



## Common Council of the City of Summit

Closed Session Agenda for Tuesday, April 6, 2021

***Virtual Meeting***

**7 : 0 0   p m   –   7 : 2 0   p m**

(Produced by the Office of the Secretary to the Mayor and Council)

### **ADEQUATE NOTICE**

### **RESOLUTION – AUTHORIZE CLOSED SESSION**

1. Collective Bargaining Matters - NJSA 10:4-12.B (4)
2. Purchase, lease or acquisition of property with public funds - NJSA 10:4-12.b (5)
3. Public safety tactics and techniques - NJSA 10:4-12.b (6)
4. Litigation and/or attorney-client privilege matters - NJSA 10:4-12.b (7)
5. Contract Negotiations (not collective bargaining) - NJSA 10:4-12.b (7)
6. Personnel and Appointments matters - NJSA 10.4-12.b (8)
  - Arts Committee – Appoint Member
  - Summit Economic Development Advisory Committee
  - Memo – City Clerk, re Unfilled Appointments

- • Mayor's Appointments:  
(confirmation required)
  - \*Arts Committee (1)
  - Community Programs Advisory Board  
(1 Seniors Rep.)
  - Rent Commission (1 Tenant Rep.)
- Council Appointments:
  - \*Economic Development Advisory (Chair)
  - Recycling Advisory Committee (1)
  - Shade Tree Advisory Committee (1)

(no confirmation required)

- (none)

- Known for discussion
- \* Known for consideration

Only matters that have bullet points under them were known to need discussion at the time of agenda creation. The other subjects are those permitted for discussion and are listed in case they are needed.

### **ADJOURN CLOSED SESSION**



## Common Council of the City of Summit

## Regular Meeting Agenda for Tuesday, April 6, 2021 7:30 PM

## ***Virtual Meeting***

(Produced by the Office of the Secretary to the Mayor and Council)

## **ADMINISTRATIVE POLICIES & COMMUNITY RELATIONS COMMITTEE**

Thursday 4:30 pm – 5:00 pm Clerk’s Law Library  
Naidu, Allen, Rogers, Licatese

## **CAPITAL PROJECT & COMMUNITY SERVICES COMMITTEE**

Monday 8:30 am – 10:00 am DCS Conference Room  
Little, Naidu, Schrager

## COMMUNITY PROGRAMS & PARKING SERVICES COMMITTEE

Thursday 8:30 am – 9:30 am Large Conference Room  
O’Sullivan, Little, McNany, Ozoroski

## FINANCE COMMITTEE

Monday 4:00 pm – 5:00 pm Large Conference Room  
Vartan, O’Sullivan, Fox, Mayor Radest, Rogers, Baldwin

## LAW & LABOR COMMITTEE

Tuesday 2:00 pm – 3:00 pm Clerk's Law Library  
Allen, Hairston, Rogers, Licatise, Giacobbe, Kavanagh

## SAFETY & HEALTH COMMITTEE (Police and Fire)

Wednesday 8:30 am – 9:30 am Police Chief's Conf. Room  
9:30 am – 10:30 am Police Chief's Conf. Room  
Hairston, Vartan, Mayor Radest, Rogers, Evers, Bartolotti, Avallone

*\*Due to current COVID-19 protocols, all meetings shall be conducted via video or teleconferencing.*

(STAFF REMINDER: Please provide Committee Agendas for the Council President, City Administrator, and the Secretary for distribution on Wednesday.)

## **CALL TO ORDER**

### **ADEQUATE NOTICE COMPLIANCE STATEMENT**

*Adequate notice of this meeting has been provided by the City Clerk's Office in the preparation of the Council Annual Meeting Notice, dated April 1, 2021, which was properly distributed and posted per statutory requirements.*

## **ROLL CALL**

## **PLEDGE OF ALLEGIANCE**

### **EXPLANATORY NOTE REGARDING CLOSED SESSION**

*A closed session meeting, as authorized by State statute, was announced and held prior to the start of this meeting and the known items for discussion were listed on the published Closed Session agenda.*

### **EXPLANATORY NOTE REGARDING HEARINGS AND COMMENTS**

*Please be advised that council meetings are broadcast live on Comcast Channel 36 and Verizon Channel 30 and rebroadcast on Thursdays and Saturdays on HTTV on Comcast 36 and Verizon 33. This meeting is also streaming live through YouTube. To view this meeting via YouTube, please visit the city's website at [cityofsummit.org](http://cityofsummit.org) and click on the YouTube icon at the top of the home page.*

*While this council meeting is being broadcast live and members of the governing body are participating remotely, steps have been put in place to accommodate public input during this meeting through public notice, dated April 1, 2021, which provided information for those wishing to participate during Public Comment periods at this council meeting. The City Clerk's Office also provided, through public notice, instructions on how the public could submit a question or comment via email or regular first-class mail in advance of the meeting. Public comment will be permitted at specified times as outlined in the agenda. Please refrain from commenting until solicited by the Council President.*

*For those members of the public who wish to make a comment during a designated public comment period, please use the "raise hand" feature and you will be called upon by the Council President.*

*Unless you are using an electronic device to follow the meeting agenda or need it for professional emergency contact purposes, please turn it off. Lastly, we ask that all participants remain on "mute" unless called upon to speak. Thank you.*

(The following matters were known at agenda deadline. Other matters may arise thereafter that need timely consideration or reaction.)

## **APPROVAL OF MINUTES**

- Regular and Closed Session Meetings of March 16, 2021

## **REPORTS**

- Mayor, City Administrator and Council President

## **PRESENTATION**

- Summit Downtown, Inc. 2020 Accomplishments - Nancy Adams, Executive Director - SDI

## **PUBLIC COMMENTS**

*At this point in the meeting Council welcomes comments from any member of the public about issues that are **not** topics on tonight's business agenda. Whenever an audience or Council member reads from a prepared statement, please provide a copy to the City Clerk at [rlicatese@cityofsummit.org](mailto:rlicatese@cityofsummit.org). To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to 3 minutes.*

## **ORDINANCE(S) FOR HEARING**

*Comments are solicited from Council members and the public.*

<u>Number</u>	<u>Title</u>	<u>Introduction Date</u>
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### **FINANCE**

21-3230	<b>ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)</b> <i>(Establish CAP Bank)</i>	04/6/21
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### **CAPITAL PROJECTS & COMMUNITY SERVICES**

21-3231	<b>AN ORDINANCE AMENDING CHAPTER 3, POLICE REGULATIONS, SECTION 3-8, NOISE RESTRICTIONS, SUBSECTION 3-8.1, NOISE PROHIBITIONS TO PROVIDE FOR A PILOT PROGRAM TO BAN THE USE OF GAS-POWERED LEAF BLOWERS</b> <i>(Establish pilot program banning use of gas-powered leaf blowers with sunset)</i>	04/6/21
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### **CAPITAL PROJECTS & COMMUNITY SERVICES**

21-3232	<b>AN ORDINANCE TO AMEND THE CODE, APPENDIX A, SCHEDULE OF FEES, CONTAINED IN THE REVISED GENERAL ORDINANCES OF THE CITY OF SUMMIT.</b> <i>(Construction Permits)</i>	04/6/21
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## **ORDINANCE(S) FOR FINAL CONSIDERATION**

*No comments are permitted at this point since the hearing is closed.*

<u>Number</u>	<u>Title</u>	<u>Introduction Date</u>
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### **FINANCE**

21-3230	<b>ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)</b> <i>(Establish CAP Bank)</i>	04/6/21
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### **CAPITAL PROJECTS & COMMUNITY SERVICES**

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## **ORDINANCE(S) FOR INTRODUCTION**

*\*Hearings will be at the meeting indicated below, unless otherwise noted*

<u>Number</u>	<u>Title</u>	<u>Hearing Date</u>
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### **LAW & LABOR**

ID# 7782	<b>ORDINANCE TO AMEND THE LEASE AGREEMENT BETWEEN REEVES-REED ARBORETUM, INC. AND THE CITY OF SUMMIT</b>	04/20/21
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## **RESOLUTIONS**

*(Staff reports are attached as appropriate. Items are listed according to Council Committees, those in **italics** indicate secondary committee reference. Unless otherwise indicated, or desired by Committee Chair, or a Council member advises that they will be voting in the negative, all Committee resolutions may be voted on at once.)*

### **FINANCE**

(ID # 7710)	1. Introduce 2021 Special Improvement District Budget & Establish Hearing Date ( <i>Roll Call Vote</i> )
(ID # 7785)	2. Authorize Emergency Temporary Appropriations - Municipal Operating Budget ( <i>Roll Call Vote</i> )
(ID # 7794)	3. Resolution Supporting S-3522 Creating Local Part of the Public Employees' Retirement System ( <i>PERS</i> )

### **CAPITAL PROJECTS & COMMUNITY SERVICES**

(ID # 7711)	1. Establish 2021 Fees for Operating and Maintaining the Sanitary Sewer System
(ID # 7612)	2. Authorize National Cooperative Purchase - Sourcewell - Purchase of Backhoe Loader - \$131,465.16
(ID # 7755)	3. Authorize Purchase Through Morris County Cooperative Pricing Council - Westminster Road Improvement Project ( <i>Curbing</i> ) - \$50,350.00
(ID # 7772)	4. Approve Temporary Parklet Location at Bank Street & Authorize Installation of Same - Summit Greek Grill
(ID # 7764)	5. Authorize the Temporary Use of Public Parks and Fields by Local Exercise and Fitness Businesses
(ID # 7768)	6. Accept Donation - Village Green Bench Dedication - Memory of Michael Pannullo - \$1,500.00
(ID # 7770)	7. Authorize Execution of Affordable Housing Deed Restriction Agreement - 86 Park Avenue, Unit 103
(ID # 7789)	8. Authorize Submission of Grant Application - ANJEC Open Space Stewardship Program
(ID # 7792)	9. Authorize 2021 Arbor Day Festivities
(ID # 7781)	10. Appoint Mayor's Arts Committee Member ( <i>Pending Closed Session Discussion</i> )
(ID # 7790)	11. Appoint Chair - Summit Economic Development Advisory Committee ( <i>Pending Closed Session Discussion</i> )

## **ADMINISTRATIVE POLICIES & COMMUNITY RELATIONS**

(ID # 7791)      Landscape Service Provider Registration

## SAFETY & HEALTH

(ID # 7776)	1. Accept Donation - Donald & Elizabeth Holck Fund - \$250.00
(ID # 7780)	2. Authorize Submission of the New Jersey Division of Highway Traffic Safety State and Community Highway Safety Grant Application and Execute Grant Agreement
(ID # 7779)	3. Authorize Submission of the New Jersey Division Of Highway Traffic Safety For The Pedestrian Safety, Enforcement And Education Fund Grant Application And Execute Grant Agreement

## **CONSENT AGENDA**

## CAPITAL PROJECTS & COMMUNITY SERVICES

(ID # 7773) Authorize Bid Advertisement - Summit City Cooperative Pricing System #192SCCPS - 2021 Annual Micro-Surfacing Program

FINANCE

(ID # 7784)      1. Authorize Amend Payroll  
(ID # 7774)      2. Authorize Refunds - Department of Community Programs  
(ID # 7771)      3. Authorizing Payment of Bills \$1,786,56.92

## COUNCIL MEMBERS' COMMENTS/NEW BUSINESS

## **ADJOURNMENT REGULAR MEETING**

**CLOSED SESSION (IF NEEDED AND AUTHORIZED)**

**EXPLANATORY NOTE REGARDING CORRESPONDENCE, STAFF & LIAISON REPORTS, AND GENERAL INFORMATION ITEMS**

*By end of business on Friday before the meeting, unless otherwise indicated, all items on the agenda are distributed to the Mayor, Council, City Administrator, City Treasurer and City Solicitor. Department Heads and the Press are advised via email that the official agenda is available for review on the City's website. An official "Board" copy is available for public inspection in the City Clerk's Office, the Summit Free Public Library reference desk and on the City's website. Oral reports and delayed distributions are noted as needed. Information that arrives after the agenda is completed and sent to the "distribution list" has only been provided to the Mayor, Council, City Administrator and affected Department Head(s).*

## **GENERAL INFORMATION**

*Includes notices, letters copied to the city, ordinances & resolutions from other governing bodies, newsletters and minutes and reports from agencies, boards and commissions. Each item does not appear to require any discussion or action. (Copies of ordinances and resolutions from other governing bodies are not provided, but are available upon request.)*

### **Minutes, Reports, etc. from the following:**

Education, Board of – 2/11/21, 3/4/21

## **COMMUNICATIONS**

### **Ordinances and Resolutions Other Governing Bodies**

1. Township of Springfield Notice of Pending Ordinance 2021-08 Land Use Hearing 04-13-2021
2. Millburn Township Notice of Pending Ordinance Zoning Ord. 2571-21 Hearing April 20, 2021
3. Township of Chatham Notice of Pending Ordinance 2021-08 Public Hearing April 22, 2021

## **ORDINANCES AND RESOLUTIONS EXPLANATION:**

A governing body of a municipality may formally act through ordinances or resolutions. Ordinances usually encompass legislative acts. Resolutions usually deal with administrative or acts performed according to legal authority, established procedures or instructions from the Common Council.

### **Ordinances:**

An act initiated by the Common Council that becomes law. The violation of an ordinance may result in summonses being issued. Generally, an ordinance remains in effect until repealed or modified and may not be amended or modified by a resolution. It requires a public hearing and publications in the town's legal paper before becoming effective. Examples of ordinances are those which deal with changing parking or speed limit requirements, code enforcement, implementing State mandates at the local level and creating boards or commissions.

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### **Resolutions:**

Any act or regulation that is required to be reduced to writing but may be finally passed at the meeting at which it is introduced. The legal effect of a resolution is the same as an ordinance except summonses cannot be issued for their violation. Generally, life of a resolution is permanent unless there is language to the contrary. Typical resolutions deal with: Opinion expressions; Requests for action to other elected officials or bodies or governmental agency[s]; One-time actions and Routine authorizations such as making appointments and awarding contracts.

City Clerk's Office



TO: Mayor and Common Council  
FROM: Tammie Baldwin, City Treasurer/CFO  
DATE: February 17, 2021

Taxpayers are familiar with the Levy Cap law, which limits the amount of any property tax increase 2% above the previous year. There is a second cap, which limits spending to the Cost of Living Adjustment, or COLA, applied to most of the previous year's appropriations. Appropriations such as Debt Service, Capital Improvements, Reserve for Uncollected Taxes and Grants are excluded from this determination.

This year's COLA is 2.5% and thus limits those 'inside cap' appropriations to \$815,654.45 over last year.

This Ordinance will allow for the increase of these appropriations by up to \$1,141,916.20. Any unused amounts can then be 'banked' to be used to offset unexpected expenditures in either of the next two years without exceeding the 3.5% maximum.

<b>ORDINANCE #</b>	<b>21-3230</b>
Introduction Date:	3/16/2021
Hearing Date:	4/6/2020
Passage Date:	
Effective Date:	

**Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank (N.J.S.A. 40A: 4-45.14) (Establish CAP Bank)**

*Ordinance Summary: This ordinance authorizes the City of Summit to increase its final budget appropriations subject to the cap to the statutorily permitted three and one-half percent (3.5%) or bank, for up to two years, the difference between the final appropriation subject to the cap and three and one-half percent (3.5%). This Ordinance is also known as a Cost of Living Cap Adjustment or COLA Ordinance.*

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Common Council of the City of Summit hereby determines that a 3.5% increase for said year, amounting to \$1,141,916.20 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the City of Summit hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That a majority of the full authorized membership of this governing body affirmatively concurring that, in the CY 2021 budget year, the final inside CAP appropriations of the City of Summit shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$1,141,916.20 and that the CY 2021 municipal budget for the City of Summit will be approved and adopted in accordance with this ordinance; and,
2. That any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,
3. That a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,
4. That a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

**RECORDED VOTE:**

Ayes (	Nays (	Abstain (
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(		
(		
(		
(		
(		Absent (
(		

**BE IT FURTHER ORDAINED** that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such passage.

Dated:

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing ordinance was duly passed by the Common Council of said City at a regular meeting held on Tuesday evening,

Approved:

Mayor

City Clerk



<b>ORDINANCE #</b>	<b>21-3231</b>
Introduction Date:	3/16/2021
Hearing Date:	4/6/2021
Passage Date:	
Effective Date:	

**AN ORDINANCE AMENDING CHAPTER 3, POLICE REGULATIONS, SECTION 3-8, NOISE RESTRICTIONS, SUBSECTION 3-8.1, NOISE PROHIBITIONS TO PROVIDE FOR A PILOT PROGRAM TO BAN THE USE OF GAS-POWERED LEAF BLOWERS (establish pilot program banning use of gas-powered leaf blowers with sunset)**

*Ordinance Summary: The purpose of this ordinance is to amend Chapter 3, Police Regulations, Section 3-8, Noise Restrictions, Subsection 3-8.1, Noise Prohibitions, to ban the use of gas-powered leaf blowers, as a pilot program, during the 2021 summer season, specifically from June 1, 2021 through August 31, 2021 within the City of Summit.*

WHEREAS, the use of gas-powered leaf blowers creates a health hazard to the users of said equipment as well as to City residents by displacing significant amounts of particulate matter, chemical pesticides, pollen, and mold into the air; and

WHEREAS, the use of gas-powered leaf blowers creates a nuisance by generating low-frequency noise at higher decibels and by emitting carbon and non-carbon emissions, and interfering with City residents' quiet enjoyment of the outdoors during summer months; and

WHEREAS, the Common Council wishes to prohibit the use of gas powered leaf blowers within the City from June 1, 2021 through August 31, 2021 as pilot program.

NOW THEREFORE BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT,  
COUNTY OF UNION, STATE OF NEW JERSEY, AS FOLLOWS:

SECTION 1. That Chapter 3, Police Regulations, Section 3-8, Noise Restrictions, Subsection 3-8.1, Noise Prohibitions, of the Code be and is hereby amended to read as follows:

### § 3-8.1 Noise Prohibitions.

The following acts are prohibited:

- b. Without in any way limiting the provisions of this section hereof, the following acts are specifically prohibited:
- 4. (a) The operation or use of any power lawnmower, leaf blower, chainsaw, woodchipper, power washers or similar property maintenance device, other than snowplows or snow blowers, by commercial or public users, except during the following hours:

	Weekdays	Saturdays	Sundays and Holidays
Commercial	8:00 a.m. to 6:00 p.m.	9:00 a.m. to 6:00 p.m.	Not permitted
Public	8:00 a.m. to 8:00 p.m.	9:00 a.m. to 6:00 p.m.	9:00 a.m. to 6:00 p.m.
Golf Courses	6:30 a.m. to 8:00 p.m.	6:30 a.m. to 6:00 p.m.	6:30 a.m. to 6:00 p.m.

- (b) Notwithstanding anything to the contrary in any section, the operation or use of any gas-powered (not electric or battery-powered) leaf blower is prohibited within the City at all times from June 1, 2021 through August 31, 2021. This prohibition applies to all users.
- (c) Any responsible party violating Section 3-8.1(b)(4)(b) shall be, on the first offense, given a warning and informed about the prohibition. Any responsible party violating Section 3-8.1(b)(4)(b) shall be subject to a fine upon conviction hereof, not exceeding \$100.00 for the second offense, \$250.00 for the third offense, and \$500.00 for the fourth and any subsequent offenses. The term "responsible party" shall mean (i) the individual who operates the gas-powered leaf blower, or (ii) in the event such individual is employed by or is an independent contractor for a lawn maintenance company or entity, then such company or entity will be solely responsible for the payment of such fines.
- (d) In the event of a hurricane, tropical storm, or similar extreme storm event or emergency, the Mayor of the City of Summit may, at his/her sole discretion, temporarily suspend the application of Section 3-8.1(b)(4)(b) for the purposes of debris cleanup or for such other emergency purposes.
- (e) The Summit Police Department or the Department of Community Services shall have the authority to enforce the provisions of this section.

**SECTION 2. SEVERABILITY.** If any paragraph, section, subsection, sentence, sentence clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court or administrative agency of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision of such holding shall not affect the validity of the remaining paragraphs or sections hereof.

**SECTION 3. INCONSISTENCY.** All ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 4. EFFECTIVE DATE.** This Ordinance shall take effect upon final passage and publication according to law.

(Latest additions are indicated by underline, deletions by ~~strikethrough~~)

Dated:

I, Rosalia M. Licatese, City Clerk of the  
City of Summit, do hereby certify that the  
foregoing ordinance was duly passed by the  
Common Council of said City at a regular  
meeting held on

Approved:

Mayor

City Clerk



TO: Mayor and Common Council  
FROM: Aaron Schrager, City Engineer/ Acting DCS Director  
DATE: March 2, 2021

## **SUMMARY**

The 3-year trend and forecast for the NJUCC (Construction Division) Trust Account, dedicated by budget rider, remains in fairly steep decline. This is the result of a number of factors. When Celgene first purchased the former Merck campus, they invested tens of millions in re-purposing life science and animal test space to fit their needs, resulting in a windfall of sorts for the Trust Account. Upon the announcement of their acquisition by BMS, construction effectively halted as the incoming team evaluated options. Coupled with the unanticipated activity slowdown due to the pandemic last year, revenues have been off substantially during this period.

The difficulty lies in that there remains a differential between permit revenue and expenses that will continue to drain remaining surplus. We have worked to lower expenses in 2020, and now further in 2021, but while we expect activity to pick up in 2021, the only way to maintain a viable surplus is to increase revenue via a fee increase. According to the legislative history in Appendix A of the Municipal Ordinance, the last fee increase was in 2011.

At this time, I am requesting an increase to the construction permit fees and revision to the municipal ordinance to reflect these fee changes. Please let me know if you have any questions or need anything additional.

<b>ORDINANCE #</b>	<b>21-3232</b>
Introduction Date:	
Hearing Date:	
Passage Date:	
Effective Date:	

**AN ORDINANCE TO AMEND THE CODE, APPENDIX A, SCHEDULE OF FEES, CONTAINED IN THE REVISED GENERAL ORDINANCES OF THE CITY OF SUMMIT. [Construction Permits]**

*Ordinance Summary: The purpose of this ordinance is to amend Construction Permit Fees under Section 14-1.2 of Appendix A, Schedule of Fees, contained in the Revised General Ordinance of the City of Summit.*

WHEREAS, N.J.S.A. 52:27D-126a of the State Uniform Construction Code Act provides that the municipal governing body by ordinance, in accordance with standards established by the Commissioner of Community Affairs, shall set fees for plan review, construction permits, certificates of occupancy, demolition permits, moving of building permits, elevator permits and sign permits, provided, however, that such fees shall not exceed the annual costs for the operation of the enforcing agency; and

WHEREAS, N.J.A.C. 5:23-2.25 provides that a municipality, in accordance with Chapter 23 (Uniform Construction Code) of the Administrative Code, shall establish by ordinance enforcing agency fees for the following activities: plan review; construction permits; certificate of occupancy; elevator device inspections and tests; demolition permit; moving of building permit; lead abatement clearance certificate; annual electrical inspection of swimming pools, spas and hot tubs; and sign permit.

WHEREAS, N.J.A.C. 5:23-2.25 further provides that the fee shall be collected prior to the issuance of the permit or certificate and that the schedule of such fees shall be posted in the office of the construction official and shall be accessible to the public; and

WHEREAS, construction permit fees have not been increased since 2011 with the adoption of Ordinance No. 11-2947 on June 8, 2011; and

WHEREAS, the Common Council wishes to increase certain construction code permit fees in order to offset the operating expenses of the Department of Community Services.

NOW THEREFORE BE IT ORDAINED by the Common Council of the City of Summit, County of Union, State of New Jersey, as follows:

SECTION 1. That Section 14.12 of Appendix A, Schedule of Fees, contained in the Revised General Ordinance of the City of Summit be and is hereby amended to read as follows:

## APPENDIX A

### **CONSTRUCTION PERMITS (14-1.2)**

The fee for construction permits shall be the sum of the applicable fees listed in paragraphs a. through m. hereof and shall be paid before the permit is issued, except as modified in paragraph m. for mechanical permit fees.

a. *Building Subcode Fees.* The Building Subcode fees shall be as follows:

1. For new buildings and structures and additions:

- (a) For Use Groups B, E, H, I, M, and R-1, ~~\$0.04~~ \$0.05 per cubic foot;
- (b) For Use Groups A, F, R-2, S and U. ~~\$0.03~~ \$0.04 per cubic foot;
- (c) For Use Groups R-3, R-4, and R-5 including accessory buildings and structures, ~~\$0.02~~ \$0.035 per cubic foot.

2. For alterations or renovations, fees shall be calculated on the total estimated cost (value) of the work, including labor and materials:

- (a) For a value to fifty thousand (\$50,000.00) dollars, ~~twenty (\$20.00)~~ twenty-seven (\$27.00) dollars per one thousand (\$1,000.00) dollars of estimated value;
- (b) For a value from fifty thousand one (\$50,001.00) dollars to one hundred thousand (\$100,000.00) dollars, ~~fifteen (\$15.00)~~ twenty-two (\$22.00) dollars per one thousand (\$1,000.00) dollars of estimated value;
- (c) For a value over one hundred thousand (\$100,000.00) dollars, ~~thirteen (\$13.00)~~ seventeen (\$17.00) dollars per one thousand (\$1,000.00) dollars of estimated value.

**SECTION 2. SEVERABILITY.** If any paragraph, section, subsection, sentence, sentence clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court or administrative agency of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision of such holding shall not affect the validity of the remaining paragraphs or sections hereof.

**SECTION 3. INCONSISTENCY.** All ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 4. EFFECTIVE DATE.** This Ordinance shall take effect upon final passage and publication according to law.

(Latest additions are indicated by underline, deletions by ~~strike-through~~)

Dated:

I, Rosalia M. Licatese, City Clerk of the      Approved:

City of Summit, do hereby certify that  
the foregoing ordinance was duly passed  
by the Common Council of said City at  
a regular meeting held on

Mayor

City Clerk



ORDINANCE #	(ID # 7782)
Introduction Date:	4/6/2021
Hearing Date:	4/20/2021
Passage Date:	
Effective Date:	

## **ORDINANCE TO AMEND THE LEASE AGREEMENT BETWEEN REEVES-REED ARBORETUM, INC. AND THE CITY OF SUMMIT**

*Ordinance Summary: The purpose of this ordinance is to authorize a third amendment to the lease between the City of Summit and Reeves-Reed Arboretum, Inc. for property designated as Block 2305, Lot 23 on the Tax Map of the City of Summit, more commonly known as 165 Hobart Avenue, Summit, New Jersey through September 6, 2046.*

WHEREAS, the City of Summit is the owner of property designated as Block 2305, Lot 23 on the Tax Map of the City of Summit (previously designated as Block 181, Lots 5A, 14-17, 21, 24-28), more commonly known as 165 Hobart Avenue, Summit, New Jersey; and

WHEREAS, Reeves-Reed Arboretum, Inc. is a non-profit corporation that has been maintaining the arboretum and contributing funds for its support for the benefit of the citizens of Summit and the general public in accordance with an agreement with the City dated March 23, 1974; and

WHEREAS, on April 7, 1981, the Common Council of the City of Summit adopted Ordinance 1788 "Authorizing Lease of City of Summit Premises Known as Block 181, Lots 5A, 14-17, 21, 24-28 on the Tax Map of the City of Summit to Reeves-Reed Arboretum, Inc., a Non-Profit Corporation of the State of New Jersey" for a term of one year commencing on April 14, 1981 and ending on April 13, 1982 and thereafter on a year-to-year basis with a six-month termination notice by both parties for the sum of \$10.00 per year; and

WHEREAS, on July 21, 1992, the Common Council of the City of Summit adopted Resolution 25358 authorizing Execution of a Lease between the City and Reeves-Reed Arboretum, Inc. for a term commencing on July 22, 1992 and ending on July 21, 2012; and

WHEREAS, on November 14, 1994, the Common Council of the City of Summit adopted Resolution 26340 authorizing an Amendment to the Lease extending the term to July 21, 2017; and

WHEREAS, on September 7, 2010, the Common Council of the City of Summit adopted Resolution 24141 authorizing a Second Lease Amendment extending the term of the Lease to September 6, 2035; and

WHEREAS, Reeves-Reed Arboretum, Inc. is applying to the Department of Environmental Protection (DEP) Green Acres for grant funding for the development of the arboretum's accessibility project in furtherance of its public outdoor recreation purposes; and

WHEREAS, the DEP Green Acres grant requires that a development project shall be located on land for which the nonprofit has obtained a lease for at least 25 years; and

WHEREAS, N.J.S.A. 40A:12-14 of the Local Lands and Buildings Law provides, in relevant part, that any municipality may lease any real property, capital improvement or personal property other than real property otherwise dedicated or restricted pursuant to law; and

WHEREAS, specifically, N.J.S.A. 40A:12-14(c) provides that in the case of a lease to a nonprofit corporation or association for a public purpose, the lease shall be authorized by ordinance and may be for nominal or other consideration and that said authorization shall include the following:

1. nominal or other consideration for the lease;
2. the name of the corporation or corporations who shall be the lessee;
3. the public purpose served by the lessee;
4. the number of persons benefiting from the public purpose served by the lessee, whether within or without the municipality in which the leasehold is located; and
5. the term of the lease, and the officer, employee or agency responsible for enforcement of the conditions of the lease; and

WHEREAS, N.J.S.A. 40A:12-14(c) further provides that the ordinance shall also require any nonprofit corporation holding a lease for a public purpose to annually submit a report to the officer, employee or agency designated by the governing body, setting out the use to which the leasehold was put during each year, the activities of the lessee undertaken in furtherance of the public purpose for which the leasehold was granted; the approximate value or cost, if any, of such activities in furtherance of such purpose; and an affirmation of the continued tax-exempt status of the nonprofit corporation pursuant to both State and federal law; and

WHEREAS, N.J.S.A. 40A:12-15(i) provides that a leasehold may be made for a term not in excess of 50 years and extended for an additional 25 years by ordinance thereafter for any municipal public purpose, including, but not limited to any activity for the promotion of the health, safety, morals and general welfare of the community of any nonprofit corporation or association; and

WHEREAS, the City is willing to extend the lease with Reeves-Reed Arboretum, Inc. until September 6, 2046 in furtherance of the public purpose of providing public outdoor recreation to the residents of Summit and the general public for no fee or for a reasonable fee as Reeves-Reed Arboretum, Inc. may deem appropriate; and

WHEREAS, the parties have agreed to such terms and conditions as set forth herein and memorialized in the Third Amendment to the Lease.

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of Summit in the County of Union, State of New Jersey, as follows:

SECTION 1. In accordance with the provisions of N.J.S.A. 40A:12-14, the Mayor and City Clerk are hereby authorized to execute a Third Lease Amendment with Reeves-Reed Arboretum, Inc. for its property designated as Block 2305, Lot 23, located as 165 Hobart Avenue, Summit, New Jersey extending the term of the Lease through September 6, 2046.

SECTION 2. The Lease Agreement, a copy of which shall be on file in the Office of the City Clerk, is hereby approved.

SECTION 3. SEVERABILITY. If any paragraph, section, subsection, sentence, sentence clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court or administrative agency of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision of such holding shall not affect the validity of the remaining paragraphs or sections hereof.

SECTION 4. INCONSISTENCY. All ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION 5. EFFECTIVE DATE. This Ordinance shall take effect upon final passage and publication according to law.

Dated:

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing ordinance was duly passed by the Common Council of said City at a regular meeting held on

Approved:

Mayor

City Clerk

**THIRD LEASE AMENDMENT BETWEEN REEVES-REED ARBORETUM, INC.  
AND CITY OF SUMMIT**

THIS AMENDMENT TO LEASE, dated as of \_\_\_\_\_, 2021, is between THE CITY OF SUMMIT, a municipal corporation of the State of New Jersey, having its Municipal Building at 512 Springfield Avenue, Summit, New Jersey 07901 (“Landlord”), and REEVES-REED ARBORETUM, INC., a non-profit corporation of the State of New Jersey, having its principal office at 165 Hobart Avenue, Summit, New Jersey 07901 (“Tenant”).

**W I T N E S S E T H**

WHEREAS, Landlord and Tenant entered into a lease dated July 22, 1992 (the “Lease”) whereby Landlord leased to Tenant the property designated as Lot 23 in Block 2305 on the Tax Map of the City of Summit (previously designated as Lots 5A, 14-17, 21, and 24-28 in Block 181), and known as 165 Hobart Avenue, Summit, New Jersey (the “Property”), for a term commencing on July 22, 1992 and ending on July 21, 2012; and

WHEREAS, by amendment to the Lease dated November 2, 1994, Landlord and Tenant extended the term of the Lease to July 21, 2017; and

WHEREAS, by amendment to the Lease dated September 7, 2010, Landlord and Tenant extended the term of the Lease to September 6, 2035; and

WHEREAS, Landlord and Tenant desire to further extend the term of the Lease; and

WHEREAS, Tenant utilizes the Property in furtherance of its mission; is open daily to the general public with no entry fee, except for closures or reduced hours for federal holidays, special events, and as required to comply with applicable laws, regulations, and government orders; and charges reasonable fees for programs, facilities and services.

NOW THEREFORE, in consideration of the premises and other good and valuable consideration, Landlord and Tenant agree as follows:

1. The term of the Lease is hereby extended until September 6, 2046.
2. All other terms and conditions of the Lease shall remain in full force and effect.

Landlord and Tenant agree to the terms of this Third Amendment to Lease and execute the same as of \_\_\_\_\_, 2021.

ATTEST:

Name: \_\_\_\_\_

CITY OF SUMMIT,  
Landlord

By: \_\_\_\_\_

Nora Radest  
Mayor

ATTEST:

Name: \_\_\_\_\_

REEVES-REED ARBORETUM, INC.,  
Tenant

By: \_\_\_\_\_

Pascal Lalonde  
President

Resolution (ID # 7710)  
April 6, 2021

**INTRODUCE 2021 SPECIAL IMPROVEMENT DISTRICT BUDGET & ESTABLISH  
HEARING DATE (ROLL CALL VOTE)**

BE IT RESOLVED that said budget be published in the Union County Local Source in the issue of April 22, 2021.

Recorded Vote:

Ayes ( -- Nays ( -- Abstained ( --

Absent ( --

Notice is hereby given that the budget and the tax resolution was approved by the Common Council of the City of Summit, County of Union on Tuesday, April 6, 2021.

A hearing on the budget and tax resolution will be held on Tuesday, May 4, 2021 at City Hall, 512 Springfield Avenue, Summit, New Jersey at 7:30 p.m. at which time and place objections to said budget and tax resolution for the year 2021 may be presented by taxpayers or other interested persons.

SUMMARY OF REVENUES AND APPROPRIATIONS:

REVENUES

Other Revenues	\$117,100.00
Amount to be Raised by Taxation	
for District Tax	\$267,878.00
Total Revenues	\$384,978.00

APPROPRIATIONS:

Operations	\$384,978.00
Total Appropriations	\$384,978.00

Dated: April 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 6, 2021.

City Clerk

Summit Downtown, Inc.						
2021 Budget						
		2021	2021	2020	2020	2019
		YTD Actual	Budget	YTD Actual	Budget	YTD Actual
Ordinary Income/Expense						
Income						
Entry Fees	-	100,000.00		88,805.00	100,000.00	101,035.50
Media Sponsorships	-	-		-	-	-
Gift Card Sales	-	5,000.00		(12,157.41)	5,000.00	8,019.14
Grants	-	-		-	-	-
Interest	-	100.00		164.35	100.00	176.06
Other Inc	-	5,000.00		-	5,000.00	946.44
Sponsorships	-	4,000.00		3,000.00	7,500.00	7,465.00
Surplus	-	3,000.00		-	-	-
Assessment Revenue	-	267,878.00		267,215.00	267,878.00	198,919.50
Total Income	-	384,978.00		347,026.94	385,478.00	316,561.64
Expense						
Advertising & Marketing	-	31,700.00		12,792.46	31,700.00	23,299.51
Bank Charges	-	500.00		329.77	500.00	135.88
Business Development	-	1,000.00		578.00	1,500.00	-
Design & Beautification	-	15,000.00		15,207.89	20,000.00	6,819.68
Donations	-	-		-	-	-
Equipment	-	5,100.00		5,591.94	5,100.00	6,564.90
Fees	-	2,750.00		879.36	2,750.00	5,287.06
Gift Cards	-	6,916.00		1,913.74	7,850.00	3,497.25
Insurance	-	7,500.00		3,947.44	7,500.00	7,265.93
I.T.	-	5,200.00		3,116.79	5,200.00	4,186.90
Lights & Decorations	-	1,000.00		10,961.50	3,000.00	-
Management Fees	-	-		-	-	-
Memberships & Conferences	-	6,000.00		3,248.00	6,000.00	3,325.47
Newsletters/Social Media	-	2,200.00		1,738.96	2,200.00	1,959.89
Other Exp	-	1,600.00		-	2,600.00	(612.58)
Parking	-	4,800.00		1,320.00	4,800.00	4,309.00
Payroll Service	-	1,000.00		2,533.99	1,000.00	849.38
Payroll Taxes	-	15,000.00		11,705.85	15,000.00	12,101.10
Payroll/Salary	-	147,084.00		119,121.16	144,200.00	131,333.51
Performers/Event Mgmt	-	50,000.00		24,517.50	35,500.00	25,399.87
Personnel	-	21,000.00		17,654.40	21,000.00	20,449.96
Postage	-	500.00		221.80	500.00	87.86
Printing	-	9,700.00		308.00	9,700.00	7,240.35
Prof. Services	-	21,850.00		9,482.50	30,900.00	33,583.50
Rent--Events	-	750.00		-	750.00	-
Rent--Office	-	9,500.00		7,607.68	9,500.00	7,645.00
Retirement Plan	-	6,000.00		5,597.67	5,000.00	8,155.22
Security Service	-	3,500.00		-	3,500.00	1,682.18
Stakeholders' Meetings	-	1,250.00		404.79	1,250.00	934.76
Supplies	-	2,250.00		1,421.65	2,550.00	2,160.45
Telephone	-	2,400.00		1,972.51	2,400.00	2,707.94
Trustees	-	633.00		44.97	633.00	907.30
Volunteers	-	295.00		-	395.00	95.56
Website	-	1,000.00		1,277.00	1,000.00	6,125.00
Total Expense	-	384,978.00		265,497.32	385,478.00	328,303.85
Net Ordinary Income*	-	-		81,529.62	-	(11,742.21)
	-	-		81,529.62	-	(11,742.21)

<b>2019</b>
<b>Budget</b>
94,000.00
-
1,000.00
-
100.00
4,000.00
5,000.00
-
265,226.00
369,326.00
30,000.00
1,025.00
3,000.00
15,000.00
-
5,700.00
2,530.00
7,650.00
7,500.00
5,200.00
5,000.00
-
5,000.00
2,200.00
8,450.00
4,600.00
4,486.00
14,935.00
140,000.00
32,200.00
20,350.00
500.00
8,250.00
8,920.00
740.00
9,500.00
-
3,150.00
1,250.00
3,600.00
2,400.00
2,000.00
395.00
8,000.00
363,531.00
5,795.00
<b>5,795.00</b>

Summit Downtown, Inc.				
Arts & Cars				
		2021	2021	2020
		YTD Actual	Budget	YTD Actual
<b>Ordinary Income/Expense</b>				
	<b>Income</b>			
	Entry Fees			
	Media Sponsorships			
	Gift Card Sales			
	Grants			
	Interest			
	Other Inc		5,000.00	
	Sponsorships		1,000.00	
	Surplus			
	Assessment Revenue			
	<b>Total Income</b>	-	6,000.00	-
	<b>Expense</b>			
	Advertising & Marketing		3,000.00	
	Bank Charges			
	Business Development			
	Clean Up Project			
	Donations			
	Equipment		1,000.00	
	Fees			153.50
	Gift Cards			
	Insurance			
	I.T.			
	Lights & Decorations			
	Management Fees			
	<b>Memberships &amp; Conferences</b>			
	Newsletters/Social Media			
	Other Exp			
	Parking			
	Payroll Service			
	Payroll Taxes			
	Payroll/Salary			
	Performers/Event Mgmt		6,000.00	375.00
	Personnel			
	Postage			
	Printing		500.00	
	Prof. Services		300.00	30.00
	Rent--Events			
	Rent--Office			
	Retirement Plan			
	Security Service		2,500.00	
	Stakeholders' Meetings			
	Supplies			
	Telephone			
	Trustees			
	Volunteers			
	Website			
	<b>Total Expense</b>	-	13,300.00	558.50
<b>Net Ordinary Income</b>		-	(7,300.00)	(558.50)
<b>Net Income</b>		-	(7,300.00)	(558.50)



<b>Summit Downtown, Inc.</b>					
<b>Cars &amp; Croissants</b>					
		2021	2021	2020	2020
		YTD Actual	Budget	YTD Actual	Budget
<b>Ordinary Income/Expense</b>					
	<b>Income</b>				
	Entry Fees				
	Media Sponsorships				
	Gift Card Sales				
	Grants				
	Interest				
	Other Inc				
	Sponsorships				
	Surplus				
	Assessment Revenue				
	<b>Total Income</b>	-	-		
	<b>Expense</b>				
	Advertising & Marketing				
	Bank Charges				
	Business Development				
	Clean Up Project				
	Donations				
	Equipment				
	Fees				
	Gift Cards				
	Insurance				
	I.T.				
	Lights & Decorations				
	Management Fees				
	<b>Memberships &amp; Conferences</b>				
	Newsletters/Social Media				
	Other Exp				
	Parking				
	Payroll Service				
	Payroll Taxes				
	Payroll/Salary				
	Performers/Event Mgmt				
	Personnel				
	Postage				
	Printing				
	Prof. Services				
	Rent--Events				
	Rent--Office				
	Retirement Plan				
	Security Service	500.00		500.00	
	Stakeholders' Meetings				
	Supplies				
	Telephone				
	Trustees				
	Volunteers				
	Website				
	<b>Total Expense</b>	-	500.00	-	500.00
<b>Net Ordinary Income</b>		-	(500.00)	-	(500.00)
<b>Net Income</b>		-	(500.00)	-	(500.00)



Summit Downtown, Inc.							
Design & Beautification							
		2021	2021	2020	2020	2019	
		YTD Actual	Budget	YTD Actual	Budget	YTD Actual	
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
Entry Fees							
Media Sponsorships							
Gift Card Sales							
Grants							
Interest							
Other Inc							
Sponsorships							
Surplus							
Assessment Revenue							
<b>Total Income</b>		-	-				0
<b>Expense</b>							
Advertising & Marketing							
Bank Charges							
Business Development							
Design & Beautification			15,000.00	15,207.89	20,000.00	6,819	
Donations							
Equipment							
Fees							
Gift Cards							
Insurance							
I.T.							
Lights & Decorations							
Management Fees							
Memberships & Conferences							
Newsletters/Social Media							
Other Exp							
Parking							
Payroll Service							
Payroll Taxes							
Payroll/Salary							
Performers/Event Mgmt							
Personnel							
Postage							
Printing							
Prof. Services							
Rent--Events							
Rent--Office							
Retirement Plan							
Security Service							
Stakeholders							
Supplies							
Telephone							
Trustees							
Volunteers							
Website							
<b>Total Expense</b>		-	-	15,000.00	15,207.89	20,000.00	6,819
<b>Net Ordinary Income</b>		-	-	(15,000.00)	(15,207.89)	(20,000.00)	(6,819)
<b>Net Income</b>		-	-	(15,000.00)	(15,207.89)	(20,000.00)	(6,819)



Summit Downtown, Inc.		2021	2021	2020
Design Day		YTD Actual	Budget	YTD Actual
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Entry Fees				
Media Sponsorships				
Gift Card Sales				
Grants				
Interest				
Other Inc				
Sponsorships				
Surplus				
Assessment Revenue				
<b>Total Income</b>		-	-	
<b>Expense</b>				
Advertising & Marketing			2,700.00	625.00
Bank Charges				
Business Development				
Clean Up Project				
Donations				
Equipment			200.00	
Fees				
Gift Cards				
Insurance				
I.T.				
Lights & Decorations				
Management Fees				
Memberships & Conferences				
Newsletters & Social Media			500.00	
Other Exp			250.00	
Parking				
Payroll Service				
Payroll Taxes				
Payroll/Salary				
Performers/Event Mgmt			1,000.00	
Personnel				
Postage				
Printing			1,000.00	80.00
Prof. Services			300.00	255.00
Rent--Events				
Rent--Office				
Retirement Plan				
Security Service				
Supplies			250.00	
Stakeholders' Meetings				
Telephone				
Trustees				
Volunteers				
Website				
<b>Total Expense</b>		-	6,200.00	960.00
<b>Net Ordinary Income</b>		-	(6,200.00)	(960.00)
<b>Net Income</b>		-	(6,200.00)	(960.00)



Summit Downtown, Inc.						
Downtown Music						
		2021	2021	2020	2020	2019
		YTD Actual	Budget	YTD Actual	Budget	YTD Actual
Ordinary Income/Expense						
Income						
Entry Fees						
Media Sponsorships						
Gift Card Sales						
Grants						
Interest						
Other Inc						
Sponsorships						
Surplus						
Assessment Revenue						
Total Income		-	-			
Expense						
Advertising & Marketing			2,000.00	1,225.00	2,000.00	2,189.
Bank Charges						
Business Development						
Clean Up Project						
Donations						
Equipment						
Fees						
Gift Cards						
Insurance						
I.T.						
Lights & Decorations						
Management Fees						
Memberships & Conferences						
Newsletters/Social Media						
Other Exp						
Parking						
Payroll Service						
Payroll Taxes						
Payroll/Salary						
Performers/Event Mgmt			25,000.00	21,750.00	8,500.00	7,350.
Personnel						
Postage						
Printing			600.00		600.00	369.
Prof. Services			500.00	300.00	1,000.00	285.
Rent--Events						
Rent--Office						
Retirement Plan						
Security Service						
Stakeholders' Meetings						
Supplies				54.17		6.
Telephone						
Trustees						
Volunteers						
Website						
Total Expense		-	28,100.00	23,329.17	12,100.00	10,200.
Net Ordinary Income		-	(28,100.00)	(23,329.17)	(12,100.00)	(10,200.
Net Income		-	(28,100.00)	(23,329.17)	(12,100.00)	(10,200.



<b>Summit Downtown, Inc.</b>				
<b>Family Fun Night</b>				
	2021	2021	2020	2020
	YTD Actual	Budget	YTD Actual	Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Entry Fees				
Media Sponsorships				
Gift Card Sales				
Grants				
Interest				
Other Inc				
Sponsorships		2,000.00	3,000.00	2,000.00
Surplus				
Assessment Revenue				
<b>Total Income</b>	<b>-</b>	<b>2,000.00</b>	<b>3,000.00</b>	<b>2,000.00</b>
<b>Expense</b>				
Advertising & Marketing		1,000.00		1,000.00
Bank Charges				
Business Dev				
Clean Up Project				
Donations				
Equipment		400.00		400.00
Fees				
Gift Cards				
Insurance				
I.T.				
Lights & Decorations				
Mgmt. Fees				
Memberships & Conferences				
Newsletters & Social Media				
Other Exp				
Parking				
Payroll Services				
Payroll Taxes				
Payroll/Salary				
Perofrmers/Event Mgmt		8,000.00	1,592.50	8,000.00
Personnel				
Postage				
Printing		600.00		600.00
Prof. Services				
Rent--Events				
Rent--Office				
Retirement Plan				
Security Services		500.00		500.00
Stakeholders' Meetings				
Supplies		500.00		500.00
Telephone				
Trustees				
Volunteers				
Website				
<b>Total Expense</b>	<b>-</b>	<b>11,000.00</b>	<b>1,592.50</b>	<b>11,000.00</b>
<b>Net Ordinary Income</b>	<b>-</b>	<b>(9,000.00)</b>	<b>1,407.50</b>	<b>(9,000.00)</b>
<b>Net Income</b>	<b>-</b>	<b>(9,000.00)</b>	<b>1,407.50</b>	<b>(9,000.00)</b>

2019 YTD Actual	2019 Budget
100.00	
129.00	
2,800.00	2,000.00
3,029.00	2,000.00
475.00	1,000.00
270.00	500.00
129.00	
50.00	
6,319.00	6,000.00
131.25	600.00
1,370.00	
379.40	
596.86	500.00
9,720.51	8,600.00
(6,691.51)	(6,600.00)
(6,691.51)	(6,600.00)

Summit Downtown, Inc.						
Farmers Market						
		2021	2021	2020	2020	2019
		YTD Actual	Budget	YTD Actual	Budget	YTD Actual
Ordinary Income/Expense						
Income						
	Entry Fees		100,000.00	88,805.00	100,000.00	100,056.50
	Media Sponsorships					
	Gift Card Sales					
	Grants					
	Interest					
	Other Inc					
	Sponsorships					
	Surplus					
	Assessment Revenue					
Total Income		-	100,000.00	88,805.00	100,000.00	100,056.50
Expense						
	Advertising & Marketing		5,000.00	2,492.33	5,000.00	2,750.00
	Bank Charges					
	Business Dev					
	Clean Up Project					
	Donations					
	Equipment		1,500.00	1,360.69	1,500.00	1,853.77
	Fees		2,500.00		2,500.00	2,550.00
	Gift Cards		250.00		250.00	25.00
	Insurance					
	I.T.					
	Lights & Decorations					
	Mgmt. Fees					
Memberships & Conferences						
Newsletters & Social Media						
	Other Exp		350.00		350.00	
	Parking					
	Payroll Services					
	Payroll Taxes					
	Payroll/Salary					
Perofrmers/Event Mgmt						
	Personnel		21,000.00	17,308.84	21,000.00	20,449.96
	Postage					
	Printing		1,300.00	228.00	1,300.00	1,379.00
	Prof. Services		1,500.00	1,300.00	2,000.00	2,555.00
	Rent--Events		750.00		750.00	
	Rent--Office					
	Retirement Plan					
	Security Services					
	Stakeholders' Meetings					
	Supplies		250.00	83.13	250.00	69.12
	Telephone					
	Trustees					
	Volunteers					
	Website					
Total Expense		-	34,400.00	22,772.99	34,900.00	31,716.85
Net Ordinary Income		-	65,600.00	66,032.01	65,100.00	68,339.65
Net Income		-	65,600.00	66,032.01	65,100.00	68,339.65

<b>2019</b>	
<b>Budget</b>	
	94,000.00
	94,000.00
	5,000.00
	500.00
	2,500.00
	250.00
	3,600.00
	20,000.00
	350.00
	650.00
	740.00
	1,000.00
	34,590.00
	59,410.00
	<b>59,410.00</b>

Summit Downtown, Inc.					
Halloween					
		2021	2021	2020	2020
		YTD Actual	Budget	YTD Actual	Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
	Entry Fees				
	Media Sponsorships				
	Gift Card Sals				
	Grants				
	Interest				
	Other Inc				
	Sponsorships				1,500.00
	Surplus				
	Assessment Revenue				
<b>Total Income</b>		-	-	0.00	1,500.00
<b>Expense</b>					
	Advertising & Marketing				
	Bank Charges				
	Business Dev				
	Clean Up Project				
	Donations				
	Equipment				
	Fees				
	Gift Cards				
	Insurance				
	I.T.				
	Lights & Decorations				
	Mgmt. Fees				
Memberships & Conferences					
Newsletters & Social Media					
	Other Exp				
	Parking				
	Payroll Services				
	Payroll Taxes				
	Payroll/Salary				
Perofrmers/Event Mgmt					
	Personnel				
	Postage				
	Printing		200.00		200.00
	Prof. Services		250.00	-	600.00
	Rent-Events				
	Rent-Office				
	Retirement Plan				
	Security Services				
Stakeholders' Meetings					
	Supplies				
	Telephone				
	Trustees				
	Volunteers				
	Website				
<b>Total Expense</b>		-	450.00	0.00	800.00
<b>Net Ordinary Income</b>		-	(450.00)	0.00	700.00
<b>Net Income</b>		-	(450.00)	<b>0.00</b>	<b>700.00</b>



Summit Downtown, Inc.						
Holidays						
		2021	2021	2020	2020	2019
		YTD Actual	Budget	YTD Actual	Budget	YTD Actual
Ordinary Income/Expense						
	Income					
	Entry Fees					
	Media Sponsorships					
	Gift Card Sales					
	Grants					
	Interest					
	Other Inc					
	Sponsorships		1,000.00		1,000.00	2,165.
	Surplus					
	Assessment Revenue					
	<b>Total Income</b>	-	1,000.00	0.00	1,000.00	2,165.
	Expense					
	Advertising & Marketing		6,000.00	305.00	6,000.00	2,908.
	Bank Charges					
	Business Dev					
	Clean Up Project					
	Donations					
	Equipment					
	Fees					
	Gift Cards		2,100.00		2,100.00	-
	Insurance					
	I.T.					
	Lights & Decorations		1,000.00	4036.5	3,000.00	
	Mgmt. Fees					
	Memberships & Conferences					
	Newsletters & Social Media					295.
	Other Exp					
	Parking					
	Payroll Services					
	Payroll Taxes					
	Payroll/Salary					
	Perfrmers/Event Mgmt		10,000.00	800.00	10,000.00	6,325.
	Personnel					
	Postage					
	Printing		3,500.00		3,500.00	984.
	Prof. Services		500.00	0	500.00	495.
	Rent-Events					
	Rent-Office					
	Retirement Plan					
	Security Services					
	Stakeholders' Meetings					
	Supplies			99.04	300.00	58.
	Telephone					
	Trustees					
	Volunteers				100.00	
	Website					
	<b>Total Expense</b>	-	23,100.00	5,240.54	25,500.00	11,066.
	<b>Net Ordinary Income</b>	-	(22,100.00)	(5,240.54)	(24,500.00)	(8,901.
	<b>Net Income</b>	-	(22,100.00)	(5,240.54)	(24,500.00)	(8,901.

2019 Budget
1,000.00
1,000.00
6,000.00
2,100.00
5,000.00
9,000.00
3,500.00
500.00
300.00
100.00
26,500.00
(25,500.00)
(25,500.00)

Summit Downtown, Inc.					
Marketing					
		2021	2021	2020	2020
		YTD Actual	Budget	YTD Actual	Budget
Ordinary Income/Expense					
Income					
	Entry Fees				
	Media Sponsorships				
	Gift Card Sales		5,000.00	(12,157.41)	5,000.00
	Grants				
	Interest				
	Other Inc				
	Sponsorships				
	Surplus				
	Assessment Revenue				
Total Income		-	5,000.00	(12,157.41)	5,000.00
Expense					
	Advertising & Marketing		9,500.00	8,145.13	9,500.00
	Bank Charges		500.00	209.54	500.00
	Business Dev		1,000.00	428.00	1,500.00
	Design & Beautification				
	Donations				
	Equipment		1,000.00	3,439.57	1,000.00
	Fees			600.00	
	Gift Cards		4,066.00	1,913.74	5,000.00
	Insurance				
	I.T.				
	Lights & Decorations			6,925.00	
	Mgmt. Fees				
	Memberships & Conferences				
	Newsletters & Social Media		1,700.00		1,700.00
	Other Exp (meet the merchants)		1,000.00		2,000.00
	Parking		3,000.00	-	3,000.00
	Payroll Services				
	Payroll Taxes				
	Payroll/Salary				
	Perofrmers/Event Mgmt				
	Personnel				
	Postage				
	Printing		1,000.00		1,000.00
	Prof. Services		15,000.00	7,597.50	20,000.00
	Rent--Events				
	Rent--Office				
	Retirement Plan				
	Security Services				
	Stakeholders' Meetings				
	Supplies				
	Telephone				
	Trustees				
	Volunteers				
	Website				
Total Expense		-	37,766.00	29,258.48	45,200.00
Net Ordinary Income		-	(32,766.00)	(41,415.89)	(40,200.00)
Net Income		-	(32,766.00)	(41,415.89)	(40,200.00)

2019	2019
YTD Actual	Budget
8,019.14	1,000.00
500.00	
8,519.14	1,000.00
8,044.95	9,250.00
135.88	1,000.00
	3,000.00
901.65	2,500.00
3,472.25	5,000.00
-	1,700.00
1,000.00	2,000.00
2,337.50	3,000.00
853.20	1,000.00
21,173.50	120.00
19.43	
	3,000.00
37,938.36	31,570.00
(29,419.22)	(30,570.00)
<b>(29,419.22)</b>	<b>(30,570.00)</b>

Summit Downtown, Inc.						
Restaurant Week						
		2021	2021	2020	2020	2019
		YTD Actual	Budget	YTD Actual	Budget	YTD Actual
Ordinary Income/Expense						
Income						
Entry Fees						
Media Sponsorships						
Gift Card Sales						
Grants						
Interest						
Other Inc						
Sponsorships					1,000.00	
Surplus						
Assessment Revenue						
Total Income		-	-	0.00	1,000.00	0.00
Expense						
Advertising & Marketing			2,500.00		2,500.00	2,115.00
Bank Charges						
Business Dev						
Clean Up Project						
Donations						
Equipment						
Fees						
Gift Cards			500.00		500.00	
Insurance						
I.T.						
Lights & Decorations						
Mgmt. Fees						
Memberships & Conferences						
Newsletters & Social Media						
Other Exp						
Parking						
Payroll Services						
Payroll Taxes						
Payroll/Salary						
Perofrmers/Event Mgmt					2,000.00	
Personnel						
Postage						
Printing			1,000.00		1,000.00	1,056.25
Prof. Services			500.00		1,000.00	795.00
Rent--Events						
Rent--Office						
Retirement Plan						
Security Services						
Stakeholders' Meetings						
Supplies						
Telephone						
Trustees						
Volunteers						
Website						
Total Expense		-	4,500.00	\$ -	7,000.00	\$ 3,966.25
Net Ordinary Income		-	(4,500.00)	\$ -	(6,000.00)	\$ (3,966.25)
Net Income		-	(4,500.00)	\$ -	(6,000.00)	\$ (3,966.25)

2019
<b>Budget</b>
1,000.00
1,000.00
2,900.00
300.00
2,000.00
500.00
200.00
5,900.00
(4,900.00)
(4,900.00)

Summit Downtown, Inc.						
SDI Office						
		2021	2021	2020	2020	2019
		YTD Actual	Budget	YTD Actual	Budget	YTD Actual
<b>Ordinary Income/Expense</b>						
<b>Income</b>						
	Entry Fees					
	Media Sponsorships					
	Gift Card Sales					
	Grants					
	Interest		100.00	164.35	100.00	176.06
	Other Inc					317.44
	Sponsorships					
	Surplus		3,000.00			
	Assessment Revenue		267,878.00	267,215.00	267,878.00	198,919.50
<b>Total Income</b>		-	270,978.00	267,379.35	267,978.00	199,413.00
<b>Expense</b>						
	Advertising & Marketing					31.17
	Bank Charges			120.23		
	Business Dev			150.00		
	Clean Up Project					
	Donations					
	Equipment		1,000.00	791.68	1,000.00	1,099.92
	Fees		250.00	125.86	250.00	337.06
	Gift Cards					
	Insurance		7,500.00	3,947.44	7,500.00	7,265.93
	I.T.		5,200.00	3,116.79	5,200.00	4,186.90
	Lights & Decorations					
	Mgmt. Fees					
	Memberships & Conferences		6,000.00	3,248.00	6,000.00	3,325.47
	Newsletters & Social Media			1,738.96		1,664.89
	Other Exp					
	Parking		1,800.00	1,320.00	1,800.00	1,921.50
	Payroll Services		1,000.00	2,533.99	1,000.00	849.38
	Payroll Taxes		15,000.00	11,705.85	15,000.00	12,101.10
	Payroll/Salary		147,084.00	119,121.16	144,200.00	131,333.51
	Perofrmers/Event Mgmt					
	Personnel			345.56		
	Postage		500.00	221.80	500.00	55.00
	Printing					150.00
	Prof. Services		3,000.00		5,000.00	5,020.00
	Rent--Events					
	Rent--Office		9,500.00	7,607.68	9,500.00	7,645.00
	Retirement Plan		6,000.00	5,597.67	5,000.00	8,155.22
	Security Services					
	Stakeholders' Meetings		1,000.00	404.79	1,000.00	762.84
	Supplies		1,500.00	1,185.31	1,500.00	603.60
	Telephone		2,400.00	1,972.51	2,400.00	2,707.94
	Trustees		633.00	44.97	633.00	907.30
	Volunteers		295.00		295.00	95.56
	Website		1,000.00	1,277.00	1,000.00	6,125.00
<b>Total Expense</b>		-	210,662.00	166,577.25	208,778.00	197,065.31
<b>Net Ordinary Income</b>		-	60,316.00	100,802.10	59,200.00	2,347.69
<b>Net Income</b>		-	60,316.00	<b>100,802.10</b>	<b>59,200.00</b>	<b>2,347.69</b>

2019
Budget
100.00
265,226.00
265,326.00
25.00
1,000.00
30.00
7,500.00
5,200.00
5,000.00
-
2,500.00
1,600.00
4,486.00
14,935.00
140,000.00
350.00
500.00
4,500.00
9,500.00
1,000.00
1,500.00
2,400.00
2,000.00
295.00
5,000.00
209,321.00
56,005.00
<b>56,005.00</b>



## Summit Downtown, Inc. 2021 Budget Narrative

As we all know so well, 2020 was a year unlike any other and Summit Downtown, Inc. (SDI) was pleased to work with the City of Summit and other organizations to pivot our workplans to respond to the COVID pandemic. As an organization, we had to cancel most of our events and adjust others to meet the needs of the downtown businesses, so for 2021, SDI is largely planning the same way. We are budgeting for the events we would have in a normal year, but ready to adjust as needed to adapt to any restrictions from the lingering pandemic. So, while this is the plan for 2021, we may use the funds granted us by the SID assessment for other things not necessarily laid out here.

Summit Downtown, Inc. (SDI) is carrying out the work of managing downtown Summit with a budget almost exactly that of 2020, \$384,978; this is a decrease of \$500 from the 2020 budget. SDI's events typically take place later in the year, so we're budgeting as if we will still hold them all. Highlights include:

### Income

- \$267,878 comes from the Special Improvement District (SID) assessment collected by the city and turned over to SDI as outlined in the city ordinance and state statute, the same as last year.
- Vendor fees (mostly Farmers Market) of \$100,000.
- Other Income: Interest income \$100; income of about \$4,000 or so from sales at the Beer Garden at Arts + Cars; and anticipated sponsorships of \$4,000.
- \$5,000 in Gift Card Sales is in the budget, but SDI does not make money on the sales because the bank takes the card sale money out of the account within 48 hours; the \$3 fee we charge covers our credit card fees; so essentially this is a wash but has to be budgeted to cover costs.

### Expenses

- \$159,316 for general Marketing, Advertising and Events, which include: Summit Street Sounds will be Thursday & Friday nights in June and July this year, Family Fun Night, Restaurant Week, Arts & Cars Festival, Small Business Saturday, Holiday events including Horse & Carriage rides, Halloween, Farmers Market, Design Day, and more. Expenses for events include advertising, printed materials like signs, posters, and banners, performers, live music or DJs, equipment like staging, staffing and more.
- \$15,000 is budgeted for Design & Beautification such as façade grants and public art and special purchases to enhance life on the street and attract visitors/shoppers to linger downtown. This category also includes what had been allocated to tree wells, with the thought that those monies could be deployed for plantings beyond just tree wells.
- The remaining budgeted for expenses associated with running the organization, like SDI office and administrative, which includes payroll, insurance, website, rent, board training, etc. Staff coordinates all events and the marketing work described above. SDI staff are present at all events. SDI staff also works with commercial property owners and real estate brokers on business recruitment efforts to get good, solid businesses in vacant or vacating



properties to keep a diverse business mix to strengthen the economy of downtown for the benefit of all residential and commercial properties in Summit. SDI staff works together to plan events and the work designated by the Board including as was done in 2020, pivoting to address Covid-19 responses and change events and create events and social media contests as warranted. SDI staff consistently (daily) markets Summit through social media and 3 different e-newsletters per month to communicate to the public and to the businesses happenings in the city and the downtown. Staff has regular weekly office hours to be available to all the businesses and property owners and to serve as a liaison with the city to help solve any issues that may arise; and vice versa to help the city communicate and problem-solve when there are issues with the businesses and/or the downtown. The office also sells Summit VISA Gift Cards online and in person at the office.

Resolution (ID # 7785)  
April 6, 2021

**AUTHORIZE EMERGENCY TEMPORARY APPROPRIATIONS - MUNICIPAL OPERATING BUDGET (ROLL CALL VOTE)**

WHEREAS, emergent conditions have arisen with respect to either funds being needed for salaries and/or payments being due to various vendors, and

WHEREAS, adequate provisions were not made in the 2021 Temporary Budget, and N.J.S.A. 40A:4-20 provides for creation of emergency temporary appropriations, and

WHEREAS, the total emergency temporary resolutions adopted in the year 2021 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951 as amended) including this resolution total \$2,482,833.00.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT (not less than two-thirds of all the members thereof affirmatively concurring):

That, in accordance with N.J.S.A. 40A:4-20:

The emergency temporary appropriations listed below will be provided for in the 2021 Budget under the titles shown and for the amounts given be and the same are hereby as follows:

	<u>Salaries</u>	<u>Operating Expenses</u>
Admin & Exec	\$ 62,850.00	
Postage	5,000.00	
Clerk	31,900.00	
Finance	68,900.00	
Purchasing	1,560.00	
Tax Collector	28,750.00	
Tax Assessor	19,600.00	
Engineering	55,750.00	
Legal	4,350.00	
Code Enforcement	30,750.00	
Police	799,350.00	\$76,000.00
Fire	469,000.00	
Road Repair & Maintenance	45,653.00	
Public Works Maintenance	30,850.00	
Buildings & Grounds	18,250.00	
Sanitation	83,200.00	
Recycling	11,400.00	
Transfer Station	44,017.00	
Compost	27,763.00	
Fleet & Vehicle Maintenance	36,600.00	

Health	16,000.00	
Golf	9,000.00	\$11,000.00
Family Aquatic Center		\$14,000.00
Dept of Community Programs	62,900.00	
Parks & Shade Tree	89,400.00	
Dept of Community Services	37,850.00	
Public Defender	3,000.00	
Municipal Court	15,700.00	
Telephone		\$22,000.00
Street Lighting		25,000.00
Water		\$55,000.00
Natural Gas		\$15,000.00
<b>Sub-Total</b>	<b><u>\$ 2,327,343.00</u></b>	

**Total            \$ 2,327,343.00**

Dated: April 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening April 6, 2021.

City Clerk



**Finance Committee**  
R - Finance

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 04/06/21 07:30 PM

## RESOLUTION (ID # 7785)

DOC ID: 7785 D

TO: Mayor and Common Council  
FROM: Tammie Baldwin, City Treasurer/CFO  
DATE: March 17, 2021

### SUMMARY

This resolution authorizes emergency temporary appropriations to the Current Fund Budget.

The Temporary Budget may be amended at any time up to and including January 30<sup>th</sup> and is limited to 26.25% of the prior year's budget. After that date, the limit on appropriations is removed and any appropriation which becomes necessary prior to final adoption of the budget (and which has not been included in the Temporary Budget) can be made through an Emergency Temporary Appropriation resolution. This resolution must be adopted by at least 2/3 of the full membership of the governing body.

This resolution adds \$2,327,343.00 to the current Temporary Municipal Operating Budget of \$22,566,409.00 bringing the total temporary operating budget to \$24,893,752.00.

**RESOLUTION SUPPORTING S-3522 CREATING LOCAL PART OF THE PUBLIC EMPLOYEES' RETIREMENT SYSTEM (PERS)**

WHEREAS, county, municipal, and other local governments have met their pension obligations as employers for more than a decade while the State of New Jersey has continued to underfund the pension systems in varying degrees since 1996 and thus created one of the worst publicly funded retirement systems in the entire nation, and

WHEREAS, despite fulfilling their fiduciary duties in meeting their pension obligations, local governments across the State will experience double digit percentage increases in total employer pension contributions in 2021 as determined in figures recently published by the Division of Pension and Benefits in the State Department of Treasury, and

WHEREAS, even more alarming for local government employers is the fact that the unfunded accrued liability once again increased in 2021 to a staggering \$26.6 billion for the Public Employee's Retirement System ("PERS") alone, causing in part, a decrease in the funded ratio for the Local Part of PERS to 65.4%, the State Part to 31.2%, and the combined rate to a disconcerting 52.2% far below the target funded ratio of 75.0%, and

WHEREAS, S-3522 would divide PERS into two parts; A State Part for state employees, and a Local Part for all other employees, and

WHEREAS, the legislation creates a seven member board consisting of three labor employee representatives, three management representatives, and one determined by the Board, tasked with operating the retirement system and directing policies and investments to achieve and maintain full funding, and

WHEREAS, S-3522 would protect local governing bodies from the State of New Jersey further directing property taxpayer dollars to subsidize its long mismanagement and underfunding of the pension systems as it would provide the new balanced board of trustees of PERS with the ability to determine or modify member benefits, direct policies and investments to achieve full funding, and serve as fiduciary of the system.

NOW, THEREFORE, BE IT RESOLVED THAT THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That it does hereby support S-3522, which would establish a new board of trustees for the Local Part of PERS to preserve the structure and integrity of the more solvent Local Part.

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be forwarded to Governor Phil Murphy, Senate President Stephen M. Sweeney, Speaker of the General Assembly Craig Coughlin, Senator Thomas H. Kean, Assemblyman Jon M. Bramnick, Assemblywoman Nancy F. Munoz, and the New Jersey League of Municipalities.

Dated: April 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 6, 2021.

City Clerk



**Finance Committee**  
R - Finance

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 04/06/21 07:30 PM

## RESOLUTION (ID # 7794)

DOC ID: 7794

TO: Mayor and Common Council  
FROM: Tammie Baldwin, City Treasurer/CFO  
DATE: March 23, 2021

### **SUMMARY**

**ESTABLISH 2021 FEES FOR OPERATING AND MAINTAINING THE SANITARY SEWER SYSTEM**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That pursuant to Ordinance #18-3163, passed on April 17, 2018, the following Sewer User Charges be and they are hereby set for 2021.

2.

Source	2021
City of Summit	\$302.00
#Units	11,319
New Providence	\$239.81
#Units	3,537
<b>Industrial - Total</b>	<b>\$174,182.65</b>
Novartis Pharmaceuticals	\$1,110.41
Nokia	\$18,628.07
Bristol Meyers Squibb (Celgene West)	\$154,444.17

3. That the above mentioned Sewer User Charges shall be due and payable as follows:

USER CATEGORY	DUE DATE
<b>Domestic</b>	June 15, 2021
<b>Agreements</b>	June 15, 2021
<b>Industrial</b>	June 15, 2021

4. That the interest rates, per annum, to be charged on delinquent Sewer User Charges for 2021 were fixed per Resolution #39633, dated January 5, 2021, as follows:

AMOUNT	INTEREST RATE
Up to \$1,500.00	8%
Over \$1,500.00	18%
Excess of \$10,000.00	An additional 6% for a delinquency when same is not paid by the end of the year mentioned above

5. That the appropriate municipal employees be and they are hereby authorized to process the cancellation of domestic sewer user fee delinquencies and/or refunds of less than Ten Dollars (\$10.00).

6. That delinquent domestic and industrial sewer charges are a lienable charge and subject

to the Tax Sale Laws N.J.S.A. 54: 5.

Dated: April 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 6, 2021.

City Clerk



## RESOLUTION (ID # 7711)

DOC ID: 7711

TO: Mayor and Common Council  
 FROM: Rosemary Licatese, City Clerk  
 DATE: February 17, 2021

### **SUMMARY**

The 2021 Sewer User Charge is derived by combining charges established by the Joint Meeting of Essex & Union Counties with the City's Sewer Utility Operating Budget. The fee is lienable.

The table below details the 2021 charges:

Source	2021 Proposed
City of Summit	\$302.00
#Units	11,319
New Providence	\$239.81
#Units	3,537
<b>Industrial - Total</b>	<b>\$174,182.65</b>
Novartis Pharmaceuticals	\$1,110.41
Nokia	\$18,628.07
Bristol Meyers Squibb (Celgene West)	\$154,444.17

**AUTHORIZE NATIONAL COOPERATIVE PURCHASE - SOURCEWELL - PURCHASE OF  
BACKHOE LOADER - \$131,465.16**

WHEREAS, under the authority of N.J.S.A. 52:34-6.2(b)(3), the City of Summit is permitted to join national cooperative purchasing agreements, and

WHEREAS, Common Council adopted resolution #36126 dated January 24, 2014, authorizing the City of Summit to become a member of the National Joint Powers Alliance (NJPA), and

WHEREAS, as of June 6, 2018, National Joint Powers Alliance (NJPA) was rebranded and is now formally known as Sourcewell, with all membership agreements, contracts, and agreements entered into with NJPA remaining valid and in effect without impact, and

WHEREAS, the City Engineer/Acting DCS Director requests approval for the purchase of one new 2021 John Deere 310SL HL Backhoe Loader, and

WHEREAS, the equipment is to be purchased through Sourcewell contract #03215-JDC from Jesco, Inc., 18 St. Nicholas Avenue, South Plainfield, NJ 07080, for a total cost of \$131,465.16.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That, in accordance with the Assistant City Treasurer's certification of the availability of funds in Account No. C-06-32-015-00B-020, a copy of which is attached hereto and made a part of this resolution, and pursuant to the Sourcewell (formerly National Joint Powers Alliance) contract referenced above, the purchase of one new 2021 John Deere 310SL HL Backhoe Loader be and is hereby authorized.

Dated: April 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 6, 2021.

City Clerk



## **RESOLUTION (ID # 7612)**

DOC ID: 7612

TO: Mayor and Common Council  
FROM: Aaron Schrager, City Engineer/ Acting DCS Director  
DATE: February 8, 2021

### **SUMMARY**

Please see attached memos from DPW Superintendent Michael Caputo. I support and recommend this purchase request for a DPW backhoe replacement at this time.



# Memorandum

To: Aaron Schrager, Deputy Director  
 From: Michael Caputo, Superintendent of Public Works  
 Cc: File  
 Date: March 10, 2021  
 Re: 2021 John Deere 310SL HL Backhoe Loader (#49) Purchase Recommendation

The 2020 Capital Budget process approved funding for the replacement purchase of a Backhoe with extra attachments by the Division of Public Works in support of its MDA Unit maintenance daily operations and emergency/winter storm response program. This recommendation is to purchase a new 2021 John Deere 310SL HL Backhoe Loader with extra attachments, as a replacement for the 1999 Cat 426 Backhoe (#49) currently in the DPW equipment inventory.

The new piece of equipment will be used primarily by the MDA Unit daily for screening/packing material, grading, loading trucks/containers etc. It will also be used in conjunction with other DPW units as a primary machine for downtown snow removal operations.

The initial vehicle purchase (Machine with multipurpose bucket, grapple attachment, fork attachment and thumb), will cost a total of \$131,465.16.

- The 2021 John Deere 310SL HL Backhoe Loader, will be purchased from Jesco Equipment, 118 St. Nicholas Ave, South Plainfield, NJ. 07080 via Sourcewell contract 03215-JDC, for a total cost of \$131,465.16

Funding for this purchase is provided in the following capital account:

- Capital Account # C-06-32-015-00B-020

Additional funds from this account, (if applicable), will be used to outfit the new backhoe with a two-way mobile radio, additional emergency work lighting, any other needed attachments after delivery of the new vehicle.

I recommend the purchase of this, 2021 John Deere 310SL HL Backhoe Loader as specified, with the cost of \$131,465.16. This purchase will result in a cost savings for the City since there is no equipment meeting the same specifications on NJ State contract or any other local cooperatives that the City is a member of and conducting a formal bid process for equipment generally does not produce results that offer better pricing than the larger cooperative contracts. A cost savings determination has been completed in accordance with LFN 2012-10.

Please contact me with any questions.



## BACKHOE REPLACEMENT (with extra attachments)

### Existing Backhoe #49



Purchased: Cat 426C Backhoe – 1999

Original Price: \$73,000.00

Hours: 14,027

Use: MDA/Unit daily use, screening/packing material, grading, loading trucks/containers etc. Storm Cleanup/Snow removal – as needed

Annual Days in Use: 312 +/- days

Current Repair Issues: Needs bucket curl cylinder, lift arm control valve, rear inboard wet brakes, new clam pistons, whole backhoe boom replacement bushings and pins, transmission leaking at front pur seal and needs outrigger pads. Estimated repair cost: \$25,000.00

### Recommended

#### 2021 John Deere 310 SL HL Backhoe Loader

Initial Cost: \$131,465.16

Note: Similar backhoe pictured. To be outfitted with two-way mobile radio and emergency work lighting after delivery.



Michael Caputo

Superintendent of Public Works

908-277-6536



Main Office: 118 Saint Nicholas Ave ▪ South Plainfield, NJ 07080 ▪ PH (908) 753-8080 ▪ FX (908) 821-1400

John Deere Construction, Utility & Commercial Worksite Equipment

March 12, 2021

Ms. Michelle Caputo  
 City of Summit  
 512 Springfield Avenue  
 Summit NJ, 07901

**RE: SOURCEWELL CONTRACT #032119-JDC**

Dear Ms. Caputo:

This letter is to inform you that JESCO Inc. is a John Deere Construction and Forestry dealer authorized to sell through the John Deere Sourcewell Contract #032119-JDC. The City of Summit can issue a Purchase Order made out to JESCO Inc.

Thank you.

Sincerely,

  
 Jonathan Robustelli  
 President

GB/ef

**Branch Locations:**

Fairfield, NJ • Lumberton, NJ • South Plainfield, NJ • Beacon, NY • Deer Park, NY • Middletown, DE  
 Baltimore, MD • Frederick, MD • Delmar, MD • District Height, MD • Waldorf, MD • Shrewsbury, MA

**Packet Pg. 67**



John Deere Construction, Industrial & Utility Equipment

## **City of Summit**

*John Deere 310SL HL backhoe loader, Sourcewell contract 03215-JDC*

*All the prices in the detailed sections are Per machine basis.*

## Machine Configuration:

Sourcewell Contract	46.00%	\$ (90,828.84)
		<b>Net Price</b> \$ 106,625.16

## Attachments

Code	Description	Qty	Price
	install backhoe boom protection plate	1	\$ 1,350.00
AT333753	Backhoe boom protection plate	1	\$ 608.00
AT308138	48 inch coupler forks	1	\$ 3,522.00
150GBR	GEM 1.5 yd 92" coupler mount grapple rake with 8 tines	1	\$ 18,416.00
		<b>Total</b>	\$ 23,896.00

**Warranty**

Code	Description	Qty	Price
	5yr/5000 hr powertrain + hyd's warranty		\$ 3,194.00
		<b>Total</b>	\$ 3,194.00

**Freight/Prep Delivery**

Code	Description	Qty	Price
			\$ 4,250.00
		<b>Total</b>	

**Quote Summary- backhoe 310 SL**

Item Description:	Prices
<b>Machine net Price</b>	\$ 106,625.16
<b>Attachments</b>	\$ 23,896.00
<b>Freight/Prep/Delivery</b>	\$ 4,250.00
<b>Warranty</b>	\$ 3,194.00
<b>Price Per Machine</b>	\$ 137,965.16

Trade Information	Trade in Value
1999 Cat 426C w/ approx 14,000 hrs	\$ 6,500.00

<b>Total Net Price (Quantity = 1)</b>	\$ 131,465.16
---------------------------------------	---------------

**Warranty Terms**

310SL Includes Standard Warranty of 12 Months

**Remarks:**

Please note that this quote is valid until July 2021

Purchase Orders must be made out to: Jesco Inc, 118 St Nicholas Ave, South Plainfield, NJ

## Certification of Availability of Funds

This is to certify to the Mayor and Common Council of the City of Summit that funds for the following resolution are available:

Resolution Date: 4/6/2021

Resolution Doc Id: 7612

Vendor: Jesco Equipment  
118 St. Nicholas Ave  
South Plainfield, NJ 07080

Purchase Order Number:

Account Number	Amount	Account Description
C-06-32-015-00B-020	\$131,465.16	3215B Sewer Backhoe Replacement

Only amounts for the current Budget Year have been certified.

Amounts for future years are contingent upon sufficient funds being appropriated.

*Melissa Berger*  
Assistant City Treasurer

**AUTHORIZE PURCHASE THROUGH MORRIS COUNTY COOPERATIVE PRICING  
COUNCIL - WESTMINSTER ROAD IMPROVEMENT PROJECT (CURBING) - \$50,350.00**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That, in accordance with the City Treasurer's certification of availability of funds in Account #C-04-32-013-00E-200, a copy of which is attached hereto and made a part of this resolution, pursuant to the Morris County Cooperative Pricing Council, Contract MCCPC #6, a purchase order in the amount not to exceed \$50,350.00 be issued to Cifelli & Son General Contracting, Inc., 81 Franklin Avenue, Nutley, NJ 07110.
2. That Cifelli & Son General Contracting, Inc. shall comply any and all applicable Federal, State and local laws, regulations and requirements, including but not limited to: N.J.S.A. 34:11-56.25 et seq. (Prevailing Wage Act); N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 (Affirmative Action); and the City's adopted minimum standard insurance requirements.

Dated: April 6, 2021

I, Rosalia Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 6, 2021.

City Clerk



## RESOLUTION (ID # 7755)

DOC ID: 7755

TO: Mayor and Common Council  
 FROM: Rick Matias, Assistant Engineer  
 DATE: March 10, 2021

In an effort to streamline construction projects, the City can use existing construction bids through the Morris County Co-Op, in which Summit is member, to award construction contracts. This would be the first time an entire road reconstruction project could be completed using the Morris County Co-Op. Westminster Road is an excellent candidate road for this option given its relatively small scale.

Cifelli & Son General Contracting was awarded the Morris County Co-op bid for curb and concrete construction. They have been awarded several contracts from the City over the past decade and are in good standing with the City. Cifelli has provided a lump sum quote for the necessary curb work on Westminster Road, needed prior to paving, totaling \$50,350.

The submitted quote notes that the cost of the work is based on the 2021 Morris County Co Op Pricing for MCCPC #6 and includes, per specifications, all restoration in front of and behind the curb. A separate contract award will be requested for the contractor that was awarded the bid for milling & paving.

Should both contracts be awarded the total cost for this road improvement project will come in under the engineers estimate for the project, if it were to follow the typical bid process, which currently stands at \$102,475.00, saving the City approximately \$22,000 .

This process is becoming much more common among local municipalities and is essentially a shared service to reduce costs, time and unnecessary clerical work.

Funding is available from the following account:

Account No. C-04-32-013-00E-200

WESTMINSTER ROAD

**Total Contract award:** **\$50,350**

Based on the above information, I recommend awarding a contract to Cifelli & Son General Contractors of 81 Franklin Avenue, Nutley NJ 07110 in the amount of \$50,350.

**Cifelli & Son General Contracting, Inc.**  
 81 Franklin Avenue  
 Nutley, New Jersey 07110  
 (973)235-1122 (973)235-0456 Fax #

January 28, 2021

Rick Matias  
 City of Summit  
 512 Springfield Ave  
 Summit, NJ

RE: 2021 Morris County Co-Op  
 City of Summit, NJ

Project Location: Westminster Rd

1. Remove & Replace 1,325 LF Granite Block Cubing@ \$38.00/LF (Price includes Base Repair and Topsoil Restoration)	\$50,350.00
Total Price \$50,350.00	

\*\*Note: Pricing based on 2021 Morris Cty Co Op Pricing  
 Price excludes: Survey Layout, Permits, Police Traffic Control

Work beyond the scope defined herein will be discussed with the Client and established in writing before we proceed.

**TERMS AND CONDITIONS**

If this proposal is acceptable, please sign and return the enclosed copy as acknowledgement of your acceptance. Your confirming signature on this proposal will act as our Notice to Proceed.

If you have any questions or comments, please do not hesitate to call.

Very truly yours,

CIFELLI & SON GENERAL CONTRACTING, INC.

Miguel Carreira  
 Head of Operations

Accepted By: \_\_\_\_\_

\_\_\_\_\_  
 (Print Name)

\_\_\_\_\_  
 (Date)

## Certification of Availability of Funds

This is to certify to the Mayor and Common Council of the City of Summit that funds for the following resolution are available:

Resolution Date: 4/6/2021  
Resolution Doc Id: 7755

Vendor: Cifelli & Son General Contracting  
81 Franklin Avenue  
Nutley, NJ 07110

Purchase Order Number: 21-00759

Account Number	Amount	Account Description
C-04-32-013-00E-200	\$50,350.00	3213E Westminster Road Improvements

Only amounts for the current Budget Year have been certified.  
Amounts for future years are contingent upon sufficient funds being appropriated.

*Melissa Berger*  
Assistant City Treasurer

**APPROVE TEMPORARY PARKLET LOCATION AT BANK STREET & AUTHORIZE  
INSTALLATION OF SAME - SUMMIT GREEK GRILL**

WHEREAS, pursuant to Resolution No. 39522, adopted on November 4, 2020, the Common Council authorized the temporary expansion of the Parklet Program to provide restaurants with additional outside dining areas, and

WHEREAS, pursuant to the Governor's Executive Order No. 150, which is still in effect as of June 15, 2020, outdoor dining continues to be permitted, provided that certain guidelines are followed, and

WHEREAS, the City has received a request from Summit Greek Grill Restaurant and as a result, the Capital Projects and Community Services Committee ("CAP") has reviewed the proposed site and determined that it would be feasible to install a temporary Parklet at the following location:

Parklet Location:      Summit Greek Grill Restaurant, Bank Street side

Continue to use the first two (2) parking spaces on Bank Street, off of Summit Avenue, as curbside pickup spaces. The next one (1) parking space to be used for outdoor dining, placing up to three (3) two-top dining tables into the space.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That it does hereby approve the installation of a temporary Parklet, at the location listed above. Notwithstanding, the Director of the Department of Community Services shall have the discretion to modify the location of the Parklet to maintain order and ensure public safety.
2. That pursuant to Resolution No. 39522, installation of a temporary Parklet at the above listed location is in accordance with Executive Order No. 150 and City regulations and is hereby authorized for expanded outdoor dining.
3. That the temporary Parklet shall be in effect upon the issuance of a permit from the Office of the City Clerk, which shall be valid through November 30, 2021. Notwithstanding, the City reserves the right to terminate the Parklet Program prior to November 30, 2021 if necessary.
4. That Summit Greek Grill Restaurant shall comply with all requirements of the Americans with Disabilities Act ("ADA").
5. That the Director of the Department of Community Services shall be responsible for securing a signed affirmation from each food or beverage establishment that intends to

use a Parklet affirming that each establishment will be responsible for the daily maintenance of the Parklet and for providing tables and chairs.

6. That installation of the temporary Parklet and the maintenance of same shall be supervised by the Director of the Department of Community Services.
7. That the Director of the Department of Community Services is authorized to close off the number of parking spaces specified above to facilitate the installation of the above listed temporary Parklet and shall coordinate same with the Director of the Parking Services Agency.
8. That the parking meter fees associated with the parking spaces being utilized for the installation of above listed temporary Parklet be and are hereby waived.
9. That the temporary Parklet may be removed if it is determined that it is not being utilized on a consistent basis.
10. The City Administrator shall have the discretion to create additional standards as appropriate to maintain order, enhance public safety and to help the City's restaurants and eateries that have been financially impacted by the COVID-19 Global Health Pandemic.

Dated: April 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 6, 2021.

City Clerk

**AUTHORIZE THE TEMPORARY USE OF PUBLIC PARKS AND FIELDS BY LOCAL EXERCISE AND FITNESS BUSINESSES**

WHEREAS, the COVID-19 Global Health Pandemic has had a significant negative economic impact on the City of Summit's exercise and fitness businesses; and

WHEREAS, the Common Council wishes to temporarily authorize the use of public parks and fields in order to support the City's local exercise and fitness businesses, upon the issuance of the appropriate Executive Order by Governor Murphy authorizing said activity.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, COUNTY OF UNION, NEW JERSEY:

1. That use of the City's parks and fields for exercise and fitness instruction by local businesses is authorized following Centers for Disease Control and New Jersey COVID-19 guidelines for safety and social distancing.
2. That each business must submit an insurance certificate naming the City as an additional insured for the activity planned in accordance with City regulations and New Jersey COVID-19 guidelines and regulations.
3. That scheduling of City facilities must be coordinated in advance with the Director of the Department of Community Programs. The Department will have the Authority to set reasonable conditions on the use of City facilities, including, but not limited to, time limits for activities and types of activities to be conducted.
4. That promotional signs on the Village Green by exercise and fitness businesses using the Village Green as described are prohibited.

Dated: April 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 6, 2021.

City Clerk



## **RESOLUTION (ID # 7764)**

DOC ID: 7764

TO: Mayor and Common Council  
FROM: Aaron Schrager, City Engineer/ Acting DCS Director  
DATE: March 7, 2021

### **SUMMARY**

The Global Health Pandemic, COVID 19 has had a substantial negative economic impact on businesses in the City. In an effort to continue to assist businesses during this unprecedented pandemic, the respective Council Committees are recommending temporary relief to the City's Development Regulations Ordinance (DRO) specific to the use of public parks and fields for exercise and fitness. A comparable resolution was passed last year for 2020 and the conditions should remain the same. Specifically, scheduling will be coordinated with the Department of Community Programs and insurance certificates must be provided.

**ACCEPT DONATION OF \$1,500.00 TO THE CITY OF SUMMIT, DEPT. OF COMMUNITY  
SERVICES - VILLAGE GREEN BENCH DEDICATION IN MEMORY OF MICHAEL  
PANULLO**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

The City of Summit does hereby accept a monetary donation from Maria Adams, in the amount of \$1,500.00, which will be used to purchase a bench for placement on the Village Green in memory of her father, Michael Pannullo.

Dated: April 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said city at a regular meeting held on Tuesday evening, April 6, 2021.

City Clerk



## **RESOLUTION (ID # 7768)**

DOC ID: 7768

TO: Mayor and Common Council  
FROM: Rick Matias, Assistant Engineer  
DATE: March 17, 2021

### **SUMMARY**

3/10/21

Ms. Maria Adams is donating \$1,500 to dedicate a bench on the Village Green to her fathers, Michael Pannullo, a former resident of Summit who passed away on February 9th 2021.

Mr. Pannullo was born in Summit, went to Summit High School and is a life long Summit resident. He served our Country in WW2 and was employed by the US Postal Service here in Summit. He was also a member of the Knights of Columbus Council of Springfield, Chairman of the 50/50 club and volunteered his time to spend with fellow veterans.

Mr. Pannullo's greatest love was his family; his wife Rose, his children, Michele, Maria and Joseph, his grandchildren, Jameson, Casandra, Kristen, Jake, Brandon and Michael and his great grand-children, Sebastian and Elizabeth, along with his sisters Yolanda Bontempo, Valentina Calabrese and Rita Genualdi.

The City of Summit, Department of Community Services (DCS) will be accepting the donation to dedicate a Village Green bench in the amount of \$1,500.00 from Ms. Adams.

To Whom it May Concern

The family of Michael Pannullo requests the opportunity to donate a bench in the Village Green.

Enclosed, please find our Dad's obituary. You will see only a small bit of the kind of man he was to his family and all those who knew him.

Sincere Thanks

Maria Adams-Daniels

DEPT. OF COMMUNITY & HUMAN SERVICES  
SUMMIT, NJ 07901  
**RECEIVED**  
*[Signature]*  
MAR 18 2021  
By \_\_\_\_\_  
Approved By \_\_\_\_\_

## Michael J. Pannullo

**Army veteran of WWII wounded in Europe, active K of C member, dedicated to his family and to veterans' causes, of Summit**

Michael J. Pannullo, of Summit, NJ, passed away peacefully at his home with his loving family by his side on February 9, 2021 at the age of 96.

Visitation will be held at Shrine of St. Joseph, 1050 Long Hill Road, Stirling, NJ on Saturday, February 13th, from 9:00 – 9:45 AM followed by the Funeral Mass to begin at 10 AM. A private burial will take place at St. Teresa's Cemetery. Arrangements are under the direction of Paul Ippolito Summit Memorial, 7 Summit Ave., Summit, NJ.

Michael was born in Summit, NJ to Consiglia (nee Pepe) and Joseph M. Pannullo. He graduated Summit High School and remained a lifelong resident of Summit.

Michael was inducted into the US Army during World War II, promoted to Corporal and served from 1943 – 1945, overseas in Northern France, Central Europe and in the Battle of the Bulge. Michael was recently presented with a U.S. flag which was flown over the U.S. Capitol. And most recently, the Legion of Honor Medal presented by the Consulat General de France. Michael was wounded while serving his country and permanently handicapped from those injuries. He forged through life being a pillar of strength and support to his family.

Michael was employed by the US Postal Service in Summit, NJ for over 30 years before retiring as Personnel Supervisor in 1980.

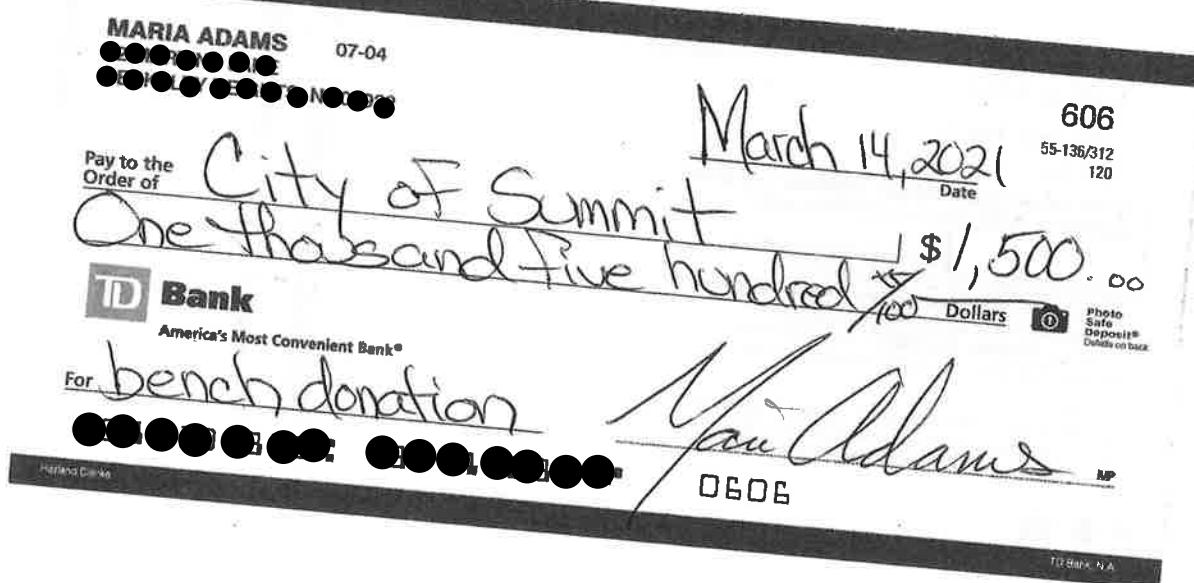
Michael remained very active in his community. He was a wholehearted member of the

Knights of Columbus Council in Springfield, NJ, where he organized his fellow Knights in taking Lyons VA Hospital veterans to church services. He was chairman of the 50-50 Club and assisted with many other social and charitable functions.

Michael was a dedicated volunteer, spending much of his time registering hundreds of fellow veterans into the World War II Memorial in Washington, DC. He collected thousands of eye glasses for the New Eyes for the Needy program. He organized a bocce league at the Summit Recreation Dept. and was responsible for organizing many trips for family and friends. Mike also enjoyed crafting, gardening, and making his famous "Poppy Pizza".

Michael's greatest love was for his family. He is survived by his beloved wife of 65 years, Rose Pannullo (nee Pepe); his loving children, Michele (Jim) Matunas, Maria (Jesse) Daniels, and Joseph (Karen) Pannullo; cherished grandchildren, Jameson, Casandra, Kristen, Jake, Brandon, and Michael and great-grandchildren, Sebastian and Elizabeth and his dear sister Yolanda Bontempo. Michael was also pre-deceased by his sisters, Valentina Calabrese and Rita Genualdi.

In lieu of flowers please make donations in his memory to: Home For Our Troops, 6 Main Street, Taunton, MA 02780 or on line <https://hfotusa.networkforgood.com/> or via phone at 508-823-3300 x502.



**AUTHORIZE EXECUTION OF AFFORDABLE HOUSING DEED RESTRICTION  
AGREEMENT - 86 PARK AVENUE, UNIT 103**

WHEREAS, the Municipal Housing Liaison, advises that Unit 103 at 86 Park Avenue will be deed restricted as a moderate-income unit by the owners of the property to satisfy their required Mt. Laurel, Affordable Housing commitment, and

WHEREAS, in accordance with N.J.A.C 5:80-26.11, 86 Park Avenue, Unit 103, a two-bedroom moderate-income housing unit, shall remain subject to the requirements set forth, for at least 30 years, and

WHEREAS, the 30-year deed restriction will begin at the issuance of the Certificate of Occupancy by the Construction Office of the City of Summit.

WHEREAS, it is advisable to have Common Council authorize the deed to be signed by the Mayor and City Clerk.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the Mayor and Clerk be and they are hereby authorized to execute deed restriction for affordable unit as described above.

Dated: April 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 6, 2021.

City Clerk



**Community Service Department (DCS)**  
R - Capital Projects & Community Services

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 04/06/21 07:30 PM

## **RESOLUTION (ID # 7770)**

DOC ID: 7770

TO: Mayor and Common Council  
FROM: Aaron Schrager, City Engineer/ Acting DCS Director  
DATE: March 10, 2021

Attached is the affordable housing deed restriction agreement for 86 Park Avenue, Unit 103 which is a two (2) bedroom unit for moderate-income housing. In accordance with N.J.A.C 5:80-26.11 the unit shall remain subject to the requirements of this chapter for a period of at least 30 years. The 30-year deed restriction will begin at the issuance of the Certificate of Occupancy by the Construction Office of the City of Summit.

The executed deed will be filed by the owners to satisfy their required Mt. Laurel Affordable Housing commitment.

I recommend a resolution authorizing the execution of the attached deed restriction.

## Deed Restriction

### **DEED-RESTRICTED AFFORDABLE HOUSING PROPERTY WITH RESTRICTIONS ON RESALE AND REFINANCING**

To Rental Property  
With Covenants Restricting Rentals, Conveyance and Improvements  
And Requiring Notice of Foreclosure and Bankruptcy

THIS DEED RESTRICTION, entered into as of this the \_\_\_\_\_ day of \_\_\_\_\_, 2021, by and between the Summit Housing Authority (SHA) ("Administrative Agent"), or its successor, acting on behalf of the City of Summit (the "City" or the "Municipality"), with offices at 512 Springfield Avenue, Summit, NJ, 07901 and Carlfati, LLC a New Jersey Limited Liability Company having offices at 41 Orchard Street, Summit, NJ 07901 the developer/sponsor (the "Owner") of a residential rental project that includes low- or moderate-income unit(s) (the "Project"):

#### WITNESSETH

Article 1. Consideration

In consideration of benefits and/or right to develop received by the Owner from the Municipality regarding this rental Project, the Owner hereby agrees to abide by the covenants, terms and conditions set forth in this Deed restriction, with respect to the land and improvements more specifically described in Article 2, hereof (the Property).

Article 2. Description of Property

The Property consists of all of the land, and a portion of the improvements thereon, that is located in the municipality of Summit, County of Union, State of New Jersey, and described more specifically as Block No. 4006, Lot No. 2.02, and known by the street address:

86 Park Avenue,  
Summit, NJ, 07901

More specifically designated as:

Unit 103 – 2 Bedroom **Moderate-Income** Affordable Unit

## Article 3.

## Affordable Housing Covenants

The following covenants (the “Covenants”) for the Low-Income Affordable Unit on the Property shall run with the land for the period of time (the “Control Period”), commencing upon October 1, 2020, and shall expire as defined below.

The Affordable Unit on the Property shall remain subject to affordability requirements in accordance with N.J.A.C. 5:80-26.11, and the Covenants, unless and until the municipality in which the unit is located elects to extend or release the unit from such requirements and the Covenants. Prior to such a municipal election, the restricted rental unit must remain subject to the affordability requirements and the Covenants for a period of at least 30 years.

- A. Sale and use of the Property is governed by regulations known as the Uniform Housing Affordability Controls, which are found in New Jersey Administrative Code at Title 5, chapter 80, subchapter 26 (N.J.A.C. 5:80-26.1, et seq, the “Uniform Controls”).
- B. The Property shall be used solely for the purpose of providing rental dwelling units for low-income households, and no commitment for any such dwelling unit shall be given or implied, without exception, to any person who has not been certified for that unit in writing by the Administrative Agent. So long as any dwelling unit remains within its Control Period, sale of the Property must be expressly subject to this Deed Restriction, and deeds of conveyance must have this Deed Restriction appended thereto, and no sale of the Property shall be lawful, unless approved in advance and in writing by the Administrative Agent.
- C. No improvements may be made to the Property that would affect the bedroom configuration of the Affordable Unit on the Property, and any improvements to the Property must be approved in advance and in writing by the Administrative Agent.
- D. The Owner shall notify the Administrative Agent and the Municipality of any foreclosure actions filed with respect to the Property within five (5) business days of service upon Owner.
- E. The Owner shall notify the Administrative Agent and the Municipality within three (3) business days of the filing of any petition for protection from creditors or reorganization filed by or on behalf of the Owner.

## Article 4.

## Remedies for Breach of Affordable Housing Covenants

A breach of the Covenants will cause irreparable harm to the Administrative Agent, to the Municipality and to the public, in light of the public policies set forth in the New Jersey Fair Housing Act, the Uniform Housing Affordability Control rules found at N.J.A.C. 5:80-26, and the obligation for the provision of low and moderate-income housing.

- A. In the event of a threatened breach of any of the Covenants by the Owner, or any successor in interest of the Property, the Administrative Agent and the Municipality shall have all remedies provided at law or equity, including the right to seek injunctive relief or specific performance.
- B. Upon the occurrence of a breach of any Covenants by the Grantee, or any successor in interest or other owner of the Property, the Administrative Agent and the Municipality shall have all remedies provided at law or equity including but not limited to forfeiture, foreclosure, acceleration of all sums due under any mortgage, recouping of any funds from a sale in violation of the Covenants, diverting of rent proceeds from illegal rentals, injunctive relief to prevent

further violation of said Covenants, entry on the premises, those provided under Title 5, Chapter 80, Subchapter 26 of the New Jersey Administrative Code and specific performance.

IN WITNESS WHEREOF, the Administrative Agent and the Owner have executed this Deed Restriction in triplicate as of the date first above written.

SHA

BY: \_\_\_\_\_  
Joseph Billy  
Executive Director

Carlfati, LLC

BY: \_\_\_\_\_  
Carlos DaSilva  
Member

APPROVED BY CITY OF SUMMIT

BY: \_\_\_\_\_  
Nora Radest  
Mayor

*ACKNOWLEDGEMENTS*

On this the      day of      , 2021    before me came Joseph Billy to me known and known to me to be the Administrative Agent for the City of Summit, who states that (s)he has signed said Agreement on behalf of said Municipality for the purposes stated therein.

NOTARY PUBLIC

On this the      day of      , 2021    before me came Carlos DaSilva, to me known and known to me to be the member of Carlfati, LLC , the Owner of the Property, who states that (s)he has signed said Agreement for the purposes stated therein.

NOTARY PUBLIC

On this the      day of      , 2021    before me came Nora Radest known and known to me to be Mayor of the City of Summit, the Municipality identified as such in the foregoing Agreement, who states that (s)he is duly authorized to execute said Agreement on behalf of said Municipality, and that (s)he has so executed the foregoing Agreement for the purposes stated therein

NOTARY PUBLIC

**AUTHORIZE SUBMISSION OF GRANT APPLICATION - ANJEC OPEN SPACE  
STEWARDSHIP PROGRAM**

WHEREAS, the Association of New Jersey Environmental Commissions (ANJEC) Open Space Stewardship Grants for Environmental Commissions provides small grants to environmental commissions to support projects that advance local open space stewardship and help to raise the profile of the environmental commission in the community through publicity and public participation or collaboration with local groups; and

WHEREAS, the City of Summit Environmental Commission is seeking opportunities to enhance the quality of life of the City's environment and natural resources;

NOW THEREFORE BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That the Environmental Commission is hereby authorized to submit an application to the Association of New Jersey Environmental Commissions Open Space Stewardship Grant Program in an amount not to exceed \$1,500.00;
2. That no matching funds are required for this grant;
3. That the Chair of the City of Summit Environmental Commission is hereby authorized to sign the grant agreement on behalf of the City of Summit, subject to the review and approval of the City Solicitor; and
4. That the Environmental Commission Chair's signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Date: April 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 6, 2021.

City Clerk



## **RESOLUTION (ID # 7789)**

DOC ID: 7789 A

**TO:** Mayor and Common Council

**FROM:** Aaron Schrager, City Engineer/ Acting DCS Director

**DATE:** March 18, 2021

### **SUMMARY:**

The Association of New Jersey Environmental Commissions (ANJEC) Open Space Stewardship Grants for Environmental Commissions provides small grants of up to \$1,500 to environmental commissions to support projects that advance local open space stewardship and help to raise the profile of the environmental commission in the community through publicity and public participation or collaboration with local groups on the project.

This grant will fund environmental commission projects related to open space preservation, management, maintenance, restoration, and education. Two-thirds of the grant will be paid to the commission up front, with the balance of one third to be paid when the project is complete. Commission members and local volunteers must provide and track a minimum of 80 hours of volunteer labor toward the project. There are no matching funds required by this grant program.

The City of Summit Environmental Commission is applying for a 2021 ANJEC Open Space Stewardship Grant to install a pollinator and native garden at the Summit Community Center. This project will also feature an educational and outreach component to engage the public in topics related to environmental stewardship and sustainability. The Environmental Commission will apply for a grant in an amount not to exceed the maximum award amount of \$1,500.

I recommend Council authorization to apply for this grant.

## ***Application Blank***

*Copy the template below and paste it into a Word document; fill in responses and submit via email.*

### **2021 ANJEC OPEN SPACE GRANTS FOR ENVIRONMENTAL COMMISSIONS APPLICATION**

**Municipality:** County: Phone:

Mailing address of municipality:

**Environmental Commission Contact Person** (person responsible for application):

Name: e-mail:

Home address: Day and cell phones:

**Environmental Commission Chairman**

Name:

Day or cell phone: e-mail:

**Municipal Manager/Administrator**

Name: e-mail: phone:

**Year Environmental Commission was established by ordinance:**

**Is your Commission a member of ANJEC? Yes / No**

**Title of Project:**

**Amount being requested from ANJEC:**

**Project description (Limit 900 words):** *What will you do? Who? When? How? Objectives? – Address and number items #1 – 6 on “How applications will be evaluated.”*

**Project budget (Limit one page):** *See item #2 of “How applications will be evaluated.” Include an estimated breakout of the in-kind (volunteer and town staff) labor. If additional labor, cash or other contributions are being used, itemize them in the budget. See requirement for letter from municipal administrator/manager under “Applications due” above.*

**\*\*\*In addition to the application, applicants must submit a scanned, dated and signed letter from the municipal manager or administrator indicating endorsement of the application and assuring payment of any additional costs that are included in the budget.**

**\*\*\***Send the letter as a separate attachment to [info@anjec.org](mailto:info@anjec.org) by the application due date, Monday, April 19, 2021. ANJEC will confirm receipt of your application file and letter file.

**2021 ANJEC OPEN SPACE GRANTS  
FOR ENVIRONMENTAL COMMISSIONS  
DRAFT APPLICATION**

**Municipality:** The City of Summit

**County:** Union

**Phone:** 908-277-9400

**Mailing address of municipality:** 512 Springfield Avenue, Summit, NJ 07901

**Environmental Commission Contact Person** (person responsible for application):

**Name:** Donna Goggin Patel

**e-mail:** summit.nj.ec@gmail.com

**Home address:** 512 Springfield Avenue, Summit, NJ 07901

**Day and cell phones:** 908-273-1753, [REDACTED] (cell)

**Environmental Commission Chairman**

**Name:** Donna Goggin Patel

**Day or cell phone:** 908-273-1753, [REDACTED] (cell)

**e-mail:** summit.nj.ec@gmail.com

**Municipal Manager/Administrator**

**Name:** Michael Rogers

**e-mail:** MRogers@cityofsummit.org

**Phone:** 908-522-3600

**Year Environmental Commission was established by ordinance:** 1975

**Is your Commission a member of ANJEC?** Yes

**Title of Project:** Summit Community Center Pollinator Garden Project

**Amount being requested from ANJEC:** \$1,500.00

**Project description (Limit 900 words):**

The City of Summit Environmental Commission is respectfully requesting funding from the Association of New Jersey Environmental Commissions (ANJEC) to install a pollinator/native plant garden and design interpretive signage at the Summit Community Center, located on 100 Morris Avenue in Summit. This will beautify the landscape surrounding the Community Center, while also providing an educational and sustainable feature to the property. This initiative strongly coincides with the City's goal to promote sustainability and energy efficiency at the Community Center and encourage the stewardship of our City's open space for the benefit of all residents.

This project will be led by the Summit Environmental Commission (Commission), which has a mission to provide leadership and vision in advising the City of Summit on actions and policies of sustainability, including preservation and enhancement of the quality of Summit's environment and natural resources, as well as the health, well-being, and quality of life of its residents and businesses.

Native species and pollinator education has been at the forefront of the Commission's 2021 work. The Commission is co-sponsoring a talk by award-winning author and entomologist Doug Tallamy on April 26, 2021 about the importance of pollinators and native species. The Commission is also one of the sponsors for a native plant sale opportunity for residents of Summit and nearby towns, in cooperation with the Northern Jersey Sustainable Municipal Alliance this April. The installation of this pollinator garden on City property would serve to reinforce the importance of planting native species while providing a concrete educational opportunity within Summit.

The Rahway River Watershed Association (RRWA) is partnering with Summit on this project. RRWA has first-hand experience and success with pollinator gardens and with signage for these projects. With the help of RRWA, generous volunteers, community partners, and the Summit Department of Public Works (DPW), the proposed project will be completed within a year, with the garden installed within six months. The initial scope of work will involve designing and installing the pollinator garden, coordinating volunteers, and ordering plants.

In order to keep costs minimal, we are committed to successfully executing this project with the assistance of volunteers and community partners. The requested grant funding will cover the cost of materials to install and plant the pollinator garden. Additional in-kind contributions will include topsoil, compost, sand, and mulch, which will be prepared and delivered by the DPW. Volunteers and DPW staff will also assist with the installation of fencing and signage to explain the purpose of the pollinator garden. If awarded, this signage will recognize ANJEC's contribution to this project.

The Summit Community Center is centrally located near downtown Summit, providing a convenient and popular space for residents to attend programs and events. The property surrounding the Community Center presents a unique opportunity to preserve limited open space within our densely populated downtown area. The pollinator garden will help beautify the property of the Community Center for all residents to experience and enjoy, while also providing a living outdoor classroom to educate the public on topics pertaining to environmental sustainability and biodiversity. The pollinator garden will provide a natural landscape to shelter local wildlife such as butterflies and birds.

The proposed project will also feature an educational and outreach component to engage the public in topics related to environmental stewardship and sustainability. To celebrate the successful completion of the installation of the pollinator garden, the Commission and RRWA will host a Garden Party open to all members of the community. Advertising will be placed in local news outlets, including TAPinto.net and the local Patch. We, along with RRWA, will utilize our social media platforms to advertise the event. In early 2022, we will also host a pollinator garden workshop. During this workshop, seeds will be distributed to participants, enabling them to incorporate native plantings into their own properties throughout the City. In addition, programming and events hosted by the Department of Community Programs at the Community Center will be able to utilize the pollinator garden as a topic for discussion and inspiration. It is our hope that these events will collectively raise the profile of the Environmental Commission's efforts within the City.

This pollinator garden will serve as a strong foundation upon which the Commission can continue to advance the stewardship of our local open space. We hope to have the opportunity to work with ANJEC on this important project for our community. Thank you for your consideration of our request.

**Project Timeline:**

June 2021 – planning and design; line up volunteers; start seeds; order plugs

July 2021 – construction of garden beds; plant plugs and keep watered

August 2021 – watering to establish the plants

September 2021 – joint RRWA/Commission afternoon/evening Garden Party to publicize the project

October – November 2021: collection of seeds from gardens; direct seeding to fill in the garden

December 2021 – February 2022: stratify collected seeds

March 2022 – plant seeds to distribute at pollinator garden workshop

April – May 2022: Commission Pollinator Garden workshop and distribution of plants and seeds

**Project budget:**

Item	Source	Price	Quantity	Total Cost
Fencing	Home Depot	\$100/100 ft	100 ft	\$100
Fence posts	Home Depot	\$5/each	8	\$40
Designing an interpretive sign	Designed	\$375	1	\$375
Printing and installing an interpretive sign for the garden: frame, cement, hardware	Home Depot	\$295	1	\$295
Seed starting mix	Home Depot	\$10 each	4	\$40
Native plants; 2" plugs	Pinelands	\$3 each	200	\$600
Seeds (various)	Home Depot	\$5	10	\$50
<b>Total Budgeted Costs:</b>				<b>\$1,500</b>
				Est. Hours:
Excavation of garden basin	DPW, head volunteer	(in-kind)	3 hours x 2 people	6 hours
Sign installation	DPW	(in-kind)	7 hours x 2 people	14 hours
Topsoil, compost, and sand: mix and delivered	DPW	(in-kind)	7 hours x 2 people	14 hours
Mulch: triple ground and delivered	DPW	(in-kind)	7 hours x 2 people	14 hours
Install fences	DPW; volunteers	(in-kind)	4 hours x 4 people	16 hours
Planting and mulching	Volunteers	(in-kind)	5 people x 5 hours	25 hours
Watering	Volunteers	(in-kind)	1/2 hour/week x 12 weeks	6 hours
Gardening tools, hoses, buckets, etc.	In hand	(in-kind)		-
Total Budgeted Volunteer Hours:				95 hours

**TOTAL GRANT REQUEST = \$1,500.00**

**AUTHORIZE 2021 ARBOR DAY FESTIVITIES**

WHEREAS, each year the governing body recognizes Arbor Day by celebrating with the planting of trees on public property in the City, and

WHEREAS, the City recognizes the importance of preserving trees in our community and the value trees have in our everyday lives, and

WHEREAS, due to the current Public Health Emergency, the Shade Tree Advisory Committee is planning to celebrate Arbor Day at the Summit High School, recognizing its 25<sup>th</sup> year as a Tree City USA with an outside socially distanced presentation, and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That in recognition and celebration of National Arbor Day, the Acting Director of the Department of Community Services be and he is hereby authorized to coordinate and supervise celebration activities associated with this special day on Friday, April 23, 2021.

Dated: April 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 6, 2021.

City Clerk



## **RESOLUTION (ID # 7792)**

DOC ID: 7792

TO: Mayor and Common Council  
FROM: Aaron Schrager, City Engineer/ Acting DCS Director  
DATE: March 22, 2021

### **SUMMARY**

I am pleased to announce that the City's Arbor Day will be celebrated on Friday, April 23, 2021. This year, the Shade Tree Advisory Committee is planning to celebrate Arbor Day at the Summit High School, recognizing its 25<sup>th</sup> year as a Tree City USA with an outside socially distanced presentation.

Invitees to the celebration include Summit Superintendent of Schools Scott Hough, Assistant Superintendent Lou Pepe, Summit High School Principal Stacy Grimaldi, and Director of Facilities Angelo Palumbo. City Forester John Linson will give a presentation to the attending students on the history of Arbor Day in the United States, the importance of preserving trees in our community and the value trees have in our everyday lives.

The event will take place at the High School at 12:00 PM with an Arbor Day proclamation reading by Mayor Radest.

Therefore, I am requesting Mayor Radest and members of Common Council authorize a proclamation recognizing Arbor Day in the City of Summit on Friday, April 23, 2021.

**APPOINT MAYOR'S ARTS COMMITTEE MEMBER (PENDING CLOSED SESSION  
DISCUSSION)**

(Pending Closed Session Discussion)

**APPOINT CHAIR - SUMMIT ECONOMIC DEVELOPMENT ADVISORY COMMITTEE  
(PENDING CLOSED SESSION DISCUSSION)**

Pending Closed Session discussion.

**LANDSCAPE SERVICE PROVIDER REGISTRATION**

WHEREAS, the Common Council of the City of Summit has determined that both the City and landscapers would benefit if landscapers were better informed of the regulations governing their activities in the City and of any programs offered by the City or any of its boards or commissions; and

WHEREAS, the Common Council finds that the voluntary registration of landscapers operating within the City would create an efficient means of communicating with landscapers who are interested in receiving communications from the City.

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Summit, County of Union, State of New Jersey, as follows:

1. That all applications for initial registration and for all subsequent registration renewals shall be on forms provided by the City Clerk. All forms submitted must be signed by the owner of the business firm or entity or their designated and authorized agent.
2. That the initial application and all subsequent renewal applications shall include but not be limited to, the following information:
  - (a) The name, business address, email address, telephone and fax numbers of the applicant;
  - (b) The applicant's contact person, including email address, telephone numbers and fax numbers;
  - (c) The name under which the business is operated (trade name).
3. That all applications for registration shall be received by the City Clerk and reviewed for completeness. Completed registrations shall be kept in a database maintained by the City Clerk.

Dated: April 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 6, 2021.

City Clerk

**ACCEPT DONATION - DONALD & ELIZABETH HOLCK FUND - \$250.00**

WHEREAS, in a memo dated March 15, 2021, the Chief of Police requests Council acceptance of a monetary gift from the Savannah Community Foundation, Inc. on behalf of the Donald and Elizabeth Holck Fund as recommended by Summit resident Heather Holck Fern, in the amount of \$250.00, to be used towards the purchase of equipment for uniformed police officers.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That it hereby accepts the gift from the Savannah Community Foundation on behalf of the Donald and Elizabeth Holck Fund in the amount of \$250.00 for the Police Department to be used towards the purchase of equipment for uniformed police officers.

Dated: April 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said city at a regular meeting held on Tuesday evening, April 6, 2021.

City Clerk



# SUMMIT POLICE DEPARTMENT

## MEMORANDUM

To: Nora Radest, Mayor  
Susan Hairston, Safety & Health Committee Chairperson  
Greg Vartan, Safety & Health Committee Member  
Michael Rogers, City Administrator  
Rosemary Licatese, City Clerk

From: Chief Andrew J. Bartolotti

Re: Donation of Funds - *The Donald and Elizabeth Holck Fund*

Date: March 15, 2021

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The Savannah Community Foundation, Inc. has recently provided us with a \$250.00 donation on behalf of the Donald and Elizabeth Holck Fund which was recommended by local resident and fund representative Heather Holck Fern.

In speaking with Mrs. Fern she explained that the donation is being made to the Summit Police Department, and can be utilized towards the purchase of equipment for uniformed officers.

I would like to respectfully request that a resolution be adopted at the April 6<sup>th</sup> Meeting of the Common Council to accept the \$250.00 donation provided by the Savannah Community Foundation, Inc. on behalf of the Donald and Elizabeth Holck Fund.

A copy of the donation letter, and check # 14546, provided by the Savannah Community Foundation, Inc. has been included for reference.

Thank you.

THE SAVANNAH  
**COMMUNITY**  
 FOUNDATION, INC.

2225 Norwood Avenue, Suite B  
 Savannah, Georgia 31406

Telephone & Facsimile  
 (912) 921-7700

[www.savfoundation.org](http://www.savfoundation.org)  
 grants@savfoundation.org

January 28, 2021

**NOTICE OF GRANT AWARD**

To: Summit Police Department  
 512 Springfield Ave.  
 Summit, NJ 07901

From: K. Russell Simpson  
 President

*KRS*

Enclosed is a contribution to **Summit Police Department** ("Donee") in the amount of **\$250.00 as suggested by Heather Holck Fern** and made possible by **The Donald and Elizabeth Holck Fund**. This fund is owned and managed by The Savannah Community Foundation, Inc. ("SCF"), a Georgia non-profit corporation classified as a §501(c)(3)/509(a)(1) "public charity" by the IRS.

It is our understanding that no monetary or tangible benefits, goods or services of any material value, such as benefit tickets, school tuition, membership fees or goods purchased at an auction (collectively, "Material Benefits") were provided by the Donee to any person in consideration of this contribution. **If our understanding is incorrect, you must return the check to us in order to avoid potential IRS penalties on your organization, SCF and/or the recipient of the impermissible benefit.**

SCF is relying upon Donee's acceptance of this grant as certification that Donee:

- (i) is classified as a Section 170(b)(1)(a) or Section 501(c)(3) "public charity" by the IRS that is not a Section 509(a)(3) "supporting organization;"
- (ii) has not provided any person any Material Benefit in consideration of this contribution; and
- (iii) will not use this grant to fulfill a pre-existing, legally binding pledge of any person.

Please do not:

- (i) provide a tax receipt to any person (including us) for this grant;
- (ii) send marketing materials or other items to us, as we cannot forward them to anyone; or
- (iii) hesitate to contact us immediately if you have any questions.

cc: The Donald and Elizabeth Holck Fund  
 Heather Holck Fern

**THE SAVANNAH COMMUNITY FOUNDATION, INC.**  
**GRANT ACCOUNT**

14546

8284	Summit Police Department	01/28/2021	014546
20035383	01/28/2021 As Suggested by Heather Holck Fern		250.00
150	The Donald and Elizabeth Holck Fund	250.00	

CHECK TOTAL: \$ \*\*\*\*\*250.00

14546

**THE SAVANNAH COMMUNITY FOUNDATION, INC.**  
**GRANT ACCOUNT**  
 SAVANNAH, GA 31406  
 PH. (912) 921-7700

**SOUTH STATE BANK**

67-98/532



PAY  
 TO THE  
 ORDER  
 OF

\* Two Hundred Fifty and no/100 \*  
 Summit Police Department  
 512 Springfield Ave.  
 Summit, NJ 07901

DATE	AMOUNT
------	--------

01/28/2021	\$ *****250.00
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Ron Simpson  
jsmayer

AUTHORIZED SIGNATURE

14546

**AUTHORIZE SUBMISSION OF THE NEW JERSEY DIVISION OF HIGHWAY TRAFFIC  
SAFETY STATE AND COMMUNITY HIGHWAY SAFETY GRANT APPLICATION AND  
EXECUTE GRANT AGREEMENT**

WHEREAS, the New Jersey Division of Highway Traffic Safety (NJ DHTS) State and Community Highway Safety Grant provides federal funding to address pedestrian safety issues;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Summit formally approves the application to the above-stated grant program in the amount of \$15,000.

BE IT FURTHER RESOLVED, that the Business Administrator and/or Mayor of Summit are hereby authorized to submit an electronic grant application to the New Jersey Division of Highway Traffic Safety on behalf of the City of Summit.

BE IT FURTHER RESOLVED, that the Business Administrator and/or Mayor are hereby authorized to sign the grant agreement on behalf of the City of Summit and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Common Council of the City of Summit on this 6th day of April, 2021.

**CERTIFICATION**

Date: April 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 6, 2021.

City Clerk

(Seal)



**CITY OF SUMMIT  
NJ DIVISION OF HIGHWAY TRAFFIC SAFETY STATE AND COMMUNITY  
HIGHWAY SAFETY GRANT**

The FY2022 NJ Division of Highway Traffic Safety (NJ DHTS) State and Community Highway Safety grant program provides federal funding to address pedestrian safety issues. The NJ DHTS has prepared a Highway Safety Plan which identifies the State's traffic safety problems and recommends programs and projects to address those problems. This plan guides the NJ DHTS in coordinating the funding for state and local projects. Eligible activities include: controlling impaired driving; increasing seat belt usage rates; promoting the proper use of child passenger restraint systems; increasing traffic law enforcement with an emphasis on speed/aggressive and distracted driving; improving safety for bicyclists, pedestrians, motorcyclists, teens, and older drivers; providing additional training of state and local personnel; and improving the collection and analysis of traffic crash data. No matching funds are required for this grant program. This grant has a 12-month project period to begin on October 1, 2021.

Given the City of Summit's weekday congestion and the high volume of daily pedestrian traffic, further enforcement, education, and engineering activities are required to sustain and improve pedestrian safety. As such, the Summit Police Department is applying for a FY2022 NJ DHTS State and Community Highway Safety Grant to improve pedestrian safety at targeted locations throughout the City. The Police Department will apply for funding in the amount of \$15,000. While \$14,000 of this funding will go towards overtime single officer details at target pedestrian-crash-site hot spots based on 2020 crash data, the remaining \$1,000 will be used for printed materials to promote a message of pedestrian safety in our community.

Resolution (ID # 7779)  
April 6, 2021

**AUTHORIZE SUBMISSION OF THE NEW JERSEY DIVISION OF HIGHWAY TRAFFIC  
SAFETY FOR THE PEDESTRIAN SAFETY, ENFORCEMENT AND EDUCATION FUND  
GRANT APPLICATION AND EXECUTE GRANT AGREEMENT**

WHEREAS, the New Jersey Division of Highway Traffic Safety (NJ DHTS) Pedestrian Safety, Enforcement, and Education Fund Grant Program provides state funding to address traditional pedestrian safety issues;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Summit formally approves the application to the above-stated grant program in the amount of \$15,000.

BE IT FURTHER RESOLVED, that the Business Administrator and/or Mayor of Summit are hereby authorized to submit an electronic grant application to the New Jersey Division of Highway Traffic Safety on behalf of the City of Summit.

BE IT FURTHER RESOLVED, that the Business Administrator and/or Mayor are hereby authorized to sign the grant agreement on behalf of the City of Summit and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Common Council of the City of Summit on this 6th day of April, 2021.

**CERTIFICATION**

Date: April 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 6, 2021.

City Clerk

(Seal)



# MILLENNIUM

## **CITY OF SUMMIT NJ DIVISION OF HIGHWAY TRAFFIC SAFETY PEDESTRIAN SAFETY, ENFORCEMENT, AND EDUCATION FUND GRANT**

The FY2022 NJ Division of Highway Traffic Safety (NJ DHTS) Pedestrian Safety, Enforcement, and Education Fund grant program provides state funding for pedestrian safety initiatives. Municipalities and counties with pedestrian safety problems are eligible to apply. Grant funds may be used for the following initiatives: engineering and design of traffic signs; purchasing and installing of traffic signs; educational or training materials or media campaigns concerning pedestrian safety; compensation (including overtime, as needed) for law enforcement officers or authorized crossing guards monitoring traffic and pedestrian activity at specific intersections, crosswalks, or along targeted roadways; and related personnel or contractual services. No matching funds are required for this grant program. This grant has a 12-month project period to begin on July 1, 2021.

Given the City of Summit's weekday congestion and the high volume of daily pedestrian traffic, further enforcement, education, and engineering activities are required to sustain and improve pedestrian safety. As such, the Summit Police Department is applying for a FY2022 NJ DHTS Pedestrian Safety, Enforcement, and Education Fund Grant to improve pedestrian safety at targeted locations throughout the City. The Police Department will apply for funding in the amount of \$15,000. While \$14,000 of this funding will go towards overtime single officer details at target pedestrian-crash-site hot spots based on 2020 crash data, the remaining \$1,000 will be used for printed materials to promote a message of pedestrian safety in our community.

**AUTHORIZE BID ADVERTISEMENT - SUMMIT CITY COOPERATIVE PRICING SYSTEM  
#192SCCPS - 2021 ANNUAL MICRO-SURFACING PROGRAM**

**BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:**

That the proper City Officers be and they are hereby authorized and directed to advertise for bids as the Lead Agency for the Summit City Cooperative Pricing System (#192SCCPS) for the 2021 Annual Micro-Surfacing Program, with said bids to be advertised in the Union County Local Source on Thursday, April 22, 2021, and received by the Purchasing Agent on Tuesday, May 18, 2021, in the main outdoor courtyard to allow for safe social distancing and following any related COVID-19 protocols in effect at the time, City Hall, 512 Springfield Avenue, Summit, New Jersey at 11:00 a.m.

Dated: April 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 6, 2021.

City Clerk



## RESOLUTION (ID # 7773)

DOC ID: 7773 C

TO: Mayor and Common Council

FROM: Aaron Schrager, City Engineer/ Acting DCS Director

DATE: March 12, 2021

Each year, the Department prepares selected roads for a micro-surfacing application which is designed to preserve and increase the longevity of pavement. This application is a topcoat wearing surface that fills cracks and voids giving the existing roads a new smooth finish

In 2020, 58,614 square yards of emulsion was applied to 10 streets at a cost of \$173,346.60. This year we are proposing to bid 53,734 square yards of emulsion to be applied to 14 streets which the Division of Public Works (DPW) has already prepared in anticipation of the project.

To leverage better pricing, the project will be bid through the Summit City Cooperative Pricing System (192SCCPS). The SCCPS was approved (April 1, 2011) by the State of New Jersey, Department of Community Affairs (DCA), permitting the SCCPS to bid various projects; with the City of Summit as the Lead Agency, Chatham Borough, Chatham Township, New Providence Borough, Millburn Township and Florham Park Borough as participating agencies. This project has been bid through the SCCPS in the past and has proven to be a success, by providing a savings to the participating agencies. Chatham Borough and New Providence will be participating this year with Summit.

The bid specifications will be drafted to include non-binding estimated quantities from each participating agency. Cooperative Pricing Systems permit participating agencies the option to participate or not take part in the contract award.

Based on the above referenced information, I request that Council authorize the advertisement of bids for April 6, 2021. The following is the tentative project schedule and is subject to change:

- Advertise for Public Bid - April 22, 2021
- Receive Bids - May 18, 2021
- Award Project - June 1, 2021
- Begin Construction - July 1, 2021

- End Construction - August 31, 2021

Funding for this project has been requested in the 2021 Capital Budget.

## BID NOTICE

### CITY OF SUMMIT/SUMMIT CITY COOPERATIVE PRICING SYSTEM (#192SCCPS)

**PROJECT:** 2021 MICRO-SURFACING PROJECT – TYPE A  
**DEPARTMENT:** Community Services

Sealed bids will be received by the Purchasing Agent of the City of Summit, Union County, New Jersey no later than 11:00 A.M. prevailing time, **Tuesday, May 18, 2021** at City Hall in the outdoor courtyard to allow for safe social distancing, 512 Springfield Avenue, Summit, New Jersey for:

#### 2021 MICRO-SURFACING PROJECT – TYPE A

in accordance with the specifications and proposal forms for same which may be obtained by contacting the Department of Community Services, 908-273-6404, during regular business hours, 8:30 am – 4:30 pm, Monday – Friday.

All bids shall be addressed to PURCHASING AGENT, CITY OF SUMMIT, 512 SPRINGFIELD AVENUE, SUMMIT, NJ 07901. Bids, along with bid securities, must be enclosed in a properly SEALED envelope bearing on the outside the name of the bidder and the NATURE OF THE BID CONTAINED THEREIN.

CITY HALL IS CURRENTLY CLOSED TO THE PUBLIC. ALL BIDS MUST BE RECEIVED BY 11:00 AM, TUESDAY, MAY 18, 2021. DELIVERY RECEPTACLE IS LOCATED IN THE VESTIBULE OF THE MAIN LOBBY ON THE FIRST FLOOR OF CITY HALL, 512 SPRINGFIELD AVENUE, SUMMIT NJ 07901, FOR HAND DELIVERY, REGULAR MAIL, AND DELIVERY SERVICES. ACTUAL BID OPENING WILL BE HELD IN CITY HALL COURTYARD.

A Bid Security is required in the amount of ten percent (10%) of the total bid, not to exceed \$20,000.00, in the form of a bid bond, certified check or cashier's check, made payable to the City of Summit.

Bidders are required to comply with the requirements of any and all applicable Federal, State and local laws, regulations and requirements, including but not limited to: N.J.S.A. 52:25-24.2 (Statement of Ownership Disclosure); N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. (Affirmative Action); N.J.S.A. 52:32-44 (Business Registration), and the City's adopted minimum standard insurance requirements.

The Common Council reserves the right to reject all bids or proposals, waive any minor defects, and consider bids for sixty (60) days after their receipt pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

No charge shall be made or recovery had for publishing any official advertising unaccompanied by such statement of price.

Purchasing Agent

Dated: 4/6/2021

U.C.L.S.: 4/22/2021

**AUTHORIZE AMEND PAYROLL**

April 5, 2021

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the following payroll changes are hereby authorized:

**RETIREMENTS**

**Department of Community Services**

Paul Cascais, Director of Department of Community Services, effective March 1, 2021 at an annual salary of \$170,288.00

**RESIGNATIONS**

**Department of Community Services**

**Division of Public Works**

**Sanitation Unit**

Matthew Liberato, Maintenance Worker, effective January 11, 2021, at an annual salary of \$45,872.00

John Pinzon, Truck Driver, effective February 17, 2021, at an annual salary of \$71,678.00

**Department of Community Services**

Jessica Pocaro, P/T Administrative Assistant, effective February 26, 2021 at an annual salary of \$26,000.00

**Parking Services Agency**

Jorge Aparicio, P/T Parking Enforcement Officer, effective December 29, 2020 at an annual salary of \$27,686.00

**NEW EMPLOYEES**

**Finance Department**

Erin Popolo, Finance Account Clerk, effective February 1, 2021 at an annual salary of \$65,000.00

David Shapiro, Staff Assessor, effective January 19, 2021 at an annual salary of \$74,500.00



**Police Department**

Ximena Jaramillo Cardona, Police Officer, effective January 25, 2021, at an annual salary of \$49,127.00

**Parking Services Department**

Jose Aparicio, P/T Parking Enforcement Officer, effective February 9, 2021 at an annual salary of \$27,144.00

Didier Salinas, P/T Parking Ambassador, effective March 9, 2021 at an hourly salary of \$12.00 per hour

**Department of Community Services**

Matthew Koutsafes, P/T Administrative Assistant, effective February 22, 2021 at an annual salary of \$30,160.00

Dated: April 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 6, 2021.

City Clerk



**City Treasurer's Office**  
CA - Finance

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 04/06/21 07:30 PM

## **RESOLUTION (ID # 7784)**

DOC ID: 7784 B

TO: Mayor and Common Council  
FROM: Field Andreana, Payroll Clerk  
DATE: March 17, 2021

This resolution authorizes changes as done on a quarterly basis for any adjustments to payroll outside of the semi-annual salary resolutions.

Resolution (ID # 7774)  
April 6, 2021

**AUTHORIZE REFUNDS - DEPARTMENT OF COMMUNITY PROGRAMS**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the proper officers of the City be and they are hereby authorized and directed to draw check(s) in the amount(s) indicated below for the payment(s) of refunds associated with recreation program fees associated with the Department of Community Programs:

Name/Address	Program	Refund Amount
Karina Williams 3 Whitesell Court Summit, NJ 07901	Pool Membership 1-01-08-118-000	\$75.00
Rosalba Toolan 1 Hughes Place Summit, NJ 07901	Pool Membership 1-01-08-118-000	\$75.00
Brittney Cooney 16 Ridgedale Avenue Summit, NJ 07901	Pool Membership 1-01-08-118-000	\$75.00
Anne Keller 42 Acorn Drive Summit, NJ 07901	Fashion Workshop 1-28-71-300-FIN	\$227.00
Norman Spencer 25 Norwood Avenue Unit 9 Summit, NJ 07901	Golf Membership 1-01-08-117-000	\$40.00

Dated: April 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 6, 2021.

City Clerk

**AUTHORIZING PAYMENT OF BILLS**

April 6, 2021

**BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:**

That the proper officers of the City be and they are hereby authorized and directed to draw checks for a total of **\$ 1,786,561.92** for the payment of the itemized bills listed on the following Schedule "A" which have been approved by several committees and the President of the Common Council and which are made a part of the minutes of this meeting.

Dated: April 6, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, April 6, 2021.

City Clerk

Rcvd Batch Id Range: First to Last Rcvd Date Start: 03/17/21 End: 04/01/21 Report Format: Detail

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Contract Invoice Number
03/18/21	ADMIN	20-00652	CLEAR005 CLEARY GIACOBBE ALFIERI & 37 Retainer Serv. Thru 12/31/20	3,000.00	0-01-20-155-000-500 LS Contract Services	89786
03/18/21	ADMIN	20-00652	38 General Serv. Thru 12/31/20	4,000.00	0-01-20-155-000-500 LS Contract Services	89785
			P.O. Total:	7,000.00		
03/18/21	ADMIN	20-01738	PHILKAYS PHILIP F KAYS 1 Remove/Replace Street Light	7,185.00	T-13-56-800-020-010 Self Insurance 2020 Admin -JIF	11520211
03/18/21	ADMIN	20-01738	2 Remove/Replace Street Light	2,500.00	C-04-31-041-00E-140 3141E DCS Pedestrian Safety Improve Prjt	11520211
			P.O. Total:	9,685.00		
03/18/21	ADMIN	21-00208	WORRAL33 WORRALL COMMUNITY NEWSPAPERS 7 Citywide Tree Planting Bid	82.10	1-01-20-120-000-210 City Clerk Advertising	221938
03/18/21	ADMIN	21-00208	8 C/A Wielkotz & Co. LLC	35.75	1-01-20-120-000-210 City Clerk Advertising	221935
			P.O. Total:	117.85		
03/18/21	ADMIN	21-00365	CLEAR005 CLEARY GIACOBBE ALFIERI & 2 Labor Services through 1/23/21	126.00	1-01-20-155-000-500 LS Contract Services	90251
03/18/21	ADMIN	21-00365	3 Gagliano/Zoning Bd Thru 1/23	568.20	1-01-20-155-000-500 LS Contract Services	90252
03/18/21	ADMIN	21-00365	4 Retainer - Thru 1/23/2021	3,000.00	1-01-20-155-000-500 LS Contract Services	90644
03/18/21	ADMIN	21-00365	5 General Serv. Thru 1/23/2021	5,404.80	1-01-20-155-000-500 LS Contract Services	90643
03/18/21	ADMIN	21-00365	6 Retainer Serv. Thru 2/23/21	3,000.00	1-01-20-155-000-500 LS Contract Services	91346
03/18/21	ADMIN	21-00365	7 7 Cedar-Prosth.Thru 2/28/21	792.00	1-01-20-155-000-500 LS Contract Services	91346
03/18/21	ADMIN	21-00365	8 General Serv. Thru 2/23/21	8,847.00	1-01-20-155-000-500 LS Contract Services	91346
			P.O. Total:	21,738.00		
03/18/21	ADMIN	21-00481	LEXISN50 LEXISNEXIS BUSINESS & 3 February Subscription	211.00	1-01-20-100-004-250 Technology Tech & Software Licenses	3093102667
03/18/21	ADMIN	21-00593	PARKGLAS PARK GLASS CO INC 1 Glass Replacement-Paperfolio	1,150.00	T-13-56-800-020-010 Self Insurance 2020 Admin -JIF	17309

April 1, 2021  
10:11 AM

City of Summit  
Received P.O. Batch Listing By P.O. Number

Page No: 2

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
03/18/21	ADMIN	21-00594	WBMASON W.B. MASON CO, INC 1 Avery Binders for budget	191.64	1-01-20-100-000-201 A&E Supplies and Materials	218238463	
03/18/21	ADMIN	21-00627	WBMASON W.B. MASON CO, INC 1 Avery Dividers	713.16	1-01-20-100-000-201 A&E Supplies and Materials	218312831	
			Total for Batch: ADMIN	40,806.65			
03/18/21	PARKDCP	21-00545	NJ-AME50 NJ-AMERICAN WATER CO. 3 1018210023341990 100 Ashwood	124.44	1-01-31-445-000-FAC Water - Family Aquatic Center	02/21	
03/18/21	PARKDCP	21-00621	WEARITLD WEAR IT LOUD TEES LLC 1 Est. 000010 Basketball T-Shirt	686.40	1-28-71-300-BKT-BAL RT-RAP Basketball	000183	
03/18/21	PARKDCP	21-00632	JHICKSCO J HICKS CO LTD 1 Reinstallation of Netting Sys	3,000.00	1-28-72-400-FUF-EXP Field User Fees Expenditures	3/15/2021	
03/18/21	PARKDCP	21-00678	STATE061 STATE OF NEW JERSEY 1 SFAC Miracle Rainbow Slide Fee	560.00	1-01-28-370-003-400 FAC Maintenance Services	NJ #07442 2021	
03/18/21	PARKDCP	21-00679	GARDEN60 GARDEN STATE LABORATORIES INC 1 Analytical Serv 2021 S6103	2,145.00	1-01-28-370-003-400 FAC Maintenance Services	S6103	
			Total for Batch: PARKDCP	6,515.84			
03/18/21	SAFETY	20-02143	CAMPBFRT CAMPBELL FREIGHTLINER LLC 1 DRAIN VALVE	45.00	0-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	C10106849 01	
03/18/21	SAFETY	20-02324	SOMERSTR SOMERSET COUNTY TRAINING 1 FIRE INSPECTOR COURSE - T PENN	265.00	0-01-25-265-000-804 Fire Training & Seminars	14322	
03/18/21	SAFETY	20-02592	CLORDISY CLORDISYS SOLUTIONS INC 1 UV LANTERN SPARE BULBS	300.00	0-01-25-265-000-700 Fire Equipment	12212020CSF	
03/18/21	SAFETY	20-02592	2 UV LANTERN SPARE BULBS S&H	15.00	0-01-25-265-000-700 Fire Equipment	12212020CSF	
			P.O. Total:	315.00			
03/18/21	SAFETY	21-00119	CRYSTALS CRYSTAL SPRINGS 7 DISPENSER RENTAL	13.98	1-01-25-265-000-500 Fire Contract Services	16765992 021221	
03/18/21	SAFETY	21-00119	8 SALES TAX	0.92	1-01-25-265-000-500	16765992 021221	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
03/18/21	SAFETY	21-00119	9 SALES TAX	0.92-	Fire Contract Services 1-01-25-265-000-500	16765992 021221	
03/18/21	SAFETY	21-00119	10 WATER DELIVERY	110.85	Fire Contract Services 1-01-25-265-000-500	16765992 021221	
			P.O. Total:	124.83	Fire Contract Services		
03/18/21	SAFETY	21-00269	BEYERFRD BEYER FORD 2 Misc. Vehicle Maintenance	60.13	1-01-25-240-000-703 POL Vehicle Maintenance	700586	
03/18/21	SAFETY	21-00540	NJLEAG50 NJ STATE LEAGUE OF 1 Job Advertise: Police Officer	115.00	1-01-25-240-000-804 POL Training & Seminars	DB14631	
03/18/21	SAFETY	21-00613	BENHAM50 BENHAM'S SERVICE & GARAGE 1 PD DB FORD EXPL TOW 2/2/21	155.00	1-01-25-240-000-703 POL Vehicle Maintenance	157564	
			Total for Batch: SAFETY	1,079.96			
03/18/21	WORKS	20-00052	CUSTOM25 CUSTOM BANDAG INC 66 Mount & Dismount Med Rim	14.00	0-01-26-315-000-615 Garage TS Vehicle Maintenance	70177815	
03/18/21	WORKS	20-00052	67 Day 11R22.5 D510S H PLY	289.12	0-01-26-315-000-615 Garage TS Vehicle Maintenance	70177815	
03/18/21	WORKS	20-00052	68 4.3/8" Medium Truck Valve	5.67	0-01-26-315-000-615 Garage TS Vehicle Maintenance	70177815	
03/18/21	WORKS	20-00052	69 Medium Scrap Tire	10.00	0-01-26-315-000-615 Garage TS Vehicle Maintenance	70177815	
			P.O. Total:	318.79			
03/18/21	WORKS	20-00175	SUMMIT25 SUMMIT ELECTRICAL SUPPLY CO 28 Bathroom Rep Chat Rd#73636-1	45.25	0-01-26-310-000-411 PB&G Repairs - 41 Chatham Rd City Garage	73636-1	
03/18/21	WORKS	20-00175	29 Fluorescent Dimmer#71511-1	155.27	0-01-26-310-000-412 PB&G Repairs - 512 Springfield City Hall	71511-1	
03/18/21	WORKS	20-00175	30 Ferraz Schhmut#73498-1	147.00	0-01-26-315-000-605 Garage TS Equipment Maintenance	73498-1	
03/18/21	WORKS	20-00175	31 Furnas controls#74578-1	110.00	0-01-29-401-000-200 Downtown Maintenance - OE	74578-1	
03/18/21	WORKS	20-00175	32 Emerg Farm Mrkt#78658	399.55	0-01-29-401-000-200 Downtown Maintenance - OE	78658	
03/18/21	WORKS	20-00175	33 Free Markt bldg#78915	492.06	C-04-31-014-00A-062 3114A DCS Transfer Station UST-LSRP	78915	
			P.O. Total:	1,349.13			
03/18/21	WORKS	20-01641	WBMASON W.B. MASON CO, INC 113 White legal writing pads	34.26	0-01-32-465-000-701	215851420	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
03/18/21	WORKS	20-01641	143 GOJO SOAP DISPENSER	98.91	CS Equipment 0-01-26-310-000-201	215717334	
03/18/21	WORKS	20-01641	144 JANITOR CART W/BAG	169.99	PB&G Supplies and Materials 0-01-26-310-000-201	214983492	
			P.O. Total:	303.16	PB&G Supplies and Materials		
03/18/21	WORKS	20-01700	16 CINTASO CINTAS CORPORATION NO. 2 Clean Supp - Mops & Rags 12/15	31.81	0-01-26-310-000-502	4070209280	
03/18/21	WORKS	20-01700	17 Clean Supp - Mops & Rags 12/08	31.81	PB&G City Hall Maintenance Contracts 0-01-26-310-000-502	4069429711	
03/18/21	WORKS	20-01700	18 Clean Supp - Mops & Rags 12/01	31.81	PB&G City Hall Maintenance Contracts 0-01-26-310-000-502	4068894784	
03/18/21	WORKS	20-01700	19 Cleaning Supp. 12/22	31.81	PB&G City Hall Maintenance Contracts 0-01-26-310-000-502	4070863310	
			P.O. Total:	127.24	PB&G City Hall Maintenance Contracts		
03/18/21	WORKS	20-02456	28 INDUST28 INDUSTRIAL COOLING CORPORATION 1 AIR HNDLR #2 VFD ALARM RESET	240.00	0-01-26-310-000-412	307381	
03/18/21	WORKS	20-02579	29 QUINCY QUINCY COMPRESSOR LLC 1 Compressor Pump-City Hall	2,249.55	PB&G Repairs - 512 Springfield City Hall C-04-31-066-00A-540	443574	
03/18/21	WORKS	20-02579	30 Shipping charges	171.16	3166A DCS City Hall HVAC Internal Upgrds C-04-31-066-00A-540	443574	
			P.O. Total:	2,420.71	3166A DCS City Hall HVAC Internal Upgrds		
03/18/21	WORKS	21-00027	40 AIRBRA50 AIR BRAKE EQUIPMENT 17 Jumper Cables	199.08	1-01-26-315-000-214	302363	
03/18/21	WORKS	21-00027	41 Air Cable #71	287.16	Garage Vehicle Supplies 1-01-26-315-000-615	302364	
			P.O. Total:	486.24	Garage TS Vehicle Maintenance		
03/18/21	WORKS	21-00045	42 CINTASO CINTAS CORPORATION NO. 2 4 Mops & Rags 1/26	31.81	1-01-26-310-000-502	4074001675	
03/18/21	WORKS	21-00045	43 Mops & Rags 2/2	31.81	PB&G City Hall Maintenance Contracts 1-01-26-310-000-502	4074651398	
03/18/21	WORKS	21-00045	44 Mops & Rags 2/9	31.81	PB&G City Hall Maintenance Contracts 1-01-26-310-000-502	4075395114	
			P.O. Total:	95.43	PB&G City Hall Maintenance Contracts		
03/18/21	WORKS	21-00046	45 CLIFFSID CLIFFSIDE BODY CORPORATION 3 FREIGHT	11.17	1-01-26-315-000-611	94809	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
03/18/21	WORKS	21-00046	4 HOSE 1/4 X 18 3/8	42.44	Garage RRM Vehicle Maintenance 1-01-26-315-000-611	94809	
03/18/21	WORKS	21-00046	5 OUTGOING FREIGHT	10.08	Garage RRM Vehicle Maintenance 1-01-26-315-000-611	94809	
			P.O. Total:	63.69	Garage RRM Vehicle Maintenance		
03/18/21	WORKS	21-00048	CRYSTALS CRYSTAL SPRINGS 3 5 GAL SPRING WATER	12.00	1-01-32-465-000-201 CS Supplies and Materials	20622866 022121	
03/18/21	WORKS	21-00048	4 HOT & COLD COOLER RENTAL	1.99	1-01-32-465-000-201 CS Supplies and Materials	20622866 022121	
			P.O. Total:	13.99			
03/18/21	WORKS	21-00049	CUSTOM25 CUSTOM BANDAG INC 22 BAN 315/80R22.5 BDG RIB MX	375.48	1-01-26-315-000-614 Garage RECYCLING Vehicle Maintenance	70179654	
03/18/21	WORKS	21-00049	23 BAN 11R22.5 BDG RIB MIXED	157.27	1-01-26-315-000-614 Garage RECYCLING Vehicle Maintenance	70179654	
03/18/21	WORKS	21-00049	24 Flat Tire Repair #78	30.75	1-01-26-315-000-615 Garage TS Vehicle Maintenance	70181516	
			P.O. Total:	563.50			
03/18/21	WORKS	21-00050	DREYER50 DREYER'S LUMBER & HARDWARE INC 10 2x6x12 and Plywood	109.12	1-01-26-300-000-212 PW Storm Sewer Materials	722156	
03/18/21	WORKS	21-00050	13 1/4" ZN Quick Link	55.80	1-01-29-401-000-200 Downtown Maintenance - OE	722492	
			P.O. Total:	164.92			
03/18/21	WORKS	21-00051	ENVIRO44 ENVIRONMENTAL RENEWAL, L.L.C. 2 Wooden Pallets	150.00	1-01-26-308-000-200 Disposal Charges	307213	
03/18/21	WORKS	21-00055	FANWOOD CRUSHED STONE 4 HPM Green	102.60	1-01-26-290-000-211 RRM Road Materials	6057655	
03/18/21	WORKS	21-00055	5 HPM Green	355.30	1-01-26-290-000-211 RRM Road Materials	6057655	
03/18/21	WORKS	21-00055	6 NJDOT RAC/DGA	58.20	1-01-26-290-000-211 RRM Road Materials	6057655	
			P.O. Total:	516.10			
03/18/21	WORKS	21-00059	FOLEY INCORPORATED 11 Hydraulic Couplers #89 Loader	394.41	1-01-26-315-000-606 Garage COMPOST Equipment Maintenance	PSIN2360130	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
03/18/21	WORKS	21-00060	FOLEYI50 FOLEY INCORPORATED 7 Filters (#89)	314.19	1-01-26-315-000-606 Garage COMPOST Equipment Maintenance	PS100095184	
03/18/21	WORKS	21-00064	GIORDANO GIORDANO COMPANY INC 6 OCC Summit DPW bring to G&F	614.25	1-01-26-308-000-200 Disposal Charges	82383	
03/18/21	WORKS	21-00064	7 Loose Commingled went to WM	140.00	1-01-26-308-000-200 Disposal Charges	82383	
03/18/21	WORKS	21-00064	8 OCC#11	129.15	1-01-26-308-000-200 Disposal Charges	82383	
03/18/21	WORKS	21-00064	9 Mixed Paper	374.40	1-01-26-308-000-200 Disposal Charges	82383	
			P.O. Total:	1,257.80			
03/18/21	WORKS	21-00065	HANOVE66 HANOVER SUPPLY CO INC 16 Toilet Seat for Men's Bathroom	61.78	1-01-26-310-000-419 PB&G Repairs - 5 Myrtle Ave Cornog Bldg	3012662	
03/18/21	WORKS	21-00066	HOMEDE33 HOME DEPOT CREDIT SRVCS (DCS) 17 Street Sign Poles	264.00	1-01-26-300-000-215 PW Street Name Signs	STREET SIGN POL	
03/18/21	WORKS	21-00070	WBMASON W.B. MASON CO, INC 15 BLACK TONER CARTRIDGE	152.76	1-01-26-306-000-202 TS Supplies and Materials	218225039	
03/18/21	WORKS	21-00070	16 WALL FILE	16.44	1-01-26-310-000-201 PB&G Supplies and Materials	218271162	
03/18/21	WORKS	21-00070	17 TOILET PAPER	62.98	1-01-26-310-000-201 PB&G Supplies and Materials	218271162	
03/18/21	WORKS	21-00070	18 C-FOLD PAPER TOWELS	193.96	1-01-26-310-000-201 PB&G Supplies and Materials	218271162	
03/18/21	WORKS	21-00070	19 ELECTRIC STAPLER	35.07	1-01-32-465-000-201 CS Supplies and Materials	218225039	
03/18/21	WORKS	21-00070	20 PAPER COLD CUPS	139.99	1-01-32-465-000-201 CS Supplies and Materials	218225039	
03/18/21	WORKS	21-00070	21 EVO DESKTOP STAPLER	12.33	1-01-32-465-000-201 CS Supplies and Materials	218225039	
03/18/21	WORKS	21-00070	22 STENO BOOK	8.82	1-01-32-465-000-201 CS Supplies and Materials	218225039	
03/18/21	WORKS	21-00070	23 BLUE GEL INK PENS	3.82	1-01-32-465-000-201 CS Supplies and Materials	218225039	
03/18/21	WORKS	21-00070	24 MAGNETIC MARKER BOARD	108.99	1-01-32-465-000-201 CS Supplies and Materials	218225039	
03/18/21	WORKS	21-00070	25 CORK BULLETIN BOARD	21.98	1-01-32-465-000-201 CS Supplies and Materials	218225039	
03/18/21	WORKS	21-00070	26 POST-IT NOTES	24.54	1-01-32-465-000-201 CS Supplies and Materials	218225039	
03/18/21	WORKS	21-00070	27 SHARPIE MARKERS	8.22	1-01-32-465-000-201 CS Supplies and Materials	218225039	
03/18/21	WORKS	21-00070	28 PAPER FASTENERS	0.36	1-01-32-465-000-201	218225039	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
					CS Supplies and Materials		
			P.O. Total:	790.26			
03/18/21	WORKS	21-00072	UNIONNC64 UNION COUNTY UTILITES AUTHORITY 5 TIPPING FEES-FEB 2021	47,643.26	1-01-26-308-000-200 Disposal Charges	FEB2021	
03/18/21	WORKS	21-00072	6 TIPPING FEES REBATE	7,249.80-	1-01-26-308-000-200 Disposal Charges	FEB2021	
			P.O. Total:	40,393.46			
03/18/21	WORKS	21-00073	WELDON25 WELDON ASPHALT DIVISION 11 I-5 FABC	85.13	1-01-26-290-000-211 RRM Road Materials	3072907	
03/18/21	WORKS	21-00073	12 ESC	1.68	1-01-26-290-000-211 RRM Road Materials	3072907	
			P.O. Total:	86.81			
03/18/21	WORKS	21-00074	WELDON50 WELDON CONCRETE DIVISION 14 SPEED PLUG 50LB PAIL	131.28	1-01-26-300-000-212 PW Storm Sewer Materials	5055485	
03/18/21	WORKS	21-00078	NATIONFU NATIONAL FUEL OIL INC 5 ULSD Dyed Govt	317.54	1-01-31-461-000-000 DIESEL FUEL	55966	
03/18/21	WORKS	21-00080	REDICARE REDICARE LLC 4 TRNSFR STN MED SUPPLS	50.47	1-01-26-315-000-210 Garage First Aid supplies	RED615789	
03/18/21	WORKS	21-00080	5 GARAGE MED SUPPLS	217.01	1-01-26-315-000-210 Garage First Aid supplies	RED615821	
			P.O. Total:	267.48			
03/18/21	WORKS	21-00095	SHERWI50 SHERWIN WILLIAMS 5 FIELD STRIPE PAINT WHITE	912.00	1-01-28-375-000-204 P&ST Grounds Maintenance Materials	6870-01	
03/18/21	WORKS	21-00107	WETIMM50 W E TIMMERMAN CO INC 6 FUEL TANK SENDR UNIT	81.16	1-01-26-315-000-601 Garage RRM Equipment Maintenance	0222949-IN	
03/18/21	WORKS	21-00107	7 FUEL TANK-NP	727.00	1-01-26-315-000-601 Garage RRM Equipment Maintenance	0222949-IN	
03/18/21	WORKS	21-00107	8 AY-FUEL FILL NECK	478.44	1-01-26-315-000-601 Garage RRM Equipment Maintenance	0222949-IN	
03/18/21	WORKS	21-00107	9 FSO KIT-PELICAN FUEL STRAPS	196.33	1-01-26-315-000-601 Garage RRM Equipment Maintenance	0222949-IN	
03/18/21	WORKS	21-00107	10 AY-FUEL RETURN TUBE	46.67	1-01-26-315-000-601 Garage RRM Equipment Maintenance	0222949-IN	
			P.O. Total:	1,529.60			

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03/18/21	WORKS	21-00333	ALLCOU66 ALL COUNTY SEWER & DRAIN SRVC 1 Camera Sewer Line	486.00	1-01-26-310-000-418 PB&G Repairs - 100 Morris Ave Comm Cntr	35923	
03/18/21	WORKS	21-00334	BRITEWAY ALLAN BRITEWAY ELECTRICAL 1 Trffc Lght Rpr Broad/Summit Av	8,873.31	1-01-26-300-000-408 PW Traffic Signal Maintenance	14988	
03/18/21	WORKS	21-00367	GIORDANO GIORDANO COMPANY INC 3 Hauling Feb. 2021	1,140.00	1-01-26-308-000-200 Disposal Charges	82383	
03/18/21	WORKS	21-00392	MID-AT50 MID-ATLANTIC INTERNATIONAL 11 Latch Door Manual FRT LH (#68)	93.13	1-01-26-315-000-613 Garage G&T Vehicle Maintenance	X101124805:01	
03/18/21	WORKS	21-00511	WURTHUSA WURTH USA INC 1 ROPE PLUGS BLK 7-1/4	51.41	1-01-26-315-000-214 Garage Vehicle Supplies	96933586	
03/18/21	WORKS	21-00511	2 LOCK NUT 5/16	7.30	1-01-26-315-000-214 Garage Vehicle Supplies	96933586	
03/18/21	WORKS	21-00511	3 LOCK NUT 1/4	5.70	1-01-26-315-000-214 Garage Vehicle Supplies	96933586	
03/18/21	WORKS	21-00511	4 CABLE TIE BLK 5 1/2	5.00	1-01-26-315-000-214 Garage Vehicle Supplies	96933586	
03/18/21	WORKS	21-00511	5 CABLE TIE BLK 36" 175 LB	126.60	1-01-26-315-000-214 Garage Vehicle Supplies	96933586	
			P.O. Total:	196.01			
03/18/21	WORKS	21-00626	ARGENT50 ARGENT CONTRACTING CO INC 2 Fix Leak Wtr Pipe @ Tatlock	1,483.31	1-01-26-310-000-420 PB&G Repairs - ButlerPkwy/Tatlock Flrhs	I22877	
03/18/21	WORKS	21-00722	ARGENT50 ARGENT CONTRACTING CO INC 1 Q7514 Repair Main Sanitary	12,850.00	1-28-71-200-BDG-REN RT-RAP CC Rentals	I22880	
03/18/21	WORKS	21-00727	CAPUTO28 CAPUTO, MICHAEL 1 USB Flash Drive Reimb	22.17	1-01-32-465-000-201 CS Supplies and Materials	REIMBURSEMENT	
			Total for Batch: WORKS	78,677.44			
			Total for Date: 03/18/21	Total for All Batches:	127,079.89		

03/19/21	ADMIN	21-00208	WORRAL33 WORRALL COMMUNITY NEWSPAPERS 9 Pending Ordinance 21-3229	59.60	1-01-20-120-000-210 City Clerk Advertising	223856
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03/19/21	ADMIN	21-00420	ATTMOBIL AT&T MOBILITY 3 CELL PHONE BILL M. CHAMPNEY	82.99	1-01-31-440-000-000 TELEPHONE	X02282021	
03/19/21	ADMIN	21-00669	FEDEX050 FEDEX 3 FEDEX EXPRESS SERVICES BLANKET	29.55	1-01-20-100-002-204 Postage Fedex	7-297-95010	
03/19/21	ADMIN	21-00682	HAIRSTON HAIRSTON, SUSAN 1 Elec Off Orientation reimb	90.00	1-01-20-120-000-811 City Clerk Conf & Mtg Elected Officials		REIMBURSEMENT
			Total for Batch: ADMIN	262.14			
03/19/21	FINANCE	21-00012	TOUCHTON TOUCHTONE COMMUNICATIONS, INC. 4 PHONE SERVICES 1000050048	423.78	1-01-31-440-000-000 TELEPHONE	1204635	
03/19/21	FINANCE	21-00150	JCPL0050 JCP&L 4 100 007 700 097 period 2/5-3/5	6,062.43	1-01-29-390-000-415 Library Plant Operation & Maintenance	03102021	
03/19/21	FINANCE	21-00239	COMCA840 COMCAST BUSINESS 4 8499 05 329 0189117	149.57	1-01-31-440-000-000 TELEPHONE	3/4/2021	
03/19/21	FINANCE	21-00240	COMCA840 COMCAST BUSINESS 4 8499 05 329 0181395	308.35	1-01-31-440-000-000 TELEPHONE	3/9/2021	
03/19/21	FINANCE	21-00241	COMCA840 COMCAST BUSINESS 4 8499 05 329 0172121 44 Springf	153.35	1-01-31-440-000-000 TELEPHONE	3/10/2021	
03/19/21	FINANCE	21-00242	LINESY33 LINE SYSTEMS, INC. 4 ACCOUNT 12760 LINE SYSTEMS	756.60	1-01-31-440-000-000 TELEPHONE	13842275	
03/19/21	FINANCE	21-00408	AT105068 AT&T 4 030 361 4837 001	35.75	1-01-31-440-000-000 TELEPHONE	3/9/2021	
03/19/21	FINANCE	21-00411	VERIZON1 VERIZON 4 552 031 077 0001 95 FD BLANKET	131.99	1-01-31-440-000-000 TELEPHONE	3/09/2021	
03/19/21	FINANCE	21-00412	VERIZON1 VERIZON 4 355-470-216-0001-96	146.38	1-01-31-440-000-000 TELEPHONE	3/10/2021	
			VERIZON1 VERIZON				

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03/19/21	FINANCE	21-00413	4 656 381 901 0001 59 BLANKET	104.65	1-01-31-440-000-000 TELEPHONE	3/11/2021	
03/19/21	FINANCE	21-00414	3 452 053 634 0001 39 BLANKET	189.99	1-01-31-440-000-000 TELEPHONE	2/27/2021	
03/19/21	FINANCE	21-00419	4 682164944-00001	2,474.27	1-01-31-440-000-000 TELEPHONE	9875480677	
03/19/21	FINANCE	21-00456	3 1018-210025651051 DCKFS 6	179.40	1-01-31-445-000-100 Water	3/2/2021	
03/19/21	FINANCE	21-00458	3 1018-210026964873 41 CHATHAM	79.70	1-01-31-445-000-100 Water	3/2/2021	
03/19/21	FINANCE	21-00548	3 1018-210028692600 TFS POLICE	205.83	1-01-31-445-000-100 Water	3/2/2021	
03/19/21	FINANCE	21-00550	3 1018-210023345459 CHATHAM RD	324.24	1-01-31-445-000-100 Water	3/2/2021	
03/19/21	FINANCE	21-00553	3 1018-210023345565 REFUSE TRAS	124.44	1-01-31-445-000-100 Water	3/2/2021	
03/19/21	FINANCE	21-00554	3 1018-210023345664-13 NEW PROV	220.64	1-01-31-445-000-100 Water	3/2/2021	
03/19/21	FINANCE	21-00555	3 1018-210023345237 37 CHATHAM	45.16	1-01-31-445-000-100 Water	3/2/2021	
03/19/21	FINANCE	21-00558	3 1018-210023345336 - 41 CHATHAM	75.86	1-01-31-445-000-100 Water	3/2/2021	
03/19/21	FINANCE	21-00559	3 1018-210023343910- 512 TFS	139.24	1-01-31-445-000-100 Water	3/2/2021	
03/19/21	FINANCE	21-00560	3 1018-210023343828 396 BROAD	166.65	1-01-31-445-000-100 Water	3/2/2021	
			WBMAISON W.B. MASON CO, INC				

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03/19/21	FINANCE	21-00589	1 BIC red pens dz	0.52	1-01-20-130-000-201 FA Supplies & Materials	218304578	
03/19/21	FINANCE	21-00589	2 Pentel red pens dz	5.32	1-01-20-130-000-201 FA Supplies & Materials	218304578	
03/19/21	FINANCE	21-00589	3 2021 desk calendar	3.12	1-01-20-130-000-201 FA Supplies & Materials	218304578	
03/19/21	FINANCE	21-00589	4 4x6 lnd post its 6605PKAST 5pk	19.92	1-01-20-130-000-201 FA Supplies & Materials	218304578	
03/19/21	FINANCE	21-00589	5 1 3/8x1 7/8postits 653RPA 12pk	8.04	1-01-20-130-000-201 FA Supplies & Materials	218304578	
03/19/21	FINANCE	21-00589	6 3x3 post its 654AST 12pk	38.28	1-01-20-130-000-201 FA Supplies & Materials	218304578	
03/19/21	FINANCE	21-00589	7 3x5 post its UNV35672 12pk	10.93	1-01-20-130-000-201 FA Supplies & Materials	218304578	
03/19/21	FINANCE	21-00589	8 safco plastic coat hook	19.25	1-01-20-100-006-201 Municipal Purchasing Office Supplies	218304578	
			P.O. Total:	105.38			
03/19/21	FINANCE	21-00649	NJ-AME50 NJ-AMERICAN WATER CO. 3 1018-210023342696 - 25 ELM ST	23.28	1-01-31-445-000-100 Water	3/03/2021	
03/19/21	FINANCE	21-00650	NJ-AME50 NJ-AMERICAN WATER CO. 3 1018-210023342191 GLEN AVE	38.86	1-01-31-445-000-100 Water	3/03/2021	
03/19/21	FINANCE	21-00651	NJ-AME50 NJ-AMERICAN WATER CO. 3 2018-210023342788 - 25 ELM ST	15.56	1-01-31-445-000-100 Water	3/03/2021	
03/19/21	FINANCE	21-00656	PSEG1444 PSE&G 3 70 304 372 09 41 CHATHAM REAR	1,113.75	1-01-31-446-000-000 NATURAL GAS	3/11/2021	
03/19/21	FINANCE	21-00658	PSEG1444 PSE&G 3 65 671 139 01 / 41 CHATHAM RD	322.48	1-01-31-446-000-000 NATURAL GAS	3/11/2021	
03/19/21	FINANCE	21-00659	PSEG1444 PSE&G 3 6583966700 10-A GLEN AVE PUMP	17.51	1-01-31-446-000-000 NATURAL GAS	3/11/2021	
03/19/21	FINANCE	21-00660	PSEG1444 PSE&G 3 5 MYRTLE AVE 73 349 238 04	1,197.82	1-01-31-446-000-000 NATURAL GAS	3/11/2021	
03/19/21	FINANCE	21-00670	VERCONF VERIZON CONFERENCING 3 F1391946 BLANKET 2020	104.57	1-01-31-440-000-000 TELEPHONE	Z7389412	
			VERIZON1 VERIZON				

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
03/19/21	FINANCE	21-00671	3 154 804 795 0001 64 BLANKET	149.99	1-01-31-440-000-000 TELEPHONE	3/06/2021	
			VERIZON1 VERIZON				
03/19/21	FINANCE	21-00718	3 155 620 595 0001 99 BLANKET	114.99	1-01-31-440-000-000 TELEPHONE	3/01/2021	
			WBMAISON W.B. MASON CO, INC				
03/19/21	FINANCE	21-00720	1 Manila Folder 1/3ct ltr 100/bx	7.88	1-01-20-130-000-201 FA Supplies & Materials	218599578	
03/19/21	FINANCE	21-00720	2 Avery 5029 clr labels 450/pk	13.75	1-01-20-130-000-201 FA Supplies & Materials	218599578	
03/19/21	FINANCE	21-00720	3 Fabric panel wall clips 4/pk	6.20	1-01-20-130-000-201 FA Supplies & Materials	218599578	
03/19/21	FINANCE	21-00720	4 Sharp EL2630PIII calculator	105.00	1-01-20-130-000-201 FA Supplies & Materials	218599578	
03/19/21	FINANCE	21-00720	5 Pentel HiPoly Block Eraser 3pk	3.54	1-01-20-130-000-201 FA Supplies & Materials	218599578	
			P.O. Total:	136.37	FA Supplies & Materials		
			VERIZON16 VERIZON				
03/19/21	FINANCE	21-00762	2 201 M55-5284 082 BLANKET	1,025.83	1-01-31-440-000-000 TELEPHONE		M55528408221056
			Total for Batch: FINANCE	16,864.66			
			NATSEC50 NATIONAL SECURITY ASSURANCE				
03/19/21	PARKDCP	21-00527	1 Employee Background Check	399.00	1-01-28-370-005-201 CP Supplies and Materials	3962	
			NJ-AME50 NJ-AMERICAN WATER CO.				
03/19/21	PARKDCP	21-00547	3 1018-210023344029 80 BUTLER	38.86	1-01-31-445-000-100 Water	3/2/2021	
			NJ-AME50 NJ-AMERICAN WATER CO.				
03/19/21	PARKDCP	21-00557	3 1018-210023345862 HILLVIEW TER	38.86	1-01-31-445-000-100 Water	3/2/2021	
			NJ-AME50 NJ-AMERICAN WATER CO.				
03/19/21	PARKDCP	21-00647	3 100 MORRIS AVE	154.04	1-01-31-445-000-100 Water	3/03/2021	
			NJ-AME50 NJ-AMERICAN WATER CO.				
03/19/21	PARKDCP	21-00648	3 1018-210023343187 85 LARNED RD	154.04	1-01-31-445-000-100 Water	3/03/2021	
			NJ-AME50 NJ-AMERICAN WATER CO.				
03/19/21	PARKDCP	21-00652	3 1018-210024638345 BROAD ST	22.96	1-09-55-502-001-523 Parking Water	3/03/2021	
			NJ-AME50 NJ-AMERICAN WATER CO.				

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03/19/21	PARKDCP	21-00653	5 1018-210024652549 85 LARNED IR	131.84	1-01-31-445-000-100 Water	3/03/2021	
			NJ-AME50 NJ-AMERICAN WATER CO.				
03/19/21	PARKDCP	21-00654	3 1018-210027063599 683 SPRINFLD	124.44	1-01-31-445-000-100 Water	3/02/2021	
			NJ-AME50 NJ-AMERICAN WATER CO.				
03/19/21	PARKDCP	21-00655	3 1018-210023002769 4 MORRIS CT	124.44	1-01-31-445-000-100 Water	3/03/2021	
			SUMMITBC SUMMIT BASKETBALL CLUB				
03/19/21	PARKDCP	21-00742	1 16 Games per week \$45/Game ea.	4,320.00	1-28-71-300-BKT-BAL RT-RAP Basketball		
03/19/21	PARKDCP	21-00742	2 Basketball Playoffs	2,070.00	1-28-71-300-BKT-BAL RT-RAP Basketball		
03/19/21	PARKDCP	21-00742	3 Assignor Fee	400.00	1-28-71-300-BKT-BAL RT-RAP Basketball		
			P.O. Total:	<u>6,790.00</u>			
			Total for Batch: PARKDCP	<u>7,978.48</u>			
			RJCONT50 R & J CONTROL INC				
03/19/21	SAFETY	20-00579	5 Prev Mnt Emer Gen 50kw Onan	335.00	0-01-25-265-000-500 Fire Contract Services	22005243	
			NEWJER36 NEW JERSEY FIRE EQUIPMENT COMP				
03/19/21	SAFETY	20-02675	1 SCOTT# SAR42406441001-SKA-PAK	10,036.80	C-04-32-013-00B-130 3213B FD Rescue Equipment Replacement	65439	
03/19/21	SAFETY	20-02675	2 SCOOT #2700779-01-4500 PSI 15	6,523.20	C-04-32-013-00B-130 3213B FD Rescue Equipment Replacement	65439	
			P.O. Total:	<u>16,560.00</u>			
			CHATNAPA CHATHAM NAPA				
03/19/21	SAFETY	21-00117	10 FLEET CHARGE A F GAL	39.96	1-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	821124	
03/19/21	SAFETY	21-00117	11 CREDIT	3.03-	1-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	1052021	
			P.O. Total:	<u>36.93</u>			
			SUMMIT40 SUMMIT IND. HARDWARE				
03/19/21	SAFETY	21-00129	23 12OZ YEL SPRAY PAINT	6.79	1-01-25-265-000-700 Fire Equipment	760179	
03/19/21	SAFETY	21-00129	24 12OZ REGAL RED RSTO	6.79	1-01-25-265-000-700 Fire Equipment	760179	
03/19/21	SAFETY	21-00129	25 DEAD BLOW HAMMER 2 # ENG# 1	25.49	1-01-25-265-000-700 Fire Equipment	760628	
03/19/21	SAFETY	21-00129	26 10 LOCK PLIERS ENG# 1	18.69	1-01-25-265-000-700 Fire Equipment	760628	

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03/19/21	SAFETY	21-00129	27 1.88X 55YD DUCT TAPE ENG# 1	5.94	1-01-25-265-000-700 Fire Equipment	760628
03/19/21	SAFETY	21-00129	28 1.41" X 60YD BLU TAPE	6.99	1-01-25-265-000-700 Fire Equipment	760618
03/19/21	SAFETY	21-00129	29 BOLTS & NUTS ENG# 1	3.60	1-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	760628
03/19/21	SAFETY	21-00129	30 BOLTS & NUTS ENG# 1	5.04	1-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	760618
03/19/21	SAFETY	21-00129	31 BOLTS & NUTS ENG# 1	2.34	1-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	760618
			P.O. Total:	81.67		
03/19/21	SAFETY	21-00342	HCDEUCHL HC DEUCHLER 1 REPL LENS SCBA GLASSES	60.00	1-01-25-265-000-700 Fire Equipment	1/15/2021
03/19/21	SAFETY	21-00470	NEWJER36 NEW JERSEY FIRE EQUIPMENT COMP 1 FIRE HOOKS HYDRA-RAM	1,700.00	C-04-30-084-00G-010 3084G FD Tower Fire Truck	Q# 11359
03/19/21	SAFETY	21-00581	NEWJER36 NEW JERSEY FIRE EQUIPMENT COMP 1 REPAIR ISG MOBILE CHARGER	275.00	1-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	Q# 11501
			Total for Batch: SAFETY	19,048.60		
03/19/21	WORKS	20-02129	JCALDWELL J CALDWELL & ASSOCIATES LLC 4 Zoning Officer Assist. 12/2/20	585.00	0-01-21-180-000-510 MLU Planner Services	03143
03/19/21	WORKS	21-00027	AIRBRA50 AIR BRAKE EQUIPMENT 15 Work Lights #166	236.70	1-01-26-315-000-601 Garage RRM Equipment Maintenance	302230
03/19/21	WORKS	21-00027	16 Belt Tensioner #66	492.20	1-01-26-315-000-613 Garage G&T Vehicle Maintenance	302273
			P.O. Total:	728.90		
03/19/21	WORKS	21-00037	BUY-WI50 BUY-WISE AUTO PARTS 51 Battery Terminal	32.00	1-01-26-315-000-201 Garage Supplies and Materials	10KV6617
03/19/21	WORKS	21-00037	52 12.8/14V 2.1/.59A S-8 DC	3.60	1-01-26-315-000-214 Garage Vehicle Supplies	10KY4225
03/19/21	WORKS	21-00037	53 Male Pipe	32.75	1-01-26-315-000-601 Garage RRM Equipment Maintenance	10KZ4800
03/19/21	WORKS	21-00037	54 Permatex #66 Clear	4.28	1-01-26-315-000-609 Garage RPST Equipment Maintenance	10KV6647
03/19/21	WORKS	21-00037	55 Prime Guard Def 2.5	31.96	1-01-26-315-000-611 Garage RRM Vehicle Maintenance	10KV6726
03/19/21	WORKS	21-00037	56 22" Trico Ice Winter	8.49	1-01-26-315-000-611 Garage RRM Vehicle Maintenance	10KY4222

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03/19/21	WORKS	21-00037	57 22" Trico Ice Winter	8.49	1-01-26-315-000-611 Garage RRM Vehicle Maintenance	10KY4220	
03/19/21	WORKS	21-00037	58 Back-Up Alarm, Medium	31.97	1-01-26-315-000-611 Garage RRM Vehicle Maintenance	10KV6648	
03/19/21	WORKS	21-00037	59 Female JIC 37 Flare	90.30	1-01-26-315-000-611 Garage RRM Vehicle Maintenance	10KZ4812	
03/19/21	WORKS	21-00037	60 Male Pipe	33.95	1-01-26-315-000-611 Garage RRM Vehicle Maintenance	10KZ4805	
03/19/21	WORKS	21-00037	61 Prime Guard Def 2.5	63.92	1-01-26-315-000-612 Garage PW Vehicle Maintenance	10KW1208	
03/19/21	WORKS	21-00037	62 22" Trico Ice Winter	16.98	1-01-26-315-000-612 Garage PW Vehicle Maintenance	10KY4221	
03/19/21	WORKS	21-00037	63 Standard Capsule	7.84	1-01-26-315-000-612 Garage PW Vehicle Maintenance	10KU1785	
03/19/21	WORKS	21-00037	64 Prime Guard Def 2.5	17.98	1-01-26-315-000-612 Garage PW Vehicle Maintenance	10KV6638	
03/19/21	WORKS	21-00037	65 Male Pipe Swivel	107.40	1-01-26-315-000-612 Garage PW Vehicle Maintenance	10KZ4806	
03/19/21	WORKS	21-00037	66 Premium Automotive	50.82	1-01-26-315-000-613 Garage G&T Vehicle Maintenance	10KV6654	
03/19/21	WORKS	21-00037	67 Alternator	169.84	1-01-26-315-000-615 Garage TS Vehicle Maintenance	10KP4377	
03/19/21	WORKS	21-00037	68 Alternator CORE	70.00	1-01-26-315-000-615 Garage TS Vehicle Maintenance	818085	
03/19/21	WORKS	21-00037	69 Prime Guard Def 2.5	8.99	1-01-26-315-000-616 Garage COMPOST Vehicle Maintenance	10KY4217	
03/19/21	WORKS	21-00037	70 Standard Capsule	7.84	1-01-26-315-000-618 Garage GARAGE Vehicle Maintenance	10KY4216	
03/19/21	WORKS	21-00037	71 Wix Spin-On Lube Filter	7.16	1-01-26-315-000-618 Garage GARAGE Vehicle Maintenance	10KV6633	
03/19/21	WORKS	21-00037	72 Wix Air Filter Panel	20.22	1-01-26-315-000-618 Garage GARAGE Vehicle Maintenance	10KV6649	
03/19/21	WORKS	21-00037	73 Advantage Beam Wiper	13.14	1-01-26-315-000-619 Garage RPST Vehicle Maintenance	10KY4219	
03/19/21	WORKS	21-00037	74 Prime Guard Def 2.5	8.99	1-01-26-315-000-619 Garage RPST Vehicle Maintenance	10KV6646	
03/19/21	WORKS	21-00037	75 22" Trico Force Beam	22.98	1-01-26-315-000-619 Garage RPST Vehicle Maintenance	10KV6650	
03/19/21	WORKS	21-00037	76 Prime Guard Def 2.5	8.99	1-01-26-315-000-619 Garage RPST Vehicle Maintenance	10KV6644	
03/19/21	WORKS	21-00037	77 ATC 20A Fuse Holder	4.74	1-01-26-315-000-619 Garage RPST Vehicle Maintenance	10KV6652	
03/19/21	WORKS	21-00037	78 Prime Guard Def 2.5	35.96	1-01-26-315-000-619 Garage RPST Vehicle Maintenance	10KV8128	
03/19/21	WORKS	21-00037	79 Male JIC 37 Flare	37.65	1-01-26-315-000-619 Garage RPST Vehicle Maintenance	10KZ4813	
03/19/21	WORKS	21-00037	80 Male Pipe	26.10	1-01-26-315-000-619 Garage RPST Vehicle Maintenance	10KZ4810	
03/19/21	WORKS	21-00037	81 Prime Guard Def 2.5	8.99	1-07-55-502-004-403 Sewer Operating Equipment Maintenance	10KY4218	
03/19/21	WORKS	21-00037	82 31-Series Kwik Connect	34.90	1-07-55-502-004-403 Sewer Operating Equipment Maintenance	10KY4224	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
03/19/21	WORKS	21-00037	83 Female Flat-Face O-Ring	42.75	1-07-55-502-004-403 Sewer Operating Equipment Maintenance	10KZ4799	
03/19/21	WORKS	21-00037	84 Female Flat-Face O-Ring	106.65	1-07-55-502-004-403 Sewer Operating Equipment Maintenance	10KZ4808	
			P.O. Total:	1,038.62			
03/19/21	WORKS	21-00038	CANONFIN CANON FINANCIAL SERVICES INC 3 B&W Copier Monthly Chrg 3/21	81.45	1-01-32-465-000-701 CS Equipment	26368639	
03/19/21	WORKS	21-00062	GRAING60 GRAINGER INDUSTRIAL SUPPLY 9 V-Belt Motor Pulley	27.77	1-01-26-310-000-412 PB&G Repairs - 512 Springfield City Hall	9815082798	
03/19/21	WORKS	21-00068	JCALDWEL J CALDWELL & ASSOCIATES LLC 2 Zoning Officer Assist. 1/4/21	720.00	1-01-21-180-000-510 MLU Planner Services	03144	
03/19/21	WORKS	21-00068	3 Zoning Officer Assist. 1/5/21	720.00	1-01-21-180-000-510 MLU Planner Services	03144	
03/19/21	WORKS	21-00068	4 Zoning Officer Assist. 1/6/21	720.00	1-01-21-180-000-510 MLU Planner Services	03144	
03/19/21	WORKS	21-00068	5 Zoning Officer Assist. 1/7/21	720.00	1-01-21-180-000-510 MLU Planner Services	03144	
03/19/21	WORKS	21-00068	6 Zoning Officer Assist. 1/8/21	720.00	1-01-21-180-000-510 MLU Planner Services	03144	
			P.O. Total:	3,600.00			
03/19/21	WORKS	21-00082	MID-AT50 MID-ATLANTIC INTERNATIONAL 16 Starter #12	364.63	1-01-26-315-000-611 Garage RRM Vehicle Maintenance	X10112227601	
03/19/21	WORKS	21-00467	CAMPBE20 CAMPBELL FOUNDRY CO 1 Sanitary Manhole Cover	147.00	1-07-55-502-004-212 Sewer Operating Materials	1019107	
03/19/21	WORKS	21-00546	NJ-AME50 NJ-AMERICAN WATER CO. 3 1018-210025811013 3 Constantin	38.86	1-07-55-502-004-605 Sewer Operating Water	3/2/2021	
			Total for Batch: WORKS	6,612.23			
			Total for Date: 03/19/21	Total for All batches:	50,766.11		

03/23/21	FINANCE	20-01070	MOTTMACD MOTT MACDONALD LLC 6 Engineering svcs. generator	2,241.50	C-04-31-041-00A-410 3141A Library Fire Alarm Panel/Generator	507433414
03/23/21	FINANCE	21-00243	SPECT005 SPECTROTEL HOLDING COMPANY LLC 4 ADMIN TELEPHONES 2020 - 338922	7,994.90	1-01-31-440-000-000	10158515

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
TELEPHONE							
03/23/21	FINANCE	21-00328	CDW-GO50 CDW-GOVERNMENT, INC. 1 Cisco catalyst 9200L switch	339.66	C-04-31-041-00F-300 3141F Library Computer Hardware	1C3VBXB	
03/23/21	FINANCE	21-00328	2 Cisco Catalyst 9200L switch	1,621.02	1-01-29-390-000-517 Library Computer Costs	8985225	
			P.O. Total:	1,960.68			
WBMASON W.B. MASON CO, INC							
03/23/21	FINANCE	21-00430	1 HP C6602a ink cart for scanner	91.00	1-01-20-145-000-201 CTaxes Supplies & Materials	217769307	
03/23/21	FINANCE	21-00450	JCPL0050 JCP&L 4 100062732993 BUS SHELTER	82.68	1-01-31-430-000-100 Electricity	95516522845	
03/23/21	FINANCE	21-00454	JCPL0050 JCP&L 4 100005845316 CITY HALL	1,427.06	1-01-31-435-000-000 STREET LIGHTING	95147496350	
03/23/21	FINANCE	21-00528	CDW-GO50 CDW-GOVERNMENT, INC. 1 Cisco term license network ess	657.80	1-01-29-390-000-517 Library Computer Costs	LXGX457	
03/23/21	FINANCE	21-00567	JCPL0050 JCP&L 3 100064738881 MORRIS & RIVER	30.94	1-01-31-430-000-100 Electricity	95466542429	
03/23/21	FINANCE	21-00568	JCPL0050 JCP&L 3 100105977803 59-63 BROAD	14.28	1-01-31-430-000-100 Electricity	95466542445	
03/23/21	FINANCE	21-00570	JCPL0050 JCP&L 3 100064737081 MORRIS & LAFAYET	25.29	1-01-31-430-000-100 Electricity	95466542428	
03/23/21	FINANCE	21-00573	JCPL0050 JCP&L 3 100037556253 Traffic LT/River	39.05	1-01-31-430-000-100 Electricity	95466542417	
03/23/21	FINANCE	21-00574	JCPL0050 JCP&L 3 100137747729 HOBART AVE	592.71	1-01-31-430-000-100 Electricity	95646394231	
03/23/21	FINANCE	21-00575	JCPL0050 JCP&L 3 100137747737 RIVER ROAD	592.71	1-01-31-430-000-100 Electricity	95646394232	
03/23/21	FINANCE	21-00582	JCPL0050 JCP&L 3 100137747711 BROAD ST	592.71	1-01-31-430-000-100	95646394230	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
Electricity							
03/23/21	FINANCE	21-00615	JCPL0050 JCP&L 3 100137747752 SUMMIT BLK LT 00	629.69	1-01-31-430-000-100 Electricity	95316860329	
Natural Gas							
03/23/21	FINANCE	21-00657	PSEG1444 PSE&G 3 100 MORRIS AVE	2,330.92	1-01-31-446-000-000 NATURAL GAS	3/11/2021	
Natural Gas							
03/23/21	FINANCE	21-00661	DIRECTE DIRECT ENERGY BUSINESS 3 614008-29447 384 BROAD ST	1,480.38	1-01-31-446-000-000 NATURAL GAS	HS12348708	
Electricity							
03/23/21	FINANCE	21-00684	JCPL0050 JCP&L 3 100 124 583 210 40 NEW PROV RD	162.96	1-01-31-430-000-100 Electricity	95416638743	
Electricity							
03/23/21	FINANCE	21-00686	JCPL0050 JCP&L 3 100103385231 5 MYRTLE	6.05	1-01-31-430-000-100 Electricity	95416638740	
Electricity							
03/23/21	FINANCE	21-00688	JCPL0050 JCP&L 3 100064741067 MORRIS & MAPLE	14.67	1-01-31-430-000-100 Electricity	95416638736	
Electricity							
03/23/21	FINANCE	21-00690	JCPL0050 JCP&L 3 100064738923 GLEN SIDE & BALTUS	34.24	1-01-31-430-000-100 Electricity	95416638733	
Electricity							
03/23/21	FINANCE	21-00692	JCPL0050 JCP&L 3 100064741042 MORRIS & BROAD	34.12	1-01-31-430-000-100 Electricity	95416638734	
Electricity							
03/23/21	FINANCE	21-00693	JCPL0050 JCP&L 3 100064738915 MORRIS & GLEN SIDE	30.39	1-01-31-430-000-100 Electricity	95416638732	
Electricity							
03/23/21	FINANCE	21-00694	JCPL0050 JCP&L 3 100064737099 MORRIS & KENT	37.74	1-01-31-430-000-100 Electricity	95416638731	
Electricity							
03/23/21	FINANCE	21-00696	JCPL0050 JCP&L 3 100050758117 BROAD STREET	36.49	1-01-31-430-000-100 Electricity	95416638730	
Electricity							
03/23/21	FINANCE	21-00697	JCPL0050 JCP&L 3 100101541801 0 SPRINGFIELD	36.25	1-01-31-430-000-100 Electricity	95416638739	
Electricity							
03/23/21	FINANCE	21-00698	JCPL0050 JCP&L 3 100081908319 41 CHATHAM	3.51	1-01-31-430-000-100	9541638738	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
Electricity							
03/23/21	FINANCE	21-00699	JCPL0050 JCP&L 3 100048610792 41 CHATHAM	5,351.06	1-01-31-430-000-100 Electricity	95416638729	
03/23/21	FINANCE	21-00700	JCPL0050 JCP&L 3 100064741059 MORRIS & PROSPECT	34.01	1-01-31-430-000-100 Electricity	95416638735	
03/23/21	FINANCE	21-00701	JCPL0050 JCP&L 3 10007387649 MORRIS & MOUNTAIN	64.16	1-01-31-430-000-100 Electricity	95516522846	
03/23/21	FINANCE	21-00702	JCPL0050 JCP&L 3 100114917170 SHUNPIKE ROAD	38.38	1-01-31-430-000-100 Electricity	95466542448	
03/23/21	FINANCE	21-00703	JCPL0050 JCP&L 3 100034766962 SPRINGFIELD AVE	295.90	1-01-31-430-000-100 Electricity	95456576923	
03/23/21	FINANCE	21-00704	JCPL0050 JCP&L 3 100138516024 SUMMIT SHELL 7-11	43.31	1-01-31-430-000-100 Electricity	95416638745	
03/23/21	FINANCE	21-00705	JCPL0050 JCP&L 3 100140888965 40 NEW PROV AVE	41.65	1-01-31-430-000-100 Electricity	95416638746	
03/23/21	FINANCE	21-00707	JCPL0050 JCP&L 3 100034766905 905 UNION AVE	175.40	1-01-31-430-000-100 Electricity	95416638727	
03/23/21	FINANCE	21-00708	JCPL0050 JCP&L 3 100034766954 BANK STREET	398.06	1-01-31-430-000-100 Electricity	95416638728	
03/23/21	FINANCE	21-00709	JCPL0050 JCP&L 3 100113542227 PASSAIC BLK LT 1	30.95	1-01-31-430-000-100 Electricity	95416638742	
03/23/21	FINANCE	21-00710	JCPL0050 JCP&L 3 100113540429 NEW ENGLAND	27.06	1-01-31-430-000-100 Electricity	95416638741	
03/23/21	FINANCE	21-00712	JCPL0050 JCP&L 3 100081217810 CLAREMONT CORP	53.71	1-01-31-430-000-100 Electricity	95456576925	
03/23/21	FINANCE	21-00715	JCPL0050 JCP&L 3 100005954571 512 SPRINGFIELD	9,483.31	1-01-31-430-000-100	95456576922	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
Electricity							
03/23/21	FINANCE	21-00726	THELIB33 THE LIBRARY CORPORATION 1 LS2 PAC,NCIP software renewal	16,729.00	1-01-29-390-000-517 Library Computer Costs	02100008	
			Total for Batch: FINANCE	53,946.68			
JCPL0050 JCP&L							
03/23/21	PARKDCP	21-00246	4 100007664368 301 BROAD	1,236.79	1-09-55-502-001-520 Parking Electricity	95666362352	
03/23/21	PARKDCP	21-00315	BROADCST BROADCASTE MUSIC INC 1 2021 Annual Concert License	364.00	T-03-56-286-DCP-HSC DCP Sponsorships Hot Summer Nts Concerts	38842452	
03/23/21	PARKDCP	21-00561	JCPL0050 JCP&L 3 100099194696 22 DEFOREST	246.09	1-09-55-502-001-204 Parking Supplies - DeForest Avenue	95646394207	
03/23/21	PARKDCP	21-00564	JCPL0050 JCP&L 3 100115346619 22 DEFOREST	61.38	1-09-55-502-001-204 Parking Supplies - DeForest Avenue	95466542449	
03/23/21	PARKDCP	21-00566	JCPL0050 JCP&L 3 100112084254 4 DEFOREST	66.82	1-09-55-502-001-204 Parking Supplies - DeForest Avenue	95466542447	
03/23/21	PARKDCP	21-00571	JCPL0050 JCP&L 3 100099194704 4 DEFOREST	121.96	1-09-55-502-001-204 Parking Supplies - DeForest Avenue	95646394208	
03/23/21	PARKDCP	21-00572	JCPL0050 JCP&L 3 100099194688 40 DEFOREST	126.62	1-09-55-502-001-204 Parking Supplies - DeForest Avenue	95646394206	
03/23/21	PARKDCP	21-00706	JCPL0050 JCP&L 3 100005180201 NJ DOT LOT	60.29	1-09-55-502-001-520 Parking Electricity	95656391353	
03/23/21	PARKDCP	21-00711	JCPL0050 JCP&L 3 100060906920 CEDAR STREET	6.04	1-09-55-502-001-520 Parking Electricity	95336753693	
03/23/21	PARKDCP	21-00713	JCPL0050 JCP&L 3 100051492492 MORRIS AVE LOT	36.58	1-09-55-502-001-520 Parking Electricity	954565576924	
03/23/21	PARKDCP	21-00779	JCPL0050 JCP&L 2 DCP MASTER INVOICE 95007110000	3,482.61	1-01-31-430-000-100 Electricity	95009005778	
			Total for Batch: PARKDCP	5,809.18			

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
03/23/21	SAFETY	21-00562	JCPL0050 JCP&L 3 100120395478 DEFOREST & MAPLE	35.44	1-01-31-430-000-100 Electricity	95466542453	
03/23/21	SAFETY	21-00565	JCPL0050 JCP&L 3 100120325970 DEFOREST & WOODLD	48.66	1-01-31-430-000-100 Electricity	95466542452	
03/23/21	SAFETY	21-00569	JCPL0050 JCP&L 3 100064738899 MORRIS & ORCHARD	38.61	1-01-31-430-000-100 Electricity	95466542430	
03/23/21	SAFETY	21-00687	JCPL0050 JCP&L 3 100064741075 MORRIS & SUMMIT	40.58	1-01-31-430-000-100 Electricity	95416638737	
			Total for Batch: SAFETY	163.29			
03/23/21	WORKS	21-00451	JCPL0050 JCP&L 4 100005845241 CITY HALL	796.64	1-01-31-435-000-000 STREET LIGHTING	95646404997	
03/23/21	WORKS	21-00453	JCPL0050 JCP&L 4 100005845282 CITY HALL	10,312.94	1-01-31-435-000-000 STREET LIGHTING	95147496349	
03/23/21	WORKS	21-00455	JCPL0050 JCP&L 4 100005845548 CITY FLOOD LIGHTS	35.26	1-01-31-435-000-000 STREET LIGHTING	95646404998	
03/23/21	WORKS	21-00716	JCPL0050 JCP&L 3 100004835532 NEW PROV AVE SWR	740.49	1-07-55-502-004-601 Sewer Operating Pumps	95446584987	
			Total for Batch: WORKS	11,885.33	Electricity		
			Total for Date: 03/23/21		Total for All Batches:	71,804.48	
03/25/21	ADMIN	21-00210	CANONFIN CANON FINANCIAL SERVICES INC 2 January Monthly Subscription	598.00	1-01-20-120-000-429 City Clerk Lease Equipment	261012126	
03/25/21	ADMIN	21-00210	3 February Monthly Subscription	598.00	1-01-20-120-000-429 City Clerk Lease Equipment	26202344	
			P.O. Total:	1,196.00			
			Total for Batch: ADMIN	1,196.00			
			DEMCOI50 DEMCO INC				

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
03/25/21	FINANCE	21-00145	2 CD labels,TP supplies,labels	857.28	1-01-29-390-000-222 Library Operations	210317076022300	
			PSEG1444 PSE&G				
03/25/21	FINANCE	21-00244	5 BILLING STATEMENT FOR LIB ACCT	691.45	1-01-29-390-000-415 Library Plant Operation & Maintenance	20310083907	
03/25/21	FINANCE	21-00244	6 BILLING STATEMENT FOR 7 ACCTS	3,463.52	1-01-31-446-000-000 NATURAL GAS	50110083907	
03/25/21	FINANCE	21-00244	7 BILLING STATEMENT FOR 7 ACCTS	3,553.01	1-01-31-446-000-000 NATURAL GAS	503100085173	
03/25/21	FINANCE	21-00244	8 BILLING STATEMENT FOR LIB ACCT	681.45	1-01-29-390-000-415 Library Plant Operation & Maintenance	503100085173	
			P.O. Total:	8,389.43			
			AT105068 AT&T				
03/25/21	FINANCE	21-00409	4 0303619366001	40.02	1-01-31-440-000-000 TELEPHONE	3/15/2021	
			DIRECTE DIRECT ENERGY BUSINESS				
03/25/21	FINANCE	21-00460	4 614008-29453 41 CHATHAM RD	1,071.62	1-01-31-446-000-000 NATURAL GAS	HS12348714	
			DIRECTE DIRECT ENERGY BUSINESS				
03/25/21	FINANCE	21-00662	2 614008-29448 10-GLEN AVE PUMP	0.57	1-01-31-446-000-000 NATURAL GAS	HS12348709	
			DIRECTE DIRECT ENERGY BUSINESS				
03/25/21	FINANCE	21-00663	3 614008-29449 512 SPRINGFIELD	2,335.26	1-01-31-446-000-000 NATURAL GAS	HS12348710	
			DIRECTE DIRECT ENERGY BUSINESS				
03/25/21	FINANCE	21-00665	3 614008-29451 41 CHATHAM RD	416.42	1-01-31-446-000-000 NATURAL GAS	HS12348712	
			DIRECTE DIRECT ENERGY BUSINESS				
03/25/21	FINANCE	21-00667	3 614008-29454 75 MAPLE ST	902.19	1-01-29-390-000-415 Library Plant Operation & Maintenance	HS12348715	
			DIRECTE DIRECT ENERGY BUSINESS				
03/25/21	FINANCE	21-00668	3 614008-29455 BUTLER PARKWAY	406.51	1-01-31-446-000-000 NATURAL GAS	HS12348716	
			JCPL0050 JCP&L				
03/25/21	FINANCE	21-00714	3 100047563711 BRYANT PARK ST LG	10.15	1-01-31-435-000-000 STREET LIGHTING	95256980459	
			JCPL0050 JCP&L				
03/25/21	FINANCE	21-00717	3 100052171673 512 SPRINGFIELD	14.48	1-01-31-430-000-100 Electricity	95256980460	
			PASSANTI PASSANTINO, PHILIP				

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
03/25/21	FINANCE	21-00769	1 Viva Vallenato bank 4/25/21 2p	225.00	1-01-55-271-000-003 Library Fines Account	42521VV	
03/25/21	FINANCE	21-00771	THELIBST THE LIBRARY STORE INC 1 classification labels, clearsea	273.30	1-01-29-390-000-222 Library Operations	6012823	
03/25/21	FINANCE	21-00800	SUSTAINJ SUSTAINABLE JERSEY 1 GRANT AWARD RETURN	112.15	G-02-26-860-020-000 2020 Sustainable Jersey Grant	2020TNC_SC1	
03/25/21	FINANCE	21-00801	JCPL0050 JCP&L 2 200000000808 MASTER FINANCE	2,521.19	1-01-31-430-000-100 Electricity	95009005631	
			Total for Batch: FINANCE	17,575.57			
03/25/21	PARKDCP	20-00071	CRYSTALS CRYSTAL SPRINGS 9 office water delivery	28.45	0-09-55-502-001-201 Parking Supplies and Materials	17229425092120	
03/25/21	PARKDCP	20-00071	CRYSTALS CRYSTAL SPRINGS 11 Office Water #751183617229425	12.97	0-09-55-502-001-201 Parking Supplies and Materials	17229425112120	
03/25/21	PARKDCP	20-00071	CRYSTALS CRYSTAL SPRINGS 12 office water delivery	10.48	0-09-55-502-001-201 Parking Supplies and Materials	17229425122120	
			P.O. Total:	51.90			
03/25/21	PARKDCP	21-00282	CRYSTALS CRYSTAL SPRINGS 2 Water Delivery	6.98	1-09-55-502-001-201 Parking Supplies and Materials	17229425012121	
03/25/21	PARKDCP	21-00282	CRYSTALS CRYSTAL SPRINGS 3 Office Water Delivery-February	6.98	1-09-55-502-001-201 Parking Supplies and Materials	17229425022121	
			P.O. Total:	13.96			
03/25/21	PARKDCP	21-00297	GTECNA GTECHNA USA 2 Hosting Fees Jan-March	1,002.55	1-09-55-502-001-310 Parking Electronic Costs	SUPPORT JAN-MAR	
03/25/21	PARKDCP	21-00298	GTECNA GTECHNA USA 2 Support ALPR/Permits Jan-March	6,412.65	1-09-55-502-001-310 Parking Electronic Costs	SUPPORT JAN-MAR	
03/25/21	PARKDCP	21-00299	GTECNA GTECHNA USA 2 Support Transfer St Jan-March	888.46	1-09-55-502-001-310 Parking Electronic Costs	SUPPORT JAN-MAR	
03/25/21	PARKDCP	21-00774	WILLIAMK WILLIAMS, KARINA 1 REFUND POOL MEMBERSHIP	75.00	1-01-08-118-000 FAC Pool Revenue	POOL MBR REFUND	
			TOOLANR TOOLAN, ROSALBA				

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
03/25/21	PARKDCP	21-00775	1 REFUND POOL MEMBERSHIP KELLERAN KELLER, ANNE	75.00	1-01-08-118-000 FAC Pool Revenue	POOL MBR REFUND	
03/25/21	PARKDCP	21-00777	1 REFUND FASHION WORKSHOP HOLENS50 HOLENSTEIN, CHRISTOPHER	227.00	1-28-71-300-FIN RT-RAP Programs - Fine Arts	WORKSHOP REFUND	
03/25/21	PARKDCP	21-00781	1 Floor Tiles Reimbursement JCPL0050 JCP&L	250.04	1-28-71-200-BDG-REN RT-RAP CC Rentals	REIMBURSEMENT	
03/25/21	PARKDCP	21-00802	2 200000000808 MASTER PARKING Total for Batch: PARKDCP	1,604.40	1-01-31-430-000-100 Electricity	95009005631	
				10,600.96			
03/25/21	SAFETY	20-00219	14 101X/ERV ID TAG CAMPBE40 CAMPBELL SUPPLY CO LLC	8.07	0-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	C101016406:02	
03/25/21	SAFETY	20-00219	15 Fire pump repair 1/21/19 03/25/21	3,025.52	0-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	R012004161:01	
03/25/21	SAFETY	20-00219	16 Credit R101011807:01 2/20/2020 03/25/21	1,621.15-	0-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	R101011807:01	
03/25/21	SAFETY	20-00219	17 Credit PS001015433:01 9/25/18 03/25/21	107.90-	0-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	PS001015433:01	
03/25/21	SAFETY	20-00219	18 Engine #3 throttle actuator 03/25/21	671.34	0-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	R112004558:01	
03/25/21	SAFETY	20-00219	19 Engine #2 cab tilt solenoid P.O. Total:	506.88	0-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	R112004553:01	
				2,482.76			
03/25/21	SAFETY	20-01935	1 ENG 2 - FUEL ISSUE CAMPBFRT CAMPBELL FREIGHTLINER LLC	7,430.14	0-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	R001148774:01	
03/25/21	SAFETY	20-02566	1 FIRE & EMS PLATFORM/MOBILE LEXIPOL LEXIPOL LLC	2,720.00	0-01-25-265-000-804 Fire Training & Seminars	INV9271	
03/25/21	SAFETY	20-02566	2 FIRE RESCUE1 & EMS1 ACADEMY P.O. Total:	400.00	0-01-25-265-000-804 Fire Training & Seminars	INV9271	
				3,120.00			
03/25/21	SAFETY	21-00121	3 HDX DISINFECT WIPES HOMEDE66 HOME DEPOT CREDIT SERVICE	33.90	1-01-25-265-000-201 Fire Supplies and Materials	110256	
03/25/21	SAFETY	21-00121	4 LYSOL DISINFECT WIPES 03/25/21	49.70	1-01-25-265-000-201 Fire Supplies and Materials	110256	
03/25/21	SAFETY	21-00121	5 HDX APC DIINFECT SPRAY 03/25/21	58.08	1-01-25-265-000-201 Fire Supplies and Materials	110256	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
03/25/21	SAFETY	21-00121	6 SALES TAX	6.09	1-01-25-265-000-201 Fire Supplies and Materials	110256	
03/25/21	SAFETY	21-00121	7 SALES TAX	6.09-	1-01-25-265-000-201 Fire Supplies and Materials	110256	
			P.O. Total:	141.68			
03/25/21	SAFETY	21-00217	LOCKER33 LOCKE, RICHARD 1 12/27/20 meal allowance	10.00	0-01-25-265-000-201 Fire Supplies and Materials	MEAL ALLOWANCE	
03/25/21	SAFETY	21-00218	PENNT005 PENN, THOMAS 1 12/27/20 meal allowance	10.00	0-01-25-265-000-201 Fire Supplies and Materials	MEAL ALLOWANCE	
03/25/21	SAFETY	21-00219	ABBATEV ABBATE, VINCENT 1 12/27/2020 meal allowance	10.00	0-01-25-265-000-201 Fire Supplies and Materials	REIMBURSE 12/27	
03/25/21	SAFETY	21-00220	ESPOSITC ESPOSITO, CHRISTOPHER 1 12/27/2020 meal allowance	10.00	0-01-25-265-000-201 Fire Supplies and Materials	MEAL ALLOWANCE	
03/25/21	SAFETY	21-00680	TRIANG50 TRIANGLE COMMUNICATIONS, LLC 1 Repairs to ICV inv #22096	425.00	0-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	22096	
03/25/21	SAFETY	21-00737	FIRE ONE FIREFIGHTER ONE LLC 1 V-WATCH PER VOLTAGE DETECTOR	395.00	C-04-30-084-00G-010 3084G FD Tower Fire Truck	SI00508858	
03/25/21	SAFETY	21-00737	2 SHIPPING	15.00	C-04-30-084-00G-010 3084G FD Tower Fire Truck	SQ-00222494	
			P.O. Total:	410.00			
03/25/21	SAFETY	21-00754	SKYLANDS SKYLANDS AREA FIRE EQUIPMENT 1 Q# 6735 PRO SER 14" STRUCTURE	387.00	1-01-25-265-000-700 Fire Equipment	12314	
03/25/21	SAFETY	21-00780	AMINDUST A&M INDUSTRIAL INC 1 N95 Respirator disposable	892.00	1-01-25-265-000-700 Fire Equipment	S2462732.002	
			Total for Batch: SAFETY	15,328.58			
03/25/21	WORKS	20-00206	TMBRENNNA T.M. BRENNAN CONTRACTORS, INC. 25 SERV CHRG EDWARD ZIEGENFU	285.00	0-01-26-310-000-412 PB&G Repairs - 512 Springfield City Hall	6175	
03/25/21	WORKS	20-00206	26 CIRCULAR PUMP MOTOR	272.41	0-01-26-310-000-412 PB&G Repairs - 512 Springfield City Hall	6175	
03/25/21	WORKS	20-00206	27 TECH SRVC CHRG MICHAEL	95.00	0-01-26-310-000-412 PB&G Repairs - 512 Springfield City Hall	6175	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
P.O. Total:						652.41	
03/25/21	WORKS	20-01762	RUTGER20 RUTGERS STATE UNIVERSITY 1 QPA Class III - MDiLauri	944.00	0-01-32-465-000-804 CS Training & Seminars	56051	
03/25/21	WORKS	20-01762	2 QPA Class IV - MDiLauri	821.00	0-01-32-465-000-804 CS Training & Seminars	56051	
03/25/21	WORKS	20-01762	3 QPA Class V - MDiLauri	575.00	0-01-32-465-000-804 CS Training & Seminars	56051	
P.O. Total:						2,340.00	
03/25/21	WORKS	21-00090	TREASU25 TREASURER, STATE OF NEW JERSEY 6 ANNUAL SITE REMEDIATION FEE	1,750.00	C-04-30-066-00A-051 3066 UST Removal DPW/FireH/TransferStat	210225170	
03/25/21	WORKS	21-00756	RUTGER70 RUTGERS STATE UNIVERSITY 102 1 NJ COMPOST OPERATOR CERT COURS	295.00	1-01-32-465-000-804 CS Training & Seminars	106803	
03/25/21	WORKS	21-00773	TRIUS25 TRIUS INC 1 SWITCH ACTUATOR BLOWER/ENG	24.50	1-01-26-315-000-601 Garage RRM Equipment Maintenance	S1074289	
03/25/21	WORKS	21-00773	2 SPRING ASSEMBLY	9.33	1-01-26-315-000-601	S1074289	
03/25/21	WORKS	21-00773	3 SWITCH CAM	2.33	1-01-26-315-000-601	S1074289	
03/25/21	WORKS	21-00773	4 SWIVEL 2" EYE-BLOCK SHEAVE	59.50	1-01-26-315-000-601	S1074289	
03/25/21	WORKS	21-00773	5 BROOM GUTTER	310.00	1-01-26-315-000-601	S1074289	
P.O. Total:						405.66	
03/25/21	WORKS	21-00803	JCPL0050 JCP&L 2 200000000808 MASTER SEWER	458.40	1-01-31-430-000-100 Electricity	95009005631	
Total for Batch: WORKS						5,901.47	
Total for Date: 03/25/21						50,602.58	
03/29/21	ADMIN	20-00379	WORRAL33 WORRALL COMMUNITY NEWSPAPERS 56 Public Notice U93830	191.40	0-01-20-120-000-210 City Clerk Advertising	215090	
Total for Batch: ADMIN						191.40	
03/29/21	FINANCE	20-02593	JOANN JO-ANN STORES HOLDINGS INC 1 Creativebug 12/20-11/21 databa	900.00	0-01-29-390-000-221	DMARVA21-732	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
Library Machine Electronic							
03/29/21	FINANCE	21-00005	NPSMEMER NPSM EMERGENCY SRVS COMMUN CTR 3 JOINT DISPATCH 2nd QTR 2021	303,439.50	1-01-25-265-003-500 NPSM Emergency Services Dispatch Center	4/01/21-6/30/21	
JOINTM50 JOINT MEETING OF ESSEX & UNION							
03/29/21	FINANCE	21-00006	3 JOINT MEETING ASSES. 2nd QTR	525,752.00	1-07-55-502-002-201 Sewer Joint Meeting Maintenance	2ND QTR	
BPA BENEFIT PLANS ADMINISTRATORS							
03/29/21	FINANCE	21-00804	2 RABBI TRUST CONTRIBUTIONS (PD)	8,000.00	1-01-25-240-000-141 Police Rabbi Trust Contribution	TESORIO 2021	
03/29/21	FINANCE	21-00804	3 RABBI TRUST CONTRIBUTIONS (PD)	8,000.00	1-01-25-240-000-141 Police Rabbi Trust Contribution	FRANCHINO 2021	
03/29/21	FINANCE	21-00804	4 RABBI TRUST CONTRIBUTIONS (PD)	8,000.00	1-01-25-240-000-141 Police Rabbi Trust Contribution	SCARPELLO 2021	
P.O. Total:				24,000.00			
PROFES60 PROFESSIONAL GOVERNMENT EDUCAT							
03/29/21	FINANCE	21-00805	1 GRANT ACCOUNTING WORKSHOP 4/27	90.00	1-01-20-130-000-809 FA Conferences/Meetings/Dues/Training	T BALDWIN	
03/29/21	FINANCE	21-00805	2 GRANT ACCOUNTING WORKSHOP 4/27	90.00	1-01-20-130-000-809 FA Conferences/Meetings/Dues/Training	M BERGER	
P.O. Total:				180.00			
PROFES60 PROFESSIONAL GOVERNMENT EDUCAT							
03/29/21	FINANCE	21-00806	1 LT CAPITAL PLANNING/BUDGETING	90.00	1-01-20-130-000-809 FA Conferences/Meetings/Dues/Training	T BALDWIN	
03/29/21	FINANCE	21-00806	2 LT CAPITAL PLANNING/BUDGETING	90.00	1-01-20-130-000-809 FA Conferences/Meetings/Dues/Training	M BERGER	
P.O. Total:				180.00			
OCONNORT O'CONNOR, TIMOTHY J							
03/29/21	FINANCE	21-00807	1 NJ IAAO Seminar 3/11/21	175.00	1-01-20-150-000-809 TA Assessor Conference	REIMBURSEMENT	
OCONNORT O'CONNOR, TIMOTHY J							
03/29/21	FINANCE	21-00808	1 Quickbase subscription March	150.00	1-01-20-150-000-300 TA Office Services Quick Base	REIMBURSEMENT	
SUBURB75 SUBURBAN MUNICIPAL JOINT INSUR							
03/29/21	FINANCE	21-00809	1 FOURTH QTR 2020	265,764.00	T-13-56-800-020-010 Self Insurance 2020 Admin -JIF	SBMU335-2021	
03/29/21	FINANCE	21-00809	2 FIRST QUARTER 2021	265,764.00	T-13-56-800-021-010 Self Insurance 2021 Admin -JIF	SBMU335-2021	
P.O. Total:				531,528.00			
Total for Batch: FINANCE				1,386,304.50			

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
03/29/21	PARKDCP	21-00432	KARENA V WALKER LLC 4 358 Yoga Inst. 2/1, 5, 8, 19	330.00	1-28-71-200-SEN-PGM RT-RAP Senior Programs	358	
03/29/21	PARKDCP	21-00432	5 Yoga Inst. Zoom Fee	15.98	1-28-71-200-SEN-PGM RT-RAP Senior Programs	358	
			P.O. Total:	345.98			
03/29/21	PARKDCP	21-00778	SPENCERN SPENCER, NORMAN 1 REFUND GOLF MEMBERSHIP	40.00	1-01-08-117-000 Golf Course Revenue		REFUND GOLF
			Total for Batch: PARKDCP	385.98			
03/29/21	SAFETY	20-01745	QUALITYP QUALITY PHYSICALS LLC 1 Random Drug Screenings	100.00	0-01-25-240-000-900 POL Miscellaneous (promo exams etc)	32461	
03/29/21	SAFETY	20-02754	THERODGE THE RODGERS GROUP LLC 3 Accreditation Consulting	3,325.00	0-01-25-240-000-500 POL Contract Svcs	6557	
03/29/21	SAFETY	21-00266	BUY-WI50 BUY-WISE AUTO PARTS 5 Battery - Car 8	143.09	1-01-25-240-000-703 POL Vehicle Maintenance	10LF-2520	
			Total for Batch: SAFETY	3,568.09			
03/29/21	WORKS	21-00049	CUSTOM25 CUSTOM BANDAG INC 20 Han 315/80R22.5 Tires #68	990.62	1-01-26-315-000-613 Garage G&T Vehicle Maintenance	60189467	
03/29/21	WORKS	21-00062	GRAING60 GRAINGER INDUSTRIAL SUPPLY 10 Hand Pumps	160.04	1-01-26-310-000-201 PB&G Supplies and Materials	9836618174	
03/29/21	WORKS	21-00065	HANOVE66 HANOVER SUPPLY CO INC 13 Wall Mount Toilet Seat	155.10	1-01-26-310-000-418 PB&G Repairs - 100 Morris Ave Comm Cntr	W3010296	
03/29/21	WORKS	21-00065	14 REC CENTER WATER FILTER	79.10	1-01-26-310-000-418 PB&G Repairs - 100 Morris Ave Comm Cntr	W3011929	
			P.O. Total:	234.20			
03/29/21	WORKS	21-00077	SOSGAS50 SOS GASES INC 8 CYLINDER RENTAL	32.00	1-01-26-306-000-202 TS Supplies and Materials	155113-R	
03/29/21	WORKS	21-00077	9 INS SURCHARGE	3.50	1-01-26-306-000-202 TS Supplies and Materials	155113-R	
			P.O. Total:	35.50			

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
03/29/21	WORKS	21-00082	MID-AT50 MID-ATLANTIC INTERNATIONAL 13 Fan Belt Tensioner Ass. #64	280.26	1-01-26-315-000-613 Garage G&T Vehicle Maintenance	X10111861301	
03/29/21	WORKS	21-00082	17 FAN BELT TRUCK #43	55.43	1-07-55-502-004-405 Sewer Operating Vehicle Maintenance	X101118613:02	
03/29/21	WORKS	21-00082	18 Door Latch ass. #68	93.13	1-01-26-315-000-613 Garage G&T Vehicle Maintenance	R10112480501	
03/29/21	WORKS	21-00082	19 Diagnose Crz Cntrl Repair #66	846.97	1-01-26-315-000-613 Garage G&T Vehicle Maintenance	R10101151501	
			P.O. Total:	1,275.79			
03/29/21	WORKS	21-00088	MORRISPL MORRIS PLAINS SHOES 59 JERRY PALMER-83850/5401 11EE	200.00	1-01-26-315-000-801 Garage Clothing Purchase/Cleaning	7000	
03/29/21	WORKS	21-00089	MORTONSA MORTON SALT INC 2 Rock Salt	14,604.30	1-01-26-290-000-408 RRM Snow Removal Materials	5402264342	
03/29/21	WORKS	21-00092	RJCONT50 R & J CONTROL INC 4 PREVENT MAINT EMERG GENERATOR	527.50	1-07-55-502-004-500 Sewer Operating Contract Services	22101391	
03/29/21	WORKS	21-00092	5 PREVENT MAINT EMERG GENERATOR	548.50	1-07-55-502-004-500 Sewer Operating Contract Services	22101389	
			P.O. Total:	1,076.00			
03/29/21	WORKS	21-00099	SUMMIT40 SUMMIT IND. HARDWARE 80 2 GAL POLY TANK	42.86	1-01-26-290-000-205 RRM Tools	760755	
03/29/21	WORKS	21-00099	81 ADJUSTABLE SPANNER WRENCH	23.78	1-01-26-300-000-201 PW Supplies	759705	
03/29/21	WORKS	21-00099	82 3 TO 2 ADAPTERS	4.40	1-01-26-300-000-201 PW Supplies	759954	
03/29/21	WORKS	21-00099	83 5/16" 2" BOLTS	18.70	1-01-26-300-000-201 PW Supplies	761074	
03/29/21	WORKS	21-00099	84 5/16" 1.5" BOLTS	14.45	1-01-26-300-000-201 PW Supplies	761074	
03/29/21	WORKS	21-00099	85 BOLTS & NUTS	10.00	1-01-26-300-000-201 PW Supplies	761074	
03/29/21	WORKS	21-00099	86 280Z CLEAR CLR	8.49	1-01-26-300-000-201 PW Supplies	761222	
03/29/21	WORKS	21-00099	87 100PK 11" BLK CABLE TIE	25.48	1-01-26-300-000-201 PW Supplies	761222	
03/29/21	WORKS	21-00099	88 80LB CONCRETE BAGS	63.92	1-01-26-300-000-212 PW Storm Sewer Materials	761330	
03/29/21	WORKS	21-00099	89 2 GAL POLY TANK	42.86	1-01-26-305-000-404 G&T Ground Maintenance	760417	
03/29/21	WORKS	21-00099	90 13005 SIMPLE GREEN GAL	14.44	1-01-26-305-000-404	760417	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
03/29/21	WORKS	21-00099	91 4.5GPM PWRWSHR TIP	18.69	G&T Ground Maintenance 1-01-26-307-000-205	759493	
03/29/21	WORKS	21-00099	92 EXTENSION CORD	436.00	Compost Tools 1-01-26-310-000-411	759896	
03/29/21	WORKS	21-00099	93 DEWALT & GRIND D28110	99.99	PB&G Repairs - 41 Chatham Rd City Garage 1-01-26-315-000-205	761577	
03/29/21	WORKS	21-00099	94 109-204 ZAMAK DRUM FCT	11.04	Garage Tools 1-01-26-315-000-214	761275	
03/29/21	WORKS	21-00099	95 ALL METAL GRINDING DISC	16.95	Garage Vehicle Supplies 1-01-26-315-000-615	760436	
03/29/21	WORKS	21-00099	96 C/O WHEEL THING MERCER	148.50	Garage TS Vehicle Maintenance 1-01-26-315-000-615	760436	
03/29/21	WORKS	21-00099	97 100PK 11" WHT CABLE TIES	22.08	Garage TS Vehicle Maintenance 1-01-28-375-000-204	761628	
03/29/21	WORKS	21-00099	98 100PK 14" BLK HD TIE	12.74	P&ST Grounds Maintenance Materials 1-01-28-375-000-204	760593	
03/29/21	WORKS	21-00099	99 18X525 ORG NYL TWINE	15.22	P&ST Grounds Maintenance Materials 1-01-28-375-000-205	761569	
03/29/21	WORKS	21-00099	100 24 TINE STL/WD HDL LEAF RAKE	84.95	P&ST Tools 1-01-28-375-000-205	761492	
03/29/21	WORKS	21-00099	101 2" ROLLER PINS GARARGE DOOR	11.89	P&ST Tools 1-01-28-375-000-205	759929	
03/29/21	WORKS	21-00099	102 6.5 MASON BRUSH	6.79	P&ST Tools 1-07-55-502-004-201	761245	
					Sewer Operating Supplies		
			P.O. Total:	1,154.22			
			AMAZON50 AMAZON.COM LLC				
03/29/21	WORKS	21-00372	1 Siemens Damper Actuator	161.15	1-01-26-310-000-201 PB&G Supplies and Materials	85113698449816	
03/29/21	WORKS	21-00372	2 Shipping & Handling	34.95	1-01-26-310-000-201 PB&G Supplies and Materials	85113698449816	
03/29/21	WORKS	21-00372	3 Gift Card Payment	0.79-	1-01-26-310-000-201 PB&G Supplies and Materials	85113698449816	
			P.O. Total:	195.31			
			MORTONSA MORTON SALT INC				
03/29/21	WORKS	21-00502	2 Rock Salt 2/16/21	1,127.30	1-01-26-290-000-407 RRM Snow Removal Services	101233	
03/29/21	WORKS	21-00502	3 Rock Salt 2/16/21	1,126.13	1-01-26-290-000-407 RRM Snow Removal Services	101454	
03/29/21	WORKS	21-00502	4 Rock Salt 2/15/21	1,150.11	1-01-26-290-000-407 RRM Snow Removal Services	100409	
03/29/21	WORKS	21-00502	5 Rock Salt 2/15/21	1,282.91	1-01-26-290-000-407 RRM Snow Removal Services	100690	
03/29/21	WORKS	21-00502	6 Rock Salt 2/13/21	1,202.18	1-01-26-290-000-407 RRM Snow Removal Services	99410	
03/29/21	WORKS	21-00502	7 Rock Salt 2/13/21	1,177.02	1-01-26-290-000-407 RRM Snow Removal Services	99535	
			P.O. Total:	7,065.65			

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
03/29/21	WORKS	21-00577	POWERC66 POWERCO INC 1 Wiper mtrs/arms/bldes #149&150	791.85	1-01-26-315-000-609 Garage RPST Equipment Maintenance	PP92015	
03/29/21	WORKS	21-00741	SPECI SPECIALTY AUTOMOTIVE 1 ANNUAL VEH LIFT INSPECTIONS	1,000.00	1-01-26-315-000-700 Garage Fuel System Equipment Maintenance	10502	
03/29/21	WORKS	21-00746	TALLAMYD TALLAMY, DOUGLAS W 1 ENVIRONMENTAL COMM WEBINAR	250.00	G-02-26-860-019-000 2019 Sustainable Jersey Grant	04/26/2021	
			Total for Batch: WORKS	29,033.48			
			Total for Date: 03/29/21		Total for All Batches: 1,419,483.45		

03/31/21	ADMIN	21-00210	CANONFIN CANON FINANCIAL SERVICES INC 4 March	598.00	1-01-20-120-000-429 City Clerk Lease Equipment	26368641	
03/31/21	ADMIN	21-00210	5 Color Charge	41.16	1-01-20-120-000-429 1-01-20-120-000-429 City Clerk Lease Equipment	26368641	
			P.O. Total:	639.16			
			Total for Batch: ADMIN	639.16			
03/31/21	FINANCE	21-00140	ANTUNE33 ANTUNES, EURICO 2 logMein,deepfreeze,Symantec	2,080.00	1-01-29-390-000-517 Library Computer Costs	20210322,0321	
03/31/21	FINANCE	21-00146	DOCUMNTS DOCUMENT SOLUTIONS LLC 2 Konica copiercontract3/20-6/19	208.76	1-01-55-271-000-004 Library Copy/Printing	507702	
03/31/21	FINANCE	21-00149	INDUST28 INDUSTRIAL COOLING CORPORATION 2 Service inspection,Lennox #7	938.28	1-01-29-390-000-415 Library Plant Operation & Maintenance	196467,196434	
03/31/21	FINANCE	21-00205	TRUSTORL TRU STOR, LLC 3 Avaya IP support 4/1-6/30/21	437.40	1-01-29-390-000-222 Library Operations	76946	
03/31/21	FINANCE	21-00415	VERIZON1 VERIZON 4 454 790 548 0001 96 BLANKET	149.99	1-01-31-440-000-000 TELEPHONE	3/20/2021	
03/31/21	FINANCE	21-00416	VERIZON1 VERIZON 4 654 793 893 0001 16 BLANKET	149.99	1-01-31-440-000-000 TELEPHONE	3/18/2021	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
03/31/21	FINANCE	21-00747	ORIENT50 ORIENTAL TRADING COMPANY, INC. 1 candles,elmers glue,tissuepape	263.15	1-01-55-271-000-003 Library Fines Account	708579683-01	
03/31/21	FINANCE	21-00786	FREIBERG FREIBERG, BARBARA 1 children's art class 4/8/2021	225.00	1-01-55-271-000-003 Library Fines Account	04082021	
03/31/21	FINANCE	21-00790	STAPLE75 STAPLES CREDIT PLAN (Library) 1 labels,shipping tape,blades TP	58.43	1-01-29-390-000-222 Library Operations	9830125518	
03/31/21	FINANCE	21-00792	LIPSCOMB LIPSCOMB, RHONDA D 1 Motown vol 1 concert 5/16/21	150.00	1-01-55-271-000-003 Library Fines Account	2021-0516	
03/31/21	FINANCE	21-00793	SPRINGSH SPRINGSHARE LLC 1 LibCal-6,equipment booking-50	1,261.00	1-01-29-390-000-221 Library Machine Electronic	21-R2060	
03/31/21	FINANCE	21-00799	CBIZVA50 CBIZ VALUATION GROUP, LLC 1 CITY OF SUMMIT AVS 2020	1,375.00	0-01-20-130-000-500 FA Update Fixed Assets/OPEB Report	1111613538	
03/31/21	FINANCE	21-00810	HAWKIN66 HAWKINS DELAFIELD and WOOD LLP 1 Special Emerg Note services	3,050.16	1-01-20-130-000-505 FA Additional Financial Services	3/25/2021	
			Total for Batch: FINANCE	10,347.16			
03/31/21	PARKDCP	21-00096	STORRT50 STORR TRACTOR CO 4 VEHICLE FILTERS TRUCK #153	286.12	1-01-28-370-002-203 Golf Equipment Maintenance Supplies	1075746	
03/31/21	PARKDCP	21-00475	CANONB66 CANON BUSINESS SOLUTIONS-EAST 4 4035708495 Copier Maint.	350.12	1-01-28-370-005-500 CP Contract Services	4035708495	
03/31/21	PARKDCP	21-00796	CITYOF29 CITY OF SUMMIT (DCP) 1 Senior Program Admin. Fee	330.00	1-28-71-200-SEN-PGM RT-RAP Senior Programs	FEES	
03/31/21	PARKDCP	21-00796	2 Open Gym Admin. Fee	10,391.51	1-28-71-300-OPE-GYM RT-RAP OPEN GYM	FEES	
03/31/21	PARKDCP	21-00796	3 TryCan Operation Admin. Fee	4,190.00	1-28-71-300-TRY-OPE RT-RAP TryCAN Operations	FEES	
03/31/21	PARKDCP	21-00796	4 Basketball Admin. Fee	3,491.39	1-28-71-300-BKT-BAL RT-RAP Basketball	FEES	
			P.O. Total:	18,402.90			
			Total for Batch: PARKDCP	19,039.14			

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
03/31/21	SAFETY	20-00280	DETERR50 DETERRENT TECHNOLOGIES INC 6 Quarterly Billing Cycle	2,075.00	0-01-25-240-000-500 POL Contract Svcs	78609	
03/31/21	SAFETY	20-01296	TURNOU50 TURNOUT FIRE AND SAFETY INC 1 UNIFORM - NEW FF V. ABBATE	871.98	0-01-25-265-000-803 Fire Clothing Allowance	217128	
03/31/21	SAFETY	20-02657	VIGILANT VIGILANT SOLUTIONS, LLC 1 Mounted LPR Service	2,100.00	0-01-25-240-000-500 POL Contract Svcs	35557 RI	
03/31/21	SAFETY	21-00117	CHATNAPA CHATHAM NAPA 12 DIESEL EXST FLD 2.5 GA	51.96	1-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	821586	
03/31/21	SAFETY	21-00261	DETERR50 DETERRENT TECHNOLOGIES INC 2 Quarterly Bill Cycle- Security	2,075.00	1-01-25-240-000-500 POL Contract Svcs	79202	
03/31/21	SAFETY	21-00266	BUY-WI50 BUY-WISE AUTO PARTS 6 Multiple Vehicles - Maintenance	244.47	1-01-25-240-000-703 POL Vehicle Maintenance	10LL6282	
03/31/21	SAFETY	21-00266	7 Vehicle Maint. Car 21	90.78	1-01-25-240-000-703 POL Vehicle Maintenance	10LQ2203	
			P.O. Total:	335.25			
03/31/21	SAFETY	21-00269	BEYERFRD BEYER FORD 4 Vehicle Maint. Car 3	84.80	1-01-25-240-000-703 POL Vehicle Maintenance	703272	
03/31/21	SAFETY	21-00401	MAFFEYSS MAFFEY'S LOCK & SAFE COMPANY 3 Service: Security Camera Syst.	352.00	1-01-25-240-000-500 POL Contract Svcs	21-241339	
03/31/21	SAFETY	21-00471	ALLHAN ALL HANDS FIRE EQUIPMENT 1 STATIC KERNMANTLE ROPE	195.00	C-04-32-013-00B-130 3213B FD Rescue Equipment Replacement	15669	
03/31/21	SAFETY	21-00471	2 STATIC KERNMANTLE ROPE	250.00	C-04-32-013-00B-130 3213B FD Rescue Equipment Replacement	15669	
03/31/21	SAFETY	21-00471	3 STATIC KERNMANTLE ROPE	128.00	C-04-32-013-00B-130 3213B FD Rescue Equipment Replacement	15669	
03/31/21	SAFETY	21-00471	4 STATIC KERNMANTLE ROPE	29.99	C-04-32-013-00B-130 S&H 3213B FD Rescue Equipment Replacement		
			P.O. Total:	602.99			
03/31/21	SAFETY	21-00681	CUSTOM25 CUSTOM BANDAG INC 1 Replacement tires #1	580.08	0-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	60186594	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
03/31/21	SAFETY	21-00681	2 Replacement tires #5	503.40	0-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	60185700	
			P.O. Total:	1,083.48			
03/31/21	SAFETY	21-00740	GLOCKPRO GLOCK PROFESSIONAL, INC 1 Armorer's Course - PO Stanek	250.00	1-01-25-240-000-804 POL Training & Seminars	TRP-100148634	
			Total for Batch: SAFETY	9,882.46			
03/31/21	WORKS	20-00412	UNIONC57 UNION COUNTY SHERIFF'S OFFICE 4 Traffic Control Summit & Broad	2,344.80	C-04-31-066-00E-140 3166E DCS Sidewalk Infrastructure	82020	
03/31/21	WORKS	20-02740	TAMKE TAMKE TREE EXPERTS INC 2 TREE PRUNING-IRIS RD	3,420.00	0-01-28-375-000-514 P&ST Contracted Tree Pruning Services	152831	
03/31/21	WORKS	21-00029	AMERIGAS AMERIGAS PROPANE LP 2 PROPANE-TOTAL BULK	391.12	1-01-31-447-000-000 HEATING OIL	804955013	
03/31/21	WORKS	21-00032	ATRAJANI ATRA JANITORIAL SUPPLY CO. INC 3 Bioesque Disinfectant	970.20	1-01-26-310-000-201 PB&G Supplies and Materials	79159	
03/31/21	WORKS	21-00045	CINTASCO CINTAS CORPORATION NO. 2 9 Wet Mop Large	8.22	1-01-26-310-000-502 PB&G City Hall Maintenance Contracts	4079324313	
03/31/21	WORKS	21-00045	10 Blue Microfiber Wiper	4.00	1-01-26-310-000-502	4079324313	
03/31/21	WORKS	21-00045	11 Blue Microfiber Wiper	2.07	1-01-26-310-000-502	4079324313	
03/31/21	WORKS	21-00045	12 Orange Microfiber Wiper	8.00	1-01-26-310-000-502	4079324313	
03/31/21	WORKS	21-00045	13 Orange Microfiber Wiper	3.45	1-01-26-310-000-502	4079324313	
03/31/21	WORKS	21-00045	14 White Microfiber Wipe	4.00	1-01-26-310-000-502	4079324313	
03/31/21	WORKS	21-00045	15 White Microfiber Wipe	2.07	1-01-26-310-000-502	4079324313	
			P.O. Total:	31.81			
03/31/21	WORKS	21-00047	COLLIN33 COLLINE BROS LOCK&SAFE CO LLC 6 Keys for Compost Building	24.00	1-01-26-310-000-201 PB&G Supplies and Materials	130887	
03/31/21	WORKS	21-00057	FINCHFUE FINCH FUEL OIL CO INC 12 #2 FUEL OIL	382.00	1-01-31-447-000-000 HEATING OIL	57075	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
03/31/21	WORKS	21-00057	13 FED LUST TAX	0.19	1-01-31-447-000-000 HEATING OIL	57075	
03/31/21	WORKS	21-00057	14 #2 FUEL OIL	129.32	1-01-31-447-000-000 HEATING OIL	56847	
03/31/21	WORKS	21-00057	15 FED LUST TAX	0.07	1-01-31-447-000-000 HEATING OIL	56847	
			P.O. Total:	511.58			
03/31/21	WORKS	21-00058	FLOORMAT FLOOR MAT MANAGEMENT, INC 4 MAR Monthly Floor Mat Service	292.00	1-01-26-310-000-502 PB&G City Hall Maintenance Contracts	5018	
03/31/21	WORKS	21-00062	GRAING60 GRAINGER INDUSTRIAL SUPPLY 12 HVAC Filters/Lubricant	203.29	1-01-26-310-000-412 PB&G Repairs - 512 Springfield City Hall	9841884274	
03/31/21	WORKS	21-00066	HOMEDE33 HOME DEPOT CREDIT SRVCS (DCS) 19 Garbage Can	64.97	1-01-26-305-000-209 G&T Supplies and Materials	09150000352054	
03/31/21	WORKS	21-00066	20 Folding Hex Set	32.91	1-01-26-300-000-205 PW Tools	09150000352062	
			P.O. Total:	97.88			
03/31/21	WORKS	21-00069	JENEL JEN ELECTRIC, INC. 6 Install 12V battery in cabinet	87.90	1-01-26-300-000-408 PW Traffic Signal Maintenance	14029	
03/31/21	WORKS	21-00070	WBMASON W.B. MASON CO, INC 29 TONER 26A	102.88	1-01-32-465-000-201 CS Supplies and Materials	218670114	
03/31/21	WORKS	21-00070	30 100Z CUPS	40.72	1-01-32-465-000-201 CS Supplies and Materials	218670114	
03/31/21	WORKS	21-00070	31 TAPE DISPENSER	13.99	1-01-32-465-000-201 CS Supplies and Materials	218670114	
03/31/21	WORKS	21-00070	32 HP INK CART	41.56	1-01-32-465-000-201 CS Supplies and Materials	218670114	
03/31/21	WORKS	21-00070	33 RECYCLE BASKET	18.36	1-01-32-465-000-201 CS Supplies and Materials	218670114	
03/31/21	WORKS	21-00070	34 3X3 POP UP NOTES	17.03	1-01-32-465-000-201 CS Supplies and Materials	218670114	
03/31/21	WORKS	21-00070	35 BULLETIN BOARD	14.48	1-01-32-465-000-201 CS Supplies and Materials	218670114	
03/31/21	WORKS	21-00070	36 GEL PENS	3.82	1-01-32-465-000-201 CS Supplies and Materials	218670114	
03/31/21	WORKS	21-00070	37 GEL PENS BLUE	6.68	1-01-32-465-000-201 CS Supplies and Materials	218670114	
03/31/21	WORKS	21-00070	38 GEL PENS BLACK	10.08	1-01-32-465-000-201 CS Supplies and Materials	218670114	
			P.O. Total:	269.60			

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
03/31/21	WORKS	21-00079	NATIONFU NATIONAL FUEL OIL INC 3 Plus Gasoline	3,241.05	1-01-31-460-000-000 GASOLINE	55829	
03/31/21	WORKS	21-00107	WETIMM50 W E TIMMERMAN CO INC 11 INSTALL EXTERNAL TIMER	782.00	1-01-26-315-000-601 Garage RRM Equipment Maintenance	0222993-IN	
03/31/21	WORKS	21-00107	12 FSO-HYD OIL LVL TIME	363.00	1-01-26-315-000-601 Garage RRM Equipment Maintenance	0222993-IN	
			P.O. Total:	1,145.00			
03/31/21	WORKS	21-00403	ABB ABB, INC. 2 Instrument Calibration	3,213.00	1-07-55-502-004-500 Sewer Operating Contract Services	7105040777	
03/31/21	WORKS	21-00452	JCPL0050 JCP&L 4 100005626567 CONSTANTINE PUMP	6,956.26	1-07-55-502-004-601 Sewer Operating Pumps Electricity	98809264608	
03/31/21	WORKS	21-00629	NJSOCI50 NJ SOCIETY OF MUNICIPAL ENGINE 1 Meeting 3/10/21 LoriT.& AaronS	98.00	1-01-20-165-000-809 Eng Conferences Meetings and Training	MARCH 10TH	
03/31/21	WORKS	21-00630	MITCHE42 MITCHELL HUMPHREY & CO. 1 Annual Software Maintenance	2,520.00	1-18-00-701-000-500 UCC Contract Services	8980000000019	
03/31/21	WORKS	21-00691	CALIFANO CALIFANO, MICHAEL 1 SUBSTITUTE BUILDING INSPECTOR	225.00	1-18-00-701-000-104 UCC Overtime	3/4/2021	
03/31/21	WORKS	21-00749	CALIFANO CALIFANO, MICHAEL 1 SUB BLDG INSP 3/11-3/24/25/21	675.00	1-18-00-701-000-104 UCC Overtime	3/11-24/25/2021	
03/31/21	WORKS	21-00818	TREASSNJ TREASURER, STATE OF NEW JERSEY 1 WATER SYS CONNECTION PERMIT	200.00	1-07-55-502-004-492 Sewer Operating Pumps Maintenance	1841-WPC190002	
			Total for Batch: WORKS	26,917.49			
			Total for Date: 03/31/21		Total for All batches:	66,825.41	

Batch Id	Batch Total
Total for Batch: ADMIN	43,095.35
Total for Batch: FINANCE	1,485,038.57
Total for Batch: PARKDCP	50,329.58
Total for Batch: SAFETY	49,070.98
Total for Batch: WORKS	159,027.44
Total of All Batches:	<u><u>1,786,561.92</u></u>

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund	0-01	42,323.43	0.00	0.00	42,323.43
Parking Operating	0-09	51.90	0.00	0.00	51.90
	Year Total:	42,375.33	0.00	0.00	42,375.33
Current Fund	1-01	577,391.13	190.00	0.00	577,581.13
Sewer Operating	1-07	538,379.12	0.00	0.00	538,379.12
Parking Operating	1-09	10,303.15	0.00	0.00	10,303.15
Uniform Construction Code	1-18	3,420.00	0.00	0.00	3,420.00
Recreation Trust	1-28	42,325.32	227.00	0.00	42,552.32
	Year Total:	1,171,818.72	417.00	0.00	1,172,235.72
General Capital	C-04	31,361.72	0.00	0.00	31,361.72
Grant Fund	G-02	362.15	0.00	0.00	362.15
Trust - Other	T-03	364.00	0.00	0.00	364.00
Self Insurance Trust	T-13	539,863.00	0.00	0.00	539,863.00
	Year Total:	540,227.00	0.00	0.00	540,227.00
	Total of All Funds:	1,786,144.92	417.00	0.00	1,786,561.92

February 11, 2021

BOARD OF EDUCATION  
SUMMIT, NEW JERSEY

The Board of Education held a Meeting on Thursday, February 11, 2021 beginning at 7:00 PM in the Summit H.S. Library/Media Center. Those present: Ms. Miller, presiding, Mr. Bonner, Mr. Cho, Mr. Colón, and Ms. Primack. Mr. Weinreich arrived at 7:20 PM and Dr. Wong was absent.

Also present were Mr. Hough, Superintendent of Schools, Mr. Pepe, Assistant Superintendent/Board Secretary, Mr. Gardella, Director of Human Resources, Ms. McCann, Director of Education, Ms. Lopez-Gonzalez, Assistant Director of Education, and Ms. Sarno, Assistant Business Administrator. There were two members of the public in attendance.

NOTICE OF CERTIFICATION

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

PRESENTATIONS AND DISCUSSIONS

- A. Presentation of the 2019-2020 Audit – Louis J. Pepe
- B. 2021-2022 Draft Budget Presentation - Scott Hough & Louis J. Pepe
- C. Harassment, Intimidation and Bullying/Student Safety Data System Presentation - Scott Hough

PRESIDENT'S ANNOUNCEMENTS

Ms. Miller spoke about the following:

- Thanks to all our presenters
- Please join us for our upcoming budget meetings: March 4<sup>th</sup>, March 11<sup>th</sup>, and March 29<sup>th</sup>
- 2021 is the Year of the Ox – Happy Chinese New Year to all, including our fellow BOE member, Peggy Wong
- February marks Black History Month
- Thanks to all, especially Director of Facilities Angelo Palumbo and his team, for working so diligently on snow removal
- Thanks to the facilities planning and the willingness of staff to be in our buildings, it has been possible for our students to learn in person
- Happy Valentine's Day

SUPERINTENDENT'S REPORT

Mr. Hough spoke about the following:

- The Board of Education has made great efforts to encourage our staff and community to get the vaccine

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- Recognize Black History Month and the learning opportunities that our educators have put in place in all grade levels throughout the district
- Zero to Hero event at the Primary Centers was wonderful – thanks to Evan Kozak
- Students in Franklin School collected many goods for donation to GRACE
- Congratulations to our three National Merit Scholars: *William Cho, David Fu, and Stella Zhang*
- Thanks to Laura Kaplan and Laurene Callander for developing our new SEL webpage
- Thanks to all the efforts of our maintenance staff and custodians for their heroic measures with the weather issues this year
- Central East region remains in the high-risk category since November – continue wearing masks and following proper protocols to mitigate the spread
- Enrollment report

Mr. Weinreich moved approval of the following item listed under Superintendent's Report:

- A. Approval to affirm the Superintendent's decision following receipt of reports of Harassment, Intimidation and Bullying:  
12/11/2020 - 151
- B. Approval to review the following reports of Harassment, Intimidation and Bullying:  
None
- C. Suspensions - None

Motion seconded by Mr. Bonner. The roll was called, and all voted “Aye.” The motion was declared adopted.

### COMMITTEE REPORTS

- A. Education Committee – Mr. Bonner reported on the following: mid-year analysis performed to see where our students are to diagnose potential gaps in our schools; gaps were detected in ELA and math; however there is a margin for error – Ms. McCann added clarity on the analyses performed, any deviations that may be present, and action steps in place. Ms. Primack stated the outcome was similar to previous years
- B. Operations Committee – Mr. Colón reported on the following: 2021-2022 budget details as well as the current 2020-2021 budget status; highlighted significant increases in health care costs due to decreased employee contributions; thanks to Mr. Pepe, Mr. Hough, and the Business Office; 2021-2022 facility projects were discussed; review of the health & safety protocols in place and continuance of the protocols (NJ's Restart Plan); recommendations for the nurse stipends, CAP and CAFR acceptance on tonight's agenda
- C. Policy Committee – Mr. Bonner reported on the following: no new policies at this time; discussed history of the class size policy

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- D. Communications Committee – Mr. Weinreich reported on the following: community feedback regarding political views in the classroom; two media projects on what is happening in the classroom
- E. Negotiations Committee – Ms. Miller reported there will be a meeting on February 25th
- F. Liaison Reports – None

## PUBLIC COMMENT

A parent stated she had gotten in touch with someone in the Department of Health regarding when students can return to the schools in a more robust manner and was told the CDC will be providing guidance soon – asked if we liaise with the DOH. Mr. Hough and Mr. Bonner replied.

## APPROVAL OF BOARD MINUTES

Ms. Primack moved approval of the following item listed under Approval of Board Minutes:

A. Approval of Minutes of the following meeting:

1. January 14, 2021	Regular Meeting
---------------------	-----------------

Motion seconded by Mr. Weinreich. The roll was called, and all voted "Aye." The motion was declared adopted.

## SCHOOL BOARD OPERATION

Mr. Colón moved approval of the following items under School Board Operation:

- A. Approval of travel for staff members (none at this time)
- B. Approval to accept the 2019-2020 Audit - Comprehensive Annual Financial Report (attached)
- C. Approval to accept the 2019-2020 Audit – Comprehensive Annual Financial Report Corrective Action Plan (attached)
- D. Approval to operate an academic summer school during summer 2021
- E. Approval to operate an enrichment summer school (FLASH) during summer 2021
- F. Approval of 2019-2020 Per Pupil costs for Tuition Adjustment Purposes:

Preschool/K	\$11,022
Elementary Grades 1-5	\$14,303
Middle School Grades 6-8	\$13,761

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High School Grades 9-12	\$15,206
Learning and/or Lang. Disability	\$16,753

- G. Approval of Services Agreement with JAG-ONE Physical Therapy, 900 Route 9N, Suite 410, Woodbridge, NJ 07095 to provide substitute certified Athletic Trainers on an as-needed basis for the 2020-2021 school year at a rate of \$55/hour
- H. Approval of payment to D.A. Chiera & Son, Inc., 32 Ashwood Avenue, Summit, NJ for snow removal on an emergency basis in the amount of \$9,975 as per N.J.A.C. 5:34-6.1 Emergency Purchases
- I. Approval of Proposal #Q-156101 from ExploreLearning, LLC, 110 Avon Street, Suite 300, Charlottesville, VA 22902 for a three-year site license, including professional development, at a cost of \$37,810.13  
Note: to be reimbursed via SEF Grant
- J. Approval of the donation of a Bach Stradivarius Model #37 Trumpet to the district Music Department from the Vorchheimer family, valued at \$1,000
- K. Approval of Home Instruction Services Agreement with Center for Children's Behavioral Health, 356 Horseneck Road, Fairfield, NJ 07004 to provide home instruction services for students attending CCBH from January 10, 2021 to June 30, 2021 at a rate of \$85/hour
- L. Approval of Quote #KD022207 from Ocean Computer Group, Inc., 90 Matawan Road, Suite 105, Matawan, NJ 08847 for computer equipment and licensing at a cost of \$7,435.00 as per as per NASPO ValuePoint Cooperative Purchasing Organization Contracts #89968 & #88796  
Note: This contract is being awarded under a National Cooperative Purchasing Agreement and as such will be advertised as to that effect under the authority of N.J.S.A. 52:34-6.2(b)(3)
- M. Approval of Quotes from CodeMonkey Studios, Inc., 2345 Yale Street, Palo Alto, CA 94306 for course curriculum and online support for a six-month subscription at a cost of \$8,300  
Note: Sole source provider

Motion was seconded by Mr. Cho. The roll was called, and all present voted “Aye.” The motion was declared adopted.

#### PERSONNEL

Mr. Weinreich moved approval of the following items under Personnel:

- A. Approval to appoint the following new staff, pending criminal history review, background checks as required by law, and ability to obtain appropriate NJ certification:

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1. Marija Landeka, Kindergarten ESL Long-Term Teacher Substitute, Jefferson and Wilson Primary Centers, \$225/day, with two overlap days at \$100/day, effective March 15, 2021, for the 2020-2021 school year
2. Nicole Johnson, School Nurse, Brayton Elementary School, BA-Step-15, \$71,701 (prorated), effective April 1, 2021 (or sooner, pending certification and criminal history review) for the 2020-2021 school year
3. Katie Harter, Grade 5 Teacher, Franklin Elementary School, MA-Step-1, \$61,907 (prorated), effective November 12, 2020 for the 2020-2021 school year (*revised* from the November 12, 2020 Agenda)
4. Henry Gibson, Science Teacher, Lawton C. Johnson Summit Middle School, MA+30-Step-7, \$66,719 (prorated), effective May 5, 2020 (or sooner), for the 2020-2021 school year

B. Approval to appoint the following substitute teachers, pending criminal history review, background checks as required by law, and the ability to obtain NJ substitute teacher credentials:

1. Nicholas Quintero, \$100/day, effective January 29, 2021

C. Approval of the following Changes of Assignment:

1. Nardin Gerges, from Inclusion Aide, Wilson Primary Center and Washington Elementary School, to Inclusion Aide, Summit High School, effective February 8, 2021, for the 2020-2021 school year
2. Michelle Cavanaugh, from Leave-Replacement Grade 4 Teacher Substitute, Washington Elementary School, to Leave-Replacement Grade 1 Teacher Substitute, Washington Elementary School, MA-Step-1, \$61,907 (prorated), effective April 4, 2021 for the 2020-2021 school year
3. Kylie Fine, from Leave Replacement Teacher Substitute, Washington Elementary School, to Grade 1 Teacher, Washington Elementary School, BA-Step-2, \$57,651 (prorated), effective March 1, 2021 for the 2020-2021 school year
4. Amy Wysoczynski, from Science Teacher, Lawton C. Johnson Summit Middle School, to Instructional Facilitator, Lawton C. Johnson Summit Middle School, MA-Step-8, \$66,199, effective April 5, 2021 for the 2020-2021 school year

D. Approval to appoint the following support staff, pending criminal history review and background checks as required by law:

1. Oleh Topylko, Night Custodian, Lincoln-Hubbard Elementary School, Custodian-1-Step-4, \$39,023 (prorated), effective February 22, 2021, for the 2020-2021 school year

E. Approval to accept the resignation of the following staff:

1. Zampia Courtis, Cafeteria Supervisor, Washington Elementary School, effective February 3, 2021
2. Tanya Batorsky, Inclusion Aide, Washington Elementary School, effective March 11, 2021

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- F. Approval to accept the resignation for the purpose of retirement of the following staff:
  - 1. Stephen Ertz, Social Studies Teacher, Summit High School, effective July 1, 2021
  - 2. Neal Munjack, English Teacher, Summit High School, effective July 1, 2021
- G. Approval of maternity leave/family leave for the following staff:
  - 1. Lori Weller, Grade 4 Teacher, Lincoln-Hubbard Elementary School, paid leave effective May 7, 2021 through June 14, 2021, unpaid leave effective August 25, 2021 through November 24, 2021
  - 2. Melissa Kormeluk, English Teacher, Summit High School, paid leave effective May 7, 2021 through June 14, 2021, unpaid leave effective August 25, 2021 through November 24, 2021
  - 3. Samantha Barrows, Grade 2 Teacher, Lincoln-Hubbard Elementary School, paid leave effective May 14, 2021 through June 14, 2021, unpaid leave effective August 25, 2021 through November 24, 2021
  - 4. Christine Watson, Grade 5 Teacher, Franklin Elementary School, paid leave effective November 12, 2020 through January 22, 2021, unpaid leave effective January 25, 2021 through April 28, 2021, unpaid child-care leave effective April 29, 2021 through June 14, 2021 (*revised* from the September 10, 2020 Agenda)
  - 5. Jon Bareford, Lead Technician, Technology, unpaid leave effective March 15, 2021 through June 4, 2021
  - 6. Rachel Scanlon, Behaviorist/Special Services, paid leave effective December 3, 2020 through February 2, 2021, unpaid leave effective February 3, 2021 through May 6, 2021, unpaid child-care leave effective May 7, 2021 through August 25, 2021 (*revised* from the September 10, 2020 Agenda)
- H. Approval of Victoria Evans, Franklin Elementary School Teacher, as a Volunteer for the Summit High School Swim Team
- I. Approval of the Girls Volleyball and Gymnastics Coaches, Summit High School, (list attached)
- J. Be It Resolved, the Summit Board of Education and the Summit Education Association (SEA) agree, in principle, on the attached Memorandum of Agreement, regarding Summit High School Athletics
- K. Approval of Emilio Torres, CPA, as acting Assistant Business Administrator from April 9, 2021 to June 30, 2021 with a monthly stipend of \$1,000
- L. Approval of Victoria McGreal as a leave replacement in the Business Office to process payroll, \$50,000 (prorated), effective April 9, 2021 through June 30, 2021
- M. Approval to rescind the Peer Leadership Co-Curricular stipend for Stefanie Jurista and Lauren Ettinger, Lawton C. Johnson Summit Middle School for the 2020-2021 school year (*revised* from the November 12, 2020 Agenda)

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- N. Approval of Stefanie Jurista and Lauren Ettinger, Peer Leadership (virtual), Lawton C. Johnson Summit Middle School, 70 hours at \$48/hour, paid by SEF Grant #F20201
- O. Approval to appoint Patricia Fontan as the Latino Literacy Coordinator for the winter/spring semester, at the curriculum rate of \$48/hour, up to 15 hours
- P. Approval of Frederique Roduit-Bosi, Inclusion Aide, Summit High School to take up to 60 days of Intermittent Unpaid FMLA between January 19, 2021 and June 14, 2021
- Q. Approval to appoint the following teachers as Latino Literacy Instructors at the curriculum rate of \$48/hour, up to 27 hours each:
  - 1. Anna Gomez
  - 2. Megan Caulkin
  - 3. Claudia Gutierrez
  - 4. Stephanie Gonzalves
  - 5. Patricia Fontan
  - 6.
- R. Approval to pay the following School Nurses a stipend of \$1,200/each (prorated), for the 2020-2021 school year for additional work related to contact tracing due to COVID-19, funded by the CARES Act ESSER Grant:
  - 1. Patty Uzzolino
  - 2. Mary Ellen McDonald
  - 3. Kristen Akiar
  - 4. Beverly Verdi
  - 5. Beatriz Mendez
  - 6. Margaret Kane
  - 7. Kaliopes Diakos
- S. Approval of the following Summit High School Science Teachers to teach an extra class from September 1, 2020 through June 11, 2021: (*amended* from the September 10, 2020 Agenda)
  - 1. Simone Baskerville - \$12,233
  - 2. Tina Lee - \$11,264
  - 3. Jeremy Morman - \$17,492
  - 4. Sunita Viswanath - \$12,938
- T. Approval to pay the following Lincoln-Hubbard Elementary School staff for Winter After-School Sessions, paid through the PTO:
  - 1. Erin O'Connor - Knitting (2 courses) - \$1,050
  - 2. Nicole Higgins - Little Engineers (2 courses) - \$1,050
  - 3. Ashley Yospin - Relaxation Through Art - \$525
- U. Approval of the following staff members from Lawton C. Johnson Summit Middle School, for the S-Cubed program at \$48/hour, up to 75 hours:

Minutes of Meeting – February 11, 2021 – Page 8

1. Tonyamarie Ramsay
2. Jenna Colineri
3. Meghan Kazcka
4. Emily Hitchen

V. Approval to pay Ann Zanelli, Head Nurse, District, a stipend of \$2,500 (prorated), for the 2020-2021 school year for additional work related to contact tracing due to COVID-19, funded by the CARES Act ESSER Grant

Motion was seconded by Mr. Colón. The roll was called and all present voted “Aye.” The motion was declared adopted.

### POLICIES

Mr. Bonner moved the following items under Policies:

#### First Reading

None

#### Second Reading

0164.6 Bylaw - Remote Public Board Meetings During a Declared Emergency (M) New  
2431 - Athletic Competition (M) Revised  
5330.05 - Seizure Action Plan (M) New

Motion was seconded by Ms. Primack. The roll was called, and all present voted “Aye.” The motion was declared adopted.

### FINANCE

Mr. Cho moved the following items under Finance:

Upon the recommendation of the Business Administrator to the Superintendent:

- A. Approval of the February Bills List as listed below:
 

1. Regular Bills	Fund 10	\$ 845,822.41
2. Special Revenue	Fund 20	\$ 258,960.37
3. Capital Projects	Fund 30	\$ - 0 -
4. Enterprise Fund	Fund 60	\$ - 0 -
	Sub Total All Funds	\$1,104,782.78
5. Food Service	Fund 61	\$ 84,296.99
	Total All Bills	\$1,189,079.77
- B. Approval of the monthly payroll for January 2021 - \$4,913,574.54

Minutes of Meeting – February 11, 2021 – Page 9

- C. Approval of budget adjustments and line item transfers for December 2020
- D. Approval of Secretary and Treasurer's Report for December 2020
- E. Monthly Budgetary Line Item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of December 2020 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

Motion was seconded by Ms. Primack. The roll was called and all present voted "Aye." The motion was declared adopted.

At this time, Ms. Miller stated that the Board would now go into executive session and asked that the appropriate resolution be presented. The following resolution was then presented:

- A. That it does hereby determine that it is necessary to meet in Executive Session on Thursday, February 11, 2021 to discuss:
  - 1. Personnel – Mid-Year Tenure Review
  - 2. Legal – Personnel Matter
- B. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

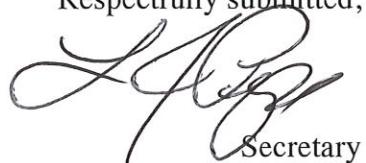
Motion by Mr. Bonner, seconded by Mr. Weinreich, and carried to Executive Session at 8:30 PM.

The Board returned to Public Session at 9:14 PM.

#### ADJOURNMENT

Motion by Mr. Weinreich, seconded by Ms. Miller, and carried to adjourn the meeting at 9:14 PM.

Respectfully submitted,



Secretary

March 4, 2021

**BOARD OF EDUCATION  
SUMMIT, NEW JERSEY**

The Board of Education held a Special Meeting on Thursday, March 4, 2021 beginning at 7:45 PM in the Summit H.S. Library/Media Center. Those present: Ms. Miller, presiding, Mr. Bonner, Mr. Cho, Mr. Colón, Ms. Primack, and Dr. Wong. Mr. Weinreich was absent.

Also present were Mr. Hough, Superintendent of Schools, Mr. Pepe, Assistant Superintendent/Board Secretary, and Ms. Sarno, Assistant Business Administrator. There were two members of the public in attendance.

**NOTICE OF CERTIFICATION**

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

President Miller thanked everyone for their hard work this year; thanks to the members of the Operations Committee and especially the Superintendent, Business Administrator, and Assistant Business Administrator.

**DISCUSSION – BOARD OF EDUCATION MEMBERS**

Mr. Colon stated on behalf of the Board of Education and members of the Operations Committee, thanks to Lou for spearheading this process as well as the Business Office, and Mr. Hough, for your hard work. We discussed the process being a diligent “bottom up process” and every single line item is scrutinized. While we seek to maintain an excellent educational system in our budget, it is always a challenge to keep within a 2% adjusted cap. With healthcare increases, including Chapter 44, this is a prudent financial outcome.

Mr. Cho added that being able to keep the increase low is benefitting from prior years’ budgets – having the benefits of reserves as well as banked cap is made possible from prior year budgets.

Mr. Bonner stated that the REACH program (mental health clinician) is an example of an investment that we committed to before the pandemic and I am extremely proud of this district as it has defined “classic Summit” which is an amazing thing. This is not the time or the budget to take away from the kids; if you want a great school you have to invest in it.

Ms. Primack thanked the district for including the mental health clinician as part of the district offering; the usage of banked cap is very much tied to the required and legislative commitment of Chapter 44 – can Mr. Pepe please expand on that. Mr. Pepe responded.

## Minutes of Meeting – March 4, 2021 – Page 2

Dr. Wong stated that as Chair of the Education Committee, we want to thank the administration and the Operations Committee for their hard work, creativity, and financial prudence.

DISCUSSION – PUBLIC

Mr. Getzendanner stated that while remote learning is no substitute for in-person learning, the district has done a great job. He questioned why the budget has increased while enrollment is down from the prior year.

ADOPTION OF THE TENTATIVE BUDGET 2021-2022

Mr. Colón moved the following:

**V. Approval of 2021-2022 School Budget Resolution:**

RESOLVED that the tentative budget be approved for the 2021-2022 School Year and sent to the Executive County Superintendent of Schools in accordance with the statutory deadline for review and approval:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2021-2022 Total Expenditures	\$74,718,784	\$ 915,026	0	\$75,633,810
Less Anticipated Revenues	6,212,030	915,026	0	7,127,056
Local Tax Levy to be Raised	\$68,506,754	0	0	\$68,506,754

And to advertise said tentative budget in the Local Source in accordance with the form suggested by the State Department of Education and according to law; and

RESOLVED that there is a need for \$296,660 of the unused spending authority, known as “banked CAP,” to be included in the base budget; and that this amount of unused spending authority must be completed by the end of the budget year and cannot be deferred or incrementally completed over a longer period of time; and

RESOLVED that the public hearing be held in the Summit H.S. Library/Media Center on March 29, 2021 at 7:00 PM for the purpose of conducting a public hearing on the budget or the 2021-2022 school year, and

NOTE: In the event we are unable to meet in person, the meeting would be held as a Remote Public Meeting in accordance with the New Jersey Department of Community Affairs Local Operational Guidance- Covid-19: Guidance for Remote Public Meetings in New Jersey.

Minutes of Meeting – March 4, 2021 – Page 3

Date and time would stay the same and Live Streaming Access to the meeting for all concerned individuals and members of the public would be accessed via:

<https://sites.google.com/summit.k12.nj.us/boe-live-stream/home>

RESOLVED that the Summit City Board of Education authorize the approval of withdrawal from capital reserve in the amount of \$162,024 to include \$129,000 for paving at LCJ Summit Middle School and \$33,200 for air conditioning at Franklin Elementary School; and

BE IT FURTHER RESOLVED that the Summit City Board of Education authorize the approval of withdrawal from maintenance reserve in the amount of \$327,547 to include \$93,625 for flooring and concrete work at Summit High School and \$233,922 for concrete and flooring repairs at Washington Elementary School.

NOTE: Figures subject to change up to the time of adoption of this resolution based on state aid figures or other adjustments

Seconded by Mr. Cho. The roll was called and all present voted “Aye.” The motion was declared adopted.

### SCHOOL BOARD OPERATIONS

Mr. Bonner moved approval of the following item under School Board Operations:

A. WHEREAS, pursuant to N.J.A.C.6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C.6A:23A-7.1et seq., and

BE IT RESOLVED, that the Summit Board of Education approves establishing the maximum expenditure for the 2021-2022 school year, not to exceed \$1,500.00 for regular business travel, pursuant to Policy #6471, and

BE IT RESOLVED, that the Summit Board of Education approves establishing a maximum travel expenditure amount of \$199,000 for the 2021-2022 school year. The maximum travel expenditure for the 2020-2021 school year is \$199,000 of which \$746.70 has been spent and \$0 is encumbered to date

Seconded by Dr. Wong. The roll was called and all present voted “Aye.” The motion was declared adopted.

### PERSONNEL

Dr. Wong moved approval of the following item under Personnel:

## Minutes of Meeting – March 4, 2021 – Page 4

- A. Approval to terminate the employment contract of Employee #9401 effective February 16, 2021

Seconded by Mr. Cho. The roll was called and all present voted “Aye.” The motion was declared adopted.

At this time, Ms. Miller stated that the Board would now go into executive session and asked that the appropriate resolution be presented. The following resolution was then presented:

- A. That it does hereby determine that it is necessary to meet in Executive Session on Thursday, March 4, 2021 to discuss:
  - 1. Personnel
- B. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Motion by Mr. Colón, seconded by Mr. Bonner, and carried to Executive Session at 8:10 PM.

The Board returned to Public Session at 8:41 PM.

ADJOURNMENT

Motion by Mr. Bonner, seconded by Dr. Wong, and carried to adjourn the meeting at 8:42 PM.

Respectfully submitted,



Jennifer G. Gómez  
Secretary

GI 4/6/21

RECEIVED  
MAY 10 2021  
19.A.1

Explanation: This ordinance amends Chapter 35 (Land Use) to amend regulations pertaining to accessory structures in nonresidential zones, generators and equipment installations in single-family districts, and height and location of fences.

C: ASchlegel  
C. Anderson  
C. Nicola

TOWNSHIP OF SPRINGFIELD  
ORDINANCE NO. 2021-08

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE of the Township of Springfield, County of Union, State of New Jersey, that the Revised General Ordinances of the Township of Springfield are amended as set forth below:

**SECTION I – AMENDMENTS**

Chapter 35 (Land Use) is amended at Article V (District Regulations), Section 35-15 (SUPPLEMENTAL USE AND BUILDING REGULATIONS) and 35-14 (SCHEDULE OF ZONING LIMITATIONS); and Article VI (General Provisions and Design Requirements), Section 35-22 (FENCES AND SIGHT TRIANGLES), only, as follows:

**Article V District Regulations**

**35-14. SCHEDULE OF ZONING LIMITATIONS.** This section is amended only to include a revised page 5 of Appendix A, as set forth in the attachment hereto, modifying the minimum yard requirement in the I-20 district consistent with the Zoning Map.

**35-15 SUPPLEMENTAL USE AND BUILDING REGULATIONS.**

**35-15.1 S-120, S-75, S-60 Single-Family Residential Districts.**

g. Location of Permanently Installed Generators. Permanently installed generators in residential zones shall not be permitted in any the front yard. Such equipment shall be installed a minimum of 10 feet from the side yard property line, between the front yard setback and rear of the principal structure, or adjacent principal residential structure, whichever is further from the street. Such equipment shall be installed a minimum of 5 feet from all other side and rear yard property lines. Equipment shall be screened from adjacent property lines or public streets by appropriate wall, fence or planting subject to approval of the Zoning Officer. property line, and Equipment shall be installed in conformance with all flood

elevation regulations. All installations shall require the appropriate building subcode approvals and meet all of the manufacturer's specifications. Testing of the generator shall occur only between the hours of 8:00 a.m. 12:00 p.m. and 4:00 p.m. on weekdays.

- h. On stand-alone freestanding air conditioning, emergency generator, dish antennas, or pool equipment installation or replacement applications, if the area covered by such lot coverage increase is less than or equal to 30 square feet, such coverage shall be considered a permitted, de minimis increase of lot coverage for purposes of the installation. If the area of coverage exceeds 30 square feet, the entire area of the lot coverage increase shall count toward maximum permitted lot coverage.**

.....

### **35-15.5 Regulations Pertaining to All Districts.**

.....

- b. Accessory Buildings and Uses.** No accessory building or use shall be constructed except in conformance with the following:

.....

- 7. No accessory structure shall be permitted in any nonresidential zone, with the exception of freestanding signs where permitted, freestanding air conditioner units, emergency generators, transformers and other utility equipment, which are subject to site plan review. All such equipment shall be suitably screened from neighboring properties and comply with flood elevation regulations.**

.....

## **Article VI District Regulations**

.....

### **35-22 FENCES AND SIGHT TRIANGLES.**

#### **35-22.1 Fences.**

.....

- c. Height and Location.**

1. No fence serving a residential use shall be permitted in the front yard of any residence and no fence shall be over six feet in height from the front corners of any residence principal building to the rear of the lot line, and no fence except a living fence shall be over six feet in height from the rear of the principal building to the rear lot line. Where principal residential structures encroach into the required front yard, four-foot-tall open fencing may be placed so as not to extend beyond the front corner of the residence. On corner lot and through lot frontages not coincident with the front entrance of a residence, front yard fencing shall be permitted as long as it is four foot maximum in height and at least 51% open. If a solid (less than 51% open) fence or fence taller than four feet is desired on corner lots or through lots, the setback shall be 10 feet and solid fences screened adequately from public view with four-foot-tall landscaping.

.....

## SECTION II – RATIFICATION

Except as expressly modified herein, all other provisions and terms of the Code of the Township of Springfield shall remain in full force and effect.

## SECTION III – SEVERABILITY

In case any section, subsection, paragraph, subdivision, clause or provision of this ordinance shall be judged invalid by a court of competent jurisdiction, such order or judgment shall not affect or invalidate by a court of competent jurisdiction, such order or judgment shall not affect or invalidate the remainder of any section, paragraph, subdivision, clause or provision of this ordinance and to this end, the provisions of each section, paragraph, subdivision, clause or provision of this ordinance are hereby declared to be severable.

## SECTION IV-REPEAL

Any ordinance or portion of any ordinance which is inconsistent with the modifications of this ordinance is repealed to the extent of its inconsistency.

## SECTION V- EFFECTIVE DATE

This ordinance shall take effect immediately upon passage and publication according to law.

Linda M. Donnelly, does hereby certify that the foregoing Ordinance was introduced for first reading at the Regular Meeting of the Township Committee of the Township of Springfield, in the County of Union, State of New Jersey, held on Tuesday, March 9. 2021, and that said Ordinance shall Be submitted for

consideration and final passage at a Regular Meeting of said Township Committee to be held on Tuesday, April 13, 2021, at the Springfield Municipal Building at 7 p.m., at which time and place any person or persons interested therein will be given an opportunity to be heard concerning said Ordinance. Copy is posted on bulletin board in the Office of the Township Clerk.

Linda M. Donnelly, RMC  
Township Clerk



## THE TOWNSHIP OF MILLBURN

375 MILLBURN AVENUE  
MILLBURN, NEW JERSEY 07041

OFFICE OF TOWNSHIP CLERK

c: Schrager, Anderson  
Nicola, Rogers  
M&C

(973) 564-7073  
FAX (973) 564-7468

March 25, 2021

Township of Union	Township of Maplewood
Township of Springfield	City of Summit
Township of Livingston	Borough of Chatham
Township of West Orange	Borough of Florham Park
Morris County Planning Board	Millburn Board of Education
Essex County Planning Board	Millburn Township Chamber of Commerce
Union County Planning Board	NJ Business Action Center, Office of Planning & Advocacy
Millburn District Mgmt. Corp.	

Re: Notice of Introduction of Ordinance # 2571-21

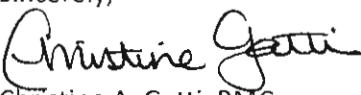
Pursuant to the requirements of the Municipal Land Use Law, I transmit herewith, by e-mail with confirmation that e-mail was delivered, a copy of the following ordinances entitled:

### ORDINANCE 2571-21

#### AN ORDINANCE BY THE TOWNSHIP OF MILLBURN, IN THE COUNTY OF ESSEX, NEW JERSEY PROHIBITING THE OPERATION OF ANY CLASS OF CANNABIS BUSINESS WITHIN ITS GEOGRAPHICAL BOUNDARIES AND AMENDING SECTION 604 OF THE DEVELOPMENT REGULATIONS AND ZONING ORDINANCE

The above referenced ordinances in full are attached. The ordinances were introduced at a Regular Meeting of the Township Committee of the Township of Millburn held on March 23, 2021, and will be considered for final passage and adoption at a public hearing held on April 20, 2021 at 7:00 p.m. at the Millburn Township Municipal Building, 375 Millburn Avenue, Millburn, New Jersey.

Sincerely,

  
Christine A. Gatti, RMC  
Municipal Clerk

Enclosure  
Sent via e-mail

**TOWNSHIP OF MILLBURN**  
**ORDINANCE 2571-21**  
**AN ORDINANCE BY THE TOWNSHIP OF MILLBURN, IN THE COUNTY OF ESSEX, NEW JERSEY**  
**PROHIBITING THE OPERATION OF ANY CLASS OF CANNABIS BUSINESS WITHIN ITS**  
**GEOGRAPHICAL BOUNDARIES AND AMENDING SECTION 604 OF THE DEVELOPMENT**  
**REGULATIONS AND ZONING ORDINANCE**

***Statement of Purpose:*** The purpose of this Ordinance is to implement the provisions of the newly adopted New Jersey Cannabis Regulatory, Enforcement Assistance and Marketplace Modernization Act which legalizes the recreational use of marijuana and which permits municipalities to prohibit the operation of marijuana establishments which would otherwise be permitted to operate within those municipalities, provided that they act to do so within 180 days of the effective date of the Act.

**WHEREAS**, in 2020 New Jersey voters approved Public Question No. 1, to allow for the legalization of a controlled form of marijuana called "cannabis" for adults at least 21 years of age; and

**WHEREAS**, on February 22, 2021, Governor Murphy signed into law P.L. 2021, c. 16, known as the "New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act" (the "Act"), which legalizes the recreational use of marijuana by adults 21 years of age or older, and establishes a comprehensive regulatory and licensing scheme for commercial recreational (adult use) cannabis operations, use and possession; and

**WHEREAS**, the Act establishes six marketplace classes of licensed businesses, including:

- Class 1 Cannabis Cultivator license, for facilities involved in growing and cultivating cannabis;
- Class 2 Cannabis Manufacturer license, for facilities involved in the manufacturing, preparation, and packaging of cannabis items;
- Class 3 Cannabis Wholesaler license, for facilities involved in obtaining and selling cannabis items for later resale by other licensees;
- Class 4 Cannabis Distributer license, for businesses involved in transporting cannabis plants in bulk from on licensed cultivator to another licensed cultivator, or cannabis items in bulk from any type of licensed cannabis business to another;
- Class 5 Cannabis Retailer license for locations at which cannabis items and related supplies are sold to consumers; and
- Class 6 Cannabis Delivery license, for businesses providing courier services for consumer purchases that are fulfilled by a licensed cannabis retailer in order to make deliveries of the purchases items to a consumer, and which service would include the ability of a consumer to make a purchase directly through the cannabis delivery service which would be presented by the delivery service for fulfillment by a retailer and then delivered to a consumer.

**WHEREAS**, section 31a of the Act authorizes municipalities by ordinance to adopt regulations governing the number of cannabis establishments (defined in section 3 of the Act as "a cannabis cultivator, a cannabis manufacturer, a cannabis wholesaler, or a cannabis retailer"), cannabis distributors or cannabis delivery services allowed to operate within their boundaries, as well as the location manner and times operation of such establishments, distributors or delivery services, and establishing civil penalties for the violation of any such regulations; and

**WHEREAS**, section 31b of the Act authorizes municipalities by ordinance to prohibit the operation of any one or more classes of cannabis establishments, distributors, or delivery services anywhere in the municipality; and

**WHEREAS**, section 31b of the Act also stipulates, however, that any municipal regulation or prohibition must be adopted within 180 days of the effective date of the Act (*i.e.*, by August 22, 2021); and

**WHEREAS**, pursuant to section 31b of the Act, the failure to do so shall mean that for a period of five years thereafter, the growing, cultivating, manufacturing, selling and reselling of cannabis and cannabis items shall be permitted uses in all industrial zones, and the retail selling of cannabis items to consumers shall be a conditional use in all commercial and retail zones; and

**WHEREAS**, at the conclusion of the initial and any subsequent five-year period following a failure to enact local regulations or prohibitions, the municipality shall again have 180 days to adopt an ordinance regulating or prohibiting cannabis businesses, but any such ordinance would be prospective only and would not apply to any cannabis business already operating within the municipality; and

**WHEREAS**, the Township Committee has determined that, due to present uncertainties regarding the potential future impacts that allowing one or more classes of cannabis business might have on Millburn Township, it is at this time necessary and appropriate, and in the best interest of the health, safety and welfare of Millburn's residents and members of the public who visit, travel, or conduct business in the Township, to amend the Township's zoning regulations to prohibit all manner of marijuana-related land use and development within the geographic boundaries of the Township; and

**WHEREAS**, due to the complexity and novelty of the Act; the many areas of municipal law that are or may be implicated in decisions as to whether cannabis or medical cannabis should be permitted for land use purposes or otherwise regulated; and the relatively short duration in which the Act would allow such decisions to be made before imposing an automatic authorization of such uses in specified zoning districts subject to unspecified conditions, the most prudent course of action would be to prohibit all such uses within the Act's 180-day period.

**NOW THEREFORE, BE IT ORDAINED**, by the Township Committee of the Township of Millburn, in the County of Essex, State of New Jersey, as follows:

1. Pursuant to section 31b of the New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act (P.L. 2021, c. 16), all cannabis establishments, cannabis distributors or cannabis delivery services are hereby prohibited from operating anywhere in the Township of Millburn, except for the delivery of cannabis items and related supplies by a delivery service.

2. Article 6—"Zoning Provisions", and Section 604 thereof - "Prohibited Uses" is amended in its entirety to read as follows:

## 604 Prohibited Uses

- a) All classes of cannibas establishments or cannibas distributors or cannibas delivery services as said terms are defined in Section 3 of P.L. 2021, c 16, but not the delivery of cannibas items and related supplies by a delivery service, are prohibited.
- b) All uses not expressly permitted in this Ordinance are prohibited.

3. Any article, section, paragraph, subsection, clause, or other provision of the Revised General Ordinances of the Township of Millburn inconsistent with the provisions of this ordinance is hereby repealed to the extent of such inconsistency.

4. If any section, paragraph, subsection, clause, or provision of this ordinance shall be adjudged by a court of competent jurisdiction to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause, or provision so adjudged, and the remainder of this ordinance shall be deemed valid and effective.

5. This ordinance shall take effect upon its passage and publication and filing with the Essex County Planning Board, and as otherwise provided for by law.

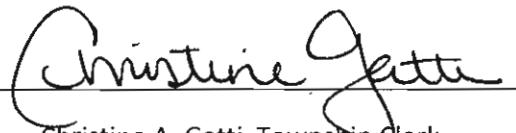
Ordinance 2571-21

*1<sup>st</sup> Reading and Introduction: 3/23/2021*

I, Christine A. Gatti, Township Clerk of the Township of Millburn, do hereby certify this document to be a true copy of the original which is on file in my office. The ordinance was introduced by the Millburn Township Committee on March 23, 2021 and the public hearing is scheduled for April 20, 2021.

Date:

3/25/2021



Christine A. Gatti, Township Clerk

Township of Millburn



## TOWNSHIP OF CHATHAM

58 Meyersville Road  
Chatham, New Jersey 07928  
(973) 635-4600  
Fax (973) 635-2644  
[www.chathamtownship-nj.gov](http://www.chathamtownship-nj.gov)

Memo To: Long Hill Township Clerk; Chatham Borough Clerk  
New Providence Borough Clerk; City of Summit Clerk  
Harding Township Clerk; Township of Berkeley Heights Clerk;  
Borough of Madison Clerk, Morris County Planning Board;  
Chatham Township Planning Board

From: Gregory J. LaConte, Municipal Clerk

Date: March 26, 2021

Subject: Ordinance 2021-08

Attached please find a copy of the above referenced Ordinance that was introduced by the Township Committee on March 25, 2021.

A public hearing will be held at a Township Committee meeting beginning at 7:30 PM on Thursday, April 22, 2021.

The meeting will be held at the Township Municipal Building, 58 Meyersville Road, Chatham, New Jersey.

The meeting will be transmitted publicly over Zoom, through which any person who may be interested therein will be given an opportunity to be heard concerning said ordinance.

The Public can access the meeting and participate in the Public Hearing with the following link: <https://us02web.zoom.us/j/84414763430>

Or iPhone one-tap: +13126266799,,84414763430# or +19294362866,,84414763430#

Dial: +1 312 626 6799 or +1 929 436 2866 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782

Webinar ID: 844 1476 3430

International numbers available: <https://us02web.zoom.us/u/kmrVx3Gq1>

Press \*9 to Raise Hand during the Public Hearing.

The Ordinance will be available online on the Chatham Township website. Copies can also be requested at no cost by contacting the Township Clerk at [GLaConte@chathamtownship.org](mailto:GLaConte@chathamtownship.org) or 973-635-3209 during business hours.

## ORDINANCE 2021-08

**AN ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, NEW JERSEY PROHIBITING THE OPERATION OF ANY CLASS OF CANNABIS BUSINESSES WITHIN THE TOWNSHIP'S GEOGRAPHICAL BOUNDARIES AND REPEALING AND REPLACING SECTION 30-96.9b WHICH IS PART OF SECTION 30-96.9 TITLED "PROHIBITED USES" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF CHATHAM**

**WHEREAS**, in 2020 New Jersey voters approved Public Question No. 1, which amended the New Jersey Constitution to allow for the legalization of a controlled form of marijuana called "cannabis" for adults at least 21 years of age; and

**WHEREAS**, on February 22, 2021, Governor Philip Murphy signed into law P.L. 2021, c. 16, known as the "New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act" (the "Act"), which legalizes the recreational use of marijuana by adults 21 years of age or older, and establishes a comprehensive regulatory and licensing scheme for commercial recreational (adult use) cannabis operations, use and possession; and

**WHEREAS**, the Act establishes six (6) marketplace classes of licensed businesses, including:

- Class 1 Cannabis Cultivator license, for facilities involved in growing and cultivating cannabis;
- Class 2 Cannabis Manufacturer license, for facilities involved in the manufacturing, preparation, and packaging of cannabis items;
- Class 3 Cannabis Wholesaler license, for facilities involved in obtaining and selling cannabis items for later resale by other licensees;
- Class 4 Cannabis Distributor license, for businesses involved in transporting cannabis plants in bulk from on licensed cultivator to another licensed cultivator, or cannabis items in bulk from any type of licensed cannabis business to another;
- Class 5 Cannabis Retailer license for locations at which cannabis items and related supplies are sold to consumers; and
- Class 6 Cannabis Delivery license, for businesses providing courier services for consumer purchases that are fulfilled by a licensed cannabis retailer in order to make deliveries of the purchases items to a consumer, and which service would include the ability of a consumer to make a purchase directly through the cannabis delivery service which would be presented by the delivery service for fulfillment by a retailer and then delivered to a consumer.

**WHEREAS**, Section 31a of the Act authorizes municipalities by ordinance to adopt regulations governing the number of cannabis establishments (defined in Section 3 of the Act as "a cannabis cultivator, a cannabis manufacturer, a cannabis wholesaler, or a cannabis retailer"), cannabis distributors or cannabis delivery services allowed to operate within their boundaries, as

well as the location, manner and operation times of such establishments, distributors or delivery services, and establishing civil penalties for the violation of any such regulations; and

**WHEREAS**, Section 31b of the Act authorizes municipalities by ordinance to prohibit the operation of any one or more classes of cannabis establishments, distributors, or delivery services anywhere within the municipality; and

**WHEREAS**, Section 31b of the Act also stipulates, however, that any municipal regulation or prohibition must be adopted within 180 days of the effective date of the Act (*i.e.*, by August 22, 2021); and

**WHEREAS**, pursuant to Section 31b of the Act, the failure to do so shall mean that for a period of five (5) years thereafter, the growing, cultivating, manufacturing, selling and reselling of cannabis and cannabis items shall be permitted uses in all industrial zones, and the retail selling of cannabis items to consumers shall be a conditional use in all commercial and retail zones; and

**WHEREAS**, at the conclusion of the initial and any subsequent five (5) year period following a failure to enact local regulations or prohibitions, the municipality shall again have 180 days to adopt an ordinance regulating or prohibiting cannabis businesses, but any such ordinance would be prospective only and would not apply to any cannabis business already operating within the municipality; and

**WHEREAS**, the Township Committee of the Township of Chatham has determined that, because of the present uncertainties regarding the future impacts that allowing one or more classes of cannabis business might have on New Jersey municipalities in general, and on Township of Chatham in particular, it is at this time necessary and appropriate, and in the best interest of the health, safety and welfare of Township of Chatham's residents and members of the public who visit, travel, or conduct business in Township of Chatham, to amend Township of Chatham's zoning regulations to prohibit all manner of marijuana-related land use and development within the geographic boundaries of Township of Chatham; and

**NOW, THEREFORE, BE IT ORDAINED**, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

1. Pursuant to Section 31b of the New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act (P.L. 2021, c. 16), all cannabis establishments, cannabis distributors or cannabis delivery services are hereby prohibited from operating anywhere in Township of Chatham, except for the delivery of cannabis items and related supplies by a delivery service.

2. Section 30-96.9b which is part of Section 30-96.9 titled “Prohibited Uses” of the Revised General Ordinances of the Township of Chatham is hereby repled and replaced by adding to the list of prohibited uses, the following: “All classes of cannabis establishments or cannabis distributors or cannabis delivery services as said terms are defined in Section 3 of P.L. 2021, c. 16, but not the delivery of cannabis items and related supplies by a delivery service.”
3. The Township Clerk is hereby directed to give notice at least ten (10) days prior to a hearing on the adoption of this Ordinance to the Morris County Planning Board and all other persons or entities entitled thereto pursuant to N.J.S.A. 40:55D-15, including to the Clerks of adjoining municipalities. The Township Clerk shall execute Affidavits of Proof of Service of the notices required by this Section, and shall keep the Affidavits on file along with the Proof of Publication of the notice of the required public hearing on the proposed change.
4. After introduction, the Township Clerk is hereby directed to submit a copy of this Ordinance to the Planning Board of the Township of Chatham for its review in accordance with N.J.S.A. 40:55D-26 and N.J.S.A. 40:55D-64. The Planning Board is directed to make and transmit to the Township Committee, within thirty-five (35) days after referral, a report including identification of any provisions in this proposed Ordinance which are inconsistent with the Township’s Master Plan and recommendations concerning any inconsistencies and any other matters as the Board may deem appropriate.
5. Any article, section, paragraph, subsection, clause, or other provision of the Revised General Ordinances of the Township of Chatham inconsistent with the provisions of this Ordinance is hereby repealed to the extent of such inconsistency.
6. If any section, paragraph, subsection, clause, or provision of this Ordinance shall be adjudged by a court of competent jurisdiction to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause, or provision so adjudged, and the remainder of this Ordinance shall be deemed valid and effective.
7. This Ordinance shall take immediately upon: (i) adoption; (ii) publication in accordance with the laws of the State of New Jersey; and (iii) filing of the final form of adopted Orinance by the Township Clerk with the Morris County Planning Board pursuant to N.J.S.A. 40:55D-16.

Introduced: March 25, 2021

TOWNSHIP OF CHATHAM, COUNTY OF  
MORRIS, STATE OF NEW JERSEY

Adopted:

Attest:

BY: \_\_\_\_\_

Tracy Ness, Mayor

\_\_\_\_\_  
Gregory J. LaConte, Clerk