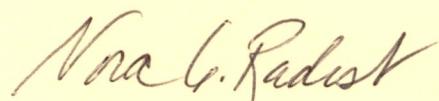
Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

Dated: June 18, 2019

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing ordinance was duly passed by the Common Council of said City at a regular meeting held on Tuesday evening, June 18, 2019.

  
Rosalia M. Licatese  
City Clerk

Approved:

  
Noa G. Radost  
Mayor

# THE CITY OF SUMMIT

NEW JERSEY

CITY HALL 512 SPRINGFIELD AVENUE SUMMIT, NJ 07901

May 17, 2023

Re: 2019 Capital Improvements Affecting Your Property, Pursuant to Ordinance # 19-3195

Dear Property Owner:

New Jersey state statute requires the City to provide you with a notice announcing a meeting to be held by the Common Council to consider the cost to be charged (assessed) on property owned by you which was benefited by reason of the improvements to but not limited to **Butler Parkway, Caldwell Ave., Clark Street, Dayton Road, Huntley Road, Willow Rd., Eaton Court, Milton Ave., Gary Road and New Providence Avenue**, by the construction or reconstruction therein of roadway surfaces, curbing, sidewalks, crosswalks, storm water drainage facilities, pedestrian safety improvements, extension of the fiber optics/WIFI connections and the upgrade of lighting facilities and electrical systems, together with all landscaping striping, street furniture, adjacent to those lands designated, together with all other structures and appurtenances, work and materials necessary therefor or incidental thereto, as prescribed by Ordinance #**19-3195**, passed on June 18, 2019, and set forth in the specifications for the work to be done relative to said improvements.

This improvement does not increase your assessment and will result in no increase in your taxes. **Do not pay** the amount listed on the assessment cost sheet at this time, as you will receive a separate bill from the Office of the Tax Collector regarding this matter.

Enclosed please find the following:

1. Notice of council hearing
2. Ordinance #19-3195
3. Current assessment cost sheet

If you have any questions, please contact Sam Koutsouris, Assistant City Engineer, [Skoutsouris@cityofsummit.org](mailto:Skoutsouris@cityofsummit.org) or (908) 273-2176.

Sincerely,



Rosalia M. Licatese  
City Clerk

Enclosures

c: Capital Projects and Community Services Committee  
Finance Committee  
City Engineer

**CITY OF SUMMIT**  
**NOTICE OF ASSESSMENT HEARING**

NOTICE IS HEREBY GIVEN that the Common Council of the City of Summit will meet at City Hall in the City of Summit on Wednesday evening, June 7, 2023 at 7:30 p.m. for the purpose of considering the report of the City Engineer, dated April 26, 2023, for Ordinance No. 19-3195, which includes Cost Sheets for the aforementioned ordinance with reference to the assessment of lands and real estate benefited by reason of the improvements, as follows:

**2019 Capital Improvements:**

The reconstruction and resurfacing of various roads in and by the City, including Butler Parkway; Caldwell Avenue; Clark Street; Dayton Road; Huntley Road; Willow Road; Eaton Court; Milton Avenue; Gary Road; New Providence Avenue, so as to provide a roadway pavement at least equal in useful life or durability to a roadway pavement of Class B construction (as such term is used or referred to in section 40A:2-22 of said Local Bond Law) and the construction or reconstruction therein of granite block curbs and concrete sidewalks adjacent to those lands designated on the official tax map of the City as Lots 21 to 38, inclusive, in Block 306, Lots 10 to 18, inclusive, in Block 307, Lots 1 and 2 in Block 401, Lots 7 to 14, inclusive, in Block 507, Lot 1 in Block 508, Lots 1 to 27, inclusive, 28.01 and 28 to 34, inclusive in Block 3601, Lots 1 and 3 to 15, inclusive, in Block 3602, Lots 1 to 33, inclusive, in Block 3603, Lots 1 to 6, inclusive, and 10 to 14, inclusive, in Block 3604, 1 to 13, inclusive, in Block 3605, Lots 1 to 31, inclusive, in Block 3606, Lots 1 to 16, inclusive, in Block 3705, Lots 1 to 7, inclusive, in Block 3706, Lots 1 to 10, inclusive, in Block 3707, Lots 2 and 3 in Block 603, Lot 1 in Block 1501, Lots 5 to 8, inclusive, in Block 1502, Lots 19 to 21, inclusive, in Block 1503, Lot 1 in Block 1504, Lot 2 in Block 1505 and Lot 1 in Block 1601, including all storm water drainage facilities, milling, inlets, structures, appurtenances, equipment, site work, work and materials necessary therefor or incidental thereto, and prescribed by Ordinance #19-3195, passed on June 18, 2019.

Rosalia M. Licatese, City Clerk

Dated: 5/17/23

UCLS: 5/25/23 and 6/1/23

# THE CITY OF SUMMIT

NEW JERSEY

City Hall 512 Springfield Avenue Summit NJ 07901

Date: 5/9/23

Please Print

FEE: \$11.00<sup>1</sup>

Application for a *Certified List of Property Owners* within 200 feet of the following:

Property address: Various along Butler Parkway

Block<sup>2</sup>:    and Lot(s):   

Owner:    Address:   

Applicant: Eng. Division Telephone:    E-mail:   

Block	Lot(s)
306	21-38
307	10-18
401	1-2
507	7-14
508	1

Block	Lot(s)

Block	Lot(s)

Notes: The Engineering Division would like a list of property owners for the purposes of mailing labels.

I certify that the attached is an accurate and complete list of property owners and addresses from the Tax Assessor records.

Timothy O'Connor  
Tax Assessor

 5-9-23

<sup>1</sup> Includes map, Fee is \$10 without map

<sup>2</sup> A separate application and fee must be submitted for each block

B:306 GUARINO, MICHAEL C 47 BUTLER PKWY SUMMIT, NJ	L:21 07901	2	B:306 DU, WEI & LEW, KATHERINE 83 BUTLER PKWY SUMMIT, NJ	L:31 07901	2	B:307 KIFNIDIS, ILIAS & VRONTOS, KLIOPATRA 119 BUTLER PKWY SUMMIT, NJ	L:12 07901	2
B:306 BERK, JEFFREY & ISAKOVICH, KATY 51 BUTLER PKWY SUMMIT, NJ	L:22 07901	2	B:306 HERNANDEZ, CARLOS D & FONSECA, L P 85 BUTLER PKWY SUMMIT, NJ	L:32 07901	2	B:307 GINCLEY, JOAN R. 123 BUTLER PKWY SUMMIT, N J	L:13 07901	2
B:306 NGO, ALEXANDER & EPPERLEIN, JENNIFER 55 BUTLER PKWY SUMMIT, NJ	L:23 07901	2	B:306 CASTILLO, CARLOS MAGNO & MARIVIC 89 BUTLER PARKWAY SUMMIT, NJ	L:33 07901	2	B:307 SIDIQUI, M R & J M C/O PETRELLA 150 MARIAN AVE FANWOOD, NJ	L:14 07023	2
B:306 YEKTASHENAS, IRADJ & MITRA 59 BUTLER PKWY SUMMIT, N J	L:24 07901	2	B:306 HU, PING & JEONG 91 BUTLER PARKWAY SUMMIT NJ	L:34 07901	2	B:307 VLATTAS, ISIDOROS & ARGYRO 131 BUTLER PKWY SUMMIT, N J	L:15 07901	2
B:306 MODESTO, ARTURO E & JOCELYN 61 BUTLER PKWY SUMMIT, NJ	L:25 07901	2	B:306 PELOSI, LORENZO V 95 BUTLER PARKWAY SUMMIT, N J	L:35 07901	2	B:307 CONQUEST, EVAN & GERALDINE 135 BUTLER PKWY SUMMIT, NJ	L:16 07901	2
B:306 QUINTERO, ANA MARIA 65 BUTLER PKWY SUMMIT, NJ	L:26 07901	2	B:306 FERRONATO, FABRIZIO & SOPHIE 97 BUTLER PKWY SUMMIT, NJ	L:36 07901	2	B:307 HARRIS, GABRIEL B & ROBYN L 137 BUTLER PKWY SUMMIT, NJ	L:17 07901	2
B:306 KALMANSON, MYLES J & MICHELLE L 67 BUTLER PKWY SUMMIT, NJ	L:27 07901	2	B:306 HEALEY, GARETH & ANDREA 101 BUTLER PARKWAY SUMMIT, N J	L:37 07901	2	B:307 SHERIDAN, MARC & KIMBERLY 141 BUTLER PKWY SUMMIT, NJ	L:18 07901	2
B:306 WALTER, DEBORAH L. 71 BUTLER PKWY SUMMIT, N J	L:28 07901	2	B:306 BARRY, W J JR & J S 103 BUTLER PKWY SUMMIT, N J	L:38 07901	2	B:401 CITY OF SUMMIT 512 SPRINGFIELD AVENUE SUMMIT N J	L:1 07901	15C
B:306 GORDON, SCOTT L & GLUCK, KAREN M 75 BUTLER PKWY SUMMIT, NJ	L:29 07901	2	B:307 HUANG, CHING-CHUNG & MAN-HSUEH 111 BUTLER PARKWAY SUMMIT, N J	L:10 07901	2	B:401 BOARD OF EDUCATION 90 MAPLE STREET SUMMIT N J	L:2 07901	15A
B:306 HUANG, BRYAN & CHEN, FANG 79 BUTLER PKWY SUMMIT, NJ	L:30 07901	2	B:307 FAHEY, NICHOLAS J & AMANDA L 115 BUTLER PKWY SUMMIT, NJ	L:11 07901	2	B:507 491 MORRIS AVENUE, LLC 491 MORRIS AVE SUMMIT, N J	L:7 07901	4A

B:507 L:8 2  
MATANI, SONAM SUNIL/MALHOTRA, RAVI  
160 1ST ST, APT 1005  
JERSEY CITY, NJ 07302

B:507 L:9 2  
CHEN, YONGHAI & LI, DAN  
17 BUTLER PKWY  
SUMMIT, NJ 07901

B:507 L:10 2  
SOUZA, PAULO & JUSTI, DEBORA ALMEID  
21 BUTLER PKWY  
SUMMIT, NJ 07901

B:507 L:11 2  
GONZALEZ, LAURA SALDANA & PIERO O  
25 BUTLER PKWY  
SUMMIT, NJ 07901

B:507 L:12 2  
MORE, VIDYA V & AKRAM,A  
27 BUTLER PKWY  
SUMMIT, NJ 07902

B:507 L:13 2  
LO DOLCE, R J & C  
31 BUTLER PKWY  
SUMMIT, N J 07901

B:507 L:14 2  
SHARMA, PANKAJ & JAISWAL, RACHNA  
88 WHITE OAK RIDGE RD  
SHORT HILLS, NJ 07078

B:508 L:1 2  
MAKAYA, CHRISTIAN & MAKOSO, ANNE  
41 BUTLER PKWY  
SUMMIT, NJ 07901

Total: 0

# THE CITY OF SUMMIT

NEW JERSEY

City Hall 512 Springfield Avenue Summit NJ 07901

Date: 5/9/23

Please Print

FEE: \$11.00<sup>1</sup>

Application for a *Certified List of Property Owners* within 200 feet of the following:

Property address: Various Along Huntley Road Area

Block<sup>2</sup>:    and Lot(s):   

Owner:    Address:   

Applicant: Eng. Division Telephone:    E-mail:   

Block	Lot(s)
3601	1-34
3602	1-15
3603	1-33
3604	1-14
3605	1-13
3606	1-31
3705	1-16
3706	1-7
3707	1-10

Block	Lot(s)

Block	Lot(s)

Notes: The Engineering Division would like a list of property owners for the purposes of mailing labels.

I certify that the attached is an accurate and complete list of property owners and addresses from the Tax Assessor records.

Timothy O'Connor  
Tax Assessor

*5-9-23*

<sup>1</sup> Includes map, Fee is \$10 without map

<sup>2</sup> A separate application and fee must be submitted for each block

B:3601 ROBAYO, LINDA 66 HUNTLEY RD SUMMIT, NJ	L:1 07901	2	B:3601 YE, MONCY & JAMES Q 42 HUNTLEY RD SUMMIT, NJ	L:11 07901	2	B:3601 KAJJAM, VENKATA N V & MEHTA,S 36 CLARK ST SUMMIT, NJ	L:21 07901	2
B:3601 BERMEL, CHARLES F. & JACQUELINE 62 HUNTLEY RD SUMMIT, N J	L:2 07901	2	B:3601 GRITSAYUK, IGOR F & GROMOVA,MARIA 40 HUNTLEY RD SUMMIT, NJ	L:12 07901	2	B:3601 PREVOST, DAVID C & JUDITH 34 CLARK STREET SUMMIT, N. J.	L:22 07901	2
B:3601 STOBER, HEATHER 60 HUNTLEY RD SUMMIT, NJ	L:3 07901	2	B:3601 PRAGER, NANCY 56 CLARK STREET SUMMIT, NJ	L:13 07901	2	B:3601 VASANT, NISCHAL & NAINANI, ANJALI 32 CLARK ST SUMMIT, NJ	L:23 07901	2
B:3601 RODINO, NIKI 58 HUNTLEY RD SUMMIT, NJ	L:4 07901	2	B:3601 WU,PUI KUEN & SHIN,CHRISTOPHER S.H 54 CLARK ST SUMMIT, N J	L:14 07901	2	B:3601 FLANAGAN, MICHAEL & NANCY 30 CLARK ST SUMMIT, N J	L:24 07901	2
B:3601 SPRINGSTEAD, JESSICA 56 HUNTLEY RD SUMMIT, NJ	L:5 07901	2	B:3601 LEDERMAN, VICKI 52 CLARK ST SUMMIT, N J	L:15 07901	2	B:3601 DE YONGE, JOHN & MCMANUS, SARAH 28 CLARK ST SUMMIT, NJ	L:25 07901	2
B:3601 CHINCHILLA, JOSE W. & MARCELA 52 HUNTLEY RD SUMMIT, N J	L:6 07901	2	B:3601 HORN, KATHLEEN D 50 CLARK ST SUMMIT, N J	L:16 07901	2	B:3601 TALALAYEV, DMITRIY & OLGA 30 CALDWELL AVE SUMMIT, NJ	L:26 07901	2
B:3601 CHEN, YUE & WANG, JIA 50 HUNTLEY RD SUMMIT, NJ	L:7 07901	2	B:3601 NYITRAY, MAGDOLNA 48 CLARK ST SUMMIT, N J	L:17 07901	2	B:3601 26 CALDWELL AVENUE SUMMITLLC 17 QUAIL RUN RANDOLPH, NJ	L:27 07869	2
B:3601 DAVYDOV, YAN & DIMARE, KATHERINE 48 HUNTLEY RD SUMMIT, NJ	L:8 07901	2	B:3601 VAN LOON, MARTHA 46 CLARK STREET SUMMIT, N. J.	L:18 07901	2	B:3601 MACDOUGALL, JOHN 18 CALDWELL AVENUE SUMMIT, NJ	L:28 07901	2
B:3601 FUSCHETTO FAMILY IRREVOCABLE TRUST 46 HUNTLEY RD SUMMIT, NJ	L:9 07901	2	B:3601 VARGAS, MARIA 16 VAIL VALLEY DRIVE MANALAPAN, NJ	L:19 07726	2	B:3601 LE, HOA T. 20 CALDWELL AVENUE SUMMIT, NJ	L:28.01 07901	2
B:3601 HARNETT, PAUL J. & TARA K. 44 HUNTLEY ROAD SUMMIT, N. J.	L:10 00790	2	B:3601 CIAMPA, EARL & LINDA 40 CLARK ST SUMMIT, N J	L:20 07901	2	B:3601 MALTA, IZABEL & VINHAS, PAULO 16 CALDWELL AVE SUMMIT, N J	L:29 07901	2

B:3601 L:30 2 CIOFFI, GENNARO 14 RONALD TERRACE SPRINGFIELD, NEW JERSEY 07081	B:3602 L:6 2 ESCOBAR, CAROLINA PINZON 9 CALDWELL AVE SUMMIT, NJ 07901	B:3603 L:1 2 SENA, SALVATORE & CLAUDIA C 274 W 18TH STREET SHIP BOTTOM, NJ 08008
B:3601 L:31 2 CIOFFI, GENNARO 14 RONALD TERRACE SPRINGFIELD, NEW JERSEY 07081	B:3602 L:7 2 CORRIGAN, GEORGEANN TRUSTEE 11 CALDWELL AVENUE SUMMIT, N J 07901	B:3603 L:2 2 BOTROS, ADEL & CAROLYN S 738A SPRINGFIELD AVE SUMMIT, NJ 07901
B:3601 L:32 2 MCCARTHY, WILLIAM, NOREEN&STUART, I. 22 OAKWOOD ROAD NEW PROVIDENCE, NJ 07974	B:3602 L:8 2 AVEDISIAN, RICHARD & MARINA 15 CALDWELL AVENUE SUMMIT, N. J. 07901	B:3603 L:3 2 LIVINGSTONE, VICTORIA J & BETANCUR, B 9 CLARK ST SUMMIT, NJ 07901
B:3601 L:33 2 RINSHAWN CALDWELL AVE LLC P.O. BOX 96 FANWOOD NJ 07023	B:3602 L:9 2 CHESTER, JAMES C & PAULINE 17 CALDWELL AVE SUMMIT, N J 07901	B:3603 L:4 2 STAUNTON, JOHN V&PATRICIA B STAUNTON 11 CLARK STREET SUMMIT, NJ 07901
B:3601 L:34 2 BROWN, LEMEL G. & KIZZY S. 2-4 CALDWELL AVENUE SUMMIT, N J 07901	B:3602 L:10 2 DEWALD, BETTINA M. 23 CALDWELL AVENUE SUMMIT, N J 07901	B:3603 L:5 2 CASTRO, MARTA 7 DOREMUS STREET SUMMIT, NJ 07901
B:3602 L:1 2 RODRIGUEZ, RICHARD & KAREN 4 CLARK ST SUMMIT, NJ 07901	B:3602 L:11 2 MITCHELL, ROBERT & MAE V 27 CALDWELL AVE SUMMIT, N J 07901	B:3603 L:6 2 CRISOLOGO, ALAN 15 CLARK ST SUMMIT, NJ 07901
B:3602 L:2 2 MENDES, SHARDAE & MULLER, ANTHONY 125 SPRINGFIELD AVE SUMMIT, NJ 07901	B:3602 L:12 2 JAMES R SANTIAGO LLC 810 BRYANT ST RAHWAY, NJ 07065	B:3603 L:7 2 DE METRO, LINDA FADER 17 CLARK ST SUMMIT, NJ 07901
B:3602 L:3 2 HUSSAIN, ADNAN & ASLAM, SAMINA 129 SPRINGFIELD AVE SUMMIT, NJ 07901	B:3602 L:13 2 DELLA PIAZZA, JOANNE 12 CLARK ST SUMMIT, N J 07901	B:3603 L:8 2 STEINKERCHNER, EVAN & KE, XIAOLING 19 CLARK ST SUMMIT, NJ 07901
B:3602 L:4 2 SCARCIA, FRANCO & BETTY ANN 5 CALDWELL AVE SUMMIT, N J 07901	B:3602 L:14 2 BADOLATO, VINCENT & PATRICIA 10 CLARK ST SUMMIT, N J 07901	B:3603 L:9 2 ZHANG, WEIJIE & DING, YAN 21 CLARK ST SUMMIT, NJ 07901
B:3602 L:5 2 MAMMONE, COSIMO & NELLA 7 CALDWELL AVE SUMMIT, N J 07901	B:3602 L:15 2 NOVOTNY, ERIC W. & DANA 8 CLARK STREET SUMMIT, N. J. 07901	B:3603 L:10 2 BONNER, CHRISTOPHER L & CARYN B 25 CLARK ST SUMMIT, NJ 07901

B:3603 L:11 2 IANNELLA, P. & A. REVOCABLE TRUST 27 CLARK STREET SUMMIT, NJ 07901	B:3603 L:21 2 FEOLI, MICHAEL A. & ANITA 34 HUNTLEY RD SUMMIT, NJ 07901	B:3603 L:31 2 AYERS, CHRISTOPHER 8 HUNTLEY RD. SUMMIT, NJ 07901
B:3603 L:12 2 GUERINO, FRANK 31 CLARK STREET SUMMIT, NJ 07901	B:3603 L:22 2 ALBOWICZ, JEAN 30 HUNTLEY RD SUMMIT, NJ 07901	B:3603 L:32 2 GAETA, MARY & SALVATORE 6 HUNTLEY RD SUMMIT, NJ 07901
B:3603 L:13 2 SCHERER, CARYN 35 CLARK STREET SUMMIT, N. J. 07901	B:3603 L:23 2 HU, OSCAR C & HU, TINGTING 28 HUNTLEY RD SUMMIT, NJ 07901	B:3603 L:33 2 RAISON, CLIFFORD & ZHANG, DIANE 85 BROAD ST SUMMIT, NJ 07901
B:3603 L:14 2 TOOLAJIAN, JOSHUA V & PAMBIANCO, EE 37 CLARK ST SUMMIT, NJ 07901	B:3603 L:24 2 SITTING BULL PROPERTIES LLC 26 HUNTLEY RD SUMMIT, NJ 07901	B:3604 L:1 150 CITY OF SUMMIT 512 SPRINGFIELD AVENUE SUMMIT, N. J. 07901
B:3603 L:15 2 HRUBIC, ZACHARY P & TUMBLETY, BRIELLE 39 CLARK ST SUMMIT, NJ 07901	B:3603 L:25 2 SACCO, MARY ANNE 24 HUNTLEY RD SUMMIT, NJ 07901	B:3604 L:2 2 SANTAGATA, LIDIA, & CRUZ, CARLOS P. 28-30 SPRUCE COURT UNION, NJ 07083
B:3603 L:16 2 MORALES, FRANK & DELGADO, JESSICA 43 CLARK ST SUMMIT NJ 07104	B:3603 L:26 2 IGLICAR, SLAVICA & DODEJA, PRITAM 22 HUNTLEY RD SUMMIT, NJ 07901	B:3604 L:3 2 GUARINO, MICHAEL E & KACZANOSKI, J L 67 BROAD ST SUMMIT, NJ 07901
B:3603 L:17 2 SUMMIT ENTERPRISE HOLDINGS LLC 55 UNION PL SUMMIT, NJ 07901	B:3603 L:27 2 GAJJAR, BIJOY J 18 HUNTLEY RD SUMMIT, NJ 07901	B:3604 L:4 2 PRISCO, PHILIP 69 BROAD ST SUMMIT, NJ 07901
B:3603 L:18 2 MC ALOON, TIMOTHY & LEE MORRIS 47 CLARK ST SUMMIT, N J 07901	B:3603 L:28 2 PUTHIYADAVAN, S & DIVYA RAMESH, F 16 HUNTLEY ROAD SUMMIT, NJ 07901	B:3604 L:5 2 MURRAY, THOMAS J JR 71 BROAD ST SUMMIT, NJ 07901
B:3603 L:19 2 BARISO, PETER & DOMINQUE 51 CLARK ST SUMMIT, NJ 07901	B:3603 L:29 2 QU, CHUNSONG & TENG, YING 12 HUNTLEY RD SUMMIT, NJ 07901	B:3604 L:6 2 BOYLE, JAMES ANDREW & PARILLA, IVANA 73 BROAD ST SUMMIT, NJ 07901
B:3603 L:20 2 FUSCHETTO FAMILY IRREVOCABLE TRUST 36 HUNTLEY RD SUMMIT, NJ 07901	B:3603 L:30 2 SOLAWA, AGNIESZKA T. & AWAD, SAMIR 10 HUNTLEY RD SUMMIT, NJ 07901	B:3604 L:7 2 GRANADOS-URENA, ERICK M & YENSSIE 75 BROAD ST SUMMIT, NJ 07901

B:3604 L:8 2 DIAZ, JULIO C. & GABRIELA C. GUEMEZ 77 BROAD ST SUMMIT, N J	07901	B:3605 L:4 2 HARTONOWICZ, BERNADETTE 7 MILTON AVE SUMMIT, N J	07901	B:3606 L:1 2 WANG, XIAO FENG 43 MILTON AVE SUMMIT, N J	07901
B:3604 L:9 2 BACH, SILVIA A. 172 CANOE BROOK PARKWAY SUMMIT, N J	07901	B:3605 L:5 2 DE FRANCO, JOSEPH 5 MILTON AVE SUMMIT, N J	07901	B:3606 L:2 2 BATESKO, ROBERT TYLER & REED E 41 MILTON AVE SUMMIT, NJ	07901
B:3604 L:10 2 PAGAN, WILLIS 3 HUNTLEY ROAD SUMMIT, N. J.	07901	B:3605 L:6 2 PURI, PRADEEP & ASHU 1 MILTON AVE SUMMIT, NJ	07901	B:3606 L:3 2 JUPIN, JOHN A 39 MILTON AVE SUMMIT, NJ	07901
B:3604 L:11 2 SHAN, JUN & JIN, QIONG 7 HUNTLEY RD SUMMIT, N J	07901	B:3605 L:7 2 2018 PISCIONERI FAMILY TRUST 31 DAYTON RD SUMMIT, NJ	07901	B:3606 L:4 2 VISCO, LOUIS A & FIORENZA 35 MILTON AVE SUMMIT, N J	07901
B:3604 L:12 2 LACKAYE, S W & C 11 HUNTLEY RD SUMMIT, N J	07901	B:3605 L:8 2 ARTHUR, JOHN & MODH, KHUSHBU 17 HUNTLEY RD SUMMIT, NJ	07901	B:3606 L:5 2 SUMMIT ENTERPRISE HOLDINGS LLC 55 UNION PL #120 SUMMIT, NJ	07901
B:3604 L:13 2 CALLENDER, RUDOLPH & DENISE 13 HUNTLEY RD SUMMIT, NJ	07901	B:3605 L:9 2 MO, SHEUNG YIN KEVIN & LEE, J 21 HUNTLEY RD SUMMIT, NJ	07901	B:3606 L:6 2 CHENG, SAM HSIN 31 MILTON AVE SUMMIT, NJ	07901
B:3604 L:14 2 MC FALL, PATRICIA A 12 WILSHIR RUN SCOTCH PLAINS, NJ	07076	B:3605 L:10 2 WRIGHT, JOHN 2531 TILLER LANE COLUMBUS, OH	43231	B:3606 L:7 2 ASMAN, BRIAN & UPTON, ELIZABETH 29 MILTON AVE SUMMIT, NJ	07901
B:3605 L:1 2 LEWIT, MARTIN & LORENZO, KRISTEN M 36 WILLOW RD SUMMIT, NJ	07901	B:3605 L:11 2 CHEONG, SHIN KEAT & CHOO T 27 HUNTLEY RD SUMMIT, NJ	07901	B:3606 L:8 2 DIORIO, PATRICK E. & KIMBERLY J. 27 MILTON AVE SUMMIT, N J	07901
B:3605 L:2 2 QUIRK, PETER J 11 MILTON AVE SUMMIT, NJ	07901	B:3605 L:12 2 HOWARD, WILLIAM B & DEBBIE R 8 CLUB DR SUMMIT, NJ	07901	B:3606 L:9 2 DE CELLES, MARY 25 MILTON AVE SUMMIT, N J	07901
B:3605 L:3 2 SAMANIEGO, VALERIO L & ARACELI C. 9 MILTON AVE SUMMIT, N J	07901	B:3605 L:13 2 YEAGER, BERNADETTE F & WILLIAM 42 WILLOW ST SUMMIT, N J	07901	B:3606 L:10 2 PRANTIL, G & ESTATE OF CARL 23 MILTON AVE SUMMIT, N J	07901

B:3606 L:11 2 SORTINO, GRAHAM NICHOLAS 19 MILTON AVE SUMMIT, NJ 07901	B:3606 L:21 2 DEL DUCA, ANTOINETTE M 3 EATON CT SUMMIT CITY, NJ 07901	B:3606 L:31 2 O'CONNOR, T J & P A 63 HUNTLEY RD SUMMIT, N J 07901
B:3606 L:12 2 BROWN, ALICE MADELINE 39 WILLOW ROAD SUMMIT, N. J. 07901	B:3606 L:22 2 MARVIN, PARKER & KRISTINA 5 EATON CT SUMMIT, NJ 07901	B:3705 L:1 2 GONG, WEI-KEONG & AH-SHUK 55 BROAD ST SUMMIT, N J 07901
B:3606 L:13 2 VENTURI, GARY M & SADIE R 35 HUNTLEY RD SUMMIT, N J 07901	B:3606 L:23 2 BECKER, PATRICK 9 EATON CT SUMMIT, NJ 07901	B:3705 L:2 2 BARIEXCA, STEPHEN J & ROSE M 1 DAYTON RD SUMMIT, N J 07901
B:3606 L:14 2 GEORGE, IRMA S. 39 HUNTLEY RD SUMMIT, N J 07901	B:3606 L:24 2 BARIEXCA, S & BARIEXCA, ROSEMARY 11 EATON CT SUMMIT, N J 07901	B:3705 L:3 2 KOZIATEK, RAYMOND & JUDITH STURM 19 DAYTON RD SUMMIT, NJ 07901
B:3606 L:15 2 CELLI, A M & M 41 HUNTLEY RD SUMMIT, N J 07901	B:3606 L:25 2 GONNELLA, JAMES & JENNIFER 14 EATON COURT SUMMIT, N J 07901	B:3705 L:4 2 KUSMIN, ESENGUL 2 MILTON AVE SUMMIT, NJ 07901
B:3606 L:16 2 KLEIN, ALLEN R & VITA F 43 HUNTLEY RD SUMMIT, N J 07901	B:3606 L:26 2 OZIMEK, LISA 12 EATON CT SUMMIT, N J 07901	B:3705 L:5 2 BUHRMAN, RICHARD & MARSHALL, ELYSSA 4 MILTON AVE SUMMIT, N J 07901
B:3606 L:17 2 ALBOWICZ, DOMINICK & KENNEY, LAURA 45 HUNTLEY ROAD SUMMIT, NJ 07901	B:3606 L:27 2 MALABANAN, REGALDO D. & FILIPINA 10 EATON CT SUMMIT, N J 07901	B:3705 L:6 2 GOUVEIA, WILLIAM A. & SARAH 8 MILTON AVE SUMMIT, NJ 07901
B:3606 L:18 2 NANFARA, ALEXANDER J & JAMIE L 47 HUNTLEY RD SUMMIT, NJ 07901	B:3606 L:28 2 PHINNEY, LLEWELLYN 8 EATON CT SUMMIT, NJ 07901	B:3705 L:7 2 JARZEBOWSKI, ZDZISLAW & RYAN, AINE C 10 MILTON AVE SUMMIT, N J 07901
B:3606 L:19 2 BRENNAN, THOMAS 49 HUNTLEY ROAD SUMMIT, N. J. 07901	B:3606 L:29 2 DONALDSON, TISBE B 6 EATON CT SUMMIT, N J 07901	B:3705 L:8 2 DITILLO, ANTHONY L. & ELAINA M. 12 MILTON AVE SUMMIT, N J 07901
B:3606 L:20 2 UANIS, ADAM & IARUSSI, ALEXA 51 HUNTLEY RD SUMMIT, NJ 07901	B:3606 L:30 2 BAUTISTA, JOSE & LOPEZ, ALEXANDER 2 EATON CT SUMMIT, N J 07901	B:3705 L:9 2 DELLA PIAZZA, JOHN G & STELLUTO, D A 1504 SW 22ND AVE BOYNTON BEACH, FL 33426

B:3705 L:10 BRENCKLE, JOANNE 16 MILTON AVENUE SUMMIT, N.J.	2 07901	B:3706 L:4 KONSTAS, DESPINA D 9 GARY RD SUMMIT, NJ	2 07901	B:3707 L:8 MCDONALD, TIMOTHY B & KIMBERLY K 36 MILTON AVE SUMMIT, N J	2 07901
B:3705 L:11 STURM, JOHN L.,JR. & KOZIATEK, J. 26 WILLOW RD SUMMIT, N J	2 07901	B:3706 L:5 JRP REALTY LLC 44 MIDDLE AVE SUMMIT, NJ	2 07901	B:3707 L:9 MOON, CHUNG HEE & KIM,J 40 MILTON AVE SUMMIT, NJ	2 07901
B:3705 L:12 PRADHAN, ABHISHEK & RIKINA 14 GARY RD SUMMIT, NJ	2 07901	B:3706 L:6 JRP REALTY 44 MIDDLE AVENUE SUMMIT, N. J.	4A 07901	B:3707 L:10 HALASZ, PETER T & KATHELEEN A 42 MILTON AVE SUMMIT, NJ	2 07901
B:3705 L:13 RUSSO, ANIELLO P & KAREN A 12 GARY RD SUMMIT, N J	2 07901	B:3707 L:1 PSE&G CO -CORP.RE %M.BLANCATO 80 PARK PLAZA, 6TH FLR NEWARK, NJ	4B 07102	Total: 0	
B:3705 L:14 IASELLO, DONNA & BRODY, JANICE A 10 GARY RD SUMMIT, NJ	2 07901	B:3707 L:2 DY, MICHAEL & ANSLEY 27 WILLOW RD SUMMIT, NJ	2 07901		
B:3705 L:15 THEIS, JOHN S & ANNEKE 8 GARY RD SUMMIT, N J	2 07901	B:3707 L:3 OATES, LAUREN KIMBERLY 20 MILTON AVE SUMMIT, NJ	2 07901		
B:3705 L:16 FANO, MICHAEL 12 ADAMS WAY TOWACO, NJ	2 07082	B:3707 L:4 COCCIA, LOUIS 24 MILTON AVE SUMMIT, NJ	2 07901		
B:3706 L:1 BUJDOSO, ATTILA & RAVASZ,BORBALA 3 GARY RD SUMMIT, NJ	2 07901	B:3707 L:5 SARTI, MICHAEL & ANABELA 28 MILTON AVE SUMMIT, N J	2 07901		
B:3706 L:2 RONG, HUA 5 GARY RD SUMMIT, NJ	2 07901	B:3707 L:6 KWAN, CHRISTOPHER & DANIELLE 30 MILTON AVENUE SUMMIT, N J	2 07901		
B:3706 L:3 DAUGHERTY, DEBORAH A 7 GARY ROAD SUMMIT, NJ	2 07901	B:3707 L:7 NICHOLS, DREW A 32 MILTON AVE SUMMIT, NJ	2 07901		

# THE CITY OF SUMMIT

NEW JERSEY

City Hall 512 Springfield Avenue Summit NJ 07901

Date: 5/9/23

Please Print

FEE: \$11.00<sup>1</sup>

Application for a *Certified List of Property Owners* within 200 feet of the following:

Property address: Various along New Providence Avenue

Block<sup>2</sup>: — and Lot(s): —

Owner: — Address: —

Applicant: Eng. Division Telephone: — E-mail: —

Block	Lot(s)
603	2-3
1502	5-8
1503	19-21
1501	1
1504	1
1505	2
1601	1

Block	Lot(s)

Block	Lot(s)

Notes: The Engineering Division would like a list of property owners for the purposes of mailing labels.

I certify that the attached is an accurate and complete list of property owners and addresses from the Tax Assessor records.

Timothy O'Connor  
Tax Assessor

 5-9-23

<sup>1</sup> Includes map, Fee is \$10 without map

<sup>2</sup> A separate application and fee must be submitted for each block

#1753 - updated

B:603 L:1 5A  
CONRAIL-PROPERTY TAX DEPT-STE 6E  
2 COMMERCE SQ-2001 MARKET  
PHILADELPHIA, PA. 19101

B:1505 L:2 15C  
DIVISION OF PARKS & RECREATION  
ADMIN. BLDG., E'TOWN PLAZA  
ELIZABETH, N. J. 07207

B:1501 L:1 15C  
DIVISION OF PARKS & RECREATION  
ADMIN. BLDG., E'TOWN PLAZA  
ELIZABETH, N. J. 07207

B:1601 L:1 15C  
DIVISION OF PARKS & RECREATION  
ADMIN. BLDG., E'TOWN PLAZA  
ELIZABETH, N J 07207

B:1502 L:5 2  
LALLI, AMRAJ & TONG, VICTORIA  
4 MT VERNON AVE  
SUMMIT, NJ 07901

Total: 0

B:1502 L:6 2  
DONTHA, NARASAIAH & ANURADHA  
9 NEW PROVIDENCE AVE  
SUMMIT, NJ 07901

B:1502 L:7 2  
GOLDEN, JANET LEA  
11 NEW PROVIDENCE AVENUE  
SUMMIT, N. J. 07901

B:1502 L:8 15F  
O'BRIEN, WILLIAM F & NANCY ROGERS-  
13 NEW PROVIDENCE AVENUE  
SUMMIT, N J 07901

B:1503 L:19 2  
CORDARO, CHRIS & CASTRONUOVO, NICOLE  
2 WEST END AVE  
SUMMIT, NJ 07901

B:1503 L:20 2  
AHUJA, VARUN & RASHIMA  
6 NEW PROVIDENCE AVE  
SUMMIT, NJ 07901

B:1503 L:21 2  
GUZZINATI, MICHELE & LAURIE  
2 NEW PROVIDENCE AVE  
SUMMIT, NJ 07901

B:1504 L:1 2  
STORY, DAVID W & HUANG, SHELLEY  
1 WEST END AVE  
SUMMIT, NJ 07901



ORDINANCE #	<b>23-3279</b>
Introduction Date:	5/16/2023
Hearing Date:	6/7/2023
Passage Date:	
Effective Date:	

**AN ORDINANCE AMENDING THE CODE, CHAPTER 7, TRAFFIC, SECTION 7-25, REGULATIONS FOR THE MOVEMENT AND THE PARKING OF TRAFFIC ON MUNICIPAL PROPERTY AND BOARD OF EDUCATION PROPERTY, SUBSECTION 7-25.2, MUNICIPAL PARKING LOT AREAS (Provide resident commuter parking in Post Office Lot)**

*Ordinance Summary: This ordinance amends the Code of the City of Summit, Chapter 7, Traffic, Section 7-8, Regulations for the Movement and the Parking of Traffic on Municipal Property and Board of Education Property, subsection 7-25.2, Municipal Parking Lot Areas, to provide for resident commuter parking in the Post Office Lot.*

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, as follows:

Section 1. That Section 7-25, of the Code, Regulations for the Movement and Parking of Traffic on Municipal Property and Board of Education Property, 7-25.2, Municipal Parking Lots Areas, shall be amended and supplemented as follows:

Lot #/Location	Maximum Time	Time Period	Fees	Identification	Restricted/Special Uses
Lot #11 - Railroad Avenue Lot Between Railroad Avenue and Broad Street and between the United States postal facility and 12 Chestnut Avenue Spaces are reserved for resident	13 Hours	5:00 a.m. - 6:00 p.m., Monday through Friday	Prepay with any combination of quarters, dollar coins, dollar bills, or a major credit card in the pay station located in the lot using the parked vehicle's license plate number or through the City's pay-by-cell provider at the time the vehicle is parked satisfying the \$4 daily parking fee or after one of the following calendar prepayments have been made: Monthly - \$80 Quarterly - \$228 Annual- \$864 or with the display of a daily	Downtown employee and resident commuter only for day parking/resident overnight	Identification (Subsection 7-25.4g and h)

<u>commuters and downtown employees whose vehicle/s is/are registered with the City and possess a valid digital parking permit.</u>		visitor pass displaying the current month, day and year each time vehicle is parked		
-------------------------------------------------------------------------------------------------------------------------------------	--	-------------------------------------------------------------------------------------	--	--

Section 2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed and this ordinance shall take effect after final passage and publication as provided by law.

(Latest additions are indicated by underline, deletions by ~~strikethrough~~)

Dated:

I, Rosalia M. Licatese, City Clerk of the      Approved:  
City of Summit, do hereby certify that  
the foregoing ordinance was duly passed  
by the Common Council of said City at  
a regular meeting held on

Mayor

City Clerk

# PARKING SERVICES AGENCY

CITY HALL, 512 SPRINGFIELD AVENUE SUMMIT, NJ 07901  
**908-522-5100**  
**PARKING@CITYOFSUMMIT.ORG**  
**WWW.CITYOFSUMMIT.ORG**



## MEMORANDUM

To: *Rita* Mayor Radest and Members of Common Council  
 From: Rita M. McNany, Parking Services Director  
 Date: March 27, 2023  
 Re: Ordinance for Introduction - The Post Office Lot - Change Uses

In order to continue to evaluate all the user groups and parking demand vs. availability, I am asking Council for a little lead way in changing certain lots. Current counts and availability show that the Post Office Lot is underutilized. With the growing need for resident commuters, we have an option to use the PO Lot for overflow for resident commuters to park in.

The reason for this special ask is the following:

1. The Post Office Lot has an average number of available spaces that for Jan & Feb, 2023 ranges from 44 to 47. Even on the fullest day there was 14 available spaces.
2. The City will also gain a few more spaces once we ensure that every Postal Truck is removed daily.
3. The K-Lot has an average of 53 and 58 spaces respectfully with a low of 30 spaces.
4. The Tier Garage has an average of 138 to 139 with a low of 53 spaces.
5. So therefore, at the fullest times in all three lots we would have an additional 97 spaces within our system.

Time for a change. With more residents returning to work and no new parking is being offered to replace the parking lost by the new Firehouse, I am asking for your flexibility to be able to temporarily change this lot to ensure we have sufficient parking for all of our users.

Thank you for your consideration in this matter.

## 7-25.2 Municipal Parking Lot Areas

Lot#/ Location	Maximum Time	Time Period	Fees	Identification Restricted/	Special Uses
Lot #11 - Railroad Avenue Lot Between Railroad Avenue and Broad Street and between the United States postal facility and 12 Chestnut Avenue Spaces are reserved for <u>resident</u> <u>commuters and</u> downtown employees whose vehicle/s is/are registered with the City and possess a valid digital parking permit.	13 hours	5:00 a.m. - 6:00 p.m., Monday through Friday	Prepay with any combination of quarters, dollar coins, dollar bills, or a major credit card in the pay station located in the lot using the parked vehicle's license plate number or through the City's pay-by-cell provider at the time the vehicle is parked satisfying the \$4 daily parking fee or after one of the following calendar prepayments have been made: Monthly - \$80 Quarterly - \$228 Annual- \$864 or with the display of a daily visitor pass displaying the current month, day and year each time vehicle is parked	Downtown employee only for day parking/resident overnight	Identification (Subsection <u>7-25.4g and h</u> )
Special contract conditions for uses by the United States Postal Services	Times shown in the Time Period column	3:00 p.m. - 9:30 a.m., Monday through Saturday, and 3:00 p.m. Saturday - 9:30 a.m. Monday	United States Postal Service vehicles per contract with City		
Special event	Only during special event	One-time special event daily fee, special event overnight parking fee, special	\$5 - \$30 based upon a special event parking fee established by the resolution of the Common Council prior to the special event, which resolution shall be	None	Subsection 7-8.5b5

event weekend parking fee posted in a conspicuous place at the municipal parking areas and on the City's website



ORDINANCE #	<b>23-3280</b>
Introduction Date:	5/16/2023
Hearing Date:	6/7/2023
Passage Date:	
Effective Date:	

**ORDINANCE AMENDING THE CODE, CHAPTER 7, TRAFFIC, SECTION 7-25, REGULATIONS FOR THE MOVEMENT AND THE PARKING OF TRAFFIC ON MUNICIPAL PROPERTY AND BOARD OF EDUCATION PROPERTY, SUBSECTION 7-25.2, MUNICIPAL PARKING LOT AREAS (Broad Street Garage & Broad Street East Lot-Change User Group Among Facilities; Increase Non-Resident Fee; Establish Reservation Platform)**

*Ordinance Summary: This ordinance amends the Code of the City of Summit, Chapter 7, Traffic, Section 7-8, Regulations for the Movement and the Parking of Traffic on Municipal Property and Board of Education Property, subsection 7-25.2, Municipal Parking Lot Areas, to list the spaces in the Broad Street Garage where non-residents may park, to codify that non-residents must reserve parking in advance through the City's reservation platform and to allow for only Summit residents or Downtown employees to park in the Broad Street East Lot.*

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, as follows:

Section 1. That Section 7-25, of the Code, Regulations for the Movement and Parking of Traffic on Municipal Property and Board of Education Property, Subsection 7-25.2, Municipal Parking Lots Areas, shall be amended and supplemented as follows:

Lot/#/ Location	Maximum Time	Time Period	Fees	Identification	Restricted/ Special Uses
Lot #6 - Broad Street Garage Northerly side of Broad Street at its intersection with Summit Avenue.	13 hours	5:00 a.m. - 6:00 p.m., Monday through Friday	<u>For Permitted Residents and Downtown Employees - Rate of \$4</u> <u>but must reserve a space prior to payable as soon as vehicle is parked.</u> Prepay with any combination of quarters, dollar coins, dollar bills, or a major credit card in	Resident/employee/resident overnight <u>permits required except where noted. Non-residents do not require a permit</u>	Identification (Subsection 7-25.4g and h)

the pay station located in the lot using the parked vehicle's license plate number or through the City's pay-by-cell provider at the time the vehicle is parked satisfying the \$4 daily parking fee or after one of the following calendar prepayments have been made: Monthly - \$80 Quarterly - \$228 Annual- \$864 or with the display of a daily visitor pass displaying the current month, day and year each time vehicle is parked. Non-resident parking available only in spaces as follows: #s 539-560; 579-598; 599-643; 644-685. reservation and payment is required through the City's cell phone payment provider's

<p>Northerly side of Broad Street at its intersection with Summit Avenue. Spaces 612-643; 656-685 are reserved for only downtown employees whose vehicle/s is/are registered with the City and possess a valid digital parking permit.</p>	<p>13 hours</p>	<p>5:00 a.m. - 6:00 p.m., Monday through Friday</p>	<p><u>Prepay with any Employee combination of quarters, dollar coins, dollar bills, or a major credit card in the pay station located in the lot using the parked vehicle's license plate number or through the City's pay by cell provider at the time the vehicle is parked satisfying the \$4 daily parking fee or after one of the following calendar prepayments have been made: Monthly \$80 Quarterly \$228 Annual \$864 or with the display of a daily visitor</u></p>	<p>Identification (Subsection 7-25.4g and h)</p>

			<u>pass displaying the current month, day and year each time vehicle is parked</u>	
Lot #6A - Broad Street Lot - East	13 hours	5:00 a.m. - 6:00 p.m., Monday through Friday	Prepay with any Resident/employee combination of quarters, dollar coins, dollar bills, or a major credit card in the pay station located in the lot using the parked vehicle's license plate number or through the City's pay-by-cell provider at the time the vehicle is parked satisfying the \$4 daily parking fee or after one of the following calendar prepayments have been made: Monthly - \$80 Quarterly - \$228 Annual- \$864 or with the display of a daily visitor pass displaying the current month, day and year each time vehicle is parked	No overnight parking permitted

Dated:

I, Rosalia M. Licatese, City Clerk of the      Approved:

City of Summit, do hereby certify that the  
foregoing ordinance was duly passed by the  
Common Council of said City at a regular  
meeting held on

Mayor

City Clerk

# PARKING SERVICES AGENCY

CITY HALL, 512 SPRINGFIELD AVENUE SUMMIT, NJ 07901  
**908-522-5100**  
**PARKING@CITYOFSUMMIT.ORG**  
**WWW.CITYOFSUMMIT.ORG**



## MEMORANDUM

To: *[Signature]* Mayor Radest and Members of Common Council  
 From: Rita M. McNany, Parking Services Director  
 Date: March 27, 2023  
 Re: Ordinance for Introduction - Broad Street Garage & Broad Street East Lot - Change User Groups among Facilities; Increase Non-Resident Fee and Establish Reservation Platform

Since the Firehouse Project is nearing completion, there are some user changes to both:

1. Broad Street Garage - adding non-resident parking to designated spaces.
2. Broad Street East Lot - allow for only Summit residents and/or downtown employees park in the new lot.

Prior to Covid-19 and the Summit Firehouse moving locations, non-resident parking was always available in the Broad Street East Lot for many years prior to even the Broad Street Garage being built which was 24 years ago.

### BROAD STREET GARAGE - NEW USERS

With Parking Services losing the 180+ spaces in the Broad Street East Lot and due to the construction of the new Summit Firehouse, Parking Services moved non-resident parking to a portion of the Upper Levels of the Broad Street Garage because it was not being utilized. This ordinance lists the approved space numbers that non-residents may park in.

### NEW "NON-RESIDENT RESERVATION PLATFORM" - Through Parkmobile.

In addition, in order to curtail the number of approved non-resident spaces and avoid over booking, the City is embarking on a Reservation Platform through Parkmobile that will allow for reservation of a non-resident parking with the purchase of the \$13 daily parking fee and a convenience fee of \$1.95 per reservation. This will guarantee the non-resident parking a parking space. All reservations will be maxed out at a certain number of spaces managed by the Parking Services Director. If all the reservations are full then, there will be no non-resident parking after that. Non-residents are simply driving to Summit and even if the non-resident section is full, they park somewhere in Summit to take the train. We enforce everyday but this on-line Reservation Platform will limit the number of non-residents parkers in our system.

The City will have to sign an addendum with Parkmobile to effectuate the Reservation Platform which will be addressed under a separate memo.

### BROAD STREET EAST LOT - CHANGES

Also, the designation of non-resident parking in the Broad Street East Lot must be corrected for only Resident and Downtown Employee Parking. At this time, I do not have the exact number of regained spaces in the Broad Street East Lot; however, in the coming weeks, Engineering will be provided me with a diagram of exactly how many spaces we will regain. Therefore, the attached ordinance is to change the above new designations. Thank you for your consideration in this matter.

No person shall park a vehicle unless the proper fee is paid, if one applies, and rules and regulations are complied with following public parking lots in the City and only have access to said lots for vehicle parking purposes.

### 7-25.2 Municipal Parking Lot Areas

Lot#/ Location	Maximum Time	Time Period	Fees	Identification	
<b>7-25.2 Municipal Parking Lot Areas</b>					
<b>Lot#/ Location</b>	<b>Maximum Time</b>	<b>Time Period</b>	<b>Fees</b>	<b>Restricted/ Special Uses</b>	
Lot #6 - Broad Street Garage Northerly side of Broad Street at its intersection with Summit Avenue.	13 hours	5:00 a.m. - 6:00 p.m., Monday through Friday	<u>For Permitted Residents and Downtown</u> <u>Employee - Rate of \$4 payable as soon as vehicle is parked.</u> Prepay with any combination of quarters, dollar coins, dollar bills, or a major credit card in the pay station located in the lot using the parked vehicle's license plate number or through the City's pay-by-cell provider at the time the vehicle is parked satisfying the \$4 daily parking fee or after one of the following calendar prepayments have been made: Monthly - \$80 Quarterly - \$228 Annual- \$864 or with the display of a daily visitor pass displaying the current month, day and year each time vehicle is parked.  <u>Non-resident parking available only in designated spaces as follows:</u> <u>539-560;</u> <u>579-598;</u> <u>599-643;</u> <u>644-685</u>	<u>Resident/employee/resident overnight <u>permits required except where noted.</u></u>  <u>Non-resident do not require a permit but must reserve a space prior to driving to Summit</u>	<u>Identification (Subsection 7-25.4g and h)</u>

## 7-25.2 Municipal Parking Lot Areas

Lot#/ Location	Maximum Time	Time Period	Fees	Identification	
<b>7-25.2 Municipal Parking Lot Areas</b>					
Lot#/ Location	Maximum Time	Time Period	Fees	Identification	
Northerly side of Bread Street at its intersection with Summit Avenue. Spaces 612-643; 656-685 are reserved for only downtown employees whose vehicle/s is/are registered with the City and possess a valid digital parking permit.	13 hours	5:00 a.m. - 6:00 p.m., Monday through Friday	<u>Reservation and Payment is required through the City's Cell-Phone Provider's Reservation Platform.</u> <u>Reservations can be made up until one week in advance and by midnight the proceeding evening. Once full, parkers who illegally park are subject to a prohibited parking violation</u>	Employee Prepay with any combination of quarters, dollar coins, dollar bills, or a major credit card in the pay station located in the lot using the parked vehicle's license plate number or through the City's pay-by-cell provider at the time the vehicle is parked satisfying the \$4 daily parking fee or after one of the following calendar prepayments have been made: Monthly - \$80 Quarterly - \$228 Annual - \$864 or with the display of a daily visitor pass displaying the current month, day and year each time vehicle is parked	Identification (Subsection 7-25.4g and h)

## 7-25.2 Municipal Parking Lot Areas

Lot#/ Location	Maximum Time	Time Period	Fees	Identification	
				7-25.2 Municipal Parking Lot Areas	
Lot#/ Location	Maximum Time	Time Period	Fees	Identification	Restricted/ Special Uses
Ground floor facing Broad Street pursuant to special conditions for uses by the United States Postal Services as determined by snowfall and the need to clear the Railroad Avenue Lot	Times shown in the Time Period column	Nighttime only; all vehicles to be removed by 9:30 a.m.	United States Postal Service vehicles per contract with City	United States Postal Service vehicle logo	
Special event	Only during special event	One-time special event daily fee, special event overnight parking fee, special event weekend parking fee	\$5 - \$30 based upon a special event parking fee established by the resolution of the Common Council prior to the special event, which resolution shall be posted in a conspicuous place at the municipal parking areas and on the City's website	None	Subsection 7-8.5b5
Lot #6A - Broad Street Lot – East Northerly side of Broad Street at its intersection with Summit Avenue space #s 3-21; 81-110; 174-184 Spaces are reserved for residents and downtown employees whose vehicle/s is/are	13 hours	5:00 a.m. - 6:00 p.m., Monday through Friday	Prepay with any combination of quarters, dollar coins, dollar bills, or a major credit card in the pay station located in the lot using the parked vehicle's license plate number or through the City's pay-by-cell provider at the time the vehicle is parked satisfying the \$4 daily parking fee or after one of the following	Resident/employee	No overnight parking permitted

## 7-25.2 Municipal Parking Lot Areas

Lot#/ Location	Maximum Time	Time Period		Fees	Identification	Identification
		7-25.2 Municipal Parking Lot Areas				
Lot#/ Location	Maximum Time	Time Period	Fees	Identification	Identification	Restricted/ Special Uses
registered with the City and possess a valid digital parking permit.			calendar prepayments have been made: Monthly - \$80 Quarterly - \$228 Annual- \$864 or with the display of a daily visitor pass displaying the current month, day and year each time vehicle is parked			
Special event	Only during special event	One-time special event daily fee, special event overnight parking fee, special event weekend parking fee	\$5 - \$30 based upon a special event parking fee established by the resolution of the Common Council prior to the special event, which resolution shall be posted in a conspicuous place at the municipal parking areas and on the City's website	None		Subsection 7-8.5b5



ORDINANCE #	<b>23-3281</b>
Introduction Date:	5/16/2023
Hearing Date:	6/7/2023
Passage Date:	
Effective Date:	

**AN ORDINANCE AMENDING THE CODE, CHAPTER VII, TRAFFIC, SECTION 7-8, PARKING, SUBSECTION 7-8.5, PARKING TIME LIMITED ON CERTAIN STREETS AND SUBSECTION 7-25.4, REGULATIONS (Change time limit parking on Morris Avenue between Elm and Maple for pre-paid employee parking)**

*Ordinance Summary: This ordinance amends the Code of the City of Summit, Chapter VII, Traffic, Section 7-8, Parking, subsection 7-8.5, Parking Time Limited On Certain Streets and Subsection 7-25.4, Regulations, to change the usage on the meters on Morris Avenue between Elm Street and Maple Street from reserved pre-paid employee parking to three (3) hour public parking spaces.*

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, as follows:

Section 1. That Section **7-8, PARKING**, subsection **7-8.5 Parking Time Limited on Certain Streets**, of the Code shall be amended and supplemented as follows:

2. Parking Zones. The following described streets or parts of streets are hereby designated as parking zones.

Name of Street	Sides	Hours	Location	Parking Zone Rate
Morris Avenue	East	Between <u>8:00</u> <u>6:00</u> a.m. and <u>6:00</u> <u>5:00</u> p.m. Monday thru Friday <u>12 Hours</u>	Between Maple Street and Elm Street. Meters #60—69.	<u>D</u> <u>G</u>

Section 2. That Section **7-8, PARKING**, subsection **7-25.4 Regulations**, of the Code shall be amended and supplemented as follows:

- (c). Legal Operation.
- 5. on-street overnight parking
- h. *Restricted Use.*

2. No person, other than a person being regularly employed at The Connection for Women and Families while located at 79 Maple Street, Summit, NJ (Block 3202, Lot 1), shall be issued identification, to be determined by the City to park an automobile or other vehicle in the Sampson Lot or at the G Zone meters on Morris Avenue between Maple Avenue and Elm Street on any day between the hours of 6:00 a.m. and 6:00 p.m., except on Saturdays, Sundays or legal holidays.

3. 2. The Parking Services Agency, or its designated agents, shall provide Summit residential digital parking/disposal permits and downtown employee digital parking permits and daily visitor passes based upon receiving the appropriate information and payment as described below:

Section 3. All ordinances or parts of ordinances inconsistent herewith are hereby repealed and this ordinance shall take effect after final passage and publication as provided by law.

(Last additions in text indicated by underline; deletions by ~~strikeouts~~)

Dated:

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing ordinance was duly passed by the Common Council of said City at a regular meeting held on

Approved:

Mayor

City Clerk

# PARKING SERVICES AGENCY

CITY HALL, 512 SPRINGFIELD AVENUE SUMMIT, NJ 07901  
**908-522-5100**  
**PARKING@CITYOFSUMMIT.ORG**  
**WWW.CITYOFSUMMIT.ORG**



## MEMORANDUM

To: *[Signature]* Mayor Radest and Members of Common Council  
 From: Rita M. McNany, Parking Services Director  
 Date: March 27, 2023  
 Re: Ordinance for Introduction - Morris Avenue Meters - Change Meter Time and Usage

In 2008, when The Connection for Women and Families expanded their facility, there was a need for dedicated employee parking on Morris Avenue for use by their employees.

Since the Covid-19 Pandemic, the green-bagged meters are never used and sit empty all day long.

In addition, many Connection and YMCA members are parking on Prospect Avenue. Parking Services continuously receive requests for enforcement of Prospect.

Therefore, the attached ordinance changes the usage of the meters on Morris Avenue between Elm Street and Maple Street from reserved pre-paid employee parking to 3-hour public parking spaces. The cost of the parking time will be \$1.00 which will also be included with the overall increase of street meters on the South Side of the Downtown from Railroad Avenue to Morris Avenue.

Thank you for your consideration in this matter.



ORDINANCE #	23-3283
Introduction Date:	
Hearing Date:	
Passage Date:	
Effective Date:	

**AN ORDINANCE AMENDING THE CODE, CHAPTER VII, TRAFFIC, SECTION 7-8, PARKING, SUBSECTION 7-8.5, PARKING TIME LIMITED ON CERTAIN STREETS  
(Increase parking rate for 3, 5, and 12 hours of parking)**

*Ordinance Summary: This ordinance amends the Code of the City of Summit, Chapter 7, Traffic, Section 7-8, Parking, subsection 7-8.5, Parking Time Limited On Certain Streets to increase the parking rate for 3-hour, 5-hour and 12-hour street meters from fifty cents to one dollar per hour.*

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, as follows:

Section 1. That Section **7-8, Parking**, subsection **7-8.5 Parking Time Limited on Certain Streets**, of the Code shall be amended and supplemented as follows:

**7-8.5 Parking Time Limited on Certain Streets**

3. Types of Zones; Fees; Times of Legal Operation

(a) The various types of parking meter zones in conformance with the provisions of this paragraph and as shown by legend on posted signs are hereby fixed with their fees, except that one-cent coins will not be acceptable, as follows:

Zone	Time	Fee
D	3 hours	1 hour for each <u>\$0.50</u> <u>\$1.00</u>
E	5 hours	1 hour for each <u>\$0.50</u> <u>\$1.00</u>
F	12 hours	1 hour for each <u>\$0.50</u> <u>\$1.00</u>

Section 2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed and this ordinance shall take effect after final passage and publication as provided by law.

(Last additions in text indicated by underline; deletions by ~~strikeouts~~)

Dated:

I, Rosalia M. Licatese, City Clerk of the      Approved:  
City of Summit, do hereby certify that  
the foregoing ordinance was duly passed

by the Common Council of said City at  
a regular meeting held on

Mayor

City Clerk

# PARKING SERVICES AGENCY

CITY HALL, 512 SPRINGFIELD AVENUE SUMMIT, NJ 07901  
**908-522-5100**  
**PARKING@CITYOFSUMMIT.ORG**  
**WWW.CITYOFSUMMIT.ORG**



## MEMORANDUM

To: *[Signature]* Mayor Radest and Members of Common Council  
 From: Rita M. McNany, Parking Services Director  
 Date: March 30, 2023  
 Re: Ordinance for Introduction - Increase in Street Meters with 3-, 5-, and 12 hours of parking

In 2018, the City decided to increase the North Side street meters to a \$1.00 hour. The last time the North Side street meters were increase was in 2006.

The street meters with 3-, 5-, and 12 hours of parking time (mostly on the South Side need to be increased to match the \$1.00/hour street meter cost. The last time the 3-, 5-, 12-hour meters were increased was in 2004 which was almost 20 years ago.

Therefore, attached is an Ordinance for Introduction that would increase the parking rate from \$.50 to \$1.00 per hour. These are for the 3-hour, the 5-hour and the 12- hour meters.

The anticipated revenue based upon 60% of 2022 usage would be approximately \$57,000.

Thank you for your consideration in this matter.



ORDINANCE #	<b>23-3284</b>
Introduction Date:	5/16/2023
Hearing Date:	6/7/2023
Passage Date:	
Effective Date:	

**AN ORDINANCE AMENDING THE CODE, CHAPTER 2, ADMINISTRATION, SECTION 2-69, FEES FOR MUNICIPAL SERVICES, SUBSECTION 2-69.9, FEES TO BE COLLECTED BY THE PARKING SERVICES AGENCY (Increase bagged meter and dumpster permit fees)**

*Ordinance Summary: This ordinance amends the Code of the City of Summit, Chapter 2, Administration, Section 2-69, Fees for Municipal Services, subsection 7-69.9, Fees to be Collected by the Parking Services Agency, to increase bagged meter and dumpster permit fees.*

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, as follows:

Section 1. That **Section 2-69, Fees for Municipal Services, subsection 2-69.9, Fees to be Collected by the Parking Services Agency**, of the Code shall be amended and supplemented as follows:

**2-69.9 Fees to be collected by the Parking Services Agency.**

a. Parking:

1. Private Construction Vehicles (per day): \$25.00 \$30.00

2. Utility Company Vehicles (per day): \$20.00–\$25.00  
(Comcast, Verizon, NJAWC, JCP&L and PSE&G)

3. Nonprofits for construction purposes (per day): \$20.00 \$25.00

b. Dumpster Permits: (per day): \$35.00 \$40.00

Section 2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed and this ordinance shall take effect after final passage and publication as provided by law.

(Last additions in text indicated by underline; deletions by ~~strikeouts~~)

Dated:

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing ordinance was duly passed by the Common Council of said City at a regular meeting held on

Mayor

# PARKING SERVICES AGENCY

CITY HALL, 512 SPRINGFIELD AVENUE SUMMIT, NJ 07901  
**908-522-5100**  
**PARKING@CITYOFSUMMIT.ORG**  
**WWW.CITYOFSUMMIT.ORG**



## MEMORANDUM

To: *[Signature]* Mayor Radest and Members of Common Council  
 From: *[Signature]* Rita M. McNany, Parking Services Director  
 Date: March 27, 2023  
 Re: Ordinance for Introduction - Increase in Bagged Meter and Dumpster Permit Fees

After careful review of the Parking Services Agency's rates and permit fees, the last time bagged meter and dumpster permits were increased was in 2008 which was 15 years ago.

Therefore, attached is an ordinance for introduction to increase the following:

1. Bagged Meter - Private Construction Vehicles	\$30.00 per day
2. Utility Company Vehicles	\$25.00 per day
3. Nonprofits for construction purposes	\$25.00 per day
4. Dumpster Permit	\$40.00 per day

It is estimated based upon 2022 usage that this increase would provide approximately \$7,000 of additional revenue for 2023.

Thank you for your consideration in this matter.

*The following Code does not display images or complicated formatting. Codes should be viewed online. This tool is only meant for editing.*

**§ 2-69.9 Fees to Be Collected by the Parking Services Agency.  
[Ord. No. 08-2826 § 2]**

a. Parking:

1. Private Construction Vehicles (per day): \$25.0030.00

2. Utility Company Vehicles (per day): \$20.0025.00.

(Comcast, Verizon, NJAWC, JCP&L and PSE&G)

3. Nonprofits for construction purposes (per day): \$20.0025.00.

b. Dumpster Permits: (per day): \$35.0040.00.



TO: Mayor and Common Council

FROM: Tammie Baldwin, City Treasurer/CFO

DATE:

This Ordinance establishes salary ranges for all City employees, both union and non-union.

Employees who are in the process of getting salary increases through the grade/step system do not receive a cost of living increase in addition to their step increase. These employees will receive step increases only.

Employees who have reached the top step in the grade/step system and have attained their maximum step increase may receive a cost of living increase.

<b>ORDINANCE #</b>		<b>(ID # 10397)</b>
Introduction Date:		6/7/2022
Hearing Date:		6/20/2023
Passage Date:		
Effective Date:		

**An Ordinance to Establish the 2023 Salaries, Wages or Compensations of and for the Officers and Employees of the City of Summit, in the County of Union, and the State of New Jersey (Establish 2023 Salaries - Union and Non-Union Employees)**

*Ordinance Summary: This ordinance establishes salary ranges for all city employees for 2023.*

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, as follows:

**SECTION 1. PURPOSE**

Salaries, wages, incentive, longevity payments and other compensation as set forth in Schedules A, B, C, D, E, and F, which are attached hereto and made a part hereof, are hereby fixed for the respective officers and employees of the City of Summit at the respective rates and sums shown therein, effective as of January 1, 2023.

**SECTION 2. PAYMENT**

All salaries, wages, incentive, longevity payments and other compensation for full-time and regular part-time employees shall be paid in bi-weekly installments within the ranges and according to the conditions herein set forth.

School Crossing Guards shall be paid in bi-weekly installments from October 1 to June 30.

**SECTION 3. SALARIES**

Salaries for the various positions of employment in the City of Summit shall be at or within the range of the minimum and maximum amounts as provided on Schedules A, B, C, D, E, and F, attached hereto and made a part hereof.

All individuals hired by the City of Summit or its Boards and Departments will be hired at the minimum step level in the position classification. Under exceptional circumstances, approval may be given to consider credit for experience outside of the City of Summit in the same position or type of work as their employment with the City of Summit. In such instances, upon approval of the Board, Common Council, or City Administrator, an individual may be hired on a step level above the minimum.

Regular part-time employees whose positions have been listed within the normal system of job group classifications will be paid at the level of the appropriate job group, with their salaries pro-rated according to their hours of work.

#### **SECTION 4. LONGEVITY**

Full time regular employees hired on or before July 1, 1999, except as otherwise covered by a collective bargaining agreement, are entitled to longevity payments in addition to their base salary as set forth in Personnel Policies and Procedures Manual Section Four, 4-14.

#### **SECTION 5. HOLIDAY PAY**

For Police Officers, Sergeants, Lieutenants, Captains and Chief in the Police Department and Firefighters, Lieutenants, Battalion Chiefs, Deputy Chief and Chief in the Fire Department, holiday pay shall be incorporated into base salary so that it will be part of the regular pay received as wages every two (2) weeks.

All other Departments will be granted twelve (12) paid holidays as set forth in Personnel Policies and Procedures Manual Section Three, 3-1. City offices will be closed in accordance with State Law or schedule established by the City Administrator.

## **SECTION 6. OVERTIME**

### **1. Police Department:**

Provisions shall be in accordance with the current contract between the City of Summit and P.B.A. Local #55.

### **2. Fire Department:**

Provisions shall be in accordance with the current contract between the City of Summit and F.M.B.A. Local #54

### **3. Division of Public Works:**

Provisions shall be in accordance with the current contract between the City of Summit and Local 469 (IBT).

### **4. Fair Labor Standards Act:**

Notwithstanding any other provisions of this ordinance, overtime compensation shall be paid in accordance with the provisions of the Fair Labor Standards Act (FLSA) as they apply to units of local government. If any provisions of this ordinance are administratively found to be in conflict with provisions of FLSA, the City Administrator shall ensure that the requirements of federal law and regulations, when issued, are met.

## **SECTION 7. HEALTH INSURANCE, GROUP LIFE INSURANCE AND DENTAL PLAN**

The City shall provide for each full-time regular employee the following:

- a. Basic health insurance as provided by the State Health Benefits Program or such other program as may be chosen by the Common Council.
- b. Group Life Insurance and Accidental Death Benefits for full-time employees only.
- c. Employees eligible for basic health insurance shall be allowed to enroll their dependents up to the age set by current statutes.
- d. All employees, including those covered by either collective bargaining agreements or memoranda of agreements, shall pay contributions by way of payroll deduction towards the cost of health insurance premiums in accordance with the provisions of P.L. 2010 Ch. 2 and P.L. 2011 Ch. 78, which are incorporated by reference as if set forth herein at length.
- e. The City shall reimburse retirees for a portion of the cost of their health and major medical insurance for themselves upon retirement, as set forth in Personnel Policies and Procedures Manual Section Four, 4-3.  
Employees covered by the terms of labor agreements between the City and PBA Local #55 or FMBA Local #54 are not eligible for this reimbursement.
- f. The City shall provide Dental Insurance Coverage for full-time regular employees and their eligible dependents. The maximum contribution for each employee paid by the City shall be \$39.00 per month or as provided by current labor agreements. Any cost above that limit shall be borne by the employee through a program of payroll deductions.

## **SECTION 8. INCENTIVE PAYMENTS**

### **School Guards:**

- a. Sick day incentive pay of two days will be paid to each guard who is not absent during the school year.
- b. If and when school is closed for inclement weather, payment, for up to four (4) days, will be paid in one lump sum upon the completion of the school year.

## **SECTION 9. SALARY INCREMENTS**

Any employee whose performance review shows acceptable performance shall receive an increment in accordance with the step level of the position classification until the maximum for the position is reached.

Unless prohibited under the terms of a union agreement, a department head may withhold all or part of a salary increase from an employee for reasons of poor performance. This will be limited to situations in which the employee has received prior written notice of a performance problem and has failed to correct the problem. This action may be taken only with the approval of the city administrator.

Monthly anniversary dates for step increases and longevity shall be in accordance with Section 2-3 of the City's personnel policies.

## **SECTION 10. STEP LEVELS AND JOB CLASSIFICATIONS**

### **All City Employees Hired Prior to July 1, 2016:**

All City employees hired prior to July 1, 2016 (except members of the Police and Fire Department who will be governed by Schedules C and D) will be eligible to have salary adjustments within the ranges of Schedule B or E, as appropriate and as indicated below:

<b>Performance Rating</b>	<b>Salary Increment</b>
<b>Unsatisfactory:</b> The employee's performance is unsatisfactory, job standards are not being met, and major improvement is required.	0 steps
<b>Needs Improvement:</b> The employee is making acceptable progress but needs improvement to meet the performance standards and criteria for the position. Progress is slower than would normally be expected.	0-2 steps
<b>Meets Standards:</b> The employee meets the job standards for the position. Progress in developing skills is at an acceptable pace. The employee exhibits no significant problems.	3 steps
<b>Exceeds Standards:</b> The employee performs well above expected standards, exceeding normal performance standards and expectations in most areas.	4 steps

### **All City Employees Hired On or After July 1, 2016:**

All City employees hired on or after July 1, 2016 (except members of the Police and Fire Department who will be governed by Schedules C and D) will be eligible to have salary adjustments within the ranges of Schedule E or F, as appropriate and as indicated below:

Performance Rating	Salary Increment
<b>Unsatisfactory:</b> The employee's performance is unsatisfactory, job standards are not being met, and major improvement is required.	0 steps
<b>Needs Improvement:</b> The employee is making acceptable progress but needs improvement to meet the performance standards and criteria for the position. Progress is slower than would normally be expected.	0-1 step
<b>Meets Standards:</b> The employee meets the job standards for the position. Progress in developing skills is at an acceptable pace. The employee exhibits no significant problems.	1 step
<b>Exceeds Standards:</b> The employee performs well above expected standards, exceeding normal performance standards and expectations in most areas.	2 steps

## SECTION 11. CITY PERSONNEL OFFICER

The City Administrator is hereby appointed as City Personnel Officer. The City Treasurer/Chief Financial Officer is hereby authorized to administer the provisions of this ordinance.

## SECTION 12.

For budget purposes, the salaries and wages of employees of the Board of Health are included in this Ordinance.

## SECTION 13.

All ordinances inconsistent herewith are hereby repealed and this ordinance shall take effect 20 days after date of publication in accordance with N.J.S.A. 40A: 9-165.

Dated:

I, Rosalia M. Licatese, City Clerk of the  
City of Summit, do hereby certify that the  
foregoing ordinance was duly passed by the  
Common Council of said City at a regular  
meeting held on Tuesday evening,  
City Clerk

Approved:

Mayor

## SCHEDULE A CITY OF SUMMIT POSITION CLASSIFICATION SCHEDULE

**CODE ENFORCEMENT**

Construction Official/Chief Inspector	16
Subcode Officials (Plumbing, Electrical, Fire, Building)	14
Building Inspector/Plan Reviewer	13
Building Inspector	12

**GENERAL GOVERNMENT**

	<b>JOB GROUP</b>
City Administrator	21
City Treasurer/Chief Financial Officer	18
City Clerk	17
Chief Communications Officer	16
Tax Assessor	16
Tax Collector	14
Assistant City Treasurer	14
Human Resources Manager	15
Assistant City Administrator	12
Deputy City Clerk	12
Deputy Tax Assessor	12
Deputy Tax Collector	12
Qualified Purchasing Agent	12
Assistant to the City Administrator	11
Staff Assessor/Field Assessor	11
Senior Payroll Clerk	9
Administrative Assistant	8
Assistant Deputy City Clerk	8
Senior Accounting Clerk	8
Tax Assessor Clerk	8
Payroll Clerk	8
Accounting Clerk	6
Staff Assistant III	6
Staff Assistant II	5
Assistant Accounting Clerk	4
Staff Assistant I	4
Secretarial Assistant	3
Code Enforcement Officer and Zoning Officer	12
Housing Inspector/Zoning Assistant	8
Assistant Building Inspector	7
Housing Inspector	7
Lead Inspector	7
Property Maintenance Inspector	7

Technical Assistant	7
Staff Assistant III	6
Staff Assistant II	5

**COMMUNITY PROGRAMS**

Director	19
Assistant Director – Facilities	14
Assistant Director - Programs	13
Senior Program Supervisor	12
Program Supervisor	10
Senior Coordinator	10
Office Manager	9
Administrative Assistant	9

**COMMUNITY SERVICES**

Director	19
Superintendent of Public Works	16
Public Works Manager	14
Assistant Director	13
Administrative Manager	11
Office Manager	10
Administrative Assistant	8
Land Use Assistant	6
Staff Assistant III	6
Staff Assistant II	5

**ENGINEERING**

City Engineer	17
Assistant City Engineer	15
Assistant Engineer	13
Engineering Assistant	11
Senior Engineering Aide	8

**HEALTH**

Health Officer	18
Senior Sanitarian (Senior REHS)	13
Sanitarian (REHS)	12
Secretary of Board of Health/Registrar of Vital Statistics	10
Deputy Registrar	8
Staff Assistant II	5

**PARKING SERVICES AGENCY**

Parking Services Director	17
Parking Manager	14
Field Supervisor/Parking Enforcement Officer	11
Administrative Assistant	8
Parking Enforcement Officer/Collection/Technician	8
Parking Services Clerk	7

Collection Assistant	5
Parking Enforcement Officer	5
Staff Assistant II	5
Parking Enforcement Officer Trainee	4
Parking Services Bookkeeper	4

**PUBLIC WORKS**

Superintendent of Public Works	16
Public Works Manager	14
Assistant Superintendent of Public Works	13
Maintenance and Project Manager	12
Foreman	11
Assistant Foreman	9
Mechanic	9
Golf Course Maintenance Worker	9
Senior Transfer Station Operator	9
Buildings & Grounds Operator	8
Equipment Operator	8
Recycling Collection Driver	8
Spray Application Operator	8
Utility Station Operator	8
Transfer Station Tractor Driver	8
Tree Climber	8
Senior Maintenance Worker	8
Tree Climber Trainee	6
Truck Driver	6
Senior Custodian	6
Custodian	5
Maintenance Worker	5
Janitor	4

**PUBLIC SAFETY**

Office Manager	9
Administrative Assistant	8
Records Clerk II	7
Administrative Clerk	6
Records Clerk I	6

**SCHEDULE B**  
**CITY OF SUMMIT**  
**SALARY AND WAGE PLAN**

Job Group	Minimum	Maximum
1	31,332	45,738
2	33,486	48,885
3	35,986	52,525
4	38,844	56,703
5	42,310	65,714
6	45,365	70,452
7	47,214	72,525
8	49,127	76,295
9	52,155	81,754
10	55,683	83,530
11	60,093	87,727
12	66,051	102,573
13	70,548	105,825
14	75,995	120,671
15	81,716	122,700
16	88,137	150,104
17	94,425	160,629
18	100,283	164,243
19	106,304	189,392
20	113,061	193,653
21	128,112	216,031

**Miscellaneous & Part-Time**

	<b>Minimum</b>	<b>Maximum</b>
Assistant Construction Official I (Annual)		\$2,000.00
Assistant Construction Official II (Annual)		1,000.00
Chief of Auxiliary Police Department (Annual)		2,000.00
Public Defender (Annual)		14,637.00
Secretary, Planning Board (Annual)		5,000.00
Emergency Management Coordinator (Annual)		3,000.00
Deputy Emergency Management Coordinator (Annual)		3,000.00
Municipal Judge (Annual)		56,549.00
Municipal Prosecutor (Annual)		39,791.00
Pool Manager (Per Season)	6,700.00	17,200.00
Assistant Pool Manager (Per Season)	5,000.00	11,000.00
Swim Coach (Per Season)	400.00	3,000.00
Activity Leader/Instructor	20.00	100.00
Assistant Camp Director	11.00	19.00
Camp Counselor	11.00	17.00
Camp Director	15.00	21.00
Camp Specialist	11.00	17.00
Court Security Officer	15.00	25.00

Custodian/Utility Worker	11.00	24.00
Golf/Pool Attendant	11.00	16.00
Golf Ranger	11.00	16.00
Gym Supervisor	11.00	20.00
Lifeguards	11.00	16.00

<b>Miscellaneous &amp; Part-Time</b>	<b>Minimum</b>	<b>Maximum</b>
Maintenance/Collection Assistant	18.00	24.00
Parking Bookkeeper	19.00	31.00
Parking Enforcement Officer	18.00	22.00
Parking Services Ambassador	11.00	16.00
P/T Clerical	10.00	24.00
P/T Laborer	10.00	24.00
P/T Program Supervisor	30.14	40.75
P/T Public Information Officer	32.53	43.98
P/T Staff Assistant I	21.03	28.43
P/T Staff Assistant II	22.90	30.97
P/T Staff Assistant III	24.56	33.20
Program Coordinator	11.00	30.00
Recreation Program Aide	11.00	30.00
Restroom Attendant/Maintenance (per open/close)	8.00	10.00
School Crossing Guards (per day)	50.00	50.00
Senior Coordinator	30.00	40.00
Senior Citizen Recreation Specialist	11.00	30.00
Slide/Deck Attendant	11.00	15.00
Special Events Aide	11.00	30.00
Special Needs Instructor	25.00	200.00
Special Needs Coordinator	17.00	30.00
Sports Coordinator	11.00	30.00

**SCHEDULE C**  
**CITY OF SUMMIT**  
**POLICE DEPARTMENT SALARY AND WAGE PLAN**

Table A (Hired before 1/1/19):

Rank	<u>Officer</u>	<u>Sergeant</u>	<u>Lieutenant</u>
Start	43,500		
Step 1	49,341	127,336	145,429
Step 2	54,968	138,503	154,193
Step 3	60,595		
Step 4	66,222		
Step 5	71,849		
Step 6	77,476		
Step 7	83,103		
Step 8	88,730		
Step 9	94,357		
Step 10	99,986		
Step 11	121,272		
	1	2	3
Captain	161,903	166,555	
Chief	178,702	182,934	187,050

Table B (Hired after 1/1/19):

Rank	<u>Officer</u>	<u>Sergeant</u>	<u>Lieutenant</u>
Start	49,127		
Step 1	52,895	127,336	145,429
Step 2	56,952	138,503	154,193
Step 3	61,320		
Step 4	66,023		
Step 5	71,087		
Step 6	76,539		
Step 7	82,410		
Step 8	88,731		
Step 9	95,537		
Step 10	102,865		
Step 11	110,755		
Step 12	121,272		

	1	2
Captain	161,903	166,555
Chief	178,702	182,934

**SCHEDULE D**  
**CITY OF SUMMIT**  
**FIRE DEPARTMENT SALARY AND WAGE PLAN**

RANK	1	2	3	4	5	6	7	8	9	10
Firefighter	45,000	51,576	58,152	64,728	71,304	77,880	84,456	91,032	97,608	118,190
Lieutenant	124,099	128,536	132,975							
Battalion Chief	139,624	144,618	149,613							
Deputy Chief	157,094	160,629								
Chief	168,660	172,033	175,474	182,934	185,224	189,392				

**SCHEDULE E**  
**CITY OF SUMMIT**  
**PUBLIC WORKS DIVISION SALARY AND WAGE PLAN**

Job Group	Minimum	Maximum (Hired before 1/1/13)	Maximum (Hired after 1/1/13)
4	42,477	66,667	68,992
5	45,872	72,004	72,004
6	49,332	77,424	77,424
8	53,395	83,786	83,786
9	56,898	89,292	89,292
11	65,746	103,140	103,140

**SCHEDULE F**  
**CITY OF SUMMIT**  
**SALARY AND WAGE PLAN**

Job Group	Minimum	Maximum
1	30,869	42,672
2	32,991	45,608
3	35,454	49,003
4	38,270	52,901
5	41,685	57,632
6	44,695	61,605
7	46,516	70,135
8	48,401	72,974
9	51,384	77,473
10	54,860	81,290
11	59,205	87,727
12	65,075	102,573
13	69,505	105,825
14	74,872	118,016
15	80,508	120,671
16	86,834	150,104
17	93,030	160,629
18	98,801	180,887
19	104,733	184,957
20	111,390	189,118
21	126,219	216,031

<b>Miscellaneous &amp; Part-Time</b>	<b>Minimum</b>	<b>Maximum</b>
Assistant Construction Official I (Annual)		\$2,000.00
Assistant Construction Official II (Annual)		1,000.00
Municipal Housing Liaison (Annual)		6,000.00
Certified Recycling Professional (Annual)		3,000.00
Chief of Auxiliary Police Department (Annual)		2,000.00
Deputy Emergency Management Coordinator (Annual)		3,000.00
Emergency Management Coordinator (Annual)		25,563.00
Municipal Judge (Annual)		52,759.00
Municipal Judge, Alternate (per session)		500.00
Municipal Prosecutor (Annual)		39,791.00
Public Defender (Annual)		14,637.00
Sanitary Sewer Director (Annual Stipend)		6,000.00
Secretary, Planning Board (Annual)		5,000.00
Pool Manager (Per Season)	6,700.00	12,000.00
Assistant Pool Manager (Per Season)	5,000.00	10,000.00

Swim Coach (Per Season)	400.00	3,000.00
Communications Specialist	20.00	38.00
Custodian/Utility Worker	11.00	23.78
Part-time Clerical	11.00	23.78
Part-time Laborer	11.00	23.78
School Crossing Guards: (Per Day)	50.00	50.00

<b>Miscellaneous &amp; Part-Time (cont'd)</b>	<b>Minimum</b>	<b>Maximum</b>
Lifeguards	11.00	16.00
Slide/Deck Attendant	11.00	15.00
Golf/Pool Attendant	11.00	16.00
Golf Ranger	11.00	16.00
Activity Leader/Instructor	20.00	100.00
Camp Director	15.00	21.00
Assistant Camp Director	11.00	19.00
Camp Specialist	11.00	17.00
Camp Counselor	11.00	17.00
Restroom Attendant/Maintenance (per open/close)	10.00	15.00
P/T Staff Assistant I	21.03	29.00
P/T Staff Assistant II	22.90	31.00
P/T Staff Assistant III	24.56	34.00
Program Coordinator	11.00	30.00
Senior Citizen Recreation Specialist	11.00	30.00
Sports Coordinator	11.00	30.00
Gym Supervisor	11.00	20.00
Special Events Aide	11.00	30.00
Special Needs Instructor	25.00	200.00
Special Needs Coordinator	17.00	30.00
Recreation Program Aide	11.00	30.00
Parking Services Ambassador	11.00	17.00
Maintenance/Collection Assistant	18.00	24.00
Parking Enforcement Officer	18.00	22.50
Parking Bookkeeper	19.00	31.00



ORDINANCE #	(ID # 10425)
Introduction Date:	6/7/2023
Hearing Date:	6/20/2023
Passage Date:	
Effective Date:	

**BOND ORDINANCE APPROPRIATING \$1,991,000, AND AUTHORIZING THE ISSUANCE OF \$1,896,000 BONDS OR NOTES OF THE CITY, FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE CITY OF SUMMIT, IN THE COUNTY OF UNION, NEW JERSEY. (Various Purposes Bond)**

**BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, IN THE COUNTY OF UNION, NEW JERSEY** (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized as general improvements to be made or acquired by The City of Summit, New Jersey. For the said several improvements or purposes stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sums being inclusive of all appropriations heretofore made therefor and amounting in the aggregate to \$1,991,000 including the aggregate sum of \$95,000 as the several down payments for said improvements or purposes required by law and more particularly described in said Section 3 and now available therefor by virtue of provision in a previously adopted budget or budgets of the City for down payment or for capital improvement purposes.

Section 2. For the financing of said improvements or purposes and to meet the part of said \$1,991,000 appropriations not provided for by application hereunder of said down payments, negotiable bonds of the City are hereby authorized to be issued in the principal amount of \$1,896,000 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the City in a principal amount not exceeding \$1,896,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. The improvements hereby authorized and the several purposes for the financing of which said obligations are to be issued, the appropriation made for and estimated cost of each such purpose, and the estimated maximum amount of bonds or notes to be issued for each such purpose, are respectively as follows:

<u>IMPROVEMENT OR PURPOSE</u>	<u>APPROPRIATION AND ESTIMATED COST</u>	<u>ESTIMATED MAXIMUM AMOUNT OF BONDS AND NOTES</u>
(a) Improvement of municipally-owned facilities and grounds in and by the City, including the municipal paddle tennis courts by the upgrade thereof, City Hall by the ADA improvements thereof, the Mabie Park by the improvements to the playground and the resurfacing of the basketball courts, and the Transfer Station by the improvements to the building, the upgrade of the packer, the upgrade of the heating, ventilation and air conditioning system and the remediation of the site thereof, together with for all the aforesaid all landscaping, drainage, structures, appurtenances, equipment, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the City Clerk or the City Engineer and hereby approved	\$430,000	\$409,500
(b) Acquisition by purchase, and installation as necessary, of new and additional equipment, including, but not limited to, radio equipment, turnout gear, and furnishings for use by the Fire Department of the City, park equipment for use at various parks in the City, and signage, and a log splitter for use by the Department of Community Services of the City, together with for all the aforesaid all	355,000	338,050

attachments, appurtenances and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the City Clerk or the City Engineer and hereby approved		
(c) Acquisition by purchase of new and additional vehicular equipment, including utility vehicles for use by the Police Department of the City and one (1) a pickup truck with plow for use by the Department of Public Works of the City, together with all attachments, appurtenances and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the City Clerk or the City Engineer and hereby approved	160,000	152,350
(d) Acquisition by purchase, and installation as necessary, of new and additional information technology and telecommunications equipment, for use by the Fire Department of the City, and an ALPR system for use by the Police Department of the City, together with all attachments, appurtenances and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the City Clerk or the City Engineer and hereby approved	341,000	324,750
(e) Improvement of the storm water drainage system in and by the City, including the reconstruction of drainage facilities in and along various roads and locations in the City, together with all structures, road resurfacing, site work, equipment, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the City Clerk or the City Engineer and hereby approved	55,000	52,350
(f) Improvement of various roads and locations in and by the City including, but not limited to, Bryant Parkway, Edison Drive, Mead Court, and Prospect Street, by the reconstruction and resurfacing thereof to provide roadway pavements at least equal in useful life or durability to a roadway surface of Class B construction (as such term is used or referred to in Section 40A:2 22 of said Local Bond Law), including also the improvements of various sidewalks in and along various roads, including, but not limited to, Glenside Avenue, Springfield Avenue, Broad Street, and Morris Avenue and improvements to the business district, pedestrian safety improvements, open space management, pedestrian safety improvements, and crosswalk improvements, together with for all the aforesaid all, beacons, guiderails, reflectors, dividers, paving, milling, drainage, landscaping, traffic signals,	<u>650,000</u>	<u>619,000</u>

lighting, furnishings, equipment, engineering, studies, site work, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the City Clerk or the City Engineer and hereby approved

Totals	\$1,991,000	\$1,896,000
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The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the said down payment for said purpose.

Section 3. The following additional matters are hereby determined, declared, recited and stated:

(a) The said purposes described in Section 3 of this bond ordinance are not current expenses and each is a property or improvement which the City may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said purposes within the limitations of said Local Bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 11.88 years.

(c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the City Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the City as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$1,896,000, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) Amounts not exceeding \$200,000 in the aggregate for interest on said obligations, costs of issuing said obligations, engineering costs and other items of expense listed in and permitted under Section 40A:2-20 of said Local Bond Law may be included as part of the costs of said improvements and are included in the foregoing estimate thereof.

Section 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer, the acting chief financial officer or the treasurer of the City (the “Chief Financial Officer”), provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer’s signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale at not less than par and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the City at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 6. The full faith and credit of the City are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the City, and the City shall be obligated to levy ad valorem taxes upon all the taxable property within the City for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 7. The capital budget or temporary capital budget of the City is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the City Clerk and are available for public inspection.

This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

Dated:

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing ordinance was duly passed by the Common Council of said City at a regular meeting held on

Mayor

## City Clerk



ORDINANCE #	(ID # 10426)
Introduction Date:	6/7/2023
Hearing Date:	6/20/2023
Passage Date:	
Effective Date:	

**BOND ORDINANCE APPROPRIATING \$3,235,000, AND AUTHORIZING THE ISSUANCE OF \$3,235,000 BONDS OR NOTES OF THE CITY, FOR VARIOUS SEWER UTILITY IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE CITY OF SUMMIT, IN THE COUNTY OF UNION, NEW JERSEY. (Sewer Utility Various Improvements)**

**BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, IN THE COUNTY OF UNION, NEW JERSEY** (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized as general improvements to be made or acquired by The City of Summit, New Jersey. For the said several improvements or purposes stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sums being inclusive of all appropriations heretofore made therefor and amounting in the aggregate to \$3,235,000.

Section 2. For the financing of said improvements or purposes and to meet the said \$3,235,000 appropriations, negotiable bonds of the City are hereby authorized to be issued in the principal amount of \$3,235,000 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the City in a principal amount not exceeding \$3,235,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. The improvements hereby authorized and the several purposes for the financing of which said obligations are to be issued, the appropriation made for and estimated cost of each such purpose, and the estimated maximum amount of bonds or notes to be issued for each such purpose, are respectively as follows:

<u>IMPROVEMENT OR PURPOSE</u>	<u>APPROPRIATION AND ESTIMATED COST</u>	<u>ESTIMATED MAXIMUM AMOUNT OF BONDS AND NOTES</u>
(a) Improvement of the sanitary sewerage system in and by the City, including, but not limited to, by the TV inspection and line cleaning of the system, the upgrade of the sewer lines in and along various roads, including Oak Kroll Road, Colonial Road, Ridgedale Avenue and Division Avenue, the upgrade of the collection system, the upgrade of various pump stations including, Glen Avenue, River Road, Constantine Road and Chatham Road pump stations, and the upgrade of pipes and facilities in and along various streets and locations, together with all studies, structures, appurtenances, equipment, site work, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the City Clerk or the City Engineer and hereby approved	\$2,855,000	\$2,855,000
(b) Acquisition by purchase of new and additional equipment, including, but not limited to, an EV charging station and new radios, together with all attachments, appurtenances and equipment necessary therefor or incidental thereto, all as shown on and in	55,000	55,000

accordance with the specifications therefor on file or to be filed in the office of the City Clerk or the City Engineer and hereby approved		
(c) Acquisition by purchase of new and additional vehicular equipment, including, but not limited to, one (1) dump truck with plow and one (1) utility truck, together with all equipment, attachments and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the City Clerk or the City Engineer and hereby approved	105,000	105,000
(d) Improvement of the sewer headquarters located at 41 Chatham Road by the renovation and upgrade thereof, and the installation of a new garage door, together with all structures, equipment, site work, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the City Clerk or the City Engineer and hereby approved	<u>220,000</u>	<u>220,000</u>
Totals	\$3,235,000	\$3,235,000

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a) The said purposes described in Section 3 of this bond ordinance are not current expenses and each is a property or improvement which the City may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said purposes within the limitations of said Local Bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 36.7 years.

(c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the City Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that, while the net debt of the City determined as provided in said Local Bond Law is not increased by this bond ordinance, the gross debt of the City as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$3,235,000, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) Amounts not exceeding \$325,000 in the aggregate for interest on said obligations, costs of issuing said obligations, engineering costs and other items of expense listed in and permitted under Section 40A:2-20 of said Local Bond Law may be included as part of the costs of said improvements and are included in the foregoing estimate thereof.

(e) This bond ordinance authorizes obligations of the City solely for a purpose described in subsection (h) of section 40A:2-7 of said Local Bond Law, and the said obligations authorized by this bond ordinance are to be issued for a purpose which is "self-liquidating" within the meaning and limitations of section 40A:2-45 of said Local Bond Law and are deductible, pursuant to subsection (c) of section 40A:2-44 of said Local Bond Law, from gross debt of the City.

Section 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer, the acting chief financial officer or the treasurer of the City (the “Chief Financial Officer”), provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer’s signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale at not less than par and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the City at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 6. The full faith and credit of the City are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the City, and, unless paid from the revenues of the sanitary sewerage system of the City, the City shall be obligated to levy ad valorem taxes upon all the taxable property within the City for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 7. The capital budget or temporary capital budget of the City is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the City Clerk and are available for public inspection.

Section 8. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

Dated:

I, Rosalia M. Licatese, City Clerk of      Approved:  
the City of Summit, do hereby certify  
that the foregoing ordinance was duly  
passed by the Common Council of  
said City at a regular meeting held on

Mayor

City Clerk



TO: Mayor and Common Council  
FROM: Steven Zagorski, Police Captain  
DATE: May 5, 2023

### **SUMMARY**

City of Summit received a letter from NJ Transit informing Engineering staff that the High Street Bridge of the Morristown Train Line at M.P. 20.88 in Summit has been evaluated under the NJDOT's revised load rating. As such, they found that the results were below the legal vehicle weights and NJDOT has recommended there be signage for load posted for a restricted Gross Weight Limit of 16 tons, on a High Priority 1 basis.

Summit has jurisdiction over High Street, according to New Jersey Permanent Statutes 27:5G-14, and we are responsible for maintenance of the roadway elements, including the installation of the required signage on both approaches to the subject bridge.

In order to comply, the City's Chapter VII must be amended to reflect the added weight restrictions at this location and proper signage must then be installed. I recommend Council authorization of this ordinance introduction to modify Chapter VII and subsequent actions to conform with NJDOT and NJ Transit's request.

<b>ORDINANCE #</b>		<b>(ID # 10334)</b>
Introduction Date:	6/7/2023	
Hearing Date:	6/20/2023	
Passage Date:		
Effective Date:		

**ORDIAN ORDINANCE TO AMEND THE CODE CHAPTER 7, TRAFFIC, SECTION 7-9, VEHICLES OVER DESIGNATED WEIGHT EXCLUDED FROM CERTAIN STREETS, OF THE CODE OF THE CITY OF SUMMIT (Weight limit on High Street Bridge)**

*Ordinance Summary: This ordinance amends the Code of the City of Summit, Chapter 7, Traffic, Section 7-9, Vehicles over Designated Weight Excluded from Certain Streets, to provide that vehicles over 16 tons be excluded from the High Street Bridge.*

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, as follows:

Section 1. That Chapter 7, **Traffic**, Section **7-9, VEHICLES OVER DESIGNATED WEIGHT EXCLUDED FROM CERTAIN STREETS**, of the Code shall be amended and supplemented as follows:

Name of Street	Weight (tons)	Location
Briant Parkway	4	From Orchard Street to Springfield Avenue.
Butler Parkway	4	From Morris Avenue to River Road.
Canoe Brook Parkway	4	From Bedford Road to South Service Road Route 124.
Chapel Street	4	From Springfield Avenue to Broad Street.
Chatham Road	4	Entire length.
Essex Road	4	From Springfield Avenue to South Service Road Route 124.
<u>High Street</u>	<u>16</u>	<u>High Street Bridge.</u>
John Street	4	From Morris Avenue to Broad Street.
John Street	4	Broad Street to Park Avenue.
Lenox Road	4	From Springfield Avenue to Whittredge Road.
Middle Avenue	4	From Broad Street to Springfield Avenue.
Mount Vernon Avenue	4	Entire length.
North Street	4	From Morris Avenue to Broad Street.
North Street	4	Broad Street to Park Avenue.
Orchard Street	4	Broad Street northerly to its terminus.
Park Avenue	4	Orchard Street to Springfield Avenue.
South Street	4	From Morris Avenue to Broad Street.
South Street	4	Broad Street to Park Avenue.
Van Dyke Place	4	From Glenside Avenue to Henry Street.
Weaver Street	4	From the High School Driveway to Morris Avenue.
West End Avenue	4	From Passaic Avenue to New Providence Avenue.

Section 2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed and this ordinance shall take effect after final passage and publication as provided by law.

(Last additions in text indicated by underline; deletions by ~~strikeouts~~)

Dated:

I, Rosalia M. Licatese, City Clerk of the  
City of Summit, do hereby certify that  
the foregoing ordinance was duly passed  
by the Common Council of said City at  
a regular meeting held on

Approved:

Mayor

City Clerk

Philip D. Murphy, Governor  
 Sheila Y. Oliver, Lieutenant Governor  
 Diane Gutierrez-Scaccetti, Commissioner  
 Kevin S. Corbett, Executive Director



One Penn Plaza East  
 Newark, NJ 07105-2246  
 973-491-7000

Aaron Schrager  
 Summit City Engineer  
 512 Springfield Avenue  
 Summit, NJ 07901

March 22, 2023

**SUBJECT: NJDOT High Priority 1 - Load Posting of High Street Bridge over the Morristown Line at M.P. 20.88 in Summit, New Jersey**

Mr. Schrager:

Under a recent New Jersey Department of Transportation Load Ratings Contract, Van Cleef Engineering Associates completed a revised load rating of the subject bridge. Based on the revised analysis due to advanced section losses to the steel superstructure, the as-inspected load rating results were below the legal vehicle weights. It is recommended that NJDOT Str. No. 2062-157 High Street of NJ TRANSIT Morristown Line MP 20.88 be load posted for a restricted **Gross Weight Limit of 16 tons, on a High Priority 1 basis.**

Since the City of Summit has jurisdiction over High Street, according to New Jersey Permanent Statutes 27:5G-14, the City of Summit is responsible for maintenance of the roadway elements, including the installation of the required signage on both approaches to the subject bridge. Please install the proper signage and let us know when the work is completed.

If you have any questions or comments, please contact me at 973.491.7836.

Sincerely,

A handwritten signature in black ink that reads "George M. Nickels".

George M. Nickels, P.E.  
 Chief Engineer - Structures

Cc: Lisa Fanning, P.E. – Deputy General Manager, NJ TRANSIT Rail Infrastructure Engineering  
 Dawn Spango – Regional Manager, NJ TRANSIT Government & Community Relations  
 Muhanad Shalchi, P.E. – NJDOT Project Manager



ORDINANCE #	(ID # 10398)
Introduction Date:	6/7/2023
Hearing Date:	6/20/2023
Passage Date:	
Effective Date:	

**AN ORDINANCE AMENDING CHAPTER 4, GENERAL LICENSING, SECTION 4-5 - LICENSING OF PEDDLERS AND SOLICITORS, OF THE CODE OF THE CITY OF SUMMIT**

*Ordinance Summary: This Ordinance amends the Revised General Ordinances of the City of Summit, Chapter IV, General Licensing, Section 4-5, Licensing of Peddlers and Solicitors, subsection 4-5.15, Charitable Solicitation, to provide that the City Clerk shall process all requests for charitable solicitation and to establish a fee to cover the City's administrative costs. The ordinance also provides that the duration of a permit shall be thirty (30) consecutive calendar days and requires that the organization sign a hold harmless agreement with the City and provide the required insurance. The ordinance also requires that charitable solicitors prominently display their credentials, and provides for fines should an organization fail to comply with the requirements of this section.*

**WHEREAS**, pursuant to N.J.S.A. 40:48-2, the governing body of a municipality may make, amend, repeal, and enforce such other ordinances, regulations, rules and by-laws not contrary to the laws of this state or of the United States, as it may deem necessary and proper for the good of government, order and protection of person and property, and for the preservation of the public health, safety and welfare of the municipality and its inhabitants, and as may be necessary to carry into effect the powers and duties conferred and imposed by this subtitle, or by any law.

**NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT IN THE COUNTY OF UNION, STATE OF NEW JERSEY AS FOLLOWS:**

**SECTION 1.** Section 4-5 (Licensing of Peddlers and Solicitors) of the Code of the City of Summit is hereby amended to read as follows:

**4-5.15 CHARITABLE SOLICITATION**

- a. Any charitable organization, as defined in subsection 4-5.2, desiring to solicit, or having solicited in its name from other than its active membership contributions or financial assistance of any kind or desiring to sell or distribute any item of literature or merchandise within the City for a charitable purpose shall be exempt from the provisions of subsections 4-5.3 through 4-5.14 and, 4-5.16 and 4-5.17 of this section provided that a sworn application is filed with the ~~Chief of Police~~ City Clerk or his/her designee, which shall give the following information:
  - 1. The name and purpose of the cause for which the charitable solicitation is sought.
  - 2. The name and permanent address of the charitable organization.
  - 3. The period during which charitable solicitation is to be carried on together with a schedule of the dates, times, method of charitable solicitation, and specific areas of the City in which the activity will be conducted.
  - 4. The name and address of each agent or representative who will conduct charitable solicitations and the length of time that the agent or representative has been employed or affiliated with such organization, society, association or corporation.
  - 5. The name, address and copy of a valid driver's license or other form of identification of designated representative to be responsible for the supervision of charitable solicitation.
  - 6. A statement of the effect that if a permit is issued, it will not be used or represented in any way as an endorsement of the proposed charitable solicitation by the City of Summit or its agents.
  - 7. Such other information as may be reasonably required by the City Clerk ~~Chief of Police~~, or his/her designee in order to determine the character and purpose of such charitable solicitation.
- b. Upon being satisfied that the application is complete and the charitable solicitation is for a project free from fraud, the organization is a qualified charitable organization as defined in this section, all statements on the application are true, and that the charitable solicitation will solely benefit the charitable purpose named in the application, the Chief of Police, or designee shall send the City Clerk a recommendation for approval. ; The City Clerk will notify the applicant in writing of approval identifying the organization, date of issuance, date/s of charitable solicitation, and name of issuing officer. Such permit shall not be transferable.

- c. Each organization to whom a permit has been issued shall furnish proper credentials to its charitable solicitors which shall state the name of the organization, date/s of charitable solicitation, name and address of the charitable solicitor and be submitted to the City Clerk officer in charge at the Police Department, who will stamp such credentials if found to be consistent with the original application. All charitable solicitors shall have in their possession and present such credentials at the time of charitable solicitation to all persons being solicited and any police officer of the City when requested. Charitable solicitors that set up a table on City property shall prominently display their credentials on such table.
- d. Residents displaying signs, no larger than one (1) square foot, on their entrance door stating: "No Solicitation," "No Salesman," or "Do Not Disturb" or words of similar import shall not be solicited.
- e. The City Clerk Chief of Police, or his/her designee, shall maintain a record of all charitable solicitation permits issued under the provisions of this section and shall record therein all convictions for violations of this section and other pertinent circumstances and incidents.
- f. Permits shall be effective for a period of thirty (30) consecutive days. The charitable organization must reapply for a permit should the activity extend beyond thirty (30) days.
- g. When a license is issued in accordance with subsection 4-5.14d, no charitable solicitation may operate within five hundred (500) yards of the perimeter of the event.
- h. Charitable organizations desiring to use property owned by the City shall submit a Property Use Application in accordance with Section 12-1.2 of the City Code and provide the required insurance and hold harmless agreement. The organization must restore the property to its original condition upon conclusion of the solicitation and clean up all debris including the dumping of trash receptacles.

#### § 4-5.16 Fees

There shall be a fee of \$27.00 payable to the City for the processing of a charitable solicitation permit.

#### § 4-5.16

#### 4-5.17 Special Events.

Whenever City, school, or organizational events are granted permission to use public property pursuant to Section 12-1 et seq., those holding valid peddlers licenses shall be given the right of first refusal to peddle at events.

#### § 4-5.17

#### 4-5.18 Violations and Penalties.

Any person violating any of the provisions of this section shall, upon conviction thereof, be liable to the penalty established in Chapter 1, Section 1-5.

**SECTION 2:** All other provisions of Chapter 4, Section 4-5 of the Code of the City of Summit shall remain unchanged.

**SECTION 3: Severability.** The provisions of this Ordinance are declared to be severable and if any section, sub-section, sentence, clause, phrase, or any other part of this Ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, such judgment shall not affect, impair, or invalidate the validity of the remaining sections, subsections, sentences, clauses, and phrases of this Ordinance, but shall remain in effect; it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

**SECTION 4: Repeal of Inconsistent Provisions.** All ordinances or parts thereof in conflict or inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency or conflict.

**SECTION 5: Codification.** This Ordinance shall be a part of the Code of the City of Summit as though codified and fully set forth therein. The City Clerk shall have this ordinance codified and incorporated in the official copies of the Code. The City Clerk and the City Solicitor are authorized and directed to change any Chapter, Article and/or Section number of the Code of the City of Summit in the event that the codification of this Ordinance reveals that there is a conflict between the numbers and the existing Code, and in order to avoid confusion and possible accidental repealers of existing provisions not intended to be repealed.

**SECTION 6.** This ordinance shall take effect upon final passage and publication as provided by law.

[additions by underline, deletions by ~~strikethrough~~]

Dated:

I, Rosalia M. Licatiese, City Clerk of the City of Summit, do hereby certify that the foregoing ordinance was duly passed by the Common Council of said City at a regular meeting held on

Mayor

City Clerk

Resolution (ID # 10410)  
June 7, 2023

**AUTHORIZE 2023 SALARIES EFFECTIVE JULY 1, 2023**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That, effective July 1, 2023, or as of the date indicated, the officers of the City be and they are hereby authorized and directed to pay the annual salaries as listed herein.

<b><u>EMPLOYEE</u></b>	<b><u>TITLE</u></b>	<b><u>SALARY</u></b>
CAIRNS, AMY	CHIEF COMMUNICATIONS OFFICER	121,831
KOTIGA, NICOLE	DEPUTY CITY CLERK	72,730
PEREZ-SANTALLA, DEBBIE	ADMINISTRATIVE ASSISTANT	48,401
FIELD, ANDREANA	SENIOR PAYROLL CLERK	71,037
KOUTSOURIS, SAM	ASSISTANT CITY ENGINEER	104,488
SALAMA, KIROLOS	ENGINEERING ASSISTANT	65,105
MONTAS, NOLISTER	RECREATION PROGRAM AIDE	48,846
MCNANY, RITA	PARKING SERVICES DIRECTOR	138,560
RENZULLI, ANGELA	PARKING STAFF ASSISTANT 1	43,455
TOLVE, JOHN	PARKING ENFORCEMENT OFFICER	42,078
SOULIOS, STEPHANIE	LAND USE ASSISTANT	62,368
KEELEY, RAYMOND	PLUMBING MECH SC OFFICIAL	72,730
MARITATO, RALPH	CONSTRUCTION OFFICIAL	153,704
ALESANDRO, MICHAEL	POLICE OFFICER	77,476
LAWAL, BABATUNDE	POLICE OFFICER	71,087
FRANCHINO JR, LEONARD	POLICE OFFICER	84,653
GARITA, RUDDY	POLICE OFFICER	83,103
GEDEON, EDWIGE	POLICE OFFICER	61,320
PYZIK, ANTHONY	POLICE OFFICER	77,476
ROBERTSON, CHARLES	POLICE SERGEANT	138,503
SCARPELLO, COLLIN	POLICE OFFICER	71,849
THOMPSON, SEAN	POLICE OFFICER	83,103
WALSH, CHRISTOPHER	POLICE OFFICER	66,023
WERTHMANN, BRIAN	POLICE SERGEANT	149,583
ABBATE, VINCENT	FIRE FIGHTER	64,728

BONCZO, JOHN	FIRE FIGHTER	118,190
CARBONE, MATTHEW	FIRE FIGHTER	51,576
LEMONS, MATTHEW	FIRE FIGHTER	97,608
PENN, THOMAS	FIRE FIGHTER	97,608
VILLALOBOS, CARLOS	FIRE FIGHTER	64,728
VILLALOBOS, SERGIO	FIRE FIGHTER	58,152
ZAGORSKI, WILLIAM	FIRE FIGHTER	58,152
ALVARADO, DONALD, S	TRUCK DRIVER ( <i>EFF 05/15/2023</i> )	49,332
BALDWIN, MATTHEW	EQUIPMENT OPERATOR	67,182
BARAJAS, LUIS	TRUCK DRIVER	58,639
CRUZ, LEONEL	TRUCK DRIVER	66,845
DEBIASSE, THOMAS	TRUCK DRIVER	54,453
DIDONATO, MICHAEL	TRUCK DRIVER	54,453
FELTER, THOMAS	TRUCK DRIVER	57,209
GOBBI, LEONARDO	MECHANIC	67,883
HILLAS, SHAWN	MAINTENANCE WORKER	55,891
MARTINEZ, WALDEMAR	EQUIPMENT OPERATOR	84,286
MCDERMOTT, WILLIAM	MAINTENANCE WORKER	55,891
NIEDJADLIK, KRZYSZTOF	TRUCK DRIVER	51,829
RUSSO, MASSIMILIANO	EQUIPMENT OPERATOR	57,500

Dated: June 7, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, June 7, 2023.

City Clerk



**Finance Committee**  
R - Finance

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 06/07/23 07:30 PM

## **RESOLUTION (ID # 10410)**

DOC ID: 10410

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TO: Mayor and Common Council

FROM: Tammie Baldwin, City Treasurer/CFO

DATE:

This resolution authorizes salary increases for employees due step and/or longevity increase as of July 1, 2023.

**APPROVE ASSESSMENT REPORT - 2019 CAPITAL IMPROVEMENTS - BUTLER  
PARKWAY, CALDWELL AVENUE, CLARK STREET, DAYTON ROAD, HUNTER ROAD,  
WILLOW ROAD, EATON COURT, MILTON AVENUE, GARY ROAD AND NEW  
PROVIDENCE ROAD**

WHEREAS, the City Engineer of the City of Summit has reported, in writing, the assessments for lands and real estate benefited by reason of the improvements provided for in Ordinance #19-3195 as passed on June 18, 2019, and

WHEREAS, the Common Council thereafter directed that said report should be considered by said Council at a meeting to be held on Wednesday, June 7, 2023, and designated and directed the City Clerk to give at least two weeks previous notice thereof by advertising the same in the Union County Local Source, a newspaper circulating in the City of Summit, at least once in each week for two weeks prior to said meeting, and also by mailing a copy of said notice to the owner or owners named in said report directed to their last known post office address, said notice briefly to state the objects of said meeting with reference as directed by said Council.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the report of the City Engineer showing the improvements provided for in Ordinance #19-3195, as passed on June 18, 2019, be and the same is hereby adopted and confirmed and the City Clerk is hereby directed to certify a duplicate of the same to the Tax Collector of the City of Summit.

Dated: June 7, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, June 7, 2023.

City Clerk

**AUTHORIZE INTEREST RATE - 2019 CAPITAL IMPROVEMENTS - BUTLER PARKWAY,  
CALDWELL AVENUE, CLARK STREET, DAYTON ROAD, HUNTER ROAD, WILLOW  
ROAD, EATON COURT, MILTON AVENUE, GARY ROAD AND NEW PROVIDENCE ROAD -  
ASSESSMENT #367**

WHEREAS, the report of the City Engineer of the City of Summit regarding the improvements provided for in Ordinance #19-3195, as passed on June 18, 2019, has been adopted and confirmed.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

- . That, said improvements, as provided for in Ordinance #19-3195, be designated as Assessment #367 and the interest rate be fixed at 3.72%.
- . That the Tax Collector be and she is hereby authorized and directed to allow said assessments to be paid in ten (10) annual installments with legal interest as aforesaid at 3.72% per annum on the unpaid balances of said assessments. The first of said installments shall be due and payable thirty (30) days after confirmation of the assessment, and each subsequent annual installment and interest shall be payable yearly thereafter.
- . That any owner of land so assessed shall have the privilege of paying all of said assessment or any balance of installments with accrued interest thereon at one time.
- . That if any installment shall remain unpaid for thirty (30) days from and after the time it shall become due and payable, the whole assessment or balance thereof shall become and be immediately due and payable and shall draw interest at the rate imposed upon the arrearage of taxes in the City of Summit and shall be collected in the same manner as provided by law, for other past due assessments.

Dated: June 7, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, June 7, 2023.

City Clerk



**City Clerk's Office**  
R - Finance

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 06/07/23 07:30 PM

## **RESOLUTION (ID # 10409)**

DOC ID: 10409

---

TO: Mayor and Common Council

FROM: Rosemary Licatese, City Clerk

DATE: May 11, 2023

This resolution authorizes the interest rate to be charged for the unpaid balance of the individual assessment. The interest rate is determined by the net interest cost payable on the bond issued for this capital project.

**AUTHORIZE EXECUTION OF AGREEMENT WITH NEW PROVIDENCE - DIVISION  
AVENUE PAVING PROJECT**

WHEREAS, the municipal boundary separating the City of Summit (“City”) and the Borough of New Providence (“Borough”) is in the middle of Division Avenue; and

WHEREAS, Division Avenue is currently in need of repaving due to its deteriorated condition; and

WHEREAS, the City and the Borough have determined it is in their best interests to complete this project collectively; and

WHEREAS, N.J.S.A. 40A:11-5(2) provides that a contract made or entered into with the United States of America, the State of New Jersey, county, or municipality, or any board, body, officer, agency, or authority thereof, or any other state or subdivision thereof is exempt from public bidding; and

WHEREAS, the Borough of New Providence and the City of Summit will each fund the work that falls within their respective boundaries; and

WHEREAS, the parties have agreed to share in the costs related to engineering, materials testing, procurement and construction inspection services.

NOW, THEREFORE, BE IT RESOVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the Mayor and City Clerk be and they are hereby authorized to execute an Agreement with the Borough of New Providence for the repaving of Division Avenue in a form approved by the City Solicitor.

Dated: June 7, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, June 7, 2023

City Clerk



## **RESOLUTION (ID # 10307)**

DOC ID: 10307

TO: Mayor and Common Council

FROM: Aaron Schrager, Director - Department of Community Serv

DATE: April 19, 2023

### **SUMMARY**

The municipal boundary separating the City and New Providence is in the middle of Division Avenue. The north bound (east side) of Division Avenue is City-owned while the south bound (west side) is in New Providence. Division Avenue is currently scheduled for re-paving due to its deteriorated condition on both sides of the road. Over the last year, the Division has held discussions with New Providence to discuss the possibility of completing the project collectively. Since the City received an NJDOT Local Aid Grant for its portion and due to the complicated nature of the management of that grant, it's best that the City serve as lead on this project.

Attached is an agreement to be executed between the City and New Providence detailing how the project will be financed. In brief, each entity will fund only the work that falls within their respective boundary while any soft costs such as engineering, material testing, and/or construction inspection services, will be split equally. The City maintains an excellent working relationship with the New Providence Engineer whom we will coordinate our efforts to verify as-built quantities and confirm costs at project completion.

Currently, the City has draft plans prepared and upon completion of the project, a notice will be sent to all residents to view the plans online. It is anticipated that this project will take place in the fall of this year.

At this time, I am requesting a resolution authorizing execution of the agreement for Division Avenue paving with the Borough of New Providence.

Thanks

## AGREEMENT FOR DIVISION AVENUE IMPROVEMENT PROJECT

**THIS AGREEMENT** is made this \_\_\_\_\_ day of \_\_\_\_\_, 2023, by and between the City of Summit, 512 Springfield Avenue, Summit, NJ 07901 ("Summit" or the "City") and the Borough of New Providence, 360 Elkwood Avenue, New Providence, New Jersey 07974 ("New Providence" or the "Borough") (collectively, "the Parties").

### WITNESSETH

**WHEREAS**, New Providence wishes to procure the services of Summit for the Division Avenue Improvement Project; and

**WHEREAS**, N.J.S.A. 40A:11-5(2) provides that a contract made or entered into with the United States of America, the State of New Jersey, county, or municipality, or any board, body, officer, agency, or authority thereof, or any other state or subdivision thereof is exempt from public bidding.

**NOW THEREFORE**, based on the foregoing and in consideration of the mutual promises and covenants of the Parties as set forth below, the Parties agree as follows:

**1. Services to be Performed.**

- A. Summit shall provide New Providence with paving and related engineering services for the Division Avenue Improvement Project (the "Project").
- B. Design of the Project: Summit shall provide a design for the Project as well as plans and technical specifications ("Bid Specifications") which shall be made available to New Providence.
- C. Solicitation of Bidders: Upon approval of the bid specifications and plans by the Parties, Summit will solicit bids in accordance with New Jersey law based upon the plans and specifications.

**2. Standards and Scope of Performance**

- A. The City shall be responsible for; (1) advertising for all bids where required by law, (2) the award of all contracts in accordance with New Jersey law, (3) the approval of any change orders to said contracts, and (4) the funding of the Project.

B. The City shall secure all necessary governmental approvals and permits and shall administer all contracts associated with the Project. This shall include supervision of work, contract management, inspections, and the review and approval of all requests for payment from the contractor.

### **3. Costs and Payment Procedures.**

A. New Providence shall pay Summit fifty percent (50%) of the soft costs for the Project. These costs include, but are not limited to, engineering services, inspection services, police coverage and any expenses related to the public bidding process.

B. New Providence shall pay one hundred percent (100%) of the costs associated with work located in New Providence. This shall include, but not be limited to, paving, roadway resurfacing, milling and center line striping or any work related to any sidewalk, curb, storm or sanitary sewer located in New Providence. This shall also include any signage, as well as the construction and repair of any ramps or curb cuts pursuant to the Americans with Disabilities Act.

C. New Providence shall pay Summit in full for its share of the Project prior to the commencement of construction. Further, the Parties shall meet in good faith at the conclusion of the Project to determine final costs.

**4. Duration and Termination.** This Agreement shall commence on June 1, 2023 and shall expire upon satisfactory completion of the Project.

**5. Indemnification** The Parties shall indemnify and hold each other harmless from and against any and all claims, damages, losses and expenses to the extent caused by the Parties' negligent or intentional acts or omissions in the performance of the services and responsibilities under this Agreement.

**6. Insurance.** Both parties to this Agreement shall maintain full and complete liability insurance and shall name each other as additional insureds.

**7. Merger.** This Agreement merges and supersedes all prior negotiations, representations, and agreements between the Parties relating to the subject matter of this Agreement and constitutes the entire contract between the Parties.

**8. Modification.** This Agreement may be modified only in a writing signed by both Parties.

**9. Waiver.** Any waiver by either party of any provision or condition of this Agreement shall not be construed or deemed to be a waiver of any other provision or condition unless such waiver is expressed in writing signed by the party to be bound.

**10. Severability.** If any of the provisions contained in this Agreement is held illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.

**11. Notice.** All notices pertaining to the Agreement shall be in writing, and delivered in person or sent certified mail to the Parties at the following address: to Summit: Michael F. Rogers, City Administrator, 512 Springfield Avenue, Summit, New Jersey 07901; to New Providence: Bernadette C. Cuccaro, Borough Administrator, Borough of New Providence, 360 Elkwood Avenue, New Providence, NJ 07974.

**12. Governing Law.** This Agreement shall be governed, construed, and interpreted in accordance with the law of the State of New Jersey. The Parties agree that venue for any dispute related directly or indirectly to this Agreement shall be in the Superior Court of the State of New Jersey, Union County vicinage.

**13. Assignment.** Neither party may transfer or assign any of its rights or obligations under this Agreement without the prior written consent of the other, and any such transfer or assignment or attempt threat shall be null and void.

**14. Section Headings.** Section headings are for reference purposes only and shall not in any way affect the meaning or interpretation of any provision of this Agreement.

**15. Counterparts.** This Agreement may be executed in any number of counterparts, which, taken together, shall constitute but one instrument. It is not necessary that all Parties sign all or any one of the counterparts, but each Party must sign at least one counterpart for the Agreement to be effective.

**16. Entire Agreement.** This Agreement represents the entire understanding and agreement between the Parties and supersedes all prior negotiations, representations or agreements either written or oral.

**IN WITNESS WHEREOF**, the Parties hereto have caused this Agreement to be signed and executed by their authorized corporate officers and their respective seals to be hereto affixed the day and year above-written.

**CITY OF SUMMIT**

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Rosalia M. Licatese, Borough Clerk

Dated: \_\_\_\_\_

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Nora Radest, Mayor

Dated: \_\_\_\_\_

**BOROUGH OF NEW PROVIDENCE**

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Wendi B. Barry, Borough Clerk

Dated: \_\_\_\_\_

---

Al Morgan, Mayor

Dated: \_\_\_\_\_

Resolution (ID # 10370)  
June 7, 2023

### RENEW 2023-2024 LIQUOR LICENSES

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the following Plenary Retail Distribution Licenses, Club Licenses and Plenary Retail Consumption Licenses, in their separate categories, be granted to the places listed for a period of one year beginning July 1, 2023 and ending June 30, 2024:

**Plenary Retail Distribution Licenses with an annual fee of \$1,980.00 having been paid:**

<u>Name &amp; Location of Premises</u>	<u>State License No.</u>
Nipa Liquor & Deli, Inc. T/A Beechwood Wine & Liquors 1 Beechwood Road	2018-44-001-005
Cambridge Wine Cellar LLC T/A Cambridge Wines 314-320 Springfield Avenue	2018-44-021-003
JK Wine, Inc. T/A Kings Fine Wines & Spirits 784 Springfield Avenue	2018-44-010-010
Saimona Wine & Liquor LLC T/A Saimona Wine & Liquor 99 Summit Avenue	2018-44-015-010
Summit Ave Liquors Corp. T/A Best Cellars 23 Summit Avenue	2018-44-007-003
Khyber, Inc. T/A Food Express 202 Broad Street	2018-44-008-004
Summit Beverage King LLC T/A Wine List of Summit 417 Springfield Avenue	2018-44-005-009
TMH NJ Summit LLC T/A The Meat House 321 Springfield Avenue	2018-44-004-007
OS Wine, LLC 490 Morris Avenue	2018-44-002-008

**Club License with an annual fee of \$180.00 having been paid:**

<u>Name &amp; Location of Premises</u>	<u>State License No.</u>
Beacon Hill Club 250 Hobart Avenue	2018-31-023-002
Canoe Brook Country Club 1108 Morris Turnpike	2018-31-026-001

**Plenary Retail Consumption Licenses with an annual fee of \$2,400.00 having been paid:**

<u>Name &amp; Location of Premises</u>	<u>State License No.</u>
The Villa Dasti, Inc. T/A The Broadway Diner 55 River Road	2018-33-020-003
Harvest Associates, LLC T/A Huntley Tavern 3 Morris Avenue	2018-33-019-006
Temple Hill Associates, LLC T/A Marco Polo Restaurant & Tavern 527 Morris Avenue	2018-33-011-007
Summit Suburban Hotel Grand Summit Hotel 570 Springfield Avenue	2018-33-018-004

FURTHER RESOLVED that Plenary Retail Consumption License # 2018-33-003-007, with an annual fee of \$2,400.00 having been paid, be granted to All My Friends, LLC D/B/A Summit House Restaurant, for the premises located at 395 Springfield Avenue, Summit, New Jersey, for the period of one year beginning July 1, 2023 and ending June 30, 2024. In accordance with the terms of the prior Resolution dated November 7, 2018, the following conditions are imposed:

1. Prior to being able to sell alcohol at the Sidewalk Café, the licensee must have a pre-approved Sidewalk Café plan and application.
2. The license shall be endorsed for sale of alcohol at the Sidewalk Café during the Sidewalk Café license year, from season, March 1 through February 28.
3. The endorsement for the sale of alcohol at the Sidewalk Café is subject to receipt of the fully executed lease agreement including payment and compliance with insurance requirements.

FURTHER RESOLVED that Plenary Retail Consumption License # 2018-33-016-015, with an annual fee of \$2,400.00 having been paid, be granted to The Office at Summit LLC D/B/A The Office Beer Bar & Grill, for the premises located at 61 Union Place and 67-71 Union Place, Summit, New Jersey, for the period of one year beginning July 1, 2023 and ending June 30, 2024. In accordance with the terms of the prior Resolution dated June 6, 2001, the following conditions are imposed:

1. Prior to being able to sell alcohol at the Sidewalk Café, the licensee must have a pre-approved Sidewalk Café plan and application.
2. The license shall be endorsed for sale of alcohol at the Sidewalk Café during the Sidewalk Café season, March 1 through February 28.
3. The endorsement for the sale of alcohol at the Sidewalk Café is subject to receipt of the fully executed lease agreement including payment and insurance requirements.

FURTHER RESOLVED that Plenary Retail Consumption License # 2018-33-013-005, with an annual fee of \$2,400.00 having been paid, be granted to Select Restaurants, Inc. D/B/A Winberie's Restaurant and Bar, for the premises located at 2 Kent Place Boulevard, Summit, New Jersey, for the period of one year beginning July 1, 2023 and ending June 30, 2024. In accordance with the terms of the prior Resolution dated October 5, 1999, the following conditions are imposed:

1. Prior to being able to sell alcohol at the Sidewalk Café, the licensee must have a pre-approved Sidewalk Café plan and application.
2. The license shall be endorsed for sale of alcohol at the Sidewalk Café during the Sidewalk Café season, March 1 through February 28.
3. The endorsement for the sale of alcohol at the Sidewalk Café is subject to receipt of the fully executed lease agreement including payment and insurance requirements.

FURTHER RESOLVED that Plenary Retail Consumption License #2018-33-009-008, with the annual fee of \$2,400.00 having been paid, be granted to Truhaven Enterprises, Inc., D/B/A Fiorino Ristorante for the premises located at 38 Maple Street, Summit, New Jersey for the period of one year beginning July 1, 2023 and ending June 30, 2024. In accordance with the terms of prior Resolution dated November 1, 1994, the following conditions are imposed:

1. No deliveries shall be accepted from the Maple Street entrance to the licensed premises.
2. All garbage will be stored inside the licensed premises and no more than four (4) appropriately covered garbage containers shall be allowed to be placed outside the Maple Street entrance which shall be removed by 9:00 A.M. on a daily basis by the City or the licensee's private hauler.

FURTHER RESOLVED that Plenary Retail Consumption License # 2018-33-017-010, with an annual fee of \$2,400.00 having been paid, be granted to Roots Steakhouse, LLC, D/B/A Roots Steakhouse, for the premises located at 401 Springfield Avenue, Summit, New Jersey, for the period of one year beginning July 1, 2023 and ending June 30, 2024. In accordance with the terms of prior Resolutions dated March 6, 2001 and October 16, 2001, the following conditions are imposed:

1. No deliveries shall be accepted from Maple Street.
2. All garbage and recyclables shall be stored in a gated area, as shown on the partial plan and elevation of the proposed decorative metal gate dated 10/11/01, open to the 400 Lane, with the gate(s) remaining closed for clearance of the 400 Lane except during removal of trash and recyclables.
3. All garbage shall be collected by the City in accordance with Chapter 23 of the Code. Garbage containers shall not be placed on Springfield Avenue or Maple Street sidewalks,

nor placed in the 400 Lane so as to interfere with traffic access to other stores that back up to the 400 Lane.

Removal of recyclables shall be the responsibility of the liquor license owner who shall purchase coupons for use at the Disposal Area or arrange for a private hauler to remove same. Recyclable containers shall not be placed on Springfield Avenue or Maple Street sidewalks, nor placed in the 400 Lane so as to interfere with traffic access to other stores that back up to the 400 Lane.

FURTHER RESOLVED that Tax Clearance Certificates, as required by the State Division of Alcoholic Beverage Control for new or renewal of liquor licenses, have been received for all of the above licenses.

Dated: June 7, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, June 7, 2023.

City Clerk

STATE OF NEW JERSEY  
DIVISION OF TAXATION

## RETAIL LIQUOR LICENSE RENEWAL CLEARANCE APPLICATION

CURRENT DATA

HISTORICAL DATA

EXIT

Municipality Name(s): [Summit City](#)  
Municipality Number(s): [2018](#)  
County Name(s): [Union](#)

Fiscal Year: 2024

PRINT

NOTE: To sort licenses by a specific column, click the column header.

Select/Clear All	License #	License Name	Tax ID	Clearance Date
<input type="checkbox"/>	2018-31-023-002	BEACON HILL CLUB	XXX-XX-2044/000	5/18/2023
<input checked="" type="checkbox"/>	2018-31-024-002	ELKS CLUB OF SUMMIT LODGE NO 1246	XXX-XX-8275/000	5/18/2023
<input type="checkbox"/>	2018-31-026-001	CANOE BROOK COUNTRY CLUB INC	XXX-XX-5690/000	5/18/2023
<input checked="" type="checkbox"/>	2018-33-003-007	ALL MY FRIENDS LLC	XXX-XX-7523/000	5/18/2023
<input type="checkbox"/>	2018-33-009-008	TRUHAVEN ENTERPRISES INC	XXX-XX-7600/000	5/18/2023
<input checked="" type="checkbox"/>	2018-33-011-007	TEMPLE HILL ASSOCIATES LLC	XXX-XX-6802/000	5/18/2023
<input type="checkbox"/>	2018-33-013-005	SELECT RESTAURANTS INC	XXX-XX-0229/005	5/18/2023
<input checked="" type="checkbox"/>	2018-33-016-015	THE OFFICE OF SUMMIT LLC	XXX-XX-3372/000	5/18/2023
<input type="checkbox"/>	2018-33-017-010	ROOTS STEAKHOUSE LLC	XXX-XX-8273/000	5/18/2023
<input checked="" type="checkbox"/>	2018-33-018-004	SUMMIT SUBURBAN HOTEL	XXX-XX-7797/000	5/21/2023
<input type="checkbox"/>	2018-33-019-006	HARVEST ASSOCIATES LLC	XXX-XX-0474/000	5/18/2023
<input checked="" type="checkbox"/>	2018-33-020-003	THE VILLA DASTI INC	XXX-XX-9035/000	5/18/2023
<input type="checkbox"/>	2018-44-001-005	NIPA LIQUOR & DELI INC	XXX-XX-2018/000	5/18/2023
<input checked="" type="checkbox"/>	2018-44-002-009	OS WINE LLC	XXX-XX-7397/000	5/21/2023
<input type="checkbox"/>	2018-44-004-007	TMH NJ SUMMIT LLC	XXX-XX-5974/000	5/18/2023
<input checked="" type="checkbox"/>	2018-44-005-009	SUMMIT BEVERAGE KING LLC	XXX-XX-7523/000	5/18/2023
<input type="checkbox"/>	2018-44-007-003	SUMMIT AVE LIQUORS CORP	XXX-XX-8167/000	5/18/2023
<input checked="" type="checkbox"/>	2018-44-008-004	KHYBER INC	XXX-XX-0739/000	5/18/2023
<input type="checkbox"/>	2018-44-010-010	J K WINE INC	XXX-XX-4861/000	5/18/2023
<input checked="" type="checkbox"/>	2018-44-015-010	SAIMONA WINE & LIQUOR LLC	XXX-XX-6348/000	5/18/2023
<input type="checkbox"/>	2018-44-021-003	CAMBRIDGE WINE CELLAR LLC	XXX-XX-1756/500	5/18/2023

PRINT



# Memo

To: Rosemary Licatese, City Clerk  
From: Nicole Kotiga, Deputy Clerk  
Date: May 22, 2023  
Re: Liquor License Renewals – 2023 to 2024 Licensing Year

---

On April 20, 2023, the City Clerk's Office provided notification to all twenty-one liquor license holders within the City of Summit that the renewal period for the 2023 to 2024 licensing year has opened.

In order for a liquor license holder to successfully renew their license, the following steps must be taken:

- Complete the online renewal application and submit payment to the Division of Alcoholic Beverage Control.
- Submit payment to the City of Summit as follows:
  - Plenary Retail Consumption.....\$2,400.00
  - Plenary Retail Distribution..... \$1,980.00
  - Club..... \$180.00
- Tax Clearance Certificate issued to the City Clerk's Office from the State Division of Taxation for each liquor license.

After the above steps have been completed, a resolution must be passed by the Common Council to approve the renewals. At this time, I am recommending that the liquor license holders listed within this resolution be approved as they have completed the necessary steps listed above.

**GRANT PERSON-TO-PERSON LIQUOR LICENSE TRANSFER - SUMMIT SUBURBAN  
HOTEL TO 570 SPRINGFIELD AVE OPERATIONS, LLC**

WHEREAS, a request has been received for a Person-to-Person Transfer of the Plenary Retail Consumption Liquor License issued to Summit Suburban Hotel for premises located at 570 Springfield Avenue, Summit, New Jersey, State License No. 2018-33-018-004, and

WHEREAS, the submitted application is complete in all respects, the fee for the aforementioned transfer of license is \$240.00 and has been received, and the license has been properly renewed for the current license term, and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey statutes, and

WHEREAS, proof of publication has been received satisfying that a notice was printed for two weeks consecutively at least seven days apart in the Union County Local Source.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the Plenary Retail Consumption License issued to Summit Suburban Hotel for premises located at 570 Springfield Avenue, Summit, New Jersey, State License No. 2018-33-018-004, be approved for a Person-to-Person Transfer to 570 Springfield Ave Operations, LLC effective upon adoption of this resolution.

Dated: June 7, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said city at a regular meeting held on Wednesday, June 7, 2023.

City Clerk



# Memo

**To:** Rosemary Licatese, City Clerk

**From:** Nicole Kotiga, Deputy Clerk

**Date:** May 16, 2023

**Re:** Liquor License Transfer - Summit Suburban Hotel to 570 Springfield Ave Operations, LLC.

---

On November 16, 2022, Mr. Eugene O'Connell, Esq. on behalf of 570 Springfield Ave Operations, LLC, filed a Person-to-Person Liquor License Transfer Application.

570 Springfield Ave Operations, LLC., which is solely owned by LMH Holdings, LLC is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, therefore at this time, I recommend a resolution be submitted to grant the transfer of Plenary Retail Consumption Liquor License 2018-33-018-004.

Upon approval of this resolution, a copy of the same, along with the application will be forwarded to the State Division of Alcoholic Beverage Control for final review and approval in which an official license will be issued.

**APPROVE PARKMOBILE NON-RESIDENT COMMUTER PARKING RESERVATION  
PLATFORM**

WHEREAS, in 2012, the City of Summit awarded a bid for Parking Revenue Access Control Equipment to Amano McGann, Inc., including an alternate for pay-by-phone options to be used with their equipment, and

WHEREAS, Amano McGann, Inc. identified ParkMobile USA, Inc. (now ParkMobile LLC, "ParkMobile") as the provider with which Amano McGann, Inc. has an exclusive agreement for pay-by-phone services compatible with its equipment, and

WHEREAS, the ParkMobile pay-by-phone system, services, and related software have been in use since its implementation, and

WHEREAS, the Broad Street East Lot originally provided for 120 non-resident commuter parking spaces, and

WHEREAS, due to the construction of the new firehouse on the Broad Street East Lot, the City has moved non-resident commuter parking to the top of the Broad Street Garage in designated spaces, and

WHEREAS, in an effort to curtail non-resident commuters from utilizing resident commuter and downtown employee parking spaces, ParkMobile offers a "Reservation Platform," whereby non-resident commuters must pre-pay to reserve a parking space, which may be done up to one week in advance, and

WHEREAS, the Parking Services Director can set the maximum number of spaces available and once all the spaces are reserved, the Reservation Platform will indicate that non-resident commuter parking is full, and

WHEREAS, the convenience fee of \$1.95 for use of the Reservation Platform will be paid by the non-resident commuter.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the use of the ParkMobile LLC Reservation Platform be approved and implemented for non-resident commuter parking spaces as described above, with the maximum number and location of spaces to be determined by the Parking Services Director as needed.

Dated: June 7, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said city at a regular meeting held on Wednesday evening, June 7, 2023.

City Clerk

# PARKING SERVICES AGENCY

CITY HALL, 512 SPRINGFIELD AVENUE SUMMIT, NJ 07901  
**908-522-5100**  
**PARKING@CITYOFSUMMIT.ORG**  
**WWW.CITYOFSUMMIT.ORG**



## MEMORANDUM

To: *Rita* Mayor Radest and Members of Common Council  
 From: Rita M. McNany, Parking Services Director  
 Date: May 25, 2023  
 Re: Acknowledge A Provision of an enhanced additional service with Parkmobile - Reservation Platform for Non-Resident Commuter Parking

Since the building of the new Summit Firehouse on the Broad Street East Lot which originally provided 120 non-resident parking spaces, the City has moved non-resident parking on the top of the Broad Street Garage in designated spaces.

In order to curtail the number of non-resident commuters, Parkmobile, the City's current cell phone payment provider offers a "Reservation Platform" whereby non-residents can pre-pay and reserve a space up to a week in advance. Once the reservations hits 110 vehicles then the platform will state that non-resident parking is full. The main reason to utilize such a featured services is to prevent non-residents from driving to Summit on a given day. Once they are here, the parker will take up valuable Summit resident commuters and downtown employees spaces.

The Convenience Fee which the non-resident commuter will pay for is as follows:

Daily Non-Resident Commuter Fee	Currently \$12.00 being increased to \$13.00
Parkmobile Convenience Fee	\$ 1.95
Total Parking Fee	\$14.95, if the currently proposed ordinance is approved.

The Reservation Platform can be secured through the National Cooperative Purchasing Alliance under Contract No. 05-50. There will be no additional cost to the City other than normal credit card processing banking fees which the City must pay.

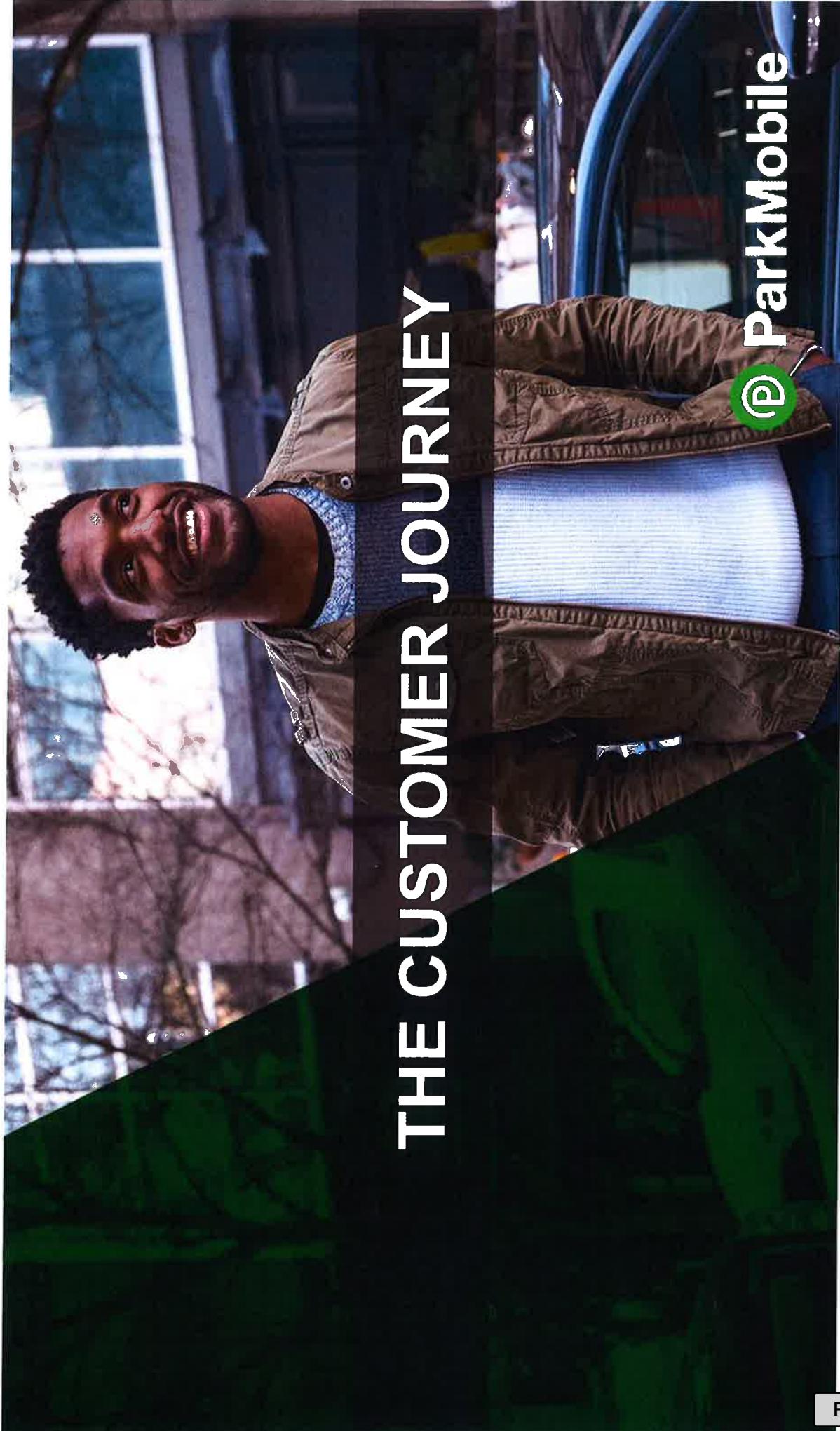
Enforcement will be made quickly and easily using the City's current ALPR enforcement software. As we currently enforce electronically showing all Parkmobile payments. These non-resident payments will show up through Parkmobile as well. This keep our one-management platform intact.

Therefore, if the Council approves this resolution and upon installation and training of the Reservation System for staff, the City will advise all non-resident commuters of the new process for reserving their parking.

Thank you for your consideration in this matter.

# THE CUSTOMER JOURNEY

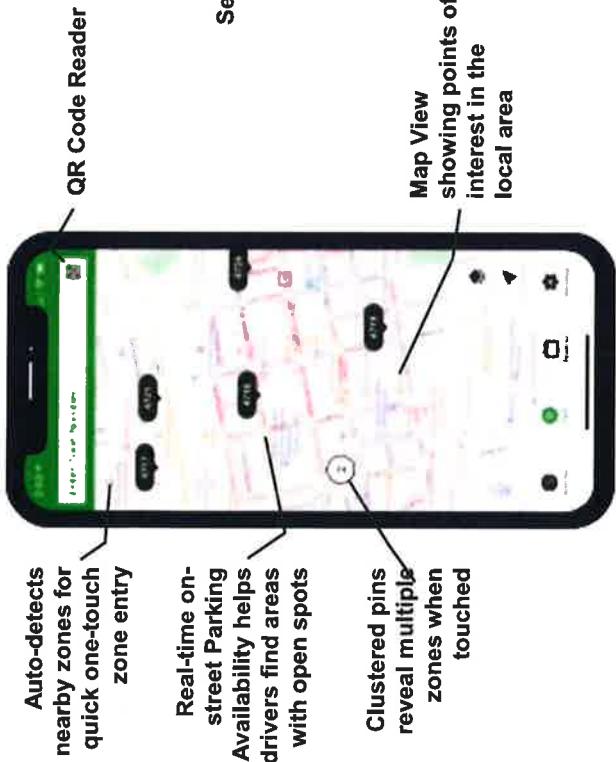
 ParkMobile



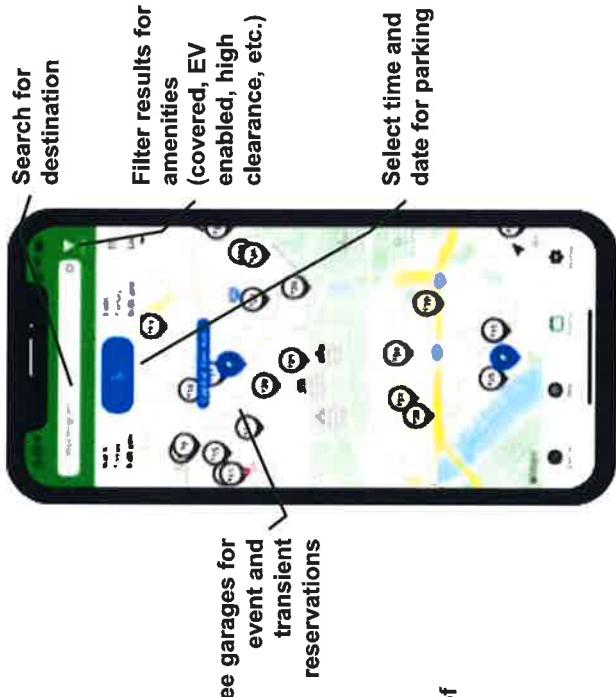
# The Most Feature Rich, Flexible And User-friendly Mobility Solution In The Industry

More functionalities address all driver needs and use cases

## Zone Parking

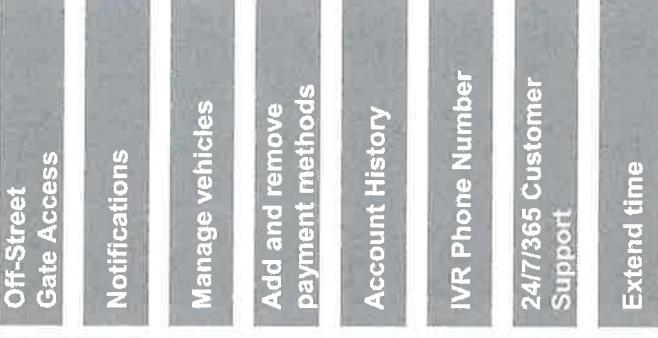


## Reservations



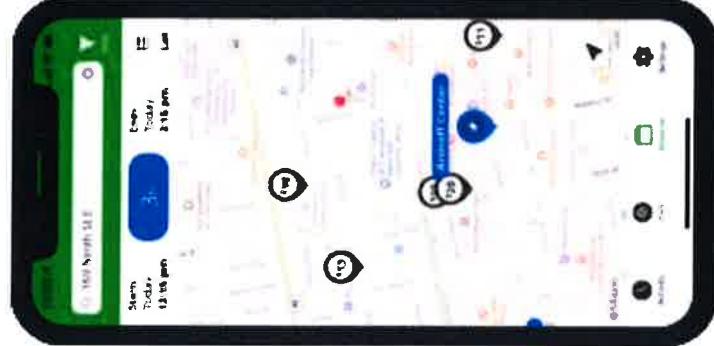
Other features

## Find My Car



# Reservations

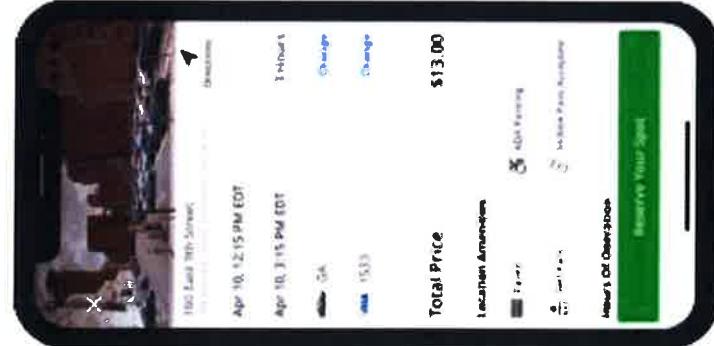
An easy and intuitive user flow for reservations



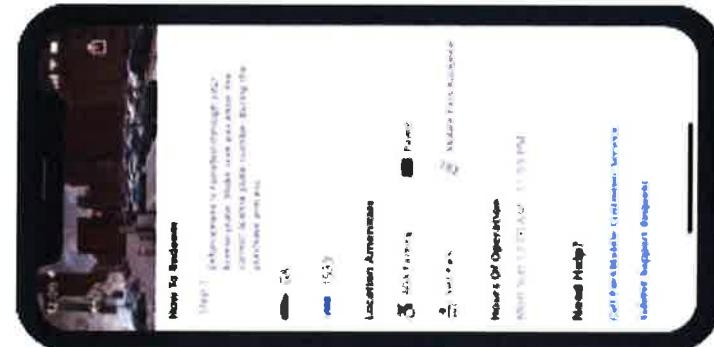
Reserve Parking Tab



Packet Pg. 102



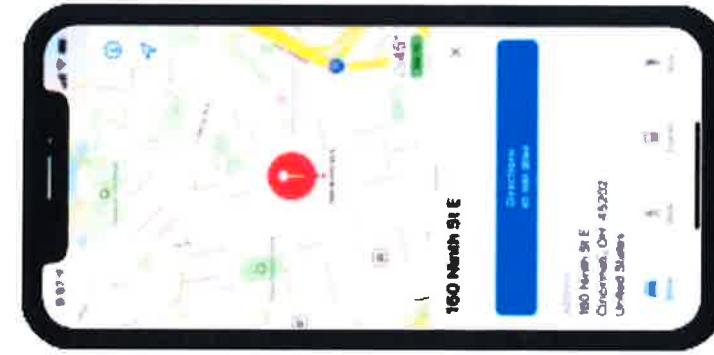
Detailed Description of Facility



Reserve and Receive Redemption Instructions



QR Code for Event Entry



Get Turn-by-Turn Directions

Resolution (ID # 10414)  
June 7, 2023

**AUTHORIZE NATIONAL COOPERATIVE PURCHASE - HOUSTON-GALVESTON AREA  
COUNCIL - LEASE/PURCHASE OF FIRE ENGINE - \$745,020.00 PLUS LEASE COSTS**

WHEREAS, under the authority of N.J.S.A. 52:34-6.2(b)(3), the City of Summit is permitted to join national cooperative purchasing agreements, and

WHEREAS, Common Council adopted resolution #36835 dated May 12, 2015, authorizing the City of Summit to become a member of the Houston-Galveston Area Council (H-GAC) Buy Program, and

WHEREAS, the Fire Chief requests approval for the purchase of one new fire engine to replace an existing fire engine that is no longer serviceable, and

WHEREAS, the fire engine is to be purchased from Ferrara Fire Apparatus, 27855 James Chapel Road, PO Box 249, Holden, LA 70744, through its distributor FF1 Apparatus, 34 Wilson Drive, Sparta, NJ 07871, under the Houston-Galveston Area Council contract #FS12-19, for a total cost of \$745,020.00, and

WHEREAS, to facilitate the purchase, the City will enter into a lease to purchase agreement with Rev Financial Services LLC, 245 S Executive Drive, Brookfield WI 53005, for ten (10) annual payments of \$95,095.71, with the first installment anticipated to be due in 2024, and

WHEREAS, funds for the lease payments of \$95,095.71 will be certified subject to inclusion in and adoption of each respective years' operating budgets for ten (10) years beginning in 2024.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:**

That the Mayor and City Clerk are hereby authorized and directed to sign the necessary documents with Ferrara Fire Apparatus, FF1 Apparatus, and Rev Financial Services LLC, for the purchase of one new fire engine pursuant to the Houston-Galveston Area Council (H-GAC) Buy Program contract #FS12-19 as described above subject to the review and approval of the City Solicitor.

Dated: June 7, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, June 7, 2023.

City Clerk



**CITY OF SUMMIT  
FIRE DEPARTMENT**

**MEMO**

TO: MEMBERS OF THE PUBLIC SAFETY COMMITTEE  
 MAYOR RADEST  
 CITY ADMINISTRATOR ROGERS  
 COUNCILMEMBER HAIRSTON  
 COUNCILMEMBER FOX

FROM: CHIEF ERIC EVERES

DATE: MAY 15, 2023

COPY TO: COUNCIL PRESIDENT VARTAN  
 ROSEMARY LICATESE, CITY CLERK

---

A resolution is requested at the June 7, 2023, meeting of Common Council, authorizing the purchase of a new fire engine through a Huston Galveston Purchasing Cooperative Vendor at a cost not to exceed \$740,000.00

Vendor information:

Ferrara Fire Apparatus  
 27855 James Chapel Road  
 P.O Box, 249  
 Holden, LA, 70744

This equipment is available through a Huston Galveston purchasing cooperative #0019

The purchase of the new fire engine will replace an existing fire engine that is no longer serviceable. This is a lease to purchase agreement with the first payment of ten installments being made in 2024.

These funds will be available upon inclusion in, and adoption of subsequent annual municipal budgets as allocated through 2033.

Thank you for your consideration in this matter.



April 25, 2023

RE – City of Summit, NJ - Municipal Finance Quote

REV Financial Services is pleased to present the following Municipal Finance Proposal described below:

**PROPOSAL:**

<b>LESSEE:</b>	City of Summit, NJ						
<b>PROPERTY:</b>	New Ferrara/Spartan Pumper (New Cost = \$745,020.00)						
<b>EXPIRATION:</b>	Financing to Close by May 22, 2023						
<b>FINANCE QUOTE:</b>	Finance Amount	Rate	Payments	Factor	Prnts / Year	Term	Adv. / Arr.
\$0 Down	\$ 745,020.00	4.703%	\$ 95,095.71	0.127641816	1	10 years	Arrears
\$40,000 Down	\$ 705,020.00	4.703%	\$ 89,990.03	0.127641816	1	10 years	Arrears

\*\*\*Downpayment may be due at Contract Closing. Please see table on page 2 for Payment due dates

**FINANCING:** This is a tax-exempt, municipal government lease purchase with the title to the property passing to Lessee. This is a net lease under which, all costs, including insurance, maintenance, and taxes, are paid by Lessee for the term of the lease. Rates assume municipal/bank qualified. Due to market conditions, Rates subject to change.

**NOTES:** Application and 3 years Audited Financial Statement are required with Signed Proposal for Credit Review. Rate subject to change due to market fluctuation. Annual Payments start 1 year after signed financing contract. Please see page 2 for sample payment tables. Lessor to be named when credit approved.

**APPROVAL:** This proposal, until credit approved, serves as a quotation, not a commitment by Lessor to provide credit or property. Lessor acceptance of this Proposal is subject to credit; collateral and essential use review and approval by Lessor. The interest rate quoted herein assumes that the interest component of the Payments is exempt from federal income tax. Lessor will provide a taxable financing proposal if it is determined that the financing will not qualify for tax-exempt interest rates. The financing contemplated by this proposal is subject to the execution and delivery of all appropriate documents (in form and substance satisfactory to Lessor), including without limitation, to the extent applicable, the Master Lease Agreement, any Schedule, financing statements, legal opinion or other documents or agreements reasonably required by Lessor. The quoted interest rate assumes the Lessee designates the Lease as "bank-qualified" pursuant to Section 265(b) of the Code.

Thank you for the opportunity to present this proposal. If you have any questions, please contact me at my number or e-mail address below.

**Proposal Acceptance:** 10 years

Sincerely,

Option: \$0 Down / \$40,000 Down

Please see tables on Page 2

Todd Stevenson  
National Sales Manager  
(303) 746-0449  
todd.stevenson@revgroup.com

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

10 year Sample Payment Table		\$0 Down
Assumes Contract Acceptance & Funding on 05/15/2023		
Please note the dates on the table		
Year	Date	Payment
1	5/15/2024	\$ 95,095.71
2	5/15/2025	\$ 95,095.71
3	5/15/2026	\$ 95,095.71
4	5/15/2027	\$ 95,095.71
5	5/15/2028	\$ 95,095.71
6	5/15/2029	\$ 95,095.71
7	5/15/2030	\$ 95,095.71
8	5/15/2031	\$ 95,095.71
9	5/15/2032	\$ 95,095.71
10	5/15/2033	\$ 95,095.71

10 year Sample Payment Table		\$40,000 Down
Assumes Contract Acceptance & Funding on 05/15/2023		
Please note the dates on the table		
Year	Date	Payment
Down Payment	5/15/2023	\$ 40,000.00
1	5/15/2024	\$ 89,990.03
2	5/15/2025	\$ 89,990.03
3	5/15/2026	\$ 89,990.03
4	5/15/2027	\$ 89,990.03
5	5/15/2028	\$ 89,990.03
6	5/15/2029	\$ 89,990.03
7	5/15/2030	\$ 89,990.03
8	5/15/2031	\$ 89,990.03
9	5/15/2032	\$ 89,990.03
10	5/15/2033	\$ 89,990.03

Please email application & 3 years Audited Financial Details to:

Todd Stevenson

todd.stevenson@revgroup.com

Fax: 855-202-8021

Phone: 303-746-0449

**REV Financial Services**



### MUNICIPAL CREDIT APPLICATION

COMPLETION OF THIS APPLICATION IS NOT A BINDING COMMITMENT

#### APPLICANT DATA

Applicant Legal Name	Federal Tax ID # (FEIN)			
Address	City	State	Zip Code	County
Person to Contact	Phone #	Fax #	E-Mail Address	
Person to Contact	Phone #	Fax #	E-Mail Address	

Current Fleet Size:

Has the Municipality ever defaulted or non-appropriated on an obligation?  Yes  No

If Yes, please explain:

Will the Municipality issue in excess of \$10 million in tax-exempt obligations during the current fiscal year?

#### NEW EQUIPMENT INFORMATION

Quantity	Year, Mfg, Model, Body Type	\$ Requested	Replacement <input type="checkbox"/>	Expansion <input type="checkbox"/>
Quantity	Year, Mfg, Model, Body Type	\$ Requested	Replacement <input type="checkbox"/>	Expansion <input type="checkbox"/>
Term of Financing (in Years)		Estimated Closing Date		
Payment Frequency Required (All Payments are In Advance)		Annual <input type="checkbox"/>	Semi-Annual <input type="checkbox"/>	Quarterly <input type="checkbox"/>

How long has your Municipality been providing the current service?

What Department will be utilizing the equipment?

Is this equipment lease payment included in the current Municipal Budget?

Will this lease payment be made from the Municipal general fund? If not, please explain the source of the payments.

#### RATING AGENCY UNDERLYING BOND RATINGS <IF KNOWN>

Moody's Investors Service	Bond Obligation Type	Contact	Telephone #
Standard & Poor's	Bond Obligation Type	Contact	Telephone #
Fitch	Bond Obligation Type	Contact	Telephone #

#### CERTIFICATION

The undersigned certifies that the above information given for credit purposes is true and correct and authorizes REV Financial by credit bureau or investigation agency to investigate the references, statements or other data listed or accompanying the application. The undersigned authorizes all parties contacted to release credit and financial information as a part of said investigation. The undersigned also confirms that the equipment described above is essential to the functions of the municipality or to the services the municipality provides its citizens. Further, the municipality has an immediate need for, and expects to make immediate use of, substantially all such equipment, which need is not temporary or expected to diminish in the foreseeable future. Such equipment will be used by the municipality only for the purpose of performing one or more of the municipality's governmental or proprietary functions consistent with the permissible scope of its authority.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

## QUOTATION

FireFighter1

Summit Fire Department  
Chief Eric Evers

FF1 Apparatus, LLC  
Jonathon VanNorman  
34 Wilson Drive  
Sparta, NJ 07871  
jvn@FF1.com

**Exp. Date:** 06/30/2023  
**Quote No: Job/** 10132-0001  
**Order No:** H7140  
**Today's Date:** 05/26/2023

Page 1

PART NO	DESCRIPTION	QTY
<b>== Legals - Pumpers (1022V1) - 1022.001 10/01/22 ==</b>		
00-06-0420	Payment Terms: Ferrara Standard	1
00-12-0220	Single Source Manufacturer	1
00-12-0420	Manufacturer - Virtual	1
00-12-0620	Principal Dimensions  The apparatus shall have the following dimensions:	1
<p>Overall Length: 31'- 9 1/2"</p> <p>Overall Height: 9' - 6"</p> <p>Wheelbase: 188"</p> <p>Cab to Axle: 126"</p>		
00-12-0820	Certified Welders	1
00-14-0620	Drawings - Approval	1
00-18-2020	Delivery Time  The pumper apparatus will be delivered on or about June, 2024.	1
<p>The manufacturer will not be held liable for changes arising from its failure to make or delay in making delivery because of fire, flood, strike, riot, supply chain, work force shortages, accidents, acts of God or any circumstances beyond our control.</p>		
<b>== Chassis - Custom Tilt Cab - 1022.001 10/01/22 ==</b>		
00-D2-0420	Custom XD Full Tilt Cab - Cinder	1
<b>WHEELBASE / FRAMERAILS / COMPONENTS / ACCESSORIES</b>		
02-A2-0220	Wheelbase  The chassis wheelbase will be 188 inches.	1
02-A4-0420	Frame Rails - Double	1
02-A4-2420	Paint - Frame Rail, Hot Dipped Galvanized	1
02-A6-1620	Tow Hooks - Painted, Below the Bumper	1
<b>FRONT BUMPERS / COMPONENTS / ACCESSORIES</b>		

05/26/2023

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PART NO	DESCRIPTION	QTY
02-B2-1420	Front Bumper - 12" High, Steel Channel Style  Note: The bumper will be painted job color red.	1
02-B2-2020	Bumper Notch - Q2 Siren Mounting  Location: D/S P7	1
02-B2-2220	Front Bumper Feature Position	1
02-B4-0220	Recessed Pockets (2) - Front Bumper Sides	1
02-C4-1820	Front Bumper Extension - 21"	1
02-D2-0220	Gravelshield - Front Bumper Extension	1
02-D4-0620	Compartment - Front Bumper, Center  Capacity: 200' of 1 3/4" hose with nozzle	1
02-D4-1220	Compartment - Front Bumper, Officer's Side  Capacity: 25' of 5" rubber LDH	1
02-E4-0420	Restraining Strap - Center Compartment	2
02-E4-0620	Restraining Strap - Officer's Side Compartment	1
02-M2-0220	Mechanical Siren - Federal Q2B, Surface Mounted  Location: P7 in the bumper notch  The siren brake switch will be located within reach of the driver.	1
02-M8-0220	Siren Wiring - Active in Response Mode Only	1
02-M8-0620	Switch - Siren, Driver's Side Floor  Note: Angled toe-kick	1
02-M8-1420	Additional Siren Brake Switch - Q2B Siren An additional mechanical siren brake switch will be installed in the cab within reach of the officer.  **Officer's side switch panel**	1
02-M8-1820	Switch - Siren, Officer's Side Dash  **Officer's side switch panel**	1
02-P2-0220	Air Horn - Driver's Side Thru Bumper, Hadley Round E-Tone  Location: The air horn will be located on the driver's side of the front bumper in position P6.	1
02-P2-0420	Air Horn - Passenger's Side Thru Bumper, Hadley Round E-Tone  Location: The air horn will be located on the passenger's side of the front bumper in position P2.	1

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PART NO	DESCRIPTION	QTY
02-P6-0220	Switch - Air Horn, Driver's Side Floor	1
02-P8-0420	Air Horn Wiring - Active All Modes	1
02-R4-0420	Siren Speaker - Cast Product SA2401	1
Location: The speaker will be located on the driver's side of the front bumper in position P1.		
<b>FRONT AXLES / COMPONENTS / ACCESSORIES</b>		
04-A2-0420	Front Axle - 20,000 Pounds, Hendrickson Steertek	1
04-A6-0820	Steering System - Sheppard, 18,000 to 24,000 Pounds	1
04-A8-0220	Chassis Alignment	1
04-B2-0420	Front Suspension - 20,000 Pounds, Hendrickson Steertek	1
04-C2-0620	Front Brakes - Disc, Meritor EX-225	1
04-C4-0820	Cramp Angle - 45 Degrees	1
04-D4-0620	Front Tires - Michelin 385/65R 22.5 "L" 20,000 Pounds (All Weather Tread)	1
04-E2-2420	Front Wheels - 22-1/2" x 12-1/4", Alcoa Aluminum	1
04-E4-0220	Wheel Trim - Front, Baby Moons / Lug Nut Covers	1
04-E4-2020	Mud Flaps - Front	1
<b>SINGLE REAR AXLES / COMPONENTS / ACCESSORIES</b>		
04-G2-0420	Rear Axle - 27,000 Pounds, Meritor RS-25-160	1
04-K2-8020	Rear Suspension - 27,000 Pounds, Spring	1
04-M2-0220	Standard Differential - Single Axle	1
04-M6-0820	Vehicle Top Speed: 65-68 MPH	1
04-P2-0620	Rear Brakes - S-Cam 16-1/2" x 8.62"	1
04-R4-0620	Rear Tires - Michelin 12R22.5 "H" 27,000 Pounds (Highway Tread)	1
04-S2-2020	Rear Wheels - 22-1/2" x 8-1/4", Alcoa Aluminum	1
04-S2-6020	Wheel Trim - Rear, High Hat Covers / Lug Nut Covers	1
04-S6-1220	Tire Pressure Monitor (Single Rear Axles) - LED Alert	1
<b>AIR BRAKE SYSTEM / COMPONENTS</b>		
06-A2-0220	Harness and Hose Routing System	1
06-A2-0620	Air Brake System - Color Coded Nylon w/Pull Cord Drain Valves	1
06-A2-4020	Chassis Air System Fittings - Push-Lock Type	1
06-A2-6020	Air Compressor - Wabco 18.7 CFM	1
06-A4-4020	ABS/ATC/ESC System - SINGLE AXLE	1
06-B4-2420	Air Dryer - Wabco System Saver 1200	1
<b>ENGINES / COMPONENTS / ACCESSORIES</b>		
08-A2-1020	Engine - 450 HP, Cummins L9 (MY2022)	1
08-B2-0620	Engine Brake - Cummins L Series Engines	1
<b>ENGINE / COMPONENTS / COOLING SYSTEM - L SERIES ENGINES</b>		
08-C2-0420	Cooling System - 1400 Square Inch Radiator	1
08-C2-1420	Cooling System Fan - Cummins L Series Engines	1

05/26/2023

Page 4

PART NO	DESCRIPTION	QTY
08-C2-2620	Radiator Coolant - Extended Life	1
08-C2-4220	Coolant Hoses - Premium Rubber	1
08-C2-4420	Coolant Hose Clamps - Gates PowerGrip	1
08-C2-6020	Auxiliary Engine Cooler	1

**ENGINE / COMPONENTS / CHARGING SYSTEMS**

08-D2-2220	Alternator - 430 AMP, Delco Remy 55SI	1
08-E2-0620	Battery System (6) - Exide (750 CCA Each)	1
08-E4-0220	Battery Boxes - Stainless Steel	1
08-E6-0220	Battery Master Load Disconnect	1
08-E8-4420	Battery / Air Charger - Pump Plus 1200, Kussmaul 52-21-1100	1
08-G4-2020	Receptacle - 20 AMP, Kussmaul Super Auto-Eject 091-55-20-120	1
08-G4-4020	Receptacle Location - Driver's Side Cab Wheel Well Area	1
08-G6-0230	Cover - Super Auto Eject Yellow, Kussmaul 091-55-234-YW w/Bar Graph Display	1
08-G8-8220	Plate - Shore Power Inlet	1

**TRANSMISSION / COMPONENTS / ACCESSORIES**

10-A2-0220	Transmission - Allison 3000 EVS	1
10-A4-0620	Transmission Push Button Shifter - 5 Speed	1
10-H2-0220	Drive line - 1710 Series	1
10-H4-1820	Fire Pump Installation	1

**FUEL SYSTEM / COMPONENTS - L SERIES ENGINES**

10-J2-0220	Fuel Tank - 50 Gallon	1
10-J4-0220	Fuel Lines - Reinforced Wire Braided	1
10-J4-0420	Valve - Fuel Shutoff	2

Location: Both sides of primary fuel filter

10-J4-2020	Fuel Water Separator - Primary Filter	1
10-J4-2620	Fuel Filter - Secondary Filter	1
10-J6-0820	DEF System w/5 Gallon Tank - Left Rear Under Cab	1
10-J8-2020	DEF Fill w/Door - Left Crew Cab Extension	1
10-M2-0820	Exhaust System - EPA 2022	1

**CAB CONFIGURATIONS - CINDER XD - SMFD thru LFD**

12-C2-0220	Custom Cab - Ferrara Extreme Duty	1
12-C4-2220	Custom Cab - Ferrara XD 96 XMFD	1
12-C6-0820	Cab Roof - 8" Raised	1
12-P2-1020	Cab Doors - Full Length, 4 Door Raised Roof Cab	1
12-P4-0220	Cab Door Hinges - Piano	1
12-P6-0820	Cab Door Locks - Manual Paddle Type (4 Door Cab)	1
12-P8-1020	Window Regulators - Electric (4 Door Cab)	1
12-R2-0620	Window - Left Side Fixed, 16-1/2"W x 33-1/2"H	1
12-R2-0820	Window - Right Side Fixed, 16-1/2"W x 33-1/2"H	1
12-R4-0420	Cab Tilt Lock Suspension (Full Tilt Cab)	1
12-R4-2220	Cab Tilt Electric Pump w/Manual Back-Up (Standard Location)	1

**CUSTOM CAB - EXTERIOR TRIM COMPONENTS**

PART NO	DESCRIPTION	QTY
14-A2-0220	Front Grille - Cast Aluminum	1
14-A2-1820	Front Grille Logo - Ferrara/Lighted	1
14-A2-6220	Side Grille w/Ember Separator - Notched Right Side	1
14-A4-0420	Cab Mirrors - Heated/Remote, Lang Mekra 300 Series AERO	1
14-A4-8220	Cab Mirrors - Housings, Standard Black	1
14-A6-0220	Exterior Trim - Cab Handrails, Knurled Stainless Steel	1
14-A6-1620	Fenderettes - Polished Stainless Steel	1
14-A6-2020	Exterior Trim - Rear Step Well w/Removable Battery Access Covers	1
14-A6-8220	Exterior Trim - Tread Plate, Back of Cab	1
14-A8-0220	Exterior Trim - Tread Plate, Cab Roof	1
<b>CUSTOM CAB - INTERIOR TRIM COMPONENTS</b>		
14-G2-1020	Corrosion Protection/Sound Deadening - "F-Shield"	1
14-G4-0620	Interior Cab Finish - "F-Shield" Black	1
14-G4-2420	Interior Trim - Black Floor Mats/Engine Tunnel Covering	1
14-G4-6420	Interior Trim - Sprayed Aluminum, Rear Wall	1
14-G6-0420	Interior Trim - Grab Handles (4 Door Cab)	1
14-G6-4020	Interior Trim - Officer's Dash, Glove Box	1
14-G6-6020	Interior Trim - Sun Visors (3)	1
14-H2-0820	Interior Trim - Upper Door Panels "F-Shield" (4 Door Cab)	1
14-H2-4220	Interior Trim - Lower Door Panels "F-Shield" (4 Door Cab)	1
14-H4-1220	Interior Trim - Lower Door Panels Reflective Stop Sign (4 Door Cab)	1
14-H4-2220	Interior Trim - Mounting Plate, Engine Tunnel	1
<b>CUSTOM CAB - INSTRUMENTS AND CONTROLS</b>		
14-K2-0420	Cab Instrumentation & Controls - Standard Gauges	1
14-K2-0620	Driver's Information Display Panel	1
14-K2-0810	Electrical System - Chassis, E2020	1
14-K2-2020	Doghouse Mounted Switch Panel - Ferrara XD Aluminum	1
14-K4-4020	Steering Column w/Self Canceling Turn Signals - Douglas	1
14-P2-1620	Heat/Air Conditioning - Under Dash and Rear Crew Area (L Series Engines)	1
14-P2-2420	A/C Condenser Housings: Black	1
<b>CUSTOM CAB / SEATING / AIR BAG PROTECTION / EMS COMPARTMENTS</b>		
16-A2-1220	Seating / EMS Compartments - Bostrom	1
16-A8-0620	Seat Material - Bostrom Low Seam Durawear Plus	1
16-A8-1420	Seat Color - Black	1
16-A8-4020	Seat Belts - Standard 3-Point NON ABTS	1
16-A8-6620	SCBA Seats Brackets - Bostrom SecureAll	5
16-A8-8020	No Filler Panels Required	1
16-B4-0220	Seat - Driver, Bostrom Sierra Air-100 RX	1
16-B4-2820	Seat - Officer Bostrom Tanker 450 SCBA	1
16-C2-0620	Seat - DS Rear Facing Crew, Bostrom Tanker 450 SCBA	1
16-D2-0620	Seat - OS Rear Facing Crew, Bostrom Tanker 450 SCBA	1
16-E2-1820	Seats (2) - IB Forward Facing Crew, Bostrom Tanker 450 SCBA	1

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PART NO	DESCRIPTION	QTY
<b>CUSTOM CAB - ACCESSORIES</b>		
16-M2-0620	Accessory Panel - Blue Sea 4365	1
16-M2-0820	Fuse Block - 12-Volt 6-Place, Blue Sea 5025	1
Location: Behind officer's seat.		
16-M2-2220	Radio - WB/AM/FM/CD/iPod/Sat w/Speakers, Jensen	1
Location: D/S of the center overhead panel		
16-M2-2920	Radio Antenna Mount / Wiring - NMO	1
Note: The cable(s) shall be routed to the center dash and behind the light bar on the officer's side.		
Note: Truck is being built for demo purposes. No radio make or model is available. Leave a coil of coax inside the center dash for future radio installation.		
16-M2-4020	Radio 12-Volt Power Circuit	1
Location: Center dash		
16-M2-6020	Accessory Power & Ground Stud	1
16-M4-2420	Electronic Siren - Whelen 295SLSA1	1
16-M6-0620	Electric Horn - Single	1
16-M6-2020	Back Up Alarm - NFPA Compliant	1
<b>CUSTOM CAB - INTERIOR LIGHTING</b>		
16-P2-0220	Lights (4) - LED Cab Dome, 6" Red/Clear Whelen 60CREGCS	1
16-P2-2420	Light - Open Door w/Alarm, Whelen TIR3 LED	1
16-P4-0220	Lights (6) - Step Well, LED	1
16-R4-0420	Lights (2) - Engine Maintenance, LED	1
<b>CUSTOM CAB - EXTERIOR ILLUMINATION</b>		
18-A2-0620	Front Cab Lighting - Whelen "M" Series LED	1
18-A4-0830	Headlights - LED, FireTech FT-4X6-4KIT	1
18-A6-0425	Lights (2) - Turn Signal, Whelen "M" Series LED (Headlight Module Mounted)	1
18-A6-1220	Lights (2) - Turn Signal/Marker, Whelen 400 Series LED	1
18-A6-6020	Lights (2) - Cornering, LED	1
18-A6-6220	Lights - DOT, LED	1
18-B4-1420	Lights (2) - Inboard Lower Front Warning, Whelen M6J LED (Red/Blue)	1
18-D2-0820	Lights (4) - LED Cab Ground	1
**Luma Bar H20 AY-9500-012**		
<b>AUDIO / VISUAL COMMUNICATION SYSTEMS</b>		
18-M2-0420	Camera/Video System - Fire Research inView360 SNB100-C00	1
Note: System will not be set up to record video.		

PART NO	DESCRIPTION	QTY
18-M2-0620	Monitor - 7" Color, Fire Research SNB1option-MH0	1
Location: The monitor will be located in the left front cab corner.		
<b>== Chassis Modifications - Custom - 1022.001 10/01/22 ==</b>		
<b>NFPA SAFETY SIGNS</b>		
18-P2-0220	Safety Signs - General Requirements	1
18-P2-0420	Safety Signs - Battery Explosion, FAMA01	1
18-P2-0620	Safety Signs - Rotating Shafts, FAMA02	1
18-P2-0820	Safety Signs - Hot Surfaces, FAMA03	1
18-P2-1020	Safety Sign - Hot Exhaust, FAMA04	1
18-P2-1220	Safety Sign - Spinning Fan, FAMA05	1
18-P2-1420	Safety Signs - Seated & Belted, FAMA07	1
18-P2-1620	Safety Sign - Air Conditioning Refrigerant, FAMA09	1
18-P2-1820	Safety Sign - Cab Equipment Mounting, FAMA10	1
18-P2-2020	Safety Sign - Fire Service Tire Rating, FAMA12	1
18-P2-2220	Safety Sign - Electronic Stability Control, FAMA13	1
18-P2-2420	Safety Sign - Cab Seating, FEMA14	1
This vehicle has a seating capacity of 6 personnel.		
18-P2-2620	Safety Signs - Helmet Worn in Cab, FAMA15	1
18-P2-2820	Safety Sign - Vehicle Backing, FAMA17	1
18-P2-4020	Safety Signs - Intake/Discharge Cap Pressure, FAMA18	1
18-P2-4220	Safety Signs - Hose Restraint Required, FAMA22	1
18-P2-4420	Safety Signs - Climbing Method Instruction, FAMA23	1
18-P2-4620	Safety Signs - Riding on Exterior, FAMA24	1
18-P2-4820	Safety Sign - Pump Training, FAMA25	1
18-P2-6020	Safety Signs - No-Step, FAMA26	1
18-P2-6220	Safety Sign - Siren Noise, FAMA42	1
18-P4-1020	Safety Sign - Apparatus Movement Warning	1
18-P6-0220	Plate - Fluid Capacity	1
18-P6-0420	Plate - Overall Height / Length / Weight	1
<b>== Pump Enclosure - Side Mount - 1022.001 10/01/22 ==</b>		
20-A2-0220	Pump Module - Side Mounted Extruded / Modular	1
Note: Pump panel layout to match H-7158		
**All bezels, handles, tags and escutcheon plates to be Innovative Controls**		
20-A4-2220	Separate Pump Module - Extruded / Modular	1
20-A4-4020	Trim - Dunnage Area, Tread Plate	1
20-C4-0220	Pump Panels - Black Anodized Aluminum	1
20-C6-1020	Pump Panel - Fully Hinged, Right Side	1
20-D6-0220	Light - Left Side Pump Panel, LED Strip	2
20-D6-1220	Light - Right Side Pump Panel, LED Strip	1
20-D8-0620	Light - Pump Compartment, LED	1
20-F2-1820	Steps - Intermediate Pump Panel, Left / Right Side	1
20-F4-0420	Running Boards - Aluminum Tread Plate, Left & Right Side	1
20-F4-2020	Hose Tray - Running Board	1

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PART NO	DESCRIPTION	QTY
	Location: D/S	
	**Tray to be wide enough to hold 5" LDH w/storz couplings**	
20-F4-2620	Hose Tray Mounting - Floating/Drop In Style w/45-Degree Bottom Corners	1
20-G4-2220	Handrails (2) - Above Dunnage Area, 12" Knurled Stainless Steel	1
20-H4-0820	Switch - Air Horn, Pump Panel	1
20-J2-0220	Gauges - Master Suction / Pressure, 4-1/2" White Face	1
20-J4-1620	Pressure Governor - FRC Pump Boss PBA500-D10	1
20-J4-4020	Return Line - Fill Subsurface	1
20-J6-0220	Gauges - 2-1/2" Pressure, White Face	1
20-J6-6220	Gauge Bezels - Color Coded	1
	Note: Pump panel layout to match H-7158	
20-M4-0220	Tags - Pump Panel, Color Coded (Metal)	1
	Note: Pump panel layout to match H-7158	
22-A2-0420	Pump System - 1250-2000 GPM Single Stage, Hale QMAX	1
22-F2-0220	Packing Glands - Hale	1
22-G2-0220	Pump Shift - Cab Mounted	1
	Note: To be located at the driver knee left dash panel	
22-J2-0220	Primer - Pump, Hale Model ESP (Oil Less)	1
22-P2-0220	Valve - Master Pump Drain	1
22-P2-1220	Valve - Individual Drain, 3/4" 1/4 Turn	1
22-R2-0220	Pump Test Points - Hale Pumps	1
22-R2-2020	Certification - Pump, 1750 GPM Pump	1
22-R4-0420	Plate - Pump Test Certification	1
24-A2-1620	Steamer Inlets - 6" w/Long Handle Cap, Left & Right Side	1
24-C2-1220	Suction - Front, 5"	1
	Note: Two-(2) 3/4" ball valves will be provided for the front suction located at the lowest points of the plumbing and will be properly labeled. The valves shall have a cast bronze body, with a 1/4 turn, chrome plated bronze ball, reinforced Teflon seals, and blow-out-proof stem rated to 600 PSI.	
24-D8-0220	Plumbing - Front Suction, Stainless Steel	1
24-G2-0620	Swivel - Front Suction, 6"	1
24-J8-0420	Valve - Intake Relief	1
24-R2-0420	Tank-To-Pump - 3" Valve w/Push-Pull Control	1
24-S6-0820	Tank Fill - 2" Valve w/Push-Pull Control	1
24-T2-0420	Cooler - Engine, 1/2" Line w/ 1/4 Turn Valve	1
24-T2-0620	Cooler - Pump, 3/8" Line w/ 1/4 Turn Valve	1
24-W2-0220	Plumbing - Stainless Steel	1
24-W4-0220	Plumbing Finish - Natural	1

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PART NO	DESCRIPTION	QTY
26-A2-0220	Apparatus Valves - Akron Brass 8800 Series	1
26-D2-0420	Suction - Left Side, 2-1/2" Valve w/Swing Control at Valve	1
28-00-0100	DISCHARGE OUTLETS - SIDE MOUNT	1
28-00-0420	All 2-1/2" Side Discharge Outlets Terminate REMOVABLE 30-Degree Elbows	1
28-A2-0220	Discharge - Front Bumper w/ Swivel - thru Tread Plate (DS)	1
28-A8-0220	Discharge - Front Bumper, 2" Valve w/Push Pull Control	1
28-A8-6020	Discharge - Swivel Stop, Tread plate	1
28-D2-0420	Crosslays (2) - Single Lay, 2" Valve w/Push Pull Control	1
Capacity: Crosslays to have a minimum capacity of 200' of 1-3/4" DJ hose w/nozzle		
28-D6-0220	Crosslay - Single Lay, 2-1/2" Valve w/Push Pull Control	1
Capacity: Crosslays to have a minimum capacity of 200' of 2-1/2" DJ hose w/nozzle		
28-D8-0820	Cover - Hypalon w/End Flaps, Crosslays	1
28-D8-4420	End Flaps - Cargo Net w/Seat Belt Buckles, Crosslays	1
28-D8-6220	Cover/End Flaps Color: Black	1
28-H8-0420	Discharges (2) - Left Side, 2-1/2" Valve w/Push-Pull Control	1
28-K4-0220	Discharge - Right Side, 2-1/2" Valve w/Push-Pull Control	1
28-K4-6220	Discharge - Right Side, 4" Valve w/Handwheel Control	1
Note: The handwheel control shall be a Trident brand with center position indicator.		
28-Q2-0820	Discharge - Deck Gun, 3" Valve w/Handwheel Control	1
Note: Flange height to be set so a dealer supplied Akron Hi-Riser Model 3431 deck gun will sit at or below the cab roof height when stowed.		
28-V2-1020	Discharge - Left Rear, 2-1/2" Valve w/Push-Pull Control	1
28-V8-8020	Elbow - 2-1/2 FNST x 2-1/2" MNST Chrome 30 Degree, Trident 01.010.0	1
28-W2-6020	Discharge - Right Rear, 4" Valve w/Electric Control	1
<b>== Body - Extruded Pumper (500-1250 Gallons) - 1022.001 10/01/22 ==</b>		
<b>WATER TANKS / COMPONENTS / ACCESSORIES</b>		
32-A2-2820	Water Tank - Polypropylene, 750 Gallons	1
32-A6-0220	Special Tank Configuration - "L" Shaped	1
32-D8-0420	Certification - NFPA Water Tank Size	1
34-A2-1220	Gauge - Water Level, Tank Vision Pro WLA300-A00	1
34-B2-1420	Lights (2) - Water Level, FRC MAXVISION WLA280-A00	1
Note: To be mounted in the upper portion of the cab extension and to activate when truck is in pump.		
52-A2-0220	Body - 96" Wide, Extruded Aluminum	1
52-A6-4020	Body Sub Frame - Extruded Aluminum	1
52-A6-6020	Body/Compartment Construction - 96" Wide Body	1
52-A6-8020	Compartment Tops/Catwalk - Standard	1
52-A8-0420	Wheel Well Panels & Fenders - Body, Painted Aluminum	1

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PART NO	DESCRIPTION	QTY
52-A8-0620	Fenderettes - Polished Stainless Steel	1
52-A8-1020	Hose Bed - 67-1/2" Wide	1
52-D6-4220	Compartments- Left Side, Rescue Style	1
	L1	
	There shall be one-(1) left front compartment installed ahead of the rear axle. The interior dimensions will be approximately 31" wide x 64" high x 25" deep in the lower section and 12" deep in the upper section.	
	L2	
	There shall be one-(1) compartment installed above the wheel well. The interior dimensions will be approximately 58" wide x 32" high x 12" deep.	
	L3	
	There shall be one-(1) left rear compartment installed behind the rear axle. The interior dimensions will be approximately 48" wide x 64" high x transverse in the lower section and 12" deep in the upper section.	
52-F4-2040	Compartments - Right Side, Low Side	1
	R1	
	There will be one-(1) right front compartment installed ahead of the rear axle. The interior dimensions will be approximately 31" wide x 28" high x 25" deep.	
	R2	
	There will be one-(1) right rear compartment installed behind the rear axle. The interior dimensions will be approximately 48" wide x 28" high x transverse.	
52-J8-0420	Compartment - Center Rear, Standard Height	1
	B1	
	There shall be one-(1) compartment installed at the center rear of the apparatus. The compartment shall have an interior dimension of approximately 46" wide x 28" high.	
56-D8-0220	Compartment Doors - Hinged, Flush Look	2
	Location: Right side compartments	
56-D8-0620	Compartment Door - Roll Up, Satin Finish	4
	Location: Left side and rear compartments	
	**ROM doors**	
56-D8-1020	Door Extension - Paddle Latch (Hinged Doors Only)	1
	Location: R2	
56-D8-1420	Pull Down Strap - Compartment Door	3
	Location(s): Left side compartments	
56-D8-4020	Keyed Lock - Compartment Door	1
	Location: L1	

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PART NO	DESCRIPTION	QTY
56-D8-4620	Drip Pan - Door Interior (Roll Up Doors Only)	4
	Location: All roll up doors	
58-A0-0420	Rear Body Construction - Flat Back Design	1
60-A2-4820	Vertical Load Test - Body	1
60-A2-6220	Body Modification - Compartment Height Raise (Per Inch)	8
	Note: The following compartments will be increased in height from standard to meet the Fire Department's needs:	
	- D/S compartment to increase 8"	
60-A2-6620	Body Modification - Compartment Width Increase (Per Inch)	4
	Note: The following compartments will be increased in width from standard to meet the Fire Department's needs:	
	- L3/R2 by 4"	
60-A2-6820	Body Modification - Compartment Width Decrease (Per Inch)	5
	Note: The following compartments will be decreased in width from standard to meet the Fire Department's needs:	
	L1/R1 by 5"	
62-A2-0220	Brackets - Extension/Roof, Right Side of Body	1
62-B2-1220	Tubes (2) - Pike Pole Storage	1
	Location: On top of right side compartments inboard of the attic ladder.	
	Note: To hold one (1) RH6 and one (1) RH8 roof hook	
64-B2-0620	Compartment - Wheel Well Triple Air Bottle (FFA)	2
	Location: Right and left rear positions.	
64-B2-1020	Compartment - Wheel Well Double Extinguisher (FFA)	1
	Location: Right front position	
	**Door shall be the same as used for the triple bottle compartments**	

PART NO	DESCRIPTION	QTY
64-B2-1420	Compartment - Wheel Well Equipment Storage (FFA)  Location: Left front position  **Compartment to hold one (1) SCBA and one (1) spare SCBA cylinder.(Ref. H-7157)**	1
64-B8-0220	Doors - Wheel Well Compartments, Stainless Steel	1
66-A2-0220	Body Trim Package	1
66-A2-0620	Body Trim - Vertical Handrails (2), Knurled Aluminum	1
66-A2-1220	Body Trim - Rear Stanchions	1
	Note: The stanchion shall extend no further than the side of the body and shall be positioned so the top of the lights does not exceed the body height.	
	**Right side only**	
66-A2-2420	Fuel Fill - Recessed w/Door, Left Side	1
66-A2-4420	Mud Flaps - Rear	1
66-A2-4620	Rub Rail - Extruded Aluminum	1
66-A4-1040	Step - 14" Rear, Aluminum Tread Plate	1
	Note: The outer edges of the rear step shall be cut at a 45 degree angle (Ref. H-7157)	
66-A4-4420	Step - Chrome Folding, Front of Body	5
	Location: Three (3) D/S, two (2) P/S	
66-A4-6220	Step - Chrome Folding, Rear of Body	4
	Location: Two (2) per side of the B1 opening	
66-A4-8820	Tow Eyes (2) - Rear, Below Body	1
66-A6-2220	Handrail - Below Hose Bed, Knurled Stainless Steel	1
66-A6-2820	Handrail - Between Stanchions, Knurled Stainless Steel	1
	Note: Between upper corners of the hosebed	
66-A6-6420	Handrail - Front of Body, 12" Knurled Stainless Steel	2
	Location: Ref. H-7157	
66-A8-1625	Divider - Hose Bed, Pumper (Heavy Duty)	3
	Note; Heavy duty dividers to be secured to the handrail between the stanchions.	
	Note: D/S and P/S dividers to be in area above discharges	
	Note: Adjustable channel shall be installed along the front bulkhead of the hosebed to secure the dividers to.	

PART NO	DESCRIPTION	QTY
66-A8-4220	Cover - Hose Bed, Hypalon	1
66-A8-7620	End Flap - Cargo Net w/Seat Belt Buckles, Hose Bed	1
66-A8-8220	Cover/End Flap Color: Black	1
66-A8-8820	Hose Bed Capacity	1

Note: The hose bed shall have the capacity to hold the following (Starting on the D/S):

500' 1 3/4" DJ hose (double stack above D/S discharge)

500' 3" DJ hose

1000' 5" Rubber LDH

250' 2 1/2" DJ Hose (single stack above P/S discharge)

A safety sign FAMA22, which warns of the need to secure hose, shall be visible to personnel at the hose storage area.

**== Body Components - Pumpers - 1022.001 10/01/22 ==**

**== Elec. Components - Pumper Custom - 1022.001 10/01/22 ==**

**\*\*\*\*\* ELECTRICAL / COMPONENTS / ACCESSORIES \*\*\*\*\***

70-A2-2020	Electrical System - Apparatus Body, E2020	1
70-A2-4020	Electrical System - 12 Volt Testing	1
70-A2-6020	12-Volt Wiring Protection - Split Loom	1
70-A2-8020	EMI/RFI Protection	1

**AUDIBLE WARNING DEVICES**

**INTERIOR COMPARTMENT LIGHTING**

70-E2-2220	Light - Compartment, LED Strip	12
Location: Two (2) per compartment		
70-H2-0220	Switch - Compartment Door Ajar Indicator	1
72-G8-6020	Zone A Upper Light Bar - 72" LED, Whelen Freedom IV F4N7QLED w/6 Additional LEDs	1
Note: The light bar shall feature two front red corner modules with two red end cap modules, two interior white modules, and two interior BLUE modules		
72-R8-4020	Zone C Upper Lights (2) - Red LED Beacons, Whelen B6LED B6MMRRP	1
Color: Red beacon over blue 700 Series light, both sides. Whelen B6LED B6MMRBP		
Note: Top of warning light not to exceed height of cab roof.		

PART NO	DESCRIPTION	QTY
74-C8-9820	Zone B & D Lower Front (2) - Red/Blue w/Clear Lens M6 LED, Whelen M6J Location: Sides of front bumper	1
74-D8-8820	Zone B & D Lower Midship (2) - Red/Blue w/Clear Lens M6 LED, Whelen M6J Location: Over the rear wheel wells	1
74-G8-1420	Zone B & D Lower Rear (2) - Red/Blue w/Clear Lens LINZ6 LED, Whelen LINZ6J Location: Under the aft portion of L3 and R2 in the rubrail	1
74-H8-2620	Zone C Lower Lights (2) - Red/Blue w/Clear Lens M6 LED, Whelen M6J	1
74-J4-0620	Stop/Turn/Reverse Lights - LED, Whelen M6	1
74-J4-2620	Housing - Rear Tail Light Assembly, M6FCV4	1
<b>12-VOLT APPARATUS LIGHTING / ACCESSORIES</b>		
74-L0-2220	Lights - LED Clearance and Maker	1
74-L2-0420	Light - LED Underbody Location: Under both pump panels, beneath L3 and R2, and two (2) under the tail board	6
	Note: The lights shall be controlled by a switch in the cab or when the parking brake is set.	
	**Luma Bar H20 AY-9500-012**	
74-L2-4020	Light - LED License	1
74-L2-4420	Light - LED Perimeter Illumination Location: Equally spaced along the front bulkhead of the hosebed as high as possible	3
	**Whelen OS Series 0SC0EDCR**	
74-L4-8020	Switch - Additional Rocker Location: Rear of the apparatus next to the rear scene light switch.	1
	Note: To control the hose bed lights.	
74-P2-2220	Lights (2) - Single Pioneer LED Scene, Whelen Pioneer Plus PCPSM1C Location: Cab sides .	1
74-P2-2220	Lights (1) - Single Pioneer LED Scene, Whelen Pioneer Plus PCPSM1C Location: D/S rear of the body.	1

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PART NO	DESCRIPTION	QTY
74-P4-0220	Switch - Additional, Scene Light Activation  Note: In addition to the reverse circuit and dash mounted switch, the rear scene light shall be controlled by a switch on the D/S rear of the apparatus next to the hose bed light switch	1
74-P4-0620	Cab Scene Light Activation - Respective Cab Door	1
74-P4-6420	Upper Rear Scene Light Activation - Reverse Circuit	1
74-Q8-9220	Light - 12 Volt 46" LED Brow, FireTech FT-B-46-W (White Housing)	1
74-S2-0420	Telescoping Light Locations - Back of Cab	1
74-S2-1420	Light - 12 Volt 160 Watt LED Telescoping, Whelen Pioneer Plus PFH2	2
74-S8-0420	Switch - Telescoping Light Activation, Pump Panel  Location: D/S pump panel	2
<b>== Paint - Extruded Bodies - 1022.001 10/01/22 ==</b>		
80-C2-0220	Paint - Body/Cab	1
80-C2-2620	Paint Color/Code: Special  The cab and body shall be painted Sikkens Red, single tone, UTEC 1725. Reference: H6783 Summit, NJ	1
80-D2-1220	Interior Compartment Finish - Natural	1
80-D2-2420	Paint - Front Bumper Lip, "F-Shield"  Color: Black F-Shield	1
80-E2-0220	Stripe - Scotchlite, Dealer Supplied	1
80-E8-0220	Striping - Rear Body, Reflective Chevron	1
80-E8-0620	Chevron Striping Colors: 3M Red & Lime Green	1
80-E8-4020	Reflective Material - Designated Walking Surfaces	1
<b>== Warranty / Manuals - Pumpers Custom - 1022.001 10/01/22 ==</b>		
98-A2-0420	Warranty - Body Material & Workmanship, 2-Year / 36,000 Miles (RFW0002)	1

PART NO	DESCRIPTION	QTY
98-A2-1020	Warranty - Chassis Material & Workmanship, 2-Year / 36,000 Miles (RFW0102)	1
98-A4-0210	Warranty - Cab Structural, 10-Year / 100,000 Miles (Aluminum - RFW0602)	1
98-A4-0420	Warranty - Body Structure, 10-Year / 100,000 Miles (Aluminum - RFW0502)	1
98-A6-0210	Warranty - Cab Paint / Perforation, 10 Year (RFW0710)	1
98-A6-0220	Warranty - Body Paint / Perforation, 10 Year (RFW0710)	1
98-A6-1020	Warranty - Frame Corrosion Zinc Plate, 20-Year / 132,000 Mile (RFW0314)	1
98-A8-0220	Warranty - Frame Assembly Structure, 50-Year / 250,000 Mile	1
98-A8-1220	Warranty - Axles, Hendrickson / Meritor	1
98-A8-4220	Warranty - Cummins Engine, 5-Year/100,000 Miles	1
98-A8-4420	Warranty - Allison Automatic Transmission, 5-Year/Unlimited Miles	1
98-A8-4620	Warranty - Anti Lock Brake System, 3-Year/300,000 Miles	1
98-A8-6020	Warranty - Hale Pumps	1
98-A8-8020	Warranty - Plumbing System, 10-Year / 100,000 Miles (RFW0801)	1
98-A8-8420	Warranty - Poly Water Tank, Lifetime	1
98-B2-0220	Manuals (2) - Chassis Operation, Digital	1
98-B2-1220	Manuals (2) - Engine/Transmission Operations	1
98-B2-1820	Manuals - Apparatus Body & Components	1
98-B2-2020	Manuals - Pump	1
98-B2-2220	Safety Guide - FAMA	1
98-B2-6020	Wiring Diagrams - Cab/Chassis, Standard	1
98-B2-6620	Wiring Diagrams - Apparatus Body, Standard	1
<b>== Loose Equipment Pkg. - Pumper - 1022.001 10/01/22 ==</b>		
90-A2-0220	Equipment Package - NFPA 1901 2016, Fire Department Supplied	1
	The loose equipment as outlined in NFPA 1901, 2016 edition, section 5.9 thru 5.9.4 shall be provided by the fire department unless it is listed in this proposal. All loose equipment shall be installed on the apparatus before placed in emergency service, unless the Fire Department authorized agent signs the State of Exception as listed in the NFPA 1901 Standard for Automotive Fire Apparatus sections 4.21 thru 4.21.2.	
90-C2-0420	Ladder - 10' Folding Attic, Alco-Lite FL-10	1
90-C6-0420	Ladder - 14' Roof, Alco-Lite PRL-14	1
90-D6-1020	Ladder - 24' 2-Section Extension, Alco-Lite PEL-24	1
90-G4-1020	Bracket - Attic Ladder Right Side, Ziamatic FLBA (Alco-Lite)	1
Location: Above the P/S compartments, outboard of the pike poles.		
96-C2-0220	Wheel Chocs (2) - Folding, Ziamatic SAC-44-E	1
Location: Under the L1 compartment		
96-C2-0420	Holders (2) - Wheel Chocs, Ziamatic SQCH-44-H	1
<b>== DEALER SUPPLIED ==</b>		
97-05-1000	Apparatus Purchase - HGAC Contract	1
97-10-1100	Apparatus Training, On Site	1
98-10-1200	Final Inspection At Factory - Price per person	4
98-11-1000	Delivery To Customer From Holden	1
98-11-1110	Dealer Supplied Graphics	1
98-12-1010	Pre-Delivery Inspection By Firefighter One	1
98-12-1050	FF1 Annual PM and Apparatus Inspection, First 2 Years	1



FF1 APPARATUS  
34 Wilson Drive  
Sparta, NJ 07871

**CITY OF SUMMIT/SUMMIT FIRE DEPARTMENT  
APPARATUS CONTRACT**

**AGREEMENT:** Made this 26<sup>th</sup> Day of May, 2023 between **FF1 APPARATUS** (Hereafter known as "FF1") and the **City of Summit** (Hereafter known as "BUYER") in accordance with the conditions written below and the specifications and addendum(s) attached, which are made part of this Contract. This agreement does not become binding until it is agreed to and accepted in writing and is properly signed by an officer of FF1.

**TERMS OF PAYMENT:** The Buyer agrees to purchase One (1) Ferrara Cinder Custom Pumper Number H7140 for the total sum of Seven Hundred Forty Thousand Dollars and Zero Cents (\$740,000.00), excluding any taxes, to be paid in full, **UPON DELIVERY AND ACCEPTANCE OF THE APPARATUS**. The vehicles shall not be released to the BUYER until payment is made. If the selling price is subject to any taxes, the taxes added will be that which are prevailing at the time of delivery.

Payment shall be made directly to **FF1 APPARATUS**. Payment shall be made in United States Currency. No checks or any other form of payment shall be made to any sales representatives, dealers, agents, etc.

**IF THESE PAYMENT TERMS ARE NOT STRICTLY ADHERED TO, FF1 SHALL ASSESS A DAILY INTEREST CHARGE BASED ON AN ANNUAL PERCENTAGE RATE OF 20% ON THE UNPAID BALANCE. IF MORE THAN ONE VEHICLE IS COVERED BY THIS CONTRACT AND THE VEHICLES ARE SHIPPED ON DIFFERENT DATES, THE TERMS STATED ABOVE SHALL APPLY TO EACH VEHICLE.**

**DELIVERY:** The apparatus and equipment will be F.O.B. at Ferrara Fire Apparatus within the time allotted described in the accompanying detailed specifications. FF1 shall not be held liable for damages for failure to make deliveries as a result of fire, flood, riots, strikes, chassis shortages, or delays caused by its suppliers, any act of God or any other circumstances beyond FF1's control.

**INSPECTION:** The BUYER shall inspect the apparatus immediately upon delivery and shall give written notice of any defects within ten (10) days. The vehicles shall be deemed accepted if the BUYER fails to give such notice. The BUYER expressly waives any rights the BUYER may have to revoke acceptance after the ten (10) day period.

**WARRANTY:** Each vehicle manufactured by FFA shall be warranted according to the provisions contained in the Ferrara Fire Apparatus Warranty Certificate enclosed with the bid proposal package.

**PERFORMANCE BOND:** If a Performance Bond is required by the BUYER, FF1's standard Performance Bond form shall be used. The BUYER agrees that the bond shall be deemed fully released upon the BUYER's acceptance of the apparatus and the warranty period shall commence covering the apparatus.

**ASSIGNMENT:** The rights and obligations of the BUYER under this Agreement shall not be assigned or transferred without the prior written consent of FF1.

**AMENDMENT(S):** No modifications, alterations, additions, deletions, or any other changes in the terms hereof shall be binding on either party unless produced in writing and properly executed by a duly authorized officer of FF1 and a representative of the BUYER.



FF1 APPARATUS  
34 Wilson Drive  
Sparta, NJ 07871

**NOTICES:** All notices under this Agreement must be certified mail, return receipt requested.

**GOVERNING LAW:** This Agreement shall be construed and interpreted and its performance shall be governed by the laws of the state in which FF1 is domiciled.

#### BUYER AGREEMENT

AGREED this \_\_\_\_\_ day of \_\_\_\_\_, 2023

BUYER

\_\_\_\_\_

*Authorized signature for BUYER*

NAME

\_\_\_\_\_

TITLE

\_\_\_\_\_

PHONE

.....

#### FUND DISTRIBUTION CONTACT

NAME

\_\_\_\_\_

PHONE

.....

#### VENDOR AGREEMENT

ACCEPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2023

VENDOR FF1 Apparatus

SIGNATURE

\_\_\_\_\_

NAME Jonathon Van Norman

.....

TITLE President

Resolution (ID # 10393)  
June 7, 2023

**AUTHORIZE SUBMISSION OF THE US DEPARTMENT OF JUSTICE (DOJ) –  
BULLETPROOF VEST PARTNERSHIP (BVP) PROGRAM GRANT APPLICATION AND  
EXECUTE AGREEMENT**

WHEREAS, the US Department of Justice (DOJ) Bulletproof Vest Partnership (BVP) Program provides funding to local law enforcement agencies for the procurement of new body armor; and

WHEREAS, the City of Summit wishes to request \$2,272.20 from the US Department of Justice (DOJ) Bulletproof Vest Partnership (BVP) Program and pledges \$2,272.20 as a match;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Summit that the Common Council approves the grant application to the above stated grant program.

BE IT FURTHER RESOLVED that the proper City officials are hereby authorized to sign the grant agreement on behalf of the City of Summit and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Common Council of the City of Summit on this 7<sup>th</sup> day of June, 2023.

**CERTIFICATION**

Date: June 7, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, June 7, 2023.

City Clerk



**CITY OF SUMMIT  
US DEPARTMENT OF JUSTICE (DOJ)  
BULLETPROOF VEST PARTNERSHIP (BVP) PROGRAM**

Through the Bulletproof Vest Partnership Program (BVP), the US Department of Justice (DOJ) provides funding to local law enforcement agencies for the procurement of new body armor. In order to qualify for this reimbursement, body armor must comply with the most current National Institute of Justice's Ballistic Armor Compliant Product List (NIJ) body armor standards, as of the date the body armor was ordered. All applicants must have a written mandatory-wear policy for uniformed patrol officers when the proposal is submitted. Applicants will be reimbursed up to 50% of the cost of body armor purchased; there is a 50% match required.

The Summit Police Department is applying for a US Department of Justice (DOJ) Bulletproof Vest Partnership (BVP) Program grant to procure new body armor for three members of the Department. The Police Department will apply for funding in the amount of \$2,272.20, with a match commitment of \$2,272.20.

**AUTHORIZE SUBMISSION OF AN EMERGENCY MANAGEMENT AGENCY ASSISTANCE (EMAA) GRANT APPLICATION THROUGH THE NEW JERSEY OFFICE OF EMERGENCY MANAGEMENT**

WHEREAS, through the Emergency Management Agency Assistance (EMAA) grant program, the New Jersey Office of Emergency Management provides funding to assist New Jersey municipalities, and

WHEREAS, the City of Summit Office of Emergency will be considered for this grant based on its performance during the 2022 EMAA performance period of January 1, 2022 to December 31, 2022, and

WHEREAS, the Summit Office of Emergency Management is seeking funding in the amount of \$10,000 and no local share is required.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, COUNTY OF UNION, NEW JERSEY:

1. That proper City officers are hereby authorized to sign the grant application.
2. That the Emergency Management Coordinator is hereby authorized to submit a grant application to the New Jersey Office of Emergency Management.

Dated: June 7, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, June 7, 2023.

City Clerk

**CITY OF SUMMIT  
OFFICE OF EMERGENCY MANAGEMENT**

**MEMO**

**TO:** MEMBERS OF THE PUBLIC SAFETY COMMITTEE  
MAYOR RADEST  
COUNCILMEMBER FOX  
COUNCILMEMBER HAIRSTON

**FROM:** COORDINATOR JOSEPH HOUCK

**RE:** SUBMISSION OF EMERGENCY MANAGEMENT GRANT APPLICATION

**DATE:** MAY 10, 2023

**COPY:** MIKE ROGERS, CITY ADMINISTRATOR  
TAMMIE BALDWIN, CITY TREASURER  
ROSEMARY LICATESE, CITY CLERK  
GREG VARTAN, COUNCIL PRESIDENT

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A resolution is requested at the June 7, 2023, meeting of Common Council authorizing the Summit Office of Emergency Management to submit an Emergency Management Agency Assistance (EMAA), grant request through the New Jersey Office of Emergency Management.

The City of Summit Office of Emergency Management will be considered for this grant based on its performance during the 2022 EMAA performance period of January 1, through December 31, 2022. Our application will be scored based on emergency management meetings, exercises, training, and current Emergency Operations Plan.

The total grant request is for \$10,000., with no local share.

Thank you for your consideration in this matter.

STATE OF NEW JERSEY  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
DIVISION OF STATE POLICE  
OFFICE OF EMERGENCY MANAGEMENT  
FFY23 EMERGENCY MANAGEMENT AGENCY ASSISTANCE GRANT PROGRAM

**Certification Regarding Debarment, Suspension, and Other Responsibility Matters**

This certification is required by the regulations implementing Executive Orders 12549 and 12689, Debarment and Suspension, which provide protection against waste, fraud and abuse by debarring or suspending those persons deemed irresponsible in their dealings with the Federal government.

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

**Certification Regarding Lobbying**

The applicant certifies, to the best of its knowledge and belief, that

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee or any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subawards, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

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This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.

### **Certification Regarding a Drug- Free Workplace (Grantees Other Than Individuals)**

All recipients must comply with the Drug-Free Workplace Act of 1988 (412 U.S.C. § 701 et seq.), which requires that all organizations receiving grants from any Federal agency agree to maintain a drug-free workplace. These regulations are codified at 2 CFR 3001.

The applicant certifies that it will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an on-going drug-free awareness program to inform employees about:
  - a. The dangers of drug abuse in the workplace;
  - b. The grantee's policy of maintaining a drug-free workplace;
  - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
  - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
4. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:
  - a. Abide by the terms of the statement; and
  - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such a conviction;
5. Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction. Employers or convicted employees must provide notice, including position title, to the applicable FEMA awarding office, i.e., regional office or FEMA office. Notice shall include the identification number(s) of each affected grant.
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d) (2), with respect to any employee who is so convicted.

- a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended or
- b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (1), (2), (3), (4), (5), and (6).

Place of Performance for the site(s) for the work done in connection with the specific grant. (Street address, city, county, State, zip code).

**396 Broad Street**

**Summit, NJ 07901**

The undersigned shall require that the language of this certification be included in the award documents for all subawards (including contracts under grants, cooperative agreements, and sub-contracts) and that all subrecipients shall certify and disclose accordingly.

**Certification**

As the duly authorized representative of the Applicant, I hereby certify that the Applicant will comply with the above-referenced requirements in accordance with the FY2023 Emergency Management Agency Assistance Grant Program.

City of Summit Office of Emergency Management

Applicant Agency



Signature of Authorized Official

**Joseph Houck**

Printed Name of Authorized Official

FFY23-EMPG-EMAA- 2018

Subaward Number

**OEM Coordinator**

Title of Authorized Official

**05/10/2023**

Date

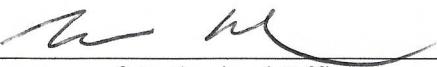
Rev: 10/20/2016

**APPLICATION AUTHORIZATION**

I certify that the information in this application is true and correct, that the undersigned possesses the authority to apply for this grant, and that the applicant will comply with all Conditions and Assurances associated with this program.

The undersigned gives authorization to submit the application to the State of New Jersey, Division of State Police for the following subaward project:

**Emergency Management Performance Grant – Emergency Management Agency Assistance Subaward Program for FFY2023**

  
(Signature of Authorized Official)

05/10/2023

(Date)

Joseph Houck, OEM Coordinator  
(Print Name and Title)

**City of Summit**

(Name of Unit of Government)

## NEW JERSEY SINGLE AUDIT REQUIREMENTS &amp; CERTIFICATION

Applicant/Subrecipient: City of SummitState Vendor Identification Number or EIN: 22-6002329

Total amount of funds received from all entities (including the Department of Law &amp; Public Safety) during your last fiscal year: Federal Amount: \$ \_\_\_\_\_ State Amount: \$ \_\_\_\_\_

Applicant/Subrecipient fiscal year end date 12/31/2022

The State of New Jersey, Department of Law and Public Safety, Division of Administration, Grant Operations requires that Subrecipients complete this State Single Audit Requirement Certification. Please have your Chief Financial Officer or designee complete this form. Subrecipients must comply with the following State audit requirements outlined in OMB Circular 15-08-OMB (available at [http://www.state.nj.us/infobank/circular/cir1508\\_omb.pdf](http://www.state.nj.us/infobank/circular/cir1508_omb.pdf) ):

- A Subrecipient that expends \$750,000 or more in federal financial assistance or \$750,000 or more in state financial assistance during its fiscal year must have a single or program-specific audit conducted for that year.
- A Subrecipient that expends less than \$750,000 in federal or state financial assistance during its fiscal year, but expends \$100,000 or more in state and/or federal financial assistance (combined amount) during its fiscal year, must have either a financial statement audit conducted in accordance with Government Auditing Standards (Yellow Book) or a program-specific audit conducted for that year.

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Directions: Please check the applicable box below and sign the certification.

I understand and acknowledge the above state audit requirements and:

My organization or jurisdiction was subject to the state audit requirements for my organization or jurisdiction's most recently closed fiscal year<sup>1</sup>;

My organization or jurisdiction was not subject to the state audit requirements for my organization or jurisdiction's most recently closed fiscal year; or

My organization is a New Jersey State Agency that is audited during the State of New Jersey's annual single audit.

Printed Name of CFO or designee: Tammie L. BaldwinTitle: CFO/ City Treasurer

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

<sup>1</sup> Audit reports are due nine months after the end of the audit period unless otherwise instructed pursuant to OMB Circular 15-08-OMB.



## FEDERAL SINGLE AUDIT REQUIREMENTS &amp; CERTIFICATION

Applicant/Subrecipient: City of SummitState Vendor Identification Number or EIN: 22-6002329

Total amount of funds received from all entities (including the Department of Law &amp; Public Safety) during your last fiscal year: Federal Amount: \$ \_\_\_\_\_ State Amount: \$ \_\_\_\_\_

Applicant/Subrecipient fiscal year end date 12/31/2022

The State of New Jersey, Department of Law and Public Safety, Division of Administration, Grant Operations requires that all Subrecipients complete this Federal Single Audit Requirement Certification and, if subject to the federal single or program-specific audit requirements, submit proof of compliance from the Federal Audit Clearinghouse ("FAC") website. Please have your Chief Financial Officer or designee complete this form.

A Subrecipient that expends \$750,000 or more in Federal awards (from all sources including pass-through subawards) during its fiscal year must have a single or program-specific audit conducted for that year. See 2 C.F.R. Part 200, Subpart F, Audit Requirements.

Directions: Please check the applicable box below and sign the certification. If your organization or jurisdiction was subject to the federal single audit requirements for the current, or the immediately preceding, fiscal year,<sup>1</sup> you must attach proof of submission<sup>2</sup> of your audit reporting package to the FAC website. The FAC website can be found at: <https://facweb.census.gov/>

I understand and acknowledge the above federal audit requirements and:

- My organization or jurisdiction was subject to the federal single or program-specific audit requirements for my organization or jurisdiction's most recently closed fiscal year. Proof of compliance from the FAC website is attached.
- My organization or jurisdiction was not subject to the federal single or program-specific audit requirements for my organization or jurisdiction's most recently closed fiscal year; or
- My organization is a New Jersey State Agency that is audited during the State of New Jersey's annual single audit.

Printed Name of CFO or designee: Tammie L. BaldwinTitle: CFO/ City Treasurer

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

<sup>1</sup> Audit reports are due 30 days after receipt from the auditor or 9 months after the end of the fiscal year, whichever is sooner. For example, for fiscal years ending 12/31/2015, audits were due no later than 9/30/2016. For fiscal years ending 6/30/2015, audits were due no later than 3/31/2016.

<sup>2</sup> See attached directions.



**DEPARTMENT OF LAW & PUBLIC SAFETY DEBARMENT AND SUSPENSION  
CERTIFICATION**

**Applicant/Subrecipient:** City of Summit Office of Emergency Management

**UEI Number:** 22-6002329

Federal funds cannot be awarded to entities that are excluded or disqualified from participating in federal contracts or grants. The State of New Jersey, Department of Law and Public Safety, Consolidated Grants Management Office requires that all subrecipients certify that they are not excluded from receiving federal funds. Please have an Authorized Official, Project Director, or designee complete this certification and return it with your completed application package. Packages received without a completed certification will be considered incomplete.

**Proof of eligibility for federal funds must be attached.** You may access and search your agency through the Federal System For Award Management (SAM) website at:

<https://www.sam.gov/>

**The prospective lower tier participant certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from receiving federal funds by any federal department or agency.**

Printed Name of Authorized Official, Project Director or designee:

Joseph Houck

Title: OEM Coordinator

Signature: 

Date: 05/10/2023



## Entity Workspace Results 1 Total Results

### CITY OF SUMMIT

<b>Unique Entity ID:</b> WUANKRB4HGA8	<b>Doing Business As:</b>	<b>Expiration Date:</b>
<b>CAGE/NCAGE:</b> 605U9	<b>Physical Address:</b>	Mar 22, 2024
<b>Entity Status:</b> Active Registration	512 SPRINGFIELD AVE SUMMIT , NJ 07901-2607 USA	<b>Purpose of Registration:</b> Federal Assistance Awards

**ASSURANCES - NON-CONSTRUCTION PROGRAMS**

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

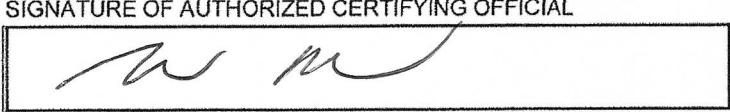
As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation

Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		TITLE	
		OEM Coordinator	
APPLICANT ORGANIZATION		DATE SUBMITTED	
City of Summit Office of Emergency Management		05/10/2023	

Standard Form 424B (Rev. 7-97) Back

**New Jersey State Police**  
**Emergency Management Section**  
**Emergency Management Agency Assistance - Emergency Management Performance Grant**  
**City of Summit**  Municipal Work Plan - FFY2023

1. Provide to the County Office of Emergency Management (via NJEMGrants) detailed quarterly performance reports outlining the activities that your municipal organization has completed to satisfy all of the requirements below, providing supporting documentation as proof of the activity. The quarterly reports are due no later than October 20, 2023; January 20, 2024; April 20, 2024; and July 20, 2024 respectively (or within 14 days of your subaward, whichever is sooner).
2. Submit to NJOEM proof that your Municipal OEM personnel participated in one (1) exercise during the 2023 EMAA Performance Period (to include actual occurrences - See #4 below). Exercise participation will be entered in the quarterly reporting function of NJEMGrants. Additionally, the OEM Coordinator/Deputy Coordinator must have completed the following courses prior to June 30, 2024: IS-100, IS-200, IS-700, IS-800, IS-120, IS-230, IS-235, IS-240, IS-241, IS-242, and IS-244 (a substitute for these classes is the FEMA Basic Academy). Certificates indicating course completion will be uploaded to NJEMGrants (main project page).
3. Complete a review of the Municipal Emergency Operations Plan (EOP) as per NJOEM Directive 101. The EOP must emphasize the all-hazards approach. Based upon changes in the Municipalities hazard analysis, OEM staffing, or resources, and make revisions to the EOP as necessary. **The Municipal EOP requires an annual review.** This should be accomplished at one of the Municipal LEMC meetings and documented in a quarterly performance report. The Municipal EOP needs to be submitted, through the County OEM, to the NJOEM Regional Office, for re-certification every two years.
4. The Municipal OEM will exercise their EOP in conformance with NJOEM's Exercise Program Guidelines and submit the exercise to NJOEM for exercise credit via State's EOC Management Tool (e.g. EMMIT).
5. Provide a list of training courses attended by Municipal OEM staff. The Municipal Coordinator must identify (24) twenty four hours of continuing emergency management education. Training must be Emergency Management related. See the following link for a sample listing of courses that are acceptable (List is not all-inclusive). <https://www.iaem.org/Certification/Resource-Center/training-allocation-tables>
6. The Municipality shall conduct a **minimum of two meetings** of the Municipal LEMC. These meetings should include municipal chief executives, department heads and volunteer agencies to thoroughly review the Municipal EOP. The review should include a discussion about the roles and responsibilities of municipal departments and agencies during emergencies.
7. At least one representative from the municipal OEM will attend the municipal coordinator meetings conducted by the County OEM (As per Directive, **must attend a minimum of 75% of meetings overall**).
8. The Municipality's Emergency Operations Center (EOC) shall **participate in four (4) EOC Communication drills (or actual events) hosted by their respective County EOC**. The drills will focus on the Municipal EOCs ability to communicate with the County EOC, primarily using the County's EOC Management Tool (e.g. EMMIT, WebEOC, etc.).
9. Submit all Municipal reports, supporting documentation, communications, and paperwork associated with this subaward, through the County OEM, to the NJOEM Regional Office via NJEMGrants, or as directed by NJOEM.

10. The Municipality shall maintain compliance with 2 C.F.R. Part 200 as it applies to this grant and the Notice of Funding Opportunity (NOFO).

By signing this Work Plan, you are entering into a contract with the New Jersey Office of Emergency Management (NJOEM). Your signature constitutes an understanding that all of the above requirements must be met and all four (4) quarterly reports must be submitted in a timely manner in order to receive this funding. Failure to comply with any of these conditions will result in your municipality forfeiting your funding and being dropped from the program.

WORK PLAN ACCEPTED BY: Joseph Houck, Coordinator  
Coordinator/Deputy Coordinator Name (please print)  
 05/10/2023  
Coordinator/Deputy Coordinator Signature Date

WORK PLAN ACCEPTED BY: Major Christopher DeMaise #5690  
Commanding Officer NJOEM (please print)  
05/10/2023  
Commanding Officer NJOEM Signature Date

CITY of SUMMIT  
OFFICE OF EMERGENCY MANAGEMENT  
396 Broad Street  
Summit, NJ 07901

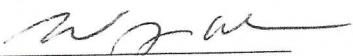
May 9, 2023

New Jersey Office of Emergency Management  
ATTN: Major Christopher DeMaise  
P.O. Box 7068  
River Road  
West Trenton, New Jersey 08628

RE: FFY 2023 EMPG EMAA

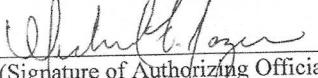
The Authorizing Official of City of Summit certifies:

NAME: Joseph J. Houck  
TITLE: OEM Coordinator

  
(Signature of Authorized Person)

whose specimen signature appears on the above line, is authorized to authenticate and certify claims for payment and other related documentation and schedules under the provisions of the attached FFY 2023 EMPG EMAA award to the City of Summit Office of Emergency Management.

NAME: Michael F. Rogers  
TITLE: City Administrator

  
(Signature of Authorizing Official)

**AUTHORIZE ENFORCEMENT OF TITLE 39 JURISDICTION - STMB PROPERTIES, 565  
MORRIS AVENUE**

WHEREAS, STMB Properties, LLC, the owner and developer of 565 Morris Avenue, Tyrconnell Park, Block 404, Lots 5-9, has requested that subtitle 1 of Title 39 of the Revised Statutes of New Jersey be applicable to said lots; and

WHEREAS, pursuant to N.J.S.A. 39:5A-1, jurisdiction would be over the semipublic or private roads, streets, driveways, trails, terraces, bridle paths, parkways, parking areas, or other roadways open to or used by the public located in the Tyrconnell Park development as per the resolution of the Zoning Board of Adjustment of the City of Summit, adopted January 18, 2023, Condition No. 15; and

WHEREAS, the Common Council deems that enforcement of traffic regulations on the aforesaid streets will benefit the citizens of Summit.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That the Police Department of the City of Summit and other law enforcement agencies are hereby empowered to enforce the provisions of subtitle 1 of Title 39 of the Revised Statutes of New Jersey on the site.
2. That the Chief of Police shall send a copy of this resolution to and shall be effective upon approval by the New Jersey Commissioner of Transportation.

Dated: June 7, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, June 7, 2023.

City Clerk



**Safety and Health Committee**  
R - Safety & Health

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 06/07/23 07:30 PM

## **RESOLUTION (ID # 10262)**

DOC ID: 10262

TO: Mayor and Common Council  
FROM: Steven Zagorski, Police Captain  
DATE: April 25, 2023

### **SUMMARY**

The owner/developer of 565 Morris Avenue (STMB Properties, LLC – Tyrconnell Park, Block 404, Lots 5-9), has requested extension of New Jersey Title 39 (Motor Vehicles and Traffic Regulations) jurisdiction to the City on their private driveways, roads, accessways, and lots. This was a condition of their resolution of approval from the Board, common on private developments, and supported by NJSA 39:5A-1.

At this time, I am recommending that the Common Council pass a resolution granting Title 39 jurisdiction to this property.

**CAP (DAR)**  
**c: S. Zagorski**  
**C. Anderson, S. Solious**

# Alfonso & Webber

Alfonso & Webber, LLC  
Attorneys at Law  
350 Springfield Avenue #201  
Summit, New Jersey 07901  
Office: (609) 807-8643  
Fax: (908) 685-2310

February 15, 2023

*Via Email and Hand Delivery*

Honorable Mayor, President and Common Council of the City of Summit  
City Hall  
512 Springfield Avenue  
Summit, New Jersey 07901  
Attn: Rosemary Licatese, City Clerk

**Re: Request for Title 39 Jurisdiction to the City of Summit  
Over Roads and Parking Lots at the Tyrconnell Park Site  
Application ZB 21-2090  
565 Morris Avenue  
Summit, New Jersey 07901  
Block 404, Lots 5-9 (to be consolidated as Lot 9.01)**

Dear Mayor Radest, President Vartan, and Members of Council:

Please accept this correspondence on behalf of STMB Properties, LLC, requesting that the Council grant Title 39 Jurisdiction to the City of Summit over the roads, accessways, and parking lots of the approved Tyrconnell Park development, to be located at 565 Morris Avenue (formerly 557-565 Morris Avenue), Lot 9.01 (consolidating former Lots 5-9).

Per the Resolution of Approval of the Zoning Board of Adjustment of the City of Summit, adopted January 18, 2023, a copy of which is attached for ease of reference, Condition #15 provides that the applicant

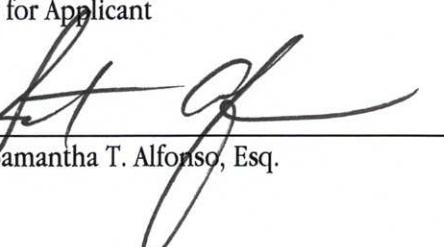
must apply for Title 39 jurisdiction over the site. Accordingly, please accept the within as a formal application for consideration of Title 39 jurisdiction over the property to the City of Summit.

It is respectfully requested that the request be reviewed and considered at the Council's earliest convenience to allow the development to proceed as appropriate through the construction permit and construction process.

Should the Council have any questions or comments it would be a pleasure to respond at your convenience in person or in writing.

Sincerely,  
ALFONSO & WEBBER, LLC  
Attorneys for Applicant

By:

  
Samantha T. Alfonso, Esq.

JGW/sta

cc: Christa Anderson, Zoning Officer, City of Summit  
Stephanie Soulios, Secretary of the Board

## ATTACHMENT A

RESOLUTION OF APPROVAL  
ADOPTED JANUARY 18, 2023  
ZB #21-2090

# THE CITY OF SUMMIT

N E W J E R S E Y

City Hall

512 Springfield Avenue

Summit NJ 07901

Stephanie Soulios  
Land Use Assistant  
Department of  
Community Services

Telephone: 908 273-6407  
Fax: 908 608-1214  
[landuse@cityofsummit.org](mailto:landuse@cityofsummit.org)

January 19, 2023

STMB Properties, LLC

C/O Alfonso and Webber  
350 Springfield Avenue, #201  
Summit, NJ 07901

Re: 557-565 Morris Avenue  
ZB-21-2090

Dear STMB Properties,

Enclosed please find a copy of the memorialized resolution for your variance application by the Zoning Board of Adjustment along with the engineering staff comments report. Please review these documents carefully as you are now responsible for ensuring all conditions of the approval are met. This may include the need for specific permits, dimensions / locations of improvements, and/or where and what kind of vegetation must be planted. Your resolution should be kept in a safe location as it is an important legal document.

**PLEASE NOTE: A copy of this resolution MUST be included with your construction permit and/or grading permit application if one is required by the resolution. Applications without a copy of this resolution will NOT be accepted. If you are using a contractor to carry-out work related to your project, please ensure they receive a copy to ensure your applications are accepted.**

Please feel free to contact me if you have any questions.

Regards,

*Stephanie Soulios*

Stephanie Soulios  
Land Use Assistant

cc: File

## RESOLUTION OF APPROVAL

### APPLICATION OF STMB PROPERTIES, LLC

IN THE MATTER OF  
STMB PROPERTIES, LLC

: ZONING BOARD OF ADJUSTMENT  
: CITY OF SUMMIT  
: APPLICATION NO. ZB-21-2090  
: BLOCK 404, LOTS 5-9  
: 557-565 MORRIS AVENUE

**WHEREAS**, STMB Properties, LLC had requested major site plan approval with variances pursuant to N.J.S.A. 40:55D-70(c)(2), N.J.S.A. 40:55D-70(d)(1), and N.J.S.A. 40:55D-70(d)(4) to allow the construction of a new 46 unit multi-family building on the property located at Block 404, Lots 5-9 on the tax map of the City of Summit, being commonly known as 557-565 Morris Avenue, Summit, New Jersey, and said premises being in the NB Zone; and

**WHEREAS**, the Board held public hearings on said application on March 17, 2022, May 16, 2022, July 27, 2022, October 17, 2022, and December 22, 2022; and

**WHEREAS**, the applicant provided adequate notice of the hearings in accordance with N.J.S.A. 40:55D-12; and

**WHEREAS**, the applicant was represented by Samantha Alfonso, Esq. and James Webber, Esq.; and

**WHEREAS**, the Board heard the testimony and evidence presented by the Applicant.

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Adjustment of the City of Summit, County of Union and State of New Jersey, made the following findings:

1. The Board found the application complete.
2. According to the application, the applicant is seeking the following variances:
  - A. For the proposed construction of residential apartment units including on the first floor, whereas residential uses are only permitted above the first floor in the NB Zone.
  - B. For proposed floor area ratio of 99.6 percent, whereas 75 percent is permitted.

- C. For proposed maximum building height of 51 feet at the northerly end of the building whereas 47 feet is the maximum permitted.
- D. For proposed gross floor area of 56,670 square feet, whereas 10,000 square feet is the maximum permitted in the NB Zone.
- E. For a proposed flat roof, whereas the minimum roof pitch required is 4:12.
- F. For proposed building coverage of 35.8 percent, whereas the maximum permitted is 30 percent.
- G. For proposed rooftop appurtenance height of 57 feet at the proposed bulkhead, and 52 feet at the proposed pergola whereas 50 feet is the maximum permitted.
- H. For a proposed buffer area of 7.5 feet in width whereas a minimum of 10 feet is required.
- I. For a proposed 6 foot high aluminum picket fence along the northerly lot line whereas a maximum open fence height of 4 feet in the front yard area is allowed.
- J. For proposed lighting mounting height of 16 feet at certain exterior fixtures whereas the maximum lighting mounting height permitted is 8 feet.

3. Based upon the comments of the applicant's attorney, James Webber, Esq., the Board made the following findings:

- A. The applicants propose a 46-unit multi-family building at the subject property which is currently multiple lots but is proposed to be consolidated into a single lot. The subject property is located at the intersection of Morris Avenue and River Road, across the street from the Bristol Myers Squibb property and from the Sunrise assisted living building. The property is also adjacent to multiple residential properties on Plain Street which the applicants were sensitive to and accounted for with screening and landscaping.
- B. The applicants propose to shift the location of a driveway from what currently exists towards River Road in order to allow for additional space between it and the neighboring property's driveway.
- C. The neighboring property, the Promenade, contains neighborhood businesses. The applicants seek a use variance to allow residential units on the first floor since additional businesses on this property would over saturate the business areas and further provide less intensive traffic in the area than if the applicants complied with the zoning requirements.

- D. The requirement of 10,000 square foot buildings is no longer necessary given the consolidation of multiple lots. The intention of avoiding a large building with businesses at the bottom resulting in a big box type of setting is avoided by this application.
- E. The applicants propose a garage with stacked parking which provides more parking than what is required under the ordinance and RSIS standards. Excess parking is proposed so that there is no risk of residents or visitors spilling out and parking in the surrounding neighborhoods.

4. Based upon the sworn testimony of the applicants, Kieran and Kevin Flanagan, the Board made the following findings of fact:

- A. The applicants propose this plan which is highly sensitive to the neighbors and enhances the businesses next door to it.
- B. The applicants had conducted neighborhood meetings prior to the hearing in order to address any concerns of the neighbors. The potential issues raised regarding traffic, landscaping, and screening were incorporated into the application. The applicants propose to utilize a board-on-board fence along the easterly property line at the request of the neighbors.
- C. The applicants seek to construct a quality building that is aesthetically pleasing, and provides essential housing to the area.
- D. The applicants propose stacked parking in the garage, with 111 parking spots total being provided and 88 being required. The stacked parking will be operated by a trained valet 24/7. Keys would be safely stored in a lock box. This would save residents time in parking and the valet service will provide retrieval of vehicles comparable to the amount of time it would take the residents themselves. In the event of a power outage stacked parking will drop to grade providing access to vehicles.
- E. Gas cooking grills will be available on the roof. These will be ordinarily locked but will be available to residents upon reservation and certification of training. After cooking the grills will be turned off and the gas supply locked.
- F. Garbage will be collected by a private hauler and will be picked up at least three times a week.

5. Based upon the sworn testimony of the applicant's Architect, Nancy Dougherty, the Board made the following findings of fact:

- A. The top priority of this application was to create a project that was sensitive to the scale of the neighborhood. The applicants worked carefully to meet the guidelines of the Neighborhood Business Zone and also celebrate the site's location as the western gateway into Summit.
- B. The proposed building will feature timeless and durable exterior materials. These include a rusticated stone base with cast stone water table, vertical brick bays above with bronze box window bays, alternating with a rich façade clad in limestone panels. The rear of the building will transition to hard coat stucco in between brick bays, with balconies accessing some of the units. Decorative lighting will be used with sconces that provide up and down-light without any light spillage beyond the property line. The portion of the building closest to River Road will be all brick with bay windows.
- C. The application pays close attention to the design requirements in the City ordinance and the applicants meet the spirit of the requirements through their use of materials, façade rhythm, and use of design features.
- D. The building purposely relates to the size and proportion of the surrounding structures and is lower than the Promenade building next door. The building will be three stories over a fully enclosed underground garage.
- E. The applicants propose to have seven affordable housing units which will comply with the affordable component for the site.
- F. The applicants propose a first floor lounge, gym, and outdoor patio. Amenities will be available to all tenants at no charge, including those in the affordable units.
- G. The underground parking will be efficient and hidden from view, have EV charging stations with wiring for additional stations in the future, have a comprehensive fire protection system, and be managed and accessed by the 24/7 valet staff. The proposed entrance will be recessed and set below retaining walls so that it is not visible from properties on Plain Street. The garage will include venting for the generator and the pipe exhausts up to the roof. The basement will also include space for storage units which will be available for rent by residents.
- H. The applicants propose ample landscaping and street trees will punctuate the façade along Morris Avenue.
- I. The building is proposed in an "L" shape, with the main portion being more than 80 feet off the rear property line, and the other portion being almost 60 feet from the property line.

- J. There is no mechanical equipment proposed on the roof of the building since it is all located in the garage.
- K. The roof contains appurtenances for stair and elevator bulkheads. These two appurtenances are proposed at 15 feet and 9 feet above the roof, respectively, and require a variance to the extent they are more than 8 feet above the roof line. This additional height on the appurtenance is required to provide sufficient overrun for the elevator and make the roof fully accessible. They will have a stucco finish to match the finish on the side of the building.
- L. The applicants propose arched openings on the corner of River Road and Morris Avenue which lead to bike storage.
- M. The building will be fully accessible and meet all accessibility requirements of the International Building Code. The applicants propose 46 apartments in total, seven of which will be affordable units. The affordable units will be interspersed throughout the building and floors in accordance with COAH requirements. All units will be type A accessible units. The building will use all high efficiency HVAC and plumbing systems.
- N. The main entrance will include valet service and a handicapped drop-off. Inside will be a lobby with a reception desk, lounge seating, and an accessible restroom. There is also a common area, kitchenette, outdoor patio space, and a gym with access to the patio. The applicants also propose some office space on the first floor. There is a trash and recycling room on each floor; the main floor has a side door so trash and recycling can be taken out the side of the building rather than the front.
- O. The roof of the building will be fully accessible. One section of the roof is designated for future solar panels and is screened from the remainder of the roof. There will be a combination of lounge areas and other types of seating. The applicants propose two grills on the portion of the roof closest to Morris Avenue. There will be a pergola structure to provide shade; the pergola is 11' above the roof surface and 7'6" above the parapet, thereby also requiring a variance for rooftop structures in excess of 50'. A 42-inch high parapet surrounds the entire roof. There are also planters 26 inches above the roof with lights on them, which will be arranged in a manner to restrict access to the roof area that is not available as an amenity. Rooftop access will be limited to the hours of 7am to 10pm. Roof lighting will be on timers and the majority of the lighting will be completely

concealed from surrounding properties. A quick access gate for the fire department will be provided at their request.

6. Based upon the sworn testimony of the applicant's Engineer, Joshua Wirry, the Board made the following findings of fact:
  - A. The property is currently developed with four residential dwellings and a commercial building with four existing curb-cuts along Morris Avenue. The entire property is approximately 1.15 acres. An important feature of the site is the topography. There is a significant grade drop across the site of approximately 12 feet sloping down towards River Road. This results in more than 1,000 square feet of steep slope disturbance and a variance is required. The majority of these steep slopes are located in the grass areas in front of the building.
  - B. The applicants have designed the proposed driveway to allow sufficient separation between the adjacent commercial use. The applicants will supply new curbing and sidewalk. The applicants propose compliant 24-foot wide drive aisles.
  - C. A ramp is proposed to access the underground parking garage and will be utilized by the valet only. As cars pass the mid-point of the ramp they will be completely screened from the adjacent property line even without the proposed fence and additional screening. The combination of the ramp and the proposed fence and landscaping will screen the adjacent properties from vehicle headlights.
  - D. A total of 111 parking spaces are proposed, which is more than the RSIS requirement of 88. A majority of these spaces are in the underground parking garage and are completely out of sight. There are 15 surface parking spaces proposed including two ADA spaces sharing access.
  - E. Stormwater generated by the site will be fully captured and detained to meet the required flow reductions by the use of two underground infiltration basins which will improve existing drainage conditions. Stormwater pretreatment devices are proposed to remove pollutants for 80 percent total suspended solids removal prior to discharge of the existing conveyance system within Morris Avenue.
  - F. A new 6 foot solid wood fence is proposed along the rear and side property lines and replace an old existing fence.

G. Mounted lights on the property are shielded so there is no light glare directly towards the property lines. Neighboring properties will not be able to see the source of the light. The proposal results in a lighting level of zero footcandles along the entire rear property line and majority of adjacent property lines. The lighting is designed to provide adequate lighting for safety and security. The applicants propose 12 foot poles which require a variance, but these poles are more consistent with the design; if the applicants attempted to comply with the requirement of 8 foot poles, it would require more lighting poles to provide sufficient lighting. All lighting from the poles is directed towards the site rather than towards neighboring properties.

7. Based upon the sworn testimony of the applicant's Traffic Engineer, Craig Peregoy, the Board made the following findings of fact:

- A. The applicants prepared a traffic impact study to assess the impacts of this proposed development. Baselines were established by taking traffic counts in the area in peak hours and establishing a worst-case scenario. Original traffic figures were established during the pandemic, but updated traffic counts were established in April 2022 and September, 2022 and added into the applicant's analysis. The figures used were adjusted upward to account for additional expected traffic.
- B. Morning peak hour traffic results in total of 17 trips, which is less than a quarter of the 100 trips considered by the state to be a "significant" traffic increase. Evening peak hour traffic would generate 18 trips. These do not result in a measurable impact on the off-site intersections, and the site driveway on Morris Avenue will operate at an acceptable level of service.
- C. Residential buildings such as what the applicants propose result in significantly lower turnover and trip generation than what would be seen from similarly-sized commercial uses.
- D. Vehicles operating on the site, and pedestrians utilizing the site, will be able to safely circulate, enter, exit, and utilize the property.

8. Based upon the sworn testimony of the applicant's Planner, Paul Phillips, the Board made the following findings of fact:

- A. This is a unique development tract based not only on location and site characteristics, but also as part of the overall city district. The site is over an acre in size which is extraordinary for NB zone lots, which are typically surrounded by residential development.
- B. This property is located at intersection of Morris Avenue and River Road, where the build character is very different than what the NB zone envisions. The NB zone envisions small retail uses with apartments above it. Here the intersection encompasses other large commercial uses. Attempting to provide multiple access points for smaller lots would be challenging due to the intersection and would cause additional traffic concerns.
- C. Adding commercial development at this location would be problematic given the state of the current retail market which has been exacerbated by the pandemic; any ground floor retail space would compete with the Promenade next door. Additionally, the significant change in grade on the site as it drops down towards River Road does not lend itself to retail. It is not in the public interest to have retail in this location.
- D. The proposed multifamily use with a single access point represents a particularly good fit for this tract. The residential market continues to be strong as compared to demand for retail space this location, which is not strong. The proposed multifamily development is advantageous from both a trip development aspect as well as an access perspective. From a traffic standpoint, fewer conflicts are better, and multifamily residential would generate fewer trips as compared to other uses.
- E. This property is seen as a gateway site in the City, as a last piece of the puzzle of development, and the NB zone requirements do not lend themselves toward this particular tract. Given the adjacent development, the proximity to the intersection, the access and traffic concerns and market conditions, allowing the proposed ground floor residential units makes eminent planning sense for this particular tract.
- F. Multiple purposes of the Municipal Land Use Law are advanced through this application, including purpose (a) which is to guide development in a manner that promotes the public welfare, purpose (g) which is to provide sufficient space in appropriate locations for a variety of uses, purpose (h) which is to promote the free flow of traffic, and purpose (i) which is to promote a desirable visual environment.

- G. There are no undue negative impacts on neighboring properties from a land use impact standpoint. There are no detrimental traffic impacts on the Promenade next door, and the multifamily use would have a lesser impact than commercial use including no commercial deliveries, no potential nighttime commercial operations, and no surface commercial parking which could all impact immediate neighbors on Plain Street to the rear.
- H. The applicant has designed the project to afford protection to the neighbors by providing underground parking, providing a large building setback, and providing appropriate decorative fencing and landscape buffering.
- I. From a Master Plan perspective, the last reexamination is approximately five years old and does not take the present site into account. A use variance can be granted here without compromising the intent and purpose of the Master Plan and Zone Ordinance.
- J. The purpose of floor area ratio requirements are to limit intensity on site and the bulk and mass of buildings. The limitation of traffic and intensity is met here by allowing the multifamily use. The bulk and mass of the building is in keeping with the immediate neighborhood context which includes relatively large buildings. Specifically, the floor area ratio of the adjacent Sunrise assisted living building is similar to what the applicants propose. The building architecture, aesthetics, articulation, and materials used all help to break up the design. One key mitigating factor here is the parking below ground which will not impact the neighborhood. The site can accommodate the proposed floor area ratio.
- K. The C variances requested are, to a large extent, subsumed within the request for a use variance. These also present minimal negative impacts and can all be justified by the benefits of the application.

9. Based upon the sworn testimony of members of the interested public, the Board made the following findings of fact:

- A. Karthic Jayaram of 11 Plain Street has concern with the size and density of the project. The proposed buffer could cause damage and result in the removal of taller trees that currently exist to screen the lot. He has concern for the privacy of his property. He also has concerns regarding noise and privacy related to the rooftop amenities.
- B. Donald Nelson of 20 Plain Street was initially concerned about the quality of life for the neighborhood and that the

application and surrounding buildings did not necessarily fit in the neighborhood. He applauded the applicants for addressing those concerns and thinks the applicants are doing a great job and the building looks beautiful.

10. There are no substantial negative impacts arising from the proposal and will not impinge on the light, air, or privacy of the surrounding property owners.
11. The benefits of this proposal outweigh its detriments.

#### CONCLUSIONS OF LAW:

**WHEREAS**, after careful deliberation, the Board determined that this application has met the requirements of N.J.S.A. 40:55D-70 (c)(2) because the proposed construction promotes the public health, safety, and general welfare pursuant to N.J.S.A. 40:55D-2(a), provides sufficient space and appropriate locations for residential uses pursuant to N.J.S.A. 40:55D-2(g), promotes the free flow of traffic pursuant to N.J.S.A. 40:55D-2(h), and promotes a desirable visual environment pursuant to N.J.S.A. 40:55D-2(i); and

**WHEREAS**, this application has met the requirements of N.J.S.A. 40:55D-70(d)(1) because the proposed multifamily building with residential units on the first floor in the NB Zone promotes the general welfare by allowing appropriate residential use in that location. The residential use is less intense overall than attempting to comply with the requirement for commercial uses on the first floor. Specifically, the traffic generated and singular entrance are both less intense than comparable commercial uses, and present a safer alternative in this particular location when compared to existing multiple access points. The use of the property in this manner is consistent with the purposes of the NB Zone, and the proposed site is particularly suitable for this use due to the topography of the site and surrounding roads which lend themselves to residential as opposed to commercial use, and the nature of the surrounding properties which are comparable in size and already provide sufficient commercial uses for the neighborhood; and

**WHEREAS**, the Board has determined that the relief sought can be granted without a substantial negative impact, provided all conditions of approval are satisfied or met; and

**WHEREAS**, the Board has determined that the relief sought does not impair the intent and purpose of the Master Plan or Zoning Ordinance of the City of Summit.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Adjustment of the City of Summit, in the County of Union and State of New Jersey, on the 22nd day of December, 2022, upon a motion made by Scott Loikits and seconded by Claire Toth that the application of STMB Properties, LLC be granted, subject to the following terms and conditions:

1. The applicant shall be bound by all exhibits introduced, all representations made and all testimony given before the Board at its meetings on March 17, 2022, May 16, 2022, July 27, 2022, October 17, 2022, and December 22, 2022.
2. The applicant shall comply with the requirements set forth in the Board Engineer's Memoranda dated October 3, 2022, annexed hereto as **Exhibit A**, except as modified by the testimony provided to the Board and by this Resolution.
3. There shall be no lighting illuminated on the roof between 10pm and 7am, except that required for emergency exits.
4. Valet parking shall be maintained for the site to ensure ADA compliance, with a minimum of 2 valets on site during peak hours, and minimum of 1 valet on site overnight.
5. Applicants shall conform with COAH regulations, including the proration of tenant parking rates.
6. Any event resulting in 10 or more guests on site must be scheduled by the resident, and notified to the manager, so arrangements can be made. Events would only be permitted if on-site parking is sufficient to allow them.
7. Applicants shall engage Jensen Hughes, Inc. to design a sprinkler system which shall be subject to review and approval of Fire Chief.
8. Applicants will install basement systems with manufacturers' specifications substantially similar to those provided in their engineering study which shall comply with state noise requirements.
9. There shall be no sound amplification on the roof.
10. The Property shall conform with the applicant's submitted Operational Guidelines, revised December 5, 2022. These guidelines shall not be amended without Board approval.
11. Garbage shall be handled by private hauler.

12. At least one electrical vehicle parking space shall be located outside of the garage.
13. A final landscaping plan shall be submitted to the City Forester for review and approval.
14. The Board shall maintain jurisdiction over traffic circulation in the proposed circle which shall include review by City Engineer and City Police Department.
15. The applicants shall apply for Title 39 jurisdiction on the site.
16. The applicant will have one (1) year from the date of this Resolution to obtain a building permit.
17. The applicant shall be responsible for obtaining any other approvals or permits from other governmental agencies, as may be required by law, including but not limited to the Municipality's and State's affordable housing regulations; and the applicant shall comply with any requirements or conditions of such approvals or permits. In no event shall such other approvals or permits be construed as the grant of additional variances. Any additional relief from the City's Zoning Ordinances shall require a new application before this Board.
18. The applicant must comply with the Development Fee Ordinance of the City of Summit, if applicable, which Ordinance is intended to generate revenue to facilitate the provision of affordable housing.
19. This approval is subject to the applicant's continuing obligation to ensure that the fees generated on this application by the Board's Planner, Engineer, and Attorney are fully paid prior to the issuance of a building permit and/or the issuance of the Certificate of Occupancy.
20. Publication of a notice of this decision will be published in one of the City's officially designated newspapers, at the cost of the applicant.

VOTE ON ROLL CALL:

IN FAVOR: Vice Chairman Joseph Steiner, Scott Loikits, Claire Toth, Diana Sajer, and Walter Gonzalez.

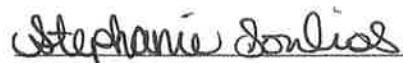
OPPOSED: Elizabeth Newell and David Mollin.

## **CERTIFICATION**

It is hereby certified the attached is a true copy of the Resolution for Application #ZB-21-2090, approved on December 22, 2022, and duly adopted as to form by the Zoning Board and memorialized at its regular meeting on January 18, 2023.



JOSEPH STEINER  
Vice Chairman  
City of Summit  
Zoning Board of Adjustment



STEPHANIE SOULIOS  
Secretary  
City of Summit  
Zoning Board of Adjustment

**AUTHORIZE CHANGES TO 2023 COMMUNITY PROGRAMS EVENTS - ASIAN AMERICAN AND PACIFIC ISLANDER HERITAGE MONTH EVENT DATE CHANGE AND JUNETEENTH CELEBRATION EVENT LOCATION CHANGE**

WHEREAS, per Resolution No. 40607, adopted on January 17, 2023, permission was granted to the Department of Community Programs to hold the Asian American and Pacific Islander Heritage Month ('AAPI') Event on Saturday, May 20, 2023, and the Juneteenth Celebration event on Saturday, June 17, 2023, and

WHEREAS, the Department of Community Programs has requested the following changes to both events as follows:

<b><u>Event Name</u></b>	<b><u>Change</u></b>
Asian American and Pacific Islander Heritage Month	Event date changed to Saturday, June 10, 2023
Juneteenth Celebration & Display of Juneteenth and Pan African Heritage Flags	Event location changed to all activities on the Village Green

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That the above listed changes be and are hereby approved.
2. That permissions and conditions set forth in Resolution No. 40607 for these events remain in effect.

Dated: June 7, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, June 7, 2023.

City Clerk

**Community Programs and Parking Services Committee**  
CA - Safety & Health[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 06/07/23 07:30 PM

**RESOLUTION (ID # 10413)**

DOC ID: 10413

TO: Mayor and Common Council  
FROM: Mark Ozoroski, Director - DCP  
DATE:

We would like to request to hold the Juneteenth Celebration event on Saturday, June 17, 2023 from 2pm - 7pm solely on the Village Green. The event was originally scheduled to begin at Village Green with a parade route to the Summit Family Aquatic Center. However, due to the change in venue, we will no longer be conducting the flag raising at the Summit Family Aquatic Center; instead it will be at the Village Green as well during the event.

The scope of the event would not change from the initial proposal.

Additionally we would like to request the rescheduling of the AAPI Event from May 20<sup>th</sup> to June 10<sup>th</sup> due to inclement weather.

**GRANT PERMISSION AND SET FORTH CONDITIONS  
2023 DEPARTMENT OF COMMUNITY PROGRAMS  
COORDINATED EVENTS**

January 17, 2023

WHEREAS, throughout the year, the Department of Community Programs (“DCP”) coordinates a variety of events on behalf of the Mayor’s July 4<sup>th</sup> Celebration Committee, the Police Athletic League (PAL), the Summit Police Department as well as for the City of Summit, and

WHEREAS, the DCP has provided a list of community events for 2023 on behalf of the aforementioned organizations, as shown below, and

WHEREAS, in addition to meeting all the conditions of Section 12-1, Rules and Regulations For Use of Public Property of the Code, the 2023 DCP-coordinated events require additional permissions for all proposed events for 2023 as follows:

**Event: Miracle on Elm Street - Village Green, Elm Street Parking Lot - Saturday, February 11, 2023 - 10:00 am – 6:00 pm (Set-up at 8:00 am, breakdown 9:00 pm)**

Permission:

1. Placement of the Showmobile on the Village Green.
2. Trash cans and recycling bins shall be provided by the Division of Public Works.
3. Temporary installation of a synthetic ice-skating rink in the Elm Street Lot, as well as the conduct of related activities on the Village Green is hereby authorized.
4. Set-up of a bonfire, the DCP Director, shall, at least two weeks in advance of the event, advise the Fire Department and obtain any required permits for same and shall coordinate any required fire inspections with the Fire Department, which shall be subject to the approval of the Fire Inspector.
5. No parking in the first two rows of Elm Street Parking Lot closest to Broad Street.

Conditions:

1. Proper installation of the synthetic ice-skating rink shall be coordinated and supervised by the DCP Director or his designee(s).
2. All landscape areas to be protected by fence barriers where appropriate.
3. At least one week prior to the event date, a request shall be submitted to the Parking Services Director for the number of barricades needed for the event.
4. At least one week prior to the event date, a request shall be submitted to the Parking Services Director to properly display “No Parking after 12:00 PM” signs at the Elm Street Lot.
5. That any use of tents, propane, or open flame apparatus, the DCP Director, shall, at least two weeks in advance of the event, advise the Fire Department and obtain any required permits for same and the applicant shall coordinate any required fire inspections with the Fire Department, which shall be subject to the approval of the Fire Inspector.
6. At least two weeks in advance, DCP shall be responsible for ensuring that food vendors obtain all required permits and approvals from the Board of Health and the Fire Department.

7. That for safety and security at the event, the DCP Director shall coordinate with the Police Department, at least two weeks in advance, for off-duty police coverage, which shall be subject to the discretion and approval of the Chief of Police.
8. DCP shall coordinate the use of trash and recycling bins with the Division of Public Works.
9. Event is subject to the receiving and approval of the Certificate of Insurance and signed Hold Harmless agreements from each participating vendor meeting the City's requirements, as set forth in the ordinance and application.
10. Emergency contact information for the ice-skating rink vendor and DCP staff members who will be present at the event shall be submitted to the City Clerk's Office and the Chief of Police.

**Event:** Egg Hunt – Village Green - Saturday, March 25, 2023 (Rain Date: Sunday, March 26, 2023) – 1:00 pm – 3:00 pm (Set-up 11:00 am, breakdown 5:00 pm).

**Permission:**

1. The Department of Community Programs is authorized to hold an egg hunt on the Village Green.
2. Placement of the Showmobile on the Village Green.
3. Placement of the Farm Wagon on the Village Green.
4. Use of amplification for announcements and music.
5. Trash cans and recycling bins shall be provided by the Division of Public Works.

**Conditions:**

At least two weeks in advance of the event, a request shall be submitted to the Director of the Department of Community Services to arrange for the placement of trash cans and recycle bins.

**Event:** PAL Pet Show – Village Green – Saturday, May 13, 2023 (Rain Date: Sunday, May 14, 2023) – 1:00 pm – 3:00 pm (Set-up 11:00 am, breakdown 5:00 pm).

**Permission:**

1. Placement of the Showmobile on the Village Green.
2. Placement of DCP Farm Wagon on the Village Green.
3. Trash cans and recycling bins shall be provided by the Division of Public Works.
4. Placement of information tables on the Village Green and 10 x 10 tents on the Village Green, subject to the approval of the Fire Inspector.
5. Use of amplification for announcements and music.

**Conditions:**

1. At least two weeks in advance of the event date, a written request shall be submitted to the Parking Services Director for the number of barricades needed for the event.
2. At least two weeks in advance of the event, a request shall be submitted to the Director of Community Services to arrange for the placement of trash cans and recycle bins.
3. Permission to hold said event is subject to receiving all participating vendors, sponsors, musicians, deejays etc., for every event, a signed Hold Harmless Agreement, Certificate of Insurance, per requirements as set forth in the City's Code and approval from the Risk Manager.

Event: **Asian Pacific Islander Heritage Month – Village Green – Saturday, May 20, 2023 (Rain Date: Sunday, May 21, 2023) – 1:00 pm – 3:00 pm (Set up 11:00 am – 5:00 pm).**

Permission:

1. Placement of the Showmobile on the Village Green.
2. Placement of DCP Farm Wagon on the Village Green.
3. Trash cans and recycling bins shall be provided by the Division of Public Works.
4. Placement of information tables on the Village Green and 10 x 10 tents on the Village Green, subject to the approval of the Fire Inspector.
5. Use of amplification for announcements and music.

Conditions:

1. At least two weeks in advance of the event date, DCP shall be responsible for ensuring that food vendors obtain all required permits and approvals from the Board of Health and the Fire Department.
2. In accordance with Section 3, Noise Restrictions, subsection 3-8.1 b. (7) of the Code, it is hereby determined that the proposed use of an amplification system is appropriate for the purpose for which the DCP is using the Village Green and will not adversely affect the safety and general welfare of the public.
3. At the discretion and approval of the Police Chief, that for safety and security at the event, the DCP Director shall coordinate with the Police Department for police coverage.
4. Event is subject to the receiving and approval of the Certificate of Insurance and signed Hold Harmless agreements from each participating vendor meeting the City's requirements, as set forth in the ordinance and application.

Event: **Memorial Day Parade - Mayor's Fourth of July Celebration Committee – Village Green – Monday, May 29, 2023 – 10:00 am – 12:00 pm (no rain date) (Set-up 8:00 am, breakdown 2:00 pm).**

Permission:

1. Parade route starting at 10:00 a.m. from 25 DeForest Avenue ending at the Village Green.
2. Placement of the Showmobile on the Village Green.
3. Block a portion of Elm Street, from Broad Street to the first entrance of the Elm Street lot, for display of emergency vehicles.

Conditions:

1. Event is subject to the receiving and approval of the Certificate of Insurance and signed Hold Harmless agreements from each participating vendor meeting the City's requirements, as set forth in the ordinance and application.
2. Event use of roadways and sidewalks shall be subject to supervision of the Police Chief.
3. At the discretion and approval of the Police Chief, that for safety and security at the event, the DCP Director shall coordinate with the Police Department for police coverage.
4. At least two weeks in advance of the event date, DCP shall be responsible for ensuring that food vendors obtain all required permits and approvals from the Board of Health and the Fire Department.

5. At least two weeks in advance of the event date, a written request shall be submitted to the Parking Services Director for the number of barricades needed for the event.

**Event:** Summit Has Pride – Village Green – Friday, June 2, 2023 (Rain Date: Sunday, June 4, 2023) - 3:00 pm to 10:00 pm (Set-up 1:00 pm, breakdown 11:00 pm).

**Permission:**

1. Placement of the Showmobile on the Village Green.
2. Placement of an inflatable movie screen on the Village Green.
3. Placement of information tables on the Village Green is hereby authorized and 10 x 10 tents on the Village Green is hereby authorized, subject to the approval of the Fire Inspector.
4. Trash cans and recycling bins shall be provided by the Division of Public Works.
5. Light tower shall be provided by the Division of Public Works.
6. Use of amplification for announcements and music.
7. Display a Pride Flag at the Community Center for the month of June.

**Conditions:**

1. At least two weeks in advance of the event date, DCP shall be responsible for ensuring that food vendors obtain all required permits and approvals from the Board of Health and the Fire Department.
2. In accordance with Section 3, Noise Restrictions, subsection 3-8.1 b. (7) of the Code, it is hereby determined that the proposed use of an amplification system is appropriate for the purpose for which the DCP is using the Village Green and will not adversely affect the safety and general welfare of the public.
3. At the discretion and approval of the Police Chief, that for safety and security at the event, the DCP Director shall coordinate with the Police Department, at least two weeks in advance, for police coverage.
4. Event is subject to the receiving and approval of the Certificate of Insurance and signed Hold Harmless agreements from each participating vendor meeting the City's requirements, as set forth in the ordinance and application.
5. Parking by event attendees is prohibited in the Chestnut and Library municipal parking lots.

**Event:** Juneteenth Celebration – Village Green and Summit Family Aquatic Center – Saturday, June 17, 2023 - 4:30 pm to 10:00 pm (Set-up 1:00 pm, breakdown 11:00 pm).

**Permission:**

1. Placement of the Showmobile on the Village Green.
2. Display the Juneteenth and Pan African Heritage flags at the Summit Family Aquatic Center from June 17-20, 2023, in recognition of Juneteenth National Independence Day and Pan African heritage.
3. Placement of information tables and 10 x 10 tents on the Village Green and at the Summit Family Aquatic Center is hereby authorized, subject to the approval of the Fire Inspector.
4. Trash cans and recycling bins shall be provided by the Division of Public Works.

5. Light tower shall be provided by the Division of Public Works if deemed necessary.
6. Use of amplification for announcements and music.

Conditions:

1. At least two weeks in advance of the event date, DCP shall be responsible for ensuring that food vendors obtain all required permits and approvals from the Board of Health and the Fire Department.
2. In accordance with Section 3, Noise Restrictions, subsection 3-8.1 b. (7) of the Code, it is hereby determined that the proposed use of an amplification system is appropriate for the purpose for which the DCP is using the Village Green and will not adversely affect the safety and general welfare of the public.
3. At the discretion and approval of the Police Chief, that for safety and security at the event, the DCP Director shall coordinate with the Police Department, at least two weeks in advance, for police coverage.
4. Event is subject to the receiving and approval of the Certificate of Insurance and signed Hold Harmless agreements from each participating vendor meeting the City's requirements, as set forth in the ordinance and application.
5. Parking by event attendees is prohibited in the Chestnut and Library municipal parking lots.

Event:

**Mayor's Fourth of July Celebration Committee – Soldiers Memorial Field, Memorial Soccer Fields/Cornog Field House and Baseball Fields- Tuesday, July 4, 2023 (Rain Date: Wednesday, July 5, 2023 – 9:30 am – 11:00 pm (Set-up 5:00am, breakdown 12:00am) - Fireworks Display (at dusk)**

Permission:

1. Use of mechanical/inflatable rides is hereby authorized.
2. Sale of food and the like is hereby authorized.
3. Trash cans and recycling bins shall be provided by the Division of Public Works.
4. Soliciting of contributions specific to this public event pursuant to N.J.A.C. 5:34-9.4 (c).
5. Use of such amplification as may be necessary to announce specific events and aerial fireworks is hereby authorized.
6. Closing portions of Ashland Road and Myrtle Avenue, Larned Road, Clearview Avenue, Watchung Avenue and Parkview Terrace from 6:00 p.m. to 10:00 p.m. as determined by the Police Department.
7. Waiver of the New Jersey Prevention Bureau Fee.

Conditions:

1. The Applicant shall obtain from all participating vendors, sponsors, musicians, deejays etc., for every event, a signed Hold Harmless Agreement, Certificate of Insurance, proof of State Certification, if applicable, etc., per requirements as set forth in the City's Code and approval from the Risk Manager.
2. At least two weeks in advance, DCP shall be responsible for ensuring that food vendors obtain all required permits and approvals from the Board of Health and the Fire Department.
3. At the discretion and approval of the Police Chief, that for safety and security at the event, the DCP Director shall coordinate with the Police Department, at least two weeks in advance, for police coverage.

**Event:** **Screen on the Green Movie Series – Village Green – Thursdays, July 6, 13, 20, 27 and August 3, 2023 - 6:00 pm – 9:30 pm and Scream on the Green Saturday, October 21, 2023 - 7:00 pm – 10:00 pm (Set-up 4:00 pm, breakdown 11:00 pm) (Rain Dates: subject to availability of Village Green and October 27, 2023).**

**Permission:**

1. Placement of an inflatable movie screen, DJ music, information tables and 10 x 10 tents on the Village Green is hereby authorized, subject to the approval of the Fire Inspector.
2. Trash cans and recycling bins shall be provided by the Division of Public Works.
3. Light tower shall be provided by the Division of Public Works. (*For Scream on the Green only*).
4. Set-up of a bonfire, the DCP Director, shall, at least two weeks in advance of the event, advise the Fire Department and obtain any required permits for same and shall coordinate any required fire inspections with the Fire Department, which shall be subject to the approval of the Fire Inspector. (*For Scream on the Green only*)
5. Placement of DCP Farm Wagon on the Village Green is hereby authorized. (*For Scream on the Green only*)

**Conditions:**

1. That DCP shall be responsible for obtaining approval from the Department of Community Services regarding the appropriate size and wording of any promotional signs and/or banners to be displayed at the Village Green.
2. That the installation of said promotional signs or banners at the Village Green, shall be displayed no more than 2 weeks prior to the first scheduled event and shall be removed on the Monday following the last scheduled event.
3. At least one week prior to the event date, a request shall be submitted to the Parking Services Manager for the number of barricades needed for the event.
4. A request shall be submitted to the Director of Community Services, at least two weeks in advance of the event, to arrange for the placement of trash cans and recycle bins and light tower. Additionally, for Scream on the Green, the placement of cinder blocks.
5. The Applicant shall obtain from all participating vendors, sponsors, musicians, deejays etc., for every event, a signed Hold Harmless Agreement, Certificate of Insurance, proof of State Certification, if applicable, etc., per requirements as set forth in the City's Code and approval from the Risk Manager.
6. At least two weeks in advance, DCP shall be responsible for ensuring that food vendors obtain all required permits and approvals from the Board of Health and the Fire Department.
7. At the discretion and approval of the Police Chief, that for safety and security at the event, the DCP Director shall coordinate with the Police Department, at least two weeks in advance, for police coverage.

**Event:** **Hot Summit Nights Concert Series – Village Green – Tuesdays July 11, 18, 25 and August 8 and 15, 2023 – 7:00 pm – 8:30 pm (Set-up 4:00 pm, breakdown 11:00 pm) (Rain Date: subject to availability of Village Green and talent)**

**Permission:**

1. Placement of the Showmobile, bands, tables, and 10 x 10 tents on the Village Green is hereby authorized, subject to approval by the Fire Inspector.

2. Trash cans and recycling bins shall be provided by the Division of Public Works.

Conditions:

1. That DCP shall be responsible for obtaining approval from the Department of Community Services regarding the appropriate size and wording of any promotional signs and/or banners to be displayed at the Village Green and other City owned properties.
2. That the installation of said promotional signs or banners at the Village Green, shall be displayed no more than 2 weeks prior to the first scheduled event and shall be removed on the Monday following the last scheduled event.
3. For Community Night only, July 18, 2023:
  - a. No parking on Elm Street after the Elm Street Parking Lot and before Broad Street.
  - b. No parking on Broad Street between Maple and Elm Street.
4. At least one week prior to the event date, a request shall be submitted to the Parking Services Manager for the number of barricades needed for the event.
5. At least one week prior to the event dates, a request shall be submitted to the Parking Services Director for bagging of meters on the Maple Street border to the Village Green and on the Elm Street border to the Village Green.
6. The Applicant shall obtain from all participating vendors, sponsors, musicians, deejays etc., for every event, a signed Hold Harmless Agreement, Certificate of Insurance, proof of State Certification, if applicable, etc., per requirements as set forth in the City's Code and approval from the Risk Manager.
7. At least two weeks in advance, DCP shall be responsible for ensuring that food vendors obtain all required permits and approvals from the Board of Health and the Fire Department.

Event:

**National Night Out – Village Green – Tuesday, August 1, 2023 (Rain Date: Wednesday, August 2, 2023) - 6:00 pm – 9:00 pm (Set-up 3:00 pm, breakdown 11:00 pm)**

Permission:

1. The Department of Community Programs is authorized to co-host National Night Out on the Village Green in partnership with the Summit Police Department.
2. Placement of the Showmobile, farm wagon, bands, tables, and 10 x 10 tents on the Village Green is hereby authorized, subject to approval by the Fire Inspector.
3. Display of various City, County and State vehicles and demonstrations.
4. Closure of Elm Street is hereby authorized.
5. Trash cans and recycling bins shall be provided by the Division of Public Works.
6. Light tower shall be provided by the Division of Public Works.
7. Use of mechanical/inflatable rides is hereby authorized.
8. Placement of "National Night Out" Banners at the Village Green and on the Mayor's Balcony at City Hall.

Conditions:

1. At least one week prior to the event date, a request shall be submitted to the Parking Services Director for the number of barricades and for the bagging of any meters needed for the event.

2. A request shall be submitted to the Director of Community Services, at least two weeks in advance of the event, to arrange for the placement of trash cans and recycle bins and light tower.
3. At least two weeks in advance, DCP shall be responsible for ensuring that food vendors obtain all required permits and approvals from the Board of Health and the Fire Department.
4. At the discretion and approval of the Police Chief, that for safety and security at the event, the DCP Director shall coordinate with the Police Department, at least two weeks in advance, for police coverage.
5. The Applicant shall obtain from all participating vendors, sponsors, musicians, deejays etc., for every event, a signed Hold Harmless Agreement, Certificate of Insurance, proof of State Certification, if applicable, etc., per requirements as set forth in the City's Code and approval from the Risk Manager.

**Event:** **Fiesta Latina - Village Green – Friday, September 15, 2023 - 7:00 pm - 9:00 pm (Set-up 4:00 pm, breakdown 10:00 pm) (Rain Date: subject to availability of Village Green and talent)**

**Permission:**

1. Placement of the Showmobile, bands/entertainment, tables, and 10 x 10 tents on the Village Green is hereby authorized, subject to approval by the Fire Inspector.
2. Placement of dance floor on the Village Green.
3. Trash cans and recycling bins shall be provided by the Division of Public Works.

**Conditions:**

1. At least one week prior to the event date, a request shall be submitted to the Parking Services Director for the number of barricades needed for the event.
2. At least two weeks in advance of the event, a request shall be submitted to the Director of Community Services to arrange for the placement of trash cans and recycle bins.
3. At least two weeks in advance, the DCP shall be responsible for ensuring that food vendors obtain all required permits and approvals from the Board of Health and the Fire Department.
4. The Applicant shall obtain from all participating vendors, sponsors, musicians, deejays etc., for every event, a signed Hold Harmless Agreement, Certificate of Insurance, proof of State Certification, if applicable, etc., per requirements as set forth in the City's Code and approval from the Risk Manager.
5. At the discretion and approval of the Police Chief, that for safety and security at the event, the DCP Director shall coordinate with the Police Department, at least two weeks in advance, for police coverage.

**Event:** **Battle of the Bands – Village Green – Sunday, September 10, 2023 (Rain Date: Sunday, September 17, 2023) - 12:00 pm – 7:00 pm (Set-up 10:00 am, breakdown 8:00 pm).**

**Permission:**

1. Authorization to hold a Corn Hole Tournament on the Village Green in a partnership with the Summit PAL.
2. Placement of the Showmobile on the Village Green.
3. Placement of DCP Farm Wagon on the Village Green.

4. Placement of information tables on the Village Green is hereby authorized and 10 x 10 tents on the Village Green is hereby authorized, subject to the approval of the Fire Inspector.
5. Trash cans and recycling bins shall be provided by the Division of Public Works.

Conditions:

1. A request shall be submitted to the Director of Community Services, at least two weeks in advance of the event, to arrange for the placement of trash cans and recycle bins.
2. Event is subject to the receiving and approval of the Certificate of Insurance and signed Hold Harmless agreements from each participating vendor meeting the City's requirements, as set forth in the ordinance and application.
3. At least one week prior to the event date, a request shall be submitted to the Parking Services Director for the number of barricades needed for the event.
4. At least two weeks in advance, DCP shall be responsible for ensuring that food vendors obtain all required permits and approvals from the Board of Health and the Fire Department.
5. In accordance with Section 3, Noise Restrictions, subsection 3-8.1 b. (7) of the Code, it is hereby determined that the proposed use of an amplification system is appropriate for the purpose for which the DCP is using the Village Green and will not adversely affect the safety and general welfare of the public.
6. At the discretion and approval of the Police Chief, that for safety and security at the event, the DCP Director shall coordinate with the Police Department, at least two weeks in advance, for police coverage.

Event:

**Haunted Hike – Martin’s Brook Park – Friday, October 6, 2023 and Saturday, October 7, 2023 - 6:00 pm – 8:00 pm (Set-up 2:00 pm, break-down 9:00 pm).**

Permission:

1. Placement of decorations at Martin’s Brook Park.
2. Use of generators to provide lighting along the trail.
3. Offer Pre-packaged snacks to participants free of charge.
4. Placement of information tables and 10 x 10 tents is hereby authorized, subject to the approval of the Fire Inspector.
5. Trash cans and recycling bins shall be provided by the Division of Public Works.
6. Light towers shall be provided by the Division of Public Works.

Conditions:

1. Participants shall sign a hold harmless waiver as approved by the City’s Risk Manager and the City Solicitor.
2. At least two weeks in advance, the Applicant shall be responsible for ensuring that all food vendors obtain all required permits and approvals from the Board of Health and the Fire Department.
3. The Applicant shall coordinate with the Police Department, at least two weeks in advance, to obtain at least one (1) police officer for the duration of the event, which shall be subject to the approval of the Chief of Police.
4. The Applicant shall coordinate with the Department of Community Services, at least two weeks in advance, to obtain two (2) light towers along with trash cans for the duration of the event.
5. The Applicant shall be responsible for the set-up and clean-up of the event.

6. At the discretion of the Police Chief, partial or full road closure of Butler Parkway for safety and security at the event.
7. The Applicant shall be responsible for notifying the residents in the area of Butler Parkway regarding the partial or full road closure due to the event.
8. At least two weeks in advance of the event, the Applicant shall provide to the City Clerk's Office and the Chief of Police, emergency contact information of DCP staff members who will be present for the duration of the event.

Event:

**PAL Halloween Parade – Village Green – Saturday, October 28, 2023 (Rain Date: Sunday, October 29, 2023) - 3:00 pm - 5:00 pm (Set-up at 12:00 pm, breakdown 7:00 pm)**

Permission:

1. Parade route starting at 2:45pm from the 25 DeForest Avenue parking lot ending at the Village Green.
2. Placement of the Showmobile on the Village Green.
3. Trash cans and recycling bins shall be provided by the Division of Public Works.
4. Light tower shall be provided by the Division of Public Works.

Conditions:

1. Event is subject to receiving the insurance certificate from the PAL as required in the property use ordinance or by the City's Risk Manager.
2. A request shall be submitted to the Director of Community Services, at least two weeks in advance of the event, to arrange for the placement of trash cans and recycle bins and light tower.
3. Event use of roadways or sidewalks is subject to supervision of the Police Chief in which the Applicant shall coordinate with the Police Department, at least two weeks in advance, police coverage if needed, which shall be subject to the approval of the Chief of Police.
4. At least one week prior to the event date, a request shall be submitted to the Parking Services Director for the number of barricades needed for the event.

Event:

**Miracle on Elm Street - Village Green and Elm Street Parking Lot - Sunday, November 26, 2023 (Rain Date: TBD) - 2:00 pm – 6:00 pm (Set-up at 11:00 am, breakdown 9:00 pm)**

Permission:

1. Placement of the Showmobile on the Village Green.
2. Trash cans and recycling bins shall be provided by the Division of Public Works.
3. Temporary installation of a synthetic ice-skating rink in the Elm Street Lot, as well as the conduct of related activities on the Village Green is hereby authorized.
4. Set-up of a bonfire, the DCP Director, shall, at least two weeks in advance of the event, advise the Fire Department and obtain any required permits for same and shall coordinate any required fire inspections with the Fire Department, which shall be subject to the approval of the Fire Inspector.
5. No parking in the first two rows of Elm Street Parking Lot closest to Broad Street.

## Conditions:

1. Proper installation of the synthetic ice-skating rink shall be coordinated and supervised by the DCP Director or his designee(s).
2. All landscape areas to be protected by fence barriers where appropriate.
3. At least one week prior to the event date, a request shall be submitted to the Parking Services Director for the number of barricades needed for the event.
4. At least one week prior to the event date, a request shall be submitted to the Parking Services Manager to properly display “No Parking after 12:00PM” signs at the Elm Street Lot.
5. That any use of tents, propane, or open flame apparatus, the DCP Director, shall, at least two weeks in advance of the event, advise the Fire Department and obtain any required permits for same and the applicant shall coordinate any required fire inspections with the Fire Department, which shall be subject to the approval of the Fire Inspector.
6. At least two weeks in advance, DCP shall be responsible for ensuring that food vendors obtain all required permits and approvals from the Board of Health and the Fire Department.
7. That for safety and security at the event, the DCP Director shall coordinate with the Police Department, at least two weeks in advance, for off-duty police coverage, which shall be subject to the discretion and approval of the Chief of Police.
8. DCP shall coordinate the use of trash and recycling bins with the Division of Public Works.
9. Event is subject to the receiving and approval of the Certificate of Insurance and signed Hold Harmless agreements from each participating vendor meeting the City’s requirements, as set forth in the ordinance and application.
10. Emergency contact information for the ice-skating rink vendor and DCP staff members who will be present at the event shall be submitted to the City Clerk’s Office and the Chief of Police.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT that the following conditions shall apply to all events:

1. That whenever peddlers are included in any of the aforementioned events, that those holding valid peddler’s licenses from the City of Summit shall be given the right of first refusal to peddle at said events.
2. That Property Restoration escrow deposits be, and they are hereby waived.
3. That for all events requiring off-duty police officers for safety and security, the DCP Director, on behalf of the organization, shall coordinate same with Police Department, which shall be subject to the approval of the Chief of Police.
4. That for all events using tents over 10’ x 10’, grills, propane or open flame apparatus, the DCP Director, on behalf of the organization, shall advise the Fire Department and obtain any required permits for same and the applicant shall coordinate any required fire inspections with the Fire Department, which shall be subject to the approval of the Fire Inspector.
5. That for all events offering food and refreshments the DCP Director, on behalf of the organization, shall advise the Health Department so that if health permits and/or inspections are deemed required, the applicant shall coordinate same with the Health Department.

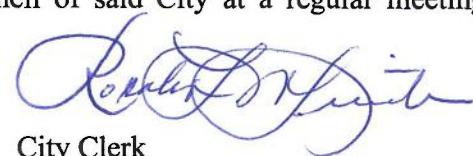
6. That for all events requiring workers from the Division of Public Works for maintenance and clean-up services the DCP Director, on behalf of the organization, shall coordinate same with the Superintendent of Public Works.
7. In accordance with Section 3, Noise Restrictions, subsection 3-8.1 b. (7) of the Code, it is hereby determined that the proposed use of a sound amplification system is appropriate for said event(s) and will not adversely affect the safety and general welfare of the public.
8. Each participating musician or deejay shall provide their own power source for each event, where applicable.
9. The Applicant and its participants and attendees must be compliant with all federal, state and local directives regarding the coronavirus pandemic, including but not limited to, social distancing and face coverings.
10. A copy of this resolution shall be provided to the members of the Property Use Committee and the Joint Dispatch.

FURTHER RESOLVED, that the Applicant shall provide the following to the Police Department and City Clerk at least two weeks in advance of the first event date for each event:

1. A complete list of all participating vendors, which shall include the vendor business name, name of person responsible in case of emergency, business mailing address, emergency contact cell number, email address and date of receipt of Hold Harmless Agreement, Certificate of Insurance and as applicable, proof of state certifications.
2. The Applicant shall obtain from all participating vendors, sponsors, musicians, deejays etc., for every event, a signed Hold Harmless Agreement, Certificate of Insurance, proof of State Certification, if applicable, etc., per requirements as set forth in the City's Code and approval from the Risk Manager.

Dated: January 17, 2023

I, Rosalia M. Licatise, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, January 17, 2023.



City Clerk

**AUTHORIZE ATTENDANCE AT NATIONAL JOINT THREAT ASSESSMENT TRAINING**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That Fire Chief Eric Evers be and he is hereby authorized to attend the National Joint Threat Assessment Training to be held in Philadelphia, PA, from June 20-22, 2023.

FURTHER RESOLVED that an itemized listing of expenses be submitted to the City Treasurer following the close of the conference.

Dated: June 7, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, June 7, 2023.

City Clerk



**Fire Department**  
CA - Safety & Health

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 06/07/23 07:30 PM

## **RESOLUTION (ID # 10418)**

DOC ID: 10418

TO: Mayor and Common Council

FROM: Eric Evers, Fire Chief

DATE:

### **SUMMARY**



**CITY OF SUMMIT  
FIRE DEPARTMENT**

**MEMO**

TO: MEMBERS OF THE PUBLIC SAFETY COMMITTEE  
MAYOR RADEST  
CITY ADMINISTRATOR ROGERS  
COUNCILMEMBER FOX  
COUNCILMEMBER HAIRSTON

FROM: CHIEF ERIC EVERES

DATE: MAY 16, 2023

COPY TO: COUNCIL PRESIDENT VARTAN  
ROSEMARY LICATESE, CITY CLERK

---

A resolution is requested at the June 7, 2023, meeting of Common Council authorizing the Fire Chiefs attendance at the National Joint Threat Assessment Training to be held in Philadelphia, PA

This training will be held on June 20-22, 2023 .

The cost for the training program is \$575.00

I respectfully request your authorization of this resolution.

Thank you for considering this matter.

Resolution (ID # 10394)  
June 7, 2023

**AUTHORIZE REFUND - GRADING PERMIT APPLICATION FEE - 206 OAK RIDGE AVENUE**

WHEREAS, the Assistant City Engineer advises that Engineering Grading Permit #23-075 was issued in conjunction with the construction of a new pool at the property known as 206 Oak Ridge Avenue, and

WHEREAS, a deposit was taken from the contractor in the form of a check on March 29, 2023, in the amount of \$400.00 in conjunction with Permit #23-075, and

WHEREAS, the Assistant City Engineer further advises that since the project has been cancelled by the application he recommends refunding the deposit to the contractor

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the City Treasurer be and she is hereby authorized to refund the following amount to the individual or entity listed below:

<u>Name</u>	<u>File</u>	<u>Refund Amount</u>
Viola Construction 22 Old Quarry Rd. Bernardsville, NJ 07924	#23-075	\$400.00

Dated: June 7, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held Wednesday evening, June 7, 2023.

City Clerk



## **RESOLUTION (ID # 10394)**

DOC ID: 10394

TO: Mayor and Common Council  
FROM: Sam Koutsouris, Assistant City Engineer  
DATE:

Engineering Permit 23-075 was received for the construction of a new pool at the property known as 206 Oak Ridge Avenue. The project has been cancelled by the applicant.

The fee for the grading permit application was \$400.00 paid via check #371, dated 3/29/2023 from the contractor, Viola Construction Co. Inc.. At this time, we request that the application fee of \$400.00 be refunded to contractor of record who made the payment on behalf of the applicant.

The \$400.00 refund can be released to:

Viola Construction Co. Inc.  
22 Old Quarry Road  
Bernardsville, NJ 07924

**AUTHORIZE REFUND - STORM SEWER & ROAD OPENING DEPOSIT - 65 WOODLAND AVENUE**

WHEREAS, the Assistant City Engineer advises that work was performed under Permit #21-052, issued on April 27, 2021 for the construction of a new detached garage, driveway and deck, and

WHEREAS, the scope of work included stormwater management, as required by City ordinance, and

WHEREAS, a total of \$2,000.00 in escrow deposits were required and collected by the City for a storm sewer connection and road opening associated with the improvements, and

WHEREAS, the Assistant City Engineer further advises that this work has been completed and inspected to the satisfaction of the Engineering Division and, therefore, the deposit may be refunded to the applicant.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the City Treasurer be and she is hereby authorized to refund the following amount to the individual or entity listed below:

<u>Name</u>	<u>File</u>	<u>Refund Amount</u>
Miriam Zahn 65 Woodland Avenue Summit, NJ 07901	#21-052	\$2,000.00

Dated: June 7, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held Wednesday evening, June 7, 2023.

City Clerk



## **RESOLUTION (ID # 10396)**

DOC ID: 10396

TO: Mayor and Common Council  
FROM: Sam Koutsouris, Assistant City Engineer  
DATE: May 5, 2023

Engineering Permit 21-052 was issued on April 27, 2021 for the construction of a new detached garage, driveway and deck. The scope of work included stormwater management as required by the City's ordinance. Refundable deposits were received for a storm sewer connection and road opening associated with the improvements totaling \$2,000.00 (check #2008; dated 4/27/21). All work has been completed to the satisfaction of the Engineering Division and inspected. The Engineering Division takes no exception to the issuance of the refund.

The \$2,000.00 refund can be released to:

Miriam Zahn  
65 Woodland Avenue  
Summit, NJ 07901

Resolution (ID # 10391)  
June 7, 2023

**AUTHORIZE REFUND - STORM SEWER DEPOSIT - 98 LARNED ROAD - \$500.00**

WHEREAS, the Assistant City Engineer advises that work was performed under Permit #23-089, for the connection of two private storm drain pipes into a City catch basin within the roadway, and

WHEREAS, a \$500.00 escrow deposit was required and collected by the City for connection to the City's catch basin, and

WHEREAS, the Assistant City Engineer further advises that this work has been completed and inspected to the satisfaction of the Engineering Division and, therefore, the deposit may be refunded to the applicant.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the City Treasurer be and she is hereby authorized to refund the following amount to the individual or entity listed below:

<u>Name</u>	<u>File</u>	<u>Refund Amount</u>
Hanna Bartel Migon 98 Larned Road Summit, NJ 07901	#23-089	\$500.00

Dated: June 7, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held Wednesday evening, June 7, 2023.

City Clerk



## **RESOLUTION (ID # 10391)**

DOC ID: 10391

**TO:** Mayor and Common Council

**FROM:** Sam Koutsouris, Assistant City Engineer

**DATE:** May 3, 2023

Engineering Permit 23-089 was issued on April 17, 2023 for the connection of two private storm drain pipes into a City catch basin within the roadway. A \$500.00 refundable deposit was submitted to the Engineering Division (check# 237; dated 04/14/2023) for the storm sewer connection. All work has been completed to the satisfaction of the Engineering Division and inspected. The Engineering Division takes no exception to the issuance of the refund.

The \$500.00 refund can be released to:

Hanna Bartel Migon  
98 Larned Road  
Summit, NJ 07901

Resolution (ID # 10399)  
June 7, 2023

**AUTHORIZE PARTIAL REFUND OF CASH PORTION OF PERFORMANCE BOND - 74  
TEMPLAR WAY**

WHEREAS, the Assistant City Engineer advises that work was performed by Mountain View Developments of NJ for 74 Templar Way under permit #19-71543, and

WHEREAS, a performance bond was taken at the time for the construction being done, and

WHEREAS, the Assistant City Engineer further advises that the developer damaged City assets in which the City's Engineering, Zoning and Construction Divisions required the developer to fix the damage and held the bond in escrow until resolved, and

WHEREAS, the Assistant City Engineer is recommending to approve a partial release of the escrow as the developer has completed much of the work to date and permits related to this project have been closed out and a clear Zoning Certification of Occupancy has been issued for the house sale.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the City Treasurer be and she is hereby authorized to refund the following amount to the individual or entity listed below:

<u>Name</u>	<u>File</u>	<u>Refund Amount</u>
Mountain View Developments of NJ 518 County Rd 513 Califon, NJ 07830	#19-71543	\$37,762.03

Dated: June 7, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held Wednesday evening, June 7, 2023.

City Clerk



## RESOLUTION (ID # 10399)

DOC ID: 10399

TO: Mayor and Common Council

FROM: Souljos Stephanie, Land Use Secretary

DATE: May 9, 2023

Mountain View Developments of NJ paid a performance bond to guarantee work they did on behalf of 74 Templar Way, ZB-19-71543 for a project that damaged City assets. The City's Engineering, Zoning and Construction Divisions required the developer to fix the damage and held the bond in escrow until resolved.

It is the recommendation of the Engineering Division to approve a partial release of the escrow as the developer has completed much of the work to date. Further, permits related to this project have been closed out and a clear Zoning C/O has been issued for the house sale.

As of March 31, 2023, the balance of the performance guarantee is now \$47,762.03. Attached is the developer's request for a partial refund. As the City concurs, we request a partial refund of \$37,762.03 be refunded to the developer paid on behalf of the 74 Templar Way work.

The \$37,762.03 partial refund can be released to:

Mountain View Developments of NJ  
518 County Rd 513  
Califon, NJ 07830

**AUGUST N. SANTORE, JR., P.C.**  
***A Professional Corporation for the Practice of Law***  
143 Summit Avenue  
Berkeley Heights, New Jersey 07922  
(908) 665-8004 Phone • (908) 665-2442 Fax  
e-mail: [santore.law@gmail.com](mailto:santore.law@gmail.com)

AUGUST N. SANTORE, JR. ♦  
THOMAS J. DOOLEY ★

♦ MEMBER N.J. AND P.A. BAR  
★ MEMBER N.J. AND N.Y. BAR

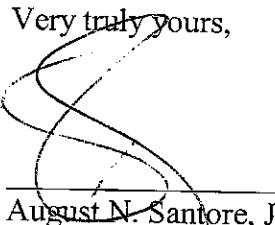
February 10, 2023

Mr. Ralph Maritato  
City of Summit

Re: 74 Templar Way  
Summit, NJ 07901

Dear Mr. Maritato:

This shall serve to confirm that I represent Mountain View Developments of NJ regarding the escrow remaining on 74 Templar Way in Summit. This letter shall serve as our formal request to permit the town to retain \$10,000 in escrow until on or about June 1, 2024 (depending on the health and condition of the trees that have been planted in the right of way). Please release the remaining balance of the escrow payable to my clients directly. When the funds are available, please contact us and we will pick them up directly. We understand that it is a one to two month process with the common council.

Very truly yours,  
  
August N. Santore, Jr.

cc. Christa Anderson

Resolution (ID # 10421)  
June 7, 2023

**AMEND BUDGET - CHAPTER 159 - COMMUNITY FOUNDATION OF NJ - OTHER FELLOW FIRST FOUNDATION FUND- \$5,000.00**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the City of Summit hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2023 which item is now available as a revenue in the amount of \$5,000.00:

**Community Foundation of New Jersey  
Other Fellow First Foundation  
Fire Headquarters Project**

BE IT RESOLVED that a like sum of \$5,000.00 be and the same is hereby appropriated under the captions of:

**Community Foundation of New Jersey  
Other Fellow First Foundation  
Fire Headquarters Project**

BE IT FURTHER RESOLVED that one certified copy of this resolution be forwarded to the Director of the Division of Local Government Services.

Dated: June 7, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, June 7, 2023.

City Clerk



**Finance Committee**  
CA - Finance

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 06/07/23 07:30 PM

## **RESOLUTION (ID # 10421)**

DOC ID: 10421

TO: Mayor and Common Council  
FROM: Melissa Berger, Assistant City Treasurer  
DATE: May 19, 2023

### **SUMMARY**

This resolution adds \$5,000.00 to the budget both as a revenue and as an expenditure. This grant will be used for the Fire Headquarters Project.

Resolution (ID # 10422)  
June 7, 2023

**AMEND BUDGET - CHAPTER 159 - COMMUNITY FOUNDATION OF NJ - SUMMIT ELKS-  
\$5,000.00**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the City of Summit hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2023 which item is now available as a revenue in the amount of \$5,000.00:

**Community Foundation of New Jersey  
Summit Elks  
Fire Headquarters Project**

BE IT RESOLVED that a like sum of \$5,000.00 be and the same is hereby appropriated under the captions of:

**Community Foundation of New Jersey  
Summit Elks  
Fire Headquarters Project**

BE IT FURTHER RESOLVED that one certified copy of this resolution be forwarded to the Director of the Division of Local Government Services.

Dated: June 7, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, June 7, 2023.

City Clerk



**Finance Committee**  
CA - Finance

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 06/07/23 07:30 PM

## **RESOLUTION (ID # 10422)**

DOC ID: 10422

TO: Mayor and Common Council  
FROM: Melissa Berger, Assistant City Treasurer  
DATE: May 19, 2023

### **SUMMARY**

This resolution adds \$5,000.00 to the budget both as a revenue and as an expenditure. This grant will be used for the Fire Headquarters Project.

**AMEND BUDGET - CHAPTER 159 - OVERLOOK MEDICAL CENTER FIRE  
HEADQUARTERS PROJECT GRANT AWARD- \$25,000.00**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the City of Summit hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2023 which item is now available as a revenue in the amount of \$25,000.00:

**Overlook Medical Center Grant Award  
Fire Headquarters Project**

BE IT RESOLVED that a like sum of \$25,000.00 be and the same is hereby appropriated under the captions of:

**Overlook Medical Center Grant Award  
Fire Headquarters Project**

BE IT FURTHER RESOLVED that one certified copy of this resolution be forwarded to the Director of the Division of Local Government Services.

Dated: June 7, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, June 7, 2023.

City Clerk



**Finance Committee**  
CA - Finance

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 06/07/23 07:30 PM

## **RESOLUTION (ID # 10383)**

DOC ID: 10383

TO: Mayor and Common Council  
FROM: Melissa Berger, Assistant City Treasurer  
DATE: April 25, 2023

### **SUMMARY**

This resolution adds \$25,000.00 to the budget both as a revenue and as an expenditure. This grant will be used for the Fire Headquarters Project.

**AMEND BUDGET - CHAPTER 159 - NJ-DOT - PROSPECT STREET IMPROVEMENTS**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount.

**SECTION 1.**

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:**

That the City of Summit hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2023 which item is now available as a revenue in the amount of \$352,500.00:

**State of New Jersey  
Department of Transportation  
Prospect Street Improvements**

**SECTION 2.**

**BE IT RESOLVED** that a like sum of \$352,500.00 be and the same is hereby appropriated under the captions of:

**State of New Jersey  
Department of Transportation  
Prospect Street Improvements**

**SECTION 3.**

**BE IT FURTHER RESOLVED** that one certified copy of this resolution be forwarded to the Director of the Division of Local Government Services.

Dated: June 7, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, June 7, 2023.

City Clerk



**Finance Committee**  
CA - Finance

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 06/07/23 07:30 PM

## **RESOLUTION (ID # 10395)**

DOC ID: 10395

TO: Mayor and Common Council  
FROM: Melissa Berger, Assistant City Treasurer  
DATE:

### **SUMMARY**

This resolution adds \$352,500.00 to the budget both as a revenue and as an expenditure

Resolution (ID # 10392)  
June 7, 2023

**AUTHORIZE ATTENDANCE - NJ GOVERNMENT FINANCE OFFICERS ASSOCIATION  
(GFOA) CONFERENCE**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That City Administrator Michael Rogers, City Treasurer Tamarae Baldwin, and Assistant City Treasurer Melissa Berger, be and they are hereby authorized to attend the Government Finance Officers Association of New Jersey Annual Fall Conference in Atlantic City, New Jersey, from September 26-28, 2023.

FURTHER RESOLVED that an itemized listing of expenses be submitted to the City Administrator at the meeting following the close of the Conference.

Dated: June 7, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, June 7, 2023.

City Clerk



**Finance Committee**  
CA - Finance

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 06/07/23 07:30 PM

## **RESOLUTION (ID # 10392)**

DOC ID: 10392

TO: Mayor and Common Council

FROM: Melissa Berger, Assistant City Treasurer

DATE: May 3, 2023

### **SUMMARY**

The Annual Fall Conference of the NJ Government Finance Officers Association provides needed Continuing Education Credits and the most up-to-date information for Finance Officers throughout the State. The three-day event is held in Atlantic City in September. This resolution authorizes the City Administrator, City Treasurer, Assistant Treasurer and the Finance Account Clerk to attend the event.

**AUTHORIZE REFUND - OVERPAYMENT OF SECOND QUARTER 2023 TAXES**

WHEREAS, the Tax Collector has received second quarter tax payments from lenders on paid installments, thereby causing an overpayment, and

WHEREAS, the lenders have given permission to refund the monies.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the proper City officers be and they are hereby authorized and directed to issue a check(s) as follows:

<b>Block</b>	<b>Lot</b>	<b>Name</b>	<b>Amount</b>	
509 3915	06 12	Hasen, Spencer Newman, Mary & Deirdria	66 Wade Dr. 93 Orchard St.  Amount To Refund  Check payable and Mail to:  Lereta LLC Attn: Refunds Dept. PO Box 35605 Dallas Tx 752358	2,647.96 <u>1,852.40</u>  \$4,500.36
1912 2611 3607 4606 4801	8 12 3 5 6	36 Kent Place LLC Barnes, Stephen & Robin BZ Paws Realty LLC Bazley, Mathew & Donna Demakos, Todd A, & Lisa	36 Kent Place Blvd 101 Horbart Ave 38 Morris & Essex TPK 116 Mountain Ave 181 Oak Ridge Ave  Amount To Refund  Check payable and Mail to:  Corelogic Real Estate Tax Services Attn: Centralized Refunds 3001 Hackberry Dr. Irving Tx/75063-015	2,745.40 8,555.29 4,775.55 1,592.20 <u>10,642.18</u>  \$28,310.62

Dated: June 7, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, June 7, 2023.

City Clerk

FIN (CA) 7

Resolution (ID # 10416)  
June 7, 2023**AUTHORIZE PARKING REFUNDS - SUMMIT SMARTCARD, PREPAID PARKING, AND  
OVERNIGHT PARKING PERMITS**

WHEREAS, Summit SmartCards, which have been previously purchased from the City through the Parking Utility Account, have been returned because of a lack of need for the cards or due to a malfunction of said cards, and

WHEREAS, individuals have made an overpayment when paying for their daily parking in Summit, and

WHEREAS, individuals who have purchased prepaid parking and no longer require parking in Summit, and

WHEREAS, individuals who have purchased overnight parking permits that have moved or acquired other off-street parking and no longer require such permit.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the City Treasurer be and is hereby authorized to issue checks to reimburse Summit SmartCard and prepaid parking and users of overnight permits in the amount(s) indicated on the attached list.

Dated: June 7, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, June 7, 2023.

City Clerk

SUMMIT SMARTCARD, PREPAID PARKING, AND OVERNIGHT PARKING PERMITS REFUNDS  
COUNCIL MEETING DATE: 6/7/23

NAME	ADDRESS	TYPE	REASON	REFUND AMOUNT
Daryl Toney	21 Park Ave., Summit, NJ 07901	Permit	Purchased incorrect permit type	\$10.00
				\$10.00

FIN (CA) 8

Resolution (ID # 10400)  
June 7, 2023**AUTHORIZE REFUND - DEPARTMENT OF COMMUNITY PROGRAMS****BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:**

That the City Treasurer be and is hereby authorized and directed to draw check(s) in the amount(s) indicated below for the payment of refund(s) associated with recreation program fees associated with the Department of Community Programs:

Name/Address	Program	Refund Amount
Kyra Brenner 275 Woodland Avenue Summit, NJ 07901	Pool Membership 3-01-08-118-000	\$75.00
Karen Maudsley 277 Baldwin Street Glen Ridge, NJ 07028	Golf Membership 3-01-08-117-000	\$75.00

Dated: June 7, 2023

I, Rosalia M. Licatise, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, June 7, 2023.

City Clerk

Resolution (ID # 10231)  
June 7, 2023

**AUTHORIZE PAYMENT OF BILLS AND PAYROLL - \$ 3,071,041.28**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the proper officers of the City be and they are hereby authorized and directed to draw checks for a total of **\$2,132,810.31** for the payment of the itemized bills listed on the following Schedule "A" which have been approved by several committees and the President of the Common Council and which are made a part of the minutes of this meeting. Additionally, as directed by the City Auditors, the most recent payroll is attached hereto in the gross amount of **\$938,230.97**

Dated: June 7, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, June 7, 2023.

City Clerk

Rcvd Batch Id Range: First to Last Rcvd Date Start: 0 End: 06/07/23 Report Format: Detail

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Contract Invoice Number
06/07/23	ADMIN	22-01927	ACACIA50 ACACIA FINANCIAL GROUP INC 5 FEB '23 FINANCIAL SRVC BSW	11,712.50	3-01-21-180-000-511 MLU Planner Special Projects	3/23/2023
06/07/23	ADMIN	22-01927	6 MARCH '23 FINANCIAL SRVC BSW	6,715.74	3-01-21-180-000-511 MLU Planner Special Projects	4/19/2023
			P.O. Total:	18,428.24		
06/07/23	ADMIN	23-00219	CANONFIN CANON FINANCIAL SERVICES INC 6 May monthly subscription	598.00	3-01-20-120-000-429 City Clerk Lease Equipment	30472749
06/07/23	ADMIN	23-00147	CLEAR005 CLEARY GIACOBBE ALFIERI & 14 General Services Thru 4/23/23	13,276.00	3-01-20-155-000-500 LS Contract Services	120180
06/07/23	ADMIN	23-00147	15 Retainer Thru 4/23/23	3,000.00	3-01-20-155-000-500 LS Contract Services	120184
			P.O. Total:	16,276.00		
06/07/23	ADMIN	23-01097	DASTIJOS DASTI, JOSEPH 1 DPW BACKGROUND CHECK REIMB	44.13	3-01-20-100-000-900 A&E Background Checks	REIMBURSEMENT
06/07/23	ADMIN	23-00529	FEDEX050 FEDEX 4 FEDEX EXPRESS SERVICES BLANKET	41.20	3-01-20-100-002-204 Postage Fedex	8-138-44184
06/07/23	ADMIN	23-00221	GRANICUS GRANICUS, LLC 3 Boards & Commission 4/1 - 6/30	1,738.79	3-01-20-120-000-500 City Clerk Contract Services	165114
06/07/23	ADMIN	23-00221	4 IQM2 4/1-6/30	2,344.15	3-01-20-120-000-500 City Clerk Contract Services	165114
			P.O. Total:	4,082.94		
06/07/23	ADMIN	23-00977	QUALITYA QUALITY AUTO GLASS INC 1 Repair of PD Car #2 Windshield	326.24	T-13-56-800-020-010 Self Insurance 2020 Admin -JIF	REPAIR CAR #2
06/07/23	ADMIN	23-01012	REDSTONE REDSTONE, JOHN E 1 DCS pre-empl bkgrd chk reimb	44.13	3-01-20-100-000-900 A&E Background Checks	REIMBURSEMENT
06/07/23	ADMIN	23-00207	STHPRIN STH PRINTING 2 2023 Tax Budget - 11X17	2,325.00	3-01-20-100-000-301 A&E Printing	7315
06/07/23	ADMIN	23-00207	3 Mailing of Newsletter	475.00	3-01-20-100-000-301 A&E Printing	7315
			P.O. Total:	2,800.00		

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
06/07/23	ADMIN	23-00707	STHPRIN STH PRINTING 1 Business Cards Inv 7270	220.00	3-01-20-100-000-301 A&E Printing	7270	
06/07/23	ADMIN	23-00058	WORRAL33 WORRALL COMMUNITY NEWSPAPERS 15 2023 SID Budget	49.70	3-01-20-120-000-210 City Clerk Advertising	269383	
06/07/23	ADMIN	23-00058	16 Pending Ordinance #23-3279	41.15	3-01-20-120-000-210 City Clerk Advertising	270067	
06/07/23	ADMIN	23-00058	17 Pending Ord. #23-3280	43.85	3-01-20-120-000-210 City Clerk Advertising	270065	
06/07/23	ADMIN	23-00058	18 Pending Ord. #23-3281	41.15	3-01-20-120-000-210 City Clerk Advertising	270069	
06/07/23	ADMIN	23-00058	19 Pending Ord. #23-3283	38.45	3-01-20-120-000-210 City Clerk Advertising	270068	
06/07/23	ADMIN	23-00058	20 Pending Ord. #23-3284	39.35	3-01-20-120-000-210 City Clerk Advertising	270066	
06/07/23	ADMIN	23-00058	21 2023 Municipal Budget	845.00	3-01-20-120-000-210 City Clerk Advertising	269382	
			P.O. Total:	1,098.65			
06/07/23	ADMIN	23-01060	WORRAL33 WORRALL COMMUNITY NEWSPAPERS 1 Bid Ad Oak Knoll Impr Project	66.80	C-04-31-069-100-010 3169 City Portion Local Improvements	269689	
			Total for Batch: ADMIN	44,026.33			
06/07/23	FINANCE	23-00346	AT105068 AT&T 6 ACCT 0303619366001	39.29	3-01-31-440-000-000 TELEPHONE	5/15/2023	
06/07/23	FINANCE	23-00994	BOAPCARD BANK OF AMERICA 1 Amazon - HVAC fans DCS	46.00	3-01-26-310-000-201 PB&G Supplies and Materials	PCARD	
06/07/23	FINANCE	23-00744	BOROUG66 BOROUGH OF NEW PROVIDENCE 24 APRIL ADMIN PAYROLL	15,513.55	3-01-43-490-000-502 Shared Court Agreement	APRIL 2023	
06/07/23	FINANCE	23-00744	25 APRIL RENT	2,152.13	3-01-43-490-000-502 Shared Court Agreement	APRIL 2023	
06/07/23	FINANCE	23-00744	26 APRIL FICA-ER	1,104.53	3-01-43-490-000-502 Shared Court Agreement	APRIL 2023	
06/07/23	FINANCE	23-00744	27 APRIL PERS	2,654.37	3-01-43-490-000-502 Shared Court Agreement	APRIL 2023	
06/07/23	FINANCE	23-00744	28 APRIL NET BOROUGH HC OBLIGA	3,920.72	3-01-43-490-000-502 Shared Court Agreement	APRIL 2023	
06/07/23	FINANCE	23-00744	29 APRIL SECURITY	360.00	3-01-43-490-000-502 Shared Court Agreement	APRIL 2023	
06/07/23	FINANCE	23-00744	30 APRIL SECURITY FICA	27.54	3-01-43-490-000-502	APRIL 2023	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
06/07/23	FINANCE	23-00744	31 APRIL OTHER EXPENSES	1,250.00	Shared Court Agreement 3-01-43-490-000-502 Shared Court Agreement	APRIL 2023	
			P.O. Total:	26,982.84			
06/07/23	FINANCE	23-01142	CITYOF81 CITY OF SUMMIT TREASURERS ACCT 1 POSTAGE FOR ANIMAL TAGS	313.50	T-12-56-800-000-001 Animal Control	POSTAGE	
06/07/23	FINANCE	23-00241	COMCA840 COMCAST BUSINESS 6 8499 05 329 0172121	158.35	3-01-31-440-000-000 TELEPHONE	5/10/2023	
06/07/23	FINANCE	23-00242	COMCA840 COMCAST BUSINESS 6 8499 05 329 0181395	313.35	3-01-31-440-000-000 TELEPHONE	5/9/2023	
06/07/23	FINANCE	23-00527	COMCA840 COMCAST BUSINESS 4 8499 05 329 0189117	156.85	3-01-31-440-000-000 TELEPHONE	05/04/2023	
06/07/23	FINANCE	23-01022	CORELOGI CORELOGIC REAL ESTATE TAX SERV 1 REF Overpayment 2Q-2023	28,310.62	3-01-55-205-000-000 Tax Overpayments	REF OVERPAYMT	
06/07/23	FINANCE	23-00214	DELTAD50 DELTA DENTAL 17 2023 Delta Dental Plans 4E JUN	9,319.30	T-13-56-800-023-020 Self Insurance 2023 Hlth/Dntl/Life	PM926106	
06/07/23	FINANCE	23-00214	DELTAD50 DELTA DENTAL 18 2023 Delta Dental Plans 2E JUN	4,545.67	T-13-56-800-023-020 Self Insurance 2023 Hlth/Dntl/Life	PM927066	
06/07/23	FINANCE	23-00214	DELTAD50 DELTA DENTAL 19 2023 Delta Dental Plans 1E JUN	3,114.29	T-13-56-800-023-020 Self Insurance 2023 Hlth/Dntl/Life	PM926903	
			P.O. Total:	16,979.26			
06/07/23	FINANCE	23-00217	FLAGSH50 FLAGSHIP DENTAL PLANS 7 FLAGSHIP DENTAL PLANS JUNE 23	224.70	T-13-56-800-023-020 Self Insurance 2023 Hlth/Dntl/Life	145102	
06/07/23	FINANCE	23-00541	GREATAME GREATAMERICA FINANCIAL 4 FP Postage Machine Lease	1,185.00	3-01-20-100-002-203 Postage Machine Lease	34063475	
06/07/23	FINANCE	23-01091	HAWKIN66 HAWKINS DELAFIELD and WOOD LLP 1 Parking Utility SEN \$510,000	510.44	3-09-55-502-001-501 Parking Legal Services	05/19/2023	
06/07/23	FINANCE	23-01103	HAWKIN66 HAWKINS DELAFIELD and WOOD LLP 1 Legal fees re: BOE temp note	11,217.49	C-04-32-071-100-000 3271 Various School Improvements	5/19/2023	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
06/07/23	FINANCE	23-00141	HENDRICK HENDRICKS APPRAISAL COMPANY 2 Appraisal report - Weinreich	1,875.00	3-01-20-150-000-500 TA Contract Services Appraisers	6071	
06/07/23	FINANCE	23-01114	HOMETOWN HTTV, INC. 1 2023 P/O portion comcast/veriz	68,761.00	3-01-20-100-005-200 Hometown TV Service Agreement	2023	
06/07/23	FINANCE	23-01122	HOPKNSL HOPKINS,LEVON 1 RETIREE HLTH REIMBURSE JUNE23	3,000.00	T-13-56-800-023-090 Self Insurance 2023 Other	HLTH REIMBURSE	
06/07/23	FINANCE	23-01021	HUNTERCS HUNTER CARRIER SERVICES LLC 2 TELEPHONE ACCT CODE - # CI23	1,342.38	3-01-31-440-000-000 TELEPHONE	7449	
06/07/23	FINANCE	23-01021	3 TELEPHONE ACCT CODE - # CI23	836.67	3-01-31-440-000-000 TELEPHONE	7475	
			P.O. Total:	2,179.05			
06/07/23	FINANCE	23-01040	INSTIT50 INSTITUTE FOR PROFESSIONAL DEV 1 Seminar Review of Est Tax bill	50.00	3-01-20-145-000-809 CTaxes Conferences Meetings and Dues	51723	
06/07/23	FINANCE	23-00482	JCPL0050 JCP&L 5 100064738915 MORRIS & GLENDALE	32.42	3-01-31-430-000-100 Electricity	95327754199	
06/07/23	FINANCE	23-00483	JCPL0050 JCP&L 4 100064738923 GLENDALE & BALTUS	39.60	3-01-31-430-000-100 Electricity	95327754200	
06/07/23	FINANCE	23-00484	JCPL0050 JCP&L 5 100064741042 MORRIS & BROAD	46.22	3-01-31-430-000-100 Electricity	95327754201	
06/07/23	FINANCE	23-00488	JCPL0050 JCP&L 5 100081217810 CLAREMONT CORP	63.42	3-01-31-430-000-100 Electricity	95327754202	
06/07/23	FINANCE	23-00505	JCPL0050 JCP&L 5 100064737099 MORRIS & KENT	43.53	3-01-31-430-000-100 Electricity	95327754198	
06/07/23	FINANCE	23-00512	JCPL0050 JCP&L 5 100113540429 NEW ENGLAND	31.16	3-01-31-430-000-100 Electricity	95327754204	
06/07/23	FINANCE	23-00514	JCPL0050 JCP&L 5 100113542227 PASSAIC BLK LT 1	33.79	3-01-31-430-000-100 Electricity	95327754205	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
06/07/23	FINANCE	23-00521	JCPL0050 JCP&L 5 100138516024 SUMMIT SHELL 7-11	57.87	3-01-31-430-000-100 Electricity	95327754207	
06/07/23	FINANCE	23-00523	JCPL0050 JCP&L 5 100050758117 BROAD STREET	41.34	3-01-31-430-000-100 Electricity	95327754196	
06/07/23	FINANCE	23-00538	JCPL0050 JCP&L 4 100005954571 512 SPRINGFIELD	8,789.59	3-01-31-430-000-100 Electricity	95327754195	
06/07/23	FINANCE	23-00581	JCPL0050 JCP&L 5 100005845316 CITY HALL	1,546.93	3-01-31-435-000-000 STREET LIGHTING	95227998451	
06/07/23	FINANCE	23-00583	JCPL0050 JCP&L 5 100052171673 512 SPRINGFIELD	16.85	3-01-31-430-000-100 Electricity	95227998453	
06/07/23	FINANCE	23-00755	JCPL0050 JCP&L 4 100140888965 40 NEW PROV AVE	14.54	3-01-31-430-000-100 Electricity	95397512529	
06/07/23	FINANCE	23-00889	JCPL0050 JCP&L 3 100 153 602 246 103 PARK AVE	105.68	3-01-31-430-000-100 Electricity	95327754212	
06/07/23	FINANCE	23-01023	LERETALL LERETA LLC 1 REF Overpayments 2Q-2023	4,500.36	3-01-55-205-000-000 Tax Overpayments	2Q-2023 OVERPAY	
06/07/23	FINANCE	23-00240	LINESY33 TELESYSTEM 6 ACCOUNT 9912760 LINE SYSTEMS	795.55	3-01-31-440-000-000 TELEPHONE	969532	
06/07/23	FINANCE	23-00350	METLIFE METROLPOLITAN LIFE INSURANCE 6 METLIFE INSURANCE JUNE 2023	489.40	T-13-56-800-023-020 Self Insurance 2023	TM05390062 Hlth/Dntl/Life	
06/07/23	FINANCE	23-00250	NEOPOS33 QUADIENT INC 2 2023 MAINTENACE FEE	5,391.09	3-01-20-145-000-500 CTaxes Collection Software& Monthly Fees	60136581	
06/07/23	FINANCE	23-00344	NESTLERR READYREFRESH BY NESTLE 6 0017660366 2021 WATER	971.08	3-01-31-445-000-100 Water	23E0017660366	
06/07/23	FINANCE	23-01044	PITNEYPM PITNEY BOWES BANK INC 1 2023 Postage Refill 36057974	10,000.00	3-01-20-100-002-201 Postage US Postage	2023MAY18	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
06/07/23	FINANCE	23-00545	PSEG1444 PSE&G 5 100 MORRIS AVE	489.74	3-01-31-446-000-000 NATURAL GAS	602708553899	
06/07/23	FINANCE	23-00546	PSEG1444 PSE&G 5 5 MYRTLE AVE 73 349 238 04	190.92	3-01-31-446-000-000 NATURAL GAS	604906996691	
06/07/23	FINANCE	23-00547	PSEG1444 PSE&G 5 70 304 372 09 41 CHATHAM REAR	410.14	3-01-31-446-000-000 NATURAL GAS	600308460328	
06/07/23	FINANCE	23-00549	PSEG1444 PSE&G 5 6583966700 10-A GLEN AVE PUMP	19.84	3-01-31-446-000-000 NATURAL GAS	600708405354	
06/07/23	FINANCE	23-00550	PSEG1444 PSE&G 5 65 671 139 01 / 41 CHATHAM RD	49.60	3-01-31-446-000-000 NATURAL GAS	602808535745	
06/07/23	FINANCE	23-00592	PSEG1444 PSE&G 5 BILLING STATEMENT FOR 7 ACCTS	978.21	3-01-31-446-000-000 NATURAL GAS	503100116968	
06/07/23	FINANCE	23-01101	SHAPING SUMMIT TOGETHER 1 Summit Municipal Alliance 2023	7,890.00	3-01-27-351-000-200 2023 Prevention of Drug & Alcohol Abuse		
06/07/23	FINANCE	23-00621	SPECT005 SPECTROTEL HOLDING COMPANY LLC 5 ADMIN TELEPHONES 2023-338922	3,823.48	3-01-31-440-000-000 TELEPHONE	11575832	
06/07/23	FINANCE	23-01098	SUMMIT24 SUMMIT DOWNTOWN INC 2 SDI Quarterly Tax Pymt Qtr 1	67,639.25	3-01-55-209-000-000 Special Improvement District Taxes		BLANKET CONTROL
06/07/23	FINANCE	23-01098	3 SDI Quarterly Tax Pymt Qtr 2	67,639.25	3-01-55-209-000-000 Special Improvement District Taxes		BLANKET CONTROL
			P.O. Total:	135,278.50			
06/07/23	FINANCE	23-00936	UGIENERG UGI ENERGY SERVICES LLC 3 PG10372498544650 100 ASHWOOD	85.21	3-01-31-446-000-000 NATURAL GAS	G5655217	
06/07/23	FINANCE	23-00937	UGIENERG UGI ENERGY SERVICES LLC 3 PG9885684264477 41 CHATHAM RD	31.00	3-01-31-446-000-000 NATURAL GAS	G5655172	
06/07/23	FINANCE	23-00942	UGIENERG UGI ENERGY SERVICES LLC 3 PG11592274244624 BUTLER PKWY	74.93	3-01-31-446-000-000 NATURAL GAS	G5655218	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
06/07/23	FINANCE	23-00943	UGIENERG UGI ENERGY SERVICES LLC 3 PG10372786344700 41 CHATHAM RD	184.97	3-01-31-446-000-000 NATURAL GAS	G5655202	
06/07/23	FINANCE	23-00945	UGIENERG UGI ENERGY SERVICES LLC 3 PG8184708944713 384 BROAD ST	438.22	3-01-31-446-000-000 NATURAL GAS	G5655188	
06/07/23	FINANCE	23-00947	UGIENERG UGI ENERGY SERVICES LLC 3 PG8912366544700 512 SPRINGFIELD	290.40	3-01-31-446-000-000 NATURAL GAS	G5655215	
06/07/23	FINANCE	23-00988	UNIVER16 UNIVERSAL COMPUTING SERVICES I 1 INK CARTRIDGES COURT PRINTER	415.44	T-03-56-286-000-105 Reserved for POAA	32395	
06/07/23	FINANCE	23-00988	2 SHIPPING	24.23	T-03-56-286-000-105 Reserved for POAA	32395	
			P.O. Total:	439.67			
06/07/23	FINANCE	23-01043	USPSCMRS USPS (CMRS-FP) 1 2023 Postage Refill City Hall	15,000.00	3-01-20-100-002-201 Postage US Postage	2023MAY18	
06/07/23	FINANCE	23-00345	VERIZ408 VERIZON WIRELESS 6 682164944-00001	2,685.64	3-01-31-440-000-000 TELEPHONE	9934865412	
06/07/23	FINANCE	23-00752	VERIZ016 VERIZON 4 201 M55-5284 082 BLANKET	1,445.81	3-01-31-440-000-000 TELEPHONE	M55528408223115	
06/07/23	FINANCE	23-00266	VERIZON1 VERIZON 5 656 381 901 0001 59 BLANKET	108.33	3-01-31-440-000-000 TELEPHONE	4/11/2023	
06/07/23	FINANCE	23-00267	VERIZON1 VERIZON 6 355-470-216-0001-96	158.99	3-01-31-440-000-000 TELEPHONE	5/10/2023	
06/07/23	FINANCE	23-00347	VERIZON1 VERIZON 6 654 793 893 0001 16 BLANKET	119.00	3-01-31-440-000-000 TELEPHONE	5/18/2023	
06/07/23	FINANCE	23-00348	VERIZON1 VERIZON 6 656-847-641-0001-54 BLANKET	319.00	3-01-31-440-000-000 TELEPHONE	5/18/2023	
06/07/23	FINANCE	23-00349	VERIZON1 VERIZON 6 454 790 548 0001 96 BLANKET	119.00	3-01-31-440-000-000 TELEPHONE	05/20/2023	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
06/07/23	FINANCE	23-00357	VERIZON1 VERIZON 6 151 907 182 0001 93 BLANKET	124.99	3-01-31-440-000-000 TELEPHONE	5/21/2023	
06/07/23	FINANCE	23-00375	VERIZON1 VERIZON 6 155 678 232 0001 05 16 BLANKET	99.00	3-01-31-440-000-000 TELEPHONE	05/24/2023	
06/07/23	FINANCE	23-00528	VERIZON1 VERIZON 5 154 804 795 0001 64 BLANKET	119.00	3-01-31-440-000-000 TELEPHONE	05/06/2023	
			Total for Batch: FINANCE	<u>366,286.75</u>			
06/07/23	PARKDCP	23-00036	AIRGASNC AIRGAS NATIONAL CARBONATION 2 9137120232 Carbone Dioxide	843.90	3-01-28-370-003-201 FAC Supplies and Materials	9137120232	
06/07/23	PARKDCP	23-00036	3 9137120232 Delivery Flat Fee	19.95	3-01-28-370-003-201 FAC Supplies and Materials	9137120232	
06/07/23	PARKDCP	23-00036	4 9137120232 Fuel Charge Flat	11.49	3-01-28-370-003-201 FAC Supplies and Materials	9137120232	
06/07/23	PARKDCP	23-00036	5 9137120232 Hazmat Flat Rate	12.50	3-01-28-370-003-201 FAC Supplies and Materials	9137120232	
			P.O. Total:	<u>887.84</u>			
06/07/23	PARKDCP	23-00619	ANTHEM ANTHEM SPORTS LLC 1 Q#71939 Football Goal Post Pad	1,346.88	3-28-71-200-WOP-BRK RT-RAP Walk of Pride Bricks	364639	
06/07/23	PARKDCP	23-00989	AQUAFR AQUA FRESCA AND JAVA 1 RN00026 Water Cooler Rental	125.00	3-01-28-370-003-201 FAC Supplies and Materials	RN00026	
06/07/23	PARKDCP	23-01154	BOYBAND BOY BAND PROJECT INC, THE 1 BOY BAND PROJECT CONCERT	2,400.00	T-03-56-286-DCP-HSC DCP Sponsorships Hot Summer Nts Concerts	BOY BAND PROJ	
06/07/23	PARKDCP	23-01154	2 BOY BAND PROJECT CONCERT	1,100.00	T-03-56-286-DCP-JUL DCP Sponsorships July 4th Celebration	BOY BAND PROJ	
			P.O. Total:	<u>3,500.00</u>			
06/07/23	PARKDCP	23-01037	BRENNERK BRENNER, KYRA 1 REFUND POOL MEMBERSHIP	75.00	3-01-08-118-000 FAC Pool Revenue	REFUND	
06/07/23	PARKDCP	23-00328	CANONB66 CANON BUSINESS SOLUTIONS-EAST 5 April Copier Fees	43.40	3-09-55-502-001-201 Parking Supplies and Materials	6004017114	
06/07/23	PARKDCP	23-00012	CINNAMON CINNAMON, LIZELOTTE SUSANNE 5 Senior Fitness Instructor	400.00	3-28-71-200-SEN-PMG	APRIL	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
RT-RAP Senior Programs							
06/07/23	PARKDCP	23-01017	CITYOF29 CITY OF SUMMIT (DCP) 1 Ping Pong Paddles	83.60	3-28-71-300-OPE-GYM RT-RAP OPEN GYM	REIMB	
06/07/23	PARKDCP	23-01017	2 Senior Event Snacks	29.17	3-28-71-200-SEN-PGM RT-RAP Senior Programs	REIMB	
			P.O. Total:	112.77			
CITYOF29 CITY OF SUMMIT (DCP)							
06/07/23	PARKDCP	23-01083	1 2023 Summit Senior Sponsorship	13,000.00	3-01-28-370-005-309 CP Senior Services	2023 SUMMIT SEN	
06/07/23	PARKDCP	23-01089	CITYOF29 CITY OF SUMMIT (DCP) 1 Pay back to account	2,800.00	3-01-28-370-003-204 FAC Grounds Maintenance Materials		
06/07/23	PARKDCP	23-01089	2 Pay back to account	938.47	3-01-28-370-002-204 Golf Grounds Maintenance Materials		
			P.O. Total:	3,738.47			
CITYOF29 CITY OF SUMMIT (DCP)							
06/07/23	PARKDCP	23-01139	1 FUF ADMIN FEES	733.65	3-28-72-400-FUF-EXP Field User Fees Expenditures	ADMIN FEES	
06/07/23	PARKDCP	23-01139	2 FUF ADMIN FEES	1,248.13	3-28-72-400-FUF-EXP Field User Fees Expenditures	ADMIN FEES	
			P.O. Total:	1,981.78			
CLEARW66 CLEAR WATER SWIMMING POOL MNTN							
06/07/23	PARKDCP	23-00716	2 118633 Chlorine Delivered 5/3	3,890.00	3-01-28-370-003-201 FAC Supplies and Materials	118633	
06/07/23	PARKDCP	23-00716	3 chlorine delivered 5/22/23	3,014.75	3-01-28-370-003-201 FAC Supplies and Materials	118682	
			P.O. Total:	6,904.75			
CRYSTALS CRYSTAL SPRINGS							
06/07/23	PARKDCP	23-00329	5 office water delivery March	16.55	3-09-55-502-001-201 Parking Supplies and Materials	17229425042123	
ELIFEGUA ELIFEGUARD, INC.							
06/07/23	PARKDCP	23-01080	1 Q7124 Women's Board Shorts (S)	106.20	3-01-28-370-003-801 FAC Clothing Purchase/Cleaning	76354	
06/07/23	PARKDCP	23-01080	2 Q7124 Men's Board Shorts (S)	134.95	3-01-28-370-003-801 FAC Clothing Purchase/Cleaning	76354	
06/07/23	PARKDCP	23-01080	3 Shipping	19.75	3-01-28-370-003-801 FAC Clothing Purchase/Cleaning	76354	
			P.O. Total:	260.90			

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
06/07/23	PARKDCP	23-01095	ELIFEGUA ELIFEGUARD, INC. 1 Q7127 2XL Men's Board shorts	26.99	3-01-28-370-003-801 FAC Clothing Purchase/Cleaning	76356	
06/07/23	PARKDCP	23-01095	2 Q7127 Shipping	8.00	3-01-28-370-003-801 FAC Clothing Purchase/Cleaning	76356	
			P.O. Total:	34.99			
06/07/23	PARKDCP	23-01036	GLOBAL GLOBAL INTERACTIVE SOLUTIONS 1 zoom fees	248.90	3-09-55-502-001-806 Parking Memberships	AAA01559	
06/07/23	PARKDCP	23-01156	GREENSHA GREEN, SHAMAR 1 PRIDE PERFORMANCE - OCTAVIA	900.00	T-03-56-286-DCP-JUL DCP Sponsorships July 4th Celebration		PRIDE PERFORMANCE
06/07/23	PARKDCP	23-00972	HOMEDE66 HOME DEPOT CREDITSVCS-DCP ONLY 1 Spray Paint for Pool	47.96	3-01-28-370-003-203 FAC Equipment Maintenance	1043560	Supplies
06/07/23	PARKDCP	23-00992	HOMEDE66 HOME DEPOT CREDITSVCS-DCP ONLY 1 Supplies Maintenance Materials	113.04	3-01-28-370-003-201 FAC Supplies and Materials	8522042	
06/07/23	PARKDCP	23-01011	HOMEDE66 HOME DEPOT CREDITSVCS-DCP ONLY 1 Valve Box	34.95	3-01-28-370-002-204 Golf Grounds Maintenance	2044353	Materials
06/07/23	PARKDCP	23-00481	JCPL0050 JCP&L 5 SUMMIT REC COMM	1,824.00	3-01-31-430-000-100 Electricity	95547407935	
06/07/23	PARKDCP	23-00508	JCPL0050 JCP&L 5 100060906920 CEDAR STREET	4.09	3-09-55-502-001-520 Parking Electricity	95417565645	
06/07/23	PARKDCP	23-00524	JCPL0050 JCP&L 5 100051492492 MORRIS AVE LOT	35.27	3-09-55-502-001-520 Parking Electricity	95327754197	
06/07/23	PARKDCP	23-00579	JCPL0050 JCP&L 5 100007664368 301 BROAD ST	830.85	3-09-55-502-001-520 Parking Electricity	95417565644	
06/07/23	PARKDCP	23-00591	JERSEYEL JERSEY ELEVATOR LLC 10 May Elevator Maintenance Tier	243.36	3-09-55-502-001-402 Parking Building Maintenance	417779	
06/07/23	PARKDCP	23-00591	11 May Elevator Maintenance BSG	233.95	3-09-55-502-001-402 Parking Building Maintenance	417780	
			P.O. Total:	477.31			

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
06/07/23	PARKDCP	23-00688	LOWESCOM LOWE'S HOME CENTERS, LLC 1 Repair Supplies for damaged	93.52	3-01-28-370-003-201 FAC Supplies and Materials	5/2/2023	
06/07/23	PARKDCP	23-01079	MAUDSLEY MAUDSLEY, KAREN 1 REFUND GOLF MEMBERSHIP	75.00	3-01-08-117-000 Golf Course Revenue	REFUND	
06/07/23	PARKDCP	23-01102	MONTASNO MONTAS, NOLISTER 1 Lifeguard Mgmt course reimb	120.00	3-01-28-370-003-804 FAC Training & Seminars	REIMBURSEMENT	
06/07/23	PARKDCP	23-00413	NJ-AME50 NJ-AMERICAN WATER CO. 11 1018-210023344104 189 River Rd	21.27	3-01-31-445-000-GLF Water - Golf Course	04/04/2023	
06/07/23	PARKDCP	23-00413	12 1018-220021694169 189 River Rd	140.03	3-01-31-445-000-GLF Water - Golf Course	04/04/2023	
06/07/23	PARKDCP	23-00413	13 1018210023341990 100 Ashwood	4,669.10	3-01-31-445-000-FAC Water - Family Aquatic Center	101821002334190	
			P.O. Total:	4,830.40			
06/07/23	PARKDCP	23-00647	PARKMOBI PARKMOBILE LLC 4 March End User Fees	14,753.40	3-09-55-502-001-310 Parking Electronic Costs	32674	
06/07/23	PARKDCP	23-01153	PENG LI PENG LI 1 FACE CHANGING PERFORMANCE	600.00	T-03-56-286-DCP-JUL DCP Sponsorships July 4th Celebration	PERFORMANCE	
06/07/23	PARKDCP	23-01155	PRANIO THOMAS PRANIO, THOMAS 1 GOLF SPRING 1 LESSONS	6,480.00	3-28-71-300-GLF-PGM RT-RAP Golf Programs	GOLF SPRING	
06/07/23	PARKDCP	22-00315	RASIER01 RASIER, LLC 5 October Rideshare Fees	426.45	2-09-55-502-001-310 Parking Electronic Costs	7097D6	
06/07/23	PARKDCP	23-00134	SAGEEL50 SAGE ELDERCARE 2 313 Social Ser. January	3,211.79	3-01-27-350-000-200 Social Services - Elderly Program	316	
06/07/23	PARKDCP	23-00134	3 313 Social Ser. February	3,211.79	3-01-27-350-000-200 Social Services - Elderly Program	316	
06/07/23	PARKDCP	23-00134	4 313 Social Ser. March	3,211.80	3-01-27-350-000-200 Social Services - Elderly Program	316	
06/07/23	PARKDCP	23-00134	5 316 Social Services April	3,211.79	3-01-27-350-000-200 Social Services - Elderly Program	316	
			P.O. Total:	12,847.17			
06/07/23	PARKDCP	23-01042	SALERNO DUANE INC 1 Brakeline for truck 101	29.38	3-01-28-370-002-405	4026908	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
Golf Vehicle Maintenance							
06/07/23	PARKDCP	22-01950	SAMASHNJ SAM ASH NEW JERSEY MEGASTORES 1 Cardioid Dynamic Mic for Pool	199.00	2-01-28-370-003-700 FAC Equipment	0523321TPJW	
06/07/23	PARKDCP	23-01084	SENIOR50 SENIOR CONNECTIONS INC 1 2023 Sponsorship	18,200.00	3-01-28-370-005-501 CP Senior Bus	2023	
06/07/23	PARKDCP	23-01026	SHERWI50 SHERWIN WILLIAMS 1 Paint	172.30	3-01-28-370-003-201 FAC Supplies and Materials	9652-4	
06/07/23	PARKDCP	23-00867	SPORTS SPORTS CARE SYNTHETIC FIELD 1 Intestors Field 8 Repairs	625.00	3-28-72-400-FUF-EXP Field User Fees Expenditures	32926	
06/07/23	PARKDCP	23-00920	STORRT50 STORR TRACTOR COMPANY 1 Quote 2163134 Body Riserless	342.00	3-01-28-370-002-203 Golf Equipment Maintenance Supplies	1150027	
06/07/23	PARKDCP	23-00920	TRISLE50 TRISLER, DEBRA 2 Quote 2163134 Conv 1in Noz	446.31	3-01-28-370-002-203 Golf Equipment Maintenance Supplies	1150027	
			P.O. Total:	788.31			
06/07/23	PARKDCP	23-01033	TONEYDAR TONEY, DARYL 1 PARKING REFUND	10.00	3-09-08-503-000 Parking Revenues (Refunds)	REFUND	
06/07/23	PARKDCP	23-00823	TRUGRE50 TRUGREEN & ACTION PEST CONTROL 2 6581877502 4/3 Ashwood Avenue	175.00	3-09-55-502-001-201 Parking Supplies and Materials	3/27 4/5 4/12	
06/07/23	PARKDCP	23-00038	TRUGRE50 TRUGREEN & ACTION PEST CONTROL 2 172865438 4/3 Memorial Field	206.43	3-01-28-370-003-204 FAC Grounds Maintenance Materials	174487763	
06/07/23	PARKDCP	23-00103	TRUGRE50 TRUGREEN & ACTION PEST CONTROL 3 172809961 4/3 Wilson Field	530.93	3-28-72-400-FUF-EXP Field User Fees Expenditures	172865438	
06/07/23	PARKDCP	23-00103	TRUGRE50 TRUGREEN & ACTION PEST CONTROL 4 172811643 4/3 Middle School	185.78	3-28-72-400-FUF-EXP Field User Fees Expenditures	172865438	
06/07/23	PARKDCP	23-00103	TRUGRE50 TRUGREEN & ACTION PEST CONTROL 5 172827920 4/3 Franklin School	98.26	3-28-72-400-FUF-EXP Field User Fees Expenditures	172865438	
06/07/23	PARKDCP	23-00103	TRUGRE50 TRUGREEN & ACTION PEST CONTROL 6 172831270 4/3 High School	162.66	3-28-72-400-FUF-EXP Field User Fees Expenditures	172865438	
06/07/23	PARKDCP	23-00103	TRUGRE50 TRUGREEN & ACTION PEST CONTROL 7 172831449 4/3 HS Ath. Field	121.38	3-28-72-400-FUF-EXP Field User Fees Expenditures	172865438	
06/07/23	PARKDCP	23-00103	TRUGRE50 TRUGREEN & ACTION PEST CONTROL 8 172856053 4/3 Jefferson School	168.44	3-28-72-400-FUF-EXP Field User Fees Expenditures	172865438	
06/07/23	PARKDCP	23-00103	TRUGRE50 TRUGREEN & ACTION PEST CONTROL 8 172856053 4/3 Jefferson School	82.57	3-28-72-400-FUF-EXP Field User Fees Expenditures	172865438	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
06/07/23	PARKDCP	23-00103	9 6581875348 4/3 Middle School	85.05	Field User Fees Expenditures 3-28-72-400-FUF-EXP	174487763	
06/07/23	PARKDCP	23-00103	10 6581877512 4/3 Tatlock Complex	82.57	Field User Fees Expenditures 3-28-72-400-FUF-EXP	174487763	
06/07/23	PARKDCP	23-00103	11 6581881332 4/3 Wilson School	82.57	Field User Fees Expenditures 3-28-72-400-FUF-EXP	174487763	
06/07/23	PARKDCP	23-00103	12 6581857103 4/3 Franklin School	113.95	Field User Fees Expenditures 3-28-72-400-FUF-EXP	174487763	
06/07/23	PARKDCP	23-00103	13 6581879584 4/3 Washington	198.17	Field User Fees Expenditures 3-28-72-400-FUF-EXP	174487763	
06/07/23	PARKDCP	23-00103	14 6581879579 4/3 Walter Long	82.57	Field User Fees Expenditures 3-28-72-400-FUF-EXP	174487763	
06/07/23	PARKDCP	23-00103	15 6581861449 4/3 Jefferson	82.57	Field User Fees Expenditures 3-28-72-400-FUF-EXP	174487763	
06/07/23	PARKDCP	23-00103	16 6581873168 4/3 Lincoln-Hubbard	85.05	Field User Fees Expenditures 3-28-72-400-FUF-EXP	174487763	
06/07/23	PARKDCP	23-00103	17 6581852222 4/3 Brayton	81.57	Field User Fees Expenditures 3-28-72-400-FUF-EXP	174487763	
06/07/23	PARKDCP	23-00103	18 6581873173 Lincoln-Hubbard	137.07	Field User Fees Expenditures 3-28-72-400-FUF-EXP	174487763	
			P.O. Total:	2,381.16	Field User Fees Expenditures		

VERIZ408 VERIZON WIRELESS							
06/07/23	PARKDCP	23-00474	11 PEO Tablets May	342.11	3-09-55-502-001-403	9933891730	
06/07/23	PARKDCP	23-00474	12 Cell Phones May	299.45	Parking Equipment Maintenance 3-09-55-502-001-521	9933891730	
			P.O. Total:	641.56	Parking Telephone Cell Phone		

VILLAGES VILLAGE SUPER MARKET, INC.							
06/07/23	PARKDCP	23-00011	54 02940157849 Fun Club cooking	86.11	3-28-71-300-YTH-ACT	02940157849	
06/07/23	PARKDCP	23-00011	55 02940156672 TryCan Event Sup.	126.95	RT-RAP Programs - Active Activities 3-28-71-300-TRY-OPE	02940156672	
			P.O. Total:	213.06	RT-RAP TryCAN Operations		

WBMASON W.B. MASON CO, INC							
06/07/23	PARKDCP	23-00475	13 AA Batteries	489.48	3-09-55-502-001-201	S133460881	
06/07/23	PARKDCP	23-00475	14 rubber bands	12.22	Parking Supplies and Materials 3-09-55-502-001-201	S133460881	
06/07/23	PARKDCP	23-00475	15 advil	31.54	Parking Supplies and Materials 3-09-55-502-001-201	S133460881	
06/07/23	PARKDCP	23-00475	16 purell hand sanitizer	15.68	Parking Supplies and Materials 3-09-55-502-001-201	S133460881	
06/07/23	PARKDCP	23-00475	17 thermal paper rolls	52.99	Parking Supplies and Materials 3-09-55-502-001-201	S133460881	
06/07/23	PARKDCP	23-00475	18 black toner	159.99	Parking Supplies and Materials 3-09-55-502-001-201	S133460881	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
06/07/23	PARKDCP	23-00475	19 S133859848 Cyan Toner	225.41	Parking Supplies and Materials 3-09-55-502-001-201	S133859848	
			P.O. Total:	987.31	Parking Supplies and Materials		
06/07/23	PARKDCP	23-01006	WBMASON W.B. MASON CO, INC 1 Coffee Cups & Napkins	53.03	3-28-71-200-SEN-PGM RT-RAP Senior Programs	238325316	
06/07/23	PARKDCP	23-01025	WBMASON W.B. MASON CO, INC 1 Wristbands Blue	233.16	3-28-71-300-SUM-CAM RT-RAP Summer Camp	238479798	
06/07/23	PARKDCP	23-01025	2 Tape Dispenser	0.60	3-01-28-370-002-201 Golf Supplies and Materials	238479798	
			P.O. Total:	233.76			
06/07/23	PARKDCP	23-00021	ZAPPIASC ZAPPIAS CUCINA AND BRICK OVEN 12 #197 Pizza for TryCan Event	63.96	3-28-71-300-TRY-ESS RT-RAP TryCAN Enrichment & Social Skills	10696,746	
			Total for Batch: PARKDCP	102,149.90			
06/07/23	SAFETY	23-00641	APPROV33 APPROVED FIRE PROTECTION CO 4 20lb ABC cartr op ext recharge	234.48	3-01-25-265-000-500 Fire Contract Services	IN00081989	
06/07/23	SAFETY	22-01452	ATLAN ATLANTIC TACTICAL INC 1 Ammunition Order	12,839.82	2-01-25-240-000-224 POL Ordnance & Range	SI-80801927	
06/07/23	SAFETY	23-00691	ATLAN ATLANTIC TACTICAL INC 1 Body Armor - New Hire (143)	1,663.53	3-01-25-240-000-802 POL Body Armor	SI-80803321	
06/07/23	SAFETY	21-01878	BRAHMA BRAHMA CONSTRUCTION CORP 19 PROJ BCP2021-49 #17	1,017,394.79	C-04-32-045-000-110 3245 New Firehouse Construciton	17	
06/07/23	SAFETY	23-00970	BUY-WI50 BUY-WISE AUTO PARTS 1 ENGINE BELT FDC# 3	20.44	3-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	10RK6553	
06/07/23	SAFETY	23-00970	2 5w20 SYNTHETIC OIL FDC# 3	24.78	3-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	10RK6553	
			P.O. Total:	45.22			
06/07/23	SAFETY	23-00971	BUY-WI50 BUY-WISE AUTO PARTS 1 OIL FILTER FDC# 3	9.07	3-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	10YG2982004	
06/07/23	SAFETY	23-00971	2 WINDSHIELD WASH FLUID FDC# 3	3.29	3-01-25-265-000-705	10YG2982004	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
06/07/23	SAFETY	23-00971	3 AIR FILTER FDC# 3	20.42	Fire Trucks (Vehicle Maintenance) 3-01-25-265-000-705	10YG2982004	
			P.O. Total:	32.78	Fire Trucks (Vehicle Maintenance)		
06/07/23	SAFETY	23-00978	BUY-WI50 BUY-WISE AUTO PARTS 1 2017 EXPLORER 2244MG BATTERY	165.00	3-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	10RM2353	
06/07/23	SAFETY	23-00979	BUY-WI50 BUY-WISE AUTO PARTS 1 2017 EXPLORE 2244MG ALTERNATOR	209.07	3-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	10YI2055001	
06/07/23	SAFETY	23-00045	CANONFIN CANON FINANCIAL SERVICES INC 5 April 2023 Invoice# 30304735	87.78	3-01-27-330-000-500 BOH Contract Svcs	30304735	
06/07/23	SAFETY	23-00045	6 May 2023 Invoice# 30472750	87.78	3-01-27-330-000-500 BOH Contract Svcs	30472750	
			P.O. Total:	175.56			
06/07/23	SAFETY	22-02567	CDW-GO50 CDW-GOVERNMENT, INC. 1 LEVENO THINKPAD GEN 2 15.6	1,136.57	2-01-25-265-000-201 Fire Supplies and Materials	GH37460	
06/07/23	SAFETY	22-02567	2 LENVENO 3Y ONSITE UPGRADE FROM	54.51	2-01-25-265-000-201 Fire Supplies and Materials	GH37460	
06/07/23	SAFETY	22-02567	3 LENOVO THINKPAD UNIVERSAL USB	189.59	2-01-25-265-000-201 Fire Supplies and Materials	GH37460	
06/07/23	SAFETY	22-02567	4 LOGITECH MK270 WIRELESS COMBO	19.37	2-01-25-265-000-201 Fire Supplies and Materials	GH37460;GJ20352	
			P.O. Total:	1,400.04	Fire Supplies and Materials		
06/07/23	SAFETY	23-00097	CHATNAPA CHATHAM NAPA 6 ENGINE OIL FILTER	3.79	3-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	880825	
06/07/23	SAFETY	23-00097	7 SYNOW20	53.52	3-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	880825	
06/07/23	SAFETY	23-00097	8 WIPER BLADE 22	57.96	3-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	880825	
06/07/23	SAFETY	23-00097	9 GOLD OIL FILTER	7.99	3-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	881145	
06/07/23	SAFETY	23-00097	10 20 WINDSHEILD WASH	19.96	3-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	881145	
06/07/23	SAFETY	23-00097	11 NAPA 5W30 5 QT	17.99	3-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	881145	
06/07/23	SAFETY	23-00097	12 NAPA QT 5W30	6.98	3-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	881145	
06/07/23	SAFETY	23-00097	13 WINDSHEILD WASH 2012 FORD F350	17.28	3-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	881212	
			P.O. Total:	185.47	Fire Trucks (Vehicle Maintenance)		

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
06/07/23	SAFETY	23-00150	COMCA840 COMCAST BUSINESS 2 Cable Utility Services (Apr)	53.68	3-01-25-240-000-500 POL Contract Svcs	4/23/2023	
06/07/23	SAFETY	23-00928	CREATPRO CREATIVE PRODUCT SOURCING INC 1 DARE Graduation Items (2023)	4,246.35	T-03-56-286-000-112 Reserved D.A.R.E. Program	152783	
06/07/23	SAFETY	23-00157	CRYSTALS CRYSTAL SPRINGS 2 COOLERS BLACK/WHITE	15.31	3-01-25-265-000-500 Fire Contract Services	16765992 050523	
06/07/23	SAFETY	23-01008	EZPAS005 E-Z PASS (FD) 1 E-ZPASS REPLENISHMENT	150.00	3-01-25-265-000-500 Fire Contract Services	REPLENISHMENT	
06/07/23	SAFETY	23-01027	EZPAS005 E-Z PASS (FD) 1 NEW TAGS/ ENG #1 & ICV #1	18.00	3-01-25-265-000-500 Fire Contract Services	NEW TAGS	
06/07/23	SAFETY	21-01879	LEMAYERI LEMAY ERICKSON WILLCOX ARCH PC 21 PROJ 21-0406.03	8,235.07	C-04-32-045-000-110 3245 New Firehouse Construciton	21-0406.03-55	
06/07/23	SAFETY	23-00927	MIDDLE50 MIDDLESEX COUNTY FIRE ACADEMY 1 LIVE BURN SESSIONS	560.00	3-01-25-265-000-804 Fire Training & Seminars	23-MAY	
06/07/23	SAFETY	23-00229	NATIONFU NATIONAL FUEL OIL INC 10 GASOLINE	3,264.84	3-01-31-460-000-000 GASOLINE	82375	
06/07/23	SAFETY	23-00229	NATIONFU NATIONAL FUEL OIL INC 11 GASOLINE	5,210.99	3-01-31-460-000-000 GASOLINE	82606	
			P.O. Total:	8,475.83			
06/07/23	SAFETY	23-00638	NATIONFU NATIONAL FUEL OIL INC 3 DIESEL	7,604.35	3-01-31-461-000-000 DIESEL FUEL	82438	
06/07/23	SAFETY	23-00046	NESTLERR READYREFRESH BY NESTLE 3 Water delivery	129.94	3-01-27-330-000-300 BOH Office Services	03E0448296178	
06/07/23	SAFETY	22-02194	NPSMEMER NPSM EMERGENCY SRVS COMMUN CTR 1 eTicket Printer Paper	580.52	2-01-25-240-000-505 POL Technology - E Ticketing	2022-SPD-ETICKE	
06/07/23	SAFETY	23-00771	POSITI66 POSITIVE PROMOTIONS INC 1 Telcomm. Apprec. Week (MVECC)	180.73	3-01-25-240-000-201	07124377	

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POL Supplies and Materials							
06/07/23	SAFETY	23-00900	PRINTME PRINT MEDIA LLC 1 Business Cards - New Hire	110.00	3-01-25-240-000-201 POL Supplies and Materials	24237	
06/07/23	SAFETY	23-00102	READSAUT READ'S AUTO PARTS CO INC 12 FLEETRUNNER BELT R-1	69.98	3-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	968285	
06/07/23	SAFETY	23-00102	13 COOLANT ELC RED 50/50	89.94	3-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	970675	
06/07/23	SAFETY	23-00102	14 NAPA COMMER BATTERY 18 MNTHS	0.00	3-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	970631	
06/07/23	SAFETY	23-00102	15 CORE DEPOSIT	0.00	3-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	970631	
06/07/23	SAFETY	23-00102	16 ROTELLA	240.00	3-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	970631	
06/07/23	SAFETY	23-00102	17 BLUE H/D GREASE	70.00	3-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	970671	
06/07/23	SAFETY	23-00102	18 18MO WTY BAT	1,157.94	3-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	970699	
06/07/23	SAFETY	23-00102	19 LED TRAILER LP W AMB	20.49	3-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	971409	
P.O. Total:				1,648.35			
RRDONNEL RR DONNELLEY							
06/07/23	SAFETY	23-00047	3 VS Safety paper	142.00	3-01-27-330-000-300 BOH Office Services	464968330	
06/07/23	SAFETY	23-00047	4 VS Safety Paper	99.00	3-01-27-330-000-300 BOH Office Services	4/24/2023	
P.O. Total:				241.00			
SAFEKI50 Safe Kids Worldwide							
06/07/23	SAFETY	23-00768	1 Child Safety Seat Certificate	95.00	3-01-25-240-000-804 POL Training & Seminars	5-23-00768	
06/07/23	SAFETY	23-00186	TEAMSUMM TEAM SUMMIT CAR WASH LLC 4 March & April Vehicle Washes	334.43	3-01-25-240-000-703 POL Vehicle Maintenance	MARCH/APRIL	
06/07/23	SAFETY	23-00593	TOWNOF50 TOWN OF WESTFIELD 3 2023 HEALTH SERVICES	58,341.50	3-01-27-330-000-501 BOH Town of Westfield Agreement	APRIL-JUNE 2023	
06/07/23	SAFETY	23-00901	TREASU40 TREASURER, STATE OF NEW JERSEY 1 INSPEC/INVEST/INSTRUCT C EVER	182.00	3-01-25-265-000-804 Fire Training & Seminars	141539	
06/07/23	SAFETY	23-01090	UNIONC54 UNION COUNTY REGISTRARS ASSN 1 Membership for Reg & Deputy	50.00	3-01-27-330-000-806	MEMBERSHIP FEES	

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BOH Memberships							
06/07/23	SAFETY	23-01061	USBANKNA U.S. BANK NATIONAL ASSOCIATION 1 NEW FERRARA PUMPER	71,123.70	3-01-25-265-000-702 Fire Truck Lease Acquisition	499677045	
06/07/23	SAFETY	23-00151	VERIZON1 VERIZON 4 Monthly Utility Services	392.99	3-01-25-240-000-500 POL Contract Svcs	4/12/2023	
06/07/23	SAFETY	23-00575	VERIZON1 VERIZON 4 552 031 077 0001 95 FD BLANKET	126.99	3-01-31-440-000-000 TELEPHONE	04/09/2023	
06/07/23	SAFETY	23-00829	WBMASON W.B. MASON CO, INC 1 CPU Toner/DB Notepads	237.14	3-01-25-240-000-201 POL Supplies and Materials	237520745	
Total for Batch: SAFETY				1,197,478.64			
06/07/23	WORKS	22-02616	ACMEDIES ACME DIESEL ELECTRIC INC 1 12v 160amp Delco Alternator	335.00	2-01-26-315-000-613 Garage G&T Vehicle Maintenance	320358	
06/07/23	WORKS	23-00725	AFPSPRIN A.F.P. SPRINKLER CORPORATION 1 Annual Sprinkler Inspection	2,270.00	3-01-26-310-000-502 PB&G City Hall Maintenance Contracts	8535	
06/07/23	WORKS	23-01046	AIRBRA50 AIR BRAKE & EQUIPMENT 1 Brake Chambers #66	298.70	3-01-26-315-000-613 Garage G&T Vehicle Maintenance	308660	
06/07/23	WORKS	23-00968	ALLCOU66 ALL COUNTY SEWER & DRAIN SRVC 2 TV PIPE INSPECT LOCATE LINE MRK	485.00	C-04-31-014-00D-010 3114D DCS Drainage Improvement Project	45297	
06/07/23	WORKS	23-00968	3 FLASH DRIVE RECORDING	10.00	C-04-31-014-00D-010 3114D DCS Drainage Improvement Project	45297	
06/07/23	WORKS	23-00968	4 FUEL CHARGE	10.00	C-04-31-014-00D-010 3114D DCS Drainage Improvement Project	45297	
P.O. Total:				505.00			
06/07/23	WORKS	23-00892	ALLFLOW ALL FLOW SEWER & DRAIN SERVICE 2 PD Mens Locker room Sink Rpr	284.00	3-01-26-310-000-201 PB&G Supplies and Materials	5795	
06/07/23	WORKS	23-01029	ATLANT63 ATLANTIC SCALE CO INC 2 S40 SCALE PM T0345 INSCTN 2023	535.00	3-01-26-306-000-402 TS Building Maintenance	608071	
06/07/23	WORKS	23-00066	ATNORTH AT NORTHERN NEW JERSEY LLC 22 Recycling Truck #66 Repair	16,492.19	G-02-26-801-018-000	R403021694:01	

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2018 Recycling Tonnage Grant							
06/07/23	WORKS	22-02435	BRIDGEST BRIDGESTONE HOSEPOWER LLC 1 Snowplow fittings M&F	212.50	2-01-26-315-000-201 Garage Supplies and Materials	34028323-00	
06/07/23	WORKS	23-00070	CANONFIN CANON FINANCIAL SERVICES INC 6 B&W Copier 4725I 5/2023	81.45	3-01-32-465-000-701 CS Equipment	30472748	
06/07/23	WORKS	23-00570	CHATNAPA CHATHAM NAPA 1 Battery - Field Dresser #198	147.99	3-01-26-315-000-609 Garage RPST Equipment Maintenance	876020	
06/07/23	WORKS	23-01049	CHATNAPA CHATHAM NAPA 1 Decal installer	7.98	3-01-26-315-000-214 Garage Vehicle Supplies	882250	
06/07/23	WORKS	23-01004	CHRISTIA CHRISTIAN, WILLIAM 1 SUB COVERAGE FOR ELECTRICAL	675.00	3-18-00-701-000-104 UCC Overtime	SUB COVERAGE	
06/07/23	WORKS	23-00072	CINTASCO CINTAS CORPORATION NO. 2 17 Mops, rags, mcrfb, hndsntr	43.58	3-01-26-310-000-502 PB&G City Hall Maintenance Contracts	4153885076	
06/07/23	WORKS	23-00072	18 Mops, rags, mcrfb, hndsntr	46.93	3-01-26-310-000-502	4154593994	
06/07/23	WORKS	23-00072	19 Mops, rags, mcrfb, hndsntr	46.93	3-01-26-310-000-502	4155303165	
			P.O. Total:	137.44	PB&G City Hall Maintenance Contracts		
06/07/23	WORKS	21-01754	CMSCONST CMS CONSTRUCTION INC 4 SUMMIT PARKLINE PED BRIDGE FINAL	10,308.60	T-03-56-286-000-143 Reserved Summit Parkline	FINAL PAYMENT	
06/07/23	WORKS	21-01754	5 SUMMIT PARKLINE PED BRIDGE #3	66,027.50	T-03-56-286-000-143 Reserved Summit Parkline	PAYMENT #3	
			P.O. Total:	76,336.10			
06/07/23	WORKS	23-00168	COLLIERS COLLIERS ENGINEERING & DESIGN 14 4/23/2023 ZB-18-1938	2,595.00	T-03-56-286-000-086 Reserved for Engineering Inspection Fees	839398	
06/07/23	WORKS	23-00168	15 4/23/2023 ZB-18-1986	160.00	T-03-56-286-000-086	839406	
06/07/23	WORKS	23-00168	16 4/23/2023 ZB-21-2058	1,025.00	T-03-56-286-000-086 Reserved for Engineering Inspection Fees	839418	
			P.O. Total:	3,780.00			
06/07/23	WORKS	23-00170	COLLIERS COLLIERS ENGINEERING & DESIGN 37 4/23/2023 ZB-22-2173	80.00	T-03-56-286-000-084	839397	

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06/07/23	WORKS	23-00170	38 4/23/2023 ZB-22-2152	1,280.00	Reserved for Zoning Board Escrow Fees T-03-56-286-000-084	839408	
06/07/23	WORKS	23-00170	39 4/23/2023 ZB-23-2178	720.00	Reserved for Zoning Board Escrow Fees T-03-56-286-000-084	839415	
06/07/23	WORKS	23-00170	40 4/23/2023 ZB-23-2179	480.00	Reserved for Zoning Board Escrow Fees T-03-56-286-000-084	839516	
06/07/23	WORKS	23-00170	41 4/23/2023 ZB-23-2180	480.00	Reserved for Zoning Board Escrow Fees T-03-56-286-000-084	839515	
			P.O. Total:	3,040.00	Reserved for Zoning Board Escrow Fees		
			COLLIERS COLLIERS ENGINEERING & DESIGN				
06/07/23	WORKS	23-00306	11 4/23/2023 PB-23-265	240.00	T-03-56-286-000-085	839423	
06/07/23	WORKS	23-00306	12 4/23/2023 PB-23-266	80.00	Reserved for Planning Board Escrow Fees T-03-56-286-000-085	839424	
			P.O. Total:	320.00	Reserved for Planning Board Escrow Fees		
			DREYER50 DREYER'S LUMBER & HARDWARE INC				
06/07/23	WORKS	23-00129	27 5 4x6x8' C-Grade treated	32.46	3-01-26-310-000-201 PB&G Supplies and Materials	755018	
			EZPASS33 E-Z PASS (DCS) NJ CUSTOMER SVC				
06/07/23	WORKS	23-01039	1 Replenish EZ-Pass Account	250.00	3-01-26-306-000-223 TS Tolls	2000001679446	
			FINCHFUE FINCH FUEL OIL CO INC				
06/07/23	WORKS	23-00078	6 #2 Fuel Oil	883.98	3-01-31-447-000-000 HEATING OIL	69261	
06/07/23	WORKS	23-00078	7 #2 Fuel oil	578.35	3-01-31-447-000-000 HEATING OIL	69733	
			P.O. Total:	1,462.33			
			FINGERSR FINGER'S RADIATOR HOSPITAL INC				
06/07/23	WORKS	23-00986	1 Sweeper #19 Repair	1,585.00	C-04-32-013-00B-300 3213B DCS Replace Conveyor Syst Sweeper	33799	
			FUSCOB50 FUSCO BROS INC				
06/07/23	WORKS	23-00846	1 3/4" Clean Gravel	126.00	3-01-26-310-000-420 PB&G Repairs - ButlerPkwy/Tatlock Flrhs	337621	
			HOMEDE33 HOME DEPOT CREDITSVCS (DCS&FD)				
06/07/23	WORKS	23-00081	33 Rigid High-Efficiency Filter	18.97	3-01-26-310-000-205 PB&G Tools	1043559	
06/07/23	WORKS	23-00081	35 Conduit Body/Adptr/Junction BX	62.13	T-03-56-286-000-141 Reserved Promenade/Village Green Improve	7043874	
			P.O. Total:	81.10			

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06/07/23	WORKS	23-00743	INDUST28 INDUSTRIAL COOLING CORPORATION 1 VAV Motor Replacement	1,383.00	3-01-26-310-000-412 PB&G Repairs - 512 Springfield City Hall	111214	
06/07/23	WORKS	23-00840	INDUST28 INDUSTRIAL COOLING CORPORATION 2 chllr rpr - Internal Oil Fltrs	3,490.00	C-04-32-042-00A-210 3242A DCS City Hall HVAC	111215	
06/07/23	WORKS	23-00877	INDUST28 INDUSTRIAL COOLING CORPORATION 3 On-Call Chiller repair 4/25/23	275.00	3-01-26-310-000-412 PB&G Repairs - 512 Springfield City Hall	111468	
06/07/23	WORKS	23-01002	JACKDOHE JACK DOHENY COMPANIES INC 1 Bucket Truck Repair	525.00	3-01-28-375-000-709 P&ST Equipment	194786	
06/07/23	WORKS	23-00367	JCPL0050 JCP&L 6 100005626567 CONSTANTINE PUMP	5,768.02	3-07-55-502-004-601 Sewer Operating Pumps Electricity	98810231493	
06/07/23	WORKS	23-00507	JCPL0050 JCP&L 5 100004835532 NEW PROV AVE SWR	686.44	3-07-55-502-004-601 Sewer Operating Pumps Electricity	95477463423	
06/07/23	WORKS	23-00580	JCPL0050 JCP&L 5 100 005 845 282 CITY HALL	11,226.00	3-01-31-435-000-000 STREET LIGHTING	95227998450	
06/07/23	WORKS	23-00582	JCPL0050 JCP&L 5 100047563711 BRYANT PARK ST LG	11.51	3-01-31-435-000-000 STREET LIGHTING	95227998452	
06/07/23	WORKS	23-00584	JCPL0050 JCP&L 5 100005845241 CITY HALL	865.78	3-01-31-435-000-000 STREET LIGHTING	95597379814	
06/07/23	WORKS	23-00585	JCPL0050 JCP&L 5 100005845548 CITY FLOOD LIGHTS	38.28	3-01-31-435-000-000 STREET LIGHTING	95597379815	
06/07/23	WORKS	23-00997	JESSENC JESSEN, CHRISTIAN 1 SUB COVERAGE 5/3-5/4	450.00	3-18-00-701-000-104 UCC Overtime	SUB COVERGAE	
06/07/23	WORKS	23-00958	LISSPRNT LISS PRINTING 2 ENGINEER BLUEPRINTS	419.87	C-04-32-013-00E-110 3213E Edgar St Improvements	20925	
06/07/23	WORKS	23-01038	NJDOTMAP NJ DEPT OF TRANSPORTATION 1 RESTORATION GUARANTEE	13,000.00	C-04-32-057-00E-180 3257E DCS Traffic Calming Measures	RESTORATION	
06/07/23	WORKS	23-01038	2 RESTORATION GUARANTEE	3,000.00	C-04-32-057-00E-180	RESTORATION	

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P.O. Total: <u>16,000.00</u>							3257E DCS Traffic Calming Measures
06/07/23	WORKS	23-00965	RAPIDP50 RAPID PUMP & METER SERVICE CO 1 REPLACMNT DRIVERS @ CHATHAM RD	17,785.00	C-06-32-058-00A-028 3258A General Pump Station Upgrades	RFRI22249	
06/07/23	WORKS	23-00200	REDICARE REDICARE LLC 10 MAY '23 FIRST AID REPLEN ITEM	218.75	3-01-26-315-000-210 Garage First Aid supplies	RED810604	
06/07/23	WORKS	23-00200	REDICARE REDICARE LLC 11 MAY '23 FIRST AID REPLEN ITEM	87.50	3-01-26-315-000-210 Garage First Aid supplies	RED810604	
			P.O. Total: <u>306.25</u>				
06/07/23	WORKS	23-00308	ROSENBB55 ROSENBERG & ASSOCIATES 25 ZB Steno - City 4/17/2023	147.00	3-01-21-185-000-499 BOA Reporting	325525	
06/07/23	WORKS	23-00308	ROSENBB55 ROSENBERG & ASSOCIATES 26 ZB Steno ZB-22-2152 4/17/23	1,851.00	T-03-56-286-000-084 Reserved for Zoning Board Escrow Fees	325525	
			P.O. Total: <u>1,998.00</u>				
06/07/23	WORKS	23-01048	SALERNB33 SALERNO DUANE FORD LLC - DCS 1 MANUALLY REGEN VEH#45 CLOG EXH	608.76	3-01-26-315-000-612 Garage PW Vehicle Maintenance	6082611/1	
06/07/23	WORKS	23-01010	SANITA50 SANITATION EQUIPMENT CORP 1 DECAL PACKER PANEL DANGER REPL	45.06	3-01-26-306-000-202 TS Supplies and Materials	61492	
06/07/23	WORKS	23-00309	SAVO SAVO SCHALK CORSINI WARNER GIL 3 PB Attorney Fees 2/28/2023	255.00	3-01-21-180-000-199 Municipal Land Use - Attorney (clearing)	17218	
06/07/23	WORKS	23-00309	SAVO SAVO SCHALK CORSINI WARNER GIL 4 PB Attorney Fees 3/31/2023	255.00	3-01-21-180-000-199 Municipal Land Use - Attorney (clearing)	17499	
			P.O. Total: <u>510.00</u>				
06/07/23	WORKS	23-00310	SAVO SAVO SCHALK CORSINI WARNER GIL 4 2/28/2023 PB-19-247	1,245.00	T-03-56-286-000-085 Reserved for Planning Board Escrow Fees	17220	
06/07/23	WORKS	23-00310	SAVO SAVO SCHALK CORSINI WARNER GIL 5 2/28/2023 PB-22-264	315.00	T-03-56-286-000-085 Reserved for Planning Board Escrow Fees	17219	
06/07/23	WORKS	23-00310	SAVO SAVO SCHALK CORSINI WARNER GIL 6 3/31/2023 PB-22-264	600.00	T-03-56-286-000-085 Reserved for Planning Board Escrow Fees	17500	
06/07/23	WORKS	23-00310	SAVO SAVO SCHALK CORSINI WARNER GIL 7 3/31/2023 PB-19-247	450.00	T-03-56-286-000-085 Reserved for Planning Board Escrow Fees	17501	
06/07/23	WORKS	23-00310	SAVO SAVO SCHALK CORSINI WARNER GIL 8 4/30/2023 PB-22-264	45.00	T-03-56-286-000-085 Reserved for Planning Board Escrow Fees	17744	
06/07/23	WORKS	23-00310	SAVO SAVO SCHALK CORSINI WARNER GIL 9 4/30/2023 PB-19-247	585.00	T-03-56-286-000-085 Reserved for Planning Board Escrow Fees	17745	

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					Reserved for Planning Board Escrow Fees		
			P.O. Total:	3,240.00			
06/07/23	WORKS	23-00133	SENLLC SURENIAN EDWARDS BUZAK & NOLAN 4 MARCH '23 AFF HOSUING SERVICES	505.75	T-19-56-800-000-001 Affordable Housing Trust Fund		MARCH 2023
06/07/23	WORKS	22-01064	SLCONTRA S AND L CONTRACTORS, LLC 15 TULIP ST PAYMENT #6	31,876.46	G-02-26-833-033-021 2021 DOT Park Avenue Improvements		ESTIMATE #6
06/07/23	WORKS	22-01065	SLCONTRA S AND L CONTRACTORS, LLC 6 TULIP ST IMPRV EST #3	71,883.00	C-04-32-042-00F-180 3242F DCS Tulip St (Mountain to Ashland)		ESTIMATE #3
06/07/23	WORKS	23-00201	SOSGAS50 SOS GASES INC 14 RECYCLING CNTR CYLNDER RENTAL	39.25	3-01-26-315-000-201 Garage Supplies and Materials		221543-R
06/07/23	WORKS	23-00123	STATE081 STATE OF NEW JERSEY (DCA 816) 2 CH 2023 ELVATR INSPECTN FEE	516.00	3-01-26-310-000-502 PB&G City Hall Maintenance Contracts		4212787
06/07/23	WORKS	23-00261	SUBURBCE SUBURBAN CONSULTING ENGINEERS 2 MABIE PLYGRND SRVY, ENG DSGN SR	5,782.46	C-04-32-042-00A-120 3242A DCP Playgrounds Master Plan/Equip		000000056659
06/07/23	WORKS	23-00261	3 PLAYGROUND ELAVUATIONS JAN-FEB	12.50	C-04-32-042-00A-120 3242A DCP Playgrounds Master Plan/Equip		900023723
			P.O. Total:	5,794.96			
06/07/23	WORKS	23-00799	THESYS50 SYSTEM SUPPORT GROUP INC 2 ANNL SFTWR SRVC JUNE 23-MAY 24	4,000.00	3-01-26-306-000-511 TS Computer Service		03013403
06/07/23	WORKS	23-00093	TREASU25 TREASURER, STATE OF NEW JERSEY 10 ANNUAL SITE REM TRANSF ST LSRP	3,460.00	C-04-31-014-00A-062 3114A DCS Transfer Station UST-LSRP		230531090
06/07/23	WORKS	23-00311	TRUGRE50 TRUGREEN & ACTION PEST CONTROL 4 SUMMIT PUBLIC LIBRARY 75 MAPLE	82.57	3-01-28-375-000-204 P&ST Grounds Maintenance Materials		174487763
06/07/23	WORKS	23-00311	5 CITY HALL 512 SPRINGFIELD AVE	82.57	3-01-28-375-000-204 P&ST Grounds Maintenance Materials		174487763
06/07/23	WORKS	23-00311	6 TATLOCK COMPLEX SURROUNDINGS	170.92	3-01-28-375-000-204 P&ST Grounds Maintenance Materials		174487763
06/07/23	WORKS	23-00311	7 MEMORIAL FIELD COMMON AREAS	620.10	3-01-28-375-000-204 P&ST Grounds Maintenance Materials		174487763
06/07/23	WORKS	23-00311	8 VILLAGE GREEN FERT/WEED CTRL	453.31	3-01-28-375-000-204 P&ST Grounds Maintenance Materials		174487764
			P.O. Total:	1,409.47			

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<b>UNIONC64 UNION COUNTY UTILITES AUTHORITY</b>							
06/07/23	WORKS	23-01045	1 MARCH 2023 REBATE TIPPING FEES	10,075.44-	3-01-26-308-000-201	MARCH 2023	
06/07/23	WORKS	23-01045	2 MARCH 2023 REBATE TIPPING FEES	71,476.85	Disposal Fees - Recycling Materials 3-01-26-308-000-201	MARCH 2023	
			P.O. Total:	<u>61,401.41</u>	Disposal Fees - Recycling Materials		
<b>UNIONC64 UNION COUNTY UTILITES AUTHORITY</b>							
06/07/23	WORKS	23-01105	1 APRIL 2023 TIPPING FEES	62,402.84	3-01-26-308-000-201	APRIL 2023	
06/07/23	WORKS	23-01105	2 APRIL 2023 TIPPING FEES	8,796.36-	Disposal Fees - Recycling Materials 3-01-26-308-000-201	APRIL 2023	
			P.O. Total:	<u>53,606.48</u>	Disposal Fees - Recycling Materials		
<b>VERALP50 V E RALPH &amp; SON INC</b>							
06/07/23	WORKS	23-01001	1 AED BATTERY REPLACEMENT PRKNG	140.00	C-04-31-091-00A-510	453518	
					3191A DCS City Hall Electrical Upgrades		
<b>WASTEM50 WASTE MANAGEMENT OF NJ, INC.</b>							
06/07/23	WORKS	23-00119	20 APRIL 2023 BULKY WASTE	4,800.19	3-01-26-308-000-201	0021988-4898-4	
06/07/23	WORKS	23-00119	21 APRIL 2023 NJ RECYCLE TAX	131.97	Disposal Fees - Recycling Materials 3-01-26-308-000-201	0021988-4898-4	
			P.O. Total:	<u>4,932.16</u>	Disposal Fees - Recycling Materials		
<b>WBMAISON W.B. MASON CO, INC</b>							
06/07/23	WORKS	23-00120	91 SOAP GLD & KLN ANTIM 800ML	98.90	3-01-26-310-000-201	238066317	
06/07/23	WORKS	23-00120	92 TISSUE TOILET PAPER	69.99	PB&G Supplies and Materials 3-01-26-310-000-201	238066317	
06/07/23	WORKS	23-00120	93 CLEANER FLOOR CONCENTRATE	51.69	PB&G Supplies and Materials 3-01-26-310-000-201	238066317	
06/07/23	WORKS	23-00120	94 CLOROX TOILET BOWL CLEANER	40.49	PB&G Supplies and Materials 3-01-26-310-000-201	238066317	
06/07/23	WORKS	23-00120	95 TOWEL ROLL HVNL NAT	51.69	PB&G Supplies and Materials 3-01-26-310-000-201	238066317	
06/07/23	WORKS	23-00120	96 URNIAL BLOCK WITH SCREEN	34.98	PB&G Supplies and Materials 3-01-26-310-000-201	238066317	
06/07/23	WORKS	23-00120	97 CLEANER FLOOR CONCENTRATE	51.69	PB&G Supplies and Materials 3-01-26-310-000-418	237389996	
06/07/23	WORKS	23-00120	98 CLOROX TOILET BOWL CLEANER	40.49	PB&G Repairs - 100 Morris Ave Comm Cntr 3-01-26-310-000-418	237389996	
06/07/23	WORKS	23-00120	99 SOAP GLD & KLN ANTIM 800ML	98.90	PB&G Repairs - 100 Morris Ave Comm Cntr 3-01-26-310-000-418	237389996	
06/07/23	WORKS	23-00120	100 BOUNTY SELECT A PAPER TOWELS	32.18	PB&G Repairs - 100 Morris Ave Comm Cntr 3-01-26-310-000-418	237389996	
06/07/23	WORKS	23-00120	101 PINE SOL COMMERCIAL SOL CLEANR	35.10	PB&G Repairs - 100 Morris Ave Comm Cntr 3-01-26-310-000-418	237389996	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
06/07/23	WORKS	23-00120	102 TISSUE TOILET PAPER	69.99	PB&G Repairs - 100 Morris Ave Comm Cntr 3-01-26-310-000-418	237389996	
06/07/23	WORKS	23-00120	103 TOWEL ROLL HVNL NAT	60.99	PB&G Repairs - 100 Morris Ave Comm Cntr 3-01-26-310-000-418	237389996	
06/07/23	WORKS	23-00120	104 WIPES MICRO FIBER CLOTHES	35.08	PB&G Repairs - 100 Morris Ave Comm Cntr 3-01-26-310-000-418	237389996	
06/07/23	WORKS	23-00120	105 160Z COFFEE CUPS	43.50	PB&G Repairs - 100 Morris Ave Comm Cntr 3-01-32-465-000-201	238307298	
06/07/23	WORKS	23-00120	106 CLEANER,DUST-OFF,100Z,2PK	2.95	CS Supplies and Materials 3-01-32-465-000-201	238307298	
06/07/23	WORKS	23-00120	107 ARMLESS CHAIR VL2 BK	208.79	CS Supplies and Materials 3-18-00-701-000-201	237677035	
06/07/23	WORKS	23-00120	108 ARM FIXED HEIGHT BK	0.00	UCC Office Supplies 3-18-00-701-000-201	237677035	
06/07/23	WORKS	23-00120	109 ARM FIXED HEIGHT BK RETURNED *	0.00	UCC Office Supplies 3-18-00-701-000-201	CM1789959	
06/07/23	WORKS	23-00120	110 INKCART 950XL BK	39.20	UCC Office Supplies 3-18-00-701-000-201	238307298	
06/07/23	WORKS	23-00120	111 INKCART,728,CYN,130MIL	107.00	UCC Office Supplies 3-01-20-165-000-201	235738343	
06/07/23	WORKS	23-00120	112 USB-C WALL CHARGER TPY A	22.46	Eng Supplies and Materials 3-01-32-465-000-201	238415967	
06/07/23	WORKS	23-00120	113 FAN SUPER TUBRO	88.48	CS Supplies and Materials 3-01-32-465-000-201	238446712	
06/07/23	WORKS	23-00120	114 ARMS FOR CHAIR	68.77	CS Supplies and Materials 3-01-32-465-000-201	238446712	
06/07/23	WORKS	23-00120	115 NOTEBOOKS FABRIC HARDCOVER	17.99	CS Supplies and Materials 3-01-32-465-000-201	238446712	
06/07/23	WORKS	23-00120	116 PEN GEL CLR BARL BLUE	9.85	CS Supplies and Materials 3-01-32-465-000-201	238446712	
06/07/23	WORKS	23-00120	117 PEN UB VISN NEEDLE 8 AST	20.38	CS Supplies and Materials 3-01-32-465-000-201	238446712	
06/07/23	WORKS	23-00120	118 STAPLER	13.72	CS Supplies and Materials 3-18-00-701-000-201	238415967	
06/07/23	WORKS	23-00120	119 USB-C WALL CHARGER TPY A	22.46	UCC Office Supplies 3-18-00-701-000-201	238415967	
				P.O. Total:	1,437.71		
			WELDON25 WELDON ASPHALT DIVISION				
06/07/23	WORKS	23-00780	8 I5 FABC	4,157.33	3-01-26-290-000-211 RRM Road Materials	3080580	
06/07/23	WORKS	23-00780	9 TAT KOTE PAIL	70.00	3-01-26-290-000-211 RRM Road Materials	3080580	
06/07/23	WORKS	23-00780	10 RAP SINGLE AXEL	2,000.00	3-01-26-290-000-211 RRM Road Materials	3080580	
				P.O. Total:	6,227.33		
			WELDON50 WELDON CONCRETE DIVISION				
06/07/23	WORKS	23-00792	9 APRIL 2023 ROAD MATERIALS	393.00	T-03-56-286-000-141	5061702	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
Reserved Promenade/Village Green Improve							
06/07/23	WORKS	23-00990	WETIMM50 W E TIMMERMAN CO INC 1 CASTROL HYD OIL SWEEPER 19	607.50	3-01-26-315-000-214 Garage Vehicle Supplies	022919I-IN	
06/07/23	WORKS	23-01035	ZAPPIASC ZAPPIAS CUCINA AND BRICK OVEN 1 5/15/2023 DCS DEPT MEETING	11.00	3-01-32-465-000-809 CS Conferences & Meetings	10620,746	
			Total for Batch: WORKS	<hr/> 422,868.69			
			Total for Date: 06/07/23		Total for All Batches:	2,132,810.31	

Batch Id	Batch Total
Total for Batch: ADMIN	44,026.33
Total for Batch: FINANCE	366,286.75
Total for Batch: PARKDCP	102,149.90
Total for Batch: SAFETY	1,197,478.64
Total for Batch: WORKS	422,868.69
Total of All Batches:	<hr/> <hr/> 2,132,810.31

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund	2-01	15,566.88	0.00	0.00	15,566.88
Parking Operating	2-09	426.45	0.00	0.00	426.45
Year Total:		15,993.33	0.00	0.00	15,993.33
Current Fund	3-01	749,285.74	150.00	0.00	749,435.74
Sewer Operating	3-07	6,454.46	0.00	0.00	6,454.46
Parking Operating	3-09	18,724.08	10.00	0.00	18,734.08
Uniform Construction Code	3-18	1,409.17	0.00	0.00	1,409.17
Recreation Trust	3-28	13,890.80	0.00	0.00	13,890.80
Year Total:		789,764.25	160.00	0.00	789,924.25
General Capital	C-04	1,140,191.98	0.00	0.00	1,140,191.98
Sewer Capital	C-06	17,785.00	0.00	0.00	17,785.00
Year Total:		1,157,976.98	0.00	0.00	1,157,976.98
Grant Fund	G-02	48,368.65	0.00	0.00	48,368.65
Trust - Other	T-03	98,708.25	0.00	0.00	98,708.25
Animal Control	T-12	313.50	0.00	0.00	313.50
Self Insurance Trust	T-13	21,019.60	0.00	0.00	21,019.60
Affordable Housing	T-19	505.75	0.00	0.00	505.75
Year Total:		120,547.10	0.00	0.00	120,547.10
Total of All Funds:		2,132,650.31	160.00	0.00	2,132,810.31

**Check Register Summary**  
**05/19/23 - Bi-Weekly Hourly & Bi-Weekly Salary Reg**

Description	Current		Year to Date	
	Units	Amount	Units	Amount
<b>Earnings :</b>				
Acting Pay	344.00	688.00	1,769.75	3,539.50
ADDITION	0.00	1,416.66	80.00	68,334.20
Additional Library Sunday	67.00	2,367.80	464.25	15,339.11
ARREST PROCESSING OT	0.00	0.00	9.50	664.18
BURN TRAINING OT	114.50	7,991.58	114.50	7,991.58
CAR ALLOWANCE	0.00	575.00	0.00	2,875.00
COMP TIME	0.00	0.00	453.00	27,224.64
COURT OT	0.00	0.00	12.00	690.98
CROSSING GUARD	375.00	12,250.00	3,351.25	109,675.00
DETECTIVE CALL OUT OT	0.00	0.00	35.00	3,309.23
DOCK DAY	0.00	0.00	24.00	-657.14
DOUBLETIME	0.00	0.00	16.00	1,645.43
EXTRA DUTY SEC	0.00	0.00	183.00	8,940.00
EXTRA DUTY TRAFFIC	994.00	86,331.16	9,235.00	804,333.74
FTO	68.00	680.00	1,372.00	13,720.00
GTL*	0.00	4,854.04	0.00	53,102.78
HOLIDAY STRAIGHT TIME	0.00	0.00	62.50	1,651.89
HOLIDAY WORKED	0.00	0.00	56.00	2,562.77
JURY DUTY	0.00	0.00	6.50	153.99
LATE CALL OT	0.00	0.00	11.50	1,019.04
LEAF COLLECTION STIPEND	0.00	0.00	265.00	3,017.13
MANPOWER BEREAVEMENT OT	0.00	0.00	2.00	103.63
MANPOWER COMP TIME OT	10.00	958.51	59.00	5,248.68
MANPOWER OTHER OT	0.00	0.00	39.00	3,349.52
MANPOWER PERSONAL OT	0.00	0.00	42.00	4,127.86
MANPOWER SICK OT	2.00	192.40	78.00	6,707.06
MANPOWER TRAINING OT	0.00	0.00	26.00	2,243.95
MANPOWER VACATION OT	35.00	2,941.11	190.00	16,276.31
MEETING OTHER OT	0.00	0.00	3.00	314.63
MOD10 OT	0.00	0.00	3.00	111.58
MUTUAL AID OT / LATE CALL OT	0.00	0.00	1.50	127.85
OFFICERS MEETING OT	0.00	0.00	14.00	1,401.58
OIC	0.00	0.00	162.00	1,620.00
Open Close	54.00	432.00	546.00	4,038.00
OVERTIME	127.00	6,872.72	1,938.50	110,150.31
PATROL BUREAU INVESTIGATION	0.00	0.00	9.50	790.91
PER DIEM	17.00	2,998.80	181.00	31,928.40
PERSONAL DAY	0.00	0.00	26.00	463.83
PRISONER WATCH OT	0.00	0.00	5.00	479.25
REGULAR	15,475.50	723,432.37	153,767.63	7,360,376.44
RETRO	0.00	0.00	0.00	90.16
SICK	0.00	697.84	119.00	36,279.98
SIGNAL OT 10	20.00	1,402.81	265.50	17,305.03
SIGNAL OT 11	0.00	0.00	26.00	2,009.55
SPECIAL ASSIGNMENT OT	34.00	3,307.97	34.00	3,307.97
SPECIAL DETAIL/ASSIGNMENT OT	6.50	310.42	193.50	17,102.61
SPECIAL OPERATIONS OVERTIME	21.00	1,416.74	83.50	5,900.09
STAFFING COMP OT	14.00	1,661.56	110.00	8,622.61
STAFFING F FMBA CONV	0.00	0.00	24.00	1,458.28
STAFFING SIC OT	34.00	3,076.42	466.50	36,027.52
STAFFING TRAINING	0.00	0.00	5.00	426.17
STAFFING VAC OT	0.00	0.00	231.50	20,924.66
STORM EVENT OT	0.00	0.00	56.00	4,357.44
TRAINING OT	7.50	623.10	66.00	5,631.60
UNIFORM	0.00	70,431.25	0.00	

Attachment: Payroll 05-19-2023 (10231 : Authorize Payment of Bills and Payroll \$ 3,071,041.28)

**Check Register Summary**  
**05/19/23 - Bi-Weekly Hourly & Bi-Weekly Salary Reg**

Description	Current		Year to Date	
	Units	Amount	Units	Amount
VACATION	35.00	644.35	82.00	2,040.30
WORKERS COMP	0.00	-323.64	0.00	-9,297.95
<b>Total Earnings :</b>	<b>17,855.00</b>	<b>938,230.97</b>	<b>176,376.38</b>	<b>8,901,610.11</b>
<b>Reimbursements / Sick Benefits :</b>				
WORKERS COMP REIMBURSEMENT	0.00	0.00	0.00	0.00
<b>Total Reimbursements / Sick Benefits :</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total :</b>	<b>17,855.00</b>	<b>938,230.97</b>	<b>176,376.38</b>	<b>8,901,610.11</b>
<b>Employee Taxes :</b>				
Federal W/T		106,441.41		953,765.82
Federal W/T Fixed		1,145.77		11,472.70
Fica Medicare		12,734.09		120,136.97
Fica Social Security		24,443.45		244,351.23
New Jersey W/T		33,726.12		336,688.72
New Jersey W/T Fixed		704.00		6,710.00
NJ Family Leave Ins.		560.11		5,309.87
NJ Private Disability		0.00		0.00
NJ SUI		506.25		8,923.60
NJ SUI (nr)		1,214.78		21,416.11
<b>Total Employee Taxes :</b>		<b>181,475.98</b>		<b>1,708,775.02</b>
<b>Employee Deductions :</b>				
Aflac Post-Tax ACC		252.10		2,470.80
Aflac Post-Tax Cancer		16.90		101.40
Aflac Post-Tax Critical Illness		43.68		436.80
Aflac Post-Tax LIFE		18.20		182.00
Aflac Post-Tax STD		1,838.32		19,366.00
Aflac Pre-Tax ACC		1,272.79		13,224.02
Aflac Pre-Tax Cancer		790.62		8,495.38
Aflac Pre-Tax HOSP		38.36		383.60
Ameriflex Pre-Tax C FLEX		172.91		1,729.10
Ameriflex Pre-Tax DCA		395.83		3,958.30
BOSTON MUTUAL		108.84		1,088.40
CHILD SUPPORT		4,375.54		42,949.09
Colonial Post-Tax Cancer		71.10		711.00
Colonial Post-Tax Life Insurance		31.50		315.00
Colonial Post-Tax STD		127.50		1,275.00
Colonial Pre-Tax Acc		21.16		211.60
Colonial Pre-Tax Cancer		196.93		1,969.30
Colonial Pretax Disability		361.12		3,611.20
DCRP PENSION		1,229.45		11,589.05
DENTAL PRE-TAX FLAGSHIP		22.26		222.60
DENTAL PRE-TAX PL1		755.33		7,417.76
DENTAL PRE-TAX PL2		1,405.54		14,025.46
DENTAL PRE-TAX PL4		2,919.73		30,051.53
Empower 457B Pre-Tax		10,848.61		109,628.95
Empower Roth Post-Tax		371.00		3,879.00
Equitable 457 Pre-Tax		5,950.00		58,250.00
Equitable ROTH Post-Tax		5,462.27		53,807.70
FMBA DUES		1,508.75		15,654.25
FMBA INSURANCE		6.50		65.00
HORIZON HMO #011		2,204.48		22,044.80
LOCAL 469 DUES Teamsters		592.00		6,179.00
MISCELLANEOUS DEDUCTION		0.00		509.00
NEW YORK LIFE		143.75		1,437.50
NJ DIRECT10 #050		24,627.49		

Attachment: Payroll 05-19-2023 (10231 : Authorize Payment of Bills and Payroll \$ 3,071,041.28)

**Check Register Summary**  
**05/19/23 - Bi-Weekly Hourly & Bi-Weekly Salary Reg**

Description	Current		Year to Date	
	Units	Amount	Units	Amount
NJ DIRECT 10 BACK		137.28		256.72
NJ DIRECT15 #150		21,313.17		213,862.14
NJ Direct 1525 #051		783.91		10,416.82
NJ DIRECT 15 BACK		0.00		2,235.16
NJ Direct 2030 #052		636.52		6,365.20
NJ Direct 2035 #056		327.38		1,200.14
OMNIA PLAN #057		1,474.93		14,749.30
PBA DUES		1,084.05		12,942.90
PERS BACK CONTRIBUTORY INS		38.31		132.05
PERS Back Pension		574.57		1,980.64
PERS CONTRIBUTORY INSURANCE		1,814.05		18,213.18
PERS LOAN		3,031.41		28,974.60
PERS PENSION		28,103.77		282,128.90
PERS PT Contrib Ins		5.83		58.43
PERS PT Pension		164.84		1,785.67
PFRS Arrears		219.38		1,755.04
PFRS Back Pension P & F		298.43		2,433.50
PFRS LOAN P&F		2,403.88		21,598.66
PFRS Pension Police-Fire		35,460.60		369,495.92
RETRO DCRP		0.00		75.46
VSP vision plan		166.35		1,763.30
<b>Total Employee Deductions :</b>		<b>166,219.22</b>		<b>1,687,844.12</b>
<b>Total Deductions :</b>		<b>347,695.20</b>		<b>3,396,619.14</b>
Net Payroll:		585,681.73		5,451,888.19
<b>Employer Tax Contributions :</b>				
Fica MC Employer		12,734.09		120,136.97
Fica SS Employer		24,443.45		244,351.23
NJ HC Employer		0.00		0.00
NJ SUI Employer		0.00		0.00
NJ WD Employer		0.00		0.00
<b>Total Employer Tax Contributions :</b>		<b>37,177.54</b>		<b>364,488.20</b>
<b>Total Contributions :</b>		<b>37,177.54</b>		<b>364,488.20</b>



RECEIVED

By rilicetese at 3:42 pm, 5/18/23

## TOWNSHIP OF MILLBURN

375 MILLBURN AVENUE  
MILLBURN, NEW JERSEY 07041

May 18, 2023

Township of Union	Township of Maplewood
Township of Springfield	City of Summit
Township of Livingston	Borough of Chatham
Township of West Orange	Borough of Florham Park
Morris County Planning Board	Millburn Board of Education
Essex County Planning Board	Millburn Township Chamber of Commerce
Union County Planning Board	NJ Business Action Center, Office of Planning & Advocacy
Millburn District Mgmt. Corp.	

Re: Notice of Introduction of Ordinance #2640-23

Pursuant to the requirements of the Municipal Land Use Law, I transmit herewith, by e-mail with confirmation that e-mail was delivered, a copy of the following ordinance entitled:

**ORDINANCE 2640-23: ORDINANCE OF THE TOWNSHIP OF MILLBURN ADOPTING THE "TOWNSHIP OF MILLBURN 9 MAIN STREET REDEVELOPMENT PLAN" IN ACCORDANCE WITH THE LOCAL REDEVELOPMENT AND HOUSING LAW, N.J.S.A. 40A:12A-7**

The above referenced ordinance in full is attached along with the proposed redevelopment plan. The ordinance was introduced at a Regular Meeting of the Township Committee of the Township of Millburn held on May 16, 2023, and will be considered for final passage and adoption at a public hearing held on June 20, 2023 at 7:00 p.m. at the Millburn Township Municipal Building, 375 Millburn Avenue, Millburn, New Jersey. Millburn Town Hall will open for this meeting beginning at 6:30PM and details on the meeting and agenda may be located at town hall, on our website

<https://www.twp.millburn.nj.us/AgendaCenter> or by contacting the Municipal Clerks Office at 973-564-7092.

Sincerely,

*Christine Gatti*

Christine A. Gatti, RMC  
Municipal Clerk

Enclosures  
Sent via e-mail

cc (certified mail): NJ Business Action Center, Office of Planning Advocacy, Dept. of State, PO Box 820, Trenton, NJ 08625-0820

RECEIVED

By rilicatese at 3:42 pm, 5/18/23

## TOWNSHIP OF MILLBURN

## ORDINANCE 2640-23

**ORDINANCE OF THE TOWNSHIP OF MILLBURN ADOPTING THE “TOWNSHIP OF MILLBURN 9  
MAIN STREET REDEVELOPMENT PLAN” IN ACCORDANCE WITH THE LOCAL REDEVELOPMENT  
AND HOUSING LAW, N.J.S.A. 40A:12A-7**

**WHEREAS**, pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq., on January 16, 2007, the Township of Millburn adopted Resolution 07-20 designating the Township’s Department of Public Works (“DPW”) site located at Block 1207, Lot 9 on the tax map, as an “Area in Need of Redevelopment”; and

**WHEREAS**, after conducting public meetings with the community and performing due diligence, a draft Township of Millburn 9 Main Street Redevelopment Plan (the “Plan”), which is on file at the municipal offices at the Township of Millburn, was prepared by the Township’s planning consultants, Topology NJ, LLC, in consultation with the Mayor and Township Committee and its staff and consultants; and

**WHEREAS**, by Resolution adopted May 16, 2023, the Township Committee referred the proposed Plan to the Township of Millburn Planning Board (the “Board”) in accordance with the provisions of the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-7(e) for the purpose of obtaining a report of the Board as to whether the Plan is substantially consistent with the Municipal Master Plan or is designed to effectuate the Master Plan, and for any recommendation deemed appropriate by the Board concerning the proposed Township of Millburn 9 Main Street Redevelopment Plan; and

**WHEREAS**, the Board transmitted a report to the Township Committee finding that the Township of Millburn 9 Main Street Redevelopment Plan is substantially consistent with the Township of Millburn Master Plan or is designed to effectuate the Master Plan.

**NOW, THEREFORE**, be it ordained by the Mayor and Township Committee of the Township of Millburn, Essex County, New Jersey, as follows:

- 1 The Planning Board of the Township of Millburn has concluded that the Township of Millburn 9 Main Street Redevelopment Plan, which is on file at the municipal offices of the Township of Millburn, is consistent with the Township of Millburn's Master Plan or is designed to effectuate the Master Plan.
- 2 The Township of Millburn 9 Main Street Redevelopment Plan, incorporated herein by reference, as if set forth at length, a copy of which is on file in the office of the Township Clerk, meets the criteria, guidelines and conditions set forth at N.J.S.A. 40A:12A-7; and is otherwise in conformance with the provisions of the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq.
- 3 The Township of Millburn 9 Main Street Redevelopment Plan shall supersede the existing zoning, and the Official Zoning Map is hereby amended to reflect the zoning set forth in the Plan.
- 4 The Township of Millburn 9 Main Street Redevelopment Plan, is hereby adopted.
- 5 If any section or provision of the Township of Millburn 9 Main Street Redevelopment Plan, or this Ordinance shall be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of this Ordinance as a whole or any other part thereof.
- 6 All ordinances or parts of ordinances heretofore adopted that are inconsistent with the terms and provisions of this Ordinance are hereby repealed to the extent of such inconsistency.
- 7 This Ordinance shall become final upon adoption and publication in the manner prescribed by law.

Introduced: 5/16/2023

# Township of Millburn 9 Main Street Redevelopment Plan

Prepared For:



Township of Millburn  
375 Millburn Avenue  
Millburn, NJ 07041

Prepared By:



Topology, LLC  
60 Union Street, 1st Floor  
Newark, NJ 07105

Adopted: \_\_\_\_\_, 2023 via Ordinance #\_\_\_\_\_

# ACKNOWLEDGEMENTS

**Mayor**

Maggee Miggins

**Business Administrator**

Alex McDonald

**Township Committee**

Maggee Miggins

Sanjeev Vinayak

Michael H. Cohen

Tara B. Prupis

Annette Romano

**Planning Board**

Beth Zall, Chairperson

Gaston Ryan Haupert, Vice Chairperson

Corey Biller

Alison Canfield

Michael H. Cohen

Maggee Miggins

Debra Nevas

Sujatha Shanmugasundaram

Srini Vijay

David Cosgrove, Alternate #1

**Township Attorney**

Maraziti Falcon, LLP

Joseph J. Maraziti, Jr., Esq.

**Planning Board Attorney**

Edward Buzak, Esq.

**Township Engineer**

Martha Callahan, PE, CME, CFM

**Planning Board Secretary**

Eileen Davitt

**Prepared By:**



Graham Petto, PP, AICP

NJ Planner License No. 633500

Support Staff: Marc Lincer, Planner II

*The original of this report was signed and sealed in accordance with N.J.S.A. 45:14A-12.*

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## I. INTRODUCTION

The following pages provide a vision for redevelopment of a portion of the Township's Department of Public Works ("DPW") site and its integration into the downtown fabric (the "Redevelopment Plan" or the "Plan"). This Plan applies to Block 1207, Lot 9 and provides for its redevelopment in multiple phases. Specifically, this plan provides regulations for development of roughly the easternmost third of Block 1207, Lot 9 fronting on Main Street, which is depicted in the below map.



Figure 1: Approximate Boundary of Portion of Block 1207, Lot 9 Subject to this Plan.

The goal of this Plan is to provide a planning and policy framework for the redevelopment, effectuate the Township of Millburn's (the "Township") planning goals as identified in the 2018 Master Plan Reexamination and Update and the 2021 Millburn Downtown Vision Plan, and determine a program for development. The principal goal of the Plan regarding Subdistrict I is to provide for development of the 100%, seventy five (75) unit affordable housing project in accordance with the Township's Settlement Agreement, executed August 17, 2021, In the Matter of the Township of Millburn, County of Essex (Docket No. ESX-L-2778-18) and the Housing and Fair Share Plan Element of the Township Master Plan, adopted by the Planning Board July 20, 2022.

The Township has determined that the use of redevelopment powers granted to municipalities under the Local Redevelopment and Housing Law ("LRHL") (N.J.S.A. 40A:12A-1, et seq.) would be the most effective means to revitalize the parcels contained in the Redevelopment Area. The property comprising the Redevelopment Area – along with other nearby downtown properties – was designated as an "Area in Need of Redevelopment" under Resolution 07-20, adopted on January 16, 2007. As conditions in the Area remain unchanged and the property subject to this redevelopment plan remains under municipal ownership since the time of the investigation, the Area in Need of Redevelopment designation and its preliminary investigation remain in effect. See **Appendix A** for the resolution and block and lots for which properties were designated as an "Area in Need of Redevelopment".

Municipalities have the option of adopting a redevelopment plan for all or a portion of the designated area and employ several planning and financial tools to make redevelopment projects more feasible to remove deleterious conditions. Under this redevelopment plan:

- The properties with a redevelopment designation may be eligible for long-term tax incentives.
- No properties under this redevelopment plan may use condemnation powers.

## 1.1. Relationship to Municipal Zoning Ordinance

This Plan is intended to provide a regulatory framework for the redevelopment of the DPW site in a way that ensures high-quality design that integrates the project into the existing downtown fabric and character.

The LRHL identifies required components to be included in a Redevelopment Plan. In accordance with N.J.S.A 40A:12A-7a, the Redevelopment Plan must include an outline for the planning, development, redevelopment or rehabilitation of a project area which is sufficient to indicate:

- Its relationship to definite local objectives as to appropriate land uses, density of population, and improved traffic and public transportation, public utilities, recreational and community facilities and other public improvements.
- Proposed land uses and building requirements in the project area.
- Adequate provision for the temporary and permanent relocation, as necessary, of residents in the project area, including an estimate of the extent to which decent, safe and sanitary dwelling units affordable to displaced residents will be available to them in the existing local housing market.
- An identification of any property within the Redevelopment Area which is proposed to be acquired in accordance with the Redevelopment Plan.
- Any significant relationship of the Redevelopment Plan to (a) the master plans of contiguous municipalities, (b) the master plan of the county in which the municipality is located, and (c) the State Development and Redevelopment Plan adopted pursuant to the "State Planning Act," P.L. 1985, c.398 (C.52:18A-196 et al.).

In accordance with N.J.S.A. 40A:12A-7c, this Redevelopment Plan shall **supersede** the Township Development Regulations and Zoning Ordinance. Any standard, definition, or regulation in the Township Municipal Code that is not specifically addressed by a standard, definition, or regulation in this Plan shall be incorporated into this Plan. As further discussed in Section 7.4, a Redeveloper Designation shall be required.

No benefits or incentives available pursuant to the LRHL, the Redevelopment Area Bond Financing Law (the "RAB Law") or other applicable law, nor any of the increased controls (e.g. additional height, density or permitted uses) shall be available unless the improvements to be undertaken are undertaken by an entity that has been designated by the Township as redeveloper for the site and has executed a redevelopment agreement with the Township in accordance with the LRHL and this Plan.

## 2. LOCAL REDEVELOPMENT + HOUSING LAW (“LRHL”)

The Township determined that the use of the redevelopment powers granted to municipalities under the LRHL would be the most effective approach to revitalize the Redevelopment Area and construct redevelopment project improvements including but not limited to infrastructure associated with water, sewer, roads, and public improvements as necessary to effectuate such redevelopment projects.

The Redevelopment Area was designated by the Township as an “Area in Need of Redevelopment” in accordance with the LRHL on January 16, 2007. See **Appendix A** for the resolution designating the Area as an “Area in Need of Redevelopment”.

### 3. RELATION TO OTHER PLANS

Pursuant to the LRHL, “all provisions of the redevelopment plan shall be either substantially consistent with the municipal master plan or designed to effectuate the master plan” (N.J.S.A 40A:12A-7(d)). As well, the redevelopment plan must address “any significant relationship of the redevelopment plan to (a) the master plans of contiguous municipalities, (b) the master plan of the county in which the municipality is located, and (c) the State Development and Redevelopment Plan” (N.J.S.A 40A:12A-7(a)(5). This Plan is consistent with the following plans, as detailed in **Appendix B**.

1. Township of Millburn 2018 Master Plan Reexamination and Update
2. Essex County Master Plan
3. Adjacent Municipalities:
  - Borough of Chatham
  - Borough of Florham Park
  - Livingston Township
  - Township of Maplewood
  - Township of Springfield
  - City of Summit
  - Union Township
  - Township of West Orange
4. NJ State Development and Redevelopment Plan

## 4. EXISTING CONDITIONS

## 4.1 Redevelopment Area



Figure 2: Map of the Redevelopment Area

## **4.2 Redevelopment Area Background**

#### 4.2.1 Redevelopment Area Description

The Redevelopment Area is comprised of Block 1207, Lot 9, which measures 5.55 acres. The Area is generally bound by the Morris & Essex Line rail right-of-way to the north; Main Street to the east; various commercial and public properties; Essex Street; and Douglas Street to the South; and woodlands to the west. The property is generally flat except for steep berms that are part of the rail right-of-way embankment.

The Area is generally comprised of four areas:

1. A wooded panhandle measuring roughly 0.78 acres, it is undeveloped and currently inaccessible.
2. An area operating as part of the Police and Fire Headquarters, measuring roughly 1.01 acres. While the Fire Headquarters is entirely on Block 1207, Lot 1, the Police Headquarters straddles the Area and Block 1207, Lot 2. Other site improvements are limited to parking for police and fire staff and vehicles.
3. The DPW building and associated vehicle storage and parking. The DPW building

contains facilities for storage and maintenance of vehicles and DPW offices. Block 1207, Lot 7 (indicated as 3a in the below figure) provides additional parking for DPW operations but is not part of the Redevelopment Area subject to this Plan.

4. A storage yard supporting DPW operations. Uses in this area include storage of vehicles and plows; a salt storage dome; material, waste, and recycling storage; resident bulk waste and recycling drop-off; and a fueling station with associate underground storage tank. There is also a permit-only parking area in this area along Main Street.

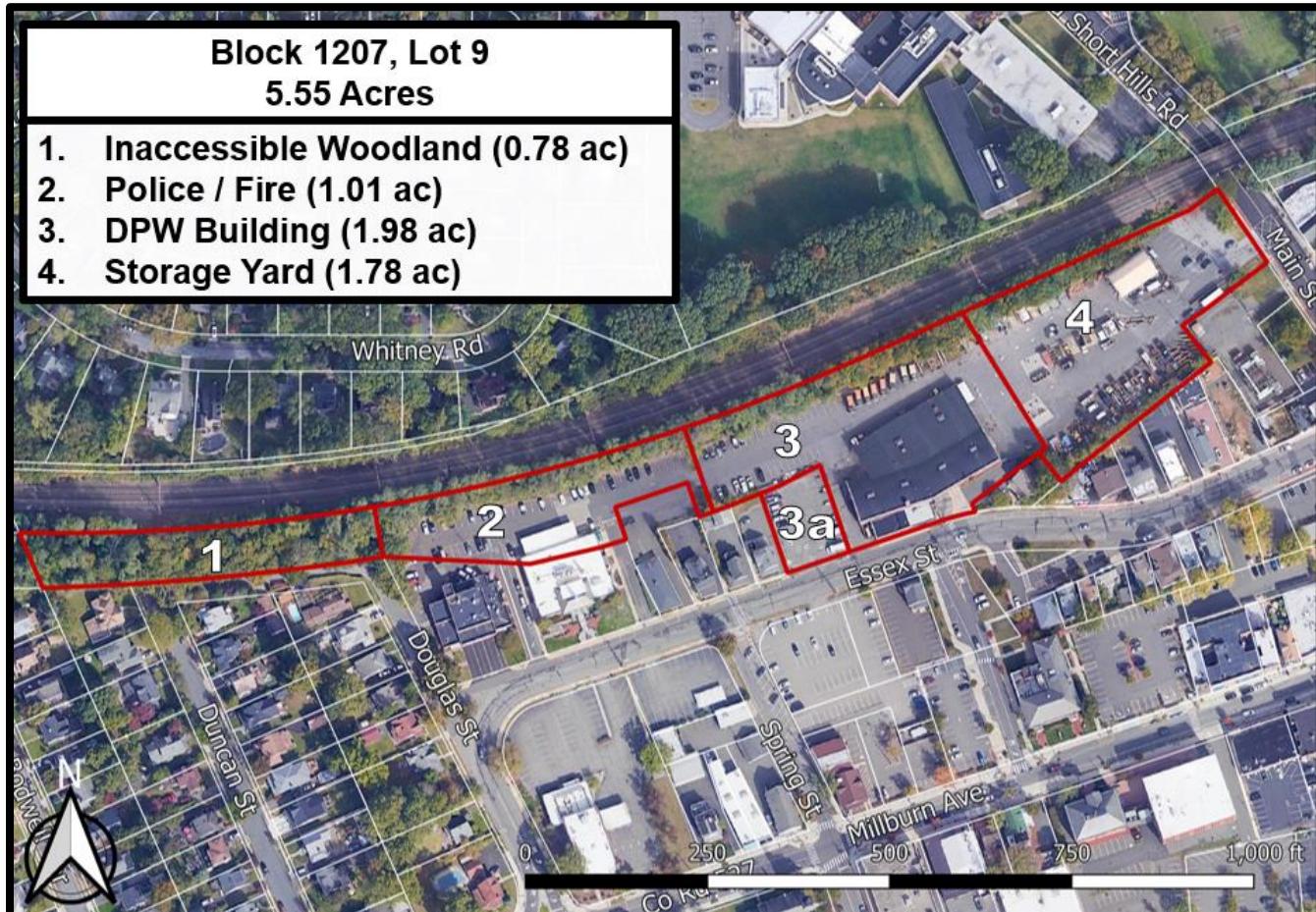


Figure 3: Map of the DPW Property and Associated Lot 7 (3a in Map)

#### 4.2.2 History of Redevelopment Area

Historic Sanborn maps depict a varied and unique development history of the Area. As early as 1895, the Site was used by "C.H. Roll Coal and Lumber," housing a rail siding, a lumber yard and shed, and several dwellings and outbuildings. The Area was taken over by the Millburn Electric Company by 1912, which had expanded the rail siding and replaced the lumber shed with an ice making facility. The street network and development had also expanded further west, including a storage and repair facility for the Morris County Traction Company, a trolley service.

By 1947, the Area began to take on its present form. While Millburn Coal & Oil Co. had taken over the Area and demolished the former ice making facility, a municipal auto shop was constructed in the approximate location of the existing DPW building. Development further

west along Essex Street defined the streetscape and lot subdivisions that exist today. Plans to realign and widen Essex Street would establish the Area's southern boundary in the 1950s. Based on historic aerial imagery, the rail siding in the Area was removed between 1954 and 1966, with the expansion of paved parking and storage areas expanding to their current bounds by the end of the 1970s.

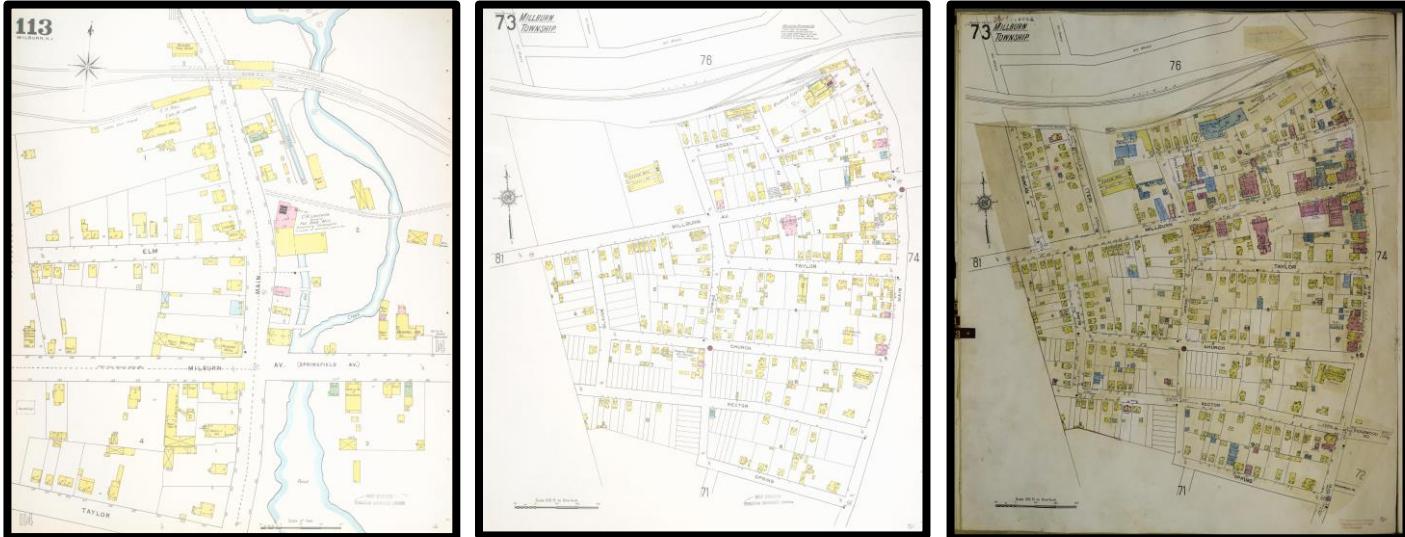


Figure 4, from left to right: Historic Sanborn Maps from 1895, 1912, and 1947.

(Sources: Princeton Library, Library of Congress)

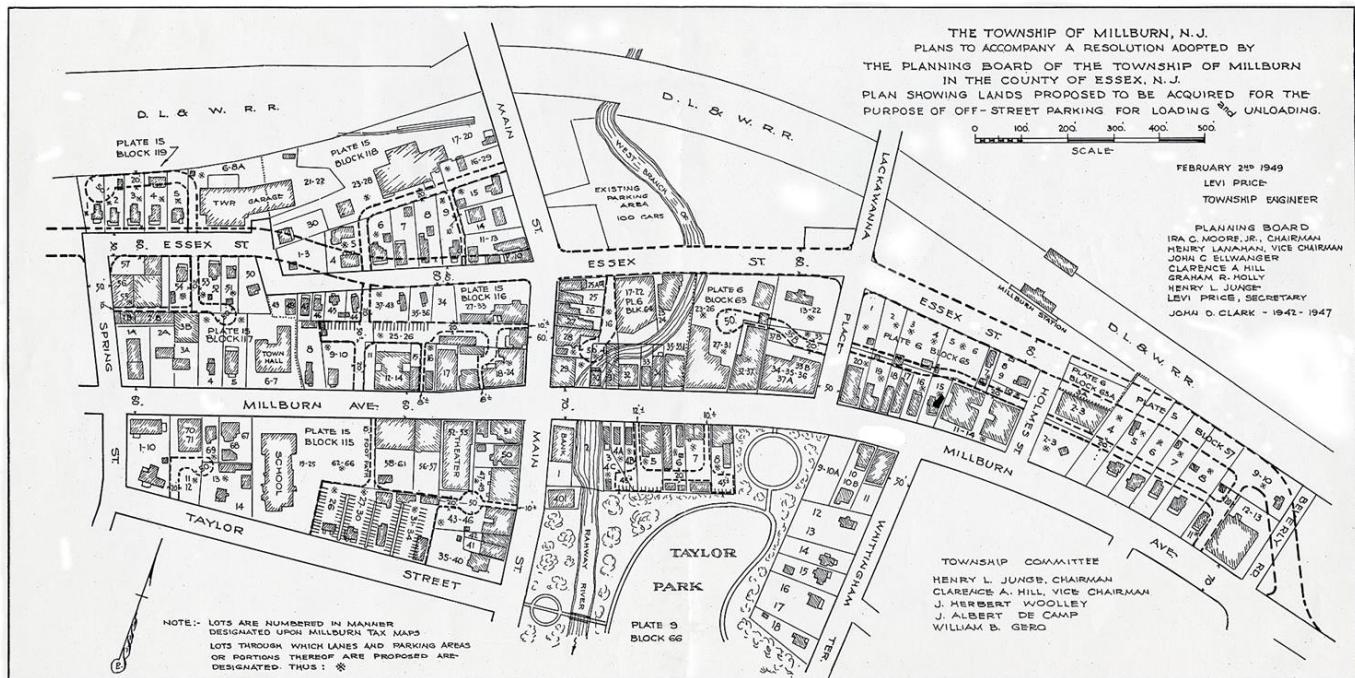


Figure 5: Map of Planned Essex Street Realignment, 1949

(Source: Millburn Historical Society)

#### 4.2.3 Existing Zoning

Prior to the adoption of this Redevelopment Plan, the DPW Property was within the Public Zone, which governs publicly owned lands and developed lands within the Township. As publicly owned land, the Development Regulations and Zoning Code do not provide regulations for the zoning district.

## 4.3 Property Restrictions

### 4.3.1 Easements

The Redevelopment Agreement will provide for the responsibility for identifying, maintaining, and relocating, if necessary, any existing easements.

The Township is aware of one existing utility easement to JCP&L. The easement is 10 feet wide, housing an underground transmission cable running from JCP&L's substation on Block 1207, Lot 18 along the Area's southern boundary with Block 1207, Lots 10-15.

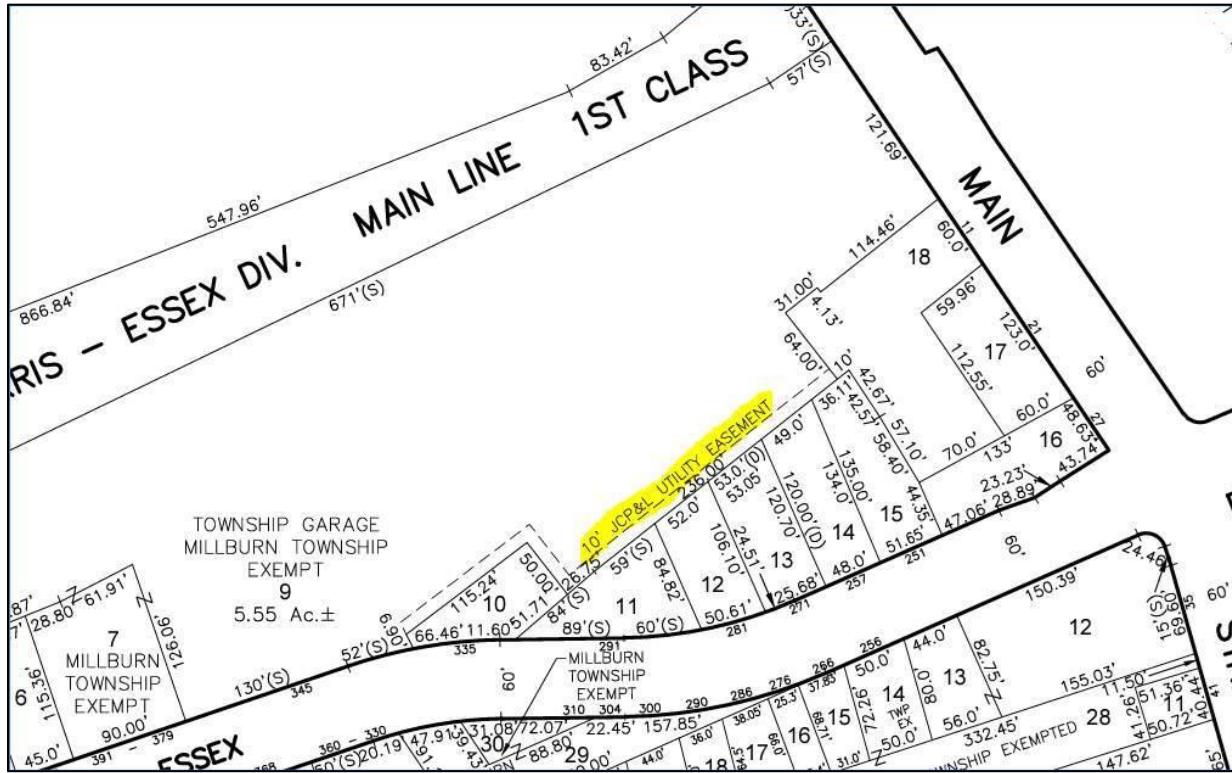


Figure 6: Depiction of Utility Easement on Block 1207, Lot 9 (Source: Township of Millburn Tax Map)

### 4.3.2 Contamination and Floodways

The Area was subject to a Preliminary Assessment Report published December 14, 2021, and a Remedial Investigation Report published July 2022, both prepared by Vanasse Hangen Brustlin, Inc. Furthermore, the Site is identified by the NJDEP as an Active Known Contaminated Site (Site ID 46448) with Remedial Level B. The Redevelopment Agreement will identify the responsibility for investigating and remediating any possible contaminations in order to render the parcel fully remediated for the intended use in accordance with the requirements established by the New Jersey Department of Environmental Protection.

Small portions of the Area fall within the 500-year floodplain of the Rahway River. Specifically, roughly 6,000 square feet of the Area bordering Block 1207, Lots 13-15 and 18 fall within the floodplain.

## 5 PUBLIC PURPOSES

### 5.1 Goals + Objectives

These goals and objectives build on and expand the priorities identified in the Township's most recent 2018 Master Plan Reexamination and Update, as well as best practices:

#### 5.1.1 Goal #1: Provide Affordable Housing Options in Downtown Millburn

- Objective 1.1: Create the realistic opportunity to provide for the Township's fair share of the region's affordable housing.
- Objective 1.2: Provide a diverse housing stock to allow Township residents to live in Millburn through all life stages.

#### 5.1.2 Goal #2: Stimulate Economic Development

- Objective 2.1: Leverage opportunities for redevelopment of existing properties.
- Objective 2.2: Promote reinvestment in properties to ensure the long-term economic health of the municipality.
- Objective 2.4: Promote the appropriate mix of development in the downtown to generate new small-businesses, support existing businesses, service residents' everyday needs, and contribute to the overall vibrancy of downtown.
- Objective 2.5: Capitalize on assets within and around the downtown to stimulate growth and the attractiveness of the downtown, including the Township and County park systems and the Paper Mill Playhouse.
- Objective 2.6: Increase the consumer base for downtown businesses through the provision of downtown housing development.

#### 5.1.3 Goal #3: Support Various Modes of Transportation

- Objective 3.1: Provide for residential development that is within walking and cycling distance to transportation and other resources, such as downtown businesses, parks and open space, and schools.
- Objective 3.2: Promote, improve, and support efficient streets and sidewalks and safe connections to transit for pedestrians, cyclists, and motorists.
- Objective 3.3: Improve and maintain safe and efficient pedestrian circulation in the central business district.
- Objective 3.4: Create a pleasant pedestrian experience through streetscape improvements and convenient pedestrian routes.
- Objective 3.5: Promote development to fill gaps in the downtown street wall downtown, activating the streetscape and promoting walkability.

#### 5.1.4 Goal #4: Utilize Architectural and Design Techniques to Enhance the Character of Downtown Millburn.

- Objective 4.1: Incorporate street design criteria that result in more flexible and efficient use of street capacity.
- Objective 4.2: Develop and enforce façade design standards that result in development in harmony with the character of the Township's most attractive structures.
- Objective 4.3: Encourage the development of architecture that respects the existing neighborhood fabric and contributes to the visual identity of the Township's downtown core.
- Objective 4.4: Provide for gateway features and prominent streetscape design to enhance the downtown's main northern entry point.

- Objective 4.5: Develop transparency requirements to support an active streetscape.
- Objective 4.6: Encourage new development to include open space, including private amenity spaces for residents and public open space.
- Objective 4.7: Incorporate sustainable design elements to increase the quality of development and limit impacts on the Township's resources.

#### 5.1.5 Goal #5: Eradicate Blight

- Objective 5.1: Protect the health, safety, and welfare of the citizens of the Township by redeveloping underutilized and stagnant properties that could more effectively contribute to the well-being of the Township.
- Objective 5.2: Eliminate blighting influences such as non-compatible land uses, faulty arrangement, and complications of title.

## 6 LAND USE

### 6.1 Definitions

See **Appendix C**.

### 6.2 Development Areas

The Plan anticipates development of the Area in at least two Subdistricts. This Plan provides for development of roughly the easternmost third of the Area fronting onto Main Street (herein "Subdistrict I"), which is depicted above in Figure 3 as Area 4. The precise extent and boundaries of Subdistrict I will be established through subdivision of Lot 9 in Block 1207, the responsibility, and requirements for which will be provided for in the Redevelopment Agreement. Subdistrict I will effectuate the Township's Third Round Housing Element and Fair Share Plan, adopted July 20, 2022. The remaining Area, outside Subdistrict I, shall remain within the Public Zone for use by the municipality. Any subsequent development of this Area may be contemplated in the future and may be provided for through amendments to this Plan.

### 6.3 Subdistrict I Standards

#### 6.3.1 Permitted Principal Uses

- A. Apartment building, with a maximum yield of 75 Dwelling Units, all of which shall be deed restricted as affordable pursuant to Township's affordable housing regulations (DRZ §501-1 and the Uniform Housing Affordability Control Rules (N.J.A.C. 5:80-26.1) and otherwise satisfies the provisions of the Township's Settlement Agreement, executed August 17, 2021, In the Matter of the Township of Millburn, County of Essex (Docket No. ESX-L-2778-18).

#### 6.3.2 Accessory Uses

- A. Indoor and outdoor residential amenities
- B. Parking and loading facilities.
- C. Residential lobbies providing access to upper floor Dwelling Units.
- D. Accessory storage, associated with refuse collection, residences, and maintenance of the apartment building.
- E. Apartment building management and leasing offices.
- F. Any other uses determined to be customary or incidental to permitted principal uses.

#### 6.3.3 Prohibited Uses

- A. Any other uses not specifically permitted by this Redevelopment Plan.

#### 6.3.4 Area, Bulk and Density Requirements

The below bulk and density requirements shall govern development upon Subdistrict I. Development of Subdistrict II shall be determined at such a later date as development of Subdistrict II is proposed or is otherwise pursued.

A.	Lot Area (Min.)	1.75 Acres
B.	Lot Width (Min.)	100 feet
	Lot Depth (Min.)	350 feet
C.	Front Setback (Min.)	10 feet
E.	Side Setback – Each Side (Min.)	Rail Right-of-Way: 15 feet Lot 18 at Ground Floor: 0 feet

	All Others: 5 feet
F. Rear Setback (Min.)	75 feet
G. Building Coverage (Max.)	70%
H. Impervious Coverage (Max.)	90%
I. Building Height (Max.)	Within 40' of Main St.: 3 stories, 40 feet Rest of Area: 4 stories, 50 feet
J. Residential Density (Max.)	75 affordable housing units throughout Subdistrict I
Floor-to-Floor Height (Min.)	Ground Floor: 12' Upper Floors: 10'
Façade Transparency (Min.)	Main Street Front Façade, Ground Floor: 45% Main Street Front Façade, Upper Floors: 35% All Other Façades: 25%
Residential Amenity Space (Min.)	50 square feet / unit
K. Accessory Structure Height (Max.)	15'
L. Accessory Structure Setback (Min.)	Front: 50 feet Side: 5 feet Rear: 20 feet

### 6.3.5 Residential Amenity Space

- A. Open / outdoor Amenity Space may consist of decks, patios, terraces, balconies, atria, or other similar amenities. Indoor Amenity Space may include common areas / lounges, courtyards, fitness centers, event spaces, coworking spaces, and other similar amenities.
- B. Such amenities shall not include rooftop decks. Interior, open-air courtyard areas are permitted so long as such areas are screened from the public right-of-way and adjacent properties by the building mass.
- C. Areas used for stormwater detention and retention basins, as well as areas with slopes exceeding 15%, shall not count towards open / outdoor Amenity Space.

### 6.3.6 Signage

- A. No ground graphics shall be permitted.
- B. Signage shall otherwise comply with standards contained with § DRZ 609.10, Street Graphics.

### 6.3.7 Utilities

- A. Distribution lines for all utility systems shall be placed underground.
- B. All ground-mounted utilities (including transformers, HVAC, generators, and telecommunication equipment) will be internal or underground unless determined to be infeasible by the Utility Company.
- C. External ground-mounted utilities and pole-mounted utilities are only permitted in side or rear yards.
- D. Rooftop Utility Requirement:
  - i. Rooftop appurtenances, such as but not limited to, HVAC equipment, generators, elevator housing, exhaust pipes, water meters and other mechanical equipment are to be fully screened from view as measured from 5'-5" above grade at the property line(s) parallel to the far side of the adjacent right-of-way.
  - ii. Setbacks (minimum):

- a. Mechanical and HVAC equipment: 30' from Main Street front façade and 10' from all other building edges.
- b. Elevator/stair bulkheads: 30' from Main Street front façade and 0' from all other building edges.
- iii. Utilities Height Above Roof (maximum):
  - a. Mechanical and HVAC equipment: 5', or 10' if setback at least 20' from a building edge facing a public right-of-way or adjacent property.
  - b. Elevator/stair bulkheads: 12'
- iv. Vertical bulkheads, mechanical equipment and related appurtenances may be exempt from the total building height if compliant with provisions i, ii, and iii above.

## 6.4 Parking

### 6.4.1 **Automotive Parking & Circulation**

- A. Parking Requirements: Off-street parking shall be provided at a minimum rate of 1 (one) parking space per Dwelling Unit.
- B. Parking Areas shall comply with accessory structure setbacks. No front yard parking is permitted.
- C. A minimum clearance height of 12' is required for all driveways and parking areas.
- D. All Parking Areas shall meet or exceed American Disability Act (ADA) standards.
- E. Driveways
  - i. Subdistrict I shall be permitted two curb cuts along Main Street, as well as a third driveway from the rear of the Site with access through the Township's DPW property onto Essex Street. One of these curb cuts shall serve as the primary access to the Site (herein "primary driveway"). The second curb cut shall be located along the northern property line (herein "secondary driveway").
  - ii. Primary Driveway Standards
    - a. Minimum width: 24'
    - b. Access:
      - i. Shall be used for daily operations of the site, including access by residents, guests, and employees, and deliveries.
      - ii. Use of a garage-door, bar gate, or similar physical barrier to restrict access is prohibited.
  - iii. Secondary Driveway Standards
    - a. Minimum width: 18'
    - b. Access: shall be limited to emergency vehicles, refuse pick-up, and other service vehicles.
  - iv. Third Driveway Standards
    - a. Minimum width: 24'
    - b. Access: shall be limited to emergency vehicles, refuse pick-up, and other service vehicles.
    - c. The redeveloper shall be responsible for executing any access easement to facilitate cross access from Subdistrict I to Essex Street.
  - v. Means to restrict access, if any, for all driveways shall be coordinated with and approved by the Fire Department, Police Department, and Township Engineer.
- F. Construction of automotive parking shall comply with electric vehicle parking requirements pursuant to § DRZ 607.6 and statutory law.
- G. Parking spaces shall be a minimum of 9' wide and 18' long.

- H. Up to 10% of the parking space requirement may be compact spaces, which shall be a minimum of 8' wide and 16' long.
- I. Parking located in front yards is not permitted.
- J. Any changes to on-street parking are subject to approval from the Township Committee.

#### 6.4.2 Bicycle Parking

- A. Bicycle parking is not required as part Subdistrict I but is encouraged where feasible. Priority locations include along / within the Main Street streetscape and by building entrances.
- B. Site plans shall show the proposed location of bicycle parking/storage facilities on the site and on the building floor plan design. A construction detail of the bicycle rack or facilities shall be provided.

#### 6.5 Loading and Unloading

##### 6.5.1 General Requirements

- A. Off-street loading requirements:
  - i. A minimum of 1 off-street loading space shall be provided on-site.
  - ii. Subject to approval by the Planning Board, the loading space may be provided within the secondary driveway or within areas of the parking area with excess drive aisle width. In no case shall a loading space be permitted to block parking spaces or the primary driveway.
- B. Loading spaces shall be a minimum of 12' wide, 25' long, and 12' tall.
- C. Loading spaces shall be hatched off/marked and provide signage for easy distinction from a parking space.
- D. The specific parameters of loading space design and operations will be addressed within a Redevelopment Agreement(s).

#### 6.6 Access, Circulation Analysis + Traffic Study

The redeveloper shall conduct a Traffic Impact Study for the proposed redevelopment site's residential uses, which shall be submitted to the Township.

The traffic study shall conform with applicable standards published by the Institute of Traffic Engineers. The primary purpose of the traffic study is to determine whether additional infrastructure improvements will be necessitated by the proposed redevelopment. This study should contain an evaluation of any anticipated impact to surrounding residential streets, particularly relating to traffic congestion or strains on available parking supply.

This study shall include, but shall not be limited to an assessment of existing off-site features within the traffic study area (as defined below):

- Traffic control devices
- Pedestrian crossings and sidewalks
- Geometries of existing and proposed rights-of-way
- Off-and-on-street loading areas
- On-street parking
- Interaction with nearby driveways, alleyways, and access points
- Potential project impacts to adjacent streets
- Potential project traffic calming strategies

The traffic study area shall include the following intersections:

- Old Short Hills Road and Brookside Drive
- Main Street and Essex Street
- Main Street and Millburn Avenue
- Douglas Street and Millburn Avenue
- Millburn Avenue and Essex Street

## **6.7 Design Standards**

### **6.7.1 Building Design**

- A. Design should prioritize façade treatments based on their visibility to public rights-of-way and adjacent properties:
  - i. Primary Façades: Façades within 50' of Main Street should receive primary treatments, as specified below.
    - a. Primary Façades shall be designed to create an attractive streetscape and use architectural treatments to de-mass the building.
    - b. Associated treatments include enhanced fenestration, high-quality façade materials, cornicework, architectural bands, articulation, material variation, and canopies, among other treatments.
    - c. Primary façades shall provide articulation through material and color changes, building projections, columns, rooflines, and other articulation strategies. Horizontal façade articulation of at least 2 feet shall be required every 40 feet of façade width along Main Street.
    - d. Building design shall highlight the ground floor and differentiate it from upper floors. This may be achieved through different window openings or treatments, awnings or canopies, vertical façade articulation, material and color changes, architectural bands, or other similar treatments.
  - ii. Secondary Façades: The rear and south façades, as well as any other façade portions facing and directly visible from Main Street should receive secondary treatments, designed to complement the primary façades through similar articulation, material palettes, fenestration patterns, and architectural accent treatments.
  - iii. Tertiary Façades: The north façade facing the rail right-of-way, as well as any façades facing an interior court, shall be consistent in fenestration patterns to the primary façade.
- B. Articulation should be designed to reflect the interior layout of the building, delineating different residential units.
- C. No Blank Walls shall be permitted along any façade. Articulation or depth in the form of material changes, shadow windows, or brickwork shall be used to break up an otherwise flat wall. If a building includes an exposed wall at a side or rear property line, such wall should include faux windows or murals in lieu of façade openings or articulation.
- D. A pedestrian building entry shall be provided along Main Street.
- E. Fire escapes and secondary points of egress are to be internal.
- F. Building Materials: The following building materials are permitted, plus any deviations, substitutions, and additional materials if approved by the Planning Board.
  - i. Masonry and/or wood are permitted as primary façade material, which must encompass at least 60% of the façade area (not including window openings).
  - ii. Other materials, such as metal, siding, and paneling may be used as secondary façade materials.
  - iii. No unfinished cement block shall be permitted on any exterior façade.

#### G. Rooflines

- i. Flat roofing shall be treated with a Cornice or similar architectural element to define the building edge.
- ii. If utilized, sloped roofing shall have a roof pitch between 4:12 and 18:12.
- iii. Sloped roofing shall be covered by shingles or another material if approved by the Planning Board.

#### H. Building Projections

- i. Awnings + Canopies: Awnings are encouraged, particularly at primary entrances. Awnings shall not conceal or disfigure an architectural feature. Awnings shall not project more than 4 feet maximum. Awnings shall have a height clearance of 8 feet minimum. The Planning Board shall review to determine that Awnings do not interfere with street trees or roof drainage.
- ii. Architectural porticos, balconies, bay windows, appurtenances, overhangs, and other similar elements may project beyond the face of the building up to 4 feet.
- iii. Ground floor projections for an entrance canopy may project up to 6 feet from the building, provided a minimum of 6 feet wide portion of the sidewalk remains clear of any overhangs, projections, or canopies.
- iv. Projections into the right-of-way are not permitted.
- v. Developers shall be responsible for obtaining approval from applicable county, regional, and state agencies for any public improvements or public access.

#### 6.7.2 Lighting

- A. All pedestrian sidewalks, Parking Areas, and building entrances shall provide a minimum footcandle level of 2 footcandles and a maximum of 5 footcandles. This may be provided by building-mounted fixtures, pole fixtures, or a combination of the two.
- B. Lighting at corners and crosswalks should provide a minimum of 3 footcandles and may include bollards or in-pavement fixtures.
- C. Lights are to be provided at a minimum of 60-foot intervals along all public streets and near bicycle and pedestrian facilities accessible to the public and should be no taller than 14'-0", except in no case shall wall-mounted lights be taller than the ground floor floor-to-floor height.
- D. Lights are to be fully enclosed/shielded, full cut off fixtures to prevent light spillage onto off-site properties or upward into the sky. Lighting fixtures are to be LED lamps providing "warm-white" light (CCT<3,000 K or S/P ratio <1.2) and not less than one-half horizontal foot-candle average lighting level at the surface.
- E. All lighting shall be directed away from all adjacent Lots. House side shields should be installed on any fixtures approximate to adjacent properties.
- F. Lighting shall be turned off between the hours of 12:00 am and 6:00 am except for fixtures required for safety and security.
- G. All wiring shall be laid underground.
- H. No flashing, laser, searchlight, strobe, tracing, pulsating, or neon exterior lighting is permitted.
- I. Light fixtures within the public right-of-way shall be consistent in design with existing fixtures either along Brookside Drive or those along Main Street between Millburn Avenue and Essex Street. All other light fixtures shall be complementary to the architecture of their building, and pole footings should be mounted at-grade.

### 6.7.3 Streetscape and Public Open Space

- A. Sidewalks: Sidewalks are required along both sides of all new and improved streets. Sidewalks associated with any construction shall comply with the below dimensional requirements.
  - i. Sidewalks shall provide no less than 6 feet of unobstructed space for pedestrian passage.
  - ii. Sidewalk paving shall be consistent in design with existing sidewalks along Brookside Drive or along Main Street between Millburn Avenue and Essex Street. Details for sidewalks, curbs, and ramps shall be provided for approval by the Planning Board to ensure a consistent streetscape design.
- B. ADA Accessibility
  - i. ADA compliant tactile pavers shall be used to define the edge of any service drive.
  - ii. All publicly accessible space shall be ADA compliant and encourage enjoyment for individuals of all abilities.
- C. Programmable Space: Areas between the curb and building frontage should be designed to accommodate tables, chairs, landscaping, and other improvements to create an attractive and hospitable area. Such areas shall be accessible to the public.
- D. Crosswalks + Pedestrian Crossings: Crosswalks must be provided across all legs of street and driveway intersections and shall be designed to maximize visibility. Crosswalks across driveways shall be at grade with the adjacent sidewalk, with the sidewalk pavement treatment extended across the driveway.
- E. Bollards: Bollards are required where curbs are at grade with vehicular drive aisles. Illuminated bollards are encouraged at crosswalks. Visual warning beacons within bollards are encouraged at the primary driveway.
- F. Street Furniture
  - i. Any street furniture provided, including but not limited to benches, trash receptacles, and tables, shall be located such that the minimum unobstructed sidewalk pursuant to Section 6.7.3.A.
  - ii. At least 1 trash receptacle shall be provided along Main Street.
  - iii. Outdoor Public Seating shall be provided along Main Street within the public right-of-way and within the front yard setback of Subdistrict I. Seating level shall be between 18 and 24 inches and the sitting depth shall be a minimum of 15 inches. Seating may consist of benches and moveable tables and chairs.
  - iv. Redeveloper shall propose a palette of furniture, fixtures, and finishes for seating that are modern, human-oriented and imaginative. Proposed street furniture shall be subject to approval by the Planning Board.

### 6.7.4 Landscaping

- A. Street Trees: A least 2 shade trees shall be planted between the building façade and the vehicular right-of-way on Main Street, with 1 such shade tree planted within the public right-of-way.
  - i. Trees shall be pollution-resistant species.
  - ii. Trees shall be a minimum of 3.5 inches caliper measured at 8 inches above the grade.
  - iii. Tree irrigation bags must be installed and maintained for at least 6 months after planting.
  - iv. Tree pits shall be at least 4' in width and 7' in length.
  - v. Within 20' of overhead utility poles and wires, mature tree heights shall be 25' or less. Between 20' and 50' from an overhead utility poles and wires, mature tree heights shall be 40' or less. Beyond 50' from an overhead utility poles and wires, there is no restriction on mature height of trees.

- B. Street tree locations that are not reasonably feasible due to lack of sun exposure, conflicts with utilities, or other contextual challenges may replace the requirement to provide street trees with alternative plantings or streetscape design.
- C. Landscaping:
  - i. Landscaping, rain gardens and bioswales are encouraged to the greatest extent practicable.
  - ii. Foundation landscaping shall be provided at building setbacks, either at grade or in raised planter beds. Shrubs and groundcover shall be planted to create a continuous row of foundation landscaping, subject to final review by the Planning Board.
  - iii. The utilization of downspout planters is encouraged for the treatment of stormwater from building rooftops.
  - iv. A green roof shall be installed on the roof of any 3-story building portion fronting Main Street. Such an area shall be designed to mitigate stormwater runoff from the Area. Access to tenants or visitors shall be prohibited.
- D. Fences + Walls:
  - i. Front yard fences are not permitted.
  - ii. Fencing shall be required along the rear property line, along the property line with Block 1207, Lots 10-15, and along existing fencing on Block 1207, Lot 18.
  - iii. Fencing shall be provided between the southern façade and Block 1207, Lot 18.
  - iv. Fences in side or rear yards shall not exceed 6 feet in height.
  - v. Fences and walls must be constructed of a material complementary to those of the principal building. Chain link fences are not permitted.
- E. All efforts should be made to maintain existing vegetation on site. Protective fencing should be placed around trees throughout the duration of construction.

## 6.8 Utilities

### 6.8.1 General Requirements

- A. Screening: All ground-mounted or rooftop utility equipment must be screened from view with either landscaping, fencing, or architectural strategies such as parapets. Any screening should be complementary to the colors and materials of the façade and minimize visual impacts, subject to approval by the Planning Board.
- B. Utility Meters: All utility meters shall be located within the building, designed for remote reading by the Utility Company, and not visible from public view. If the Utility Company determines internal location of meters is not feasible, a different location shall be permitted, but exterior meters shall be located and screened to minimize visual impact, being located in the side or rear yard if permitted by the Utility Company.
- C. All easements shall comply with Township requirements. Exact locations for utility lines and easements shall be established at time of preliminary site plan approval or subdivision. Existing above-ground utilities shall be incorporated into the underground systems as improvements are undertaken. Any relocation and/or replacement of utility lines shall be the sole responsibility of the Redeveloper(s) and shall not be an expense to the Township.
- D. Cost sharing methodology shall be defined in the Redevelopment Agreement for each respective parcel. In addition to public improvements included in this Plan, the methodology shall account for any and all previous infrastructure contribution made by the redeveloper related to the implementation of the Redevelopment Plan.

### 6.8.2 Water + Sewer

- A. Each development shall be connected to the public sanitary sewer and water systems, as approved by the Township Engineer.
- B. Redeveloper(s) must ensure all projects provide sufficient flow and meet all standards required by the Fire Department.
- C. For water and sewer, Redeveloper(s) must model and provide guidance to the Township on existing service and capacity to ensure proper service for any development proposed. Continued monitoring and coordination with the Township is required for all projects.
- D. Fire hydrants shall be installed by the redeveloper in adequate numbers and at locations recommended by the Township Engineer and Fire Department.

### 6.8.3 Stormwater

- A. All projects within the Redevelopment Area shall comply with § DRZ 525 – Stormwater Runoff.
- B. All projects within the Redevelopment Area shall be considered a ‘major development’ as defined under § DRZ 525 – Stormwater Runoff.

### 6.8.4 Refuse:

- A. Refuse shall not be located in any required front yard or buffer.
- B. If trash storage must be conducted outside, it must be fully enclosed and screened on all sides with materials and colors that are complementary to the building design.
- C. Screening may be accomplished through the use of planting buffers, fences or walls, and shall be high enough to screen these structures.

## 6.9 Affordability

- A. All projects within the Redevelopment Area shall comply with the Township’s affordable housing requirements pursuant to Township Development Regulations and Zoning Ordinance, § DRZ 501, Affordable Housing.
- B. Control periods for restricted ownership units shall be in accordance with N.J.A.C. 5:80-26.5, and each restricted ownership unit shall remain subject to the controls on affordability for a period of at least 45 years.

## 7 ADMINISTRATION

### 7.1 Validity of Plan

If any section, subsection, paragraph, division, subdivision, clause, or provision of this Plan shall be deemed by a court of competent jurisdiction to be invalid, such part(s) shall be severed and the invalidity thereby shall not affect, impair, or invalidate the remainder of the Plan.

### 7.2 Computations

When a numerical calculation of zoning standards for a particular Lot results in a fractional number, such numbers shall be rounded down to the next whole number for fractions less than .500 and rounded up for fractions .500 and above.

### 7.3 Other Actions by the Township in Furtherance of the Plan

Other actions may be taken by the Township in its sole discretion, to further the goals of the Plan. These actions may include, but shall not be limited to, provisions for public infrastructure necessary to service new development and vacation of public utility easements and other easements and rights-of-way as may be necessary for redevelopment. The costs for such actions shall be subject to negotiation with the designated redeveloper(s).

### 7.4 Township Designation – Redevelopment Agreement

#### 7.4.1 Usage of the word “Developer”

Anytime the word “developer” is utilized in this Redevelopment Plan, the same shall mean the redeveloper or redeveloper(s) that are designated by the Township in accordance with this Redevelopment Plan and the LRHL.

#### 7.4.2 Standing before the Planning Board

Only redevelopers designated by the Township by resolution of the Township of Millburn Township Committee may proceed to implement the redevelopment projects set forth in this Redevelopment Plan before the Planning Board.

In order to assure that the vision of this Redevelopment Plan will be successfully implemented in an effective, comprehensive, and timely way, and in order to promptly achieve the public purpose goals of the Plan, the Township Committee, will select the redeveloper(s) in all areas governed by this Redevelopment Plan. Any party not specifically designated as the “redeveloper” as set forth above shall not have the standing to proceed before the Planning Board for site plan approval, except as set forth above in Section 1.1.

#### 7.4.3 Procedural Standards for Redeveloper Applications

Except as set forth in Section 1.1, all designated redeveloper(s) will be required to execute a Redevelopment Agreement satisfactory to and authorized by the Township Committee. The procedural standards described here will guide redeveloper selection. The Township Committee, acting as the Redevelopment Entity may, at any time, entertain unsolicited proposal(s) from a prospective redeveloper(s) for redevelopment of one or more parcels. The selection process will likely include the submission of some or all of the following materials:

1. Conceptual plans and elevations sufficient in scope to demonstrate that the design approach, architectural concepts, number and type of Dwelling Units, retail and or commercial uses, parking, traffic circulation, flood mitigation, landscaping, open space, construction schedule, including estimated pre-construction time period to secure permits and approvals, and other elements are consistent with the objectives and standards of this Redevelopment Plan.

2. Documentation evidencing the financial responsibility and capability of the proposed redeveloper with respect to carrying out the proposed redevelopment includes but is not limited to: type of company or partnership, disclosure of ownership interest, list of comparable projects successfully completed, list of references with name, address and phone information, list of any general or limited partners, financing plan, and financial profile of the redeveloper entity and its parent, if applicable.
3. Required escrows and fee payments to the Township of Milburn, if any.
4. Additional submission materials may be requested by the Township as deemed appropriate to the particular project sites.

## **7.5 Approval Process**

### **7.5.1 Planning Board Application Process**

All development applications shall be submitted to the Township of Milburn Planning Board through the site plan and subdivision procedures as outlined in N.J.S.A. 40:55D-1 et seq. The Planning Board shall deem any application for redevelopment for any property subject to this Redevelopment Plan incomplete if the applicant has not been designated by the Township Committee – acting as a Redevelopment Entity – as a redeveloper(s) and a Redevelopment Agreement has not been fully executed.

The Township of Millburn Development Review Committee shall review and approve, in a manner materially consistent with this Redevelopment Plan to ensure that such project is materially consistent with the Redevelopment Plan and any relevant Redevelopment Agreement(s). Such review shall occur concurrently with the submission of an application for approval of the redevelopment project to the Planning Board. In addition, the review may address the site and building design elements of the project to ensure that the project adequately addresses the goals and objectives of this Plan and the Redevelopment Agreement(s). Such a review by the Development Review Committee may not be duplicative with the review by the professionals engaged by the Township of Millburn Planning Board. The Development Review Committee shall not be reviewing checklists nor making determinations of Completeness, and the review shall be limited to consistency with the Redevelopment Plan, Affordable Housing Settlement and applicable Redevelopment Agreements.

All projects within the Redevelopment Area shall require site plan or subdivision approval by the Planning Board in the normal course. This site plan package may, at the discretion of the Planning Board, include, but is not limited to, the documents listed below. The Planning Board may request additional reasonable analyses and information as is required to make a decision. All submissions shall meet design standards enumerated in this Redevelopment Plan and indicate any deviations from this Redevelopment Plan.

### **7.5.2 Deviations**

No deviations shall be permitted from the requirements of this plan.

### **7.5.3 Approvals by Other Agencies**

The redeveloper shall be required to provide the Township with copies of all permit applications made to federal, state, and county agencies upon filing such applications, as will be required by the Redevelopment Agreement to be executed between the redeveloper and the Township.

## **7.6 Severability**

The provisions of this Plan are subject to approval by Ordinance. If a Court of competent jurisdiction finds any word, phrase, clause, section, or provision of this Redevelopment Plan to be invalid, illegal, or

unconstitutional, the word, phrase, clause, section, or provision shall be deemed severable, and the remainder of the Plan and implementing Ordinance shall remain in full force and effect.

## **7.7 Escrows**

The Redevelopment Agreement shall provide for responsibility, if any, of posting escrow payments associated with review of the proposed site plan and/or applications submissions and other aspects of the redevelopment process.

## **7.8 Adverse Influences**

No use or reuse shall be permitted which, when conducted under proper and adequate conditions and safeguards, will produce corrosive, toxic or noxious fumes, glare, electromagnetic disturbance, radiation, smoke, cinders, odors, dust or waste, undue noise or vibration, or other objectionable features so as to be detrimental to the public health, safety or general welfare.

## **7.9 Non-Discrimination Provisions**

No covenant, lease, conveyance or other instrument shall be effected or executed by the Township or by a developer or any of their successors or assignees, whereby land within the Area is restricted by the Township, or the developer, upon the basis of race, creed, color, religious principles, national origin, ancestry, familial status, disability, sexual orientation, gender identity, marital status, or gender in the sale, lease, use or occupancy thereof. Appropriate covenants, running with the land in perpetuity, will prohibit such restrictions and shall be included in the disposition instruments. There shall be no restrictions of occupancy or use of any part of the Area on such basis.

## **7.10 Redevelopment Actions**

The Township shall have such powers and duties as set forth in the LRHL and as may be conferred by this Plan.

## **7.11 Relocation Requirements**

There are no housing units, including those affordable to low- and moderate-income households, to be removed as a result of the implementation of this Redevelopment Plan.

## **7.12 Infrastructure**

The Redevelopment Agreement shall provide for the responsibility for all reasonably necessary engineering studies for, and construct or install all on- and off-site municipal infrastructure improvements and capacity enhancements or upgrades to traffic control measures, water service, sanitary sewer service, stormwater management, and flood mitigation measures to the project or required due to the impacts of the project, in addition to all required tie-in or connection fees, as well as for all sidewalks, curbs, streetscape improvements (street trees and other landscaping), street lighting, and on- and off-site traffic controls and road improvements for the project or required due to the impacts of the project.

## **7.13 Procedures for Amending the Plan**

This Plan may be amended from time to time upon compliance with the requirements of state law. A request for same may be submitted to the Township Committee. The Township reserves the right to amend this plan. The Township, at its sole discretion, may require an escrow deposit from the party requesting the amendments, so that the Township may prepare a study of the impact of such amendments, which study must be prepared by a professional planner licensed in the State of New Jersey and other additional professionals as may be required by the Township.

## **7.14 Redevelopment Plan Duration**

The provisions of this Plan specifying the redevelopment of the Redevelopment Area and the requirements and restriction with respect thereto shall be in effect until such time as the purpose of the Plan has been satisfied and the designated Redevelopment Area's need for redevelopment has been substantially alleviated.

## **7.15 Certificates of Completion**

Upon final inspection and issuance of a certificate of occupancy by the construction official for all buildings and the release of all performance and maintenance bonds for improvements by the Township, and a determination that all other obligations of the Redevelopment Agreement have been satisfactorily completed, the redeveloper may apply to the Township for issuance of a certificate of completion, which will release the redeveloper from any further obligation under the redevelopment agreement for that project.

## **7.16 Land Use Map Amendments**

The adoption of this Plan or any amendments thereto shall automatically allow for any necessary modifications to the official Township of Milburn Township Land Use Map to ensure consistency between the two documents.

## **7.17 Additional Superseding Provisions**

The standards contained within this Redevelopment Plan shall supersede any conflicting standards contained within the Zoning Ordinance of the Township or other applicable Township codes or ordinances.

### **Terms + Definitions**

Any terms or definitions not addressed within this Redevelopment Plan shall rely on the applicable terms and conditions set forth in the Zoning Ordinance of the Township of Milburn.

### **Other Applicable Design + Performance Standards**

Any design or performance standards not addressed within this Redevelopment Plan shall rely on the applicable design and performance standards set forth in the Zoning Ordinance of the Township of Milburn.

## **7.18 Other Provisions**

This Redevelopment Plan herein has delineated a definite relationship to local objectives as to appropriate land uses, density of population, improved public utilities, recreation and community facilities, and other public improvements. This Plan has laid out various programs and strategies requiring implementation in order to carry out the objectives set forth herein.

This Plan lays out the proposed land uses and building requirements for the Redevelopment Area.

The diagrams, images and other graphic representations provided in this Plan are intended to provide a framework for interpretation of the written standards and regulations contained herein. Nothing in this Redevelopment Plan shall preclude the partial redevelopment of a Block depicted in such diagrams, images, or other graphic representations, provided that such subdivision or re-subdivision and partial redevelopment of a Block is fully in conformance with the written standards and regulations contained herein.

Pursuant to the provisions of the LRHL, the RAB Law and other applicable law, upon subsequent approval by a vote of the governing body, the Township is empowered to issue bonds, and in anticipation thereof, bond anticipation notes, to fund any of the redevelopment project improvements described herein, including but not limited to, acquisition of land, construction and/or renovation of municipal facilities, water, sewer, roadway, parking and pedestrian infrastructure, and any other public improvements as necessary to effectuate such redevelopment projects. The Business Administrator is hereby authorized to execute and deliver on behalf of the Township, any agreements, contracts, or additional instruments for the purpose of effectuating the issuance of such bonds and bond anticipation notes.

## APPENDIX A: RESOLUTION

### Area in Need of Redevelopment

#### **SPECIAL RESOLUTION**

Paul Phillips, from the firm of Phillips Preiss Shapiro Associates, Inc, was present and made a presentation that supported the recommendation of the Planning Board to designate properties as an area in need of redevelopment. His firm was selected by the Planning Board to conduct a study to determine if there were areas in need of redevelopment in the downtown area. Mr. Phillips addressed questions and clarified issues presented by residents and members of the Township Committee.

1. Declare Downtown District Schedule "A" Area in Need of Redevelopment (07-20)

WHEREAS, certain areas within the Township of Millburn may be suitable for redevelopment in the manner contemplated by the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. (the "Redevelopment Law"); and

WHEREAS, on July 18, 2006, the Township Committee of the Township of Millburn, pursuant to N.J.S.A. 40A:12A-6(a), directed that the Planning Board undertake the preliminary investigation provided for in the Redevelopment Law to determine whether the criteria set forth in Section 5 of the Redevelopment Law are found within proposed areas identified by the Township of Millburn and consisting of the following tax blocks and lots: Block 701, Lots 6 and 7; Block 1207, Lots 1 thru 9; and Block 1212, Lot 4 and Lots 22 thru 27 (the "Downtown District"); and

WHEREAS, the Planning Board retained the professional services of Phillips Preiss Shapiro Associates, Inc. to assist the Planning Board in its preliminary investigation as to whether the Downtown District is an area in need of redevelopment in accordance with the criteria established under Section 5 of the Redevelopment Law; and

WHEREAS, Phillips Preiss Shapiro Associates, Inc. prepared a report entitled "Redevelopment Area Study for Portions of Block 701, 1207 and 1212 in Downtown Millburn, Essex County, New Jersey," dated December 2006 (the "Preliminary Investigation Report") for the Downtown District, which is incorporated herein by reference; and

WHEREAS, the Preliminary Investigation Report concludes that 13 of the 18 tax blocks within the Downtown District satisfy the criteria under Section 5(d) and in some instances also under Section 5(e) of the Redevelopment Law and that the remaining 5 tax blocks which do not individually satisfy the redevelopment criteria under Section 5 of the Redevelopment Law consisting of Block 1207, Lots 3 thru 5 and Block 1212, Lots 24 and 25) "[are] necessary to create a single, contiguous development tract that will allow for the effective redevelopment of the remaining qualifying properties in this block" and therefore concludes that the study area for

the Downtown District as a whole qualifies as "an area in need of redevelopment" in accordance with the Redevelopment Law; and

WHEREAS, the Planning Board, upon completing its preliminary investigation of the Downtown District, including the completion of the aforementioned Preliminary Investigation Report, notice and public hearing as required by the Redevelopment Law, recommended by motion, as set forth in the attached letter from the Planning Board Chairman, a copy of which is attached hereto and incorporated by reference, that the properties identified in Schedule "A" attached hereto be designated as areas in need of redevelopment pursuant to Section 5 of the Redevelopment Law; and

WHEREAS, the letter from the Planning Board Chairman states that at the public hearing of the Planning Board, held on December 20, 2006, Mr. Michael Jovishoff, P.P. from the firm of Phillips Preiss Shapiro Associates, Inc. presented testimony in support of the Preliminary Investigation Report and that no written objections were filed with the Planning Board; and

WHEREAS, attached to the aforementioned letter from the Planning Board is the Preliminary Investigation Report and the draft minutes of the public hearing held before the Planning Board regarding the same which reflect certain objections and comments from members of the public; and

WHEREAS, on January 16, 2007, Mr. Paul Phillips, P.P. provided testimony to the Township Committee in support of the recommendation of the Planning Board to declare the properties identified in Schedule "A" attached hereto as an area in need of redevelopment; and

WHEREAS, based upon a review of the recommendation of the Planning Board, together with the Preliminary Investigation Report, the draft minutes of the public hearing before the Planning Board, all objections and comments of the public, and the testimony of Paul Phillips, P.P., the Township Committee desires to declare the Downtown District as an area in need of redevelopment in accordance with the Redevelopment Law.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millburn, in the County of Essex, New Jersey as follows:

1. The Township Committee accepts the Planning Board recommendation that the Downtown District is an area in need of redevelopment and determines that the properties identified in Schedule "A" attached hereto constitute an area in need of redevelopment as defined in the Redevelopment Law.
2. A copy of this Resolution shall be transmitted to the Commissioner of the Department of Community Affairs for review and shall take effect in accordance with N.J.S.A. 40A:12A-6(b)(5).
3. A copy of this Resolution shall be sent to all owners of property situated within the Downtown District.

Committeeman Suell came made a motion supporting this resolution, which was seconded by Committeewoman Haimoff. The foregoing resolution was adopted by the following roll call vote:

AYES: Haimoff  
McDermott  
Steinberg  
Suell  
Bacr

NAYS: None

## APPENDIX B: RELATION TO OTHER PLANS

Pursuant to the LRHL, “all provisions of the redevelopment plan shall be either substantially consistent with the municipal master plan or designed to effectuate the master plan” (N.J.S.A. 40A:12A-7(d)).

### Millburn 2018 Master Plan Reexamination and Update<sup>1</sup>

The Township’s Master Plan includes various recommendations pertaining to this Area and affordable housing development. Relevant Master Plan goals and objectives include:

- Goal 1: Encourage appropriate land uses that promote the character of the Township as a small suburb of the highest quality.
  - Objective 1.01: Protect the character of established residential neighborhoods and encourage land use and development at an appropriate scale and density.
  - Objective 1.02: Promote the appropriate mix of development in Downtown and other commercial areas.
  - Objective 1.05: Create the realistic opportunity to provide for its fair share of the region’s affordable housing.
- Goal 2: Promote, improve and support efficient streets and sidewalks and safe connections to transit for pedestrians, cyclists and motorists.
  - Objective 2.02: Improve and maintain safe and efficient pedestrian circulation in the central business district, the Upper Millburn Avenue business area and established residential neighborhoods.
  - Objective 2.06: Encourage use of public transportation in the Township through safe and secure connections.
  - Objective 2.07: Provide safe and secure routes to schools and throughout residential areas.
  - Objective 2.08: Incorporate new technologies and street design criteria that result in the more flexible and efficient use of street capacity.
  - Objective 2.09: Encourage adoption of pedestrian and bicycle-favorable roadway design where possible.
- Goal 4: Maintain and enhance economic vitality of the Downtown and other business districts.
  - Objective 4.02: Maintain a pedestrian scale in all business districts.
  - Objective 4.03: Leverage opportunities for new commercial development or redevelopment of existing properties where appropriate.
  - Objective 4.04: Strengthen existing business centers including the Downtown core, Upper Millburn Ave, Short Hills station area, Morris Turnpike and Kennedy Parkway and other business areas.
- Goal 6: Develop and implement strategies to address town-wide sustainability, resiliency and to adapt to global climate change.
  - Objective 6.01: Require private development to incorporate sustainable design practices that control run-off, improve streetscapes, increase energy efficiency, and preserve open space and greenways.

In addition, public outreach conducted in support of the Master Plan indicated that over 30% of residents indicated a need in town for other types of housing beyond the predominant single-family inventory in the Township, and such multifamily development was preferred to be located in the downtown near the train station, as well as near the Mall at Short Hills (i.e. the Upton development).

The DPW site is an ideal location for such multifamily development, as the Master Plan recommends the Township, “Relocate the DPW building out of the Downtown freeing up a 4-acre site for more compatible

<sup>1</sup> <https://twp.millburn.nj.us/DocumentCenter/View/4616/Adopted-Millburn-Master-Plan-Reexamination-2018-PDF>

development,” as well as, “Leverage municipally owned properties like the municipal building and DPW site as part of a larger redevelopment or reuse scheme for the Downtown area” (p.58).

This Redevelopment Plan advances the above goals and objectives by effectuating Master Plan recommendations to redevelop the DPW site for development compatible with a transit-oriented downtown. The Plan provides for residential development within walking distance of everyday needs and transportation resources. Additional households within the downtown will support existing businesses, while enhanced streetscape design will improve the pedestrian connection into the downtown area. Provision of affordable housing in the downtown advances the Township’s fulfillment of its affordable housing obligations in a manner and location that preserve the Township’s existing residential neighborhoods, while sustainable design standards support long-term and wholistic development.

## 2023 Third Round Housing Element and Fair Share Plan<sup>2</sup>

Adopted on February 8, 2023, this Plan evaluates the Township’s housing inventory and provides mechanisms for Millburn’s fair share of the region’s affordable housing obligations through 2025. Development of Subdistrict I with a 75-unit, 100% affordable building is one of the components the Township is using to provide opportunities for affordable housing development under it’s “Unmet Need,”

## Millburn Downtown Vision Plan<sup>3</sup>

Developed in 2021, the Vision Plan evaluates conditions and provides recommendations for a wide range of planning policies in the downtown, ranging from redevelopment, zoning reform, traffic and streetscape configurations, and public facilities management. The DPW site receives particular attention in the Vision Plan, where the DPW is no longer “the highest and best use for this property, nor the best use to complement a struggling downtown. Redevelopment of the DPW Property offers an opportunity to add the kinds of uses that will help strengthen the retail core and create an overall healthier downtown, generate revenues for the Township, and increase ratables” (p.58).

The Vision Plan includes three potential concepts for redevelopment/re-use of the DPW site. As it relates to Subdistrict I of this Plan, the concepts include construction of a public parking deck to the rear of Subdistrict I and mixed-use or a cultural/education center fronting onto Main Street. Furthermore, a new street is envisioned to connect Main Street to Essex Street, using the curb cut and northern part of the lot for the JCP&L substation property. The intent behind this redevelopment was to “activate a section of the street that has many gaps in the street wall and does not offer a friendly experience for pedestrians” (p.59)

While this Redevelopment Plan provides a development scheme different than that envisioned by the Vision Plan, it is consistent with its intent. The redevelopment provides a higher and better use of the Area compatible and synergistic with the downtown context, supporting the downtown retail core and generating additional tax ratables for the Township. Redevelopment will also close the gap in the street wall currently occupied by Public Lot 16.

Further, the provision of a public parking facility may be incorporated into subsequent redevelopment of the rest of the area, as appropriate to meet demand and complemented redevelopment. Creation of a new public street is complicated by the Township’s lack of control over much of the recommended right-of-way, which traverses JCP&L and private properties not included within the Area in Need of Redevelopment designation.

<sup>2</sup> <https://topology.sharepoint.com/:b/g/EQ4UWFnaPxpHhDaCN5vRd5QBASqKwOJgXYV3h9kjoA3yFQ?e=HVcMje>

<sup>3</sup> <https://twp.millburn.nj.us/DocumentCenter/View/6938/Millburn-Downtown-Area-Vision-Plan---Final?bidId=>

## Adjacent Municipalities

Millburn borders Livingston Township to the north, the Township of West Orange to the northeast, the Township of Maplewood to the east, Union Township to the southeast, the Township of Springfield to the south, the City of Summit to the southwest, the Borough of Chatham to the southwest, and the Borough of Florham Park to the northwest.

The Area is located within core of the Township, where the nearest municipal borders to the Area are Springfield (~0.6 miles), Union (~1 mile), and Maplewood (>1 mile). Given the Area's distance to surrounding municipalities, this Plan has insignificant impacts on and relationship to the master plans of adjacent municipalities.

### Essex County Master Plan<sup>4</sup>

Essex County adopted its last master plan in 2013: the Essex County Comprehensive Transportation Plan. The Plan provides five overarching goals to guide County planning:

- Maintain a Safe & Efficient Roadway System.
- Increase the Use of Mass Transit.
- Increase and/or provide opportunities for walking & bicycling.
- Connectivity for all modes of Transportation.
- Foster and Support Development & Industrial Growth.

Furthermore, the County adopted a Complete Streets Policy in 2012, which generally requires consideration of all road users (e.g.) automobiles, pedestrians, bicyclists, transit users, varying ages and physical abilities, etc.), across all stages of County Road management, from planning to design to construction.

This Plan advances County plans and policies. The Area's location within the downtown provides various daily needs within walking distance, including rail and bus service, downtown businesses and public services, schools, and parks. Planned streetscape improvements will further improve pedestrian conditions on Main Street and improve the connection between Millburn Middle School and Downtown Millburn. The Area is well located to support development and economic activity, both within the Area and within the surrounding context.

The Master Plan also evaluates the condition of various County roads, including Level of Service (LOS) and traffic violence. The Master Plan found various deficient conditions along Millburn Avenue, Essex Street, and Main Street. Such conditions included worn/faded road markings, traffic condition from police presence for school traffic, deficient pedestrian conditions (especially for the high pedestrian traffic in the area), and high levels of pedestrian and vehicular crashes. Millburn Avenue received a LOS of C, Essex Street a LOS of B, and Main Street LOS of D northbound and C southbound. Despite these evaluations, their applicability to current conditions is unclear, as they predate the Township's improvements to the downtown streetscape and reconfiguration of vehicular movements.

Lastly, the Master Plan also references various NJ Transit rail improvement plans. These include infrastructure improvements along the Morris & Essex Corridor from Newark to Millburn, and particularly

<sup>4</sup> [http://www.ecdpw.org/pdf/ECCTP\\_Chapters.pdf](http://www.ecdpw.org/pdf/ECCTP_Chapters.pdf)

extension of a third track through the Millburn Train Station. NJ Transits 2021 Capital Plan<sup>5</sup> also indicates such extension would include rebuilding of the Millburn Train Station, including a new station building, high-level platforms, and capacity for longer trainsets. Providing for transit-oriented development within the Area capitalizes on these planned improvements, which will significantly increase capacity and performance for Millburn rail passengers.

### New Jersey State Development + Redevelopment Plan<sup>6</sup>

The Redevelopment Area is located within Planning Area I (PA-I). As documented in the State Development + Redevelopment Plan (herein “the State Plan”), the following intent has been documented for PA-I:

- Provide for much of the State’s future redevelopment;
- Revitalize cities and towns;
- Promote growth in compact forms;
- Stabilize older suburbs;
- Redesign areas of sprawl; and
- Protect the character of existing stable communities.

The State Plan recognizes the principles of 1985 State Planning Act, which include, “The provision of adequate and affordable housing in reasonable proximity to places of employment is necessary to ensure equal social and economic opportunity in the state; achieving this end requires sound planning to ensure an adequate supply of available land that can be developed in an efficient growth pattern” (p.4). Further, Goal #6 of the State Plan is to “provide adequate housing at a reasonable cost” (p.79).

This Redevelopment Plan will provide for the replacement of the DPW site – inconducive with downtown planning – with compact and affordable residential development conducive to downtown vitality and multimodal transportation. Providing diverse housing options through downtown redevelopment will allow residents to live in Millburn throughout their lives while preserving existing residential neighborhoods.

<sup>5</sup> <https://njtplans.com/downloads/capital-plan/NJ%20TRANSIT%202021%20Capital%20Plan%20Update%20Appendix%20B%20Project%20Sheets%20Final.pdf>

<sup>6</sup> <https://nj.gov/state/planning/assets/docs/2001-state-plan/stateplan030101.pdf>

## APPENDIX C: DEFINITIONS

The following definitions supersede those found in § DRZ 301 of the Township Development Regulations and Zoning Ordinance. For anything not defined within this Redevelopment Plan, the definitions found in § DRZ 301 of the Township Development Regulations and Zoning Ordinance be applicable.

### AMENITY SPACE

Indoor or outdoor space that is for private or shared use by residents and their guests. Such spaces include but are not limited to recreation areas; patios, terraces, balconies, rooftop decks, and other similar outdoor improved spaces; lounges and other gathering spaces; exercise facilities; co-working spaces; lobbies and atria; rear yards and lawns; and preserved wooded and natural lands. Open space grades shall exclude areas consisting of slopes 15% or greater.

### APARTMENT

A residential building designed for occupancy by five or more families living independently of each other in units attached via one or more common roofs, walls or floors.

### AWNING

A roof-like covering extending over a walkway, sidewalk or exterior place, supported by a frame attached to the building and/or ground with a surface made of fabric or a more rigid material that is either retractable or fixed in place.

### BALCONY

An exterior floor projecting from the wall of an upper Story, enclosed by a railing or balustrade, with an entrance from the building and supported by the structure without additional independent supports.

### BAY WINDOW

A window built to project outward from an outside wall.

### BLANK WALL

A façade lacking any fenestration.

### BOND

Financing or other obligations issued by the Township to finance or refinance redevelopment projects, and in connection therewith, to finance or refinance any other cost or expense of a municipality pursuant to the “Redevelopment Area Bond Financing Law,” N.J.S.A. 40A:12A-64 et seq.), the LRHL, or other applicable laws.

### BUILDING FAÇADE

The exterior wall of a building that is facing a property line.

### BUILDING HEIGHT:

The vertical distance from the average ground elevation around the foundation to the building's highest point. The average ground elevation shall be calculated by measuring the elevation at ten-foot intervals around the perimeter of the foundation.

### CANOPY

An overhead roof structure with open sides.

### CORNICE

The topmost element of a building facade composed of moldings for an entablature in formal architecture orders or used alone at the roofline or ceilings.

## **DENSITY**

The permitted number of Dwelling Units per gross area of land to be developed.

## **GROSS FLOOR AREA**

The total floor area inside the building envelope, including the external walls, and excluding the roof.

## **LOADING SPACE**

An off-street space on the same lot with a building or group of buildings for the temporary parking of a vehicle while loading or unloading.

## **PARKING AREA**

An open area other than a street, public way or access driveway, including aisles used for the parking of motor vehicles and available for use by tenants, visitors, and employees.

## **REDEVELOPMENT AGREEMENT**

An agreement entered into between a designated redeveloper and the Township in accordance with the LRHL, which sets forth the terms and conditions for the redevelopment of all or a portion of the Redevelopment Area.

## **ROOFTOP DECK**

An open common space available to tenants and their guests located on the roof of the building.

## **STORY**

Story shall mean a floor or level of a building containing one (1) or more rooms, including all floors or levels of a building used for the principal use of the building or for any accessory use, but excluding any basement devoted solely to the housing of utilities, heating, ventilating, air conditioning and storage (other than storage of inventory held for sale), excluding rooftop decks, and excluding below-grade parking.

## **TRANSPARENCY**

The degree, measured as a percentage of the overall façade space, to which a façade has clear, transparent windows on each story.

## **UTILITY**

All lines and facilities related to the provision, distribution, collection, transmission, or disposal of water, storm and sanitary sewage, oil, gas, power, information, telecommunication, and telephone cable, and includes facilities for the generation of electricity.

RECEIVED

MAY 24 2023

CITY CLERK'S OFFICE  
SUMMIT, N.J.

## NOTICE OF HEARING

DATE 5/8/2023

TO

YOU ARE HEREBY NOTIFIED, as provided in the Municipal Land Use Law, that the Zoning Board Board of Adjustment of the City of Summit, New Jersey, will hold a hearing on JUNE 5, 2023 at 7:30 p.m. in the City Hall Council Chambers, 512 Springfield Avenue, Summit, New Jersey, to consider an application affecting the property whose street address is known as 22 Dogwood Drive

The conditions affecting this property and the reasons for the application being heard are as follows To permit the construction of a patio requiring front yard setback and an addition requiring variances for front yard setback and combined side yard setback.

Applicant requests any other waivers or variances as may be required by the Board or its professionals at the time of the hearing.

The application forms and supporting documents are on file in the Department of Community Services, 512 Springfield Avenue, and may be inspected any workday between the hours of 8:30 a.m. and 4:00 p.m. Any interested party may appear at the hearing and participate therein, subject to the rules of the Board.



Applicant's signature

Caroline and Dennis Collins  
Applicant's printed name

RECEIVED

By rlicatese at 9:57 am, 5/16/23

GI - 6/7/23 - Minutes, 17.B.1 tc.

April 24, 2023

BOARD OF EDUCATION  
SUMMIT, NEW JERSEY

The Board of Education held a Special Meeting on Monday, April 24, 2023 beginning at 5:00 PM in the Summit High School Library/Media Center. Those present: Mr. Colón, presiding, Mr. Cho, Ms. Cohn (virtually), Ms. Erday, Ms. Justice, Ms. Miller, and Ms. Stanton.

Also present were Mr. Hough, Superintendent of Schools, Mr. Jess, School Business Administrator/Board Secretary, Mr. Gardella, Director of Human Resources, Ms. Babis, Director of Special Education Services, Dr. Cordero, Director of Curriculum & Instruction, and Dr. Marr, Director of Student Personnel Services.

NOTICE OF CERTIFICATION

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

Mr. Colón stated the Board would now go into closed session and asked that the appropriate resolution be presented. The following resolution was then presented:

Resolved by the Board of Education of the City of Summit as per Chapter 231 P.L. 1975:

- a. That it does hereby determine that it is necessary to meet in Executive Session on Monday, April 24, 2023 to discuss:
  1. Personnel
- b. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Motion by Ms. Erday, seconded by Ms. Stanton, and carried in a roll call vote to move to Executive Session at 5:10 PM.

Motion by Ms. Stanton, seconded by Ms. Justice, and carried in a roll call vote to reconvene to public session at 9:45 PM.

ADJOURNMENT

Motion by Mr. Cho, seconded by Ms. Miller, and carried to adjourn the meeting at 9:45 PM.

Respectfully submitted,



Derek J. Jess  
School Business Administrator/Board Secretary

April 13, 2023

BOARD OF EDUCATION  
SUMMIT, NEW JERSEY

The Board of Education held a Meeting on Thursday, April 13, 2023 beginning at 7:00 PM in the Summit High School Library/Media Center. Those present: Mr. Colón, presiding, Mr. Cho, Ms. Cohn, Ms. Erday, Ms. Justice, Ms. Miller, and Ms. Stanton. There were four audience members.

Also present were Mr. Hough, Superintendent of Schools, Mr. Jess, School Business Administrator/Board Secretary, Ms. Babis, Director of Special Services, Dr. Cordero, Director of Education, Dr. Marr, Director of Student Personnel Services, Ms. Sarno, Assistant Business Administrator, and Ms. Callander, Communications Officer.

NOTICE OF CERTIFICATION

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

PRESENTATIONS & DISCUSSIONS

- A. Teacher Feature – Scott Hough

PRESIDENT'S ANNOUNCEMENTS

Mr. Colón spoke about the following:

- Enhancement of DEIB (diversity, equity, inclusion, belonging) at the Middle School

SUPERINTENDENT'S REPORT

Mr. Hough spoke about the following:

- Teacher Recognition Program – celebration in June
- District events including field trips, Autism Awareness, Living Wax Museum, Bee-Keeping, OM3D at the HS; sports achievements; Speech & Debate at the National Tournament in Kentucky
- Special thanks to Michael Colón for his leadership at Board President; and to Donna Miller for her time and contributions to the Board of Education

Mr. Cho moved the following under Superintendent's Report:

- A. Approval to affirm the following reports of Harassment, Intimidation and Bullying:

1. 02/17/2023 - 247
2. 02/01/2023 - 248
3. 02/02/2023 - 249
4. 02/09/2023 - 250
5. 02/24/2023 - 251

- B. Approval to review the following reports of Harassment, Intimidation and Bullying:

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1. 03/04/2023 - 252
2. 03/09/2023 - 253
3. 03/27/2023 - 254
4. 03/16/2023 - 255
5. 03/20/2023 - 256
6. 03/14/2023 - 257
7. 03/13/2023 - 258
8. 03/02/2023 - 259
9. 02/27/2023 - 260
10. 03/07/2023 - 261
11. 03/03/2023 - 262
12. 03/06/2023 - 263
13. 03/13/2023 - 264

C. Suspensions

Summit High School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
03/03/2023	5424539429	10
03/23/2023	9664821962	2
03/28/2023	8029921614	10

Lawton C. Johnson Summit Middle School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
03/02/2023	1147162434	1 + 1 in-school
03/06/2023	5796143623	2
03/07/2023	1166136612	1
03/08/2023	1094402330	1 in-school
03/08/2023	5315755456	10
03/08/2023	5796143623	4
03/08/2023	2720457960	4
03/15/2023	5823712636	5 + 5 in-school
03/15/2023	6130078380	5 + 5 in-school
03/23/2023	1621126413	2
03/24/2023	3370786799	2
03/27/2023	4083738106	4
03/28/2023	9658285082	1 in-school
03/29/2023	6470115051	2
03/29/2023	2969899517	1

Elementary Schools

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
03/04/2023	9115314078	.5

Motion was seconded by Ms. Stanton. The roll was called, and all present voted, “Aye”. The motion was declared adopted.

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### STUDENT BOARD REPRESENTATIVE REPORT – Lena Kifnidis

Ms. Kifnidis spoke about the following:

- End-of-year events for clubs, start-up of spring sports, music program to DisneyWorld
- Seniors heading to a variety of colleges/universities

President Colón thanked Lena for her updates throughout the school year.

### ADDITIONS / REVISIONS TO THE AGENDA

Mr. Jess announced that the May Reorganization Meeting will be held on Monday, May 15, 2023.

Mr. Colón announced that the Education Committee will now be named the “Education and Student Activities & Services” Committee; the Negotiations Committee will now be named the “Negotiations & Personnel” Committee.

### COMMITTEE REPORTS

- A. Education Committee – Ms. Justice reported on the following: professional development updates; Nurtured Heart training; state-wide assessments and performance data was reviewed
- B. Operations Committee – Mr. Cho reported on the following: update on capital projects & facilities updates; FY24 Budget finalization; review of two short-term investment options – NJARM & NJ Cash Management fund; food service renewal contract review; residency verification for current 5<sup>th</sup> & 8<sup>th</sup> grade families to restart after a 2-year pause
- C. Policy Committee – Ms. Cohn reported on the following: update to the student attendance policy
- D. Communications Committee – Ms. Miller reported on the following: new Alumni portal; ongoing communications including the district app, fentanyl education, Teacher Feature, construction projects; review of this year’s accomplishments
- E. Negotiations Committee – Mr. Colón reported that meetings are being held, and progress has continued to move forward to reach an agreement
- F. Liaison Reports – None

### PUBLIC COMMENT

A resident read a letter from a professor regarding a publication he feels should be required reading for future college students which speaks about thinking for yourself and encourages independent thinking.

Motion by Ms. Stanton, seconded by Ms. Miller, unanimously approved by voice vote to close public comment.

### APPROVAL OF BOARD MINUTES

Mr. Cho moved approval of the following items under Approval of Board Minutes:

- A. Approval of Minutes of the following meetings:

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1. March 6, 2023	Special Budget Meeting & Executive Session
2. March 9, 2023	Regular Meeting & Executive Session
3. March 27, 2023	Special Budget Meeting

Motion seconded by Ms. Stanton, unanimously approved by voice vote.

### CURRICULUM / INSTRUCTION / PROGRAM

Ms. Stanton moved approval of the following items under Curriculum/Instruction/Program:

A. Approval of the following overnight/out-of-state field trips:

1. September 29-30, 2023, for approximately 150 Lawton C. Johnson Summit Middle School - grade 6 students and 30 chaperones to STOKES at Fairview Lake YMCA Camp in Newton, New Jersey, with a focus on team building
2. September 30 - October 1, 2023, for approximately 150 Lawton C. Johnson Summit Middle School - grade 6 students and 30 chaperones to STOKES at Fairview Lake YMCA Camp in Newton, New Jersey, with a focus on team building
3. May 3-4, 2023, for 53 Brayton Elementary School - grade 5 students and 10 chaperones to Bernie Environmental Education Center, Basking Ridge, NJ, with a focus on observational abilities, cooperation, social skills and responsibility
4. January 19-27, 2024, Summit High School, 5 AP French students and 2 chaperones to Montpellier, France, to participate in an International Forum on “Educational Cooperation and Sustainable Development: Green actions in your city”
5. April 28, 2023, Summit High School, Ellis Island and Statue of Liberty, New York, for 40 students and 3-4 chaperones, with a focus on student immigrant experience (date *revised* from the October 13, 2022 Agenda)

Motion was seconded by Ms. Justice. The roll was called, and all present voted, “Aye”. The motion was declared adopted.

### FINANCE

Mr. Cho moved the following items under Finance:

Upon the recommendation of the School Business Administrator to the Superintendent:

A. Approval of the March Bills List as listed below:

1. Regular Bills	Fund 10	\$ 1,804,747.35
2. Special Revenue	Fund 20	\$ 297,338.94
3. Capital Projects	Fund 30	\$ 136,271.00
4. Enterprise Fund	Fund 60	\$ - 0 -
	Sub Total All Funds	\$ 2,238,357.29
5. Food Service	Fund 61	\$ 288,050.38
	Total All Funds	\$ 2,526,407.67

B. Approval of the monthly payroll for March 2023 - \$5,060,482.03

C. Approval of budget adjustments and line-item transfers for February 2023

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- D. Approval of Secretary and Treasurer's Report for February 2023
- E. Monthly Budgetary Line-item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of February 2023 that no line-item account has encumbrances and expenditures, which in total exceed the line-item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

- F. Approval of travel for staff members (as per attached)
- G. WHEREAS, the Summit Board of Education advertised for bids for the Window Replacement and Masonry Repairs Project at Brayton Elementary School ("Project"); and

WHEREAS, the bid submitted by the putative lowest bidder for the Project, A1 Construction Services, Inc., is materially defective because it failed to submit a bid for Alternate No. 1, which is a material, non-waivable defect; and

WHEREAS, the lowest responsible bid for the Project was submitted by Panoramic Windows and Doors Systems, Inc., with a base bid in the amount of \$ \$1,069,000, together with Alternate No. 1, in the amount of \$60,000, a Contingency allowance in the amount of \$200,000, and a Steel lintel Replacement/Repairs Allowance in the amount of \$75,000, for a total contract price in the amount of \$1,404,000; and

WHEREAS, the bid submitted by Panoramic Windows and Doors Systems, Inc. is responsive in all materials respects; and

WHEREAS, the Board desires to award the contract for the Project to Panoramic Windows and Doors Systems, Inc.

NOW THEREFORE BE IT RESOLVED:

1. The Board hereby rejects the bid submitted by A1 Construction, Inc. because it is materially defective.
2. The Board hereby awards the contract for the Window Replacement and Masonry Repairs Project at Brayton Elementary School to Panoramic Windows and Doors Systems, Inc. in a total contract amount of \$1,404,000.
3. This award is expressly conditioned upon Panoramic Windows and Doors Systems, Inc. furnishing the requisite documentation as required in the project

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specifications, including the insurance certificate, bonds, and an executed A-101-Standard Form of Agreement Between Owner and Contractor and A-201-General Conditions of the Contract for Construction, as prepared by the Board, within ten (10) days of the date hereof.

4. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

H. Approval of a donation from the Jefferson School 5th Grade Class of a TREX bench to be installed near the playground

I. Approval of a donation from the Summit Basketball Club in the amount of \$17,310 to fund the H.S. boys' and girls' basketball team grant positions for the 2022-2023 season

J. Approval of a donation from the Hubbard Fund held by The Summit Foundation for auditorium sound system upgrades at Summit High School and lighting upgrades to the Jefferson Elementary School gym, in the amount of \$196,249.79

K. Approval of Tuition Agreement with Union County Educational Services Commission, 45 Cardinal Drive, Westfield, NJ 07090 to provide home instruction at Trinitas Regional Medical Center, Elizabeth, NJ from September 1, 2022 to June 30, 2023 at a cost of \$71/hour

L. **SUMMIT BOARD OF EDUCATION  
FOOD SERVICE 2023-2024  
MANAGEMENT FEE LANGUAGE**

Be it Resolved that the Summit Board of Education “SFA” approves the renewal of the Food Service Management contract with The Pomptonian, Inc. “FSMC” for the food service operation for 2023-2024

1. **FSMC Fee:**

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$157,217.00 to compensate the FSMC for administrative and management costs. This fee shall be included as a cost of operation and billed in 10 monthly installments of \$15,721.70 per month. The SFA guarantees the payment of such costs and fee to the FSMC.

2. **There is no guaranteed financial performance**

3. **Total Cost of Contract:**

Total expenses (cost) include food, labor, supplies, other expenses, and FSMC management fee.

The Total Cost of Contract is \$2,013,175.13

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- M. Approval to reject the bids submitted by the following companies for the HVAC Upgrades at LCJ Summit Middle School due to the bids exceeding the budgetary estimate:
  - 1. AMCO Enterprises, Inc., Kenilworth, NJ
  - 2. Preferred Mechanical, Inc., Keyport, NJ
  - 3. CentralPack Engineering Corp., Hibernia, NJ
  - 4. H&S Construction and Mechanical, Inc., Elizabeth, NJ
  - 5. Thassian Mechanical Contracting, Inc., Belford, NJ
- N. Approval for the Summit Board of Education to participate in New Jersey Cash Management Fund & New Jersey Asset & Rebate Management Program
- O. Approval of Design Change Notice #1 with EI Associates, for the schematic preliminary renderings of the second floor of Tatlock Field House, at a cost not to exceed \$3,850
- P. Approval of submission of the Additional or Compensatory Special Education and Related Services (ACSERS) FY2023 Aid Application
- Q. Approval of acceptance of the Additional or Compensatory Special Education and Related Services (ACSERS) FY2023 Aid in the amount of \$249,695
- R. Approval of submission of the School Climate Change Pilot FY2023 Grant Application
- S. Approval of acceptance of the School Climate Change Pilot FY2023 funds in the amount of \$6,660

Motion was seconded by Ms. Miller. The roll was called, and all present voted, “Aye”. The motion was declared adopted.

At this time, Superintendent Hough spoke about Dr. Cheryl Moretz, Principal of Brayton School for 32 years – her impact on thousands of students, her leadership of hundreds of educators, and one of the kindest people you’ll ever meet. He said Dr. Moretz has left a huge mark on the Brayton School community.

President Colón thanked Dr. Moretz for her work and dedication to the students of Summit.

#### PERSONNEL

Ms. Stanton moved the following items under Personnel:

- A. Approval to appoint the following Leave Replacement Teacher Substitutes and Long-Term Teacher Substitutes, pending criminal history review, background checks as required by law, and the ability to obtain NJ substitute teacher credentials:

<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Step/Salary</u>	<u>Effective</u>
Adelino Neves	LCJSMS	Long-Term Social Studies Teacher Substitute	\$265/day	April 10, 2023 (or sooner) end date tbd

Karen Gaeta	JPC	Long-Term, Part-Time Pre-K Teacher Substitute	\$265/day	April 17, 2023 (or sooner) end date tbd
Frederique Roduit-Bosi	BES	Long-Term Special Education Teacher Substitute	\$265/day	April 10, 2023 - end date tbd

B. Approval to accept the resignation for the purpose of retirement of the following staff:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Effective</u>
Dr. Cheryl Moretz	Principal	Brayton Elementary School	July 31, 2023

C. Approval of the following Changes of Assignment:

1. Mayda Nunez, from Custodian, Wilson Primary Center, to Custodian, Lawton C. Johnson Summit Middle School, effective March 13, 2023, for the 2022-2023 school year
2. Rebecca Penza, from Learning Workshop/Resource Room Teacher, Brayton Elementary School, to Special Education Teacher, Brayton Elementary School, effective April 10, 2023, for the remainder of the 2022-2023 school year
3. Julianna Koetter, from Leave-Replacement Special Education Teacher, Brayton Elementary School, to Leave-Replacement Learning Workshop/Resource Room Teacher, Brayton Elementary School, effective May 1, 2023 through the end of the 2022-2023 school year, with one overlap day on April 28, 2023
4. Mercedes Priolo, from Secretary to the Assistant Principal, Lawton C. Johnson Summit Middle School, to Secretary to the Principal, Lawton C. Johnson Summit Middle School, Secretary VII-Step-W, \$54,645 (prorated), effective March 27, 2023, end date to be determined
5. Sheily Quiroa Marroquin, from Part-Time Custodian, Summit High School, to Full-Time Custodian, Summit High School, \$41,098 (prorated), effective March 24, 2023, for the 2022-2023 school year (replacing Jessica Paiz)

D. Approval to appoint the following support staff, for the 2022-2023 school year, pending criminal history review and background checks as required by law:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>	<u>Replacing</u>
Angeline Fletcher	Inclusion Aide	FES	Aide-Step-2	\$38,829 (prorated)	April 17, 2023 (or sooner)	Rebecca Proctor
Greta Teixeira	Playground/Cafeteria Aide	FES	N/A	\$38/hour	April 17, 2023 (or sooner)	Karen O'Connell
Alexis Hill	Inclusion Aide	WES	Aide-Step-2	\$38,829 (prorated)	April 17, 2023 (or sooner)	Julie Cahillane
Carlos Lemus	Part-Time Custodian	SHS	Custodian 1-Step-6	0.625 FTE = \$26,536 (prorated)	April 17, 2023 (or sooner)	Sheily Quiroa
Hector Mejia	Custodian	SHS	Custodian-1-Step-7	\$43,818 (prorated)	April 30, 2023 (or sooner)	Carlos Salguero

## Minutes of Meeting – April 13, 2023 – Page 9

## E. Approval to accept the resignation of the following staff:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Effective</u>
Julie Cahillane	Inclusion Aide	WES	April 7, 2023
Francesca Mattioli	Learning Disabilities Teacher Consultant	LCJSMS	May 21, 2023
Marta Michel	Cycles Teacher	LCJSMS	June 15, 2023
Rachelle Angebrandt	Inclusion Aide	JES	April 21, 2023
Bobby Blackmon	Inclusion Aide	SHS	April 28, 2023 (or sooner, should a replacement be found)
Theresa Jones	Special Education Teacher	JPC	June 30, 2023
Lexie Calvert	Grade 2 Teacher	FES	June 30, 2023
Christie Diiorio	Special Education Teacher	LCJSMS	June 30, 2023
Tyler Sicola	Inclusion Aide	LCJSMS	May 15, 2023
Gina Mahon	Special Education Teacher	WES	June 30, 2023

## F. Approval of maternity leave/family leave for the following staff:

1. Susan Clamser, Special Education Teacher, Wilson Primary Center, paid leave effective January 2, 2023 through January 30, 2023, unpaid leave effective January 31, 2023 through May 1, 2023, unpaid child care leave effective May 2, 2023 through May 1, 2024 (*revised from the September 8, 2022 and February 9, 2023 Agenda*)
2. Jamie Veinberg, Special Education Teacher, Summit High School, paid leave effective May 30, 2023 through June 15, 2023, unpaid leave effective August 30, 2023 through November 22, 2023, unpaid child care leave effective November 23, 2023 through June 13, 2024
3. Caroline Bandelli, Mathematics Teacher, Summit High School, unpaid leave effective September 5, 2023 through November 27, 2023, unpaid child care leave effective November 28, 2023 through December 31, 2023
4. Lauren Lieberman, Special Education Teacher, Jefferson Elementary School, paid leave effective August 30, 2023 through October 4, 2023, unpaid leave effective October 5, 2023 through December 22, 2023
5. Bianca Ratner, Grade 3 Teacher, Jefferson Elementary School, paid leave effective August 30, 2023 through October 13, 2023, unpaid leave effective October 17, 2023 through December 22, 2023
6. Amelia Kropa, Special Education Teacher, Lawton C. Johnson Summit Middle School, paid leave effective August 30, 2023 through October 23, 2023, unpaid leave effective October 24, 2023 through January 22, 2024, unpaid child care leave effective January 23, 2024 through March 19, 2024
7. Alexandra Scanniello, Elementary Teacher, Lincoln-Hubbard Elementary School, unpaid leave effective June 7, 2023 through June 15, 2023

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- G. Approval for Michael Gleason, Brayton Elementary School - Afterschool Enrichment Disc Golf Club, up to 11 hours at the curriculum rate of \$49.45/hour, effective April 10, 2023 through May 25, 2023 (funded by the Brayton PTO)
- H. Approval of Jeff Bigas, to receive the curriculum rate of \$49.45/hour, for HAC Title I Tutoring at Summit High School for the 2022-2023 school year, up to 12 hours (paid via timesheet)
- I. Approval to extend Katherine Melilli, Leave-Replacement Grade 2 Teacher assignment, Lincoln-Hubbard Elementary School, through the end of the 2022-2023 school year (*revised* from the October 13, 2022 Agenda)
- J. Approval of the following Franklin Elementary School staff for FES Spring Enrichment, at the curriculum rate of \$49.45/hour, April 17, 2023 through May 26, 2023 (funded by FES PTO):
  - 1. Jennifer Nagar - 9 hours
  - 2. Jacqueline DellaPietro - 6 hours (1st/2nd gr. STEAM)
  - 3. Jacqueline DellaPietro - 6 hours (3rd/4th gr. STEAM)
  - 4. Jill Mills - 9 hours
  - 5. Matthew DeFonzo - 9 hours
- K. Approval to pay Jessica Paiz, \$842.68 for 4.5 unused vacation days
- L. Approval to pay Inclusion Aides for 2.5 hours of Nurtured Heart training on March 13, 2023 (paid via timesheet) (list attached)
- M. Approval to appoint the following substitute teachers, pending criminal history review and background checks as required by law:
  - 1. Haleigh Flukey, \$125/day, effective April 17, 2023
- N. Approval to revise the salary for Sheily Quiroa Marroquin, Custodian, Summit High School, to (.625) Custodian-1- Step-5, \$25,686 (prorated), effective June 22, 2022 through March 23, 2023 (*revised* from the June 23, 2022 Agenda)
- O. Approval to pay the following Summit High School staff for teaching and extra 6th period effective April 10, 2023 through May 12, 2023:
  - 1. Alexis Nelson - US 1 Honors - 16 days at \$61.24 = \$979.78
  - 2. Jessica Pietracatella - US 1- 15 days at \$58.21 = \$873.10
  - 3. Wendy Donat - US 1 Honors - 16 days at \$103.12 = \$1,650.87
  - 4. William O'Regan - US 1 Honors - 16 days at \$87.34 = \$1,397.46
  - 5. Elizabeth Berberich - US 1- 16 days at \$68.78 = \$1,100.43

Motion was seconded by Mr. Cho. The roll was called, and all present voted, “Aye”. The motion was declared adopted.

### POLICIES & REGULATIONS

Ms. Erday moved the following under Policies & Regulations:

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First Reading

P 5200 – Attendance (M) (Revised)  
R 5200 – Attendance (M) (Revised)

Motion was seconded by Ms. Justice. The roll was called, and all present voted, “Aye”. The motion was declared adopted.

Mr. Colón stated the Board would now go into closed session and asked that the appropriate resolution be presented. The following resolution was then presented:

Resolved by the Board of Education of the City of Summit as per Chapter 231 P.L. 1975:

- a. That it does hereby determine that it is necessary to meet in Executive Session on Thursday, April 14, 2023 to discuss:
  - 1. Negotiations
- b. That the matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Motion by Ms. Miller, seconded by Ms. Stanton, and carried to move to Executive Session at 7:58 PM. Action will not be taken and the Board will not return.

ADJOURNMENT

Motion by Ms. Stanton, seconded by Mr. Cho and carried to adjourn the meeting at 7:58 PM.

Respectfully submitted,

  
 Derek J. Jess  
 School Business Administrator/Board Secretary  
 Summit Public Schools

