



Common Council of the City of Summit

Closed Session Agenda for *Wednesday, February 19, 2020*

7 : 0 0 p m – 7 : 2 0 p m

(Produced by the Office of the Secretary to the Mayor and Council)

Only matters that have bullet points under them were known to need discussion at the time of agenda creation. The other subjects are those permitted for discussion and are listed in case they are needed.

ADEQUATE NOTICE

RESOLUTION – AUTHORIZE CLOSED SESSION

1. Collective Bargaining Matters - NJSA 10:4-12.B (4)
2. Purchase, lease or acquisition of property with public funds - NJSA 10:4-12.b (5)
3. Public safety tactics and techniques - NJSA 10:4-12.b (6)
4. Litigation and/or attorney-client privilege matters - NJSA 10:4-12.b (7)
 - Affordable Housing Update
5. Contract Negotiations (not collective bargaining) - NJSA 10:4-12.b (7)
6. Personnel and Appointments matters - NJSA 10.4-12.b (8)
 - Police Department – Appoint Police Officers
 - Memo – City Clerk, re Unfilled Appointments
 - Mayor’s Appointments:
(confirmation required)
 - *Arts Committee (1)
 - Community Programs Advisory Board (1 Youth Rep.)
 - Health, Board of (1)
 - Technology Advisory Committee (3)
 - (no confirmation required)
 - Environmental Commission (Liaison to RAC)
 - Community Development Revenue Sharing Committee (1 Alt.)
 - PAL Board (3)
 - Known for discussion
 - * Known for consideration

- ♦ Council Appointments:
 - Athletic Field User Fees Committee (1)
 - Historic Preservation Commission (1)
 - Recycling Advisory Committee (1)

ADJOURN CLOSED SESSION



Common Council of the City of Summit
Regular Meeting Agenda for Wednesday, February 19, 2020
7:30 PM

(Produced by the Office of the Secretary to the Mayor and Council)

COMMITTEE MEETING SCHEDULE
Committee - Time - Attendees - Office

ADMINISTRATIVE POLICIES & COMMUNITY RELATIONS COMMITTEE

Friday 8:15 am – 8:45 am Clerk's Law Library
Naidu, O'Sullivan, Rogers, Licatese

CAPITAL PROJECT & COMMUNITY SERVICES COMMITTEE

Thursday 7:45 am – 8:45 am DCS Conference Room
Little Naidu, Cascais

COMMUNITY PROGRAMS & PARKING SERVICES COMMITTEE

Thursday 8:00 am – 9:00 am Large Conference Room
O'Sullivan, Vartan, McNany, Ozoroski

FINANCE COMMITTEE

Thursday 5:00 pm – 6:00 pm Large Conference Room
Vartan, Bowman, Fox, Mayor Radest, Rogers, Baldwin

LAW & LABOR COMMITTEE

Wednesday 6:30 pm – 7:00 pm Clerk's Law Library
Bowman, Hairston, Rogers, Licatese, Giacobbe, Kavanagh

SAFETY & HEALTH COMMITTEE (Police and Fire)

Wednesday 8:30 am – 9:30 am Police Chief's Conf. Room
9:30 am – 10:30 am Police Chief's Conf. Room
Hairston, Little, Mayor Radest, Rogers, Evers, Weck, Avallone

(STAFF REMINDER: Please provide Committee Agendas for the Council President, City Administrator, and the Secretary for distribution on Wednesday.)



ASSISTIVE LISTENING DEVICES AVAILABLE. SEE CITY CLERK.



CALL TO ORDER

ADEQUATE NOTICE COMPLIANCE STATEMENT

Adequate notice of this meeting has been provided by the City Clerk's Office in the preparation of the Council Annual Meeting Notice, dated January 2, 2020, which was properly distributed and posted per statutory requirements.

Please be advised that the FIRE EXITS are to my RIGHT, your left, and at the BACK OF THE ROOM.

The City has a Listening System to assist the hearing impaired. If anyone needs hearing assistance, please obtain the system at the Dais and return it thereafter.

ROLL CALL

PLEDGE OF ALLEGIANCE

EXPLANATORY NOTE REGARDING CLOSED SESSION

A closed session meeting, as authorized by State statute, was announced and held prior to the start of this meeting and the known items for discussion were listed on the published Closed Session agenda.

EXPLANATORY NOTE REGARDING HEARINGS AND COMMENTS

Please be advised that council meetings are broadcast live on Comcast Channel 36 and Verizon Channel 30 and rebroadcast on Thursdays and Saturdays on HTTV – on Comcast 36 and Verizon 33.

When invited to speak, please come to the lectern, clearly state your name and address, spell your last name, and speak into the podium microphone so that your comments can be understood by all and properly recorded. Whenever an audience or Council member reads from a prepared statement, please give or email a copy to the City Clerk's Office at rlicatese@cityofsummit.org. To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to approximately 3 minutes or so in length.

Unless you are using an electronic device to follow the meeting agenda or need it for professional emergency contact purposes, please turn it off. Thank you.

(The following matters were known at agenda deadline. Other matters may arise thereafter that need timely consideration or reaction.)

APPROVAL OF MINUTES

- Regular and Closed Session Meetings of February 4, 2020

REPORTS

- Mayor, City Administrator and Council President

CEREMONIAL AWARDS

- Mayoral Proclamation - Summit High School Football Program Recognition Day

PRESENTATION

- Black History Month - Fountain Baptist Church

PUBLIC COMMENTS

*At this point in the meeting Council welcomes comments from any member of the public about issues that are **not** topics on tonight's business agenda. Whenever an audience or Council member reads from a prepared statement, please provide a copy to the City Clerk at rlicatase@cityofsummit.org. To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to 3 minutes.*

ORDINANCE(S) FOR INTRODUCTION

**Hearings will be at the meeting indicated below, unless otherwise noted*

<u>Number</u>	<u>Title</u>	<u>Hearing Date</u>
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COMMUNITY PROGRAMS & PARKING SERVICES

(ID # 7001)	AN ORDINANCE AMENDING THE CODE, CHAPTER XII PARKS, PUBLIC AREAS, RECREATION FACILITIES, SECTIONS 12-3, SUMMIT FAMILY AQUATIC CENTER AND 12-4, MUNICIPAL GOLF COURSE <i>(Add non-resident senior citizen pool membership category & fee and amend golf course business membership category and fees)</i>	3/10/2020
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RESOLUTIONS

*(Staff reports are attached as appropriate. Items are listed according to Council Committees, those in ***italics*** indicate secondary committee reference. Unless otherwise indicated, or desired by Committee Chair, or a Council member advises that they will be voting in the negative, all Committee resolutions may be voted on at once.)*

LAW & LABOR

(ID # 7024)	Appoint Two (2) New Police Officers <i>(Pending Closed Session)</i>
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SAFETY & HEALTH

(ID # 6984)	1. Appoint Three (3) New Volunteer Firefighters
(ID # 7028)	2. Authorize Submission of the New Jersey Division of Highway Traffic Safety for the Distracted Driving Statewide Crackdown Grant Application and Execute Grant

CAPITAL PROJECTS & COMMUNITY SERVICES

- (ID # 6985) 1. Authorize 2020 Arbor Day Festivities
- (ID # 7005) 2. Authorize Contract Execution - Marketing & Transportation of Recycling Materials
- (ID # 6905) 3. Award Bid - Pine Grove Avenue Section II Improvement Project - \$000,000.00
- (ID # 7029) 4. Authorize Submission of Grant Application - Union County 2020 Infrastructure and Municipal Aid - Engineering Project
- (ID # 7021) 5. Appoint Mayor's Arts Committee Member (*Pending Closed Session Discussion*)

COMMUNITY PROGRAMS & PARKING SERVICES

- (ID # 7017) 1. Authorize Professional Services Agreement in Excess of \$17,500.00 - Broad Street Garage Rehabilitation Project Design and Construction Inspection Services - \$43,000.00
- (ID # 6990) 2. Authorize Acceptance of Summit Area Public Foundation Civic and Community Grant Award - \$10,000.00

FINANCE

- (ID # 7022) 1. Authorize Transfer of Appropriations - Operating Budget (*Roll Call Vote*)
- (ID # 7014) 2. Establish Procedure Authorizing Special Tax Appeal Attorney, Upon Advice of and After Request from the Tax Assessor, to File Corrective Appeals, Counter Petitions and Counter Claims, and Stipulations of Settlement with the Union County Tax Board and the New Jersey Tax Court
- (ID # 7018) 3. Approve One-Year Contract Extension - Grant Writing Services - Millennium Strategies, LLC Not to Exceed \$42,000.00 Per Contract Year
- (ID # 7023) 4. Authorize Submission of Grant Application Union County 2020 Infrastructure And Municipal Aid and Subsequent Execution of Grant Agreement - City Hall Records Management Improvement Project

CONSENT AGENDA

The following resolutions will be considered as a whole.

CAPITAL PROJECTS & COMMUNITY SERVICES

- (ID # 7016) 1. Authorize Construction Permit Fee Refund - 529 Springfield Avenue
- (ID # 6998) 2. Authorize Attendance - 2020 Building Safety Week Conference

CAPITAL PROJECTS & COMMUNITY SERVICES

- (ID # 6992) 3. Refund for storm sewer connection - 99 Fernwood Road
- (ID # 7004) 4. Authorize Bid Advertisement - 2020 Citywide Tree Planting

COMMUNITY PROGRAMS & PARKING SERVICES

- (ID # 7000) Authorize Bid Advertisement - Athletic Field Maintenance Services

SAFETY & HEALTH

- (ID # 7013) Grant Permission and Set Forth Conditions - 2020 Summit Downtown Inc. Events

FINANCE

- (ID # 7003) 1. Authorize Refunds - Department of Community Programs
- (ID # 6952) 2. Authorize Parking Refunds - Summit SmartCard, Prepaid Parking, and Overnight Parking Permits
- (ID # 6916) 3. Authorizing Payment of Bills -

COUNCIL MEMBERS' COMMENTS/NEW BUSINESS

ADJOURNMENT REGULAR MEETING

CLOSED SESSION (IF NEEDED AND AUTHORIZED)

EXPLANATORY NOTE REGARDING CORRESPONDENCE, STAFF & LIAISON REPORTS, AND GENERAL INFORMATION ITEMS

By end of business on Friday before the meeting, unless otherwise indicated, all items on the agenda are distributed to the Mayor, Council, City Administrator, City Treasurer and City Solicitor. Department Heads and the Press are advised via email that the official agenda is available for review on the City's website. An official "Board" copy is available for public inspection in the City Clerk's Office, the Summit Free Public Library reference desk and on the City's website. Oral reports and delayed distributions are noted as needed. Information that arrives after the agenda is completed and sent to the "distribution list" has only been provided to the Mayor, Council, City Administrator and affected Department Head(s).

CORRESPONDENCE

1. Letter - Mayor Radest, re Planning Board Appointment
2. Letters – M. Caputo, QPA, re Purchasing:
 - Marketing and Transportation of Recycling Materials 3/1/2020-2/28/2022
 - Pine Grove Avenue Section II Improvement Project

RECEIVED AND FILED

GENERAL INFORMATION

Includes notices, letters copied to the city, ordinances & resolutions from other governing bodies, newsletters and minutes and reports from agencies, boards and commissions. Each item does not appear to require any discussion or action. (Copies of ordinances and resolutions from other governing bodies are not provided, but are available upon request.)

Notices:

1. Mt. Laurel Subcommittee Meeting on February 27, 2020, re Status Update of the City of Summit pursuant to requirements of its Settlement Agreement with Fair Share Housing Center
2. NJ American Water Company, re Public Hearings in February, 2020, re Petition to Change Purchase Water Adjustment Clause, etc.

ORDINANCES AND RESOLUTIONS EXPLANATION:

A governing body of a municipality may formally act through ordinances or resolutions. Ordinances usually encompass legislative acts. Resolutions usually deal with administrative or acts performed according to legal authority, established procedures or instructions from the Common Council.

Ordinances:

An act initiated by the Common Council that becomes law. The violation of an ordinance may result in summonses being issued. Generally, an ordinance remains in effect until repealed or modified and may not be amended or modified by a resolution. It requires a public hearing and publications in the town's legal paper before becoming effective. Examples of ordinances are those which deal with changing parking or speed limit requirements, code enforcement, implementing State mandates at the local level and creating boards or commissions.

Resolutions:

Any act or regulation that is required to be reduced to writing but may be finally passed at the meeting at which it is introduced. The legal effect of a resolution is the same as an ordinance except summonses cannot be issued for their violation. Generally, life of a resolution is permanent unless there is language to the contrary. Typical resolutions deal with: Opinion expressions; Requests for action to other elected officials or bodies or governmental agency[s]; One-time actions and Routine authorizations such as making appointments and awarding contracts.

City Clerk's Office