



# Common Council of the City of Summit

Closed Session Agenda for Tuesday, January 19, 2021

7 : 0 0 p m – 7 : 2 0 p m

(Produced by the Office of the Secretary to the Mayor and Council)

*Virtual Meeting*

Only matters that have bullet points under them were known to need discussion at the time of agenda creation. The other subjects are those permitted for discussion and are listed in case they are needed.

## ADEQUATE NOTICE

### RESOLUTION – AUTHORIZE CLOSED SESSION

1. Collective Bargaining Matters - NJSA 10:4-12.B (4)
2. Purchase, lease or acquisition of property with public funds - NJSA 10:4-12.b (5)
3. Public safety tactics and techniques - NJSA 10:4-12.b (6)
4. Litigation and/or attorney-client privilege matters - NJSA 10:4-12.b (7)
5. Contract Negotiations (not collective bargaining) - NJSA 10:4-12.b (7)
6. Personnel and Appointments matters - NJSA 10.4-12.b (8)
  - Sick Leave With Pay – Parking Services Agency Employee
  - Memo – City Clerk, Re: Unfilled Appointments

#### • Mayor's Appointments: (confirmation required)

- Arts Committee (1)
- Community Programs Advisory Board  
(1 Seniors Rep.)
- Rent Commission (1 Tenant Rep.)

#### (no confirmation required) (none)

- Known for discussion
- \* Known for consideration

#### ♦ Council Appointments:

- Economic Development Advisory (Chair, 1)
- Recycling Advisory Committee (1)
- Shade Tree Advisory Committee (1)
- Zoning Board (Alt. #4)

## ADJOURN CLOSED SESSION



## **Common Council of the City of Summit**

**Regular Meeting Agenda for Tuesday, January 19, 2021**

***VIRTUAL MEETING - 7:30 PM***

(Produced by the Office of the Secretary to the Mayor and Council)

### **ADMINISTRATIVE POLICIES & COMMUNITY RELATIONS COMMITTEE**

Thursday 4:00 pm Clerk's Law Library  
Naidu, Bowman, Rogers, Licatese

### **CAPITAL PROJECT & COMMUNITY SERVICES COMMITTEE**

Friday 8:30 am – 10:00 am DCS Conference Room  
Little, Naidu, Schrager

### **COMMUNITY PROGRAMS & PARKING SERVICES COMMITTEE**

Thursday 8:30 am – 9:30 am Large Conference Room  
O'Sullivan, Little, McNany, Ozoroski

### **FINANCE COMMITTEE**

Monday 4:00 pm – 5:00 pm Large Conference Room  
Vartan, O'Sullivan, Fox, Mayor Radest, Rogers, Baldwin

### **LAW & LABOR COMMITTEE**

Tuesday 2:00 pm – 3:00 pm Clerk's Law Library  
Bowman, Hairston, Rogers, Licatese, Giacobbe, Kavanagh

### **SAFETY & HEALTH COMMITTEE (Police and Fire)**

Wednesday 8:30 am – 9:30 am Police Chief's Conf. Room  
9:30 am – 10:30 am Police Chief's Conf. Room  
Hairston, Vartan, Mayor Radest, Rogers, Evers, Bartolotti, Avallone

***\*Due to current COVID-19 protocols, all meetings shall be conducted via video or teleconferencing.***

(STAFF REMINDER: Please provide Committee Agendas for the Council President, City Administrator, and the Secretary for distribution on Wednesday.)

## **CALL TO ORDER**

### **ADEQUATE NOTICE COMPLIANCE STATEMENT**

*Adequate notice of this meeting has been provided by the City Clerk's Office in the preparation of the Council Meeting Notice, dated January 14, 2021, which was properly distributed and posted per statutory requirements.*

## **ROLL CALL**

## **PLEDGE OF ALLEGIANCE**

### **EXPLANATORY NOTE REGARDING CLOSED SESSION**

*A closed session meeting, as authorized by State statute, was announced and held prior to the start of this meeting and the known items for discussion were listed on the published Closed Session agenda.*

### **EXPLANATORY NOTE REGARDING HEARINGS AND COMMENTS**

*Please be advised that council meetings are broadcast live on Comcast Channel 36 and Verizon Channel 30 and rebroadcast on Thursdays and Saturdays on HTTV on Comcast 36 and Verizon 33. This meeting is also streaming live through YouTube. To view this meeting via YouTube, please visit the city's website at [cityofsummit.org](http://cityofsummit.org) and click on the YouTube icon at the top of the home page.*

*While this council meeting is being broadcast live and members of the governing body are participating remotely, steps have been put in place to accommodate public input during this meeting through public notice, dated January 14, 2021, which provided information for those wishing to participate during Public Comment periods at this council meeting. The City Clerk's Office also provided, through public notice, instructions on how the public could submit a question or comment via email or regular first-class mail in advance of the meeting. Public comment will be permitted at specified times as outlined in the agenda. Please refrain from commenting until solicited by the Council President.*

*For those members of the public who wish to make a comment during a designated public comment period, please use the "raise hand" feature and you will be called upon by the Council President.*

*Unless you are using an electronic device to follow the meeting agenda or need it for professional emergency contact purposes, please turn it off. Lastly, we ask that all participants remain on "mute" unless called upon to speak. Thank you.*

(The following matters were known at agenda deadline. Other matters may arise thereafter that need timely consideration or reaction.)

## **APPROVAL OF MINUTES**

- Closed Session Appointments Meeting of December 14, 2020
- Regular and Closed Session Meetings of December 15, 2020

## **REPORTS**

- Mayor, City Administrator and Council President

## **PUBLIC COMMENTS**

*At this point in the meeting Council welcomes comments from any member of the public about issues that are **not** topics on tonight's business agenda. Whenever an audience or Council member reads from a prepared statement, please provide a copy to the City Clerk at [rlicatese@cityofsummit.org](mailto:rlicatese@cityofsummit.org). To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to 3 minutes.*

## **RESOLUTIONS**

*(Staff reports are attached as appropriate. Items are listed according to Council Committees, those in ***italics*** indicate secondary committee reference. Unless otherwise indicated, or desired by Committee Chair, or a Council member advises that they will be voting in the negative, all Committee resolutions may be voted on at once.)*

### **FINANCE**

- |             |    |  |
|-------------|----|--|
| (ID # 7616) | 1. | Authorize Transfer of Appropriations - Operating Budget ( <i>roll call vote</i> )  |
| (ID # 7627) | 2. | Establish Procedure Authorizing Special Tax Appeal Attorney, Upon Advice of and After Request from the Tax Assessor, to File Corrective Appeals, Counter Petitions and Counter Claims, and Stipulations of Settlement with the Union County Tax Board and the New Jersey Tax Court |

### **COMMUNITY PROGRAMS & PARKING SERVICES**

- |             |    |   |
|-------------|----|---|
| (ID # 7606) | 1. | Silver Summit Senior Citizens Advisory Committee - Amend Structure To Allow For Subcommittees and Ad-Hoc Committees   |
| (ID # 7625) | 2. | Authorize Purchase Through Educational Services Commission of NJ Cooperative Pricing System - Investors Bank Field Track Resurfacing Not to Exceed \$338,300.00 |

### **LAW & LABOR**

- |             |  |
|-------------|--|
| (ID # 7628) | Extend Leave With Pay Parking Services Agency Employee<br>( <i>Pending Closed Session discussion</i> ) |
|-------------|--|

### **CAPITAL PROJECTS & COMMUNITY SERVICES**

- |             |    |   |
|-------------|----|---|
| (ID # 7615) | 1. | Reject Bid and Authorize Abandonment of 2021-2022 On-Call Landscaping Services      |
| (ID # 7505) | 2. | Adopt City's Stop Sign Installation Guidelines                                      |
| (ID # 7614) | 3. | Authorize Change Order No. 1 & Final - Fall 2020 Tree Planting Project - \$1,725.00 |
| (ID # 7619) | 4. | Authorize Deer Culling at Reeves Reed Arboretum                                     |



## **CAPITAL PROJECTS & COMMUNITY SERVICES (cont'd)**

- (ID # 6828)            5.     Authorize Execution of Agreement - Snow Removal and Lighting Reimbursement - Summit View - Provide Reimbursements for Future Years
- (ID # 7621)            6.     Authorize Professional Services Agreement In Excess of \$17,500.00 - Broad Street West Redevelopment Planning and Real Estate Advisory Services Phase V - Not to Exceed \$65,000.00

## **CONSENT AGENDA**

### **CAPITAL PROJECTS & COMMUNITY SERVICES**

- (ID # 7607)            1.     Authorize Release of Performance Bond - 22 River Road, Sunrise Assisted Living - ZB-16-1822
- (ID # 7604)            2.     Authorize Bid Advertisement - Spring 2021 Citywide Tree Planting

### **FINANCE**

- (ID # 7624)            1.     Refund Overpayments due to a Veteran Deduction
- (ID # 7618)            2.     Authorize Redemption Refund - 2020 Tax Sale Certificate
- (ID # 7613)            3.     Confirm Payment of Bills - December 16 - 31, 2020
- (ID # 7617)            4.     Authorizing Payment of Bills - \$ 1,948,813.57

## **COUNCIL MEMBERS' COMMENTS/NEW BUSINESS**

## **ADJOURNMENT REGULAR MEETING**

## **CLOSED SESSION (IF NEEDED AND AUTHORIZED)**

## **EXPLANATORY NOTE REGARDING CORRESPONDENCE, STAFF & LIAISON REPORTS, AND GENERAL INFORMATION ITEMS**

*By end of business on Friday before the meeting, unless otherwise indicated, all items on the agenda are distributed to the Mayor, Council, City Administrator, City Treasurer and City Solicitor. Department Heads and the Press are advised via email that the official agenda is available for review on the City's website. An official "Board" copy is available for public inspection in the City Clerk's Office, the Summit Free Public Library reference desk and on the City's website. Oral reports and delayed distributions are noted as needed. Information that arrives after the agenda is completed and sent to the "distribution list" has only been provided to the Mayor, Council, City Administrator and affected Department Head(s).*

## **CORRESPONDENCE**

Letter - Tax Collector, re 2020 Annual Statement of Taxes  
(RECEIVED AND FILED)

## **GENERAL INFORMATION**

*Includes notices, letters copied to the city, ordinances & resolutions from other governing bodies, newsletters and minutes and reports from agencies, boards and commissions. Each item does not appear to require any discussion or action. (Copies of ordinances and resolutions from other governing bodies are not provided but are available upon request.)*

### **Notices:**

PSE&G Notice of Petition

### **Minutes, Reports, etc. from the following:**

1. Environmental Commission 2020 Annual Report
2. Education, Board of - Minutes of 11/12/2020

## **ORDINANCES AND RESOLUTIONS EXPLANATION:**

A governing body of a municipality may formally act through ordinances or resolutions. Ordinances usually encompass legislative acts. Resolutions usually deal with administrative or acts performed according to legal authority, established procedures or instructions from the Common Council.

### **Ordinances:**

An act initiated by the Common Council that becomes law. The violation of an ordinance may result in summonses being issued. Generally, an ordinance remains in effect until repealed or modified and may not be amended or modified by a resolution. It requires a public hearing and publications in the town's legal paper before becoming effective. Examples of ordinances are those which deal with changing parking or speed limit requirements, code enforcement, implementing State mandates at the local level and creating boards or commissions.

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### **Resolutions:**

Any act or regulation that is required to be reduced to writing but may be finally passed at the meeting at which it is introduced. The legal effect of a resolution is the same as an ordinance except summonses cannot be issued for their violation. Generally, life of a resolution is permanent unless there is language to the contrary. Typical resolutions deal with: Opinion expressions; Requests for action to other elected officials or bodies or governmental agency[s]; One-time actions and Routine authorizations such as making appointments and awarding contracts.

City Clerk's Office

Resolution (ID # 7616)  
January 19, 2021

**AUTHORIZE TRANSFER OF APPROPRIATIONS - OPERATING BUDGET (ROLL CALL  
VOTE)**

WHEREAS, there appears to be a surplus in the following 2020 Operating Accounts over and above the demands to be necessary; viz:

FROM

		Salaries and Wages	Other Expenses
01-20-150-101		\$15,000.00	
01-25-150-102		\$10,000.00	
01-25-240-101		\$45,000.00	
	<b>Total amount transferred from:</b>	<b>\$70,000.00</b>	

WHEREAS, there appears to be insufficient funds in the following 2020 Operating Accounts to meet the demands thereof; viz:

TO

		Salaries and Wages	Other Expenses
01-36-472-010	Social Security		\$50,000.00
01-55-000-500	Legal Svcs Contract		\$20,000.00
	<b>Total amount transferred to:</b>	<b>\$70,000.00</b>	

**RECORDED VOTE**

Ayes	(	Nays	(	Abstain	(
	(				
	(			Absent	(
	(				
	(				
	(				
	(				

Dated: January 19, 2021

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, January 19, 2021.

City Clerk

**Finance Committee**

R - Finance

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 01/19/21 07:30 PM

**RESOLUTION (ID # 7616)**

DOC ID: 7616 B

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TO: Mayor and Common Council

FROM: Tammie Baldwin, City Treasurer/CFO

DATE: December 24, 2020

**SUMMARY**

Transfer of funds from operating accounts with a surplus to operating accounts with insufficient funds due to unexpected and/or rising costs.

**ESTABLISH PROCEDURE AUTHORIZING SPECIAL TAX APPEAL ATTORNEY, UPON  
ADVICE OF AND AFTER REQUEST FROM THE TAX ASSESSOR, TO FILE CORRECTIVE  
APPEALS, COUNTER PETITIONS AND COUNTER CLAIMS, AND STIPULATIONS OF  
SETTLEMENT WITH THE UNION COUNTY TAX BOARD AND THE NEW JERSEY TAX  
COURT**

WHEREAS, the Common Council of the City of Summit, Union County, New Jersey (the “Council”), has been informed by the Tax Assessor that from time to time adjustments are made in the computation of tax assessments covering property within the City, and

WHEREAS, the Tax Assessor has requested that the Council authorize him, in consultation the Special Tax Appeal Attorney, to request the Attorney to file corrective appeals with the Union County Board of Taxation and/or the New Jersey Tax Court, and

WHEREAS, the Tax Assessor has requested the Council to authorize the Special Tax Appeal Attorney to file, in cases of increases, decreases, or counter-claims as the Tax Assessor deems reasonable and necessary, after consultation with the Special Tax Appeal Attorney, petitions, complaints and counterclaims with the Union County Board of Taxation and/or the Tax Court of New Jersey, and

WHEREAS, the Tax Assessor and Special Tax Appeal Attorney are called upon to defend tax appeals filed with the Union County Board of Taxation and the Tax Court, and to negotiate and agree to settlements and enter into stipulations of settlements on tax appeals, and

WHEREAS, the Council after reviewing these requests has determined that it is in the best interests of the City of Summit to grant the authority sought and that the Assessor or the Special Tax Appeal Attorney shall be required to provide notice to the Council of any appeal filed against or on behalf of the City of Summit with the Tax Court of New Jersey, and

WHEREAS, the Council after reviewing these requests has determined that it is in the best interests of the City of Summit to grant the authority sought with regard to settlements with the following limitations: as to any one taxpayer, no settlement shall exceed a refund or credit to taxes in excess of \$10,000, on average, per year, under appeal; and as to all years under appeal, no settlement shall exceed more than a cumulative refund or credit to taxes exceeding \$30,000 (the “Settlement Cap”), not including any adjustments to prospective tax assessments made by the City Tax Assessor as part of a settlement.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That the Tax Assessor of the City is hereby authorized to request after consultation with the Special Tax Appeal Attorney, and the Special Tax Appeal Attorney is authorized to thereby file corrective appeals with the Union County Board of Taxation and/or the New Jersey Tax Court

and to defend appeals filed with said Board and said Court.

2. That the Tax Assessor be and is hereby authorized, after consultation with the Special Tax Appeal Attorney, to request that and authorize the Special Tax Appeal Attorney to file counterclaims in cases of increase with the Union County Board of Taxation and/or the New Jersey Tax Court, as the Tax Assessor, after consultation with the Special Tax Appeal Attorney, deem necessary, proper and in the best interests of the City.
3. That the Tax Assessor and the Special Tax Appeal Attorney are authorized to negotiate and enter into settlements and stipulations of settlement to be filed with the Union County Board of Taxation and/or the Tax Court, on behalf of the City of which the Assessor, after consultation with, and subject to the legal directions of the Special Tax Appeal Attorney, deem necessary, proper and in the best interests of the City, subject to the following limitations: as to any one taxpayer, no settlement shall exceed a refund or credit to taxes in excess of \$10,000, on average, per year, under appeal, and as to all years under appeal, no settlement shall exceed more than a cumulative refund or credit to taxes exceeding \$30,000 (the "Settlement Cap"), not including any adjustments to prospective tax assessments made by the City Tax Assessor as part of a settlement.
4. That the Tax Assessor and the Special Tax Appeal Attorney shall present any settlement that exceeds the Settlement Cap to the Common Council by Resolution for approval.
5. That the Tax Assessor and/or the Special Tax Appeal Attorney shall provide notice to the Common Council of the City of Summit of the filing of any Complaint against or on behalf of the City of Summit in the Tax Court of New Jersey.

Dated: January 19, 2021

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, January 19, 2021.

City Clerk

Resolution (ID # 7606)  
January 19, 2021

**SILVER SUMMIT SENIOR CITIZENS ADVISORY COMMITTEE - AMEND STRUCTURE TO  
ALLOW FOR SUBCOMMITTEES AND AD-HOC COMMITTEES**

Whereas, the Silver Summit Senior Citizens Advisory Committee (“Silver Summit Committee”) was established via Resolution #39403, adopted on July 7, 2020, to address the needs of the City’s senior citizen population, and

Whereas, during the implementation of the Silver Summit Committee, a need to amend the structure of the committee was realized, which would ultimately improve its ability to carry out its mission in a more effective and efficient manner.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the structure of the Silver Summit Senior Citizens Advisory Committee be and it is hereby amended/supplemented as follows:

1. In order to facilitate recommendations to the Silver Summit Senior Citizens Advisory Committee and to provide representation and expertise from various service providers within the community, both standing and ad-hoc subcommittees may be appointed.
2. Members of the various standing and ad-hoc subcommittees will be appointed by the Silver Summit Senior Citizens Advisory Committee.
3. Each standing and ad-hoc subcommittee will be led by a member of the Silver Summit Senior Citizens Advisory Committee, who will represent that subcommittee at committee meetings.

Dated: January 19, 2021

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, January 19, 2021.

City Clerk



Resolution (ID # 7625)  
January 19, 2021

**AUTHORIZE PURCHASE THROUGH EDUCATIONAL SERVICES COMMISSION OF NJ  
COOPERATIVE PRICING SYSTEM - INVESTORS BANK FIELD TRACK RESURFACING  
NOT TO EXCEED \$338,300.00**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That, in accordance with the City Treasurer's certification of availability of funds in Account #C-04-32-013-00A-510, C-04-31-030-001-011, and C-04-50-017-000-000, a copy of which is attached hereto and made a part of this resolution, pursuant to the Educational Services Commission of New Jersey Cooperative Pricing System, Contract #ESCNJ/AEPA IFB #020A Category 3, a purchase order in the amount not to exceed \$338,300.00 be issued to FieldTurf USA Inc., 175 N. Industrial Blvd NE, Calhoun, GA 30701, for Investors Bank Field Track Resurfacing (\$280,800.00), Alt. 1 Installation of a new Long Jump/Triple Jump runway (\$52,500.00), and a Performance Bond in the amount of 1.5% of the cost of the project (\$4,999.50).
2. That FieldTurf USA Inc. shall comply any and all applicable Federal, State and local laws, regulations and requirements, including but not limited to: N.J.S.A. 34:11-56.25 et seq. (Prevailing Wage Act); N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 (Affirmative Action); and the City's adopted minimum standard insurance requirements.

Dated: January 19, 2021

I, Rosalia Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, January 19, 2021.

City Clerk



Department of Community Programs  
R - Community Programs & Parking Services

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 01/19/21 07:30 PM

## RESOLUTION (ID # 7625)

DOC ID: 7625 A

TO: Mayor and Common Council

FROM: Mark Ozoroski, Director - DCP

DATE: January 4, 2021

### SUMMARY

TO: Mayor and Common Council

FROM: Mark Ozoroski, Director - Department of Community Programs (DCP)

DATE: January 4, 2021

RE: Track Resurfacing Project 2021, Recommend Award Contract

#### Summary:

DCP has identified the need to resurface the existing running track at Investors Bank Field (IBF) in the Tatlock Sports Complex, 70 Butler Parkway in the City of Summit, and further recommends the award of a contract to FieldTurf USA, Inc., 175 N Industrial Blvd NE, Calhoun, GA, 30701 to accomplish this.

This project was included in the Tatlock Park Site Development Plan, (as prepared in 2014 and updated in 2018 by the Moorestown-based consulting firm, PPD Design), and included in the City's capital budget planning process. Additionally, funding for this project has been requested and secured through a 2019 Union County Kids Recreation Trust Fund Matching Grant.

The IBF Tatlock running track is the home facility for the Summit High School Track team for interscholastic events and practices, is scheduled by the DCP, and is heavily used by residents. A community asset, this track's surface is now 13 years old and showing severe deterioration. Last resurfaced in 2006, the surface has lost essential resiliency, lines are faded, and delamination and cracking is evident. The standard interval between resurfacing of similar tracks is typically 6-8 years. Additionally, upgrades are needed in order to comply with NJ State Interscholastic Athletic Association (NJSIAA) and National Federation of High Schools (NFHS) regulations for the hosting of large track meets such as the Summit Relays.

FieldTurf USA, Inc., has submitted a proposal to include resurfacing the track with Beynon Sports BSS-300 Conversion Embedded IAAF Certified Red Polyurethane Synthetic Track Surfacing, restriping all needed lines, and installing a new Long Jump/Triple Jump runway to comply with NJSIAA and NFHS regulations. FieldTurf USA, Inc. holds the Educational Services Commission of NJ Cooperative

Purchasing contract #ESCNJ/AEPA IFB #020A Category 3 – Running Track, Tennis and Athletic Courts and as such is eligible for this contract award without further competitive bidding.

The cost of this project as proposed by FieldTurf USA, Inc. totals \$338,300.00. Funding is available in the capital budget accounts #C-04-32-013-00A-510 (\$270,000.00), and #C-04-50-017-000-000 (\$30,526.00), and #C-04-31-030-001-011 (\$41,331.00), with an awarded Union County 2019 Kids Recreation Trust Fund Matching Grant (reimbursement of costs up to \$62,000.00). The estimated performance and date of completion of the project is July 2021.

**I recommend awarding the contract to FieldTurf USA, Inc. to include all services as specified in their proposal for the project for a total cost of \$338,300.00.**

# Certification of Availability of Funds

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This is to certify to the Mayor and Common Council of the City of Summit that funds for the following resolution are available:

Resolution Date: 1/19/2021  
Resolution Doc Id: 7625

Vendor: Field Turf USA, Inc  
175 N Industrial Blvd NE  
Calhoun, GA 30701

Purchase Order: to be entered after the rollover to the new year in Edmunds

Account Number	Amount	Account Description
C-04-32-013-00A-510	\$270,000.00	
C-04-31-030-001-011	\$ 37,774.00	
C-04-50-017-000-000	<u>\$ 30,526.00</u>	
<b>Contract Total</b>	<b>\$338,300.00</b>	

Only amounts for the current Budget Year have been certified.  
Amounts for future years are contingent upon sufficient funds being appropriated.

*Tammie L. Baldwin*  
City Treasurer/CFO

# COOP PRICING PROPOSAL



7.B.2.b

## CITY OF SUMMIT TRACK RESURFACING

October 28, 2020

**To:** City of Summit  
512 Springfield Avenue  
Summit, NJ 07901

**From:** Albert Buciorelli  
**Email:** [Abuc@trackandturf.com](mailto:Abuc@trackandturf.com)

**Subject:** Clty Of Summit Track Resurfacing

FieldTurf USA, Inc. is pleased to present the following proposal. Prices are based on the Educational Services Commission of New Jersey (ESCNJ / MRESC) program. ESCNJ/ MRESC provides pre-determined, preferential pricing through approved vendors. Since the products have already been bid at the national level, individual owners do not have to duplicate the formal bid process. ESCNJ/AEPA IFB #020-A Category 3 – Running Track, Tennis and Athletic Courts.

**FieldTurf USA, Inc. holds the Cooperative Purchase contract, any PO for Contract must be made out to FieldTurf USA, Inc. 175 N Industrial Blvd NE. Calhoun, GA 30701**

Item	Item Description	Total Price
<b>Track Resurfacing</b>		
300	Install Beynon Sports BSS-300 Conversion Embedded IAAF Certified Red Polyurethane Synthetic Track Surface Including Striping. Item Includes Power Washing As Needed.	<b>\$ 280,800.00</b>
<b>Alt 1 Long Jump In Field</b>		
400	Remove Synthetic Turf And Construct New 140' X 4' Concrete Runway With 10' X 30' Pit With Curb And Sand.	<b>\$ 52,500.00</b>
<b>Alt 2 Long Jump Pit In D-Zone</b>		
500	Sawcut Existing Dzone Asphalt And Dispose For Installation Of (1) 10' X 30 Concrete Curbed Pit Complete With Sand And Mesh Cover. Stripe New Runway.	<b>\$ 39,500.00</b>

**If Bonding is required, please add 1.5% to the price above for performance payment and bonds.**

**Notes:**

- American Athletic Courts, Inc. AACI, and Florida Track and Turf are one and the same.
- All staking, layout and establishment of grades is to be done by others and clearly indicated. AACI accepts no responsibility for improper engineering and/or areas where no grades were clearly indicated before commencement of work.

Attachment: City Of Summit Track Resurfacing\_Customer Report (7625 : Authorize Purchase Through ESCNJ - Investors Bank Field Track

# COOP PRICING PROPOSAL

- Any payment term not adhered to by the customer may result in the termination of work by AACI. AACI will not be responsible for any delays or damages due to any work stoppage resulting from the nonpayment by the customer. Customer shall pay to AACI all costs, including actual attorney's fees incurred by AACI in enforcing this contract, including collection of any payment due herein plus interest fees.
- The asphalt pavement that the new all weather polyurethane, latex or tennis court coating is to be applied on must conform to all American Sports Builders Association Guidelines and National Federation of State High School Association Requirements. Any corrective work necessary to conform to these guidelines and requirements will be considered extra work and not part of our lump sum or unit price proposal.
- The asphalt surface is to be reasonably clean prior to AACI commencing the polyurethane base mat, latex or tennis court coating installation. The asphalt surface must meet all slope, smoothness, planarity and quality guidelines as established by the American Sports Builders Association.
- Any completion date given is subject to change as a result of adverse weather conditions, site conditions and/or any condition, not controlled by AACI that might alter AACI's ability to perform its work. AACI will not be responsible for delays due to these conditions.
- Cracking is the result of poor subsurface conditions or expansion and contraction of the existing asphalt structure. Repair methods such as cleaning and filling are of a cosmetic and temporary nature and are not intended to imply permanence of repair. The return of cracking should be expected and is not subject to correction under our warranty. The owner should budget to fill these cracks at a minimum of once a year until permanent remedies can be made.
- This proposal is based upon the current cost for materials, labor and equipment as of the date of this proposal. The final price of this proposal will be adjusted accordingly in the event of any increases to AACI for any of these items. It will be the responsibility of AACI to furnish proof that the prices of these items have increased from the bid date to the date of installation. Once AACI has established the increases for the various items, the owner will be liable and will pay AACI the additional costs incurred for 100% of the cost increases for any of these items.
- The repair of defective subgrade conditions is extra work. This work will only be performed upon a signed extra work acceptance from the owner or their authorized representative.
- This proposal makes no provision for any modification to the existing drainage system except for what is specifically outlined on our proposed item list. AACI is not responsible for any failure of the existing system to function properly or accept any additional run off from the newly constructed work.
- Owner is to provide a location on site for all excavated materials that are produced as a result of this project and at no cost to AACI.
- Should the need arise for work that goes beyond the scope of work that is outlined in this proposal, it is considered extra work. Such work will be itemized on an additional proposal and will be subject to the same terms and conditions of the original contract. This work will not be performed unless we have signed approval from the owner or his authorized representative.
- IT IS THE OWNER'S RESPONSIBILITY TO HIRE A PROFESSIONAL GEOTECHNICAL ENGINEER FOR INVESTIGATION, ANALYSIS AND DIRECTION RELATING TO ALL EXISTING CONDITIONS AND PROPOSED WORK AT THE OWNER'S PROPOSED PROJECT SITE. AACI MAKES NO CLAIMS OF HAVING EXPERTISE IN THIS FIELD AND WILL ACCEPT NO RESPONSIBILITY OR LIABILITY FOR ANY COMPLICATIONS THAT MIGHT RESULT FROM SUBSURFACE DEFECTS OR FAILURE. SUCH COMPLICATIONS ARE NOT SUBJECT TO CORRECTION UNDER OUR WARRANTY.
- This proposal makes no provision for any irrigation system modification or installation. It is the sole responsibility of the owner to provide design and installation of irrigation for the project.
- This proposal makes no provision for fencing of any type.
- This contract makes no provision for landscaping. Any work required by the owner of this type, is extra work.
- Owner must provide AACI with a clear and reasonable access route to the site. The access route must be approximately 12' wide. AACI will not be responsible for any work relating to the refurbishing or repair of this access route including asphalt driveways, lawns, sidewalk etc. Where tennis courts are involved, the Owner or General Contractor must provide access to a 30 feet wide corner of the tennis court battery being constructed. In the event AACI is required to remove any vegetation in order to gain access within the 12' wide access area, AACI will not be responsible for the replacement of this vegetation. It will be the owner's responsibility to replace any and all vegetation within the required 12' wide access area.

# COOP PRICING PROPOSAL

- All required permits, variances, governmental approvals, stormwater management approvals etc. are the sole responsibility of the owner. The owner by execution of the contract has represented to AACI that all such permits and approvals have been acquired. AACI will not be liable for any damages, etc. for the failure of the owner to obtain these permits, etc. from the appropriate government agency.
- If rock is encountered, it will be extra work. See extra work note.
- This proposal is offered with the understanding that only this proposal or an AIA Standard Subcontract Form or AIA Short Subcontract Form will be acceptable as a form of agreement to commence work. AACI will only commence work if this proposal is included as an attachment to any AIA agreement for the proposed work and the Owner, Owner's Representative or General Contractor agrees to all of the terms and conditions included with this proposal.
- Subgrade preparation is to be performed by the Owner or General Contractor prior to AACI commencing work. Subgrade shall be plus and minus .1 (one-tenth) feet with cuts equaling fills and compacted to project specifications.
- This bid is based upon the use of liquid asphalt at the published price on the date of this proposal. If the Wholesale Price Index of the Department of Transportation increases after the date of bid, the owner or General Contractor will be liable to reimburse AACI for this additional cost. Final contract amount will be adjusted, up or down, in accordance with such average listed price during the time the work is under construction.
- This price is based on the payment of prevailing wage rates to all workmen employed. All labor provided for work on this contract by AACI will be non-union. Any union labor required due to the general contractors contractual union agreements, Project Labor Agreements, or job specific apprenticeship requirements, will be provided by the general contractor at no cost to AACI.
- This proposal is based on a single mobilization. If the site is not ready and additional mobilizations are necessary additional charges will apply and be paid by the customer.
- This proposal is good for 60 days from estimate bid date.
- AACI is not a stormwater management design firm and AACI takes no responsibility for any issues, defects, or deficiencies for any requirements concerning stormwater management. It is solely the owners responsibility to attain a qualified storm water management design firm for any requirements pertaining to this project.
- All running track striping performed by AACI will conform to the American Sports Builder Association Class 5 certification. Any additional work beyond the ASBA Class 5 Certification is considered extra work. Please see extra work note.
- AACI can not be responsible for the failure of a pavement to support a normal workload in the performance of the proposed work. More specifically, if it is required of AACI to travel over an asphalt pavement with any supply supply truck to furnish specific work, AACI can not be responsible for the failure of the pavement profile and subgrade to support the supply truck. AACI will not be responsible for any remedial work required to repair any damaged areas due to normal construction traffic.
- It is the intention of AACI to use laser controls whenever possible, however, there are situations where the existing pavement has insufficient planarity, slope or design to utilize laser controls. In those situations, AACI will employ laser guidance wherever possible to improve the existing condition.
- Prior to AACI commencing work, radius points must be established and in place. In the event these are not established and in place, the add on fee for AACI to establish the radius points will be \$750.
- AACI purchases state certified mixes from asphalt suppliers whenever they are engaged in constructing or resurfacing asphalt tennis courts. AACI will not be responsible for any problems arising out of silt, clay ball, etc. that may occur after the installation and will not be subject to corrective work under our warranty.
- It is our intention to install the product or system listed in our proposal, however AACI reserves the right to substitute any USA made, generally accepted, functionally equivalent product or system at any time and at AACI's sole discretion.
- All claims, disputes and/or other matters arising out of or relating to this agreement, or breach thereof, shall, at the sole discretion of AACI, be decided by way of arbitration or litigation. If arbitration is selected by AACI, the arbitration shall be conducted in accordance with the Construction Industry Rules of the American Arbitration Association in effect on the date the Demand for Arbitration is filed. AACI's decision to arbitrate shall be specifically enforceable under the prevailing arbitration law. Unless AACI elects otherwise, any arbitration hereunder shall be held in Trenton, New Jersey. The award rendered by the Arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law by any Court having jurisdiction thereof. In the event AACI elects to have disputes arising under or related to this agreement decided by way of litigation, the parties specifically agree the Superior Court of New Jersey, Law Division, will have exclusive jurisdiction and all such actions will be venued, at AACI's



# COOP PRICING PROPOSAL



7.B.2.b

discretion, in either Mercer County or the County where the project is located. If the Subcontractor wishes to commence a dispute resolution procedure, it shall notify AACI, in writing, of its intentions, and AACI, within 14 days of receiving said notice, will inform the Subcontractor of its decision to elect arbitration or litigation. Upon receipt of AACI's decision, the Subcontractor will be free to commence the selected dispute resolution alternative. If the Subcontractor commences an action or arbitration prior to notifying AACI and receiving AACI's decision as required above, and AACI is then required to commence an action in Superior Court to enforce its rights under this provision,

Attachment: City Of Summit Track Resurfacing\_Customer Report (7625 : Authorize Purchase Through ESCNJ - Investors Bank Field Track



# COOP PRICING PROPOSAL



the Subcontractor will be required to reimburse AACI for all costs and attorney fees incurred by AACI referable to said action.

- AACI will not be held responsible for moisture accumulation under the surface after installation which may cause: 1) bubbles on the surface, 2) adhesion problems or failures, or 3) discoloration, 4) other problems or failures not related to defects in materials.
- Sealed Polyurethane Systems require drainage that, at a minimum, meet DOT specifications for the State where installed. Any failure of the sealed system, such as bubbling, etc. will not be the responsibility of AACI and is not subject to correction under our warranty. Proper drainage should be designed by a professional and ensure that there be no moisture accumulation under the pavement surface.
- Relating to any running track synthetic resurfacing, the existing running track synthetic surface upon which AACI's work is to applied is not subject to repair or correction under our warranty. Furthermore, we will not be responsible for the pre-existing surface to perform to any standard nor do we guarantee its successful performance. Please be advised that any resurfacing or recap is a repair in nature and not a new full depth surface and any imperfections in the pre-existing synthetic surface may mirror, telegraph, etc.
- This proposal is based solely on the color named for the specific polyurethane surface bid. Any other color is potentially an upcharge and will need to be approved via executed change order.
- Please be advised, Florida Public or Private School Owners, etc. wishing to take advantage of "Owner Direct Purchasing" will be charged an administration fee of 3% of the total cost of the material item they wish to purchase.

## Payment Terms:

Net cash 30 days from invoice date. No retainage is to be held. A finance charge of 2% per month, compounded monthly, will be applied to all past due balances beginning on the date of invoice.

If you have questions regarding the FieldTurf and Beynon SmartBuy Cooperative Purchasing Program, please contact Eric Fisher at: [eric.fisher@smartbuycooperative.com](mailto:eric.fisher@smartbuycooperative.com).

**FieldTurf USA, Inc. holds the Cooperative Purchase contract, any PO for Contract must be made out to FieldTurf USA, Inc. 175 N Industrial Blvd NE. Calhoun, GA 30701**

## THE TARKETT SPORTS FAMILY - LEADERS IN SPORTS SURFACING



Resolution (ID # 7628)  
January 19, 2021

**EXTEND LEAVE WITH PAY PARKING SERVICES AGENCY EMPLOYEE (PENDING  
CLOSED SESSION DISCUSSION)**

Pending Closed Session discussion.

**REJECT BID AND AUTHORIZE ABANDONMENT OF 2021-2022 ON-CALL LANDSCAPING SERVICES**

WHEREAS, one bid was received by the Purchasing Agent on December 1, 2020 for 2021-2022 On-Call Landscaping Services, and

WHEREAS, the bid must be rejected pursuant to N.J.S.A. 40A:11-2(33) as non-responsive because the bidder did not respond to a line item and the bid proposal was not signed, and pursuant to N.J.S.A. 52:25-24.2 because the mandatory Statement of Ownership Disclosure was not completed, and N.J.S.A. 52:32-44.1 because the required Federal Non-Debarment Certification was not completed, and

WHEREAS, the Purchasing Agent advises that the project should be abandoned its current form and will re-evaluate the need for a contract in the future based on use of these type services during course of 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That the one bid received on December 1, 2020 for the above referenced project be and it is hereby rejected pursuant to N.J.S.A. 40A:11-2(33) as non-responsive because the bidder did not respond to a line item and the bid proposal was not signed, and pursuant to N.J.S.A. 52:25-24.2 because the mandatory Statement of Ownership Disclosure was not completed, and N.J.S.A. 52:32-44.1 because the required Federal Non-Debarment Certification was not completed
2. That the 2021-2022 On-Call Landscaping Services project be and it is hereby abandoned.

Dated: January 19, 2021

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, January 19, 2021.

City Clerk

**Purchasing Agent**

# Memo

**To: Mayor and Common Council**  
**From: Michelle Caputo, QPA**  
**Date: 1/7/2021**  
**Re: Reject Bids and Abandon Project – 2021-2022 On-Call Landscaping Services**

One bid was received on December 1, 2020 for the 2021-2022 On-Call Landscaping Services contract with an option for one two-year extension. The bidder did not complete pricing for one line item, sign the proposal, or complete the mandatory Statement of Ownership Disclosure or Federal Non-Debarment Certification so this bid must be rejected.

A resolution is requested to reject the one bid received for the reasons described above and abandon this project at this time. The City's use of the previous contract in 2020, which expired 12/31/2020, did not exceed \$5,000.00. We will evaluate the City's use of these type services over the course of 2021 and revisit the need to bid for 2022-2023 if necessary.

Thank you.

Attachment: Landscaping Svcs On-Call 2021-2022 rej & abandon 1-7-21 (7615 : Reject Bid and Authorize Abandonment of 2021-2022 On-Call

**ADOPT CITY'S STOP SIGN INSTALLATION GUIDELINES**

WHEREAS, in response to multiple requests from the public asking the City to install stop signs at various locations within the City, the Engineering Division realized that a standardized policy needed to be put in place to address the proper review and consideration of such requests, and

WHEREAS, the Acting DCS Director advises that in 2018, the Engineering Division began creating such a policy document which would set standards and clarify what is needed to install stop controls, and

WHEREAS, The Acting DCS Director further advises that during the process of creating this policy document, the Engineering Division collaborated with the Summit Police Department and the Safety & Health Committee to ensure that as many of the necessary issues were addressed as possible, and

WHEREAS, stop signs are regulated by the New Jersey Statute Annotated Title 39 and the Manual on Uniform Traffic Control, which are both described in detail within the policy document and outlines the process and steps the City must take to justify and install a legal stop sign, and

WHEREAS, the Acting DCS Director recommends adopting the aforementioned policy document, entitled: "Stop Sign Installation Guidelines," in order to have a standardized policy with which to address requests from the public for stop sign installations.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That the "Stop Sign Installation Guidelines," as presented, be and is hereby adopted.
2. That the Acting DCS Director is authorized to amend the guidelines from time to time as deemed necessary, subject to the review and concurrence of the Summit Police Department and City's Safety & Health Committee.

Dated: January 19, 2021

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, January 19, 2021.

City Clerk



**DCS - Public Works Division**  
R - Capital Projects & Community Services

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 01/19/21 07:30 PM

## **RESOLUTION (ID # 7505)**

DOC ID: 7505

TO: Mayor and Common Council

FROM: Aaron Schrager, City Engineer/ Acting DCS Director

DATE: November 19, 2020

### **SUMMARY**

Over the last several years the City has seen an increase in requests from the public for the installation of stop signs. Most people are unaware of the necessary formalities that are required to install a legal stop sign within a municipality. Additionally, several requests for stop sign installations were being made improper reasoning.

So in 2018, the Engineering Division set out on creating a policy document that sets the standards and makes clear what is needed to install a stop control. The Engineering Division worked with the Summit Police Department and the Public Safety Council Committee to ensure as much of the necessary issues are covered as possible.

The document outlines the City's policy and procedures using national standards and guidelines for justification and installation. Stop signs are regulated by the New Jersey Statute Annotated Title 39 and the Manual on Uniform Traffic Control which both are described in detail within the policy document. Further it outlines the process and necessary steps the City must take to justify and install a legal stop sign.

The creation of the document was followed by several reviews by the parties above and edits being made. A presentation was made to Council about stop signs and the necessary steps that must be taken to install them. I ask that Common Council now formally adopt this Policy Document so that it can be City Standard for years to come. Of course as with all policy documents, edits and changes are anticipated in the future.



# City of **Summit**

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## **Stop Sign Installation Guidelines**

Dept of Community Services

Division of Engineering

May 17, 2018

Revised July 1, 2020

Aaron Schrager, City Engineer

Rick Matias, Assistant City Engineer

Lori Toth, Assistant Engineer

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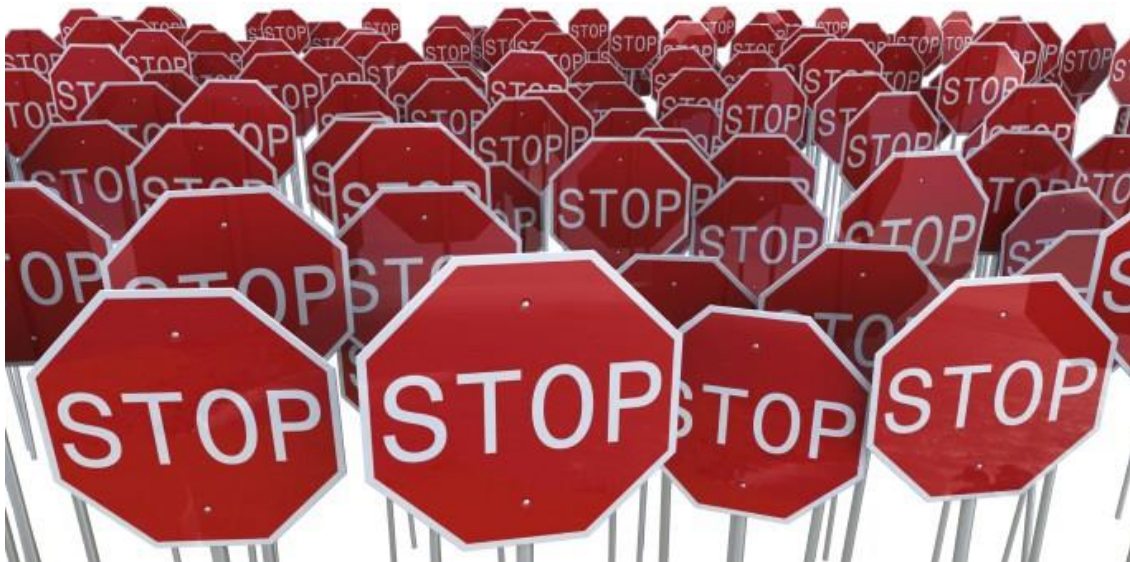


## PURPOSE

This Policy and Procedures document provides standards and guidance relative to the justification and installation of Stop and Yield controls on City streets and to address the safety and quality of life issues related to these installations.

Stop signs, or Stop controls, are important to the safety of motorists and pedestrians. They also add to the quality of life within the City. However, overuse of Stop controls can reduce their effectiveness, increase noise in neighborhoods, and create potential hazards for residents and businesses. The installation of Stop control that is not warranted or justified can also be a source of liability to the City.

In meeting the requirements of this policy, the City's Engineering Division will perform specific tasks consisting of collecting and evaluating data, ensuring conformance with State and National standards, and then making a determination if Stop control measures are warranted.



## DEFINITIONS

Stop Control is effectuated by the placement of a Stop sign to control one or more approaches at an intersection. Vehicles facing the Stop sign are required to come to a full stop before entering the intersection.

Yield Control is effectuated by the placement of a Yield sign to control one or more approaches at an intersection. Vehicles facing the Yield sign are required to yield to other vehicles before entering the intersection. Yielding requires drivers to stop in the presence of conflicting traffic.

Multi-way Stop Control is also known as all-way Stop control and four-way Stop control. Under this type of control at an intersection, all approaches will be effectuated by the placement of a Stop sign causing all vehicles to come to a full stop prior to entering the intersection.



Manual on Uniform Traffic Control Devices (MUTCD)

The Manual on Uniform Traffic Control Devices (MUTCD) is a publication issued by the Federal Highway Administration (FHWA) of the United States Department of Transportation (USDOT). The MUTCD provides standards and guidelines for the design, justification, selection, and placement of traffic control devices such as signs, pavement markings, or traffic signals.

Title 39 – New Jersey Statutes Annotated (NJSA)

Title 39 is the section of the New Jersey Statute Annotated related to traffic operations within the State. Entitled “Motor Vehicles and Traffic Regulations”, this provides the legal justification for the operation of motor vehicles and traffic control and is commonly referenced in the establishment of traffic control devices.

# NEW JERSEY STATE STANDARDS



NJSA 39-4-8 and NJSA 39:4-197 mandate that the establishment of Stop and Yield control be effected by the promulgation of a municipal ordinance.

In terms of supporting documents and procedure, NJSA 39:4-8 states:

"...the Municipal or County Engineer shall, under his seal as a licensed professional engineer, certify to the governing body of the municipality or county, as appropriate, that any designation or erections of signs or placement of markings has been approved by the engineer after investigation of the circumstances, appears to the engineer to be in the interest of safety and the expedition of traffic on the public highways and conforms to the current standards prescribed by the Manual of Uniform Traffic Control Devices for Streets and Highways, as adopted by the Commissioner. The provisions of the ordinance, resolution, or regulation shall be consistent with the Manual on Uniform Traffic Control Devices for Streets and Highways, consistent with accepted engineering standards, based on the results of an accurate traffic and engineering survey, and not place an undue traffic burden or impact on streets in an adjoining municipality or negatively affect the flow of traffic on the State highway system..."

NJSA 39:4-8 states:

"The commissioner may invalidate the provisions of the ordinance, resolution, or regulation if the commissioner finds that the provisions of the ordinance, resolution, or regulation are inconsistent with the Manual on Uniform Traffic Control Devices for Streets and Highways, inconsistent with accepted engineering standards, are not based on the results of an accurate traffic and engineering survey, or place an undue traffic burden or impact on the State highway system, or affect the flow of traffic on the State highway system."

NJSA 39:4-8 also states:

"A municipality may, without the approval of the commissioner, and consistent with the current standards prescribed by the Manual on Uniform Traffic Control Devices for Streets and Highways, establish by ordinance, resolution, or regulation, any of the provisions contained in NJSA 39:4-197." More specifically regarding Stop control, NJSA 39:4-197 states: "Regulating the passage or stopping of traffic at certain congested street corners or other designated points, including the establishment of multi-way stop controls."

NJSA 39:194(j) states:

"Designating any intersection as a stop intersection and erecting appropriate signs, on streets under municipal jurisdiction if that intersection is located within 500 feet of a school, or of a playground or youth recreational facility and the street on which the stop sign will be erected is contiguous to that school, playground or youth recreational facility. The municipal engineer shall certify to the following in regard to the designated site in which a stop intersection is being designated: (i) that both intersecting streets are under municipal jurisdiction; (ii) that the intersection is within 500 feet of a school, or your recreational facility as defined herein; and (iii) that the intersection is on a street contiguous to a school, playground, or youth recreational facility. A claim against a municipality for damage or injury under this subparagraph for wrongful act or omission shall be dismissed if the municipality is deemed to have conformed to the previous contained in this paragraph."



# MUTCD STANDARDS



The MUTCD sets forth guidelines and standards for the justification and installation of Stop control. The following excerpts of the MUTCD outline the guidelines and standards relevant to Stop and Yield control:

## Section 2B.04 Right-of-Way at Intersections

Engineering judgement should be used to establish intersection control. The following factors should be considered:

- A. Vehicular, bicycle, and pedestrian traffic volumes on all approaches;
- B. Number and angle of approaches;
- C. Approach speeds;
- D. Sight distance available on each approach; and
- E. Reported crash experience.

Yield or Stop signs should be used at an intersection if one or more of the following conditions exist:

- A. An intersection of less important roads with a main road where application of the normal right-of-way rule would not be expected to provide reasonable compliance with the law;
- B. A street entering a designated through highway or street; and/or
- C. An un-signalized intersection in a signalized area.

In addition, the use of Yield or Stop signs should be considered at the intersection of two minor streets or local roads where the intersection has more than three approaches and where one or more of the following conditions exist:

- A. The combined vehicular, bicycle, and pedestrian volume entering the intersection from all approaches averages more than 2,000 units per day;
- B. The ability to see conflicting traffic on an approach is not sufficient to allow a road user to stop or yield in compliance with the normal right-of-way rule if such stopping or yielding is necessary; and/or
- C. Crash records indicate that five or more crashes that involve the failure to yield the right-of-way at the intersection under the normal right-of-way rule have been reported within a 3-year period, or that three or more such crashes have been reported within a 2-year period.

**Yield or Stop signs should not be used for speed control.**

Once the decision has been made to control an intersection, the decision regarding the appropriate roadway to control should be based on engineering judgment. In most cases, the roadway carrying the lowest volume of traffic should be controlled.

A Yield or Stop sign should not be installed on the higher volume roadway unless justified by an engineering study.

The following are considerations that might influence the decision regarding the appropriate roadway upon which to install a Yield or Stop sign where two roadways with relatively equal volumes and/or characteristics intersect:

- A. Controlling the direction that conflicts the most with established pedestrian crossing activity or school walking routes;
- B. Controlling the direction that has obscured vision, dips, or bumps that already require drivers to use lower operating speeds; and
- C. Controlling the direction that has the best sight distance from a controlled position to observe conflicting traffic.

Because the potential for conflicting commands could create driver confusion, Yield or Stop signs shall not be used in conjunction with any traffic control signal operation, except in the following cases:

- A. If the signal indication for an approach is a flashing red at all times;
- B. If a minor street or driveway is located within or adjacent to the area controlled by the traffic control signal, but does not require separate traffic signal control because an extremely low potential for conflict exists; or
- C. If a channelized turn lane is separated from the adjacent travel lanes by an island and the channelized turn lane is not controlled by a traffic control signal.



Section 2B.06 STOP Sign Applications

At intersections where a full stop is not necessary at all times, consideration should first be given to using less restrictive measures such as Yield signs.

The use of Stop signs on the minor-street approaches should be considered if engineering judgment indicates that a stop is always required because of one or more of the following conditions:

- A. The vehicular traffic volumes on the through street or highway exceed 6,000 vehicles per day;
- B. A restricted view exists that requires road users to stop in order to adequately observe conflicting traffic on the through street or highway; and/or
- C. Crash records indicate that three or more crashes that are susceptible to correction by the installation of a Stop sign have been reported within a 12-month period, or that five or more such crashes have been reported within a 2-year period. Such crashes include right-angle collisions involving road users on the minor-street approach failing to yield the right-of-way to traffic on the through street or highway.

Section 2B.07 Multi-way Stop Applications

Multi-way stop control can be useful as a safety measure at intersections if certain traffic conditions exist. Safety concerns associated with multi-way stops include pedestrians, bicyclists, and all road users expecting other road users to stop. Multi-way Stop control is used where the volume of traffic on the intersecting roads is approximately equal.

The restrictions on the use of Stop signs described in Section 2B.04 also apply to multi-way stop applications. The decision to install multi-way Stop control should be based on an

engineering study. The following criteria should be considered in the engineering study for a multi-way Stop sign installation:

- A. Where traffic control signals are justified, the multi-way Stop is an interim measure that can be installed quickly to control traffic while arrangements are being made for the installation of the traffic control signal.
- B. Five or more reported crashes in a 12-month period that are susceptible to correction by a multi-way stop installation. Such crashes include right-turn and left-turn collisions, as well as right-angle collisions.
- C. Minimum volumes:
  - 1. The vehicular volume entering the intersection from the major street approaches (total of both approaches) averages at least 300 vehicles per hour for any 8 hours of an average day; and
  - 2. The combined vehicular, pedestrian, and bicycle volume entering the intersection from the minor street approaches (total of both approaches) averages at least 200 units per hour for the same 8 hours, with an average delay to minor-street vehicular traffic of at least 30 seconds per vehicle during the highest hour; but
  - 3. If the 85<sup>th</sup> percentile approach speed of the major-street traffic exceeds 40 mph, the minimum vehicular volume warrants are 70 percent of the values provided in Items 1 and 2.
- D. Where no single criterion is satisfied, but where Criteria B, C.1, and C.2 are all satisfied to 80 percent of the minimum values. Criterion C.3 is excluded from this condition.

Other criteria that may be considered in an engineering study include:

- A. The need to control left-turn conflicts;
- B. The need to control vehicle/pedestrian conflicts near locations that generate high pedestrian volumes;

- C. Locations where a road user, after stopping, cannot see conflicting traffic and is not able to negotiate the intersection unless conflicting cross traffic is also required to stop; and
- D. An intersection of two residential neighborhood collector (through) streets of similar design and operating characteristics where multi-way stop control would improve traffic operational characteristics of the intersection.

#### Section 2B.09 Yield Sign Applications

On certain occasions the use of a Yield sign may be applicable. Yield signs assign the proper right-of-way to traffic on certain approaches to an intersection. Yield signs may be installed:

- A. On the approaches to a through street or highway where conditions are such that a full stop is not always required.
- B. At the second crossroad of a divided highway, where the median width at the intersection is 30 feet or greater. In this case a Stop or Yield sign may be installed at the entrance to the first roadway of a divided highway and a Yield sign may be installed at the entrance to the second roadway.
- C. For channelized turn lane that is separated from the adjacent travel lanes by an island, even if the adjacent lanes at the intersection are controlled by a highway traffic control signal or by a STOP sign.
- D. At an intersection where a special problem exists and where engineering judgement indicates the problem to be susceptible to correction by the use of the Yield sign.
- E. Facing the entering roadway for a merge-type movement if engineering judgement indicates that a control is needed because acceleration geometry and/or sight distance is not adequate for merging traffic operation.

## STOP CONTROL FOR SPEED REDUCTION

The installation of Stop signs, either singly or at regular intervals, will not serve the purpose of slowing down traffic on a roadway. While a Stop sign will stop or slow down a driver at an intersection, many studies have proven that the speed reduction effect is only limited within a short range, about 100 feet, immediately near the Stop sign. Outside of this range, motorists accelerate to a greater speed after having stopped or slowed for a Stop sign to make up lost time. The effect on vehicle speed with a Stop sign is limited. Therefore, the use of any Stop control for reducing vehicle speed on a roadway is not appropriate. The more appropriate response to speed complaints is to conduct a traffic study, determine the prevailing speed, and recommend traffic calming measures as appropriate.

## STEP BY STEP PROCEDURE

Upon receiving a request for the installation of Stop or Yield control, the following procedure shall be adhered to:

- A. The request is evaluated by the City Engineer and the Police Traffic Bureau for general conformance with the MUTCD and with the applicable provisions of the NJSA. If the traffic and geometric conditions clearly indicate that such Stop or Yield control would not be in conformance with applicable guidelines and standards, the request will be denied. However, should existing conditions indicate potential adherence to applicable guidelines and standards, the request should be advanced to the following step;
- B. Traffic and crash data should be collected and analyzed in accordance with the guidelines found in the MUTCD;
- C. A traffic report is issued by the City Engineer;
- D. If the Stop control was found to be justified, a recommendation to this effect is issued by the City Engineer, and sent to the Public Safety Committee for review.
- E. If the Public Safety Committee concurs with the City Engineer's recommendation, a certification will be proposed.
- F. If the Stop or Yield control is within 500 feet of a State Highway, the report and certification should be forwarded to the New Jersey Department of Transportation for review.
- G. A draft ordinance is prepared and forwarded to the City Clerk for introduction.
- H. Once the ordinance is approved, the Public Works Division will install the sign(s) in accordance with the instructions of the City Engineer and with the applicable provisions of the MUTCD.

Resolution (ID # 7614)  
January 19, 2021

**AUTHORIZE CHANGE ORDER NO. 1 & FINAL - FALL 2020 TREE PLANTING PROJECT -  
\$1,725.00**

WHEREAS, due to the relocation of four trees and one location needing a bio-barrier to protect the tree, the City Engineer/Acting DCS Director recommends Change Order #1 & Final for the Fall 2020 Tree Planting Project, increasing the contract by \$1,725.00, which in the aggregate does not exceed 20% of the net contract amount.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That funds in the amount of \$1,725.00 are available in Account No. 0-01-28-375-000-204 and have been certified by the City Treasurer, attached hereto.
2. That the City Treasurer be and she is hereby authorized to issue Change Order #1 & Final to SJC Lawncare Inc., 305 Elizabeth Avenue, Cranford, NJ 07016, for \$1,725.00 for the above mentioned work.

Dated: January 19, 2021

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, January 19, 2021.

City Clerk



**DCS - Public Works Division**  
R - Capital Projects & Community Services

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 01/19/21 07:30 PM

## **RESOLUTION (ID # 7614)**

DOC ID: 7614

TO: Mayor and Common Council

FROM: Aaron Schrager, City Engineer/ Acting DCS Director

DATE: December 23, 2020

### **SUMMARY:**

Attached is Change Order No. 1 (Final) for the Fall 2021 Tree Planting Project. The contractor, SJC Lawncare Inc. has completed all work and Change Order No. 1 (Final) adjusts the contract based on the additional City-requested work during this project as verified by the City Forester and DCS representatives. Change Order No. 1 (Final) increase the contract by \$1,725. The original contract award was \$63,960 and the new contract amount is \$65,685.00, an increase of approximately 2.7%.

The project included the planting of 175 trees in Summit. Four had to be relocated to increase survivability and one location needed a bio-barrier to protect the tree. Every tree planting project has trees that need to be relocated at times.

DCS and the City Forester was able to work with the contractor to complete the project safely and efficiently during the ongoing health crisis without creating further inconvenience to the residents.

Based on the above information, I recommend Common Council approve Change Order No. 1 (Final) for the Fall 2021 Tree Planting Project which increases and finalizes the contract by \$1,725 to the final contract amount of \$65,685.00. The additional amount will be taken from 0-01-28-375-000-204.

**Project Change Order****The City of Summit****Project:** 2020 Fall Tree Planting**No. 1**

**Contractor:** SJC Lawncare Inc.  
305 Elizabeth Avenue  
Cranford, NJ 07016

The following changes are authorized to this contract:

**A** Itemized Changes

Item	Purpose	Quantity	Unit Price	Amount [Add; (deduct)]
1	Relocate trees for best survivability	4	\$350.00	\$1,400.00
2	Install bio-barrier for tree protection	1	\$325.00	\$325.00

<b>B</b>	Net change to contract:	\$1,725.00
<b>C</b>	Original contract sum:	\$63,960.00
<b>D</b>	20% of original contract sum =	\$12,792.00
<b>E</b>	Total of all previous change orders:	\$
<b>F</b>	Total of all C.O.s (NOT TO EXCEED LINE D)	\$1,725.00
<b>G</b>	New contract total:	\$65,685.00

Recommended by:Signed: [Signature]  
Department HeadDate: 1-4-2020Authorized by:Signed: \_\_\_\_\_  
Purchasing Agent

Date: \_\_\_\_\_

NJDOT Approval:Signed: N/A  
District Manager (Bureau of Local Aid)Date: N/AAccepted by contractor's agent:Signed: [Signature]Firm: SJC LAWN CARE INC.Date: 1-4-2021Approved by Council Resolution:

Date: \_\_\_\_\_

Certified: \_\_\_\_\_  
City Clerk

Attachment: 20210105121751 (7614 : Authorize Change Order No. 1 &amp; Final - Fall 2020 Tree Planting Project - \$1,725.00)



### Certification of Availability of Funds

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This is to certify to the Mayor and Common Council of the City of Summit that funds for the following resolution are available:

Resolution Date: January 19, 2020  
 Resolution Doc Id: 7614

Vendor: SJC Lawncare, Inc.  
 305 Elizabeth Ave  
 Cranford, NJ 07016

Purchase Order Number: 20-01741      Change Order #1

Account Number	Amount	Account Description
0-01-28-375-000-204	\$1,725.00	Fall Citywide Tree Planting

Contract Total \$65,685.00

Funds available in 0-01-28-375-000-204

Only amounts for the current Budget Year have been certified.  
 Amounts for future years are contingent upon sufficient funds being appropriated.

*Tammie Baldwin*  
 City Treasurer/CFO

**AUTHORIZE DEER CULLING AT REEVES REED ARBORETUM**

WHEREAS, the Executive Director of Reeves-Reed Arboretum, Inc. (“the Arboretum”) advises that there are increasing concerns for the safety, health and financial issues related to the current deer population, and

WHEREAS, because the Arboretum is owned by the City of Summit, the Executive Director of the Arboretum, therefore, requests permission to conduct a managed culling of the deer on Arboretum property, and

WHEREAS, in 2020 the City utilized the services of the County of Union through the Union County Deer Management Program (“UCDMP”) for the culling of deer at the Arboretum, and

WHEREAS, deer culling at the Arboretum will be subject to all regulations set forth by the NJ Division of Fish and Wildlife for winter bow hunting season which is in effect from January 1, 2021 through February 19, 2021, and

WHEREAS, license hunters assigned to the Arboretum property are required to execute a Hold Harmless Agreement with the City of Summit while hunting on the Arboretum property during the 2021 winter bow hunting season.

WHEREAS, there is no cost to the City for participation in the County’s Program, and

WHEREAS, if approved, the Executive Director of the Arboretum will coordinate with the UCDPR the guidelines and schedule of the deer culling on the Arboretum property, as well as proper notification to adjacent property owners and visitors of the Arboretum.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That it does hereby grant permission to the Executive Director of Reeves-Reed Arboretum, Inc. to conduct a managed culling of deer on Arboretum property, subject to the following guidelines:
  - Coordination of the deer culling schedule with the Union County Department of Parks and Recreation.
  - Proper notification to adjacent property owners and visitors to the Reeves-Reed Arboretum.
  - Spectators shall not be permitted on hunt days.

- Licensed hunters assigned to the Reeves-Reed Arboretum property will be required to execute the City's Hold Harmless Agreement while hunting on the property during the 2021 winter bow hunting season.
- Hunters shall adhere to all safety zone requirements (attached); the Executive Director of the Reeves-Reed Arboretum, Inc. shall assist by obtaining permission from neighboring homeowners where the safety zones for those dwellings extend onto Arboretum property. Should any homeowners deny permission for the hunters to enter their safety zone, those areas shall be clearly marked on a map of the grounds and made available to the hunters.
- Hunters shall be required to sign in and out and note their harvest numbers each day they are on site. Harvested deer shall not be dressed on Arboretum grounds and shall be taken off site.
- A schedule of hunt days shall be posted on the entrance gate at the Arboretum advising that the grounds are closed to the public.
- Violation by the hunters of any rules or regulations set forth shall be met with zero tolerance; so as to ensure the safety of staff, neighbors, visitors, and the hunters themselves.

FURTHER RESOLVED that the Executive Director of the Reeves-Reed Arboretum has confirmed there shall be no cost to the City.

Dated: January 19, 2021

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, January 19, 2021.

City Clerk



**DCS - Public Works Division**  
R - Capital Projects & Community Services

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 01/19/21 07:30 PM

## **RESOLUTION (ID # 7619)**

DOC ID: 7619

TO: Mayor and Common Council

FROM: Aaron Schrager, City Engineer/ Acting DCS Director

DATE: December 28, 2020

### **SUMMARY**

Jackie Kondel, Executive Director, Reeves Reed Arboretum has advised of the current deer population at the Reeves Reed Arboretum (RRA) and has increasing concerns for the safety, health and financial issues with the current population.

In 2020, the RRA utilized the services of the County of Union through the Union County Deer Management Program (UCDMP) for the culling of deer at the RRA. The intent is to use that service again. Deer culling at the RRA will be subject to all the regulations of the State of New Jersey, Division of Fish and Wildlife winter bow hunting season, which begins on January 1, 2021 and ending on February 19, 2021.

If approved, the Arboretum will coordinate with the UCDMP on the guidelines and schedule of the deer culling on the RRA property, as well as, proper notification to adjacent property owners and visitors to the Arboretum.

Licensed hunters assigned to the RRA property will be required to execute a City Hold Harmless Agreement while hunting on the property during this 2020-2021 winter bow hunting season.

**2020-21 DEER MANAGEMENT PROGRAM FOR  
UNION COUNTY, NEW JERSEY  
WATCHUNG RESERVATION  
LENAPE & NOMAHEGAN PARKS  
ASH BROOK RESERVATION & OAK RIDGE PARK  
PASSAIC RIVER PARK – Summit, New Providence & Berkeley Heights  
HAWK RISE SANCTUARY and LINDEN MUNICIPAL LANDFILL  
GALLOPING HILL GOLF COURSE  
ELIZABETH RIVER PARK – Hillside & Union  
RAHWAY RIVER PARK – Springfield & Clark  
Reeves Reed Arboretum - Summit  
Hidden Valley Park-Summit  
Linden Airport - City of Linden  
Westfield - County & Municipal Properties**

Revised 7/18/20

## **PROGRAM GUIDELINES**

### **LOCATION**

- The Watchung Reservation encompasses 2065 acres (3.2 square miles) in the Townships of Berkeley Heights, Scotch Plains and Springfield; the Boroughs of Mountainside and Watchung; and the City of Summit.
- Lenape and Nomahegan Parks cover 480 acres (0.75 square mile) in the Townships of Cranford, Springfield, and Union; the Borough of Kenilworth; and the Town of Westfield.
- \* The Ash Brook Reservation encompasses 667.45 acres (1.04 square miles) in the Townships of Clark and Scotch Plains. Oak Ridge Park includes 166.14 acres (0.26 square mile) in the Townships of Clark and Edison.
- \* The Hawk Rise Sanctuary and Linden Municipal Landfill cover 181 acres (0.28 square mile) in the City of Linden.
- \* The Woodruff and Salem Sections of Elizabeth River Park span 125 acres in the Townships of Hillside and Union, between North Avenue and Route 22.
- \* The Galloping Hill Golf Course encompasses approximately 145 acres in the Township of Union.
- \* The Rahway River Park hunt area includes 80 acres in the Townships of Springfield and Clark.
- \* The Watchung Reservation, Lenape Park, Nomahegan Park, Ash Brook Reservation, Oak Ridge Park, Passaic River Park, Elizabeth River Park and *Hidden Valley Park* are units of the Union County Park System. The Hawk Rise Sanctuary, *Reeves Reed Arboretum* and *Linden Airport* are municipally owned properties.

### **PURPOSE**

- \* Forest ecologists recommend that white-tailed deer populations in Northeast hardwood forests should not exceed an overwintering density of 20 deer per square mile in order for deer browse to not impair forest health. In areas where the forest health is already compromised, deer density needs to be as low as 5 per square mile.
- \* The results of a recent spotlight count suggest 2019 overwintering densities of:
  - \* 66 deer per square mile in the Watchung Reservation;
  - \* 163 per square mile in and around Lenape and Nomahegan Parks;
  - \* 93 per square mile in and around Ash Brook Reservation and Oak Ridge Park;
  - \* 205 deer per square mile in and around the Hawk Rise Sanctuary and Linden Municipal Landfill;
  - \* 188 deer per square mile in Elizabeth River Park in Hillside.
- \* The County of Union will utilize the assistance of community-minded licensed hunters with a proficiency in marksmanship to reduce the populations of white-tailed deer in the subject parks.
- \* The goals of this program are to prevent overbrowsing of native vegetation in the park areas and allow forest regeneration,

minimize browsing of residential landscaping surrounding the park properties, and minimize the incidence of deer-related motor vehicle accidents. Additional benefits that could result from this program are a reduction in the incidence of Lyme disease and an increased opportunity for homeowners to use and enjoy their yards for recreating and gardening.

## GENERAL DESCRIPTION OF PROGRAM

- \* The County of Union will remove deer from various County and municipal park properties during the Fall and winter of 2020-21 in an attempt to bring the deer population densities down to levels that are more in balance with the ecosystems, with a specific goal density of 20 deer/square mile or less.
- \* Such removal will be accomplished through the efforts of selected hunters, acting as agents of the County of Union, shooting over baited sites.
- \* The County of Union, through its Department of Parks and Recreation, will administer and conduct all deer management activities defined in these Guidelines.
- \* Specific details of this deer control program may be adjusted as field conditions necessitate while conforming to statutory law and NJDFW policy and maintaining the highest standards of safety.
- \* Up to 50 agents may be selected from among experienced, licensed hunters who have demonstrated a proficiency in marksmanship and many of whom have participated in this program in the past.
- \* Agents will take part in this program on a voluntary basis.
- \* This program is designed to address a problem of population control; it is not intended to provide sport or recreational opportunities. These properties are otherwise closed to traditional hunting at all times.
- \* The number of agents to be utilized and the number of days of operation are based on a goal to remove 130 deer from Watchung Reservation, 85 deer from Lenape and Nomahegan Parks, 100 deer from Ash Brook Reservation and Oak Ridge Park, 16 deer from the Passaic River Park in Summit, New Providence and Berkeley Heights, 20 deer from the Hawk Rise Sanctuary, and 25 deer from the Hillside and Union sections of Elizabeth River Park and Galloping Hill Golf Course .
- \* This program will be conducted in two components. In the Archery Component, hunters will utilize crossbow archery equipment to cull deer during the Fall Bow, Permit Bow and Winter Bow Seasons. In the Shotgun Component, hunters will remove deer with shotguns during the months of January and February.

## SELECTION AND QUALIFICATION OF AGENTS

- \* Applicants must meet the following qualifications:
  - be at least 21 years old;
  - be able to speak and understand the English language;
  - possess a valid NJ Bow Hunting or All-Around Sportsman License (if participating in the Archery Component) or a NJ Firearm Hunting License and New Jersey Firearm Purchaser Identification Card (if participating in the Shotgun Component);
  - have not been convicted of any firearms violation, in any state, in the last 10 years or of any fish and game code violation in the last 5 years;
  - have at least 5 years successful experience in hunting white-tailed deer with a shotgun and/or bow;
  - be able to demonstrate an expertise in marksmanship;
  - possess and be comfortable with using a portable tree stand at a height of 12 feet or more for archery and/or 20 feet or more for shotgun; and
  - be available and willing to contribute voluntary service to the program for at least 70% of the available hunting shifts, if applying for the shotgun component.
- \* **Applications must be returned to the Division of Public Works, Union County Engineering Building, 2371 South Avenue, Scotch Plains, NJ 07076, by Wednesday, August 12, 2020 no later than noon.**
- \* **Applications may be sent via mail or in person before the deadline.**
- \* Up to 50 agents may be selected for the program.
- \* All applicants will be informed of the selection process results via letter or e-mail.
- \* All of the successful applicants will subsequently be required to pass a marksmanship proficiency test administered by the Union County Police or a Union County certified archery range officer.
- \* Archery crossbow qualifications will be held on Wednesday & Thursday, August 26-27, at Oak Ridge Park Archery Range, Clark, at 5:00PM.
- \* All participants will be required to attend an orientation program.
- \* The mandatory archery orientation will be held on Monday, September 14<sup>th</sup>, 7 PM, at the Union County Engineering Building, 2325 South Avenue, Scotch Plains.
- \* Each selected agent will be required to possess and provide proof of a \$1 million general liability insurance policy, and to sign a Hold Harmless Agreement.
- \* If information about one or more agents is requested by the general public, the agents' names, addresses, and other personal identifiers will be redacted by the County of Union from all requested documentation. The County of Union has a responsibility and an obligation to safeguard from public access a citizen's personal information with which it has been entrusted when disclosure thereof would violate the citizen's reasonable expectation of privacy.

## SCHEDULING OF AGENTS

- Applicants are required to indicate their availability on the Agent Application.
- All selected agents will generally be scheduled for all shifts for which they have indicated their availability.
- The park or parks in which the agent will hunt, and the component during which they will hunt, will be assigned at the discretion of the Department Head of Parks & Recreation or his designee, depending on the component(s) for which the agent applied and qualified.
- If a park is to be hunted during both the Archery and Shotgun Components, an agent who is qualified and available will generally be assigned to hunt during both components in the same park.

## PERMITS – ARCHERY COMPONENT

- \* If authorized by the Union County Board of Chosen Freeholders, and the appropriate municipalities, hunters selected for the Archery Component will hunt deer in the subject parks during the Fall and Permit Bow Season of October 1 to December 31, 2020 and/or the Winter Bow Season that extends from January 1 through February 19, 2021.
- \* Hunting in this component will be conducted under the regular hunting season format.
- \* Agents must utilize crossbows in the Archery Component.
- \* Hunters selected for this program will be required to purchase a 2020 and 2021 hunting license, at their own expense.
- \* Hunters who are selected and approved for participation in this program will also be required to purchase, at their own expense, a Fall Bow, Permit Bow and/or Winter Bow Season license and applicable permits for the zone(s) in which they will hunt – Zone 13 for the Watchung Reservation and Passaic River Park and Zone 36 for Lenape Park, Nomahegan Park, Ash Brook Reservation, Oak Ridge Park, Hawk Rise Sanctuary, Galloping Hill Golf Course and Elizabeth River Park.
- \* If a hunter wishes to hunt for an antlered buck during the Permit Bow Season, then he or she must also purchase an Antlered Buck Permit.
- \* Use of any permits must conform strictly to the statutes, rules and regulations as promulgated and administered by the State of New Jersey through the Division of Fish and Wildlife.

## PERMITS – SHOTGUN COMPONENT

- The County of Union will conduct the 2021 Shotgun Component under the regular Permit Shotgun Season format.
- Hunters selected for this program will be required to purchase a 2021 hunting license, at their own expense.
- Hunters who are selected and approved for participation in this program will also be required to purchase, at their own expense, a Permit Shotgun Season permit and Antlered Buck Permits for the zone(s) in which they will hunt – Zone 13 for the Watchung Reservation and Zone 36 for Ash Brook Reservation and Hawk Rise Sanctuary.
- Agents selected for this program will be required to purchase a 2021 hunting license prior to participation.

## PROGRAM SCHEDULE

- \* Shooting will occur only during daylight hours, which are defined as ½ hour before sunrise to ½ hour after sunset. Hunters may be in the park before and after those hours to set up their tree stands or to remove deer carcasses
- \* Each shotgun shift begins with the deployment of agents into the field and ends after all deer taken on that shift have been processed for transport to a butcher.
- \* Hunting in the subject parks during the shotgun component will be conducted simultaneously on one day per week during the time periods specified. Generally, hunting will occur on Mondays; if weather or a holiday precludes hunting on a Monday, the program will be rescheduled for that week only to Wednesday or Friday.
- \* Hunting in the subject parks during the archery component may occur on any and all weekdays within the range of dates specified.
- \* The specific date ranges and hunting shifts are as follows:
  - \* **Fall Bow and Permit Bow Seasons (66 days)**, October 1 – December 31, 2020; Monday through Friday at:
    - \* Lenape Park
    - \* Ash Brook Reservation
    - \* Oak Ridge Park
    - \* Passaic River Park

- \* Hawk Rise Sanctuary and Linden Municipal Landfill
- \* Watchung Reservation **(27 days: Tuesdays and Thursdays, only)**
- \* Elizabeth River Park
- \* Linden Airport
  
- \* **Winter Bow Season (36 days)**, January 1 – February 19, 2021; Monday through Friday at:
  - \* Lenape Park
  - \* Ash Brook Reservation
  - \* Oak Ridge Park
  - \* Passaic River Park
  - \* Hawk Rise Sanctuary and Linden Municipal Landfill
  - \* Watchung Reservation – **(14 days: Tuesdays and Thursdays, only)**
  - \* Elizabeth River Park
  - \* Nomahegan Park
  - \* Galloping Hill Golf Course
  - \* Reeves Reed Arboretum
  - \* Hidden Valley Park
  - \* Linden Airport
  - \* Rahway River Park
  - \* Westfield County & Municipal properties
  
- \* **Shotgun Component**, January 4 – February 1, 2021; 5 days of morning and afternoon shifts, Mondays only with a Wednesday rain date, at:
  - \* Watchung Reservation
  - \* Ash Brook Reservation
  - \* Hawk Rise Sanctuary and Linden Municipal Landfill
- \* Hunting will be confined to the number of days and date ranges just defined. The program will not extend past those dates.

## PROGRAM OPERATION

- \* Baiting stations will be set up in a multitude of locations in the various subject park units.
- \* Baiting stations will be carefully selected to provide the shooter with a clear and open view of the deer.
- \* Agents must utilize crossbows in the Archery Component and 10, 12, 16 or 20 gauge shotguns with telescopic sights, shooting slugs only, in the Shotgun component.
- \* All shotgun shooting will occur from tree stands, shooting near or over bait, with the tree stand base secured at a height of at least 20 feet above the ground.
- \* All archery shooting will occur from tree stands, shooting near or over bait, with the tree stand base secured at a height of at least 12 feet above the ground.
- \* No shots may be taken from ground level or across roads or paths.
- \* Shots are limited to 20 yards with archery equipment and 40 yards with shotguns.
- \* Hunting may not take place within 150 feet of any structure in the Archery Component or within 450 feet in the Shotgun Component.
- \* Agents must provide their own portable stands and remove them as directed by the hunt manager, at the conclusion of the hunt. Ladder stands are acceptable, and placement location must be approved by the hunt manager. Safety harnesses must be worn.
- \* Hunters in the shotgun component are required to wear at least 200 square inches of fluorescent orange.
- \* The maximum number of agents that may be deployed into a park at any one time is as follows:
  - \* Watchung Reservation – 14 for archery; 14 for shotgun
  - \* Lenape Park – 9 for archery
  - \* Nomahegan Park – 3 for archery
  - \* Ash Brook Reservation – 8 for archery; 8 for shotgun
  - \* Oak Ridge Park – 3 for archery
  - \* Hidden Valley Park – 3 for archery
  - \* Passaic River Park – 4 for archery
  - \* Hawk Rise Sanctuary and Linden Municipal Landfill – 3 for archery and 3 for shotgun
  - \* Galloping Hill Golf Course - 3 for archery
  - \* Elizabeth River Park – 3 for archery
  - \* Rahway River Park – 3 for archery
- \* Some portions of the parks may be closed or restricted during program operation as safety or operational needs dictate.
- \* The County will provide notification to park users, adjoining homeowners and the community at large through signage, press



releases, and printed literature.

## REPORTING

- \* Agents will not be restricted as to the total number of deer each individual can harvest.
- \* In the Archery Component, although there will be no daily bag limit, the hunter must report any deer killed to the New Jersey Division of Fish and Wildlife through its Automated Harvest Report System, and must be authorized by that system before killing more than two deer. Agents will contact the Program Administrator to report daily harvest and provide date, location, sex and confirmation numbers. Agents will be required to provide a completed End of Season Harvest Report and Survey to the Program Administrator, via email or hard copy, as directed. That report must include the hours that they hunted, the number of deer killed, the sex of those deer, and the disposition of the carcasses.
- \* In the Shotgun Component, reporting through the Automated Harvest Report System will be required.
- \* In the Shotgun Component, all agents will meet at a check station within the Union County Park System and provide a report on the age and sex of any deer culled, the disposition of all shots fired, and the number of volunteer man-hours expended.

## DISPOSITION OF DEER

- \* All deer harvested in the Shotgun Component will be transported to a secure site where agents will eviscerate the deer.
- \* All deer harvested in the Archery Component will be field-dressed and the entrails will be bagged and removed by the agents.
- \* All deer harvested in the Shotgun and Archery Component not being kept for personal consumption will be transported to a NJDOH-approved butcher contracted by the County.
- \* All venison derived from those deer will be distributed to the needy and homeless through the Community FoodBank of NJ.

## COSTS

- \* The County of Union will purchase any bait required for the conduct of this program.
- \* The County will pay the fees for butchering deer carcasses in the Shotgun and Archery Component for deer donated to the Community Food Bank of NJ.
- \* The agents will be responsible for the cost of licenses and permits, insurance, personal equipment, shotgun ammunition and crossbow bolts, and the butchering of deer kept by them in the Shotgun and Archery Components.

**Blades, Jin**

---

**From:** Jackie Kondel <j.kondel@reeves-reedarboretum.org>  
**Sent:** Monday, December 28, 2020 12:07 PM  
**To:** Blades, Jin  
**Cc:** Julieanne Frascinella  
**Subject:** Deer Culling program

Hi Jin,

I am writing to request that the Arboretum be included in this year's county deer culling program. Please let us know what is needed on our end so we are able to participate.

Thanks so much. Wishing you a Happy New Year.

Best,  
 Jackie

**Jackie Kondel**  
 Executive Director

**Reeves-Reed Arboretum**  
 (908) 273-8787 x 1515  
[j.kondel@reeves-reedarboretum.org](mailto:j.kondel@reeves-reedarboretum.org)



please keep this email paperless

*Like us on Facebook!*  
<https://www.facebook.com/reevesreedarboretum>  
*Follow us on Pinterest!*  
<https://www.pinterest.com/reevesreed/>

Attachment: RRA - Deer Request (7619 : Authorize Deer Culling, Reeves Reed Arboretum)

**AUTHORIZE EXECUTION OF AGREEMENT - SNOW REMOVAL AND LIGHTING  
REIMBURSEMENT - SUMMIT VIEW - PROVIDE REIMBURSEMENTS FOR FUTURE  
YEARS**

WHEREAS, per the attached memo, the Acting DCS Director (“Acting Director”) advises that pursuant to N.J.S.A 40:67-23.1 et seq. (the “Municipal Services Act”), the City is required either to perform certain specified services on public roads and streets for qualified private communities as defined by N.J.S.A. 40:67-23.2, or reimburse said communities for the actual costs to the condominium association of providing said services in an amount not exceeding what the City would have expended on that service if it were provided directly by the City to the condominium community, and

WHEREAS, the Summit View Condominium Association (“Summit View”) is seeking reimbursement for these services provided in 2014-2019, and

WHEREAS, Summit View is a qualified private community as defined by N.J.S.A. 40:67-23.2, which is located within the City, and, therefore, is entitled to the requested reimbursement, and

WHEREAS, in order to memorialize the terms and conditions of the City’s reimbursement for street lighting and snow plowing costs, the City and Summit View wish to enter into a Municipal Services Agreement (the “Agreement”), and

WHEREAS, the Agreement will approve the reimbursement as requested and permit future reimbursements for the next five (5) years without the need to revise the agreement, and

WHEREAS, total reimbursement for street lighting and snow plowing costs for years 2014-2019 as set forth in Schedule A of the Agreement as follows:

Schedule A	
Street Lights Reimbursement	\$4,415.04
Plowing Reimbursement	<u>\$4,337.64</u>
<b>Total Reimbursement</b>	<b>\$8,752.68</b>

WHEREAS, pursuant to the Agreement, in order to obtain reimbursement from the City in the future, Summit View must provide the City with a fully-documented annual accounting of the money expended by Summit for the provision of municipal services by January 31<sup>st</sup> of the year following that in which the services were provided.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That the Mayor and City Clerk be and they are hereby authorized to execute a Municipal Services Agreement with the Summit View Condominium Association to establish the terms for reimbursement of municipal services.
2. That the City Treasurer is hereby authorized to process a check in the amount listed below:

<b><u>Name / Mailing Address</u></b>	<b><u>Reimbursement Amount for 2014-2019</u></b>
Summit View Condominium Association c/o Homestead Management Services, Inc. 328 Changebridge Road Pine Brook, NJ 07058 Attn: Lou Curtis	\$8,752.68

Dated: January 19, 2021

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, January 19, 2021.

City Clerk



**DCS - Engineering Division**  
R - Capital Projects & Community Services

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 01/19/21 07:30 PM

## **RESOLUTION (ID # 6828)**

DOC ID: 6828 D

TO: Mayor and Common Council

FROM: Aaron Schrager, City Engineer/ Acting DCS Director

DATE: November 20, 2019

### **SUMMARY**

In accordance with NJSA 40:67-23.1 et seq. (the "Municipal Services Act"), condominium associations may be entitled for reimbursement for certain services including street lighting and snow removal. At this time, the Summit View Condominium Association is seeking reimbursement for these services provided for past and future years. Please find a tabulation sheet to be utilized for reimbursements moving forward. The Department budgets for this cost on an annual basis in account X-01-32-465-000-505. Reimbursement will not be processed until supporting documentation has been received. This agreement will approve the future reimbursements for the next five (5) years without the need to revise the agreement. Please let me know if you have any additional questions.

## MUNICIPAL SERVICES AGREEMENT

**THIS AGREEMENT** is made this \_\_\_\_\_ day of \_\_\_\_\_, 2020 between **THE CITY OF SUMMIT**, a municipal corporation of the State of New Jersey, 512 Springfield Avenue, Summit, New Jersey 07901 ("City"), and **SUMMIT VIEW CONDOMINIUM ASSOCIATION, INC.**, 9-80 Eggers Court, Summit, New Jersey 07901 ("Association").

**WHEREAS**, the Association was created to provide for management, maintenance, repair and replacement of the community facilities within the Summit View Condominium Association, Inc. community ("Community"), a qualified private community as defined at N.J.S.A. 40:67-23.2(e) which is located within the City; and

**WHEREAS**, the Association consists exclusively of owners or collective co-owners of lots within the Community; and

**WHEREAS**, in accordance with N.J.S.A. 40:67-23.2 through -23.8 (the "Municipal Services Act"), the City is required either to provide certain specified services on public roads and streets in the Community in the same fashion as the City provides these services on public roads and streets or reimburse said Community for the actual costs to the Association of providing said services in an amount not exceeding the amount which the City would have expended on that service if it were provided directly by the City to the Community;

**NOW, THEREFORE**, in accordance with the Municipal Services Act, the parties hereby covenant and agree as follows:

1. **Scope of Agreement:** This Agreement shall apply only to certain roads and streets located within the Community, as set forth in **Schedule A** attached.

2. **Services:** The City shall, at its option, provide the following services, either by performing them, contracting for their performance, or reimbursing the Association in the amounts and in the manner set forth in greater detail below and in accordance with the Municipal Services Act: (1) the removal of snow and ice from the roads and streets, (2) lighting of the roads and streets to the extent of payment for electricity required, but not including the installation or maintenance of lamps, standards, wiring, or other equipment and (3) the collection or disposal of solid waste along the roads and streets. (collectively, the "municipal services").

The amount of reimbursement for the provisions of municipal services shall (1) be calculated with respect to the running length of the roads and streets within the qualified private community as set forth in **Schedule A**, (2) be based on the actual cost incurred by the City in providing the municipal services on public streets, and (3) not exceed the amount which the City would have expended if it had provided the municipal services itself.

3. **Provision of Service Not Acknowledgment of Compliance with Standards:** Neither the operation of City-owned or leased vehicles or other equipment, nor the provision of

any of the enumerated services, whether by performance or by reimbursement, shall be construed as an acknowledgment that any road or street or lighting of street lamps meets City standards and specifications. Nothing in this Agreement shall require the City to operate any City-owned or leased vehicles or other equipment or to provide any of the municipal services upon, along or in relation to any road or street in a private community which either (1) is not accepted for dedication to public use or (2) does not meet all municipal standards and specification for such dedication, except for width.

4. **Reimbursement to Association:** In accordance with N.J.S.A. 40:67-23.5, the amount of reimbursement to the Association shall be the actual cost to the Association of providing the municipal services, not to exceed the amount which the City would have expended on the municipal service had said service been provided directly by the City. The parties agree to the reimbursement amounts set forth in **Schedule B** for the years 2014-2019.

5. **Accounting:** In order to obtain reimbursement from the City, the Association shall provide to the City a fully documented annual accounting of the money expended by the Association for the provision of the municipal services. This accounting shall be provided to the City by January 31<sup>st</sup> of the year following that in which the services were provided. In addition, pursuant to N.J.S.A. 40:67-23.5, the Association shall provide the City with an accounting of the use of the money paid by the City and for the refunding to the City of any payments in excess of the amounts actually expended or contractually committed by the Association during the accounting period in order to provide for the municipal services covered by this Agreement.

6. **Time for Reimbursement:** The City shall pay reimbursement to the Association, as set forth herein, within sixty (60) days of acceptance of the Association's accounting by the City.

7. **Removal of Snow and Ice from the Roads and Streets:** The City shall reimburse the Association for the cost of removal of snow and ice from the roads and streets excluding parking areas and sidewalks. The Association may award a contract to any bidder, but the amount of reimbursement for this item shall be limited to either the actual cost to the Association or the amount the City would have expended if it performed the service directly, whichever is less. The City shall account for its snow and ice removal costs to determine its actual costs and will prorate these costs on a lineal street footage basis, City-wide, to the Association's street lengths in accordance with the formula in **Schedule B** of this Agreement. If the City operates any City-owned or leased vehicles or other equipment, or performs any of the within described services for the Association then, pursuant to N.J.S.A. 40:67-23.4, the Association shall pay the cost of any insurance riders required by the City to enable vehicles or other equipment to operate on the Association's private roads and streets.

8. **Street Lighting:** The City's reimbursement to the Association for street lighting shall be calculated by the following formula: multiplying the number of City equivalent fixtures by the monthly fee for a JCP&L provided fixture. A City equivalent fixture will be counted for every 300 feet of road with additional fixtures counted at the discretion of the City Engineer. The cost will be applied to the Association's Common Road Footage as set forth in **Schedule B**.



9. **Indemnification:** If the City operates any City-owned or leased vehicles or other equipment, or performs any of the within described municipal services for the Association, the Association shall hold harmless and indemnify the City, its employees, elected officials, agents, and volunteers from any and all liability for damage to any street signs, street lights, and other equipment and fixtures. The Association shall be liable for damage and injury to City employees and City-owned or leased vehicles or equipment and shall hold harmless and indemnify the City, its employees, elected officials, agents, and volunteers from any and all liability to third parties, for personal injury and/or property damage, which may be attributable in whole or in part to any characteristic of such street sign, street light, and other equipment and fixtures within the Community. The Association shall hold harmless and indemnify the City, its employees, elected officials, agents, and volunteers from any and all property damage to the Association, Community residents or third parties. The Association shall hold harmless and indemnify the City, its employees, agents, and volunteers from any personal injuries to any employees, agents and volunteers of the Association, Community residents or third parties as a result of the performance of the municipal services defined herein by either the Association or an entity that the Association contracts with for said performance.

10. **Discontinuance of Services:** Nothing in this Agreement shall be deemed to require the City to provide, or to continue to provide, any service(s) to the residents at large of the City of Summit. If the City discontinues any particular service(s) now rendered to the City residents, any provision(s) of this Agreement concerning the same service(s) shall terminate upon the effective date of discontinuance of said service(s).

11. **Invalidity or Amendment:** In the event that N.J.S.A. 40:67-23.1 et. seq. is declared by a court of competent jurisdiction to be invalid or is repealed by the legislature, the City shall not be required to provide the Association with any of the municipal services covered by N.J.S.A. 40:67-23.1 et. seq. or to pay reimbursement for any outstanding costs incurred by the Association or for any costs incurred by the Association on or after the effective date of any such invalidation or repealer, and this Agreement shall become null and void as of that date. In the event that that law is held by a court of competent jurisdiction to be invalid in part, or is amended by the legislature in a manner which reduces the obligations of a municipality, the City's obligations under this Agreement, including any obligation to reimburse the Association for any outstanding costs incurred by the Association or any costs incurred by the Association on or after the effective date of such court decision or such amendment with respect to any services affected by the decision or the amendment, shall be reduced or voided accordingly.

12. **Successors:** This Agreement shall inure to the benefit of, and be binding upon, the respective successors, representatives, and assigns of the parties, except that any reimbursement due to the Association shall be paid to the Association rather than to their grantees, unless the Association expressly gives contrary written instructions to the City.

13. **Term:** This Agreement shall be effective as of September 1, 2020 for a term of five (5) years and shall only be terminated or modified upon subsequent written agreement of the parties.

14. **Headings:** Paragraph headings in this Agreement are for convenience of

reference only, and are to be disregarded in interpreting this Agreement.

15. **Venue:** The parties hereby agree that any dispute arising as a result of this Agreement shall be venued in Union County, New Jersey.

16. **Notices:** Notices relating to this Agreement shall be in writing, mailed to the following addresses, or such different addresses as any party may designate for itself by notice to the others:

For the City:  
City Administrator  
City of Summit  
512 Springfield Avenue  
Summit, New Jersey 07901

For the Association:  
Property Manager  
Summit View Condominium Association, Inc.  
9-80 Eggers Court  
Summit, NJ 07901

IN WITNESS THEREOF, the parties accept and enter into this Agreement this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

ATTEST:

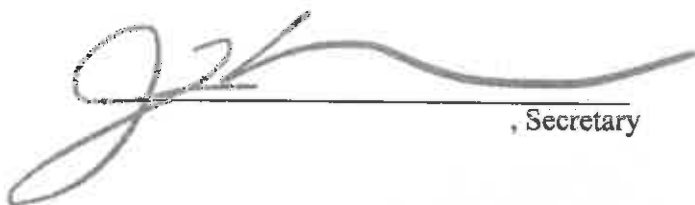
CITY OF SUMMIT

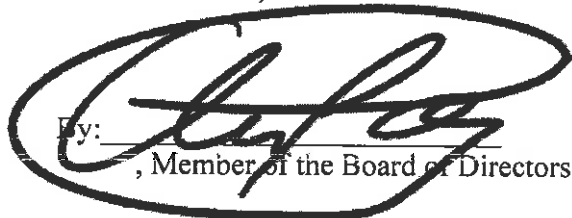
\_\_\_\_\_  
Rosemary Licatense, City Clerk

\_\_\_\_\_  
Nora Radest, Mayor

ATTEST:

SUMMIT VIEW CONDOMINIUM  
ASSOCIATION, INC.

  
\_\_\_\_\_, Secretary

  
By: \_\_\_\_\_, Member of the Board of Directors

**SCHEDULE A**

<u>Name</u>	<u>Length in Feet</u>	<u>In Miles</u>
Summit View Condominium Association	1280	0.24242

# SCHEDULE B



# Condo & Apartment Reimbursements

City of Summit  
Calendar Year 2014-2019  
2020 - Street Light Cost  
2020 - Plowing Cost

\$10.22 per month  
\$0.0154 per inch per foot

Property Address	Common Name	Block	Lot	Total Units	Season	Snow Inches	Existing Fixtures	City Equivalents	Common Road Footage	Street Light Reimbursement	Plowing Reimbursement	Total Reimbursement
Eggers Court	Summit View	4102	23	40	2019	15.2	14	6	1250	\$735.84	\$292.50	\$1,028.74
Eggers Court	Summit View	4102	23	40	2018	45.0	14	6	1250	\$735.84	\$867.14	\$1,602.98
Eggers Court	Summit View	4102	23	40	2017	29.9	14	6	1250	\$735.84	\$576.17	\$1,312.01
Eggers Court	Summit View	4102	23	40	2016	40.0	14	6	1250	\$735.84	\$770.79	\$1,506.63
Eggers Court	Summit View	4102	23	40	2015	40.0	14	6	1250	\$735.84	\$770.79	\$1,506.63
Eggers Court	Summit View	4102	23	40	2014	55.0	14	6	1250	\$735.84	\$1,059.84	\$1,795.68
TOTAL										\$4,415.04	\$4,337.64	\$8,752.68

(1) - City Equivalents is the number of fixtures that would be on an equivalent City street.  
(2) - Street Light cost takes the per unit cost applied by JCPL (150w SVL Cobra Head) multiplied by the number of City Equivalent street lights.  
(3) - 2020 Storm Costs Calculated Utilizing 2017-2018 Event # 1125-17. \$24,418.72 total Cost (All OT). 60 miles of plowing.  
(4) - Storm Totals obtained from <https://www.noaa.gov/data-web/search> - Use Madison Station 40.7524° -74.4297°

\$24,418.72  
0.077079293  
5  
\$0.01542

Total Cost  
Cost Per Foot  
Inches  
Cost Per Inch/Per Foot

**AUTHORIZE PROFESSIONAL SERVICES AGREEMENT IN EXCESS OF \$17,500.00 - BROAD STREET WEST REDEVELOPMENT PLANNING AND REAL ESTATE ADVISORY SERVICES PHASE V - NOT TO EXCEED \$65,000.00**

**PENDING RECEIPT OF ORIGINAL 2021 P2P BY COB 1/19/21**

WHEREAS, the City of Summit has a need to acquire Professional Planning and Real Estate Advisory Services to proceed with Phase V for the Broad Street West Redevelopment as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

WHEREAS, the Purchasing Agent has determined and certified in writing that the value of the acquisition will exceed \$17,500.00, and

WHEREAS, the anticipated term of this contract is from the date of the fully executed agreement for a period not to exceed 12 months from that date, and

WHEREAS, Topology NJ, LLC has submitted a proposal dated December 29, 2020 indicating it will provide the services for an amount not to exceed \$65,000.00, and

WHEREAS, Topology NJ, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Topology NJ, LLC has not made any reportable contributions to a political or candidate committee in the City of Summit in the previous one year, and that the contract will prohibit Topology NJ, LLC from making any reportable contributions to a political or candidate committee in the City of Summit through the term of the contract, and

WHEREAS, funds will be certified by the City Treasurer upon inclusion in and adoption of the 2021 Operating Budget from account #1-01-21-180-000-511, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection, and

WHEREAS, the City Engineer/Acting DCS Director has, in a memo dated January 5, 2021 advised that this contract award complies with the Local Public Contracts Law.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That the Mayor and City Clerk are hereby authorized and directed to sign an agreement with Topology NJ, LLC, 60 Union Street, 1N, Newark, NJ 07105, as described herein.
2. That the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

3. This contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law because Topology NJ, LLC is a professional company that employs a person licensed by the State of New Jersey to perform planning services.
4. That Topology NJ, LLC shall comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 (Affirmative Action), N.J.S.A. 52:32-44 (Business Registration), and the City’s insurance requirements.
5. A notice of this action shall be published in the Union County Local Source.

Dated: January 19, 2021

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, January 19, 2021.

City Clerk



**DCS - Public Works Division**  
R - Capital Projects & Community Services

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 01/19/21 07:30 PM

## **RESOLUTION (ID # 7621)**

DOC ID: 7621

**TO:** Mayor and Common Council

**FROM:** Aaron Schrager, City Engineer/ Acting DCS Director

**DATE:** January 5, 2021

**SUBJECT:** Authorize Professional Services Agreement In Excess of \$17,500 - Broad Street West Redevelopment Planning and Real Estate Advisory Services Phase V

### **SUMMARY**

Professional Planning and Real Estate Advisory Services are necessary for the continuation of the Broad Street West Redevelopment Project. In order to continue utilizing the services of Topology for this project, a new contract is required which has been deemed Phase V. This phase will ensure continued progress on the development of the plan and continued communication and coordination with the developer for the 2021 calendar year. The scope will be a continuation of all ongoing work including report/plan preparation, meeting attendance, and project coordination with the developer.

Attached find the proposal submitted by Topology, NJ. LLC for Professional Planning and Real Estate Advisory Services associated with the Broad Street West Redevelopment Project.

The vast majority of the cost of this work will be reimbursed by the escrow account in accordance with the funding agreement between the City and the developer for the Broad Street West Redevelopment project. This escrow account is funded by the developer. Funding can be certified against # 1-01-21-180-000-511, which is part of the Department of Community Services, Land Use-Planning Services account which will be reimbursed on a monthly basis as the project progresses. The contract should be awarded for a not-to-exceed fee of \$65,000.00.

It is my recommendation, a contract be awarded to Topology, NJ, LLC 60 Union Street, #1N, Newark, NJ for Professional Planning and Real Estate Services, through December 31, 2021 for a not-to-exceed cost of \$65,000.00.





UNLOCKING POTENTIAL  
IN PLACES YOU LOVE

60 Union Street, #1N  
Newark, NJ 07105

December 29, 2020

Michael Rogers  
Administrator, City of Summit  
512 Springfield Avenue  
Summit, NJ 07901

**RE: PHASE V BROAD STREET WEST REDEVELOPMENT +  
PLANNING SERVICES**

Dear Mr. Rogers:

We are pleased to present this proposal to provide on-call redevelopment advisory services to the City of Summit as it relates to the Broad Street West Redevelopment Area and the designated development team.

**Scope of Services**

Topology will provide advisory and project management services for redevelopment matters for the City on as as-needed basis. Such services may include, but shall not be limited to, the following:

1. *Site Investigation and Due Diligence*
  - Visit the property and photo-document existing conditions, including aerial imagery if needed, of the area.
  - Prepare maps, as needed, using Geographic Information Systems (GIS) software.
  - Review documentary evidence relating to the parcel(s) including materials provided by property owners, contract purchasers, or prospective redevelopers. Obtain and review local ordinances and master plans in relation to the property, including any associated case law.
  - Collaborate with project team, including technical and legal

e hello@topology.is

w <http://topology.is>

p 973 370 3000

professionals, to assess existing conditions.

- Prepare site investigation memoranda and produce Preliminary Investigation Report, as may be required, pursuant to NJSA 40A-12A-6.

## 2. *Planning Analysis*

- Analyze redevelopment capacity of specific sites or districts and/or assess the feasibility of submitted redevelopment proposals
- Collaborate and/or manage design development for municipally sponsored redevelopment projects or similar programs
- Prepare Redevelopment Plans that comply with standards contained in N.J.S.A.40A-12A-1 et seq that incorporate land use architectural best practices, urban design and bulk standards to govern development in redevelopment areas.

## 3. *Project Management*

- Produce project schedules and roles and responsibilities for redevelopment projects. Monitor and facilitate progress of redevelopment process to ensure projects are completed within agreed upon timeframe
- Create submission checklists or similar standardization administrative documents associates with submission of redevelopment proposals.
- Facilitate competitive procurement process such as Requests for Proposals or Qualifications as may be directed by the City.
- Coordinate project communications between the City's technical and legal professionals as well as redeveloper teams to facilitate negotiation redeveloper and/or financial agreements as may have been necessary.

## 4. *Financial Analysis*

- Audit project budgets and pro-formas submitted by private developers to verify financial models, market assumptions, costs and expenses.
- Prepare and/or review public revenue projections associated with private redevelopment projects, including payment in lieu of taxes (PILOT) projections.
- Prepare financial analysis to determine the public costs and benefits associated with alternative development and financing scenarios.
- Support City's legal counsel in preparing and analyzing

scenarios.

- Evaluate capacity and qualifications of potential redevelopers including equity financial capacity, project financing and team qualifications.

#### 5. *Meetings, Testimony and Presentations*

- Participate in meetings with local stakeholders and/or elected officials to discuss project assignments, identify key concerns and to present Topology's findings as may be the case.
- Participate in meetings with third party redevelopment teams to assess and negotiate various aspects of redevelopment proposals.
- Organize neighborhood and public meetings with residents and the public to gather community input and create public outreach materials in connection, with those meetings.
- As may be needed, provide expert testimony before the City Council, Planning Board or New Jersey Courts.

## Fees + Payment Terms

Topology will undertake the scope of work described herein based upon a blended rate of \$150/hour, not to exceed \$65,000 without prior approval.

The blended rate specifically excluded costs that would be billed as reimbursable including but not limited to:

- Costs associated with materials for public engagement sessions
- Procurement of data from third party vendors
- Printing and production of deliverables
- Courier or express mail
- Reasonable travel costs, including travel time

Outside Consultants will issue invoices monthly for services provided over the course of the previous month. Payment is due within thirty (30) days from receipt of Consultant's invoice.

### Term of Agreement

This proposal is valid 90 days from the date of issuance. This agreement is effective as of the date of execution and will terminate no later than **ONE YEAR**. Any work requested to be performed under this contract after such date will be billed at prevailing rates.

### Legal Terms + Conditions

e [hello@topology.is](mailto:hello@topology.is)

w <http://topology.is>

p 973 370 3000

Topology has structured this Proposal as an Independent Contractor Agreement and by executing this Agreement, the parties are bound by the following terms and conditions:

1. *Exclusive Agreement*

This is the entire Agreement between Consultant and Client.

Client and Consultant recognize that (a) Consultant's original cost and time estimates may be too low due to unforeseen events, or to factors unknown to Consultant when this Agreement was made; (b) Client may desire a mid- project change to Consultant's services that would add time and cost to the Project; or, (c) other provisions of this Agreement may be difficult to carry out due to unforeseen circumstances. If any intended changes or any other events beyond the parties' control require adjustments to this Agreement, the parties shall make a good faith effort to agree on all necessary parameters. Such agreement shall be put in writing, signed by both parties and added to this Agreement.

2. *Invoice + Payment*

Topology will invoice by email monthly by the 15<sup>th</sup> of the month following the month during which fees and expense were incurred.

Late Payments by Client shall be subject to late payment penalty fees of 1.5% per month from the due date until the amount is paid

Client shall reimburse Consultant for the following expenses that are directly attributable to work performed under this Agreement, as noted above, subject to 10% additional overhead.

Consultant shall be paid at our standard hourly rates, as additional services, for time spent as a consultant or witness regarding concerns associated with this Agreement, including all time spent in assembling documentation, preparation for serving as a witness, or the like, in any litigation not arising from our own negligence or misconduct.

3. *Ownership + Use of Work*

Consultant owns or holds a license to use and sublicense various materials in existence before the start dates of this Agreement (Consultant's Materials), Consultant, may, at its option, include Consultant Materials in the work performed under this Agreement. Consultant retains the right, title, and interest, including copyrights, patent rights, and trade secret rights in Consultant Materials. Consultant grants to Client royalty-free non-exclusive license to use Consultant Materials and anything created or developed by Consultant, under this Agreement. The license shall have a perpetual term and may not be transferred by Client.

4. *Client Obligations*

Client shall make available to Consultant, at Client's expense, all materials, information, agreement, and documents that may be critical to the furtherance of the services to be performed under this Agreement. Consultant agrees to use professional discretion and confidentiality in the use of said material.

5. *Independent Contractor Status*

Consultant is an independent contractor, not Client's employee. Consultant's employees or sub-contractors are not Client's employees. Consultant and Client agree to the following rights consistent with an independent contractor relationship.

Consultant has the right to perform services for others during the term of this Agreement.

Consultant has the sole right to control and direct the means, manner, and method by which the services required by the Agreement will be performed.

Consultant has the right to hire assistants as subcontractors, or to use employees to provide services required by this Agreement.

The Consultant or Consultant's employees or subcontractors shall perform the services requirement by this Agreement. Client shall not hire, supervise or pay any assistants to help Consultant.

Neither Consultant nor Consultant's employees or subcontractors shall receive any training from Client in the

skills necessary to perform the services required by this Agreement.

Client shall not require Consultant or Consultant's employees or subcontractors to devote full time to performing the services required by this Agreement.

Neither Consultant nor Consultant's employees or subcontractors are eligible to participate in any employee pension, health, vacation pay, sick pay or other fringe benefit of Client.

6. *Liability + Indemnification*

Consultant is rendering only those consulting and advisory services that the Client requests, as generally described in this Agreement, and because said services may be implemented by the Client in part or in full, and because Consultant is not being paid based on how valuable our overall consulting services and advice may be to the Client, Client agrees that:

Under this Letter Agreement, Consultant shall not be liable in any way for any act or failure to act, unless it is established that our act or omission constitutes willful misconduct or gross negligence.

If there is any claim or suit against Consultant for any act or omission in carrying out this Agreement, Client will indemnify Consultant and hold Consultant and its affiliates and each of its managers, members, employees, and agents harmless with respect to all costs, liabilities, or expenses arising from such a claim or suit, unless it is established that such act or omission constitutes willful misconduct or gross negligence. This indemnification will include but will not be limited to reasonable legal fees incurred by Consultant should it be necessary to defend themselves against such a claim or suit.

Consultant's liability hereunder shall, in any event, be limited to the total fees paid to Consultant by Client for consulting services rendered; and shall not include any consequential damages or contingent liabilities.

Nothing in this Agreement shall be deemed to require, or authorize, or permit Consultant to perform any act that would

constitute professional design or engineering services, testing, geotechnical or environmental assessments, or the licensed, or certified, practice of architecture, engineering, public accounting, law, construction or general contracting services, or other services requiring professional licensure or certification. The recommendations, advice, budgetary information and scheduling to be furnished by Consultant under this Agreement shall not be deemed to be representations, warranties, guarantees or constitute the performance of Licensed professional service.

#### 7. *Notices*

All notices and other communications in connection with this Agreement shall be in writing and shall be considered given as follows: (1) When delivered personally to the recipient's address as stated on this Agreement; (2) Three days after being deposited in the United States mail, with postage prepaid to the recipient's address as stated on this Agreement; (3) When sent by facsimile (fax) or e-mail to the last fax number or e-mail address of the recipient known to the person giving notice. Notice is effective upon receipt, provided that a duplicate copy of the notice is promptly given by first class mail, or the recipient delivers a written confirmation of receipt. All notices, submissions, requests or other communications must be in writing and shall be addressed as follows:

##### Consultant

Attn: Phil Abramson Topology NJ, LLC  
60 Union Street # 1N Newark, NJ 07105  
T: 973-370-3000  
E: phil@topology.is

##### Client

Attn: Michael Rogers, Business Administrator  
City of Summit  
512 Springfield Avenue  
Summit NJ 07901  
T: 908.522.3600  
E: mrogers@cityofsummit.org

#### 8. *Assignment + Delegation*

These arrangements are binding on and benefit each party

and each party's successors and permitted assigns, which shall be authorized in writing. This Agreement constitutes the totality of the arrangements between the parties, unless the parties agree in writing hereafter to any amendments.

9. *Termination*

Either party may terminate this Agreement at any time by giving the other party notice, in writing. In the event of the termination of this Agreement, Consultant will be paid all outstanding amounts previously billed and due in accordance with this Agreement plus the time, materials and expenses incurred up to the effective date of termination. At the point of termination, and provided Client pays for Consultant's time to collect the materials, Consultant will provide Client with documents and materials prepared for Client during the time Consultant provided services under this Agreement. Consultant may suspend the provision of services for non-payment of fees and expenses pursuant to this Agreement until payment is brought current. The Client shall indemnify and hold Consultant harmless from any claim or liability resulting from such suspension. Topology holds itself and its clients to a high ethical standard and as such this contract may be cancelled immediately upon any request or insinuation for services which may in any way be construed as illegal in relation to the performance of the contract.

10. *Applicable Law*

Parties shall comply with all applicable laws, ordinances, and codes of the Federal Government, the State of New Jersey and any other applicable governmental entity having jurisdiction. If either party has violated or failed to comply with any of these applicable laws, ordinances and codes with respect to the performance of the services of this Agreement, the other party may withhold payments or discontinue services as may be the case and take such other action that it deems appropriate under the circumstances until compliance of remedial action has been accomplished by the other party to its satisfaction. In addition, either party shall also be responsible for, and pay the other for, any costs that a party may incur because of the failure to comply with the requirements of this paragraph.



*11. Certification*

Both parties warrant that the individual signing below has the authority to sign this Agreement and bind the Parties to the terms of this Agreement.

Approval of Agreement by and between the Parties

\_\_\_\_\_  
Philip Abramson  
Principal  
Topology NJ LLC  
**DATE**

\_\_\_\_\_  
Michael Rogers  
Business Administrator  
City of Summit  
**DATE**

# Memo

**To:** Mayor and Council  
**From:** Michelle Caputo  
**Date:** 1/8/21  
**Re:** Non-Fair and Open Professional Services Contract Awards

Pursuant to N.J.S.A. 19:44A-20.5, this memo is to hereby certify that the following Professional Services contract to be considered at the January 19, 2021 Council Meeting for award under a non-fair and open process has an anticipated value in excess of \$17,500.00 and therefore the provisions of N.J.S.A. 19:44A-20.4 et seq. (Pay-to-Play) shall apply:

- Broad Street West Redevelopment Professional Planning Services Phase V – Topology NJ LLC – not to exceed \$65,000.00.

RECEIVED  
JAN 08 2021  
Purchasing Agent  
City of Summit, NJ

BUSINESS ENTITY DISCLOSURE CERTIFICATION  
FOR NON-FAIR AND OPEN CONTRACTS  
Required Pursuant To N.J.S.A. 19:44A-20.8  
CITY OF SUMMIT – 2021

Part I – Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that the (name of business entity) Topology NJ, LLC has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding (date of scheduled award) DO NOT COMPLETE: TO BE COMPLETED BY CITY 1/19/21, 2021, to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the CITY OF SUMMIT as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

• Summit Municipal Democratic Committee (Mayor Nora Radest, Councilmembers Marjorie Fox, Susan Hairston, Beth K. Little, B. David Naidu, Danny O'Sullivan, Gregory Vartan)	• Bowman For Summit Council
	• Fox For Summit Council
	• Hairston for Council
	• Naidu for Council
• Summit Republican City Committee (Councilmember Stephen Bowman)	• Vartan for Council

Part II – Ownership Disclosure Certification

☒ I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- ☐ Partnership    ☐ Corporation    ☐ Sole Proprietorship    ☐ Subchapter S Corporation  
☐ Limited Partnership    ☒ Limited Liability Company    ☐ Limited Liability Partnership

Name of Stock or Shareholder	Home Address
Philip Abramson	

Part 3 – Signature and Attestation:

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Topology NJ, LLC

Signed: [Signature] Title: Principal + CEO

Print Name: Philip Abramson Date: 1/7/2021

Subscribed and sworn before me this 7<sup>th</sup> day of January, 2021  
My Commission expires: [Signature]  
[Signature] (Affiant)  
Philip Abramson, Principal + CEO  
(Print name & title of affiant) (Corporate Seal)

Pay to Play Business Disclosure Cert 2021

William J Kurzenberger Jr.  
Notary Public  
New Jersey  
My Commission Expires 9-13-2023  
No. 50089871

Required Pursuant To N.J.S.A. 19:44A-20.26

**This form or its permitted facsimile must be submitted to the City of Summit no later than 10 days prior to the award of the contract.**

Vendor Name:	Topology NJ, LLC		
Address:	60 Union Street, Unit 1N <del>2A</del>		
City:	Newark	State:	NJ
		Zip:	07105

Signature: Philip Abramson Printed Name: Philip Abramson Title: Principal + CEO

Disclosure requirement: Pursuant to N.J.S.A. 19:44A-20.26 this disclosure must include all reportable political contributions (more than \$300 per election cycle) over the 12 months prior to submission to the committees of the government entities listed on the form provided .

[illegible]

☐ Check here if the information is continued on subsequent page(s)

**DOUBLE SIDED DOCUMENT**



**List of Agencies with Elected Officials Required for Political Contribution Disclosure**  
**N.J.S.A. 52:34-25**

**County Name: Union**

State: Governor, and Legislative Leadership Committees

Legislative District #: 21

State Senator and two members of the General Assembly per district.

County:

Freeholders

County Clerk

Sheriff

Surrogate



Municipalities (Mayor and members of governing body, regardless of title):

Berkeley Heights Township

Clark Township

Cranford Township

Elizabeth City

Fanwood Borough

Garwood Borough

Hillside Township

Kenilworth Borough

Linden City

Mountainside Borough

New Providence Borough

Plainfield City

Rahway City

Roselle Borough

Roselle Park Borough

Scotch Plains Township

Springfield Township

Summit City

Union Township

Westfield Town

Winfield Township

Boards of Education (Members of the Board):

Berkeley Heights Township

Clark Township

Cranford Township

Elizabeth City

Garwood Borough

Hillside Township

Kenilworth Borough

Linden City

Mountainside Borough

New Providence Borough

Plainfield City

Rahway City

Roselle Borough

Roselle Park Borough

Scotch Plains-Fanwood Regional

Springfield Township

Union Township

Westfield Town

Winfield Township

Fire Districts (Board of Fire Commissioners):

None

## STOCKHOLDER DISCLOSURE CERTIFICATION



Name of Business:



I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

OR



I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:



Partnership



Corporation



Sole Proprietorship



Limited Partnership



Limited Liability Company



Limited Liability Partnership



Subchapter S Corporation

Sign and notarize the form below, and, if necessary, complete the stockholder list below.

Stockholders:

Name: Philip Abramson	Name:
Home Address:	Home Address:
Name:	Name:
Home Address:	Home Address:
Name:	Name:
Home Address:	Home Address:

Subscribed and sworn before me this 7<sup>th</sup> day of January, 2021

(Notary Public)

My Commission expires:

  
(Affiant)

Philip Abramson, Principal + CEO  
(Print name & title of affiant)

(Corporate Seal)

William J Kurzenberger Jr.  
Notary Public  
New Jersey

My Commission Expires 9-13-2023  
No. 50089871

Resolution (ID # 7607)  
January 19, 2021

**AUTHORIZE RELEASE OF PERFORMANCE BOND - 22 RIVER ROAD, SUNRISE ASSISTED  
LIVING - ZB-16-1822**

WHEREAS, the City Engineer advises that Sunrise Assisted Living, ("the Applicant") has requested a full release of the performance guarantee and cash portion associated with PB-16-1822 in conjunction with the property located at 22 River Road, and

WHEREAS, the City Engineer further advises that based on a review of the file, a final inspection of the site and confirmation from the Board Engineer, all requirements have now been met, and therefore recommends the full release of the performance guarantee at this time which should include any interest accrued on the cash portion as well as the letter of credit.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That, in accordance with the City Engineer's recommendation, the City Treasurer be and is hereby authorized to release the performance guarantee and cash portion, which should include any interest accrued on the cash portion to date as well as the letter of credit, to the Applicant and for the amount listed below:

Name	File	Refund Amount
Sunrise Developer LLC Attn: Jackie Dominguez 7902 Westpark Drive McLean, VA 22102	PB-16-1822	\$117,359.80 (plus any interest)

Dated: January 19, 2021

I, Rosalia M. Licatense, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, January 19, 2021.

City Clerk



**DCS - Engineering Division**  
CA - Capital Projects & Community Services

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 01/19/21 07:30 PM

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**RESOLUTION (ID # 7607)**

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DOC ID: 7607

TO: Mayor and Common Council

FROM: Rick Matias, Assistant Engineer

DATE: December 23, 2020

**SUMMARY**

The Applicant for the Sunrise Assisted Living development located at 22 River Road project (ZB-16-1822) has requested a full release of the performance guarantee at this time. Based on a review of the file, a final inspection of the site, and confirmation from the Board Engineer, I recommend the full release of the performance guarantee at this time. This should include any interest accrued on the cash portion to date, \$117,359.80 as of 1/19/2021 as well as the letter of credit. The check should be sent to:

Sunrise Senior Living  
Attn: Jackie Dominguez  
7902 Westpark Drive  
McLean, VA 22102



**AUTHORIZE BID ADVERTISEMENT - SPRING 2021 CITYWIDE TREE PLANTING**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the proper City Officers be and they are hereby authorized and directed to advertise for bids for Spring 2021 Citywide Tree Planting, with said bids to be advertised in the Union County Local Source on Thursday, January 28, 2021, and received by the Purchasing Agent on Tuesday, February 23, 2021, in the Council Chamber or a public location on site, or via virtual means if necessary, to be determined related to any COVID-19 restrictions at the time, City Hall, 512 Springfield Avenue, Summit, New Jersey at 11:00 a.m.

Dated: January 19, 2021

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, January 19, 2021.

City Clerk



**DCS - Public Works Division**  
CA - Capital Projects & Community Services

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 01/19/21 07:30 PM

## **RESOLUTION (ID # 7604)**

DOC ID: 7604

TO: Mayor and Common Council

FROM: Aaron Schrager, City Engineer/ Acting DCS Director

DATE: December 18, 2020

### **SUMMARY**

The Department has finalized specifications for the Spring 2021 Citywide Tree Planting. This project will plant 250 trees along City streets and on City-owned properties in 2021, with 125 of those trees being planted in the spring.

The following is the tentative project schedule and is subject to change:

1. Bid advertise request - January 19, 2021
2. Advertise - January 28, 2021
3. Bid(s) Receive - February 23, 2021
4. Bid Award - March 16, 2021

Funding for this project was included in the proposed 2021 operating budget in line item 1-01-28-375-000-226. As in the past, the City will pursue grant funding to offset the costs from Union County and any other available resources.

Based on the above referenced information, I request that Council authorize the advertisement of this bid.

**REFUND OVERPAYMENTS DUE TO A VETERAN DEDUCTION**

WHEREAS, the Tax Assessor has granted Veteran Deductions for the year 2020 and the accounts have been satisfied in full.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the proper City officers be and they are hereby authorized and directed to issue a check(s) or credit as follows:

<b>Block</b>	<b>Lot</b>	<b>Name</b>	<b>Amount</b>
3403	7	Slama, Robert & Sharon 42 Edgewood Rd.  <b>Amount to be Refunded</b>  Check Payable to and Mail Slama, Robert 42 Edgewood Rd. Summit NJ 07901	\$250.00
507	15	Lambert, John & Ragnhild 24 Sheridan Rd  <b>Amount to be Refunded</b>  Check Payable to and Mail Lambert, Robert 24 Sheridan Rd. Summit NJ 07901	\$250.00

Dated: January 19, 2021

I, Rosalia M. Licatense, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, January 19, 2021.

City Clerk

Resolution (ID # 7618)  
January 19, 2021

### **AUTHORIZE REDEMPTION REFUND - 2020 TAX SALE CERTIFICATE**

WHEREAS, at the Municipal Tax Sale held on October 29, 2020 liens were sold for 2019 delinquent taxes, and

WHEREAS, the lien was sold to outside lienholders at 0% redemption fee with a premium, and

WHEREAS, the following homeowner has affected redemption of the lien for Tax Sale Certificate #20-2.

NOW, THEREFORE: BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the proper City officers be and they are hereby authorized and directed to issue a check(s) as follows:

<b>Block</b>	<b>Lot</b>	<b>Name</b>	<b>Amount</b>
402	52	Hyvest Inc. 34 Aubrey St.	\$17,155.40
		Premium:	\$26,000.00
		Check payable and mail to:	
		Realty Solutions JV LLC. 25 Hughes Place Summit NJ 07901	
		1099 int. – \$655.71	

Dated: January 19, 2021

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, January 19, 2021.

City Clerk

Resolution (ID # 7613)  
January 19, 2021

**CONFIRM PAYMENT OF BILLS - DECEMBER 16 - 31, 2020**

WHEREAS, on December 15, 2020 Resolution No. 39611 authorized the City Treasurer to pay all bills and claims whose due date fell between December 9 and December 31, 2020, and

WHEREAS, payment of said bills and claims were authorized barring any objections or questions submitted by members of Council to the City Treasurer by December 28, 2020, and

WHEREAS, receiving no objections, the City Treasurer paid all bills and claims whose due date fell between December 19 and December 31, 2020 as authorized in Resolution No. 39611, and seeks confirmation of same.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That no objections were filed with the City Treasurer and that payment of all bills and claims whose due date fell between December 9 and December 31, 2020 are hereby confirmed.

Dated: January 19, 2021

I, Rosalia M. Licatase, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, January 19, 2021.

City Clerk



**Finance Committee**  
CA - Finance

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 01/19/21 07:30 PM

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**RESOLUTION (ID # 7613)**

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DOC ID: 7613 A

TO: Mayor and Common Council

FROM: Tammie Baldwin, City Treasurer/CFO

DATE: December 23, 2020

Having received no questions or concerns about the yearend bill list, this resolution confirms that bills received after December 15<sup>th</sup>, 2020 were processed and checks were mailed on December 29, 2020

Rcvd Batch Id Range: First			to Last	Rcvd Date Start: 0		End: 12/30/20	Report Format: Detail	
Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract	
12/30/20	FINANCE	20-02756	CITYOF48 CITY OF SUMMIT (PARKING) 1 CARES Act Reimb Parking	23,135.50	G-02-20-821-020-000 2020 Cares Act- Coronavirus Relief Funds	CARESACT-JE		
12/30/20	FINANCE	20-02723	CITYOF55 CITY OF SUMMIT PETTYCASH 1 Petty Cash End of Year	128.13	0-01-25-240-000-201 POL Supplies and Materials	PETTYCASH		
12/30/20	FINANCE	20-02760	CITYOF55 CITY OF SUMMIT PETTYCASH 1 Petty Cash EOY \$150.00	32.98	0-01-28-370-005-201 CP Supplies and Materials	PETTYCASH		
12/30/20	FINANCE	20-02761	CITYOF55 CITY OF SUMMIT PETTYCASH 1 Petty Cash EOY Parking \$200.00	149.85	0-09-55-502-001-201 Parking Supplies and Materials	PETTYCASH		
12/30/20	FINANCE	20-02762	CITYOF55 CITY OF SUMMIT PETTYCASH 1 Petty Cash EOY - Finance	11.80	0-01-20-130-000-899 FA Miscellaneous	PETTYCASH		
12/30/20	FINANCE	20-02680	CITYOF81 CITY OF SUMMIT TREASURERS ACCT 1 CAREAS Act - reimb Gen Capital	8,326.46	G-02-20-821-020-000 2020 Cares Act- Coronavirus Relief Funds	CARESACT-JE		
12/30/20	FINANCE	20-02681	CITYOF81 CITY OF SUMMIT TREASURERS ACCT 1 CARES Act Reimb general budget	815,279.64	G-02-20-821-020-000 2020 Cares Act- Coronavirus Relief Funds	CARESACT-JE		
12/30/20	FINANCE	20-02757	CITYOF81 CITY OF SUMMIT TREASURERS ACCT 1 CARES Act Reimb Sewer	683.43	G-02-20-821-020-000 2020 Cares Act- Coronavirus Relief Funds	CARESACT-JE		
12/30/20	FINANCE	20-02758	CITYOF81 CITY OF SUMMIT TREASURERS ACCT 1 CARES Act Reimb UCC	988.75	G-02-20-821-020-000 2020 Cares Act- Coronavirus Relief Funds	CARESACT-JE		
12/30/20	FINANCE	20-02759	GOVERN80 GFOA OF NJ 1 GFOA MEMBERSHIP BERGER	90.00	0-01-20-130-000-809 FA Conferences/Meetings/Dues/Training	300004322/4118		
12/30/20	FINANCE	20-02759	2 GFOA MEMBERSHIP BALDWIN	90.00	0-01-20-130-000-809 FA Conferences/Meetings/Dues/Training	300004322/4118		
P.O. Total:				180.00				
Total for Batch: FINANCE				848,916.54				
12/30/20	WORKS	20-02755	TOPOLOGY TOPOLOGY NJ LLC 1 Phase 3	3,193.75	0-01-21-180-000-511 MLU Planner Special Projects	3614-4115-3743		
12/30/20	WORKS	20-02755	2 Phase 3	9,000.00	9-01-21-180-000-511	3614-4115-3743		

Attachment: eoy adj bill list detail 12-30-20 (7613 : Confirm Payment of Bills - December 16 - 31, 2020)



Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
12/30/20	WORKS	20-02755	3 Phase 3	12,000.00	MLU Planner Special Projects 9-01-21-185-000-500	3614-4115-3743	
12/30/20	WORKS	20-02755	4 Phase 3	13,607.04	BOA Contract Svcs 9-01-20-165-000-503	3614-4115-3743	
P.O. Total:				37,800.79	Eng Engineer Contract		
Total for Batch: WORKS				37,800.79			
Total for Date: 12/30/20							
Total for All Batches:				886,717.33			

Attachment: eoy adj bill list detail 12-30-20 (7613 : Confirm Payment of Bills - December 16 - 31, 2020)

Batch Id	Batch Total
Total for Batch: FINANCE	848,916.54
Total for Batch: WORKS	37,800.79
Total of All Batches:	<u>886,717.33</u>

Attachment: eoy adj bill list detail 12-30-20 (7613 : Confirm Payment of Bills - December 16 - 31, 2020)

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund	0-01	3,546.66	0.00	0.00	3,546.66
Parking Operating	0-09	149.85	0.00	0.00	149.85
Year Total:		3,696.51	0.00	0.00	3,696.51
Current Fund	9-01	34,607.04	0.00	0.00	34,607.04
Grant Fund	G-02	848,413.78	0.00	0.00	848,413.78
Total of All Funds:		886,717.33	0.00	0.00	886,717.33

Attachment: eoy adj bill list detail 12-30-20 (7613 : Confirm Payment of Bills - December 16 - 31, 2020)

Rcvd Batch Id Range: First to Last Rcvd Date Start: 0 End: 12/29/20 Report Format: Detail

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
12/29/20	ADMIN	20-02001	AHSHOS75 ATLANTIC CORPORATE HEALTH 2 Pre-Employment Physical Jaramillo	719.00	0-01-20-100-003-200 Physical Exams - Municipal Employees	16387	
12/29/20	ADMIN	20-00378	CANONFIN CANON FINANCIAL SERVICES INC 13 December Monthly Subscription	598.00	0-01-20-120-000-429 City Clerk Lease Equipment	22201400	
12/29/20	ADMIN	20-00932	CLEAR005 CLEARY GIACOBBE ALFIERI & 11 Retainer/Thru Oct. 22, 2020	3,000.00	0-01-20-155-000-500 LS Contract Services	87169/87168	
12/29/20	ADMIN	20-00932	12 Litigation/Thru Oct. 22, 2020	4,272.40	0-01-20-155-000-500 LS Contract Services	87169/87168	
12/29/20	ADMIN	20-00932	13 Retainer/Thru Nov. 23, 2020	3,000.00	0-01-20-155-000-509 LS Miscellaneous Services	88818/88140/881	
12/29/20	ADMIN	20-00932	14 Gagliano/Zoning Bd thru Nov 23	451.20	0-01-20-155-000-509 LS Miscellaneous Services	88818/88140/881	
12/29/20	ADMIN	20-00932	15 Litigation/Thru Nov. 23, 2020	792.00	0-01-20-155-000-509 LS Miscellaneous Services	88818/88140/881	
12/29/20	ADMIN	20-00932	16 Labor Services Thru 11/23/20	90.00	0-01-20-155-000-500 LS Contract Services	88701	
12/29/20	ADMIN	20-00932	17 COVID-19/Thru Nov. 23, 2020	648.00	0-01-20-155-000-500 LS Contract Services	88817	
12/29/20	ADMIN	20-00932	18 Summit/General thru 10/22/2020	12,847.87	0-01-20-155-000-509 LS Miscellaneous Services	87167	
P.O. Total:				25,101.47			
12/29/20	ADMIN	20-00860	MILLSTRA MILLENNIUM STRATEGIES, LLC 12 Retainer Services-Nov. 2020	3,500.00	0-01-20-100-000-500 A&E Contract Svcs	10760	
12/29/20	ADMIN	20-02652	ROGERSMI ROGERS, MICHAEL F. 1 Canva Subscription Nov & Dec	25.90	0-01-20-100-000-807 A&E Subscriptions	NOV & DEC 2020	
12/29/20	ADMIN	20-02166	TRIANG50 TRIANGLE COMMUNICATIONS, LLC 1 Upfit 2020 Ford-Marked Car 4	8,618.52	T-13-56-800-020-010 Self Insurance 2020 Admin -JIF	22198	
12/29/20	ADMIN	20-02166	2 Labor	1,955.00	T-13-56-800-020-010 Self Insurance 2020 Admin -JIF	22198	
P.O. Total:				10,573.52			
12/29/20	ADMIN	20-02667	TRIANG50 TRIANGLE COMMUNICATIONS, LLC 1 Strip PD Car #5	950.00	T-13-56-800-020-010 Self Insurance 2020 Admin -JIF	22188	
Total for Batch: ADMIN				41,467.89			

Attachment: Bill List detail 12-29-20 (7613 : Confirm Payment of Bills - December 16 - 31, 2020)

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
12/29/20	FINANCE	20-00141	ALLIAN33 ALLIANCE ENTERTAINMENT LLC 4 Replacement Midwife season 5	20.07	0-01-55-271-000-003 Library Fines Account	PLS51559723	
12/29/20	FINANCE	20-00148	ALLIAN33 ALLIANCE ENTERTAINMENT LLC 11 J,YA,adult A/V games,anime	596.13	0-01-29-390-000-219 Library Audio Visual	PLS1371617	
12/29/20	FINANCE	20-02546	AMAZON50 AMAZON.COM LLC 1 Solid state hard drive 1TB WD	428.93	C-04-31-041-00F-300 3141F Library Computer Hardware	111-6795601-707	
12/29/20	FINANCE	20-02559	AMAZON50 AMAZON.COM LLC 1 wifi camera, memory card	49.98	0-01-29-390-000-517 Library Computer Costs	114-7384957-925	
12/29/20	FINANCE	20-02559	2 labels,bags,programming needs	117.11	0-01-29-390-000-227 Library Programming	114-7384957-925	
P.O. Total:				167.09			
12/29/20	FINANCE	20-02631	AMAZON50 AMAZON.COM LLC 1 wireless mouse with USB receiv	83.94	0-01-29-390-000-517 Library Computer Costs	12/1/2020	
12/29/20	FINANCE	20-00170	ANTUNE33 ANTUNES, EURICO 4 Network consultation fees	1,400.00	0-01-29-390-000-517 Library Computer Costs	20201201	
12/29/20	FINANCE	20-02669	ANTUNE33 ANTUNES, EURICO 1 new servers,Symantec, upgrade	840.00	0-01-29-390-000-517 Library Computer Costs	20201201-2	
12/29/20	FINANCE	20-00119	BAKERT50 BAKER & TAYLOR, INC 11 Dec replacement books,processi	88.77	0-01-55-271-000-003 Library Fines Account	5016546043	
12/29/20	FINANCE	20-00121	BAKERT50 BAKER & TAYLOR, INC 21 Nov,Dec books, processing	2,543.99	0-01-29-390-000-217 Library Books	5016562582	
12/29/20	FINANCE	20-00121	22 Dec books processing	191.01	0-01-29-390-000-222 Library Operations	5016552841	
P.O. Total:				2,735.00			
12/29/20	FINANCE	20-02524	BAKERT50 BAKER & TAYLOR, INC 1 TS360 fee,MARC profiler,review	2,385.00	0-01-29-390-000-221 Library Machine Electronic	NS20110071	
12/29/20	FINANCE	20-02216	BARRETRO BARRETT ROOFS INC 1 install aluminum gutter screen	1,300.00	C-04-31-014-00A-030 3114A Library Roof Rehabilitation	21872	

Attachment: Bill List detail 12-29-20 (7613 : Confirm Payment of Bills - December 16 - 31, 2020)

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
12/29/20	FINANCE	20-02659	BARRETRO BARRETT ROOFS INC 1 repair roof leak above lobby	650.00	C-04-31-014-00A-030 3114A Library Roof Rehabilitation	21865	
12/29/20	FINANCE	20-02635	BILELL33 BILELLO, JOSEPH 1 Health Reimbursement	3,000.00	T-13-56-800-020-090 Self Insurance 2020 Other	REIMBURSE HLTH	
12/29/20	FINANCE	20-02638	CAPUT014 CAPUTO, JAMES 1 Health Reimbursement 12-2020	3,000.00	T-13-56-800-020-090 Self Insurance 2020 Other	REIMBURSE HLTH	
12/29/20	FINANCE	20-02677	CITYOF36 CITY OF SUMMIT HOUSING AUTHORI 1 AT&T NOV. CELL TOWER REVENUE	3,200.00	0-01-08-140-010 Utility Income Cell Tower	NOVEMBER 2020	
12/29/20	FINANCE	20-00542	COMCA840 COMCAST BUSINESS 12 8499 05 329 0189117	149.57	0-01-31-440-000-000 TELEPHONE	12/04/2020	
12/29/20	FINANCE	20-00151	COMCAS69 COMCAST 13 8499 05 3290185248 Dec interne	305.84	0-01-29-390-000-222 Library Operations	12/8/2020	
12/29/20	FINANCE	20-02550	COUGHLAN COUGHLAN COMPANIES, INC. 1 big brain resources for kids	3,999.00	0-01-29-390-000-217 Library Books	220107	
12/29/20	FINANCE	20-02636	DELDUCAS DELDUCA, SEBASTIAN 1 HEALTH REIMBURSEMENT 12-2020	3,000.00	T-13-56-800-020-090 Self Insurance 2020 Other	REIMBURSE HLTH	
12/29/20	FINANCE	20-02632	DEMCOI50 DEMCO INC 1 7 tier 16 bins shelves closet	319.98	0-01-29-390-000-222 Library Operations	6884186	
12/29/20	FINANCE	20-01135	DIRECTE DIRECT ENERGY BUSINESS 9 614008-29447 384 BROAD ST	624.22	0-01-31-446-000-000 NATURAL GAS	HS02197822	
12/29/20	FINANCE	20-01136	DIRECTE DIRECT ENERGY BUSINESS 7 614008-29448 10-GLEN AVE PUMP	0.57	0-01-31-446-000-000 NATURAL GAS	HS20197823	
12/29/20	FINANCE	20-01137	DIRECTE DIRECT ENERGY BUSINESS 8 614008-29449 512 SPRINGFIELD	1,204.00	0-01-31-446-000-000 NATURAL GAS	HS02197824	
12/29/20	FINANCE	20-01138	DIRECTE DIRECT ENERGY BUSINESS 6 614008-29451 41 CHATHAM RD	128.94	0-01-31-446-000-000 NATURAL GAS	HS02197826	

Attachment: Bill List detail 12-29-20 (7613 : Confirm Payment of Bills - December 16 - 31, 2020)

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
12/29/20	FINANCE	20-01139	DIRECTE DIRECT ENERGY BUSINESS 8 614008-29453 41 CHATHAM RD	419.64	0-01-31-446-000-000 NATURAL GAS	HS02197828	
12/29/20	FINANCE	20-01140	DIRECTE DIRECT ENERGY BUSINESS 7 614008-29454 75 MAPLE ST	303.35	0-01-29-390-000-415 Library Plant Operation & Maintenance	HS02197829	
12/29/20	FINANCE	20-01141	DIRECTE DIRECT ENERGY BUSINESS 8 614008-29455 BUTLER PARKWAY	128.33	0-01-31-446-000-000 NATURAL GAS	HS02197830	
12/29/20	FINANCE	20-01562	DIRECTE DIRECT ENERGY BUSINESS 5 614008-29450 RIVER ROAD	0.57	0-01-31-446-000-000 NATURAL GAS	HS02197825	
12/29/20	FINANCE	20-01563	DIRECTE DIRECT ENERGY BUSINESS 8 614008-29452 100 ASHWOOD AVE	8.22	0-01-31-446-000-000 NATURAL GAS	HS021978275	
12/29/20	FINANCE	20-02650	EEINDIA ENJOY EXPLORE INDIA 1 Rangoli Workshop 11/19-adults	250.00	0-01-29-390-000-227 Library Programming	300	
12/29/20	FINANCE	20-02683	HAWKIN66 HAWKINS DELAFIELD and WOOD LLP 1 Bond Counse; Legal Services	400.00	C-08-32-014-100-010 3214 Broad St Parking Garage Improvement	12182020	
12/29/20	FINANCE	20-02683	2 Bond Counse; Legal Services	1,990.10	C-06-32-015-00A-010 3215A Sewer TV Inspection/Line CLeaning	12182020	
12/29/20	FINANCE	20-02683	3 Bond Counse; Legal Services	2,800.00	C-04-32-013-00A-900 3213A Section 20 Costs	12182020	
12/29/20	FINANCE	20-02683	4 Bond Counse; Legal Services	800.00	C-04-32-013-00B-900 3213B Section 20 Costs	12182020	
12/29/20	FINANCE	20-02683	5 Bond Counse; Legal Services	350.00	C-04-32-013-00C-900 3213C Section 20 Costs	12182020	
12/29/20	FINANCE	20-02683	6 Bond Counse; Legal Services	350.00	C-04-32-013-00D-900 3213D Section 20 Costs	12182020	
12/29/20	FINANCE	20-02683	7 Bond Counse; Legal Services	2,650.00	C-04-32-013-00E-900 3213E Section 20 Costs	12182020	
12/29/20	FINANCE	20-02683	8 Bond Counse; Legal Services	827.23	C-04-32-013-00F-900 3213F Section 20 Costs	12182020	
P.O. Total:				10,167.33			
12/29/20	FINANCE	20-02639	HOPKNSL HOPKINS, LEVON 1 HEALTH REIMBURSEMENT 12-2020	3,000.00	T-13-56-800-020-090 Self Insurance 2020 Other	REIMBURSE HLTH	
12/29/20	FINANCE	20-00589	INDUST28 INDUSTRIAL COOLING CORPORATION 5 roof top unit # 1 motor replac	1,174.57	0-01-29-390-000-415 Library Plant Operation & Maintenance	195941	

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Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
12/29/20	FINANCE	20-00155	JCPL0050 JCP&L 12 100 007 700 097 Nov 11/5-12/4/	3,178.44	0-01-29-390-000-415 Library Plant Operation & Maintenance	95496439256	
12/29/20	FINANCE	20-00516	JCPL0050 JCP&L 12 10007387649 MORRIS & MOUNTAIN	59.09	0-01-31-430-000-100 Electricity	95706194194	
12/29/20	FINANCE	20-00820	JCPL0050 JCP&L 11 100137747729 HOBART AVE	616.74	0-01-31-430-000-100 Electricity	95676262368	
12/29/20	FINANCE	20-00824	JCPL0050 JCP&L 11 100137747737 RIVER ROAD	616.74	0-01-31-430-000-100 Electricity	95676262369	
12/29/20	FINANCE	20-00825	JCPL0050 JCP&L 11 100137747711 BROAD ST	616.85	0-01-31-430-000-100 Electricity	95706194194	
12/29/20	FINANCE	20-02593	JOANN JO-ANN STORES HOLDINGS INC 1 Creativebug 12/20-11/21 databa	900.00	0-01-29-390-000-221 Library Machine Electronic	DMARVA21-732	
12/29/20	FINANCE	20-02660	KANOPY KANOPY INC 1 streaming video services repl	400.00	0-01-29-390-000-221 Library Machine Electronic	KDEP-7619	
12/29/20	FINANCE	20-00544	LINESY33 LINE SYSTEMS, INC. 12 ACCOUNT 12760 LINE SYSTEMS	747.02	0-01-31-440-000-000 TELEPHONE	13823650	
12/29/20	FINANCE	20-00120	MIDWES50 MIDWEST TAPE LLC 7 Replacement DVD	29.99	0-01-55-271-000-003 Library Fines Account	99726854	
12/29/20	FINANCE	20-00157	MIDWES50 MIDWEST TAPE LLC 11 Dec A/V DVDs,Blurays	506.04	0-01-29-390-000-219 Library Audio Visual	99674447	
12/29/20	FINANCE	20-02328	MOTTMACD MOTT MACDONALD LLC 1 Task #2 evaluation natural gas	1,249.80	C-04-31-041-00A-410 3141A Library Fire Alarm Panel/Generator	507429427	
12/29/20	FINANCE	20-02637	NEGRIJ NEGRI, JOSEPH 1 Health Reimbursement12-2020	3,000.00	T-13-56-800-020-090 Self Insurance 2020 Other	REIMBURSE HLTH	
12/29/20	FINANCE	20-00479	NJ-AME50 NJ-AMERICAN WATER CO. 12 1018-210023345459 CHATHAM RD	130.55	0-01-31-445-000-100 Water	12/04/2020	

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Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
12/29/20	FINANCE	20-00481	NJ-AME50 NJ-AMERICAN WATER CO. 12 1018-210025885632 HYDTS	24,963.70	0-01-25-265-002-000 FIRE HYDRANT SERVICE	12/8/2020	
12/29/20	FINANCE	20-00482	NJ-AME50 NJ-AMERICAN WATER CO. 12 1018-210023342191 GLEN AVE	38.35	0-01-31-445-000-100 Water	12/4/2020	
12/29/20	FINANCE	20-00701	NJ-AME50 NJ-AMERICAN WATER CO. 12 1018-210023342696 - 25 ELM ST	22.98	0-01-31-445-000-100 Water	12/4/2020	
12/29/20	FINANCE	20-00704	NJ-AME50 NJ-AMERICAN WATER CO. 12 1018-210023342788 - 25 ELM ST	15.36	0-01-31-445-000-100 Water	12/04/2020	
12/29/20	FINANCE	20-02634	PACIFI50 PACIFICO, JEFFREY 1 Health Reimb 12/2020	3,000.00	T-13-56-800-020-090 Self Insurance 2020 Other	HEALTH REIMB	
12/29/20	FINANCE	20-02628	PROQUE50 PROQUEST-CSA LLC 1 Fold3 Historical newspapers NJ	1,834.00	0-01-29-390-000-221 Library Machine Electronic	70658126	
12/29/20	FINANCE	20-00583	PSEG1444 PSE&G 12 65 671 139 01 / 41 CHATHAM RD	108.44	0-01-31-446-000-000 NATURAL GAS	601706755212	
12/29/20	FINANCE	20-00584	PSEG1444 PSE&G 12 5 MYRTLE AVE 73 349 238 04	341.63	0-01-31-446-000-000 NATURAL GAS	602607671300	
12/29/20	FINANCE	20-00585	PSEG1444 PSE&G 12 70 304 372 09 41 CHATHAM REAR	610.94	0-01-31-446-000-000 NATURAL GAS	601606781786	
12/29/20	FINANCE	20-00586	PSEG1444 PSE&G 12 6583966700 10-A GLEN AVE PUMP	16.74	0-01-31-446-000-000 NATURAL GAS	601906701983	
12/29/20	FINANCE	20-00587	PSEG1444 PSE&G 12 100 MORRIS AVE	1,110.44	0-01-31-446-000-000 NATURAL GAS	605205435718	
12/29/20	FINANCE	20-02679	SUBURB75 SUBURBAN MUNICIPAL JOINT INSUR 1 THIRD QUARTER 2020 BILL	266,273.00	T-13-56-800-020-010 Self Insurance 2020 Admin -JIF	SUMMIT 3RD QTR	
12/29/20	FINANCE	20-02674	SUMMIT65 LIBRARY PETTY CASH ACCOUNT 1 programs Lopate,craft supplies	330.68	0-01-29-390-000-227 Library Programming	DECEMBER 2020	
12/29/20	FINANCE	20-02674	2 Worra11 Newspapers advertiseme	47.50	0-01-29-390-000-222	DECEMBER 2020	

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Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
P.O. Total:				378.18	Library Operations		
12/29/20	FINANCE	20-02646	SYSTEM66 ADT COMMERCIAL LLC 1 yearly service protection	1,745.00	0-01-29-390-000-415 Library Plant Operation & Maintenance	137247996	
12/29/20	FINANCE	20-02640	TORRESWI TORRES, WILSON 1 HEALTH REIMBURSEMENT 12-2020	3,000.00	T-13-56-800-020-090 Self Insurance 2020 Other	REIMBURSE HLTH	
12/29/20	FINANCE	20-00543	TOUCHTON TOUCHTONE COMMUNICATIONS, INC. 12 PHONE SERVICES 1000050048	423.78	0-01-31-440-000-000 TELEPHONE	1115748	
12/29/20	FINANCE	20-02569	TUTORCOM TUTOR.COM INC 1 virtual 12 hour tutoring	6,599.00	0-01-29-390-000-221 Library Machine Electronic	12/1/20-11/30/	
12/29/20	FINANCE	20-01018	VERCONF VERIZON CONFERENCING 10 F1391946	136.41	0-01-31-440-000-000 TELEPHONE	F1600633	
12/29/20	FINANCE	20-00538	VERIZO16 VERIZON 11 201 M55-5284 082	824.37	0-01-31-440-000-000 TELEPHONE	M55528408220330	
12/29/20	FINANCE	20-00536	VERIZON1 VERIZON 12 155 620 595 0001 99	109.99	0-01-31-440-000-000 TELEPHONE	12/1/20	
12/29/20	FINANCE	20-00707	VERIZON1 VERIZON 11 154 804 795 0001 64	144.99	0-01-31-440-000-000 TELEPHONE	12/06/2020	
Total for Batch: FINANCE				368,827.62			
12/29/20	PARKDCP	20-00072	CANONB66 CANON BUSINESS SOLUTIONS-EAST 14 4034568964 Maint. 10/16-11/15	196.90	0-01-28-370-002-201 Golf Supplies and Materials	4034568964	
12/29/20	PARKDCP	20-01948	CFMCON50 CFM CONSTRUCTION 9 Applicate #4 Final SFAC Pool	13,062.55	C-04-31-078-001-010 3178 DCP Pool Resurfacing	#4	
12/29/20	PARKDCP	20-02572	ELIFEGUA ELIFEGUARD, INC. 1 Thin Strap Girls Suits	835.38	0-01-28-370-003-801 FAC Clothing Purchase/Cleaning	70075	
12/29/20	PARKDCP	20-02572	2 Board Shorts	599.76	0-01-28-370-003-801 FAC Clothing Purchase/Cleaning	70075	
12/29/20	PARKDCP	20-02572	3 Tank Tops Small	16.05	0-01-28-370-003-801 FAC Clothing Purchase/Cleaning	70075	

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Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
12/29/20	PARKDCP	20-02572	4 Tank Tops Med. Large & Xtra-L	293.02	FAC Clothing Purchase/Cleaning 0-01-28-370-003-801	70075	
12/29/20	PARKDCP	20-02572	5 Womens Classic Board Shorts	461.76	FAC Clothing Purchase/Cleaning 0-01-28-370-003-801	70075	
12/29/20	PARKDCP	20-02572	6 Lifeguard T-Shirts	219.20	FAC Clothing Purchase/Cleaning 0-01-28-370-003-801	70075	
12/29/20	PARKDCP	20-02572	7 Lifeguard Cooling Cap	359.70	FAC Clothing Purchase/Cleaning 0-01-28-370-003-801	70075	
12/29/20	PARKDCP	20-02572	8 Lifeguard Visors	242.70	FAC Clothing Purchase/Cleaning 0-01-28-370-003-801	70075	
12/29/20	PARKDCP	20-02572	9 Whistles Black	171.00	FAC Clothing Purchase/Cleaning 0-01-28-370-003-801	70075	
12/29/20	PARKDCP	20-02572	10 Whistle Lanyards Red	79.00	FAC Clothing Purchase/Cleaning 0-01-28-370-003-801	70075	
12/29/20	PARKDCP	20-02572	11 Shipping	122.35	FAC Clothing Purchase/Cleaning 0-01-28-370-003-801	70075	
P.O. Total:				3,399.92			
12/29/20	PARKDCP	20-02672	HENKTHOM HENK, THOMAS P 1 Soccer Coach Playoff Games	100.00	0-28-71-300-SOC-PGM RT-RAP Soccer	12142020	
12/29/20	PARKDCP	20-02601	HOLT HOLT, LAUREN 1 REFUND FOUNDATION TENNIS	98.60	0-28-71-300-ACT RT-RAP Programs - Active Activities	REFUND	
12/29/20	PARKDCP	20-00076	HUDSONVW HUDSON VALLEY WILD GOOSE 8 3384 Goose Control Nov 21-28	249.00	0-01-28-370-002-500 Golf Contract Services	3384	
12/29/20	PARKDCP	20-00518	JCPL0050 JCP&L 11 100005180201 NJ DOT LOT	122.96	0-09-55-502-001-520 Parking Electricity	95636314043	
12/29/20	PARKDCP	20-00531	JCPL0050 JCP&L 12 100099194696 22 DEFOREST	224.06	0-09-55-502-001-204 Parking Supplies - DeForest Avenue	95676262321	
12/29/20	PARKDCP	20-00013	KARENAVW KARENA V WALKER LLC 12 #351 Yoga Instructor	330.00	0-28-71-200-SEN-PGM RT-RAP Senior Programs	351	
12/29/20	PARKDCP	20-02603	LAMONICA LAMONICA, MELISSA 1 REFUND CHEERLEADING CLINIC	85.00	0-28-71-300-CHR RT-RAP Cheerleading	REFUND CHEER	
12/29/20	PARKDCP	20-02453	NATSEC50 NATIONAL SECURITY ASSURANCE 1 Employee Background Checks	99.75	0-01-28-370-005-201 CP Supplies and Materials	3872 3843	

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Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
12/29/20	PARKDCP	20-00359	NJ-AME50 NJ-AMERICAN WATER CO. 12 1018-210023343187 85 LARNED RD	144.94	0-01-31-445-000-100 Water	12/04/2020	
12/29/20	PARKDCP	20-00477	NJ-AME50 NJ-AMERICAN WATER CO. 12 1018-210024638345 BROAD ST	30.11	0-09-55-502-001-523 Parking Water	12/04/2020	
12/29/20	PARKDCP	20-00484	NJ-AME50 NJ-AMERICAN WATER CO. 13 100 MORRIS AVE	152.32	0-01-31-445-000-100 Water	12/4/2020	
12/29/20	PARKDCP	20-00705	NJ-AME50 NJ-AMERICAN WATER CO. 12 1018-210024652549 85 LARNED IR	122.81	0-01-31-445-000-100 Water	12/4/2020	
12/29/20	PARKDCP	20-00706	NJ-AME50 NJ-AMERICAN WATER CO. 12 1018-210023002769 4 MORRIS CT	202.04	0-01-31-445-000-100 Water	12/04/2020	
12/29/20	PARKDCP	20-02401	SAGEEL50 SAGE ELDERCARE, INC 3 Social Services Jan-Dec. 2020	36,300.00	0-01-27-350-000-200 Social Services - Elderly Program	240	
12/29/20	PARKDCP	20-02401	4 Social Services Jan-Dec. 2020	377.00	0-01-28-370-005-500 CP Contract Services	240	
P.O. Total:				36,677.00			
12/29/20	PARKDCP	20-00069	SMALLWOO SMALLWOOD FINANCIAL GROUP LLC 13 #1164 Time and Attend. Nov	152.00	0-01-28-370-003-500 FAC Contract Services	1164	
12/29/20	PARKDCP	20-00012	VILLAGES VILLAGE SUPER MARKET, INC. 18 02940287299 Sup. TryCAN Opera.	97.24	0-28-71-300-TRY-OPE RT-RAP TryCAN Operations	02940287299	
Total for Batch: PARKDCP				55,547.20			
12/29/20	SAFETY	20-02545	AIRGAS33 AIR & GAS TECHNOLOGIES, INC. 1 2020 PREV MAINT AIR COMPRESSOR	2,583.00	0-01-25-265-000-500 Fire Contract Services	Q# 111120-04	
12/29/20	SAFETY	20-02555	ARGENT50 ARGENT CONTRACTING CO INC 1 FD Urinal stoppage 9/18/2020	961.80	0-01-25-265-000-500 Fire Contract Services	I19624	
12/29/20	SAFETY	20-00292	BUY-WI50 BUY-WISE AUTO PARTS 21 Car 8- Battery	136.49	0-01-25-240-000-703 POL Vehicle Maintenance	10IQ6136	
12/29/20	SAFETY	20-00292	22 Car 6- Battery	136.49	0-01-25-240-000-703 POL Vehicle Maintenance	10IS4357	
12/29/20	SAFETY	20-00292	23 Vehicle Maintenance- EDA 3	14.18	0-01-25-240-000-703	10IW8785	

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Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
12/29/20	SAFETY	20-00292	24 Vehicle Maintenance- EDA 2	1,415.65	POL Vehicle Maintenance 0-01-25-240-000-703	10IW8785	
12/29/20	SAFETY	20-00292	25 Vehicle Maintenance EDA 3	2.71	POL Vehicle Maintenance 0-01-25-240-000-703	10IW8785	
12/29/20	SAFETY	20-00292	26 Vehicle Maintenance- EDA 5	7.53	POL Vehicle Maintenance 0-01-25-240-000-703	10IW8785	
12/29/20	SAFETY	20-00292	27 EDA 3- Head light harness	14.18	POL Vehicle Maintenance 0-01-25-240-000-703	10IW8785	
P.O. Total:				1,727.23			
12/29/20	SAFETY	20-02596	CHALLNGC CHALLENGE COINS PLUS 1 Challenge Coins	2,083.00	0-01-25-240-000-501 POL Department Revision Program	560162	
12/29/20	SAFETY	20-00273	CHATNAPA CHATHAM NAPA 25 UBOLTS	56.00	0-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	819093	
12/29/20	SAFETY	20-00274	CRYSTALS CRYSTAL SPRINGS 3 RENTAL FEE - BAL	22.78	0-01-25-265-000-500 Fire Contract Services	16765992	
12/29/20	SAFETY	20-00274	4 DISPENSER RENTAL FEE	14.90	0-01-25-265-000-500 Fire Contract Services	16765992 112020	
P.O. Total:				37.68			
12/29/20	SAFETY	19-03524	FITRITE FIT-RITE UNIFORM COMPANY INC 1 PD - Honor Guard Uniforms	2,575.86	9-01-25-240-000-802 POL Body Armor	F127039	
12/29/20	SAFETY	20-02661	HDPHARLE H.D.P. HARLEY, LLC 1 Cover for Motorcycle	99.95	0-01-25-240-000-703 POL Vehicle Maintenance	458724	
12/29/20	SAFETY	20-02617	NEWJER66 NJ STATE ASSOC CHIEF OF POLICE 1 IA Investigation Program	499.00	0-01-25-240-000-804 POL Training & Seminars	IN-9193	
12/29/20	SAFETY	20-02664	NEWJER66 NJ STATE ASSOC CHIEF OF POLICE 1 OPRA ZOOM Course	299.00	0-01-25-240-000-804 POL Training & Seminars	IN9312	
12/29/20	SAFETY	20-01146	PETERW50 PETER WALLBURG STUDIO 1 Departmental Headshot (91)	150.00	0-01-25-240-000-700 POL Equipment	14685	
12/29/20	SAFETY	20-02088	REISINGE REISINGER OXYGEN SERVICE INC 1 QUOTE 165694 - OXYGEN CYLINGER	98.97	0-01-25-265-000-700 Fire Equipment	167101	

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Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
12/29/20	SAFETY	20-02578	REISINGE REISINGER OXYGEN SERVICE INC 1 C/O OXYGEN COMPRESSED	58.08	0-01-25-265-000-700 Fire Equipment	166780	
12/29/20	SAFETY	20-02578	2 ADJUSTABLE ENERGY SURCHARGE	1.90	0-01-25-265-000-700 Fire Equipment	166780	
12/29/20	SAFETY	20-02578	3 HAZMAT SURCHARGE	3.50	0-01-25-265-000-700 Fire Equipment	166780	
12/29/20	SAFETY	20-02578	4 DELIVERY	30.00	0-01-25-265-000-700 Fire Equipment	166780	
			P.O. Total:	93.48			
12/29/20	SAFETY	20-02273	RRDONNEL RR DONNELLEY 1 REG-42A safety paper	735.00	0-01-27-330-000-300 BOH Office Services	772267499	
12/29/20	SAFETY	20-02273	2 REG-42B safety paper	147.00	0-01-27-330-000-300 BOH Office Services	772267499	
			P.O. Total:	882.00			
12/29/20	SAFETY	20-02651	SANTOS SANTOS, PAULO 1 Tuition Reimbursement	1,182.00	0-01-25-240-000-805 POL Tuition Reimbursement	6/1-10/30/2020	
12/29/20	SAFETY	20-02503	STATELINE STATE LINE FIRE & SAFETY INC 1 REPAIR OF HURST 30" HYDRAULIC	447.75	0-01-25-265-000-700 Fire Equipment	125358	
12/29/20	SAFETY	20-00287	VERIZON1 VERIZON 6 Monthly Services (Verizon)	284.09	0-01-25-240-000-500 POL Contract Svcs	355751463000173	
12/29/20	SAFETY	20-00062	XEROXC33 XEROX CORPORATION 13 Nov. 2020 base chg. #011961546	159.69	0-01-27-330-000-500 BOH Contract Svcs	011961546	
12/29/20	SAFETY	20-02515	ZAPPPIA50 ZAPPPIA'S 1 FABRIZIO RETIREMENT LUNCHEON	145.00	0-01-25-265-000-804 Fire Training & Seminars	4109	
			Total for Batch: SAFETY	14,365.50			
12/29/20	WORKS	20-00024	AIRGAS38 AIRGAS USA LLC 6 RAIN GEAR	455.50	0-01-26-315-000-209 Garage Safety Gear	9107162547	
12/29/20	WORKS	20-00024	7 GLV CLD WEATHER	209.52	0-01-26-315-000-209 Garage Safety Gear	9102884945	
12/29/20	WORKS	20-00024	8 GLV CLD WEATHER	209.52	0-01-26-315-000-209 Garage Safety Gear	9102884946	
12/29/20	WORKS	20-00024	9 GLV LEATHER LG SHLDR	316.99	0-01-26-315-000-209 Garage Safety Gear	9102884946	
12/29/20	WORKS	20-00024	10 SNGL USE LASER LITE T-SHAPE	22.00	0-01-26-315-000-209 Garage Safety Gear	9102884946	

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12/29/20	WORKS	20-00024	11 CLOTHING	76.44	Garage Safety Gear 0-01-26-315-000-209	9103675353	
12/29/20	WORKS	20-00024	12 SHIPPING	70.51	Garage Safety Gear 0-01-26-315-000-209	9102884945	
12/29/20	WORKS	20-00024	13 VARIOUS GLOVES	1,032.83	Garage Safety Gear 0-01-26-315-000-209	9106292397	
12/29/20	WORKS	20-00024	14 SHIPPING	66.75	Garage Safety Gear 0-01-26-315-000-209	9106292397	
P.O. Total:				2,460.06	Garage Safety Gear		
12/29/20	WORKS	20-01554	AMERIGAS AMERIGAS PROPANE LP 6 Propane fuel - Free Mrkt	951.59	0-01-31-447-000-000 HEATING OIL	804853379	
12/29/20	WORKS	20-00025	ARMPCO50 ARMPCO OFFICE MACHINES, INC. 12 Copier Meter Reading	49.19	0-01-32-465-000-701 CS Equipment	IN19379	
12/29/20	WORKS	20-01637	BUY-WI50 BUY-WISE AUTO PARTS 377 Inner air element #20	27.78	0-01-26-315-000-601 Garage RRM Equipment Maintenance	10IN9766	
12/29/20	WORKS	20-01637	378 WIX SPIN -ON HYDRAULIC #20	66.70	0-01-26-315-000-601 Garage RRM Equipment Maintenance	10IW8780	
12/29/20	WORKS	20-01637	379 PRIME GUARD DEF 2.5-SWEEPER	8.99	0-01-26-315-000-601 Garage RRM Equipment Maintenance	10IW8772	
12/29/20	WORKS	20-01637	380 SPLASH R/V MARINE #20	35.94	0-01-26-315-000-601 Garage RRM Equipment Maintenance	10IW8789	
12/29/20	WORKS	20-01637	381 CAP ASY FUEL TANK #27	10.09	0-01-26-315-000-611 Garage RRM Vehicle Maintenance	10IU1904	
12/29/20	WORKS	20-01637	382 BACK-UP ALARM, MEDIUM #13	31.58	0-01-26-315-000-611 Garage RRM Vehicle Maintenance	10IW8799	
12/29/20	WORKS	20-01637	383 TIREPRES MNTR/LUBE FILTER #11	8.28	0-01-26-315-000-611 Garage RRM Vehicle Maintenance	10IW8803	
12/29/20	WORKS	20-01637	384 WIX SPINON LBE FILTER #16	56.45	0-01-26-315-000-611 Garage RRM Vehicle Maintenance	10IW8797	
12/29/20	WORKS	20-01637	385 AC DELCO BATTERY #68	226.02	0-01-26-315-000-613 Garage G&T Vehicle Maintenance	10IQ4450	
12/29/20	WORKS	20-01637	386 RETURN:BATTERY CORE #68	26.00-	0-01-26-315-000-613 Garage G&T Vehicle Maintenance	RETURN:10IQ4450	
12/29/20	WORKS	20-01637	387 AC DELCO BATTERY #68	113.01	0-01-26-315-000-613 Garage G&T Vehicle Maintenance	10IQ4765	
12/29/20	WORKS	20-01637	388 RETURN:BATTERY CORE #68	13.00-	0-01-26-315-000-613 Garage G&T Vehicle Maintenance	RETURN:10IQ4765	
12/29/20	WORKS	20-01637	389 WIX SPIN ON LUBE FILTER #64	57.91	0-01-26-315-000-613 Garage G&T Vehicle Maintenance	10IW8786	
12/29/20	WORKS	20-01637	390 PRIME GUARD DEF 2.5 #85	8.99	0-01-26-315-000-616 Garage COMPOST Vehicle Maintenance	10IW8783	
12/29/20	WORKS	20-01637	391 PRIME GUARD DEF 2.5 #94	8.99	0-01-26-315-000-619 Garage RPST Vehicle Maintenance	10IW8775	
P.O. Total:				621.73			

Attachment: Bill List detail 12-29-20 (7613 : Confirm Payment of Bills - December 16 - 31, 2020)

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
12/29/20	WORKS	20-02573	CALIFANO CALIFANO, MICHAEL 1 SUBSTITUTE COVERAGE 11/20/2020	1,125.00	0-18-00-701-000-104 UCC Overtime	11/20/2020	
12/29/20	WORKS	20-00042	CANONB66 CANON BUSINESS SOLUTIONS-EAST 12 DCS COPIER MAINTENANCE	112.01	0-01-32-465-000-201 CS Supplies and Materials	4034306596	
12/29/20	WORKS	20-01925	CHATNAPA CHATHAM NAPA 19 Air Freshners	3.87	0-01-26-315-000-214 Garage Vehicle Supplies	814306	
12/29/20	WORKS	20-01925	20 Armora11 wipes	5.89	0-01-26-315-000-214 Garage Vehicle Supplies	814306	
P.O. Total:				9.76			
12/29/20	WORKS	20-00450	CITYOF46 CITY OF SUMMIT OFF DUTY 29 Job# 4746 Summit/Broad inv3815	585.48	C-04-31-095-100-010 3195 City Portion Local Improvements	3815	
12/29/20	WORKS	20-00450	30 Job# 4758 Summit/Broad inv3815	1,003.68	C-04-31-095-100-010 3195 City Portion Local Improvements	3815	
12/29/20	WORKS	20-00450	31 Job# 4773 Maple St. Inv# 3815	2,007.36	C-04-31-095-100-010 3195 City Portion Local Improvements	3815	
12/29/20	WORKS	20-00450	32 Job#4718 Pinegrove/Ashlnd 3819	1,087.32	C-04-31-095-100-010 3195 City Portion Local Improvements	3819	
12/29/20	WORKS	20-00450	33 Job#4723 Pinegrove/Ashlnd 3819	1,505.52	C-04-31-095-100-010 3195 City Portion Local Improvements	3819	
12/29/20	WORKS	20-00450	34 Job#4733 Pinegrove/Ashlnd 3819	1,421.88	C-04-31-095-100-010 3195 City Portion Local Improvements	3819	
12/29/20	WORKS	20-00450	35 Job#4742 Pinegrove/Ashlnd 3819	1,421.88	C-04-31-095-100-010 3195 City Portion Local Improvements	3819	
12/29/20	WORKS	20-00450	36 Job#4755 Pinegrove/Ashlnd 3819	1,421.88	C-04-31-095-100-010 3195 City Portion Local Improvements	3819	
12/29/20	WORKS	20-00450	37 Job#4723 Pinegrove/Ashlnd 3819	1,505.52	C-04-31-095-100-010 3195 City Portion Local Improvements	3819	
12/29/20	WORKS	20-00450	38 Job4760 Pinegrove/Ashland 3826	1,505.52	C-04-31-095-100-010 3195 City Portion Local Improvements	3826	
12/29/20	WORKS	20-00450	39 Job4770 Pinegrove/Ashland 3826	1,589.16	C-04-31-095-100-010 3195 City Portion Local Improvements	3826	
12/29/20	WORKS	20-00450	40 Job4771 Pinegrove/Ashland 3826	1,254.60	C-04-31-095-100-010 3195 City Portion Local Improvements	3826	
12/29/20	WORKS	20-00450	41 Job4783 Pinegrove/Ashland 3826	669.12	C-04-31-095-100-010 3195 City Portion Local Improvements	3826	
12/29/20	WORKS	20-00450	42 Job4787 Pinegrove/Ashland 3826	1,421.88	C-04-31-095-100-010 3195 City Portion Local Improvements	3826	
12/29/20	WORKS	20-00450	43 Job4787 2 POs/1 car Inv#3826	170.00	C-04-31-095-100-010 3195 City Portion Local Improvements	3826	
12/29/20	WORKS	20-00450	44 Job4787 Admin Fee Inv#3826	255.00	C-04-31-095-100-010 3195 City Portion Local Improvements	3826	
12/29/20	WORKS	20-00450	45 Job4793 Pinegrove/Ashland 3831	1,589.16	C-04-31-095-100-010 3195 City Portion Local Improvements	3831	

Attachment: Bill List detail 12-29-20 (7613 : Confirm Payment of Bills - December 16 - 31, 2020)



Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
12/29/20	WORKS	20-00450	46 Job4800 Pinegrove/Ashland 3831	1,589.16	3195 City Portion Local Improvements C-04-31-095-100-010	3831	
12/29/20	WORKS	20-00450	47 Job4812 Pinegrove/Ashland 3831	1,505.52	3195 City Portion Local Improvements C-04-31-095-100-010	3831	
12/29/20	WORKS	20-00450	48 Job4813 Pinegrove/Ashland 3831	1,505.52	3195 City Portion Local Improvements C-04-31-095-100-010	3831	
12/29/20	WORKS	20-00450	49 Job4821 Pinegrove/Ashland 3831	1,589.16	3195 City Portion Local Improvements C-04-31-095-100-010	3831	
12/29/20	WORKS	20-00450	50 Job4828 Pinegrove/Ashland 3843	1,589.16	3195 City Portion Local Improvements C-04-31-095-100-010	3843	
12/29/20	WORKS	20-00450	51 Job4829 Pinegrove/Ashland 3843	2,843.76	3195 City Portion Local Improvements C-04-31-095-100-010	3843	
12/29/20	WORKS	20-00450	52 Job4830 Pinegrove/Ashland 3843	752.76	3195 City Portion Local Improvements C-04-31-095-100-010	3843	
P.O. Total:				31,790.00			
12/29/20	WORKS	20-01299	COLLIN33 COLLIN BROS LOCK&SAFE CO LLC 7 Keys	36.00	0-01-26-306-000-202 TS Supplies and Materials	130057	
12/29/20	WORKS	20-00052	CUSTOM25 CUSTOM BANDAG INC 50 Tires Veh #98	904.92	0-01-26-315-000-609 Garage RPST Equipment Maintenance	60187217	
12/29/20	WORKS	20-00052	51 Tires Veh #11	519.08	0-01-26-315-000-609 Garage RPST Equipment Maintenance	60186326	
P.O. Total:				1,424.00			
12/29/20	WORKS	20-02654	DAVISON DAVISON, EASTMAN, MUNOZ, 1 Morris Habitat ZB Atty Fees	11,467.43	0-01-20-155-000-509 LS Miscellaneous Services	10/2019-11/2020	
12/29/20	WORKS	20-00115	DONOF D'ONOFRIO & SON INC 9 Lndscpng Maint- Various Loctns	6,100.00	0-01-28-375-000-504 P&ST Contracted Grounds Maintenance	30271	
12/29/20	WORKS	20-01638	DREYER50 DREYER'S LUMBER & HARDWARE INC 61 Pump Station Hose	42.07	0-07-55-502-004-402 Sewer Operating Building Maintenance	718266	
12/29/20	WORKS	20-01120	EVOQUA EVOQUA WATER TECHNOLOGIES LLC 14 Chem Feed OC Recurng 904625625	495.00	C-06-31-067-00A-014 3167A Sewer Trunkline Maint & Repairs	904625625	
12/29/20	WORKS	20-01120	15 Chem Feed OC Recurng 904625626	535.00	C-06-31-067-00A-014 3167A Sewer Trunkline Maint & Repairs	904625626	
12/29/20	WORKS	20-01120	16 BIOXIDE inv# 904639917	2,808.34	C-06-31-067-00A-014 3167A Sewer Trunkline Maint & Repairs	904639917	
P.O. Total:				3,838.34			

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Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
12/29/20	WORKS	20-01560	FBASSOJR F BASSO JR RUBBISH REMOVAL INC 10 Curb. Recy. Nov 2020	42,300.00	0-01-26-305-001-512 Recycling Curbside Collection	1120-1125	
12/29/20	WORKS	20-01560	11 Violation Fee Nov. 2020	5,265.00	0-01-26-305-001-512 Recycling Curbside Collection	1120-1125	
			P.O. Total:	37,035.00			
12/29/20	WORKS	20-00127	FOLEYI50 FOLEY INCORPORATED 32 Front Blade& Hardware #98	381.96	0-01-26-315-000-609 Garage RPST Equipment Maintenance	00c938875	
12/29/20	WORKS	20-00127	33 Bucket curl hose #98	179.52	0-01-26-315-000-609 Garage RPST Equipment Maintenance	00c934585	
			P.O. Total:	561.48			
12/29/20	WORKS	20-02633	GALLELLA GALLELLI, ALDO 1 SUBSTUTITE COVERAGE 11/30-12/4	1,125.00	0-18-00-701-000-104 UCC Overtime	11/30-12/4/2020	
12/29/20	WORKS	20-01868	H2MASSOC H2M ASSOCIATES INC 2 H2M LP200451-Op A&B 2020-2021	2,740.00	0-01-26-315-000-701 Garage UST Licensing Requirements	JULY-OCT	
12/29/20	WORKS	20-02259	INDUST28 INDUSTRIAL COOLING CORPORATION 2 Rplc 5"HW Boiler Vlv-City Hall	19,050.00	C-04-32-013-00A-600 3213A DCS City Hall Building Maintenance	195152	
12/29/20	WORKS	20-02146	JEFCOEQU JEFECO EQUIPMENT SUPPLIES, INC. 1 Quad 4-20ma Analog Input Board	320.00	0-07-55-502-004-402 Sewer Operating Building Maintenance	72709	
12/29/20	WORKS	20-02146	2 Freight	19.54	0-07-55-502-004-402 Sewer Operating Building Maintenance	72709	
			P.O. Total:	339.54			
12/29/20	WORKS	20-02599	KOZITECK KOZITECK, RAY 1 RFD ROAD OPENING PERMIT 03-061	500.00	T-03-56-286-000-117 Reserved Road Opening Deposits	RES# 7464	
12/29/20	WORKS	18-03663	MASERC50 MASER CONSULTING PA 27 Configuratr of Survey #616186	1,276.25	C-04-30-066-00F-030 3066 GIS Computer Equipment	0000616186	
12/29/20	WORKS	20-00345	MASERC50 MASER CONSULTING PA 15 PB Escrow Fees PB-20-252	1,486.25	T-03-56-286-000-085 Reserved for Planning Board Escrow Fees	608624	
12/29/20	WORKS	20-00345	16 PB Escrow Fees PB-20-252	1,397.50	T-03-56-286-000-085 Reserved for Planning Board Escrow Fees	616683	
12/29/20	WORKS	20-00345	17 PB Escrow Fees PB-20-252	108.75	T-03-56-286-000-085 Reserved for Planning Board Escrow Fees	620149	
			P.O. Total:	2,992.50			

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Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
12/29/20	WORKS	20-00549	MIDCONST MIDWEST CONSTRUCTION INC 3 Pinegrove Ave Sectn II, paymt2	199,101.70	C-04-31-095-100-010 3195 City Portion Local Improvements	PAYMENT #2	
12/29/20	WORKS	18-03457	MOTTMACD MOTT MACDONALD LLC 6 GOLF COURSE DAM BREACH ANALYSI	848.75	C-04-31-014-00A-058 3114A DCS Municipal Golf Course Spillway	507427033	
12/29/20	WORKS	20-01915	MOTTMACD MOTT MACDONALD LLC 6 2020 ROAD SURVEY INV#507427747	4,040.00	C-04-30-080-00A-010 3080 SID Various Improvements	507427747	
12/29/20	WORKS	20-01915	7 2020 ROAD SURVEY INV#507427747	1,570.00	C-04-32-013-00E-100 3213E Beacon Rd Improvements	507427747	
12/29/20	WORKS	20-01915	8 2020 ROAD SURVEY INV#507427747	2,660.00	C-04-32-013-00E-110 3213E Edgar St Improvements	507427747	
12/29/20	WORKS	20-01915	9 2020 ROAD SURVEY INV#507427747	3,160.00	C-04-32-013-00E-190 3213E West End Ave Improvements	507427747	
P.O. Total:				11,430.00			
12/29/20	WORKS	20-02220	MOTTMACD MOTT MACDONALD LLC 2 FLOW METER ESSEXRD STORM DRAIN	3,000.00	C-04-32-013-00D-100 3213D Drainage Improvement Projects	507427642	
12/29/20	WORKS	20-02228	MYLESF50 MYLES F. KELLY, INC. 1 ROOF RIDGE CAP SHINGLES	93.08	0-01-26-310-000-419 PB&G Repairs - 5 Myrtle Ave Cornog Bldg	0019224850-001	
12/29/20	WORKS	20-00047	NATIONFU NATIONAL FUEL OIL INC 11 Plus Gas. 11/24/20	1,304.98	0-01-31-460-000-000 GASOLINE	49783	
12/29/20	WORKS	20-00049	NATIONFU NATIONAL FUEL OIL INC 36 Diesel - Rec Center	336.13	0-01-31-461-000-000 DIESEL FUEL	48816	
12/29/20	WORKS	20-00049	37 Diesel - T Stn 11/12/2020	276.99	0-01-31-461-000-000 DIESEL FUEL	49361	
12/29/20	WORKS	20-00049	38 Diesel - DPW	2,153.89	0-01-31-461-000-000 DIESEL FUEL	49430	
P.O. Total:				2,767.01			
12/29/20	WORKS	20-00872	NEGLIA50 NEGLIA ENGINEERING ASSOCIATES 10 SEWER CONSULTING ENGINEERING	2,660.00	0-07-55-502-004-500 Sewer Operating Contract Services	2002948	
12/29/20	WORKS	20-00305	PRECISRS PRECISION REPORTING SERVICE 5 PB Steno Fees Charged to City	52.00	0-01-21-180-000-499 MLU Planning Reporting Services	106968	
12/29/20	WORKS	20-00305	6 PB Steno Fees Charged to City	97.50	0-01-21-180-000-499	107009	

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Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
12/29/20	WORKS	20-00305	7 PB Steno Fees Charged to City	91.00	MLU Planning Reporting Services 0-01-21-180-000-499	107011	
12/29/20	WORKS	20-00305	8 PB Escrow Fees PB-19-251	847.50	MLU Planning Reporting Services T-03-56-286-000-085	106968	
12/29/20	WORKS	20-00305	9 PB Escrow Fees PB-19-252	1,393.50	Reserved for Planning Board Escrow Fees T-03-56-286-000-085	107009	
12/29/20	WORKS	20-00305	10 PB Escrow Fees PB-19-252	600.50	Reserved for Planning Board Escrow Fees T-03-56-286-000-085	107011	
12/29/20	WORKS	20-00305	11 PB Escrow Fees PB-19-252	2,210.50	Reserved for Planning Board Escrow Fees T-03-56-286-000-085	107053	
12/29/20	WORKS	20-00305	12 PB Escrow Fees PB-19-252	1,107.50	Reserved for Planning Board Escrow Fees T-03-56-286-000-085	107084	
P.O. Total:				6,400.00	Reserved for Planning Board Escrow Fees		
12/29/20	WORKS	20-00199	RICCIA RICCIARDI BROTHERS, INC. 19 INSL-X garage guard	346.00	C-04-31-091-00A-570	26343	
12/29/20	WORKS	20-00199	20 INSL-X garage guard	86.50	3191A DSC Transfer Station Bldg Mtn	26406	
12/29/20	WORKS	20-00199	21 Moorgard white 5 gal#25547	245.95	3191A DSC Transfer Station Bldg Mtn	25547	
12/29/20	WORKS	20-00199	22 Moorglo Black gallon	49.99	3191A DSC Transfer Station Bldg Mtn	26343	
12/29/20	WORKS	20-00199	23 Aquaglo white #25495	47.99	3191A DSC Transfer Station Bldg Mtn	25495	
12/29/20	WORKS	20-00199	24 Alex plus caulk #25495	1.95	3191A DSC Transfer Station Bldg Mtn	25495	
P.O. Total:				286.48			
12/29/20	WORKS	20-00398	RUSSE RUSSELL REID WASTE HAULING AND 8 TEMP RESTROOM & HAND SANI	103.42	C-06-30-085-00A-010	5866143	
12/29/20	WORKS	20-00398	9 DELIVERY & SETUP	50.00	3085 Sanitary Sewer System Improvements	5866143	
P.O. Total:				153.42			
12/29/20	WORKS	20-01953	RUTGER20 RUTGERS STATE UNIVERSITY 1 Nicola Zoning Classes	845.00	9-01-32-465-000-804		
12/29/20	WORKS	20-01953	2 Nicola Zoning Classes	372.00	CS Training & Seminars		
12/29/20	WORKS	20-01953	3 Nicola Zoning Classes	509.00	9-01-32-465-000-804		
P.O. Total:				1,726.00	CS Training & Seminars		
12/29/20	WORKS	20-00184	SANITA50 SANITATION EQUIPMENT CORP 29 TUBE ASSY	120.49	0-01-26-315-000-613	56237	

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Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
12/29/20	WORKS	20-00184	30 BUSHING	10.20	Garage G&T Vehicle Maintenance 0-01-26-315-000-613	56237	
12/29/20	WORKS	20-00184	31 BUSHING, 1 SPLIT	5.82	Garage G&T Vehicle Maintenance 0-01-26-315-000-613	56237	
12/29/20	WORKS	20-00184	32 BUSHING	6.12	Garage G&T Vehicle Maintenance 0-01-26-315-000-613	56237	
12/29/20	WORKS	20-00184	33 BUSHING 1 1/2 SPLIT	4.54	Garage G&T Vehicle Maintenance 0-01-26-315-000-613	56237	
12/29/20	WORKS	20-00184	34 IDLER ARM WELDMENT	317.26	Garage G&T Vehicle Maintenance 0-01-26-315-000-613	56387	
12/29/20	WORKS	20-00184	35 DRIVER ARM WELD, LH	181.42	Garage G&T Vehicle Maintenance 0-01-26-315-000-613	56387	
12/29/20	WORKS	20-00184	36 DRIVER ARM WELD, RH	181.42	Garage G&T Vehicle Maintenance 0-01-26-315-000-613	56387	
12/29/20	WORKS	20-00184	37 SHORT PINLOCK	147.78	Garage G&T Vehicle Maintenance 0-01-26-315-000-613	56387	
12/29/20	WORKS	20-00184	38 SELF LUB,RBC FIBERGLIDE BEARIN	140.64	Garage G&T Vehicle Maintenance 0-01-26-315-000-613	56387	
12/29/20	WORKS	20-00184	39 SPLIT LOCK WASHER	1.62	Garage G&T Vehicle Maintenance 0-01-26-315-000-613	56387	
12/29/20	WORKS	20-00184	40 BOLT 3/8-16X1"	7.20	Garage G&T Vehicle Maintenance 0-01-26-315-000-613	56387	
12/29/20	WORKS	20-00184	41 BOLT FH	3.48	Garage G&T Vehicle Maintenance 0-01-26-315-000-613	56387	
12/29/20	WORKS	20-00184	42 ACTUATOR FLANGE	49.28	Garage G&T Vehicle Maintenance 0-01-26-315-000-613	56387	
12/29/20	WORKS	20-00184	43 EXTERNAL HUB SEAL	15.00	Garage G&T Vehicle Maintenance 0-01-26-315-000-613	56387	
12/29/20	WORKS	20-00184	44 INCOMING FREIGHT CHARGES	70.00	Garage G&T Vehicle Maintenance 0-01-26-315-000-613	56387	
12/29/20	WORKS	20-00184	45 LABOR	720.00	Garage G&T Vehicle Maintenance 0-01-26-315-000-613	56387	
P.O. Total:				1,982.27			
12/29/20	WORKS	20-00209	SPRINT SPRINT SPECTRUM, LP 12 UCC Monthly Phone Oct/Nov 2020	297.16	0-18-00-701-000-607 UCC Telephone	645042119-232	
12/29/20	WORKS	20-00186	STORRT50 STORR TRACTOR CO 6 Body riserless, 1" NPT	176.70	0-01-28-370-002-203 Golf Equipment Maintenance Supplies	105408	
12/29/20	WORKS	20-00186	7 Delivery Charge	17.85	0-01-28-370-002-203 Golf Equipment Maintenance Supplies	105408	
12/29/20	WORKS	20-00186	8 Delivery Charge	17.88	0-01-28-370-002-203 Golf Equipment Maintenance Supplies	1054319	
12/29/20	WORKS	20-00186	9 Body Riderless 1"NPT	88.35	0-01-28-370-002-203 Golf Equipment Maintenance Supplies	1054319	
P.O. Total:				300.78			

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Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
12/29/20	WORKS	20-01644	SUMMIT25 SUMMIT ELECTRICAL SUPPLY CO 13 SS coup STL	0.48	0-07-55-502-004-402 Sewer Operating Building Maintenance	79242-1	
12/29/20	WORKS	20-01644	14 emt STRAP	0.28	0-07-55-502-004-402 Sewer Operating Building Maintenance	79242-1	
12/29/20	WORKS	20-01644	20 600V RK5 TD FRZ	245.00	0-01-26-310-000-201 PB&G Supplies and Materials	79203-1	
12/29/20	WORKS	20-01644	21 PLC26/41 CFL 2 pin lamp	131.25	0-01-26-310-000-201 PB&G Supplies and Materials	79203-1	
12/29/20	WORKS	20-01644	22 CFL Lamp #79203-1	95.40	0-01-26-310-000-201 PB&G Supplies and Materials	79203-1	
P.O. Total:				472.41			
12/29/20	WORKS	20-01640	SUMMIT40 SUMMIT IND. HARDWARE 226 65 cc back pack-Roads	459.99	0-01-26-290-000-201 RRM Supplies	745645	
12/29/20	WORKS	20-01640	227 Back pack blowers-Roads	15.99	0-01-26-290-000-205 RRM Tools	747631	
12/29/20	WORKS	20-01640	228 Blue eqp tarp cover	28.04	0-01-26-290-000-205 RRM Tools	747361	
12/29/20	WORKS	20-01640	229 Colony Ct Repair - Concrete	23.97	0-01-26-300-000-212 PW Storm Sewer Materials	747342	
12/29/20	WORKS	20-01640	230 Trnsfr Stn exhaust fan	249.00	0-01-26-306-000-402 TS Building Maintenance	746616	
12/29/20	WORKS	20-01640	231 single cut key	4.00	0-01-26-306-000-402 TS Building Maintenance	748014	
12/29/20	WORKS	20-01640	232 3pk 1-9/16" ALU Padlock	19.54	0-01-26-307-000-205 Compost Tools	746487	
12/29/20	WORKS	20-01640	233 Christmas wreaths	82.50	0-01-26-310-000-201 PB&G Supplies and Materials	746655	
12/29/20	WORKS	20-01640	234 nuts & bolts - Glen Av stairs	5.40	0-01-26-310-000-201 PB&G Supplies and Materials	744718	
12/29/20	WORKS	20-01640	235 75 ct C9 Spool set	672.96	0-01-26-310-000-201 PB&G Supplies and Materials	746617	
12/29/20	WORKS	20-01640	236 3/4x66 Green Electric Tape	88.68	0-01-26-310-000-201 PB&G Supplies and Materials	746617	
12/29/20	WORKS	20-01640	237 Holiday banners	82.50	0-01-26-310-000-201 PB&G Supplies and Materials	747253	
12/29/20	WORKS	20-01640	238 1/4 Black 90 ST Elbows-Garage	3.39	0-01-26-315-000-201 Garage Supplies and Materials	746612	
12/29/20	WORKS	20-01640	239 Road blower	2.99	0-01-26-315-000-601 Garage RRM Equipment Maintenance	745517	
12/29/20	WORKS	20-01640	240 Chain repair parts	75.62	0-01-28-375-000-205 P&ST Tools	746708	
12/29/20	WORKS	20-01640	241 CRBD Banner parts	33.92	0-01-29-401-000-200 Downtown Maintenance - OE	745477	
12/29/20	WORKS	20-01640	242 CRBD Orange barricades	87.21	0-01-29-401-000-200 Downtown Maintenance - OE	745657	
12/29/20	WORKS	20-01640	243 Police generator locks	10.52	0-01-29-401-000-200 Downtown Maintenance - OE	745764	
12/29/20	WORKS	20-01640	244 CRBD Banner parts	21.20	0-01-29-401-000-200	745813	

Attachment: Bill List detail 12-29-20 (7613 : Confirm Payment of Bills - December 16 - 31, 2020)

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
12/29/20	WORKS	20-01640	245 CRBD Decorative lights	1.02	Downtown Maintenance - OE 0-01-29-401-000-200	746158	
12/29/20	WORKS	20-01640	246 CRBD Decorative lights	8.49	Downtown Maintenance - OE 0-01-29-401-000-200	746205	
12/29/20	WORKS	20-01640	247 Extens Ring - Glen Ave Pmp Stn	3.99	Downtown Maintenance - OE 0-07-55-502-004-212	745421	
12/29/20	WORKS	20-01640	248 Light Parts - Glen Ave Pmp Stn	11.50	Sewer Operating Materials 0-07-55-502-004-402	745512	
			P.O. Total:	1,992.42	Sewer Operating Building Maintenance		
12/29/20	WORKS	20-00205	THYSSE50 THYSSENKRUPP ELEVATOR CORP. 5 City Hall Elevator Maint	409.50	0-01-26-310-000-502 PB&G City Hall Maintenance Contracts	60000476853	
12/29/20	WORKS	20-00206	TMBRENN T.M. BRENNAN CONTRACTORS, INC. 19 Minisplit AC Repair-Police Stn	225.00	0-01-26-310-000-412 PB&G Repairs - 512 Springfield City Hall	6124	
12/29/20	WORKS	20-02480	TRIOUS25 TRIUS INC 1 Broom gutter SI067388	600.00	0-01-26-315-000-601 Garage RRM Equipment Maintenance	SI067388	
12/29/20	WORKS	20-00449	UNIONC43 UNION COUNTY POLICE 5 11/09/20 SummitAve/Union Pl.	1,003.68	C-04-31-095-100-010 3195 City Portion Local Improvements	0005	
12/29/20	WORKS	20-00412	UNIONC57 UNION COUNTY SHERIFF'S OFFICE 2 Traffic Control/ SmmittFreeMart	669.12	C-04-31-095-100-010 3195 City Portion Local Improvements	20-11-46	
12/29/20	WORKS	20-00224	UNIONC64 UNION COUNTY UTILITES AUTHORIT 22 Tipping Fees November 2020	61,622.41	0-01-26-308-000-200 Disposal Charges	NOVEMBER 2020	
12/29/20	WORKS	20-00224	23 REBATE: Tipping Fees Nov 2020	9,503.52	0-01-26-308-000-200 Disposal Charges	NOVEMBER 2020	
			P.O. Total:	52,118.89			
12/29/20	WORKS	20-00207	USMUNI38 US MUNICIPAL SUPPLY INC 8 Snow tire chains for trucks	1,440.02	0-01-26-290-000-201 RRM Supplies	6174624	
12/29/20	WORKS	20-01641	WBMASON W.B. MASON CO, INC 129 Soap Dispensers-City Garage	75.98	0-01-26-310-000-201 PB&G Supplies and Materials	215940314	
12/29/20	WORKS	20-00243	WEIGHT50 WEIGHTS & MEASURES FUND 5 05 VEH SCALE	100.00	0-01-26-306-000-216 TS Facility Licenses	01-023009-21	

Attachment: Bill List detail 12-29-20 (7613 : Confirm Payment of Bills - December 16 - 31, 2020)



Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
12/29/20	WORKS	20-00783	WORRAL33 WORRALL COMMUNITY NEWSPAPERS 22 Planning Board Legal Ad	51.26	0-01-21-180-000-210 MLU Advertising	217496	
12/29/20	WORKS	20-00783	23 Zoning Board Escrow Fees	30.68	T-03-56-286-000-084 Reserved for Zoning Board Escrow Fees	217495	
12/29/20	WORKS	20-00783	24 Zoning Board Escrow Fees	27.74	T-03-56-286-000-084 Reserved for Zoning Board Escrow Fees	217494	
P.O. Total:				109.68			
12/29/20	WORKS	20-02437	WURTHUSA WURTH USA INC 1 Hitch pin assrtment for plows	79.08	0-01-26-315-000-201 Garage Supplies and Materials	96850204	
12/29/20	WORKS	20-00409	ZAPPIA50 ZAPPIA'S 9 STAFF LUNCH (12/11 & 12/18)	266.56	0-01-20-165-000-809 Eng Conferences Meetings and Training	7513.746	7512.7
12/29/20	WORKS	20-00991	ZUCCARO1 ZUCCARO INC 3 Safe St to Transt Prj Payment2	143,517.08	C-04-31-095-100-010 3195 City Portion Local Improvements	PAYMENT #2	
Total for Batch: WORKS				561,078.00			
Total for Date: 12/29/20				Total for All Batches:	1,041,286.21		

Attachment: Bill List detail 12-29-20 (7613 : Confirm Payment of Bills - December 16 - 31, 2020)



Batch Id	Batch Total
Total for Batch: ADMIN	41,467.89
Total for Batch: FINANCE	368,827.62
Total for Batch: PARKDCP	55,547.20
Total for Batch: SAFETY	14,365.50
Total for Batch: WORKS	561,078.00
Total Of All Batches:	<u>1,041,286.21</u>

Attachment: Bill List detail 12-29-20 (7613 : Confirm Payment of Bills - December 16 - 31, 2020)

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund	0-01	275,760.99	3,200.00	0.00	278,960.99
Sewer Operating	0-07	3,057.86	0.00	0.00	3,057.86
Parking Operating	0-09	377.13	0.00	0.00	377.13
Uniform Construction Code	0-18	2,547.16	0.00	0.00	2,547.16
Recreation Trust	0-28	527.24	183.60	0.00	710.84
Year Total:		282,270.38	3,383.60	0.00	285,653.98
Current Fund	9-01	4,301.86	0.00	0.00	4,301.86
General Captial	C-04	436,441.57	0.00	0.00	436,441.57
Sewer Capital	C-06	5,981.86	0.00	0.00	5,981.86
Parking Capital	C-08	400.00	0.00	0.00	400.00
Year Total:		442,823.43	0.00	0.00	442,823.43
Trust - Other	T-03	9,710.42	0.00	0.00	9,710.42
Self Insurance Trust	T-13	298,796.52	0.00	0.00	298,796.52
Year Total:		308,506.94	0.00	0.00	308,506.94
Total of All Funds:		1,037,902.61	3,383.60	0.00	1,041,286.21

Attachment: Bill List detail 12-29-20 (7613 : Confirm Payment of Bills - December 16 - 31, 2020)

**Scroll to the next page to see  
revised resolution and itemized bills list**

Resolution (ID # 7617)  
January 19, 2021

**AUTHORIZING PAYMENT OF BILLS - \$**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the proper officers of the City be and they are hereby authorized and directed to draw checks for a total of \$\_\_\_\_\_ for the payment of the itemized bills listed on the following Schedule "A" which have been approved by several committees and the President of the Common Council and which are made a part of the minutes of this meeting.

Dated: January 19, 2021

I, Rosalia M. Licatense, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, January 19, 2021.

City Clerk

**AUTHORIZING PAYMENT OF BILLS - \$**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the proper officers of the City be and they are hereby authorized and directed to draw checks for a total of **\$1,948,813.57** for the payment of the itemized bills listed on the following Schedule "A" which have been approved by several committees and the President of the Common Council and which are made a part of the minutes of this meeting.

Dated: January 19, 2021

I, Rosalia M. Licatense, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, January 19, 2021.

City Clerk

Rcvd Batch Id Range: First			to Last	Rcvd Date Start: 0	End: 01/19/21	Report Format: Detail	
Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
01/19/21	ADMIN	20-00859	BOROUGHM BOROUGH OF MADISON 19 Monthly Base Charge	551.41	0-01-20-100-004-210 Technology Operation Support - Madison	COS-OCT20	
01/19/21	ADMIN	20-00859	20 Hourly Rate	2,871.44	0-01-20-100-004-210 Technology Operation Support - Madison	COS-OCT20	
01/19/21	ADMIN	20-00859	21 Evening/weekend Hrly Rate	2,640.00	0-01-20-100-004-210 Technology Operation Support - Madison	COS-OCT20	
P.O. Total:				6,062.85			
01/19/21	ADMIN	20-00381	LEXISN50 LEXISNEXIS BUSINESS & 13 December Monthly Subscription	211.00	0-01-20-155-000-509 LS Miscellaneous Services	3093001365	
01/19/21	ADMIN	20-00860	MILLSTRA MILLENNIUM STRATEGIES, LLC 13 Retainer Services Dec. 2020	3,500.00	0-01-20-100-000-500 A&E Contract Svcs	10885	
01/19/21	ADMIN	20-01783	NEWJER21 NEW JERSEY DIVISION OF ALCOHOL 1 2020-2021 Liquor Renewal	63.00	0-01-20-120-000-201 City Clerk Supplies and Materials	2020-2021	
01/19/21	ADMIN	20-02519	PETERSOB PETERSON, BRIAN 1 REIMB BACKGROUND CHECK	42.80	0-01-20-100-000-900 A&E Background Checks	REIMBURSEMENT	
01/19/21	ADMIN	20-01557	SAIENTER SAI ENTERPRISES INC 1 Knowbe4 IT Training 1yr Lic	3,248.90	0-01-20-100-004-250 Technology Tech & Software Licenses	042576	
01/19/21	ADMIN	20-02564	SAIENTER SAI ENTERPRISES INC 1 Thinkpad i5 Laptops16gb/256GB	4,225.00	0-01-20-100-004-230 Technology Equipment & Hardware	04574	
01/19/21	ADMIN	20-02643	SAIENTER SAI ENTERPRISES INC 1 COVID WEB BASED QUESTIONNAIRE	4,000.00	0-01-20-100-004-250 Technology Tech & Software Licenses	042573	
01/19/21	ADMIN	20-02671	SAIENTER SAI ENTERPRISES INC 1 SOPHOS AV DESKTOP MTR	11,875.00	0-01-20-100-004-250 Technology Tech & Software Licenses	04572	
01/19/21	ADMIN	20-02671	2 SOPHOS AV MTR SERVER	2,116.50	0-01-20-100-004-250 Technology Tech & Software Licenses	04572	
P.O. Total:				13,991.50			
01/19/21	ADMIN	20-02700	SAIENTER SAI ENTERPRISES INC 1 ACRONISCLOUD BACKUP SERVICE1YR	5,890.00	0-01-20-100-004-250 Technology Tech & Software Licenses	042571	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
SAIENTER SAI ENTERPRISES INC							
01/19/21	ADMIN	20-02701	1 Barracuda WEB Updates 12Mos	1,026.00	0-01-20-100-004-250	042570	
01/19/21	ADMIN	20-02701	2 Barracuda Next Day Warranty	1,254.00	0-01-20-100-004-250	042570	
P.O. Total:				2,280.00	Technology Tech & Software Licenses		
STANDARD STANDARD CHAIR OF GARDNER							
01/19/21	ADMIN	20-02542	1 Brass Plate-Dept Head-Cascais	22.00	0-01-20-120-000-201	12/10/20	
01/19/21	ADMIN	20-02542	2 proof	10.00	0-01-20-120-000-201	12/10/20	
01/19/21	ADMIN	20-02542	3 Shipping	5.00	0-01-20-120-000-201	12/10/20	
P.O. Total:				37.00	City Clerk Supplies and Materials		
STATETRE STATE TREASURER							
01/19/21	ADMIN	20-02543	1 RMC Renewal Cert. N. Sarna	50.00	0-01-20-120-000-809	11/20/20	
City Clerk Conf & Meetings							
WBMASON W.B. MASON CO, INC							
01/19/21	ADMIN	20-02541	1 Toner Cartridge (rosemary)	126.40	0-01-20-120-000-201	215065460	
01/19/21	ADMIN	20-02541	2 Address labels	25.88	0-01-20-120-000-201	215065460	
01/19/21	ADMIN	20-02541	3 shipping labels	23.95	0-01-20-120-000-201	215065460	
01/19/21	ADMIN	20-02541	4 clasp envelope 10x13	26.99	0-01-20-120-000-201	215065460	
01/19/21	ADMIN	20-02541	5 post it notes pop up refill	24.54	0-01-20-120-000-201	215065460	
01/19/21	ADMIN	20-02541	6 binder clips medium	0.64	0-01-20-120-000-201	215065460	
01/19/21	ADMIN	20-02541	7 pop-up note yellow	24.94	0-01-20-120-000-201	215065460	
01/19/21	ADMIN	20-02541	8 recycled pop-up note 3x3	7.84	0-01-20-120-000-201	215065460	
01/19/21	ADMIN	20-02541	9 sign here flags	5.98	0-01-20-120-000-201	215065460	
01/19/21	ADMIN	20-02541	10 self stick pads 3x5	2.92	0-01-20-120-000-201	215065460	
01/19/21	ADMIN	20-02541	11 tape	3.82	0-01-20-120-000-201	215065460	
01/19/21	ADMIN	20-02541	12 Tab Dividers, a-z	3.30	0-01-20-120-000-201	215065460	
P.O. Total:				277.20	City Clerk Supplies and Materials		
WRRAL33 WRRALL COMMUNITY NEWSPAPERS							
01/19/21	ADMIN	20-00379	45 U95634 Pending Ord. 20-3224	60.08	0-01-20-120-000-210	218653	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
01/19/21	ADMIN	20-00379	46 U95633 Pending Ord. 20-3225	59.59	City Clerk Advertising 0-01-20-120-000-210	218652	
01/19/21	ADMIN	20-00379	47 Pending Ordinance #20-3228	63.02	City Clerk Advertising 0-01-20-120-000-210	219421	
01/19/21	ADMIN	20-00379	48 Pending Ordinance 20-3227	58.12	City Clerk Advertising 0-01-20-120-000-210	219419	
01/19/21	ADMIN	20-00379	49 Pending Ordinance 20-3226	57.14	City Clerk Advertising 0-01-20-120-000-210	219418	
01/19/21	ADMIN	20-00379	50 Final Ordinance 20-3224	28.72	City Clerk Advertising 0-01-20-120-000-210	219673	
01/19/21	ADMIN	20-00379	51 Tax Assessment Services Notice	28.72	City Clerk Advertising 0-01-20-120-000-210	219671	
01/19/21	ADMIN	20-00379	52 Final Ordinance 20-3225	31.66	City Clerk Advertising 0-01-20-120-000-210	219672	
P.O. Total:				387.05			
Total for Batch: ADMIN				44,266.30			
01/19/21	FINANCE	20-02743	AMAZON50 AMAZON.COM LLC 1 LOT outdoor party games, power	1,998.08	0-01-29-390-000-899 Library Miscellaneous OE	7221833-1733861	
01/19/21	FINANCE	20-02747	AMAZON50 AMAZON.COM LLC 1 arts,crafts project afterschoo	365.62	0-01-29-390-000-227 Library Programming	1178682-5329849	
01/19/21	FINANCE	20-02341	APPRCONS APPRAISAL CONSULTANTS CORP. 2 12-28-2020 - Multi Reports	3,893.75	0-01-20-150-000-500 TA Contract Services Appraisers	12/24/2020	
01/19/21	FINANCE	20-00361	AT105068 AT&T 13 0303619366001	38.59	0-01-31-440-000-000 TELEPHONE	12/15/20	
01/19/21	FINANCE	20-00362	AT105068 AT&T 13 030 361 4837 001	34.49	0-01-31-440-000-000 TELEPHONE	12/9/2020	
01/19/21	FINANCE	21-00004	CITYOF15 CITY OF SUMMIT 1 1ST QTR PROPERTY TAX 7 CEDAR	7,388.02	1-01-16-000-007 MRNA 7 Cedar Street (clearing)	1ST QTR 2021	
01/19/21	FINANCE	20-00182	COMCA840 COMCAST BUSINESS 13 8499 05 329 0181395	308.35	0-01-31-440-000-000 TELEPHONE	12/09/2020	
01/19/21	FINANCE	20-00360	COMCA840 COMCAST BUSINESS 13 8499 05 329 0172121	153.35	0-01-31-440-000-000 TELEPHONE	11/10/2	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
01/19/21	FINANCE	19-01982	DIFRA005 DIFRANCESCO BATEMAN KUNZMAN 12 July 2020 Bill, 2019 STC	6,984.00	0-01-55-204-000-000 Accounts Payable	7/31/2020	
01/19/21	FINANCE	20-01520	DIFRA005 DIFRANCESCO BATEMAN KUNZMAN 7 October 2020	9,270.00	0-01-20-150-000-504 TA Tax Appeals Legal Srvcs DiFrancesco	OCTOBER 2020	
01/19/21	FINANCE	20-00118	DOCUMNTS DOCUMENT SOLUTIONS LLC 6 Konica copier contract	182.58	0-01-55-271-000-004 Library Copy/Printing	494373	
01/19/21	FINANCE	21-00003	EDMUND50 EDMUNDS GOVTECH 1 2021 Software Maintenance	5,680.00	1-01-20-130-000-403 FA Equipment Svc (Edmunds Ann'l Maint)	21-00623	
01/19/21	FINANCE	21-00003	2 2021 Software Maintenance	1,735.00	1-01-20-130-000-403 FA Equipment Svc (Edmunds Ann'l Maint)	21-00623	
01/19/21	FINANCE	21-00003	3 2021 Software Maintenance	2,275.00	1-01-20-145-000-500 CTaxes Collection Software& Monthly Fees	21-00623	
01/19/21	FINANCE	21-00003	4 2021 Software Maintenance	2,390.00	1-07-55-501-001-401 Sewer Administration TC Edmunds System	21-00623	
01/19/21	FINANCE	21-00003	5 2021 Software Maintenance	620.00	1-01-20-145-000-501 CTaxes Credit Card Set-up Costs	21-00623	
01/19/21	FINANCE	21-00003	6 2021 Software Maintenance	620.00	1-07-55-501-001-402 Sewer Administration TC WIPP	21-00623	
01/19/21	FINANCE	21-00003	7 2021 Hardware Maintenance	540.00	1-01-20-130-000-403 FA Equipment Svc (Edmunds Ann'l Maint)	21-01230	
P.O. Total:				13,860.00			
01/19/21	FINANCE	20-00709	FEDEX050 FEDEX 10 FEDEX EXPRESS SERVICES	18.29	0-01-20-100-002-204 Postage Fedex	7-226-68201	
01/19/21	FINANCE	20-00363	GREATAME GREATAMERICA FINANCIAL 13 DATA PAC CURVE POSTAGE SYSTEM	500.00	0-01-20-100-002-203 Postage Machine Lease	28429153	
01/19/21	FINANCE	20-00154	INDUST28 INDUSTRIAL COOLING CORPORATION 5 Quarterly HVAC maintenance	1,105.00	0-01-29-390-000-415 Library Plant Operation & Maintenance	195587	
01/19/21	FINANCE	20-00335	JCPL0050 JCP&L 13 100005845316 CITY HALL	1,415.57	0-01-31-435-000-000 STREET LIGHTING	95028113789	
01/19/21	FINANCE	20-00337	JCPL0050 JCP&L 13 100005845548 CITY FLOOD LIGHTS	35.03	0-01-31-435-000-000 STREET LIGHTING	95586357358	
01/19/21	FINANCE	20-00519	JCPL0050 JCP&L 13 100062732993 BUS SHELTER	64.43	0-01-31-430-000-100	95496439284	



Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
					Electricity		
01/19/21	FINANCE	21-00006	JOINTM50 JOINT MEETING OF ESSEX & UNION 2 JOINT MEETING ASSES. 1ST QTR	525,752.00	1-07-55-502-002-201 Sewer Joint Meeting Maintenance	BLANKET CONTROL	
01/19/21	FINANCE	20-02508	MGLFOR50 MGL PRINTING SOLUTIONS 1 2020 TAX FORMS 1099-Misc	20.00	0-01-20-130-000-201 FA Supplies & Materials	177063	
01/19/21	FINANCE	20-02508	2 2020 1099 MISC ENVELOPES	60.00	0-01-20-130-000-201 FA Supplies & Materials	177063	
01/19/21	FINANCE	20-02508	3 SHIPPING AND HANDLING	19.00	0-01-20-130-000-201 FA Supplies & Materials	177063	
01/19/21	FINANCE	20-02508	4 2020 TAX FORMS 1099- NEC	120.00	0-01-20-130-000-201 FA Supplies & Materials	177063	
			P.O. Total:	219.00			
01/19/21	FINANCE	20-00358	NESTLERR READYREFRESH BY NESTLE 13 0017660366 2019 WATER	470.80	0-01-31-445-000-100 Water	20L0017660366	
01/19/21	FINANCE	20-02343	NEWMARKK NEWMARK KNIGHT FRANK VALUATION 2 Inv#270681-001 12-03-20	1,925.00	0-01-20-150-000-500 TA Contract Services Appraisers	270681-001	
01/19/21	FINANCE	21-00005	NPSMEMER NPSM EMERGENCY SRVS COMMUN CTR 2 JOINT DISPATCH 1ST QTR 2021	339,058.89	1-01-25-265-003-500 NPSM Emergency Services Dispatch Center	1/01-3/31/2021	
01/19/21	FINANCE	20-00357	PSEG1444 PSE&G 24 BILLING STATEMENT FOR 7 ACCTS	2,085.89	0-01-31-446-000-000 NATURAL GAS	503100081470	
01/19/21	FINANCE	20-00357	25 BILLING STATEMENT FOR LIB ACCT	235.94	0-01-29-390-000-415 Library Plant Operation & Maintenance	503100081470	
			P.O. Total:	2,321.83			
01/19/21	FINANCE	21-00011	REALTYS REALTY SOLUTIONS JV LLC 1 REDEMPTION TSC#20-2 B402 L52	17,155.40	1-01-55-114-000-000 Redemption of Tax Sale Certificates	RES # 7618	
01/19/21	FINANCE	21-00011	2 REDEMPTION TSC#20-2 B402 L52	26,000.00	T-03-56-286-000-101 Reserved Tax Sale Premium	RES # 7618	
			P.O. Total:	43,155.40			
01/19/21	FINANCE	21-00001	SLAMAROB SLAMA, ROBERT & SHARON 1 VET DEDUCTION ALLOWED 2020	250.00	1-01-55-104-000-000 Due from State - Senior Cits. & Vets	RES #7624	
01/19/21	FINANCE	20-01406	SODANOAP SODANO APPRAISAL SERVICES LLC 2 Sodano Bill 12-23-2020	2,668.75	0-01-20-150-000-500	12-23-2020	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
TA Contract Services Appraisers							
01/19/21	FINANCE	20-00364	SPECT005 SPECTROTEL HOLDING COMPANY LLC 13 ADMIN TELEPHONES 2020 - 338922	7,810.68	0-01-31-440-000-000 TELEPHONE	10004332	
01/19/21	FINANCE	21-00007	SUBURB75 SUBURBAN MUNICIPAL JOINT INSUR 1 FOURTH QTR 2020	264,772.00	T-13-56-800-020-010 Self Insurance 2020 Admin -JIF	SBMU335-2021	
01/19/21	FINANCE	21-00007	2 FIRST QUARTER 2021	265,764.00	T-13-56-800-021-010 Self Insurance 2021 Admin -JIF	SBMU335-2021	
P.O. Total:				530,536.00			
01/19/21	FINANCE	20-02729	SUMMIT65 LIBRARY PETTY CASH ACCOUNT 1 dustbuster,fridge gasket	113.79	0-01-29-390-000-415 Library Plant Operation & Maintenance	VARIOUS	
01/19/21	FINANCE	20-02729	2 kids programming supplies	35.98	0-01-29-390-000-227 Library Programming	VARIOUS	
P.O. Total:				149.77			
01/19/21	FINANCE	21-00012	TOUCHTON TOUCHTONE COMMUNICATIONS, INC. 2 PHONE SERVICES 1000050048	423.78	1-01-31-440-000-000 TELEPHONE	1/01/2021	
01/19/21	FINANCE	21-00008	TOWNSH70 TOWNSHIP OF RANDOLPH 1 2021 MCCPC MEMBERSHIP FEE	1,250.00	1-01-20-100-000-309 A&E Miscellaneous Svcs	2021 FEE	
01/19/21	FINANCE	20-00343	VERIZ408 VERIZON WIRELESS 13 682164944-00001	2,442.91	0-01-31-440-000-000 TELEPHONE	9869121925	
01/19/21	FINANCE	20-00181	VERIZON1 VERIZON 13 355-470-216-0001-96	180.64	0-01-31-440-000-000 TELEPHONE	12/10/2020	
01/19/21	FINANCE	20-00341	VERIZON1 VERIZON 13 654 793 893 0001 16	144.99	0-01-31-440-000-000 TELEPHONE	12/18/2020	
01/19/21	FINANCE	20-00342	VERIZON1 VERIZON 13 454 790 548 0001 96	144.99	0-01-31-440-000-000 TELEPHONE	12/20/20	
01/19/21	FINANCE	20-00537	VERIZON1 VERIZON 12 452 053 634 0001 39	189.99	0-01-31-440-000-000 TELEPHONE	11/27/2020	
01/19/21	FINANCE	20-00539	VERIZON1 VERIZON 13 155 678 232 0001 05	109.99	0-01-31-440-000-000	12/24/20	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
					TELEPHONE		
01/19/21	FINANCE	20-00540	VERIZON1 VERIZON 13 151 907 182 0001 93	124.99	0-01-31-440-000-000 TELEPHONE	12/21/20	
01/19/21	FINANCE	20-00708	VERIZON1 VERIZON 10 852-098-463-0001-51	296.99	0-01-31-440-000-000 TELEPHONE	12/18/20	
01/19/21	FINANCE	20-02283	VERIZON1 VERIZON 5 656 381 901 0001 59	99.65	0-01-31-440-000-000 TELEPHONE	12/11/2020	
01/19/21	FINANCE	20-02709	WBMASON W.B. MASON CO, INC 1 8 1/2 x 11 white paper/case	1,730.40	0-01-20-100-006-202 Municipal Purchasing Copier Paper/Toner	216879285	
			Total for Batch: FINANCE	1,509,072.59			
01/19/21	PARKDCP	20-02355	ABERSON ABERSON NAROTZKY & WHITE 1 Pay Station Cover-Out of Order	400.00	0-09-55-502-001-942 Parking Lot Maintenance	10/09/20	
01/19/21	PARKDCP	20-02355	2 Logo Setup Fee	50.00	0-09-55-502-001-942 Parking Lot Maintenance	10/09/20	
			P.O. Total:	450.00			
01/19/21	PARKDCP	20-02538	BRANCHST BRANCH, STANLEY 1 REFUND PARKING PERMIT	7.00	1-09-08-503-000 Parking Revenues (Refunds)	REFUND 12/1/20	
01/19/21	PARKDCP	20-00070	CANONB66 CANON BUSINESS SOLUTIONS-EAST 11 Copier Fees - Nov	33.01	0-09-55-502-001-201 Parking Supplies and Materials	4034610786	
01/19/21	PARKDCP	20-02684	CFMCON50 CFM CONSTRUCTION 1 2-2014 Closing SFAC	6,361.25	0-01-28-370-003-500 FAC Contract Services	2-2014	
01/19/21	PARKDCP	20-02684	2 2-2014 Closing SFAC	2,038.75	0-01-28-370-003-400 FAC Maintenance Services	2-2014	
			P.O. Total:	8,400.00			
01/19/21	PARKDCP	20-02145	ENDRESSR ENDRESS, ROBERT 2 EMT StandBy Football Games	840.00	0-28-71-300-FTB-PGM RT-RAP Football Programs	00001	
01/19/21	PARKDCP	20-02500	FERINGAB FERINGA, BARBARA 1 REFUND FENCING	190.00	1-28-71-300-ACT RT-RAP Programs - Active Activities	11/11/20	

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INTEGRITS INTEGRATED TECHNICAL SYSTEMS							
01/19/21	PARKDCP	20-00077	11 November Digital Iris Fees	4,140.00	0-09-55-502-001-310 Parking Electronic Costs	30826	
01/19/21	PARKDCP	20-00077	12 Digital Iris Fees December	4,140.00	0-09-55-502-001-310 Parking Electronic Costs	31249	
P.O. Total:				8,280.00			
INTEGRITS INTEGRATED TECHNICAL SYSTEMS							
01/19/21	PARKDCP	20-00806	6 Sept Extend by Phone	7.00	0-09-55-502-001-310 Parking Electronic Costs	YP318	
01/19/21	PARKDCP	20-00806	7 Extend by Phone	7.00	0-09-55-502-001-310 Parking Electronic Costs	YP324	
P.O. Total:				14.00			
JAIN SHEF JAIN, SHEFALI							
01/19/21	PARKDCP	20-02602	1 REFUND FOUNDATION TENNIS	197.20	1-28-71-300-ACT RT-RAP Programs - Active Activities	12/15/20	
JCPL0050 JCP&L							
01/19/21	PARKDCP	20-00333	13 SUMMIT REC COMM	2,071.78	0-01-31-430-000-100 Electricity	95526408634	
JCPL0050 JCP&L							
01/19/21	PARKDCP	20-00697	12 100060906920 CEDAR STREET	5.76	0-09-55-502-001-520 Parking Electricity	95496439280	
JCPL0050 JCP&L							
01/19/21	PARKDCP	20-00698	13 100007664368 301 BROAD	1,104.59	0-09-55-502-001-520 Parking Electricity	95496439253	
MILESTAM MILES, TAMISHA							
01/19/21	PARKDCP	20-02605	1 REFUND CHEERLEADING CLINIC	65.00	1-28-71-300-CHR RT-RAP Cheerleading	12/15/20	
NJ-AME50 NJ-AMERICAN WATER CO.							
01/19/21	PARKDCP	20-00547	12 1018210023341990 100 Ashwood	122.81	0-01-31-445-000-FAC Water - Family Aquatic Center	12/04/20	
NJ-AME50 NJ-AMERICAN WATER CO.							
01/19/21	PARKDCP	20-00548	11 1018220021694169 189 River Rd	84.63	0-01-31-445-000-GLF Water - Golf Course	10/20	
OPHELD50 OPHEL, DAVID							
01/19/21	PARKDCP	20-02537	1 REFUND PARKING PERMIT	18.75	1-09-08-503-000 Parking Revenues (Refunds)	REFUND 12/1/20	
PARKMOBI PARKMOBILE USA INC							
01/19/21	PARKDCP	20-00084	12 Oct End User Fees	4,825.00	0-09-55-502-001-310 Parking Electronic Costs	INV18406	

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01/19/21	PARKDCP	20-02004	RENZULLI RENZULLI, BRIDGET 1 REFUND SOCCER/ FIELD USE	125.00	1-28-71-300-SOC RT-RAP Soccer	09/22/20	
01/19/21	PARKDCP	20-02004	2 REFUND SOCCER/ FIELD USE	20.00	1-28-72-400-FUF RT-Field User Fees	09/22/20	
P.O. Total:				145.00			
01/19/21	PARKDCP	20-02103	SAIENTER SAI ENTERPRISES INC 1 DCP Equipment/Wireless Cameras	3,308.00	C-04-31-091-00B-300 3191B DCP Community Center Cameras	042577	
01/19/21	PARKDCP	20-00086	SLCONTRA S & L CONTRACTORS, LLC 3 Snow Storm 12/16/2020	8,600.00	0-09-55-502-001-417 Parking Snow Removal	121720-100SM	
01/19/21	PARKDCP	20-02120	SOUTHSHR SOUTH SHORE CONSTRUCTION, LLC 1 BSG Entrance Repairs	5,600.00	C-08-30-078-010-010 3078 Broad Street Garage Repairs	20070-01	
01/19/21	PARKDCP	20-02576	SPECT SPECTRUM AQUATICS 1 Footboard 29.5x42 Compost	1,309.24	0-01-28-370-003-700 FAC Equipment	0192502-IN	
01/19/21	PARKDCP	20-02576	2 Shipping	300.00	0-01-28-370-003-700 FAC Equipment	0192502-IN	
P.O. Total:				1,609.24			
01/19/21	PARKDCP	20-00093	STANDELE STANDARD ELEVATOR CORPORATION 22 November Elevator Maint BSG	216.30	0-09-55-502-001-402 Parking Building Maintenance	112699	
01/19/21	PARKDCP	20-00093	23 November Elevator Maint Tier	225.00	0-09-55-502-001-402 Parking Building Maintenance	112698	
01/19/21	PARKDCP	20-00093	24 Elevator Maintenance Tier Dec	225.00	0-09-55-502-001-402 Parking Building Maintenance	113179	
01/19/21	PARKDCP	20-00093	25 Elevator Maintenance BSG Dec	216.30	0-09-55-502-001-402 Parking Building Maintenance	113180	
P.O. Total:				882.60			
01/19/21	PARKDCP	20-00217	SUMMIT40 SUMMIT IND. HARDWARE 59 751959 Breaker for Heater	42.00	0-01-28-370-002-204 Golf Grounds Maintenance Materials	751959	
01/19/21	PARKDCP	20-02706	SUMMITVI SUMMIT VIDEO PRODUCTIONS LLC 1 261 Film Event Football Teams	2,575.00	0-28-71-300-FTB-PGM RT-RAP Football Programs	261	
Total for Batch: PARKDCP				49,471.37			
01/19/21	SAFETY	20-02694	AMER1ST AMERICA'S 1ST MAINTENANCE INC 1 3.3 TABLETS FOR ELECTROSTATIC	159.00	0-01-25-265-000-201	400080431	

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01/19/21	SAFETY	20-02694	2 SHIPPING	25.00	Fire Supplies and Materials 0-01-25-265-000-201	400080431	
P.O. Total:				184.00	Fire Supplies and Materials		
01/19/21	SAFETY	20-00221	AMERIC38 AMERICAN PAPER TOWEL CO 3 DISINFECTING WIPES	142.35	0-01-25-265-000-201	J1248080	
01/19/21	SAFETY	20-00221	4 INOPAK FOAMING SOAP	155.61	0-01-25-265-000-201	J1248080	
01/19/21	SAFETY	20-00221	5 KLEENGUARD BL NITRITE GLOVES	139.36	0-01-25-265-000-201	J1248080	
01/19/21	SAFETY	20-00221	6 HORIZON BOWL CLEANER	42.56	0-01-25-265-000-201	J1248080	
01/19/21	SAFETY	20-00221	7 TORK ADV C FOLD TOWEL	367.30	0-01-25-265-000-201	J1248080	
01/19/21	SAFETY	20-00221	8 CENTERPULL TOWEL	282.10	0-01-25-265-000-201	J1248080	
01/19/21	SAFETY	20-00221	9 INOPAK SANI-GUARD FOAM SANIITI	138.36	0-01-25-265-000-201	J1251245	
P.O. Total:				1,267.64	Fire Supplies and Materials		
01/19/21	SAFETY	20-02482	APPROV66 APPROVED FIRE PROTECTION SYSTE 1 ANNUAL FIRE EXTING INSPECTION	1,265.47	0-01-25-265-000-500	IN00050721	
					Fire Contract Services		
01/19/21	SAFETY	20-02606	ATDHGHWY ATD HIGHWAY PRODUCTS LLC 1 Post/Cones/Street Signs	5,609.94	0-01-25-240-000-206	1404	
					POL Street Signs		
01/19/21	SAFETY	20-02663	AUTOSALV AUTO SALVAGE OF S. PLAINFIELD 1 Seat Track	175.00	0-01-25-240-000-703	12/09/20	
					POL Vehicle Maintenance		
01/19/21	SAFETY	20-02384	AXONENTE AXON ENTERPRISE INC 1 Axon Service Agreement	31,410.90	0-01-25-240-000-500	SI-1703558	
					POL Contract Svcs		
01/19/21	SAFETY	20-00222	CANONUSA CANON USA INC (FD) 4 RXR00812 METER USAGE	18.54	0-01-25-265-000-500	R14177850	
01/19/21	SAFETY	20-00222	5 RXR00812 - METER USAGE	64.92	0-01-25-265-000-500	R13903586	
01/19/21	SAFETY	20-00222	6 RXR00812 - METER USAGE	231.26	0-01-25-265-000-500	R14101031	
P.O. Total:				314.72	Fire Contract Services		
01/19/21	SAFETY	20-00273	CHATNAPA CHATHAM NAPA 24 HALOGEN SEALED BEAMS	51.89	0-01-25-265-000-705	813477	

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01/19/21	SAFETY	20-00273	30 SOLENOID	46.19	Fire Trucks (Vehicle Maintenance) 0-01-25-265-000-705	815292	
			P.O. Total:	98.08	Fire Trucks (Vehicle Maintenance)		
01/19/21	SAFETY	20-00225	CONVERGE CONVERGEONE, INC 11 CUST ID SPSSUMFIR0001 - NOV 20	225.19	0-01-31-440-000-000 TELEPHONE	2809534	
01/19/21	SAFETY	20-00225	12 CUST ID SPSSUMFIR0001 - DEC 20	225.19	0-01-31-440-000-000 TELEPHONE	2862757	
			P.O. Total:	450.38			
01/19/21	SAFETY	20-00274	CRYSTALS CRYSTAL SPRINGS 5 WATER DELIVERY	227.58	0-01-25-265-000-500 Fire Contract Services	167659921121820	
01/19/21	SAFETY	20-00274	6 DISPENSER RENTAL	14.90	0-01-25-265-000-500 Fire Contract Services	167659921121820	
			P.O. Total:	242.48			
01/19/21	SAFETY	20-02662	CUSTOM25 CUSTOM BANDAG INC 1 New Tire- Car 15	490.44	0-01-25-240-000-703 POL Vehicle Maintenance	10435128	
01/19/21	SAFETY	20-02705	EMERGE64 EMERGENCY REPORTING 1 ANNUAL CONTRACT SERVICES	6,012.20	0-01-25-265-000-500 Fire Contract Services	INV202020796	
01/19/21	SAFETY	20-02244	EVERBRDG EVERBRIDGE INC 1 Nixle System	4,300.00	0-01-25-240-000-500 POL Contract Svcs	M58007	
01/19/21	SAFETY	20-02529	FBINAAFB FBI NAA INC, FBI ACADEMY 1 Membership Dues	230.00	0-01-25-240-000-806 POL Memberships	52125	
01/19/21	SAFETY	19-03472	FITRITE FIT-RITE UNIFORM COMPANY INC 4 PD - Replacement Uniforms	186.99	0-01-55-204-000-000 Accounts Payable	F127558	
01/19/21	SAFETY	20-02073	FITRITE FIT-RITE UNIFORM COMPANY INC 2 Stop Signs- Crossing Guards	99.95	0-01-25-240-001-200 Crossing Guards - OE	F127554	
01/19/21	SAFETY	20-02710	KIRK KIRKLAND, THOMAS 2 REIMB TUITION 8/17-12/5/2020	1,264.50	0-01-25-265-000-805 Fire Tuition Reimbursement	8/17-12/5/2020	
01/19/21	SAFETY	19-01568	LEMAYERI LEMAY ERICKSON WILLCOX ARCH PC 14 PROJ 21406 - 33 FIRE HQ DESIGN	28,673.59	C-04-31-078-002-010	33	

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					3178 FD HQ Planning & Design		
01/19/21	SAFETY	20-02511	LEMAYERI LEMAY ERICKSON WILLCOX ARCH PC 1 FH PH2 Add'l Svcs Const Docs	52,415.40	C-04-31-078-002-010 3178 FD HQ Planning & Design	0000000031	
01/19/21	SAFETY	21-00009	LEMAYERI LEMAY ERICKSON WILLCOX ARCH PC 1 Fire HQ Design Phase II	10,076.76	0-01-25-265-000-201 Fire Supplies and Materials	8888888831	
01/19/21	SAFETY	21-00009	2 Fire HQ Design Phase II	3,860.00	0-01-25-265-000-402 Fire Building Maintenance	8888888831	
01/19/21	SAFETY	21-00009	3 Fire HQ Design Phase II	5,836.70	0-01-25-265-000-700 Fire Equipment	8888888831	
01/19/21	SAFETY	21-00009	4 Fire HQ Design Phase II	588.00	0-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	8888888831	
01/19/21	SAFETY	21-00009	5 Fire HQ Design Phase II	7,500.00	0-01-25-265-000-800 Fire Employee Support	8888888831	
01/19/21	SAFETY	21-00009	6 Fire HQ Design Phase II	7,832.00	0-01-25-265-000-803 Fire Clothing Allowance	8888888831	
01/19/21	SAFETY	21-00009	7 Fire HQ Design Phase II	14,650.00	0-01-25-265-000-804 Fire Training & Seminars	8888888831	
01/19/21	SAFETY	21-00009	8 Fire HQ Design Phase II	5,360.00	0-01-25-265-000-805 Fire Tuition Reimbursement	8888888831	
01/19/21	SAFETY	21-00009	9 Fire HQ Design Phase II	1,054.25	0-01-25-265-000-808 Fire Personal Expenses	8888888831	
			P.O. Total:	56,757.71			
01/19/21	SAFETY	20-02682	MAUROG50 MAURO, GAYLE 1 Reimb Symp Fruit Basket-Kairam	101.28	0-01-27-330-000-300 BOH Office Services	50608311	
01/19/21	SAFETY	20-02504	MOTOROLS MOTOROLA SOLUTIONS INC 1 NEW MOBILE RADIOS APX-8500	11,473.28	C-04-31-041-00B-420 3141B FD Rpl & Upgd Recall Radio/Pagers	41295687	
01/19/21	SAFETY	20-02504	2 NEW MOBILE RADIOS APX-8500	3,248.72	C-04-32-013-00C-100 3213C FD Replace Fire Prevention Vehicle	41295687	
			P.O. Total:	14,722.00			
01/19/21	SAFETY	20-00044	NATIONFU NATIONAL FUEL OIL INC 22 GASOLINE	2,398.50	0-01-31-460-000-000 GASOLINE	49263	
01/19/21	SAFETY	20-00044	23 GASOLINE	2,132.84	0-01-31-460-000-000 GASOLINE	49781	
01/19/21	SAFETY	20-00044	24 GASOLINE	2,889.60	0-01-31-460-000-000 GASOLINE	50328	
01/19/21	SAFETY	20-00044	25 GASOLINE	2,109.76	0-01-31-460-000-000 GASOLINE	51173	
			P.O. Total:	9,530.70			



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01/19/21	SAFETY	20-00046	NATIONFU NATIONAL FUEL OIL INC 2 TICKET 42476 ULSD BLEND	4,397.04	0-01-31-461-000-000 DIESEL FUEL	42476	
01/19/21	SAFETY	20-00046	8 DIESEL FUEL	3,620.10	0-01-31-461-000-000 DIESEL FUEL	50905	
P.O. Total:				8,017.14			
01/19/21	SAFETY	20-00063	NESTLERR READYREFRESH BY NESTLE 9 Water delivery service	31.07	0-01-27-330-000-300 BOH Office Services	00L0448296178	
01/19/21	SAFETY	20-02726	NPSMEMER NPSM EMERGENCY SRVS COMMUN CTR 1 Annual Security & Firewall	3,823.00	0-01-25-240-000-500 POL Contract Svcs	2021-SPD-01	
01/19/21	SAFETY	20-02713	PENNT005 PENN, THOMAS 1 REIMB TUITION 8/1-9/1/2020	1,233.15	0-01-25-265-000-805 Fire Tuition Reimbursement	8/1-9/1/2020	
01/19/21	SAFETY	20-02656	PETERW50 PETER WALLBURG STUDIO 1 PD Departmental Photo-Chief	440.00	0-01-25-240-000-803 POL Clothing Allowance	15087	
01/19/21	SAFETY	20-02241	PORTER33 PORTER LEE CORPORATION 1 BEAST System (DB)	1,204.00	0-01-25-240-000-500 POL Contract Svcs	24695	
01/19/21	SAFETY	20-02078	RRRADA50 R&R RADAR, INC. 1 Radar Equipment Maintenance	2,013.13	0-01-25-240-000-700 POL Equipment	11/22/20	
01/19/21	SAFETY	20-02090	STATEL50 STATE LINE FIRE & SAFETY INC 1 REPAIR OF HURST MINI CUTTER	1,919.10	0-01-25-265-000-700 Fire Equipment	125761	
01/19/21	SAFETY	20-02721	STHPRIN STH PRINTING, LLC 1 PRE-STAMPED #10 WINDOW	570.00	0-01-25-265-000-201 Fire Supplies and Materials	6837	
01/19/21	SAFETY	20-02721	2 SHIPPING	12.00	0-01-25-265-000-201 Fire Supplies and Materials	6837	
P.O. Total:				582.00			
01/19/21	SAFETY	20-01773	SUMMIT25 SUMMIT ELECTRICAL SUPPLY CO 1 HBL5269C-HUBBELL INC. KELLUMS	66.00	0-01-25-265-000-402 Fire Building Maintenance	75190-1	
01/19/21	SAFETY	20-01773	2 73459 - TOPAZ F032/841/40	75.00	0-01-25-265-000-402 Fire Building Maintenance	75190-1	
P.O. Total:				141.00			

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01/19/21	SAFETY	20-02170	SUMMIT25 SUMMIT ELECTRICAL SUPPLY CO 1 ORDER # 82804 BULBS	60.50	0-01-25-265-000-402 Fire Building Maintenance	76866-1	
01/19/21	SAFETY	20-02285	SUMMIT25 SUMMIT ELECTRICAL SUPPLY CO 1 37317 WESTINGHOUSE LIGHTING	159.00	0-01-25-265-000-402 Fire Building Maintenance	77891-1	
01/19/21	SAFETY	20-02285	2 47099B RACK-A-TIERS MFG. INC	100.00	0-01-25-265-000-402 Fire Building Maintenance	77891-1	
			P.O. Total:	259.00			
01/19/21	SAFETY	20-02526	SUMMIT40 SUMMIT IND. HARDWARE 13 ALCOHOL WIPES	119.88	0-01-25-265-000-201 Fire Supplies and Materials	745200	
01/19/21	SAFETY	20-02526	14 15OZ MICRO SANISPRAY	91.68	0-01-25-265-000-201 Fire Supplies and Materials	745415	
01/19/21	SAFETY	20-02526	15 15A 125V FEMALE 3 PRONG	25.42	0-01-25-265-000-700 Fire Equipment	744633	
			P.O. Total:	236.98			
01/19/21	SAFETY	20-02704	SUMMIT40 SUMMIT IND. HARDWARE 1 4X4 T BRAKET	14.76	0-01-25-265-000-402 Fire Building Maintenance	750064	
01/19/21	SAFETY	20-02704	2 3 CORNER BRACE	10.14	0-01-25-265-000-402 Fire Building Maintenance	750064	
01/19/21	SAFETY	20-02704	3 BOLTS & NUTS	5.76	0-01-25-265-000-402 Fire Building Maintenance	750064	
			P.O. Total:	30.66			
01/19/21	SAFETY	20-02621	VERALP50 V E RALPH & SON INC 1 SURGICAL MASKS	200.00	0-01-25-265-000-201 Fire Supplies and Materials	412087	
01/19/21	SAFETY	20-02712	VERALP50 V E RALPH & SON INC 1 HYDRO-GUARD HEPA FILTER	178.75	0-01-25-265-000-201 Fire Supplies and Materials	401708	
01/19/21	SAFETY	20-00340	VERIZON1 VERIZON 13 552 031 077 0001 95 FD	126.99	0-01-31-440-000-000 TELEPHONE	12/9/2020	
01/19/21	SAFETY	20-00216	WBMASON W.B. MASON CO, INC 16 HAND SANITIZER	420.00	0-01-25-265-000-201 Fire Supplies and Materials	216061797	
01/19/21	SAFETY	20-00216	17 BINDERS	83.96	0-01-25-265-000-201 Fire Supplies and Materials	216645764	
01/19/21	SAFETY	20-00216	18 STAPLER	9.25	0-01-25-265-000-201 Fire Supplies and Materials	216645764	
01/19/21	SAFETY	20-00216	19 STICKY NOTES	26.38	0-01-25-265-000-201 Fire Supplies and Materials	216645764	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
01/19/21	SAFETY	20-00216	20 MOUSE PAD	13.58	Fire Supplies and Materials 0-01-25-265-000-201	216645764	
01/19/21	SAFETY	20-00216	21 ADJUSTIBLE RISER COMPUTER	41.59	Fire Supplies and Materials 0-01-25-265-000-201	216645764	
01/19/21	SAFETY	20-00216	22 WIT-OUT	10.81	Fire Supplies and Materials 0-01-25-265-000-201	216645764	
P.O. Total:				605.57	Fire Supplies and Materials		
WEST0050 WEST PUBLISHING CORPORATION							
01/19/21	SAFETY	20-02615	1 Title 39/2C Acadmey Book	277.95	0-01-25-240-000-201	6138887616	
Total for Batch: SAFETY				237,183.36	POL Supplies and Materials		
ACEREP50 ACE REPROGRAPHIC SERVICE, INC.							
01/19/21	WORKS	20-00106	14 Calendars(35 copies) inv#70848	173.00	C-04-31-095-100-010	70848	
					3195 City Portion Local Improvements		
ASFPM50 ASSOC OF STATE FLOODPLAIN							
01/19/21	WORKS	20-02686	1 2021 Membership A. Schrager	165.00	0-01-20-165-000-809	2021 MEMBERSHIP	
					Eng Conferences Meetings and Training		
BOROUG66 BOROUGH OF NEW PROVIDENCE							
01/19/21	WORKS	20-00458	41 Total mark out rqstd/prfrmd	670.00	0-07-55-502-004-513	044-20	
					Sewer Operating Sewer Service		
01/19/21	WORKS	20-00458	42 Atmsprc contrl calibtn & check	250.00	0-07-55-502-004-513	045-20	
					Sewer Operating Sewer Service		
01/19/21	WORKS	20-00458	43 10/20 Constantine St Pump #1	375.00	0-07-55-502-004-513	046-20	
					Sewer Operating Sewer Service		
01/19/21	WORKS	20-00458	44 Clean & vacuum all Stations	1,000.00	0-07-55-502-004-513	047-20	
					Sewer Operating Sewer Service		
01/19/21	WORKS	20-00458	45 10/29 wet weathr montr & contr	500.00	0-07-55-502-004-513	048-20	
					Sewer Operating Sewer Service		
P.O. Total:				2,795.00			
BROADW25 BROADWAY DINER							
01/19/21	WORKS	20-00031	2 DPW OT Dinner 12/16	20.00	0-01-26-290-000-408	3943/3944	
					RRM Snow Removal Materials		
BUY-WI50 BUY-WISE AUTO PARTS							
01/19/21	WORKS	20-01637	367 Prime guard #18#10IW8773	8.99	0-01-26-315-000-601	10IW8773	
					Garage RRM Equipment Maintenance		
01/19/21	WORKS	20-01637	368 STT Lamp, Red #173#10IW8795	9.19	0-01-26-315-000-609	10IW8795	
					Garage RPST Equipment Maintenance		
01/19/21	WORKS	20-01637	369 Wedge #144 #10IW8791	3.10	0-01-26-315-000-609	10IW8791	
					Garage RPST Equipment Maintenance		
01/19/21	WORKS	20-01637	370 Black wire #144#10IW8788	5.85	0-01-26-315-000-609	10IW8788	
					Garage RPST Equipment Maintenance		
01/19/21	WORKS	20-01637	371 Wix spin on trans#149#10IW8770	21.83	0-01-26-315-000-609	10IW8770	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
01/19/21	WORKS	20-01637	372 Prime Guard #62 #10IW8784	8.99	Garage RPST Equipment Maintenance 0-01-26-315-000-614	10IW8784	
01/19/21	WORKS	20-01637	373 Wix spin on lube filter#71	29.38	Garage RECYCLING Vehicle Maintenance 0-01-26-315-000-615	10IW8796	
01/19/21	WORKS	20-01637	374 Wix air filter#71#10IW8794	91.31	Garage TS Vehicle Maintenance 0-01-26-315-000-615	10IW8794	
01/19/21	WORKS	20-01637	375 Wix air filter#71 RETURN	91.31-	Garage TS Vehicle Maintenance 0-01-26-315-000-615	10IW8794	
01/19/21	WORKS	20-01637	376 Prime guard #94#10IW8779	8.99	Garage TS Vehicle Maintenance 0-01-26-315-000-619	10IW8779	
			P.O. Total:	96.32	Garage RPST Vehicle Maintenance		
01/19/21	WORKS	20-02417	CANONFIN CANON FINANCIAL SERVICES INC 2 Monthly DPW Cop.Srv Nov 2020	81.45	0-01-32-465-000-701 CS Equipment	22201401	
01/19/21	WORKS	20-02738	CARE1STT CARE 1ST TRAINING GROUP 1 PRR / AED training	400.00	0-01-28-375-000-809 P&ST Conferences & Meetings	19-01-174	
01/19/21	WORKS	20-02678	CARONSTA CARON, STACEY & HENRY 1 REIMB OF PROPERTY DAMGE	108.76	C-04-31-095-100-010 3195 City Portion Local Improvements	REIMBURSEMENT	
01/19/21	WORKS	20-01925	CHATNAPA CHATHAM NAPA 21 Antifreeze #548	128.79	0-01-26-315-000-601 Garage RRM Equipment Maintenance	813101	
01/19/21	WORKS	20-01925	22 Antifreeze #548	51.92	0-01-26-315-000-619 Garage RPST Vehicle Maintenance	812388	
			P.O. Total:	180.71			
01/19/21	WORKS	20-00450	CITYOF46 CITY OF SUMMIT OFF DUTY 53 Job4866 Pinegrove/Ashland#3857	1,338.24	C-04-31-095-100-010 3195 City Portion Local Improvements	3857	
01/19/21	WORKS	20-00450	54 Job4487 Pinegrove/Ashland#3857	1,421.88	C-04-31-095-100-010 3195 City Portion Local Improvements	3857	
			P.O. Total:	2,760.12			
01/19/21	WORKS	20-00051	CLIFFSID CLIFFSIDE BODY CORPORATION 5 Body tarp ass. Truck #42	373.24	0-01-26-315-000-612 Garage PW Vehicle Maintenance	92718	
01/19/21	WORKS	20-01776	CRYSTALS CRYSTAL SPRINGS 12 Water cooler rental	1.99	0-01-32-465-000-201 CS Supplies and Materials	20622866	
01/19/21	WORKS	20-01776	13 5gallon spring water	12.00	0-01-32-465-000-201 CS Supplies and Materials	20622866	
01/19/21	WORKS	20-01776	14 Plastic cups 50ct	5.98	0-01-32-465-000-201	20622866	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
P.O. Total:				19.97	CS Supplies and Materials		
01/19/21	WORKS	20-00052	CUSTOM25 CUSTOM BANDAG INC 53 Veh Maint #42	30.75	0-01-26-315-000-612 Garage PW Vehicle Maintenance	70178049	
01/19/21	WORKS	20-00052	54 Veh Maint #66	1,470.00	0-01-26-315-000-613 Garage G&T Vehicle Maintenance	60187120	
01/19/21	WORKS	20-00052	55 Veh Maint #68	941.78	0-01-26-315-000-613 Garage G&T Vehicle Maintenance	70177573	
01/19/21	WORKS	20-00052	56 Veh Maint #71	2,618.48	0-01-26-315-000-615 Garage TS Vehicle Maintenance	60186970	
01/19/21	WORKS	20-00052	57 Veh Maint #71	368.18	0-01-26-315-000-615 Garage TS Vehicle Maintenance	70177695	
01/19/21	WORKS	20-00052	58 Veh Maint #77	61.50	0-01-26-315-000-615 Garage TS Vehicle Maintenance	70177606	
01/19/21	WORKS	20-00052	60 Tires truck #546	519.08	0-01-26-315-000-201 Garage Supplies and Materials	60187516	
01/19/21	WORKS	20-00052	61 225/70R195 BDL	78.09	0-01-26-315-000-611 Garage RRM Vehicle Maintenance	70178936	
01/19/21	WORKS	20-00052	62 225/70R195 BDL	78.09	0-01-26-315-000-611 Garage RRM Vehicle Maintenance	70178936	
01/19/21	WORKS	20-00052	63 Med Comm Flat Repair Loose	26.25	0-01-26-315-000-615 Garage TS Vehicle Maintenance	70178525	
01/19/21	WORKS	20-00052	64 PX3 Patch	4.50	0-01-26-315-000-615 Garage TS Vehicle Maintenance	70178525	
P.O. Total:				6,196.70			
01/19/21	WORKS	20-00115	DONOF D'ONOFRIO & SON INC 10 Fall Clean Up Dec. 2020	15,000.00	0-01-28-375-000-504 P&ST Contracted Grounds Maintenance	30283	
01/19/21	WORKS	20-02327	EQUIPTec BOBCAT OF CENTRAL JERSEY 1 HYDRAULIC FIT #17 SKID STEER	73.14	0-01-26-315-000-601 Garage RRM Equipment Maintenance	P63503	
01/19/21	WORKS	20-00123	FLOORMAT FLOOR MAT MANAGEMENT, INC 17 Monthly Floor Mat Service	292.00	0-01-26-310-000-502 PB&G City Hall Maintenance Contracts	4824	
01/19/21	WORKS	20-02763	GALLELLA GALLELLI, ALDO 1 Sub Coverage Electrical Inspec	450.00	0-18-00-701-000-104 UCC Overtime	12/28-12/29/20	
01/19/21	WORKS	20-02502	GREATS33 GREAT SWAMP GREENHOUSES LLC 1 Promenade Holiday Tree-Spruce	337.50	0-01-28-375-000-226 P&ST Tree Planting	10427	
01/19/21	WORKS	20-01868	H2MASSOC H2M ASSOCIATES INC 3 Oper. A&B Monthly Srvcs Nov-20	325.50	0-01-26-315-000-701	204576	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
Garage UST Licensing Requirements							
01/19/21	WORKS	20-02350	H2MASSOC H2M ASSOCIATES INC 2 Prof.Servcs thru Oct. #202529	632.20	C-04-31-091-00A-580 3191A DCS Transfer Stat Remed/Redev LSRP	202529	
01/19/21	WORKS	20-01639	HOMED33 HOME DEPOT CREDIT SRVCS (DCS) 23 Maintenance Unit Tools	699.00	0-01-26-300-000-205 PW Tools	3010463	
01/19/21	WORKS	20-01639	24 Custodial Tools/Hrdwr Cty Hll	424.30	0-01-26-310-000-201 PB&G Supplies and Materials	2463528	
01/19/21	WORKS	20-01639	26 Dw Blk OX Bit Set	29.91	0-07-55-502-004-205 Sewer Operating Tools	2510220	
01/19/21	WORKS	20-01639	27 Milwaukee Bi-Metal Hole Saw 13	84.97	0-07-55-502-004-205 Sewer Operating Tools	2510220	
01/19/21	WORKS	20-01639	28 Diablo 7-1/4"x24T Framing	9.97	0-07-55-502-004-205 Sewer Operating Tools	2510220	
01/19/21	WORKS	20-01639	29 Round Pencils w/Sharpener 15pk	3.78	0-07-55-502-004-205 Sewer Operating Tools	2510220	
01/19/21	WORKS	20-01639	30 Rigid 18volt 2.0 AH Battery 2p	69.00	0-07-55-502-004-205 Sewer Operating Tools	2510220	
01/19/21	WORKS	20-01639	31 Milwaukee SDS Bit 5/32inx4in	6.97	0-07-55-502-004-205 Sewer Operating Tools	2510220	
01/19/21	WORKS	20-01639	32 Milwaukee MX4 SDS Carb Bit 3/8	9.97	0-07-55-502-004-205 Sewer Operating Tools	2510220	
01/19/21	WORKS	20-01639	33 Milwaukee MX4 SDS Carb Bit3/16	8.47	0-07-55-502-004-205 Sewer Operating Tools	2510220	
01/19/21	WORKS	20-01639	34 Milwaukee SDS Bit 1/2"x4"x6"	9.97	0-07-55-502-004-205 Sewer Operating Tools	2510220	
01/19/21	WORKS	20-01639	35 Milwaukee SDS Bit 1/4"x4"x6"	7.47	0-07-55-502-004-205 Sewer Operating Tools	2510220	
01/19/21	WORKS	20-01639	36 Rigid 18V Hybrid LED Spotlight	99.00	0-07-55-502-004-205 Sewer Operating Tools	2510220	
01/19/21	WORKS	20-01639	37 Rigid 18V Octane Gen 5x BL Rec	149.00	0-07-55-502-004-205 Sewer Operating Tools	2510220	
01/19/21	WORKS	20-01639	38 Rigid 18v Detach. LED Floodlig	79.00	0-07-55-502-004-205 Sewer Operating Tools	2510220	
01/19/21	WORKS	20-01639	39 Dewalt Metal Legs Sawhorse	79.94	0-07-55-502-004-205 Sewer Operating Tools	2510220	
P.O. Total:				1,770.72			
01/19/21	WORKS	20-02565	INDUST28 INDUSTRIAL COOLING CORPORATION 1 Circulator Pump Repair AHU#2	700.00	0-01-26-310-000-412 PB&G Repairs - 512 Springfield City Hall	195744	
01/19/21	WORKS	20-00336	JCPL0050 JCP&L 13 100005845241 CITY HALL	794.97	0-01-31-435-000-000 STREET LIGHTING	95586357357	
01/19/21	WORKS	20-02497	JEFCOEQU JEFECO EQUIPMENT SUPPLIES, INC. 1 Floating Degreaser	2,050.00	0-07-55-502-004-496	QUOTE	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
Sewer Operating Grease Disposal							
01/19/21	WORKS	20-00183	LIBERT20 LIBERTY CLEANERS 47 Oct. 30 - 20 uniforms	70.00	0-01-26-315-000-802 Garage DPW Uniform Cleaning	792564	
01/19/21	WORKS	20-00183	48 Nov.6 - 14 uniforms	49.00	0-01-26-315-000-802 Garage DPW Uniform Cleaning	793203	
01/19/21	WORKS	20-00183	49 Nov. 20 13 uniforms	45.50	0-01-26-315-000-802 Garage DPW Uniform Cleaning	793853	
01/19/21	WORKS	20-00183	50 Nov. 23 1 wind, 8 uni, 16 uni.	94.00	0-01-26-315-000-802 Garage DPW Uniform Cleaning	793853	
01/19/21	WORKS	20-00183	51 Nov. 25 32 uniforms	112.00	0-01-26-315-000-802 Garage DPW Uniform Cleaning	793853	
01/19/21	WORKS	20-00183	52 Nov. 27 13 uniforms, 1 coat	50.50	0-01-26-315-000-802 Garage DPW Uniform Cleaning	793853	
P.O. Total:				421.00			
01/19/21	WORKS	20-02658	LORCOP50 LORCO PETROLEUM 1 waste oil	125.00	0-01-26-308-000-200 Disposal Charges	1610376	
01/19/21	WORKS	20-02737	MGLFOR50 MGL PRINTING SOLUTIONS 1 Sign & Return Stickers	56.00	0-01-32-465-000-201 CS Supplies and Materials	177446	
01/19/21	WORKS	20-02737	2 Freight	14.00	0-01-32-465-000-201 CS Supplies and Materials	177446	
P.O. Total:				70.00			
01/19/21	WORKS	20-01915	MOTTMACD MOTT MACDONALD LLC 10 2020 Road Improvement Surveys	2,800.00	C-04-32-013-00E-190 3213E West End Ave Improvements	507428384	
01/19/21	WORKS	20-02339	MOTTMACD MOTT MACDONALD LLC 2 BMS Swr Re-Align Design Review	1,425.00	C-06-31-067-00A-012 3167A Sewer Spot Repairs	507428048	
01/19/21	WORKS	20-00049	NATIONFU NATIONAL FUEL OIL INC 39 ULSD Dyed Win. Bl. 1200gal	1,857.48	0-01-31-461-000-000 DIESEL FUEL	50057	
01/19/21	WORKS	20-00872	NEGLIA50 NEGLIA ENGINEERING ASSOCIATES 11 Eng. Sewer Consultng #2003343	10,535.00	0-07-55-502-004-500 Sewer Operating Contract Services	2003343	
01/19/21	WORKS	20-00872	12 Eng. Sewer Consultng #2003680	140.00	0-07-55-502-004-500 Sewer Operating Contract Services	2003680	
01/19/21	WORKS	20-00872	13 Eng. Sewer Consultng #2003681	7,050.15	0-07-55-502-004-500 Sewer Operating Contract Services	2003681	
P.O. Total:				17,725.15			

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
			ODBCOMP ODB COMPANY				
01/19/21	WORKS	20-02595	1 Clutch Kit #23-Leaf Machine	757.22	0-01-26-315-000-601 Garage RRM Equipment Maintenance	7324685	
01/19/21	WORKS	20-02595	2 Freight	64.40	0-01-26-315-000-601 Garage RRM Equipment Maintenance	7324685	
			P.O. Total:	821.62			
			PRINTME PRINT MEDIA LLC				
01/19/21	WORKS	20-02527	1 Purchasing Post-it Notes	130.00	0-01-32-465-000-701 CS Equipment	22455	
			REDICARE REDICARE LLC				
01/19/21	WORKS	20-00197	7 PARKS FIRST AID SUPPLIES	55.08	0-01-26-315-000-210 Garage First Aid supplies	614362	
01/19/21	WORKS	20-00197	8 MAINTENANCE FIRST AID SUPPLIES	76.39	0-01-26-315-000-210 Garage First Aid supplies	614362	
01/19/21	WORKS	20-00197	9 G & T FIRST AID SUPPLIES	79.28	0-01-26-315-000-210 Garage First Aid supplies	614362	
01/19/21	WORKS	20-00197	10 LUNCHROOM FIRST AID SUPPLIES	116.64	0-01-26-315-000-210 Garage First Aid supplies	614362	
01/19/21	WORKS	20-00197	11 SHOP FIRST AID SUPPLIES	79.45	0-01-26-315-000-210 Garage First Aid supplies	614362	
			P.O. Total:	406.84			
			SAIENTER SAI ENTERPRISES INC				
01/19/21	WORKS	20-01328	1 COMPUTERS	3,150.00	0-01-32-465-000-701 CS Equipment	Q# 1281	
			SAIENTER SAI ENTERPRISES INC				
01/19/21	WORKS	20-02109	1 2 DPW Monitors	530.00	0-01-28-375-000-204 P&ST Grounds Maintenance Materials	042578	
			SAIENTER SAI ENTERPRISES INC				
01/19/21	WORKS	20-02368	1 DCSConfRm-COVIDZoomSetup-PC	750.00	0-01-32-465-000-701 CS Equipment	042579	
			SAIENTER SAI ENTERPRISES INC				
01/19/21	WORKS	20-02507	1 2 COVID Laptops	2,100.00	0-01-32-465-000-701 CS Equipment	042575	
			SANITA75 SANITATION TRUCK REPAIRS INC				
01/19/21	WORKS	20-00185	5 Piano door hinges-dumpsters	621.34	0-01-26-315-000-604 Garage RECYCLING Equipment Maintenance	15830	
			SIGNAL50 SIGNAL CONTROL PRODUCT INC				
01/19/21	WORKS	20-02668	1 TRAFFIC LIGHT REPLACEMENT PART	965.00	0-01-26-300-000-408 PW Traffic Signal Maintenance	20202450	
			SOSGAS50 SOS GASES INC				
01/19/21	WORKS	20-00202	26 CYLINDER RENTAL	35.50	0-01-26-306-000-402	148395-R	



Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
					TS Building Maintenance		
			SUMMIT25 SUMMIT ELECTRICAL SUPPLY CO				
01/19/21	WORKS	20-01644	24 TRASFER STATION	243.35	0-01-26-306-000-402	66949-1	
					TS Building Maintenance		
01/19/21	WORKS	20-01644	25 ELECTR SUPPLS-XMAS TREE CRBD	111.70	0-01-29-401-000-200	67984-1	
					Downtown Maintenance - OE		
01/19/21	WORKS	20-01644	26 Elec repair suppl's-Cht Rd. Pmp	320.00	0-07-55-502-004-601	66097-1	
					Sewer Operating Pumps Electricity		
01/19/21	WORKS	20-01644	27 ELEC SUPPLIES-FREE MARKET	180.10	C-04-31-014-00A-062	74512-1	
					3114A DCS Transfer Station UST-LSRP		
			P.O. Total:	855.15			
			SUMMIT40 SUMMIT IND. HARDWARE				
01/19/21	WORKS	20-01640	251 1 1/2 TEST PLUG	7.30	0-01-26-290-000-205	750776	
					RRM Tools		
01/19/21	WORKS	20-01640	252 BOLTS & NUTS	4.86	0-01-26-300-000-201	749158	
					PW Supplies		
01/19/21	WORKS	20-01640	253 BOLTS & NUTS	2.34	0-01-26-300-000-201	749158	
					PW Supplies		
01/19/21	WORKS	20-01640	254 HAND HELD BLOWER RED MAX	254.99	0-01-26-307-000-205	743487	
					Compost Tools		
01/19/21	WORKS	20-01640	255 1/2 COBALT DRILL	58.62	0-01-26-310-000-201	744756	
					PB&G Supplies and Materials		
01/19/21	WORKS	20-01640	256 MANUAL SIPHON PUMP	5.09	0-01-26-310-000-201	748229	
					PB&G Supplies and Materials		
01/19/21	WORKS	20-01640	257 5/8 RUBBER DISC HOSE	8.45	0-01-26-310-000-201	748229	
					PB&G Supplies and Materials		
01/19/21	WORKS	20-01640	258 5/8 VINYL HOSE	5.76	0-01-26-310-000-201	748229	
					PB&G Supplies and Materials		
01/19/21	WORKS	20-01640	259 7.5OZ LI GLD HAND SOAP	13.56	0-01-26-310-000-201	748152	
					PB&G Supplies and Materials		
01/19/21	WORKS	20-01640	260 SPECIAL ORDER CHRISTMAS BANNER	90.75	0-01-26-310-000-201	749880	
					PB&G Supplies and Materials		
01/19/21	WORKS	20-01640	261 SPECIAL ORDER CHRISTMAS BANNER	82.50	0-01-26-310-000-201	748085	
					PB&G Supplies and Materials		
01/19/21	WORKS	20-01640	262 32 OZ COIL CLEANER	10.19	0-01-26-310-000-201	743838	
					PB&G Supplies and Materials		
01/19/21	WORKS	20-01640	263 6 TUBE SIPHON	6.79	0-01-26-310-000-412	748084	
					PB&G Repairs - 512 Springfield City Hall		
01/19/21	WORKS	20-01640	264 BOLTS & NUTS	3.12	0-01-26-315-000-601	748079	
					Garage RRM Equipment Maintenance		
01/19/21	WORKS	20-01640	265 3/4 UNION BLACK	17.84	0-01-26-315-000-605	750110	
					Garage TS Equipment Maintenance		
01/19/21	WORKS	20-01640	266 DURACELL 24 PK AAA BATTERY	19.54	0-01-32-465-000-201	743583	
					CS Supplies and Materials		
01/19/21	WORKS	20-01640	267 sawsall blades 6"	67.95	0-07-55-502-004-201	750272	
					Sewer Operating Supplies		
01/19/21	WORKS	20-01640	268 9" MTL RECIP BLADE	93.45	0-07-55-502-004-201	750272	
					Sewer Operating Supplies		
01/19/21	WORKS	20-01640	269 7" MORTAR/PLASTER HOE	33.99	0-07-55-502-004-205	749884	

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01/19/21	WORKS	20-01640	270 DB-16 72 IN DIGGING BAR	38.24	Sewer Operating Tools 0-07-55-502-004-205	749884	
01/19/21	WORKS	20-01640	271 PONY STONE RAKE	157.14	Sewer Operating Tools 0-07-55-502-004-205	749859	
01/19/21	WORKS	20-01640	272 M6G22 6CUFT WHEELBARRROW JKS	339.98	Sewer Operating Tools 0-07-55-502-004-205	749859	
01/19/21	WORKS	20-01640	273 10LB DEMO SLEDGE HAMMER	42.49	Sewer Operating Tools 0-07-55-502-004-205	749859	
01/19/21	WORKS	20-01640	274 24 TINE STL/WD HDL LEAF RAKE	32.28	Sewer Operating Tools 0-07-55-502-004-205	749859	
01/19/21	WORKS	20-01640	275 LNG HNDL SCOOP POLY	67.98	Sewer Operating Tools 0-07-55-502-004-205	749859	
01/19/21	WORKS	20-01640	276 16" POLY STREET BROOM	30.59	Sewer Operating Tools 0-07-55-502-004-205	749859	
01/19/21	WORKS	20-01640	277 S288S SRVS.R/R PCK/HNDL	34.28	Sewer Operating Tools 0-07-55-502-004-205	749859	
01/19/21	WORKS	20-01640	278 30101 5LB RR CLAY PICK	32.28	Sewer Operating Tools 0-07-55-502-004-205	749859	
01/19/21	WORKS	20-01640	279 LHSP TRANSFER SHOVEL	50.98	Sewer Operating Tools 0-07-55-502-004-205	749859	
01/19/21	WORKS	20-01640	280 LHSP DIGGING SHOVEL	50.98	Sewer Operating Tools 0-07-55-502-004-205	749859	
01/19/21	WORKS	20-01640	281 7" MORTAR/PLASTER HOE	33.99	Sewer Operating Tools 0-07-55-502-004-205	749859	
01/19/21	WORKS	20-01640	283 4" BLUE SWIVEL CASTER WHEELS	245.00	Sewer Operating Tools 0-01-26-305-000-404	751878	
01/19/21	WORKS	20-01640	284 4" BLUE SWIVEL CASTER WHEELS	144.88	G&T Ground Maintenance 0-01-26-305-001-203	751878	
P.O. Total:				2,088.18	Recycling Equipment Maintenance Supplies		
01/19/21	WORKS	20-00916	THESHA50 THE SHADE TREE DEPARTMENT LLC 10 Tree Services - Sept 2020	2,899.21	0-01-28-375-000-515 P&ST Contracted Forester Services	SEPT2020	
01/19/21	WORKS	20-00916	11 Tree Services - Oct 2020	4,339.75	0-01-28-375-000-515 P&ST Contracted Forester Services	OCT2020	
01/19/21	WORKS	20-00916	12 Tree Services - Nov 2020	3,791.58	0-01-28-375-000-515 P&ST Contracted Forester Services	NOV2020	
P.O. Total:				11,030.54			
01/19/21	WORKS	20-00205	THYSSE50 THYSSENKRUPP ELEVATOR CORP. 6 Elvtr Mnt Srvs 12/1/20-2/28/21	1,527.52	0-01-26-310-000-502 PB&G City Hall Maintenance Contracts	3005611626	
01/19/21	WORKS	20-00206	TMBRENNAN T.M. BRENNAN CONTRACTORS, INC. 21 REPAIR HEATING UNIT	550.69	0-01-26-307-000-402 Compost Station Maintenance	6162	
01/19/21	WORKS	20-00206	22 BLOWER MOTOR	452.65	0-01-26-310-000-412 PB&G Repairs - 512 Springfield City Hall	6161	
01/19/21	WORKS	20-00206	23 TECH ON SITE CHARGE	95.00	0-01-26-310-000-412	6161	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
P.O. Total: 1,098.34					PB&G Repairs - 512 Springfield City Hall		
01/19/21	WORKS	20-02699	TREASU25 TREASURER, STATE OF NEW JERSEY 1 Site Remediatn Fee NJDEP -TS	5,310.00	0-01-26-306-000-216 TS Facility Licenses	000000208935000	
01/19/21	WORKS	20-02522	TRIU25 TRIUS INC 1 Gutter broom motor#18#SI067876	824.00	0-01-26-315-000-601 Garage RRM Equipment Maintenance	SI067876	
01/19/21	WORKS	20-02522	2 Hub G.B. Finished#18#SI067876	171.53	0-01-26-315-000-601 Garage RRM Equipment Maintenance	SI067876	
P.O. Total: 995.53							
01/19/21	WORKS	20-00116	UNIFORMS UNIFORM STATES OF AMERICA LLC 5 DPW UNIFORMS	139.00	0-01-26-315-000-801 Garage Clothing Purchase/Cleaning	094379	
01/19/21	WORKS	20-00116	6 DPW UNIFORMS	112.00	0-01-26-315-000-801 Garage Clothing Purchase/Cleaning	094570	
01/19/21	WORKS	20-00116	7 DPW UNIFORMS	99.00	0-01-26-315-000-801 Garage Clothing Purchase/Cleaning	095031	
01/19/21	WORKS	20-00116	8 DPW UNIFORMS	913.91	0-01-26-315-000-801 Garage Clothing Purchase/Cleaning	095193	
01/19/21	WORKS	20-00116	9 DPW UNIFORMS	1,619.85	0-01-26-315-000-801 Garage Clothing Purchase/Cleaning	095191	
01/19/21	WORKS	20-00116	10 DPW UNIFORMS	120.00	0-01-26-315-000-801 Garage Clothing Purchase/Cleaning	095770	
01/19/21	WORKS	20-00116	11 DPW UNIFORMS	1,708.00	0-01-26-315-000-801 Garage Clothing Purchase/Cleaning	096133	
01/19/21	WORKS	20-00116	12 DPW UNIFORMS	102.00	0-01-26-315-000-801 Garage Clothing Purchase/Cleaning	096330	
P.O. Total: 4,813.76							
01/19/21	WORKS	20-02597	VASSOSYS VASSO SYSTEMS, INC 1 Control Arm-ICC bar #75	346.66	0-01-26-315-000-615 Garage TS Vehicle Maintenance	91659;91611	
01/19/21	WORKS	20-02597	2 Pivot Pin	239.10	0-01-26-315-000-615 Garage TS Vehicle Maintenance	91659;91611	
01/19/21	WORKS	20-02597	3 Freight	22.92	0-01-26-315-000-615 Garage TS Vehicle Maintenance	91659;91611	
P.O. Total: 608.68							
01/19/21	WORKS	20-00535	VERIZ408 VERIZON WIRELESS 25 442088740-00001	1,085.22	0-01-31-440-000-000 TELEPHONE	9869788741	
01/19/21	WORKS	20-00535	26 442088740-00001 (sewer utility	96.14	0-07-55-502-004-509 Sewer Operating Mobile Devices	9869788741	
P.O. Total: 1,181.36							

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
01/19/21	WORKS	20-01128	WASAK WASAK INC 3 Water Trmnt Prdcts Aug-Oct2020	705.00	0-01-26-310-000-502 PB&G City Hall Maintenance Contracts	8-406-20	
01/19/21	WORKS	20-01128	4 Water Trmnt Prdts Nov-Jan 2021	705.00	0-01-26-310-000-502 PB&G City Hall Maintenance Contracts	11-407-2	
P.O. Total:				1,410.00			
01/19/21	WORKS	20-00107	WBMASON W.B. MASON CO, INC 21 Eng Office Supplies S109422743	165.59	0-01-20-165-000-201 Eng Supplies and Materials	S109422743	
01/19/21	WORKS	20-00107	22 Eng office supplies S109879841	65.92	0-01-20-165-000-201 Eng Supplies and Materials	S109879841	
P.O. Total:				231.51			
01/19/21	WORKS	20-00654	WBMASON W.B. MASON CO, INC 14 USB Headset	25.99	0-18-00-701-000-201 UCC Office Supplies	216148101	
01/19/21	WORKS	20-00654	15 Printer Cable 15ft	19.58	0-18-00-701-000-201 UCC Office Supplies	216148101	
01/19/21	WORKS	20-00654	16 SDS Binders	70.04	0-18-00-701-000-201 UCC Office Supplies	216148101	
01/19/21	WORKS	20-00654	17 64A Toner	282.76	0-18-00-701-000-201 UCC Office Supplies	216148101	
P.O. Total:				398.37			
01/19/21	WORKS	20-01641	WBMASON W.B. MASON CO, INC 99 Message Stamp	16.88	0-01-32-465-000-701 CS Equipment	215719709	
01/19/21	WORKS	20-01641	100 Blue Pens (fine)	19.14	0-01-32-465-000-701 CS Equipment	215719709	
01/19/21	WORKS	20-01641	101 Red pens	3.82	0-01-32-465-000-701 CS Equipment	215719709	
01/19/21	WORKS	20-01641	102 Staples	7.91	0-01-32-465-000-701 CS Equipment	215719709	
01/19/21	WORKS	20-01641	103 EZ Correct tape	21.62	0-01-32-465-000-701 CS Equipment	215719709	
01/19/21	WORKS	20-01641	104 Desk file	49.96	0-01-32-465-000-701 CS Equipment	215719709	
01/19/21	WORKS	20-01641	105 Desktop Reference System	89.91	0-01-32-465-000-701 CS Equipment	215719709	
01/19/21	WORKS	20-01641	106 Post-it holder	3.40	0-01-32-465-000-701 CS Equipment	215719709	
01/19/21	WORKS	20-01641	107 Push pins	2.79	0-01-32-465-000-701 CS Equipment	215719709	
01/19/21	WORKS	20-01641	108 Hanging Folders (Red)	39.14	0-01-32-465-000-701 CS Equipment	215719709	
01/19/21	WORKS	20-01641	109 Invisible Tape	18.25	0-01-32-465-000-701	215719709	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
01/19/21	WORKS	20-01641	110 Blue pens (medium)	3.82	CS Equipment 0-01-32-465-000-701	215719709	
01/19/21	WORKS	20-01641	111 Hand Soap	11.85	CS Equipment 0-01-32-465-000-701	216724647	
01/19/21	WORKS	20-01641	112 Visitor chime	53.16	CS Equipment 0-01-32-465-000-701	216724647	
01/19/21	WORKS	20-01641	115 Tissues 80 Ct	324.95	CS Equipment 0-01-26-310-000-201	216061393	
01/19/21	WORKS	20-01641	116 Liners 33x39 100ct	218.94	PB&G Supplies and Materials 0-01-26-310-000-201	216061393	
01/19/21	WORKS	20-01641	117 Towels 250 sht/pk	667.92	PB&G Supplies and Materials 0-01-26-310-000-201	216061393	
01/19/21	WORKS	20-01641	118 Liner 38x58 100ct	471.92	PB&G Supplies and Materials 0-01-26-310-000-201	216061393	
01/19/21	WORKS	20-01641	119 Liner Clear 38x58 100ct	455.92	PB&G Supplies and Materials 0-01-26-310-000-201	216061393	
01/19/21	WORKS	20-01641	120 Scot towel hrd roll	779.90	PB&G Supplies and Materials 0-01-26-310-000-201	216061393	
01/19/21	WORKS	20-01641	121 Liner 24x32 clr 12-16 gal 500ct	389.94	PB&G Supplies and Materials 0-01-26-310-000-201	216061393	
01/19/21	WORKS	20-01641	122 Toilet Tissue 2-ply 96ct	489.90	PB&G Supplies and Materials 0-01-26-310-000-201	216061393	
01/19/21	WORKS	20-01641	123 Liner 33x39 clr 250ct	263.94	PB&G Supplies and Materials 0-01-26-310-000-201	216061393	
01/19/21	WORKS	20-01641	124 31 Qt bucket & ringer Ywllow	74.99	PB&G Supplies and Materials 0-01-26-310-000-201	216061393	
01/19/21	WORKS	20-01641	125 Liner 24x32 12-16gal 500ct	275.56	PB&G Supplies and Materials 0-01-26-310-000-201	216061393	
01/19/21	WORKS	20-01641	133 AIR PURIFIER	959.99	C-04-32-013-00A-600 3213A DCS City Hall Building Maintenance	216201468	
01/19/21	WORKS	20-01641	134 BLDG. CLEANING SUPPLIES	321.68	PB&G Supplies and Materials 0-01-26-310-000-201	216605056	
01/19/21	WORKS	20-01641	135 GOJO SOAP DISPENSER	32.97	PB&G Supplies and Materials 0-01-26-310-000-201	216315441	
P.O. Total:				6,070.17			
WELDON50 WELDON CONCRETE DIVISION							
01/19/21	WORKS	20-01643	33 4500# AE CONCRETE	95.00	0-01-26-300-000-212 PW Storm Sewer Materials	5054856	
01/19/21	WORKS	20-01643	34 PICK-UP CHARGE/YD	20.00	0-01-26-300-000-212 PW Storm Sewer Materials	5054856	
P.O. Total:				115.00			
WOERNERM WOERNER, MICHAEL R							
01/19/21	WORKS	20-02703	1 SUBSTITUTE COVERAGE PLUMBING	1,125.00	0-18-00-701-000-104 UCC Overtime	12/18/2020	
WURTHUSA WURTH USA INC							
01/19/21	WORKS	20-02715	1 DRY GRAPHITE LUBRICANT	71.94	0-01-26-315-000-201	96871971	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
					Garage Supplies and Materials		
01/19/21	WORKS	20-02736	WURTHUSA WURTH USA INC 1 PARTS STOCK ORDER-ASSORTED	158.67	0-01-26-315-000-201	96896237	
Total for Batch: WORKS				<u>108,819.95</u>	Garage Supplies and Materials		
Total for Date: 01/19/21		Total for All Batches:		1,948,813.57			

Batch Id		Batch Total
Total for Batch: ADMIN		44,266.30
Total for Batch: FINANCE		1,509,072.59
Total for Batch: PARKDCP		49,471.37
Total for Batch: SAFETY		237,183.36
Total for Batch: WORKS		108,819.95
Total of All Batches:		<u>1,948,813.57</u>

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund	0-01	318,434.73	0.00	0.00	318,434.73
Sewer Operating	0-07	24,740.31	0.00	0.00	24,740.31
Parking Operating	0-09	24,194.96	0.00	0.00	24,194.96
Uniform Construction Code	0-18	1,973.37	0.00	0.00	1,973.37
Recreation Trust	0-28	3,415.00	0.00	0.00	3,415.00
Year Total:		372,758.37	0.00	0.00	372,758.37
Current Fund	1-01	368,988.07	7,388.02	0.00	376,376.09
Sewer Operating	1-07	528,762.00	0.00	0.00	528,762.00
Parking Operating	1-09	0.00	25.75	0.00	25.75
Recreation Trust	1-28	0.00	597.20	0.00	597.20
Year Total:		897,750.07	8,010.97	0.00	905,761.04
General Captial	C-04	106,733.16	0.00	0.00	106,733.16
Sewer Capital	C-06	1,425.00	0.00	0.00	1,425.00
Parking Capital	C-08	5,600.00	0.00	0.00	5,600.00
Year Total:		113,758.16	0.00	0.00	113,758.16
Trust - Other	T-03	26,000.00	0.00	0.00	26,000.00
Self Insurance Trust	T-13	530,536.00	0.00	0.00	530,536.00
Year Total:		556,536.00	0.00	0.00	556,536.00
Total of All Funds:		1,940,802.60	8,010.97	0.00	1,948,813.57



**THE CITY OF SUMMIT**  
**NEW JERSEY**  
CITY HALL 512 SPRINGFIELD AVENUE SUMMIT, NJ 07901

**RECEIVED**

**JAN 05 2021**

CITY CLERK'S OFFICE  
SUMMIT, N.J.



JULIET B. RUGGIERO, CTC  
Tax Collector  
Phone (908) 273-6403  
[jruggiero@cityofsummit.org](mailto:jruggiero@cityofsummit.org)

PATRICIA DOUGHERTY  
Deputy Tax Collector  
Phone (908) 273-6403  
[pdougherty@cityofsummit.org](mailto:pdougherty@cityofsummit.org)

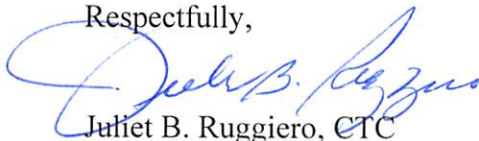
January 5, 2021

Mayor Nora G. Radest, and  
Members of Common Council  
Michael F. Rogers, City Administrator

Ladies and Gentlemen:

Attached is a statement of 2020 taxes as required by Revised Statute N.J.S.A.54:4-91.

Respectfully,

  
Juliet B. Ruggiero, CTC  
Collector of Taxes

c: Tammie L. Baldwin, Treasurer

Communication: Letter - Tax Collector, re 2020 Annual Statement of Taxes (Correspondence)

## 2020 year end report

2020 Total Tax Levy	138,609,202.53
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Added & Omitted	788,567.23
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### **Collections & Credits**

Prepays in 2020	611,463.86
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Net Cash Collections a/o 12/31/20	138,101,689.85
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Homestead Credit	-
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Cancelled taxes (Exempt)	6,469.93
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Veteran & Senior Deductions	55,000.00
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Total Credits as of 12/31/20	138,774,623.64
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### **Cancellations & Adjustments**

	-
	-

Funds collected in 2019 applied 2020	(497,661.48)
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2020 County boards	(310,676.16)
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2020 Disallowed Deductions	603.42
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2020 Allowed Deductions	(750.00)
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Yr End Penalty	12,621.29
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NSF Receivables	80.00
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Refunds	245,959.68
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2020 Cancel over/under \$10.00	(109.99)
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Transf. Funds collected in 2020 for 2021	354,776.11
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2020 Assessor's petition	(167.86)
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<b><u>UNPAID BALANCE 2020</u></b>	427,821.13
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Cash Percentage Collection per Edmunds	99.70%
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\* Note that the unpaid balance includes the 2020 year end penalty of \$12,621.29

Communication: Letter - Tax Collector, re 2020 Annual Statement of Taxes (Correspondence)

**NOTICE TO PUBLIC SERVICE ELECTRIC AND GAS COMPANY CUSTOMERS**  
**IN THE MATTER OF THE PETITION OF PUBLIC SERVICE ELECTRIC AND GAS COMPANY FOR APPROVAL OF CHANGES IN ITS**  
**ELECTRIC TAX ADJUSTMENT CREDIT AND GAS TAX ADJUSTMENT CREDIT**

Notice of Filing and Notice of Public Hearings | BPU Docket Nos. ER20100685 & GR20100686

CITY CLERK'S OFFICE  
 SUMMIT, N.J.

**TAKE NOTICE** that, on October 28, 2020, Public Service Electric and Gas Company ("Public Service", "PSE&G", or "Company") filed a Petition and supporting documentation with the New Jersey Board of Public Utilities ("Board") requesting a resetting of the Company's electric and gas Tax Adjustment Credits ("TAC"). If approved, this filing would decrease rates to be paid by the Company's electric customers by \$22.8 million annually, and would increase rates to be paid by the Company's gas customers by \$49.0 million annually. These changes are the result of adjustments to the TAC, which was designed to return net tax benefits from the Tax Cuts and Jobs Act of 2017, and other income tax-related adjustments to customers. The proposed electric and gas TAC rates, if approved by the Board, are shown in Tables #1 and #2.

The approximate effects of the proposed change on typical electric and gas residential monthly bills, if approved by the Board, are illustrated in Tables #3 and #4.

Based on the filing, a typical residential electric customer using 740 kilowatt-hours per summer month, and 6,920 kilowatt-hours on an annual basis, would see a decrease in the annual bill from \$1,290.00 to \$1,280.64, or \$9.36, or approximately 0.73%.

Under the Company's proposal, a residential gas heating customer using 100 therms per month during the winter months, and 610 therms on an annual basis, would see an increase in the annual bill from \$557.90 to \$572.40, or \$14.50, or approximately 2.60%.

Moreover, under the Company's proposal, a typical residential heating customer using 172 therms per month during the winter months, and 1,040 therms on an annual basis, would see an increase in the annual bill from \$878.20 to \$902.92, or \$24.72, or approximately 2.81%.

Any rate adjustments with resulting changes in bill impacts found by the Board to be just and reasonable may be modified and/or allocated by the Board in accordance with the provisions of N.J.S.A. 48:2-21 and for other good and legally sufficient reasons to any class or classes of customers of the Company. Therefore, the described charges may increase or decrease based upon the Board's decision.

The Company's filing is available for review at the PSEG website:  
<http://www.pseg.com/pseandgfilings>.

**PLEASE TAKE FURTHER NOTICE** that due to the COVID-19 pandemic, telephonic public hearing(s) will be conducted on the following day and times so that members of the public may present their views on the Company's filing.

Date: January 21, 2021      Times: 4:30 p.m. and 5:30 p.m.  
 Dial-In: (888) 475-4499  
 Meeting ID: 935 4364 9446      Passcode: 487729

Representatives from the Company, Board Staff, and the New Jersey Division of Rate Counsel will participate in the public hearings. Members of the public are invited to participate by utilizing the Dial-In and Meeting ID information set forth above, and may express their views on this filing. Such comments will be made part of the final record in this proceeding, and will be considered by the Board. To encourage full participation in this opportunity for public comment, please submit any requests for needed accommodations, such as interpreters, listening devices, or mobility assistance, 48 hours prior to the above hearings to the Board's Secretary at: [board.secretary@bpu.nj.gov](mailto:board.secretary@bpu.nj.gov).

The Board will also accept email/written comments. Members of the public may file comments with the Secretary of the Board, whether via email in PDF or Word format, to: [board.secretary@bpu.nj.gov](mailto:board.secretary@bpu.nj.gov); or through the Board's External Access Portal after obtaining Portal ID at: <https://www.nj.gov/myNJ/myNJRestHelp.html>. Once an account is established, you will need an authorization code, which can be obtained upon request by emailing the Board's IT Helpdesk at: [ITHELPDESK@bpu.nj.gov](mailto:ITHELPDESK@bpu.nj.gov). Detailed instructions for e-Filing can be found on the Board's home page at: <https://www.nj.gov/bpu/agenda/e-filing>. Written comments may also be submitted to the Board Secretary, Aida Camacho, at the Board of Public Utilities, 44 South Clinton Avenue, 9th Floor, P.O. Box 350, Trenton, NJ 08625-0350. All comments should include the name of the petitioner and the docket number. While all comments will be given equal consideration and will be made part of the final record of the proceeding, the recommended method for the submission of comments is via email or the portal to ensure timely receipt while the Board continues to work remotely due to the COVID-19 pandemic.

Hearings will continue, if necessary, on such additional dates and at such locations as the Board may designate, to ensure that all interested persons are heard.

**Table #1 – Proposed Electric TAC Change**

Electric Tariff Rates	Tax Adjustment Credit	
Rate Schedule	Present \$/kWhr (Incl. SUT)	Proposed \$/kWhr (Incl. SUT)
RS	(\$0.006188)	(\$0.007557)
RHS	(\$0.005588)	(\$0.008580)
RLM	(\$0.004790)	(\$0.008422)
WH	(\$0.000000)	(\$0.000000)
WHS	(\$0.000000)	(\$0.000000)
HS	(\$0.002430)	(\$0.003828)
GLP	(\$0.001780)	(\$0.002181)
LPL - Secondary	(\$0.001043)	(\$0.001274)
LPL - Primary	(\$0.000633)	(\$0.000774)
HTS - Subtransmission	(\$0.000651)	(\$0.000782)
HTS - High Voltage & HTS - Transmission	(\$0.000295)	(\$0.000332)
BPL	(\$0.000000)	(\$0.000000)
BPL - POF	(\$0.001551)	(\$0.001844)
PSAL	(\$0.000000)	(\$0.000000)

**Table #2 – Proposed Gas TAC Change**

Gas Tariff Rates	Tax Adjustment Credit	
Rate Schedule	Present \$/Therm (Incl. SUT)	Proposed \$/Therm (Incl. SUT)
RSG	(\$0.088458)	(\$0.084688)
GSG	(\$0.073405)	(\$0.054095)
LVG	(\$0.036779)	(\$0.025173)
SLG	(\$0.137931)	(\$0.101167)
TSG - F	(\$0.029080)	(\$0.019723)
TSG - NF	(\$0.011014)	(\$0.008917)
CIG	(\$0.015823)	(\$0.008267)
CSG	(\$0.001144)	(\$0.000902)

**Table #3 – Residential Electric Service**

If Your Annual kWhr Use Is:	And Your Monthly Summer kWhr Use Is:	Then Your Present Monthly Summer Bill (1) Would Be:	And Your Proposed Monthly Summer Bill (2) Would Be:	Your Monthly Summer Bill Change Would Be:	And Your Percent Change Would Be:
1,732	185	\$37.99	\$37.74	(\$0.25)	(0.66)%
3,464	370	71.04	70.53	(0.51)	(0.72)
6,920	740	139.02	138.02	(1.00)	(0.72)
7,800	803	151.12	150.03	(1.09)	(0.72)
12,500	1,337	253.76	251.95	(1.81)	(0.71)

- (1) Based upon current Delivery Rates and Basic Generation Service Residential Small Commercial Pricing ("BGS-RSCP") charges in effect December 15, 2020, and assuming that the customer receives BGS-RSCP service from Public Service.  
 (2) Same as (1) except includes the proposed change in the TAC.

**Table #4 – Residential Gas Service**

If Your Annual Therm Use Is:	And Your Monthly Winter Therm Use Is:	Then Your Present Monthly Winter Bill (3) Would Be:	And Your Proposed Monthly Winter Bill (4) Would Be:	Your Monthly Winter Bill Change Would Be:	And Your Percent Change Would Be:
170	25	\$27.36	\$27.95	\$0.59	2.16%
340	50	48.12	47.31	1.19	2.58
610	100	84.54	86.92	2.38	2.82
1,040	172	139.21	143.30	4.09	2.94
1,210	200	160.43	165.19	4.76	2.97
1,816	300	236.35	243.49	7.14	3.02

- (3) Based upon current Delivery Rates and Basic Gas Supply Service ("BGSS-RSG") charges in effect December 15, 2020, and assuming that the customer receives commodity service from Public Service.  
 (4) Same as (3) except includes the proposed change in the TAC.



Matthew M. Weissman, Esq.  
 Managing Counsel—State Regulatory

GI - 01/19/2021

## Environmental Commission Annual Report for 2020

Throughout 2020, the City of Summit Environmental Commission (EC) worked to promote sustainability efforts in Summit through community projects, outreach and events, as well as by coordination of activities with community organizations.

As dictated by state law, the EC has seven appointed commissioners and two alternates. Donna Goggin Patel is the appointed chairperson. In 2020, Rich Fiore was the Planning Board representative to the EC, EC member Mimi Zukoff was the liaison to the Recycling Advisory Committee, and EC member John Kilby was chairperson of Summit's Shade Tree Advisory Committee.

All EC meetings are open to the public and generally several non-members attend meetings on a regular basis. In addition, Council liaison Marjorie Fox attended the majority of the EC meetings in 2020.

Many EC members are members of other groups interested in sustainability. Rick Bell is on the Broad Street West Redevelopment Task Force. Jeff Hankinson is on the board of the Park Line Foundation and on the Transfer Station Task Force. Donna Goggin Patel is involved with the school parent green teams. Donna and Melissa Spurr are both trustees of Reeves-Reed Arboretum and members of Green Summit NJ. Mimi Zukoff is active in the Summit Area GreenFaith Circle.

### 2020 Projects

**Annual Earth Day Clean-Up:** Due to the COVID-19 restrictions in place in April, the city did not hold an annual Earth Day Clean-Up event in 2020. Residents were instead encouraged to celebrate the 50th anniversary of Earth Day by choosing their own green activity. In September, Summit Boy Scout Troop 67 picked up trash and cleared the trails at Martin's Brook Park. They also weeded and trimmed tree wells downtown.

**Roots for Rivers Reforestation:** With funding provided from The Nature Conservancy and Sustainable Jersey, John Kilby and retired EC-member Dr. Marian Glenn coordinated with Union County and the city and enlisted the help of city staff and several volunteers to plant just over 200 Roots for Rivers trees and shrubs in floodplains. Plantings have been made at the Transfer Station (both along the driveway into the Station and around the new Free Market Building) and the first section of the new Passaic River Trail off of Chatham Road behind the DPW Shed. At the Transfer Station, we are experimenting with weed block and some transplanted soil from Tatlock to assist with keeping the Japanese knotweed at bay.

**Sustainable Jersey Grant:** The EC received a \$2,000 grant from Sustainable Jersey in 2019 for on-going projects. The timeline for spending the grant was extended due to COVID-19. This grant has been used to fund the carbon footprint analysis in Summit's 2019 Sustainable Jersey application, as well as additional materials used to assist the Roots for Rivers plantings, printed advertisements for the Virtual Free Market Facebook group for distribution at GRACE and printed door hangars and tree tags for the November shade tree plantings

**Green Infrastructure Projects:** Retired EC-member Dr. Marian Glenn designed two gardens to the right of the new permanent Free Market Building (looking at it from the parking lot) which border the paved donor walk. With assistance from several members of Summit's Department of Public Works, Dr. Glenn and several volunteers got the gardens dug and filled and planted in time for the ribbon cutting. In addition, a Rutgers team under Dr. Chris Obropta and Toby Horton continues to work on the details for the larger rain garden at that site which will collect the parking lot runoff and a smaller potential rain garden for the Summit Community Center.

**Membership in Union County Hub and the Northern Jersey Sustainable Municipal Alliance Group:** The Environmental Commission is in contact with the Environmental Commissions of neighboring towns to share resources and information about successful initiatives. This includes a Union County Hub supported by

Communication: Environmental Commission 2020 Annual Report (Minutes, Reports, Etc. from the Following)

Sustainable Jersey and a group of towns in our geographic area self-titled the Northern Jersey Sustainable Municipal Alliance Group. Collectively, we are in touch with members from Berkeley Heights, Chatham Borough, Chatham Township, Cranford, Livingston, Madison, Millburn, Morris Township, Rahway, Roselle Park, Springfield and Westfield. Donna Goggin Patel routinely attends these meetings, along with others who have availability, and the EC shares these resources with RAC and other city boards. Dr. Marian Glenn and Donna organized a small group of people interested in researching renewable energy and its potential for municipal and residential use in Summit. The subcommittee kept abreast of the community solar pilot in New Jersey and continues to share resources with these multi-town groups.

**Review of Plans for the Planning and Zoning Boards:** EC member and New York City architect Rick Bell, on behalf of the EC, has reviewed more than 40 plans under review by the Planning and Zoning Boards, and has provided suggestions, which usually relate to planting native species, addressing storm water runoff, and green building practices. His main comment relates to the lack of a landscape plan in the applications, specifically to address what trees and other landscaping will be removed and what will be added to make up for the removals.

### Community Outreach

**Communications:** Many green-related posts have been made to the EC's [Summit NJ Environmental Commission Facebook group](#), and the [Recycling Advisory Committee's Facebook page](#), as well as the [City of Summit Facebook page](#) and local newspapers. The EC also authored an article celebrating the 50th anniversary of Earth Day for the Summit Living magazine. Thanks to Amy Cairns and Meredith Hendra for their substantial help in outreach.

**Recognition:** Dr. Marian Glenn received a Union County Women of Excellence award in 2020 for her extensive environmental work, including her service on the Environmental Commission from 2002-2019, including as Chair from 2003-2010.

Please join the Summit NJ Environmental Commission Facebook open group at <https://www.facebook.com/groups/184758811555182/>.

The EC welcomes suggestions and comments from the Mayor, members of Common Council, city staff and the community. EC meetings are open to everyone and take place at 8 PM via videoconference or in the Whitman Room when in-person; they generally last about an hour. A list of 2021 meeting dates appears below.

Respectfully submitted,  
Donna Goggin Patel, 2020 Chairperson  
City of Summit Environmental Commission

**2021 EC meeting dates (8 PM via videoconference until further notice (or in the Whitman Room at City Hall when in-person meetings are possible)):** 1/11 (2nd Mon), 2/8 (2nd Mon), 3/15, 4/19, 5/17, 6/21, 9/20, 10/18, 11/15, 12/13 (2nd Mon). There are no meetings in July and August.





November 12, 2020

**BOARD OF EDUCATION  
SUMMIT, NEW JERSEY**

The Board of Education held a Meeting on Thursday, November 12, 2020 beginning at 7:00 PM in the Summit H.S. Library/Media Center. Those present: Ms. Miller, presiding, Mr. Cho, Ms. Primack, Dr. Wong. Mr. Bonner, Mr. Colón and Mr. Weinreich were absent.

Also present were Mr. Hough, Superintendent of Schools, Mr. Pepe, Assistant Superintendent/Board Secretary, Mr. Gardella, Director of Human Resources, Ms. McCann, Director of Education, Ms. Lopez, Assistant Director of Education, Ms. Babis, Director of Special Education Services, and Ms. Sarno, Assistant Business Administrator. There were four members of the public in attendance.

**NOTICE OF CERTIFICATION**

The following notice was presented:

Let the minutes reflect that adequate notice of this meeting has been provided in accordance with the regulations of the Open Public Meetings Act.

**PRESENTATIONS AND DISCUSSIONS**

- A. Professional Development Update - Jenn McCann & Tanya Lopez
- B. Harassment, Intimidation and Bullying ~ Self-Assessment - Investigation, Trainings and Programs System - Laura Kaplan
- C. Student Safety Data System - Scott Hough

**PRESIDENT'S ANNOUNCEMENTS**

Ms. Miller spoke about the following:

- Negotiations with SEA and SPA are going well
- Thanks to all helping move things along during the pandemic including Doreen Babis and her nursing staff, teachers and all staff and their ability to pivot to remote teaching
- Special thanks to Doug Orr and his team who have worked tirelessly to address the internet issues
- Asked the community to continue their efforts during this pandemic

**SUPERINTENDENT'S REPORT**

Mr. Hough spoke about the following:

- Plan to continue with in-person BOE meetings; will switch to remote if necessary
- Thanks to all involved in switching gears to remote learning the past few weeks
- We understand the disappointment felt by our students participating in athletics and extra-curricular activities when the activities stopped due to the switch to remote learning; sadly

Communication: Education, Board of - Minutes of 11/12/2020 (Minutes, Reports, Etc. from the Following)

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we are in the midst of this pandemic and we need to follow protocol, but we will do everything in our power to continue with as much in-person activities as possible

- We encourage our community to rethink the types of gatherings they will attend during the holiday season as there is a correlation between the increase in recent cases and the Halloween/long weekend
- Provided an enrollment report
- Congratulations to the Speech & Debate team as they placed 4<sup>th</sup> overall at the Yale event
- Congratulations to Frank Baragona for receiving an Outstanding Educator Award from the University of Chicago

At this point, Mr. Pepe added clarification on the changes and addendum to the agenda.

Ms. Primack moved approval of the following items listed under Superintendent's Report:

- A. Approval to affirm the Superintendent's decision following receipt of reports of Harassment, Intimidation and Bullying:
  1. 8/18/2020 - 147
  2. 9/10/2020 - 148
  3. 8/26/2020 - 149
  4. 10/6/2020 - 150
- B. Approval to review the following reports of Harassment, Intimidation and Bullying:  
None
- C. Suspensions (None)

Motion seconded by Dr. Wong. The roll was called, and all voted "Aye." The motion was declared adopted.

### COMMITTEE REPORTS

- A. Education Committee – Dr. Wong reported on the following: Holiday instructional plan; winter athletics/protocols and efforts by Dan Healy, AD; district ELL program

Mr. Hough added an outline of the holiday instructional plan proposal which supports the guiding principles of reopening – the health and safety of our students and staff as well as the social/emotional well-being of those in our district. Ms. Miller, Ms. Primack, and Dr. Wong asked questions regarding the plan.

- B. Operations Committee – In Mr. Colón's absence, Mr. Cho reported on the following: 2021-2022 budget and the health benefits impact; debt service; covid-19 safety with no issues noted; SSO food service update; remediation of the internet issues

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Mr. Pepe added information to clarify the health benefits update, specifically related to Chapter 44 changes including the loss of revenue and how it will be a significant budgetary challenge. Ms. Primack asked a question regarding state aid.

- C. Policy Committee – In Mr. Bonner’s absence, Ms. Primack reported on the following: several policy changes including work-from-home procedures during a government ordered mandatory closure; EFT for claimant certification; food service procurement procedures
- D. Communications Committee – In Mr. Weinreich’s absence, Ms. Miller reported on the following: communications with respect to Covid testing status, positive cases, and practicing preventative measures; importance of continuing video messaging
- E. Negotiations Committee – Ms. Miller reported they have their meeting dates and proposals and look forward to coming to an agreement
- F. Liaison Reports – Dr. Wong attended an SEF meeting on October 20<sup>th</sup> where Superintendent Hough shared the district goals and focus areas. Also discussed were ways to continue driving funds from the community to support school operations; Ms. Miller attended a PTO Presidents’ meeting on Monday with Superintendent Hough and had good conversations about Covid needs, the need to suspend sports & co-curriculars and both agreed the group is a wonderful resource

PUBLIC COMMENT

Wendy Donat, SEA Vice President, thanked the Board for their consideration of the holiday instruction plan as it will decrease the stress level of the staff. She added thanks to the PTO’s for their support and the technology department for their efforts; hybrid teaching is exhausting but it is definitely safer, and thanks to the parents who are managing the home instruction.

APPROVAL OF BOARD MINUTES

Ms. Primack moved approval of the following item listed under Approval of Board Minutes:

- A. Approval of Minutes of the following meeting:

- 1. October 15, 2020                      Regular & Executive Meetings

Motion seconded by Dr. Wong. The roll was called, and all voted “Aye.” The motion was declared adopted.

SCHOOL BOARD OPERATION

Dr. Wong moved approval of the following items under School Board Operation:

- A. Approval of travel for staff members (none at this time)



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- B. Approval of the School Safety and Security Plan Annual Review Statement of Assurance for submission to the Union County Office of Education
- C. Approval of the revised Union County CARES Act Coronavirus Relief Funds School District Grant Agreement
- D. Approval of acceptance of the revised Union Union County CARES Act Coronavirus Relief Funds School District Grant in the amount of \$197,700
- E. Approval of Preschool Tuition for the 2021-2022 school year in the amount of \$4,110.00 to include the reduced rate of \$1,233.00 and free rate of \$411.00 in accordance with the National School Lunch Program
- F. Approval of Public Donor Agreement between Summit Board of Education and The Connection for Women & Families to provide in-kind services to The Connection including use of the five elementary schools and custodial services in the amount of \$150,000 in kind
- G. Approval of the Nonpublic School Security Initiative Program Agreement for the participating school located within this district:  
St. Teresa of Avila - \$2,975
- H. Approval of the following 2020-21 Parental Contract for Student Transportation:
  - 1. Route #P-1 to P.G. Chambers School, Cedar Knolls, for student #6686989504 in the amount of \$2,837.41
  - 2. Route #P-5 to the Calais School, Whippany, for student #2397012436 in the amount of \$1,882.32
  - 3. Route #P-3 to Celebrate the Children School, Denville, for student #3552153376 in the amount of \$4,147.36

- I. Approval for the following transportation arrangements for Vocational-Technical students with Union County Educational Services Commission for the 2020-2021 School Year:

<u>Student ID</u>	<u>School</u>	<u>Route</u>	<u>Contractor</u>
#9677974979	Union County VoTech (pm)	CS-296	Golden Arrow
#9287460037	Union County VoTech (pm)	CS-296	Golden Arrow
#5496997226	Union County VoTech (pm)	CS-296	Golden Arrow
#9247501454	Union County VoTech (pm)	CS-296	Golden Arrow
#1885491471	Union County VoTech (pm)	CS-296	Golden Arrow
#5792305215	Union County VoTech (pm)	CS-296	Golden Arrow
#4225443348	Union County VoTech (pm)	CS-296	Golden Arrow
#9821377015	Union County VoTech (pm)	CS-296	Golden Arrow
#1474059937	Union County VoTech (pm)	CS-296	Golden Arrow
#5466882305	Union County VoTech (pm)	CS-296	Golden Arrow
#6243358264	Union County VoTech (pm)	CS-296	Golden Arrow
#7006072728	Union County VoTech (pm)	CS-296	Golden Arrow

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#8971939402	Union County VoTech (pm)	CS-296	Golden Arrow
#5493541048	Union County VoTech (pm)	CS-296	Golden Arrow
#8909161764	Magnet HS	CS-296	Golden Arrow
#1822859939	Magnet HS	CS-296	Golden Arrow
#5782869821	Magnet HS	CS-296	Golden Arrow
#3102834083	Magnet HS	CS-296	Golden Arrow
#3731573681	Magnet HS	CS-296	Golden Arrow
#3170269847	Magnet HS	CS-296	Golden Arrow
#8114280983	Magnet HS	CS-296	Golden Arrow
#7686779450	Magnet HS	CS-296	Golden Arrow
#6414041527	Magnet HS	CS-296	Golden Arrow
#6024663629	Magnet HS	CS-296	Golden Arrow
#5875778402	Magnet HS	CS-296	Golden Arrow
#7546435667	Magnet HS	CS-296	Golden Arrow
#3465001668	Magnet HS	CS-296	Golden Arrow
#5913386994	Allied Health	CS-296	Golden Arrow
#3065255825	Allied Health	CS-296	Golden Arrow
#8781052004	Allied Health	CS-296	Golden Arrow
#5804292233	Allied Health	CS-296	Golden Arrow
#3542588098	Performing Arts	CS-296	Golden Arrow
#8976747992	Technical HS	CS-296	Golden Arrow
#2458715084	Technical HS – Law & Justice	CS-296	Golden Arrow
#8620356293	Technical HS - Sustainable	CS-296	Golden Arrow
#5008306764	Information Technology	CS-296	Golden Arrow
#5653622029	Information Technology	CS-296	Golden Arrow
#5028195463	Information Technology	CS-296	Golden Arrow
#6994894820	Information Technology	CS-296	Golden Arrow
#2627704409	Information Technology	CS-296	Golden Arrow
#2056914477	Information Technology	CS-296	Golden Arrow
#4611801814	Information Technology	CS-296	Golden Arrow
#6391747622	Information Technology	CS-296	Golden Arrow
#8755338935	Information Technology	CS-296	Golden Arrow
#7297181066	Information Technology	CS-296	Golden Arrow
#8034826924	Information Technology	CS-296	Golden Arrow
#9574344795	Information Technology	CS-296	Golden Arrow

Approval for the renewal of transportation contracts with Union County Educational Services Commission for the 2020-2021 School Year in accordance and subject to the CPI increase of 1.70% as listed below:

Contractor	Route #	Per Diem Rate	Annual Rate
Golden Arrow	CS-296	\$346.85	\$64,930.32



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- J. Approval of Quote #20201022-00004 from Fatpipe Networks, Inc., 4455 S. 700 East, Suite 100, Salt Lake City, UT 84107 for technology support and yearly maintenance at a cost of \$12,806.50

Note: Sole source provider

- K. Approval of Service Agreement dated October 22, 2020 with Altice Business dba Cablevision Lightpath LLC, One Court Square West, Long Island City, New York 11120 for Managed DDoS Protection Services at a monthly rate of \$1,835.00 for 36 months at an annual cost of \$22,020

Note: Sole source provider upgrade to current service

- L. Resolution to approve registration with OMNIA Partners for cooperative purchasing via their national database of partners
- M. Approval of the application and acceptance of the School Security Grant award in the amount of \$230,899

Motion was seconded by Mr. Cho. The roll was called and all present voted “Aye.” The motion was declared adopted.

### PERSONNEL

Ms. Primack moved approval of the following items under Personnel:

- A. Approval to appoint the following new staff, pending criminal history review, background checks as required by law, and ability to obtain appropriate NJ certification:
1. Katie Harter, Leave-Replacement Grade 5 Teacher, Franklin Elementary School, MA-Step-1, \$61,907 (prorated), effective November 12, 2020 through April 23, 2021, with 3 overlap days at \$100/day on November 10 & 11, 2020 and April 26, 2021
  2. Samantha White, Language Arts Teacher, Lawton C. Johnson Summit Middle School, MA-Step-1, \$61,907 (prorated), effective November 13, 2020 for the 2020-2021 school year
  3. Debbion Hyman-Campbell, Social Studies Teacher, Lawton C. Johnson Summit Middle School, MA-Step-7, \$65,267 (prorated), effective February 1, 2021 (or sooner pending release from current district), for the 2020-2021 school year
  4. Deborah Cooney, Long-Term Grade 2 Teacher Substitute, Franklin Elementary School, \$225/day, effective August 27, 2020 through January 15, 2021 (*revised from the September 10, 2020 Agenda*)
  5. Kerry Cahaly, Special Education Teacher, Lawton C. Johnson Summit Middle School, MA-Step-10, \$69,091 (prorated), effective January 4, 2021 for the 2020-2021 school year

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6. Matthew DeFonzo, Long-Term Teacher Substitute, Lawton C. Johnson Summit Middle School, \$225/day, effective November 9, 2020 through November 30, 2020
  7. Mikki Mangiamele, Long-Term School Nurse Substitute, Wilson Primary Center, \$275/day, effective December 14, 2020 through April 15, 2021
  8. Jacqueline Levine, Long-Term Speech Teacher Substitute, Special Services, \$300/day, paid via timesheet, effective December 4, 2020 for the 2020-2021 school year
- B. Approval to appoint the following substitute teachers, pending criminal history review, background checks as required by law, and the ability to obtain NJ substitute teacher credentials:
1. Paul Sklar, \$100/day, effective November 13, 2020
  2. Gianna DelViscovo, \$100/day, effective November 13, 2020
  3. Kayla Kempf, \$100/day, effective November 13, 2020
  4. Jessica Pietracatella, \$100/day, effective November 13, 2020
  5. Michael Gorman, \$100/day, effective November 13, 2020
  6. Adam Vecchia, \$100/day, effective November 13, 2020
- C. Approval of the following Changes of Assignment:
1. Ann Licatase, from Long-Term Inclusion Aide Substitute, Wilson Primary Center, to Long-Term Kindergarten Teacher Substitute, Jefferson Primary Center, \$225/day, effective October 26, 2020 through March 1, 2021
  2. Rosemary Murphy Bell, from Leave-Replacement Grade 1 Teacher, Brayton Elementary School, to Grade 1 Teacher, Brayton Elementary School, MA-Step-5, \$63,975 (prorated), effective November 25, 2020, for the 2020-2021 school year
  3. Stephanie Toledo, from Long-Term Substitute Teacher, Washington Elementary School, to Grade 5 Teacher, Washington Elementary School, MA-Step-1, \$61,907 (prorated), effective December 1, 2020 for the 2020-2021 school year
  4. Anna Petrirsch, from Inclusion Aide, Lawton C. Johnson Summit Middle School, to Special Education Teacher, Lawton C. Johnson Summit Middle School, BA-Step-1, \$57,151 (prorated), effective November 13, 2020, for the 2020-2021 school year
- D. Approval to appoint the following support staff, pending criminal history review and background checks as required by law:
1. Emmi Mar, Inclusion Aide, Franklin Elementary School, Aide-Step-1, \$35,717 (prorated), effective November 4, 2020 for the 2020-2021 school year
  2. Arshia Javed, Long-Term Inclusion Aide Substitute, Wilson Primary Center, \$194.11/day, effective October 27, 2020 through November 25, 2020
  3. Jennifer Barrasso, Part-Time Library Assistant, Brayton Elementary School, Secretary III-Step-1, (.4167) \$15,248 (prorated), effective December 15, 2020, for the 2020-2021 school year



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4. Tracey Ferville, Inclusion Aide, Summit High School, Aide-Step-2, \$36,676 (prorated), effective on or before December 15, 2020, for the 2020-2021 school year
  5. Jessica Darby, Inclusion Aide, Summit High School, Aide-Step-2, \$36,676 (prorated), effective on or before December 15, 2020, for the 2020-2021 school year
  6. Eleanor Mahoney, Long-Term Inclusion Aide Substitute, Summit High School, \$194.11/day, effective November 10, 2020 through November 30, 2020
  7. Matthew DeFonzo, Long-Term Teacher Substitute, Lawton C. Johnson Summit Middle School, \$225/day, effective November 9, 2020 through November 30, 2020
  8. Milagros Lopez, Part-Time Custodian, District, Custodian-1-Step-3, \$19,062, effective November 1, 2020 for the 2020-2021 school year
  9. Tina Lynaugh, Bus Driver, District, \$22/hour, paid via timesheet, effective September 1, 2020
- E. Approval to appoint the following support staff substitutes, pending criminal history review and background checks as required by law:
1. Shelley Barnes, Clerical Substitute, \$13/hour and Lunch Phone Coverage Substitute, \$16.58/hour, effective November 13, 2020
- F. Approval to accept the resignation of the following staff:
1. Keri Cogdill, Inclusion Aide, Jefferson Elementary School, effective October 30, 2020
  2. Diana Johnson, Grade 1 Teacher, Brayton Elementary School, effective November 25, 2020
  3. Randy Wallock, Instructional Facilitator, Lawton C. Johnson Summit Middle School, effective December 17, 2020 (or sooner should a replacement be found)
  4. Nicole Macias, Language Arts Teacher, Lawton C. Johnson Summit Middle School, effective November 12, 2020
  5. Linneth Sedano, Inclusion Aide, Franklin Elementary School, effective November 20, 2020
  6. Patricia Redmond, Grade 5 Teacher, Washington Elementary School, effective November 30, 2020
- G. Approval to accept the resignation for the purpose of retirement of the following staff:
1. Thomas Simmons, Physical Education Teacher, Lincoln-Hubbard Elementary School, effective July 1, 2021
- H. Approval of maternity leave/family leave for the following staff:
1. Awilda Jerez, Spanish Teacher, Washington Elementary School, paid leave, effective February 8, 2021 through April 9, 2021, unpaid leave, effective April 12, 2021 through June 10, 2021

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2. Laura Gibson, Physical Education Teacher, Summit High School, paid leave, effective February 22, 2021 through April 23, 2021, unpaid leave, effective April 26, 2021 through June 10, 2021, with 27 FMLA days beginning the start of the 2021-2022 school year
  3. Erin Corea, Grade 4 Teacher, Brayton Elementary School, paid leave, effective March 25, 2020 through May 22, 2020, unpaid leave, effective May 26, 2020 through October 29, 2020, unpaid child-care leave, effective October 30, 2020 through January 25, 2021 (*revised* from the January 16, 2020 Agenda)
  4. Danielle Petrosky, Inclusion Aide, Summit High School, paid leave, effective January 19, 2021 through January 25, 2021, unpaid leave, effective January 26, 2021 through April 28, 2021
  5. Lauren Fullmer, Ed.D., Grade 5 Teacher, Brayton Elementary School, paid leave, effective April 5, 2021 through May 28, 2021, unpaid leave effective June 1, 2021 through June 10, 2021 with 52 FMLA days beginning the start of the 2021-2022 school year
  6. Kristen Akian, School Nurse, Lincoln-Hubbard Elementary School, unpaid FMLA, effective November 2, 2020 through December 14, 2020
- I. Approval of the following Summit High School Math Teachers to teach an extra class from September 1, 2020 through November 25, 2020 (*revised* from the September 10, 2020 and October 15, 2020 Agenda)
    1. Christina Allian - \$5,248
    2. Angelique Bender - \$4,256
    3. Caroline Bennett - \$3,361
    4. Brianna Kane - \$3,331
    5. Casey Sink - \$5,636
  - J. Approval of the 2021-2022 School Calendar, including school times (see attached)
  - K. Approval of Co-Curricular Recommendations for the 2020-2021 school year, Lawton C. Johnson Summit Middle School (list attached) (*revised* from the October 15, 2020 Agenda)
  - L. Approval for employee #8713 to take EFMLEA, \$200/day, effective December 1, 2020 through December 23, 2020
  - M. Approval for employee #8657 to extend EFMLEA through November 25, 2020, \$200/day
  - N. Be It Resolved, the Summit Board of Education and the Summit Education Association (SEA) agree, in principle, on the attached Memorandum of Agreement, regarding Summit Athletics for Lawton C. Johnson Summit Middle School, (memo attached)

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- O. Be It Resolved, the Summit Board of Education and the Summit Education Association (SEA) agree, in principle, on the attached Memorandum of Agreement, regarding Summit Athletics for Summit High School, (memo attached)
- P. Approval of the Winter Coaches 2020-2021 (list attached)
- Q. Approval of the following Non-Athletic Generic Stipends for the 2020-2021 school year
  - 1. Jennifer Illis and Melissa Novak, Red Cross Club, Summit High School, \$2,170.50 each
- R. Approval for employee #9816 to take EFMLEA effective November 11, 2020 through November 23, 2020
- S. Approval of the recommendations from the Office of Curriculum and Instruction (see attached)

Motion was seconded by Dr. Wong. The roll was called and all present voted “Aye.” The motion was declared adopted.

### POLICIES

Ms. Primack moved the following items under Policies:

#### First Reading

- 3157 - Work from Home During Mandatory Government School Facilities Closing (New)
- 6440 - Cooperative Purchasing (M) Revised
- 6470.01 - Electronic Funds Transfer and Claimant Certification (M) (New)
- 7450 - Property Inventory (M) (Revised)
- 8561 - Procurement Procedures for School Nutrition Programs (M) (Revised)

#### Second Reading

- 1620 - Administrative Employment Contracts (Revised) (M)
- 2464 - Gifted and Talented Students (Revised) (M)
- 8420 - Emergency Crisis Situation (Revised) (M)

Motion was seconded by Dr. Wong. The roll was called, and all present voted “Aye.” The motion was declared adopted.

### FINANCE

Dr. Wong moved the following items under Finance:

Upon the recommendation of the Business Administrator to the Superintendent:



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## A. Approval of the November Bills List as listed below:

1.	Regular Bills	Fund 10	\$1,492,685.90
2.	Special Revenue	Fund 20	\$ 161,903.45
3.	Capital Projects	Fund 30	\$ - 0 -
4.	Enterprise Fund	Fund 60	\$ - 0 -
	Sub Total All Funds		\$1,654,589.35
5.	Food Service	Fund 61	\$ 94,083.54
	Total All Bills		\$1,748,672.89

## B. Approval of the monthly payroll for October 2020 - \$5,011,154.99

## C. Approval of budget adjustments and line item transfers for September 2020

## D. Approval of Secretary and Treasurer's Report for September 2020

## E. Monthly Budgetary Line Item Status Certification:

Resolved, that the Board Secretary for the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10 (c) 3, as of September 2020 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23A-16.10(a); and

Further Be It Resolved, that the Summit Board of Education certifies that pursuant to NJAC 6A:23A-16.10(c) 4 that after review of the board secretary's and treasurer's monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (b).

Motion was seconded by Ms. Primack. The roll was called and all present voted "Aye." The motion was declared adopted.

At this time, Ms. Miller stated that the Board would now go into executive session and asked that the appropriate resolution be presented. The following resolution was then presented:

## A. That it does hereby determine that it is necessary to meet in Executive Session on Thursday, November 12, 2020 to discuss:

1. Negotiations
2. Personnel

## B. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Motion by Mr. Cho, seconded by Ms. Primack, and carried to Executive Session at 8:19 PM.



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The Board returned to Public Session at 8:52 PM.

ADJOURNMENT

Motion by Ms. Miller, seconded by Mr. Cho, and carried to adjourn the meeting at 8:52 PM.

Respectfully submitted,

A handwritten signature in blue ink, appearing to be 'A. Cho', is written over the text 'Respectfully submitted,'.

Secretary