



Common Council of the City of Summit

Closed Session Agenda for Tuesday, May 2, 2023

6:30 p m – 7:20 p m

(Produced by the Office of the Secretary to the Mayor and Council)

ADEQUATE NOTICE

RESOLUTION – AUTHORIZE CLOSED SESSION

1. Collective Bargaining Matters - NJSA 10:4-12.B (4)
2. Purchase, lease or acquisition of property with public funds - NJSA 10:4-12.b (5)
3. Public safety tactics and techniques - NJSA 10:4-12.b (6)
4. Litigation and/or attorney-client privilege matters - NJSA 10:4-12.b (7)
 - Administrative Processes Guidance
5. Contract Negotiations (not collective bargaining) - NJSA 10:4-12.b (7)
6. Personnel and Appointments matters - NJSA 10.4-12.b (8)
 - Unfilled Appointments:

- Mayor's Appointments:
(confirmation required)
 - Arts Committee (9)
 - Health, Board of (1)
 - Technology Advisory Cmte (3)
- Mayor's Appointments:
(no confirmation required)
 - None
 - Known for discussion
 - * Known for consideration
- Council Appointments:
 - Economic Development Advisory Committee (Chair)
 - Historic Preservation (Alt)
 - Recycling Advisory Committee (1)
 - Transportation Advisory, UC (Alt.)

ADJOURN CLOSED SESSION



Common Council of the City of Summit

Regular Meeting Agenda for Tuesday, May 2, 2023 7:30 PM

(Produced by the Office of the Secretary to the Mayor and Council)

ADMINISTRATIVE POLICIES & COMMUNITY RELATIONS COMMITTEE

Tuesday 2:00 pm – 3:00 pm Zoom
Allen, Levine, Rogers, Licatese

CAPITAL PROJECT & COMMUNITY SERVICES COMMITTEE

Thursday 8:30 am – 10:00 am *Zoom*
Levine, Fox, Schrager

COMMUNITY PROGRAMS & PARKING SERVICES COMMITTEE

Thursday 8:30 am – 9:30 am Zoom
Hamlet, Minegar, McNany, Ozoroski

FINANCE COMMITTEE

Monday 4:00 pm – 5:00 pm Large Conference Room
Minegar, Allen, Vartan, Mayor Radest, Rogers, Baldwin

LAW & LABOR COMMITTEE

SAFETY & HEALTH COMMITTEE (Police and Fire)

Wednesday 1:30 pm – 3:30 pm Zoom
Fox, Hairston, Mayor Radest, Rogers, Evers, Zagorski, Avallone

***Committee meetings shall be conducted via video, teleconferencing, or in-person, at the discretion of the committee chair.*

(STAFF REMINDER: Please provide Committee Agendas for the Council President, City Administrator, and the Secretary for distribution on Wednesday.)

CALL TO ORDER

ADEQUATE NOTICE COMPLIANCE STATEMENT

Adequate notice of this meeting has been provided by the City Clerk's Office in the preparation of the Council Annual Meeting Notice, dated December 15, 2022, which was properly distributed and posted per statutory requirements.

Please be advised that the FIRE EXITS are to my RIGHT, your left, and at the BACK OF THE ROOM.

ROLL CALL

PLEDGE OF ALLEGIANCE

EXPLANATORY NOTE REGARDING CLOSED SESSION

A closed session meeting, as authorized by State statute, was announced and held prior to the start of this meeting and the known items for discussion were listed on the published Closed Session agenda.

EXPLANATORY NOTE REGARDING HEARINGS AND COMMENTS

Please be advised that council meetings are broadcast live on Comcast Channel 36 and Verizon Channel 30 and rebroadcast on Thursdays and Saturdays on HTTV on Comcast 36 and Verizon 33.

When invited to speak, please come to the lectern, clearly state your name and address, spell your last name, and speak into the podium microphone so that your comments can be understood by all and properly recorded. Whenever an audience or Council member reads from a prepared statement, please give or email a copy to the City Clerk's Office at cityclerk@cityofsummit.org. To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to approximately 3 minutes or so in length.

Unless you are using an electronic device to follow the meeting agenda or need it for professional emergency contact purposes, please turn it off. Thank you.

(The following matters were known at agenda deadline. Other matters may arise thereafter that need timely consideration or reaction.)

APPROVAL OF MINUTES

- Regular and Closed Session Minutes of April 4, 2023 and April 18, 2023

REPORTS

- Mayor, City Administrator and Council President
- New Firehouse Project Update - Eric Evers, Fire Chief

PRESENTATIONS

- New Jersey American Water Company Update - Michael Malloy, Area Representative

RESOLUTIONS

*(Staff reports are attached as appropriate. Items are listed according to Council Committees, those in **italics** indicate secondary committee reference. Unless otherwise indicated, or desired by Committee Chair, or a Council member advises that they will be voting in the negative, all Committee resolutions may be voted on at once.)*

FINANCE

(ID # 10368) Authorize Emergency Temporary Appropriations - Municipal Operating Budget (*Roll Call Vote*)

SAFETY & HEALTH

(ID # 10337) Transfer Appointment of Municipal Humane Law Enforcement Officer

ADMINISTRATIVE POLICIES & COMMUNITY SERVICES

(ID # 10349) Authorize Amendment to Personnel Policy - Hours of Work, Absenteeism, and Tardiness Policy

CAPITAL PROJECTS & COMMUNITY SERVICES

(ID # 10333) 1. Authorize Execution of Sanitary Sewer Easement Agreement - 15 Butler Parkway

(ID # 10339) 2. Authorize Submission of a New Jersey Department of Environmental Protection Stormwater Assistance Grants Program Grant Application and Execute Grant Agreement

(ID # 10289) 3. Authorize 2023 Arbor Day Festivities

(ID # 10147) 4. Award Bid - Hobart Avenue Sidewalk Project - \$95,419.00

CONSENT AGENDA

SAFETY & HEALTH

(ID # 10360) 1. Grant Permission and Set Forth Conditions - Bridges Outreach, Inc. 5K Run & Walk

(ID # 10358) 2. Authorize Attendance - National Fire Academy Memorial Activities

CAPITAL PROJECTS & COMMUNITY SERVICES

(ID # 10352) 1. Authorize Bid Advertisement - Oak Knoll Road Improvement Project

(ID # 10359) 2. Authorize Refund and Cancel Levy - 2022 Special Assessment - 8 Winchester Road

FINANCE

(ID # 10101) Authorize Payment of Bills and Payroll - \$2,369,449.72

PUBLIC COMMENTS

At this point in the meeting Council welcomes comments from any member of the public about issues that are not topics on tonight's business agenda. Whenever an audience or Council member reads from a prepared statement, please provide a copy to the City Clerk at cyclerk@cityofsummit.org. To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to 3 minutes.

COUNCIL MEMBERS' COMMENTS/NEW BUSINESS

ADJOURNMENT REGULAR MEETING

CLOSED SESSION (IF NEEDED AND AUTHORIZED)

EXPLANATORY NOTE REGARDING CORRESPONDENCE, STAFF & LIAISON REPORTS, AND GENERAL INFORMATION ITEMS

By end of business on Friday before the meeting, unless otherwise indicated, all items on the agenda are distributed to the Mayor, Council, City Administrator, City Treasurer and City Solicitor. Department Heads and the Press are advised via email that the official agenda is available for review on the City's website. An official "Board" copy is available for public inspection in the City Clerk's Office, the Summit Free Public Library reference desk and on the City's website. Oral reports and delayed distributions are noted as needed. Information that arrives after the agenda is completed and sent to the "distribution list" has only been provided to the Mayor, Council, City Administrator and affected Department Head(s).

GENERAL INFORMATION

Includes notices, letters copied to the city, ordinances & resolutions from other governing bodies, newsletters and minutes and reports from agencies, boards and commissions. Each item does not appear to require any discussion or action. (Copies of ordinances and resolutions from other governing bodies are not provided, but are available upon request.)

Notices:

Union County Budget Introduction and Notice of Public Hearing on 5/11/23

Minutes, Reports, etc. from the following:

Zoning Board 2022 Annual Report

ORDINANCES AND RESOLUTIONS EXPLANATION:

A governing body of a municipality may formally act through ordinances or resolutions. Ordinances usually encompass legislative acts. Resolutions usually deal with administrative or acts performed according to legal authority, established procedures or instructions from the Common Council.

Ordinances:

An act initiated by the Common Council that becomes law. The violation of an ordinance may result in summonses being issued. Generally, an ordinance remains in effect until repealed or modified and may not be amended or modified by a resolution. It requires a public hearing and publications in the town's legal paper before becoming effective. Examples of ordinances are those which deal with changing parking or speed limit requirements, code enforcement, implementing State mandates at the local level and creating boards or commissions.

Resolutions:

Any act or regulation that is required to be reduced to writing but may be finally passed at the meeting at which it is introduced. The legal effect of a resolution is the same as an ordinance except summonses cannot be issued for their violation. Generally, life of a resolution is permanent unless there is language to the contrary. Typical resolutions deal with: Opinion expressions; Requests for action to other elected officials or bodies or governmental agency[s]; One-time actions and Routine authorizations such as making appointments and awarding contracts.

City Clerk's Office

AUTHORIZE EMERGENCY TEMPORARY APPROPRIATIONS - MUNICIPAL OPERATING BUDGET (ROLL CALL VOTE)

WHEREAS, emergent conditions have arisen with respect to either funds being needed for salaries and/or payments being due to various vendors, and

WHEREAS, adequate provisions were not made in the 2023 Temporary Budget, and N.J.S.A. 40A:4-20 provides for creation of emergency temporary appropriations, and

WHEREAS, the total emergency temporary resolutions adopted in the year 2023 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951 as amended) including this resolution total \$ 14,163,144.00

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT (not less than two-thirds of all the members thereof affirmatively concurring):

That, in accordance with N.J.S.A. 40A:4-20:

The emergency temporary appropriations listed below will be provided for in the 2023 Budget under the titles shown and for the amounts given be and the same are hereby as follows:

	<u>Salaries</u>	<u>Operating Expenses</u>
Fire		\$10,000.00
Sub-Total		<u>\$10,000.00</u>

Total \$10,000.00

RECORDED VOTE:

Ayes	(Nays	(--	Abstain	(--
	(
	(Absent	(--
	(
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	(

Dated: May 2, 2023

I, Rosalia M. Licatiese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, May 2, 2023.

City Clerk



Finance Committee
R - Finance

www.cityofsummit.org

Meeting: 05/02/23 07:30 PM

RESOLUTION (ID # 10368)

DOC ID: 10368

TO: Mayor and Common Council

FROM: Tammie Baldwin, City Treasurer/CFO

DATE: April 21, 2023

SUMMARY

This resolution authorizes emergency temporary appropriations to the Current Fund Budget.

The Temporary Budget may be amended at any time up to and including January 30th and is limited to 26.25% of the prior year's budget. After that date, the limit on appropriations is removed and any appropriation which becomes necessary prior to final adoption of the budget (and which has not been included in the Temporary Budget) can be made through an Emergency Temporary Appropriation resolution. This resolution must be adopted by at least 2/3 of the full membership of the governing body.

This resolution adds \$10,000.00 to the current Temporary Municipal Operating Budget of \$27,221,767.00 bringing the total temporary operating budget to \$27,231,767.00.

TRANSFER APPOINTMENT OF MUNICIPAL HUMANE LAW ENFORCEMENT OFFICER

WHEREAS, the City of Summit is required to appoint a Humane Law Enforcement Officer who shall be responsible for the animal welfare with the City of Summit in accordance with the provisions of Chapter 22 of Title 4 of the Revised Statutes, and

WHEREAS, at the City's Organization meeting held on January 3, 2023, Lt. Michael Treiber was appointed to the position of Humane Law Enforcement Officer pursuant to N.J.A.C. 4:22-14.1, and

WHEREAS, due to the promotion of Michael Treiber to the position of Captain in the Summit Police Department, it is necessary that a successor be appointed in his place, and

WHEREAS, Kathleen Maggiulli has completed all the necessary training requirements as set forth in the statute.

NOW THEREFORE BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, COUNTY OF UNION AND STATE OF NEW JERSEY,

1. That in accordance with NJSA 4:22-14.1, Police Officer Kathleen Maggiulli be and is hereby appointed Humane Law Enforcement Officer for the City of Summit for the remainder of the 2023 calendar year.
2. Said appointment shall be effective immediately.

Dated: May 2, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at the Organization meeting held on Tuesday evening, May 2, 2023.

City Clerk



Police Department
R - Safety & Health

www.cityofsummit.org

Meeting: 05/02/23 07:30 PM

RESOLUTION (ID # 10337)

DOC ID: 10337

TO: Mayor and Common Council

FROM: Steven Zagorski, Police Captain

DATE: April 10, 2023

SUMMARY



SUMMIT POLICE DEPARTMENT

MEMORANDUM

To: Nora Radest, Mayor
Michael Rogers, City Administrator
Marjorie Fox, Safety & Health Committee Chair
Susan Hairston, Safety & Health Committee Member

Cc: Rosemary Licatese, City Clerk

From: Steven Zagorski, Chief of Police 

Re: Transfer of Appointment Humane Law Enforcement Officer for City of Summit

Date: April 10, 2023

At the January 3, 2023 Meeting of the Common Council, Michael Treiber was appointed to the position of Humane Law Enforcement Officer for the City of Summit; pursuant to N.J.A.C. 4:22-14.1, where the City of Summit is required to appoint a Humane Law Enforcement Officer who shall be responsible for the animal welfare within the City of Summit in accordance with the provisions of Chapter 22 of Title 4 of the Revised Statutes.

At this time, the Summit Police Department is requesting a successor to be appointed to the position of Humane Law Enforcement Officer due to Michael Treiber recently being promoted to the rank of Police Captain. His successor that is being recommended to this position is Kathleen Maggiulli; who has subsequently completed all the necessary training requirements as set forth in the statute. Once appointed, her role would go into effect immediately with all responsibilities of this position being turned over to her.

**AUTHORIZE AMENDMENT TO PERSONNEL POLICY - HOURS OF WORK,
ABSENTEEISM, AND TARDINESS POLICY**

WHEREAS, the City Administrator recommends amendments to the City's Personnel Policy pertaining to Hours of Work, Absenteeism and Tardiness, and

WHEREAS, the purpose for which is to correct the existing policy to reflect current practices.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the attached Section reflecting amendments to the Personnel Policy, be and they are hereby adopted.

Dated: May 2, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, May 2, 2023.

City Clerk

2-5. Hours of Work, Absenteeism, and Tardiness Policy (revised ~~May 2023~~ December 2021):

Regular attendance at work, reporting on time, and completing the required hours of work are necessary for each employee so that the City of Summit may meet its commitments to its residents. Employee absences place an additional burden on the remaining work force and seriously affect the City of Summit's ability to service its residents. Management recognizes that circumstances beyond the employee's control may cause him or her to be absent from work for all or part of a day. The City of Summit, however, will not tolerate unexcused absence or tardiness.

All employees are expected to come to work regularly and on time and to promptly notify their immediate supervisor or other management designee by personal telephone conversation when they are unable to do so. Unless prevented by specific circumstances, the employee must provide notification at least one (1) hour prior to the beginning of work for his or her position. In twenty-four (24) hour shift operations, notice must be given a minimum of one (1) hour before the employee's starting time, unless extenuating circumstances prevent such notification.

Attendance and punctuality will be considered, among other factors, in the employee's performance review. If an employee needs to leave work early, the employee must receive permission from his or her supervisor to leave prior to the regularly scheduled departure time. An employee who is absent from duty for five (5) or more consecutive working days without approval or notification or fails to return to work for five (5) or more consecutive working days following an approved leave of absence shall be deemed to have voluntarily resigned from their employment.

To minimize the negative impact on both employees and residents, the City of Summit will regularly review employee time records to identify chronic absenteeism and/or tardiness problems. Employees who exhibit attendance and/or tardiness problems will be subject to established progressive disciplinary procedures.

The normal workday of City offices is 8:30 a.m. to 4:30 p.m., with one (1) unpaid hour for lunch, and provision for breaks as may be required by law. The workweek is thirty-five (35) hours. ~~From the Beginning on the Friday before week of~~ Memorial Day through the week immediately prior to Labor Day, the workday of City offices is 8:00 a.m. to 4:30 p.m. Monday through Thursday, with one (1) unpaid hour for lunch, and 8:00 a.m. to 1:00 p.m. on Friday with no lunch hour. The workweek ~~is remains~~ thirty-five (35) hours.

The normal workday for employees covered by Teamsters Collective Bargaining Agreement is 7:30 a.m. to 4:00 p.m., with an unpaid one-half (1/2) hour lunch period, and such break periods as may be specified in collective bargaining agreements. Any modifications in the schedule are made at the discretion of the department head. The workweek shall be forty (40) hours.

The normal workweek of the police department varies based on shift assignment and other factors. The chief, deputy chief or captain, and clerical employees normally work 35 hours per week.

The average workweek of the fire department is 42 hours according to the shift schedule. The director-chief, deputy chief and clerical employees normally work 35 hours per week.

During an emergency, each department head may vary the work hours to accommodate the crisis.

For purposes of calculation of overtime obligation under the terms of the Fair Labor Standards Act, the workweek (or extended work period) of various classes of employees are as follows:

- A) For office clerical and technical employees, the workweek shall begin at 5:00 p.m. on Friday.
- B) For the division of public works, the workweek shall begin at 5:00 p.m. on Friday.
- C) For public safety employees in the police department, the work period shall be 28 days beginning at 12:01 a.m. on Sunday, April 13, 1986 and proceeding in 28-day increments thereafter.
- D) For public safety employees in the fire department, the work period shall be 24 days, beginning at 12:01 a.m. on April 13, 1986 (Platoon A), April 15, 1986, (Platoon B), April 17, 1986 (Platoon C), and proceeding in 24-day increments thereafter.
- E) For public works employees in the garbage and trash unit, weekly compensation is based on a workweek of up to 55 hours. For any hours worked in excess of 40 in any one week, an additional premium equal to 50% of the regular hourly rate (calculated in accordance with FLSA regulations) shall be added to the base weekly salary for each hour in excess of 40, provided that such total compensation shall not be less than a worker would have gotten in accordance with the pay policies in effect prior to April 15, 1986.
- F) If the City Administrator determines that some employee or group of employees is not properly covered by the hours set forth in this section, or that the hours set forth have unforeseen negative consequences, he may establish alternate hours for purposes of compliance with the Fair Labor Standards Act. He shall inform the council of any changes and the reasons for the changes.

The Common Council may, by resolution, approve alternative work weeks for some or all employees.

AUTHORIZE EXECUTION OF SANITARY SEWER EASEMENT AGREEMENT - 15 BUTLER PARKWAY

WHEREAS, the owner of Block 507 Lot 8, as designated on the Tax Assessment Map of the City of Summit, being commonly known as 15 Butler Parkway, recently demolished an existing home and a new single-family home is being constructed in its place; and

WHEREAS, the City's main sanitary sewer force main is located on the west side of this property and no easement currently exists; and

WHEREAS, as part of the grading plan approval for this project, the Engineering Division required the owner to grant an easement to the City to ensure the location of this critical infrastructure is known and that protection is afforded to it.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That it does hereby approve an easement agreement for the property known as 15 Butler Parkway, and
2. That the Mayor and City Clerk be and they are hereby authorized to execute this easement agreement in a form approved by the City Solicitor, and
3. That the agreement shall run with the land and shall be recorded in the Union County Clerk's Office.

Dated: May 2, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said city at a regular meeting held on Tuesday evening, May 2, 2023.

City Clerk



DCS - Engineering Division

www.cityofsummit.org

Meeting: 05/02/23 07:30 PM

RESOLUTION (ID # 10333)

DOC ID: 10333

TO: Mayor and Common Council

FROM: Aaron Schrager, Director - Department of Community Serv

DATE:

SUMMARY

An existing home was demolished and a new single family home is being constructed in its place at 15 Butler Parkway. The City's main sanitary sewer force main is located on the west side of this property and no easement exists. As part of the grading plan approval for this project, the Division required the owner to grant an easement to the City to ensure the location of this critical infrastructure is known into the future and that protection is afforded to it. I recommend that Common Council approve a resolution authorizing the Mayor to sign the easement.



Andrew Omland
Kiersten Osterkorn, PE, PLS, PP

DESCRIPTION OF SANITARY SEWER EASEMENT THROUGH
TAX MAP BLOCK 507 – LOT 8
CITY OF SUMMIT
UNION COUNTY, NEW JERSEY

BEING a parcel of land, a portion of Lot 8, Block 507, as delineated on a map entitled "Plot Plan for 15 Butler Parkway, Site Preparation/Plot Plan" dated 9/22/21, revised through 12/07/22 as prepared by Omland & Osterkorn, Inc., more particularly described as follows:

BEGINNING at a point in the southerly sideline of Butler Parkway (60 foot), said point being the following two courses from an iron pipe found:

- i. Along said sideline of Butler Parkway, on a curve to the right with radius of 560 feet and length of 12.66 feet, thence
- ii. Still along said sideline, by a reverse curve to the left with radius of 440 feet and a length of 108.19 feet, thence

1. By a new line through said Block 507 Lot 6, South 12° 17' 46" East, a distance of 157.71 feet to a point in the rear property, thence
2. Along rear property line, South 50° 15' 50" East, a distance of 93.37' feet to a point, thence
3. By a new line through said Block 507, Lot 6, North 12° 17' 46" West, a distance of 158.62' feet to a point in the southerly sideline of Butler Parkway, thence
4. Along said sideline of Butler Parkway, on a curve to the left with radius of 440 feet and a length of 10.04 feet to the point and place of BEGINNING.

Containing 1,582 square feet or 0.0363 acres more or less. Subject to easements and restrictions of record.

NOTE: Tax Block and Lot references are shown for informational purposes only.

Prepared by:

Kiersten Osterkorn, PE, PLS, PP
Date: December 1, 2022
N.J. LIC. NO. 42581
Job No. 210829

AUTHORIZE SUBMISSION OF A NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION STORMWATER ASSISTANCE GRANTS PROGRAM GRANT APPLICATION AND EXECUTE GRANT AGREEMENT

WHEREAS, through the Stormwater Assistance Grants Program, the New Jersey Department of Environmental Protection (NJDEP) provides funding to assist New Jersey municipalities in upgrading their MS4 Stormwater Programs to comply with the requirements of the 2023 Tier A MS4 Permit renewal; and

WHEREAS, the City of Summit is an Original Tier A municipality and is eligible to apply for \$25,000.00 in funding to develop, update, and maintain an MS4 Infrastructure Map through this program;

NOW THEREFORE BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the appropriate City officials are hereby authorized to submit a grant application to the NJDEP Stormwater Assistance Grants Program in the amount of \$25,000.00;

BE IT FURTHER RESOLVED, that the appropriate City officials are hereby authorized to sign the grant agreement on behalf of the City of Summit, subject to the review and approval of the City solicitor, and that their signature constitutes the acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Common Council of the City of Summit on this 2nd day of May, 2023.

CERTIFICATION

Date: May 2, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, May 2, 2023.

City Clerk



Community Service Department (DCS)
R - Capital Projects & Community Services

www.cityofsummit.org

Meeting: 05/02/23 07:30 PM

RESOLUTION (ID # 10339)

DOC ID: 10339

TO: Mayor and Common Council

FROM: Aaron Schrager, Director - Department of Community Serv

DATE: April 11, 2023

SUMMARY

See attached memo from Millenium

MILLENNIUM

STRATEGIES

**City of Summit
NJ Department of Environmental Protection (NJDEP)
Stormwater Assistance Grants Program FY23**

Resolution Summary

The City of Summit Engineering Division is applying to the NJ Department of Environmental Protection (NJDEP) Stormwater Assistance Grants Program for FY2023. Through the Stormwater Assistance Grants Program, the NJDEP provides funding to assist New Jersey municipalities in upgrading their MS4 Stormwater Programs to comply with the requirements of the 2023 Tier A MS4 Permit renewal. The 2023 Tier A MS4 Permit renewal was issued on November 30, 2022, with an effective date of January 1, 2023.

The City of Summit is considered an Original Tier A municipality and is eligible to apply for funding in the amount of \$25,000.00. There is no match required for this grant program. For Original Tier A municipalities, the permittees must utilize the proposed funding to develop, update, and maintain an MS4 Infrastructure Map that delineates the location of specific stormwater features owned or operated by the permittee, including their associated attributes. As such, the Engineering Division is applying for funding in the amount of \$25,000.00 to complete this work. At this time, the Division is requesting that the Common Council pass a resolution in support of the above-referenced project.

AUTHORIZE 2023 ARBOR DAY FESTIVITIES

WHEREAS, each year the governing body recognizes Arbor Day by celebrating with the planting of trees on public property in the City, and

WHEREAS, the City recognizes the importance of preserving trees in our community and the value trees have in our everyday lives, and

WHEREAS, the Shade Tree Advisory Committee is planning to celebrate Arbor Day at Summit High School, recognizing its 28th year as a Tree City USA with an outside presentation.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That in recognition and celebration of National Arbor Day, the City Forester be and he is hereby authorized to coordinate and supervise celebration activities associated with this special day on Saturday, May 13, 2023.

Dated: May 2, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, May 2, 2023.

City Clerk



RESOLUTION (ID # 10289)

DOC ID: 10289

TO: Mayor and Common Council
FROM: Jin Blades, Assistant DCS Director
DATE:

This year's Arbor Day will be celebrated in Summit on Saturday, May 13, 2023. The Shade Tree Advisory Committee is planning to commemorate Arbor Day at the Tiny Forest at 100 Morris Avenue, and recognize Summit's 28th year as a Tree City USA.

City Forester John Linson will give a presentation to those in attendance on the history of Arbor Day in the United States, the importance of preserving trees in our community and the value trees have in our everyday lives. The event would also mark the official Spring opening for the Tiny Forest.

The event will take place at the Tiny Forest, located behind the Department of Community Programs at 100 Morris Avenue, at 10:00 AM on May 13 with an Arbor Day proclamation reading.

As such, I recommend authorizing a proclamation recognizing Arbor Day in the City of Summit on Saturday, May 13, 2023.

Resolution (ID # 10147)
May 2, 2023

AWARD BID - HOBART AVENUE SIDEWALK PROJECT - \$95,419.00

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That, in accordance with the City Treasurer's certification of availability of funds in Account No. C-04-32-013-00E-170, a copy of which is hereto attached and made a part of this resolution, and as recommended in memo from the Community Services Director/City Engineer, bids received by the Purchasing Agent on Tuesday, March 7, 2023, shall be awarded as follows:

HOBART AVENUE SIDEWALK PROJECT

DLS Contracting, Inc.	Base Bid	\$82,419.00
36 Montesano Road	Alt. A Flashing Beacon System	\$13,000.00
Fairfield, NJ 07004	Total Award	\$95,419.00

Dated: May 2, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, May 2, 2023.

City Clerk



RESOLUTION (ID # 10147)

DOC ID: 10147

TO: Mayor and Common Council

FROM: Aaron Schrager, Director - Department of Community Serv

DATE:

SUMMARY

Nine (9) bids were received and opened on Tuesday, March 7, 2023 at 11:00 am in the Council Chamber for the Hobart Avenue Sidewalk Project. The submitted lowest responsible bidder was DLS Contracting of 36 Montesano Road, Fairfield, NJ 07004 in the amount of \$95,419.00 including the base bid and the alternate bid. DLS has completed various capital improvement projects for the City in a satisfactory manner and positive feedback was received from their references.

The work included as part of this project is the installation of a sidewalk on the east side of Hobart Avenue from the Arboretum to Hobart Road and on the west side of Hobart Avenue from Hobart Road to Ridge Road. It also includes the installation of a flashing beacon at the crossing at Hobart Road.

The lowest responsible submitted bid is below the engineering estimate and funding is available from the following accounts:

- C-04-32-013-00E-170
Sidewalk Infrastructure Capital

Based on the above, I recommend awarding a contract to DLS Contracting of 36 Montesano Road, Fairfield, NJ 07004 for the Hobart Avenue Sidewalk Project in the amount of \$95,419.00.

Hobart Avenue Sidewalk Project

BID SUMMARY

Preliminary - Subject to Attorney Review

BASE BID

ITEM	DESCRIPTION	Unit	Qty.	DLS Contracting Inc.		AA Berms LLC		S & L Contractors LLC	
				36 Montesano Road		PO Box 180		200 Swenson Drive	
				Fairfield NJ, 07004		Belleville NJ, 07109		Kenilworth NJ, 07033	
ITEM	DESCRIPTION	Unit	Qty.	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost
1	MOBILIZATION	LS	1	\$ 3,500.00	\$ 3,500.00	\$ 7,000.00	\$ 7,000.00	\$ 10,000.00	\$ 10,000.00
2	CLEARING SITE	LS	1	\$ 10,429.00	\$ 10,429.00	\$ 3,000.00	\$ 3,000.00	\$ 10,000.00	\$ 10,000.00
3	FINAL CLEANUP	LS	1	\$ 3,500.00	\$ 3,500.00	\$ 3,000.00	\$ 3,000.00	\$ 1.00	\$ 1.00
4	BREAKAWAY BARRICADE	UNIT	4	\$ 1.00	\$ 4.00	\$ 1.00	\$ 4.00	\$ 0.01	\$ 0.04
5	DRUM	UNIT	10	\$ 1.00	\$ 10.00	\$ 1.00	\$ 10.00	\$ 0.01	\$ 0.10
6	TRAFFIC CONE	UNIT	20	\$ 1.00	\$ 20.00	\$ 1.00	\$ 20.00	\$ 0.01	\$ 0.20
7	CONSTRUCTION SIGNS	SF	100	\$ 1.00	\$ 100.00	\$ 1.00	\$ 100.00	\$ 5.00	\$ 500.00
8	CONSTRUCTION IDENTIFICATION SIGNS, 18"X36"	UNIT	2	\$ 500.00	\$ 1,000.00	\$ 100.00	\$ 200.00	\$ 200.00	\$ 400.00
9	CONSTRUCTION LAYOUT	LS	1	\$ 5,500.00	\$ 5,500.00	\$ 500.00	\$ 500.00	\$ 2,000.00	\$ 2,000.00
10	UTILITY COORDINATION	LS	1	\$ 2,500.00	\$ 2,500.00	\$ 500.00	\$ 500.00	\$ 2,000.00	\$ 2,000.00
11	INLET FILTER, TYPE 1	SF	6	\$ 1.00	\$ 6.00	\$ 1.00	\$ 6.00	\$ 0.01	\$ 0.06
12	EXCAVATION, TEST PIT	CY	25	\$ 100.00	\$ 2,500.00	\$ 10.00	\$ 250.00	\$ 100.00	\$ 2,500.00
13	GRANITE CURB	LF	150	\$ 45.00	\$ 6,750.00	\$ 50.00	\$ 7,500.00	\$ 50.00	\$ 7,500.00
14	RESET GRANITE CURB	LF	25	\$ 45.00	\$ 1,125.00	\$ 40.00	\$ 1,000.00	\$ 50.00	\$ 1,250.00
15	CONCRETE SIDEWALK, 4" THICK	SY	300	\$ 85.00	\$ 25,500.00	\$ 100.00	\$ 30,000.00	\$ 108.00	\$ 32,400.00
16	DETECTABLE WARNING SURFACE	SY	3	\$ 250.00	\$ 750.00	\$ 300.00	\$ 900.00	\$ 300.00	\$ 900.00
17	PAVER DRIVEWAY	SY	25	\$ 75.00	\$ 1,875.00	\$ 200.00	\$ 5,000.00	\$ 100.00	\$ 2,500.00
18	PAVER WALKWAY	SY	10	\$ 75.00	\$ 750.00	\$ 200.00	\$ 2,000.00	\$ 100.00	\$ 1,000.00
19	HOT MIX ASPHALT PAVEMENT REPAIR	SY	10	\$ 45.00	\$ 450.00	\$ 100.00	\$ 1,000.00	\$ 45.00	\$ 450.00
20	TRAFFIC MARKING LINES, 4"	LF	750	\$ 3.00	\$ 2,250.00	\$ 6.00	\$ 4,500.00	\$ 2.00	\$ 1,500.00
21	RELOCATE FIRE HYDRANT	UNIT	1	\$ 7,500.00	\$ 7,500.00	\$ 23,000.00	\$ 23,000.00	\$ 5,000.00	\$ 5,000.00
22	RESET GAS VALVE BOX	UNIT	2	\$ 25.00	\$ 50.00	\$ 1.00	\$ 2.00	\$ 300.00	\$ 600.00
23	RESET WATER VALVE BOX	UNIT	2	\$ 25.00	\$ 50.00	\$ 1.00	\$ 2.00	\$ 300.00	\$ 600.00
24	DEEP ROOT FEEDING	LS	1	\$ 1,900.00	\$ 1,900.00	\$ 2,200.00	\$ 2,200.00	\$ 2,500.00	\$ 2,500.00
25	TRIMMING	LS	1	\$ 1,500.00	\$ 1,500.00	\$ 1,800.00	\$ 1,800.00	\$ 4,500.00	\$ 4,500.00
26	RETAINING WALL	SF	20	\$ 100.00	\$ 2,000.00	\$ 100.00	\$ 2,000.00	\$ 150.00	\$ 3,000.00
27	TOP SOIL SPREADING, 4" THICK	SY	150	\$ 3.00	\$ 450.00	\$ 5.00	\$ 750.00	\$ 4.00	\$ 600.00
28	FERTILIZING AND SEEDING, TYPE A-3	SY	150	\$ 3.00	\$ 450.00	\$ 5.00	\$ 750.00	\$ 4.00	\$ 600.00
				SUBTOTAL	\$ 82,419.00	SUBTOTAL	\$ 96,994.00	SUBTOTAL	\$ 92,301.40

ALTERNATE "A"

ITEM	DESCRIPTION	Unit	Qty.	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost
A1	RECTANGULAR RAPID FLASHING BEACON SYSTEM	UNIT	1	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 22,000.00	\$ 22,000.00
				SUBTOTAL	\$ 13,000.00	SUBTOTAL	\$ 13,000.00	SUBTOTAL	\$ 22,000.00
				TOTAL	\$ 95,419.00	TOTAL	\$ 109,994.00	TOTAL	\$ 114,301.40

Under City Solicitor Review

Aaron J. Schrager
 Professional Engineer
 New Jersey Lic. No. 46143
 City Engineer

Riverview Paving Inc.		Diamond Construction		A Talcton Concrete Corp.		Crossroads Paving		Berto Construction Inc.		SD Concrete Corporation	
859 Willow Grove Street		35 Beaverson Blvd. Suite 12c		13 Tice Avenue		386 South Street Suite 169		625 Leesville Ave		300 Knightsbridge Road Suite 525	
Hackettstown NJ, 07840		Brick, NJ 08723		South River NJ, 08882		Newark NJ, 04105		Rahway NJ, 07065		Piscataway NJ, 08854	
Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost
\$ 8,500.00	\$ 8,500.00	\$ 5,000.00	\$ 5,000.00	\$ 6,500.00	\$ 6,500.00	\$ 5,000.00	\$ 5,000.00	\$ 9,500.00	\$ 9,500.00	\$ 30,000.00	\$ 30,000.00
\$ 8,500.00	\$ 8,500.00	\$ 4,000.00	\$ 4,000.00	\$ 6,500.00	\$ 6,500.00	\$ 10,000.00	\$ 10,000.00	\$ 18,000.00	\$ 18,000.00	\$ 20,000.00	\$ 20,000.00
\$ 9,500.00	\$ 9,500.00	\$ 4,000.00	\$ 4,000.00	\$ 1,500.00	\$ 1,500.00	\$ 5,000.00	\$ 5,000.00	\$ 9,500.00	\$ 9,500.00	\$ 10,000.00	\$ 10,000.00
\$ 1.00	\$ 4.00	\$ 1.00	\$ 4.00	\$ 1.00	\$ 4.00	\$ 100.00	\$ 400.00	\$ 1.00	\$ 4.00	\$ 2,800.00	\$ 11,200.00
\$ 1.00	\$ 10.00	\$ 1.00	\$ 10.00	\$ 1.00	\$ 10.00	\$ 100.00	\$ 1,000.00	\$ 1.00	\$ 10.00	\$ 4,000.00	\$ 40,000.00
\$ 5.00	\$ 100.00	\$ 1.00	\$ 20.00	\$ 1.00	\$ 20.00	\$ 20.00	\$ 400.00	\$ 1.00	\$ 20.00	\$ 1,500.00	\$ 30,000.00
\$ 5.00	\$ 500.00	\$ 1.00	\$ 100.00	\$ 1.00	\$ 100.00	\$ 20.00	\$ 2,000.00	\$ 10.00	\$ 1,000.00	\$ 4,500.00	\$ 450,000.00
\$ 85.00	\$ 170.00	\$ 100.00	\$ 200.00	\$ 1.00	\$ 2.00	\$ 500.00	\$ 1,000.00	\$ 250.00	\$ 500.00	\$ 500.00	\$ 1,000.00
\$ 3,500.00	\$ 3,500.00	\$ 5,000.00	\$ 5,000.00	\$ 2,600.00	\$ 2,600.00	\$ 5,000.00	\$ 5,000.00	\$ 2,000.00	\$ 2,000.00	\$ 20,000.00	\$ 20,000.00
\$ 2,540.00	\$ 2,540.00	\$ 5,000.00	\$ 5,000.00	\$ 5,500.00	\$ 5,500.00	\$ 10,000.00	\$ 10,000.00	\$ 8,500.00	\$ 8,500.00	\$ 5,000.00	\$ 5,000.00
\$ 1.00	\$ 6.00	\$ 1.00	\$ 6.00	\$ 1.00	\$ 6.00	\$ 50.00	\$ 300.00	\$ 1.00	\$ 6.00	\$ 1,020.00	\$ 6,120.00
\$ 1.00	\$ 25.00	\$ 1.00	\$ 25.00	\$ 55.00	\$ 1,375.00	\$ 150.00	\$ 3,750.00	\$ 1.00	\$ 25.00	\$ 3,000.00	\$ 75,000.00
\$ 45.00	\$ 6,750.00	\$ 50.00	\$ 7,500.00	\$ 95.00	\$ 14,250.00	\$ 80.00	\$ 12,000.00	\$ 150.00	\$ 22,500.00	\$ 9,000.00	\$ 1,350,000.00
\$ 45.00	\$ 1,125.00	\$ 50.00	\$ 1,250.00	\$ 100.00	\$ 2,500.00	\$ 50.00	\$ 1,250.00	\$ 150.00	\$ 3,750.00	\$ 1,100.00	\$ 27,500.00
\$ 155.00	\$ 46,500.00	\$ 135.00	\$ 40,500.00	\$ 100.00	\$ 30,000.00	\$ 100.00	\$ 30,000.00	\$ 135.00	\$ 40,500.00	\$ 123,000.00	\$ 36,900,000.00
\$ 2,750.00	\$ 8,250.00	\$ 1,000.00	\$ 3,000.00	\$ 370.00	\$ 1,110.00	\$ 500.00	\$ 1,500.00	\$ 324.00	\$ 972.00	\$ 1,200.00	\$ 3,600.00
\$ 110.00	\$ 2,750.00	\$ 180.00	\$ 4,500.00	\$ 95.00	\$ 2,375.00	\$ 150.00	\$ 3,750.00	\$ 360.00	\$ 9,000.00	\$ 11,250.00	\$ 281,250.00
\$ 100.00	\$ 1,000.00	\$ 180.00	\$ 1,800.00	\$ 150.00	\$ 1,500.00	\$ 150.00	\$ 1,500.00	\$ 360.00	\$ 3,600.00	\$ 4,500.00	\$ 45,000.00
\$ 75.00	\$ 750.00	\$ 90.00	\$ 900.00	\$ 200.00	\$ 2,000.00	\$ 250.00	\$ 2,500.00	\$ 70.00	\$ 700.00	\$ 1,620.00	\$ 16,200.00
\$ 3.00	\$ 2,250.00	\$ 2.00	\$ 1,500.00	\$ 10.00	\$ 7,500.00	\$ 5.00	\$ 3,750.00	\$ 2.00	\$ 1,500.00	\$ 6,750.00	\$ 5,062,500.00
\$ 2,550.00	\$ 2,550.00	\$ 8,000.00	\$ 8,000.00	\$ 16,500.00	\$ 16,500.00	\$ 20,000.00	\$ 20,000.00	\$ 29,000.00	\$ 29,000.00	\$ 5,500.00	\$ 5,500.00
\$ 20.00	\$ 40.00	\$ 100.00	\$ 200.00	\$ 250.00	\$ 500.00	\$ 500.00	\$ 1,000.00	\$ 1.00	\$ 2.00	\$ 5,000.00	\$ 10,000.00
\$ 20.00	\$ 40.00	\$ 100.00	\$ 200.00	\$ 250.00	\$ 500.00	\$ 500.00	\$ 1,000.00	\$ 1.00	\$ 2.00	\$ 5,000.00	\$ 10,000.00
\$ 750.00	\$ 750.00	\$ 500.00	\$ 500.00	\$ 2,500.00	\$ 2,500.00	\$ 10,000.00	\$ 10,000.00	\$ 1,700.00	\$ 1,700.00	\$ 9,000.00	\$ 9,000.00
\$ 500.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00	\$ 1,500.00	\$ 10,000.00	\$ 10,000.00	\$ 8,500.00	\$ 8,500.00	\$ 8,000.00	\$ 8,000.00
\$ 100.00	\$ 2,000.00	\$ 80.00	\$ 1,600.00	\$ 100.00	\$ 2,000.00	\$ 500.00	\$ 10,000.00	\$ 300.00	\$ 6,000.00	\$ 1,300.00	\$ 26,000.00
\$ 7.00	\$ 1,050.00	\$ 1.00	\$ 150.00	\$ 15.00	\$ 2,250.00	\$ 20.00	\$ 3,000.00	\$ 10.00	\$ 1,500.00	\$ 1,485.00	\$ 222,750.00
\$ 3.00	\$ 450.00	\$ 1.00	\$ 150.00	\$ 10.00	\$ 1,500.00	\$ 20.00	\$ 3,000.00	\$ 8.00	\$ 1,200.00	\$ 1,170.00	\$ 175,500.00
SUBTOTAL	\$ 110,110.00	SUBTOTAL	\$ 96,115.00	SUBTOTAL	\$ 112,602.00	SUBTOTAL	\$ 158,100.00	SUBTOTAL	\$ 179,491.00	SUBTOTAL	\$ 44,851,120.00

Unit Price	Cost										
\$ 15,999.00	\$ 15,999.00	\$ 30,000.00	\$ 30,000.00	\$ 27,000.00	\$ 27,000.00	\$ 25,000.00	\$ 25,000.00	\$ 27,900.00	\$ 27,900.00	\$ 14,000.00	\$ 14,000.00
SUBTOTAL	\$ 15,999.00	SUBTOTAL	\$ 30,000.00	SUBTOTAL	\$ 27,000.00	SUBTOTAL	\$ 25,000.00	SUBTOTAL	\$ 27,900.00	SUBTOTAL	\$ 14,000.00
TOTAL	\$ 126,109.00	TOTAL	\$ 126,115.00	TOTAL	\$ 139,602.00	TOTAL	\$ 183,100.00	TOTAL	\$ 207,391.00	TOTAL	\$ 44,865,120.00

**Reject: NJSA 40:11-23.1b
Bidders Checklist Incomplete**

**Per specification Section III.D.1,
"the written words shall be
binding". Bidder indicated
extended totals in written word
format, not unit pricing as
directed.*

Certification of Availability of Funds

This is to certify to the Mayor and Common Council of the City of Summit that funds for the following resolution are available:

Resolution Date: April 18, 2023
Doc Id: 10147

Vendor: DLS Contracting, Inc.
36 Montesano Rd
Fairfield, NJ 07004

Purchase Order Number: 23-00870

Account Number	Amount	Account Description
C-04-32-013-00E-170	\$ 95,419.00	3213E Sidewalk Infrastructure Project
Contract Total	\$ 95,419.00	

Only amounts for the current Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.

Tammie L. Baldwin
CFO/City Treasurer

Resolution (ID # 10360)
May 2, 2023

**GRANT PERMISSION AND SET FORTH CONDITIONS - BRIDGES OUTREACH, INC. 5K
RUN & WALK**

WHEREAS, in addition to meeting all the conditions of Section 12-1, Rules and Regulations for Use of Public Property, of the Code, Bridges Outreach, Inc. ("the Applicant") requires additional permissions for its event.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

Event: Bridges Outreach 5k Run and Walk - Village Green - Saturday, September 30, 2023 (No Rain Date) - 9:00am – 10:30am – (Set-up 6:00am, breakdown 12:00pm).

That in conjunction with the Bridges Outreach, Inc., the following permission(s) is (are) granted or condition(s) imposed:

1. Per the request of the Department of Community Services (DCS):
 - a. Trash and Recycling clean-up shall be provided by the Division of Public Works for which the Applicant shall be invoiced.
 - b. Portable toilets shall be delivered no earlier than Friday evening, locked until needed for race and removed no later than Monday morning, and shall be located on the Maple Street side of the Village Green for ease of drop-off and retrieval.
 - c. Sponsorship banners, with proportionate sponsorship representation, shall not be tied, nailed, stapled or otherwise attached to landscape elements and shall be displayed only during the event and shall be removed immediately at the close of the event.
 - d. Promotional banners shall be displayed at the Village Green using the existing stanchions and shall be subject to approval of the wording and lettering size and dimensions of said banner by the Director the Department of Community Services and subject to receiving the appropriate insurance certificate for use of the banner space on the Village Green.
 - a. Promotional banners shall be displayed for no more than 2 weeks prior to the event date.
2. That between 8:00am and 1:00pm, the following roads shall be closed, subject to the approval and discretion of the Police Chief:
 - a. The section of Elm Street between Broad Street and north end of the Elm Street parking lot, and
 - b. The section of Beechwood Road between Euclid Avenue and Union Place.

- c. All other course roads as needed during the Run.

3. In accordance with Section 3, Noise Restrictions, Subsection 3-8.1 b. (7), of the Code, it is hereby determined that the proposed use of an amplification system is appropriate for the purpose for which the Applicant is using the Village Green and will not adversely affect the safety and general welfare of the public.
4. The Applicant shall, at least two weeks in advance of the event, arrange with the Police Department and make payment to the Police Department for up to twelve (12) off-duty police officers assigned to the event, starting at 7:30 a.m. and ending one-half hour after the event is over, for which the Applicant shall be invoiced.
5. The Applicant shall, at least two weeks in advance of the event, coordinate with the Superintendent of Public Works and make payment to the Department of Community Services for the hiring of Division of Public Works staff to provide clean-up of the Village Green, for which the Applicant shall be invoiced.
6. Permission to hold said event is subject to receiving, from the Applicant, at least three months in advance of the date of the event, the following insurance certificates for both the City of Summit and County of Union, as required:
 - Insurance certificate naming the County of Union as an additional insured.
 - Insurance certificate, include automobile coverage, naming the City of Summit as an additional insured with appropriate wording confirming that policies include Waiver of Subrogation in favor of the City of Summit.
 - A signed Hold Harmless Agreement for the City of Summit.
7. Permission to hold said event is subject to receiving from all vendors and non-profit organizations participating in the event, at least three months in advance of the date of the event, the following insurance certificates and agreements for the City of Summit:
 - Insurance certificate, include automobile coverage, naming the City of Summit as an additional insured with appropriate wording confirming that policies include Waiver of Subrogation in favor of the City of Summit.
 - A signed Hold Harmless Agreement for the City of Summit.
8. At least two weeks before the date of the event, the Applicant shall provide to the Chief of Police and the City Clerk the name and mobile phone number of the person(s) in charge during the event, who will be on site during the event, in case of an emergency.
9. The Applicant shall be responsible for providing its own electrical power source for the event.
10. Parking by attendees of the Bridges Outreach 5k Run is prohibited in the Elm Street, Chestnut and Library Municipal Parking Lots.

Dated: May 2, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening May 2, 2023.

City Clerk

AUTHORIZE ATTENDANCE - NATIONAL FIRE ACADEMY MEMORIAL ACTIVITIES

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the following Fire Department personnel be and they are hereby authorized to attend the National Fallen Firefighter Foundation's "Memorial Weekend" and participate as an operational team, to be held at the National Fire Academy in Emmitsburg, Maryland from May 3-7, 2023.

Chief Eric Evers
Deputy Chief Paul Imbimbo
Lieutenant Brian Harnois
Lieutenant Chris Dorko
Lieutenant Chris Esposito
Firefighter Matthew Lemons

FURTHER RESOLVED that an itemized listing of expenses be submitted to the City Treasurer following the close of the conference.

Dated: May 2, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, May 2, 2023.

City Clerk



CITY OF SUMMIT FIRE DEPARTMENT

MEMO

TO: MEMBERS OF THE PUBLIC SAFETY COMMITTEE
MAYOR RADEST
CITY ADMINISTRATOR ROGERS
COUNCILMEMBER FOX
COUNCILMEMBER HARISTON

FROM: CHIEF ERIC EVERES

DATE: APRIL 18, 2023

COPY TO: COUNCIL PRESIDENT VARTAN
ROSEMARY LICATESE, CITY CLERK

A resolution is requested at the May 2, 2023, meeting of Common Council authorizing Fire Department representation at the National Fallen Firefighter Foundation's Memorial weekend, to be held at the National Fire Academy, Emmitsburg, Maryland on May 3-7, 2023.

The following members have volunteered to attend the Firefighter Memorial and will participate as an Operational Team for the weekend activities and provide any support equipment as needed.

Chief Eric Evers
Deputy Chief Paul Imbimbo
Lieutenant Brian Harnois
Lieutenant Chris Dorko
Lieutenant Chris Esposito
Firefighter Matthew Lemons

Thank you for your consideration in this matter.

CAP (CA) 1

Resolution (ID # 10352)
May 2, 2023**AUTHORIZE BID ADVERTISEMENT - OAK KNOLL ROAD IMPROVEMENT PROJECT****BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:**

That the proper City Officers be and they are hereby authorized and directed to advertise for bids for the Oak Knoll Road Improvement Project, with said bids to be advertised in the Union County Local Source on or about Thursday, May 11, 2023, and received by the Purchasing Agent on or about Tuesday, May 23, 2023, in the Council Chamber, City Hall, 512 Springfield Avenue, Summit, New Jersey at 11:00 a.m. prevailing time.

Dated: May 2, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, May 2, 2023.

City Clerk



RESOLUTION (ID # 10352)

DOC ID: 10352

TO: Mayor and Common Council
 FROM: Sam Koutsouris, Assistant City Engineer
 DATE:

SUMMARY

The construction plans and bid specifications for the Oak Knoll Road Improvement Project are complete. The project will include inspection and repair of storm and sanitary sewers, installation of granite block curb where none currently exists, repairs to existing granite block curb in disrepair, and the milling and paving of the entire length of Oak Knoll Road.

This project should be completed in approximately 4 to 6 weeks time. All residents were encouraged to call, email or meet with the Engineering Division to answer any questions residents may have or address any concerns. A letter explaining the scope of the project was sent to all impacted residents on March 31, 2023.

Based on the above information, I request that Council authorize the advertisement of bids. The following is the TENTATIVE project schedule that is subject to change:

- * Advertise for Public Bid - May 11, 2023
- * Receive Bids – May 23, 2023
- * Award Project – June 20, 2023
- * Begin Construction – July 2023
- * End Construction – August 2023

Funding for this project has been requested in the 2023 Capital Budget.

CITY OF SUMMIT

PROJECT: OAK KNOLL ROAD IMPROVEMENT PROJECT

DEPARTMENT: DEPARTMENT OF COMMUNITY SERVICES

Sealed bids will be received by the Purchasing Agent of the City of Summit, Union County, New Jersey no later than 11:00 A.M. prevailing time, Tuesday, May 23, 2023 in the Council Chamber, First Floor, City Hall, 512 Springfield Avenue, Summit, New Jersey for:

OAK KNOLL ROAD IMPROVEMENT PROJECT

in accordance with the specifications and proposal forms for same which may be obtained at the office of the Department of Community Services, 512 Springfield Avenue, Summit, N. J. during regular business hours, 8:30 am – 4:30 pm, Monday – Friday for free.

All bids shall be addressed to PURCHASING AGENT, CITY OF SUMMIT, 512 SPRINGFIELD AVENUE, SUMMIT, NJ 07901. Bids, along with bid securities, must be enclosed in a properly SEALED envelope bearing on the outside the name of the bidder and the NATURE OF THE BID CONTAINED THEREIN.

A Bid Security is required in the amount of ten percent (10%) of the total bid, not to exceed \$20,000, in the form of a bid bond, certified check or cashier's check, made payable to the City of Summit.

Bidders are required to comply with the requirements of any and all applicable Federal, State and local laws, regulations and requirements, including but not limited to: N.J.S.A. 34:11-56.25 et seq. (Prevailing Wage Act); N.J.S.A. 52:25-24.2 (Statement of Ownership Disclosure); N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. (Affirmative Action); N.J.S.A. 52:32-44 (Business Registration), and the City's adopted minimum standard insurance requirements.

The Common Council reserves the right to reject all bids or proposals, waive any minor defects, and consider bids for sixty (60) days after their receipt pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

No charge shall be made or recovery had for publishing any official advertising unaccompanied by such statement of price. All work must be completed by August 31, 2023. The following are the major items of the project:

BID ITEM 14 – HOT MIX ASPHALT 9.5M64 SURFACE COURSE, 2" THICK 353 TONS

BID ITEM 19 – GRANITE BLOCK CURB 1,050 LF

Purchasing Agent

Dated: May 2, 2023
U.C.L.S.: May 11, 2023

**AUTHORIZE REFUND AND CANCEL LEVY - 2022 SPECIAL ASSESSMENT - 8
WINCHESTER ROAD**

WHEREAS, the City of Summit performed local improvements pursuant to N.J.S.A. 40:56-1 et seq. and assessed the property owners who accordingly benefitted from same, after providing notice to and conducting a hearing as to the affected property owners; and

WHEREAS, following said hearing and consultation with the City Engineer, it was determined that the assessments as to the following properties need to be adjusted as follows:

- 8 Winchester Road: shall be refunded an initial installment payment of \$93.01 and the levy of \$840.00 shall be cancelled.

WHEREAS, the Mayor and Council of the City of Summit, by adoption of this Resolution, direct the Tax Collector to refund the initial installment payment of \$93.01 due to the owner of 8 Winchester Road and the levy of \$840.00 shall be cancelled; and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That the Tax Collector be and is hereby authorized and directed to take the action described herein.
2. That the City Clerk shall keep a copy of this Resolution on file and available for inspection in the office of the City Clerk.

Dated: May 2, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, May 2, 2023.

City Clerk



RESOLUTION (ID # 10359)

DOC ID: 10359

TO: Mayor and Common Council
FROM: Sam Koutsouris, Assistant City Engineer
DATE: April 13, 2023

Following the public hearing held on April 13, 2022 regarding the 2022 special assessments, and consultation with the City Engineer, it was determined that the assessments as to the following properties need to be adjusted as follows:

- 8 Winchester Road shall be refunded an initial installment payment of \$93.01 and the levy of \$840.00 shall be cancelled. This assessment was investigated on behalf of the property owner of the subject lot and it was found that the property owner was assessed for 30 linear feet of new curbing across the driveway which was not constructed as part of a verbal agreement between the property owner and City at the time of construction in anticipation of private modifications to said driveway.

8 Winchester Road was assessed under Special Assessment Ordinance #17-3144

AUTHORIZE PAYMENT OF BILLS AND PAYROLL \$ 2,369,449.72

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the proper officers of the City be and they are hereby authorized and directed to draw checks for a total of **\$1,487,303.25** for the payment of the itemized bills listed on the following Schedule "A" which have been approved by several committees and the President of the Common Council and which are made a part of the minutes of this meeting. Additionally, as directed by the City Auditors, the most recent payroll is attached hereto in the gross amount of **\$82,146.47**.

Dated: May 2, 2023

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, May 2, 2023.

City Clerk

Rcvd Batch Id Range: First to Last Rcvd Date Start: 0 End: 05/02/23 Report Format: Detail

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Contract Invoice Number
05/02/23	ADMIN	23-00885	CAMPANEL CAMPANELLA, VINCENT 1 Pre-empl bkgr check reimb	44.13	3-01-20-100-000-900 A&E Background Checks	REIMBURSEMENT
05/02/23	ADMIN	23-00219	CANONFIN CANON FINANCIAL SERVICES INC 5 April Subscription	598.00	3-01-20-120-000-429 City Clerk Lease Equipment	30304734
05/02/23	ADMIN	23-00147	CLEAR005 CLEARY GIACOBBE ALFIERI & 9 Labor Services Through 2/22/23	7,398.00	3-01-20-155-000-500 LS Contract Services	117906
05/02/23	ADMIN	23-00147	10 Labor Services Through 3/23/23	36.00	3-01-20-155-000-500 LS Contract Services	118969
05/02/23	ADMIN	23-00147	11 Litigation Through 3/23/23	1,115.03	3-01-20-155-000-500 LS Contract Services	118990
05/02/23	ADMIN	23-00147	12 General Serv. Through 3/23/23	12,715.40	3-01-20-155-000-500 LS Contract Services	118991
05/02/23	ADMIN	23-00147	13 Retainer Through 3/23/23	3,000.00	3-01-20-155-000-500 LS Contract Services	118993
			P.O. Total:	24,264.43		
05/02/23	ADMIN	23-00208	ICMAMEMB ICMA MEMBERSHIP RENEWALS 2 M. Champney Annual Dues	200.00	3-01-20-100-000-806 A&E Memberships	ANNUAL DUES
05/02/23	ADMIN	23-00734	INTERN50 INTERNATIONAL INSTITUTE OF MUN 1 CMC Dues - N. Kotiga	125.00	3-01-20-120-000-212 City Clerk Dues	CMC DUES
05/02/23	ADMIN	23-00277	LEXISN50 LEXISNEXIS 4 March Subscription	216.00	3-01-20-100-004-250 Technology Tech & Software Licenses	3094384194
05/02/23	ADMIN	23-00921	NJLEAG50 NJ STATE LEAGUE OF 1 4/25/23 Webinar R. Licatiese	75.00	3-01-20-120-000-809 City Clerk Conf & Meetings	4/25/23 WEBINAR
05/02/23	ADMIN	23-00912	PODS PODS ENTERPRISES LLC 1 2A108 rental 1/12/23-1/17/23	94.50	C-04-32-057-00A-430 3257A DCS City Hall File Storage Improve	PODS004819784
05/02/23	ADMIN	23-00751	UPS00050 UPS 5 DELIVERY SERVICE BLANKET	2.52	3-01-20-100-002-201 Postage US Postage	00006991AX153
05/02/23	ADMIN	23-00058	WORRAL33 WORRALL COMMUNITY NEWSPAPERS 12 Final Ord. #23-3276	37.10	3-01-20-120-000-210 City Clerk Advertising	268031
05/02/23	ADMIN	23-00058	WORRAL33 WORRALL COMMUNITY NEWSPAPERS 13 Final Ord #23-3277	38.00	3-01-20-120-000-210	268032

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
				P.O. Total:	75.10	City Clerk Advertising	
05/02/23	ADMIN	23-00890	WORRAL33 WORRALL COMMUNITY NEWSPAPERS 1 C/A Surveying Svc - Stonefield	33.50	C-04-31-069-100-010 3169 City Portion Local Improvements	267036	
05/02/23	ADMIN	23-00916	WORRAL33 WORRALL COMMUNITY NEWSPAPERS 1 Constantine Pl. Bid Notice	56.90	C-06-31-043-00A-040 3143A Sewer Pump Station Constantine	268030	
			Total for Batch: ADMIN	25,785.08			
05/02/23	FINANCE	23-00543	AQUAFR AQUA FRESCA AND JAVA 3 Purity Kit Golf Course 1023812	110.00	3-01-20-100-006-204 Municipal Purchasing Office Water	PK05508	
05/02/23	FINANCE	23-00346	AT105068 AT&T 5 ACCT 0303619366001	39.29	3-01-31-440-000-000 TELEPHONE	04/15/2023	
05/02/23	FINANCE	23-00653	AT105068 AT&T 4 030 361 4837 001	35.12	3-01-31-440-000-000 TELEPHONE	4/9/2023	
05/02/23	FINANCE	23-00723	BOAPCARD BANK OF AMERICA 1 Amazon - Pens Admin M Champney	10.09	3-01-20-100-000-201 A&E Supplies and Materials	PCARD	
05/02/23	FINANCE	23-00744	BOROUG66 BOROUGH OF NEW PROVIDENCE 16 MARCH ADMIN PAYROLL	15,513.55	3-01-43-490-000-502 Shared Court Agreement	MARCH 2023	
05/02/23	FINANCE	23-00744	17 MARCH RENT	2,152.13	3-01-43-490-000-502 Shared Court Agreement	MARCH 2023	
05/02/23	FINANCE	23-00744	18 MARCH FICA-ER	1,104.53	3-01-43-490-000-502 Shared Court Agreement	MARCH 2023	
05/02/23	FINANCE	23-00744	19 MARCH PERS	2,654.37	3-01-43-490-000-502 Shared Court Agreement	MARCH 2023	
05/02/23	FINANCE	23-00744	20 MARCH NET BOROUGH HC OBLIGA	3,920.72	3-01-43-490-000-502 Shared Court Agreement	MARCH 2023	
05/02/23	FINANCE	23-00744	21 MARCH SECURITY	288.00	3-01-43-490-000-502 Shared Court Agreement	MARCH 2023	
05/02/23	FINANCE	23-00744	22 MARCH SECURITY FICA	22.03	3-01-43-490-000-502 Shared Court Agreement	MARCH 2023	
05/02/23	FINANCE	23-00744	23 MARCH OTHER EXPENSES	1,250.00	3-01-43-490-000-502 Shared Court Agreement	MARCH 2023	
			P.O. Total:	26,905.33			
05/02/23	FINANCE	23-00241	COMCA840 COMCAST BUSINESS 5 8499 05 329 0172121	158.35	3-01-31-440-000-000	4/10/2023	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
TELEPHONE							
05/02/23	FINANCE	23-00242	COMCA840 COMCAST BUSINESS 5 8499 05 329 0181395	313.35	3-01-31-440-000-000 TELEPHONE	4/9/2023	
DELTAD50 DELTA DENTAL							
05/02/23	FINANCE	23-00214	14 2023 Delta Dental Plans 1E MAY	3,198.46	T-13-56-800-023-020 Self Insurance 2023 Hlth/Dntl/Life	PM921295	
05/02/23	FINANCE	23-00214	15 2023 Delta Dental Plans 2E MAY	4,323.93	T-13-56-800-023-020 Self Insurance 2023 Hlth/Dntl/Life	PM918953	
05/02/23	FINANCE	23-00214	16 2023 Delta Dental Plans 4E MAY	8,978.35	T-13-56-800-023-020 Self Insurance 2023 Hlth/Dntl/Life	PM917658	
P.O. Total:				16,500.74			
FLAGSH50 FLAGSHIP DENTAL PLANS							
05/02/23	FINANCE	23-00217	5 FLAGSHIP DENTAL PLANS APRIL 23	224.70	T-13-56-800-023-020 Self Insurance 2023 Hlth/Dntl/Life	144184	
INSTIT50 INSTITUTE FOR PROFESSIONAL DEV							
05/02/23	FINANCE	23-00919	1 ISSUE OF REFUNDING BONDS 3/31	50.00	3-01-20-130-000-809 FA Conferences/Meetings/Dues/Training	WEBINAR	
05/02/23	FINANCE	23-00919	2 ISSUE OF REFUNDING BONDS 3/31	50.00	3-01-20-130-000-809 FA Conferences/Meetings/Dues/Training	WEBINAR	
P.O. Total:				100.00			
JCPL0050 JCP&L							
05/02/23	FINANCE	23-00581	4 100005845316 CITY HALL	1,546.93	3-01-31-435-000-000 STREET LIGHTING	95327727324	
JCPL0050 JCP&L							
05/02/23	FINANCE	23-00583	4 100052171673 512 SPRINGFIELD	16.85	3-01-31-430-000-100 Electricity	95327727326	
NJ-AME50 NJ-AMERICAN WATER CO.							
05/02/23	FINANCE	23-00935	2 1018-220039821252 FIRE BROAD ST	191.80	3-01-31-445-000-100 Water	04/04/2023	
OCONNORT O'CONNOR, TIMOTHY J							
05/02/23	FINANCE	23-00882	1 2023 spring conference reimb	265.00	3-01-20-150-000-804 TA Appraisal Conference	REIMBURSEMENT	
PSEG1444 PSE&G							
05/02/23	FINANCE	23-00545	4 100 MORRIS AVE	991.18	3-01-31-446-000-000 NATURAL GAS	600408381499	
PSEG1444 PSE&G							
05/02/23	FINANCE	23-00546	4 5 MYRTLE AVE 73 349 238 04	454.12	3-01-31-446-000-000 NATURAL GAS	6057055572101	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
05/02/23	FINANCE	23-00547	PSEG1444 PSE&G 4 70 304 372 09 41 CHATHAM REAR	919.27	3-01-31-446-000-000 NATURAL GAS	601608169016	
05/02/23	FINANCE	23-00549	PSEG1444 PSE&G 4 6583966700 10-A GLEN AVE PUMP	20.31	3-01-31-446-000-000 NATURAL GAS	604107046491	
05/02/23	FINANCE	23-00550	PSEG1444 PSE&G 4 65 671 139 01 / 41 CHATHAM RD	186.26	3-01-31-446-000-000 NATURAL GAS	603107794157	
05/02/23	FINANCE	23-00592	PSEG1444 PSE&G 4 BILLING STATEMENT FOR 7 ACCTS	1,870.21	3-01-31-446-000-000 NATURAL GAS	503100115654	
05/02/23	FINANCE	23-00762	QUICKBAS QUICKBASE INC 1 2023 Annual subscription	3,120.00	3-01-20-150-000-300 TA Office Services Quick Base	Q-29295	
05/02/23	FINANCE	23-00621	SPECT005 SPECTROTEL HOLDING COMPANY LLC 4 ADMIN TELEPHONES 2023-338922	4,907.19	3-01-31-440-000-000 TELEPHONE	11515756	
05/02/23	FINANCE	23-00910	SUMMIT32 SUMMIT FREE PUBLIC LIBRARY 1 LIBRARY 2ND QUARTER PAYMENT	148,094.00	3-01-29-390-000-222 Library Operations	2ND QUARTER	
05/02/23	FINANCE	23-00936	UGIENERG UGI ENERGY SERVICES LLC 2 PG10372498544650 100 ASHWOOD	2.22	3-01-31-446-000-000 NATURAL GAS	G5626455	
05/02/23	FINANCE	23-00937	UGIENERG UGI ENERGY SERVICES LLC 2 PG9885684264477 41 CHATHAM RD	182.90	3-01-31-446-000-000 NATURAL GAS	G5626423	
05/02/23	FINANCE	23-00942	UGIENERG UGI ENERGY SERVICES LLC 2 PG11592274244624 BUTLER PKWY	200.68	3-01-31-446-000-000 NATURAL GAS	G5626456	
05/02/23	FINANCE	23-00943	UGIENERG UGI ENERGY SERVICES LLC 2 PG10372786344700 41 CHATHAM RD	541.10	3-01-31-446-000-000 NATURAL GAS	G5626463	
05/02/23	FINANCE	23-00944	UGIENERG UGI ENERGY SERVICES LLC 2 PG8425991064477 GLEN AVE PUMP	0.52	3-01-31-446-000-000 NATURAL GAS	G5626443	
05/02/23	FINANCE	23-00945	UGIENERG UGI ENERGY SERVICES LLC 2 PG8184708944713 384 BROAD ST	887.61	3-01-31-446-000-000 NATURAL GAS	G5626491	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
05/02/23	FINANCE	23-00946	UGIENERG UGI ENERGY SERVICES LLC 2 PG8184708944713 384 BROAD ST	3.28	3-01-31-446-000-000 NATURAL GAS	G5626454	
05/02/23	FINANCE	23-00947	UGIENERG UGI ENERGY SERVICES LLC 2 PG8912366544700 512 SPRINGFIELD	1,420.36	3-01-31-446-000-000 NATURAL GAS	G5626492	
05/02/23	FINANCE	23-00345	VERIZ408 VERIZON WIRELESS 5 682164944-00001	2,735.25	3-01-31-440-000-000 TELEPHONE	9932482321	
05/02/23	FINANCE	23-00267	VERIZON1 VERIZON 5 355-470-216-0001-96	127.31	3-01-31-440-000-000 TELEPHONE	04/10/2023	
05/02/23	FINANCE	23-00347	VERIZON1 VERIZON 5 654 793 893 0001 16 BLANKET	119.00	3-01-31-440-000-000 TELEPHONE	4/18/2023	
05/02/23	FINANCE	23-00348	VERIZON1 VERIZON 5 656-847-641-0001-54 BLANKET	319.00	3-01-31-440-000-000 TELEPHONE	04/18/2023	
05/02/23	FINANCE	23-00528	VERIZON1 VERIZON 4 154 804 795 0001 64 BLANKET	119.00	3-01-31-440-000-000 TELEPHONE	04/06/2023	
05/02/23	FINANCE	23-00850	WBMASON W.B. MASON CO, INC 1 Banker box FEL00703 12/ct	44.76	3-01-20-130-000-201 FA Supplies & Materials	237532363	
05/02/23	FINANCE	23-00850	2 5 1/4 exp file ltr side tab	82.32	3-01-20-130-000-201 FA Supplies & Materials	237532363	
			P.O. Total:	127.08			
05/02/23	FINANCE	23-00898	WBMASON W.B. MASON CO, INC 1 Rubber bands 3 1/2 x 1/16 sz19	8.27	3-01-20-130-000-201 FA Supplies & Materials	237769746	
05/02/23	FINANCE	23-00898	2 HP DVD drive HEWF2B56UT	89.98	3-01-20-130-000-201 FA Supplies & Materials	237769746	
05/02/23	FINANCE	23-00898	3 Honeywell personal fan black	44.24	3-01-20-130-000-201 FA Supplies & Materials	237769746	
			P.O. Total:	142.49			
			Total for Batch: FINANCE	213,907.89			
05/02/23	PARKDCP	23-00680	BARCIA BARCIA BROTHERS INC 1 Install Fence/Repair Ballfield	2,300.00	3-28-72-400-FUF-EXP Field User Fees Expenditures	7921	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
05/02/23	PARKDCP	23-00062	BUY-WI50 BUY-WISE AUTO PARTS 6 10RB8987 Spin-on Fuel/Water	21.48	3-01-28-370-002-405 Golf Vehicle Maintenance	10RB8987	
05/02/23	PARKDCP	23-00332	BUY-WI50 BUY-WISE AUTO PARTS 5 washer fluid/oil/filter	59.94	3-09-55-502-001-405 Parking Vehicle Maintenance	10QF0122	
05/02/23	PARKDCP	23-00332	6 engine mount	89.11	3-09-55-502-001-405 Parking Vehicle Maintenance	10QF0560	
05/02/23	PARKDCP	23-00332	7 kit-brake lining	37.49	3-09-55-502-001-405 Parking Vehicle Maintenance	10QF0560	
05/02/23	PARKDCP	23-00332	8 disc brake rotor	74.98	3-09-55-502-001-405 Parking Vehicle Maintenance	10QF0560	
05/02/23	PARKDCP	23-00332	9 pressurized coolant	28.15	3-09-55-502-001-405 Parking Vehicle Maintenance	10QF0398	
			P.O. Total:	289.67			
05/02/23	PARKDCP	23-00050	CANONB66 CANON BUSINESS SOLUTIONS-EAST 6 6003970979 Copier Maint.	314.96	3-01-28-370-005-500 CP Contract Services	6003970979	
05/02/23	PARKDCP	23-00012	CINNAMON CINNAMON, LIZELOTTE SUSANNE 4 Senior Fitness 3/2,7,9,14,16	450.00	3-28-71-200-SEN-PGM RT-RAP Senior Programs	MARCH 2023	
05/02/23	PARKDCP	23-00844	CSITECHN CSI TECHNOLOGY GROUP 2 1st qtr ticket fees	9,297.00	3-09-55-502-001-310 Parking Electronic Costs	01294	
05/02/23	PARKDCP	23-00865	GRASSR50 GRASS ROOTS TURF PRODUCTS INC 1 Q105869 Speedzone EW	506.00	3-01-28-370-002-204 Golf Grounds Maintenance Materials	866379	
05/02/23	PARKDCP	23-00342	GRINDING GRINDING SERVICES, LLC 1 Install new bullpens/construct	5,000.00	3-28-72-400-FUF-EXP Field User Fees Expenditures	41162	
05/02/23	PARKDCP	23-00869	HANOVE66 HANOVER SUPPLY CO INC 1 Sloan Breaker & Closet Repair	221.40	3-01-28-370-003-402 FAC Building Maintenance	4/13/2023	
05/02/23	PARKDCP	22-00487	INTEGRITS INTEGRATED TECHNICAL SYSTEMS 13 December Extend by Phone	6.50	2-09-55-502-001-310 Parking Electronic Costs	YP4645	
05/02/23	PARKDCP	23-00330	INTEGRITS INTEGRATED TECHNICAL SYSTEMS 5 April Iris Fees	240.00	3-09-55-502-001-204 Parking Supplies - DeForest Avenue	IN47555	
05/02/23	PARKDCP	23-00331	INTEGRITS INTEGRATED TECHNICAL SYSTEMS 2 January Extend by Phone	6.50	3-09-55-502-001-310	KD0062	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
Parking Electronic Costs							
05/02/23	PARKDCP	23-00639	INTEGRITS INTEGRATED TECHNICAL SYSTEMS 4 April Digital Iris Fee	4,080.00	3-09-55-502-001-310 Parking Electronic Costs	IN47554	
JERSEYEL JERSEY ELEVATOR LLC							
05/02/23	PARKDCP	23-00591	8 April Elevator BSG	233.95	3-09-55-502-001-402 Parking Building Maintenance	415415	
05/02/23	PARKDCP	23-00591	9 April Elevator Tier	243.36	3-09-55-502-001-402 Parking Building Maintenance	415414	
P.O. Total:				477.31			
LYFTINC1 LYFT, INC.							
05/02/23	PARKDCP	22-00316	3 January Resident Ride Share	1,168.00	2-09-55-502-001-310 Parking Electronic Costs	1001033578	
05/02/23	PARKDCP	22-00316	23 November Downtown Rideshare	221.63	2-09-55-502-001-310 Parking Electronic Costs	1001067263	
05/02/23	PARKDCP	22-00316	24 December Downtown Rideshare	203.45	2-09-55-502-001-310 Parking Electronic Costs	1001070853	
P.O. Total:				1,593.08			
LYFTINC1 LYFT, INC.							
05/02/23	PARKDCP	23-00137	2 January Rideshare Resident	7,454.94	3-09-55-502-001-310 Parking Electronic Costs	1001073615	
05/02/23	PARKDCP	23-00137	3 January Rideshare Downtown	164.73	3-09-55-502-001-310 Parking Electronic Costs	1001074436	
05/02/23	PARKDCP	23-00137	4 February Rideshare Resident	5,351.43	3-09-55-502-001-310 Parking Electronic Costs	1001077389	
05/02/23	PARKDCP	23-00137	5 February Rideshare Downtown	160.95	3-09-55-502-001-310 Parking Electronic Costs	1001078217	
05/02/23	PARKDCP	23-00137	6 March Rideshare DTE	168.86	3-09-55-502-001-310 Parking Electronic Costs	1001082051	
05/02/23	PARKDCP	23-00137	7 March Rideshare ppd res	170.86	3-09-55-502-001-310 Parking Electronic Costs	1001081210	
05/02/23	PARKDCP	23-00137	8 March Rideshare Daily res	6,137.39	3-09-55-502-001-310 Parking Electronic Costs	1001081210	
P.O. Total:				19,609.16			
MORRISBR MORRIS BRICK & STONE COMPANY							
05/02/23	PARKDCP	23-00847	1 Techo Architectural Caps	4,204.20	3-28-72-400-FUF-EXP Field User Fees Expenditures	582486	
05/02/23	PARKDCP	23-00847	2 Deposit for Pallet	245.00	3-28-72-400-FUF-EXP Field User Fees Expenditures	582486	
05/02/23	PARKDCP	23-00847	3 Concrete Adhesive	252.00	3-28-72-400-FUF-EXP Field User Fees Expenditures	582486	
05/02/23	PARKDCP	23-00847	4 Pallet Return Refund	210.00	3-28-72-400-FUF-EXP Field User Fees Expenditures	582486	
P.O. Total:				4,491.20			

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
05/02/23	PARKDCP	23-00413	NJ-AME50 NJ-AMERICAN WATER CO. 8 1018-220021694169 189 River Rd	107.70	3-01-31-445-000-GLF Water - Golf Course	04/03/2023	
05/02/23	PARKDCP	23-00413	9 1018-210023344104 River Road	19.85	3-01-31-445-000-GLF Water - Golf Course	04/03/2023	
05/02/23	PARKDCP	23-00413	10 1018-210023341990 100 Ashwood	159.00	3-01-31-445-000-FAC Water - Family Aquatic Center	04/05/2023	
			P.O. Total:	286.55			
05/02/23	PARKDCP	23-00452	NJ-AME50 NJ-AMERICAN WATER CO. 4 1018-210023002769 4 MORRIS CT	159.00	3-01-31-445-000-100 Water	04/05/2023	
05/02/23	PARKDCP	23-00458	NJ-AME50 NJ-AMERICAN WATER CO. 4 1018-210023344029 80 BUTLER	226.05	3-01-31-445-000-100 Water	04/04/2023	
05/02/23	PARKDCP	23-00934	NJ-AME50 NJ-AMERICAN WATER CO. 2 1018-220039821245 BROAD STREET	244.93	3-09-55-502-001-523 Parking Water	04/04/2023	
05/02/23	PARKDCP	23-00843	NJTRAN50 NJ TRANSIT CORPORATION 2 1st qtr rent Pk Rail lot	12,660.34	3-09-55-502-001-507 Parking Rent	1ST QTR	
05/02/23	PARKDCP	23-00861	NORTHJ66 NORTH JERSEY SUMMER SWIM LEAGUE 1 2023 Season Entry Fee	750.00	3-28-71-300-SWI-TEM RT-RAP Swim Team	2023 SEASON	
05/02/23	PARKDCP	23-00138	RASIER01 RASIER, LLC 4 March Rideshare	992.53	3-09-55-502-001-310 Parking Electronic Costs	EB98D7	
05/02/23	PARKDCP	23-00382	SALERN66 SALERNO DUANE INC 1 Car7-Replace Fuel Pressure Sen	484.00	3-09-55-502-001-405 Parking Vehicle Maintenance	CAR 7 FUEL PRES	
05/02/23	PARKDCP	23-00842	SALERN66 SALERNO DUANE INC 1 car 7 clutch actuator	905.72	3-09-55-502-001-405 Parking Vehicle Maintenance	2018FORD CLUTCH	
05/02/23	PARKDCP	23-00428	SELJANCO SELJAN COMPANY INC 1 #182 42 gal Rnd Recpt. Dome Li	1,239.00	3-28-72-400-FUF-EXP Field User Fees Expenditures	197098	
05/02/23	PARKDCP	23-00428	2 #182 Freight	875.65	3-28-72-400-FUF-EXP Field User Fees Expenditures	197098	
			P.O. Total:	2,114.65			

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
05/02/23	PARKDCP	23-00061	SUMMIT40 SUMMIT INDUSTRIAL HARDWARE INC 14 849371 Gray Gasket Maker	10.19	3-01-28-370-002-203 Golf Equipment Maintenance Supplies	849371	
05/02/23	PARKDCP	23-00884	SUMMIT40 SUMMIT INDUSTRIAL HARDWARE INC 1 849349 Bolts & Nuts	27.92	3-01-28-370-003-402 FAC Building Maintenance	849349	
05/02/23	PARKDCP	23-00896	SUMMIT40 SUMMIT INDUSTRIAL HARDWARE INC 1 849539 Hornet Spray	101.88	3-01-28-370-003-402 FAC Building Maintenance	849539	
05/02/23	PARKDCP	23-00896	2 849539 In/Ex Ltx Primer	14.44	3-01-28-370-003-402 FAC Building Maintenance	849539	
05/02/23	PARKDCP	23-00896	3 849539 Dlx Poly Brush Set	11.89	3-01-28-370-003-402 FAC Building Maintenance	849539	
05/02/23	PARKDCP	23-00896	4 849539 One Time Wax	11.04	3-01-28-370-003-402 FAC Building Maintenance	849539	
05/02/23	PARKDCP	23-00896	5 849539 Elec Tape	10.18	3-01-28-370-003-402 FAC Building Maintenance	849539	
05/02/23	PARKDCP	23-00896	6 849539 Plastic Tray Liner	13.65	3-01-28-370-003-402 FAC Building Maintenance	849539	
			P.O. Total:	163.08			
05/02/23	PARKDCP	23-00902	SUMMIT40 SUMMIT INDUSTRIAL HARDWARE INC 1 Furring Strip for PSEG work	59.53	3-09-55-502-001-201 Parking Supplies and Materials	849181	
05/02/23	PARKDCP	23-00930	SUMMIT40 SUMMIT INDUSTRIAL HARDWARE INC 1 850997 Blue Duct Tape	14.94	3-01-28-370-003-402 FAC Building Maintenance	850997	
05/02/23	PARKDCP	23-00930	2 850997 Zinc Female Coupling	15.28	3-01-28-370-003-402 FAC Building Maintenance	850997	
05/02/23	PARKDCP	23-00930	3 850997 Hose Washer	2.20	3-01-28-370-003-402 FAC Building Maintenance	850997	
05/02/23	PARKDCP	23-00930	4 850997 Bolt and Nuts	7.00	3-01-28-370-003-402 FAC Building Maintenance	850997	
05/02/23	PARKDCP	23-00930	5 850997 Sae Hex Key Set	18.69	3-01-28-370-003-402 FAC Building Maintenance	850997	
05/02/23	PARKDCP	23-00930	6 850997 Bolts & Nuts	17.00	3-01-28-370-003-402 FAC Building Maintenance	850997	
			P.O. Total:	75.11			
05/02/23	PARKDCP	23-00455	VERIZ408 VERIZON WIRELESS 4 March Digital Kiosk Modems	1,737.82	3-09-55-502-001-310 Parking Electronic Costs	9930875739	
05/02/23	PARKDCP	23-00687	VIERSMA VIERSMA SALES & SERVICE LLC 1 Prop. AAS-23-023 Memorial	13,875.00	3-28-72-400-FUF-EXP Field User Fees Expenditures	VSS-23-021	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
05/02/23	PARKDCP	23-00700	VIERSMA VIERSMA SALES & SERVICE LLC 1 Dura Edge Infield Mix	11,437.50	3-28-72-400-FUF-EXP Field User Fees Expenditures	VSS-23-019	
05/02/23	PARKDCP	23-00779	VIERSMA VIERSMA SALES & SERVICE LLC 1 Prop.AAS23-021 Soldier Mem.	8,975.00	3-28-72-400-FUF-EXP Field User Fees Expenditures	VSS-23-018	
05/02/23	PARKDCP	23-00891	VIERSMA VIERSMA SALES & SERVICE LLC 1 Dura Edge infield mix Memorial	3,540.60	3-28-72-400-FUF-EXP Field User Fees Expenditures	VSS-23-020	
05/02/23	PARKDCP	23-00011	VILLAGES VILLAGE SUPER MARKET, INC. 47 02940152600 Spring Camp Sup.	173.24	3-28-71-300-YTH-ACT RT-RAP Programs - Active Activities	02940152600	
05/02/23	PARKDCP	23-00011	48 02940531856 Snacks for Seniors	48.58	3-28-71-200-SEN-PGM RT-RAP Senior Programs	02940531856	
05/02/23	PARKDCP	23-00011	49 02940171716 Senior Bingo Event	73.23	3-28-71-200-SEN-PGM RT-RAP Senior Programs	02940171716	
05/02/23	PARKDCP	23-00011	50 #02940742298 MON cooking class	49.00	3-28-71-300-TRY-ESS RT-RAP TryCAN Enrichment & Social Skills	4/23/2022	
			P.O. Total:	344.05			
05/02/23	PARKDCP	23-00824	WBMASON W.B. MASON CO, INC 1 Coffee	31.96	3-09-55-502-001-201 Parking Supplies and Materials	S133293856	
05/02/23	PARKDCP	23-00824	2 Coffeemate	12.54	3-09-55-502-001-201 Parking Supplies and Materials	S133293856	
05/02/23	PARKDCP	23-00824	3 sugar	15.98	3-09-55-502-001-201 Parking Supplies and Materials	S133293856	
05/02/23	PARKDCP	23-00824	4 5x8 notebooks	38.20	3-09-55-502-001-201 Parking Supplies and Materials	S133293856	
05/02/23	PARKDCP	23-00824	5 plastic utensils	12.15	3-09-55-502-001-201 Parking Supplies and Materials	S133293856	
05/02/23	PARKDCP	23-00824	6 masks	24.98	3-09-55-502-001-201 Parking Supplies and Materials	S133293856	
05/02/23	PARKDCP	23-00824	7 calculator ribbon	8.58	3-09-55-502-001-201 Parking Supplies and Materials	S133293856	
05/02/23	PARKDCP	23-00824	8 Credit Memo CR7283787	24.99-	3-09-55-502-001-201 Parking Supplies and Materials	CR7283787	
05/02/23	PARKDCP	23-00824	9 Credit Memo CM0575441	15.96-	3-09-55-502-001-201 Parking Supplies and Materials	CM0575441	
			P.O. Total:	103.44			
			Total for Batch: PARKDCP	108,077.27			
05/02/23	SAFETY	23-00714	AJC A.J. CELIANO, INC. 1 Heat Unit #2 repair 3/1/23	460.00	3-01-25-265-000-402 Fire Building Maintenance	11119	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
05/02/23	SAFETY	23-00759	AMERIC38 AMERICAN PAPER TOWEL CO 1 WHITE C FOLD TOWEL	140.40	3-01-25-265-000-201 Fire Supplies and Materials	J1328888	
05/02/23	SAFETY	23-00759	2 BLACK LINER 33 GAL	63.28	3-01-25-265-000-201 Fire Supplies and Materials	J1328888	
05/02/23	SAFETY	23-00759	3 LYSOL SANT WIPES CASE	79.95	3-01-25-265-000-201 Fire Supplies and Materials	J1328888	
05/02/23	SAFETY	23-00759	4 BLUE NITRIL GLOVE LG 200/BX	57.17	3-01-25-265-000-402 Fire Building Maintenance	J1328888	
05/02/23	SAFETY	23-00759	5 FUEL CHARGE	7.95	3-01-25-265-000-402 Fire Building Maintenance	J1328888	
05/02/23	SAFETY	23-00759	6 Shipping	30.00	3-01-25-265-000-201 Fire Supplies and Materials	J1328888	
			P.O. Total:	378.75			
05/02/23	SAFETY	22-01167	ATLAN ATLANTIC TACTICAL INC 2 Body Armor - New Hire (140)	1,528.74	2-01-25-240-000-802 POL Body Armor	SI-10669617	
05/02/23	SAFETY	21-01878	BRAHMA BRAHMA CONSTRUCTION CORP 17 BCP2021-49 #16	978,125.95	C-04-32-045-000-110 3245 New Firehouse Construciton	16	
05/02/23	SAFETY	22-01234	CONVERGE CONVERGEONE, INC 6 QUARTERLY FEE - SPSSUMFIR0001	693.15	2-01-31-440-000-000 TELEPHONE	3459639	
05/02/23	SAFETY	22-01301	EVERBRDG EVERBRIDGE INC 1 Nixle Messaging System	4,300.00	2-01-25-240-000-500 POL Contract Svcs	M73601	
05/02/23	SAFETY	23-00908	KIRK KIRKLAND, THOMAS 1 PHTLS course & materials reimb	276.95	3-01-25-265-000-804 Fire Training & Seminars	REIMBURSEMENT	
05/02/23	SAFETY	23-00810	MOCTY MORRIS COUNTY PUBLIC SAFETY 1 PD Arrest Search/Seizure 2/22	40.00	3-01-25-240-000-804 POL Training & Seminars	32156	
05/02/23	SAFETY	23-00907	MOSCH MOSCHELLO, JOSEPH 1 Fire Official cert reimb	91.00	3-01-25-265-000-804 Fire Training & Seminars	REIMBURSEMENT	
05/02/23	SAFETY	23-00229	NATIONFU NATIONAL FUEL OIL INC 8 GASOLINE	5,253.80	3-01-31-460-000-000 GASOLINE	81768	
05/02/23	SAFETY	23-00385	NEWJER36 NEW JERSEY FIRE EQUIPMENT COMP 3 SCOTT VALVE SEAL KT	56.34	3-01-25-265-000-700 Fire Equipment	2020101	
05/02/23	SAFETY	23-00385	4 LABOR	90.00	3-01-25-265-000-700	2020101	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
05/02/23	SAFETY	23-00385	5 HYDRO TEST SCBA CYLINDER	30.60	Fire Equipment 3-01-25-265-000-700	2020117	
			P.O. Total:	176.94	Fire Equipment		
05/02/23	SAFETY	23-00905	NEWJER36 NEW JERSEY FIRE EQUIPMENT COMP 1 Scott Test 17 Flow/POSI	348.17	3-01-25-265-000-700 Fire Equipment	2020032	
05/02/23	SAFETY	23-00183	NIELSENF NIELSEN FORD OF MORRISTOWN INC 2 Vehicle Maintenance - Car 5	177.00	3-01-25-240-000-703 POL Vehicle Maintenance	F0CS7263	
05/02/23	SAFETY	23-00421	NJ-AME50 NJ-AMERICAN WATER CO. 4 100 MORRIS AVE FIRE	233.36	3-01-31-445-000-100 Water	04/04/2023	
05/02/23	SAFETY	23-00196	QUALPHYS QUALITY PHYSICALS LLC 2 Random Pool - 10%	100.00	3-01-25-240-000-900 POL Miscellaneous (promo exams etc)	33046	
05/02/23	SAFETY	22-00199	STATETOX STATE TOXICOLOGY LABORATORY 3 Drug Screening (November 2022)	90.00	2-01-25-240-000-900 POL Miscellaneous (promo exams etc)	DRUG SCREENINGS	
05/02/23	SAFETY	22-00199	4 Drug Screenings - October	270.00	2-01-25-240-000-900 POL Miscellaneous (promo exams etc)	DRUG SCREENINGS	
05/02/23	SAFETY	22-00199	5 DRUG SCREENINGS - DECEMBER	225.00	2-01-25-240-000-900 POL Miscellaneous (promo exams etc)	DRUG SCREENINGS	
			P.O. Total:	585.00			
05/02/23	SAFETY	23-00233	SUMMIT40 SUMMIT INDUSTRIAL HARDWARE INC 25 3/8X1/4 BRS HEX BUSHING ENG# 3	3.39	3-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	848777	
05/02/23	SAFETY	22-02376	THEPENNNS THE PENNSYLVANIA STATE UNIV. 1 FTO Training Course	499.00	2-01-25-240-000-804 POL Training & Seminars	253030	
05/02/23	SAFETY	23-00767	TRAFFI75 TRAFFIC SAFETY SERVICE, LLC. 1 Battery for Traffic Control DV	788.28	3-01-25-240-000-703 POL Vehicle Maintenance	199488	
05/02/23	SAFETY	23-00187	TRIANG50 TRIANGLE COMMUNICATIONS, LLC 2 Vehicle Repairs - Car 1	210.00	3-01-25-240-000-703 POL Vehicle Maintenance	23390	
			Total for Batch: SAFETY	994,269.48			
05/02/23	WORKS	23-00063	AIRBRA50 AIR BRAKE & EQUIPMENT 19 Shock for TRK#71	396.78	3-01-26-315-000-615	308410	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
05/02/23	WORKS	23-00063	20 Dust Shield Veh#585	498.88	Garage TS Vehicle Maintenance 3-01-26-315-000-616	308409	
			P.O. Total:	895.66	Garage COMPOST Vehicle Maintenance		
05/02/23	WORKS	22-02347	ATLANT63 ATLANTIC SCALE CO INC 2 TRNSFR ST SCALE FUEL ADJSTMNT	530.00	2-01-26-306-000-216 TS Facility Licenses	301501	
05/02/23	WORKS	23-00066	ATNORTH AT NORTHERN NEW JERSEY LLC 20 Rear view Mirror	497.64	3-01-28-375-000-709 P&ST Equipment	X403126701:01	
05/02/23	WORKS	22-01922	BOSWEL50 BOSWELL ENGINEERING 6 WEST END IMPROV PRJCT CONSTRCT	330.00	C-04-31-095-100-010 3195 City Portion Local Improvements	172979	
05/02/23	WORKS	22-01922	7 TULIP ST IMPROV PROJECT	125.00	C-04-31-095-100-010 3195 City Portion Local Improvements	172980	
			P.O. Total:	455.00			
05/02/23	WORKS	23-00067	BUY-WI50 BUY-WISE AUTO PARTS 93 Water outlet	50.25	3-01-26-315-000-214 Garage Vehicle Supplies	10PZ2523	
05/02/23	WORKS	23-00067	94 Bluedef 2.5 Gal SWPR#18	15.99	3-01-26-315-000-601	10RB8901	
05/02/23	WORKS	23-00067	95 Wix Radial Seal Air CMP#89	245.12	3-01-26-315-000-606 Garage COMPOST Equipment Maintenance	10RB9010	
05/02/23	WORKS	23-00067	96 Deka Battery RPST#175	74.99	3-01-26-315-000-609 Garage RPST Equipment Maintenance	10QX6071	
05/02/23	WORKS	23-00067	97 Wix Radial Seal Outer RPST#108	39.99	3-01-26-315-000-609 Garage RPST Equipment Maintenance	10RC1576	
05/02/23	WORKS	23-00067	98 Pronto 10W30 Synth RPST#110	8.08	3-01-26-315-000-609 Garage RPST Equipment Maintenance	10RB9063	
05/02/23	WORKS	23-00067	99 5W-20 Mobil 1	53.94	3-01-26-315-000-609 Garage RPST Equipment Maintenance	10RB9048	
05/02/23	WORKS	23-00067	100 Filter oil RPST#108	3.25	3-01-26-315-000-609 Garage RPST Equipment Maintenance	10RB9014	
05/02/23	WORKS	23-00067	101 Wix Spin On Fltr Lbe RPST#110	9.07	3-01-26-315-000-609 Garage RPST Equipment Maintenance	10RB8921	
05/02/23	WORKS	23-00067	102 Wix Spin On Fltr Lbe RDS#110	9.07	3-01-26-315-000-611 Garage RRM Vehicle Maintenance	10RB8938	
05/02/23	WORKS	23-00067	103 21" Trico Ice MAINT#47	9.77	3-01-26-315-000-612 Garage PW Vehicle Maintenance	10RB8924	
05/02/23	WORKS	23-00067	104 Standard Capsule MAINT#41	15.99	3-01-26-315-000-612 Garage PW Vehicle Maintenance	10RB9019	
05/02/23	WORKS	23-00067	105 Standard Capsule MAINT#99	20.99	3-01-26-315-000-612 Garage PW Vehicle Maintenance	10RB9018	
05/02/23	WORKS	23-00067	106 31-Series Kwikconnect	11.50	3-01-26-315-000-612 Garage PW Vehicle Maintenance	10RB8959	
05/02/23	WORKS	23-00067	107 Wix Spin on Lube Fltr G&T#64	85.49	3-01-26-315-000-613 Garage PW Vehicle Maintenance	10RB9003	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
05/02/23	WORKS	23-00067	108 Fog Lamp/ Air Panel/FLTR GT#66	129.53	Garage G&T Vehicle Maintenance 3-01-26-315-000-613	10RB9033	
05/02/23	WORKS	23-00067	109 Bluedef 2.5 Gal RECY#67	15.99	Garage G&T Vehicle Maintenance 3-01-26-315-000-614	10RB8898	
05/02/23	WORKS	23-00067	110 Pigtail 11-1/2 TS#82	3.03	Garage RECYCLING Vehicle Maintenance 3-01-26-315-000-615	10RB8931	
05/02/23	WORKS	23-00067	111 Pigtail 10-1/4 TS#82	2.83	Garage TS Vehicle Maintenance 3-01-26-315-000-615	10RB8898	
05/02/23	WORKS	23-00067	112 Turn Lamp, Yellow 4HI TS#82	25.18	Garage TS Vehicle Maintenance 3-01-26-315-000-615	10RB8930	
05/02/23	WORKS	23-00067	113 Female Jic 37 Flare TS#77	9.17	Garage TS Vehicle Maintenance 3-01-26-315-000-615	10RB8957	
05/02/23	WORKS	23-00067	114 Male Pipe Swivel TS#77	47.26	Garage TS Vehicle Maintenance 3-01-26-315-000-615	10RB8954	
05/02/23	WORKS	23-00067	115 Bluedef 2.5 Gal CMP#85	15.99	Garage COMPOST Vehicle Maintenance 3-01-26-315-000-616	10RB8897	
05/02/23	WORKS	23-00067	116 Bluedef 2.5 Gal CMP#85	15.99	Garage COMPOST Vehicle Maintenance 3-01-26-315-000-616	10RB8896	
05/02/23	WORKS	23-00067	117 31-Series Kwikconn PB&G#541	11.50	Garage PB&G Vehicle Maintenance 3-01-26-315-000-617	10RB8942	
05/02/23	WORKS	23-00067	118 Pronto 5W20 Synth GRG#501	24.78	Garage GARAGE Vehicle Maintenance 3-01-26-315-000-618	10RB9064	
05/02/23	WORKS	23-00067	119 Bluedef 2.5 Gal RPST#94	15.99	Garage RPST Vehicle Maintenance 3-01-26-315-000-619	10RB8900	
05/02/23	WORKS	23-00067	120 Bluedef 2.5 Gal RPST#94	31.98	Garage RPST Vehicle Maintenance 3-01-26-315-000-619	10RB8891	
05/02/23	WORKS	23-00067	121 Blade Guide RPST#590	29.99	Garage RPST Vehicle Maintenance 3-01-26-315-000-619	10RB8881	
05/02/23	WORKS	23-00067	122 Bluedef 2.5 gal SWR	15.99	Sewer Operating Equipment Maintenance 3-07-55-502-004-403	10RB8894	
05/02/23	WORKS	23-00067	123 Bluedef 2.5 gal SWR#48	15.99	Sewer Operating Vehicle Maintenance 3-07-55-502-004-405	10RB8892	
05/02/23	WORKS	23-00067	124 Fltrs/panel/style Maint#48	228.52	Sewer Operating Vehicle Maintenance 3-07-55-502-004-405	10RB9111	
05/02/23	WORKS	23-00067	125 Wix Corrugate Style Maint#48	255.93	Sewer Operating Vehicle Maintenance 3-07-55-502-004-405	10RB8894	
			P.O. Total:	1,549.13			
05/02/23	WORKS	23-00071	CANONB66 CANON BUSINESS SOLUTIONS-EAST 3 DCS Copier Maintenance 2/23	249.33	3-01-32-465-000-201 CS Supplies and Materials	6003385881	
05/02/23	WORKS	23-00070	CANONFIN CANON FINANCIAL SERVICES INC 5 B&W Copier 4725I 4/2023	81.45	3-01-32-465-000-701 CS Equipment	30304733	
05/02/23	WORKS	23-00852	CHATNAPA CHATHAM NAPA 1 Rocker switch - light - TRK#64	5.99	3-01-26-315-000-613 Garage G&T Vehicle Maintenance	878708	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
05/02/23	WORKS	23-00168	COLLIERS COLLIERS ENGINEERING & DESIGN 9 3/26/2023 ZB-17-1890	280.00	T-03-56-286-000-086 Reserved for Engineering Inspection Fees	833417	
05/02/23	WORKS	23-00168	10 3/26/2023 ZB-18-1938	625.00	T-03-56-286-000-086 Reserved for Engineering Inspection Fees	833420	
05/02/23	WORKS	23-00168	11 3/26/2023 PB-20-253	232.50	T-03-56-286-000-086 Reserved for Engineering Inspection Fees	833426	
05/02/23	WORKS	23-00168	12 3/26/2023 ZB-19-1986	1,250.00	T-03-56-286-000-086 Reserved for Engineering Inspection Fees	833429	
05/02/23	WORKS	23-00168	13 3/26/2023 ZB-21-2058	1,070.00	T-03-56-286-000-086 Reserved for Engineering Inspection Fees	833433	
			P.O. Total:	3,457.50	Reserved for Engineering Inspection Fees		
05/02/23	WORKS	23-00170	COLLIERS COLLIERS ENGINEERING & DESIGN 23 3/26/2023 ZB-22-2171	200.00	T-03-56-286-000-084 Reserved for Zoning Board Escrow Fees	833415	
05/02/23	WORKS	23-00170	24 3/26/2023 ZB-22-2159	560.00	T-03-56-286-000-084 Reserved for Zoning Board Escrow Fees	833416	
05/02/23	WORKS	23-00170	25 3/26/2023 ZB-22-2173	400.00	T-03-56-286-000-084 Reserved for Zoning Board Escrow Fees	833418	
05/02/23	WORKS	23-00170	26 3/26/2023 ZB-22-2172	320.00	T-03-56-286-000-084 Reserved for Zoning Board Escrow Fees	833422	
05/02/23	WORKS	23-00170	27 3/26/2023 ZB-22-2175	480.00	T-03-56-286-000-084 Reserved for Zoning Board Escrow Fees	833424	
05/02/23	WORKS	23-00170	28 3/26/2023 ZB-22-2167	80.00	T-03-56-286-000-084 Reserved for Zoning Board Escrow Fees	833425	
05/02/23	WORKS	23-00170	29 3/26/2023 ZB-22-2178	640.00	T-03-56-286-000-084 Reserved for Zoning Board Escrow Fees	833430	
05/02/23	WORKS	23-00170	30 3/26/2023 ZB-22-2176	520.00	T-03-56-286-000-084 Reserved for Zoning Board Escrow Fees	833434	
05/02/23	WORKS	23-00170	31 3/26/2023 ZB-22-2164	400.00	T-03-56-286-000-084 Reserved for Zoning Board Escrow Fees	833437	
05/02/23	WORKS	23-00170	32 3/26/2023 ZB-22-2174	200.00	T-03-56-286-000-084 Reserved for Zoning Board Escrow Fees	833439	
05/02/23	WORKS	23-00170	33 3/26/2023 ZB-22-2157	280.00	T-03-56-286-000-084 Reserved for Zoning Board Escrow Fees	833441	
05/02/23	WORKS	23-00170	34 3/26/2023 ZB-21-2090	440.00	T-03-56-286-000-084 Reserved for Zoning Board Escrow Fees	833442	
05/02/23	WORKS	23-00170	35 3/26/2023 ZB-17-1886-2	600.00	T-03-56-286-000-084 Reserved for Zoning Board Escrow Fees	833446	
05/02/23	WORKS	23-00170	36 3/26/2023 ZB-22-2170	80.00	T-03-56-286-000-084 Reserved for Zoning Board Escrow Fees	833449	
			P.O. Total:	5,200.00	Reserved for Zoning Board Escrow Fees		
05/02/23	WORKS	23-00306	COLLIERS COLLIERS ENGINEERING & DESIGN 7 3/26/2023 PB-22-264	1,240.00	T-03-56-286-000-085 Reserved for Planning Board Escrow Fees	833428	
05/02/23	WORKS	23-00306	8 3/26/2023 PB-22-262	360.00	T-03-56-286-000-085 Reserved for Planning Board Escrow Fees	833438	
05/02/23	WORKS	23-00306	9 3/26/2023 PB-23-265	2,560.00	T-03-56-286-000-085 Reserved for Planning Board Escrow Fees	833444	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
05/02/23	WORKS	23-00306	10 3/26/2023 TRC-23-02	960.00	Reserved for Planning Board Escrow Fees T-03-56-286-000-085	833447	
			P.O. Total:	5,120.00	Reserved for Planning Board Escrow Fees		
05/02/23	WORKS	21-00317	CROSSPAV CROSSROADS PAVING COMPANY 31 BUTLER PRKY IMRPV PRJCT PYMT#6	7,637.22	C-04-32-013-00E-110 3213E Edgar St Improvements	PAYMENT # 6	
05/02/23	WORKS	21-00317	32 BUTLER PRKY IMRPV PRJCT PYMT#6	4,007.02	C-04-32-013-00E-180 3213E Traffic Calming Measures	PAYMENT # 6	
05/02/23	WORKS	21-00317	33 BUTLER PRKY IMRPV PRJCT PYMT#6	50,000.00	C-04-32-013-00E-190 3213E West End Ave Improvements	PAYMENT # 6	
05/02/23	WORKS	21-00317	34 BUTLER PRKY IMRPV PRJCT PYMT#6	3,909.51	C-04-32-013-00E-200 3213E Westminster Road Improvements	PAYMENT # 6	
			P.O. Total:	65,553.75			
05/02/23	WORKS	23-00074	CUSTOM25 CUSTOM BANDAG INC 27 Recap tires TRK#64	412.56	3-01-26-315-000-613 Garage G&T Vehicle Maintenance	70206900	
05/02/23	WORKS	23-00074	28 Recap Tires TRK#68	1,443.96	3-01-26-315-000-613 Garage G&T Vehicle Maintenance	70207039	
			P.O. Total:	1,856.52			
05/02/23	WORKS	23-00129	DREYER50 DREYER'S LUMBER & HARDWARE INC 21 2x4x8' Douglas Fir	20.20	3-01-26-300-000-212 PW Storm Sewer Materials	753950	
05/02/23	WORKS	23-00129	22 6"x8' Parking Ballard	207.83	3-01-26-310-000-201 PB&G Supplies and Materials	I90453	
05/02/23	WORKS	23-00129	23 12"x4' Sonotube	30.70	T-03-56-286-000-141 Reserved Promenade/Village Green Improve	753757	
			P.O. Total:	258.73			
05/02/23	WORKS	23-00154	FANWOOD050 FANWOOD STONE CO 7 Quarry Process	234.45	3-01-26-290-000-211 RRM Road Materials	6064529	
05/02/23	WORKS	23-00107	GIORDANO GIORDANO COMPANY INC 12 Loose Commingled to Wst Mngmnt	670.60	3-01-26-308-000-201 Disposal Fees - Recycling Materials	84952	
05/02/23	WORKS	23-00107	13 Opn Cntnr Svcs Mxd Ppr 3/2/23	192.00	3-01-26-308-000-201 Disposal Fees - Recycling Materials	84952	
05/02/23	WORKS	23-00107	14 Opn Cntnr Svcs Mxd Ppr 3/9/23	222.00	3-01-26-308-000-201 Disposal Fees - Recycling Materials	84952	
05/02/23	WORKS	23-00107	15 Opn Cntnr Svcs Mxd Ppr 3/16/23	152.40	3-01-26-308-000-201 Disposal Fees - Recycling Materials	84952	
05/02/23	WORKS	23-00107	16 Opn Cntnr Svcs Mxd Ppr 3/23/23	142.80	3-01-26-308-000-201 Disposal Fees - Recycling Materials	84952	
05/02/23	WORKS	23-00107	17 Trucking & Container Svcs Mar	1,800.00	3-01-26-308-000-201 Disposal Fees - Recycling Materials	84952	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
					Disposal Fees - Recycling Materials		
			P.O. Total:	3,179.80			
05/02/23	WORKS	23-00839	GRAING60 GRAINGER INDUSTRIAL SUPPLY 1 Solenoid Valve/Pro-press	601.74	3-01-26-310-000-412 PB&G Repairs - 512 Springfield City Hall	9656859064	
05/02/23	WORKS	23-00863	GRAING60 GRAINGER INDUSTRIAL SUPPLY 1 ELCTRCL COMP CONSTN CHAN MNSTR	508.14	C-06-32-058-00A-028 3258A General Pump Station Upgrades	828419853	
05/02/23	WORKS	23-00215	GREENBUC GREEN BUCKET COMPOST LLC 5 APR 1-MAY 1 2023 FOOD COMPOST	699.07	3-01-26-308-000-202 Disposal Fees - Vegetative Waste	A85D7E9D-0011	
05/02/23	WORKS	22-00105	HOMEDE33 HOME DEPOT CREDITSVCS (DCS&FD) 66 Multi-tip Scrw Drvr / bits	55.91	2-01-26-310-000-205 PB&G Tools	21904	
05/02/23	WORKS	22-00105	67 USG Joint Compound + Ppr Tape	77.07	C-06-32-043-00D-010 3243A Sewer Improvement	21903	Sewer Jet Garage
05/02/23	WORKS	22-00105	68 5/8" x4' x12' USG Firecode X	0.00	C-06-32-043-00D-010 3243A Sewer Improvement	213782	Sewer Jet Garage
			P.O. Total:	132.98			
05/02/23	WORKS	23-00081	HOMEDE33 HOME DEPOT CREDITSVCS (DCS&FD) 30 Tandem Breaker 1 Pole	87.78	3-01-26-300-000-201 PW Supplies	6025000	
05/02/23	WORKS	23-00024	INTERN30 INTERNATIONAL CODE COUNCIL INC 1 NEW ADOPTED CODE BOOKS	1,365.53	3-18-00-701-000-201 UCC Office Supplies	1001623530	
05/02/23	WORKS	23-00580	JCPL0050 JCP&L 4 100 005 845 282 CITY HALL	11,226.00	3-01-31-435-000-000 STREET LIGHTING	95327727323	
05/02/23	WORKS	23-00582	JCPL0050 JCP&L 4 100047563711 BRYANT PARK ST LG	11.51	3-01-31-435-000-000 STREET LIGHTING	95327727325	
05/02/23	WORKS	23-00584	JCPL0050 JCP&L 4 100005845241 CITY HALL	865.78	3-01-31-435-000-000 STREET LIGHTING	95737051492	
05/02/23	WORKS	23-00585	JCPL0050 JCP&L 4 100005845548 CITY FLOOD LIGHTS	38.28	3-01-31-435-000-000 STREET LIGHTING	95797051493	
05/02/23	WORKS	23-00866	JENSON50 JENSON & MITCHELL 1 REPAIR REAR SPRINGS TRUCK #11	402.08	3-01-26-315-000-611	25265	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
Garage RRM Vehicle Maintenance							
05/02/23	WORKS	23-00004	LECKINGT LECKINGTON ADVISORS LLC 2 AH Admin Agnt Srvcs Jan 2023	3,203.75	T-19-56-800-000-001 Affordable Housing Trust Fund	0000136	
05/02/23	WORKS	23-00004	3 AH Admin Agnt Srvcs Feb 2023	1,486.25	T-19-56-800-000-001 Affordable Housing Trust Fund	0000139	
05/02/23	WORKS	23-00004	4 AH Admin Agnt Srvcs Mar 2023	253.75	T-19-56-800-000-001 Affordable Housing Trust Fund	0000140	
			P.O. Total:	4,943.75			
05/02/23	WORKS	23-00084	LORCOP50 LORCO PETROLEUM 3 Used Oil Removal	75.00	3-01-26-308-000-201 Disposal Fees - Recycling Materials	1833706	
05/02/23	WORKS	23-00213	MILLEREN MILLER ENGERY 1 CALIBRATION SEWER FLOW PUMP ST	3,558.00	3-07-55-502-004-500 Sewer Operating Contract Services	SINV1033904	
05/02/23	WORKS	23-00025	MOTTMACD MOTT MACDONALD LLC 2 PROFSSNL SRV TRNS WOOD WASTE	2,027.50	C-04-32-013-00D-100 3213D Drainage Improvement Projects	507485149	
05/02/23	WORKS	23-00783	NATION03 NATIONAL AIR FILTER 1 HVAC Air Filters - 10 Boxes	660.60	3-01-26-310-000-418 PB&G Repairs - 100 Morris Ave Comm Cntr	185395	
05/02/23	WORKS	23-00090	NATIONFU NATIONAL FUEL OIL INC 13 ULSD Dyed Winter Blend Diesel	3,620.88	3-01-31-461-000-000 DIESEL FUEL	81755	
05/02/23	WORKS	23-00092	NATIONFU NATIONAL FUEL OIL INC 5 Plus Gasoline	3,102.22	3-01-31-460-000-000 GASOLINE	82099	
05/02/23	WORKS	21-00578	NEGLIA50 NEGLIA ENGINEERING ASSOCIATES 25 UPGRADE SWITCHGEAR CONSTANT PS	280.00	C-06-31-043-00A-040 3143A Sewer Pump Station Constantine	2300142	
05/02/23	WORKS	23-00110	NJLEAG50 NJ STATE LEAGUE OF 4 Bldg Subcode Ad	115.00	3-01-32-465-000-202 CS Marketing & Advertising	SD18682	
05/02/23	WORKS	23-00110	5 Job Ad PT Code Enf Ad	115.00	3-01-32-465-000-202 CS Marketing & Advertising	SD18696	
			P.O. Total:	230.00			
05/02/23	WORKS	23-00104	PAULSELE PAULS ELECTRONIC MAINTNCE INC 2 GLEN AVE PUMP 1ST QRT REPAIRS	125.00	3-01-26-310-000-506 DCS Generator Contracts	194827	
05/02/23	WORKS	23-00104	3 CONSTAN PUMP 1ST QRT REPAIRS	390.00	3-01-26-310-000-506	194827	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
05/02/23	WORKS	23-00104	4 DPW 41 PUMP 1ST QRT REPAIRS	350.00	DCS Generator Contracts 3-01-26-310-000-506	194827	
05/02/23	WORKS	23-00104	5 CITY HALL 1ST QRT REPAIRS	245.00	DCS Generator Contracts 3-01-26-310-000-506	194827	
05/02/23	WORKS	23-00104	6 COMMUNITY CNTR 1ST QRT REPAIRS	245.00	DCS Generator Contracts 3-01-26-310-000-506	194827	
05/02/23	WORKS	23-00104	7 DPW YARD 3/8 MINOR SERVICE	245.00	DCS Generator Contracts 3-01-26-310-000-506	194827	
05/02/23	WORKS	23-00104	8 RIVER RD PUMP 1ST QTR REPAIRS	125.00	DCS Generator Contracts 3-01-26-310-000-506	194827	
			P.O. Total:	1,725.00	DCS Generator Contracts		
05/02/23	WORKS	23-00821	QAVTECH QAV TECHNOLOGIES LLC 2 ANNUAL METER MAINT WEST END AV	6,069.00	3-07-55-502-004-513 Sewer Operating Sewer Service	SUMMIT23-1	
05/02/23	WORKS	23-00200	REDICARE REDICARE LLC 8 APRIL GARAGE FIRST AID SUPPLS	218.75	3-01-26-315-000-210 Garage First Aid supplies	RED626829	
05/02/23	WORKS	23-00200	9 APRIL TRNSF STFIRST AID SUPPLS	87.50	3-01-26-315-000-210 Garage First Aid supplies	RED626826	
			P.O. Total:	306.25			
05/02/23	WORKS	23-00133	SENLLC SURENIAN EDWARDS BUZAK & NOLAN 3 FEB 2023 PROF SERVICES AFF HOU	2,566.50	T-19-56-800-000-001 Affordable Housing Trust Fund	FEBRUARY 2023	
05/02/23	WORKS	23-00913	SIGNS SIGNS & SAFETY DEVICES 1 Ashland/Colt sign 12x24 Bk/Y	18.50	C-04-31-014-00E-018 3114E DCS Regulatory & Warning Signs	11632	
05/02/23	WORKS	23-00854	SPECI SPECIALTY AUTOMOTIVE 1 VEHICLE & TRUCK LIFT CERTIFCTN	1,200.00	3-01-26-315-000-608 Garage GARAGE Equipment Maintenance	3/23/2023	
05/02/23	WORKS	23-00126	TEAMSUMM TEAM SUMMIT CAR WASH LLC 3 MARCH 2023 CAR WASH SERVICES	29.92	3-18-00-701-000-405 UCC Vehicle Maintenance	INV600	
05/02/23	WORKS	23-00144	THESHA50 THE SHADE TREE DEPARTMENT LLC 4 MARCH 2023 SHADE TREE SERVICES	4,151.72	3-01-28-375-000-515 P&ST Contracted Forester Services	MARCH 2023	
05/02/23	WORKS	23-00247	TMOBILE T-MOBILE USA INC 4 2/27-3/26/2023 UCC PHONE BILL	401.22	3-18-00-701-000-607 UCC Telephone	2/7-3/26/2023	
05/02/23	WORKS	23-00093	TREASU25 TREASURER, STATE OF NEW JERSEY 8 UNDERGRND STRG TANK REGISTRATI	50.00	3-01-26-315-000-701	230363690	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
Garage UST Licensing Requirements							
05/02/23	WORKS	23-00833	TRIUS25 TRIUS INC 1 BROOMS SWEEPER #18 ROADS	860.00	3-01-26-315-000-601 Garage RRM Equipment Maintenance	SI094723	
05/02/23	WORKS	23-00833	2 Credit memo #SCM007001 12/8/22	585.54-	3-01-26-315-000-601 Garage RRM Equipment Maintenance	SCM007001	
			P.O. Total:	274.46			
WASTEM50 WASTE MANAGEMENT OF NJ, INC.							
05/02/23	WORKS	23-00119	16 BULKY WASTE 3/01/2023	1,771.02	3-01-26-308-000-201 Disposal Fees - Recycling Materials	0021864-4898-7	
05/02/23	WORKS	23-00119	17 NJ RECYCLE TAX 3/01/2023	48.69	3-01-26-308-000-201 Disposal Fees - Recycling Materials	0021864-4898-7	
05/02/23	WORKS	23-00119	18 BULKY WASTE 3/25/2023	1,891.05	3-01-26-308-000-201 Disposal Fees - Recycling Materials	0021864-4898-7	
05/02/23	WORKS	23-00119	19 NJ RECYCLE TAX 3/25/2023	51.99	3-01-26-308-000-201 Disposal Fees - Recycling Materials	0021864-4898-7	
			P.O. Total:	3,762.75			
WBMASON W.B. MASON CO, INC							
05/02/23	WORKS	23-00120	71 PEN,CMFRMTMT,RETR,FNPT,BE	4.80	3-01-32-465-000-201 CS Supplies and Materials	237304838	
05/02/23	WORKS	23-00120	72 PEN,GEL,CLR BARL,0.7MM.BK	1.97	3-01-32-465-000-201 CS Supplies and Materials	237304838	
05/02/23	WORKS	23-00120	73 PEN,GEL,CLR BARL,0.7MM.BK	1.97	3-01-32-465-000-201 CS Supplies and Materials	237304838	
05/02/23	WORKS	23-00120	74 PEN,GEL,CLR BARL,0.7MM.BK	1.97	3-01-32-465-000-201 CS Supplies and Materials	237304838	
05/02/23	WORKS	23-00120	75 PEN,GEL,CLR BARL,0.7MM.RD	3.94	3-01-32-465-000-201 CS Supplies and Materials	237304838	
05/02/23	WORKS	23-00120	76 DIXIE HOT CUPS, 16 OZ	22.30	3-01-32-465-000-201 CS Supplies and Materials	237304838	
05/02/23	WORKS	23-00120	77 TEASPOON,PS,HW,WHITE,100/BX	8.82	3-01-32-465-000-201 CS Supplies and Materials	237304838	
05/02/23	WORKS	23-00120	78 FORK,PLASTIC,PS,HW,WHITE	8.82	3-01-32-465-000-201 CS Supplies and Materials	237304838	
05/02/23	WORKS	23-00120	79 TONER,F/HL5000/6200-8K	78.73	3-01-32-465-000-201 CS Supplies and Materials	237304838	
05/02/23	WORKS	23-00120	80 MONITOR STAND,TRIPP LITE,RISER	54.96	3-01-32-465-000-201 CS Supplies and Materials	237304838	
05/02/23	WORKS	23-00120	81 WIPES,PURELL,HAND,6X6-3/4,270/	18.88	3-01-32-465-000-201 CS Supplies and Materials	237304838	
05/02/23	WORKS	23-00120	82 POWER,MODULE,BK	86.02	3-01-32-465-000-201 CS Supplies and Materials	237304838	
05/02/23	WORKS	23-00120	83 TAPE,2"X22.2YD,CR,6/PK	17.27	3-01-32-465-000-201 CS Supplies and Materials	237317716	
05/02/23	WORKS	23-00120	84 LABEL,SHPPING,TRU BL LSER,2X4	23.95	3-18-00-701-000-201 UCC Office Supplies	237304838	
05/02/23	WORKS	23-00120	85 MARKER,FLAIR,PT GRD,BK	11.82	3-18-00-701-000-201	237304838	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
05/02/23	WORKS	23-00120	86 ORGANIZER,2 HOR,6 VRT,BK	68.18	UCC Office Supplies 3-18-00-701-000-201	237304838	
05/02/23	WORKS	23-00120	87 SHEARS,PREDERD,BNT,7",BE	10.14	UCC Office Supplies 3-18-00-701-000-201	237304838	
05/02/23	WORKS	23-00120	88 PEN,RETRACTABLE, BOLD,BE	10.63	UCC Office Supplies 3-18-00-701-000-201	237304838	
05/02/23	WORKS	23-00120	89 PEN,ROUND STIC 60 PACK,BE	6.78	UCC Office Supplies 3-18-00-701-000-201	237304838	
			P.O. Total:	441.95	UCC Office Supplies		
05/02/23	WORKS	23-00859	WETIMM50 W E TIMMERMAN CO INC 1 CONVEYOR CHAIN & BROOM VEH #19	369.85	3-01-26-315-000-601 Garage RRM Equipment Maintenance	0228897	
05/02/23	WORKS	23-00860	WETIMM50 W E TIMMERMAN CO INC 1 DIRT SHOE RUNNERS SWEEPER #19	299.32	3-01-26-315-000-601 Garage RRM Equipment Maintenance	0228853-IN	
05/02/23	WORKS	23-00114	WORRAL33 WORRALL COMMUNITY NEWSPAPERS 16 3/21/2023 ZB-22-2171	11.77	T-03-56-286-000-084 Reserved for Zoning Board	267033 Escrow Fees	
05/02/23	WORKS	23-00114	17 3/21/2023 ZB-22-2157	11.77	T-03-56-286-000-084	267033	
05/02/23	WORKS	23-00114	18 3/21/2023 ZB-22-2174	11.76	T-03-56-286-000-084 Reserved for Zoning Board	267033 Escrow Fees	
			P.O. Total:	35.30	Reserved for Zoning Board	267033 Escrow Fees	
			Total for Batch: WORKS	145,263.53			
Total for Date: 05/02/23		Total for All Batches: 1,487,303.25					

Batch Id	Batch Total
Total for Batch: ADMIN	25,785.08
Total for Batch: FINANCE	213,907.89
Total for Batch: PARKDCP	108,077.27
Total for Batch: SAFETY	994,269.48
Total for Batch: WORKS	145,263.53
Total of All Batches:	<u><u>1,487,303.25</u></u>

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund	2-01	8,191.80	0.00	0.00	8,191.80
Parking Operating	2-09	1,599.58	0.00	0.00	1,599.58
Year Total:		9,791.38	0.00	0.00	9,791.38
Current Fund	3-01	275,664.32	0.00	0.00	275,664.32
Sewer Operating	3-07	10,143.43	0.00	0.00	10,143.43
Parking Operating	3-09	51,187.95	0.00	0.00	51,187.95
Uniform Construction Code	3-18	1,928.17	0.00	0.00	1,928.17
Recreation Trust	3-28	53,278.00	0.00	0.00	53,278.00
Year Total:		392,201.87	0.00	0.00	392,201.87
General Capital	C-04	1,046,308.70	0.00	0.00	1,046,308.70
Sewer Capital	C-06	922.11	0.00	0.00	922.11
Year Total:		1,047,230.81	0.00	0.00	1,047,230.81
Trust - Other	T-03	13,843.50	0.00	0.00	13,843.50
Self Insurance Trust	T-13	16,725.44	0.00	0.00	16,725.44
Affordable Housing	T-19	7,510.25	0.00	0.00	7,510.25
Year Total:		38,079.19	0.00	0.00	38,079.19
Total of All Funds:		1,487,303.25	0.00	0.00	1,487,303.25

Check Register Summary
04/21/23 - Bi-Weekly Hourly & Bi-Weekly Salary Reg

Description	Current		Year to Date	
	Units	Amount	Units	Amount
Earnings :				
Acting Pay	165.00	330.00	1,121.75	2,243.50
ADDITION	0.00	1,766.66	80.00	65,567.54
Additional Library Sunday	29.50	959.65	353.25	11,516.22
CAR ALLOWANCE	0.00	575.00	0.00	2,300.00
COMP TIME	72.00	5,764.32	453.00	27,224.64
COURT OT	4.00	349.82	8.00	526.70
CROSSING GUARD	192.00	6,275.00	2,609.25	85,425.00
DETECTIVE CALL OUT OT	0.00	0.00	27.00	2,521.43
DOCK DAY	0.00	0.00	24.00	-657.14
DOUBLETIME	0.00	0.00	16.00	1,645.43
EXTRA DUTY SEC	20.00	1,000.00	176.50	8,615.00
EXTRA DUTY TRAFFIC	954.00	82,833.17	7,261.50	632,854.43
FTO	58.00	580.00	1,212.00	12,120.00
GTL*	0.00	5,207.45	0.00	43,394.70
HOLIDAY STRAIGHT TIME	28.00	661.15	62.50	1,651.89
HOLIDAY WORKED	32.00	1,337.96	56.00	2,562.77
JURY DUTY	0.00	0.00	6.50	153.99
LATE CALL OT	0.00	0.00	10.50	913.26
LEAF COLLECTION STIPEND	180.00	1,933.77	180.00	1,933.77
MANPOWER BEREAVEMENT OT	0.00	0.00	2.00	103.63
MANPOWER COMP TIME OT	0.00	0.00	49.00	4,290.17
MANPOWER OTHER OT	5.00	451.27	39.00	3,349.52
MANPOWER PERSONAL OT	0.00	0.00	42.00	4,127.86
MANPOWER SICK OT	2.00	188.90	71.00	6,055.52
MANPOWER TRAINING OT	12.00	978.19	24.00	2,140.32
MANPOWER VACATION OT	30.00	2,512.61	117.00	10,608.86
MEETING OTHER OT	0.00	0.00	3.00	314.63
MOD10 OT	0.00	0.00	3.00	111.58
MUTUAL AID OT / LATE CALL OT	0.00	0.00	1.50	127.85
OFFICERS MEETING OT	0.00	0.00	14.00	1,401.58
OIC	0.00	0.00	162.00	1,620.00
Open Close	54.00	432.00	438.00	3,174.00
OVERTIME	175.00	10,447.47	1,644.50	93,588.83
PATROL BUREAU INVESTIGATION	0.00	0.00	9.50	790.91
PER DIEM	15.00	2,646.00	143.00	25,225.20
PERSONAL DAY	0.00	0.00	26.00	463.83
PRISONER WATCH OT	0.00	0.00	5.00	479.25
REGULAR	15,198.50	740,386.99	122,728.00	5,913,783.55
RETRO	0.00	0.00	0.00	90.16
SICK	0.00	154.01	115.50	35,348.69
SIGNAL OT 10	40.00	2,553.78	239.50	15,582.98
SPECIAL DETAIL/ASSIGNMENT OT	58.00	5,238.34	98.00	8,523.82
SPECIAL OPERATIONS OVERTIME	0.00	0.00	62.50	4,483.35
STAFFING COMP OT	10.00	324.52	96.00	6,961.05
STAFFING F FMBA CONV	0.00	0.00	24.00	1,458.28
STAFFING SIC OT	58.00	4,654.97	408.50	31,313.99
STAFFING TRAINING	0.00	0.00	5.00	426.17
STAFFING VAC OT	24.00	2,484.55	231.50	20,924.66
STORM EVENT OT	0.00	0.00	56.00	4,357.44
TRAINING OT	6.00	629.26	42.50	3,722.63
VACATION	0.00	0.00	47.00	1,395.95
WORKERS COMP	0.00	-1,510.34	0.00	-7,463.97
Total Earnings :	17,422.00	882,146.47	140,605.25	7,101,395.42
Reimbursements / Sick Benefits :				
WORKERS COMP REIMBURSEMENT	0.00	0.00	0.00	0.00

* Does Not Contribute To Net

dvPayroll and H

0.00

0.00

Check Register Summary
04/21/23 - Bi-Weekly Hourly & Bi-Weekly Salary Reg

Description	Current		Year to Date	
	Units	Amount	Units	Amount
Total Reimbursements / Sick Benefits :	0.00	0.00	0.00	0.00
Total :	17,422.00	882,146.47	140,605.25	7,101,395.42
Employee Taxes :				
Federal W/T		95,812.92		756,986.63
Federal W/T Fixed		1,195.77		9,181.16
Fica Medicare		11,906.56		95,783.22
Fica Social Security		22,959.89		195,446.06
New Jersey W/T		33,385.34		270,403.27
New Jersey W/T Fixed		749.00		5,302.00
NJ Family Leave Ins.		526.19		4,235.40
NJ Private Disability		0.00		0.00
NJ SUI		664.53		7,850.40
NJ SUI (nr)		1,594.94		18,840.93
Total Employee Taxes :		168,795.14		1,364,029.07
Employee Deductions :				
Aflac Post-Tax ACC		252.10		1,966.60
Aflac Post-Tax Cancer		16.90		67.60
Aflac Post-Tax Critical Illness		43.68		349.44
Aflac Post-Tax LIFE		18.20		145.60
Aflac Post-Tax STD		1,931.92		15,580.16
Aflac Pre-Tax ACC		1,309.26		10,678.44
Aflac Pre-Tax Cancer		790.62		6,914.14
Aflac Pre-Tax HOSP		38.36		306.88
Ameriflex Pre-Tax C FLEX		172.91		1,383.28
Ameriflex Pre-Tax DCA		395.83		3,166.64
BOSTON MUTUAL		108.84		870.72
CHILD SUPPORT		4,375.54		34,198.01
Colonial Post-Tax Cancer		71.10		568.80
Colonial Post-Tax Life Insurance		31.50		252.00
Colonial Post-Tax STD		127.50		1,020.00
Colonial Pre-Tax Acc		21.16		169.28
Colonial Pre-Tax Cancer		196.93		1,575.44
Colonial Pretax Disability		361.12		2,888.96
DCRP PENSION		1,172.75		9,163.88
DENTAL PRE-TAX FLAGSHIP		22.26		178.08
DENTAL PRE-TAX PL1		755.33		5,907.10
DENTAL PRE-TAX PL2		1,371.60		11,248.32
DENTAL PRE-TAX PL4		2,967.39		24,200.74
Empower 457B Pre-Tax		10,848.61		87,931.73
Empower Roth Post-Tax		371.00		3,137.00
Equitable 457 Pre-Tax		5,700.00		46,600.00
Equitable ROTH Post-Tax		5,462.27		42,883.16
FMBA DUES		1,520.20		12,636.75
FMBA INSURANCE		6.50		52.00
HORIZON HMO #011		2,204.48		17,635.84
LOCAL 469 DUES Teamsters		592.00		4,995.00
NEW YORK LIFE		143.75		1,150.00
NJ DIRECT10 #050		25,764.90		208,097.24
NJ DIRECT 10 BACK		0.00		119.44
NJ DIRECT15 #150		21,254.53		171,294.44
NJ Direct 1525 #051		783.91		8,849.00
NJ DIRECT 15 BACK		0.00		2,235.16
NJ Direct 2030 #052		636.52		5,092.16
NJ Direct 2035 #056		327.38		545.38
OMNIA PLAN #057		1,474.93		11,799.44

Date : 04/18/2023

Ref : 2023-4-21-1: PAY1261886

CITY OF SUMMIT

Page 3 of

8.C.b

Check Register Summary
04/21/23 - Bi-Weekly Hourly & Bi-Weekly Salary Reg

Description	Current		Year to Date	
	Units	Amount	Units	Amount
PBA DUES		1,281.15		10,577.70
PERS BACK CONTRIBUTORY INS		32.85		65.71
PERS Back Pension		492.82		985.65
PERS CONTRIBUTORY INSURANCE		1,813.28		14,555.78
PERS LOAN		2,670.26		22,911.78
PERS PENSION		28,092.32		225,481.78
PERS PT Contrib Ins		5.30		46.59
PERS PT Pension		198.20		1,414.00
PFRS Arrears		219.38		1,316.28
PFRS Back Pension P & F		110.93		1,836.64
PFRS LOAN P&F		2,403.88		16,790.90
PFRS Pension Police-Fire		36,576.55		298,574.72
RETRO DCRP		0.00		75.46
VSP vision plan		166.35		1,430.60
Total Employee Deductions :		167,707.05		1,353,917.44
Total Deductions :		336,502.19		2,717,946.51
	Net Payroll:	540,436.83		4,340,054.21
Employer Tax Contributions :				
Fica MC Employer		11,906.56		95,783.22
Fica SS Employer		22,959.89		195,446.06
NJ HC Employer		0.00		0.00
NJ SUI Employer		0.00		0.00
NJ WD Employer		0.00		0.00
Total Employer Tax Contributions :		34,866.45		291,229.28
Total Contributions :		34,866.45		291,229.28

Attachment: Payroll 4-21-2023 (10101 : Authorize Payment of Bills and Payroll \$2,369,449.72)

RECEIVED

By rilicates at 12:01 pm, 4/21/23

2023 County Budget of the COUNTY of UNION
for the fiscal year 2023.**Revenue and Appropriations Summaries****GI - 5/2/23****Notices****Posted 4/21/23****Summary of Revenues****Anticipated**

2023

1. Surplus	37,750,000.00	37,750,000.00
2. Total Miscellaneous Revenues	123,849,265.60	252,324,000.00
3. Receipts from Delinquent Taxes		
4. Amount to be Raised by Taxation to Support County Budget	367,295,299.43	367,295,299.43
Total General Revenues	528,894,565.03	657,369,299.43

Summary of Appropriations**2023 Budget****Final 2022 Budget**

1. Operating Expenses: Salaries & Wages	163,668,699.13	160,492,100.00
Other Expenses	231,930,873.64	370,525,000.00
2. Deferred Charges & Other Appropriations	48,167,804.26	48,483,120.00
3. Capital Improvements	6,050,000.00	6,050,000.00
4. Debt Service (Include for School Purposes)	79,077,188.00	71,818,400.00
Total General Appropriations	528,894,565.03	657,369,299.43
Total Number of Employees	2,126.10	2,126.10

Balance of Outstanding Debt**General**

Interest	52,110,956.34
Principal	397,420,000.00
Outstanding Balance	449,530,956.34

Notice is hereby given that the Budget and Tax Resolution was approved by the County Commissioners of the County of Union on April 13, 2023.

A hearing on the Budget and Tax Resolution will be held at the Commissioner Meeting Room within the Administration Building, located at 10 Elizabethtown Plaza, Elizabethtown NJ 07207 on May 11, 2023 at 6:30 PM at which time and place objections to the Budget and Tax Resolution for the year 2023 may be presented by taxpayers or other interested parties.

Copies of the budget are available in the Office of the Clerk of the Board, James Pellegrino at the County Administration Building, 10 Elizabethtown Plaza, Elizabethtown NJ 07207 during the hours of 8:30 AM and 4:30 PM.

Packet Pg. 70

10628311-01

Communication: Union County Budget Intro and Notice of Public Hearing on 5/11/23

\$156.60

**RESOLUTION
ANNUAL REPORT FOR THE YEAR 2022**

RECEIVED

By rilicetese at 12:24 pm, 4/19/23

**BOARD OF ADJUSTMENT
City of Summit**

WHEREAS, N.J.S.A. 40-55D-70.1 requires the Zoning Board of Adjustment to make an annual analysis of its decisions for the prior year, and to make recommendations, if any; and

WHEREAS, the Zoning Board has reviewed the 2022 Annual Report attached as Exhibit "B" and desires to make recommendations to the Governing Body and Planning Board; and

NOW, THEREFORE, BE IT RESOVED by the Board of Adjustment of the City of Summit, County of Union, and State of New Jersey, that the Board, on this 17th day of April, 2023, hereby adopts the 2022 Annual Report of the actions of the City of Summit Zoning Board of Adjustment.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Board of Adjustment recommends to the Mayor and Council and Planning Board to consider and respond to the following recommendations attached hereto as Exhibit "A".

ADOPTED, this 17th day of April, 2023.

MOVED BY: *ms. Toth*

SECONDED BY: *Ms. Newell*

THOSE IN FAVOR: *Chairman Spurr, Vice Chairman Steiner, Ms. Newell, Mr. Gonzalez, Mr. Mollia, Mr. Loikits, Ms. Toth*

THOSE OPPOSED: *Ø*

CERTIFICATION

I hereby certify this to be a true and correct copy of the Annual Report Resolution for the year 2022, adopted by the City of Summit Zoning Board of Adjustment, Union County, New Jersey, at a public meeting held on April 17th, 2023.



STEVEN SPURR
Chairman
City of Summit
Zoning Board of Adjustment



STEPHANIE SOULIOS
Secretary
City of Summit
Zoning Board of Adjustment

Exhibit “A”

City of Summit Zoning Board of Adjustment Annual Report Recommendations 2022

Potential Revisions to DRO

1. Roof Decks atop Multi-Story Buildings

Development of multi-story residential or mixed use buildings continues across Summit, especially in the city’s downtown core. Whether outright new construction or rehabilitation of existing structures, developers seek to offer modern amenities including roof decks for tenant use. In their most common form these rooftop amenities are promoted as an exclusive space for quiet contemplation, social gatherings, and other activities. With more intense use of multistory building roofs can come potentially problematic increase in noise, light, and other conditions that have the potential to disturb neighboring properties. Given the increasing incorporation of rooftop amenities into multistory building design, adoption of a common set of design guidelines should be considered. Key elements of those guidelines could include standard hours of access and/or exclusion of audiovisual equipment as examples.

2. Stacked Parking within Multi-Family Residential or Mixed-Use Development

Summit has recently and will likely continue to see increased interest in the construction of multi-family residential development. One of the challenges of accommodating multi-family residential development is fairly estimating and accommodating on-site parking needs. Developers are increasingly seeking to accommodate required on-site parking through the inclusion of what is commonly referred to as “stacked parking”. These parking solutions, essentially hydraulic lift systems, allow multiple cars to be parked in a space that would otherwise fit only one car. Additional study and potentially amendment to the DRO is appropriate given uncertainty as how our community should understand, consider within future development and accordingly address the impact of these compact parking solutions.

3. Definition of Porte-Cochère

Porte-Cochère translates to “carriage entrance” in French and was initially observed as an architectural feature among French palaces and manors primarily during the reigns of Louis XIV (1643 – 1715) and XV (1715 – 1774). This roofed structure is designed to add aesthetic as well as functional benefit to a home by extending shelter from the elements over an adjacent driveway from the building entrance. In 17th and 18th century France, this would allow horse drawn carriages to drop off and pick up guests under shelter. While horse-drawn carriages are a rare occurrence in Summit today, this design element can be argued as still functionally desirable given our varied seasonal climate, adds aesthetic benefit for some residential properties, and must be recognized as a common feature among existing homes of a certain era.

Summit’s DRO does not however differentiate between a Carport (specifically prohibited) and a Porte-Cochère. A Porte-Cochère could be defined as a structure attached to a principal building

providing a covered portion of a driveway such the driveway passes through the covered portion and is not a terminus for vehicular parking and storage (to help differentiate from a carport). A Porte-Cochère should not be a substitute for the required garage as required. We suggest the DRO be reviewed on this subject and corrective action be taken to appropriately accommodate inclusion of this desirable feature among Summit's housing stock.

4. Swimming Pools as Lot Coverage

While lot sizes here in Summit often preclude construction of pools on residential properties when they are proposed for construction the resulting square footage is included as Lot Coverage within the required Zoning calculation. We suggest further research be conducted regarding the appropriateness of including pools within the lot coverage calculations given their use when compared with above ground structures as well as their innate stormwater retention features. Consideration should be given to the potentially different stormwater management profiles of a pool given time of year, especially in the fall, winter, and spring when pools are typically covered and appropriately considered impervious.

5. Defining Appropriate Limits of Steep Slope Disturbance

The current standard of asking for a steep slope variance when more than 1,000 square feet of steep slope is disturbed applies regardless of lot size. We suggest some consideration to adopting a standard that looks at the size of the disturbance in terms of both square footage and the size of the lot. For example, a variance would be needed if the disturbance is more than 1,000 square feet or XX% of the lot size, whichever is greater. Steep slopes disturbance should also be reviewed for how much vegetation will be disturbed as that may impact the overall stormwater conditions.

6. Expanding the Definition of Permeable Driveway

Current standards provide that gravel is treated as impermeable for coverage standard purposes. Research reveals that there are types of gravel as well as underlying soil conditions with particular capacity for infiltration that could be considered permeable. Gravel driveways also last longer and require less maintenance than paved impermeable surfaces. We suggest consideration be given to allowing gravel driveway systems that can be shown to be permeable and maintained as such in fact to be also treated as permeable for purposes of the DRO and coverage calculations.

7. Decking Considered Impervious Lot Coverage

Decks are part of the building and therefore are considered impervious coverage even though water can easily flow between the boards that typically make up a deck and reach the ground below. We suggest excluding uncovered decks from the definition of impervious coverage unless the ground below the deck is impervious or the construction details of the decking adversely affects drainage by not permitting stormwater to reach the pervious area below the deck.

Other Land Use Policy Considerations

8. Neighborhood Stormwater Management

Certain areas of Summit (i.e. Wallace Road/Canoe Brook Parkway/Iris Road) have long been impacted by stormwater management challenges on the neighborhood level due to a variety of natural and man-made factors. However, improvements including the installation of seepage pits and dry wells proposed as part of individual Zoning applications within these neighborhoods are understandably limited in their impact to the applicant's property. We suggest the City continue efforts to proactively identify whole neighborhoods challenged with flooding and seek a more holistic approach that lessens the burden on the minority of residents within those areas who apply for Zoning relief and consequentially find themselves compelled to address stormwater management challenges that include but are not limited to their property. Within that holistic reexamination should be consideration for uncontrolled properties that would benefit themselves from localized improvement and by doing so positive impact the character of regional stormwater management.

9. Avoidance of Affordable Housing Obligation

To welcome and sustain an economically diverse representation of residents our community requires a correspondingly diverse housing stock. In practice this need is met primarily through the purchase or rental of single-family homes or apartment dwellings within multi-family developments. A variety of subsidized "affordable housing" options further diversify Summit's housing stock. In order to meet court-mandated obligations for "affordable housing", it is imperative the City closely monitors the obligations of developers and encourage the construction of affordable housing units in a manner that respects our legal obligations and suits the existing realities of our community's built environment. One scenario to consider is when separate but directly adjacent lots being developed for either sale or rental by one developer the Governing Body could explore mechanisms to calculate a developer's affordable housing obligation by recognizing the sum of its active development in the case of separate but directly adjacent lots under development.

Opportunities for Collaboration and Improved Public Engagement

10. In-House Engineering Review

Nearly every Zoning application rightfully requires Engineering review. While this review is typically conducted by the Zoning Board's appointed professional at the expense of the applicant, City Engineering staff can also provide these reviews at a substantial cost savings and offers the City an opportunity to generate additional non-tax revenues. We suggest the Department of Community Services review available Engineering staff time and coordinate with the Zoning Board Secretary City Engineering staff review of Zoning applications as appropriate. We would request City Engineering staff attend any Board meeting where applications reviewed by City Engineering staff are presented in case any questions do arise. This additional time should be factored into DCS scheduling of Engineering staff as well as rate calculations.

11. Zoning Review of Certificate of Occupancy

It is not uncommon for Zoning applications to include requests for relief that have arisen from non-conforming conditions imposed unknowingly by an applicant or more often by prior

property owners. To help identify these non-conforming conditions before an otherwise unrelated application comes before the Zoning board, we suggest that at least a cursory search of Zoning Board resolutions relevant to the property in question be conducted and ideally conformance with key elements of the DRO again with respect to the property in question be included as part of any Certificate of Occupancy inspections.

This request should extend as well to the approval, monitoring of, and ultimately close out of building permits where contractors may have mistakenly or otherwise exceeded the allowable lot or building coverages or encroached into a given setback in the construction of a project.

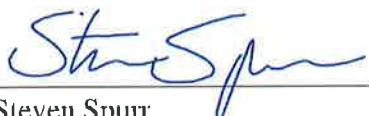
12. Facilitating Hybrid Meetings for Public Benefit

Among the harsh realities of the COVID-19 pandemic emerged a number of creative accommodations that allowed Summit residents to continue to engage with our local government. The provision of hybrid (remote and in-person) public meetings was one such accommodation deployed by communities around the state including here in Summit where elected Councilmen/women were able to join regularly scheduled Common Council meetings via Zoom while their colleagues and members of the interested public participated in-person. Legal and technical support for such a meeting format is questionable now that the relevant public health emergencies have expired, but it is appropriate now to investigate and if deemed appropriate adopt hybrid meeting technology for Summit's Zoning Board of Adjustment.

This question should be investigated in parallel, or ideally ahead, of the City's planned technology upgrade within Council Chambers where we also hope to see the presentation of digital exhibits made easier and more accessible for applicants, professionals, members of the interested public, and members of the Board.

13. Communication of Pending Applications

City staff have made great strides in recent years improving public access to Zoning materials. Today residents and other interested parties can review online active Zoning Board applications, meeting agendas and minutes, Board composition including assigned City staff, and more. In addition to the dedicated Zoning board page of the City's website, we suggest City staff and other relevant stakeholders consider leveraging additional communication channels to ensure community awareness of and engagement in Zoning applications of interest. Though most applications that come before the Zoning Board seek relatively minor relief with correspondingly minor impact on neighbors, from time to time potentially more impactful applications may not reach the broader community and as such a greater diversity of input is not received and not considered to the benefit of the Board's deliberations.



Steven Spurr
Chairman
City of Summit
Zoning Board of Adjustment

EXHIBIT "B"

2022 Zoning Board Annual Report												
Application #	Applicant Name	Address	Type	Granted	Denied	Resolution Date	Resolution #	Block	Lot	Zone	Description	
ZB-21-2091	Nicholas & Mary Jo Cannone	4 Iris Road	c	X		1/19/2022	ZB-21-2091	106	11	R-6	Amended approval with c- variances	
ZB-21-2093	Keelan Dunn	135 Rotary Drive	c	X		1/19/2022	ZB-21-2093	5605	7	R-15	c- for steep slope to construct retaining wall / re-grade property	
ZB-21-2092	Scott & Elizabeth Ryan	131 Mountain Avenue	c	X		1/19/2022	ZB-21-2092	4607	11	R-6	c- for combined side-yard and bldg. cov. to construct 2nd story addition	
ZB-21-2088	Steve & Kathryn Orr	35 Whittredge Road	c	X		1/19/2022	ZB-21-2088	2611	14	R-25	c- for avg. building height & max building height to construct 1-story addition	
ZB-21-2070	Sachin Dev	133 Beekman Road	c	X		1/19/2022	ZB-21-2070	1405	5	R-15	c- variances to construct 2-story addition	
ZB-21-2089	Michael & Maria Tapia	20 Karen Way	c	X		1/19/2022	ZB-21-2089	302	11	R-10	c- variances for rear-yard setback, side-yard setback, bldg. + lot cov to construct 1-story addition	
ZB-21-2096	Christopher Camisa	61 Beekman Road	c	X		2/7/2022	ZB-21-2096	1405	33	R-15	c- side setback to install 10x15 shed	
ZB-21-2099	Daniel & Erin Peek	20 Beacon Road	c	X		3/7/2022	ZB-21-2099	2202	11	R-43	c- for side-yard to construct porte cochere	
ZB-21-2098	Nicholas Ismert	38 Oakley Avenue	c	X		3/7/2022	ZB-21-2098	1702	36	R-10	c- for lot cov. to expand patio	
ZB-21-2103	Ruth Ann Blankenheim	26 Edgewood Road	c	X		3/7/2022	ZB-21-2103	3403	11	R-25	c- rear-yard setback & side-yard combo to construct 1-story addition	
ZB-21-2102	Kirti Sheoran	101 Beekman Road	c+d	X		3/7/2022	ZB-21-2102	1405	14	R-15	d - for FAR & C - variances to construct 2nd floor addition	
ZB-21-2105	Marianne Espinosa	6 Iris Road	c	X		3/7/2022	ZB-21-2105	106	10	R-6	c- variances to construct 2-story addition	
ZB-21-2104	David & Courtney Stafford	11 Greenbriar Drive	c	X		3/7/2022	ZB-21-2104	5104	9	R-15	c- side-yard setback to construct mudroom addition	
ZB-21-2108	Richard & Nicole Nicholson	24 Prospect Street	c+d	X		3/21/2022	ZB-21-2108	3202	25	R-10	(d) - variance for FAR & (c) - variances to construct rear 2nd story addition	
ZB-21-2113	Sarah Moran	5 Morris Court	c	X		3/21/2022	ZB-21-2113	4101	17	R-5	c - for lot cov & bldg. cov to construct 2-story addition	
ZB-21-2106	Colleen & David Silk	9 Laurel Avenue	c+d	X		3/21/2022	ZB-21-2106	4602	4	R-6	(d) - variance for FAR & (c) - variance for building height to construct rear addition	
ZB-21-2111	Ryan & Daniela Gould	14 Winchester Road	c+d	X		4/4/2022	ZB-21-2111	3007	10	R-15	d - for FAR & c - variances to construct 1 & 2 story additions	
ZB-21-2121	Brian & Allison McLaughlin	25 Ascot Way	c	X		4/4/2022	ZB-21-2121	4401	32	R-10	c- for side-yard setback & lot cov to construct 2nd story addition	
ZB-21-2107	Stephen Chiarello & Margaret Conte	22 Badeau Avenue	c+d	X		4/4/2022	ZB-21-2107	2004	33	R-10	(d) - variance for FAR & (c) - variances to construct rear addition & 2nd story	
ZB-21-2040	Peter Will	4 Evergreen Road	Reso Ext.	X		4/18/2022	ZB-21-2040	1302	28	R-6	Resolution of Extension	
ZB-21-2115	Kerry & Natalie Bergman	1 Sunset Drive	c	X		4/18/2022	ZB-21-2115	2901	46	R-15	c - for side-yard setback to install A/C unit	
ZB-21-2114	Todd & Catherine Rosenthal	67 Dale Drive	c	X		4/18/2022	ZB-21-2114	5604	26	R-15	c - variances to construct covered deck in rear of property	
ZB-21-2116	David & Renee Yozzi	82 Valley View Avenue	c	X		4/18/2022	ZB-21-2116	3001	1	R-15	c- variances for front-yard & side-yard setback to construct 1st & 2nd floor additions	
ZB-21-2110	Sheila Jane McCraith Cheney	52 Blackburn Place	c	X		4/18/2022	ZB-21-2110	2806	19	R-10	c - for Lot Cov to install a pool	
ZB-21-2118	Chris & Allison Maier	143 Passaic Avenue	c+d	X		5/2/2022	ZB-21-2118	701	81	R-10	d - for FAR + c- variances to construct side & rear additions	
ZB-21-2101	Matthews/McNulty	105 & 109 Rotary Drive	Minor Sub + d	X		5/2/2022	ZB-21-2101	5304 & 5605	13 & 1	R-15	minor subdivision/ lot line adjustment w/ d- variance for FAR	
ZB-21-2079	503 Springfield Ave., Assoc. LLC	503 Springfield Avenue	Major Site plan c+d	X		6/6/2022	ZB-21-2079	1913	1	B	Major Site Plan w/ d - for FAR & c - variances	
ZB-21-2120	Matthew & Aliie Brush	38 Pine Grove Avenue	c	X		6/6/2022	ZB-21-2120	2804	26	R-15	c- for bldg. cov. to construct portico	
ZB-21-2097	Pari Holdings, LLC	119 Hobart Avenue	c	X		6/6/2022	ZB-21-2097	2303	3	R-43	c- steep slope to construct new single family home	
ZB-21-2100	Abel & Margarita Flores	17 Baltusrol Road	c+d	X		6/6/2022	ZB-21-2100	4202	23	R-6	d - for FAR & c- for lot cov & Rear yard setback to construct rear addition & driveway expansion	
ZB-22-2122	Khagendra & Rekha Chetry	219 Springfield Avenue	c	X		6/6/2022	ZB-22-2122	2501	5	R-25	c- for bldg cov & rear-yard setback to construct 1-story addition	
ZB-21-2094	Katie & Conor Griff	127 Tulip Street	c+d	X		7/6/2022	ZB-21-2094	4610	10	R-6	d- for FAR + c- variances to construct 2nd floor addition & new patio	
ZB-22-2126	Chris & Sarah Cincotta	42 Fairview Avenue	c+d	X		7/6/2022	ZB-22-2126	1703	17	R-10	d- for FAR & c - variances to construct 2nd story addition	
ZB-22-2127	Brian & Brix Sateja	11 Portland Road	c+d	X		7/6/2022	ZB-22-2127	5202	3	R-15	d - for FAR & c - variances to construct rear screened porch addition	
ZB-22-2125	Rosina Ruggiero	32 West End Avenue	c	X		7/6/2022	ZB-22-2125	1503	9	R-10	c- for side-yard setback to raise roof line	
ZB-22-2129	Mike & Amy Pollack	141 Oak Ridge Avenue	c	X		7/18/2022	ZB-22-2129	4802	8	R-15	c - for Lot Cov to construct rear addition + patio	