



## Common Council of the City of Summit

### Closed Session Agenda for Tuesday, July 6, 2021

#### Whitman Community Room

**7 : 0 0   p m   –   7 : 2 0   p m**

**(Produced by the Office of the Secretary to the Mayor and Council)**

#### **ADEQUATE NOTICE**

#### **RESOLUTION – AUTHORIZE CLOSED SESSION**

1. Collective Bargaining Matters - NJSA 10:4-12.B (4)
2. Purchase, lease or acquisition of property with public funds - NJSA 10:4-12.b (5)
3. Public safety tactics and techniques - NJSA 10:4-12.b (6)

##### Police Department Update

4. Litigation and/or attorney-client privilege matters - NJSA 10:4-12.b (7)
5. Contract Negotiations (not collective bargaining) - NJSA 10:4-12.b (7)
6. Personnel and Appointments matters - NJSA 10.4-12.b (8)

- Appoint One (1) Police Officer
- Declare Vacancies - Parking Services Agency (2)

- Mayor's Appointments:  
(confirmation required)
  - Arts Committee (1)
  - Community Programs Advisory Board  
(1 Seniors Rep.)
  - Rent Commission (1 Tenant Rep.)  
(no confirmation required)
  - (none)

- Known for discussion
- \* Known for consideration

- Council Appointments:
  - Historic Preservation Commission (1)  
Class C Member
  - Recycling Advisory Committee (1)
  - Shade Tree Advisory Committee (1)

Only matters that have bullet points under them were known to need discussion at the time of agenda creation. The other subjects are those permitted for discussion and are listed in case they are needed.

#### **ADJOURN CLOSED SESSION**



**Common Council of the City of Summit**  
**Regular Meeting Agenda for Tuesday, July 6, 2021**  
**7:30 PM**  
**Council Chamber**

(Produced by the Office of the Secretary to the Mayor and Council)

**ADMINISTRATIVE POLICIES & COMMUNITY RELATIONS COMMITTEE**

Thursday	4:30 pm – 5:00 pm	<i>Virtual</i>
	Naidu, Allen, Rogers, Licatese	

**CAPITAL PROJECT & COMMUNITY SERVICES COMMITTEE**

Monday	8:30 am – 10:00 am	DCS Conference Room
	Little, Naidu, Schrager	

**COMMUNITY PROGRAMS & PARKING SERVICES COMMITTEE**

Thursday	8:30 am – 9:30 am	Large Conference Room
	O'Sullivan, Little, McNany, Ozoroski	

**FINANCE COMMITTEE**

Wednesday	4:00 pm – 5:00 pm	Large Conference Room
	Vartan, O'Sullivan, Fox, Mayor Radest, Rogers, Baldwin	

**LAW & LABOR COMMITTEE**

Tuesday	2:00 pm – 3:00 pm	<i>Virtual</i>
	Allen, Hairston, Rogers, Giacobbe, Kavanagh	

**SAFETY & HEALTH COMMITTEE (Police and Fire)**

Wednesday	8:30 am – 9:30 am	Police Chief's Conf. Room
	9:30 am – 10:30 am	Police Chief's Conf. Room
	Hairston, Vartan, Mayor Radest, Rogers, Evers, Bartolotti, Avallone	

*Committee meetings shall be conducted via video, teleconferencing or in-person at the discretion of the committee chair.*

(STAFF REMINDER: Please provide Committee Agendas for the Council President, City Administrator, and the Secretary for distribution on Wednesday.)

## **CALL TO ORDER**

### **ADEQUATE NOTICE COMPLIANCE STATEMENT**

*Adequate notice of this meeting has been provided by the City Clerk's Office in the preparation of the Council Meeting Notice, dated May 27, 2021, which was properly distributed and posted per statutory requirements.*

*Please be advised that the FIRE EXITS are to my RIGHT, your left, and at the BACK OF THE ROOM.*

*The City has a Listening System to assist the hearing impaired. If anyone needs hearing assistance, please obtain the system at the dais and return it thereafter.*

## **ROLL CALL**

## **PLEDGE OF ALLEGIANCE**

### **EXPLANATORY NOTE REGARDING CLOSED SESSION**

*A closed session meeting, as authorized by State statute, was announced and held prior to the start of this meeting and the known items for discussion were listed on the published Closed Session agenda.*

### **EXPLANATORY NOTE REGARDING HEARINGS AND COMMENTS**

*Please be advised that council meetings are broadcast live on Summit YouTube Channel and Comcast Channel 36 and Verizon Channel 30 and rebroadcast on Thursdays and Saturdays on HTTV on Comcast 36 and Verizon 33.*

*When invited to speak, please come to the lectern, clearly state your name and address, spell your last name, and speak into the podium microphone so that your comments can be understood by all and properly recorded. Whenever an audience or Council member reads from a prepared statement, please give or email a copy to the City Clerk's Office at [rlicatese@cityofsummit.org](mailto:rlicatese@cityofsummit.org). To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to approximately 3 minutes or so in length.*

*Unless you are using an electronic device to follow the meeting agenda or need it for professional emergency contact purposes, please turn it off. Thank you.*

(The following matters were known at agenda deadline. Other matters may arise thereafter that need timely consideration or reaction.)

## **APPROVAL OF MINUTES**

- Regular and Closed Session Meetings of June 1, 2021 and June 14, 2021

## **REPORTS**

- Mayor, City Administrator and Council President

## **PRESENTATION**

Mayor Radest - Louis Bay Scholarship Competition - Claire Guo, Finalist

## **PUBLIC COMMENTS**

*At this point in the meeting Council welcomes comments from any member of the public about issues that are **not** topics on tonight's business agenda. Whenever an audience or Council member reads from a prepared statement, please provide a copy to the City Clerk at [rlicatese@cityofsummit.org](mailto:rlicatese@cityofsummit.org). To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to 3 minutes.*

## **RESOLUTIONS**

*(Staff reports are attached as appropriate. Items are listed according to Council Committees, those in **italics** indicate secondary committee reference. Unless otherwise indicated, or desired by Committee Chair, or a Council member advises that they will be voting in the negative, all Committee resolutions may be voted on at once.)*

### **FINANCE**

(ID # 7965)	1. Amend 2021 Municipal, Parking, and Sewer Operating Budgets <i>(Roll Call Vote)</i>
(ID # 7956)	2. Setting Forth Summary of 2021 Revenues and Appropriations - 2021 Municipal Operating Budget, 2021 Sewer Utility Operating Budget and 2021 Parking Utility Operating Budgets, as Amended <i>(Roll Call Vote)</i>
(ID # 7987)	3. Amend 2021 - 2026 Capital Plan and 2021 Capital Budget <i>(Roll Call Vote)</i>

## **ORDINANCE(S) FOR HEARING**

*Comments are solicited from Council members and the public.*

<u>Number</u>	<u>Title</u>	<u>Introduction Date</u>
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### **COMMUNITY PROGRAMS & PARKING SERVICES**

21-3239	<b>AN ORDINANCE AMENDING THE CODE, CHAPTER VII, TRAFFIC, SECTION 7-25, REGULATIONS FOR THE MOVEMENT AND THE PARKING OF TRAFFIC ON MUNICIPAL PROPERTY AND BOARD OF EDUCATION PROPERTY, SUBSECTION 7-25.2, MUNICIPAL PARKING LOT AREAS. (DeForest Lots Fees - non-gated system)</b>	06/14/21
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<u>Number</u>	<u>Title</u>	<u>Introduction Date</u>
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### **COMMUNITY PROGRAMS & PARKING SERVICES**

21-3240	<b>AN ORDINANCE AMENDING CHAPTER VII, TRAFFIC, SECTION 7-8, PARKING, SUBSECTION 7-8.5, PARKING TIME LIMITED ON CERTAIN STREETS, SUBSECTION 7-8.5b.2. TIME LIMIT PARKING (PARKING ZONES) OF THE CODE OF THE CITY OF SUMMIT</b> <i>(Add Employee only Metered Parking Spaces on Park Avenue)</i>	06/14/21
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### **ORDINANCE(S) FOR FINAL CONSIDERATION**

*No comments are permitted at this point since the hearing is closed.*

<u>Number</u>	<u>Title</u>	<u>Introduction Date</u>
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### **FINANCE**

21-3238	<b>AN ORDINANCE TO ESTABLISH THE 2021 SALARIES, WAGES OR COMPENSATIONS OF AND FOR THE OFFICERS AND EMPLOYEES OF THE CITY OF SUMMIT, IN THE COUNTY OF UNION, AND THE STATE OF NEW JERSEY</b> <i>(Establish 2021 Salaries - Union and Non-Union Employees) (passage subject to adoption of the municipal budget)</i>	06/1/21
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### **COMMUNITY PROGRAMS & PARKING SERVICES**

21-3239	<b>AN ORDINANCE AMENDING THE CODE, CHAPTER VII, TRAFFIC, SECTION 7-25, REGULATIONS FOR THE MOVEMENT AND THE PARKING OF TRAFFIC ON MUNICIPAL PROPERTY AND BOARD OF EDUCATION PROPERTY, SUBSECTION 7-25.2, MUNICIPAL PARKING LOT AREAS.</b> <i>(DeForest Lots Fees - non-gated system)</i>	06/14/21
21-3240	<b>AN ORDINANCE AMENDING CHAPTER VII, TRAFFIC, SECTION 7-8, PARKING, SUBSECTION 7-8.5, PARKING TIME LIMITED ON CERTAIN STREETS, SUBSECTION 7-8.5b.2. TIME LIMIT PARKING (PARKING ZONES) OF THE CODE OF THE CITY OF SUMMIT</b> <i>(Add Employee only Metered Parking Spaces on Park Avenue)</i>	06/14/21

## **ORDINANCE(S) FOR INTRODUCTION**

*\*Hearings will be at the meeting indicated below, unless otherwise noted*

<u>Number</u>	<u>Title</u>	<u>Hearing Date</u>
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### **SAFETY & HEALTH**

(ID # 7966)	<b>AN ORDINANCE TO AMEND THE CODE, CHAPTER II, ADMINISTRATION, ARTICLE VII - ADMINISTRATIVE POLICIES AND PROCEDURES, SECTION 2-69, FEES FOR MUNICIPAL SERVICE SUBSECTION 2-69.3, FEES TO BE COLLECTED BY CHIEF OF POLICE. (Police Extra Duty Fees)</b>	07/27/21
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### **FINANCE**

(ID # 7998)	<b>BOND ORDINANCE APPROPRIATING \$4,030,000, AND AUTHORIZING THE ISSUANCE OF \$3,835,000 BONDS OR NOTES OF THE CITY, FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE CITY OF SUMMIT, IN THE COUNTY OF UNION, NEW JERSEY. (Various Improvements - \$4,030,000)</b>	07/27/21
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### **FINANCE**

(ID # 7999)	<b>BOND ORDINANCE APPROPRIATING \$540,000, AND AUTHORIZING THE ISSUANCE OF \$540,000 BONDS OR NOTES OF THE CITY, FOR VARIOUS SEWER UTILITY IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE CITY OF SUMMIT, IN THE COUNTY OF UNION, NEW JERSEY. (Sewer Utility Bond Ordinance – Various Purpose - \$540k)</b>	07/27/21
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## FINANCE

(ID # 8008) **BOND ORDINANCE PROVIDING FOR THE IMPROVEMENT OF THE SEWERAGE FACILITIES OWNED JOINTLY BY THE CITY OF EAST ORANGE, THE TOWNSHIP OF HILLSIDE IN THE COUNTY OF UNION, THE TOWN OF IRVINGTON, THE TOWNSHIP OF MAPLEWOOD IN THE COUNTY OF ESSEX, THE TOWNSHIP OF MILLBURN IN THE COUNTY OF ESSEX, THE CITY OF NEWARK, THE BOROUGH OF ROSELLE PARK, THE VILLAGE OF SOUTH ORANGE, THE CITY OF SUMMIT, THE TOWNSHIP OF UNION IN THE COUNTY OF UNION, AND THE TOWN OF WEST ORANGE, APPROPRIATING \$995,000 THEREFOR, AUTHORIZING THE ISSUANCE OF \$995,000 BONDS OR NOTES OF THE SAID CITY OF SUMMIT FOR FINANCING ITS SHARE OF COSTS OF SUCH IMPROVEMENT.**  
*(Joint Meeting Contribution - \$995,000)*

07/27/21

## RESOLUTIONS (continued from Page 4)

*(Staff reports are attached as appropriate. Items are listed according to Council Committees, those in **italics** indicate secondary committee reference. Unless otherwise indicated, or desired by Committee Chair, or a Council member advises that they will be voting in the negative, all Committee resolutions may be voted on at once.)*

## FINANCE

(ID # 7969) 1. Authorize 2021 Salaries Effective January 1, 2021

(ID # 7981) 2. Authorize Contract Execution - Payroll, HR, and Time & Attendance Services - Primepoint, LLC

(ID # 8007) 3. Authorize Adjusted Franchise Fee Payment to HomeTowne Television, Inc. for 2021

## SAFETY & HEALTH

(ID # 7949) 1. Appoint One (1) New Police Officer (*Pending Closed Session Discussion*)

(ID # 7994) 2. Authorize Execution of Bridgeway Behavioral Health Services Agreement

## COMMUNITY PROGRAMS & PARKING SERVICES

(ID # 7996) 1. Declare Vacancy - Parking Services Agency - Full Time Parking Enforcement Officer (*Pending Closed Session Discussion*)

(ID # 7997) 2. Declare Vacancy - Parking Services Agency - Full-Time Collections Assistant (*Pending Closed Session Discussion*)

## **CAPITAL PROJECTS & COMMUNITY SERVICES**

(ID # 8001)	1. Authorize Execution of First Amendment To An Access Agreement by and Between the City of Summit and Broad Street West Managers I LLC - Broad Street West Redevelopment Area
(ID # 7879)	2. Award Bid - Edgar Street Improvement Project - \$177,572.00
(ID # 7912)	3. Authorize Submission of FY 2022 Grant Application for Funding from the FY2022 Transit Village Program and Execution of Grant Agreement with NJDOT - TV-2022-Phase 3: Village Green Pedestrian Sa-00004 Project
(ID # 7914)	4. Approval To Submit A Grant Application And Execute A Grant Contract With The New Jersey Department Of Transportation - "Bike-2022 - Summit Park Line Phase 2 - 00009"
(ID # 7910)	5. Authorize Submission of NJDOT 2022 Grant Application & Execution for Priority 1 - MA-2022-Briant Parkway Improvement Project-Summit City-00349
(ID # 7911)	6. Authorize Submission of NJDOT 2022 Grant Application & Execution for Priority 2 - MA-2022-Prospect Street Improvement Project-00350
(ID # 7913)	7. Approval to Submit Grant Application and Execute Grant Contract with NJDOT for Safe Streets to Transit Project
(ID # 7978)	8. Authorize Execution of Agreement with the County of Union to Modify the Cooperative Agreement Dated June 2014, as amended in 2017
(ID # 7985)	9. Authorize Application and Receipt of NJDEP Site Remediation Program Hazardous Discharge Site Remediation Funds For Preliminary Investigation Action - 396 Broad Street, Block 2706, Lot 3
(ID # 7988)	10. Amend Professional Services Agreement - 2021 Redevelopment Attorney - Additional Fees \$45,000.00

## **CONSENT AGENDA**

### **CAPITAL PROJECTS & COMMUNITY SERVICES**

(ID # 7963)	1. Authorize Attendance - 2021 Building Safety Week Conference
(ID # 7970)	2. Authorize Bid Advertisement - Sanitary Sewer Clean & TV Sections C & K
(ID # 7959)	3. Refund Construction Permit - 123 Summit Avenue
(ID # 7958)	4. Refund Construction Permit - 66 Park Avenue

### **SAFETY & HEALTH**

(ID # 7967)	1. Grant Permission & Set Forth Conditions - Shakespeare on the Village Green - Summit Free Public Library
(ID # 7968)	2. Grant Permission and Set Forth Conditions - Bridges Outreach, Inc. 5K Run & Walk

### **COMMUNITY PROGRAMS & PARKING SERVICES**

(ID # 7699)	Authorize Conference Attendance - IPMI Attendance Nov. 29 - Dec. 2, 2021
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### **FINANCE**

(ID # 7897)	1. Amend Budget - Chapter 159 - NJ American Water Environmental Grant Program
(ID # 7955)	2. Amend Budget - Chapter 159 - Clean Communities Grant
(ID # 7881)	3. Amend Budget - Chapter 159 - NJ DOT Butler Parkway Improvement Project
(ID # 7857)	4. Amend Budget - Chapter 159 - NJ DOT Village Green Pedestrian Safety Improvement Grant
(ID # 7840)	5. Amend Budget - Chapter 159 - NJ DOT Pine Grove Avenue Improvement Grant
(ID # 7814)	6. Amend Budget - Chapter 159 - Recycling Tonnage Grant
(ID # 7960)	7. Cancel 2021 Sewer Utility Charges
(ID # 7954)	8. Authorize Refund - Overpayment of Second Quarter 2021 Taxes
(ID # 7961)	9. Authorize Refund - Overpayment of 2021 Sewer Utility Charge
(ID # 7943)	10. Authorize Refunds - Department of Community Programs
(ID # 7979)	11. Authorize Parking Refunds - Summit SmartCard, Prepaid Parking, and Overnight Parking Permits
(ID # 7802)	12. Authorizing Payment of Bills - \$1,521,386.38

## **COUNCIL MEMBERS' COMMENTS/NEW BUSINESS**

### **ADJOURNMENT REGULAR MEETING**

### **CLOSED SESSION (IF NEEDED AND AUTHORIZED)**

### **EXPLANATORY NOTE REGARDING CORRESPONDENCE, STAFF & LIAISON REPORTS, AND GENERAL INFORMATION ITEMS**

*By end of business on Friday before the meeting, unless otherwise indicated, all items on the agenda are distributed to the Mayor, Council, City Administrator, City Treasurer and City Solicitor. Department Heads and the Press are advised via email that the official agenda is available for review on the City's website. An official "Board" copy is available for public inspection in the City Clerk's Office, the Summit Free Public Library reference desk and on the City's website. Oral reports and delayed distributions are noted as needed. Information that arrives after the agenda is completed and sent to the "distribution list" has only been provided to the Mayor, Council, City Administrator and affected Department Head(s).*

### **CORRESPONDENCE**

1. Purchasing Letter - Payroll, HR and Time & Attendance Services
2. Purchasing Letter - Edgar Street Improvement Project

RECEIVED AND FILED

### **GENERAL INFORMATION**

*Includes notices, letters copied to the city, ordinances & resolutions from other governing bodies, newsletters and minutes and reports from agencies, boards and commissions. Each item does not appear to require any discussion or action. (Copies of ordinances and resolutions from other governing bodies are not provided, but are available upon request.)*

#### Minutes, Reports, etc. from the following:

Board of Education, Summit - 5/13/21

### **ORDINANCES AND RESOLUTIONS EXPLANATION:**

A governing body of a municipality may formally act through ordinances or resolutions. Ordinances usually encompass legislative acts. Resolutions usually deal with administrative or acts performed according to legal authority, established procedures or instructions from the Common Council.

#### **Ordinances:**

An act initiated by the Common Council that becomes law. The violation of an ordinance may result in summonses being issued. Generally, an ordinance remains in effect until repealed or modified and may not be amended or modified by a resolution. It requires a public hearing and publications in the town's legal paper before becoming effective. Examples of ordinances are those which deal with changing parking or speed limit requirements, code enforcement, implementing State mandates at the local level and creating boards or commissions.

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#### **Resolutions:**

Any act or regulation that is required to be reduced to writing but may be finally passed at the meeting at which it is introduced. The legal effect of a resolution is the same as an ordinance except summonses cannot be issued for their violation. Generally, life of a resolution is permanent unless there is language to the contrary. Typical resolutions deal with: Opinion expressions; Requests for action to other elected officials or bodies or governmental agency[s]; One-time actions and Routine authorizations such as making appointments and awarding contracts.

City Clerk's Office

**AMEND 2021 MUNICIPAL, PARKING, AND SEWER OPERATING BUDGETS (ROLL CALL VOTE)**

WHEREAS, the local municipal budget for the year 2021 was approved on April 20, 2021; and

WHEREAS, the public hearing on said budget has been held as advertised, and

WHEREAS, it is desired to amend said approved budget,

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

Recorded Vote:

Ayes (	Nays (	Abstain (
(		
(		
(		
(		Absent (
(		
(		
(		

**CURRENT FUND BUDGET**

	<u>From</u>	<u>To</u>
<b>ANTICIPATED REVENUES</b>		
<b>3. Miscellaneous Revenues – Section B: State Aid Without Offsetting Appropriations</b>		
School Debt Service Aid	\$401,850.00	264,034.00
<b>Total Section B: State Aid Without Offsetting Appropriations</b>	3,425.107.00	3,287,291.00
<b>TOTAL MISCELLANEOUS REVENUES</b>	10,272,113.59	10,134,297.59
<b>5. SUBTOTAL GENERAL REVENUES (Items 1, 2, 3 and 4)</b>	18,292,113.59	18,154,297.59
<b>6. Amount to be Raised by Taxes for Support of Municipal Budget:</b>		
(B) Addition to Local District School Tax	3,351,551.00	3,489,367.00
<b>TOTAL AMOUNT TO BE RAISED BY TAXES FOR SUPPORT OF MUNICIPAL BUDGET</b>	33,495,634.03	33,633,450.03

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be filed forthwith in the Office of the Director of Local Government Services for their certification of the 2021 Local Municipal Budget so amended.

IT IS HEREBY CERTIFIED, that the Amended Budget hereto and hereby made a part thereof is a true copy of the Amended Budget approved by resolution of the Common Council of the City of Summit on Tuesday evening, July 6, 2021.



**Finance Committee**  
R - Finance

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 07/06/21 07:30 PM

## **RESOLUTION (ID # 7965)**

DOC ID: 7965 A

**TO:** Mayor and Common Council

**FROM:** Tammie Baldwin, City Treasurer/CFO

**DATE:** June 8, 2021

After review of the budget under state examination, the dollar value budgeted for school debt service - state aid needed to be revised which requires a budget amendment to do so. The revised amount was not available to the city or the BOE at the time the budget was introduced. This resolution amends the budget as introduced and the resolution to adopt the budget also reflects the revised dollar value.

**SETTING FORTH SUMMARY OF 2021 REVENUES AND APPROPRIATIONS - 2021  
MUNICIPAL OPERATING BUDGET, 2021 SEWER UTILITY OPERATING BUDGET AND  
2021 PARKING UTILITY OPERATING BUDGETS, AS AMENDED (ROLL CALL VOTE)**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the budget herein before set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations and authorizations of the amounts of \$27,651,998 for municipal purposes, \$3,763,276 for school purposes in Type I School districts, \$17,880,388 other appropriations and \$2,492,085 Minimum Library Levy which are to be raised by taxation, and \$4,763,737 to be raised by Sewer User Fees and \$2,218,602 to be raised by Parking User Fees as shown in the following summary of revenues and appropriations for the Current Fund, the Sewer Utility Fund and the Parking Utility Fund:

Recorded Vote:

Ayes (	Nays (	Abstain (
(		
(		
(		
(		Absent (
(		
(		
(		

**CURRENT FUND**

**SUMMARY OF REVENUES**

General Revenues

Surplus Anticipated (Item 1, Sheet 4)	\$ 7,600,000
Miscellaneous Revenues Anticipated (Item 3, Sheet 11)	10,134,297
Receipts from Delinquent Taxes (Item 4, Sheet 11)	420,000
Amount to be Raised by Taxation for Municipal Purposes (Item 6a, Sheet 11)	27,651,998
Amount to be raised by Taxation for Schools Type I (Item 6b, Sheet 11)	3,489,367
Amount to be Raised by Taxation Library Levy (Item 6b, Sheet 11)	2,492,085
<b>TOTAL REVENUES</b>	<b><u>\$51,787,747</u></b>

**SUMMARY OF APPROPRIATIONS**

General Appropriations

Within "CAPS"

Operations Including Contingent	\$28,873,212
Deferred Charges and Statutory Charges – Municipal	4,714,683

Excluded from "CAPS"

Operations – Total Operations Excluded from "CAPS"	4,034,680
Capital Improvements	200,000
Municipal Debt Service	5,091,796.
Deferred Charges – Municipal	50,000

For Local District School Purposes	3,763,276.
Reserve for Uncollected Taxes (Include Other Reserves if Any)	<u>5,060,100</u>
<b>TOTAL APPROPRIATIONS</b>	<b><u>\$51,787,747</u></b>

**SEWER UTILITY FUND**

Total Sewer Utility Revenues	<u>\$4,763,737</u>
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Total Sewer Utility Appropriations	<u>\$4,763,737</u>
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**PARKING UTILITY FUND**

Total Parking Utility Revenues	<u>\$2,218,602</u>
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Total Parking Utility Appropriations	<u>\$2,218,602</u>
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Dated: July 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, July 6, 2021.

City Clerk

**AMEND 2021 - 2026 CAPITAL PLAN AND 2021 CAPITAL BUDGET (ROLL CALL VOTE)**

WHEREAS, the local capital budget for the year 2021 was adopted on the 6<sup>th</sup> day of July, and

WHEREAS, it is desired to amend said adopted capital budget section.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, COUNTY OF UNION, NEW JERSEY:

That the following amendment(s) to the adopted capital budget section of the 2021 Budget be made:

**RECORDED VOTE**

Ayes	(	Nays	(	Abstain	(
	(				
	(			Absent	(
	(				
	(				
	(				

**2021 CAPITAL BUDGET**

Municipal Projects	Estimated Cost	Capital Down Payment	Debt Authorized
Fire Department Headquarters	\$16,100,000.00	\$770,000.00	\$15,330,000.00
Total	16,100,000.00	\$770,000.00	\$15,330,000.00

**6 YEAR CAPITAL PLAN 2021 - 2026**

Municipal Projects:	Estimated Cost	2021	2022	2023	2024	2025	2026
FD Headquarters	\$16,039,050	\$4,239,050					

\*\$11,800,000.00 approved in 2019

Total All Projects	\$53,099,857	\$9,732,623	\$7,021,250	\$6,881,000	\$6,463,984	\$4,933,000	\$6,268,000
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Be It Further Resolved that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services.

Dated: July 6, 2021

I, Rosalia M. Licatiese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, July 6, 2021.

City Clerk



**Finance Committee**  
R - Finance

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 07/06/21 07:30 PM

## RESOLUTION (ID # 7987)

DOC ID: 7987 C

TO: Mayor and Common Council  
 FROM: Tammie Baldwin, City Treasurer/CFO  
 DATE: June 16, 2021

The 2021 Capital Plan is being amended to include the additional \$4,239,050.00 for the construction of Fire Headquarters at 301 Broad Street. \$11,800,000.00 was previously approved in the 2019 capital plan. The breakdown of the capital bond ordinance is as follows:

Lowest Base Bid	\$14,885,000.00
Alt A	155,000.00
Alt B	<u>200,000.00</u>
	\$15,240,000.00
CA & I (Architect)	<u>352,500.00</u>
	\$15,592,500.00
3% Contingency	<u>446,550.00*</u>
	\$16,039,050.00
Financing Costs	<u>60,950.00</u>
	\$16,100,000.00
Down Payment CIF	(590,000.00)
Down Payment CFB	<u>(180,000.00)</u>
Debt to be Authorized	<b>\$15,330,000.00</b>

\*on base bid



TO: Mayor and Common Council  
FROM: Tammie Baldwin, City Treasurer/CFO  
DATE: May 12, 2021

This Ordinance establishes salary ranges for all City employees, both union and non-union.

Employees who are in the process of getting salary increases through the grade/step system do not receive a cost of living increase in addition to their step increase. These employees will receive step increases only.

Employees who have reached the top step in the grade/step system and have attained their maximum step increase may receive a cost of living increase.

<b>ORDINANCE #</b>	<b>21-3238</b>
Introduction Date:	6/1/2021
Hearing Date:	6/14/2021
Passage Date:	
Effective Date:	

**An Ordinance to Establish the 2021 Salaries, Wages or Compensations of and for the Officers and Employees of the City of Summit, in the County of Union, and the State of New Jersey (Establish 2021 Salaries - Union and Non-Union Employees) (passage subject to adoption of the municipal budget)**

*Ordinance Summary: This ordinance establishes salary ranges for all city employees for 2021.*

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, as follows:

**SECTION 1. PURPOSE**

Salaries, wages, incentive, longevity payments and other compensation as set forth in Schedules A, B, C, D, E, and F, which are attached hereto and made a part hereof, are hereby fixed for the respective officers and employees of the City of Summit at the respective rates and sums shown therein, effective as of January 1, 2021.

**SECTION 2. PAYMENT**

All salaries, wages, incentive, longevity payments and other compensation for full-time and regular part-time employees shall be paid in bi-weekly installments within the ranges and according to the conditions herein set forth.

School Crossing Guards shall be paid in bi-weekly installments from October 1 to June 30.

**SECTION 3. SALARIES**

Salaries for the various positions of employment in the City of Summit shall be at or within the range of the minimum and maximum amounts as provided on Schedules A, B, C, D, E, and F, attached hereto and made a part hereof.

All individuals hired by the City of Summit or its Boards and Departments will be hired at the minimum step level in the position classification. Under exceptional circumstances, approval may be given to consider credit for experience outside of the City of Summit in the same position or type of work as their employment with the City of Summit. In such instances, upon approval of the Board, Common Council, or City Administrator, an individual may be hired on a step level above the minimum.

Regular part-time employees whose positions have been listed within the normal system of job group classifications will be paid at the level of the appropriate job group, with their salaries pro-rated according to their hours of work.

## **SECTION 4. LONGEVITY**

Full time regular employees hired on or before July 1, 1999, except as otherwise covered by a collective bargaining agreement, are entitled to longevity payments in addition to their base salary as set forth in Personnel Policies and Procedures Manual Section Four, 4-14.

## **SECTION 5. HOLIDAY PAY**

For Police Officers, Sergeants, Lieutenants, Captains and Chief in the Police Department and Firefighters, Lieutenants, Battalion Chiefs, Deputy Chief and Chief in the Fire Department, holiday pay shall be incorporated into base salary so that it will be part of the regular pay received as wages every two (2) weeks.

All other Departments will be granted twelve (12) paid holidays as set forth in Personnel Policies and Procedures Manual Section Three, 3-1. City offices will be closed in accordance with State Law or schedule established by the City Administrator.

## **SECTION 6. OVERTIME**

### **1. Police Department:**

Provisions shall be in accordance with the current contract between the City of Summit and P.B.A. Local #55.

### **2. Fire Department:**

Provisions shall be in accordance with the current contract between the City of Summit and F.M.B.A. Local #54

### **3. Division of Public Works:**

Provisions shall be in accordance with the current contract between the City of Summit and Local 469 (IBT).

### **4. Fair Labor Standards Act:**

Notwithstanding any other provisions of this ordinance, overtime compensation shall be paid in accordance with the provisions of the Fair Labor Standards Act (FLSA) as they apply to units of local government. If any provisions of this ordinance are administratively found to be in conflict with provisions of FLSA, the City Administrator shall ensure that the requirements of federal law and regulations, when issued, are met.

## **SECTION 7. HEALTH INSURANCE, GROUP LIFE INSURANCE AND DENTAL PLAN**

The City shall provide for each full-time regular employee the following:

- a. Basic health insurance as provided by the State Health Benefits Program or such other program as may be chosen by the Common Council.

- b. Group Life Insurance and Accidental Death Benefits for full-time employees only.
- c. Employees eligible for basic health insurance shall be allowed to enroll their dependents up to the age set by current statutes.
- d. All employees, including those covered by either collective bargaining agreements or memoranda of agreements, shall pay contributions by way of payroll deduction towards the cost of health insurance premiums in accordance with the provisions of P.L. 2010 Ch. 2 and P.L. 2011 Ch. 78, which are incorporated by reference as if set forth herein at length.
- e. The City shall reimburse retirees for a portion of the cost of their health and major medical insurance for themselves upon retirement, as set forth in Personnel Policies and Procedures Manual Section Four, 4-3.  
Employees covered by the terms of labor agreements between the City and PBA Local #55 or FMBA Local #54 are not eligible for this reimbursement.
- f. The City shall provide Dental Insurance Coverage for full-time regular employees and their eligible dependents. The maximum contribution for each employee paid by the City shall be \$39.00 per month or as provided by current labor agreements. Any cost above that limit shall be borne by the employee through a program of payroll deductions.

## **SECTION 8. INCENTIVE PAYMENTS**

### **School Guards:**

- a. Sick day incentive pay of two days will be paid to each guard who is not absent during the school year.
- b. If and when school is closed for inclement weather, payment, for up to four (4) days, will be paid in one lump sum upon the completion of the school year.

## **SECTION 9. SALARY INCREMENTS**

Any employee whose performance review shows acceptable performance shall receive an increment in accordance with the step level of the position classification until the maximum for the position is reached.

Unless prohibited under the terms of a union agreement, a department head may withhold all or part of a salary increase from an employee for reasons of poor performance. This will be limited to situations in which the employee has received prior written notice of a performance problem and has failed to correct the problem. This action may be taken only with the approval of the city administrator.

Monthly anniversary dates for step increases and longevity shall be in accordance with Section 2-3 of the City's personnel policies.

## **SECTION 10. STEP LEVELS AND JOB CLASSIFICATIONS**

### **All City Employees Hired Prior to July 1, 2016:**

All City employees hired prior to July 1, 2016 (except members of the Police and Fire Department who will be governed by Schedules C and D) will be eligible to have salary adjustments within the ranges of Schedule B or E, as appropriate and as indicated below:

Performance Rating	Salary Increment
<b>Unsatisfactory:</b> The employee's performance is unsatisfactory, job standards are not being met, and major improvement is required.	0 steps
<b>Needs Improvement:</b> The employee is making acceptable progress but needs improvement to meet the performance standards and criteria for the position. Progress is slower than would normally be expected.	0-2 steps
<b>Meets Standards:</b> The employee meets the job standards for the position. Progress in developing skills is at an acceptable pace. The employee exhibits no significant problems.	3 steps
<b>Exceeds Standards:</b> The employee performs well above expected standards, exceeding normal performance standards and expectations in most areas.	4 steps

#### **All City Employees Hired On or After July 1, 2016:**

All City employees hired on or after July 1, 2016 (except members of the Police and Fire Department who will be governed by Schedules C and D) will be eligible to have salary adjustments within the ranges of Schedule E or F, as appropriate and as indicated below:

Performance Rating	Salary Increment
<b>Unsatisfactory:</b> The employee's performance is unsatisfactory, job standards are not being met, and major improvement is required.	0 steps
<b>Needs Improvement:</b> The employee is making acceptable progress but needs improvement to meet the performance standards and criteria for the position. Progress is slower than would normally be expected.	0-1 step
<b>Meets Standards:</b> The employee meets the job standards for the position. Progress in developing skills is at an acceptable pace. The employee exhibits no significant problems.	1 step
<b>Exceeds Standards:</b> The employee performs well above expected standards, exceeding normal performance standards and expectations in most areas.	2 steps

#### **SECTION 11. CITY PERSONNEL OFFICER**

The City Administrator is hereby appointed as City Personnel Officer. The City Treasurer/Chief Financial Officer is hereby authorized to administer the provisions of this ordinance.

## **SECTION 12.**

For budget purposes, the salaries and wages of employees of the Board of Health are included in this Ordinance.

## **SECTION 13.**

All ordinances inconsistent herewith are hereby repealed and this ordinance shall take effect 20 days after date of publication in accordance with N.J.S.A. 40A: 9-165.

Dated:

I, Rosalia M. Licatese, City Clerk of the                      Approved:

City of Summit, do hereby certify that the  
foregoing ordinance was duly passed by the  
Common Council of said City at a regular  
meeting held on Tuesday evening,

City Clerk

Mayor

**SCHEDULE A**  
**CITY OF SUMMIT**  
**POSITION CLASSIFICATION SCHEDULE**

<b>GENERAL GOVERNMENT</b>	<b>JOB GROUP</b>
City Administrator	21
City Treasurer/Chief Financial Officer	18
City Clerk	17
Chief Communications Officer	16
Tax Assessor	16
Tax Collector	14
Assistant City Treasurer	14
Human Resources Manager	13
Assistant City Administrator	12
Deputy City Clerk	12
Deputy Tax Assessor	12
Deputy Tax Collector	12
Qualified Purchasing Agent	12
Assistant to the City Administrator	11
Staff Assessor/Field Assessor	11
Administrative Assistant	8
Assistant Deputy City Clerk	8
Senior Accounting Clerk	8
Tax Assessor Clerk	8
Payroll Clerk	8
Accounting Clerk	6
Secretary III	6
Secretary II	5
Assistant Accounting Clerk	4
Secretary I	4
Secretarial Assistant	3
<b>CODE ENFORCEMENT</b>	
Construction Official/Chief Inspector	16
Building Inspector/Subcode Official	12
Code Enforcement Officer and Zoning Officer	12
Subcode Officials (Plumbing, Electrical, Fire)	12
Assistant Building Inspector	7
Housing Inspector	7
Property Maintenance Inspector	7
Secretary III	6
Secretary II	5
<b>COMMUNITY PROGRAMS</b>	
Director	19
Assistant Director	13

Senior Program Supervisor	12
Program Supervisor	10
Senior Coordinator	10
Office Manager	9
Administrative Assistant	9

**COMMUNITY SERVICES**

Director	19
Superintendent of Public Works	16
Public Works Manager	14
Assistant Director	13
Administrative Manager	11
Office Manager	10
Administrative Assistant	8
Land Use Assistant	6
Secretary III	6
Secretary II	5

**ENGINEERING**

City Engineer	17
Assistant City Engineer	15
Assistant Engineer	13
Engineering Assistant	10
Senior Engineering Aide	8

**HEALTH**

Health Officer	18
Senior Sanitarian (Senior REHS)	13
Sanitarian (REHS)	12
Secretary of Board of Health/Registrar of Vital Statistics	10
Deputy Registrar	8
Secretary II	5

**PARKING SERVICES AGENCY**

Parking Services Director	17
Parking Manager	14
Field Supervisor/Parking Enforcement Officer	11
Administrative Assistant	8
Parking Enforcement Officer/Collection/Technician	8
Parking Services Clerk	7
Collection Assistant	5
Parking Enforcement Officer	5
Secretary II	5
Parking Enforcement Officer Trainee	4
Parking Services Bookkeeper	4

**PUBLIC WORKS**

Superintendent of Public Works	16
Public Works Manager	14
Assistant Superintendent of Public Works	13



**PUBLIC WORKS**

Foreman	11
Assistant Foreman	9
Mechanic	9
Golf Course Maintenance Worker	9
Senior Transfer Station Operator	9
Buildings & Grounds Operator	8
Equipment Operator	8
Recycling Collection Driver	8
Spray Application Operator	8
Utility Station Operator	8
Transfer Station Tractor Driver	8
Tree Climber	8
Senior Maintenance Worker	8
Tree Climber Trainee	6
Truck Driver	6
Senior Custodian	6
Custodian	5
Maintenance Worker	5
Janitor	4

**PUBLIC SAFETY**

Office Manager	9
Administrative Assistant	8
Records Clerk II	7
Administrative Clerk	6
Records Clerk I	6

**SCHEDULE B**  
**CITY OF SUMMIT**  
**SALARY AND WAGE PLAN**

Job Group	Minimum	Maximum
1	31,332	45,738
2	33,486	48,885
3	35,986	52,525
4	38,844	56,703
5	42,310	62,853
6	45,365	67,386
7	47,214	70,135
8	49,127	72,974
9	52,155	77,473
10	55,683	81,290
11	60,093	87,727
12	66,051	98,109
13	70,548	102,988
14	75,995	112,879
15	81,716	115,221
16	88,137	131,228
17	94,425	137,847
18	100,283	148,959
19	106,304	161,262
20	113,061	168,344
21	128,112	196,537

<b>Miscellaneous &amp; Part-Time</b>	<b>Minimum</b>	<b>Maximum</b>
Chief of Auxiliary Police Department (Annual)		2,000.00
Public Defender (Annual)		8,500.00
Secretary, Planning Board (Annual)		5,000.00
Emergency Management Coordinator (Annual)		3,000.00
Deputy Emergency Management Coordinator (Annual)		3,000.00
Municipal Judge (Annual)		56,549.00
Municipal Prosecutor (Annual)		36,671.00
Pool Manager (Per Season)	6,700.00	12,000.00
Assistant Pool Manager (Per Season)	5,000.00	10,000.00
Swim Coach (Per Season)	400.00	3,000.00
Activity Leader/Instructor	20.00	100.00
Assistant Camp Director	11.00	19.00
Camp Counselor	11.00	17.00
Camp Director	15.00	21.00
Camp Specialist	11.00	17.00
Court Security Officer	15.00	25.00

Custodian/Utility Worker	11.00	24.00
Golf/Pool Attendant	11.00	16.00
Gym Supervisor	11.00	20.00
Lifeguards	11.00	16.00

<b>Miscellaneous &amp; Part-Time</b>	<b>Minimum</b>	<b>Maximum</b>
Maintenance/Collection Assistant	18.00	24.00
Parking Bookkeeper	19.00	25.00
Parking Enforcement Officer	18.00	22.00
Parking Services Ambassador	11.00	16.00
P/T Clerical	10.00	24.00
P/T Laborer	10.00	24.00
P/T Program Supervisor	30.14	40.75
P/T Public Information Officer	32.53	43.98
P/T Secretary I	21.03	28.43
P/T Secretary II	22.90	30.97
P/T Secretary III	24.56	33.20
Program Coordinator	11.00	30.00
Recreation Program Aide	11.00	30.00
School Crossing Guards: Group I (Per Day)	17.00	42.80
School Crossing Guards: Group II (Per Day)	11.00	49.92
Senior Coordinator	30.00	40.00
Senior Citizen Recreation Specialist	11.00	30.00
Slide/Deck Attendant	11.00	15.00
Special Events Aide	11.00	30.00
Special Needs Instructor	25.00	200.00
Special Needs Coordinator	17.00	30.00
Sports Coordinator	11.00	30.00

**SCHEDULE C**  
**CITY OF SUMMIT**  
**POLICE DEPARTMENT SALARY AND WAGE PLAN**

Table A (Hired before 1/1/19):

Rank	<u>Officer</u>	<u>Sergeant</u>	<u>Lieutenant</u>	
Start	43,500			
Step 1	49,341	124,534	142,229	
Step 2	54,968	135,456	150,800	
Step 3	60,595			
Step 4	66,222			
Step 5	71,849			
Step 6	77,476			
Step 7	83,103			
Step 8	88,730			
Step 9	94,357			
Step 10	99,986			
Step 11	118,604			
	1	2	3	4
Captain	137,433	142,847	148,261	159,696
Chief	152,813	157,534	164,689	174,770
				5
				182,934

Table B (Hired after 1/1/19):

Rank	<u>Officer</u>	<u>Sergeant</u>	<u>Lieutenant</u>
Start	49,127		
Step 1	52,895	124,534	142,229
Step 2	56,952	135,456	150,800
Step 3	61,320		
Step 4	66,023		
Step 5	71,087		
Step 6	76,539		
Step 7	82,410		
Step 8	88,731		
Step 9	95,537		
Step 10	102,865		
Step 11	110,755		
Step 12	118,604		

	1	2	3	4	5
Captain	137,433	142,847	148,261	159,696	
Chief	152,813	157,534	164,689	174,770	182,934

**SCHEDULE D**  
**CITY OF SUMMIT**  
**FIRE DEPARTMENT SALARY AND WAGE PLAN**

Table A (Hired on or After January 1, 2013):

RANK	1	2	3	4	5	6	7	8	9	10
Firefighter	45,000	51,576	58,152	64,728	71,304	77,880	84,456	91,032	97,608	110,557
Lieutenant	113,808	117,879	121,949							
Battalion Chief	128,046	132,627	137,208							
Deputy Chief	144,068	146,165	148,261	157,336						
Chief	155,674	158,965	162,255	174,770						

Table B (Hired Prior to January 1, 2013):

RANK	1	2	3	4	5	6	7
Firefighter	50,502	59,448	68,394	77,340	86,286	95,232	110,557
Lieutenant	116,805	120,237	124,388				
Battalion Chief	130,607	135,280	139,952				
Deputy Chief	144,068	146,165	148,261	157,336			
Chief	155,674	158,965	162,255	174,770			

**SCHEDULE E**  
**CITY OF SUMMIT**  
**PUBLIC WORKS DIVISION SALARY AND WAGE PLAN**

Job Group	Minimum	Maximum (Hired before 1/1/13)	Maximum (Hired after 1/1/13)
4	42,477	63,765	65,989
5	45,872	68,870	68,870
6	49,332	74,054	74,054
8	53,395	80,139	80,139
9	56,898	85,405	85,405
11	65,746	98,650	98,650

**SCHEDULE F**  
**CITY OF SUMMIT**  
**SALARY AND WAGE PLAN**

Job Group	Minimum	Maximum
1	30,869	42,672
2	32,991	45,608
3	35,454	49,003
4	38,270	52,901
5	41,685	57,632
6	44,695	61,605
7	46,516	70,135
8	48,401	72,974
9	51,384	77,473
10	54,860	81,290
11	59,205	87,727
12	65,075	98,109
13	69,505	100,348
14	74,872	103,502
15	80,508	111,292
16	86,834	120,030
17	93,030	128,606
18	98,801	161,262
19	104,733	164,803
20	111,390	168,344
21	126,219	179,768

<b>Miscellaneous &amp; Part-Time</b>	<b>Minimum</b>	<b>Maximum</b>
Affordable Housing Liaison (Annual)		\$6,000.00
Certified Recycling Professional (Annual)		6,000.00
Chief of Auxiliary Police Department (Annual)		2,000.00
Deputy Emergency Management Coordinator (Annual)		3,000.00
Emergency Management Coordinator (Annual)		3,000.00
Municipal Judge (Annual)		52,759.00
Municipal Judge, Alternate (per session)		500.00
Municipal Prosecutor (Annual)		38,059.00
Public Defender (Annual)		14,000.00
Sanitary Sewer Director (Annual Stipend)		6,000.00
Secretary, Planning Board (Annual)		5,000.00
Pool Manager (Per Season)	6,700.00	12,000.00
Assistant Pool Manager (Per Season)	5,000.00	10,000.00
Swim Coach (Per Season)	400.00	3,000.00
Communications Specialist	20.00	38.00

Custodian/Utility Worker	11.00	23.78
Part-time Clerical	11.00	23.78
Part-time Laborer	11.00	23.78
School Crossing Guards: Group I (Per Day)	17.00	48.00
Lifeguards	11.00	16.00
Slide/Deck Attendant	11.00	15.00

<b>Miscellaneous &amp; Part-Time (cont'd)</b>	<b>Minimum</b>	<b>Maximum</b>
Golf/Pool Attendant	11.00	16.00
Activity Leader/Instructor	20.00	100.00
Camp Director	15.00	21.00
Assistant Camp Director	11.00	19.00
Camp Specialist	11.00	17.00
Camp Counselor	11.00	17.00
Restroom Attendant/Maintenance (per open/close)	11.00	15.00
P/T Secretary I	21.03	29.00
P/T Secretary II	22.90	31.00
P/T Secretary III	24.56	34.00
Program Coordinator	11.00	30.00
Senior Citizen Recreation Specialist	11.00	30.00
Sports Coordinator	11.00	30.00
Gym Supervisor	11.00	20.00
Special Events Aide	11.00	30.00
Special Needs Instructor	25.00	200.00
Special Needs Coordinator	17.00	30.00
Recreation Program Aide	11.00	30.00
Parking Services Ambassador	11.00	17.00
Maintenance/Collection Assistant	18.00	24.00
Parking Enforcement Officer	18.00	22.50
Parking Bookkeeper	19.00	28.00



ORDINANCE #	<b>21-3239</b>
Introduction Date:	6/14/2021
Hearing Date:	7/6/2021
Passage Date:	
Effective Date:	

**AN ORDINANCE AMENDING THE CODE, CHAPTER VII, TRAFFIC, SECTION 7-25, REGULATIONS FOR THE MOVEMENT AND THE PARKING OF TRAFFIC ON MUNICIPAL PROPERTY AND BOARD OF EDUCATION PROPERTY, SUBSECTION 7-25.2, MUNICIPAL PARKING LOT AREAS. (DeForest Lots Fees - non-gated system)**

*Ordinance Summary: The purpose of this ordinance is to amend the Code to provide for only one free hour of parking within a 24-hour period for the use of any parking space amongst any of the three DeForest Avenue parking lots. In addition, the ordinance requires that parking fees be paid upon occupying a parking space. Finally, this ordinance prohibits overnight parking on Saturday night in Lot 1 on 40 Deforest Avenue.*

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, as follows:

Section 1. That Section **7-25, REGULATIONS FOR THE MOVEMENT AND THE PARKING OF TRAFFIC ON MUNICIPAL PROPERTY AND BOARD OF EDUCATION PROPERTY**, Subsection **7-25.2 Municipal Parking Lot Areas** - No person shall park a vehicle unless the proper fee is paid, if one applies, and rules and regulations are complied with, for the following public parking lots in the City and only have access to said lots for vehicle parking purposes - of the Code shall be amended and supplemented as follows:

<b><i>Lot#/ Location</i></b>	<b><i>Maximum Time</i></b>	<b><i>Time Period</i></b>	<b><i>Fees</i></b>	<b><i>Identification</i></b>	<b><i>Restricted/ Special Uses</i></b>
Park and Shop Lots (#1, #2 and #3)	10 hours within a lot, except for electric vehicle charging stations, which shall be 4 hours within a space	8:00 a.m. - 6:00 p.m., Monday through Saturday	The parking fee for a total of the hours, below for the use of one any space within Lots #1, #2, and #3 cumulatively within a 24-hour period, shall not be greater than: 1 hour or less: FREE 90 minutes or less: \$1	None	Valid Summit resident overnight prepaid permit (Subsection 7-25.4g and h)

			2 hours or less: \$2 3 hours or less: \$3 4 hours or less: \$4 5 hours or less: \$5 5 hours or more: <u>\$50 Parking fees</u> <u>shall be paid upon</u> <u>occupying a</u> <u>parking space.</u> <u>Violators will be</u> <u>subject to penalties</u> <u>in accordance with</u> <u>the City Code.</u>		
#1 - 40 DeForest Avenue & Woodland Avenue #2 - 22 DeForest Avenue & Maple Street #3 - 4 DeForest Avenue & Summit Avenue					
			*Fees in this section do not include electric vehicle charging stations. Said fees are set forth under Subsection 7- 25.2.1.		

		<p>Overnight parking with a prepaid <u>overnight permit</u> access card between the hours of 3:00 p.m. and 8:00 a.m., except there is no <u>overnight parking in Lot #1 at 40 Deforest Avenue on Saturday night.</u> Any person parked overnight will be subject to penalties in accordance with the City Code. Lost ticket: \$50</p> <p>*Fees in this</p>		
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Section 2. Any article, section, paragraph, subsection, clause, or other provision of the City Code inconsistent with the provisions of this ordinance is hereby repealed to the extent of such inconsistency.

Section 3. If any section, paragraph, subsection, clause, or provision of this ordinance shall be adjudged by a court of competent jurisdiction to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause, or provision so adjudged, and the remainder of this ordinance shall be deemed valid and effective.

Section 4. This ordinance shall take effect upon its passage and publication according to law.

(Last additions in text indicated by underline; deletions by ~~strikeouts~~.)

Dated:

I, Rosalia M. Licatese, City Clerk of the City of  
Summit, do hereby certify that the foregoing  
ordinance was duly passed by the Common Council  
of said City at a regular meeting held on

Approved:

Mayor

City Clerk

# PARKING SERVICES AGENCY

CITY HALL, 512 SPRINGFIELD AVENUE, SUMMIT, NJ 07901

P: 908.522.5100 F: 908.277.2977

PARKING@CITYOFSUMMIT.ORG

WWW.CITYOFSUMMIT.ORG



## MEMORANDUM

To: Mayor Radest and Members of Common Council  
 From: Rita M. McNany, Parking Services Director  
 Cc: City Administrator Rogers,  
 Date: June 2, 2021  
 Re: **Ordinance for Introduction - Deforest Lots - Non-Gated - Language Change**

At the June 1<sup>st</sup> meeting, Council discussed the potential change in the management of the Deforest Lots to go from a gated system to a non-gated system.

In conjunction with those approvals, some language of the code needs to be updated to include:

1. Since we are making the DeForest Lots one code for payments, the language change needs to state that parking in any space amongst the three lots for up to 5+ hours cumulative within a 24 hour period there is only one free hour and the effective rates in the code. Parkers will no longer receive a free hour when moving from lot to lot.
2. Noting that vehicle when parked must start their parking session or are in violation.
3. Overnight Permits are required through the City of Summit and that there is no parking on Saturday evening in Lot #1 at 40 Deforest Avenue and that anyone found parking overnight is subject to ticketing and towing.

This ordinance will be effective on September 1, 2021.



ORDINANCE #	<b>21-3240</b>
Introduction Date:	6/14/2021
Hearing Date:	7/6/2021
Passage Date:	
Effective Date:	

**AN ORDINANCE AMENDING CHAPTER VII, TRAFFIC, SECTION 7-8, PARKING, SUBSECTION 7-8.5, PARKING TIME LIMITED ON CERTAIN STREETS, SUBSECTION 7-8.5b.2. TIME LIMIT PARKING (PARKING ZONES) OF THE CODE OF THE CITY OF SUMMIT (Add Employee only Metered Parking Spaces on Park Avenue)**

*Ordinance Summary: The purpose of this ordinance is to amend Chapter 7 of the Code of the City of Summit to regulate parking on Park Avenue to allow for six (6) spaces dedicated to employee parking for businesses located on that street.*

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT IN THE COUNTY OF UNION, STATE OF NEW JERSEY, AS FOLLOWS:

Section 1. That Section **7-8, PARKING**, Subsection 7-8.5, **Parking Time Limited on Certain Streets**, of the Code shall be amended and supplemented as follows:

**7-8.5 Parking Time Limited on Certain Streets.**

No person shall park a vehicle for longer than the time limit shown below at any time (except Sundays and holidays) between the hours listed upon any of the following described streets or parts of streets.

- b. Time Limit Parking (Parking Zones).
- 2. Parking Zones. The following described streets or parts of streets are hereby designated as parking zones.
  - (a) No person shall park a vehicle for longer than the time limit shown in this subsection at any time except Sundays between the hours limited in this subsection or parts of streets described in this subsection.
  - (b) All time limit metered spaces of five (5) hours or less shall be in operation between the hours of 8:00 a.m. and 6:00 p.m., except Sundays and holidays.
  - (c) All time limit metered spaces of more than five (5) hours shall be in operation between the hours of 6:00 a.m. and 6:00 p.m., except Sundays.

Name of Street	Side	Time Limit	Location	Parking Zone Rate
<u>Park Avenue</u>	<u>North</u>	<u>6:00 am - 6:00 pm,</u> <u>Monday through</u> <u>Friday only</u>	<u>Between Ashwood</u> <u>Avenue and Park Place,</u> <u>beginning at Ashwood</u> <u>Avenue toward Park</u> <u>Place. Six metered</u> <u>spaces for Employee</u> <u>Permit Parking Only.</u>	<u>G</u>

Section 2. Any article, section, paragraph, subsection, clause, or other provision of the City Code inconsistent with the provisions of this ordinance is hereby repealed to the extent of such inconsistency.

Section 3. If any section, paragraph, subsection, clause, or provision of this ordinance shall be adjudged by a court of competent jurisdiction to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause, or provision so adjudged, and the remainder of this ordinance shall be deemed valid and effective.

Section 4. This ordinance shall take effect upon its passage and publication according to law.

(Last additions in text indicated by underline; deletions by ~~strikeouts~~.)

Dated:

I, Rosalia M. Licatese, City Clerk of the City of Summit, Approved:  
do hereby certify that the foregoing ordinance was duly  
passed by the Common Council of said City at a regular  
meeting held on

Mayor

City Clerk

# PARKING SERVICES AGENCY

CITY HALL, 512 SPRINGFIELD AVENUE, SUMMIT, NJ 07901  
 P: 908.522.5100 F: 908.277.2977  
 PARKING@CITYOFSUMMIT.ORG  
 WWW.CITYOFSUMMIT.ORG



## MEMORANDUM

To: Mayor Radest and Members of Common Council  
 From: Rita M. McNany, Parking Services Director  
 Date: June 1, 2021  
 Re: Ordinance for Introduction – Park Avenue – Add Employee Only Parking Metered Spaces

Parking Services received a request from a business located on Park Avenue since the parking on Park Avenue is for 2-hours or 1-hour only, there is not sufficient all-day parking in this industrial area. The employees are receiving tickets and are seeking a solution.

I met with Police Traffic Lieutenant Dave Richel and Deputy Director Rick Matais surveyed the site to determine if we can add all-day employee parking spaces similar to the ones that are located in different areas downtown which allows for all-day parking with a downtown employee permit. The employee can pay daily by utilizing ParkMobile or pre-pay monthly through Parking Services website.

It was determined that we could add six (6) all day parking spaces for Monday – Friday, between 6 AM and 6 PM. Please see attached map

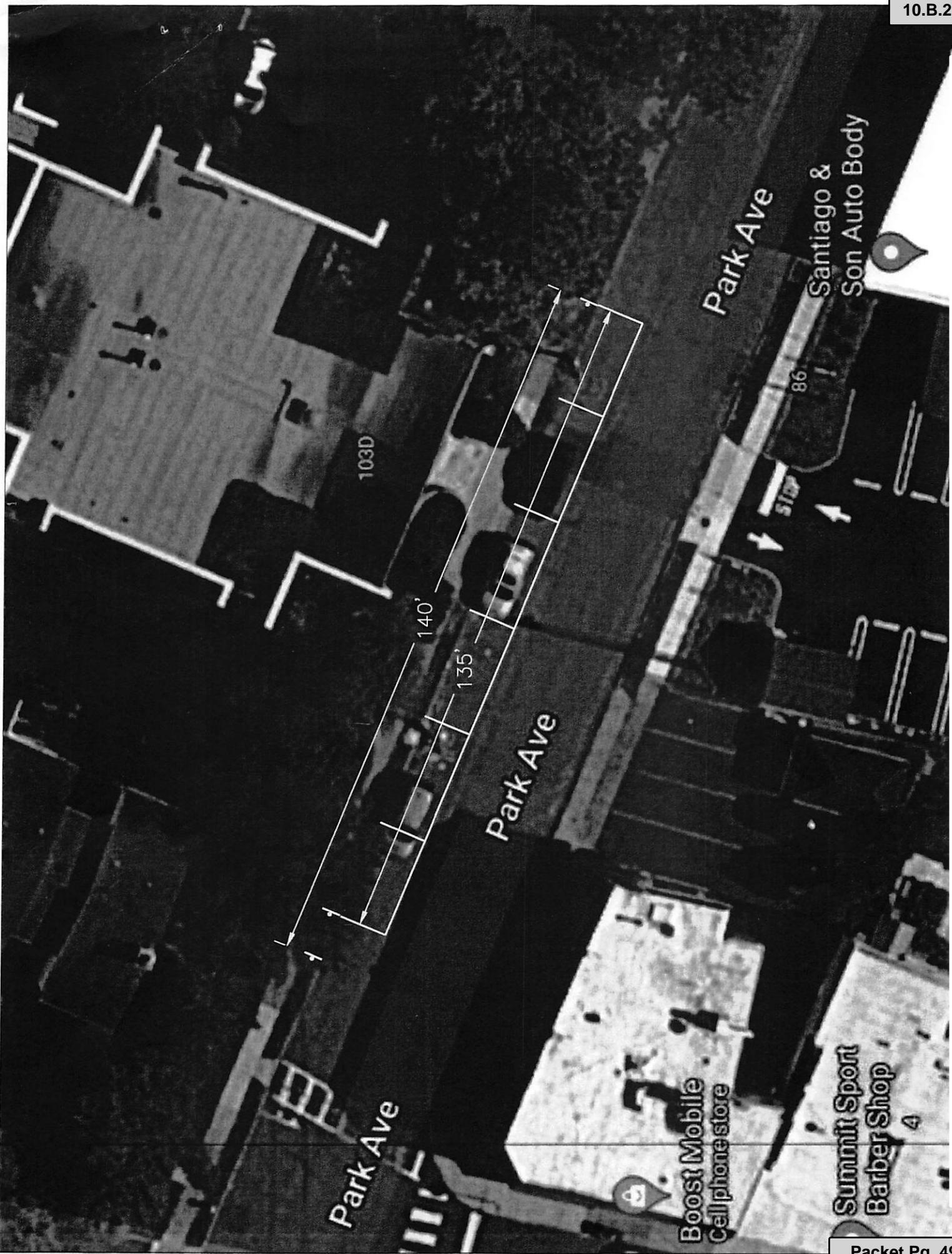
Many businesses do not have sufficient off-street parking. The off-street parking is usually reserved for customers and not for employees. This will help the businesses in the area.

A hearing notification letter was sent to all business and homes in the surrounding area of the hearing date of July 6, 2021.

Attached is an ordinance for your consideration. If you require additional information, please do not hesitate to contact me directly.

### 7-8.5 Parking Time Limited on Certain Streets

Name of Street	Side	Time Limit	Location	Parking Zone Rate
Park Avenue	North	Between 6:00 a.m. and 6:00 p.m. Monday thru Friday 12 hours	Between Ashwood Avenue and Park Place beginning at Ashwood Ave toward Park Place Six metered spaces for Employee Permit Parking Only	G



ORDINANCE #	(ID # 7966)
Introduction Date:	7/6/2021
Hearing Date:	7/27/2021
Passage Date:	
Effective Date:	

**An Ordinance to Amend the Code, Chapter II, Administration, Article VII - Administrative Policies and Procedures, Section 2-69, Fees for Municipal Service Subsection 2-69.3, Fees to Be Collected by Chief of Police. (Police Extra Duty Fees)**

*Ordinance Summary: This Ordinance amends the Revised General Ordinances of the City of Summit, Chapter II, Administration, Article VII, Administrative Policies and Procedures, Section 2-69, Fees for Municipal Services, Subsection 2-69.3, Fees to Be Collected by Chief of Police, to provide that the fee for extra duty non-traffic jobs for the Summit Public Schools shall be \$50.00 per hour with no administrative fees.*

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, as follows:

Section 1. That Section 2-69, Fees for Municipal Services, Subsection 2-69.3, Fees to be collected by Chief of Police, of the Code shall be amended and supplemented as follows:

2-69.3, Fees to be collected by Chief of Police.

- p. Extra duty.
  - 1. Non-traffic jobs.
    - (a) Monthly contracted vendors and nonprofits (non-traffic jobs): \$45 per hour plus administrative fees per this section.
    - (b) City agencies (non-traffic jobs): \$40.00 per hour. No administrative fees per this section.
    - (c) Summit Public Schools (non-traffic jobs): \$50.00 per hour. No administrative fees per this section.
  - 2. All inside details, including security, for non-monthly contract vendors: \$50 per hour plus administrative fees per this section.
  - 3. All outside traffic jobs: top patrol officer's overtime rate per hour plus administrative fees per this section.

4. Minimum compensation.

- (a) Minimum compensation is for two hours for jobs under Subsections p1 and 2.
- (b) Minimum compensation is for four hours for jobs under Subsection p3.
- (c) All vendors shall agree to notify the police desk two hours prior to the start of the job if they wish to cancel. If they fail to comply, the vendor shall be liable for a minimum of four hours' pay per officer requested.

Section 2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed and this ordinance shall take effect upon approval and after final passage and publication as provided by law.

(Last additions in text indicated by underline; deletions by ~~strikeouts~~)

Dated:

I, Rosalia M. Licatese, City Clerk of the  
City of Summit, do hereby certify that the  
foregoing ordinance was duly passed by  
the Common Council of said City at a  
regular meeting held on

Approved:

Mayor

City Clerk



# SUMMIT PUBLIC SCHOOLS

Board of Education • 14 Beekman Terrace • Summit New Jersey 07901-1702 • 908-273-3025

Louis J. Pepe, RSBA, SFO, Assistant Superintendent

June 7, 2021

Andrew Bartolotti  
 Chief of Police  
 Summit Police Department  
 512 Springfield Avenue  
 Summit, NJ 07901

Re: Hourly Rate for Police Coverage

Dear Chief Bartolotti:

In recent discussions regarding hourly rate for policy coverage we find our current rate to be out of step with neighboring communities. In an effort to maintain parity and preserve our ability to contract police officers, as necessary, for certain events at our schools – primarily at the High School and Middle School – we are raising the hourly rate to \$50/hour effective immediately.

Please ensure all Summit officers are aware of the new rate as we have upcoming events such as graduations.

Should you have any questions or concerns, please feel free to contact Superintendent Hough or me.

Very truly yours,

Louis J. Pepe, RSBA  
 Assistant Superintendent

LJP/jd

c: Lieutenant David Richel, Summit P.D.  
 Scott Hough, Superintendent of Schools  
 Stacy Grimaldi, Summit High School Principal  
 Donna Gallo, Summit Middle School Principal



# SUMMIT POLICE DEPARTMENT

## MEMORANDUM

To: Nora Radest, Mayor  
Susan Hairston, Safety & Health Committee Chairperson  
Greg Vartan, Safety & Health Committee Member  
Michael Rogers, City Administrator  
Rosemary Licatese, City Clerk

From: Chief Andrew J. Bartolotti

Re: Code Ammendment - Fees Collected by the Chief of Police: Extra Duty Detail

Date: June 8, 2021

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On June 7, 2021 Assistant Superintendent of the Summit Public School District, Louis Pepe, submitted a letter advising that the district administration has determined that the current hourly rate for police coverage at school events is out of parity with neighboring districts. As such, Mr. Pepe advised that the district administration has decided to increase the fee to \$50.00/hour from the current rate of \$40.00/hour.

As a result of this change at the district level, I respectfully request that an ordinance be introduced to amend the City Code, specifically, Chapter II *Administration*, Article VII *Administrative Policies and Procedures*, Section 2-69.3 *Fees Collected by the Chief of Police*, Subsection P-1(b) *Extra Duty*, to reflect an increase from \$40.00 per hour to \$50.00 per hour.



ORDINANCE #	(ID # 7998)
Introduction Date:	7/6/2021
Hearing Date:	7/27/2020
Passage Date:	
Effective Date:	

**BOND ORDINANCE APPROPRIATING \$4,030,000, AND AUTHORIZING THE ISSUANCE OF \$3,835,000 BONDS OR NOTES OF THE CITY, FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE CITY OF SUMMIT, IN THE COUNTY OF UNION, NEW JERSEY. (Various Improvements - \$4,030,000)**

**BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, IN THE COUNTY OF UNION, NEW JERSEY** (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized as general improvements to be made or acquired by The City of Summit, New Jersey. For the said several improvements or purposes stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sums being inclusive of all appropriations heretofore made therefor and amounting in the aggregate to \$4,030,000 including the aggregate sum of \$195,000 as the several down payments for said improvements or purposes required by law and more particularly described in said Section 3 and now available therefor by virtue of provision in a previously adopted budget or budgets of the City for down payment or for capital improvement purposes.

Section 2. For the financing of said improvements or purposes and to meet the part of said \$4,030,000 appropriations not provided for by application hereunder of said down payments, negotiable bonds of the City are hereby authorized to be issued in the principal amount of \$3,835,000 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the City in a principal amount not exceeding \$3,835,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. The improvements hereby authorized and the several purposes for the financing of which said obligations are to be issued, the appropriation made for and estimated cost of each such purpose, and the estimated maximum amount of bonds or notes to be issued for each such purpose, are respectively as follows:

<u>IMPROVEMENT OR PURPOSE</u>	<u>APPROPRIATION AND ESTIMATED COST</u>	<u>ESTIMATED MAXIMUM AMOUNT OF BONDS AND NOTES</u>
(a) Improvement of municipally-owned facilities and grounds in and by the City, including the Community Center by the grading thereof, the paddle tennis courts and various playgrounds by the upgrade thereof, City Hall by the upgrade of the electrical system and the heating, ventilation and air conditioning system, the Department of Public Works building located at 41 Chatham Road by the renovation and upgrade thereof and the installation of a new garage door and the Transfer Station by the renovation of the building, the upgrade of the compactor and the packer, the installation of new siding and the remediation of the site thereof, together with for all the aforesaid all landscaping, structures, appurtenances, equipment, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the City Clerk or the City Engineer and hereby approved	\$950,000	904,700
(b) Acquisition by purchase, and installation as necessary, of new and additional equipment, including safety equipment, hoses, air packs and rescue equipment for use by the Fire Department of the City, signage, an air compressor, a sidewalk snow tractor with plow and blower, a compost screener, two-way radios, a paint trailer and machine and manlifts for use by the Department of Community Services of the City, a variable message board for use by the Police Department of the City, and park equipment and show mobile for use at various parks in the City, together with for all the aforesaid all attachments, appurtenances and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the City Clerk or the City Engineer and hereby approved	608,000	579,000
(c) Acquisition by purchase of new and additional vehicular equipment, including utility vehicles for use by the Police Department of the City and one (1) command vehicle for use by the Fire Department of the City, together with all attachments, appurtenances and accessories necessary therefor or incidental thereto, all as	190,000	178,100

shown on and in accordance with the specifications therefor on file or to be filed in the office of the City Clerk or the City Engineer and hereby approved		
(d) Acquisition by purchase, and installation as necessary, of new and additional information technology and telecommunications equipment, including tablets for use by the Fire Department of the City, computer equipment and servers for use by the Police Department of the City and dispatch work stations and computer equipment for use by the MVEC Dispatch Center, together with all attachments, appurtenances and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the City Clerk or the City Engineer and hereby approved	285,000	271,400
(e) Improvement of the storm water drainage system in and by the City, including the reconstruction of drainage facilities in and along various roads and locations in the City, together with all structures, road resurfacing, site work, equipment, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the City Clerk or the City Engineer and hereby approved	112,000	106,600
(f) Improvement of various roads, cul-de-sacs and locations in and by the City including, but not limited to, Park Avenue, Transit Village/Michigan Avenue, Tulip Street, Henry Street, Risk Avenue and Park Place, by the reconstruction and resurfacing thereof to provide roadway pavements at least equal in useful life or durability to a roadway surface of Class B construction (as such term is used or referred to in Section 40A:2 22 of said Local Bond Law), including also open space management and pedestrian safety improvements, together with for all the aforesaid all beacons, guiderails, reflectors, dividers, milling, equipment, site work, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the City Clerk or the City Engineer and hereby approved	<u>1,885,000</u>	<u>1,795,200</u>
Totals	\$4,030,000	\$3,835,000

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the said down payment for said purpose.

Section 3. The following additional matters are hereby determined, declared, recited and stated:

(a) The said purposes described in Section 3 of this bond ordinance are not current expenses and each is a property or improvement which the City may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said purposes within the limitations of said Local Bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 12.32 years.

(c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the City Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the City as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$3,835,000, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) Amounts not exceeding \$400,000 in the aggregate for interest on said obligations, costs of issuing said obligations, engineering costs and other items of expense listed in and permitted under Section 40A:2-20 of said Local Bond Law may be included as part of the costs of said improvements and are included in the foregoing estimate thereof.

All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer, the acting chief financial officer or the treasurer of the City (the “Chief Financial Officer”), provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer’s signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale at not less than par and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the City at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

The full faith and credit of the City are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the City, and the City shall be obligated to levy ad valorem taxes upon all the taxable property within the City for the payment of said obligations and interest thereon without limitation of rate or amount.

The capital budget or temporary capital budget of the City is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the City Clerk and are available for public inspection.

This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

Dated:

I, Rosalia M. Licatese, City Clerk of the      Approved:  
City of Summit, do hereby certify that  
the foregoing ordinance was duly passed  
by the Common Council of said City at  
a regular meeting held on

Mayor

City Clerk



ORDINANCE #	(ID # 7999)
Introduction Date:	7/6/2021
Hearing Date:	7/27/2021
Passage Date:	
Effective Date:	

**BOND ORDINANCE APPROPRIATING \$540,000, AND AUTHORIZING THE ISSUANCE OF \$540,000 BONDS OR NOTES OF THE CITY, FOR VARIOUS SEWER UTILITY IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE CITY OF SUMMIT, IN THE COUNTY OF UNION, NEW JERSEY. (Sewer Utility Bond Ordinance – Various Purpose - \$540k)**

**BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, IN THE COUNTY OF UNION, NEW JERSEY** (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized as general improvements to be made or acquired by The City of Summit, New Jersey. For the said several improvements or purposes stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sums being inclusive of all appropriations heretofore made therefor and amounting in the aggregate to \$540,000.

Section 2. For the financing of said improvements or purposes and to meet the said \$540,000 appropriations, negotiable bonds of the City are hereby authorized to be issued in the principal amount of \$540,000 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the City in a principal amount not exceeding \$540,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. The improvements hereby authorized and the several purposes for the financing of which said obligations are to be issued, the appropriation made for and estimated cost of each such purpose, and the estimated maximum amount of bonds or notes to be issued for each such purpose, are respectively as follows:

<u>IMPROVEMENT OR PURPOSE</u>	<u>APPROPRIATION AND ESTIMATED COST</u>	<u>ESTIMATED MAXIMUM AMOUNT OF BONDS AND NOTES</u>
(a) Improvement of the sanitary sewerage system in and by the City, including by upgrade of the sewer pump stations, pipes and facilities in and along various streets and locations including the Constantine, Glen Avenue and River Road pump stations, together with all studies, structures, appurtenances, equipment, site work, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the City Clerk or the City Engineer and hereby approved	\$105,000	\$105,000
(b) Acquisition by purchase of new and additional equipment, including two-way radios, together with all attachments, appurtenances and equipment necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the City Clerk or the City Engineer and hereby approved	15,000	15,000
(c) Acquisition by purchase of new and additional vehicular equipment by the City, including one (1) dump truck with plow, together with all equipment, attachments and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the City Clerk or the City Engineer and hereby approved	195,000	195,000
(d) Improvement of the sewer jet garage located at 41 Chatham Road by the extension thereof, together with all structures, equipment, site work, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the City Clerk or the City Engineer and hereby approved	<u>225,000</u>	<u>225,000</u>
Totals	\$540,000	\$540,000

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a) The said purposes described in Section 3 of this bond ordinance are not current expenses and each is a property or improvement which the City may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said purposes within the limitations of said Local Bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 16.25 years.

(c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the City Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that, while the net debt of the City determined as provided in said Local Bond Law is not increased by this bond ordinance, the gross debt of the City as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$540,000, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) Amounts not exceeding \$55,000 in the aggregate for interest on said obligations, costs of issuing said obligations, engineering costs and other items of expense listed in and permitted under Section 40A:2-20 of said Local Bond Law may be included as part of the costs of said improvements and are included in the foregoing estimate thereof.

(e) This bond ordinance authorizes obligations of the City solely for a purpose described in subsection (h) of section 40A:2-7 of said Local Bond Law, and the said obligations authorized by this bond ordinance are to be issued for a purpose which is "self-liquidating" within the meaning and limitations of section 40A:2-45 of said Local Bond Law and are deductible, pursuant to subsection (c) of section 40A:2-44 of said Local Bond Law, from gross debt of the City.

Section 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer, the acting chief financial officer or the treasurer of the City (the “Chief Financial Officer”), provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer’s signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale at not less than par and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the City at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 6. The full faith and credit of the City are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the City, and, unless paid from the revenues of the sanitary sewerage system of the City, the City shall be obligated to levy ad valorem taxes upon all the taxable property within the City for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 7. The capital budget or temporary capital budget of the City is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the City Clerk and are available for public inspection.

Section 8. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

Dated:

I, Rosalia M. Licatese, City Clerk of the      Approved:

City of Summit, do hereby certify that  
the foregoing ordinance was duly passed  
by the Common Council of said City at  
a regular meeting held on

Mayor

City Clerk



ORDINANCE #	(ID # 8008)
Introduction Date:	7/6/2021
Hearing Date:	7/27/2021
Passage Date:	
Effective Date:	

**BOND ORDINANCE PROVIDING FOR THE IMPROVEMENT OF THE SEWERAGE FACILITIES OWNED JOINTLY BY THE CITY OF EAST ORANGE, THE TOWNSHIP OF HILLSIDE IN THE COUNTY OF UNION, THE TOWN OF IRVINGTON, THE TOWNSHIP OF MAPLEWOOD IN THE COUNTY OF ESSEX, THE TOWNSHIP OF MILLBURN IN THE COUNTY OF ESSEX, THE CITY OF NEWARK, THE BOROUGH OF ROSELLE PARK, THE VILLAGE OF SOUTH ORANGE, THE CITY OF SUMMIT, THE TOWNSHIP OF UNION IN THE COUNTY OF UNION, AND THE TOWN OF WEST ORANGE, APPROPRIATING \$995,000 THEREFOR, AUTHORIZING THE ISSUANCE OF \$995,000 BONDS OR NOTES OF THE SAID CITY OF SUMMIT FOR FINANCING ITS SHARE OF COSTS OF SUCH IMPROVEMENT. (Joint Meeting Contribution - \$995,000)**

**BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, IN THE COUNTY OF UNION, NEW JERSEY** (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The improvement described in Section 3 of this bond ordinance is hereby authorized as a general improvement to be made or acquired by The City of Summit, New Jersey, jointly with The City of East Orange, The Township of Hillside in the County of Union, The Town of Irvington, The Township of Maplewood in the County of Essex, The Township of Millburn in the County of Essex, The City of Newark, The Borough of Roselle Park, The Village of South Orange, The Township of Union in the County of Union, and the Town of West Orange. For the said improvement or purpose stated in said Section 3, there is hereby appropriated the sum of \$995,000, said sum being inclusive of all appropriations heretofore made therefor by the City.

Section 2. For the financing of said improvement or purpose and to meet said \$995,000 appropriation, negotiable bonds of the City are hereby authorized to be issued in the principal amount of \$995,000 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvement or purpose, negotiable notes of the City in a principal amount not exceeding \$995,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. (a) The improvement hereby authorized and purpose for the financing of which said obligations are to be issued is the improvement of sewerage facilities owned jointly by The City of East Orange, The Township of Hillside in the County of Union, The Town of Irvington, The Township of Maplewood in the County of Essex, The Township of Millburn in the County of Essex, The City of Newark, The Borough of Roselle Park, The Village of South Orange, the City of Summit, The Township of Union in the County of Union, and the Town of West Orange, including the upgrade and renovation of thickeners, waste gas burners, digesters, effluent pumping stations, settling tanks, sludge storage tank covers, aeration equipment, buildings, offices and other facilities, together with all works, structures, connections, piping, equipment, appurtenances, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Joint Meeting of Essex & Union Counties located at 500 South First Street in the City of Elizabeth and hereby approved.

(b) The estimated maximum amount of bonds or notes to be issued by the City for said purpose is \$995,000, in addition to and exclusive of any bonds or notes issued or to be issued therefor by the other municipalities referred to in Section 3(a) of this bond ordinance for financing the total cost, hereinafter stated, of said purpose.

(c) The estimated total cost of said purpose is \$16,500,000 (exclusive of expenses referred to hereinafter in Section 4(d) of this bond ordinance), of which \$5,594,144 is to be paid by the City of Elizabeth and \$10,905,857 is to be paid by the other municipalities, including the City. The City's share of such estimated total cost is \$972,552 (i.e., 8.9177% of \$10,905,857). Such estimated cost of said purpose to be borne by the City will be increased by the sum of \$22,448 constituting expenses referred to hereinafter in Section 4(d) of this bond ordinance, for said purpose.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

- (a) The said purpose described in Section 3 of this bond ordinance is not a current expense and is a property or improvement which the City may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.
- (b) The period of usefulness of said purpose within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is forty (40) years.
- (c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the City Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that, while the net debt of the City determined as provided in said Local Bond Law is not increased by this bond ordinance, the gross debt of the City as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$995,000, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$22,448 for interest on said obligations, costs of issuing said obligations, engineering costs and other items of expense listed in and permitted under section 40A:2-20 of said Local Bond Law may be included as part of the cost of said improvement to be borne by the City and is included in the foregoing estimate thereof.

(e) This bond ordinance authorizes obligations of the City solely for a purpose described in subsection (h) of section 40A:2-7 of said Local Bond Law, and the said obligations authorized by this bond ordinance are to be issued for a purpose which is “self-liquidating” within the meaning and limitations of section 40A:2-45 of said Local Bond Law and are deductible, pursuant to subsection (c) of section 40A:2-44 of said Local Bond Law, from gross debt of the City.

Section 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer, the acting chief financial officer or the treasurer of the City (the “Chief Financial Officer”), provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer’s signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale at not less than par and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the City at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 6. The full faith and credit of the City are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the City, and, unless paid from the revenues of the sanitary sewerage system of the City, the City shall be obligated to levy ad valorem taxes upon all the taxable property within the City for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 7. The capital budget or temporary capital budget of the City is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the City Clerk and are available for public inspection.

Section 8. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

Dated:

I, Rosalia M. Licatese, City Clerk of the City of  
Summit, do hereby certify that the foregoing  
ordinance was duly passed by the Common  
Council of said City at a regular meeting held on

Approved:

City Clerk

Mayor

**AUTHORIZE 2021 SALARIES EFFECTIVE JANUARY 1, 2021****BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:**

That, retroactive to January 1, 2021, or as of the date indicated, the officers of the City be and they are hereby authorized and directed to pay the annual salaries as listed herein.

Employee Name	Title	Salary
Anderson, Christa	Zoning Officer	\$107,920
Baldwin, Tammie	City Treasurer/CFO	161,262
Bartolotti, Andrew	Police Chief	200,569
Blades, Jin	Assistant Director DCS	101,219
Champney, Megan	Human Resources Manager	99,234
Daniels, William	Building Inspector	52,048
DeLizio, Eric	Electrical Inspector	72,997
DeMassi, John	Municipal Judge P/T	41,616
Dougherty, Patti (7/1/21)	Deputy Tax Collector	91,084
Doyle, Anthony	Building Inspector	98,109
Estrin, Lilya	Secretary III	67,386
Evers, Eric	Fire Chief	199,092
Fortune, Wanda	Enforcement Officer	62,853
Ghetti, Donna	Secretary III	67,386
Griffiths, Nicole	Office Manager	75,955
Holenstein, Christopher	Assistant Director DCP	112,879
Huang, Sandra	Bookkeeper	30,604
Hughes, Maria	Administrative Assistant	85,220
Karsen, Lauren	Administrative Assistant	72,199
Kolbeck, Karen	Secretary II	62,853
Kostrowski, John	Plumbing Inspector	78,519
Lewis, Gary	Construction Official/Chief Inspect	143,998
Licatese, Rosalia (7/1/21)	City Clerk	143,237
Luther, Danielle	Records Clerk II	69,368
Maritato, Ralph	Building Inspector	98,109
Matarredona, Jorge	Housing Inspector	70,135
Mitzner, Michael	Prosecutor P/T	38,059
Mauro, Gayle	Registrar Vital Statistics	86,159
Nelson, Donald	Deputy Fire Chief	179,531
O'Connor, Timothy (7/1/21)	Tax Assessor	121,533
Olinger, William	Plumbing Inspector P/T	21,339
Ortman, Jennifer	Records Clerk II	65,113
Portine, Leon	Housing Inspector P/T	36,069
Proctor, Richard	Police Captain	162,890

Ring, Susan	Administrative Assistant	72,974
Rodriguez, Juan	Technician	80,271
Rogers, Michael	Administrator	196,537
Ruggiero, Juliet	Tax Collector	106,893
Sawicki, Nicole	Secretary II	67,743
Toth, Lori	Assistant Engineer P/T	95,509
Zagorski, Steven	Police Captain	179,179

Dated: July 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, July 6, 2021.

City Clerk



**Finance Committee**  
R - Finance

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 07/06/21 07:30 PM

## RESOLUTION (ID # 7969)

DOC ID: 7969 G

TO: Mayor and Common Council  
FROM: Tammie Baldwin, City Treasurer/CFO  
DATE: June 15, 2021

These salaries have been adjusted for the Cost Of Living Allowance of 2% provided for in the 2021 Budgets. This increase applies only to non-union employees that have maxed out of their step increases.

Resolution (ID # 7981)  
July 6, 2021

**AUTHORIZE CONTRACT EXECUTION - PAYROLL, HR, AND TIME & ATTENDANCE  
SERVICES - PRIMEPOINT, LLC**

WHEREAS, under the procedures for Competitive Contracting pursuant to N.J.S.A. 40A:11-4.1 et seq., the City of Summit received 5 proposals for Payroll, HR, and Time & Attendance Services on Thursday, May 20, 2021, for a potential five year term, and

WHEREAS, the City Treasurer/Chief Financial Officer, upon evaluation of the 5 proposals, recommends awarding the contract to Primepoint LLC, 2 Springside Road, Mt. Holly, NJ 08060, for one three-year term October 1, 2021 through September 30, 2024, with up to two one-year extension options October 1, 2024 through September 30, 2025 and October 1, 2025 through September 30, 2026, and

WHEREAS, the City Treasurer/Chief Financial Officer advised that the cost of said service is anticipated not to exceed \$60,000.00 per contract year, and

WHEREAS, Primepoint LLC has agreed to consideration of up to two one-year extensions, for a total contract term not to exceed five (5) years, and

WHEREAS, the cost of said service will be certified by the Chief Financial Officer upon inclusion in and adoption of the respective years' operating budgets as needed.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That the Mayor and the City Clerk are hereby authorized and directed to execute an agreement with Primepoint LLC, 2 Springside Road, Mt. Holly, NJ 08060, for one three-year period October 1, 2021 through September 30, 2024, with the ability to extend for up to two one-year extension options October 1, 2024 through September 30, 2025 and October 1, 2025 through September 30, 2026, for a total contract term not to exceed five (5) years as described above.
2. That this contract is awarded, without competitive bidding as Competitive Contracting in accordance with N.J.S.A. 40A:11-4.1 et seq.
3. That Primepoint LLC shall be subject to meeting the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 (Affirmative Action), N.J.S.A. 52:32-44 (Business Registration), and the City's insurance requirements.
4. A notice of this action shall be printed in the Union County Local Source.

Dated: July 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, July 6, 2021.

City Clerk



**Finance Committee**  
R - Finance

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 07/06/21 07:30 PM

## RESOLUTION (ID # 7981)

DOC ID: 7981 C

TO: Mayor and Common Council  
 FROM: Tammie Baldwin, City Treasurer/CFO  
 DATE: June 15, 2021

Under the rules for Competitive Contracting, the City received 5 proposals for Payroll, HR, and Time & Attendance Services on May 20, 2021. The Request for Proposal included an initial contract 3-year term of October 1, 2021 through September 30, 2024 and one 2-year extension option October 1, 2024 through September 30, 2025.

All proposal were responsive and were evaluated according to the criteria established in the RFP. The final scoring is below. Based on these results, I recommend awarding to PrimePoint LLC. PrimePoint LLC is our current vendor and we have been satisfied with the service they provide to the city.

The cost of services is anticipated not to exceed \$60,000.00 (base proposal and potential miscellaneous items as priced in the proposal) per contract year and funds will be paid from Financial Administration Payroll Services 1-01-20-130-000-501. Funds for future contract years will be subject to inclusion in and adoption of each respective years' operating budget.

Criteria 1. Technical 2. Operational 3. Reporting 4. Security and Support 5. Cost

Criteria	PrimePoint LLC	Unicorn HRO LLC	UKG, Inc.	ADP, Inc.	Ceridian HCM, Inc.
Payroll					
1.	1	1	0	1	0
2.	2	2	1	1	1
3.	1	1	1	1	1
4.	0	1	1	1	1
5.	2	1	1	0	0
Subtotal	66443				
HR					
1.	1	1	1	1	1
2.	1	1	1	1	1
3.	1	1	1	1	1
4.	1	1	2	1	1
5.	2	1	1	0	0
Subtotal	6	5	6	4	4
Time &					

Attendance					
1.	1	1	1	1	1
2.	1	1	1	1	1
3.	1	1	1	1	1
4.	1	1	1	1	0
5.	2	1	1	0	0
Subtotal	6	5	5	4	3
<b>Grand Total</b>	<b>18</b>	<b>16</b>	<b>15</b>	<b>12</b>	<b>10</b>

**AUTHORIZE ADJUSTED FRANCHISE FEE PAYMENT TO HOMETOWNE TELEVISION,  
INC. FOR 2021**

WHEREAS, on April 28, 2015, Common Council adopted Resolution #36809, which amended Agreement #11-2862 with HomeTowne Television, Inc. (“HTTV”) for local cable access programming provider services, increasing the percentage of the annual cable franchise fees collected by the City from Comcast, Verizon, and any other provider for the preceding calendar year to 25%, and

WHEREAS, due to the decline in revenue received from franchise fees, the Common Council wishes to adjust the fee to be paid to HTTV for 2021 only, to a flat payment in the amount of \$83,000.00, and

WHEREAS, the City will return to the original agreement of 25% of the annual cable franchise fees collected in 2022.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That the City hereby adjusts the amount of the provider fee to be paid to HTTV for 2021 to \$83,000.00.
2. That the City Treasurer is authorized to draw a check payable to HTTV in the amount of \$83,000.00 in payment of 2021 local cable access programming provider services.
3. That effective 2022, the City will return to paying HTTV 25% of annual cable franchise fees collected, pursuant to Agreement #11-2862 between the City of Summit and HomeTowne TV.

Dated: July 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, July 6, 2021.

City Clerk

## AGREEMENT BETWEEN CITY OF SUMMIT

AND

HOMETOWNE TELEVISION, INC.

 **AGREEMENT**

This Agreement is made this 11th day of AUG 08 2011, 2011, by and between the City of Summit, a municipal corporation ("City"), and HomeTowne Television, Inc., a New Jersey nonprofit corporation ("HomeTowne"), who agree as follows:

**RECITALS**

1. The City desires to provide cable television educational and government access channels pursuant to federal law.
2. On May 20, 2008, the City adopted an ordinance granting municipal consent to Comcast Corporation ("Comcast") to operate a cable television system in the City.
3. On October 23, 2008, the New Jersey Office of Cable Television ("OCTV") issued a franchise to Comcast to provide cable television service in the City. The franchise agreement required Comcast to pay to the City a one-time capital contribution and annual franchise fees.
4. On August 4, 2006, the New Jersey Legislature amended the New Jersey Cable Act to permit telecommunications service providers to provide cable television services without obtaining municipal consent. The change in the Cable Act required such companies to pay municipalities significantly higher franchise fees than those paid by then existing cable television service providers.
5. In connection with revising the New Jersey Cable Act to require higher franchise fees, the Legislature recognized that increased franchise fees from providers operating under a system-wide franchise should be used, in lieu of capital grants

paid under traditional franchising requirements, to promote public, educational and governmental ("PEG") programming.

6. Pursuant to the revisions to the New Jersey Cable Act, on December 18, 2006 the New Jersey Board of Public Utilities authorized Verizon NJ to provide cable service in the City.
7. Pursuant to its franchise with the City, Comcast is required to maintain a system-wide public access channel for use by qualified individuals and organizations in municipalities served by Comcast of New Jersey II, LLC. This public access channel is currently designated on Comcast's system as Channel 96.
8. Comcast and Verizon provide return-line facilities to the City's High School which permits the Board of Education to originate educational access programming from the High School. The Comcast channel designation for its channel originating programming from the High School is Channel 35 and the Verizon Channel that carries programming originating from the High School is Channel 28.
9. Comcast is required to provide a local access channel that is shared with certain other municipalities. As set forth in the Comcast Franchise agreement, Comcast provides Channel 36 for the City's designated purpose of broadcasting governmental and community-related programming by the City's access designee (i.e., HomeTowne). Comcast Channel 36 permits programming to be originated from the HomeTowne's TV studio location as designated by the City in its franchise agreement with Comcast. At the direction of the City, Verizon also installed facilities that permit it to originate programming from the HomeTowne studio facility. Verizon carries such programming over Channel 33.
10. Comcast and Verizon are also required to provide a dedicated local government access channels for the City's exclusive use for the purposes of governmental access programming. The City has determined that such channel capacity shall be used for governmental and community-related programming. Comcast's and

Verizon's facilities permit programming to be originated from the Municipal Building. Comcast has not yet designated a "G" channel number; Verizon has designated channel 30. Consequently, live broadcasts from Summit's Council chambers are carried on Comcast 36 and Verizon 30 and are re-broadcast on Comcast 36 and Verizon 33.

11. HomeTowne has provided access management services in connection with the administration of access Channel 36 since 1980 and the Verizon channel 33 since its inception in 2008. The services provided by HomeTowne include the production, broadcasting, and editing of programming, both in its studio and on-site, and includes taping and broadcasting the City's council meetings.
12. The City has supported community-based programming initiatives and desires to continue to support such programming. The City is interested in formally designating an access management entity to operate and administer PEG access, facilities and services.
13. The City desires HomeTowne to continue to provide access management services and seeks to confer upon HomeTowne the rights and obligations to manage the channels referred to in Paragraphs 10 and 11 and for the purposes of producing governmental, educational, and community-related programming.
14. By way of this Agreement, the City seeks to memorialize its relationship with HomeTowne for HomeTowne's provision of community-related programming to operate and administer access, facilities, and services.

**NOW, THEREFORE**, in consideration of the mutual promises and covenants set forth herein, the parties agree as follows:

**SCOPE OF SERVICES.** In exchange for the annual funding provided by the City to HomeTowne, pursuant to this Agreement HomeTowne shall provide the following services:

A. *SERVICES IN CONNECTION WITH THE OPERATION OF GOVERNMENT ACCESS CHANNELS.* HomeTowne shall operate the government access channel(s) referred to in Paragraphs 10 and 11 above for governmental and community-related access programming purposes. HomeTowne shall administer, coordinate, produce and originate governmental and community-related programming. HomeTowne shall adopt a services and fee schedule for the production and origination of community-related programming. The fee schedule shall be applicable to all entities interested in utilizing the HomeTowne studio for the production or origination of community-related programming. HomeTowne shall produce and broadcast live, and via tape playback, all Common Council meetings, including special meetings. HomeTowne will also produce and broadcast a range of programs including at minimum a Mayor's show, a Council President's show, Planning and Zoning Board meetings, and Board of School Estimate meetings. Others programs may include, for example, high school athletic events, shows that feature the downtown, the City's parks, etc.

B. *OPERATE A PROFESSIONAL TELEVISION PRODUCTION FACILITY.* HomeTowne shall operate and maintain a professional quality video production and editing facility and staff for the purposes of producing and originating governmental and community-related programming. The production studio shall, at a minimum, contain the equipment, facilities and capabilities (or their equivalent) set forth in Appendix A to this Agreement. HomeTowne shall maintain the current level of production standards and quality in the programs it produces and broadcasts.

C. *POLICIES AND PROCEDURES.* The President of HomeTowne shall establish a Programming Review and Policy Committee that will monitor the professional standards of governmental and community-related programs, both in studio and on location, for consistency with the

programming standards and requirements contemplated by this Agreement.

D. *MAINTENANCE OF EQUIPMENT AND FACILITIES OTHER THAN EQUIPMENT LOCATED AT CITY HALL AND OWNED BY THE CITY.* HomeTowne shall acquire, own, operate and maintain all equipment and facilities required to operate the studio and to produce governmental and community-related programming as contemplated by this Agreement.

**NON-DISCRIMINATION IN EMPLOYMENT AND SERVICE.** HomeTowne shall not discriminate against any person, employee or applicant for employment or subcontractor on the basis of actual or perceived race, creed, color, religion, national origin, age, disability or handicap, gender, marital status, civil union status, veteran status, sexual orientation, or any other characteristic protected by applicable federal, state or local laws.

**ASSIGNMENT AND SUBLetting.** Neither this Agreement nor any interest herein shall be assigned or transferred by HomeTowne, except as expressly authorized in writing by the City.

**ANNUAL REPORTS & RECORDS.** Following May 31<sup>st</sup> of each year, HomeTowne shall submit to the City an annual report for the fiscal year just completed (June 1 - May 31). This report shall contain the following information:

- A. Statistics on programming and services provided;
- B. Current and complete listing of HomeTowne's Board of Trustees;
- C. Year-end financial statements reviewed by an independent certified public accountant.
- D. HomeTowne shall maintain all necessary books and records on the modified cash basis of accounting known as "OCBOA."

**FUNDING AND BUDGET.** The City receives monies annually from Comcast and Verizon for cable television franchise fees. The City desires to continue to support government and community related programming from franchise fee revenue received from cable television service providers. The City agrees to make the following funds and resources available to HomeTowne to provide the services required by this Agreement:

- A. The City shall provide HomeTowne \$45,000 on or before July 1, 2011. Annually on each July 1 thereafter, the City shall provide HomeTowne the greater of (i) \$45,000 or (ii) twenty percent (20%) of the annual cable television franchise fees collected by the City from Comcast, Verizon, and any other provider for the preceding calendar year.
- B. On or before February 28<sup>th</sup> of each year in which this Agreement is in effect, City shall provide HomeTowne with an estimate of the funds that will be available to HomeTowne for that calendar year.
- C. In order to provide the City with information sufficient to support its action under the immediately preceding paragraph A, on or before October 31<sup>st</sup> of each year in which this Agreement is in effect, HomeTowne shall provide to the City an Annual Plan and Budget outlining in general activities and programs planned for the following year with funds received from the City.
- D. The City acknowledges that HomeTowne receives funding from sources other than that City including, but not limited to fundraising activities and grants from other municipalities and others.

**TERMINATION.** This Agreement shall be subject to termination by either party based upon ninety (90) days written notice issued prior to the annual anniversary date of the execution of this Agreement.

**COOPERATION.** Each party agrees to execute all documents and do all things necessary and appropriate to carry out the provisions of this Agreement.

NOTICES. All notices and other communications to be given by either party may be given in writing, depositing the same in the United States mail, postage prepaid and addressed to the appropriate party as follows:

To City of Summit:

---

City of Summit  
City Hall  
512 Springfield Avenue  
Summit, New Jersey 07901

To HomeTowne:

Frederick J. Honold  
HomeTowne Television, Inc.  
70 Maple Street  
Summit, New Jersey 07901

Frank M. Macioce  
HomeTowne Television, Inc.  
70 Maple Street  
Summit, New Jersey 07901

Any party may change its address for notice by written notice to the other party at any time.

**ENTIRE AGREEMENT.** This Agreement is the entire agreement of the parties and supersedes all prior negotiations and agreements whether written or oral. This Agreement may be amended only by written agreement and no purported oral amendment to this Agreement shall be valid.

**IN WITNESS WHEREOF,** the parties have executed this Agreement as of the date written above.

**CITY OF SUMMIT,**  
a municipal corporation

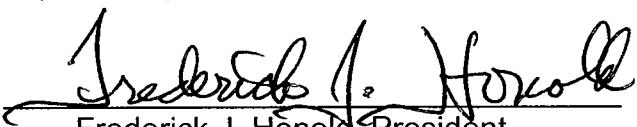
By:   
Jordan Glatt, Mayor

Date: 8/17/11

ATTEST:   
David L. Hughes, City Clerk

Date: 8/17/11

**HOMETOWNE TELEVISION, INC.,**  
a non-profit corporation

By:   
Frederick J. Honold, President

Date: 8/10/11

## Appendix A

- A complete studio setup which included 3 JVC HD, broadcast quality cameras.
- Each camera is equipped with a teleprompter.
- Five lavalier microphones with the capability for up to 10 microphones in our studio.
- Full control room with cutting edge equipment including: Broadcast Pix switcher, camera multi-view, Mackie audio board, AJA digital recording device.
- Our studio has a supply of sets, flats, and props that are available for use in studio shoots.
- Professional lighting grid.
- Editing suite with Mac Pro tower, Final Cut Pro, Sonic Fire Pro, Adobe Suite, royalty free music library.
- Second editing computer for overflow projects.
- Office and storage area.
- 4 ENG cameras for on-location shooting along with a wireless mic setup.
- Sony Anycast for on-location multi-camera production work.
- Portable lighting kits.
- Telvue automation system for replay of recorded programs.
- Ability for live broadcasts from the studio.
- Professional bulletin board system for community events.
- HTTV Website which includes programming schedule and video on demand sections.
- Ability to host full HTTV programs on our website to be viewed any time from any computer.
- direct fiber connections with Comcast & Verizon FiOS
- working relationships with Comcast & Verizon
- professional staff and crews for production, editing, hosting and scheduling
- a shared service/shared expense across several towns with Summit benefiting as the corner stone.

36809

**AMEND AGREEMENT WITH  
HOMETOWNE TELEVISION, INC.  
PERCENTAGE OF FRANCHISE FEE INCREASE**

April 28, 2015

WHEREAS, on August 17, 2011, Common Council authorized agreement #11-2862 with HomeTowne Television, Inc. for local cable access programming provider services for a term of July 1, 2011 through June 30, 2012, which states under Funding and Budget, page 6, paragraph A, the City shall provide Hometowne the greater of (i) \$45,000 or (ii) twenty percent (20%) of the annual cable television franchise fees collected by the City from Comcast, Verizon, and any other provider for the preceding calendar year, and

WHEREAS, on July 10, 2012, Common Council authorized that the agreement is authorized for automatic annual renewal unless terminated by either party with 90 days written notice, and

WHEREAS, HomeTowne Television, Inc. has requested an increase of the percentage of the franchise fees from 20% to 25% due to an increase in HTTV resources devoted to the City for added production of regular shows for City departments and features with Summit merchants, events and news, and

WHEREAS, an increase in the fee for 2015 amounts to \$16,481.00 for a total grant payable to HomeTowne TV Inc. of \$82,403.00, which will be certified upon inclusion in and adoption of the 2015 operating budget.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That the second sentence of Funding and Budget, Page 6, paragraph A of agreement #11-2862 with HomeTowne Television, Inc. for local cable access programming provider services be amended to state: "Annually on each July 1 thereafter, the City shall provide HomeTowne the greater of (i) \$45,000 or (ii) twenty-five percent (25%) of the annual cable television franchise fees collected by the City from Comcast, Verizon, and any other provider for the preceding calendar year."
2. That on Page 5, item A., in the paragraph entitled: ANNUAL REPORTS & RECORDS, shall be amended to read as follows (underline shows additional language):

Following May 31st of each year, HomeTowne shall submit to the City an annual report for the fiscal year just completed (June 1 - May 31).

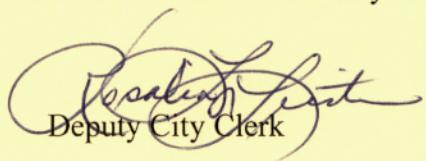
This report shall contain the following information:

A. Statistics on programming and services provided, which, beginning with the report for the fiscal year ending May 31, 2016, shall include a spreadsheet showing the number of actual hours spent on Summit programming and programming support; including the number of times each program was aired;

36809

Dated: April 28, 2015

I, Rosalia M. Licatese, Deputy City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 28, 2015.

  
Deputy City Clerk

Resolution (ID # 7949)  
July 6, 2021

**APPOINT ONE (1) NEW POLICE OFFICER (PENDING CLOSED SESSION DISCUSSION)**

Pending Closed Session discussion.

**AUTHORIZE EXECUTION OF BRIDGEWAY BEHAVIORAL HEALTH SERVICES  
AGREEMENT**

WHEREAS, in a memo, dated June 17, 2021, the Chief of Police ("the Chief") advises that Safety and Health Committee ("the Committee") recognized a need to evaluate and strengthen mental health and social service resources for members of the Summit community, and

WHEREAS, to achieve this goal, the Committee participated in ongoing discussions and collaborative meetings with representatives of various local and County agencies, non-profit organizations and medical professionals to identify the services and resources which are available to individuals and families, and

WHEREAS, the Chief advises that making these services available will strengthen the collaborative efforts between social services and the police to implement an effective strategy in addressing behavioral health, mental health, substance abuse and homelessness, and

WHEREAS, the Chief recommends entering into an agreement with Bridgeway Behavioral Health Services of Elizabeth, New Jersey to provide, at no cost to the City, available outreach, assessment and case management services, including homeless outreach, supportive housing, partial care and supportive employment services to the residents of the City of Summit.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That the Mayor and City Clerk be and they are hereby authorized to sign an agreement with Bridgeway Behavioral Health Services of Elizabeth, New Jersey to provide available outreach assessment and case management services, including homeless outreach, supportive housing, partial care and supportive employment services to the residents of the City of Summit.
2. Said services will be provided at no cost to the City.

Dated: July 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, July 6, 2021.

City Clerk



# SUMMIT POLICE DEPARTMENT

## MEMORANDUM

To: Nora Radest, Mayor  
 Susan Hairston, Safety & Health Committee Chairperson  
 Greg Vartan, Safety & Health Committee Member  
 Michael Rogers, City Administrator  
 Rosemary Licates, City Clerk

From: Chief Andrew J. Bartolotti 

Re: Service Agreement with Bridgeway Behavioral Health Services

Date: June 17, 2021

Over the last eighteen months, we have all faced an unprecedented number of challenges and uncertainty. The global pandemic spread illness and death, panic and fear. It perpetuated an economic recession, leaving people unemployed and unable to pay bills. Our businesses are still struggling to survive. National unrest has led to calls for police reform and social justice. These events have significantly impacted mental health and created new barriers for people already suffering from mental illness and substance use disorders.

As early as April 2020, the Health and Safety Committee recognized the need to set a goal to evaluate and strengthen mental health and social service resources for members of the community.

To achieve this goal, committee members participated in ongoing discussions and collaborative meetings with representatives from various local and Union County agencies, non-profit organizations, and medical professionals to identify the services and resources that are available to individuals and families.

Identifying ways to strengthen the collaborative efforts between social services and the police was a priority for the committee. We determined that a collaborative approach is an effective strategy in addressing behavioral health, mental health, substance use and homelessness. To address this focus area, the committee identified and recommends an independent resource to serve as a direct contact with the city to provide mental health, client-based services and case management to those who need it.

Therefore, I respectfully request a resolution be presented at the July 6, 2021 meeting of the Common Council to enter into an agreement with Bridgeway Behavioral Health Services of Elizabeth, New Jersey to provide, at no cost to the city, available outreach, assessment and case management services, including: homeless outreach, supportive housing, partial care, and supportive employment services to residents of the City of Summit when an identified service need arises.

## MEMORANDUM OF UNDERSTANDING &amp; AGREEMENT

BETWEEN

City of Summit, NJ

&amp;

Bridgeway Behavioral Health Services

## SECTION I – BACKGROUND AND INTENT

Bridgeway Behavioral Health Services (BRIDGEWAY - Supportive Services Provider), with offices located at 615 North Broad Street, Elizabeth, New Jersey, agrees on July \_\_, 2021 to assist the CITY of Summit, NJ, (the "CITY"), with offices located at 512 Springfield Avenue, Summit, NJ, to provide access to supportive services (as defined in Section II) to the targeted special needs population of the CITY.

**WHEREAS**, this sole purpose of this Memorandum of Understanding (MOU) is to encourage complete cooperation between the BRIDGEWAY and the CITY and to further detail the separate and distinct roles and responsibilities of each party;

**WHEREAS**, as part of a collaborative agreement, BRIDGEWAY will make available outreach, assessment and case management services, including: homeless outreach, supportive housing, partial care, and supportive employment services to residents of the CITY of Summit when an identified service need arises.

**WHEREAS**, the CITY agrees to provide timely referrals for any residents that are identified as possibly needing support services from BRIDGEWAY.

**WHEREAS**, the parties have agreed to work cooperatively as a team to meet the needs of these residents and understand the critical level of communication that it is needed to make this project extremely successful;

**WHEREAS**, the targeted population is an individual that:

- Is homeless, or at risk of homeless and may have a disability including mental health, substance use or physical disability; and
- Has mental health issues that need ongoing supportive services to maintain living in the community, support to go back to school or work, and/or structured daily activity.

**NOW, THEREFORE**, the following represents the understanding of both parties regarding their respective roles and responsibilities and both parties agree, therefore, that it is in the best interests of all concerned to enter into this MOU.

## SECTION II – DESCRIPTION OF SUPPORTIVE SERVICES PROVIDER ROLE

I. **Scope of Services:** In accordance with the Supportive Services Plan, a single coordinating case manager, employed by the BRIDGEWAY, will be on-site at the CITY at least one day a week, the frequency to be adjusted based on service demand, and will be responsible for coordinating assessing the need for services by identified residents of the CITY:

- A. Provide community and social service linkages to residents upon request or as needed.
- B. Assist in developing assessment criteria for service eligibility and occupancy.
- C. Assist the CITY in assessing potential residents for services.
- D. Perform the following program support services functions:
  - 1. Provide case management services, which may include:
    - a. Mental health and physical counseling and services
    - b. Rehabilitation, vocational and employment assistance
    - c. Linkage to general health and dental services
    - d. Linkage to entitlements such as income support and benefits
    - e. Linkage to substance abuse (alcohol, drugs) treatment
    - f. Housing supports
  - 2. Conduct an initial needs assessment and develop an individual self-sufficiency plan for each person with special needs, including a periodic evaluation and update of the service plan as the needs of the resident's change.
  - 3. Refer residents, when needed or upon request, to treatment services or other needed social services.
  - 4. Facilitate access to crisis intervention services as needed and when requested.
  - 5. Assist residents in understanding their rights and responsibilities under a tenant lease arrangement. This includes the explanation of the evictions and appeal process.
  - 6. Consistent with individuals' rights and principals, as well as, the principals of Supportive Housing, it is understood that referrals and other services will be made available to all residents with special needs. BRIDGEWAY will take no action in making referrals or providing services without the agreement of the individual except when it appears, in their judgment, necessary to do so to protect the individual or others from serious harm.
  - 7. Keep all records regarding program support services as required by Federal and State regulations and those of other funding sources.
  - 8. BRIDGEWAY will provide monthly reports to the CITY containing aggregate data, information and outcome metrics on support services provided.

### SECTION III – General Terms

- 1) **Terms** – This Agreement is effective as of the last date recorded on the signature page of this Agreement between the parties and will automatically be renewed on an annual basis with the same terms and conditioned unless amended by the parties or terminated under the termination section as outlined below.
- 2) **Fees / Costs** – Should a referral result in services provided by BRIDGEWAY to a person meeting eligibility for Medicaid reimbursement to BRIDGEWAY, it is understood by the parties to be towards BRIDGEWAY expenses under this agreement. To cover BRIDGEWAY expenses not covered by Medicaid or to people without Medicaid insurance, BRIDGEWAY will apply for any and all funding sources to cover such expenses. There will be no expenses billed to the CITY. The fee arrangement can be reviewed 6 months from the beginning of this MOU and thereafter annually. It is also understood that all services provided by the BRIDGEWAY will be free of charge to the residents.
- 3) **Termination** – Either party may terminate this Agreement by giving the other 45-day prior written notice. It will be the responsibility of CITY to find a new service provider. The party wishing to terminate this Agreement for cause must provide a written intent to terminate notice to the party. The notice will provide thirty (30) days for the party in breach or default to respond to said notice with an acceptable plan to cure cause for termination.
- 4) **Confidentiality** – BRIDGEWAY and the CITY agree that by virtue of entering into this Agreement they will have access to certain confidential information regarding the other party's operations related to this project. BRIDGEWAY and CITY agree that they will not at any time disclose confidential information and/or material without the consent of that party unless such disclosure is authorized by this Agreement or required by law. Unauthorized disclosure of confidential information shall be considered a breach of this Agreement. Where appropriate, resident releases will be secured before confidential client information is exchanged. Confidential client information will be handled with the utmost discretion and judgment.
- 5) **Amendments:** This Agreement may be amended only in writing and authorized by the designated representatives of the parties.

Signed \_\_\_\_\_ Date: \_\_\_\_\_  
 City of Summit

Signed \_\_\_\_\_ Date: \_\_\_\_\_  
 Bridgeway Behavioral Health Services

Resolution (ID # 7996)  
July 6, 2021

**DECLARE VACANCY - PARKING SERVICES AGENCY - FULL TIME PARKING  
ENFORCEMENT OFFICER (PENDING CLOSED SESSION)**

Pending Closed Session discussion.

Resolution (ID # 7997)  
July 6, 2021

**DECLARE VACANCY - PARKING SERVICES AGENCY - FULL-TIME COLLECTIONS  
ASSISTANT (PENDING CLOSED SESSION DISCUSSION)**

Pending Closed Session discussion.



**Parking Services Agency**  
R - Community Programs & Parking Services

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 07/06/21 07:30 PM

## **RESOLUTION (ID # 7997)**

DOC ID: 7997

TO: Mayor and Common Council  
FROM: Rita McNany, Parking Services Director  
DATE: June 18, 2021

### **SUMMARY**

**AUTHORIZE EXECUTION OF FIRST AMENDMENT TO AN ACCESS AGREEMENT BY  
AND BETWEEN THE CITY OF SUMMIT AND BROAD STREET WEST MANAGERS I LLC -  
BROAD STREET WEST REDEVELOPMENT AREA**

WHEREAS, by Resolution No. 20-39398 of the Common Council of the City of Summit (the “Common Council”) adopted on July 8, 2020, the City authorized the execution of an Access Agreement by and between the City of Summit and Broad Street West Managers I LLC (“Redeveloper”) in connection with the redevelopment of the Broad Street West Redevelopment Area (the “Access Agreement”); and

WHEREAS, this Access Agreement previously contemplated that the term of such access would expire nine (9) months from the Effective Date of the Access Agreement (“Term”); and

WHEREAS, the Redeveloper presently requires an extension of such Term, which expired on or about May 10, 2021, in order to perform additional due diligence activities; and

WHEREAS, the Parties therefore wish to enter into a First Amendment to the Access Agreement, as set forth in Attachment A (“First Amendment”), in order to, *inter alia*, (i) extend the Term for an additional six (6) months from the date of expiration of such Term, with up to two (2) possible additional 90-day extension periods; and (ii) describe the Redeveloper’s scope of additional due diligence activities, subject to the terms of the First Amendment.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, COUNTY OF UNION, NEW JERSEY:

1. The Mayor and the City Clerk are hereby authorized to execute a First Amendment to the Access Agreement between the City of Summit and Broad Street West Managers I LLC in substantially the same form as attached hereto as Attachment A.
2. City Staff and consultants are hereby authorized and directed to take all actions to implement this Resolution as are necessary or appropriate to accomplish its goals and intent.
3. This Resolution shall take effect immediately.

**Attachment A**  
**Form of First Amendment to the Access Agreement**



## **RESOLUTION (ID # 8001)**

DOC ID: 8001 A

TO: Mayor and Common Council  
FROM: Aaron Schrager, Director - Department of Community Serv  
DATE: June 22, 2021

### **SUMMARY**

On July 8, 2020, Council authorized the execution of an agreement that permit the developer for the Broad Street West Redevelopment Project, Broad Street West Managers I, LLC, to access City-owned portions of the Broad Street Redevelopment Area. This agreement expired in early May of 2021. Since work is still ongoing and due diligence by the Developer is still needed, the original agreement needs to be amended to extend the dates.

The content of the agreement remains the same in which the Developer will be granted access to the City-owned parcels to undertake certain limited due diligence activities, such as, performing surveys, visual inspections and investigations. All invasive work to be performed under this agreement, such as geotechnical borings or environmental samplings shall be approved by the City Engineer prior to the start of the work.

The primary amendment to this agreement is to extend the end date to November 10, 2021, and to include the potential for two (2) sixty day extensions

At this time I am recommending that Common Council approve a resolution that authorizations execution of the amended agreement.

## ACCESS AGREEMENT

THIS ACCESS AGREEMENT (this "Agreement"), is made as of \_\_\_\_\_, 2020, by and between City of Summit, having municipal offices at 512 Springfield Avenue, Summit, New Jersey 07901 ("Grantor" or "City"), and acting pursuant to the provisions of the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1, *et seq.*, and Broad Street West Managers I LLC, having an address at 1865 Palmer Avenue, Larchmont, New York 10538 ("Grantee" or "BSWM I").

W I T N E S S E T H:

**WHEREAS**, Grantor owns certain properties, including improvements thereon, within the Broad Street West Redevelopment Area, as follows: (i) Block 2701, Lot 1 as designated on the Tax Map of the City of Summit; (ii) Block 2706, Lots 1 and 4, as designated on the Tax Map of the City of Summit; and (iii) Block 2706, Lot 3, as designated on the Tax Map of the City of Summit, more commonly known as the Summit Firehouse, all as set forth on the map attached hereto as Exhibit A (collectively, the "Grantor's Property" or the "City-Owned Property" or the "Property"); and

**WHEREAS**, by Resolution of the City of Summit Common Council (the "Common Council") adopted on December 17, 2019, Grantee has been conditionally designated as redeveloper for the Broad Street West Redevelopment Area (the "Redevelopment Area"), and intends to potentially implement a future redevelopment project within the Redevelopment Area (the "Project"); and

**WHEREAS**, in connection with the Project, Grantee is considering acquiring the City-Owned Property and desires to undertake its due diligence thereupon and perform certain investigatory work at the Grantor's Property including, without limitation, the Work, as such term is defined below; and

**WHEREAS**, Grantee desires, upon the terms and conditions hereinafter set forth, to grant certain limited access for Grantee to enter upon Grantor's Property for the purposes described herein (the "Access") in furtherance of the Project.

**NOW, THEREFORE**, in consideration of the premises hereinabove set forth, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor and Grantee hereby agree as follows:

1. **Access.** Grantor hereby grants to Grantee and its contractors, agents, employees and other professionals necessary to perform the Work (hereinafter, "Grantee Parties"), access to the interior and exterior of Grantor's Property during the Term, as such term is defined below, for the purposes of performing surveys and other such visual inspections and investigations, all of which shall be subject to the terms and conditions herein (collectively, the "Work"); provided however, that in the event that Grantee wishes to perform any invasive work upon the Property, including but not limited to geotechnical borings or environmental sampling (collectively, "Environmental Tasks", which shall be included in the term, "Work", hereinafter if such "Environmental Tasks" are approved by Grantor), Grantee shall submit to Grantor any environmental reporting generated as a result of the previous inspections hereunder as well as a detailed scope of work prepared by a licensed professional for any and all Environmental Tasks to be undertaken upon the City-Owned Property (each, a "Proposal"). Each Proposal shall be subject to review and written approval by the City Engineer, which approval shall be in the City's discretion. Any approval of any such Proposal shall be in writing and may be subject to an amendment of this Agreement.

2. **Compliance with Laws.** Grantee shall perform the Work, including any Environmental Tasks, in compliance with all applicable laws, rules, regulations, ordinances and codes, including with regard, but not limited to, transportation and disposal of any materials generated by or in connection with the Work. Grantor agrees, as the owner of the Property, at no expense to Grantor, to cooperate with Grantee's efforts to satisfy

the requirements of any regulatory entity having authority over the Work, including, but not limited to, signing any applications for permits required for the performance of the Project.

3. End of Term. This Agreement shall be effective upon its execution by both parties. The term of the Access shall expire upon the earlier of: (a) ten (10) days after a written termination notice is sent to Grantee by Grantor; or (b) nine (9) months from the Effective Date (the “Term”). If the Term shall expire in accordance with (b) (i.e. nine (9) months from the Effective Date), the Grantor may, in its reasonable discretion, which shall not be unreasonably withheld, conditioned or delayed, extend the Term on two (2) occasions, each of which extension may be for up to forty-five (45) days, in writing or such longer time as may be expressly agreed to in writing by the Grantor. Additionally, the parties hereto acknowledge that by Resolution of the Common Council, BSWM I has been designated by the City as the conditional redeveloper of the Property, subject to that certain Conditional Designation and Escrow Agreement dated February 20, 2020 (the “Conditional Designation Agreement”). In the event that the conditional designation of BSWM I (including with regard to any permitted assignee of BSWM I) is terminated pursuant to the terms of the Conditional Designation Agreement, then the Access permitted hereunder shall automatically expire without any further action being necessary.

4. Indemnity. Grantee shall indemnify, defend (if requested by Grantor in writing) and hold harmless Grantor from and against any and all loss, cost, expense, damage, claim or liability (including, without limitation, reasonable attorneys’ fees) (“Claims”) resulting from any acts or omissions by any of the Grantee Parties in the performance of the Work, provided such Claim does not arise out of Grantor’s acts or omissions. The Grantee’s obligations set forth in this Paragraph 4 shall survive the expiration or earlier termination of this Agreement.

5. Insurance. Grantee’s access upon the Grantor’s Property pursuant to this Agreement shall be at Grantee’s sole risk, cost and expense. Grantee shall, or shall require its contractors performing the Work to, maintain, continuously during the Term of this Agreement, the following insurance: comprehensive general liability insurance, including products liability and contractual liability coverage, with limits of not less than \$1,000,000 per occurrence bodily injury and property damage and \$2,000,000 in the aggregate; and excess liability insurance of at least \$2,000,000 per occurrence and in the aggregate. The policies of insurance required above shall name Grantor as an additional insured and evidence of such required insurance shall be presented to Grantor prior to accessing the Property. All insurance policies required by this Paragraph 5 shall: (a) be obtained from reputable insurance carriers and Grantee shall endeavor to obtain insurance policies from carriers which are licensed to do business in the State of New Jersey and rated at least A- in Best’s Insurance Guide or at a similar level in such other industry-accepted review system; (b) apply to all bodily injury, including death, property damage, and other customarily covered losses, as applicable, occurring during the policy term; (c) provide that such coverage shall be primary and non-contributing and that any insurance maintained by the City shall be excess insurance only; (e) be endorsed with a waiver of subrogation clause for the City; (f) provide that the policies cannot be canceled or materially changed except after thirty (30) calendar days written notice by the insurer; (g) provide that the City shall not be liable for any premiums or assessments; and (h) carry commercially reasonable deductibles.

6. Notices. Any statement, notice, consent, approval, submission, demand, request or other communication given under this Agreement shall be in writing. Each such notice shall be effective for any purpose only if sent by certified or registered mail, postage prepaid, return receipt requested, or by a nationally recognized overnight delivery service, as follows:

(a) If to Grantor, to the address shown on the first page of this Agreement. Attention: Business Administrator, City of Summit, Michael Rogers.

(b) If to Grantee, (i) to the address shown on the first page of this Agreement, Attention: Jonathan Cortell & Jeffrey Feldman and (ii) c/o Toll Brothers Inc., 250 Gibraltar Road, Horsham, Pennsylvania, Attn: Thomas Smith, AVP and Counsel.

Any party may, by notice as aforesaid, designate a different address for the giving of any notice. Every notice delivered by certified or registered mail shall be deemed to have been given three (3) days following the mailing thereof in the manner aforesaid and every notice delivered by nationally recognized overnight delivery service shall be deemed given when received or refused, except that a notice of change of address shall be deemed to have been given only when received or refused by the addressee.

7. Repairs. Grantee shall remove any debris, waste, including any environmental investigation-derived waste, construction materials, tools, equipment and other such materials upon the Property in connection with the Work (collectively, the "Materials") in or on the Grantor's Property resulting from the Work at reasonable intervals, so as not to permit an unreasonable, in the City's sole but reasonable discretion, accumulation of Materials on the Grantor's Property. Promptly upon completion of the Work, Grantee shall remove all Materials from the Grantor's Property. Grantee shall promptly repair any damage to the Grantor's Property resulting from the Work and further, Grantee, unless otherwise agreed to in writing by the parties, shall restore the Property to substantially its condition immediately prior to the commencement of the Term, at no cost to the City whatsoever. The Grantee's obligations set forth in this Paragraph 4 shall survive the expiration or earlier termination of this Agreement.

8. Grantor's Cooperation. Provided that Grantee is not in material breach of this Agreement, Grantor agrees to cooperate in good faith with Grantee as reasonably necessary for the completion of the Work and shall refrain from acts intended to disrupt, delay, or otherwise unreasonably interfere with the completion of the Work.

9. Confidentiality. This Agreement and all documents related hereto (the "Confidential Documents") shall be treated as confidential and shall not be distributed by either party to any third party without the written consent of the other party; provided however, that the parties may disclose the Confidential Documents as required by law, and to the extent necessary to its consultants and contractors providing services related to the Work or this Agreement, so long as such consultants and contractors agree not to further disclose such Confidential Documents except in accordance with the terms hereof. Notwithstanding any of the above, Grantee shall promptly provide to Grantor a true and complete copy of any results, evaluation, data or other such report arising out of the Work at no cost to the City.

10. Not a Lease. This Agreement does not, and shall not be deemed to, constitute a lease or conveyance of the Grantor's Property by Grantor to Grantee or confer upon Grantee any right, title, estate, license or interest in the Grantor's Property. This Agreement grants to Grantee only a personal privilege to access the Grantor's Property in accordance with this Agreement during the Term. Accordingly, Grantee agrees that it does not and shall not claim at any time any interest or estate of any kind or extent whatsoever in the Grantor's Property by virtue of this Agreement or Grantee's access upon the Grantor's Property hereunder.

11. Condition of the Property. Grantee accepts the property in its "**AS IS, WHERE IS, WITH ALL FAULTS**" condition. Grantor defines this "As Is" condition as the "condition in which the Property is presently found on inspection immediately prior to the implementation of this Agreement." No warranties or other representations as to its conditions are being made by the Grantor. Grantee agrees to immediately notify Grantor of any known hazards on the Property that are created by the Work. To the extent relating to the Work, Grantee shall be responsible for locating and protecting any and all improvements or utilities on the Property. Grantor shall have no responsibility whatsoever for any damage to any existing improvements or utilities caused by the Work.

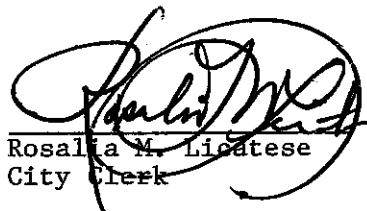
12. Miscellaneous. (a) This Agreement shall be binding upon and shall inure to the benefit of each of the parties and its respective successors and assigns; Grantee shall not assign this Agreement without the Grantor's express consent which shall be by Resolution of the Common Council; provided however, that Grantee may, upon at least fifteen (15) days advance written notice to the City, assign this Agreement to any entity that is approved or otherwise deemed to be a permitted assignee pursuant to the terms of the Conditional Designation Agreement.; (b) Each of the parties hereto, and the signatory for such party, represents and warrants that the undersigned signatory for such party has full power, authority and legal right to execute this Agreement on behalf of such party; (c) This Agreement may be executed in counterparts, including email or facsimile transmissions, each of which shall be deemed an original, but all of which shall constitute one and the same instrument and signatures by email or facsimile transmission shall be deemed originals for all purposes and proceedings; (d) This Agreement contains the entire understanding between the parties with regard to the Access and supersedes any agreements, statements, commitments or proposals heretofore had between the parties regarding same and may not be changed or modified unless by formal amendment of this Agreement; (e) This Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey; (f) Grantee shall provide written notification of any intended access upon the Grantor's Property to the Grantor and to any occupant of said Property at least two (2) business days prior to the date and time that the Work will commence, which notice shall be accompanied by a list of the anticipated Grantee Parties that will be accessing the Grantor's Property, a list of the anticipated equipment to be brought upon the Property, and a brief description of the specific activities to be undertaken upon the Property at that time. Additionally, in the event that Grantee shall seek to obtain access to the interior of the City's Firehouse or the exterior of the Firehouse parcel, Grantee shall provide the same written notice required in this Paragraph directly to the City's Fire Chief and said access to the Property shall be coordinated with and overseen by, at the Fire Department's election, the Fire Department.

[Signature Page to Follow]

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

GRANTOR:

Attest:



Rosalia M. Licatese  
City Clerk

CITY OF SUMMIT

By:



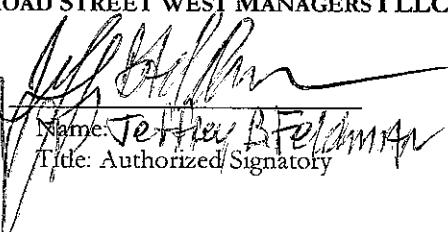
Nora Radest

Name: Nora Radest  
Title: Mayor

GRANTEE:

BROAD STREET WEST MANAGERS I LLC

By:

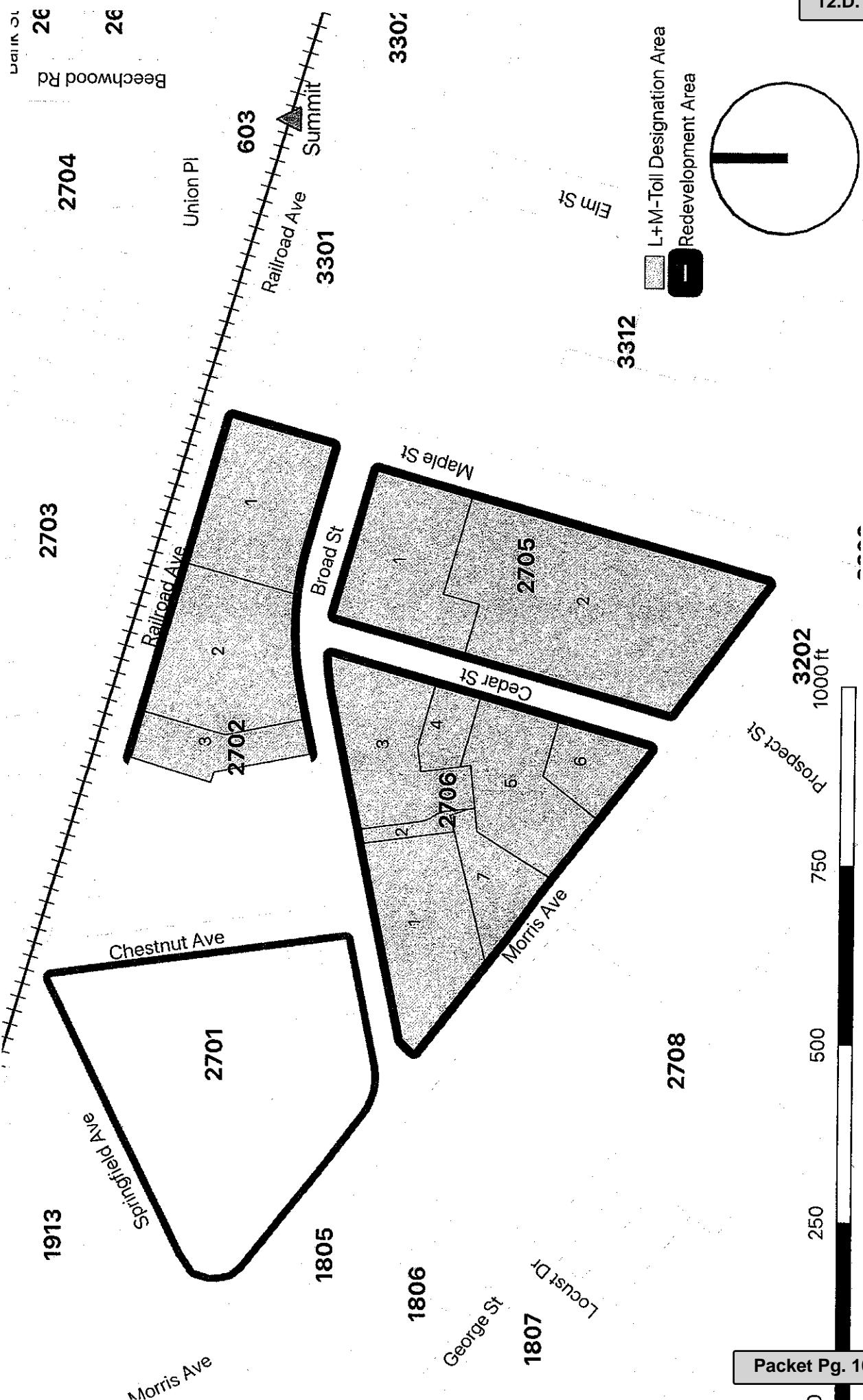


Jeffrey B. Feldman

Name: Jeffrey B. Feldman  
Title: Authorized Signatory

[Signature Page for Access Agreement]

Exhibit AProperty



**FIRST AMENDMENT TO THE ACCESS AGREEMENT BETWEEN CITY OF  
SUMMIT  
AND BROAD STREET WEST MANAGERS I LLC**

**THIS FIRST AMENDMENT TO THE ACCESS AGREEMENT** (“the Amendment”) is made the \_\_\_\_\_ day of \_\_\_\_\_, 2021 (the “Effective Date”) between the City of Summit, having municipal offices at 512 Springfield Avenue, Summit, New Jersey 07901 (“Grantor” or “City”), and acting pursuant to the provisions of the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1, et seq., and Broad Street West Managers I LLC, having an address at 1865 Palmer Avenue, Larchmont, New York 10528 (“Grantee” or “BSWM I”).

**W I T N E S S E T H:**

**WHEREAS**, Grantor and Broad Street West Managers I LLC entered into an Access Agreement on August 10, 2020 (the “Original Effective Date”), a copy of which is attached hereto as **Exhibit A** (the “Access Agreement”), providing BSWM I with certain access to the real properties located at the following Blocks and Lots on the Tax Map of the City of Summit: (i) Block 2701, Lot 1; (ii) Block 2706, Lots 1 and 4; and (iii) Block 2706, Lot 3, more commonly known as the Summit Firehouse, all as set forth on the map which is appended to Exhibit A (collectively, the “Grantor’s Property” or the “City-Owned Property” or the “Property”); and

**WHEREAS**, the Term of the Access Agreement was nine (9) months from the Original Effective Date and thus expired on or about May 10, 2021; and

**WHEREAS**, pursuant to the Parties Access Agreement the City granted access to the interior and exterior of Grantor’s Property during the Term, for the purposes of performing surveys and other such visual inspections and investigations (the “Work”); and

**WHEREAS**, in order to perform additional due diligence tasks upon the Property, BSWM I is seeking to extend the Term and modify the Access Agreement as set forth herein; and

**WHEREAS**, the Parties seek to extend the Term of the Access Agreement for an additional six (6) months (i.e., November 10, 2021), and include up to two (2) additional 90-day extension periods, totaling an additional 180-day extension period beyond the first six (6) month extension (i.e., up to March 10, 2022); and

**WHEREAS**, such an extension of the Term is necessary for BSWM I to complete its proposed due diligence activities, including but not limited to the following work: (i) coordinate with PSE&G to assess subsurface impacts from the gas main on what was former Chestnut Street; (ii) sample certain test pits to improve understanding of structure of train line trench, formerly a canal pathway; (iii) finish all survey, environmental, geotechnical and other such due diligence activities in Subdistrict 2; and (iv) undertake/complete any additional or remaining environmental due diligence in Subdistrict 1, including accessing monitoring wells in Subdistrict 1 (collectively, the “Additional Work”).

**NOW THEREFORE**, for the purposes set forth above, and for good and valuable consideration, the receipt of which is hereby acknowledged, Grantor and BSWM I agree to amend the Access Agreement as follows:

1. Section 1 of the Access Agreement regarding “Access” is hereby amended to include the Additional Work, as that term is defined herein. However, for purposes of clarity, BSWM I acknowledges and agrees that any Access granted by the City for purposes of undertaking the Additional Work remains subject to the terms and conditions of the Access Agreement, including with regard but not limited to the requirement to obtain the City Engineer’s written approval of any Proposal for any Environmental Tasks to be undertaken by or on behalf of BSWM I. Additionally, any such Proposal shall be prepared by a credentialed environmental professional.

2. Section 3 of the Access Agreement regarding “End of Term” is hereby deleted and replaced as follows:

End of Term. This Agreement shall be effective upon its execution by both parties. The term of the Access shall be extended from May 10, 2021 and shall expire upon the earlier of: (a) ten (10) days after a written termination notice is sent to Grantee by Grantor; or (b) six (6) months from the date of expiration of the current Term (i.e. November 10, 2021), provided however, that BSWM I may request up to two (2) additional 90-day extension periods for good cause (each, an “Additional Extension Period”), totaling an additional 180-day extension period beyond the first six month extension (i.e. up to May 10, 2022). The Parties acknowledge and agree that any request by BSWM I for an Additional Extension Period shall be in writing and shall be accompanied by a written description of the specific work to be undertaken during such Additional Extension Period. The City Administrator may grant any request for an Additional Extension Period in writing without the necessity of a further amendment of the Access Agreement. Any extension of the Term beyond two (2) Additional Extension Periods shall be subject to further amendment of the Access Agreement by Resolution of the Common Council of the City of Summit (the “Common Council”). Additionally, the Parties hereto acknowledge that by Resolution of the Common Council, BSWM I has been designated by the City as the conditional redeveloper of the Property, subject to that certain Conditional Designation and Escrow Agreement dated February 20, 2020 (the “Conditional Designation Agreement”). In the event that the conditional designation of BSWM I (including with regard to any permitted assignee of BSWM I) is terminated pursuant to the terms of the Conditional Designation Agreement, then the Access permitted hereunder shall automatically expire without any further action being necessary.

3. Section 4 of the Access Agreement regarding “Indemnity” is hereby deleted and replaced as follows:

Release and Indemnification. Grantee hereby releases Grantor, and further, Grantee shall indemnify, defend (if requested by Grantor in writing) and hold harmless Grantor from and against any and all loss, cost, expense, damage, claim or liability (including without limitation, reasonable attorneys’ fees) (collectively, “Claims”) resulting from any acts or omissions by any of the Grantee Parties in the performance of the Additional Work, provided such Claim does not arise solely from or out of: (i) Grantor’s acts or omissions or (ii) the mere discovery by Grantee of an existing

environmental condition within the Property. The Grantee's obligations set forth in this Paragraph 4 shall survive the expiration or earlier termination of this Agreement.

4. The terms and conditions of the Access Agreement shall otherwise remain applicable and enforceable.

5. This Agreement may be executed in one or more counterparts. This Agreement shall become binding upon the Parties and such counterparts shall constitute one and the same instrument, upon the Effective Date of this Agreement. Additionally, the execution and delivery of this Agreement may be conducted by electronic means in accordance with the Uniform Electronic Transmissions Act, N.J.S.A. 12A:12-1.

IN WITNESS WHEREOF, the parties have executed this Amendment as of the day and year first above written.

**GRANTOR:**

CITY OF SUMMIT

Attest: \_\_\_\_\_

By: \_\_\_\_\_

Name: Nora Radest  
Title: Mayor

Dated: \_\_\_\_\_

**GRANTEE:**

BROAD STREET WEST MANAGERS I LLC

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Name:  
Title: Authorized Signatory

**[Signature Page for First Amendment to Access Agreement]**

State of New Jersey )

) ss:

County of Union )

Be it remembered, that on this \_\_\_\_\_ day of \_\_\_\_\_, 2021, before me the subscriber, personally appeared \_\_\_\_\_, authorized signatory of the City of Summit the municipal corporation in and on whose behalf he or she executed the within instrument, and thereupon he acknowledged that he/she signed, sealed and delivered the same as the act and deed of the limited partnership for the uses and purposes therein expressed, that he/she was authorized by the limited partnership to execute the within instrument on behalf of the municipal corporation.

---

A Notary Public of \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

**(First Amendment to Access Agreement)**

State of New Jersey )  
                         ) ss:  
County of Union    )

Be it remembered, that on this \_\_\_\_\_ day of \_\_\_\_\_, 2021, before me the subscriber, personally appeared \_\_\_\_\_, authorized signatory of Broad Street West Managers I LLC limited liability corporation in and on whose behalf he or she executed the within instrument, and thereupon he acknowledged that he/she signed, sealed and delivered the same as the act and deed of the limited liability company for the uses and purposes therein expressed, that he/she was authorized by the limited liability corporation to execute the within instrument on behalf of the limited liability corporation.

---

A Notary Public of \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

**(First Amendment to Access Agreement)**

STATE OF NEW JERSEY)

)ss:

COUNTY OF UNION )

I CERTIFY that on \_\_\_\_\_, 2021, \_\_\_\_\_ personally came before me, and this person acknowledged under oath, to my satisfaction, that:

(a) this person is the Mayor of the City of Summit, named in this document;

(b) this document was signed and delivered by the City as its voluntary act duly authorized by a proper resolution of the City; and

(c) this person signed this proof to attest to the truth of these facts.

---

Name:

Signed and sworn to before me

on \_\_\_\_\_, 2021

---

Notary Public

A Notary Public of \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

**(First Amendment to Access Agreement)**

STATE OF NEW JERSEY)

)ss:

COUNTY OF UNION )

I CERTIFY that on \_\_\_\_\_, 2021, \_\_\_\_\_ personally came before me, and this person acknowledged under oath, to my satisfaction, that:

- (a) this person is the \_\_\_\_\_ of the limited liability corporation, named in this document;
- (b) this document was signed and delivered by the limited liability corporation as its voluntary act duly authorized by the limited liability corporation; and
- (c) this person signed this proof to attest to the truth of these facts.

---

Name:

Signed and sworn to before me

on \_\_\_\_\_, 2021

---

Notary Public

A Notary Public of \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

**(First Amendment to Access Agreement)**

**Exhibit A**  
**Original Access Agreement**

**AWARD BID - EDGAR STREET IMPROVEMENT PROJECT - \$177,572.00**

WHEREAS, seven bids were received by the Purchasing Agent for the Edgar Street Improvement Project on Tuesday, June 22, 2021, and

WHEREAS, the apparent low bidder must be rejected pursuant to N.J.S.A. 40A:11-21 due to a defective Bid Bond and N.J.S.A. 40A:11-22 due to a defective Consent of Surety.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That, of the bids received by the Purchasing Agent on Tuesday, June 22, 2021, the apparent low bidder is rejected pursuant to N.J.S.A. 40A:11-21 due to a defective Bid Bond and N.J.S.A. 40A:11-22 due to a defective Consent of Surety.
2. That, in accordance with the City Treasurer's certification of availability of funds in Account No. C-04-32-013-00E-110, a copy of which is hereto attached and made a part of this resolution, and as recommended in a memo from the City Engineer, bids received by the Purchasing Agent on Tuesday, June 22, 2021, shall be awarded to the lowest responsive, responsible bidder as follows:

**EDGAR STREET IMPROVEMENT PROJECT**

Cifelli & Son General Contracting, Inc.	\$177,572.00
81 Franklin Avenue	
Nutley, NJ 07110	

Dated: July 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, July 6, 2021.

City Clerk



## **RESOLUTION (ID # 7879)**

DOC ID: 7879 A

**TO:** Mayor and Common Council

**FROM:** Rick Matias, City Engineer

**DATE:** June 7, 2021

Seven bids were received and opened on Tuesday, June 22, 2021 at 11:00 am in the Council Chamber for the Edgar Street Improvement Project. The submitted lowest responsible bidder was Cifelli & Son General Contracting, Inc. of 81 Franklin Avenue, Nutley NJ 07110 in the amount of \$177,572.00. Cifelli & Son General Contracting, Inc. has completed various capital improvement projects for the City in a satisfactory manor of the past decade.

The work includes the repair of sidewalks & curbs, upgrade of drainage inlets, milling and paving of the entire length of Edgar Street.

The lowest responsible submitted bid is below the engineering estimate and funding is available from the following accounts:

**C-04-32-013-00E-110**

**Capital Roads - Edgar Street**

Based on the above, I recommend awarding a contract to Cifelli & Son General Construction of 81 Franklin Avenue, Nutley NJ 07110 in the amount of \$177,572.00.

**EDGAR STREET IMPROVEMENT PROJECT**  
**BID SUMMARY**  
 Preliminary - Subject to Attorney Review  
 BASE BID

6/23/2021			#1	#2	#3	#4	#5	#6	#7							
ITEM	DESCRIPTION	Unit	Qty.	Unit Price	Cost											
1	MOBILIZATION	LS	1	\$ 4,000.00	\$ 4,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00	\$ 1,500.00	\$ 15,000.00	\$ 15,000.00	\$ 5,000.00	\$ 5,000.00	\$ 7,500.00	\$ 7,500	
2	CLEARING SITE	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 1,000.00	\$ 1,000.00	\$ 10,429.00	\$ 10,429.00	\$ 2,500.00	\$ 2,500.00	\$ 23,000.00	\$ 23,000.00	\$ 6,500.00	\$ 6,500	
3	FINAL CLEANUP	LS	1	\$ 2,000.00	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	\$ 2,500.00	\$ 2,500.00	\$ 1,500.00	\$ 1,500.00	\$ 500.00	\$ 500.00	\$ 5,000.00	\$ 5,000	
4	BREAKAWAY BARRICADE	UNIT	2	\$ 1.00	\$ 2.00	\$ 1.00	\$ 2.00	\$ 1.00	\$ 2.00	\$ 1.00	\$ 2.00	\$ 0.02	\$ 0.02	\$ 0.01	\$ 0.02	
5	DRUM	UNIT	10	\$ 1.00	\$ 10.00	\$ 1.00	\$ 10.00	\$ 1.00	\$ 10.00	\$ 1.00	\$ 10.00	\$ 0.10	\$ 0.10	\$ 0.01	\$ 0	
6	TRAFFIC CONE	UNIT	10	\$ 1.00	\$ 10.00	\$ 1.00	\$ 10.00	\$ 1.00	\$ 10.00	\$ 1.00	\$ 10.00	\$ 0.10	\$ 0.10	\$ 0.01	\$ 0	
7	CONSTRUCTION SIGNS	SF	25	\$ 1.00	\$ 25.00	\$ 1.00	\$ 25.00	\$ 1.00	\$ 25.00	\$ 1.00	\$ 25.00	\$ 5.00	\$ 125.00	\$ 10.00	\$ 250.00	
8	CONSTRUCTION IDENTIFICATION SIGNS, 18" X 36"	UNIT	1	\$ 1.00	\$ 1.00	\$ 500.00	\$ 500.00	\$ 1.00	\$ 1.00	\$ 500.00	\$ 500.00	\$ 300.00	\$ 300.00	\$ 500.00	\$ 500	
9	CONSTRUCTION LAYOUT	DOLL	1	\$ 2,500.00	\$ 2,500.00	\$ 3,000.00	\$ 3,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 1.00	\$ 1.00	\$ 5,000.00	\$ 5,000	
10	UTILITY COORDINATION	LS	1	\$ 100.00	\$ 100.00	\$ 500.00	\$ 500.00	\$ 1,500.00	\$ 1,500.00	\$ 2,500.00	\$ 2,500.00	\$ 500.00	\$ 500.00	\$ 5,000.00	\$ 5,000	
11	INLET FILTERS, TYPE 1	SF	20	\$ 1.00	\$ 20.00	\$ 1.00	\$ 20.00	\$ 1.00	\$ 20.00	\$ 1.00	\$ 20.00	\$ 0.01	\$ 0.01	\$ 0.20	\$ 0.01	
12	FUEL PRICE ADJUSTMENT	ALLOW	1	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100	
13	GRANITE BLOCK CURB	LF	1,600	\$ 32.00	\$ 51,200.00	\$ 29.00	\$ 46,400.00	\$ 33.00	\$ 52,800.00	\$ 28.00	\$ 44,800.00	\$ 28.00	\$ 44,800.00	\$ 33.00	\$ 52,800.00	
14	CONCRETE SIDEWALK, 4" THICK	SY	200	\$ 90.00	\$ 18,000.00	\$ 77.00	\$ 15,400.00	\$ 75.00	\$ 15,000.00	\$ 81.00	\$ 16,200.00	\$ 82.00	\$ 16,400.00	\$ 80.00	\$ 16,000.00	
15	CONCRETE DRIVEWAY, 6" THICK	SY	70	\$ 90.00	\$ 6,300.00	\$ 79.00	\$ 5,530.00	\$ 78.00	\$ 5,460.00	\$ 90.00	\$ 6,300.00	\$ 92.00	\$ 6,440.00	\$ 85.00	\$ 5,950.00	
16	HOT MIX ASPHALT DRIVEWAY 5" THICK	SY	125	\$ 30.00	\$ 3,750.00	\$ 28.00	\$ 3,500.00	\$ 35.00	\$ 4,375.00	\$ 50.00	\$ 6,250.00	\$ 35.00	\$ 4,375.00	\$ 20.00	\$ 2,500.00	
17	HMA MILLING, 3" OR LESS	SY	3,300	\$ 5.00	\$ 16,500.00	\$ 8.75	\$ 28,875.00	\$ 5.00	\$ 16,500.00	\$ 8.00	\$ 26,400.00	\$ 3.00	\$ 9,900.00	\$ 5.80	\$ 19,140.00	
18	HOT MIX ASPHALT PAVEMENT REPAIR	SY	50	\$ 30.00	\$ 1,500.00	\$ 30.00	\$ 1,500.00	\$ 35.00	\$ 1,750.00	\$ 50.00	\$ 2,500.00	\$ 30.00	\$ 1,500.00	\$ 0.01	\$ 0.50	
19	HOT MIX ASPHALT 9.5M64 SURFACE COURSE	TON	425	\$ 85.00	\$ 36,125.00	\$ 100.00	\$ 42,500.00	\$ 85.00	\$ 36,125.00	\$ 85.00	\$ 36,125.00	\$ 69.00	\$ 29,325.00	\$ 115.00	\$ 48,875.00	
20	TRAFFIC MARKING LINES, 4"	LF	500	\$ 1.00	\$ 500.00	\$ 3.50	\$ 1,750.00	\$ 2.50	\$ 1,250.00	\$ 2.50	\$ 1,250.00	\$ 3.60	\$ 1,800.00	\$ 2.50	\$ 1,250.00	
21	RESET MANHOLE, SANITARY SEWER, USING NEW CASTING	UNIT	7	\$ 600.00	\$ 4,200.00	\$ 650.00	\$ 4,550.00	\$ 600.00	\$ 4,200.00	\$ 800.00	\$ 5,600.00	\$ 500.00	\$ 3,500.00	\$ 650.00	\$ 4,550.00	
22	VIDEO INSPECTION OF SEWER	LF	1,150	\$ 4.50	\$ 5,175.00	\$ 4.00	\$ 4,600.00	\$ 3.95	\$ 4,542.50	\$ 8.00	\$ 9,200.00	\$ 4.80	\$ 5,520.00	\$ 3.80	\$ 4,370.00	
23	REconstructed INLET, TYPE B, USING NEW CASTING	UNIT	4	\$ 1,500.00	\$ 6,000.00	\$ 1,200.00	\$ 4,800.00	\$ 1,500.00	\$ 6,000.00	\$ 1,500.00	\$ 6,000.00	\$ 2,800.00	\$ 11,200.00	\$ 1,000.00	\$ 4,000.00	
24	INLET TYPE B	UNIT	1	\$ 2,500.00	\$ 2,500.00	\$ 3,000.00	\$ 3,000.00	\$ 2,500.00	\$ 2,500.00	\$ 3,500.00	\$ 3,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,989.13	\$ 4,989	
25	VIDEO INSPECTION OF PIPE	LF	1,000	\$ 6.50	\$ 6,500.00	\$ 5.00	\$ 5,000.00	\$ 4.50	\$ 4,500.00	\$ 8.00	\$ 8,000.00	\$ 7.25	\$ 7,250.00	\$ 4.20	\$ 4,200.00	
26	BORROW TOPSOIL	CY	100	\$ 2.00	\$ 200.00	\$ 1.00	\$ 100.00	\$ 10.00	\$ 1,000.00	\$ 25.00	\$ 2,500.00	\$ 0.01	\$ 1.00	\$ 0.01	\$ 1.00	
27	TOP SOIL SPREADING, 4" THICK	SY	725	\$ 2.00	\$ 1,450.00	\$ 3.00	\$ 2,175.00	\$ 3.00	\$ 2,175.00	\$ 1.00	\$ 725.00	\$ 7.00	\$ 5,075.00	\$ 5.00	\$ 3,625.00	
28	FERTILIZING AND SEEDING, TYPE A-3,	SY	725	\$ 2.00	\$ 1,450.00	\$ 1.00	\$ 725.00	\$ 1.00	\$ 725.00	\$ 1.00	\$ 725.00	\$ 1.00	\$ 5.00	\$ 3,625.00	\$ 0.25	
				<b>SUBTOTAL</b>	<b>\$ 175,118.00</b>	<b>SUBTOTAL</b>	<b>\$ 177,572.00</b>	<b>SUBTOTAL</b>	<b>\$ 179,999.50</b>	<b>SUBTOTAL</b>	<b>\$ 189,742.00</b>	<b>SUBTOTAL</b>	<b>\$ 190,836.43</b>	<b>SUBTOTAL</b>	<b>\$ 206,486.82</b>	
															<b>SUBTOTAL</b>	<b>\$ 216,066</b>

\*\* Reject NIS 40A:11-21 \*\*  
 \*\* Reject NIS 40A:11-22 \*\*

## Certification of Availability of Funds

This is to certify to the Mayor and Common Council of the City of Summit that funds for the following resolution are available:

Resolution Date: 7/6/2021  
Resolution Doc Id: 7879

Vendor: Cifelli & Son General Contracting  
81 Franklin Avenue  
Nutley, NJ 07110

Purchase Order Number: 21-01353

Account Number	Amount	Account Description
C-04-32-013-00E-110	\$177,572.00	3213E Edgar Street Road Improvements

Only amounts for the current Budget Year have been certified.  
Amounts for future years are contingent upon sufficient funds being appropriated.

Tammie L. Baldwin  
City Treasurer/CFO

Resolution (ID # 7912)  
July 6, 2021

**AUTHORIZE SUBMISSION OF FY 2022 GRANT APPLICATION FOR FUNDING FROM THE  
FY2022 TRANSIT VILLAGE PROGRAM AND EXECUTION OF GRANT AGREEMENT WITH  
NJDOT - TV-2022-PHASE 3: VILLAGE GREEN PEDESTRIAN SA-00004 PROJECT**

**BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:**

1. That it does hereby formally approve the grant application for the above stated project.
2. That the Mayor and City Clerk are hereby authorized to submit an electronic grant application identified as "TV-2022-Phase 3: Village Green Pedestrian S-00000" to the New Jersey Department of Transportation on behalf of the City of Summit.
3. That the Mayor and City Clerk are hereby authorized to sign the grant agreement on behalf of the City of Summit and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement.

**CERTIFICATION**

Dated: July 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, July 6, 2021.

City Clerk

My signature and the City Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

**ATTEST and AFFIX SEAL:**

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Rosalia M. Licatese, RMC  
City Clerk

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Nora G. Radest  
Mayor



## **RESOLUTION (ID # 7912)**

DOC ID: 7912 B

**TO:** Mayor and Common Council

**FROM:** Rick Matias, City Engineer

**DATE:** June 7, 2021

The City of Summit Engineering Division is submitting an application to the NJDOT Transit Village Program. The program provides funding to municipalities designated as Transit Villages for the implementation of non-traditional municipal-related transportation projects within a half-mile radius surrounding a transit facility. There is \$1,000,000 total funding available through this grant program. There is no match requirement stated for this program.

The Division is submitting an application to fund the “Phase 3: Village Green Pedestrian Safety Project.” The project is aimed at improving areas of the Village Green and its adjacent access points to/from the train station. This includes the installation of bicycle parking/storage on the north quadrants, wayfinding signage within the Village Green, re-alignment and ADA upgrades to the pathways on the southern quadrants, lighting and beautification elements on the southern quadrants, and potential safety upgrades to the intersection of Summit Avenue and Broad Street.

The scope of work is designed to safely accommodate increased pedestrian, bicycle, and other alternative transportation uses on routes to and from the Summit Train Station and surrounding commercial and residential areas. Safety features, including lighting, wayfinding signage, and ADA-compliant improvements will encourage non-motorized travel to and from the station by increasing the sense of security experienced when traveling within the Transit Village. Accessibility features, including bicycle and moped parking and storage, will expand transportation choices and accommodate additional non-motorized travelers. The total project cost is \$688,490.00, of which the Division is requesting the full amount from the NJDOT.

The application requires an individual resolution authorizing the submission of the application and must be signed by the Mayor and Clerk. At this time, the Division is requesting that the Common Council pass a resolution in support of the above-referenced project to complete the application process. The standard NJDOT resolution should be utilized and is attached.

**City of Summit**  
**Resolution No. \_\_\_\_\_**

**RESOLUTION:** Approval to submit a grant application for funding from the FY2022 Transit Village Program and execute a grant contract with the New Jersey Department of Transportation for the Phase 3: Village Green Pedestrian Safety Project.

**NOW, THEREFORE, BE IT RESOLVED** that the Common Council of the City of Summit formally approves the grant application for the above stated project.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as “TV-2022-Phase 3: Village Green Pedestrian Sa-00004” to the New Jersey Department of Transportation on behalf of the City of Summit.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk of Summit are hereby authorized to sign the grant agreement on behalf of the City of Summit and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Common Council of the City of Summit on this 6th day of July, 2021.

**CERTIFICATION**

I, Rosalia M. Licatese, City Clerk of the City of Summit, Union County, State of New Jersey, do hereby certify this resolution was adopted at a Regular Meeting of the City’s Mayor and Council held on July 6, 2021.

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Rosalia M. Licatese, RMC  
 City Clerk

My signature and the Clerk’s seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

**ATTEST AND AFFIX SEAL**

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Rosalia M. Licatese, RMC  
 City Clerk

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Honorable Nora Radest  
 Mayor

Resolution (ID # 7914)  
July 6, 2021

**APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT  
WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION - "BIKE-2022 - SUMMIT  
PARK LINE PHASE 2 - 00009"**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, COUNTY OF UNION, NEW JERSEY:

That it does hereby formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk of Summit are hereby authorized to submit an electronic grant application identified as ?BIKE-2022-Summit Park Line Project: Phase 2-00009? to the New Jersey Department of Transportation on behalf of the City of Summit.

BE IT FURTHER RESOLVED that the Mayor and Clerk of Summit are hereby authorized to sign the grant agreement on behalf of the City of Summit and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Common Council of the City of Summit On this 6th day of July, 2021.

**CERTIFICATION**

I, Rosalia M. Licatise, City Clerk of the City of Summit, Union County, State of New Jersey, do hereby certify this resolution was adopted at a Regular Meeting of the Common Council held on July 6, 2021.

City Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

**ATTEST AND AFFIX SEAL**

---

Rosalia M. Licatise, RMC  
City Clerk

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Nora Radest  
Mayor



## **RESOLUTION (ID # 7914)**

DOC ID: 7914 B

**TO:** Mayor and Common Council

**FROM:** Rick Matias, City Engineer

**DATE:** June 7, 2021

The City of Summit Engineering Division is submitting an application to the NJDOT Bikeways Grant Program. The City will work with the Summit Park Line Foundation in order to complete this project if funding is awarded. This program provides grant opportunities for projects that create and enhance biking infrastructure throughout the State of New Jersey. There is \$1,000,000 in total funding available through this grant program. There is no match requirement stated for this program.

The Division is submitting an application to fund Phase 2 of the “Summit Park Line Project.” The Summit Park Line is a rails-to-trails concept that will transform a decommissioned and abandoned rail corridor in Summit, New Jersey, into a linear park and walking and bicycling path spanning 1 mile in length. As part of these Phase 2 improvements, the rail corridor, from Morris Avenue to Ashwood Avenue, will be enhanced with permeable pavements incorporating dedicated bike lanes and striping, benches, wayfinding signage, fencing, landscaping, bicycle racks, and other beautification and accessibility features. The total project cost is \$1,008,700.00, of which the Division is requesting \$500,000.00 from the NJDOT.

The application requires an individual resolution authorizing the submission of the application and must be signed by the Mayor and Clerk. At this time, the Division is requesting that the Common Council pass a resolution in support of the above-referenced project as part of the application process. The template NJDOT resolution should be utilized and is attached.

**City of Summit**  
**Resolution No. \_\_\_\_\_**

**RESOLUTION:** Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for The Summit Park Line Project: Phase 2.

**NOW, THEREFORE, BE IT RESOLVED** that the Common Council of the City of Summit formally approves the grant application for the above stated project.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk of Summit are hereby authorized to submit an electronic grant application identified as “BIKE-2022-Summit Park Line Project: Phase 2-00009” to the New Jersey Department of Transportation on behalf of the City of Summit.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk of Summit are hereby authorized to sign the grant agreement on behalf of the City of Summit and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Common Council of the City of Summit on this 6th day of July, 2021.

**CERTIFICATION**

I, Rosalia M. Licatese, City Clerk of the City of Summit, Union County, State of New Jersey, do hereby certify this resolution was adopted at a Regular Meeting of the City’s Mayor and Council held on July 6, 2021.

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Rosalia M. Licatese, RMC  
 City Clerk

My signature and the Clerk’s seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

**ATTEST AND AFFIX SEAL**

---

Rosalia M. Licatese, RMC  
 City Clerk

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Honorable Nora Radest  
 Mayor

Resolution (ID # 7910)  
July 6, 2021

**AUTHORIZE SUBMISSION OF NJDOT 2022 GRANT APPLICATION & EXECUTION FOR  
PRIORITY 1 - MA-2022-BRIANT PARKWAY IMPROVEMENT PROJECT-SUMMIT CITY-  
00349**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, COUNTY OF UNION, NEW JERSEY:

1. That it does hereby formally approves the grant application for the above stated project.
2. That the Mayor and City Clerk are hereby authorized to submit an electronic grant application identified as Priority 1: MA-2022-Briant Parkway Improvement Project-00349, to the New Jersey Department of Transportation on behalf of the City of Summit for the Priority 1: MA-2022-Briant Parkway Improvement Project-00349.
3. That the Mayor and City Clerk are hereby authorized to sign the grant agreement on behalf of the City of Summit and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Dated: July 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday, July 6, 2021.

City Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL:

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Rosalia M. Licatese, RMC  
City Clerk

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Nora Radest  
Mayor



## RESOLUTION (ID # 7910)

DOC ID: 7910 A

TO: Mayor and Common Council

FROM: Rick Matias, City Engineer

DATE: June 7, 2021

SUBJECT: Authorize Submission of NJDOT 2022 Grant Application & Execution for Priority 1 - MA-2022-Briant Parkway Improvement Project-Summit City-00349

The Engineering Division is in the process of submitting applications to the NJDOT - Bureau of Municipal Aid FY 2022 Municipal Aid Grant Program. This program provides grants for road reconstruction and repaving projects. The City has been a recipient of an NJDOT Municipal Aid grants for numerous years. The City is permitted to submit two applications per year. The following is the first priority application for this year's NJDOT municipal aid grant applications:

### Priority 1: MA-2022-Briant Parkway Improvement Project-00349

Briant Parkway has pavement that is in need of repair and the overall project will also include various safety improvements such as a raised speed table, raised intersection, curb adjustments, possible sidewalk and striping. Additionally, as with all projects, Briant Parkway will see additional street inlets and a review/inspection of the sanitary sewer system. Briant Parkway is a heavily traveled street by local residents and it connects to two Union County Roads, Springfield Avenue and Orchard Street. It also serves a large portion of residents visiting Briant Park for recreational activities.

The New Jersey Department of Transportation requires a resolution authorizing the submission of the application that must be signed by the Mayor and City Clerk. This year NJDOT is requiring the resolution to be submitted electronically online through a new portal developed specifically for documentation submission.

At this time, I am requesting that the Common Council pass a resolution in support of the above referenced project so the application process can be completed. The resolution should also permit the execution of the grant if and once received. The standard NJDOT resolution should be utilized and is attached.

Resolution (ID # 7911)  
July 6, 2021

**AUTHORIZE SUBMISSION OF NJDOT 2022 GRANT APPLICATION & EXECUTION FOR  
PRIORITY 2 - MA-2022-PROSPECT STREET IMPROVEMENT PROJECT-00350**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, COUNTY OF UNION, NEW JERSEY:

1. That it does hereby formally approves the grant application for the above stated project.
2. That the Mayor and City Clerk are hereby authorized to submit an electronic grant application identified as Priority 2: MA-2022-Prospect Street Improvement Project-00350, to the New Jersey Department of Transportation on behalf of the City of Summit for the Priority 2: MA-2022-Prospect Street Improvement Project-00350.
3. That the Mayor and City Clerk are hereby authorized to sign the grant agreement on behalf of the City of Summit and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Dated: July 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday, July 6, 2021.

City Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL:

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Rosalia M. Licatese, RMC  
City Clerk

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Nora Radest  
Mayor



## RESOLUTION (ID # 7911)

DOC ID: 7911 B

TO: Mayor and Common Council

FROM: Rick Matias, City Engineer

DATE: June 7, 2021

SUBJECT: Authorize Submission of NJDOT 2022 Grant Application & Execution for Priority 2 - MA-2022-Prospect Street Improvement Project-00350

The Engineering Division in the process of submitting applications to the NJDOT-Bureau of Local Aid FY 2022 Municipal Aid Program. This program provides grants for road reconstruction and repaving projects. The City has been a recipient of an NJDOT Local Aid grants for numerous years. The City is permitted to submit two applications per year. The following is the second priority application for this year's NJDOT Local Aid grant applications:

### Priority 2: MA-2022-Prospect Street Improvement Project-00350

This pavement on Prospect Street is nearing the end of its life span and needs replacement. The project has been included in our capital improvement plan for several years now and the costs will be significant given its length and need of curb repairs/replacement. Additionally, sidewalk repairs will be needed, and some areas of additional sidewalk will be considered. Prospect Street is heavily traveled by local and County residents, and it connects to one Union County road, Morris Avenue; additionally, it also intersects with two heavily traveled Summit streets, Pine Grove Avenue and Tulip Street.

The New Jersey Department of Transportation requires a resolution authorizing the submission of the application that must be signed by the Mayor and City Clerk. This year NJDOT is requiring the resolution to be submitted electronically online through a new portal developed specifically for documentation submission.

At this time, I am requesting that the Common Council pass a resolution in support of the above referenced project so the application process can be completed. The resolution should also permit the execution of the grant if and once received. The standard NJDOT resolution should be utilized and is attached.

Resolution (ID # 7913)  
July 6, 2021

**APPROVAL TO SUBMIT GRANT APPLICATION AND EXECUTE GRANT CONTRACT  
WITH NJDOT FOR SAFE STREETS TO TRANSIT PROJECT**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, COUNTY OF UNION, NEW JERSEY:

That it does hereby formally approve the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as "SST-2022-Phase 3: Village Green Pedestrian S-00004" to the New Jersey Department of Transportation on behalf of the City of Summit.

BE IT FURTHER RESOLVED that the Mayor and Clerk of Summit are hereby authorized to sign the grant agreement on behalf of the City of Summit and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Common Council of the City of Summit on this 6th day of July, 2021.

**CERTIFICATION**

I, Rosalia M. Licatese, City Clerk of the City of Summit, Union County, State of New Jersey, do hereby certify this resolution was adopted at a Regular Meeting of the Common Council held on July 6, 2021.

City Clerk

My signature and the City Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

**ATTEST AND AFFIX SEAL**

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Rosalia M. Licatese, RMC  
City Clerk

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Nora Radest  
Mayor



## **RESOLUTION (ID # 7913)**

DOC ID: 7913 B

**TO:** Mayor and Common Council

**FROM:** Rick Matias, City Engineer

**DATE:** June 7, 2021

The City of Summit Engineering Division is submitting an application to the NJDOT Safe Streets to Transit Program. The program provides funding to municipalities seeking to improve access to transit facilities and all modes of public transportation. The goals of the program are to improve the overall safety and accessibility for mass transit riders walking to transit facilities, encourage mass transit users to walk to transit stations, and facilitate the implementation of projects and activities that will improve safety in the vicinity of transit facilities. There is \$1,000,000 total funding available through this grant program. There is no match requirement stated for this program.

The Division is submitting an application to fund the “Phase 3: Village Green Pedestrian Safety Project.” The project is aimed at improving areas of the Village Green and its adjacent access points to/from the train station. This includes the installation of bicycle parking/storage on the north quadrants, wayfinding signage within the Village Green, re-alignment and ADA upgrades to the pathways on the southern quadrants, lighting and beautification elements on the southern quadrants, and potential safety upgrades to the intersection of Summit Avenue and Broad Street.

The scope of work is designed to safely accommodate increased pedestrian, bicycle, and other alternative transportation uses on routes to and from the Summit Train Station and surrounding commercial and residential areas. Safety features, including lighting, wayfinding signage, and ADA-compliant improvements will encourage non-motorized travel to and from the station by increasing the sense of security experienced when traveling within the Transit Village. Accessibility features, including bicycle and moped parking and storage, will expand transportation choices and accommodate additional non-motorized travelers. The total project cost is \$688,490.00, of which the Division is requesting the full amount from the NJDOT.

The application requires an individual resolution authorizing the submission of the application and must be signed by the Mayor and Clerk. At this time, the Division is requesting that the Common Council pass a resolution in support of the above-referenced project to complete the application process. The standard NJDOT resolution should be utilized and is attached.

**City of Summit**  
**Resolution No. \_\_\_\_\_**

**RESOLUTION:** Approval to submit a grant application for funding from the FY2022 Safe Streets to Transit Program and execute a grant contract with the New Jersey Department of Transportation for the Phase 3: Village Green Pedestrian Safety Project.

**NOW, THEREFORE, BE IT RESOLVED** that the Common Council of the City of Summit formally approves the grant application for the above stated project.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as “SST-2022-Phase 3: Village Green Pedestrian S-00004” to the New Jersey Department of Transportation on behalf of the City of Summit.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk of Summit are hereby authorized to sign the grant agreement on behalf of the City of Summit and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Common Council of the City of Summit on this 6th day of July, 2021.

**CERTIFICATION**

I, Rosalia M. Licatese, City Clerk of the City of Summit, Union County, State of New Jersey, do hereby certify this resolution was adopted at a Regular Meeting of the City’s Mayor and Council held on July 6, 2021.

---

Rosalia M. Licatese, RMC  
 City Clerk

My signature and the Clerk’s seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

**ATTEST AND AFFIX SEAL**

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Rosalia M. Licatese, RMC  
 City Clerk

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Honorable Nora Radest  
 Mayor

Resolution (ID # 7978)  
July 6, 2021

**AUTHORIZE EXECUTION OF AGREEMENT WITH THE COUNTY OF UNION TO MODIFY  
THE COOPERATIVE AGREEMENT DATED JUNE 2014, AS AMENDED IN 2017**

WHEREAS, certain Federal funds are potentially available to the County of Union under Title I of the Housing and Community Development Block Grant Act of 1974, as amended, commonly known as the Community Development Block Grant Program, and

WHEREAS, certain Federal funds are potentially available to the County of Union under Title II of the National Affordable Housing Act of 1990, commonly known as the HOME Investment Partnership program, and

WHEREAS, substantial Federal funds provided through subtitle B of Title IV of the McKinney-Vento Homeless Assistance Act commonly known as the Emergency Solutions Grants program (ESG) are allocated to prevent homelessness and to enable homeless individuals and families to move toward independent living, and

WHEREAS, it is necessary to amend an existing Cooperative Agreement for the County of Union and its people to benefit from this program, and

WHEREAS, it is in the best interest of the City of Summit and the County of Union, in cooperation with each other, to enter into a modification of the existing Cooperative Agreement pursuant to N.J.S.A. 40A:65-1et seq.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the agreement entitled "COOPERATIVE AGREEMENT BETWEEN THE COUNTY OF UNION AND CERTAIN MUNICIPALITIES FOR CONDUCTING CERTAIN COMMUNITY DEVELOPMENT ACTIVITIES," dated June 2014, as amended in 2017, for the Purpose of Inserting a Description of Activities for Fiscal Year 2017-2018 of the Union County Community Development Block Grant program, the HOME Investment Partnership program, and the Emergency Shelter Grant program (ESG), a copy of which is attached hereto; be executed by the Mayor and City Clerk in accordance with the provisions of law.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon its adoption.

ATTEST:

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Nora G. Radest, Mayor

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Rosalia M. Licatese, City Clerk

Dated: July 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, July 6, 2021.

City Clerk



**Community Service Department (DCS)**  
R - Capital Projects & Community Services

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 07/06/21 07:30 PM

## **RESOLUTION (ID # 7978)**

DOC ID: 7978

TO: Mayor and Common Council

FROM: Aaron Schrager, Director - Department of Community Serv

DATE: June 15, 2021

### **SUMMARY**

At the request of Union County, HUD requires that the County and the City adopt an annual shared services agreement detailing the new grant awards for the 2021-2022 fiscal year. As part of that award, the City is schedule to receive a total of \$10,000 for the Summit Youth Center and Summit Senior Citizens Transportation Porgram.



CAP (DAR)

# COUNTY OF UNION

DEPARTMENT OF ECONOMIC DEVELOPMENT  
*Amy C. Wagner, Deputy County Manager/Director*

June 14, 2021

**BOARD OF  
 COUNTY COMMISSIONERS**

**ALEXANDER MIRABELLA**  
*Chairman*

**REBECCA L. WILLIAMS**  
*Vice Chair*

**ANGELA R. GARRETSON**

**SERGIO GRANADOS**

**CHRISTOPHER HUDA**

**BETTE JANE KOWALSKI**

**LOURDES M. LEON**

**KIMBERLY PALMIERI-MOURED**

**ANDREA STATEN**

**EDWARD T. OATMAN**  
*County Manager*

**AMY C. WAGNER**  
*Deputy County Manager*

**BRUCE H. BERGEN, ESQ.**  
*County Counsel*

**JAMES E. PELLETTIERE, RMC**  
*Clerk of the Board*

Mayor Nora G. Radest  
 512 Springfield Avenue  
 Municipal Building  
 Summit, NJ 07901

**Re: Shared Services Agreement for Fiscal Year 2021 – 2022**

Dear Mayor Radest:

The U.S. Department of Housing and Urban Development (HUD) has determined that Union County is authorized to carry out essential Community Development and Housing assistance activities in those localities where the County and the unit of local government execute a Cooperative Agreement to undertake such activities.

In order to continue to receive funding as an Urban County, HUD requires that the County have each unit of government adopt an annual **Shared Services Agreement (formerly known as the Inter-local Services Agreement)** specifying the new grant awards. The County and your municipality have been taking these actions since 1974.

Your municipality is requested to adopt a resolution at your June, July or August Council meeting.

**1. Adopt resolution for an annual Shared Services Agreement to cover the Fiscal Year 2021 – 2022. (Please see sample resolution Exhibit A.)**

It is requested that your municipality approve this action at the next meeting of municipal council and return the resolution to the County with an original signature by August 15, 2021.

If you have any questions, please contact me at 908-527-4462.

Very truly yours,  
  
 Brandon T. Givens, Director  
 Bureau of Community Development  
 BG/fc  
 Enclosures

cc: Clerk

**DIVISION OF COMMUNITY SERVICES**

Administration Building, 2<sup>nd</sup> Floor    Elizabethtown Plaza    Elizabeth, NJ 07207    (908)527-4462    fax(908)352-3980  
*We're Connected to You!*

Account #		Project Title	Final Allocation
<b>Facilities Sub-Committee</b>			
021-009	Countywide	ARC Residential Improvements - Gas Generators	\$22,0
021-010	Countywide	Cerebral Palsy League - Replace Commercial Exhaust Fans	\$25,0
021-026	Hillside	Hillside H. Buie Community Center Floor Replacement	\$26,0
021-036	New Providence	De Corso Center Parking Lot Repaving	\$20,0
021-039	Plainfield Non-Profit	Toddler Learning Center - Install Security Cameras	\$40,0
021-041	Plainfield Non-Profit	Covenant Dev. Corp. Food Pantry Remodel/Expansion	\$50,0
021-043	Plainfield Non-Profit	Neighborhood House Children & Staff Safety	\$16,0
021-046	Plainfield Non-Profit	Shiloh Entrepreneurial & Eco. Dev. - Men's Bathroom Renovation	\$42,0
021-052	Plainfield Non-Profit	Second Street Youth Center - Air Disinfection System	\$38,0
021-055	Rahway Non-Profit	JFK Community Center Facilities Improvements	\$65,0
021-057	Rahway Non-Profit	Rahway Housing Clifford P. Case Apartments Elevator Upgrades	\$44,0
021-065	Scotch Plains N-P	Senior Housing Corp Window Replacements/Kitchen Cabinets	\$30,0
021-080	Westfield Non-Profit	Westfield Area Y Emergency - Handicapped-Accessible Locker Spac	\$10,0
021-081	Westfield Non-Profit	Westfield CC Reurbish Bathroom	\$18,0
021-082	Plainfield Non-Profit	Greater Refuge Church-Repairs/Upgrade Interior & Outside	\$14,0
021-083	Westfield	Construction ADA Compliant Ramp at Tamaques Cabin	\$10,0
021-084	Hillside	Senior Center Roofing	\$50,0
		<b>Total</b>	<b>\$520,0</b>

Account #		Project Title	Final Allocation
		Public Improvements Sub-Committee	
021-110	Clark	ADA Curb/Ramp Rehabilitation	\$25,0
021-111	Cranford	ADA Curb/Ramp Rehabilitation	\$25,0
021-126	Hillside	Roadway Rehabilitation	\$130,0
021-128	Kenilworth	ADA Curb/Ramp Rehabilitation	\$25,0
021-137	Linden	Roadway Rehabilitation	\$269,0
021-151	Plainfield	Rushmore Playground Improvements - Sports Lights	\$57,0
021-152	Plainfield	Roadway Rehabilitation	\$352,0
021-158	Rahway	Roadway Rehabilitation	\$278,0
021-163	Roselle	Roadway Rehabilitation	\$140,0
021-172	Roselle Park	Roadway Rehabilitation	\$159,0
021-174	Springfield	Roadway Rehabilitation	\$110,0
		<b>Total</b>	<b>\$1,570,0</b>

Account #		Project Title	Final Allocation
<b>Social Services Sub-Committee</b>			
021-200	Berkeley Heights	Senior Citizens Social Services Program	\$14,2
021-207	Clark	Senior Citizens Social Services Program	\$14,2
021-209	Countywide	Recreation Program for Disabled Adults	\$5,0
021-210	Countywide	Someones Daughter Youth Education Program	\$5,0
021-215	Countywide	Catholic Charities Child Protective Services	\$5,0
021-216	Cranford Non-Profit	Cranford Housing Nutrition Program	\$5,0
021-217	Cranford	Senior Citizens Social Services Program	\$17,2
021-219	Countywide	Family Promise Transportation Services	\$8,0
021-223	Garwood	Senior Citizens Social Services Program	\$15,7
021-224	Countywide	Roots & Wings Services for Aged Out Foster Youth	\$12,0
021-226	Hillside	Senior Citizens Healthcare Program	\$12,5
021-227	Hillside	Senior Citizens Social Services Program	\$10,7
021-229	Hillside	Buie Community Center Youth Recreation Project	\$13,0
021-230	Hillside	Maternal Child Healthcare Program	\$18,0
021-231	Kenilworth	Senior Citizens Social Service & Health Program	\$13,2
021-236	Linden Non-Profit	Food Pantry/Nutrition Program	\$9,0
021-241	Mountainside	Mountainside Senior Citizens Social Services Program	\$10,7
021-245	New Providence	Senior Citizens Social Services Program	\$8,2
021-247	New Providence	Senior Citizens High Risk Healthcare Fair & Program	\$5,0
021-249	Plainfield Non-Profit	Second Street Youth Center Afterschool Service	\$8,0
021-250	Plainfield Non-Profit	Second Street Youth Center Teen Resource	\$5,0
021-252	Plainfield	Shut In Council-Disable Care Services	\$5,0
021-254	Countywide	Fish Hospitality Program	\$8,0
021-255	Plainfield Non-Profit	HOPES CAP Early Childhood and Families Services Program	\$20,0
021-256	Plainfield	Careers in Recreation Lifeguard Progam	\$5,0
021-258	Plainfield	Senior Citizens Social Services Program	\$32,2
021-259	Plainfield Non-Profit	Neighborhood Health Services Corp. Social Work Project	\$8,0
021-260	Plainfield Non-Profit	Urban League - Reentry Reconnections	\$5,0
021-262	Plainfield Non-Profit	Toddler Learning Center - Day Care	\$5,0
021-264	Plainfield Non-Profit	Visions & Pathways - Independent Living Skills	\$5,0
021-265	Plainfield Non-Profit	Boys & Girl Club Teen Program Activities	\$5,5
021-266	Plainfield Non-Profit	IRIS House Project T.T.Y.L.	\$6,0
021-269	Plainfield Non-Profit	Girl Scouts Heart of NJ - Leadership Experience	\$5,0
021-270	Plainfield Non-Profit	Covenant Dev. Corp. - Food Pantry Services	\$5,0
021-271	Plainfield Non-Profit	Salvation Army Hygiene Pantry	\$5,0
021-274	Rahway	Senior Citizens Social Services Program	\$14,2
021-275	Plainfield-Non	Somerset Cty Young Men's Christian Ass-Plainfield YMCA	\$4,7
021-276	Roselle	Senior Citizens Transportation Program	\$12,7

Account #		Project Title	Final Allocation
021-282	Roselle Park	Senior Citizens Transportation Program	\$19,500
021-283	Scotch Plains	Senior Citizens Social Services Program	\$10,750
021-287	Springfield	Senior Citizens Transportation Program	\$8,000
021-288	Countywide	Court Appointed Special Advocates - Foster Youth Advocacy	\$9,750
021-289	Countywide	The Arc of Union, Inc. - Behavioral Health Program	\$9,750
021-294	Summit	Summit Youth Center	\$5,000
021-295	Summit	Summit Senior Citizens Transportation Program	\$5,000
021-298	Countywide	Westfield YMCA Adult Special Needs Program	\$5,000
021-299	Westfield	Senior Transportation Program	\$10,000
021-321	Countywide	United Way Family Strengthening Program	\$150,000
021-331	Winfield	Senior Citizens Social Services Program	\$10,750
		<b>Total</b>	<b>\$610,000</b>

Account #		Project Title	Final Allocation
		<b>Housing Sub-Committee</b>	
021-400P	Countywide	Union County Home Improvement Program - Project Cost	\$271,21
021-400C	Countywide	Union County Home Improvement Program - Consultant	\$67,81
021-403	Countywide	Urban League - Comprehensive Housing Counseling	\$40,00
021-417	Hillside	Code Enforcement Program	\$24,00
021-427	Linden	Home Improvement Program	\$281,00
021-436	Plainfield	Comprehensive Housing Assistance Program (CHAP)	\$335,00
021-437	Plainfield	Office of C.D. Emergency Housing Assistance Program	\$6,00
021-438	Plainfield	Code Enforcement Program	\$23,00
021-441	Rahway	Home Improvement Program	\$304,00
021-442	Rahway	Code Enforcement Program	\$24,00
021-446	Roselle	Code Enforcement Program	\$24,00
		<b>Total</b>	<b>\$1,400,00</b>

**SAMPLE RESOLUTION TO MODIFY EXISTING COOPERATIVE AGREEMENT**

(Annual Shared Services Agreement - Exhibit A)

**A RESOLUTION AUTHORIZING THE MAYOR AND MUNICIPAL CLERK OF THE  
MUNICIPALITY OF \_\_\_\_\_ TO EXECUTE AN AGREEMENT  
WITH THE COUNTY OF UNION TO MODIFY THE COOPERATIVE AGREEMENT  
DATED \_\_\_\_\_ JUNE 2014, AS AMENDED \_\_\_\_\_ 2017**

**WHEREAS**, certain Federal funds are potentially available to the County of Union under Title I of the Housing and Community Development Block Grant Act of 1974, as amended, commonly known as the Community Development Block Grant Program; and

**WHEREAS**, certain Federal funds are potentially available to the County of Union under Title II of the National Affordable Housing Act of 1990, commonly known as the HOME Investment Partnership program; and

**WHEREAS**, substantial Federal funds provided through subtitle B of Title IV of the McKinney-Vento Homeless Assistance Act commonly known as the Emergency Solutions Grants program (ESG) are allocated to prevent homelessness and to enable homeless individuals and families to move toward independent living; and

**WHEREAS**, it is necessary to amend an existing Cooperative Agreement for the County of Union and its people to benefit from this program; and

**WHEREAS**, it is in the best interest of the Municipality of \_\_\_\_\_ and the County of Union in cooperation with each other to enter into a modification of the existing Cooperative Agreement pursuant to N.J.S.A. 40A:65-1 et seq;

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Governing Body of the Municipality of \_\_\_\_\_ that the agreement entitled "COOPERATIVE AGREEMENT BETWEEN THE COUNTY OF UNION AND CERTAIN MUNICIPALITIES FOR CONDUCTING CERTAIN COMMUNITY DEVELOPMENT ACTIVITIES," dated June 2014, as amended \_\_\_\_\_ 2017 for the Purpose of Inserting a Description of Activities for Fiscal Year 2021-2022 of the Union County Community Development Block Grant program, the HOME Investment Partnership program, and the Emergency Shelter Grant program (ESG), a copy of which is attached hereto; be executed by the Mayor and Municipal Clerk in accordance with the provisions of law;

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately upon its adoption.

Passed: \_\_\_\_\_

Approved: \_\_\_\_\_

\_\_\_\_\_  
Mayor

Dated: \_\_\_\_\_

Attest: \_\_\_\_\_

**COOPERATIVE AGREEMENT BETWEEN  
THE COUNTY OF UNION AND PARTICIPATING MUNICIPALITIES  
FOR CONDUCTING CERTAIN COMMUNITY DEVELOPMENT ACTIVITIES**

THIS COOPERATIVE AGREEMENT ("Agreement"), dated this 17 day of JUNE 2014, by and between the County of Union, a body politic and corporate of the State of New Jersey ("County"), with its principal address at 10 Elizabethtown Plaza, Elizabeth, NJ 07207 and the City of Summit, a municipal corporation of the State of New Jersey ("Municipality") with its principal address at 512 Springfield Avenue, Summit NJ 07901.

WHEREAS, Title I of the Housing and Community Development Act of 1974 provides for substantial Federal Funds being made to certain Urban Counties for use therein through the Community Development Block Grant ("CDBG") Entitlement Program; and

WHEREAS, Subtitle B of Title IV of the McKinney-Vento Homeless Assistance Act provides for the Emergency Solutions Grants program ("ESG") which permits for substantial Federal Funds allocated to prevent homelessness and to enable homeless individuals and families to move toward independent living; and

WHEREAS, Title II of the Cranston-Gonzalez National Affordable Housing Act of 1990 ("NAHA") established the HOME Investment Partnership Program ("HOME") which provides substantial Federal Funds to qualified local jurisdictions including the County and its participating Municipalities; and

WHEREAS, the County desires to requalify for Entitlement Status as an Urban County; and

WHEREAS, these Acts establish certain criteria which must be met in order for a County to be the recipient of said funding; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) provides a mechanism through which Counties and Municipalities may enter into agreements for the provision of joint services; and

Now, in consideration of the mutual covenants and agreements set forth herein, the County and the Municipality hereby agree as follows:

- A. Authorization by County and Municipality - The Board of Chosen Freeholders of the County of Union and the governing body of the Municipality authorize this agreement. The County Manager of the County of Union and the chief executive officer of the Municipality shall execute this agreement. Each such signatory agrees to cooperate will

all other signatories and be bound if all had signed the same Agreement, if the Agreement is signed in counterpart.

- B. Legal Authority - Pursuant to the requirements of the HUD regulations, this Agreement was reviewed by the Office of the County Counsel for compliance therewith and it is the opinion of the County Counsel that the terms and provisions of the Agreement are fully authorized under state and local law. Further, the Agreement provides full legal authority for the County to undertake or assist in undertaking essential community renewal and lower-income housing assistance activities.
- C. Programs Covered - This Agreement covers the CDBG Entitlement program and, where applicable, the HOME Investment Partnership (HOME) and Emergency Solutions Grant (ESG) Programs.
- D. Responsibilities of Participating Municipality - The execution of this Agreement by the appropriate officials of the participating Municipality signifies that the Municipality understands that it:
  - 1. May not apply for grants from appropriations under the state CDBG Program for fiscal years during the period in which it participates in the County's CDBG Program; and
  - 2. May receive a formula allocation under the HOME Program only through the County's Urban County allocation. Thus, even if the County does not receive a HOME formula allocation, the participating Municipality cannot form a HOME consortium with other Municipalities.
  - 3. May receive a formula allocation under the ESG Program only through the Urban County.
- E. Time Period Covered; Automatic Renewal - This agreement covers activities to be carried out with annual CDBG funds from Federal fiscal years 2015, 2016, and 2017 (FY 2015-2017) appropriations, and for successive three (3) year periods, as provided in the Housing and Community Development Act unless the County or the Municipality provides written notice it elects not to participate in a new qualification period. A copy of that notice must be sent to the HUD Field Office.

Where such Agreements are used, the Agreement must state that, by the date specified in HUD's Urban County qualification notice for the next qualification period, the Urban County will notify the Municipality in writing of its right not to participate. A copy of the County's notification to the Municipality must be sent to the HUD Field Office by the date specified in the Urban County qualification schedule in Section II.

Both the County and the Municipality must adopt any amendments to this Agreement incorporating changes necessary to meet the requirement for cooperation agreements set forth in an Urban County Qualification Notice applicable for a subsequent three-year Urban County qualification period and to submit such amendment to HUD.

F. This Agreement remains in effect until the CDBG (and where applicable, the HOME and ESG) funds and programs income received (with respect to activities carried out during the three (3) year qualification period and any successive qualification periods) are expended and the funded activities completed and that the County and Municipality cannot terminate or withdraw from the Cooperation Agreement while it remains in effect.

G. The County and the Municipality agree to cooperate to undertake, or assist in undertaking, community renewal and lower-income housing assistance activities.

1. The County and the Municipality are obligated to take all action necessary to assure compliance with the Urban County's certification under section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended, regarding Title VI of the Civil Rights Act of 1964, the Fair Housing Act, and affirmatively furthering fair housing.
2. The County and the Municipality are obligated to comply with section 109 of Title I of the Housing and Community Development Act of 1974, which incorporates Section 504 of the Rehabilitation Act of 1973 and the Age Discrimination Act of 1975.
3. The County and the Municipality are prohibited from using Urban County funding for activities in, or in support of, any Municipality that does not affirmatively further fair housing within its own jurisdiction or that impedes the County's action to comply with the County's fair housing certification.

H. Municipality's Policies Relative to Civil Rights Demonstrations - The execution of this Agreement by the appropriate officials of the Municipality signifies that the Municipality has adopted and is enforcing the following policies:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

I. Pursuant to 24 CFR 570.501(b), every participating Municipality is subject to the same requirements applicable to subrecipients of the Federal Funds, including the requirement of a written agreement set forth in 24 CFR 570.503. Pursuant to 24 CFR 570.501 and 24 CFR 570.503, the County shall enter into a written agreement with the Municipality prior to the disbursement of any funds for an approved project. No project may be undertaken or services provided in any Municipality without the approval of the governing body of the Municipality, which approval shall be established as provided in

Subsection (d) above in addition to such other approvals as may be required by law. The Municipal approval of any projects or services shall not be a restriction or veto on the implementation of the approved Consolidated Plan.

The Municipality may not sell, trade, or otherwise transfer all or any portion of such funds to another such metropolitan city, Urban County, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under Title I of the Act. This requirement is codified in the Transportation, Housing and Urban Development, and Related Agencies Appropriations Act, 2014, Pub. L. 113-76.

J. Community Development Planning Process

1. Purpose. The purpose of this Agreement is to establish a legal mechanism through which the County government may apply for, receive, and disburse Federal Funds available to establish Urban Counties under Title I of the Housing and Community Development Act of 1974, the CDBG Entitlement Program, Title II of the Cranston-Gonzalez National Affordable Housing Act of 1990 ("NAHA"), the HOME Program, and through Subtitle B of Title IV of the McKinney-Vento Homeless Assistance Acts, the ESG program. This Agreement is made to undertake or assist in undertaking such actions in cooperation with the participating Municipalities as may be necessary to participate in the benefits of these programs. Federal CDBG funds received by the County shall be for such functions as water and sewer facilities, neighborhood facilities, public facilities, housing rehabilitation, open space and such other purposes as are authorized by the Act. Federal HOME funds received by the County shall be for such functions that expand the supply of decent, affordable housing for low and moderate-income families. The County and the Municipality agree to cooperate to undertake, or assist in undertaking, community renewal and lower income housing assistance activities, specifically Urban renewal and publicly assisted housing, and such other purposes as are authorized by the Act. Nothing contained in this Agreement shall deprive any Municipality of any powers of zoning, development control or other lawful authority which it presently possesses, nor shall any participant be deprived of any state or federal aid to which it might be entitled in its own right, except as herein provided.
2. Establishment of Committee - There is hereby established a cooperative CDBG Committee, consisting of two (2) representatives from each participating Municipality and two (2) representatives of the County, each to be appointed for one year periods coinciding with the calendar year. The governing body and the chief executive of each participating agency shall make one (1) appointment each.
3. Responsibilities of Committee - The CDBG Committee shall elect a chairman. A quorum shall be required to approve a grant application. A quorum shall enable the committee to take formal action on policy matters, including contingency

requests, contract amendments, and major budget modification. A quorum consists of ten (10) Municipalities and the County.

- a) With the concurrence of the Board of Chosen Freeholders an Administrative Liaison Officer shall be designated. He shall be an employee of the County. He shall within the limits of resources available, provide technical and administrative support to the CDBG Committee, and shall provide liaison between the CDBG Committee and the Board of Chosen Freeholders.
- b) The CDBG Committee shall meet promptly after its establishment and thereafter as often as required. It shall establish rules of procedure as may be required.
- c) The CDBG Committee shall study and discuss the community development needs of the County which affect the participating Municipality, and shall determine the most effective and acceptable utilization of CDBG funds available to the County government. It shall recommend to the Board of Chosen Freeholders an application for participation in Federal funding, and towards that end it shall, in the manner herein prescribed, be authorized to develop a Five (5) Year Consolidated Plan for the County, including a housing assistance program, and such other documents and certifications of compliance as are required by the Federal Government for participation by the County in the CDBG Program.
- d) The CDBG Committee shall develop, in full consultation with the County planning board and all affected agencies of the Municipality involved, priorities for actual utilization of such funds as are made available from the Federal Government under this Title. The CDBG Committee shall recommend for each project or activity to be carried out with these funds a specific means of accomplishment. This may be for the County to carry out the project or function, for a Municipality to receive the monies to carry it out, or for some other combination of local or State agencies. Such implementation mechanism shall be established either by means of a separate contract entered into between the County government, upon the approval of the CDBG Committee, and the Municipality in which the activity or function is to take place, pursuant to the provisions of the Uniform Shared Services and Consolidation Act, subject to the same approvals. The implementation mechanism shall be established before submission of the application to HUD, and any relevant documents become part of this agreement and should be submitted to HUD with it.

e) Every Municipality participating in the CDBG committee may request participation in the expenditure of the Federal Funds, comment on the overall needs of the County which may be served through these funds, or otherwise take part in the proceedings of the CDBG Committee through its members of the CDBG Committee.

K. Standards of Performance - Every Shared Services Agreement established pursuant to this agreement shall contain standards of performance as required by the Uniform Shared Services and Consolidation Act and by the Housing and Community Development Act.

L. Estimated Cost and Allocations - The amount of Federal Funds involved shall be the amount applied for by the Board of Chosen Freeholders pursuant to the recommendations of the Committee, subject to any modifications made by HUD. Any Federal Funds received by letter of credit or otherwise shall be placed in a County Trust Funds established and maintained pursuant to regulations promulgated by the Director of the Division of Local Government Services in the New Jersey Department of Community Affairs. This fund shall be in a separate bank account subject to the control of the County government, which shall be the designated recipient for the funds provided by the Federal Act. Upon authorization by the County, and in compliance with State law and promulgated regulations, funds may be expanded from this Trust Fund by the County or by payment to the particular Municipality pursuant to a specific contract. Neither the committee, the County, nor any participating Municipality may expend or commit funds except as may be authorized pursuant to this Agreement and in full compliance with State and Federal laws and regulations. No participant under this Agreement may in any way be obligated to expend funds of its own except as may be mutually agreed in a lawful manner.

M. Designation of Administrative Liaison Officer - The Administrative Liaison Officer selected pursuant to section I, 3(a) of this Agreement is hereby designated as the administrative agent of the Board of Chosen Freeholders for purposes of compliance with statutory and regulatory responsibilities. He/she shall be accountable to the Board of Chosen Freeholders, and for this purpose shall be subject to the supervision of the Board.

N. Agreement As to Specific Activities - Attached hereto and made a part of this agreement between the County of Union and certain Municipalities are exhibits which set forth the specific activities for each and every Municipality participating in the program. In particular each of these exhibits describe:

1. community development needs;
2. long-term community development objectives;
3. short-term community development objectives;

4. a program for community development activities to be undertaken by and/or on behalf of the Municipality and within a year of related and official approval of the current application by HUD for CDBG funds;
5. a community development cost estimates and related budget for the current year program;
6. a survey of housing conditions;
7. housing assistance needs of lower income households;
8. annual and three (3) year goals for housing assistance; and,
9. the general location of lower income housing, as applicable.

The County will prepare the application for the above activities and assist in the administration thereof.

O. Identification of Participants and Authorized Officials - The chief executive officers of the participating Municipalities and as identified in the attached exhibits, shall bear responsibility for compliance with the proper implementation of the activities in their respective Municipalities and as described herein.

Full ultimate responsibility for compliance with the proper implementation of the activities described herein rests with the applicant, the County of Union, New Jersey. For purposes of this agreement, the County Manager represents the County.

P. Fund Transmittal Procedures and Standards - The means of paying for a local project and transmitting the funds from the Federal Government under the applicable Title of the Housing and Community Development Act of 1974 through the Trust Account created pursuant to N.J.S.A. 40A:4-39 to the Municipality shall be as follows:

1. The Municipality shall provide for any and all legal budgetary appropriations, together with all appropriations which are to be made by rider as shall be available through the Trust Account as herein above mentioned;
2. After the appropriations have been provided for the Municipality shall, in accordance with the Local Public Contracts Law, prepare the necessary plans and specifications for the local project and secure bids pursuant to the statute. It shall in all respects comply with the statutory laws of the State of New Jersey for public improvements;
3. The Clerk of the Municipality shall certify to the Union County Board of Chosen Freeholders compliance with Paragraphs 1 and 2 hereof, and submit all proofs of compliance therewith including Affidavits of Publication, Minutes of receipt of bids and awards;
4. Any and all contracts for any project shall be between the Municipality and the contractor or sub-contractors, as the case may be, in accordance with the Local Public Contracts Law; and

5. Any and all payments in pursuance of the contract entered into under Paragraph 4 shall be made by and through the Treasurer of the Municipality and the source of funds thereunder shall be as follows:

- a) Those payments first to be made by the Treasurer/Finance Director of the Municipality shall be from funds derived or secured through the bonding ordinances or bond anticipation notes or appropriations authorized issued by the Municipality to the full extent of said appropriations.
- b) Prior to the delivery of the funds by the County Treasurer to the Municipality, the Treasurer/Finance Director of the Municipality shall submit a schedule of all payments heretofore made by the Treasurer/Finance Director of the Municipality to the contractor or contractors working on said project together with copies of the certification of the architect setting forth that said work had been completed and that said contractors were entitled to said payment which schedules and certification shall be submitted to the Administrative Liaison for his/her examination and verification.
- c) Thereafter the payment of funds by the Treasurer/Finance Director of the Municipality shall be from those funds secured and held in the Trust Account pursuant to N.J.S.A. 40A:4-39. Payments from said Trust Account shall be made upon written request from the Treasurer/Finance Director of the Municipality on a County voucher to the County Treasurer at least one week prior to date of payment. The County Treasurer shall thereafter secure the necessary funds for said Trust Account, in accordance with a request on a letter of credit and shall forthwith deliver said funds to the treasurer of the Municipality.

- Q. **Standards of Performance** - The Municipalities shall comply with all applicable state and federal laws and regulations, toward proper implementation of activities as described herein. The County and all Municipalities shall take all required actions to comply with the provisions of the National Environmental Policy Act of 1969, Title VI of the Civil Rights Act of 1964, Title VIII of the Civil Rights Act of 1968, Executive Order 11988, Section 109 of the Housing and Community Development Act of 1974, and other applicable laws.
- R. **Time Period** - The activities covered by this Agreement shall commence immediately after date of execution of this Agreement by and/or behalf of the participating Municipality. These activities shall be completed within a year from the date of the related and official HUD approval of the current year application for CDBG funds.
- S. **Availability of Records for Audit** - The participating Municipalities and the County shall maintain and share between themselves and the CDBG Committee all the necessary and sufficient records for review and audit that pertain to the implementation of the activities described herein, and as required by HUD.

- T. Activities Subject to Review - Each activity, as described herein, is subject to review by the CDBG Committee and to any action that the Union County Board of Chosen Freeholders may take that is, in its discretion, necessary to the proper administration of this program.
- U. Arbitration - Arbitration of all questions in dispute under this Agreement shall be at the choice of either party hereto and shall be in accordance with the provisions, then obtaining, of the American Arbitration Association. This Agreement shall be specifically enforceable under the prevailing arbitration laws, and judgment upon the award may be entered, in the Court of the Forum, State or Federal, having jurisdiction. The laws of the State of New Jersey are deemed to govern this contract. The decision of the arbitrators shall be a condition precedent to the right of any legal action.
- V. Prohibitions on Funding - No Urban County funding shall be provided for activities in or in support of any participating Municipality that does not affirmatively further fair housing within its own jurisdiction or that impedes the County's actions to comply with its fair housing certification.
- W. Notices - All notices required to be given pursuant to this Agreement shall be deemed to have been given when the same shall be placed in writing and deposited in the United States Mail with postage prepaid as certified mail, return receipt requested, at the address of the parties to this Agreement as first hereinabove set forth.

Notices to the County shall be given to:  
 James E. Pellettieri, Clerk,  
 Union County Board of Chosen Freeholders  
 Administration Building - 6<sup>th</sup> Floor  
 10 Elizabethtown Plaza  
 Elizabeth, NJ 07207

with a copy of the notices sent to:

Robert E Barry, Esq. County Counsel  
 Union County Board of Chosen Freeholders  
 Administration Building - 6<sup>th</sup> Floor  
 10 Elizabethtown Plaza  
 Elizabeth, NJ 07207

Notices to Municipality shall be given to:  
 Name of Clerk, Clerk  
 Municipality  
 Address  
 City, State, Zip

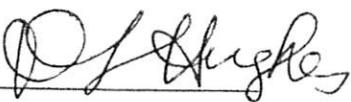
- X. Severability and Modification Clause - In the event that any portion of this Agreement shall be made inoperative by reason of judicial or administrative ruling, the remainder shall continue in full force and effect.

Y. A copy of this Agreement shall be filed with the Division of Local Government Services in the New Jersey Department of Community Affairs pursuant to N J S A 40A 65-4(b).

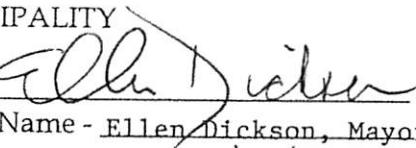
Z. Entire Agreement - This Agreement represents the entire agreement amongst the parties.

IN WITNESS WHEREOF, the parties have signed this Cooperative Agreement and have caused this Agreement to be executed by their duly authorized representatives or officers on the date and year first written above.

Attest:

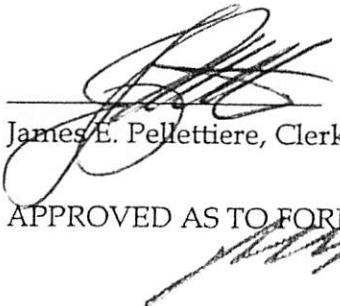
  
Clerk David L. Hughes

MUNICIPALITY

By:   
Printed Name - Ellen Dickson, Mayor  
6/19/14

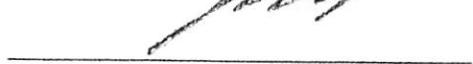
ATTEST:

COUNTY OF UNION

  
James E. Pelletiere, Clerk

  
Alfred J. Faella, County Manager

APPROVED AS TO FORM:

  
Robert E. Barry, Esq., County Counsel

Resolution (ID # 7985)  
July 6, 2021

**AUTHORIZE APPLICATION AND RECEIPT OF NJDEP SITE REMEDIATION PROGRAM  
HAZARDOUS DISCHARGE SITE REMEDIATION FUNDS FOR PRELIMINARY  
INVESTIGATION ACTION - 396 BROAD STREET, BLOCK 2706, LOT 3**

**WHEREAS**, the City of Summit (the “City”) desires to make application for and receive funds from the New Jersey Department of Environmental Protection (the “DEP”) Site Remediation Program through the Hazardous Discharge Site Remediation Funds (the “HDSRF”) Program for funding the cost for the Preliminary Investigation action for 396 BROAD STREET, Block 2706, Lot 1, 2, 3, 4 And 7 Cedar Street, Block 2702, Lot 2 (the “BSW Subdistrict 3 City Property”); and

**WHEREAS**, the Preliminary Investigation is necessary to investigate the presence and extent of contamination on the identified city-owned property; and

**WHEREAS**, Topology has prepared the application for the HDSRF grant including a Scope of Work Proposal from the BSW Subdistrict 3 City Property Licensed Site Remediation Professional (the “LSRP”) H2M, annexed hereto as Exhibit “A;” and

**WHEREAS**, the actual costs of the Plan have not yet been determined, but H2M has provided an estimated not to exceed amount as set forth in the application for \$6,763; and

**WHEREAS**, the HDSRF grant covers 100% of the costs related to the Preliminary Investigation included in the HDSRF grant application; and

**WHEREAS**, there is a \$500.00 fee payable to the DEP for the application for the subject HDSRF grants if the grants are awarded.

**NOW, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT THAT:**

1. Topology is hereby authorized to make and file the attached application for the subject HDSRF grant on behalf of the City; and
2. The City Administrator is hereby authorized to execute any and all necessary documents or forms necessary to complete the application for the subject HDSRF grant; and
3. Topology is hereby authorized to provide additional application information and furnish such documents as may be required; and
4. Topology is hereby authorized to act as the authorized correspondent on behalf of the City for the application for the subject HDSRF grant; and
5. The Common Council authorizes the expenditure of \$500.00 payable to the DEP for the application fee related to the application for the subject HDSRF grant in the event that the grant is awarded; and
6. That a copy of this Resolution shall be made available in the Clerk’s office to the extent required with applicable law.

Dated: July 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, July 6, 2021.

City Clerk



## **RESOLUTION (ID # 7985)**

DOC ID: 7985 A

TO: Mayor and Common Council  
FROM: Aaron Schrager, Director - Department of Community Serv  
DATE: June 16, 2021

### **SUMMARY**

The property where the City's Firehouse is located is designated as a site in need of remediation by the NJDEP. The City has completed the necessary steps outlined by the LSRP contracted for this site to meet compliance with NJDEP rules and regulations. As the redevelopment of Broad Street progresses and as part of the due diligence for the projects an opportunity exists for the City to apply for HDSRF (Hazardous Site Remediation Fund) funding to offset the cost for a Preliminary Investigation Report for the property which can then be used as part of the sale negotiations with the developer.

At this time, I am recommending that Council approve a resolution authorizing the City to apply for this funding.



**New Jersey Department of Environmental Protection**  
Site Remediation and Waste Management Program

**HAZARDOUS DISCHARGE SITE REMEDIATION FUND**  
- PART I

LSRP  Subsurface Evaluator (for UHOT cases only)

Program Interest Name: Broad Street West Subdistrict 3 PI #: 345976, 46406

Date Stamp  
(For Department use only)

**SECTION A. REQUESTED FUNDING TYPE AND AMOUNT**

PLEASE CHECK HERE IF THIS IS A SUPPLEMENTAL REQUEST

**Public Entity**

Brownfield Development Area Grant .....\$ \_\_\_\_\_  
 PA/SI/RI Grant .....\$ 26,170.00  
 75% Recreation and Conservation Grant.....\$ \_\_\_\_\_  
 75% Renewable Energy Grant .....\$ \_\_\_\_\_  
 50% Affordable Housing Grant.....\$ \_\_\_\_\_  
 25% Matching Grant Remedial Action Unrestricted Use.....\$ \_\_\_\_\_  
 Loan .....\$ \_\_\_\_\_

**Private Entity**

25% Matching Grant Remedial Action Unrestricted Use.....\$ \_\_\_\_\_  
 Loan .....\$ \_\_\_\_\_

**Non-Profit**

PA/SI/RI Grant .....\$ \_\_\_\_\_

**SECTION B. APPLICANT INFORMATION**

Name: City of Summit

Address: 512 Springfield Ave

City: Summit

State: NJ

County: Union

Zip Code: 07901

Phone Number: (908) 273-6400

Ext: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: mrogers@cityofsummit.org

Individual: Social Security Number: \_\_\_\_\_

Businesses: Tax ID Number: 22-6002329

SIC: \_\_\_\_\_ NIAC: \_\_\_\_\_

**SECTION C. CONTACT INFORMATION**

Check here if contact information is the same as Section B above (proceed to Section D)

Contact Person: Michael Rogers Title: City Administrator

Affiliation: \_\_\_\_\_

Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Ext: \_\_\_\_\_ Fax: \_\_\_\_\_

Email Address: \_\_\_\_\_

**SECTION D. SITE OWNERSHIP INFORMATION**

Check here if site ownership information is the same as Section B above (proceed to Section E)

Name of Site Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Municipality: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**SECTION E. SITE INFORMATION** (location where remediation will be conducted)

Name of Site (as identified on NJDEP's Known Contaminated Site List): Summit Fire Headquarters, 7 Cedar Street

PI (Program Interest) Number: 345976, 46406 Acreage: \_\_\_\_\_

Other Site Names (A.K.A.): Broad Street West Subdistrict 3

Address: 396 Broad Street, 7 Cedar Street

Municipality: Summit State: NJ

County: Union Zip Code: 07801

Municipal Block(s) and Lot(s): Block 2706, Lot 1, 2, 3, and 4 and Block 2702, Lot 2

**SECTION F. VIOLATIONS, PENALTIES & FEES**

Any applicant that is not in compliance with all applicable DEP regulation must submit a written description and explanation for noncompliance including a list of **all** violations and outstanding fees and penalties to be provided below. Applicant's must specify whether the violations, fees or penalties are currently being contested in a manner prescribed by law and whether the violations, fees and penalties resulted from a lack of financial resources to perform required remediation.

**SECTION G. OTHER FUNDING SOURCES**

Indicate all other sources of financial assistance sought for the remediation of the site.

Check here if no other funding sought

Insurance Coverage

UST Fund

75% Brownfield Reimbursement

Entity(s) responsible for conducting the remediation

NJRA Brownfield Redevelopment Initiative

Green Acres

NJ Environmental Infrastructure Trust

Other: \_\_\_\_\_

**SECTION H. WORK PROPOSAL**

Attach Work Proposal to application.

Name of Firm Preparing the Work Proposal: H2M Associates Inc

Preparer Name: Sonya W. Ward

Phone: (215) 375-8234

Email Address: sward@h2m.com

**SECTION I. COST ESTIMATE**

Attach Detailed Cost Estimate to application.

**SECTION J. FINANCIAL INFORMATION (Private Entities)**

Homeowners must submit Federal tax returns for the last three years. Businesses and private matching grant applicants must attach business, as well as personal, financial statements for the last three years. Provide financial information with application.

**SECTION K. LICENSED SITE REMEDIATION PROFESSIONAL INFORMATION AND STATEMENT**

LSRP ID Number: 587828

First Name: Sonya Last Name: Ward

Phone Numbers: (862) 702-2906 Ext.: \_\_\_\_\_ Fax: (973) 334-0507

Mailing Address: 119 Cherry Hill Road, Suite 110

Municipality: Parsippany State: NJ Zip Code: 07054

Email Address: sward@h2m.com

This statement shall be signed by the LSRP who is submitting this notification in accordance with N.J.S.A. 58:10C-14, and N.J.S.A. 58:10B-1.3b(1) and (2).

(1) I certify, as a Licensed Site Remediation Professional authorized pursuant to N.J.S.A. 58:10C-1 et seq. to conduct business in New Jersey, that for the remediation described in this submission, and all attachments included in this submission, I personally: Managed, supervised, or performed the remediation conducted at this site that is described in this submission, and all attachments included in this submission; and/or periodically reviewed and evaluated the work performed by other persons that forms the basis for the information in this submission; and/or completed the work of another site remediation professional, licensed or not, after having: (1) reviewed all available documentation on which I relied; (2) conducted a site visit and observed the then-current conditions and verified the status of as much of the work as was reasonably observable; and (3) concluded, in the exercise of my independent professional judgment, that there was sufficient information upon which to complete any additional phase of remediation and prepare workplans and reports related thereto.

(2) I certify:

- That I have read this submission and all attachments to this submission;
- That in performing the professional services as the licensed site remediation professional for the entire site or each area of concern, I adhered to the professional conduct standards and requirements governing licensed site remediation professionals provided in N.J.S.A. 58:10C-16;
- That the remediation conducted at the entire site or each area of concern, that is described in this submission and all attachments to this submission, was conducted pursuant to and in compliance with the remediation requirements in N.J.S.A. 58:10C-14.c;
- That the remediation described in this submission, and all attachments to this submission, was conducted pursuant to and in compliance with the regulations of the Site Remediation Professional Licensing Board at N.J.A.C. 7:26I; and
- That the information contained in this submission and all attachments to this submission is true, accurate, and complete.

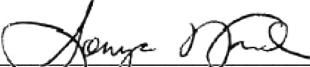
(3) I certify, when this submission includes a response action outcome, that the entire site or each area of concern has been remediated in compliance with all applicable statutes, rules, and regulations and is protective of public health and safety and the environment.

(4) I certify that no other person is authorized or able to use any password, encryption method, or electronic signature that the Board or the Department have provided to me.

(5) I certify that I understand and acknowledge that:

- If I knowingly make a false statement, representation, or certification in any document or information I submit to the Department I may be subject to civil and administrative enforcement pursuant to N.J.S.A. 58:10C-17.a.1(a)through (f) by the Board, including but not limited to license suspension, revocation, or denial of renewal; and
- If I purposely, knowingly, or recklessly make a false statement, representation, or certification in any application, form, record, document or other information submitted to the Department or required to be maintained pursuant to the Site Remediation Reform Act, I shall be guilty, upon conviction, of a crime of the third degree and shall, notwithstanding the provisions of subsection b. of N.J.S.2C:43-3, be subject to a fine of not less than \$5,000 nor more than \$75,000 per day of violation, or by imprisonment, or both.

(6) I certify that I have read this certification prior to signing, certifying, and making this submission.

LSRP Signature:  \_\_\_\_\_

Date: 06/28/2021

LSRP Name: Sonya Ward

Company Name: H2M Associates Inc.

**SECTION K. SUBSURFACE EVALUATOR INFORMATION AND STATEMENT**

I certify under penalty of law that the work was performed under my oversight and I have reviewed the report and all attached documents, and the submitted information is true, accurate and complete in accordance with the requirements of N.J.A.C. 7:14B and N.J.A.C. 7:26E. I am aware that there are significant civil and criminal penalties for submitting false, inaccurate or incomplete information including fines and/or imprisonment.

Name: \_\_\_\_\_ UST Cert. No.: \_\_\_\_\_  
 Firm: \_\_\_\_\_ Firm's UST Cert. Number: \_\_\_\_\_  
 Firm Address: \_\_\_\_\_  
 City/Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_ Ext: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Completed forms should be sent to:

Bureau of Case Assignment & Initial Notice  
 Site Remediation Program  
 NJ Department of Environmental Protection  
 401-05H  
 PO Box 420  
 Trenton, NJ 08625-0420



**New Jersey Department of Environmental Protection  
Site Remediation and Waste Management Program**

**HDSRF APPLICATION – GENERAL CERTIFICATION – PART II**

THIS CERTIFICATION IS REQUIRED TO BE COMPLETED BY ALL APPLICANTS

This certification shall be signed as follows:

- for a corporation, by a principal executive officer, at least the level of vice president;
- for a partnership, by a general partner;
- for a sole proprietorship, by the proprietor;
- for a public entity, the contact person (business administrator, manager, mayor, etc.);
- for other than above (i.e. homeowner/individual), the person with legal responsibility for the site.

*I certify under penalty of law that I have personally examined and am familiar with the information submitted herein and all attached documents, and that based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the submitted information is true, accurate and complete. I am aware that there are significant civil penalties for knowingly submitting false, inaccurate or incomplete information and that I am committing a crime of the fourth degree if I make a written false statement which I do not believe to be true. I am aware that if I knowingly direct or authorize the violation of any statute, I am personally liable for the penalties.*

Signature

Name/Title

Company

**Sworn to and Subscribed Before Me**

On this date of

Notary



**New Jersey Department of Environmental Protection  
Site Remediation and Waste Management Program**

**HDSRF APPLICATION – SUBROGATION OF RIGHTS – PART III**

THIS CERTIFICATION IS REQUIRED TO BE COMPLETED BY ALL APPLICANTS

This certification shall be signed as follows:

- for a corporation, by a principal executive officer, at least the level of vice president;
- for a partnership, by a general partner;
- for a sole proprietorship, by the proprietor;
- for a public entity, the contact person (business administrator, manager, mayor, etc.);
- for other than above (i.e. homeowner/individual), the person with legal responsibility for the site.

*I hereby subrogate to the New Jersey Department of Environmental Protection all rights to recover remediation costs from an insurance carrier, discharger, or person in any way responsible for a hazardous substance discharge pursuant to subsection c. of section 8 of P.L. 1976, c. 141 (C.58:10-23.11g) and who does not have a defense to liability pursuant to subsection d. of that section, upon the failure of the recipient to repay the financial assistance to the State.*

*I further certify that I have not relinquished, impaired, or waived, and do not intend to relinquish, impair, or waive, any right by the State to recover the costs of the remediation against an insurance carrier, discharger, or person in any way responsible for a hazardous substance pursuant to subsection c. of section 8 of P.L. 1976, c.141 (C.58:10-23.11g).*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name/Title

\_\_\_\_\_  
Company

**Sworn to and Subscribed Before Me**

On this date of \_\_\_\_\_

\_\_\_\_\_  
Notary



**New Jersey Department of Environmental Protection  
Site Remediation and Waste Management Program**

**HDSRF APPLICATION – 25% MATCHING GRANT REMEDIAL ACTION  
CERTIFICATION – PART IV**

THIS CERTIFICATION IS REQUIRED FOR ALL PUBLIC AND PRIVATE ENTITY APPLICANTS APPLYING FOR A 25% MATCHING RA GRANT

This certification shall be signed as follows:

- For a corporation, by a principal executive officer, at least the level of vice president;
- for a partnership, by a general partner;
- for a sole proprietorship, by the proprietor;
- for a public entity, the contact person (business administrator, manager, mayor, etc.);
- for other than above (i.e. homeowner/individual), the person with legal responsibility for the site.

*I hereby certify that*

- A) *The requestor has a net worth of not more than \$2,000,000 at the time the relevant costs are incurred; and*
- B) *The requestor will implement an unrestricted use remedial action.*

Signature

Name/Title

Company

**Sworn to and Subscribed Before Me**

On this date of

Notary



**New Jersey Department of Environmental Protection  
Site Remediation and Waste Management Program**

**HDSRF APPLICATION – MUNICIPAL QUESTIONNAIRE – PART V**

**THIS INFORMATION IS REQUIRED FOR ALL PUBLIC ENTITIES APPLICANTS**

In order to expedite the processing of grant or loan application for public entities at the NJEDA, complete this Preliminary Questionnaire and return it to the NJDEP as part of the HDSRF application. NJDEP will forward this information to the NJEDA once your application has been approved. If you have any questions about available financial assistance, call the NJEDA at (609) 341-2723.

1. Applicant: City of Summit

Project Name: Summit Fire Headquarters

2. Indicate the estimated project start date.

Start Date: 10/01/2021

3. List the current owner of the project site: City of Summit

4. If you are not the owner, do you hold a tax sales certificate for the property? .....  Yes  No  
When was the tax sale certificate obtained? Date: \_\_\_\_\_

**PROVIDE A COPY OF PROPERTY OWNERSHIP, SUCH AS TAX SALE CERTIFICATE, FORECLOSURE PAPERS, ETC. WITH THIS APPLICATION.**

If the municipality does not currently own the property or hold a tax sale certificate, has the municipality passed a resolution indicating an intent to acquire the property? .....  Yes  No  
When was the resolution passed? Date: \_\_\_\_\_

5. Describe any pending or threatened litigation related to the project site.

6. Describe any other pending issues that could delay grant/loan closing.

7. If the financial assistance for which you are applying will not cover the full cost of your project, such as the removal of underground storage tanks, identify other funding sources:

Issuance of Bonds \$ \_\_\_\_\_

Capital Budget Expenditure \$ \_\_\_\_\_

Other, please describe: \_\_\_\_\_

**LOAN APPLICANTS, ANSWER QUESTIONS 8 THROUGH 11:**

8. Indicate the length of term, up to ten years, you desire for this loan. (Note that this term must be coterminous with all additional project financing.) \_\_\_\_\_ Years

9. Indicate if your municipality will need Local Finance Board Approval to participate in this program (i.e. are you within your legal debt limit?) .....  Yes  No  
If "Yes," please state reason below.

10. If you currently hold a tax sale certificate or have acquired the site through foreclosure, do you intend to sell the remediated property and return it to your tax rolls within the next two years? .....  Yes  No

11. If you answered yes to question 10, indicate whether you would like a moratorium on principal and interest payments up to a maximum of two years. .....  Yes  No  
If "Yes," I request a payment moratorium of \_\_\_\_\_ years

12. Provide additional comments in the space below.

Certification: *By their signature below, the undersigned, a duly authorized representative of the above unit of local government, hereby certifies on behalf of the local government that the information contained herein is true, complete and correct in all respects as of the date hereof.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Name (print): Michael Rogers  
Title: City Administrator



## New Jersey Department of Environmental Protection Site Remediation and Waste Management Program

### HDSRF APPLICATION CHECKLIST – PART VI

This following checklist has been provided to assist you in preparing a HDSRF application for each specific grant and/or loan offered by the program. Please review the checklist for the applicable grant and/or loan to verify all required documentation has been included as part of the application package.

#### PUBLIC ENTITIES

##### Brownfield Development Area (BDA) Grant

- HDSRF Application form (Part I)
- HDSRF General Certification (Part II)
- HDSRF Subrogation of Rights (Part III)
- Municipal Questionnaire (Part V)
- Detailed remediation Work Proposal and itemized cost estimate
- Comprehensive redevelopment plan or resolution (indicating a commitment exists to develop within three years following completion of the remediation)
- Resolution that public entity authorized to apply to HDSRF for the remediation of a discharge/suspected discharge
- One original and one copy of the HDSRF application packet

##### PA/SI/RI Grant

- HDSRF Application form (Part I)
- HDSRF General Certification (Part II)
- HDSRF Subrogation of Rights (Part III)
- Municipal Questionnaire (Part V)
- Detailed remediation Work Proposal and itemized cost estimate
- Proof of ownership interest (tax sale certificate, deed, or resolution to acquire property by voluntary conveyance)
- Resolution that public entity authorized to apply to HDSRF for the remediation of a discharge/ suspected discharge
- Comprehensive redevelopment plan or resolution (indicating a commitment exists to develop within three years following completion of the remediation)
- One original and one copy of the HDSRF application packet

##### 75% Recreation and Conservation Grant

- HDSRF Application form (Part I)
- HDSRF General Certification (Part II)
- HDSRF Subrogation of Rights (Part III)
- Municipal Questionnaire (Part V)
- Detailed remediation Work Proposal and itemized cost estimate
- Resolution that public entity authorized to apply to HDSRF for the remediation of a discharge/suspected discharge
- Documentation indicating the property is to be preserved for recreation/conservation by conveyance of a development easement, conservation easement, or other restriction/easement permanently restricting development
- Comprehensive plan for the development or redevelopment of the subject property
- One original and one copy of the HDSRF application packet

##### 75% Renewable Energy Grant

- HDSRF Application form (Part I)
- HDSRF General Certification (Part II)
- HDSRF Subrogation of Rights (Part III)
- Municipal Questionnaire (Part V)
- Detailed remediation Work Proposal and itemized cost estimate

**75% Renewable Energy Grant (continued)**

- Resolution that public entity authorized to apply to HDSRF for the remediation of a discharge/suspected discharge
- Documentation indicating the property is to be redeveloped for a project that will generate renewable energy.
- Comprehensive plan for the development or redevelopment of the subject property
- One original and one copy of the HDSRF application packet

**50% Affordable Housing**

- HDSRF Application form (Part I)
- HDSRF General Certification (Part II)
- HDSRF Subrogation of Rights (Part III)
- Municipal Questionnaire (Part V)
- Detailed remediation Work Proposal and itemized cost estimate
- Resolution that public entity authorized to apply to HDSRF for the remediation of a discharge/suspected discharge
- Copy of the deed for the property indicating the inclusion of the appropriate restrictions for Affordable Housing
- Comprehensive plan for the development or redevelopment of the subject property
- One original and one copy of the HDSRF application packet

**25% RA Matching Grants Remedial Action Unrestricted Use**

- HDSRF Application form (Part I)
- HDSRF General Certification (Part II)
- HDSRF Subrogation of Rights (Part III)
- 25% Matching Grant RA Certification (Part IV)
- Municipal Questionnaire (Part V)
- Detailed remediation Work Proposal with detailed description of remedial action and itemized cost estimate
- Resolution that public entity authorized to apply to HDSRF for the remediation of a discharge/suspected discharge
- Comprehensive redevelopment plan or resolution (indicating a commitment exists to develop within three years following completion of the remediation)
- One original and one copy of the HDSRF application packet

**Loans**

- HDSRF Application form (Part I)
- HDSRF General Certification (Part II)
- HDSRF Subrogation of Rights (Part III)
- Municipal Questionnaire (Part V)
- Detailed remediation Work Proposal and itemized cost estimate
- Comprehensive redevelopment plan or resolution (indicating a commitment exists to develop within three years following completion of the remediation)
- One original and one copy of the HDSRF application packet

**PRIVATE ENTITIES****25% Matching Grants Remedial Action Unrestricted Use**

- HDSRF Application form (Part I)
- HDSRF General Certification (Part II)
- HDSRF Subrogation of Rights (Part III)
- HDSRF 25% Matching Grant RA Certification (Part IV)
- Business and personal financial statements for the last three years
- Detailed remediation Work Proposal with detailed description of remedial action and itemized cost estimate
- One original and one copy of the HDSRF application packet

**Loans**

- HDSRF Application form (Part I)
- HDSRF General Certification (Part II)
- HDSRF Subrogation of Rights (Part III)
- Proof of ownership of the subject property (copy of the Deed)
- Three previous years of federal tax returns
- Detailed remediation Work Proposal with detailed description of remediation and itemized cost estimate
- One original and one copy of the HDSRF application packet

**NON-PROFIT ORGANIZATIONS****PA/SI/RI Grant**

- HDSRF application form (Part I)
- HDSRF General Certification (Part II)
- HDSRF Subrogation of Rights (Part III)
- Proof of ownership interest of the subject property (Deed or resolution to acquire property by voluntary conveyance)
- Documentation indicating status as a 501(c)3 non-profit organization
- Detailed remediation Work Proposal with detailed description of remediation and itemized cost estimate
- Resolution that the non-profit organization is authorized to apply to HDSRF for the remediation of a discharge/suspected discharge
- Comprehensive redevelopment plan or resolution (indicating a commitment exists to develop within three years following completion of the remediation)
- One original and one copy of the HDSRF application packet

**PRELIMINARY ASSESSMENT SCOPE OF WORK**  
**Broad Street West Subdistrict 3**  
**Cedar and Broad Streets Summit, Union County, New Jersey**  
**Block 2706, Lot 1, 2, 3, and 4 and Block 2702, Lot 2**

June 16, 2021

## 1.0 INTRODUCTION

The following revised scope of work has been prepared by the Township of Summit as part of the request for a grant from the New Jersey Department of Environmental Protection (NJDEP) Hazardous Discharge Site Remediation Fund (HDSRF). Funding is being requested to complete a Preliminary Assessment (PA) for the Summit Redevelopment Site located at Cedar and Broad Streets (Block 2706, Lot 1, 2, 3, 4 and Block 2702, Lot 2) in Summit, Union County, New Jersey (the Site). The Site includes two parking lots, an office building, and a garage for City firefighting equipment as well as administrative offices for the Fire Department. The Site is in a commercial area and is primarily comprised of commercial and municipal properties, asphalt-paved parking lots, and concrete driveways.

The overall goal of the Preliminary Assessment is to obtain the information required to meet the diligent inquiry requirements of the Technical Requirements for Site Remediation (TRSR) at N.J.A.C. 7:26E-3.1 and 3.2 to assess whether there may be potentially contaminated areas of concern. This scope of work and attached cost estimate is being submitted for approval of this request for HDSRF funding to begin environmental investigations at the Site.

The scope of this project includes the completion of a PA to identify any potential areas of concern (AOCs) present at the Site. The PA is scoped to comply with the NJDEP TRSR, the Site Remediation Reform Act (SRRA), the Administrative Requirements for the Remediation of Contaminated Sites (ARRCS), and the NJDEP's March 2018 Preliminary Assessment Technical Guidance, Version 1.3 (PATG). The information obtained from the PA will be used to determine what, if any, site investigation activities are warranted.

## 2.0 TECHNICAL APPROACH

The scope of work for this PA is prepared in accordance with the TRSR and the PATG. The objective of the PA is to identify any areas on the site where environmental conditions are present due to past practices, and to evaluate these areas with respect to site development. The first step will be to complete a PA of the Site known as Block 2706; Lot 1, 2, 3, and 4 and Block 2702 Lot 2 (Cedar and Broad Streets, Summit, Union County). The PA will be based primarily on readily available information regarding environmental incidents and historical information. This phase uses only non-intrusive methods to identify any environmental conditions that may exist at the Site. According to the NJDEP TRSR, the intent of the PA is to identify the presence of any potentially contaminated AOCs that require further investigation.

The PA will be accomplished by:

- Conducting a PA of the five properties that comprise the Site; including a site walk and historical file reviews.
- Preparing one comprehensive PA Report and the NJDEP form to be submitted to the NJDEP.

Section 3.0 describes the technical approach that will be implemented to accomplish the above goals.

### 3.0 PRELIMINARY ASSESSMENT TASKS

The objective of a PA is to identify potential environmental AOCs at the Site. The NJDEP defines an environmental AOC as "any existing or former location where hazardous substances, hazardous wastes, or pollutants are or were known or suspected to have been discharged, generated, manufactured, refined, transported, stored, handled, treated, disposed, or where hazardous substances, hazardous wastes, or pollutants have or may have migrated". The TRSR (N.J.A.C. 7:26E-I.8) and the PATG provides a list of potential types of AOCs, which may include storage tanks, sumps, dumpsters, drainage systems, transformers, spill areas, compressor vent discharges, boiler rooms, and hazardous material storage areas.

The PA will be completed in accordance with the NJDEP TRSR and the PATG. As required by the NJDEP, the PA effort will include compilation of required information, review of this information, and the preparation of the PA report. Based on our knowledge of the NJDEP regulatory framework, the following tasks will be conducted.

#### Site Visit

A site visit will be conducted to gain an understanding of current site conditions. The site visit will include a site walk to identify any potential AOCs, a visual inspection of building/structures and exterior areas, and a review of available Site files dealing with current and former environmental conditions. The assessor will compile the site information and prepare a summary of findings. The inspection will be limited to those site features that are readily accessible and visible. No sampling or testing is included.

#### Review of Commercially Available Environmental Databases

A database report will be obtained and reviewed from one of the recognized database report providers to identify any historical environmental concerns relating to the site, as well as adjacent properties. Information may be in one or more of the following databases:

- USEPA National Priorities List Database.
- USEPA Resource Conservation and Recovery Act (RCRA) Information System (RCRIS) Database.
- USEPA Comprehensive Environmental Response, Compensation, and Liability Information System (CERCLIS) Database.
- RCRA Corrective Action Activity (CORRACTS) Database.
- Leaking Underground Storage Tanks (LUST) Site Database.
- Solid Waste Facilities/Landfill Sites Database.
- Registered Underground Storage Tanks (UST) Site Database.
- Facility Index System Database.
- Hazardous Materials Information Reporting System Database.
- State Hazardous Waste Site Database.
- CERCLA No Further Remedial Action Planned (NFRAP) Database.
- Major Facilities Database.
- Toxic Chemical Release Inventory System Database.
- Toxic Substances Control Act (TSCA) Database.

Copies of available aerial photographs, Sanborn Fire Insurance Maps, and City Directories for the Site will also be obtained and reviewed.

A chain of title and environmental lien and activity and use limitation (AUL) search will be completed for each parcel, and for the purposes of costing it is assumed that the Site is comprised of the properties listed in **Table 1**. For purposes of EDR research pricing, the current and previous property blocks and lots are assumed to be independent searches. EDR's MacRae's Industrial Directory search assumes that separate searches will be completed for each of the (9) street addresses listed in **Table 1**.

<b>Table 1: Summit Redevelopment Area</b>				
<b>Address</b>	<b>Current Block and Lot</b>		<b>Previous Block and Lot</b>	
406 Broad Street	2706	1	53	1
402 Broad Street	2706	2	53	3B
384-92 Broad Street	2706	3	53	3
7 Cedar Street	2706	4	53	10
48 Railroad Avenue	2702	2	51	4

These sources are expected to provide historical site development information and historic site conditions.

#### Review of NJDEP Files

A request will be submitted to the NJDEP to review files regarding the Block 2706, Lot 1, 2, 3, and 4 and Block 2702 Lot 2 Site located at Cedar and Broad Streets, Summit, New Jersey. Available site records and files will be reviewed that are related to environmental or health and safety compliance issues to identify any potential past conditions that have occurred that indicate site contamination. Any areas of potential contamination identified during the records review will be described on drawings of the site. In addition, a review of the operating and ownership history will be performed as well as UST registration files and Community Right to Know Surveys. A review of existing ECRA and/or Industrial Site Recovery Act (ISRA) files will also be completed.

#### Review of Local Agency Files

Local government agencies will be contacted to determine whether records of violations or other records exist that may be useful in identifying areas of concern. Information concerning violations of health or fire codes can provide important information regarding potential areas of environmental concern.

#### PA Report Preparation

A PA report will be completed in conformance with NJDEP's TRSR, summarizing the investigation and presenting an assessment of the Site conditions including the following parcels: Block 2706, Lot 1, 2, 3, and 4 and Block 2702 Lot 2. The PA Report will contain the information obtained from the historical data searches, the regulatory file review, and the site assessment. The PA Report will also contain recommendations for each AOC identified. Following a review of the Draft Report by the Township of Summit, comments will be incorporated to prepare a Final Preliminary Assessment Report that will be submitted to NJDEP.

#### LSRP Oversight and Form Submittals

In accordance with SRRA and the TRSR, the LSRP of record will prepare and submit the required Site Remediation Program (SRP) forms. The forms will be submitted at the appropriate stage of SRP compliance and will accompany the PA report that will be prepared.

#### 4.0 COSTS

The costs to complete the Preliminary Assessment described in the previous section is \$26,170.00. Cost details are provided on the attached HDSRF Application – Cost Estimate Format – Part VI.

Assumptions, in addition to those listed above, are provided below.

- Site access will be provided by the Township of Summit.
- The NJDEP OPRA file review can be completed in 5 (five) file review appointments (two 8-hour days), including travel.

#### 5.0 SCHEDULE

The scope of work described above can be completed in 60 days of the notice of authorization to proceed by the City of Summit. It should be noted that NJDEP OPRA file review appointments may not be available in a timely manner and may delay report completion.

**Itemized Cost Estimate  
Broad Street West Subdistrict  
Cedar and Broad Streets  
Block 2706, Lots 1, 2, 3, and 4 and Block 2702, Lot 2  
City of Summit, Union County, New Jersey  
H2M Associates, Inc.**



# **New Jersey Department of Environmental Protection Site Remediation Program**

## **HDSRF APPLICATION – COST ESTIMATE FORMAT – PART VI**

\* Note that EDR Chains of Title and EDR Environmental Lien and AUL Search will include current and previous property block and lot (up to 10). MacRae's Industrial Directory assumes a search for each street address (up to 9 street numbers/addresses)

Resolution (ID # 7988)  
July 6, 2021

**AMEND PROFESSIONAL SERVICES AGREEMENT - 2021 REDEVELOPMENT ATTORNEY  
- ADDITIONAL FEES \$45,000.00**

WHEREAS, under the authority granted by City of Summit Ordinance 17-3153, the Qualified Purchasing Agent awarded professional services agreement #21-3609P to Maraziti Falcon, LLP for 2021 Legal Services - Redevelopment Attorney in an amount not to exceed \$30,000.00, and

WHEREAS, the DCS Director advises that the contract amount was estimated based on amounts expended for this service in prior years, and

WHEREAS, the DCS Director also advises that as the Broad Street West Redevelopment project moves forward, there will be a greater need for this service and recommends amending the contract for an additional \$45,000.00, for a total contract amount not to exceed \$75,000.00, and

WHEREAS, funds in the amount not to exceed an additional \$45,000.00 will be certified from account #1-01-21-180-000-500 as the account is reimbursed by the developer per the developer's agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the contract amount for professional services agreement #21-3609P with Maraziti Falcon, LLP, 240 Cedar Knolls Rd., Suite 301, Cedar Knolls, NJ 07927, for 2021 Legal Services - Redevelopment Attorney, be increased in the amount of \$45,000.00 as described above, for a total contract amount not to exceed \$75,000.00.

Dated: July 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said city at a regular meeting held on Tuesday evening, July 6, 2021.

City Clerk

**RESOLUTION (ID # 7988)**

DOC ID: 7988

TO: Mayor and Common Council

FROM: Aaron Schrager, Director - Department of Community Serv

DATE: June 17, 2021

**SUMMARY**

At the beginning of the year, the City entered into an agreement for a not-to-exceed fee of \$30,000 for the purpose of providing legal services for the redevelopment of Broad Street. At the time, the estimated cost was based on the prior years dollar values. Now that the development is beginning to take shape, the City has a greater need for their services and thus, will exceed the original contract amount shortly. As a result, the contract needs to be amended.

At this time, I am recommending the City revise the contract with Maraziti to a new not-to-exceed fee of \$75,000.00. All costs associated with this contract will be reimbursed by the Developer through the escrow account established as part of the redevelopment agreement. Certification can be done against 1-01-21-180-000-500.

Resolution (ID # 7963)  
July 6, 2021

**AUTHORIZE ATTENDANCE - 2021 BUILDING SAFETY WEEK CONFERENCE**

**BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:**

That Gary Lewis, Construction Official; Joseph Moschello, Fire Subcode Official; Eric Delizio, Electrical Subcode Official, and Anthony Doyle, Building Inspector, be and they are hereby authorized to attend the 2021 Building Safety Week Conference to be held from September 8 – September 10, 2021, in Atlantic City, New Jersey.

**FURTHER RESOLVED** that at the close of the conference an itemization of expenses for those not covered by other professional organizations be provided to the City Treasurer.

Dated: July 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, July 6, 2021.

City Clerk



## RESOLUTION (ID # 7963)

DOC ID: 7963

**TO:** Mayor and Common Council

**FROM:** Gary Lewis, Construction Official

**DATE:** June 8, 2021

**SUBJECT:** Authorize Attendance 2021 Building Safety Week Conference

**To:** Aaron Schrager, P.E., Director  
**From:** Gary Lewis, Construction Official  
**Date:** June 8, 2021  
**Page:** 1 of 1  
**Re:** 2021 Building Safety Week Conference

The annual Building Safety Week Conference registration brochures are about to be mailed to all licensed construction code officials and inspectors. The Conference is scheduled (this year) for Wednesday (evening), September 8 through Friday, September 10 in Atlantic City. The Conference was canceled outright in 2020, and while normally held in conjunction with Building Safety Month in the spring, was moved this year to the fall. Attendance at the Conference satisfies one-third of (most of) the subcode officials' mandatory three-year re-licensure continuing education requirement, and is an excellent opportunity for our officials to interact face-to-face with other working code officials and state employees in various code-related agencies. Accruing one-third of their mandatory continuing education minimizes other scattered absences throughout the year and keeps renewals on track.

As approved last year and in years past, I hereby request authorization for the City's (4) subcode officials to attend the Conference. In past years, one building inspector on a rotating basis has been authorized to attend the Conference as well. An anticipated cost breakdown of the request follows:

Registration*	-	4 @ \$249.00	=	\$996.00*
Hotel	-	6 nights @118.00	=	648.00*
Meal expense	-	4 @ 25.00	=	100.00
Mileage**	-	.00	=	.00
<b>TOTAL</b>				<b>\$ 1744.00</b>

[Notes: \*As a member of the Conference Planning Committee, my registration and room accommodations are free. \*\*I recommend sending two City vehicles in lieu of mileage.]

Funds are available in the UCC spending plan to cover these expenses. As the registration period runs through mid-August, I would like to be able to process them as soon as possible if approved. Thanks in advance.

**AUTHORIZE BID ADVERTISEMENT - SANITARY SEWER CLEAN & TV SECTIONS C & K**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the proper City Officers be and they are hereby authorized and directed to advertise for bids for the Sanitary Sewer Clean & TV Sections C & K, with said bids to be advertised in the Union County Local Source on Thursday, July 15, 2021, and received by the Purchasing Agent on Tuesday, August 3, 2021, in the Council Chamber, or a public location on site to be determined related to COVID-19 restrictions if any, City Hall, 512 Springfield Avenue, Summit, New Jersey at 11:00 a.m.

Dated: July 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, July 6, 2021.

City Clerk



## **RESOLUTION (ID # 7970)**

DOC ID: 7970

**TO:** Mayor and Common Council

**FROM:** Rick Matias, City Engineer

**DATE:** June 15, 2021

The Engineering Division is finalizing the map and specifications for the Sanitary Sewer Clean & TV Sections C&K. This project includes nearly 27,000 linear feet of sanitary sewers in zones C&K, which is the Memorial Field area and the streets surrounding Sweetbriar Road.

Based on the above referenced information, I request that Council authorize the advertisement of bids. The following is the tentative project schedule and is subject to change:

- \* Advertise for Public Bid - July 15, 2021
- \* Receive Bids - August 3, 2021
- \* Award Project - September 1, 2021
- \* Begin Construction - October 1, 2021
- \* End Construction - November 30, 2021

Funding for this project has been established in the following accounts and should be used for certification at time of award:

C-06-31-067-00A-010 Sewer Capital

**BID NOTICE****CITY OF SUMMIT****PROJECT:** SANITARY SEWER CLEAN & TV SECTIONS C & K**DEPARTMENT:** Department of Community Services

Sealed bids will be received by the Purchasing Agent of the City of Summit, Union County, New Jersey no later than 11:00 A.M. prevailing time, Tuesday, August 3, 2021, in the Council Chamber, First Floor, City Hall, 512 Springfield Avenue, Summit, New Jersey, subject to COVID-19 restrictions, if any for:

**SANITARY SEWER CLEAN & TV SECTION C & K**

in accordance with the specifications and proposal forms for same which may be obtained at the office of the Department of Community Services, 512 Springfield Avenue, Summit, NJ during regular business hours, 8:00am – 4:30pm Monday thru Thursday, 8:00 am – 1:00 pm Friday.

All bids shall be addressed to PURCHASING AGENT, CITY OF SUMMIT, 512 SPRINGFIELD AVENUE, SUMMIT, NJ 07901. Bids, along with bid securities, must be enclosed in a properly SEALED envelope bearing on the outside the name of the bidder and the NATURE OF THE BID CONTAINED THEREIN.

Bidders are required to comply with the requirements of any and all applicable Federal, State and local laws, regulations and requirements, including but not limited to: N.J.S.A. 34:11-56.25 et seq. (Prevailing Wage Act); N.J.S.A. 52:25-24.2 (Statement of Ownership Disclosure); N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 (Affirmative Action); N.J.S.A. 52:32-44 (Business Registration), and the City's adopted minimum standard insurance requirements.

The Common Council reserves the right to reject all bids or proposals, waive any minor defects, and consider bids for sixty (60) days after their receipt pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

No charge shall be made or recovery had for publishing any official advertising unaccompanied by such statement of price.

All work must be completed by November 30, 2021. The major bid items of the project are:

8" – 12" Sanitary Sewer Clean & TV Inspect	27,500 LF
--	-----------

Purchasing Agent

Dated: July 1, 2021  
U.C.L.S.: July 15, 2021

Resolution (ID # 7959)  
July 6, 2021

**REFUND CONSTRUCTION PERMIT - 123 SUMMIT AVENUE**

WHEREAS, in a memo dated June 7, 2021, the Construction Official advises that Permit #20-73406 was filed and paid for, for work to be performed at 123 Summit Avenue, and that the work applied for under the permit has not commenced and is no longer contemplated, and

WHEREAS, the Construction Official recommends a refund of 80% of the permit fee for Permit #20-73406, not including the state permit fee surcharge previously remitted to Trenton, pursuant to state regulation

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That a refund be drawn against the Uniform Construction Code Trust Account in the amount listed below, made payable to the contracting firm also listed below:

<b>Permit Number</b>	<b>Name Address</b>	<b>Refund Amount</b>
2020-73406	Cardone Contracting Corp. 2 Phillips Lane, Denville, NJ 07834	\$1,252.00

Dated: July 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, July 6, 2021.

City Clerk



## RESOLUTION (ID # 7959)

DOC ID: 7959

TO: Mayor and Common Council  
 FROM: Gary Lewis, Construction Official  
 DATE: June 7, 2021

**To:** Aaron Schrager, P.E., DCS Director

**From:** Gary Lewis, Construction Official

**Page:** 1 of 1

**Re:** Request for Permit Fee Refund  
 123 Summit Avenue

**Date:** June 7, 2021

I received a request from the contractor engaged to renovate an apartment at 123 Summit Avenue for a refund of their permit fee for Permit # 20-73406. No work was done and, consequently, no inspections were performed.

Pursuant to City ordinance and state regulation, the permit holder is entitled to a refund of 80% of the permit fee paid, exclusive of the State Permit surcharge. The permit has been voided, and the contractor, Cardone Contracting Corp., 2 Phillips Lane Denville, NJ 07834, is entitled to a refund in the amount of \$1, 252.00.

I will add this memo to the MinuteTraq resolution request.

Regards

GL

Resolution (ID # 7958)  
July 6, 2021

**REFUND CONSTRUCTION PERMIT - 66 PARK AVENUE**

WHEREAS, in a memo dated June 7, 2021, the Construction Official advises that Permit #21-74190 was filed and paid for, for work to be performed at 66 Park Avenue, but that the work applied for under the permit has not commenced and is no longer contemplated, and

WHEREAS, the Construction Official recommends a refund of 80% of the permit fee for Permit #21-74190, not including the state permit fee surcharge previously remitted to Trenton, pursuant to state regulation

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That a refund be drawn against the Uniform Construction Code Trust Account in the amount listed below, made payable to the contracting firm also listed below:

Permit Number	Name Address	Refund Amount
2021-74190	Edward Dougherty 66 Park Avenue Summit NJ 07901	\$148.00

Dated: July 6, 2021

I, Rosalia Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, July 6, 2021.

City Clerk



## RESOLUTION (ID # 7958)

DOC ID: 7958

TO: Mayor and Common Council  
 FROM: Gary Lewis, Construction Official  
 DATE: June 7, 2021

**To:** Aaron Schrager, P.E., DCS Director  
**From:** Gary Lewis, Construction Official  
**Page:** 1 of 1  
**Re:** Request for Permit Fee Refund  
 66 Park Avenue  
**Date:** June 7, 2021

I received a request from the property owner at 66 Park Avenue for a refund of their permit fee for Permit # 21-74190 for a generator installation. No work was done and, consequently, no inspections were performed.

Pursuant to City ordinance and state regulation, the permit holder is entitled to a refund of 80% of the permit fee paid, exclusive of the State Permit surcharge. The permit has been voided, and the owner, Edward Dougherty, is entitled to a refund in the amount of \$148.00.

I will add this memo to the MinuteTraq resolution request.

Regards

GL

Resolution (ID # 7967)  
July 6, 2021

**GRANT PERMISSION & SET FORTH CONDITIONS - SHAKESPEARE ON THE VILLAGE GREEN - SUMMIT FREE PUBLIC LIBRARY**

WHEREAS, in addition to meeting all the conditions of Section 12-1, Rules and Regulations for Use of Public Property, of the Code, the Summit Free Public Library ("the Applicant") requires additional permissions for its Shakespeare on the Green Event.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

**Event: Summit Free Public Library – “Shakespeare on the Green,” Wednesday, August 11, 2021, on the Village Green, Event Time: 7:00 pm – 9:00 pm (set-up 5:30 pm, clean-up 9:30 pm).**

That in conjunction with "Shakespeare on the Green" to be held on Wednesday, August 11, 2021, the following permission(s) is (are) granted or condition(s) imposed:

1. Placement of the Showmobile on the Village Green.
2. Use of the Library Lot for set up of the event.
3. Whenever peddlers are included in any events on City property, that those holding valid peddler's licenses from the City of Summit shall be given the right of first refusal to peddle at said events.
4. Food vendors, preparation, supply and distribution, shall be subject to approval of the Board of Health and Fire Department and the Applicant shall be responsible for obtaining the required permits for same at least two weeks before the date of the event.
5. In accordance with Section 3, Noise Restrictions, Subsection 3-8.1 b. (7), of the Code, it is hereby determined that the proposed use of an amplification system is appropriate for the purpose for which the Applicant is using the Village Green and will not adversely affect the safety and general welfare of the public.
6. At least two weeks in advance of the date of the event, the Applicant shall provide to the Office of the City Clerk, emergency contact information of the event coordinator(s) who shall be on site for the duration of the event.
7. Approval is subject to receiving a signed Hold Harmless Agreement and a Certificate of Insurance from the Applicant, meeting the City's liability requirements, as set forth in the ordinance.

Dated: July 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening July 6, 2021.

City Clerk

**GRANT PERMISSION AND SET FORTH CONDITIONS - BRIDGES OUTREACH, INC. 5K  
RUN & WALK**

WHEREAS, in addition to meeting all the conditions of Section 12-1, Rules and Regulations for Use of Public Property, of the Code, Bridges Outreach, Inc. ("the Applicant") requires additional permissions for its event.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

**Event: Bridges Outreach 5k Run and Walk - Village Green - Sunday, October 3, 2021  
(No Rain Date) - 8:30am – 10:30am – (Set-up 7:00am, breakdown 12:30pm).**

That in conjunction with the Bridges Outreach, Inc., the following permission(s) is (are) granted or condition(s) imposed:

1. Per the request of the Department of Community Services (DCS):
  - a. Trash and Recycling clean-up shall be provided by the Division of Public Works for which the Applicant shall be invoiced.
  - b. Portable toilets shall be delivered no earlier than Friday evening, locked until needed for race and removed no later than Monday morning, and shall be located on the Maple Street side of the Village Green for ease of drop-off and retrieval.
  - c. Sponsorship banners, with proportionate sponsorship representation, shall not be tied, nailed, stapled or otherwise attached to landscape elements and shall be displayed only during the event and shall be removed immediately at the close of the event.
  - d. Promotional banners shall be displayed at the Village Green using the existing stanchions and shall be subject to approval of the wording and lettering size and dimensions of said banner by the Director the Department of Community Services and subject to receiving the appropriate insurance certificate for use of the banner space on the Village Green.
2. That between 8:00am and 1:00 pm, the following roads shall be closed, subject to the approval and discretion of the Police Chief:
  - a. The section of Elm Street between Broad Street and north end of the Elm Street parking lot, and
  - b. The section of Beechwood Road between Euclid Avenue and Union Place.
  - c. All other course roads as needed during the Run.
3. In accordance with Section 3, Noise Restrictions, Subsection 3-8.1 b. (7), of the Code, it is hereby determined that the proposed use of an amplification system is appropriate for

the purpose for which the Applicant is using the Village Green and will not adversely affect the safety and general welfare of the public.

4. The Applicant shall, at least two weeks in advance of the event, arrange with the Police Department and make payment to the Police Department for up to twelve (12) off-duty police officers assigned to the event, starting at 7:30 a.m. and ending one-half hour after the event is over, for which the Applicant shall be invoiced.
5. The Applicant shall, at least two weeks in advance of the event, coordinate with the Superintendent of Public Works and make payment to the Department of Community Services for the hiring of Division of Public Works staff to provide clean-up of the Village Green, for which the Applicant shall be invoiced.
6. Permission to hold said event is subject to receiving, from the Applicant, at least three months in advance of the date of the event, the following insurance certificates and agreements for both the City of Summit and County of Union, as required:
  - Insurance certificate naming the County of Union as an additional insured.
  - Insurance certificate, include automobile coverage, naming the City of Summit as an additional insured with appropriate wording confirming that policies include Waiver of Subrogation in favor of the City of Summit.
  - A signed Hold Harmless Agreement for the City of Summit.
  - A signed Hold Harmless Agreement for the County of Union.
7. Permission to hold said event is subject to receiving from all vendors and non-profit organizations participating in the event, at least three months in advance of the date of the event, the following insurance certificates and agreements for the City of Summit:
  - Insurance certificate, include automobile coverage, naming the City of Summit as an additional insured with appropriate wording confirming that policies include Waiver of Subrogation in favor of the City of Summit.
  - A signed Hold Harmless Agreement for the City of Summit.
8. At least two weeks before the date of the event, the Applicant shall provide to the Chief of Police and the City Clerk the name and mobile phone number of the person(s) in charge during the event, who will on site during the event, in case of an emergency.
9. The Applicant shall be responsible for providing its own electrical power source for the event.
10. Parking by Bridges Outreach 5k Run attendees is prohibited in the Elm Street, Chestnut and Library Municipal Parking Lots.
11. Permission to hold said event is subject to receiving approval from the County of Union for closure of and County roads used as part of the route during the event.

Dated: July 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening July 6, 2021.

City Clerk

**AUTHORIZE CONFERENCE ATTENDANCE - IPMI ATTENDANCE NOV. 29 - DEC. 2, 2021**

**BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:**

That Rita McNany, Parking Services Manager be and she is hereby authorized to attend the 2021 International Parking and Mobility Conference (IPMI) in Tampa, Florida, to be held November 29 through December 2, 2021.

**FURTHER RESOLVED** that an itemized listing of reimbursable expenses, other than those authorized by purchase order, be submitted to the City Treasurer following the close of the conference.

Dated: July 6, 2021

I, Rosalia M. Licatese, City Clerk, of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, July 6, 2021.

City Clerk

# PARKING SERVICES AGENCY

CITY HALL, 512 SPRINGFIELD AVENUE SUMMIT, NJ 07901  
**908-522-5100**  
**PARKING@CITYOFSUMMIT.ORG**  
**WWW.CITYOFSUMMIT.ORG**



## MEMORANDUM

To: *[Signature]* Michael Rogers, City Administrator  
 From: *[Signature]* Rita M. McNany, Parking Services Manager  
 Date: June 15, 2021  
 Re: Attendance - 2021 International Parking & Mobility Conference & Exposition (IPMI)

Since 2005, I have been a member of the International Parking & Mobility Institute which is a worldwide organization specializing in the current issues and emerging technologies within the parking industry. My association with this invaluable organization provides the opportunity to network with a variety of industry experts and colleagues.

Annually, IPMI offers the Parking Industry's best trade and educational conference. The conference enables me to meet vendors and compare multiple types of technologies available while seeking out opportunities to cut costs and streamline our overall operations; all in one setting.

This year's IPMI Conference is being held in Tampa, Florida from November 29 - December 2.

The total cost of the conference which is included in the Parking operating budget is as follows:

Conference Fees		\$ 499.00 *
Hotel		\$1,045.00
Airfare	\$535.26	
Less Credit from 2020	<u>-\$466.94</u>	\$ 68.32
Transportation (not to exceed)		\$ 50.00
Meals (\$25/day)		<u>\$ 125.00</u>
Total Conference Cost		\$1,787.32

\*Normally fee is \$749.00, discounted this year due to 2020 Virtual Conference paid at full price.

With registering prior to July 9<sup>th</sup>, the City is saving \$100 on the conference fee.

If approved, this matter will be presented to Council for consideration at the July 6, 2021 meeting.

I respectfully request your permission to attend. Thank you.

*Approved 6/15/2021  
 Rita M. McNany*

Resolution (ID # 7897)  
July 6, 2021

**AMEND BUDGET - CHAPTER 159 - NJ AMERICAN WATER ENVIRONMENTAL GRANT  
PROGRAM**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount.

**SECTION 1.**

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:**

That the City of Summit hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2021 which item is now available as a revenue in the amount of \$9,000.00:

**New Jersey American Water Environmental Grant  
2021 Community Rain Garden & Restoration Project**

**SECTION 2.**

**BE IT RESOLVED** that a like sum of \$9,000.00 be and the same is hereby appropriated under the captions of:

**New Jersey American Water Environmental Grant  
2021 Community Rain Garden & Restoration Project**

**SECTION 3.**

**BE IT FURTHER RESOLVED** that one certified copy of this resolution be forwarded to the Director of the Division of Local Government Services.

Dated: July 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, July 6, 2021.

City Clerk



**Finance Committee**  
CA - Finance

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 07/06/21 07:30 PM

## **RESOLUTION (ID # 7897)**

DOC ID: 7897

TO: Mayor and Common Council  
FROM: Melissa Berger, Assistant City Treasurer  
DATE: May 13, 2021

### **SUMMARY**

This resolution adds \$9,000.00 to the budget both as a revenue and as an expenditure.



Raritan-Millstone Plant  
 P.O. Box 102  
 Bound Brook, NJ 08805  
 Danielle.kearsley@amwater.com  
[www.amwater.com](http://www.amwater.com)  
 P 732.302.3144  
 F 732.627.0868

**Certified Mail #7017 1450 0000 7027 2168**

May 10, 2021

City of Summit Environmental Commission  
 Donna Goggin Patel  
 512 Springfield Ave.  
 Summit, NJ 07901  
 Summit.nj.ec@gmail.com

RE: 2021 New Jersey American Water Environmental Grant Program

Dear Ms. Patel,

Enclosed, please find a check for the initial payment of \$9,000, 90% of the \$10,000 grant award to fund your Environmental Grant Program, "City of Summit Community Rain Garden and Reforestation Project."

Upon completion of your project, please prepare a status/final report and the remaining (10%) balance of your grant will be presented to you. Please keep us informed of your project's event schedule so that we may join you and when possible, we kindly ask that you acknowledge New Jersey American Water's support in your publicity efforts and on printed materials. New Jersey American Water thanks you for your interest in our 2021 Environmental Grant Program and wishes you all the best in your project.

Should you have any questions or require additional information, please contact me at (732) 302-3144.

Sincerely,

Danielle Kearsley  
 Senior Water Quality and Environmental Specialist

Attachment

**American Water**

1 Water Street  
Camden, NJ 08102

Invoice No      Remarks

AWARDED GRANT

Check No. 1800117328  
Check Date.05/04/2021

	Invoice amount	Cash Disc	Net Paid
AWARDED GRANT	9,000.00	0.00	9,000.00
	9,000.00	0.00	9,000.00

202753 SUMMIT CITY

CHECK CONTAINS A VOID PANTOGRAPH, MICROPRINT BORDER, CHEMICAL REACTANTS AND A WATERMARK ON BACK — HOLD AT AN ANGLE TO VIEW

<b>American Water</b>	PNC BANK, NA	55-277	NO. 1800117328
1 Water Street	NEW JERSEY	312	DATE 05/04/2021

NINE THOUSAND \*\*\*\*\*  
\$\*\*\*\*\*9,000.00\*  
VOID AFTER 90 DAYS

PAY TO THE  
ORDER OF:  
SUMMIT CITY  
Attn: Lori Toth  
512 SPRINGFIELD AVE  
SUMMIT NJ 07901-2607

*J. S. M.*

 AMERICAN WATER



\*See Reverse Side For Easy Opening Instructions\*

**American Water**

1 Water Street  
Camden, NJ 08102

 AMERICAN WATER

SUMMIT CITY  
Attn: Lori Toth  
512 SPRINGFIELD AVE  
SUMMIT NJ 07901-2607

**AMEND BUDGET - CHAPTER 159 - CLEAN COMMUNITIES GRANT**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount.

**SECTION 1.**

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the City of Summit hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2021 which item is now available as a revenue in the amount of \$42,309.96:

**State of New Jersey  
Solid Waste Administration  
FY 2021 Clean Communities Grant**

**SECTION 2.**

BE IT RESOLVED that a like sum of \$42,309.96 be and the same is hereby appropriated under the captions of:

**State of New Jersey  
FY 2021 Clean Communities Grant  
Other Expenses**

**SECTION 3.**

BE IT FURTHER RESOLVED that one certified copy of this resolution be forwarded to the Director of the Division of Local Government Services.

Dated: July 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, July 6, 2021.

City Clerk



**Finance Committee**  
CA - Finance

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 07/06/21 07:30 PM

## **RESOLUTION (ID # 7955)**

DOC ID: 7955

TO: Mayor and Common Council  
FROM: Melissa Berger, Assistant City Treasurer  
DATE: June 3, 2021

### **SUMMARY**

This resolution adds \$42,309.96 to the budget both as a revenue and as an expenditure. This grant has traditionally been utilized by Summit Downtown Inc. towards weekend CRBD trash pickup and additional litter abatement initiatives in the City.



Resolution (ID # 7881)  
July 6, 2021

**AMEND BUDGET - CHAPTER 159 - NJ DOT BUTLER PARKWAY IMPROVEMENT  
PROJECT**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount.

**SECTION 1.**

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:**

That the City of Summit hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2021 which item is now available as a revenue in the amount of \$337,500.00:

**State of New Jersey Department of Transportation  
2019 Butler Parkway Improvement Project**

**SECTION 2.**

**BE IT RESOLVED** that a like sum of \$337,500.00 be and the same is hereby appropriated under the captions of:

**State of New Jersey Department of Transportation  
2019 Butler Parkway Improvement Project**

**SECTION 3.**

**BE IT FURTHER RESOLVED** that one certified copy of this resolution be forwarded to the Director of the Division of Local Government Services.

Dated: July 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, July 6, 2021.

City Clerk



**Finance Committee**  
CA - Finance

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 07/06/21 07:30 PM

## **RESOLUTION (ID # 7881)**

DOC ID: 7881

TO: Mayor and Common Council  
FROM: Melissa Berger, Assistant City Treasurer  
DATE: May 3, 2021

### **SUMMARY**

This resolution adds \$337,500.00 to the budget both as a revenue and as an expenditure. This grant will be used to pay down the debt on the Butler Parkway Improvement Project.

05/03/2021 7:46 AM

Page 1 of 1

Investors Bank, Cash Management Operations, 101 Wood Ave South, Iselin, NJ 08830  
 Telephone: 844-422-6748, Email: DL-CashManagement@investorsbank.com

City of Summit

## ACH REMITTANCE ADVICE DETAIL REPORT

### RECEIVER INFORMATION

Receiver Name: 35EDM-SUMMI-NXWEB-00  
 DFI Account Number: 539906584  
 Receiving DFI ID: 221272031  
 ID Number: Summit NT Web  
 Settlement Date: May 03, 2021  
 Transaction Type: 22  
 Amount: \$906.00

### ORIGINATOR INFORMATION

Originator Name: LINK2GOV CORP  
 Company ID: 1621868563  
 Originating DFI: 062000019  
 Company Descriptive Date: 210503  
 Effective Entry Date: May 03, 2021  
 Transaction Description: Demand Credit - Auto Deposit

### TRANSACTION DETAILS

Discretionary Data: NID00676172104300904  
 Entry Description: NID0067617  
 SEC Code: CCD  
 Service Class Code: 200 - ACH Entries Mixed  
 Batch Number: 24389

Discretionary Data: 35EDM-SUMMI-NXWEB-00  
 Company Name/ID#: 35EDM-SUMMI-NXWEB-00  
 Addenda Rec. Count: 1  
 ACH Trace Number: 062000018862653  
 Reference Code:

### ADDITIONAL INFORMATION

/BID\*00011946587

### RECEIVER INFORMATION

Receiver Name: SUMMIT CITY TREASURER  
 DFI Account Number: 539906608  
 Receiving DFI ID: 221272031  
 ID Number: 22600232999  
 Settlement Date: May 03, 2021  
 Transaction Type: 22  
 Amount: \$337,500.00

### ORIGINATOR INFORMATION

Originator Name: ST OF NEW JERSEY  
 Company ID: 3216000928  
 Originating DFI: 111000025  
 Company Descriptive Date: 042921  
 Effective Entry Date: May 03, 2021  
 Transaction Description: Demand Credit - Auto Deposit

### TRANSACTION DETAILS

Discretionary Data: DISCRETIONARY D  
 Entry Description: EFT PAYMT  
 SEC Code: CCD  
 Service Class Code: 200 - ACH Entries Mixed  
 Batch Number: 1401

Discretionary Data: SUMMIT CITY TREASURER  
 Company Name/ID#: 1  
 Addenda Rec. Count: 111000023704039  
 ACH Trace Number: Reference Code:

### Note/Special Instruction

Note reference code:

BUTLER PARKWAY

\*\*\* END OF REPORT \*\*\*

# THE CITY OF SUMMIT

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N E W J E R S E Y

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City Hall 512 Springfield Avenue Summit NJ 07901

Rick Matias, P.E., C.M.E.  
Acting City Engineer  
Department of Community  
Services

Telephone 908 273-6404  
Fax 908 608-1214

March 25, 2021

Eileen Schack  
Bureau of Local Aid – Newark  
153 Halsey Street, 5<sup>th</sup> Floor  
Newark, NJ 07102

RE: Butler Parkway Improvement Project – FY 2019 Municipal Aid

Enclosed, please find the original and one (1) copy of the initial payment voucher for the above referenced project. Please let me know if you need anything further.

Thank you for your kind attention in this matter and if you have any questions please do not hesitate to contact me.

Sincerely,

Rick Matias  
Acting City Engineer

cc: File

	<b>STATE OF NEW JERSEY PAYMENT VOUCHER (INVOICE)</b>	MACSE DOCUMENT NUMBER [Redacted]										ACTG PER	FY		
		PP START			SCHED PAY			CHK	OFF	F	RF	CK	(A) VENDOR ID NUMBER		
		MO	DY	YR	MO	DY	YR	CAT	LIAB	A	TY	FL	226002329-00		
	PV DATE														
Agreement Date (B)		Agreement No. (B)		Contract ID # (B)		PAYEE: SEE INSTRUCTIONS FOR COMPLETING ITEMS (A) THROUGH (H)					C	TOTAL AMOUNT			
05/01/2019												\$337,500.00			
(D) PAYEE NAME AND ADDRESS SUMMIT CITY CITY HALL 512 SPRINGFIELD AVE SUMMIT, NJ 07901						(E) SEND COMPLETED FORM TO: NJDOT Local Aid District # 2 Office 153 Halsey Street, 5th Floor Newark, New Jersey 07102									
(F) PAYEE DECLARATIONS I CERTIFY THAT THE WITHIN PAYMENT VOUCHER IS CORRECT IN ALL ITS PARTICULARS. THAT THE DESCRIBED GOODS OR SERVICES >>>> HAVE BEEN RENDERED AND THAT NO BONUS HAS BEEN GIVEN OR RECEIVED ON ACCOUNT OF SAID DOCUMENT												PAYEE SIGNATURE  TAMMIE L. BALDWIN PRINT PAYEE NAME/ TITLE 3/23/21 DATE			
LINE NO	REFERENCE			LINE	(G) PAYEE REFERENCE NUMBER										
	O/R	AGY	FAO/FRA #		Municipal Aid 2019										
	1	AO	078		3055681										
	2														
3															
1	FUND	AGCY	ORG CODE	APPR UNIT	ACTIVITY CODE	OBJECT CODE	CFS PROJECT #			REPT CATEGORY					
	480	078	6320	ANP	TCAP	6010									
	2														
	3														
ACCOUNTS PAYABLE REFERENCE #						AMOUNT				I/D					
1	Municipal Aid 2019					\$337,500.00									
2															
3															
COST INCURRED DATES (H)		CONTRACT DESCRIPTION (H)										AMOUNT			
02/02/2021		Allotment Amount										\$450,000.00			
		Award of Contract Amount										\$707,456.50			
		Less State Not Participating Items										\$2,500.00			
		Balance Subject to State Participation										\$704,956.50			
		(A) 75% of Allotment										\$337,500.00			
		(B) 75% of State Participating Amount										\$528,717.38			
												TOTAL \$337,500.00			
CERTIFICATION BY RECEIVING AGENCY: I certify that the above services have been rendered in accordance with the contract agreement.						CERTIFICATION BY APPROVAL OFFICER: I certify that this Payment Voucher is correct and just and payment is approved.									
Signature						Authorized Signature - Accounting									
Print Name/Title			Date			Print Name/Title			Date						
PV (C) 6/08															

Resolution (ID # 7857)  
July 6, 2021

**AMEND BUDGET - CHAPTER 159 - NJ DOT VILLAGE GREEN PEDESTRIAN SAFETY  
IMPROVEMENT GRANT**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount.

**SECTION 1.**

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:**

That the City of Summit hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2021 which item is now available as a revenue in the amount of \$57,823.75:

**State of New Jersey Department of Transportation  
2017 Village Green Pedestrian Safety**

**SECTION 2.**

**BE IT RESOLVED** that a like sum of \$57,823.75 be and the same is hereby appropriated under the captions of:

**State of New Jersey Department of Transportation  
2017 Village Green Pedestrian Safety**

**SECTION 3.**

**BE IT FURTHER RESOLVED** that one certified copy of this resolution be forwarded to the Director of the Division of Local Government Services.

Dated: July 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, July 6, 2021.

City Clerk



**Finance Committee**  
CA - Finance

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 07/06/21 07:30 PM

## **RESOLUTION (ID # 7857)**

DOC ID: 7857

TO: Mayor and Common Council  
FROM: Melissa Berger, Assistant City Treasurer  
DATE: April 16, 2021

### **SUMMARY**

This resolution adds \$57,823.75 to the budget both as a revenue and as an expenditure. This grant will be used to pay down the debt on the Village Green Pedestrian Safety.

Investors Bank, Cash Management Operations, 101 Wood Ave South, Iselin, NJ 08830  
 Telephone: 844-422-6748, Email: DL-CashManagement@investorsbank.com

City of Summit

## ACH REMITTANCE ADVICE DETAIL REPORT

### RECEIVER INFORMATION

Receiver Name: SUMMIT CITY TREASURER  
 DFI Account Number: 539906608  
 Receiving DFI ID: 221272031  
 ID Number: 22600232999  
 Settlement Date: April 14, 2021  
 Transaction Type: 22  
 Amount: \$57,823.75

### ORIGINATOR INFORMATION

Originator Name: ST OF NEW JERSEY  
 Company ID: 3216000928  
 Originating DFI: 111000025  
 Company Descriptive Date: 041221  
 Effective Entry Date: April 14, 2021  
 Transaction Description: Demand Credit - Auto Deposit

### TRANSACTION DETAILS

Discretionary Data: DISCRETIONARY D  
 Entry Description: EFT PAYMT  
 SEC Code: CCD  
 Service Class Code: 200 - ACH Entries Mixed  
 Batch Number: 1197

Discretionary Data: SUMMIT CITY TREASURER  
 Company Name/ID#: 1  
 Addenda Rec. Count: 111000022051997  
 ACH Trace Number: Reference Code:

### Note/Special Instruction

Note reference code:

### VILLAGE GREEN PEDESTRIAN SAFETY

### RECEIVER INFORMATION

Receiver Name: 35EDM-SUMMI-TXWEB-00  
 DFI Account Number: 539906608  
 Receiving DFI ID: 221272031  
 ID Number: Summit Tax Web  
 Settlement Date: April 14, 2021  
 Transaction Type: 22  
 Amount: \$5,995.00

### ORIGINATOR INFORMATION

Originator Name: LINK2GOV CORP  
 Company ID: 1621868563  
 Originating DFI: 062000019  
 Company Descriptive Date: 210414  
 Effective Entry Date: April 14, 2021  
 Transaction Description: Demand Credit - Auto Deposit

### TRANSACTION DETAILS

Discretionary Data: NID00675782104130904  
 Entry Description: NID0067578  
 SEC Code: CCD  
 Service Class Code: 200 - ACH Entries Mixed  
 Batch Number: 9639

Discretionary Data: 35EDM-SUMMI-TXWEB-00  
 Company Name/ID#: 1  
 Addenda Rec. Count: 062000011524087  
 ACH Trace Number: Reference Code:

### ADDITIONAL INFORMATION

/BID\*00011897209

 <b>STATE OF NEW JERSEY PAYMENT VOUCHER (INVOICE)</b>	<b>MACSE DOCUMENT NUMBER</b> <input type="text"/>											ACTG PER	FY		
	PP START			SCHED PAY			CHK	OFF	F	RF	CK	(A) VENDOR ID NUMBER			
	PV DATE		MO	DY	YR	MO	DY	YR	CAT	LIAB	A	TY	FL	22-6001809-00	
Agreement Date (B)	Agreement No. (B)	Contact ID# (B)		PAYEE: SEE INSTRUCTIONS FOR COMPLETING ITEMS (A) THROUGH (H)							C	TOTAL AMOUNT			
											\$	\$7,323.75			
(D) PAYEE NAME AND ADDRESS				(E) SEND COMPLETED FORM TO: State of New Jersey Department of Transportation Local Aid District # 2 Office 153 Halsey Street, 5th Floor Newark, New Jersey 07102											
The City of Summit 512 Springfield Ave Summit, NJ 07901				 <b>TAMMIE L. BALDWIN/FA5126120</b> PRINT PAYEE NAME/TITLE DATE											
LINE NO	REFERENCE			(G) PAYEE REFERENCE NUMBER Village Green Pedestrian Safety (TV-17)											
1	O/R	AGY	FAO/FRA#	LINE											
2															
3															
1	FUND	AGCY	ORG CODE	APPR UNIT	ACTIVITY CODE	OBJECT CODE	CFS PROJECT #			REPT CATEGORY					
2															
3															
1	ACCOUNTS PAYABLE REFERENCE #						AMOUNT			I/D					
2															
3															
(H) COST INCURRED DATES		CONTRACT DESCRIPTION (H)										AMOUNT			
		NAME AND LOCATION OF PROJECT • Village Green Pedestrian Safety (TV-17) FINAL PAYMENT													
		CUMULATIVE COSTS PAID TO CONTRACTOR										\$ 256,215.00			
		CUMULATIVE COSTS PAID FOR DESIGN ENGINEERING (IF ELIGIBLE)										\$ -			
		CUMULATIVE COSTS PAID FOR CONSTRUCTION INSPECTION (IF REQUESTING)													
		CUMULATIVE COSTS PAID FOR MATERIAL TESTING (IF REQUESTING)													
		CUMULATIVE COSTS PAID FOR OTHER ELIGIBLE ITEMS OF WORK										\$ -			
		TOTAL PROJECT COSTS CERTIFIED (CHIEF FINANCIAL OFFICER'S CERTIFICATION)										\$ 256,215.00			
		LESS STATE NOT PARTICIPATING ITEMS										\$ 11,500.00			
		BALANCE SUBJECT TO STATE PARTICIPATION										\$ 244,715.00			
		STATE PARTICIPATION OR ALLOTMENT										\$ 375,000.00			
		LESS PREVIOUS PAYMENTS										\$ 187,391.25			
		AMOUNT DUE													
												TOTAL	\$ 7,323.75		
CERTIFICATION BY RECEIVING AGENCY: I certify that the above services have been rendered in accordance with the contract agreement.					CERTIFICATION BY APPROVAL OFFICER: I certify that this Payment Voucher is correct and just and payment is approved.										
Signature					Authorized Signature - Accounting										
Print Name/Title _____ Date _____					Print Name/Title _____ Date _____										
PV (C) 6/08															

Resolution (ID # 7840)  
July 6, 2021

**AMEND BUDGET - CHAPTER 159 - NJ DOT PINE GROVE AVENUE IMPROVEMENT  
GRANT**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount.

**SECTION 1.**

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:**

That the City of Summit hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2021 which item is now available as a revenue in the amount of \$22,252.45:

**State of New Jersey Department of Transportation  
2019 Pine Grove Avenue Project**

**SECTION 2.**

**BE IT RESOLVED** that a like sum of \$22,252.45 be and the same is hereby appropriated under the captions of:

**State of New Jersey Department of Transportation  
2019 Pine Grove Avenue Project**

**SECTION 3.**

**BE IT FURTHER RESOLVED** that one certified copy of this resolution be forwarded to the Director of the Division of Local Government Services.

Dated: July 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, July 6, 2021.

City Clerk



**Finance Committee**  
CA - Finance

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 07/06/21 07:30 PM

## **RESOLUTION (ID # 7840)**

DOC ID: 7840

TO: Mayor and Common Council  
FROM: Melissa Berger, Assistant City Treasurer  
DATE: May 12, 2021

### **SUMMARY**

This resolution adds \$22,252.45 to the budget both as a revenue and as an expenditure. This grant will be used to pay down the debt on the Pine Grove Avenue project.

Investors Bank, Cash Management Operations, 101 Wood Ave South, Iselin, NJ 08830  
 Telephone: 844-422-6748, Email: DL-CashManagement@investorsbank.com

City of Summit

## ACH REMITTANCE ADVICE DETAIL REPORT

### RECEIVER INFORMATION

Receiver Name: 35EDM-SUMMI-TXWEB-00  
 DFI Account Number: 539906608  
 Receiving DFI ID: 221272031  
 ID Number: Summit Tax Web  
 Settlement Date: April 13, 2021  
 Transaction Type: 22  
 Amount: \$16.71

### ORIGINATOR INFORMATION

Originator Name: LINK2GOV CORP  
 Company ID: 1621868563  
 Originating DFI: 062000019  
 Company Descriptive Date: 210413  
 Effective Entry Date: April 13, 2021  
 Transaction Description: Demand Credit - Auto Deposit

### TRANSACTION DETAILS

Discretionary Data: NID00675752104120904  
 Entry Description: NID0067575  
 SEC Code: CCD  
 Service Class Code: 200 - ACH Entries Mixed  
 Batch Number: 8882

Discretionary Data:

Company Name/ID#: 35EDM-SUMMI-TXWEB-00  
 Addenda Rec. Count: 1  
 ACH Trace Number: 062000016682566  
 Reference Code:

### ADDITIONAL INFORMATION

/BID\*00011894340

### RECEIVER INFORMATION

Receiver Name: SUMMIT CITY TREASURER  
 DFI Account Number: 539906608  
 Receiving DFI ID: 221272031  
 ID Number: 22600232999  
 Settlement Date: April 13, 2021  
 Transaction Type: 22  
 Amount: \$22,252.45

### ORIGINATOR INFORMATION

Originator Name: ST OF NEW JERSEY  
 Company ID: 3216000928  
 Originating DFI: 111000025  
 Company Descriptive Date: 040921  
 Effective Entry Date: April 13, 2021  
 Transaction Description: Demand Credit - Auto Deposit

### TRANSACTION DETAILS

Discretionary Data: DISCRETIONARY D  
 Entry Description: EFT PAYMT  
 SEC Code: CCD  
 Service Class Code: 200 - ACH Entries Mixed  
 Batch Number: 2781

Discretionary Data:

Company Name/ID#: SUMMIT CITY TREASURER  
 Addenda Rec. Count: 1  
 ACH Trace Number: 111000021408746  
 Reference Code:

### Note/Special Instruction

Note reference code:

### RECEIVER INFORMATION

Receiver Name: 35EDM-SUMMI-TXWEB-00  
 DFI Account Number: 539906608  
 Receiving DFI ID: 221272031  
 ID Number: Summit Tax Web  
 Settlement Date: April 13, 2021  
 Transaction Type: 22  
 Amount: \$7,423.32

### ORIGINATOR INFORMATION

Originator Name: LINK2GOV CORP  
 Company ID: 1621868563  
 Originating DFI: 062000019  
 Company Descriptive Date: 210413  
 Effective Entry Date: April 13, 2021  
 Transaction Description: Demand Credit - Auto Deposit

### TRANSACTION DETAILS

Discretionary Data: NID00675752104120904  
 Entry Description: NID0067575  
 SEC Code: CCD  
 Service Class Code: 200 - ACH Entries Mixed  
 Batch Number: 8882

Discretionary Data:

Company Name/ID#: 35EDM-SUMMI-TXWEB-00  
 Addenda Rec. Count: 1  
 ACH Trace Number: 062000016682564  
 Reference Code:

### ADDITIONAL INFORMATION

/BID\*00011890982

 <b>STATE OF NEW JERSEY</b> <b>PAYMENT VOUCHER</b> <b>(INVOICE)</b>	<b>MACSE</b> <b>DOCUMENT NUMBER</b> <input type="text"/>										<b>ACTG</b>	<b>PER</b>	<b>FY</b>		
	<b>PP START</b> <b>MO</b> <b>DY</b> <b>YR</b>			<b>SCHED PAY</b> <b>MO</b> <b>DY</b> <b>YR</b>			<b>CHK</b>	<b>OFF</b>	<b>F</b>	<b>RF</b>	<b>CK</b>	<b>(A) VENDOR</b> <b>ID NUMBER</b>			
	<b>PV DATE</b> <input type="text"/>												<b>22-6001809-00</b>		
<b>Agreement Date (B)</b>	<b>Agreement No. (B)</b>	<b>Contact ID# (B)</b>		<b>PAYEE:</b> <b>SEE INSTRUCTIONS FOR</b> <b>COMPLETING ITEMS</b> <b>(A) THROUGH (H)</b>							<b>C</b>	<b>TOTAL AMOUNT</b>			
											<b>\$</b>	<b>22,252.45</b>			
<b>(D) PAYEE NAME AND ADDRESS</b> The City of Summit 512 Springfield Ave Summit, NJ 07901				<b>(E) SEND COMPLETED FORM TO:</b> State of New Jersey Department of Transportation Local Aid District # 2 Office 153 Halsey Street, 5th Floor Newark, New Jersey 07102											
<b>(F) PAYEE DECLARATIONS</b> I CERTIFY THAT THE WITHIN PAYMENT VOUCHER IS CORRECT IN ALL ITS PARTICULARS. THAT THE DESCRIBED GOODS OR SERVICES >>>> HAVE BEEN RENDERED AND THAT NO BONUS HAS BEEN GIVEN OR RECEIVED ON ACCOUNT OF SAID DOCUMENT															
 <b>TAMMY L. BALDWIN, CFO 5/26/20</b> <b>PRINT PAYEE NAME/TITLE</b> <b>DATE</b>															
<b>LINE</b> <b>NO</b>	<b>REFERENCE</b>			<b>(G)</b> <b>PAYEE REFERENCE NUMBER</b> Pine Grove Avenue Section I (MA-17)											
	<b>O/R</b>	<b>AGY</b>	<b>FAO/FRA#</b>												
	1														
	2														
3															
<b>1</b> <b>2</b> <b>3</b>	<b>FUND</b>	<b>AGCY</b>	<b>ORG CODE</b>	<b>APPR UNIT</b>	<b>ACTIVITY CODE</b>	<b>OBJECT CODE</b>	<b>CFS PROJECT #</b>		<b>REPT CATEGORY</b>						
<b>ACCOUNTS PAYABLE REFERENCE #</b>							<b>AMOUNT</b>				<b>I/D</b>				
1															
2															
3															
<b>(H) COST INCURRED DATES</b>		<b>CONTRACT DESCRIPTION (H)</b>										<b>AMOUNT</b>			
		NAME AND LOCATION OF PROJECT - Pine Grove Avenue Section I (MA-17)													
		FINAL PAYMENT													
		CUMULATIVE COSTS PAID TO CONTRACTOR										\$ 148,418.45			
		CUMULATIVE COSTS PAID FOR DESIGN ENGINEERING (IF ELIGIBLE)										\$			
		CUMULATIVE COSTS PAID FOR CONSTRUCTION INSPECTION (IF REQUESTING)										\$			
		CUMULATIVE COSTS PAID FOR MATERIAL TESTING (IF REQUESTING)										\$ 1,655.00			
		CUMULATIVE COSTS PAID FOR OTHER ELIGIBLE ITEMS OF WORK										\$			
		TOTAL PROJECT COSTS CERTIFIED (CHIEF FINANCIAL OFFICER'S CERTIFICATION)										\$ 150,073.45			
		LESS STATE NOT PARTICIPATING ITEMS										\$ 4,911.00			
		BALANCE SUBJECT TO STATE PARTICIPATION										\$ 145,162.45			
		STATE PARTICIPATION OR ALLOTMENT										\$ 220,000.00			
		LESS PREVIOUS PAYMENTS										\$ 122,910.00			
		AMOUNT DUE										<b>TOTAL</b> \$ 22,252.45			
<b>CERTIFICATION BY RECEIVING AGENCY:</b> I certify that the above services have been rendered in accordance with the contract agreement.							<b>CERTIFICATION BY APPROVAL OFFICER:</b> I certify that this Payment Voucher is correct and just and payment is approved.								
Signature  Print Name/Title _____ Date _____							Authorized Signature - Accounting  Print Name/Title _____ Date _____								
<b>PV (C) 6/08</b>															

Resolution (ID # 7814)  
July 6, 2021

**AMEND BUDGET - CHAPTER 159 - RECYCLING TONNAGE GRANT**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the City of Summit hereby requests the Director of the Division of Local Government Services to approve the insertion of the following item of revenue in the budget of the year 2020 which item is now available as a revenue in the amount of \$32,176.17:

**State of New Jersey  
Solid Waste Administration  
FY 2018 Recycling Tonnage Grant**

BE IT RESOLVED that a like sum of \$32,176.17 be and the same is hereby appropriated under the captions of:

**State of New Jersey  
Solid Waste Administration  
FY 2018 Recycling Tonnage Grant  
Other Expenses**

BE IT FURTHER RESOLVED that one certified copy of this resolution be forwarded to the Director of the Division of Local Government Services.

Dated: July 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, July 6, 2021.

City Clerk



**Finance Committee**  
CA - Finance

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 07/06/21 07:30 PM

## **RESOLUTION (ID # 7814)**

DOC ID: 7814

TO: Mayor and Common Council

FROM: Melissa Berger, Assistant City Treasurer

DATE: May 12, 2021

### **SUMMARY**

This resolution adds \$32,176.17 to the budget both as a revenue and as an expenditure. This grant has traditionally been utilized by Summit Downtown Inc. towards weekend CRBD trash pickup and additional litter abatement initiatives in the City.



Resolution (ID # 7960)  
July 6, 2021

### CANCEL 2021 SEWER UTILITY CHARGES

WHEREAS, it has been determined by information obtained from the Tax Assessor's office that the following sewer utility charge is to be cancelled for 2021.

NOW, THEREFORE: BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT;

That the proper City officers be and they are hereby authorized and directed to cancel the below listed 2021 sewer unit(s).

Account#	Name	Amount
24130-0	<p>Park Ave Builders LLC 39 Park Ave</p> <p><b>Amount of Refund:</b></p> <p>Mail to:</p> <p>Park Ave Builders LLC 17 Division St Suite# 1 Jersey City NJ 07302</p>	\$604.00

Dated: July 6, 2021

I, Rosalia M. Licatiese City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, July 6, 2021.

City Clerk

**AUTHORIZE REFUND - OVERPAYMENT OF SECOND QUARTER 2021 TAXES**

WHEREAS, the Tax Collector has received second quarter tax payments from lenders on paid installments, thereby causing an overpayment, and

WHEREAS, the lenders have given permission to refund the monies.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the proper City officers be and they are hereby authorized and directed to issue a check(s) as follows:

<b>Block</b>	<b>Lot</b>	<b>Name</b>	<b>Amount</b>
510	4	Chick, Timothy & Caroline	18 Hickory Rd
701	40	Hellmuth, David & Susan	211 Kent Place Blvd
1303	4	Ogbasion, Felemay & Kongsamut	100 Kent Pl Bvd
1401	37	Wasylin, Larry & Chen, A.	68 West End Ave
1502	6	Dontha, Narasaiah & A.	9 New Providence Ave
2609	24	Suzuki, Peter & Teriko	28 De Bary Pl
2709	9	Moore, Robert & Ellen	32 Locust Dr
3201	4	Stabler, Eric & Tracy	55 Tulip St
3604	6	Boyle, James & Parilla, Ivana	73 Broad St
3701	6	Caporaso, Stephen	10-12 Chapel St
3802	29	Sikora, Bruce	45 Springfield Ave
4602	12	Bakos, Edward	27 Laurel Ave
5102	25	Schleifman, M. & Macina, D.	45 Sweetbriar Rd
5204	24	Hoffman, Glen & Twill, Jennifer	6 Windsor Rd
		Amount To Refund	<u>\$50,736.71</u>
		Check payable and Mail to:	
		Corelogic Real Estate Tax Serv. Attn: Centralized Refunds 3001 Hackberry Drive Irving Tx 75063-0156	
1902	15	Levidy, John & Marisa	68 Woodland Ave

		Amount To Refund  Check payable and Mail to:  Chris & Whitney Campbell 11 West 3 <sup>rd</sup> St. #1 New Providence NJ 07974	\$6,582.51
1403	15	Nilsen, Michael & Faith	79 West End Ave
1802	22	Horsewood, Phillip & Christian	17 Nassau Dr
3702	27.04	Ye, Chao & Lin, Bing	91 Springfield Ave #2D
		Amount To Refund	2,671.59
			2,637.80
			<u>2,329.33</u>
			7,638.72
		Check payable and Mail to:  Wells Fargo Real Estate Tax Service Attn: Refunds 1 Home Campus MAC X2302-04D Des Moines, IA 50328-0001	

Dated: July 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, July 6, 2021.

City Clerk

**AUTHORIZE REFUND - OVERPAYMENT OF 2021 SEWER UTILITY CHARGE**

WHEREAS, the Tax Collector has received a second sewer utility payment from the lender on paid installments, thereby causing an overpayment, and

WHEREAS, the lender has given permission to refund the monies.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the proper City officers be and they are hereby authorized and directed to issue a check(s) as follows:

Account#	Name	Amount
25066-0	Celgene Corp	86 Morris Ave
25235-0	Morris Ave Inv	53 Shunpike Ave
		48,924.00
		<u>604.00</u>
	Amount To be Refund	\$49,528.00
	Check Payable to: Celgene Corp	
	Mai to: BMS 86 Morris Ave Summit NJ 07901 Attn: P Verhasselt	

Dated: July 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, July 6, 2021.

City Clerk

Resolution (ID # 7943)  
July 6, 2021

**AUTHORIZE REFUNDS - DEPARTMENT OF COMMUNITY PROGRAMS**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the proper officers of the City be and they are hereby authorized and directed to draw check(s) in the amount(s) indicated below for the payment(s) of refunds associated with recreation program fees associated with the Department of Community Programs:

Name/Address	Program	Refund Amount
Jing Feng 11 Sheridan Road Summit, NJ 07901	Diddy Swim Lessons 1-28-71-300-SWL	\$200.00
Andrew Van Tassel 16 Lowell Avenue Summit, NJ 07901	Pool Membership 1-01-08-118-000	\$75.00
Casey Cohen 69 Portland Road Summit, NJ 07901	Cheerleading 1-28-71-300-CHR	\$85.00
Josh Schwimmer 200 Hobart Avenue Summit, NJ 07901	Football 1-28-71-300-FTB	\$160.00
	Field Use Fee 1-28-72-400-FUF	\$20.00
Elizabeth Aaron 10 Kensington Terrace Maplewood, NJ 07040	Pool Membership 1-01-08-118-000	\$160.00
Lisa Semsel 17 Kenneth Court Summit, NJ 07901	Swim Team 1-28-71-300-SWT	\$115.00
Marriane Herse 71 Beekman Road Summit, NJ 07901	Cheerleading 1-28-71-300-CHR	\$85.00
Geraldine Healy 12 Pine Ridge Drive Summit, NJ 07901	Swim Team 1-28-71-300-SWT	\$115.00
Bo Hong 152 Division Avenue Summit, NJ 07901	Pool Membership 1-01-08-118-000	\$395.00
Gerald Kitsos 16 Russell Place Summit, NJ 07901	Pool Membership 1-01-08-118-000	\$75.00
Virginia Reiner	Summer Camp	\$450.00

2 Baltusrol Road Summit, NJ 07901	1-28-71-370-RSC	
Anjali Singh 37 Stockton Road Summit, NJ 07901	Golf Membership 1-01-08-117-000	\$100.00
Jonathan Peters 21 Ridgedale Avenue Summit, NJ 07901	Pool Membership 1-01-08-118-000	\$75.00
Patrice LeTourneau Rubin 8765 River Road Chatham, NJ 07928	Foundation Tennis 1-28-71-300-SPT	\$197.20
Shane Nelson 33 Badeau Avenue Summit, NJ 07901	Multi Sports 1-28-71-300-SPT	\$354.40
Nuria Mora 16 Glenside Avenue Summit, NJ 07901	Pool Membership 1-01-08-118-000	\$320.00

Dated: July 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, July 6, 2021.

City Clerk

Resolution (ID # 7979)  
July 6, 2021

**AUTHORIZE PARKING REFUNDS - SUMMIT SMARTCARD, PREPAID PARKING, AND  
OVERNIGHT PARKING PERMITS**

WHEREAS, Summit SmartCards, which have been previously purchased from the City through the Parking Utility Account, have been returned because of a lack of need for the cards or due to a malfunction of said cards, and

WHEREAS, individuals have made an overpayment when paying for their dial parking in Summit, and

WHEREAS, individuals who have purchased prepaid parking and no longer require parking in Summit, and

WHEREAS, individuals who have purchased overnight parking permits that have moved or acquired other off-street parking and no longer require such permit.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the City Treasurer be and is hereby authorized to issue checks to reimburse Summit SmartCard and prepaid parking and users of overnight permits in the amount(s) on the attached list.

Dated: July 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, July 6, 2021.

City Clerk

SUMMIT SMARTCARD, PREPAID PARKING, AND OVERNIGHT PARKING PERMITS REFUNDS  
COUNCIL MEETING DATE: July 6, 2021

NAME	ADDRESS	TYPE	REASON	REFUND AMOUNT
Amrish Thaker	116 Park Vista Terrace, Allentown, PA 18104	Park & Rail	Overpayment	\$10.00
Yusef Kassim	37 Regency Pl., Weehawken, NJ 07086	Tier Lower Level	Change Due	\$3.00
				\$13.00

**AUTHORIZING PAYMENT OF BILLS**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the proper officers of the City be and they are hereby authorized and directed to draw checks for a total of \$1,521,386.38 for the payment of the itemized bills listed on the following Schedule "A" which have been approved by several committees and the President of the Common Council and which are made a part of the minutes of this meeting.

Dated: July 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, July 6, 2021.

City Clerk

July 1, 2021  
12:27 PM

City of Summit  
Received P.O. Batch Listing By P.O. Number

Page No: 1

Rcvd Batch Id Range: First to Last Rcvd Date Start: 06/16/21 End: 07/01/21 Report Format: Detail

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Contract Invoice Number
06/18/21	ADMIN	21-00210	CANONFIN CANON FINANCIAL SERVICES INC 8 June Monthly Subscription	598.00	1-01-20-120-000-429 City Clerk Lease Equipment	26866928
06/18/21	ADMIN	21-01259	TRISLE50 TRISLER, DEBRA 1 2021 Budget Documents	950.00	1-01-20-100-000-301 A&E Printing	2021 BUDGET DOC
06/18/21	ADMIN	21-01269	ROGERSMI ROGERS, MICHAEL F. 1 Canva subscription June reimb	12.95	1-01-20-100-000-807 A&E Subscriptions	REIMBURSEMENT
06/18/21	ADMIN	21-01269	2 Adobe subscription May reimb	33.58	1-01-20-100-000-807 A&E Subscriptions	REIMBURSEMENT
			P.O. Total:	46.53		
			Total for Batch: ADMIN	1,594.53		
06/18/21	FINANCE	21-00461	BOROUG66 BOROUGH OF NEW PROVIDENCE 22 MAY ADMIN PAYROLL	14,828.83	1-01-43-490-000-502 Shared Court Agreement	MAY 2021
06/18/21	FINANCE	21-00461	23 MAY RENT	2,068.56	1-01-43-490-000-502 Shared Court Agreement	MAY 2021
06/18/21	FINANCE	21-00461	24 MAY FICA-ER	1,049.53	1-01-43-490-000-502 Shared Court Agreement	MAY 2021
06/18/21	FINANCE	21-00461	25 MAY PERS	2,240.63	1-01-43-490-000-502 Shared Court Agreement	MAY 2021
06/18/21	FINANCE	21-00461	26 MAY NET MEDICAL	3,865.52	1-01-43-490-000-502 Shared Court Agreement	MAY 2021
			P.O. Total:	24,053.07		
06/18/21	FINANCE	21-00804	BPA BENEFIT PLANS ADMINISTRATORS 6 RABBI TRUST CONTRIBUTIONS (PD)	8,000.00	1-01-25-240-000-141 Police Rabbi Trust Contribution	GARITA 2021
06/18/21	FINANCE	21-01156	TORRESWI TORRES, WILSON 1 HEALTH REIMBURSEMENT JUNE 2021	3,000.00	T-13-56-800-021-090 Self Insurance 2021 Other	REIMBURSEMENT
			Total for Batch: FINANCE	35,053.07		
06/18/21	PARKDCP	21-00545	NJ-AME50 NJ-AMERICAN WATER CO. 6 1018210023341990 100 Ashwood	1,826.37	1-01-31-445-000-FAC Water - Family Aquatic Center	5/21
06/18/21	PARKDCP	21-01145	FRACKOVJ FRACKOVIAK, JIM 1 REFUND FOUNDATION TENNIS	866.24	1-28-71-300-SPT RT-RAP Programs - Contracted Sports	REFUND

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06/18/21	PARKDCP	21-01274	SUMMIT52 SUMMIT POSTMASTER 1 Forever Stamps	55.00	1-01-28-370-005-302 CP Postage		
			Total for Batch: PARKDCP	2,747.61			
06/18/21	SAFETY	20-01622	STATETOX STATE TOXICOLOGY LABORATORY 3 Toxicology - New Hire, 134	45.00	0-01-25-240-000-900 POL Miscellaneous (promo exams etc)	2/28/21	
06/18/21	SAFETY	21-00118	CONVERGE CONVERGEONE, INC 7 MONTHLY FEE - SPSSUMFIR0001	225.19	1-01-31-440-000-000 TELEPHONE	3196224	
06/18/21	SAFETY	21-00119	CRYSTALS CRYSTAL SPRINGS 19 REMAINING BALANCE	16.74	1-01-25-265-000-500 Fire Contract Services	16765992 050721	
06/18/21	SAFETY	21-00119	20 WATER DELIVERY	115.39	1-01-25-265-000-500 Fire Contract Services	16765992 060421	
06/18/21	SAFETY	21-00119	21 DISPENSER RENTAL	13.98	1-01-25-265-000-500 Fire Contract Services	16765992 060421	
06/18/21	SAFETY	21-00119	22 DELIVERY FEE	6.95	1-01-25-265-000-500 Fire Contract Services	16765992 060421	
			P.O. Total:	153.06			
06/18/21	SAFETY	21-00122	NATIONFU NATIONAL FUEL OIL INC 12 GASOLINE	2,789.54	1-01-31-460-000-000 GASOLINE	58624	
06/18/21	SAFETY	21-00124	NEWJER36 NEW JERSEY FIRE EQUIPMENT COMP 11 SUPREME 14" LEATHER BOOTS	428.00	1-01-25-265-000-803 Fire Clothing Allowance	66261	
06/18/21	SAFETY	21-00124	12 SUPREME 14" LEATHER BOOTS	428.00	1-01-25-265-000-803 Fire Clothing Allowance	66397	
			P.O. Total:	856.00			
06/18/21	SAFETY	21-00271	TRIANG50 TRIANGLE COMMUNICATIONS, LLC 2 T1 Antenna Damage	250.00	1-01-25-240-000-703 POL Vehicle Maintenance	22455	
06/18/21	SAFETY	21-00438	ATLANTIC ATLANTIC HEALTH SYSTEMS INC 2 OSHA REPSPIORY PHYSICAL	445.00	1-01-25-265-000-500 Fire Contract Services	16517	
06/18/21	SAFETY	21-00438	3 OSHA REPSPIORY PHYSICAL	1,139.00	1-01-25-265-000-500 Fire Contract Services	16551	
06/18/21	SAFETY	21-00438	4 OSHA REPSPIORY PHYSICAL	964.00	1-01-25-265-000-500 Fire Contract Services	16594	
			P.O. Total:	2,548.00			

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06/18/21	SAFETY	21-00445	VERALP50 V E RALPH & SON INC 1 MEDICAL BAG & SUPPLIES	352.60	C-04-31-041-00B-400 3141B FD Rescue & Firefighter Equipment	Q# 91153	
06/18/21	SAFETY	21-00755	SKYLANDS SKYLANDS AREA FIRE EQUIPMENT 1 MORNING PRD LTO 171G TAILS BLK	1,682.01	C-04-32-013-00B-110 3213B FD Small Equipment Replacement	12447	
06/18/21	SAFETY	21-00755	2 MORNING PRD LTO 171G PANTS BLK	1,285.50	C-04-32-013-00B-110 3213B FD Small Equipment Replacement	12447	
			P.O. Total:	2,967.51			
06/18/21	SAFETY	21-01109	ATLAN ATLANTIC TACTICAL OF NJ INC 1 1st Aid IFAK L2 BL:Israeli Bnd	359.97	1-01-25-240-000-700 POL Equipment	SI807370089	
06/18/21	SAFETY	21-01109	2 1st Aid IFAK L2 BL:ETD DR #4	359.97	1-01-25-240-000-700 POL Equipment	SI807370089	
06/18/21	SAFETY	21-01109	3 S&H	18.95	1-01-25-240-000-700 POL Equipment	SI807370089	
			P.O. Total:	738.89			
06/18/21	SAFETY	21-01186	UANISA UANIS, ADAM 1 Tuition Reimb 1/19-5/21/21	3,663.00	1-01-25-240-000-805 POL Tuition Reimbursement	REIMBURSEMENT	
06/18/21	SAFETY	21-01226	SANTOS SANTOS, PAULO 1 Sports Fac Mgmt Tuition Reimb	1,182.00	1-01-25-240-000-805 POL Tuition Reimbursement	REIMBURSEMENT	
06/18/21	SAFETY	21-01232	EAGLETEN EAGLE TENT RENTALS LLC 1 REFUND PERMIT #21031636233	54.00	1-01-08-106-000 Uniform Fire Safety	REFUND	
06/18/21	SAFETY	21-01248	NEWJER36 NEW JERSEY FIRE EQUIPMENT COMP 1 RUBBER BOOTS	460.00	1-01-25-265-000-803 Fire Clothing Allowance	66447	
06/18/21	SAFETY	21-01260	KIRK KIRKLAND, THOMAS 1 Tuition Reimb 1/9-3/12/21	1,299.50	1-01-25-265-000-805 Fire Tuition Reimbursement	REIMBURSEMENT	
06/18/21	SAFETY	21-01261	ESPOSITC ESPOSITO, CHRISTOPHER 1 Bands & shoulder cords reimb	115.48	1-01-25-265-000-803 Fire Clothing Allowance	REIMBURSEMENT	
06/18/21	SAFETY	21-01262	NELSON66 NELSON, DONALD 1 NJEMA membership reimb	75.00	1-01-25-265-000-804 Fire Training & Seminars	REIMBURSEMENT	
06/18/21	SAFETY	21-01262	2 Shoprite 1/31-2/1/21strm reimb	58.37	1-01-25-265-000-804 Fire Training & Seminars	REIMBURSEMENT	
06/18/21	SAFETY	21-01262	3 Bedding reimb	78.23	1-01-25-265-000-201	REIMBURSEMENT	

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06/18/21	SAFETY	21-01262	4 Veh Title & Reg diff reimb	25.00	Fire Supplies and Materials 1-01-25-265-000-705 REIMBURSEMENT Fire Trucks (Vehicle Maintenance)		
			P.O. Total:	236.60			
			Total for Batch: SAFETY	17,936.37			
06/18/21	WORKS	21-00027	AIRBRA50 AIR BRAKE EQUIPMENT 30 Fuel Filter Wtr Spratrs #94-95	726.96	1-01-26-315-000-619 Garage RPST Vehicle Maintenance	302957	
06/18/21	WORKS	21-00032	ATRAJANI ATRA JANITORIAL SUPPLY CO. INC 4 Disinfectant	923.10	1-01-26-310-000-201 PB&G Supplies and Materials	80942	
06/18/21	WORKS	21-00049	CUSTOM25 CUSTOM BANDAG INC 37 Flat Repair Truck #71	34.50	1-01-26-315-000-615 Garage TS Vehicle Maintenance	70184200	
06/18/21	WORKS	21-00049	38 Tires Truck #91	519.08	1-01-26-315-000-619 Garage RPST Vehicle Maintenance	70184228	
06/18/21	WORKS	21-00049	40 Med Comm Flat Repair Loose	30.00	1-01-26-315-000-615 Garage TS Vehicle Maintenance	70184703	
06/18/21	WORKS	21-00049	41 PX3 Patch	4.50	1-01-26-315-000-615 Garage TS Vehicle Maintenance	70184703	
06/18/21	WORKS	21-00049	42 4.3/8" Medium Truck Valve	5.67	1-01-26-315-000-615 Garage TS Vehicle Maintenance	70184703	
			P.O. Total:	593.75			
06/18/21	WORKS	21-00077	SOSGAS50 SOS GASES INC 14 CYLINDER RENTAL ANNUAL LEASE	62.00	1-01-26-306-000-202 TS Supplies and Materials	161825	
06/18/21	WORKS	21-00077	15 INSURANCE SURCHARGE	6.00	1-01-26-306-000-202 TS Supplies and Materials	161825	
06/18/21	WORKS	21-00077	16 CYLINDER RENTAL	32.00	1-01-26-306-000-202 TS Supplies and Materials	162531-R	
06/18/21	WORKS	21-00077	17 INS. SURCHARGE	3.50	1-01-26-306-000-202 TS Supplies and Materials	162531-R	
			P.O. Total:	103.50			
06/18/21	WORKS	21-00078	NATIONFU NATIONAL FUEL OIL INC 18 ULSD Dyed Govt	454.59	1-01-31-461-000-000 DIESEL FUEL	58815	
06/18/21	WORKS	21-00079	NATIONFU NATIONAL FUEL OIL INC 5 PLUS GASOLINE	3,349.47	1-01-31-460-000-000 GASOLINE	58748	
06/18/21	WORKS	21-00082	MID-AT50 MID-ATLANTIC INTERNATIONAL 25 Pulley Tensioner 10-RIB Maxx D	132.11	1-01-26-315-000-614	X403013155:01	

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06/18/21	WORKS	21-00082	26 Belt Fan	57.64	Garage RECYCLING Vehicle Maintenance 1-01-26-315-000-614	x403013155:01	
06/18/21	WORKS	21-00082	27 Pully Tensioner w/ Bracket DT	349.83	Garage RECYCLING Vehicle Maintenance 1-01-26-315-000-614	x403013205:01	
			P.O. Total:	539.58	Garage RECYCLING Vehicle Maintenance		
			WASTEM50 WASTE MANAGEMENT OF NJ, INC.				
06/18/21	WORKS	21-00084	18 BULKY WASTE	6,329.28	1-01-26-308-000-200	0118185-1091-6	
06/18/21	WORKS	21-00084	19 NJ RECYCLE TAX	180.63	Disposal Charges 1-01-26-308-000-200	0118185-1091-6	
			P.O. Total:	6,509.91	Disposal Charges		
			THESHA50 THE SHADE TREE DEPARTMENT LLC				
06/18/21	WORKS	21-00102	6 TREE SERVICES - MAY 2021	3,845.74	1-01-28-375-000-515	MAY 2021	
					P&ST Contracted Forester Services		
			NASSAUCA NASSAU CAPITAL ADVISORS LLC				
06/18/21	WORKS	21-00673	2 BSW Financial Advisor Fees	14,730.00	1-01-21-180-000-511	MAR/APR SVCS	
06/18/21	WORKS	21-00673	3 BSW Financial Advisor Fees	12,960.00	MLU Planner Special Projects 1-01-21-180-000-511	MAY SVCS	
			P.O. Total:	27,690.00	MLU Planner Special Projects		
			VENTURA VENTURA MIESOWITZ KEOUGH &				
06/18/21	WORKS	21-00734	2 PB Escrow Fees PB-20-252	1,245.00	T-03-56-286-000-085	23939	
06/18/21	WORKS	21-00734	3 PB Escrow Fees PB-20-253	2,100.00	Reserved for Planning Board Escrow Fees T-03-56-286-000-085	24029	
06/18/21	WORKS	21-00734	4 PB Escrow Fees PB-20-255	1,650.00	Reserved for Planning Board Escrow Fees T-03-56-286-000-085	24031	
06/18/21	WORKS	21-00734	5 PB Escrow Fees PB-19-250	75.00	Reserved for Planning Board Escrow Fees T-03-56-286-000-085	24114	
06/18/21	WORKS	21-00734	6 PB Escrow Fees PB-20-253	1,920.00	Reserved for Planning Board Escrow Fees T-03-56-286-000-085	24115	
06/18/21	WORKS	21-00734	7 PB Escrow Fees PB-20-255	1,335.00	Reserved for Planning Board Escrow Fees T-03-56-286-000-085	24116	
06/18/21	WORKS	21-00734	8 PB Escrow Fees PB-20-252	1,260.00	Reserved for Planning Board Escrow Fees T-03-56-286-000-085	24117	
06/18/21	WORKS	21-00734	9 PB Escrow Fees PB-14-229-2	450.00	Reserved for Planning Board Escrow Fees T-03-56-286-000-085	24123	
06/18/21	WORKS	21-00734	10 PB Escrow Fees PB-19-250	975.00	Reserved for Planning Board Escrow Fees T-03-56-286-000-085	24167	
06/18/21	WORKS	21-00734	11 PB Escrow Fees PB-14-229-2	1,005.00	Reserved for Planning Board Escrow Fees T-03-56-286-000-085	24168	
06/18/21	WORKS	21-00734	12 PB Escrow Fees PB-20-252	1,050.00	Reserved for Planning Board Escrow Fees T-03-56-286-000-085	24170	
06/18/21	WORKS	21-00734	13 PB Escrow Fees PB-19-250	150.00	Reserved for Planning Board Escrow Fees T-03-56-286-000-085	24274	

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06/18/21	WORKS	21-00734	14 PB Escrow Fees PB-14-229-2	45.00	Reserved for Planning Board Escrow Fees T-03-56-286-000-085	24281	
06/18/21	WORKS	21-00734	15 PB Escrow Fees PB-20-252	1,680.00	Reserved for Planning Board Escrow Fees T-03-56-286-000-085	24276	
			P.O. Total:	14,940.00	Reserved for Planning Board Escrow Fees		
06/18/21	WORKS	21-00951	HERBERTL HERBERT LUTZ & CO INC 13 Fix Ovrfill Alarm 4 Compliance	1,800.00	1-01-26-315-000-700 Garage Fuel System Equipment Maintenance	8830	
06/18/21	WORKS	21-00974	ACEREP50 ACE REPROGRAPHIC SERVICE, INC. 1 Wall Art - DCS Director Office	125.50	1-01-32-465-000-201 CS Supplies and Materials	77147	
06/18/21	WORKS	21-01073	GMFENC50 GM FENCE 1 Split Rail Post	39.00	1-01-26-300-000-201 PW Supplies	21-000931	
06/18/21	WORKS	21-01075	NJLEAG50 NJ STATE LEAGUE OF 1 Job Ad: P/T Custodian	115.00	1-01-32-465-000-202 CS Marketing & Advertising	DB15163	
06/18/21	WORKS	21-01174	CHATHA60 CHATHAM MAIN CONTRACTORS 1 Playground Mulch	1,625.00	1-01-28-375-000-204 P&ST Grounds Maintenance Materials	7018	
06/18/21	WORKS	21-01175	BJMAUTO BJ&M AUTO INC 1 NJ Diesel Emission Inspec Test	1,795.50	1-01-26-315-000-699 Garage Diesel Vehicle Inspections	50239	
06/18/21	WORKS	21-01222	DUNPHEYS DUNPHEY SMITH CO 1 8" Chimney Cap for Garage	19.49	1-01-26-310-000-411 PB&G Repairs - 41 Chatham Rd City Garage	T077331	
06/18/21	WORKS	21-01228	WORRAL33 WORRALL COMMUNITY NEWSPAPERS 1 Classified Ad- Road Maint Wrkr	35.50	1-01-32-465-000-202 CS Marketing & Advertising	229226	
06/18/21	WORKS	21-01263	WBMAISON W.B. MASON CO, INC 6 RETRACTABLE PEN BLUE	9.84	1-01-32-465-000-201 CS Supplies and Materials	220890343	
06/18/21	WORKS	21-01263	7 LABEL LASER	77.92	1-01-32-465-000-201 CS Supplies and Materials	220890343	
06/18/21	WORKS	21-01263	8 LITHIUM COIN BATTERY 2025	14.96	1-01-32-465-000-201 CS Supplies and Materials	220890343	
06/18/21	WORKS	21-01263	9 EASY TOUCH PEN BLUE	9.49	1-01-32-465-000-201 CS Supplies and Materials	220890343	
06/18/21	WORKS	21-01263	10 BUS CARD FILE	14.12	1-01-32-465-000-201 CS Supplies and Materials	220890343	
06/18/21	WORKS	21-01263	11 GEL PENS BLUE	3.82	1-01-32-465-000-201	220890343	

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					CS Supplies and Materials		
			P.O. Total:	130.15			
			JACKDOHE JACK DOHENY COMPANIES INC				
06/18/21	WORKS	21-01266	1 Handle	66.42	1-07-55-502-004-405	129793	
06/18/21	WORKS	21-01266	2 Swivel Joint	410.00	Sewer Operating Vehicle Maintenance 1-07-55-502-004-405	129793	
06/18/21	WORKS	21-01266	3 Pressure Gauge	70.00	Sewer Operating Vehicle Maintenance 1-07-55-502-004-405	129793	
			P.O. Total:	546.42	Sewer Operating Vehicle Maintenance		
			BUY-WI50 BUY-WISE AUTO PARTS				
06/18/21	WORKS	21-01268	21 MC Style Plastee1	41.45	1-01-26-315-000-214	100F0922	
06/18/21	WORKS	21-01268	22 Prime Guard Def 2.5	8.99	Garage Vehicle Supplies 1-01-26-315-000-601	100F0908	
06/18/21	WORKS	21-01268	23 Wix Cabin Air Panel	122.80	Garage RRM Equipment Maintenance 1-01-26-315-000-606	100C3033	
06/18/21	WORKS	21-01268	24 Wix Radial Seal Outer Air	89.31	Garage COMPOST Equipment Maintenance 1-01-26-315-000-606	100F0893	
06/18/21	WORKS	21-01268	25 Wix Spin on Lube Filter	20.05	Garage COMPOST Equipment Maintenance 1-01-26-315-000-609	100F0907	
06/18/21	WORKS	21-01268	26 Wix Radial Seal Outer Air	71.65	Garage RPST Equipment Maintenance 1-01-26-315-000-609	100F0895	
06/18/21	WORKS	21-01268	27 Wix Air Filter Panel	20.22	Garage RPST Equipment Maintenance 1-01-26-315-000-612	100F0897	
06/18/21	WORKS	21-01268	28 Wix Spin On Fuel/Water	16.13	Garage PW Vehicle Maintenance 1-01-26-315-000-614	100F0892	
06/18/21	WORKS	21-01268	29 Wix Spin On Lube Filter	10.32	Garage RECYCLING Vehicle Maintenance 1-01-26-315-000-614	100F0896	
06/18/21	WORKS	21-01268	30 Wix Spin On Lube Filter	7.16	Garage RECYCLING Vehicle Maintenance 1-01-26-315-000-615	100F0920	
06/18/21	WORKS	21-01268	31 Wix Cabin Air Panel	22.06	Garage TS Vehicle Maintenance 1-01-26-315-000-619	100F0900	
06/18/21	WORKS	21-01268	32 Prime Guard Def 2.5	8.99	Garage RPST Vehicle Maintenance 1-01-26-315-000-619	100F0906	
06/18/21	WORKS	21-01268	33 Wix Spin On Lube Filter	15.52	Garage RPST Vehicle Maintenance 1-01-26-315-000-619	100F0906	
06/18/21	WORKS	21-01268	34 Wix Spin On Fuel Water	46.30	Garage RPST Vehicle Maintenance 1-01-26-315-000-619	100F0925	
06/18/21	WORKS	21-01268	35 Female Flat Face O-Ring	20.58	Garage RPST Vehicle Maintenance 1-07-55-502-004-403	100D4463	
			P.O. Total:	521.53	Sewer Operating Equipment Maintenance		

JENSON50 JENSON & MITCHELL INC  
06/18/21 WORKS 21-01275 1 TRUCK #65 REAR SPRINGS & HRDWR 1,544.68 G-02-26-801-016-000 15928  
Total for Batch: WORKS 67,974.37 2016 Recycling Tonnage Grant

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			Total for Date: 06/18/21	Total for All batches:	125,305.95		
06/19/21	ADMIN	21-00669	FEDEX050 FEDEX 9 FEDEX EXPRESS SERVICES BLANKET	79.87	1-01-20-100-002-204 Postage Fedex	7-395-22674	
			Total for Batch: ADMIN	79.87			
06/19/21	FINANCE	21-00012	TOUCHTON TOUCHTONE COMMUNICATIONS, INC. 7 PHONE SERVICES 1000050048	423.78	1-01-31-440-000-000 TELEPHONE	1292344	
06/19/21	FINANCE	21-00144	COMCAS69 COMCAST 7 8499 05 329 0185248 6/10-7/9/	305.84	1-01-29-390-000-222 Library Operations	06082021	
06/19/21	FINANCE	21-00150	JCPL0050 JCP&L 7 100 007 700 097 5/6/21-6/7/21	3,103.40	1-01-29-390-000-415 Library Plant Operation & Maintenance	06112021	
06/19/21	FINANCE	21-00239	COMCA840 COMCAST BUSINESS 7 8499 05 329 0189117	149.57	1-01-31-440-000-000 TELEPHONE	06/04/2021	
06/19/21	FINANCE	21-00242	LINESY33 LINE SYSTEMS, INC. 7 ACCOUNT 12760 LINE SYSTEMS	1,519.39	1-01-31-440-000-000 TELEPHONE	465205	
06/19/21	FINANCE	21-00408	AT105068 AT&T 7 030 361 4837 001	36.18	1-01-31-440-000-000 TELEPHONE	6/9/2021	
06/19/21	FINANCE	21-00450	JCPL0050 JCP&L 7 100062732993 BUS SHELTER	40.22	1-01-31-430-000-100 Electricity	95207170659	
06/19/21	FINANCE	21-00454	JCPL0050 JCP&L 7 100005845316 CITY HALL	1,431.83	1-01-31-435-000-000 STREET LIGHTING	95167251268	
06/19/21	FINANCE	21-00460	DIRECTE DIRECT ENERGY BUSINESS 7 614008-29453 41 CHATHAM RD	34.57	1-01-31-446-000-000 NATURAL GAS	HS12496286	
06/19/21	FINANCE	21-00551	NJ-AME50 NJ-AMERICAN WATER CO. 6 1018-210025885632 HYDTS	27,405.60	1-01-25-265-002-000 FIRE HYDRANT SERVICE	06/08/2021	
			JCPL0050 JCP&L				

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06/19/21	FINANCE	21-00574	6 100137747729 HOBART AVE	632.24	1-01-31-430-000-100 Electricity	95666425438
06/19/21	FINANCE	21-00575	JCPL0050 JCP&L 6 100137747737 RIVER ROAD	649.62	1-01-31-430-000-100 Electricity	95666459452
06/19/21	FINANCE	21-00582	JCPL0050 JCP&L 6 100137747711 BROAD ST	632.24	1-01-31-430-000-100 Electricity	95666459450
06/19/21	FINANCE	21-00615	JCPL0050 JCP&L 4 100137747752 SUMMIT BLK LT 00	623.48	1-01-31-430-000-100 Electricity	95486678149
06/19/21	FINANCE	21-00656	PSEG1444 PSE&G 6 70 304 372 09 41 CHATHAM REAR	17.31	1-01-31-446-000-000 NATURAL GAS	604905992821
06/19/21	FINANCE	21-00657	PSEG1444 PSE&G 6 100 MORRIS AVE	325.59	1-01-31-446-000-000 NATURAL GAS	600307279625
06/19/21	FINANCE	21-00658	PSEG1444 PSE&G 6 65 671 139 01 / 41 CHATHAM RD	25.87	1-01-31-446-000-000 NATURAL GAS	602707358488
06/19/21	FINANCE	21-00659	PSEG1444 PSE&G 6 6583966700 10-A GLEN AVE PUMP	17.63	1-01-31-446-000-000 NATURAL GAS	6583966700
06/19/21	FINANCE	21-00660	PSEG1444 PSE&G 6 5 MYRTLE AVE 73 349 238 04	26.24	1-01-31-446-000-000 NATURAL GAS	601906996604
06/19/21	FINANCE	21-00661	DIRECTE DIRECT ENERGY BUSINESS 6 614008-29447 384 BROAD ST	119.13	1-01-31-446-000-000 NATURAL GAS	HS12496280
06/19/21	FINANCE	21-00664	DIRECTE DIRECT ENERGY BUSINESS 3 614008-29450 RIVER ROAD	1.13	1-01-31-446-000-000 NATURAL GAS	HS12496283
06/19/21	FINANCE	21-00665	DIRECTE DIRECT ENERGY BUSINESS 6 614008-29451 41 CHATHAM RD	14.80	1-01-31-446-000-000 NATURAL GAS	HS12496284
06/19/21	FINANCE	21-00666	DIRECTE DIRECT ENERGY BUSINESS 3 614008-29452 100 ASHWOOD AVE	29.13	1-01-31-446-000-000 NATURAL GAS	HS12496285
			DIRECTE DIRECT ENERGY BUSINESS			

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06/19/21	FINANCE	21-00667	6 614008-29454 75 MAPLE ST	49.98	1-01-29-390-000-415 Library Plant Operation & Maintenance	HS12496287	
06/19/21	FINANCE	21-00668	DIRECTE DIRECT ENERGY BUSINESS 6 614008-29455 BUTLER PARKWAY	59.85	1-01-31-446-000-000 NATURAL GAS	HS12496288	
06/19/21	FINANCE	21-00670	VERCONF VERIZON CONFERENCING 6 F1391946 BLANKET 2020	129.39	1-01-31-440-000-000 TELEPHONE	Z7608539	
06/19/21	FINANCE	21-00671	VERIZON1 VERIZON 6 154 804 795 0001 64 BLANKET	144.99	1-01-31-440-000-000 TELEPHONE	6/06/2021	
06/19/21	FINANCE	21-00701	JCPL0050 JCP&L 5 10007387649 MORRIS & MOUNTAIN	55.70	1-01-31-430-000-100 Electricity	95207170660	
06/19/21	FINANCE	21-00715	JCPL0050 JCP&L 6 100005954571 512 SPRINGFIELD	12,000.75	1-01-31-430-000-100 Electricity	95436719300	
06/19/21	FINANCE	21-01257	JPMONZOM JPMONZO MUNICIPAL CONSULTING 1 accounting webinar	50.00	1-01-20-130-000-809 FA Conferences/Meetings/Dues/Training	21-0610	
06/19/21	FINANCE	21-01264	CITYOF81 CITY OF SUMMIT TREASURERS ACCT 1 3RD QTR TAXES 7 CEDAR ST	7,333.80	1-01-16-000-007 MRNA 7 Cedar Street (clearing)	3RD QTR TAXES	
06/19/21	FINANCE	21-01265	CITYOF81 CITY OF SUMMIT TREASURERS ACCT 1 POSTAGE ANIMAL RENEWAL NOTICES	116.79	T-12-56-800-000-001 Animal Control	POSTAGE ANIMAL	
Total for Batch: FINANCE				57,506.04			
06/19/21	PARKDCP	21-00246	JCPL0050 JCP&L 7 100007664368 301 BROAD	842.44	1-09-55-502-001-520 Parking Electricity	95376751581	
06/19/21	PARKDCP	21-00432	KARENAVV KARENA V WALKER LLC 11 #365 Yoga Inst. 5/3, 7, 10, 14	480.00	1-28-71-200-SEN-PGM RT-RAP Senior Programs	365	
06/19/21	PARKDCP	21-00432	12 #365 Zoom Fee	15.98	1-28-71-200-SEN-PGM RT-RAP Senior Programs	365	
P.O. Total:				495.98			
06/19/21	PARKDCP	21-00544	NJ-AME50 NJ-AMERICAN WATER CO. 5 1018220021694169 189 River Rd	129.65	1-01-31-445-000-GLF Water - Golf Course	5/21	

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06/19/21	PARKDCP	21-00572	JCPL0050 JCP&L 6 100099194688 40 DEFOREST	52.77	1-09-55-502-001-204 Parking Supplies - DeForest Avenue	95666459448	
06/19/21	PARKDCP	21-00653	NJ-AME50 NJ-AMERICAN WATER CO. 8 1018-210024652549 85 LARNED IR	1,730.17	1-01-31-445-000-100 Water	6/7/2021	
06/19/21	PARKDCP	21-00655	NJ-AME50 NJ-AMERICAN WATER CO. 6 1018-210023002769 4 MORRIS CT	797.81	1-01-31-445-000-100 Water	6/8/2021	
06/19/21	PARKDCP	21-00711	JCPL0050 JCP&L 5 100060906920 CEDAR STREET	5.27	1-09-55-502-001-520 Parking Electricity	95376751582	
06/19/21	PARKDCP	21-00779	JCPL0050 JCP&L 5 DCP MASTER INVOICE 95007110000	1,277.06	1-01-31-430-000-100 Electricity	95009133909	
06/19/21	PARKDCP	21-00942	CONNEY50 CONNEY SAFETY PRODUCTS LLC 1 QB44A5 First Aid Only Refill	135.14	1-01-28-370-002-201 Golf Supplies and Materials	05974392/84736	
06/19/21	PARKDCP	21-00942	2 QB44A5 First Aid Only Refill	135.14	1-01-28-370-003-201 FAC Supplies and Materials	05974392/84736	
06/19/21	PARKDCP	21-00942	3 QB44A5 Niutriile Gloves Medium	187.90	1-01-28-370-003-201 FAC Supplies and Materials	05974392/84736	
06/19/21	PARKDCP	21-00942	4 QB44A5 Niutriile Gloves Large	187.90	1-01-28-370-003-201 FAC Supplies and Materials	05974392/84736	
06/19/21	PARKDCP	21-00942	5 QB44A5 Insta Cold Pack	48.00	1-01-28-370-003-201 FAC Supplies and Materials	05974392/84736	
06/19/21	PARKDCP	21-00942	6 QB44A5 Shipping	80.56	1-01-28-370-003-201 FAC Supplies and Materials	05974392/84736	
			P.O. Total:	774.64			
06/19/21	PARKDCP	21-01136	ANDERSJE ANDERSON, JENNIFER 1 REFUND MULTI SPORT SOCCER	177.20	1-28-71-300-SPT RT-RAP Programs - Contracted Sports	REFUND	
06/19/21	PARKDCP	21-01185	MORRISB MORRIS & BERGEN COUNTY IRRIG. 1 Memorial Field Irr Sys Repair	1,277.17	1-28-72-400-FUF-EXP Field User Fees Expenditures	333621	
06/19/21	PARKDCP	21-01185	2 Wilson Field Irr Sys Repair	714.76	1-28-72-400-FUF-EXP Field User Fees Expenditures	333625	
06/19/21	PARKDCP	21-01185	3 WD Long Field Irr Sys Repair	1,021.71	1-28-72-400-FUF-EXP Field User Fees Expenditures	333624	
			P.O. Total:	3,013.64			

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06/19/21	PARKDCP	21-01230	1 620479 Youth Tackle Football	1,224.00	1-28-71-300-FTB-PGM RT-RAP Football Programs	620479	
			Total for Batch: PARKDCP	10,520.63			
06/19/21	SAFETY	21-00129	SUMMIT40 SUMMIT IND. HARDWARE 50 500WT HALG BULB	4.24	1-01-25-265-000-402 Fire Building Maintenance	770079	
06/19/21	SAFETY	21-00198	XEROXC33 XEROX CORPORATION 6 May '21 base chg# 013449216	159.69	1-01-27-330-000-500 BOH Contract Svcs	013449216	
			Total for Batch: SAFETY	163.93			
06/19/21	WORKS	19-03543	SAIENTER SAI ENTERPRISES INC 1 DPW Computers	6,200.00	1-01-55-204-000-000 Accounts Payable	ESTIMATE# 1257	
06/19/21	WORKS	21-00067	INDUST28 INDUSTRIAL COOLING CORPORATION 3 Chiller Service	799.00	1-01-26-310-000-412 PB&G Repairs - 512 Springfield City Hall	198657	
06/19/21	WORKS	21-00451	JCPL0050 JCP&L 7 100005845241 CITY HALL	797.43	1-01-31-435-000-000 STREET LIGHTING	95396740261	
06/19/21	WORKS	21-00453	JCPL0050 JCP&L 7 100005845282 CITY HALL	10,328.20	1-01-31-435-000-000 STREET LIGHTING	95167251267	
06/19/21	WORKS	21-00455	JCPL0050 JCP&L 7 100005845548 CITY FLOOD LIGHTS	35.35	1-01-31-435-000-000 STREET LIGHTING	95396740262	
06/19/21	WORKS	21-00716	JCPL0050 JCP&L 6 100004835532 NEW PROV AVE SWR	564.71	1-07-55-502-004-601 Sewer Operating Pumps Electricity	95446692692	
06/19/21	WORKS	21-00838	BUY-WI50 BUY-WISE AUTO PARTS 128 PRIME GUARD DEF 2.5	17.98	1-01-26-315-000-601 Garage RRM Equipment Maintenance	100A8659	
06/19/21	WORKS	21-00838	129 WIX RADIAL SEAL OUTER AIR	89.31	1-01-26-315-000-606 Garage COMPOST Equipment Maintenance	100A8664	
06/19/21	WORKS	21-00838	130 WIX RADIAL SEAL INNER AIR	26.86	1-01-26-315-000-606 Garage COMPOST Equipment Maintenance	100A8636	
06/19/21	WORKS	21-00838	131 WIX RADIAL SEAL OUTER AIR	46.08	1-01-26-315-000-606 Garage COMPOST Equipment Maintenance	100A8638	
06/19/21	WORKS	21-00838	132 WIX RADIAL SEAL INNER AIR	96.43	1-01-26-315-000-606 Garage COMPOST Equipment Maintenance	100A8605	
06/19/21	WORKS	21-00838	133 WIX KEY-WAY STYLE FUEL	39.70	1-01-26-315-000-609 Garage RPST Equipment Maintenance	100A8609	

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06/19/21	WORKS	21-00838 134	WIX KEY-WAY STYLE FUEL	39.28	1-01-26-315-000-609 Garage RPST Equipment Maintenance	100A5053
06/19/21	WORKS	21-00838 135	WIX AIR FILTER PANEL	34.16	1-01-26-315-000-611 Garage RRM Vehicle Maintenance	100B7932
06/19/21	WORKS	21-00838 136	WIX SPIN ON LUBE FILTER	24.94	1-01-26-315-000-611 Garage RRM Vehicle Maintenance	100B7932
06/19/21	WORKS	21-00838 137	WIX SPIN ON LUBE FILTER	58.83	1-01-26-315-000-612 Garage PW Vehicle Maintenance	100A8655
06/19/21	WORKS	21-00838 138	WIX SPIN ON LUBE FILTER	24.94	1-01-26-315-000-612 Garage PW Vehicle Maintenance	100A8624
06/19/21	WORKS	21-00838 139	WIX CARTRIDGE FUEL METAL	89.17	1-01-26-315-000-612 Garage PW Vehicle Maintenance	100A8601
06/19/21	WORKS	21-00838 140	WIX SPIN ON LUBE FILTER	57.91	1-01-26-315-000-613 Garage G&T Vehicle Maintenance	100A8645
06/19/21	WORKS	21-00838 141	PRIME GUARD DEF 2.5	17.98	1-01-26-315-000-614 Garage RECYCLING Vehicle Maintenance	100A8661
06/19/21	WORKS	21-00838 142	PERMATEX POWERBEAD CLEAR	25.34	1-01-26-315-000-615 Garage TS Vehicle Maintenance	100A8611
06/19/21	WORKS	21-00838 143	WIX CABIN AIR PANEL	20.50	1-01-26-315-000-619 Garage RPST Vehicle Maintenance	100A8622
06/19/21	WORKS	21-00838 144	ADVANTAGE BEAM WIPER	13.14	1-01-26-315-000-619 Garage RPST Vehicle Maintenance	100A8615
06/19/21	WORKS	21-00838 145	PRIME GUARD DEF 2.5	8.99	1-01-26-315-000-619 Garage RPST Vehicle Maintenance	100A8668
06/19/21	WORKS	21-00838 146	WIX AIR FILTER PANEL	20.22	1-01-26-315-000-619 Garage RPST Vehicle Maintenance	100A8639
06/19/21	WORKS	21-00838 147	WIX SPIN ON LUBE FILTER	7.16	1-01-26-315-000-619 Garage RPST Vehicle Maintenance	100A8652
06/19/21	WORKS	21-00838 148	WIX SPIN ON LUBE FILTER	7.16	1-01-26-315-000-619 Garage RPST Vehicle Maintenance	100A8635
06/19/21	WORKS	21-00838 149	WIX SPIN ON LUBE FILTER	52.98	1-01-26-315-000-619 Garage RPST Vehicle Maintenance	100A8606
06/19/21	WORKS	21-00838 150	WIX CORRUGATED STYLE	83.27	1-01-26-315-000-619 Garage RPST Vehicle Maintenance	100B7934
06/19/21	WORKS	21-00838 151	WIX AIR FILTER PANEL	20.22	1-01-26-315-000-619 Garage RPST Vehicle Maintenance	100B7935
06/19/21	WORKS	21-00838 152	WIX SPIN ON LUBE FILTER	7.16	1-01-26-315-000-619 Garage RPST Vehicle Maintenance	100B7935
P.O. Total:				929.71		
Total for Batch: WORKS				19,654.40		
Total for Date: 06/19/21		Total for All batches:		87,924.87		

06/21/21	ADMIN	21-01052	AMAZON50 AMAZON.COM LLC 1 Yellow Wristbands	159.89	1-28-71-300-SUM-CAM RT-RAP Summer Camp	9096230/6083409
06/21/21	ADMIN	21-01052	2 Yellow Wristbands	159.89	1-01-28-370-003-201 FAC Supplies and Materials	9096230/6083409
06/21/21	ADMIN	21-01052	3 Blue Wristbands	44.85	1-01-28-370-003-201	9096230/6083409

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06/21/21	ADMIN	21-01052	4 white Wristbands	159.89	FAC Supplies and Materials 1-28-71-300-SUM-CAM RT-RAP Summer Camp	9096230/6083409	
			P.O. Total:	524.52			
06/21/21	ADMIN	21-01060	AMAZON50 AMAZON.COM LLC 1 Power Bank. Cables. Tire Pres.	251.98	1-01-25-240-000-700 POL Equipment	1909866	
06/21/21	ADMIN	21-01098	AMAZON50 AMAZON.COM LLC 1 Shure Windscreens 4 pk.	219.70	1-01-20-120-000-201 City Clerk Supplies and Materials	6169053	
06/21/21	ADMIN	21-01099	AMAZON50 AMAZON.COM LLC 1 FLEXISPOT Stand up Desk Conv.	99.99	1-01-20-130-000-201 FA Supplies & Materials	9818664	
			Total for Batch: ADMIN	1,096.19			
06/21/21	FINANCE	21-00240	COMCA840 COMCAST BUSINESS 7 8499 05 329 0181395	473.35	1-01-31-440-000-000 TELEPHONE	6/9/2021	
06/21/21	FINANCE	21-00244	PSEG1444 PSE&G 13 BILLING STATEMENT FOR LIB ACCT	46.03	1-01-29-390-000-415	503100088884	
06/21/21	FINANCE	21-00244	14 BILLING STATEMENT FOR 7 ACCTS	463.81	Library Plant Operation & Maintenance 1-01-31-446-000-000	503100088884	
			P.O. Total:	509.84	NATURAL GAS		
06/21/21	FINANCE	21-00409	AT105068 AT&T 7 0303619366001	40.50	1-01-31-440-000-000 TELEPHONE	6/15/2021	
06/21/21	FINANCE	21-00412	VERIZON1 VERIZON 7 355-470-216-0001-96	149.65	1-01-31-440-000-000 TELEPHONE	6/10/2021	
06/21/21	FINANCE	21-00413	VERIZON1 VERIZON 7 656 381 901 0001 59 BLANKET	99.65	1-01-31-440-000-000 TELEPHONE	6/11/2021	
06/21/21	FINANCE	21-00419	VERIZ408 VERIZON WIRELESS 7 682164944-00001	2,663.64	1-01-31-440-000-000 TELEPHONE	9881911720	
06/21/21	FINANCE	21-01303	CAPUTO42 CAPUTO, MICHELLE 1 DCP Website 1yr renewal reimb	19.17	1-01-20-100-004-250 Technology Tech & Software Licenses	REIMBURSEMENT	
			Total for Batch: FINANCE	3,955.80			

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06/21/21	PARKDCP	20-01926	TIMOTHYH TIMOTHY HAAHS & ASSOCIATES INC 1 Parking Consultant	15,000.00	0-09-55-502-001-505 Parking Non Resident Valet	0012513	
			Total for Batch: PARKDCP	15,000.00			
06/21/21	SAFETY	21-00411	VERIZON1 VERIZON 7 552 031 077 0001 95 FD BLANKET	126.99	1-01-31-440-000-000 TELEPHONE	6/09/2021	
06/21/21	SAFETY	21-00437	SOMERSTR SOMERSET COUNTY TRAINING 1 PUMP OPER CLASS - C. VILLALOB	275.00	1-01-25-265-000-804 Fire Training & Seminars	14463	
06/21/21	SAFETY	21-01289	SUMMIT23 SUMMIT DOG AND CAT HOSPITAL 1 Rabies vacc.reimbursement	387.00	T-12-56-800-000-001 Animal Control	341014	
			Total for Batch: SAFETY	788.99			
			Total for Date: 06/21/21		Total for All Batches:	20,840.98	

06/23/21	ADMIN	21-00365	CLEAR005 CLEARY GIACOBBE ALFIERI & 20 Retainer Through 4/23/21	3,000.00	1-01-20-155-000-500 LS Contract Services	93534
06/23/21	ADMIN	21-00365	21 7 Cedar Serv Through 4/30/21	36.00	1-01-20-155-000-500 LS Contract Services	93836
06/23/21	ADMIN	21-00365	22 Gagliano V ZB Through 5/23/21	117.40	1-01-20-155-000-500 LS Contract Services	93534
06/23/21	ADMIN	21-00365	23 COVID-19 Serv Through 5/23/21	522.00	1-01-20-155-000-500 LS Contract Services	94574
06/23/21	ADMIN	21-00365	24 Litigation Through 5/23/21	900.00	1-01-20-155-000-500 LS Contract Services	94573
06/23/21	ADMIN	21-00365	25 Retainer Through 5/23/21	3,000.00	1-01-20-155-000-500 LS Contract Services	93534
06/23/21	ADMIN	21-00365	26 General Serv Through 5/23/21	16,722.00	1-01-20-155-000-500 LS Contract Services	94649
			P.O. Total:	24,297.40		

06/23/21	ADMIN	21-00366	BOROUGHM BOROUGH OF MADISON 2 Monthly Base Charge Jan 2021	551.41	1-01-20-100-004-210 Technology Operation Support - Madison	COS-JAN21
06/23/21	ADMIN	21-00366	3 Hourly Rate Jan 2021	5,199.51	1-01-20-100-004-210 Technology Operation Support - Madison	COSJANFEBMAR21
06/23/21	ADMIN	21-00366	4 Evening/Weekend Rate Jan 2021	2,128.00	1-01-20-100-004-210 Technology Operation Support - Madison	COSJANFEBMAR21
06/23/21	ADMIN	21-00366	5 Monthly Base Charge Feb 2021	551.41	1-01-20-100-004-210 Technology Operation Support - Madison	COSJANFEBMAR21

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06/23/21	ADMIN	21-00366	6 Hourly Rate Feb 2021	5,390.52	1-01-20-100-004-210 Technology Operation Support - Madison	COSJANFEBMAR21	
06/23/21	ADMIN	21-00366	7 Evening/Weekend Rate Feb 2021	2,156.00	1-01-20-100-004-210 Technology Operation Support - Madison	COSJANFEBMAR21	
06/23/21	ADMIN	21-00366	8 Monthly Base Charge Mar 2021	551.41	1-01-20-100-004-210 Technology Operation Support - Madison	COSJANFEBMAR21	
06/23/21	ADMIN	21-00366	9 Hourly Rate Mar 2021	7,894.77	1-01-20-100-004-210 Technology Operation Support - Madison	COSJANFEBMAR21	
06/23/21	ADMIN	21-00366	10 Evening/Weekend Rate Mar 2021	1,176.00	1-01-20-100-004-210 Technology Operation Support - Madison	COSJANFEBMAR21	
			P.O. Total:	<u>25,599.03</u>			
			Total for Batch: ADMIN	<u>49,896.43</u>			

06/23/21	FINANCE	21-00013	GARVEYMI GARVEY, MICHAEL & LAUREN AND 1 REF OVPMT CBJ ON ADDED 3101/21	726.63	1-01-55-275-000-000 Reserve for Tax Appeals	REF OVERPAY	
06/23/21	FINANCE	21-00243	SPECT005 SPECTROTEL HOLDING COMPANY LLC 7 ADMIN TELEPHONES 2020 - 338922	7,807.46	1-01-31-440-000-000 TELEPHONE	10308910	
06/23/21	FINANCE	21-00637	AQUAFR AQUA FRESCA AND JAVA 6 Water Cooler Rentals 1001931	900.00	1-01-20-100-006-204 Municipal Purchasing Office Water	103995	
06/23/21	FINANCE	21-01189	PITNEYPM PITNEY BOWES 1 2021 Postage Refill 36057974	6,200.00	1-01-20-100-002-201 Postage US Postage	2021JUNE04	
06/23/21	FINANCE	21-01203	PARKAVEB PARK AVE BUILDERS LLC 1 REFUND CANCELLED 2021 SEWER	604.00	1-07-55-205-000-000 SEWER Overpayments	2021 SEWER	
			Total for Batch: FINANCE	<u>16,238.09</u>			

06/23/21	PARKDCP	21-00478	VILLAGES VILLAGE SUPER MARKET, INC. 13 02940267896 TryCan Supplies	66.40	1-28-71-300-TRY-OPE RT-RAP TryCAN Operations		
06/23/21	PARKDCP	21-00478	14 02940260713 TryCan Supplies	43.42	1-28-71-300-TRY-OPE RT-RAP TryCAN Operations		
06/23/21	PARKDCP	21-00478	15 02940368579 TryCan Supplies	73.61	1-28-71-300-TRY-OPE RT-RAP TryCAN Operations		
06/23/21	PARKDCP	21-00478	16 02940258049 TryCan Supplies	65.79	1-28-71-300-TRY-OPE RT-RAP TryCAN Operations		
06/23/21	PARKDCP	21-00478	17 02940247676 TryCan Supplies	47.70	1-28-71-300-TRY-OPE RT-RAP TryCAN Operations		
06/23/21	PARKDCP	21-00478	18 02940345591 TryCan Supplies	31.01	1-28-71-300-TRY-OPE RT-RAP TryCAN Operations		
06/23/21	PARKDCP	21-00478	19 02940253681 TryCan Supplies	14.66	1-28-71-300-TRY-OPE RT-RAP TryCAN Operations		

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P.O. Total:						342.59	
06/23/21	PARKDCP	21-01115	LAZOVICK LAZOVICK, ELLEN 1 REFUND MULTI SPORT SOCCER	177.20	1-28-71-300-SPT RT-RAP Programs - Contracted Sports		REF
06/23/21	PARKDCP	21-01131	HOWARDEI HOWARD, EILEEN 1 REFUND MULTI SPORT SOCCER	177.20	1-28-71-300-SPT RT-RAP Programs - Contracted Sports		REF
06/23/21	PARKDCP	21-01140	VARSHNEY VARSHNEYA, POOJA 1 REFUND MULTI SPORT SOCCER	177.20	1-28-71-300-SPT RT-RAP Programs - Contracted Sports		REF
06/23/21	PARKDCP	21-01197	GILLAS50 GILL ASSOCIATES IDENTIFICATION 1 I.D. Cards	270.00	T-03-56-286-DCP-1ID DCP Merchandise Replacement ID Cards	57391	
06/23/21	PARKDCP	21-01197	2 Freight	20.00	T-03-56-286-DCP-1ID DCP Merchandise Replacement ID Cards	57391	
P.O. Total:						290.00	
06/23/21	PARKDCP	21-01199	METROPRI METRO PRINTING AND PROMOTIONS 1 Yellow V-neck with Blue SFAC	161.55	1-01-28-370-003-801 FAC Clothing Purchase/Cleaning	10497	
06/23/21	PARKDCP	21-01245	UNITEDIM UNITED IMAGING 1 White Paper	83.74	1-01-28-370-005-201 CP Supplies and Materials	5136216	
06/23/21	PARKDCP	21-01294	CAPTUR51 CAPTUREPOINT LLC 1 2021 Support Jan. - Dec.	1,000.00	1-01-28-370-002-500 Golf Contract Services	SI-45920	
06/23/21	PARKDCP	21-01294	2 2021 Support Jan. - Dec.	1,000.00	1-01-28-370-003-500 FAC Contract Services	SI-45920	
P.O. Total:						2,000.00	
06/23/21	PARKDCP	21-01295	CAPTUR51 CAPTUREPOINT LLC 1 2021 Support Jan-Dec.	1,625.00	1-28-71-300-BKT-BAL RT-RAP Basketball	SI-45920	
06/23/21	PARKDCP	21-01295	2 2021 Support Jan-Dec.	400.00	1-28-71-300-FTB-PGM RT-RAP Football Programs	SI-45920	
06/23/21	PARKDCP	21-01295	3 2021 Support Jan-Dec.	1,625.00	1-28-71-300-SOC-PGM RT-RAP Soccer	SI-45920	
06/23/21	PARKDCP	21-01295	4 2021 Support Jan-Dec.	450.00	1-28-71-300-TRY-OPE RT-RAP TryCAN Operations	SI-45920	
06/23/21	PARKDCP	21-01295	5 2021 Support Jan-Dec.	650.00	1-28-71-200-SEN-PGM RT-RAP Senior Programs	SI-45920	
P.O. Total:						4,750.00	

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06/23/21	PARKDCP	21-01302	BUY-WI50 BUY-WISE AUTO PARTS 1 Battery inv # 10NR4354 5/21/21	103.62	1-01-28-370-005-405 CP Vehicle Maintenance	10NR4354	
06/23/21	PARKDCP	21-01306	COHENCAS COHEN, CASEY 1 REFUND CHEERLEADING	85.00	1-28-71-300-CHR RT-RAP Cheerleading	REF	
06/23/21	PARKDCP	21-01309	SEMSELL SEMSEL, LISA 1 REFUND SWIM TEAM	115.00	1-28-71-300-SWT RT-RAP Swim Team	REF	
06/23/21	PARKDCP	21-01310	HERSEMAR HERSE, MARRIANE 1 REFUND CHEERLEADING	85.00	1-28-71-300-CHR RT-RAP Cheerleading	REF	
06/23/21	PARKDCP	21-01314	REINERV REINER, VIRGINIA 1 REFUND SUMMER CAMP	450.00	1-28-71-300-RSC RT-RAP Summer Rec Camp	REF	
06/23/21	PARKDCP	21-01317	RUBINPAT RUBIN, PATRICE 1 REFUND FOUNDATION TENNIS	197.20	1-28-71-300-SPT RT-RAP Programs - Contracted Sports	REF	
06/23/21	PARKDCP	21-01318	NELSONSH NELSON, SHANE 1 REFUND MULTI SPORTTS	354.40	1-28-71-300-SPT RT-RAP Programs - Contracted Sports	REF	
06/23/21	PARKDCP	21-01328	SIGNARAM SIGNARAMA KENILWORTH 1 PVC Sign for Pool	120.00	1-01-28-370-003-301 FAC Printing	22247	
			Total for Batch: PARKDCP	9,669.70			
06/23/21	SAFETY	21-00117	CHATNAPA CHATHAM NAPA 14 CIRCUT TESTER	9.99	1-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	827558	
06/23/21	SAFETY	21-00117	15 LAMP	11.38	1-01-25-265-000-705	827558	
06/23/21	SAFETY	21-00117	16 CAR SHAMPOO	5.99	1-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	827558	
			P.O. Total:	27.36			
06/23/21	SAFETY	21-00129	SUMMIT40 SUMMIT IND. HARDWARE 51 ARMOR ALL 640Z	22.94	1-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	771978	
06/23/21	SAFETY	21-00129	52 ARM ALL 640Z CONCEN/CARWASH	18.68	1-01-25-265-000-705	771978	
06/23/21	SAFETY	21-00129	53 ARMORALL - 20 OZ	9.34	1-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	771978	

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06/23/21	SAFETY	21-00129	54 TIRE MAGIC	7.64	1-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	771978
06/23/21	SAFETY	21-00129	55 SONY CR2032 BATTERIES	8.45	1-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	772505
06/23/21	SAFETY	21-00129	56 ENER 2PK 3V 2025 BATERRY	11.04	1-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	772505
			P.O. Total:	78.09		
06/23/21	SAFETY	21-00132	ANIMALCS ANIMAL CONTROL SOLUTIONS LLC 7 June 2021 monthly fee	4,000.00	T-12-56-800-000-001 Animal Control	3149
06/23/21	SAFETY	21-00536	MOCTY MORRIS COUNTY PUBLIC SAFETY 1 Missing Persons - PO Garita	25.00	1-01-25-240-000-804 POL Training & Seminars	29852
06/23/21	SAFETY	21-00723	RJCONT50 R & J CONTROL INC 3 PREV MAINT EMG GEN 50KW ONON	335.00	1-01-25-265-000-500 Fire Contract Services	22102699
06/23/21	SAFETY	21-00723	4 QUARTS - LUBE OIL	81.00	1-01-25-265-000-500 Fire Contract Services	22102700
06/23/21	SAFETY	21-00723	5 DISPOSAL OF OIL	5.40	1-01-25-265-000-500 Fire Contract Services	22102700
06/23/21	SAFETY	21-00723	6 OIL FILTER	14.51	1-01-25-265-000-500 Fire Contract Services	22102700
06/23/21	SAFETY	21-00723	7 FUEL FILTER	18.44	1-01-25-265-000-500 Fire Contract Services	22102700
06/23/21	SAFETY	21-00723	8 GAL'S ENG COOLANT	64.25	1-01-25-265-000-500 Fire Contract Services	22102700
06/23/21	SAFETY	21-00723	9 DISP OF COOLANT	9.75	1-01-25-265-000-500 Fire Contract Services	22102700
06/23/21	SAFETY	21-00723	10 LABOR OIL & COOLANT CHANGE	149.00	1-01-25-265-000-500 Fire Contract Services	22102700
			P.O. Total:	677.35		
06/23/21	SAFETY	21-00845	ATLAN ATLANTIC TACTICAL OF NJ INC 1 Outer Carry Vests	1,264.80	1-01-25-240-000-700 POL Equipment	SI-80734950
06/23/21	SAFETY	21-01083	GUARDTRK GUARDIAN TRACKING LLC 1 GuardianSubscr 6/28/21-6/27/22	2,576.00	1-01-25-240-000-500 POL Contract Svcs	2021-0515
06/23/21	SAFETY	21-01104	BUY-WI50 BUY-WISE AUTO PARTS 1 OIL,FILTER, OIL PRS SENSOR	23.25	1-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	10NR2779
06/23/21	SAFETY	21-01150	AJC A.J. CELIANO, INC. 2 HVAC PREV MAINT 6/1/21 THRU	2,190.00	1-01-25-265-000-500 Fire Contract Services	6808

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06/23/21	SAFETY	21-01187	AGKTOWIN AGK TOWING & TRANSPORT 1 (2) Impd Veh Tow 5/25/21	300.00	1-01-25-240-000-703 POL Vehicle Maintenance	2071 & 2072	
06/23/21	SAFETY	21-01210	WBMASON W.B. MASON CO, INC 1 DB Office Supplies	38.50	1-01-25-240-000-201 POL Supplies and Materials	220708412	
06/23/21	SAFETY	21-01219	TRIANG50 TRIANGLE COMMUNICATIONS, LLC 1 Replacement UHF Antennas	395.00	1-01-25-240-000-703 POL Vehicle Maintenance	22475	
			Total for Batch: SAFETY	11,595.35			
06/23/21	WORKS	21-00023	ACEREP50 ACE REPROGRAPHIC SERVICE, INC. 4 Plots & Blueprints inv# 78436	80.30	C-04-31-069-100-010 3169 City Portion Local Improvements	78436	
06/23/21	WORKS	21-00023	5 Copies inv# 78457	70.00	C-04-31-069-100-010 3169 City Portion Local Improvements	78457	
			P.O. Total:	150.30			
06/23/21	WORKS	21-00045	CINTASCO CINTAS CORPORATION NO. 2 26 Mops, Rags, Sanitizer Stands	231.81	1-01-26-310-000-502 PB&G City Hall Maintenance Contracts	4085627105	
06/23/21	WORKS	21-00045	27 Mops, Rags, Hand Sanitizer	47.81	1-01-26-310-000-502	4086245965	
06/23/21	WORKS	21-00045	28 Mops, Rags, and Hand Sanitizer	47.81	1-01-26-310-000-502	4086909319	
			P.O. Total:	327.43			
06/23/21	WORKS	21-00048	CRYSTALS CRYSTAL SPRINGS 10 Blk Hot and Cold Cooler Rental	1.99	1-01-32-465-000-201 CS Supplies and Materials	20622866 052121	
06/23/21	WORKS	21-00048	11 5 SPRING WATER	21.99	1-01-32-465-000-201 CS Supplies and Materials	20622866 052121	
			P.O. Total:	23.98			
06/23/21	WORKS	21-00074	WELDON50 WELDON CONCRETE DIVISION 19 3500# AE CONCRETE	279.00	1-01-26-300-000-212 PW Storm Sewer Materials	5056178	
06/23/21	WORKS	21-00074	20 3/8" STONE IN MIX	45.00	1-01-26-300-000-212 PW Storm Sewer Materials	5056178	
06/23/21	WORKS	21-00074	21 PICK UP CHARGE/YD	60.00	1-01-26-300-000-212 PW Storm Sewer Materials	5056178	
			P.O. Total:	384.00			

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06/23/21	WORKS	21-00082	28 Remote Packer & Cruise Switch	339.06	1-01-26-315-000-613 Garage G&T Vehicle Maintenance	R403012767.01	
06/23/21	WORKS	21-00090	TREASU25 TREASURER, STATE OF NEW JERSEY 16 SOLID WASTE FEES-TS PERMIT	31,141.00	1-01-26-306-000-216 TS Facility Licenses	210752210	
06/23/21	WORKS	21-00363	SENLLC SURENIAN EDWARDS & NOLAN LLC 5 Afford Housing Attrny APR 2021	2,926.00	T-19-56-800-000-001 Affordable Housing Trust Fund	APR2021	
06/23/21	WORKS	21-00377	ZAPPIA50 ZAPPIA'S 6 DCS DEPT MEETING MEAL 6/3/2021	259.85	1-01-32-465-000-201 CS Supplies and Materials	7874,746	
06/23/21	WORKS	21-00761	WASAK WASAK INC 3 Wtr Trmnt Serv 5/2021 - 7/2021	705.00	1-01-26-310-000-502 PB&G City Hall Maintenance Contracts	5-407-21	
06/23/21	WORKS	21-00820	CITYOF46 CITY OF SUMMIT OFF DUTY 8 Westminster Rd Job# 5128	855.30	G-02-26-832-015-000 2015 Union Cty Infrasturcture & Muni Aid	4017	
06/23/21	WORKS	21-00820	9 Westminster Rd Job# 5128	855.30	G-02-26-832-015-000 2015 Union Cty Infrasturcture & Muni Aid	4017	
06/23/21	WORKS	21-00820	10 6/08 Butler Prkwy Job# 5130	1,625.08	G-02-26-832-015-000 2015 Union Cty Infrasturcture & Muni Aid	4027	
06/23/21	WORKS	21-00820	11 6/09 Butler Prkwy Job# 5130	1,625.08	G-02-26-832-015-000 2015 Union Cty Infrasturcture & Muni Aid	4027	
06/23/21	WORKS	21-00820	12 6/10 Butler Prkwy Job# 5130	1,534.22	G-02-26-832-015-000 2015 Union Cty Infrasturcture & Muni Aid	4027	
06/23/21	WORKS	21-00820	13 6/10 Butler Prkwy Job# 5130	90.86	G-02-26-832-018-000 2018 Union Cty Infrastructure & Muni Aid	4027	
06/23/21	WORKS	21-00820	14 6/11 Butler Prkwy Job# 5130	1,625.08	G-02-26-832-018-000 2018 Union Cty Infrastructure & Muni Aid	4027	
06/23/21	WORKS	21-00820	15 6/14 Butler Pkwy Job# 5144	684.24	G-02-26-832-018-000 2018 Union Cty Infrastructure & Muni Aid	4035	
06/23/21	WORKS	21-00820	16 6/15 Butler Pkwy Job# 5144	1,625.08	G-02-26-832-018-000 2018 Union Cty Infrastructure & Muni Aid	4035	
06/23/21	WORKS	21-00820	17 6/17 Butler Pkwy Job# 5144	1,967.20	G-02-26-832-018-000 2018 Union Cty Infrastructure & Muni Aid	4035	
06/23/21	WORKS	21-00820	18 6/18 Butler Pkwy Job# 5144	1,625.08	G-02-26-832-018-000 2018 Union Cty Infrastructure & Muni Aid	4035	
06/23/21	WORKS	21-00820	19 6/19 Butler Pkwy Job# 5144	1,197.42	G-02-26-832-018-000 2018 Union Cty Infrastructure & Muni Aid	4035	
			P.O. Total:	15,309.94			
06/23/21	WORKS	21-01013	STONEFLD STONEFIELD ENGINEERING & DESGN 1 Mt Vernon Survey	644.76	C-04-31-066-00E-110 3166E DCS Pedestrian Safety Improve Prjt	BLANKET CONTROL	
06/23/21	WORKS	21-01013	2 Mt Vernon Survey	6,105.24	C-04-31-066-00E-140 3166E DCS Sidewalk Infrastructure	BLANKET CONTROL	

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P.O. Total:						6,750.00	
06/23/21	WORKS	21-01195	NJBOA 1 2021 Annual BOANJ Dues	300.00	1-18-00-701-000-806 UCC Memberships	2021 DUES	
06/23/21	WORKS	21-01231	VERIZ016 VERIZON 1 Road Project Pole Relocation	4,800.00	C-04-31-069-100-010 3169 City Portion Local Improvements	W.O.#04A0Q5FH	
06/23/21	WORKS	21-01330	TREAS420 TREASURER STATE OF NJ (420) 1 LSRP Remediatn Case #210624310	3,260.00	C-04-31-014-00A-062 3114A DCS Transfer Station UST-LSRP	210624310	
Total for Batch: WORKS				66,676.56			
Total for Date: 06/23/21			Total for All Batches:		154,076.13		
06/24/21	ADMIN	21-00208	WORRAL33 WORRALL COMMUNITY NEWSPAPERS 27 Pending Ordinance 21-3238	37.55	1-01-20-120-000-210 City Clerk Advertising	228858	
06/24/21	ADMIN	21-00208	SWIFTRCH SWIFTREACH NETWORKS INC 28 Notice-Final Ordinance 21-3236	37.10	1-01-20-120-000-210 City Clerk Advertising	229128	
P.O. Total:				74.65			
06/24/21	ADMIN	21-01322	AHSHOS75 ATLANTIC CORPORATE HEALTH 1 Annual Fee 6/1/21-5/31/22	5,995.00	1-01-25-252-000-500 EM Contract Svcs	33638	
06/24/21	ADMIN	21-01332	SWIFTRCH SWIFTREACH NETWORKS INC 1 Pre-Employt Physical-Rodriguez	519.00	1-01-20-100-003-200 Physical Exams - Municipal Employees	16550	
06/24/21	ADMIN	21-01333	CIVICPLU CIVICPLUS - ICON ENTERPRISES 1 Add'l Notify Me Subscribers	346.07	1-01-20-100-004-250 Technology Tech & Software Licenses	213622	
06/24/21	ADMIN	21-01336	WORRAL33 WORRALL COMMUNITY NEWSPAPERS 1 Pending Ordinance 21-3237	37.55	T-19-56-800-000-001 Affordable Housing Trust Fund	228857	
06/24/21	ADMIN	21-01338	WORRAL33 WORRALL COMMUNITY NEWSPAPERS 1 Bid Notice-Edgar St. Project	60.50	C-04-32-013-00E-110 3213E Edgar St Improvements	229129	
Total for Batch: ADMIN				7,032.77			
06/24/21	FINANCE	21-00005	NPSMEMER NPSM EMERGENCY SRVS COMMUN CTR 5 JOINT DISPATCH 3rd QTR 2021	339,058.89	1-01-25-265-003-500	07/01-9/30/2021	

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NPSM Emergency Services Dispatch Center							
06/24/21	FINANCE	21-00006	JOINTM50 JOINT MEETING OF ESSEX & UNION 4 JOINT MEETING ASSES. 3rd QTR	525,752.00	1-07-55-502-002-201 Sewer Joint Meeting Maintenance	3RD QTR	
06/24/21	FINANCE	21-00635	GREATAME GREATAMERICA FINANCIAL 10 FP Postage Machine 6/22-7/21	500.00	1-01-20-100-002-203 Postage Machine Lease	29571279	
			Total for Batch: FINANCE	865,310.89			
06/24/21	PARKDCP	20-00400	BOSWEL50 BOSWELL ENGINEERING 5 BSG Design/Const Inspection	735.00	C-08-30-078-010-010 3078 Broad Street Garage Repairs	151422	
06/24/21	PARKDCP	21-00293	VERIZ408 VERIZON WIRELESS 6 Paystation Kiosk Modems	2,540.46	1-09-55-502-001-310 Parking Electronic Costs	9880469417	
06/24/21	PARKDCP	21-00294	WBMASON W.B. MASON CO, INC 9 Disinfectant Spray	71.94	1-09-55-502-001-201 Parking Supplies and Materials	S114390834	
06/24/21	PARKDCP	21-00294	10 Mouse	10.90	1-09-55-502-001-201	S114390834	
06/24/21	PARKDCP	21-00294	11 G2 Gel Ink Pen blue	11.26	1-09-55-502-001-201	S114390834	
06/24/21	PARKDCP	21-00294	12 Disinfecting Wipes	44.48	1-09-55-502-001-201	S114390834	
06/24/21	PARKDCP	21-00294	13 Rubber Bands	21.20	1-09-55-502-001-201	S114390834	
06/24/21	PARKDCP	21-00294	14 laser address labels	25.88	1-09-55-502-001-201	S114390834	
06/24/21	PARKDCP	21-00294	15 yellow toner	106.98	1-09-55-502-001-201	S114390834	
06/24/21	PARKDCP	21-00294	16 magenta toner	106.98	1-09-55-502-001-201	S114390834	
06/24/21	PARKDCP	21-00294	17 cyan toner	106.98	1-09-55-502-001-201	S114390834	
06/24/21	PARKDCP	21-00294	18 black toner	66.28	1-09-55-502-001-201	S114390834	
06/24/21	PARKDCP	21-00294	19 bright purple paper	15.96	1-09-55-502-001-201	S114390834	
			P.O. Total:	588.84			
06/24/21	PARKDCP	21-00296	INTEGRITS INTEGRATED TECHNICAL SYSTEMS 5 Extend by Phone April	10.00	1-09-55-502-001-310 Parking Electronic Costs	YP354	
06/24/21	PARKDCP	21-00475	CANONB66 CANON BUSINESS SOLUTIONS-EAST 5 4036575574 Copier Maint	310.41	1-01-28-370-005-500	4036575574	

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CP Contract Services							
06/24/21	PARKDCP	21-00533	VERIZ408 VERIZON WIRELESS 13 PEO Tablets	382.16	1-09-55-502-001-403 Parking Equipment Maintenance	9881023156	
06/24/21	PARKDCP	21-00533	14 PEO Cell Phones	633.92	1-09-55-502-001-521 Parking Telephone Cell Phone	9881023156	
			P.O. Total:	1,016.08			
CLEARW66 CLEAR WATER SWIMMING POOL MNTN							
06/24/21	PARKDCP	21-00854	6 117639 chlorine deliverd 6/7	1,323.00	1-01-28-370-003-201 FAC Supplies and Materials	117639	
06/24/21	PARKDCP	21-00854	7 117664 chlorine delivered 6/14	980.00	1-01-28-370-003-201 FAC Supplies and Materials	117664	
			P.O. Total:	2,303.00			
CANONB66 CANON BUSINESS SOLUTIONS-EAST							
06/24/21	PARKDCP	21-00935	4 4036575574 Copier Maint.	320.00	1-01-28-370-002-500 Golf Contract Services	4036575574	
APPELBAU APPELBAUM, KRISTIN							
06/24/21	PARKDCP	21-01129	1 REFUND MULTI SPORT SOCCER	177.20	1-28-71-300-SPT RT-RAP Programs - Contracted Sports	REF	
WILLALIC WILLIAMS, ALICIA							
06/24/21	PARKDCP	21-01135	1 REFUND MULTI SPORT SOCCER	197.20	1-28-71-300-SPT RT-RAP Programs - Contracted Sports	REF	
PIGNATAK PIGNATA, KATE							
06/24/21	PARKDCP	21-01141	1 REFUND MULTI SPORT SOCCER	177.20	1-28-71-300-SPT RT-RAP Programs - Contracted Sports	REF	
AMANOMCG AMANO MCGANN INC							
06/24/21	PARKDCP	21-01216	1 2021 NOW CARE CONTRACT may-dec	28,297.50	1-09-55-502-001-204 Parking Supplies - DeForest Avenue	18624	
KITSOSGE KITSOS, GERALD							
06/24/21	PARKDCP	21-01313	1 REFUNDS POOL MEMBERSHIP	75.00	1-01-08-118-000 FAC Pool Revenue	REF	
			Total for Batch: PARKDCP	36,747.89			
STATEL50 STATE LINE FIRE & SAFETY INC							
06/24/21	SAFETY	21-01146	1 CRASH RECOVERY SOFTWARE RENEW	335.00	1-01-25-265-000-804 Fire Training & Seminars	127703	
			Total for Batch: SAFETY	335.00			
AIRBRA50 AIR BRAKE EQUIPMENT							
06/24/21	WORKS	21-00027	31 Dispenser for Truck #23	26.95	1-01-26-315-000-214	303013	

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06/24/21	WORKS	21-00027	32 Valve Spring Brake	491.81	Garage Vehicle Supplies 1-01-26-315-000-613	303012	
06/24/21	WORKS	21-00027	33 QCAB	21.94	Garage G&T Vehicle Maintenance 1-01-26-315-000-613	303012	
06/24/21	WORKS	21-00027	34 QCAB	37.25	Garage G&T Vehicle Maintenance 1-01-26-315-000-613	303012	
06/24/21	WORKS	21-00027	35 QCAB	16.51	Garage G&T Vehicle Maintenance 1-01-26-315-000-613	303012	
06/24/21	WORKS	21-00027	36 Fitting	35.96	Garage G&T Vehicle Maintenance 1-01-26-315-000-613	303012	
				P.O. Total: <u>630.42</u>	Garage G&T Vehicle Maintenance		
06/24/21	WORKS	21-00039	CANONB66 CANON BUSINESS SOLUTIONS-EAST	12.48	1-01-32-465-000-201	4036336706	
06/24/21	WORKS	21-00039	7 May Copier Maintenance	161.21	CS Supplies and Materials 1-01-32-465-000-201	4036319879	
06/24/21	WORKS	21-00039	8 May Copier Maintenance	22.19	CS Supplies and Materials 1-01-32-465-000-201	4036615763	
				P.O. Total: <u>195.88</u>	CS Supplies and Materials		
06/24/21	WORKS	21-00046	CLIFFSID CLIFFSIDE BODY CORPORATION	195.00	1-01-26-315-000-612	S95258	
			6 Bullet Proof Motor Cover		Garage PW Vehicle Maintenance		
06/24/21	WORKS	21-00049	CUSTOM25 CUSTOM BANDAG INC	3,576.00	1-01-26-315-000-613	60193366	
			43 Tires for Rear of Grbg Trck 64		Garage G&T Vehicle Maintenance		
06/24/21	WORKS	21-00058	FLOORMAT FLOOR MAT MANAGEMENT, INC	292.00	1-01-26-310-000-502	5284	
			7 June Monthly Floor Mat Service		PB&G City Hall Maintenance Contracts		
06/24/21	WORKS	21-00064	GIORDANO GIORDANO COMPANY INC	494.65	1-01-26-308-000-200	82682	
06/24/21	WORKS	21-00064	18 OCC Summit Bring to G&F	314.40	Disposal Charges 1-01-26-308-000-200	82682	
06/24/21	WORKS	21-00064	19 Loose Commingled to WM	269.10	Disposal Charges 1-01-26-308-000-200	82682	
06/24/21	WORKS	21-00064	20 OCC #11	460.20	Disposal Charges 1-01-26-308-000-200	82682	
06/24/21	WORKS	21-00064	21 Mixed Paper		Disposal Charges 1-01-26-308-000-200	82682	
				P.O. Total: <u>1,538.35</u>			
06/24/21	WORKS	21-00078	NATIONFU NATIONAL FUEL OIL INC	297.90	1-01-31-461-000-000	57091	
06/24/21	WORKS	21-00078	19 ULSD Dyed Govt	309.79	DIESEL FUEL 1-01-31-461-000-000	58945	

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					DIESEL FUEL		
			P.O. Total:	607.69			
06/24/21	WORKS	21-00367	GIORDANO GIORDANO COMPANY INC 6 Hauling May 21	1,140.00	1-01-26-308-000-200 Disposal Charges	82682	
06/24/21	WORKS	21-01325	BRENTM50 BRENT MATERIAL COMPANY 1 PIPE FOR TEMPORARY DOG PARK	732.40	C-04-31-091-00A-500 3191A DCS Open Space Management	2098553-YD	
			Total for Batch: WORKS	8,907.74			
			Total for Date: 06/24/21	Total for All Batches:	918,334.29		
07/01/21	ADMIN	21-00208	WORRAL33 WORRALL COMMUNITY NEWSPAPERS 29 Pending Ordinance 21-3239	41.60	1-01-20-120-000-210 City Clerk Advertising	229468	
07/01/21	ADMIN	21-00208	GRANICUS GRANICUS, LLC 30 Pending Ordinance 21-3240	39.35	1-01-20-120-000-210 City Clerk Advertising	229469	
			P.O. Total:	80.95			
07/01/21	ADMIN	21-00211	FEDEX050 FEDEX 4 IQM2 - Agenda & Minutes	2,047.47	1-01-20-120-000-500 City Clerk Contract Services	140393	
07/01/21	ADMIN	21-00669	GENCODE GENERAL CODE LLC 10 FEDEX EXPRESS SERVICES BLANKET	6.92	1-01-20-100-002-204 Postage Fedex	7-373-29389	
07/01/21	ADMIN	21-01212	NJLEAG50 NJ STATE LEAGUE OF 1 eCode360 Annual Maintenance	1,195.00	1-01-20-120-001-200 CODIFICATION OF ORDINANCES		
07/01/21	ADMIN	21-01337	WORRAL33 WORRALL COMMUNITY NEWSPAPERS 1 Clerk Mini Conference	115.00	1-01-20-120-000-809 City Clerk Conf & Meetings	20776	
07/01/21	ADMIN	21-01410	WORRAL33 WORRALL COMMUNITY NEWSPAPERS 1 BID Summit Park Line Project	61.40	T-03-56-286-000-143 Reserved Summit Parkline	229470	
07/01/21	ADMIN	21-01414	WORRAL33 WORRALL COMMUNITY NEWSPAPERS 1 Final Ordinance 21-3237	34.40	T-19-56-800-000-001 Affordable Housing Trust Fund	229781	
07/01/21	ADMIN	21-01415	WORRAL33 WORRALL COMMUNITY NEWSPAPERS 1 Bid Notice-Tree Planting	47.45	1-01-28-375-000-226 P&ST Tree Planting	229780	

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Total for Batch: ADMIN						3,588.59	
07/01/21	FINANCE	21-00138	ALLIAN33 ALLIANCE ENTERTAINMENT LLC 6 June adult A/V, Games, anime	227.42	1-01-29-390-000-219 Library Audio Visual	PLS56856436	
07/01/21	FINANCE	21-00141	BAKERT50 BAKER & TAYLOR, INC 13 May, June books	5,795.69	1-01-29-390-000-217 Library Books	5016978763	
07/01/21	FINANCE	21-00141	14 May, June processing	622.57	1-01-29-390-000-222 Library Operations	5016982391	
			P.O. Total:	6,418.26			
07/01/21	FINANCE	21-00142	BAKERT50 BAKER & TAYLOR, INC 7 June replacement books,process	145.47	1-01-55-271-000-003 Library Fines Account	5016978478	
07/01/21	FINANCE	21-00145	DEMCOI50 DEMCO INC 3 TP spinepermaplus labels proce	256.98	1-01-29-390-000-222 Library Operations	210608	
07/01/21	FINANCE	21-00145	4 3 tier books carrying cart	360.99	1-01-29-390-000-222 Library Operations	06162021	
			P.O. Total:	617.97			
07/01/21	FINANCE	21-00146	DOCUMNTS DOCUMENT SOLUTIONS LLC 3 Konica copier contract rate	242.23	1-01-55-271-000-004 Library Copy/Printing	521757	
07/01/21	FINANCE	21-00147	FINDAW50 FINDAWAY WORLD LLC 8 J, YA Playaways	1,286.90	1-01-29-390-000-219 Library Audio Visual	352612	
07/01/21	FINANCE	21-00153	MIDWES50 MIDWEST TAPE LLC 7 Adult A/v, ADB, DVD, blurays, ACD	707.52	1-01-29-390-000-219 Library Audio Visual	50052357	
07/01/21	FINANCE	21-00237	DELTAD50 DELTA DENTAL 20 Delta Dental Plan03432-001 JUL	3,135.76	T-13-56-800-021-020 Self Insurance 2021 Hlth/Dntl/Life	PM755639	
07/01/21	FINANCE	21-00237	21 Delta Dental Plan03432-002 JUL	5,000.20	T-13-56-800-021-020 Self Insurance 2021 Hlth/Dntl/Life	PM756071	
07/01/21	FINANCE	21-00237	22 Delta Dental Plan03432-004 JUL	8,245.08	T-13-56-800-021-020 Self Insurance 2021 Hlth/Dntl/Life	PM758580	
			P.O. Total:	16,381.04			
07/01/21	FINANCE	21-00321	PRUDENTI The Prudential Insurance 8 2021 LIFE INSURANCE JULY	397.80	T-13-56-800-021-020 Self Insurance 2021 Hlth/Dntl/Life	17162	

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07/01/21	FINANCE	21-00325	FLAGSH50 FLAGSHIP DENTAL PLANS 9 FLAGSHIP DELTA 2021 JULY	221.18	T-13-56-800-021-020 Self Insurance 2021 Hlth/Dntl/Life	135021	
07/01/21	FINANCE	21-00407	NESTLERR READYREFRESH BY NESTLE 7 0017660366 2021 WATER	429.39	1-01-31-445-000-100 Water	21F0017660366	
07/01/21	FINANCE	21-00415	VERIZON1 VERIZON 7 454 790 548 0001 96 BLANKET	144.99	1-01-31-440-000-000 TELEPHONE	6/20/2021	
07/01/21	FINANCE	21-00416	VERIZON1 VERIZON 7 654 793 893 0001 16 BLANKET	144.99	1-01-31-440-000-000 TELEPHONE	6/18/2021	
07/01/21	FINANCE	21-00717	JCPL0050 JCP&L 5 100052171673 512 SPRINGFIELD	28.94	1-01-31-430-000-100 Electricity	95277075898	
07/01/21	FINANCE	21-01196	MIDWES50 MIDWEST TAPE LLC 1 Advance digital payment	4,000.00	1-01-29-390-000-221 Library Machine Electronic	2000015706	
07/01/21	FINANCE	21-01217	COREBT51 CORE BTS INC 1 FireboxM270 1 yr 8 port securi	2,177.95	1-01-29-390-000-517 Library Computer Costs	Q-21423	
07/01/21	FINANCE	21-01240	PROQUE50 PROQUEST-CSA LLC 1 Ancestry library database	1,446.10	1-01-29-390-000-221 Library Machine Electronic	70684775	
07/01/21	FINANCE	21-01246	ALLAMERI ALL AMERICAN SEWER SERVICE II 1 snake 2 drains,clear downspout	975.00	1-01-29-390-000-415 Library Plant Operation & Maintenance	06092021	
07/01/21	FINANCE	21-01341	MORNIN50 MORNINGSTAR 1 Morningstar investment Center	2,847.00	1-01-29-390-000-221 Library Machine Electronic	8605308	
07/01/21	FINANCE	21-01346	SUMMIT65 LIBRARY PETTY CASH ACCOUNT 1 June 28 fines petty cash reimb	262.90	1-01-55-271-000-003 Library Fines Account		
07/01/21	FINANCE	21-01347	SUMMIT65 LIBRARY PETTY CASH ACCOUNT 1 June 28 petty cash reimburseme	272.11	1-01-29-390-000-415 Library Plant Operation & Maintenance		
07/01/21	FINANCE	21-01347	31.96 2 June 28 petty cash reimburseme	31.96	1-01-29-390-000-221 Library Machine Electronic		
07/01/21	FINANCE	21-01347	364.15 3 June 28 petty cash reimburseme	364.15	1-01-29-390-000-222 Library Operations		

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			P.O. Total:					
				668.22				
07/01/21	FINANCE	21-01385	PARKFIN Park Finance II, LLC 1 REF REDEMPTION 20-6 4301/17	13,457.68	1-01-55-114-000-000 Redemption of Tax Sale Certificates			
07/01/21	FINANCE	21-01405	PARKFIN Park Finance II, LLC 1 REF PREMIUM CERT 20-6 4301/17	15,000.00	T-03-56-286-000-101 Reserved Tax Sale Premium			
07/01/21	FINANCE	21-01407	PITNEYPM PITNEY BOWES 1 2021 Postage Refill 36057974	9,000.00	1-01-20-100-002-201 Postage US Postage	2021JUNE30		
07/01/21	FINANCE	21-01408	USPSCMRS USPS (CMRS-FP) 1 2021 Postage Refill City Hall	6,000.00	1-01-20-100-002-201 Postage US Postage	2021JUNE30		
			Total for Batch: FINANCE		83,228.95			
07/01/21	PARKDCP	21-00286	PARKMOBI PARKMOBILE USA INC 6 End User Fees May	5,709.75	1-09-55-502-001-310 Parking Electronic Costs	20325		
07/01/21	PARKDCP	21-00288	SMALLWOO SMALLWOOD FINANCIAL GROUP LLC 4 Time & Attendance March	154.25	1-09-55-502-001-700 Parking Equipment	1188		
07/01/21	PARKDCP	21-00288	5 Time & Attendance April	154.25	1-09-55-502-001-700 Parking Equipment	1193		
			P.O. Total:		308.50			
07/01/21	PARKDCP	21-00294	WBMASON W.B. MASON CO, INC 20 10pk thermal roll paper	10.99	1-09-55-502-001-201 Parking Supplies and Materials	S114624720		
07/01/21	PARKDCP	21-00294	21 Bond Roll S114787730	7.90	1-09-55-502-001-201 Parking Supplies and Materials	S114787730		
			P.O. Total:		18.89			
07/01/21	PARKDCP	21-00854	CLEARW66 CLEAR WATER SWIMMING POOL MNTN 5 117630 Chlorine delivered 6/2	1,176.00	1-01-28-370-003-201 FAC Supplies and Materials	117630		
07/01/21	PARKDCP	21-00874	AIRGASNC AIRGAS NATIONAL CARBONATION 6 9114243387 Carbon Dioxide	397.33	1-01-28-370-003-201 FAC Supplies and Materials	9114243387		
07/01/21	PARKDCP	21-01118	KIMYUNG KIM, YUNG 1 REFUND MULTI SPORT SOCCER	177.20	1-28-71-300-SPT RT-RAP Programs - Contracted Sports	REF		

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07/01/21	PARKDCP	21-01130	KAYEKAT KAYE, KATHY 1 REFUND MULTI SPORT SOCCER	177.20	1-28-71-300-SPT RT-RAP Programs - Contracted Sports		REF
07/01/21	PARKDCP	21-01142	MADDENLA MADDEN, LAURA 1 REFUND POOL MEMBERSHIP	545.00	1-01-08-118-000 FAC Pool Revenue		REF
07/01/21	PARKDCP	21-01162	WBMAISON W.B. MASON CO, INC 1 Yellow adhesive dots	0.88	1-01-28-370-003-201 FAC Supplies and Materials	220632512	
07/01/21	PARKDCP	21-01162	2 Blue adhesive dots	0.94	1-01-28-370-003-201 FAC Supplies and Materials	220632512	
07/01/21	PARKDCP	21-01162	3 Packaging Tape Dispenser	24.23	1-01-28-370-005-201 CP Supplies and Materials	220632512	
07/01/21	PARKDCP	21-01162	4 Packaging Tape	40.33	1-01-28-370-005-201 CP Supplies and Materials	220632512	
07/01/21	PARKDCP	21-01162	5 Pop-Up Post Its	20.31	1-01-28-370-005-201 CP Supplies and Materials	220632512	
			P.O. Total:	86.69			
07/01/21	PARKDCP	21-01243	CINTAS66 CINTAS FIRE PROTECTION 1 Inspection Pool Kitchen Sys.	900.19	1-01-28-370-003-400 FAC Maintenance Services	61592635	
07/01/21	PARKDCP	21-01290	SSWORLD50 S&S WORLDWIDE INC 1 Table Tennis Balls and Paddles	81.38	1-01-28-370-003-201 FAC Supplies and Materials	100787760	
07/01/21	PARKDCP	21-01300	THAKE005 THAKER, AMRISH 1 OVERPAYMENT REFUND	10.00	1-09-08-503-000 Parking Revenues (Refunds)		REFUND
07/01/21	PARKDCP	21-01301	KASSI005 KASSIM, YUSEF 1 CHANGE DUE REFUND	3.00	1-09-08-503-000 Parking Revenues (Refunds)		REFUND CHANGE
07/01/21	PARKDCP	21-01305	VANTASSE VAN TASSEL, ANDREW 1 REFUND POOL MEMBERSHIP	75.00	1-01-08-118-000 FAC Pool Revenue		REF
07/01/21	PARKDCP	21-01308	AARONELI AARON, ELIZABETH 1 REFUND POOL MEMBERSHIP	160.00	1-01-08-118-000 FAC Pool Revenue		REF
07/01/21	PARKDCP	21-01319	MORANURI MORA, NURIA 1 REFUND POOL MEMBERSHIP	320.00	1-01-08-118-000 FAC Pool Revenue		REF
			WBMAISON W.B. MASON CO, INC				

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07/01/21	PARKDCP	21-01389	1 GOJO Hand & Showerwash Refills	219.92	1-01-28-370-003-201 FAC Supplies and Materials	221270265	
			Total for Batch: PARKDCP	10,366.05			
07/01/21	SAFETY	21-00122	NATIONFU NATIONAL FUEL OIL INC 13 GASOLINE	3,264.00	1-01-31-460-000-000 GASOLINE	58866	
07/01/21	SAFETY	21-00129	SUMMIT40 SUMMIT IND. HARDWARE 57 TIDE 46OZ DETERGENT	13.59	1-01-25-265-000-201 Fire Supplies and Materials	772751	
07/01/21	SAFETY	21-00129	58 TIDE 46OZ ORIG DETERGENT	13.59	1-01-25-265-000-201 Fire Supplies and Materials	773692	
			P.O. Total:	27.18			
07/01/21	SAFETY	21-00266	BUY-WI50 BUY-WISE AUTO PARTS 15 EDA 2 Repairs/Maintenance	149.84	1-01-25-240-000-703 POL Vehicle Maintenance		
07/01/21	SAFETY	21-01032	STATEL50 STATE LINE FIRE & SAFETY INC 1 HURST EXL EXT RUN REPL BATTERY	1,079.50	C-04-30-084-00G-010 3084G FD Tower Fire Truck	127704	
07/01/21	SAFETY	21-01297	BUY-WI50 BUY-WISE AUTO PARTS 1 FD Durango maint inv 10NR4353	7.47	1-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	10NR4353	
07/01/21	SAFETY	21-01297	2 FD Durango maint inv 10NR5940	6.79	1-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	10NR5940	
07/01/21	SAFETY	21-01297	3 Credit slip 868420 5/21/21	6.45-	1-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	CR 868420	
			P.O. Total:	7.81			
07/01/21	SAFETY	21-01352	MUNICI72 MUNICIPAL RECORD SERVICE 1 TRAFFIC SUMMONESSES	1,062.00	1-01-43-490-000-201 Court Supplies and Materials (Tickets)		
07/01/21	SAFETY	21-01384	ATLANT70 ATLANTIC TRAINING CENTER 1 BLS Class Cds #31474 Esposito	10.00	1-01-25-265-000-804 Fire Training & Seminars	2021-286	
			Total for Batch: SAFETY	5,600.33			
07/01/21	WORKS	20-00922	DAVISON DAVISON, EASTMAN, MUNOZ, 36 ZB Escrow Fees ZB-19-1986	555.00	T-03-56-286-000-084 Reserved for Zoning Board Escrow Fees	379572	
07/01/21	WORKS	20-00922	37 ZB Escrow Fees ZB-19-2000	150.00	T-03-56-286-000-084 Reserved for Zoning Board Escrow Fees	379573	
07/01/21	WORKS	20-00922	38 ZB Escrow Fees ZB-20-2015	150.00	T-03-56-286-000-084 Reserved for Zoning Board Escrow Fees	379574	

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07/01/21	WORKS	20-00922	39 ZB Escrow Fees ZB-20-2008	150.00	T-03-56-286-000-084 Reserved for Zoning Board	379575 Escrow Fees	
07/01/21	WORKS	20-00922	40 ZB Escrow Fees ZB-20-2016	150.00	T-03-56-286-000-084 Reserved for Zoning Board	379576 Escrow Fees	
07/01/21	WORKS	20-00922	41 ZB Escrow Fees ZB-20-2018	117.00	T-03-56-286-000-084 Reserved for Zoning Board	382548 Escrow Fees	
07/01/21	WORKS	20-00922	42 ZB Escrow Fees ZB-20-2017	208.00	T-03-56-286-000-084 Reserved for Zoning Board	383501 Escrow Fees	
07/01/21	WORKS	20-00922	43 ZB Escrow Fees ZB-20-2006	156.00	T-03-56-286-000-084 Reserved for Zoning Board	383502 Escrow Fees	
07/01/21	WORKS	20-00922	44 ZB Escrow Fees ZB-20-2018	65.00	T-03-56-286-000-084 Reserved for Zoning Board	382550 Escrow Fees	
07/01/21	WORKS	20-00922	45 ZB Escrow Fees ZB-20-2020	182.00	T-03-56-286-000-084 Reserved for Zoning Board	382551 Escrow Fees	
07/01/21	WORKS	20-00922	46 ZB Escrow Fees ZB-20-2022	130.00	T-03-56-286-000-084 Reserved for Zoning Board	383503 Escrow Fees	
07/01/21	WORKS	20-00922	47 ZB Escrow Fees ZB-20-2024	143.00	T-03-56-286-000-084 Reserved for Zoning Board	382008 Escrow Fees	
07/01/21	WORKS	20-00922	48 ZB Escrow Fees ZB-20-2019	143.00	T-03-56-286-000-084 Reserved for Zoning Board	381949 Escrow Fees	
			P.O. Total:	2,299.00			
			TOPOLOGY TOPOLOGY NJ LLC				
07/01/21	WORKS	20-01689	13 Broad St Redevelopment PhaseIV	825.00	0-01-21-180-000-510 MLU Planner Services		
07/01/21	WORKS	20-01689	14 Broad St Redevelopment PhaseIV	1,875.00	0-01-21-180-000-510 MLU Planner Services	5187	
07/01/21	WORKS	20-01689	15 Broad St Redevelopment PhaseIV	4,087.50	0-01-21-180-000-511 MLU Planner Special Projects	5187	
07/01/21	WORKS	20-01689	16 Broad St Redevelopment PhaseIV	3,675.00	0-01-21-180-000-511 MLU Planner Special Projects	5243	
07/01/21	WORKS	20-01689	17 Broad St Redevelopment PhaseIV	5,175.00	0-01-21-180-000-511 MLU Planner Special Projects	5338	
			P.O. Total:	15,637.50			
			SPRINT SPRINT SPECTRUM, LP				
07/01/21	WORKS	21-00021	6 UCC cell Ph Srvcs 4/22-5/21/21	291.26	1-18-00-701-000-607 UCC Telephone		645042119-238
			ACEREP50 ACE REPROGRAPHIC SERVICE, INC.				
07/01/21	WORKS	21-00023	6 Eng Printing Srvcs Parkline Pr	222.90	C-04-31-069-100-010 3169 City Portion Local Improvements	78802	
07/01/21	WORKS	21-00023	7 2021 Engineering Printing Srvs	87.50	C-04-31-069-100-010 3169 City Portion Local Improvements	76503	
			P.O. Total:	310.40			
			ACMEDIES ACME DIESEL ELECTRIC INC				
07/01/21	WORKS	21-00026	7 12V Delco IH Starter	365.00	1-01-26-315-000-611 Garage RRM Vehicle Maintenance		319149

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07/01/21	WORKS	21-00026	8 IMS Solanoid OEM	48.50	1-01-26-315-000-611 Garage RRM Vehicle Maintenance	319149	
			P.O. Total:	413.50			
07/01/21	WORKS	21-00038	CANONFIN CANON FINANCIAL SERVICES INC 6 BW Meter Usage	51.56	1-01-32-465-000-701 CS Equipment	26866927	
07/01/21	WORKS	21-00038	7 Contract Charge	81.45	1-01-32-465-000-701 CS Equipment	26866927	
			P.O. Total:	133.01			
07/01/21	WORKS	21-00040	CASINGSN CASINGS OF NEW JERSEY INC 3 Tire Disposal	622.75	1-01-26-308-000-200 Disposal Charges	001-091729	
07/01/21	WORKS	21-00044	CHATNAPA CHATHAM NAPA 28 Fan Belt #108	21.39	1-01-26-315-000-609 Garage RPST Equipment Maintenance	829451	
07/01/21	WORKS	21-00044	30 Bags of Oil Absorbent	233.82	1-01-26-315-000-214 Garage Vehicle Supplies		
07/01/21	WORKS	21-00044	31 Front Strut Assembly #501	440.78	G-02-26-801-017-000 2017 Recycling Tonnage Grant	830111	
			P.O. Total:	695.99			
07/01/21	WORKS	21-00045	CINTASCO CINTAS CORPORATION NO. 2 29 Mops, Rags, Sanitizer 6-18	47.81	1-01-26-310-000-502 PB&G City Hall Maintenance Contracts	4087560994	
07/01/21	WORKS	21-00050	DREYER50 DREYER'S LUMBER & HARDWARE INC 26 Building Material	663.94	C-04-32-013-00A-600 3213A DCS City Hall Building Maintenance		
07/01/21	WORKS	21-00050	28 2x10x10' #2&BTR Douglas Fir	97.80	1-01-26-300-000-201 PW Supplies	726710	
07/01/21	WORKS	21-00050	29 2x10x10' #2&BTR Douglas Fir	97.80-	1-01-26-300-000-201 PW Supplies	726715	
07/01/21	WORKS	21-00050	30 2x10x10' #2&BTR Douglas Fir	117.36	1-01-26-300-000-201 PW Supplies	726715	
07/01/21	WORKS	21-00050	31 50PK 1/2" Galv Washer	14.95	1-07-55-502-004-212 Sewer Operating Materials	727052	
07/01/21	WORKS	21-00050	32 MGV Screw Bolt 3/8x2-1/2 (15)	16.49	1-07-55-502-004-212 Sewer Operating Materials	727052	
07/01/21	WORKS	21-00050	33 Screws & Bolts - Loose	14.31	1-07-55-502-004-212 Sewer Operating Materials	727052	
			P.O. Total:	827.05			
07/01/21	WORKS	21-00051	ENVIRO44 ENVIRONMENTAL RENEWAL, L.L.C. 4 Wood Pallette Disposal	100.00	1-01-26-308-000-200 Disposal Charges	309952	

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07/01/21	WORKS	21-00051	5 Wood Pallette Disposal	100.00	1-01-26-308-000-200 Disposal Charges	309863	
			P.O. Total:	200.00			
			WELDON25 WELDON ASPHALT DIVISION				
07/01/21	WORKS	21-00073	38 I-5 FABC	5,915.62	1-01-26-290-000-211 RRM Road Materials	3073791	
07/01/21	WORKS	21-00073	39 ESC	607.36	1-01-26-290-000-211 RRM Road Materials	3073791	
07/01/21	WORKS	21-00073	40 TAC-KOTE PAIL	110.00	1-01-26-290-000-211 RRM Road Materials	3073791	
07/01/21	WORKS	21-00073	41 RAP SINGLE AXEL	2,000.00	1-01-26-290-000-211 RRM Road Materials	3073791	
07/01/21	WORKS	21-00073	42 RAP SINGLE AXEL	500.00	1-01-26-308-000-200 Disposal Charges	3073791	
			P.O. Total:	9,132.98			
			NATIONFU NATIONAL FUEL OIL INC				
07/01/21	WORKS	21-00078	21 ULSD Dyed Winter Blend	2,008.35	1-01-31-461-000-000 DIESEL FUEL	58550	
			MID-AT50 MID-ATLANTIC INTERNATIONAL				
07/01/21	WORKS	21-00082	29 Fan Belt Truck #66	59.47	1-01-26-315-000-613 Garage G&T Vehicle Maintenance	X403013155:02	
			TREASU25 TREASURER, STATE OF NEW JERSEY				
07/01/21	WORKS	21-00090	15 SOLID WASTE TRANSPORTER DECAL	178.00	1-01-26-306-000-216 TS Facility Licenses	210806340	
			SHERWI50 SHERWIN WILLIAMS				
07/01/21	WORKS	21-00095	9 TIP RAC 5 STRIPING 3	367.60	1-01-26-300-000-211 PW Road Materials	7439-4	
07/01/21	WORKS	21-00095	10 30% DISCOUNT	110.28-	1-01-26-300-000-211 PW Road Materials	7439-4	
07/01/21	WORKS	21-00095	11 RAC 5 STRIPING 421	275.70	1-01-26-300-000-211 PW Road Materials	7439-4	
07/01/21	WORKS	21-00095	12 30% DISCOUNT	82.71-	1-01-26-300-000-211 PW Road Materials	7439-4	
07/01/21	WORKS	21-00095	13 RAC 5 STRIPING 621	275.70	1-01-26-300-000-211 PW Road Materials	7439-4	
07/01/21	WORKS	21-00095	14 30% DISCOUNT	82.71-	1-01-26-300-000-211 PW Road Materials	7439-4	
			P.O. Total:	643.30			
			UNIFORMS UNIFORM STATES OF AMERICA LLC				
07/01/21	WORKS	21-00104	12 DPW UNIFORM ORDER	10,323.00	1-01-26-315-000-801 Garage Clothing Purchase/Cleaning	097184	
07/01/21	WORKS	21-00104	13 DPW UNIFORM ORDER	613.25	1-07-55-502-004-801 Sewer Operating Clothing Purchase/Clean	097184	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
P.O. Total:						10,936.25	
07/01/21	WORKS	21-00106	VEOLIA50 VEOLIA ES TECHNICAL SOLUTIONS 5 FLUORESCENT BULBS	348.49	1-01-26-308-000-200 Disposal Charges		
07/01/21	WORKS	21-00368	TOPOLOGY TOPOLOGY NJ LLC 2 BSW Rdvlp Phase 5 Fees	9,562.50	1-01-21-180-000-511 MLU Planner Special Projects	5675	
07/01/21	WORKS	21-00368	3 BSW Rdvlp Phase 5 Fees	7,875.00	1-01-21-180-000-511 MLU Planner Special Projects	5780	
07/01/21	WORKS	21-00368	4 BSW Rdvlp Phase 5 Fees	9,712.50	1-01-21-180-000-511 MLU Planner Special Projects	5879	
P.O. Total:						27,150.00	
07/01/21	WORKS	21-00381	BRITEWAY ALLAN BRITEWAY ELECTRICAL 2 TRAFFIC LIGHT REPAIR inv#15990	675.00	1-01-26-300-000-408 PW Traffic Signal Maintenance	15990	
07/01/21	WORKS	21-00634	RAPIDP50 RAPID PUMP & METER SERVICE CO. 2 Pump 5 Assestmnt Inv#RSRI62395	3,075.00	C-06-31-094-00A-018 3194A Sewer Chatham Road	RSRI62395	
07/01/21	WORKS	21-00714	JCPL0050 JCP&L 5 100047563711 BRYANT PARK ST LG	20.28	1-01-31-435-000-000 STREET LIGHTING	95277075897	
07/01/21	WORKS	21-00729	WORRAL33 WORRALL COMMUNITY NEWSPAPERS 9 PB Legal Ad	56.00	1-01-21-180-000-210 MLU Advertising	221941	
07/01/21	WORKS	21-00729	10 ZB Legal Ad	69.50	1-01-21-185-000-210 BOA Advertising	221940	
07/01/21	WORKS	21-00729	11 ZB Escrow Legal Ad	31.70	T-03-56-286-000-084 Reserved for Zoning Board Escrow Fees	221936	
07/01/21	WORKS	21-00729	12 ZB Escrow Legal Ad	36.65	T-03-56-286-000-084 Reserved for Zoning Board Escrow Fees	226679	
07/01/21	WORKS	21-00729	13 ZB Escrow Legal Ad	37.10	T-03-56-286-000-084 Reserved for Zoning Board Escrow Fees	228859	
07/01/21	WORKS	21-00729	14 PB Escrow Legal Ad PB-20-253	65.90	T-03-56-286-000-085 Reserved for Planning Board Escrow Fees	221939	
07/01/21	WORKS	21-00729	15 PB Escrow Legal Ad	31.25	T-03-56-286-000-085 Reserved for Planning Board Escrow Fees	225462	
07/01/21	WORKS	21-00729	16 PB Escrow Legal Ad PB-14-229-2	28.10	T-03-56-286-000-085 Reserved for Planning Board Escrow Fees	228860	
P.O. Total:						356.20	
07/01/21	WORKS	21-00937	MARIZITI MARAZITI FALCON LLC 2 2021 BSW Redevel Legal Fees	3,749.00	1-01-21-180-000-500 MLU Planning Legal Services	45854	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
07/01/21	WORKS	21-00937	3 2021 BSW Redevel Legal Fees	4,439.00	1-01-21-180-000-500 MLU Planning Legal Services	45980	
07/01/21	WORKS	21-00937	4 2021 BSW Redevel Legal Fees	2,369.00	1-01-21-180-000-500 MLU Planning Legal Services	46181	
07/01/21	WORKS	21-00937	5 2021 BSW Redevel Legal Fees	2,875.00	1-01-21-180-000-500 MLU Planning Legal Services	46379	
07/01/21	WORKS	21-00937	6 2021 BSW Redevel Legal Fees	10,582.88	1-01-21-180-000-500 MLU Planning Legal Services	46604	
			P.O. Total:	24,014.88			
			TOPOLOGY TOPOLOGY NJ LLC				
07/01/21	WORKS	21-00938	2 2021 On-Call Rdvlp Services	75.00	1-01-21-180-000-511 MLU Planner Special Projects	5674	
07/01/21	WORKS	21-00938	3 2021 On-Call Rdvlp Services	37.50	1-01-21-180-000-511 MLU Planner Special Projects	5779	
07/01/21	WORKS	21-00938	4 2021 On-Call Rdvlp Services	562.50	1-01-21-180-000-511 MLU Planner Special Projects	5878	
			P.O. Total:	675.00			
			HORIZON HORIZON INDUSTRIES INC.				
07/01/21	WORKS	21-01074	1 Motor Replacement/Troubleshoot	2,460.00	C-06-31-067-00A-032 3167A Sewer Pump Station Constantine	7340	
			PRINTME PRINT MEDIA LLC				
07/01/21	WORKS	21-01177	1 Sandwich Board Signs	436.00	1-01-32-465-000-201 CS Supplies and Materials		
			WBMASON W.B. MASON CO, INC				
07/01/21	WORKS	21-01263	13 LOW-DENSITY REPRO CAN LINERS	511.80	1-01-28-375-000-204 P&ST Grounds Maintenance Materials	221131135	
07/01/21	WORKS	21-01263	14 HEADSET W/NOISE CANCELING MIC	37.20	1-01-32-465-000-201 CS Supplies and Materials	221201249	
07/01/21	WORKS	21-01263	15 HD C310 PORTABLE WEBCAM	40.48	1-01-32-465-000-201 CS Supplies and Materials	221201249	
07/01/21	WORKS	21-01263	16 LAMINATING POUCHES	92.22	1-01-32-465-000-201 CS Supplies and Materials	221201249	
07/01/21	WORKS	21-01263	17 FAN-FOLDED POP-UP NOTES	17.03	1-01-32-465-000-201 CS Supplies and Materials	221201249	
07/01/21	WORKS	21-01263	18 PERMANENT MARKER BLACK	8.53	1-01-32-465-000-201 CS Supplies and Materials	221201249	
			P.O. Total:	707.26			
			TRIUS25 TRIUS INC				
07/01/21	WORKS	21-01273	1 HOPPER CHUTE LINER /HRDWRE #18	202.71	1-01-26-315-000-601 Garage RRM Equipment Maintenance	S1076160	
			WOERNERM WOERNER, MICHAEL R				
07/01/21	WORKS	21-01299	1 Sub Plumbing Coverage 6/16/21	225.00	1-18-00-701-000-104 UCC Overtime	6/16/2021	

July 1, 2021  
12:27 PM

City of Summit  
Received P.O. Batch Listing By P.O. Number

Page No: 37

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
07/01/21	WORKS	21-01345	HORIZON HORIZON INDUSTRIES INC. 1 Rplc Elect Compn @ Cnstant St	1,860.00	C-06-31-094-00A-020 3194A Sewer Constantine		
07/01/21	WORKS	21-01368	RUTGER20 RUTGERS STATE UNIVERSITY 1 Seminar Registratn C.Anderson	135.00	1-01-22-195-000-804 CE Training & Seminars	59531	
07/01/21	WORKS	21-01375	DIDONATO DIDONATO, MICHAEL 1 Employment Screening Reimburse	42.80	1-01-20-100-000-900 A&E Background Checks		REIMBURSEMENT
07/01/21	WORKS	21-01386	MULTIF50 MULTIFORCE SYSTEMS CORPORATION 1 FUELING SOFTWARE 2021-2022	5,300.00	1-01-32-465-000-810 CS Software Maintenance	920663	
			Total for Batch: WORKS	112,120.24			
			Total for Date: 07/01/21		Total for All Batches:	214,904.16	

Batch Id	Batch Total
Total for Batch: ADMIN	63,288.38
Total for Batch: FINANCE	1,061,292.84
Total for Batch: PARKDCP	85,051.88
Total for Batch: SAFETY	36,419.97
Total for Batch: WORKS	275,333.31
Total of All Batches:	<u><u>1,521,386.38</u></u>

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund	0-01	15,682.50	0.00	0.00	15,682.50
Parking Operating	0-09	15,000.00	0.00	0.00	15,000.00
	Year Total:	30,682.50	0.00	0.00	30,682.50
Current Fund	1-01	792,985.57	8,562.80	0.00	801,548.37
Sewer Operating	1-07	528,146.71	0.00	0.00	528,146.71
Parking Operating	1-09	39,390.50	13.00	0.00	39,403.50
Uniform Construction Code	1-18	816.26	0.00	0.00	816.26
Recreation Trust	1-28	10,145.99	3,767.64	0.00	13,913.63
	Year Total:	1,371,485.03	12,343.44	0.00	1,383,828.47
General Capital	C-04	21,127.15	0.00	0.00	21,127.15
Sewer Capital	C-06	7,395.00	0.00	0.00	7,395.00
Parking Capital	C-08	735.00	0.00	0.00	735.00
	Year Total:	29,257.15	0.00	0.00	29,257.15
Grant Fund	G-02	17,295.40	0.00	0.00	17,295.40
Trust - Other	T-03	32,821.10	0.00	0.00	32,821.10
Animal Control	T-12	4,503.79	0.00	0.00	4,503.79
Self Insurance Trust	T-13	20,000.02	0.00	0.00	20,000.02
Affordable Housing	T-19	2,997.95	0.00	0.00	2,997.95
	Year Total:	60,322.86	0.00	0.00	60,322.86
	Total of All Funds:	1,509,042.94	12,343.44	0.00	1,521,386.38

**THE CITY OF SUMMIT**  
**N E W J E R S E Y**  
CITY HALL 512 SPRINGFIELD AVENUE SUMMIT, NJ 07901

Corresp

June 28, 2021

The Honorable Mayor and  
Members of Common Council  
City Hall  
Summit, New Jersey

Ladies and Gentlemen:

On Thursday, May 20, 2021, at 11:00 a.m., proposals pursuant to N.J.S.A. 40A:11-4.1 et seq. (Competitive Contracting) were received by the Purchasing Agent as advertised in the Union County Local Source on April 29, 2021 and referred to the City Treasurer/Chief Financial Officer. Results are as follows:

**PAYROLL, HR, AND TIME & ATTENDANCE SERVICES – October 1, 2021 through September 30, 2024 plus two one-year extension options**

See attached summary of proposals.

The Purchasing Agent, upon the review, evaluation and recommendation in a memo from the City Treasurer/Chief Financial Officer, makes the following award recommendation to the Finance Committee:

**PAYROLL, HR, AND TIME & ATTENDANCE SERVICES – October 1, 2021 through September 30, 2024 plus two one-year extension options**

Primepoint, LLC for anticipated costs not to exceed \$60,000.00 contract year.

Sincerely,

*Michelle Caputo*

Michelle Caputo  
Purchasing Agent



## RESOLUTION (ID # 7981)

DOC ID: 7981 C

TO: Mayor and Common Council

FROM: Tammie Baldwin, City Treasurer/CFO

DATE: June 15, 2021

Under the rules for Competitive Contracting, the City received 5 proposals for Payroll, HR, and Time & Attendance Services on May 20, 2021. The Request for Proposal included an initial contract 3-year term of October 1, 2021 through September 30, 2024 and one 2-year extension option October 1, 2024 through September 30, 2025.

All proposal were responsive and were evaluated according to the criteria established in the RFP. The final scoring is below. Based on these results, I recommend awarding to PrimePoint LLC. PrimePoint LLC is our current vendor and we have been satisfied with the service they provide to the city.

The cost of services is anticipated not to exceed \$60,000.00 (base proposal and potential miscellaneous items as priced in the proposal) per contract year and funds will be paid from Financial Administration Payroll Services 1-01-20-130-000-501. Funds for future contract years will be subject to inclusion in and adoption of each respective years' operating budget.

Criteria 1. Technical 2. Operational 3. Reporting 4. Security and Support 5. Cost

Criteria	PrimePoint LLC	Unicorn HRO LLC	UKG, Inc.	ADP, Inc.	Ceridian HCM, Inc.
<b>Payroll</b>					
1.	1	1	0	1	0
2.	2	2	1	1	1
3.	1	1	1	1	1
4.	0	1	1	1	1
5.	2	1	1	0	0
<b>Subtotal</b>	<b>6</b>	<b>6</b>	<b>4</b>	<b>4</b>	<b>3</b>
<b>HR</b>					
1.	1	1	1	1	1
2.	1	1	1	1	1
3.	1	1	1	1	1
4.	1	1	2	1	1
5.	2	1	1	0	0
<b>Subtotal</b>	<b>6</b>	<b>5</b>	<b>6</b>	<b>4</b>	<b>4</b>
<b>Time &amp; Attendance</b>					
1.	1	1	1	1	1
2.	1	1	1	1	1
3.	1	1	1	1	1
4.	1	1	1	1	0
5.	2	1	1	0	0
<b>Subtotal</b>	<b>6</b>	<b>5</b>	<b>5</b>	<b>4</b>	<b>3</b>
<b>Grand Total</b>	<b>18</b>	<b>16</b>	<b>15</b>	<b>12</b>	<b>10</b>

**City of Summit Payroll, HR, and Time & Attendance Services - Summary of Proposals Received 5/20/21 – listed in alphabetical order by company name; pricing only – ranking of criteria TBD/subject to attorney/staff review**

<u>Description</u>	<u>Unit</u>	ADP, Inc.	Ceridian HCM, Inc.	Primepoint	UKG, Inc.	Unicorn HRO LLC
<u>Bi-weekly Payroll Processing Services</u>				*see NOTES		
A. Estimated total fees for each payroll processed	Per payroll	No bid	No bid	*977.00	996.92	784.62
B. Estimated annualized fees	26 pay periods x A	No bid	No bid	*11,724.00 Correction 977 x 26=25,402	25,920.00 Correction 996.92 x 26=25,919.92	20,400.00 Correction 784.62 x 26=20,400.12
<u>Additional Tax Jurisdiction</u>						
C. Estimated total fees per month	Per month	No bid	No bid	*14.00	0.00	40.00
D. Estimated annualized fees	12 months x C	No bid	No bid	*168.00	0.00	480.00
<u>Human Resources Component</u>						
E. Estimated total fees per month	Per month	No bid	No bid	*1,505.00	2,340.00	1,700.00
F. Estimated annualized fees	12 months x E	No bid	No bid	*18,060.00	28,080.00	20,400.00
<u>Year End Services</u>						
G. Estimated year-end fee	Per year	No bid	No bid	*1,797.00	1,180.00	6,750.00
<u>Service and System Implementation</u>						
H. Estimated one-time implementation fee	Each	No bid	No bid	*0.00	19,500.00	30,000.00
<u>Additional Services (if applicable)</u>						
I. New hire reporting	Per event	No bid	No bid	*2.00	Included	Included
J. Pay voids	Per event	No bid	No bid	*1.25	20.00	55.00 insufficient funds fee
K. Reverse wire fees	Per event	No bid	No bid	[blank]	n/a	n/a
L. Employee direct deposit reversals	Per event	No bid	No bid	*1.55	20.00	n/a
M. Previous quarter adjustments	Per event	No bid	No bid	[blank]	550.00	200.00
N. Amended tax returns	Per event	No bid	No bid	*100+50/agency	137.50	200.00 per return
O. Amended forms W-2C and W-3C	Per event	No bid	No bid	*300+50/agency	35 base fee; 5.00/form	25 per run/4.00 per W2
P. Electronic submission of pay data to bank for reconciliation	Per event	No bid	No bid	[blank]	Included	Included
Q. Garnishment remittance	Per event	No bid	No bid	*3.00	Included	2.00 per garnishment
R. Additional report design costs	Per event	No bid	No bid	[blank]	Included	Depends on complexity of report
S. Additional history transfer up to 6 years	Per year	No bid	No bid	*300+.15/check	Current calendar year included; 2,000/year after that	Included if limited
T. Additional on-site training	Per hour	No bid	No bid	*125.00/hr	312.50	225.00 phl+travel
U. Additional training	Per hour	No bid	No bid	*100.00/hr	0.00-187.50	225.00 ph
V. Six (6) calendar months access to data at conclusion of contract	Per month	No bid	No bid	*1,000.00	Included (1 month)	1,600/mo; 9,600.00

W. Additional month(s) access to data at conclusion of contract	Per month	No bid	No bid	*1,000.00	n/a	9,600.00 Clarification 1,600.00 per month for total below
X. Maximum # of months access from conclusion of contract	Total # of months	No bid	No bid	*unlimited	1	48; 76,800.00
<u>Time &amp; Attendance Component</u>						
Y. Estimated total fees per month	Per month	No bid	10,092.00	*500.00	1,172.00	1,600.00
Z. Estimated annualized fees	12 months x Y	No bid	121,104.00	*6,000.00	14,064.00	19,200.00
<u>Vendor agrees to Contract Term and Extension Provisions</u>		Yes	No response	[unknown, see Note*]	Yes	Yes
<b>Estimated "set" annual fees for comparison only: B+D+F+G+Z does not include implementation or additional services</b>		No bid \$76,884 in restructured proposal	121,104.00 (Z only)	51,427.00	69,243.92	67,230.12
<u>Additional Notes</u>		<p>Pg. 4 crossed out "this proposal package and pricing entered below" and added "the ADOP Sales Order and the terms of the ADP Master Services Agreement"</p> <p>Pg. 5</p> <ul style="list-style-type: none"> <li>• After Z, added NOTE: re rates – see ADP Sales order and section 11 ADP MSA</li> <li>• After ext. response, added "Note: please see ADPS's MSA with respect to its standard term"</li> </ul> <p>Pg. 12 made edits to Fed Deb cert</p> <p>Pg. 13 made edits to Questionnaire</p> <p>Pg. 14 made edits to Resp Affidavit</p> <p>Did not provide completed worksheet page 36; provided restructured proposal Estimated Annual \$76,884.00 + Implementation \$9,190.00</p>	<p>Acknowledged but did not provide:</p> <ul style="list-style-type: none"> <li>• Fed Deb cert</li> <li>• Iran cert</li> <li>• BRC</li> <li>• Questionnaire</li> <li>• Resp. affidavit</li> <li>• Non-collusion</li> <li>• AA compl cert</li> </ul> <p>Did not provide completed worksheet page 36</p> <p>Requires but did not provide "Ceridian's standard for of service agreement as the basis for discussions"</p>	<p>Did not return proposal pages 4-5 which had pricing &amp; extension option question but did provide completed worksheet page 36 with pricing indicated above*; last page of Primepoint response states "Fees are guaranteed for 5 years", which coincides with initial 3 year contract term &amp; 2 year extension option</p> <p>Acknowledged but did not provide:</p> <ul style="list-style-type: none"> <li>• Fed Deb cert</li> </ul>	None	End of proposal line items but before contract extension question, added "Optional Services: Applicant Tracking/Recruiting Module" one time set up fee \$3,000 + monthly recurring fee \$700/mo

# THE CITY OF SUMMIT

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## NEW JERSEY

---

CITY HALL 512 SPRINGFIELD AVENUE SUMMIT, NJ 07901

Corresp

June 28, 2021

The Honorable Mayor and  
Members of Common Council  
City Hall  
Summit, New Jersey

Ladies and Gentlemen:

On Tuesday, June 22, 2021, at 11:00 a.m., bids were received by the Purchasing Agent as advertised in the Union County Local Source on June 20, 2021 and referred to the City Engineer. Results are as follows:

**EDGAR STREET IMPROVEMENT PROJECT**

		Base Bid (\$)
S and L Contractors LLC 200 Swenson Drive Kenilworth NJ 07033	(bid bond)	175,118.00 Reject: NJSA 40A:11-21 defective Bid Bond; NJSA 40A:11-22 defective Consent of Surety
Cifelli & Son General Contracting, Inc. 4 Coppola Street Nutley, NJ 07110	(bid bond)	177,572.00
DLS Contracting Inc. 36 Montesano Road Fairfield NJ 07004	(bid bond)	179,999.50
Crossroads Paving 386 South St., St 169 Newark NJ 07105	(bid bond)	189,742.00
Fischer Contracting Inc. 10 Short Hills Lane Scotch Plains NJ 07076	(bid bond)	190,836.43
DS Meyer Enterprises LLC 2 North St Ste 2A Waldwick NJ 07463	(bid bond)	206,486.82
Top Line Construction Corp. 22 Fifth Street Somerville, NJ 08876	(bid bond)	216,066.82

The Purchasing Agent, upon the review, evaluation and recommendation in a memo from the City Engineer, makes the following bid award recommendation to the Capital Projects & Community Services Committee:

**EDGAR STREET IMPROVEMENT PROJECT**

Reject low bidder, S and L Contractors LLC, pursuant to NJSA 40A:11-21, defective Bid Bond, and NJSA 40A:11-22, defective Consent of Surety.

Award bid to Cifelli & Son General Contracting, Inc., for a low net base bid of \$177,572.00.

Sincerely,

*Michelle Caputo*

Michelle Caputo  
Purchasing Agent



DCS - Engineering Division  
R - Capital Projects & Community Services

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 07/06/21 07:30 PM

## RESOLUTION (ID # 7879)

DOC ID: 7879 A

TO: Mayor and Common Council  
FROM: Rick Matias, Assistant Engineer  
DATE: June 7, 2021

Seven bids were received and opened on Tuesday, June 22, 2021 at 11:00 am in the Council Chamber for the Edgar Street Improvement Project. The submitted lowest responsible bidder was Cifelli & Son General Contracting, Inc. of 81 Franklin Avenue, Nutley NJ 07110 in the amount of \$177,572.00. Cifelli & Son General Contracting, Inc. has completed various capital improvement projects for the City in a satisfactory manor of the past decade.

The work includes the repair of sidewalks & curbs, upgrade of drainage inlets, milling and paving of the entire length of Edgar Street.

The lowest responsible submitted bid is below the engineering estimate and funding is available from the following accounts:

**C-04-32-013-00E-110**

**Capital Roads - Edgar Street**

Based on the above, I recommend awarding a contract to Cifelli & Son General Construction of 81 Franklin Avenue, Nutley NJ 07110 in the amount of \$177,572.00.

## EDGAR STREET IMPROVEMENT PROJECT

## BID SUMMARY

Preliminary - Subject to Attorney Review

BASE BID

6/23/2021

ITEM	DESCRIPTION	Unit	Qty.	#1		#2		#3		#4		#5		#6		#7		
				Unit Price	Cost													
1	MOBILIZATION	LS	1	\$ 4,000.00	\$ 4,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00	\$ 1,500.00	\$ 15,000.00	\$ 15,000.00	\$ 5,000.00	\$ 5,000.00	\$ 7,500.00	\$ 7,500.00	\$ 6,500.00	\$ 6,500.00	
2	CLEARING SITE	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 1,000.00	\$ 1,000.00	\$ 10,429.00	\$ 10,429.00	\$ 2,500.00	\$ 2,500.00	\$ 23,000.00	\$ 23,000.00	\$ 10,000.00	\$ 10,000.00	\$ 1,500.00	\$ 1,500.00	
3	FINAL CLEANUP	LS	1	\$ 2,000.00	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	\$ 2,500.00	\$ 2,500.00	\$ 1,500.00	\$ 1,500.00	\$ 500.00	\$ 500.00	\$ 5,000.00	\$ 5,000.00	\$ 0.01	\$ 0.01	
4	BREAKAWAY BARRICADE	UNIT	2	\$ 1.00	\$ 2.00	\$ 1.00	\$ 2.00	\$ 1.00	\$ 2.00	\$ 1.00	\$ 2.00	\$ 0.01	\$ 0.02	\$ 0.01	\$ 0.02	\$ 0.01	\$ 0.02	
5	DRUM	UNIT	10	\$ 1.00	\$ 10.00	\$ 1.00	\$ 10.00	\$ 1.00	\$ 10.00	\$ 1.00	\$ 10.00	\$ 0.01	\$ 0.10	\$ 0.01	\$ 0.10	\$ 0.01	\$ 0.10	
6	TRAFFIC CONE	UNIT	10	\$ 1.00	\$ 10.00	\$ 1.00	\$ 10.00	\$ 1.00	\$ 10.00	\$ 1.00	\$ 10.00	\$ 0.01	\$ 0.10	\$ 25.00	\$ 250.00	\$ 0.01	\$ 0.10	
7	CONSTRUCTION SIGNS	SF	25	\$ 1.00	\$ 25.00	\$ 1.00	\$ 25.00	\$ 1.00	\$ 25.00	\$ 1.00	\$ 25.00	\$ 0.01	\$ 125.00	\$ 125.00	\$ 0.01	\$ 0.25	\$ 0.01	\$ 0.25
8	CONSTRUCTION IDENTIFICATION SIGNS, 18" X 36"	UNIT	1	\$ 1.00	\$ 1.00	\$ 500.00	\$ 500.00	\$ 1.00	\$ 1.00	\$ 500.00	\$ 500.00	\$ 300.00	\$ 300.00	\$ 500.00	\$ 500.00	\$ 0.01	\$ 0.01	
9	CONSTRUCTION LAYOUT	DOll	1	\$ 2,500.00	\$ 2,500.00	\$ 3,000.00	\$ 3,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 0.01	\$ 0.01	\$ 5,000.00	\$ 5,000.00	\$ 0.01	\$ 0.01	
10	UTILITY COORDINATION	LS	1	\$ 100.00	\$ 100.00	\$ 500.00	\$ 500.00	\$ 1,500.00	\$ 1,500.00	\$ 2,500.00	\$ 2,500.00	\$ 500.00	\$ 500.00	\$ 5,000.00	\$ 5,000.00	\$ 0.01	\$ 0.01	
11	INLET FILTERS, TYPE 1	SF	20	\$ 1.00	\$ 20.00	\$ 1.00	\$ 20.00	\$ 1.00	\$ 20.00	\$ 1.00	\$ 20.00	\$ 0.01	\$ 0.20	\$ 0.01	\$ 0.20	\$ 0.01	\$ 0.20	
12	FUEL PRICE ADJUSTMENT	ALLOW	1	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	
13	GRANITE BLOCK CURB	LF	1,600	\$ 32.00	\$ 51,200.00	\$ 29.00	\$ 46,400.00	\$ 33.00	\$ 52,800.00	\$ 28.00	\$ 44,800.00	\$ 28.00	\$ 44,800.00	\$ 33.00	\$ 52,800.00	\$ 37.84	\$ 60,544.00	
14	CONCRETE SIDEWALK, 4" THICK	SY	200	\$ 90.00	\$ 18,000.00	\$ 77.00	\$ 15,400.00	\$ 75.00	\$ 15,000.00	\$ 81.00	\$ 16,200.00	\$ 82.00	\$ 16,400.00	\$ 80.00	\$ 16,000.00	\$ 85.91	\$ 17,182.00	
15	CONCRETE DRIVEWAY, 6" THICK	SY	70	\$ 90.00	\$ 6,300.00	\$ 79.00	\$ 5,530.00	\$ 78.00	\$ 5,460.00	\$ 90.00	\$ 6,300.00	\$ 92.00	\$ 6,440.00	\$ 85.00	\$ 5,950.00	\$ 91.74	\$ 6,421.80	
16	HOT MIX ASPHALT DRIVEWAY 5" THICK	SY	125	\$ 30.00	\$ 3,750.00	\$ 28.00	\$ 3,500.00	\$ 35.00	\$ 4,375.00	\$ 50.00	\$ 6,250.00	\$ 35.00	\$ 4,375.00	\$ 20.00	\$ 2,500.00	\$ 30.00	\$ 3,750.00	
17	HMA MILLING, 3" OR LESS	SY	3,300	\$ 5.00	\$ 16,500.00	\$ 8.75	\$ 28,875.00	\$ 5.00	\$ 16,500.00	\$ 8.00	\$ 26,400.00	\$ 3.00	\$ 9,900.00	\$ 5.80	\$ 19,140.00	\$ 6.36	\$ 20,988.00	
18	HOT MIX ASPHALT PAVEMENT REPAIR	SY	50	\$ 30.00	\$ 1,500.00	\$ 30.00	\$ 1,500.00	\$ 35.00	\$ 1,750.00	\$ 50.00	\$ 2,500.00	\$ 30.00	\$ 1,500.00	\$ 0.01	\$ 0.50	\$ 40.15	\$ 2,007.50	
19	HOT MIX ASPHALT 9.5M64 SURFACE COURSE	TON	425	\$ 85.00	\$ 36,125.00	\$ 100.00	\$ 42,500.00	\$ 85.00	\$ 36,125.00	\$ 65.00	\$ 36,125.00	\$ 69.00	\$ 29,325.00	\$ 115.00	\$ 48,875.00	\$ 124.97	\$ 53,112.25	
20	TRAFFIC MARKING LINES, 4"	LF	500	\$ 1.00	\$ 500.00	\$ 3.50	\$ 1,750.00	\$ 2.50	\$ 1,250.00	\$ 2.50	\$ 1,250.00	\$ 3.60	\$ 1,800.00	\$ 2.50	\$ 1,250.00	\$ 2.10	\$ 1,050.00	
21	RESET MANHOLE, SANITARY SEWER, USING NEW CASTING	UNIT	7	\$ 600.00	\$ 4,200.00	\$ 650.00	\$ 4,550.00	\$ 600.00	\$ 4,200.00	\$ 800.00	\$ 5,600.00	\$ 500.00	\$ 3,500.00	\$ 650.00	\$ 4,550.00	\$ 1,070.59	\$ 7,494.13	
22	VIDEO INSPECTION OF SEWER	LF	1,150	\$ 4.50	\$ 5,175.00	\$ 4.00	\$ 4,800.00	\$ 3.95	\$ 4,542.50	\$ 8.00	\$ 9,200.00	\$ 4.80	\$ 5,520.00	\$ 3.80	\$ 4,370.00	\$ 3.73	\$ 4,289.50	
23	RECONSTRUCTED INLET, TYPE B, USING NEW CASTING	UNIT	4	\$ 1,500.00	\$ 6,000.00	\$ 1,200.00	\$ 4,800.00	\$ 1,500.00	\$ 6,000.00	\$ 1,500.00	\$ 6,000.00	\$ 2,800.00	\$ 11,200.00	\$ 1,000.00	\$ 4,000.00	\$ 1,682.89	\$ 6,731.56	
24	INLET TYPE B	UNIT	1	\$ 2,500.00	\$ 2,500.00	\$ 3,000.00	\$ 3,000.00	\$ 2,500.00	\$ 2,500.00	\$ 3,500.00	\$ 3,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,989.13	\$ 4,989.13	\$ 4,989.13	
25	VIDEO INSPECTION OF PIPE	LF	1,000	\$ 6.50	\$ 6,500.00	\$ 5.00	\$ 5,000.00	\$ 4.50	\$ 4,500.00	\$ 8.00	\$ 8,000.00	\$ 7.25	\$ 7,250.00	\$ 4.20	\$ 4,200.00	\$ 4.30	\$ 4,300.00	
26	BORROW TOPSOIL	CY	100	\$ 2.00	\$ 200.00	\$ 1.00	\$ 100.00	\$ 1.00	\$ 1,000.00	\$ 25.00	\$ 2,500.00	\$ 0.01	\$ 1.00	\$ 0.01	\$ 1.00	\$ 0.01	\$ 1.00	
27	TOP SOIL SPREADING, 4" THICK	SY	725	\$ 2.00	\$ 1,450.00	\$ 1.00	\$ 725.00	\$ 1.00	\$ 725.00	\$ 1.00	\$ 725.00	\$ 7.00	\$ 5,075.00	\$ 5.00	\$ 3,625.00	\$ 10.24	\$ 7,424.00	
28	FERTILIZING AND SEEDING, TYPE A-3,	SY	725	\$ 2.00	\$ 1,450.00	\$ 1.00	\$ 725.00	\$ 1.00	\$ 725.00	\$ 1.00	\$ 725.00	\$ 1.00	\$ 725.00	\$ 5.00	\$ 3,625.00	\$ 0.25	\$ 181.25	
				<b>SUBTOTAL</b>	<b>\$ 175,118.00</b>	<b>SUBTOTAL</b>	<b>\$ 177,572.00</b>	<b>SUBTOTAL</b>	<b>\$ 179,999.50</b>	<b>SUBTOTAL</b>	<b>\$ 189,742.00</b>	<b>SUBTOTAL</b>	<b>\$ 190,836.43</b>	<b>SUBTOTAL</b>	<b>\$ 206,486.82</b>	<b>SUBTOTAL</b>	<b>\$ 216,066.82</b>	

\*\* Reject NIS A 40A:11-21 \*\*

\*\* Reject NIS A 40A:11-22 \*\*

May 13, 2021

Rec'd 6/11/21

BOARD OF EDUCATION  
SUMMIT, NEW JERSEY

The Board of Education held a Reorganization/Regular Meeting on Thursday May 13, 2021 beginning at 7:00 PM in the Summit H.S. Library/Media Center. Those present: Mr. Bonner, Mr. Cho, Mr. Colón, Ms. Miller, and Ms. Primack.

Also present were Mr. Hough, Superintendent, Mr. Pepe, Assistant Superintendent/Board Secretary, Mr. Gardella, Director of Human Resources, Ms. Babis, Director of Special Education Services, Ms. McCann, Director of Education, Ms. Lopez-Gonzalez, Assistant Director of Education, and Mr. Torres, Assistant Business Administrator. There were 25 people in attendance.

NOTICE OF CERTIFICATION

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

ADMINISTRATION OF OATH

Assistant Superintendent/Board Secretary Louis J. Pepe administered the oath of office to Michael Colón, returning Board Member, and Melanie Cohn and Walidah Justice, new Board Members.

ELECTION OF PRESIDENT

Mr. Pepe asked for nominations for Board President.

Mr. Cho moved approval of Chris Bonner as Board President. Motion seconded by Ms. Justice. The roll was called, Mr. Bonner abstained, and all others present voted "Aye." The motion was declared adopted.

ELECTION OF VICE PRESIDENT

Mr. Pepe asked for nominations for Board Vice President.

Ms. Miller moved approval of Michael Colón as Board Vice President. Motion seconded by Ms. Primack. The roll was called, Mr. Colón abstained, and all others present voted "Aye." The motion was declared adopted.

OUTGOING PRESIDENT'S COMMENTS – DONNA MILLER

"Good evening, and welcome to our families and friends. Welcome, also, to our new board members, Walidah and Melanie.

Traditionally the outgoing Board of Education President recaps the past year during this meeting. The recap is intended to communicate and memorialize the district's achievements since the last

reorganization. The objective is to share with the public what the district has been doing, what the focuses have been, etc.

I daresay we all *know* what the district has been doing since last year's reorg.

Moreover, I daresay that a summary of this year's activities, framed through the obvious lens of the pandemic, would quickly buckle under the weight of all the things that weren't, all the things that couldn't be, all the things that were incomplete or unfulfilled.

This school year, in truth, is one caged within a profound sense of loss--losses so small that we need to squint and lean towards them to bring them into focus, and losses so large that we need to shield our eyes from their horrible glare. Our community does not need me to summarize all that's been taken from us and our children. Our catalogue of these losses is already written into stone.

So allow me to add to how we remember and assess our year. Allow me to summarize the accomplishments which might be forgotten under the rubble of our loss.

Because it's also our tradition, on this night, to celebrate. In fact, the reorganization meeting is always the official start of our district's most enjoyable season--a month long series of thoughtful assessments, joyful recognitions and culminating events. This night is always where we memorialize and toast our success.

So let's! Let's celebrate. Not in a way that disrespects this time that we've endured, but in a way that reminds us of what we accomplished together within it. We have so much to be thankful for. Let's write into our record books all that we achieved this past year.

Let's start by celebrating our Hilltopper commitment to excellence

- **The headline here is that Summit opened its buildings to students and optimized in-person experiences.** Even when our neighboring peers could not, or would not, and despite strong voices telling us that we should not, we chose to bring our students back into their classrooms.

We consider this our most important achievement. Let our records show *why* we were able to accomplish and maintain in-person experiences, because there are achievements within this achievement!

- First, our decades-long **attention to operational readiness** has got to be recognized as the win that it is. Angelo Palumbo and our custodial staff across the district, we salute you for taking care of our facilities. We applaud your consistent attention to every detail including the unseen things, like up-to-code ventilation systems and functioning windows, that made our buildings safe for students and staff. Without you and your hard work we could have never achieved or maintained our in-person success.
- Let's toast **the willingness of** our building administrators, supervisors, teachers, nurses, counselors, therapists, child study team members, aides, and secretaries, who courageously said from the beginning, "yep, count us in, if the kids will be there, we'll

be there”. You have our utter respect. Thank you for your dedication, your **fearlessness**, and your innovations and flexibility throughout the year. You bring honor to your professions. Without your willingness our hallways and classrooms would have remained empty.

- Hats off to Doug Orr and our tech team who this year, through an SEF grant, **expanded ChromeBook access to every student**. This ensured remote learning could happen equitably and well. We could have never achieved our educational outcomes without these necessary tools and technologies. Thanks also for **thwarting a midyear cyberattack**--because nothing puts a cherry on top of a pandemic like a cyberattack. The robust technical infrastructure built by you, and your fast thinking at the time of the attack saved us from disaster. Let's add that to our list of things well done in 20-21!
- And, of course, we could have never brought our students into our schools if our administrative leadership team hadn't believed it was the best thing for the kids. **The Cabinet agreed from the beginning that children should be in school as much as possible, and that the only true failure would be not trying to make that happen.** I witnessed them manage relentless stress as they worked toward that goal--stress compounded by an interested and watchful public, the noise of varied opinions on the subject, and a loudly ticking clock. Their achievement is one of leadership, perseverance, and commitment to students.
- But offering in-person experiences is just our district's first accomplishment. If we're truly going to celebrate commitment to excellence we must add **the Board's hiring of our new superintendent**, Mr. Scott Hough, to our list. Let's remember that a year ago the Board was in the early stages of its Superintendent search. As the Chair of the Search Planning Committee, I was advised over and over to postpone the search--I was warned that we wouldn't get a good result, it would be too challenging to conduct our process remotely, and so on. The advice given was to wait, to find an educational leader for our district once the pandemic was over. We decided not to take that advice. Imagine if we had? We consider hiring Mr. Hough our second largest accomplishment.
- And finally, if we're going to celebrate our commitment to excellence, let's recognize that the **district maintained its ability to deliver solid well-rounded student outcomes this year**. Our curricular and co-curricular programs may have looked different, but they resulted in the outcomes we've come to expect in Summit.
  - Cheers to our Athletic Director, Dan Healy, and our coaches for getting **athletics** underway at the middle and high school levels. Our teams and individuals experienced too many successes to mention here.

- Cheers to our **performing arts enthusiasts** who, at every level, participated in the activities that they love.
- Yes, Summit Hilltoppers experienced all the “usual” successes we take for granted! For example: Congrats to 5th and 8th graders about to move up, and to our seniors preparing to graduate; congratulations to our large class of National Merit Scholars, to the student-athletes who committed to collegiate sport programs, to our Howie Anderson Award recipients, to our Speech and Debate champions, to our Rising Star nominees and winners, to our track champs...

I could go on and on, but I think you get my point. Despite the environment, our beautiful children did what they do, and they did it well!

Our district has a strong desire to create impactful partnerships, to support collaboration and to enhance unity. The district had a number of accomplishments within that aspiration. For example:

- **In an effort to better partner with and support families**, the curriculum department, led by Jennifer McCann, launched the Parent Learning Workshop series, Hilltopper University and the Curriculum Newsletter during this school year. These are three exceptional resources that highlight what children are learning in the classroom and empower parents to be the educational partners that so many of them want to be.
- Cheers to what we accomplished in partnership with the Summit Community Center. The Center helps us accomplish two things. First, it welcomes our 18-21 year old special education students and gives them a beautiful space in which to learn and practice their practical life skills. Second, it--along with The Connection--supports many of our students during our remote learning afternoons. **Partnerships like these (and there are others!) allow the district to offer every student the opportunity to thrive.**
- Cheers also to our building administrators and teachers who looked for ways to **maintain school spirit and school community**, which is foundational to a student’s feelings of connection and an important aspect of our Hilltopper culture. Spirit and connectivity to one another could have easily frayed during the past year. LCJSMS Battle of the Classes, SHS Outdoor movie night, and Washington Schools are just three examples of how each school took time to keep students tethered to their community and each other.
- And I’d assert one of our greatest collaborative achievements was the **enhanced connection between families and the Board of the Education**. The seven members of the Board are always accessible to the public, but this year we worked with greater intention to be available and communicative. Attention to this goal is why we dispensed with virtual Board meetings in September (we wanted to ensure the public could talk with us face to face), and why we brought back our BOE Coffees as soon as we got word that they were desired again.

And cheers to our families who stayed involved with us thru emails, phone calls, texts messages, and by attending our monthly meetings. **We think this engagement was a real win this year and hope it will continue.** Our school district gets better when we speak to each other. Our children's lives are enriched when we partner on their behalf.

And let's acknowledge all we achieved to, what I call, *future proof* our district. Here's a list of the things we did this year to ensure success *tomorrow*.

- We **approved a new HS roof.** If that doesn't sound like an exciting accomplishment let me refer you to my earlier comments about keeping our facilities ready for any future event.
- Laura Kaplan and her guidance team created the **SEL Spot**, a central location on our district website where social-emotional learning resources are available to students, family and staff, and...
- To meet the needs of our most emotionally at-risk students, last August we began our partnership with Rutgers who provides us with a **clinician** dedicated to all students in need of specific support. We thank Doreen Babis and her team for thinking about the mental health of our children.
- Jen and her teams continue to build **robust summer programs** which will help close the identified learning gaps caused or exacerbated by the past 18 months (as an important side note to this accomplishment let me reiterate the data shared by Education Chair Peggy Wong a few meetings ago: while our district assessments have identified learning gaps they are actually within statistical norms for us, and while these gaps should and will be addressed, we are not currently alarmed at the academic toll taken on our students).
- Moving on with our list, we assembled teams in each school, and these groups are well into **planning for next school year**. The starting point for all plans is a full day of in person instruction including lunch. Let's continue to pray that state and health guidelines permit us to make that happen.
- We negotiated contracts with not one but two of our partners, the SPA and the SEA, to ensure that our educational infrastructure remains strong.
- And finally, we've achieved the first steps in our **goal to be an inclusive district that celebrates and leverages the diversity found within our buildings**. A team of educators, led by Tanya Lopez-Gonzalez, was assembled and they started, in some cases completed, and continue to confirm, enrich and tweak our curriculum in ways important to the future of our district and its students.
- In sum, these future-proofing accomplishments proactively address a number of our long-haul priorities.

And finally, tonight is an excellent moment to acknowledge those we leaned on to get all this work done.

**The Board is so proud that our district accomplished so much while staying within budget.** Lou Pepe, Kathy Sarno, Emilio and the entire business office are to be commended for doing so in a year when plexiglass purchasing alone could have broken the bank. But their expertise, good thinking and

sharp use of federal, state and county pandemic relief grants made it possible to stay within our promised financial parameters.

But, let me be clear, we cannot do what we do alone. We lean on organizations like the SEF, SMPA, SPARC, and Boosters and we thank them enthusiastically for their strategic financial support of district priorities.

And speaking of support, I must thank the groups and individuals that I personally leaned on throughout the past year. I'd like to acknowledge:

- The PTO Presidents whose information and input, kept me grounded in reality and knowledgeable about our student experiences.
- Our Cabinet and the central office staff--specifically Lou Pepe, Jenn McCann, Doreen Babis, Tanya Lopez-Gonzalez, Laurene Callander and Kathleen Murphy. Your bottomless energy, your dedication to our kids, the high quality of your work inspired me to be better than I am...it also caused me to shift from grande to vente coffees! You're amazing individuals and an even more amazing team and I appreciate each of you.
- Rob Gardella. Sir, there are simply too many words for what you did for our district and for me last summer--all while doing an amazing job as our Director of HR...there are too many words...so I'll keep it to a few you'll understand. Thank you. I owe you. Friday meat.
- Scott Hough, you had me at hello! Thank you for proving me right every single day. You've been a fantastic partner and likely the best thing that ever came out of a Zoom meeting.
- To the women who came before me and generously shared experiences that confirmed, enriched and sometimes modified my 3am thinking...Celia Colbert, Deb McCann and Vanessa Primack, thank you, you showed me how it should be done if you want to move the needle.
- To my board colleagues. Our district is so lucky to have you. I specifically thank Chris Bonner and Michael Colon. When I ran out of road you pulled out a map and, when there wasn't one, you hacked the beginning of a new path and pushed me through it. Thank you.
- To my dear friends who told me I could...and, of course..
- To my family. Hunter, Lucie, and Andrew, my favorite Hilltoppers--all of them successful graduates. Thanks for saying it was ok when I spent thousands of hours dedicated to people, places and things that had nothing to do with you. And to Jeff, my husband...

**With that, I conclude our recap of the 2020-2021 cycle's accomplishments.**

We did so much good this year so let's declare our accomplishments with pride. Let's congratulate one another for doing so much when we could have easily done less. We have another year coming,

one under the leadership of President Bonner and Superintendent Hough. Who knows what this next year will bring? I'm confident that, no matter what the future year holds, every day within it will be a Great Day to be a Hilltopper."

#### NEW PRESIDENT'S ADDRESS – CHRIS BONNER

"I don't have much to say tonight other than the work continues and the peaceful transfer of power happens every year at this time, so it was way more important to recognize our newest board members - I am very excited to work with Walidah and Melanie. Congratulations to you and your families as well as to you Michael for committing to another 3 years on the board and thanks for accepting the nomination as Vice President and joining me on this journey. I'd also like to personally thank Donna Miller for her steadfast commitment to the district as president over the past year. Let's hope that no president ever has to deal with what you dealt with this year. Your calm demeanor, ability to keep the important things important and leadership style were a perfect fit. You led the board during a superintendent search, a modern racial reckoning and a pandemic. We thought full day kindergarten and class size was controversial. The district is better thanks to your leadership.

For my formal comments, I'd like to focus on the diversity of the board and how I am confident it will help us govern over the next year and beyond. All of us either have kids in the district or have had kids in the district. We have many things in common as well as many unique qualities that will help us be the best representatives of our community. I will take some poetic license here and liberally use the word "we" as it is intentional, we are a team after all, and it just sounds better.

We are of course, parents and volunteers. We identify as Black, European, Mixed Race, Puerto Rican and Asian. We come from immigrants and are immigrants. We are Christian and Jewish - both in ancestry and culturally, as well as religiously. We are also agnostic and follow the teachings of Buddha. We are heterosexual and bisexual. We grew up in the suburbs, cities and in farm communities. We grew up poor and in the middle class. We served in the military and come from military families. We work or worked in financial services and public and private schools. We are teachers and non-profit administrators. We are first in family college graduates. We have law degrees and MBAs. We have lived and travelled all over the world. We love music and movies - and might not be too fond of the scary ones. We fly airplanes, love art, sports, and speech and debate. In summary, we are diverse in more ways than the way you see us seated here now.

I am confident that this board will represent the Summit Community well. Most importantly, this board wholeheartedly believes all kids can achieve and we are proud to represent the nearly 4000 kiddos that walk in our buildings each and every year. We see you and hear you, and I want you to know, you are represented here. Thank you for attending the meeting tonight and I wish you a bright summer filled with many opportunities to return to some sense of normalcy.

And now, as I look at the agenda, it is time to recognize the newly formed committees and their chairs."

#### PRESENTATIONS

1. Summit Educational Foundation - Spring 2021 Grants – Amy Burke

Mr. Bonner moved the following:

Approval to accept the Summit Educational Foundation Spring 2021 Grants in the amount of \$530,790

Motion seconded by Mr. Colón. The roll was called and all voted “Aye.” The motion was declared adopted.

PRESIDENT'S ANNOUNCEMENTS - None

Mr. Hough thanked past and current Board Members for their service; he thanked SEF for their generosity and dedication to the school district.

The Board took a 15-minute recess at this time.

Upon return from recess, Superintendent Hough introduced the new staff members in attendance who are on tonight's agenda for appointment.

PERSONNEL

Ms. Miller moved approval of the following items under Personnel:

- A. Approval to appoint the following new staff, pending criminal history review and ability to obtain appropriate NJ certification:
  1. Adelino Neves, Long-Term Teacher Substitute, Lawton C. Johnson Summit Middle School, \$225/day, effective April 22, 2021 through June 14, 2021
  2. Julianne Reidel, Long-Term Grade 2 Teacher, Lincoln Hubbard Elementary School, \$225/day, effective May 14, 2021 through June 14, 2021, with two overlap days at \$100/day
  3. Samantha Angione, Grade 1 Teacher, Washington Elementary School, BA-Step-1, \$57,151 (salary, not step, to be adjusted for the 2021-2022 salary guide), effective August 25, 2021 for the 2021-2022 school year
  4. Hannah Rothstein, English Teacher, Summit High School, MA-Step-1, \$61,907 (salary, not step, to be adjusted for the 2021-2022 salary guide), effective August 25, 2021 for the 2021-2022 school year
  5. Caroline Guinee, English Teacher, Summit High School, BA-Step-2, \$57,651 (salary, not step, to be adjusted for the 2021-2022 salary guide), effective August 25, 2021 for the 2021-2022 school year
  6. Rebecca Cruz, ESL Teacher, Lawton C. Johnson Summit Middle School, MA-Step-1, \$61,907 (salary, not step, to be adjusted for the 2021-2022 salary guide), effective August 25, 2021 for the 2021-2022 school year
  7. Amanda Crisafulli, School Nurse, Washington Elementary School, BA-Step-15, \$71,701 (salary, not step, to be adjusted for the 2021-2022 salary guide), effective August 25, 2021 for the 2021-2022 school year
  8. Lynnette Diaz, School Counselor, Summit High School, MA+30-Step-3, \$64,138, plus an additional \$850 for hold 2 Masters Degrees (salary, not step, to be adjusted for the 2021-2022 salary guide), effective August 25, 2021 for the 2021-2022 school year
  9. Eugenia Grigorian, Teacher of Mathematics, Lawton C. Johnson Summit Middle School, MA-Step-1, \$61,907 (salary, not step, to be adjusted for the 2021-2022 salary guide), effective August 25, 2021 for the 2021-2022 school year

10. Violet Wallerstein, Life Science Teacher, Summit High School, MA-Step-1, \$61,907 (salary, not step, to be adjusted for the 2021-2022 salary guide), effective August 25, 2021 for the 2021-2022 school year
11. Jennifer Pritchett, Special Education Teacher, Summit High School, MA-Step-5, \$63,975 (salary, not step, to be adjusted for the 2021-2022 school year), effective August 25, 2021 for the 2021-2022 school year

B. Approval of the following Changes of Assignments:

1. Nicole Tranchina, from Part-Time Leave-Replacement Pre-K Teacher, Jefferson Primary Center, to Part-Time Leave-Replacement Pre-K Teacher, Wilson Primary Center, MA-Step-2, (.5) \$31,204, effective May 6, 2021 through May 10, 2021
2. Nicole Tranchina, from Part-Time Leave-Replacement Pre-K Teacher, Wilson Primary Center, to Full-Time Leave Replacement Pre-K Teacher, Wilson Primary Center, MA-Step-2, \$62,407 (prorated), effective May 11, 2021 for the 2020-2021 school year
3. Alex Bocchino, from Band Director, Lawton C. Johnson Summit Middle School and Summit High School, to Band Director, Summit High School, (salary, not step, to be adjusted for the 2021-2022 salary guide), effective August 25, 2021 for the 2021-2022 school year
4. Khayani Reese, from Leave-Replacement Social Worker, Special Education Services, to Tenure Track Social Worker, Special Education Services, effective May 14, 2021 for the 2020-2021 school year
5. Elizabeth Barto, from Special Education Teacher, Summit High School, to Social Studies Teacher, Summit High School, MA-Step-9, effective August 25, 2021 for the 2021-2022 school year
6. TranLe Hill, from Leave-Replacement Special Education Supervisor, to Tenure Track Special Education Supervisor, \$103,500 (salary, not step, to be adjusted for the 2021-2022 salary guide), effective July 1, 2021, for the 2021-2022 school year

C. Approval to appoint the following support staff, pending criminal history review and background checks as required by law:

1. Sheila Driska, Inclusion Aide, Jefferson Elementary School, Aide-Step-1, \$35,717 (prorated), effective May 4, 2021 for the 2020-2021 school year
2. Anastasia St. Peter, Long-Term Inclusion Aide Substitute, Brayton Elementary School, \$194.11/day, effective May 5, 2021 for the 2020-2021 school year

D. Approval of maternity/family leave for the following staff:

1. Lindsay Corbett, Special Education Teacher, Brayton, Franklin and Washington Elementary Schools, paid leave effective May 28, 2021 through June 8, 2021, personal day on June 9, 2021, and unpaid leave effective June 10, 2021 through November 19, 2021 (adjusted from the March 11, 2021 Agenda)
2. Suzanne Zadik, unpaid FMLA, on December 22, 2020, unpaid child-care leave effective December 23, 2020 through January 3, 2022 (adjusted from the October 15, 2020 Agenda)

E. Approval to accept the resignation for the purpose of retirement of the following staff:

1. Susan Mahler, Secretary, Summit High School, effective July 1, 2021
2. Roger Lang, Special Education Teacher, Summit High School, effective July 1, 2021

F. Approval to accept the resignation of the following staff:

1. Colleen Kelly, Kindergarten Teacher, Wilson Primary Center, effective June 30, 2021
2. Jessica Castano, Grade One Teacher, Washington Elementary School, effective June 30, 2021
3. Rose McCauley, English Teacher, Summit High School, effective June 30, 2021
4. Michael Brawer, English Teacher, Summit High School, effective June 30, 2021
5. Alexandra Aguiar, ESL Teacher, Lawton C. Johnson Summit Middle School, effective June 30, 2021
6. Lauren D'Onofrio, Special Education Teacher, Summit High School, effective June 30, 2021
7. Erin O'Connor, Grade 1 Teacher, Lincoln-Hubbard Elementary School, effective June 30, 2021
8. Rosemary Murphy, Grade 1 Teacher, Brayton Elementary School, effective June 30, 2021
9. Vittoria Cook, Mathematics Teacher, Lawton C. Johnson Summit Middle School, effective June 30, 2021
10. Ingrid Alt, Inclusion Aide, Franklin Elementary School, effective June 30, 2021
11. Donald Germain, Custodian/Bus Driver, Summit High School, effective June 30, 2021
12. Beverly Verdi, School Nurse, Wilson Primary Center, effective June 30, 2021

G. Approval of reappointment of tenured staff members for the 2021-2022 school year (list attached)

H. Approval of reappointment of non-tenured staff members with tenure for the 2021-2022 school year (list attached)

I. Approval of reappointment of non-tenured staff members for the 2021-2022 school year (list attached)

J. Approval of reappointment of school aides for the 2021-2022 school year (list attached)

K. Approval of reappointment of custodial/maintenance staff members for the 2021-2022 school year (list attached)

L. Approval of reappointment of secretarial staff members for the 2021-2022 school year (list attached)

M. Approval to appoint all certificated staff to provide home instruction for the 2021-2022 school year at the home instruction rate of \$50/hour (rate may be adjusted per the 2021-2022 salary guide)

N. Approval to appoint all certificated staff to participate in Summer 2021 IEP meetings at the curriculum rate, as needed

O. Approval to appoint all aides in-district to support special education students in after-school activities, as needed, at the appropriate hourly rate for the 2021-2022 school year to be paid via timesheet (IDEA Funded)

- P. Approval to appoint staff for Summer 2021 Child Study team positions at the per diem rate (list attached)
- Q. Approval to appoint staff for the ESY 2021 positions per hourly rate (list attached)
- R. Approval to appoint Ann Zanelli as the district nurse coordinator for the 2021-2022 school year
- S. Approval of recommendation not to extend an employment contract to employee #9793 for the 2021-2022 school year
- T. Approval to appoint the following staff to teach the summer skills program, 30 hours per week for 4 weeks at the curriculum rate of \$48/hour (list attached)
- U. Approval to appoint the following support staff substitutes, pending criminal history review and background checks as required by law:
  - 1. Mary Beth Cianci, Clerical Substitute, \$13/hour effective May 3, 2021
  - 2. Beverly Verdi, School Nurse, \$225/day, effective July 1, 2021
- V. Approval of the following staff for an after-school program - Team 7A Math Support, Lawton C. Johnson Summit Middle School, effective May 3, 2021 through June 14, 2021, at the curriculum rate of \$48/hour:
  - 1. Tonya Ramsay - 3 hours
  - 2. Colin Breivogel - 3 hours
  - 3. Tiffany Bennett - 3 hours
  - 4. Christine Balak - 6 hours
  - 5. Michelle Keane - 6 hours
  - 6. Kat Trench - 3 hours

Motion was seconded by Mr. Cho. The roll was called, and all present voted “Aye.” The motion was declared adopted.

#### REORGANIZATION APPOINTMENTS AND DESIGNATIONS

Mr. Cho moved the following under Reorganization Appointments and Designations:

- A. Approval of the following Board of Education Committees for 2021-2022:

Education  
Donna Miller\*  
Yon Cho  
Walidah Justice  
*Melanie Cohn, Alt.*

Operations  
Michael Colón\*  
Yon Cho  
Melanie Cohn  
*Vanessa Primack, Alt.*

Negotiations  
Chris Bonner\*  
Donna Miller  
Vanessa Primack  
*Michael Colón, Alt.*

Policy  
Yon Cho\*  
Michael Colón  
Melanie Cohn  
*Walidah Justice, Alt.*

Communications

Vanessa Primack\*  
Walidah Justice  
Chris Bonner  
*Melanie Cohn, Alt.*

\*Committee Chair

Liaison Assignments:

Community Liaisons - Yon Cho & Walidah Justice  
Garden State Coalition - Donna Miller  
SEF Board - Vanessa Primack  
Union County Ed Services Commission - Walidah Justice  
Board of School Estimate - Chris Bonner & Michael Colón  
NJ School Boards Delegate - Chris Bonner  
Union County School Boards Delegate - Melanie Cohn  
PTO Executive Board - Chris Bonner

Board Secretary - Louis J. Pepe, RSBA  
Custodian of Records - Louis J. Pepe, RSBA  
Public Agency Compliance Officer - Louis J. Pepe, RSBA  
Emergency Management Officer - Louis J. Pepe, RSBA  
School Safety Specialist - Louis J. Pepe, RSBA  
Treasurer of School Moneys – Tamara Baldwin  
Medical Inspector - Dr. Amy Gruber, Overlook Family Practice  
Attendance Officer – John Ciferni  
Affirmative Action Officer – Robert Gardella  
ADA/504 Compliance Officer - Doreen Babis  
Homeless Liaison – Doreen Babis  
Asbestos Hazard Emergency Response Act - Karl & Associates/Angelo Palumbo  
Right To Know/IAQ/IPM - Angelo Palumbo  
OSHA/AHERA/Lockout/Tagout - Angelo Palumbo  
Substance Abuse Coordinator – Amy Herber  
Safety & Health Designee - Ann Zanelli  
Title IX Coordinator – Robert Gardella  
Technology Director - Douglas Orr  
Data Coordinator - Alan Sipes

B. Approval to appoint the newly-elected board president, Chris Bonner, and newly appointed chair of the Operations Committee, Michael Colón, as Board of School Estimate members to complete the 2021 calendar year, effective May 13, 2021

C. Board Policies

BE IT RESOLVED that the written By-Laws, Board Policies, Regulations, and Job Descriptions previously and duly adopted contained in the Board of Education Policy Book are hereby adopted by the Board and shall govern all actions and business to come before this Board

D. District-wide Curriculum, Textbooks & School Programs

BE IT RESOLVED that the Summit Board of Education approves all existing curriculum, textbooks and school programs adopted to this date, which shall remain in effect. The Board may adjust the curriculum as the school year progresses.

- E. Approval of appointment of Louis J. Pepe as Qualified Purchasing Agent, and Establishment of Bidding Threshold (as per attached)
- F. Business Office Purchasing Manual & Standard Operating Procedures Manual

BE IT RESOLVED that the Business Office Purchasing Manual and Standard Operating Procedures Manual previously and duly adopted by the Board shall govern all purchases and procedures that fall under the responsibility of the School Business Administrator

- G. Approval of re-adoption of Safety & Security Emergency Operating Plans
- H. Approval of appointment of Louis J. Pepe as Fund Commissioner to the Diploma Joint Insurance Fund, and Emilio Torres, Alternate
- I. Approval of reappointment of Brown & Brown Benefit Advisors as “Broker of Record for Health Benefits” for the 2021-2022 school year
- J. Approval of reappointment of Willis, LLC, as “Broker of Record for Property Casualty” for the 2021-2022 school year
- K. Approval of reappointment of Lerch, Vinci & Higgins, LLP as district auditors for the 2021-2022 school year, and they are hereby authorized to carry out the 2020-2021 Comprehensive Annual Financial Review (CAFR) for the district
- L. Approval of Legal Services Agreement with Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC, for the 2021-2022 school year
- M. Approval of reappointment of Porzio, Bromberg & Newman, P.C., as district board attorneys for the 2021-2022 school year
- N. Approval of reappointment of John B. Comegno II, Esquire, Comegno Law Group, P.C., 521 Pleasant Valley Avenue, Moorestown, New Jersey 08057 as Special Counsel for the 2021-2022 school year
- O. Approval of reappointment of EI Associates, Inc., as district board “Architects of Record” for the 2021-2022 school year
- P. Approval of reappointment of OMNI Financial Group, Inc. to serve as third party administrator (TPA) for the district’s 403(b) and 457(b) plans for the 2021-2022 school year
- Q. Bank Depositories

BE IT RESOLVED, that the Board of Education of the City of Summit approve the following banks to act as a depository for public funds, and that all checks, drafts or other

orders for payment or withdrawal of money from said account be signed by the person holding the appropriate title as listed below:

ACCOUNT	BANK	SIGNATORIES
General Account	Investors Bank	Board President/Board Secretary/Treas. School Moneys
Benefits - Main Acct. (Aetna)	Investors Bank	Deposit Only
Benefits - Aetna Reserve	Investors Bank	Deposit Only
Benefits - FSA Account	Investors Bank	Deposit Only
Payroll	Investors Bank	Board Secretary/Treas. School Moneys
Payroll Agency	Investors Bank	Board Secretary/Asst. Bus. Admin.
Cafeteria	Investors Bank	Board Secretary/Asst. Bus. Admin.
Critchfield Scholarship	Investors Bank	Board President/Board Secretary
Gottesman Family Foundation Scholarship	Investors Bank	Board President/Board Secretary
Mame Louise Reynolds McGeorge Scholarship Fund	Investors Bank	Board President/Board Secretary
Unemployment	Investors Bank	Board Secretary/Asst. Bus. Admin.
FLASH	Investors Bank	Board Secretary/Asst. Bus. Admin.

R. Establishment of Procedure for Signing of Checks

WHEREAS, the Summit Board of Education desires to establish procedures for authorized signatures to be placed on the various categories of checks issued by the Board;

BE IT RESOLVED, that the signatures of the Board President, the Board Secretary and the Treasurer of School Moneys shall be required on checks issued in payment of bills; and

BE IT FURTHER RESOLVED, that the signature of the Treasurer of School Moneys shall be required on all checks issued with respect to payroll

S. Approval of Petty Cash Fund:

WHEREAS, the Board of Education has established a petty cash fund for the purpose of making immediate payments of comparatively small amounts; and

WHEREAS, the State Board of Education has amended N.J.A.C. 6:20-2.10 to establish requirements, which strengthen the fiscal control and accountability for petty cash funds.

BE IT RESOLVED, upon recommendation of the Business Administrator that the Summit Board of Education approve the following Petty Cash Accounts to be established and replenished by the rules and regulations for Petty Cash Funds:

BUSINESS OFFICE - \$100.00 - Signatory: Business Administrator/Secretary and Senior Accounts Clerk. Individual reimbursements are not to exceed \$50.00.

OFFICE OF SPECIAL SERVICES - \$150.00 - Director of Special Services and Secretary. Individual reimbursements are not to exceed \$50.00.

TECHNOLOGY OFFICE - \$50.00 - Technology Coordinator and Secretary. Individual reimbursements are not to exceed \$50.00.

SUMMIT HIGH SCHOOL - \$100.00 - Principal and Secretary. Individual reimbursements are not to exceed \$50.00.

LAWTON C. JOHNSON SUMMIT MIDDLE SCHOOL - \$100.00 - Principal and Secretary. Individual reimbursements are not to exceed \$50.00.

ELEMENTARY SCHOOLS - \$100.00 each - Principals and Secretaries. Individual reimbursements are not to exceed \$50.00.

SHS ATHLETICS ACTIVITY ACCOUNT \$2,500.00 - Director of Athletics and Secretary. Individual reimbursements are not to exceed \$50.00.

SHS GUIDANCE DEPARTMENT - \$25.00 - Director of Guidance and Secretary. Individual reimbursements are not to exceed \$25.00.

SHS FAMILY CONSUMER SCIENCE - \$100 - Supervisor and Teacher. Individual reimbursements are not to exceed \$50.00.

SHS SCIENCE - \$35.00 - Supervisor of Science and Principal. Individual reimbursements are not to exceed \$35.00.

SHS FLASH SUMMER PROGRAM - \$100.00 - Coordinator and Assistant Coordinator. Individual reimbursements are not to exceed \$50.00.

THE SUMMIT PRIMARY CENTER AT WILSON - \$100.00 - Principal and Secretary. Individual reimbursements are not to exceed \$50.00.

THE SUMMIT PRIMARY CENTER AT JEFFERSON - \$100.00 - Principal and Secretary. Individual reimbursements are not to exceed \$50.00.

T. Designation of Official Newspapers for Legal Notices

BE IT RESOLVED, that the newspapers for the Board's legal ads to be hereby established as Union County Local Source (primary) and the Star Ledger (secondary)

U. Tax Sheltered Annuity Companies

BE IT RESOLVED, that upon the recommendation of the Business Administrator, the current Tax Sheltered Annuity Companies, in accordance with the district's agreement with OMNI Financial Group as third party administrators, open for enrollment to any Summit Board of Education employee for the 2021-2022 school year:

AXA Equitable  
Ameriprise/Riversource  
VALIC  
Security Benefit

Lincoln Investment  
Foresters Financial  
Voya Financial (Formerly ING)

V. Approval of AFLAC (American Family Life Assurance Company of Columbus) to offer voluntary paid supplemental insurance to all Summit School District full time employees for the 2021-2022 school year

W. Approval of Agreements with Union County Educational Services Commission for the 2021-2022 school year, as per attached, for the following:

- Chapter 226 – Nonpublic School Nursing Services
- Nonpublic School Individuals with Disabilities Education Act-B (IDEA-B) Funds Basic
- Chapters 192-193 Auxiliary and Handicapped Services to Eligible Nonpublic Students
- Nonpublic Textbooks
- Nonpublic School Technology Program
- Nonpublic Security Aid Program

X. Approval of Agreement for Participation and Coordinated Transportation Services for the 2021-2022 school year with:

- Union County Educational Services Commission (UCESC)
- Morris Union Jointure Commission (MUJC)
- Sussex County Regional Transportation Cooperative (SCRTC)
- Hunterdon County Educational Services Commission
- Educational Services Commission of Morris County
- Educational Services Commission of New Jersey (ESCNJ)
- Monmouth Ocean County Educational Services Commission
- Mercer County Educational Services Commission

Y. Approval of Cooperative Purchasing Agreement with Educational Data Services, Inc. for the 2021-2022 school year; licensing and maintenance fee \$9,940

Z. Approval of procurement of goods and services through state agencies (state contracts on file and active with the N.J. Department of Treasury, Division of Purchase & Property)

AA. Approval of continued participation in various state and national cooperative contracts as a method of procurement in accordance with Chapter 139 PL 2011 as referenced in Local Finance Notice 2012-10, May 14, 2012 at no cost for the 2021-2022 school year to include:

- Educational Services Commission of NJ (ESCNJ)
- TCPN (The Cooperative Purchasing Network), Houston, TX
- GSA.GOV (United States General Services Administration), Washington, DC
- PEPPM Technology Bidding & Purchasing Program, Milton, PA
- US Communities, Gaithersburg, MD
- Hunterdon County Educational Services Commission, Lebanon, NJ
- NASPO ValuePoint Cooperative Purchasing Organization
- National Joint Powers Alliance (NJPA), Staples, MN
- The Interlocal Purchasing System (TIPS), Pittsburgh, TX

- NCPA (National Cooperative Purchasing Alliance)
- OMNIA Partners

Further be it resolved, that the QPA be authorized to procure goods and services through state agencies under state contracts that have been properly bid and awarded in accordance with public purchasing laws

BB. Approval to appoint All Risk Property Damage Restoration, 501 Kennedy Blvd., Somerdale, NJ 08083 as district emergency restoration company as needed for the 2021-2022 school year under NJ State Approved Co-op Bid ESCNJ 1718-34

CC. Approval for the purpose of recognizing liability coverage for a board-sponsored activity or event for any organization affiliated with and supporting the schools that is recognized by the Board of Education, at the discretion and approval of the Superintendent of Schools and School Business Administrator. Furthermore, the officers and members of the organization, but only with respect to their liability for activities they perform on behalf of the designated organization, are hereby covered under the district's insurance, subject to the policy terms and conditions; however, this insurance is excess over any other insurance, whether primary, excess or any other basis

DD. Approval of Indoor Air Quality Plan revised July 21, 2018 in compliance with the Public Employees Occupational Safety and Health (PEOSH) Program, Indoor Air Quality (IAQ) Standard (N.J.A.C. 12:100-13)(2007)

EE. Approval of Notice for 2021-2022 Board of Education Meeting Dates (attached)

FF. Approval of 2021-2022 Holiday Schedule for 12-month employees (attached)

GG. Approval of Payroll Schedule for the 2021-2022 school year (attached)

Motion seconded by Ms. Miller. The roll was called, and all voted “Aye.” The motion was declared adopted.

#### SUPERINTENDENT'S COMMENTS

As we sit here today, we have 21 days of school left. Considering all of the challenges that we faced this year, some may ask How are we still standing. Well, my answer to that question is that we are not just still standing, SPS are thriving. Our students are in school five days a week, our co-curriculars have been running at full capacity all year long, and our end of the year celebrations are going to take place in-person in the coming weeks. Although we are proud of all that we have accomplished this year, we aren't waving the victory flag just yet. Our school community will continue to work hard, support each other, and finish this school year strong because our students deserve nothing less from us.

Our planning and preparations for the 2021-2022 school year are well underway. As I stated previously, our goal is to have full day in-person instruction five days a week, with lunch, for September 2021. We formed school based committees to evaluate, brainstorm, and plan our full day schedules. These committees have been hard at work for the last several weeks developing these plans. We are still waiting to hear from the Governor and the DOE about the restrictions and

guidelines for next year. This information is important for us to complete the finer details of our planning. I want to thank the principals, cabinet members and the teachers who have volunteered to work on these committees. There is a lot of excitement around these discussions as everyone is very eager to get back to normal as much as we possibly can. I will be sending out additional communications to the community about our plans for next year in the very near future.

We enjoy many celebrations during the month of May.

- We recently had Teacher Appreciation week
  - Many thanks to all of the Summit PTO groups, families, and administrators who made teacher appreciation week special for our staff members. We all know they deserve to be recognized and appreciated.
- School nurses day - Wednesday May 12th
  - This year especially, we have seen our school nurses' dedication, expertise, and compassion shine through each of our schools. We could not be more grateful for the countless hours they have spent working to keep our school communities healthy and safe.
- This week is special education week
  - Thanks to all of our educators and staff for ensuring all students receive a well-rounded educational experience

### **Athletics**

Congratulations to the following seniors who have been selected as Summit High School's state and county scholar-athlete award winners for 2020-2021! In addition to their commitment to the Summit athletic program as three-sport athletes, each of these students maintains a GPA well over 4.0 and have captained all three seasons in their senior year!

#### *NJSIAA Scholar Athlete*

Rileigh Meyer (Soccer, Indoor Track, Lacrosse)

#### *Union County Scholar Athletes*

Skye Gilbert (Soccer, Ice Hockey, Lacrosse)

Luke Mauriello (Cross Country, Indoor Track, Outdoor Track)

Congratulations to all three of you!

The Summit High School Economics Team placed first in the 2021 NJ State National Economic Challenge - Adam Smith Division. The team is moving on to the National Economics Challenge Semi Finals, which will test their knowledge of microeconomics, macroeconomics, international economics and current events. Congratulations

Outstanding Scholars: William Cho and David Fu will represent Summit Public Schools at a Recognition Breakfast on May 21st, Sponsored by the Union County Superintendent's Roundtable.

SHS Awards of Excellence event will take place on May 26th at 7pm.

Our HS Spring Musical “Newsies” opens on Wed. June 2nd and run through Sunday June 6th.

Our MS Spring Musical “You’re a Good Man Charlie Brown” will open Friday May 21st and have a second performance on Saturday May 22nd.

Please join the Summit High School Bands on Tuesday, May 18th at 6:30 p.m. on the Village Green. This concert will feature the Concert Band, Wind Ensemble, Big Band, Drumline, and Combined Band Finale. It will also be the final concert of Band Director Steve Rapp, who has directed the SHS band for over 20 years and is retiring at the end of the year.

SHS Orchestra is offering a live stream of their Spring concert from 3 - 9 p.m. on May 25th

Congratulations to all of our students who will be either performing or working behind the scenes for these performances. We recognize the dedication and commitment it takes to participate in our performing arts and music programs. You all work very hard and we are excited to see these performances.

#### SUPERINTENDENT'S REPORT

Ms. Miller moved approval of the following items listed under Superintendent's Report:

- A. Approval to affirm the Superintendent's decision following receipt of reports of Harassment, Intimidation and Bullying:  
None
- B. Approval to review the following reports of Harassment, Intimidation and Bullying:  
4/13/2021 - 153  
5/04/2021 - 154
- C. Suspensions - April 2021

##### Summit High School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
4/09/2021	3391009804	4
4/09/2021	7006072728	4

##### LCJ Summit Middle School

<u>Date</u>	<u>State ID#</u>	<u>Days Suspended</u>
4/13/2021	8968812146	2 in-school
4/19/2021	6544523980	1 in-school

Motion seconded by Mr. Cho. The roll was called, and all voted “Aye.” The motion was declared adopted.

#### COMMITTEE REPORTS

- A. Education Committee – Ms. Miller reported on the following: STEAM Carnival set for May 22<sup>nd</sup>; May is Asian-Pacific Islander month
- B. Operations Committee – Mr. Colón reported on the following: current operations and district financials – remain within budget and there is potential for favorable budget variances to be applied to Reserves accounts; food service; roof & gutter projects at the H.S. are proceeding; committee approved proposal to migrate certain district data to

Systems 3000; upcoming payroll verification audit

- C. Policy Committee – Mr. Bonner reported on the following: mandated policy and regulations changes related to change from NCLB to ESSA including abolishing academic standards and accountability as well as highly certified teachers
- D. Communications Committee – Ms. Primack reported on the following: discussion of possible changes to district website; introduction of new board members to the community; review of feedback from virtual coffee meetings
- E. Negotiations Committee – Ms. Miller stated a tentative agreement has been reached with the SEA
- F. Liaison Reports – None

PUBLIC COMMENT - None

APPROVAL OF BOARD MINUTES

Mr. Colón moved approval of the following items listed under Approval of Board Minutes:

- A. Approval of the minutes of the following meetings:
  - 1. April 15, 2021 Regular Meeting
  - 2. April 26, 2021 Special & Executive

Motion seconded by Ms. Miller. The roll was called, Ms. Cohn and Ms. Justice abstained, and all others voted “Aye.” The motion was declared adopted.

SCHOOL BOARD OPERATION

Ms. Primack moved approval of the following items under School Board Operation:

- A. Approval of travel for staff members (as per attached) - None at this time
- B. Approval to set the last day of school for students Pre-K through 12th grade - single session on June 14, 2021 and last day for staff on June 14, 2021
- C. Approval of Agreement with AHS Hospital Corp./Overlook Medical Center, Overlook Family Practice/Chatham Family Practice Associates and Dr. Amy Gruber, 99 Beauvoir Avenue, Summit, NJ to provide physician services from July 1, 2021 through June 30, 2022
- D. Approval of Vehicle Maintenance Agreement with Morris-Union Jointure Commission for the term July 1, 2021 through June 30, 2022 at a cost of \$79.50/hour
- E. Approval of Special Education Tuition Contract with Union County Education Services Commission, 45 Cardinal Drive, Westfield, NJ 07090 covering any and all students attending one or more schools operated by UCESC during the 2021-2022 school year
- F. Approval of Tuition Agreement with Union County Vocational-Technical Schools, 1776 Raritan Road, Scotch Plains, NJ 07076 for students attending UCVTS for the 2021-2022

school year

G. Approval of Proposal dated April 29, 2021 from EI Associates, 8 Ridgedale Avenue, Cedar Knolls, NJ 07927 for Professional Engineering Services - HVAC Upgrades at Summit High School as follows:

1. Phase I - Schematic Design & NJDOE Submission - \$24,000

Note: Phase II - Contract Document Phase and Phase III - Construction Administration Phase will need to be approved in a separate resolution once the scope of work is fixed and determined, consistent with Item #7 of Phase I as denoted in Proposal

H. Approval of Proposal from Systems 3000, 615 Hope Road, Eatontown, NJ 07724 for Hosting Backup Recovery Services for the 2021-2022 school year at a cost of \$10,393 as follows:

Annual Hosting/Backup Fee	\$8,393.00
One-time Set-up Fee	\$2,000.00

I. Approval of Affiliation Agreement and Addendum Number One between Kean University and Summit Public Schools to provide eligible high school students with an opportunity to take an undergraduate course in Holocaust and Genocide Studies, effective September 1, 2021 to June 30, 2023

J. Approval of Memorandum of Agreement with Montclair State University, Upper Montclair, NJ 07043 for students enrolled in the School Psychology Program to provide intern services to the district during the 2021-2022 school year

K. Approval of the Licensed Training Provider Agreement between the American Red Cross and Summit Board of Education, effective April 22, 2021 to April 22, 2024 (as per attached)

L. Approval of Proposal #P20-0695 for Monitoring of Potential Lead in Drinking Water Services per N.J.A.C.6A:26 from Karl Environment Group, 20 Lauck Road, Mohnton, PA 19540 for the 2021-2022 school year at a total cost of \$15,230 as follows:

1. Sampling Planning, Preparation, Analytical Data Review, and Reporting - \$1,500
2. Plumbing System Update - \$1,400
3. First-Draw Drinking Water Sampling, Analysis and Documentation - \$12,330

M. Approval of Lease Agreement with Pitney Bowes for the Summit Middle School mail machine at an annual cost of \$4,062.96 for a term of 60 months

N. Approval of the 2020-21 Parental Contract for Student Transportation – Route #P-6 to Shepard Academy, Morristown, for student #4058433894 in the amount of \$940.50, effective March 1, 2021 through June 30, 2021

O. Approval of Settlement Agreement between Summit Board of Education and the parents of student #9962821215 as per attorney recommendation

P. Approval of Transportation Agreement with Neptune Township Board of Education, 60 Neptune Blvd, Neptune City, NJ 07753 to transport student #7810546585 to Neptune High School for the 2020-2021 school year at a cost of \$7,596

Q. Approval of Tuition Contract with P.G. Chambers School, 15 Halko Drive, Cedar Knolls, NJ 07927 for student #6686989504 to attend for the 2021-2022 school year at a cost of \$89,880

R. Approval of Tuition Contracts with Morris-Union Jointure Commission, 340 Central Avenue, New Providence, NJ 07974 for students #1455330957 and #19824226200 to attend DLC - Warren from June 23, 2021 to August 4, 2021 at a cost of \$16,311 each and the 2021-2022 school year at a cost of \$97,866 each

S. Approval of Tuition Contract with DCCF, 30 Righter Avenue, Denville, NJ 07834 for student #3552153376 to attend the Limitless Summer Program from July 7, 2021 to August 6, 2021 at a cost of \$7,945

T. Approval of Tuition Agreement with Sage Day, 900 Darlington Avenue, Mahwah, NJ 07430 for student #2397012436 to attend from June 28, 2021 to July 30, 2021 at a cost of \$3,977 and the 2021-2022 school year at a cost of \$66,559

U. Approval of Tuition Contracts with Morris-Union Jointure Commission, 340 Central Avenue, New Providence, NJ 07974 for student #9778971097 to attend DLC - New Providence from June 23, 2021 to August 4, 2021 at a cost of \$11,971 (with a Related Service Contract providing Speech/Language Services at an additional cost of \$230/hour), and the 2021-2022 school year to attend DLC - Warren at a cost of \$77,946 (with a Related Service Contract providing Speech/Language Services at an additional cost of \$230/hour)

V. Approval of the following Gottesman Family Foundation Parenting Institute expenditures:

1. The Latino Family Literacy Program Spring 2021 supplies expense reimbursement to Patricia Fontan in the amount of \$161.98
2. The Latino Family Literacy Program Spring 2021 food/gift card expense reimbursement to Patricia Fontan in the amount of \$830.00

W. Approval of annual renewal agreement for district website services with Active Internet Technologies, dba Finalsite dated April 19, 2021 at a cost of \$15,970 for the 2021-2022 school year and annual schedule of renewals at 2% per year for the next four years, along with the additional website translator module (Weglot) at a cost of \$2,500/year for the next four years

X. Approval of a donation from Bristol Myers Squibb, 3401 Princeton Pike, Lawrenceville, NJ 08648 (Charitable Giving #67395205) of thirty computer monitors valued at \$1,500

Y. Approval of agreement with Platt Psychiatric Associates, LLC, 904 B2-908 A2 Pompton Avenue, Cedar Grove, NJ 07009 for psychiatric consultations for the 2021-2022 school year, as needed, at a cost up to \$1600 per consultation

Z. Approval of agreement with Advancing Opportunities, 1005 Whitehead Road Extension, Suite 1, Ewing, NJ 08638 for evaluations for the 2021-2022 school year, as needed, at a cost of \$990 per Assistive Technology evaluations and \$1320 per AAC evaluation

- AA. Approval of annual contract with Trinitas Healthcare Corporation Therapy Services to provide OT/PT services to special education students for the 2021-2022 school year, as-needed, at the rate of \$87.72/hour
- BB. Approval of agreement with Bayada Home Health Care, Inc., 6 Commerce Drive, Cranford, NJ 07081 for in-school nursing services for the 2021-2022 school year, as needed
- CC. Approval of agreement with Epic Health Services, Inc., 307 Fellowship Road, Suite 314, Mt. Laurel, NJ 08054 for nursing services for the 2021-2022 school year, as needed
- DD. Approval of agreement with Jewish Vocational Service, 7 Glenwood Avenue, Lower Level, East Orange, NJ 07017 for school-to-career transition services and assessments for the 2021-2022 school year, as needed
- EE. Approval of agreement with The Learning Tree Multilingual Evaluations & Consulting, Inc., 18 Sheppard Place, Suite G, Edison, NJ 08817 for bilingual evaluations for the 2021-2022 school year, as needed, at a cost of \$850 per evaluation
- FF. Approval of agreement with Educational Enterprises, Bergen County Special Services, 540 Fairview Avenue, Paramus, NJ 07652 for Augmentative Communication and Assistive Technology evaluations, for the 2021-2022 school year, as needed, at a cost of \$950 per evaluation and \$1100 per AAC evaluation
- GG. Approval of agreement with P.G. Chambers School, 15 Halko Drive, Cedar Knolls, NJ 07927 for Augmentative Communication and Assistive Technology evaluations for the 2021-2022 school year, as needed, at a cost of up to \$1200 per evaluation
- HH. Approval of agreement with Romana Kulikov, MD, NJ Neurology Inc., 400 Center Street, Garwood, NJ 07027 to provide neurological/neurodevelopmental evaluations for the 2021-2022 school year, as needed, at a cost of up to \$600 per evaluation
- II. Approval of agreement with Lewis M. Milrod, MD, Pediatric Neurology and Sleep Medicine, 80 Lincoln Highway (State Route 27), Edison, NJ 08820 to provide pediatric neurology consultations for the 2021-2022 school year, as needed, at a cost of \$600 per consultation
- JJ. Approval of agreement with Speech & Hearing Associates, 121 South Euclid Avenue, Westfield, NJ 07090-2129 to provide evaluations and therapy during the 2021-2022 school year, as needed
- KK. Approval of agreement with Dr. Bryan Fennelly, 8 Shunpike Road, Madison, NJ 07940 to provide psychiatric evaluations during the 2021-2022 school year, as needed, at a cost of \$715 per evaluation (\$775 per emergency evaluation)
- LL. Alyssa's Law Compliance and School Security Grants (Securing Our Children's Future Bond Act P.L. 2018, c.119 Issued by the New Jersey Department of Education and the www.nj.gov)

Approval of 2020 School security grant application in the amount of \$230,899 to cover the costs of EDC LENS Emergency Notification System by affirming the submission of the grant application and the availability of local funds if the total estimated costs of the proposed work exceed the school district's grant allowance

Motion was seconded by Mr. Colón. The roll was called, Ms. Justice abstained, and all others present voted “Aye.” The motion was declared adopted.

## POLICIES

Ms. Miller moved the following items under Policies:

### First Reading:

- P - 2415 Every Student Succeeds Act (M) (Revised)
- P - 2415.01 Academic Standards, Academic Assessments, and Accountability (M) (Abolished)
- P - 2415.02 Title I – Fiscal Responsibilities (M) (Revised)
- P - 2415.03 Highly Qualified Teachers (M) (Abolished)
- P - 2415.05 Student Surveys, Analysis, and/or Evaluations (M) (Revised)
- P - 2415.20 Every Student Succeeds Act Complaints (M) (Revised)
- R - 2415.20 Every Student Succeeds Act Complaints (M) (Revised)
- P - 4125 Employment of Support Staff Members (M) (Revised)
- P - 6360 Political Contributions (M) (Revised)
- P - 8330 Student Records (M) (Revised)
- P - 9713 Recruitment by Special Interest Groups (M) (Revised)

### Second Reading:

- P - 5330.01 Administration of Medical Cannabis (M) (Revised)
- R - 5330.01 Administration of Medical Cannabis (M) (Revised)
- P - 7425 Lead Testing of Water in Schools (M) (Revised)
- R - 7425 Lead Testing of Water in Schools (M) (New)

Motion was seconded by Mr. Cho. The roll was called, Ms. Justice abstained, and all others present voted “Aye.” The motion was declared adopted.

## FINANCE

Mr. Cho moved the following items under Finance:

Upon the recommendation of the Business Administrator to the Superintendent:

A. Approval of the May Bills List as listed below:

1.	Regular Bills	Fund 10	\$1,090,363.47
2.	Special Revenue	Fund 20	\$ 153,087.24
3.	Capital Projects	Fund 30	\$ - 0 -
4.	Enterprise Fund	Fund 60	\$ - 0 -
	Sub Total All Funds		\$1,243,450.71
5.	Food Service	Fund 61	\$ 99,953.26

Total All Bills	\$1,343,403.97
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- B. Approval of the monthly payroll for April 2021 - \$4,912,880.26
- C. Approval of budget adjustments and line item transfers for March 2021
- D. Approval of Secretary and Treasurer's reports for March 2021
- E. Monthly Budgetary Line Item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of March 2021 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

Motion was seconded by Mr. Colón. The roll was called, Ms. Justice abstained, and all others present voted "Aye." The motion was declared adopted.

At this time, Mr. Bonner stated that the Board would now go into executive session and asked that the appropriate resolution be presented. The following resolution was then presented:

- A. That it does hereby determine that it is necessary to meet in Executive Session on Thursday, May 13, 2021 to discuss:
  - 1. Negotiations
- B. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Motion by Ms. Miller, seconded by Mr. Cho, and carried to Executive Session at 8:52 PM.

The Board returned to Public Session at 9:08 PM.

#### ADJOURNMENT

Motion by Ms. Primack, seconded by Mr. Colón, and carried to adjourn the meeting at 9:10 PM.

Respectfully submitted,



Secretary