



## Common Council of the City of Summit

Closed Session Agenda for Tuesday, September 22, 2020



6:45 p m – 7:20 p m

*Via Video Conference*

(Produced by the Office of the Secretary to the Mayor and Council)

Only matters that have bullet points under them were known to need discussion at the time of agenda creation. The other subjects are those permitted for discussion and are listed in case they are needed.

### ADEQUATE NOTICE

#### RESOLUTION – AUTHORIZE CLOSED SESSION

1. Collective Bargaining Matters - NJSA 10:4-12.B (4)
2. Purchase, lease or acquisition of property with public funds - NJSA 10:4-12.b (5)
3. Public safety tactics and techniques - NJSA 10:4-12.b (6)
4. Litigation and/or attorney-client privilege matters - NJSA 10:4-12.b (7)
  - Affordable Housing - Morris Habitat for Humanity Project - 146 Morris Ave.
  - Social Media Policy
5. Contract Negotiations (not collective bargaining) - NJSA 10:4-12.b (7)
6. Personnel and Appointments matters - NJSA 10.4-12.b (8)
  - Declare Vacancy – Parking Services Agency – Parking Enforcement Officer
  - Declare Vacancy – DPW Parks & Recreation Unit - Maintenance Worker
  - Appoint Public Works Manager
  - Appoint Certified Recycling Professional

#### ADJOURN CLOSED SESSION



**Common Council of the City of Summit**  
**Regular Meeting Agenda for Tuesday, September 22, 2020**  
**7:30 PM**

***Via Video Conference***

(Produced by the Office of the Secretary to the Mayor and Council)

**ADMINISTRATIVE POLICIES & COMMUNITY RELATIONS COMMITTEE**

Tuesday 5:00 pm – 6:00 pm Clerk's Law Library  
Naidu, O'Sullivan, Rogers, Licatese

**CAPITAL PROJECT & COMMUNITY SERVICES COMMITTEE**

Thursday 7:45 am – 8:45 am DCS Conference Room  
Little Naidu, Cascais

**COMMUNITY PROGRAMS & PARKING SERVICES COMMITTEE**

Thursday 8:00 am – 9:00 am Large Conference Room  
O'Sullivan, Vartan, McNany, Ozoroski

**FINANCE COMMITTEE**

Monday 5:00 pm – 6:00 pm Large Conference Room  
Vartan, Bowman, Fox, Mayor Radest, Rogers, Baldwin

**LAW & LABOR COMMITTEE**

Tuesday 6:30 pm – 7:00 pm Clerk's Law Library  
Bowman, Hairston, Rogers, Licatese, Giacobbe, Kavanagh

**SAFETY & HEALTH COMMITTEE (Police and Fire)**

Wednesday 8:30 am – 9:30 am Police Chief's Conf. Room  
9:30 am – 10:30 am Police Chief's Conf. Room  
Hairston, Little, Mayor Radest, Rogers, Evers, Bartolotti, Avallone

***\*Due to current COVID-19 protocols, all meetings shall be conducted via video or teleconferencing, with scheduling as determined by the respective committees.***

(STAFF REMINDER: Please include the Council President, City Administrator, and City Clerk in your Committee Agenda email distribution)

## **CALL TO ORDER**

### **ADEQUATE NOTICE COMPLIANCE STATEMENT**

*Adequate notice of this meeting has been provided by the City Clerk's Office in the preparation of the Council Annual Meeting Notice, dated September 17, 2020, which was properly distributed and posted per statutory requirements.*

## **ROLL CALL**

### **PLEDGE OF ALLEGIANCE**

#### **EXPLANATORY NOTE REGARDING CLOSED SESSION**

*A closed session meeting, as authorized by State statute, was announced and held prior to the start of this meeting and the known items for discussion were listed on the published Closed Session agenda.*

#### **EXPLANATORY NOTE REGARDING HEARINGS AND COMMENTS**

*Please be advised that council meetings are broadcast live on Comcast Channel 36 and Verizon Channel 30 and rebroadcast on Thursdays and Saturdays on HTTV on Comcast 36 and Verizon 33. This meeting is also streaming live through YouTube. To view this meeting via YouTube, please visit the city's website at [cityofsummit.org](http://cityofsummit.org) and click on the YouTube icon at the top of the home page.*

*While this council meeting is being broadcast live and members of the governing body are participating remotely, steps have been put in place to accommodate public input during this meeting through public notice, dated September 17, 2020, which provided information for those wishing to participate during Public Comment periods at this council meeting. Public comment will be permitted at specified times as outlined in the agenda. Please refrain from commenting until solicited by the Council President.*

*For those members of the public who wish to make a comment during a designated public comment period, please use the "raise hand" feature and you will be called upon by the Council President.*

*Unless you are using an electronic device to follow the meeting agenda or need it for professional emergency contact purposes, please turn it off. We ask that all participants remain on "mute" unless called upon to speak. Thank you.*

(The following matters were known at agenda deadline. Other matters may arise thereafter that need timely consideration or reaction.)

### **APPROVAL OF MINUTES**

- Regular and Closed Session Meetings of September 1, 2020

### **REPORTS**

- Mayor, City Administrator and Council President

## MAYORAL PROCLAMATIONS

- Summit Volunteer First Aid Squad Month
- Constitution Week

## PUBLIC COMMENTS

At this point in the meeting Council welcomes comments from any member of the public about issues that are **not** topics on tonight's business agenda. Whenever an audience or Council member reads from a prepared statement, please provide a copy to the City Clerk at [rlicatase@cityofsummit.org](mailto:rlicatase@cityofsummit.org). To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to 3 minutes.

## ORDINANCE(S) FOR INTRODUCTION

*\*Hearings will be at the meeting indicated below, unless otherwise noted*

| <u>Number</u>                 | <u>Title</u>  | <u>Hearing Date</u> |
|-------------------------------|---|---------------------|
| <b><u>LAW &amp; LABOR</u></b> |   |                     |
| (ID # 7357)                   | <b>AN ORDINANCE AMENDING THE CODE, CHAPTER 4, GENERAL LICENSING 4-20, REGULATING OF SIDEWALK CAFES. (Various Changes)</b> | 10/6/20             |

## RESOLUTIONS

*(Staff reports are attached as appropriate. Items are listed according to Council Committees, those in ***italics*** indicate secondary committee reference. Unless otherwise indicated, or desired by Committee Chair, or a Council member advises that they will be voting in the negative, all Committee resolutions may be voted on at once.)*

### **FINANCE**

*(Public comment on the following Committee resolutions will be solicited by the Council President.)*

- |             |   |
|-------------|---|
| (ID # 7360) | 1. Authorize Issuance of Bond Note for the Joint Meeting NJIB Flood Mitigation Project - \$2,375,000.00 <i>(roll call vote)</i> |
| (ID #7366)  | 2. Authorize Issuance of Bond Anticipation Note - \$10,032,000.00 <i>(roll call vote)</i>                                       |

### **ADMINISTRATIVE POLICIES & COMMUNITY SERVICES**

*(Public comment on the following Committee resolutions will be solicited by the Council President.)*

- |             |  |
|-------------|--|
| (ID # 7361) | Adopt Social Media Policy <i>(Pending Closed Session Discussion)</i> |
|-------------|--|

### **COMMUNITY PROGRAMS & PARKING SERVICES**

*(Public comment on the following Committee resolutions will be solicited by the Council President.)*

- |             |   |
|-------------|---|
| (ID # 7367) | 1. Authorize Negotiated Contract - 2020-2021 Athletic Field Maintenance Services - \$42,800.20 Per Year               |
| (ID # 7371) | 2. Declare Vacancy - Parking Services Agency - Parking Enforcement Officer <i>(Pending Closed Session Discussion)</i> |

### **CAPITAL PROJECTS & COMMUNITY SERVICES**

*(Public comment on the following Committee resolutions will be solicited by the Council President.)*

- (ID # 7082) 1. Appoint Public Works Manager *(Pending Closed Session Discussion)*
- (ID # 7083) 2. Appoint Certified Recycling Professional *(Pending Closed Session Discussion)*
- (ID # 7348) 3. Declare Vacancy - Department of Community Services - Division of Public Works Parks & Recreation Unit - Maintenance Worker *(Pending Closed Session Discussion)*

### **CONSENT AGENDA**

*(The Consent Agenda is considered and voted upon as a whole.)*

### **CAPITAL PROJECTS & COMMUNITY SERVICES**

- (ID # 7349) Authorize Bid Advertisement - 2020 Sanitary Sewer Clean & TV Sections L & N

### **SAFETY & HEALTH**

- (ID # 7359) 1. Authorize Red Ribbon Display - Shaping Summit Together - National Red Ribbon Celebration to Raise Substance Abuse Awareness
- (ID # 7370) 2. Grant Permission & Set Forth Conditions - Summit Free Public Library Music Event
- (ID # 7375) 3. Grant Permission & Set Forth Conditions - Summit High School Cabaret Production on the Village Green

### **FINANCE**

- (ID # 7369) 1. Amend Budget - Chapter 159 - Investors Foundation Grant Award
- (ID # 7355) 2. Authorize Redemption Refund - 2017 Tax Sale Certificate
- (ID # 7347) 3. Cancel 2020 Sewer Utility Charges
- (ID # 7328) 4. Authorize Refunds - Department of Community Programs
- (ID # 6929) 5. Authorizing Payment of Bills

### **COUNCIL MEMBERS' COMMENTS/NEW BUSINESS**

### **ADJOURNMENT REGULAR MEETING**

### **CLOSED SESSION (IF NEEDED AND AUTHORIZED)**

**EXPLANATORY NOTE REGARDING CORRESPONDENCE, STAFF & LIAISON REPORTS,  
AND GENERAL INFORMATION ITEMS**

*By end of business on Friday before the meeting, unless otherwise indicated, all items on the agenda are distributed to the Mayor, Council, City Administrator, City Treasurer and City Solicitor. Department Heads and the Press are advised via email that the official agenda is available for review on the City's website. An official "Board" copy is available for public inspection in the City Clerk's Office, the Summit Free Public Library reference desk and on the City's website. Oral reports and delayed distributions are noted as needed. Information that arrives after the agenda is completed and sent to the "distribution list" has only been provided to the Mayor, Council, City Administrator and affected Department Head(s).*

**GENERAL INFORMATION**

*Includes notices, letters copied to the city, ordinances & resolutions from other governing bodies, newsletters and minutes and reports from agencies, boards and commissions. Each item does not appear to require any discussion or action.*

Notices:

1. JCPL - Notice of Filing and Public Hearing Scheduled for September 21, 2020
2. NJ Transit, re Senior Citizen & Disabled Residents Transportation Assistance Program Informational Public Hearing on October 13, 2020

Ordinances and Resolutions Other Governing Bodies

1. Chatham Twp. - Pending Ordinance, regarding Redevelopment Plan, public hearing scheduled on September 24, 2020
2. Millburn Twp. - re Pending Ordinance Amending Development Regulations- public hearing scheduled on October 6, 2020
3. Union County - Pending Ordinance, re Amendment to UC Solid Waste Management Plan, public hearing scheduled on October 1, 2020

Minutes, Reports, etc. from the following:

1. NJ League of Municipalities - Annual Audit - July 1, 2019 - June 30, 2020
2. Summit Board of Education - Minutes of July 9, 2020
3. Summit Board of Education - Minutes of August 13, 2020

## **ORDINANCES AND RESOLUTIONS EXPLANATION:**

A governing body of a municipality may formally act through ordinances or resolutions. Ordinances usually encompass legislative acts. Resolutions usually deal with administrative or acts performed according to legal authority, established procedures or instructions from the Common Council.

### **Ordinances:**

An act initiated by the Common Council that becomes law. The violation of an ordinance may result in summonses being issued. Generally, an ordinance remains in effect until repealed or modified and may not be amended or modified by a resolution. It requires a public hearing and publications in the town's legal paper before becoming effective. Examples of ordinances are those which deal with changing parking or speed limit requirements, code enforcement, implementing State mandates at the local level and creating boards or commissions.

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### **Resolutions:**

Any act or regulation that is required to be reduced to writing but may be finally passed at the meeting at which it is introduced. The legal effect of a resolution is the same as an ordinance except summonses cannot be issued for their violation. Generally, life of a resolution is permanent unless there is language to the contrary. Typical resolutions deal with: Opinion expressions; Requests for action to other elected officials or bodies or governmental agency[s]; One-time actions and Routine authorizations such as making appointments and awarding contracts.

City Clerk's Office