



Common Council of the City of Summit

Closed Session Agenda for Wednesday, February 19, 2020

7 : 0 0 p m – 7 : 2 0 p m

(Produced by the Office of the Secretary to the Mayor and Council)

ADEQUATE NOTICE

RESOLUTION – AUTHORIZE CLOSED SESSION

1. Collective Bargaining Matters - NJSA 10:4-12.B (4)
2. Purchase, lease or acquisition of property with public funds - NJSA 10:4-12.b (5)
3. Public safety tactics and techniques - NJSA 10:4-12.b (6)
4. Litigation and/or attorney-client privilege matters - NJSA 10:4-12.b (7)
 - Affordable Housing Update
5. Contract Negotiations (not collective bargaining) - NJSA 10:4-12.b (7)
6. Personnel and Appointments matters - NJSA 10.4-12.b (8)
 - Police Department – Appoint Police Officers
 - Memo – City Clerk, re Unfilled Appointments

- Mayor's Appointments:
(confirmation required)
 - *Arts Committee (1)
 - Community Programs Advisory Board (1
Youth Rep.)
 - Health, Board of (1)
 - Technology Advisory Committee (3)
- (no confirmation required)**
 - Environmental Commission (Liaison to RAC)
 - Community Development Revenue Sharing Committee (1 Alt.)
 - PAL Board (3)

- Known for discussion
- * Known for consideration

Only matters that have bullet points under them were known to need discussion at the time of agenda creation. The other subjects are those permitted for discussion and are listed in case they are needed.

♦ Council Appointments:

- Athletic Field User Fees Committee (1)
- Historic Preservation Commission (1)
- Recycling Advisory Committee (1)

ADJOURN CLOSED SESSION



Common Council of the City of Summit

Regular Meeting Agenda for Wednesday, February 19, 2020 7:30 PM

(Produced by the Office of the Secretary to the Mayor and Council)

COMMITTEE MEETING SCHEDULE

Committee - Time - Attendees - Office

ADMINISTRATIVE POLICIES & COMMUNITY RELATIONS COMMITTEE

Friday 8:15 am – 8:45 am Clerk's Law Library
Naidu, O'Sullivan, Rogers, Licatese

CAPITAL PROJECT & COMMUNITY SERVICES COMMITTEE

Thursday 7:45 am – 8:45 am DCS Conference Room
Little Naidu, Cascais

COMMUNITY PROGRAMS & PARKING SERVICES COMMITTEE

Thursday 8:00 am – 9:00 am Large Conference Room
O’Sullivan, Vartan, McNany, Ozoroski

FINANCE COMMITTEE

Thursday 5:00 pm – 6:00 pm Large Conference Room
Vartan, Bowman, Fox, Mayor Radest, Rogers, Baldwin

LAW & LABOR COMMITTEE

Wednesday 6:30 pm – 7:00 pm Clerk’s Law Library
Bowman, Hairston, Rogers, Licatiese, Giacobbe, Kavanagh

SAFETY & HEALTH COMMITTEE (Police and Fire)

Wednesday 8:30 am – 9:30 am Police Chief's Conf. Room
9:30 am – 10:30 am Police Chief's Conf. Room
Hairston, Little, Mayor Radest, Rogers, Evers, Weck, Avallone

(STAFF REMINDER: Please provide Committee Agendas for the Council President, City Administrator, and the Secretary for distribution on Wednesday.)



ASSISTIVE LISTENING DEVICES AVAILABLE. SEE CITY CLERK.

CALL TO ORDER

ADEQUATE NOTICE COMPLIANCE STATEMENT

Adequate notice of this meeting has been provided by the City Clerk's Office in the preparation of the Council Annual Meeting Notice, dated January 2, 2020, which was properly distributed and posted per statutory requirements.

Please be advised that the FIRE EXITS are to my RIGHT, your left, and at the BACK OF THE ROOM.

The City has a Listening System to assist the hearing impaired. If anyone needs hearing assistance, please obtain the system at the Dais and return it thereafter.

ROLL CALL

PLEDGE OF ALLEGIANCE

EXPLANATORY NOTE REGARDING CLOSED SESSION

A closed session meeting, as authorized by State statute, was announced and held prior to the start of this meeting and the known items for discussion were listed on the published Closed Session agenda.

EXPLANATORY NOTE REGARDING HEARINGS AND COMMENTS

Please be advised that council meetings are broadcast live on Comcast Channel 36 and Verizon Channel 30 and rebroadcast on Thursdays and Saturdays on HTTV – on Comcast 36 and Verizon 33.

When invited to speak, please come to the lectern, clearly state your name and address, spell your last name, and speak into the podium microphone so that your comments can be understood by all and properly recorded. Whenever an audience or Council member reads from a prepared statement, please give or email a copy to the City Clerk's Office at rlicatese@cityofsummit.org. To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to approximately 3 minutes or so in length.

Unless you are using an electronic device to follow the meeting agenda or need it for professional emergency contact purposes, please turn it off. Thank you.

(The following matters were known at agenda deadline. Other matters may arise thereafter that need timely consideration or reaction.)

APPROVAL OF MINUTES

- Regular and Closed Session Meetings of February 4, 2020

REPORTS

- Mayor, City Administrator and Council President

CEREMONIAL AWARDS

- Mayoral Proclamation - Summit High School Football Program Recognition Day

PRESENTATION

- Black History Month - Fountain Baptist Church

PUBLIC COMMENTS

*At this point in the meeting Council welcomes comments from any member of the public about issues that are **not** topics on tonight's business agenda. Whenever an audience or Council member reads from a prepared statement, please provide a copy to the City Clerk at rlicatese@cityofsummit.org. To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to 3 minutes.*

ORDINANCE(S) FOR INTRODUCTION

**Hearings will be at the meeting indicated below, unless otherwise noted*

<u>Number</u>	<u>Title</u>	<u>Hearing Date</u>
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COMMUNITY PROGRAMS & PARKING SERVICES

(ID # 7001)	AN ORDINANCE AMENDING THE CODE, CHAPTER XII PARKS, PUBLIC AREAS, RECREATION FACILITIES, SECTIONS 12-3, SUMMIT FAMILY AQUATIC CENTER AND 12-4, MUNICIPAL GOLF COURSE <i>(Add non-resident senior citizen pool membership category & fee and amend golf course business membership category and fees)</i>	3/10/2020
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RESOLUTIONS

*(Staff reports are attached as appropriate. Items are listed according to Council Committees, those in **italics** indicate secondary committee reference. Unless otherwise indicated, or desired by Committee Chair, or a Council member advises that they will be voting in the negative, all Committee resolutions may be voted on at once.)*

LAW & LABOR

(ID # 7024)	Appoint Two (2) New Police Officers <i>(Pending Closed Session)</i>
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SAFETY & HEALTH

(ID # 6984)	1. Appoint Three (3) New Volunteer Firefighters
(ID # 7028)	2. Authorize Submission of the New Jersey Division of Highway Traffic Safety for the Distracted Driving Statewide Crackdown Grant Application and Execute Grant

CAPITAL PROJECTS & COMMUNITY SERVICES

- (ID # 6985) 1. Authorize 2020 Arbor Day Festivities
- (ID # 7005) 2. Authorize Contract Execution - Marketing & Transportation of Recycling Materials
- (ID # 6905) 3. Award Bid - Pine Grove Avenue Section II Improvement Project - \$465,191.05
- (ID # 7029) 4. Authorize Submission of Grant Application - Union County 2020 Infrastructure and Municipal Aid - Engineering Project
- (ID # 7021) 5. Appoint Mayor's Arts Committee Member (*Pending Closed Session Discussion*)

COMMUNITY PROGRAMS & PARKING SERVICES

- (ID # 7017) 1. Authorize Professional Services Agreement in Excess of \$17,500.00 - Broad Street Garage Rehabilitation Project Design and Construction Inspection Services - \$43,000.00
- (ID # 6990) 2. Authorize Acceptance of Summit Area Public Foundation Civic and Community Grant Award - \$10,000.00

FINANCE

- (ID # 7022) 1. Authorize Transfer of Appropriations - Operating Budget (*Roll Call Vote*)
- (ID # 7014) 2. Establish Procedure Authorizing Special Tax Appeal Attorney, Upon Advice of and After Request from the Tax Assessor, to File Corrective Appeals, Counter Petitions and Counter Claims, and Stipulations of Settlement with the Union County Tax Board and the New Jersey Tax Court
- (ID # 7018) 3. Approve One-Year Contract Extension - Grant Writing Services - Millennium Strategies, LLC Not to Exceed \$42,000.00 Per Contract Year
- (ID # 7023) 4. Authorize Submission of Grant Application Union County 2020 Infrastructure And Municipal Aid and Subsequent Execution of Grant Agreement - City Hall Records Management Improvement Project

CONSENT AGENDA

The following resolutions will be considered as a whole.

CAPITAL PROJECTS & COMMUNITY SERVICES

- (ID # 7016) 1. Authorize Construction Permit Fee Refund - 529 Springfield Avenue
- (ID # 6998) 2. Authorize Attendance - 2020 Building Safety Week Conference

CAPITAL PROJECTS & COMMUNITY SERVICES

- | | |
|-------------|--|
| (ID # 6992) | 3. Refund for storm sewer connection - 99 Fernwood Road |
| (ID # 7004) | 4. Authorize Bid Advertisement - 2020 Citywide Tree Planting |

COMMUNITY PROGRAMS & PARKING SERVICES

- | | |
|-------------|---|
| (ID # 7000) | Authorize Bid Advertisement - Athletic Field Maintenance Services |
|-------------|---|

SAFETY & HEALTH

- | | |
|-------------|--|
| (ID # 7013) | Grant Permission and Set Forth Conditions - 2020 Summit Downtown Inc. Events |
|-------------|--|

FINANCE

- | | |
|-------------|---|
| (ID # 7003) | 1. Authorize Refunds - Department of Community Programs |
| (ID # 6952) | 2. Authorize Parking Refunds - Summit SmartCard, Prepaid Parking, and Overnight Parking Permits |
| (ID # 6916) | 3. Authorizing Payment of Bills - |

COUNCIL MEMBERS' COMMENTS/NEW BUSINESS

ADJOURNMENT REGULAR MEETING

CLOSED SESSION (IF NEEDED AND AUTHORIZED)

EXPLANATORY NOTE REGARDING CORRESPONDENCE, STAFF & LIAISON REPORTS, AND GENERAL INFORMATION ITEMS

By end of business on Friday before the meeting, unless otherwise indicated, all items on the agenda are distributed to the Mayor, Council, City Administrator, City Treasurer and City Solicitor. Department Heads and the Press are advised via email that the official agenda is available for review on the City's website. An official "Board" copy is available for public inspection in the City Clerk's Office, the Summit Free Public Library reference desk and on the City's website. Oral reports and delayed distributions are noted as needed. Information that arrives after the agenda is completed and sent to the "distribution list" has only been provided to the Mayor, Council, City Administrator and affected Department Head(s).

CORRESPONDENCE

1. Letter - Mayor Radest, re Planning Board Appointment
2. Letters – M. Caputo, QPA, re Purchasing:
 - Marketing and Transportation of Recycling Materials 3/1/2020-2/28/2022
 - Pine Grove Avenue Section II Improvement Project

RECEIVED AND FILED

GENERAL INFORMATION

Includes notices, letters copied to the city, ordinances & resolutions from other governing bodies, newsletters and minutes and reports from agencies, boards and commissions. Each item does not appear to require any discussion or action. (Copies of ordinances and resolutions from other governing bodies are not provided, but are available upon request.)

Notices:

1. Mt. Laurel Subcommittee Meeting on February 27, 2020, re Status Update of the City of Summit pursuant to requirements of its Settlement Agreement with Fair Share Housing Center
2. NJ American Water Company, re Public Hearings in February, 2020, re Petition to Change Purchase Water Adjustment Clause, etc.

ORDINANCES AND RESOLUTIONS EXPLANATION:

A governing body of a municipality may formally act through ordinances or resolutions. Ordinances usually encompass legislative acts. Resolutions usually deal with administrative or acts performed according to legal authority, established procedures or instructions from the Common Council.

Ordinances:

An act initiated by the Common Council that becomes law. The violation of an ordinance may result in summonses being issued. Generally, an ordinance remains in effect until repealed or modified and may not be amended or modified by a resolution. It requires a public hearing and publications in the town's legal paper before becoming effective. Examples of ordinances are those which deal with changing parking or speed limit requirements, code enforcement, implementing State mandates at the local level and creating boards or commissions.

Resolutions:

Any act or regulation that is required to be reduced to writing but may be finally passed at the meeting at which it is introduced. The legal effect of a resolution is the same as an ordinance except summonses cannot be issued for their violation. Generally, life of a resolution is permanent unless there is language to the contrary. Typical resolutions deal with: Opinion expressions; Requests for action to other elected officials or bodies or governmental agency[s]; One-time actions and Routine authorizations such as making appointments and awarding contracts.

City Clerk's Office



ORDINANCE #	(ID # 7001)
Introduction Date:	
Hearing Date:	
Passage Date:	
Effective Date:	

An Ordinance Amending the Code, Chapter XII Parks, Public Areas, Recreation Facilities, Sections 12-3, Summit Family Aquatic Center and 12-4, Municipal Golf Course (Add non-resident senior citizen pool membership category & fe and amend golf course business membership category and fees)

Ordinance Summary: This ordinance amends and supplements Chapter 12, Parks, Public Areas, Recreation Facilities. Subsections 12-3.3 and 12-3.4 have been amended to add a non-resident senior membership category and non-resident senior membership fee for use of the Summit Family Aquatic Center. In addition, the definition of "Corporate Membership" in subsection 12-4.1 has been amended to clarify that employees of a corporation that holds a corporate membership to the municipal golf course are entitled to purchase rounds at resident rates. In addition, the definition of "Summit Business Membership" has been amended to clarify that these members are entitled to pay resident rates and green fees whether or not they reside in Summit. Finally, subsection 12-4.2 has been amended to lower the membership fees for individuals who hold a Summit Business Membership.

WHEREAS, pursuant to N.J.S.A. 40:48-2, the governing body of a municipality may make, amend, repeal, and enforce such other ordinances, regulations, rules and by-laws not contrary to the laws of this state or of the United States, as it may deem necessary and proper for the good of government, order and protection of person and property, and for the preservation of the public health, safety and welfare of the municipality and its inhabitants, and as may be necessary to carry into effect the powers and duties conferred and imposed by this subtitle, or by any law; and

WHEREAS, the City of Summit ("City") has promulgated rules and regulations for the use of its parks, public areas and recreation facilities and desires to amend same; and

WHEREAS, the City seeks to amend Chapter 12 (Parks, Public Areas, Recreation Facilities) of the City Code.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

SECTION 1. That Chapter 12 of the Code, Parks, Public Areas and Recreation Facilities, is hereby amended and supplemented as follows, (additions indicated by underline deletions by ~~strikethrough~~):

§ 12-3 SUMMIT FAMILY AQUATIC CENTER.

§ 12-3.3 Membership Categories.

NON-RESIDENT SENIOR

A non-resident senior membership is available to a Senior Citizen as defined herein who lives outside of Summit.

§ 12-3.4 Membership/Guest Fees.

a. Membership Fees.

- 9. Non-resident Senior - \$160.00 per season.
- 10. Half-Season
- 11. Hotel
- 12. Rooming and Boarding Houses
- 13. Replacement card
- 14. Active-Duty Servicemen, Reservists and Guardsmen

§ 12-4 MUNICIPAL GOLF COURSE.

§ 12-4.1 Membership Categories.

CORPORATE MEMBERSHIP

Shall mean the annual membership open to for employees of a all Summit based corporation that is paid on the employees' behalf. This entitles the corporation's their employees to register as resident members in the Adult and Senior categories purchase rounds at resident rates with no membership card. Employees must present a valid corporate photo ID and pay resident Green Fees.

SUMMIT BUSINESS MEMBERSHIP

Shall mean an annual membership open to an owner or employee of a Summit based business who is eighteen (18) years of age or older. They may purchase a nonresident resident membership regardless of where they live whether or not they reside in Summit. Nonresident Resident Green Fees apply. Documentation of ownership or employment must be presented.

§ 12-4.2 Membership Fees.

Summit Business:

Adult (18-61)	<u>\$115.00</u>	<u>\$50.00</u>
Senior (62+)	<u>\$115.00</u>	<u>\$40.00</u>

SECTION 2. Any ordinance or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION 3. This Ordinance shall be effective upon final passage and publication according to law.

Dated:

I, Rosalia M. Licatiese, City Clerk of the City of

Approved:

Mayor

Summit, do hereby certify that the foregoing

ordinance was duly passed by the Common

Council of said City at a regular meeting held
on

City Clerk

TO: Mayor and Council
FROM: Mark Ozoroski, Director
DATE: February 5, 2020
RE: Amend Chapter 12 Ordinance re Non-resident Senior Pool Membership and Definitions for Golf Corporate and Business Memberships

Non-Resident Senior Pool Membership:

On June 14, 2019 a DAR referral was sent to Council regarding an inquiry about a senior non-resident pool membership fee. This inquiry was discussed at the DCP Advisory Board as well as the CPPS Council Committee and it was recommended that we double the senior resident rate of \$70 to \$140 plus an additional \$20. We felt that no non-resident should be paying less than a resident individual. Therefore, we are requesting an amendment to the ordinance to add a non-resident senior category along with a non-resident senior fee of \$160.00.

Definitions for Golf Corporate and Business Memberships:

Corporate Memberships - Clarifying the definition to state, that employees of a corporation only purchases rounds at resident rates with no membership.

Business Memberships - Changing the definition to purchase a resident membership regardless of where they live, pay resident green fees and changing the fee from non-resident rates to resident rates.

APPOINT TWO (2) NEW POLICE OFFICERS (PENDING CLOSED SESSION)

Pending closed session

Resolution (ID # 6984)
February 19, 2020

APPOINT THREE (3) NEW VOLUNTEER FIREFIGHTERS

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the following be and they are hereby appointed as Volunteer Firefighters for the City of Summit.

Matthew Carbone
23 Baltusrol Road
Summit NJ 07901

Hose Company # 2

Adam Foti
23 Rose Avenue
Summit NJ 07901

Chemical Engine Co.

Andrew V. Oristanio
33 Edgar Street
Summit NJ 07901

Hook & Ladder Co.

Dated: February 19, 2020

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, February 19, 2020.

City Clerk



CITY OF SUMMIT FIRE DEPARTMENT

MEMO

TO: MEMBERS OF THE PUBLIC SAFETY COMMITTEE
MAYOR RADEST
COUNCIL CHAIR HAIRSTON
COUNCIL MEMBER LITTLE
CITY ADMINISTRATOR MICHAEL ROGERS

FROM: CHIEF ERIC EVER

RE: RESOLUTION AUTHORIZING APPOINTMENTS OF THREE VOLUNTEER FIREFIGHTERS

DATE: JANUARY 28, 2020

COPY: TAMMIE BALDWIN, CITY TREASURER
ROSEMARY LICATESE, CITY CLERK

A resolution is requested at the Common Council Meeting on February 19, 2020, authorizing the individuals listed below appointments as members of the Volunteer Division of the Summit Fire Department:

Matthew R. Carbone
23 Baltusrol Road
Summit New Jersey

Adam Foti
35 Rose Avenue
Springfield New Jersey

Andrew V. Oristano
33 Edgar Street
Summit New Jersey

All of these candidates have satisfied the requirements for membership in to the Volunteer Division.

Thank you for your consideration in this matter.

Resolution (ID # 7028)
February 19, 2020

**AUTHORIZE SUBMISSION OF THE NEW JERSEY DIVISION OF HIGHWAY TRAFFIC
SAFETY FOR THE DISTRACTED DRIVING STATEWIDE CRACKDOWN GRANT
APPLICATION AND EXECUTE GRANT**

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Summit formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the proper City officers are hereby authorized to submit an electronic grant application to the New Jersey Division of Highway Traffic Safety on behalf of the City of Summit.

BE IT FURTHER RESOLVED that the Mayor and City Clerk of the City of Summit are hereby authorized to sign the grant agreement on behalf of the City of Summit and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Common Council of the City of Summit on this 19th day of February, 2020.

CERTIFICATION

Date: February 19, 2020

I, Rosalia M. Licatiese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, February 19, 2020.

City Clerk

My signature and the official seal of the City of Summit serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST: _____

Rosalia M. Licatiese
City Clerk

Nora
Mayor

G.

Radest

(Seal)

HTS Mobilization 2020 Distracted Driving Crackdown

Organization: Summit City

General Information

Applicant Agency

Summit City

Project Title

2020 Distracted Driving Crackdown. *U Drive. U Text. U Pay.*

Federal Tax ID #

226002329

Project Period

From 4/1/2020 to 4/21/2020

Final financial claim due one month following the end of the Project Period.

Type of Application

Initial

HTS Mobilization 2020 Distracted Driving Crackdown

Organization: Summit City

Contact Information

Project Director

Prefix: Chief
First Name: Robert
Last Name: Weck
Title: Chief of Police
Address 1: 512 Springfield Avenue
Address 2:
City: Summit
State: New Jersey
Zip: 07901
Phone: 908-277-2866 ext.
Fax: 908-277-9381
E-Mail: RWeck@SPDNJ.org

Financial Director

Prefix: Ms.
First Name: Tammie
Last Name: Baldwin
Title: Chief Financial Officer
Address 1: 512 Springfield Avenue
Address 2:
City: Summit
State: New Jersey
Zip: 07901
Phone: 908-273-6405 ext.
Fax: 908-277-9381
E-Mail: tbaldwin@cityofsummit.org

Authorizing Official

Prefix: Honorable
First Name: Nora
Last Name: Radest
Title: Mayor
Address 1: 512 Springfield Avenue
Address 2:
City: Summit
State: New Jersey
Zip: 07901
Phone: 908-277-9420 ext.
Fax: 908-277-9381
E-Mail: nradest@cityofsummit.org

HTS Mobilization 2020 Distracted Driving Crackdown

Organization: Summit City

Narrative Description of Project

[] I agree to the Terms and Conditions found below.

Problem Statement:

Distracted driving is a dangerous epidemic on America's roadways. In 2017 alone, 3,116 people were killed in distracted driving crashes. In New Jersey, driver inattention remains the most significant cause of fatal and incapacitating crashes. Driver inattention was listed as a contributing circumstance in 51 percent of the state's crashes in 2017. Driver inattention was in fact listed as a contributing factor in crashes at a rate more than eight times higher than that of the next highest contributing factor (speed).

Distracted driving is any activity that diverts a person's attention away from the primary task of driving. All distractions endanger driver, passenger, and bystander safety. These distractions include:

Texting

Using a cell phone or smartphone

Eating and drinking

Talking to passengers

Grooming

Reading, including maps

Using a navigation system

Watching a video

Adjusting a radio, CD player, or MP3 player

But, because using a hand held cell phone while driving to make calls or send text messages requires visual, manual, and cognitive attention from the driver, they are by far the most alarming distractions.

April is National Distracted Driver Month, which is a time to remind New Jersey motorists of the state's distracted driving laws, which include a ban on hand-held cell phone use and text messaging by all drivers and a ban on all cell phone use (hand held or hands free) by novice drivers.

From April 1-21, 2020 (and in some grants for a more extended project period), police officers, on an overtime basis, will conduct special enforcement patrols targeting distracted drivers. The enforcement will take the form of roving patrols and fixed checkpoints.

During the 2019 Distracted Driving Crackdown *U Drive. U Text. U Pay.* participating police agencies in the state issued 15,105 summonses for cell phone use/texting and 6,286 for careless driving.

Objectives:

To reduce the number of motor vehicle fatalities in the state with a distracted driver contributing cause (as detailed in the FY2020 New Jersey Highway Safety Plan) through targeted distracted driving enforcement and education during the 2020 Distracted Driving Crackdown *U Drive. U Text. U Pay.*

Methodology:

HTS Mobilization 2020 Distracted Driving Crackdown

Organization: Summit City

Narrative Description of Project

REMINDER: As per directives from the National Highway Traffic Safety Administration (which provides the federal funding for this grant) Chiefs of Police are not eligible to work grant-funded overtime through this grant.****

This federally-funded grant project consists of an enforcement overtime campaign from **April 1 through April 21, 2020** (and for a more extended project period in some grants). The project is designed to raise awareness about the dangers of distracted driving, to offer deterrence through visible enforcement, and to issue summonses for relevant motor vehicle violations. The grant will pay for overtime enforcement hours during the approved crackdown project period, with a maximum rate to be reimbursed of **\$55 per hour**. The overtime hours will be used for roving patrols and checkpoints.

This is a **reimbursement grant**. Participating departments will incur all costs and then submit the necessary documentation to the Division of Highway Traffic Safety for reimbursement.

This is an **enforcement campaign**. A reasonable number of distracted driving related summonses are expected in relation to overtime hours worked.

The maximum project overtime rate is **\$55.00 per hour** regardless of what officer works the project hours. The officer is to receive the full dollar amount in overtime. Administrative costs or fees should be considered "in kind services" or soft matches and are not a part of this grant. **It is up to the agency to establish its pay rate for the project.** The Division encourages agencies to pay all participating officers a flat \$55 per hour rate for this overtime detail, but agencies may pay their usual overtime rates, if they wish, in which case the reimbursement from the Division will be:

Officers paid \$55.00 - project will reimburse at \$55.00 per hour.

Officers paid less than \$55.00 - project will reimburse at that lower rate.

Officers paid more than \$55.00 - project will reimburse at \$55.00 per hour with the municipality covering the remainder of the rate.

Again, the maximum hourly rate to be reimbursed is **\$55 per hour**, regardless of whether all the grant-budgeted hours are worked or not.

HTS Mobilization 2020 Distracted Driving Crackdown
Organization: Summit City
Evaluation (Administrative (Performance) Evaluation)

I agree to the Terms and Conditions found below.

1. News release sent to local media and resolution/proclamation approved by local governing body.
2. A reasonable number of motor vehicle stops made and distracted driving related summonses issued in relation to overtime hours worked.
3. "Law Enforcement Performance/Productivity Standards for Federally Funded NJDHTS Grants" adhered to.
4. Display Variable Message Board with the "UDrive. UTtext. UPay." theme during the project period, if possible.
5. Timely submittal of Enforcement Summary Report(s) and Financial Reimbursement claim(s) in SAGE.

HTS Mobilization 2020 Distracted Driving Crackdown

Organization: Summit City

Acceptance of Conditions

Acceptance of Conditions can be found by [clicking here](#).

[] I agree to the Terms and Conditions outlined in Acceptance of Conditions document found above.

HTS Mobilization 2020 Distracted Driving Crackdown
Organization: Summit City
Certification Regarding Debarment and Suspension

Certification regarding Debarment and Suspension can be found by [clicking here](#).

[] The prospective applicant certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from receiving funds by any federal department or agency.

The applicant also certifies that it will comply with the requirements referenced in the attached document in accordance with the Subaward program.

HTS Mobilization 2020 Distracted Driving Crackdown
Organization: Summit City
Project Location

County to filter by: Union County

Municipalities: Summit City

HTS Mobilization 2020 Distracted Driving Crackdown
Organization: Summit City
Local Aid & Legislative Districts

Legislative Districts: 21

Local Aid Districts: District 2, Trenton

Congressional Districts:

HTS Mobilization 2020 Distracted Driving Crackdown**Organization: Summit City****Enforcement/Education Details**

Description:	Number of Hours:	Number of Staff	Hourly Rate:	Federal Share	State/Local Share	Total Amount
Distracted Driving Overtime Enforcement	100	1	\$55.00	\$5,500.00	\$0	\$5,500.00

HTS Mobilization 2020 Distracted Driving Crackdown**Organization: Summit City****Budget Summary**

Budget Line Item	Federal Share	State/Local Share	Total Amount Requested
Enforcement/Education Details	\$5,500	\$0	\$5,500

HTS Mobilization 2020 Distracted Driving Crackdown

Organization: Summit City

Federal Single Audit

Does your agency expend \$750,000 or more in federal funds during its fiscal year? Yes No

If yes, download and print the Federal Single Audit Requirements and Certification Form by [clicking here](#).

Scan and attach your completed Form and Proof of Submission here:

HTS Mobilization 2020 Distracted Driving Crackdown

Organization: Summit City

Signatures

I certify that the information in this application is true and correct, that the undersigned possesses the authority to apply for this grant, and that the applicant will comply with all Conditions and Assurances associated with this program.

The undersigned gives authorization to submit the application to the State of New Jersey, Department of Law and Public Safety, Division of Highway Traffic Safety for this subaward project.

Project Director Approval

I approve this application for submission.

Name: Robert Weck

Financial Director Approval

I approve this application for submission.

Name: Tammie Baldwin

Authorizing Official Approval

I approve this application for submission.

Name:

Resolution (ID # 6985)
February 19, 2020

AUTHORIZE 2020 ARBOR DAY FESTIVITIES

WHEREAS, each year the governing body recognizes Arbor Day by celebrating with the planting of trees on public property in the City, and

WHEREAS, the City recognizes the importance of preserving trees in our community and the value trees have in our everyday lives, and

WHEREAS, the City Engineer/Deputy Director of the Department of Community Services advises that this year the Shade Tree Advisory Committee proposes to celebrate Arbor Day on Friday, April 24, 2020, by planting nine (9) trees at the Summit High School, and giving tree seedlings to students to plant in celebration of Arbor Day.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That in recognition and celebration of National Arbor Day, the City Engineer/Deputy Director of the Department of Community Services be and he is hereby authorized to coordinate and supervise celebration activities associated with this special day on Friday, April 24, 2020.

Dated: February 19, 2020

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, February 19, 2020.

City Clerk



RESOLUTION (ID # 6985)

DOC ID: 6985

TO: Mayor and Common Council

FROM: Aaron Schrager, City Engineer/ Deputy DCS Director

DATE: February 12, 2020

SUMMARY

I am pleased to announce that the City's Arbor Day will be celebrated on Friday, April 24, 2020.

Each year the Governing Body recognizes Arbor Day by celebrating with the planting of a tree or trees on public property in the City. This year, the Shade Tree Advisory Committee is proposing to celebrate Arbor Day on Friday, April 24, 2020, at the Summit High School. This year, the City will celebrate its 24th year as a Tree City USA, by planting nine (9) trees. The potential trees species include : Parrotia, Lacebark Elm, October Glory Red Maple, Hackberry, Black Gum, Yellowwood, Japanese Snowbell, and a Ruby Slippers Maple.

The Shade Tree Advisory Committee has offered an invitation to the celebration to the Superintendent of Schools, June Chang, Board of Education Business Administrator, Lou Pepe, Principal, Stacy Grimaldi, and Board of Education Maintenance Supervisor Angelo Palumbo. City Forester, John Linson will give a brief presentation to the attending students from Lincoln Hubbard School on the history of Arbor Day in the United States, the importance of preserving trees in our community and the value trees have in our everyday lives. Students will receive tree seedlings to plant in celebration of Arbor Day.

The event will take place at the High School at 10:00 AM with an Arbor Day proclamation presentation by Mayor Radest.

Therefore, I am requesting Mayor Radest and members of Common Council authorize a proclamation recognizing Arbor Day in the City of Summit on Friday, April 24, 2020.

Resolution (ID # 7005)
February 19, 2020

**AUTHORIZE CONTRACT EXECUTION - MARKETING & TRANSPORTATION OF
RECYCLING MATERIALS**

WHEREAS, under the procedures for Competitive Contracting pursuant to N.J.S.A. 40A:11-4.1 et seq., the City of Summit received proposals for the Marketing and Transportation of Recycling Materials on January 30, 2020, for a two year term March 1, 2020 through February 28, 2022, which were based percentage of published market prices and including floor prices per ton for each of the following commodities:

1. Dual Stream - Fiber Material
 - a. Delivered by City to buyer facility
 - b. Picked up by buyer at City facility
 2. Dual Stream - Commingle Containers
 - a. Delivered by City to buyer facility
 - b. Picked up by buyer at City facility
 3. Single Stream Material
 - a. Delivered by City to buyer facility
 - b. Picked up by buyer at City facility
 4. Old Corrugated Cardboard - picked up by City from CRBD and resident drop-off at Transfer Station and delivered by City to buyer facility
- , and

WHEREAS, in a memo from the Community Services Director, upon evaluation of the proposals and options, recommends awarding items 1(a), 2(a), and 4 to Giordano Company.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

- That the Mayor and the City Clerk are hereby authorized and directed to execute an agreement with Giordano Company, Inc., 142-156 Frelinghuysen Avenue, Newark, NJ 07114 for items 1(a), 2(a), and 4 as described above.
- That this contract is awarded, without competitive bidding as Competitive Contracting in accordance with N.J.S.A. 40A:11-4.1 et seq.
- That Giordano Company shall be subject to meeting the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 (Affirmative Action), N.J.S.A. 52:32-44 (Business Registration), and the City's insurance requirements.
- A notice of this action shall be printed in the Union County Local Source.

Dated: February 19, 2020

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, February 19, 2020.

City Clerk



RESOLUTION (ID # 7005)

DOC ID: 7005

TO: Mayor and Common Council

FROM: Paul Cascais, Director - Department of Community Services

DATE:

Proposals were received by the purchasing department on January 30, 2020 for the Marketing and Transportation of Recycling Materials, Summit Recycling Center. A sole bidder submitted a proposal for the project, Giordano Company, Inc. 142-156 Frelinghuysen Avenue, Newark NJ. The specifications for the project solicited pricing for fiber materials, mixed paper #54, Old Corrugated Cardboard (OCC) and commingle containers. It requested pricing based on two methods, (A) delivered by the City to the buyer facility, single stream and dual stream, (B) picked up by the buyer at the City facility, utilizing buyer's equipment (roll-off containers), single stream and dual stream. Prospective bidders were required to submit per ton processing fee for both fiber and commingle materials, utilizing both methods.

The RFP specifications specify the price for fiber material is a market price that is published through the Resource Information System (RISI) index, highest price published in the New York region; Prospective bidders were required to provide floor pricing for each method, not to exceed \$75.00 per ton for fiber materials and \$40.00 per ton for commingle containers. Pricing for commingle containers is a flat rate per ton for the recycling and processing of the material.

The pricing submitted indicates a depressed market relative to both the fiber and comingle materials. In the past, the market provided the City revenue for the recycling of the materials. Based on historical data, the City generates approximately 190 tons of commingle containers generated at the recycling facility and 567 tons of fiber material. Attached find a spread sheet that utilizes historical generation data and pricing submitted by the sole bidder for each method, the spreadsheet was used to determine most advantageous method for the city considering various potential costs associated with the recycling of the materials.

It is recommended that Giordano Company Inc. be awarded a two year contract beginning, March 1, 2020 and terminating on February 28, 2022, for the marketing of fiber and commingle recycling materials, in accordance with #1(a), #2(a) and #4 of the RFQ, December 2019, Revised. The funding for this project is through the DCS operating budget, #0-01-26-308-000-200, not to exceed \$140000.

Competitive Contracting Request for Proposal

MARKETING AND TRANSPORTATION OF RECYCLING MATERIALS - SUMMIT RECYCLING CENTER

SCORING SHEET

VENDOR: Giordano Company Inc. – Total Points Received: 85

Pricing – 25 POINTS RECEIVED

0 Points Lesser Pricing	20 Points Comparable Pricing	40 Points Competitive Pricing
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Travel times and distance to Recycling Facility – 15 POINTS RECEIVED

0 Points Within 100 miles	10 Points Within 50 miles	20 Points Within 25 miles
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Experience and reputation in the field – 15 POINTS RECEIVED

1 Point 1+ years experience	7 Points 10+ years experience	15 Points 25+ years experience
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Equipment – 15 POINTS RECEIVED

1 Point Partial list of equipment	7 Points List of equipment	15 Points Detailed list of equipment
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Knowledge of the City of the Summit and the subject matter to be addressed under the contract – 10 POINTS RECEIVED

0 Points No knowledge	5 Points Partial knowledge	10 Points In-depth knowledge
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Ties for Award

Should there be a tie between the two highest point earners, reference scoring will be reviewed and assessed for additional points

The successful respondent will be notified of the award of contract upon a favorable review by the Director of the Department of Community Services and Purchasing Agent. A letter indicating award will be sent along with a contract.

Certification of Availability of Funds

This is to certify to the Mayor and Common Council of the City of Summit that funds for the following resolution are available:

Resolution Date: February 19, 2020
Resolution Doc Id: 7005

Vendor: Giordano Company, Inc
142-156 Frelinghuysen Ave
Newark, NJ 07114

Purchase Order Number: 20-00465

Account Number	Amount	Account Description
0-01-26-308-000-200	\$140,000.00	Disposal Charges

Only amounts for the current Budget Year have been certified.
Amounts for future years are contingent upon sufficient funds being appropriated.

Melissa S. Berger
Assistant City Treasurer

Resolution (ID # 6905)
February 19, 2020

AWARD BID - PINE GROVE AVENUE SECTION II IMPROVEMENT PROJECT - \$465,191.05

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That, in accordance with the City Treasurer's certification of availability of funds in Account No. C-04-31-095-100-010, a copy of which is hereto attached and made a part of this resolution, and as recommended in a memo from the Assistant Engineer, bids received by the Purchasing Agent on Tuesday, February 11, 2020 shall be awarded to the lowest responsive, responsible bidder as follows:

PINE GROVE AVENUE SECTION II IMPROVEMENT PROJECT

Midwest Construction Inc.	Base Bid	\$358,684.05
23 Dead River Road	Alt A	86,277.00
Warren, NJ 07059	Alt B	16,000.00
	Alt C	4,230.00
	Total Award	\$465,191.05

Dated: February 19, 2020

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, February 19, 2020.

City Clerk



RESOLUTION (ID # 6905)

DOC ID: 6905

TO: Mayor and Common Council
FROM: Rick Matias, Assistant Engineer
DATE:

Eleven (11) bids were received and opened on Tuesday, February 11, 2020 at 11:00am at City Hall for the Pine Grove Avenue Section II Improvement Project. The submitted low bidder was Midwest Construction LLC of 23 Dead River Road in Warren NJ 07059 in the amount of \$465,191.05 inclusive of the base bid and the various alternate bids.

The work includes the addition of sidewalks on Pine Grove Avenue from Blackburn Road to Ashland Road, upgrade of drainage, milling and paving of the road. This will be the first time the City is working with this contractor. They have a long history of working in neighboring municipalities with private and public entities.

The bid is below the engineering estimate and funding is available from the following account:

C-04-31-095-100-010: City Portion Local Improvements -2019

This project was awarded a New Jersey Department of Transportation Municipal Aid Grant that will cover the entire cost of construction.

Based on the above, I recommend awarding a contract to Midwest Construction of 23 Dead River Road in Warren New Jersey in the amount of \$465,191.05 for the Pine Grove Avenue Section II Improvement Project.

PINE GROVE AVENUE SECTION II IMPROVEMENT PROJECT

BID SUMMARY

BASE BID

2/11/2020

ALTERNATE A

ITEM NUMBER		DESCRIPTION		Unit	Qty.	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost		
22A	CONCRETE SIDEWALK, 4" THICK	S.Y.	965	\$	70.00	\$	67,550.00	\$	59.16	\$	57,089.40	\$	60.00	\$	57,900.00	\$	80.00	\$	77,200.00
26A	DETECTABLE WARNING SURFACE	S.Y.	9.9	\$	180.00	\$	1,782.00	\$	132.04	\$	1,307.20	\$	155.00	\$	1,534.50	\$	200.00	\$	1,980.00
27A	BELGIAN BLOCK CURB	L.F.	25	\$	29.00	\$	725.00	\$	44.00	\$	1,100.00	\$	31.15	\$	778.75	\$	29.00	\$	725.00
33A	BORROW TOPSOIL	C.Y.	2	\$	50.00	\$	100.00	\$	0.01	\$	0.02	\$	25.00	\$	50.00	\$	40.00	\$	80.00
34A	FERTILIZING AND SEEDING, TYPE A-3	S.Y.	5	\$	1.00	\$	5.00	\$	0.22	\$	1.10	\$	0.50	\$	2.50	\$	5.00	\$	25.00
35A	STRAW MULCHING	S.Y.	5	\$	1.00	\$	5.00	\$	0.22	\$	1.10	\$	0.50	\$	2.50	\$	3.00	\$	15.00
36A	TREE REMOVAL, OVER 12" TO 24" DIAMETER	UNIT	1	\$	2,500.00	\$	2,500.00	\$	1,870.50	\$	1,870.50	\$	2,000.00	\$	2,000.00	\$	3,500.00	\$	3,500.00
41A	TOPSOIL SPREADING, 5" THICK	S.Y.	5	\$	2.00	\$	10.00	\$	12.01	\$	60.05	\$	6.00	\$	30.00	\$	5.00	\$	25.00
42A	CONCRETE DRIVEWAY, 6" THICK	S.Y.	170	\$	80.00	\$	13,600.00	\$	80.98	\$	13,766.60	\$	75.00	\$	12,750.00	\$	85.00	\$	14,450.00
		SUBTOTAL		\$	86,277.00	\$		\$	75,195.05	\$		\$	75,048.25	\$	98,000.00	\$	94,150.00	\$	101,400.00

ALTERNATE B

ITEM	DESCRIPTION	Unit	Qty.	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost
43B	RECTANGULAR RAPID FLASHING BEACON CROSS	UNIT	2	\$ 8,000.00	\$ 16,000.00	\$ 13,971.82	\$ 27,943.64	\$ 11,500.00	\$ 23,000.00	\$ 12,000.00	\$ 24,000.00	\$ 10,000.00	\$ 20,000.00	\$ 11,000.00	\$ 22,000.00

ALTNFRATE C

ITEM	DESCRIPTION	Unit	Qty.	Unit Price	Cost										
28C	TRAFFIC MARKINGS LINES, 4"	L.F.	4,230	\$ 1.00	\$ 4,230.00	\$ 0.72	\$ 3,045.60	\$ 0.65	\$ 2,749.50	\$ 1.00	\$ 4,230.00	\$ 1.00	\$ 4,230.00	\$ 0.75	\$ 3,172.50
				SUBTOTAL	\$ 4,230.00	SUBTOTAL	\$ 3,045.60	SUBTOTAL	\$ 2,749.50	SUBTOTAL	\$ 4,230.00	SUBTOTAL	\$ 4,230.00	SUBTOTAL	\$ 3,172.50
				TOTAL	\$ 465,191.05	TOTAL	\$ 465,401.42	TOTAL	\$ 467,863.05	TOTAL	\$ 468,019.00	TOTAL	\$ 471,438.75	TOTAL	\$ 483,174.45

Aaron J. Schrager
Professional Engineer
New Jersey Lic. No. 46143
Assistant City Engineer

Anil Kumar

#7	#8	#9	#10	#11					
Unit Price	Cost								
\$ 0.01	\$ 0.25	\$ 1.00	\$ 25.00	\$ 1.00	\$ 25.00	\$ 1.00	\$ 25.00	\$ 1.00	\$ 25.00
\$ 0.01	\$ 0.50	\$ 1.00	\$ 50.00	\$ 1.00	\$ 50.00	\$ 1.00	\$ 50.00	\$ 1.00	\$ 50.00
\$ 0.01	\$ 0.75	\$ 1.00	\$ 75.00	\$ 1.00	\$ 75.00	\$ 1.00	\$ 75.00	\$ 1.00	\$ 75.00
\$ 16.00	\$ 4,000.00	\$ 1.00	\$ 250.00	\$ 1.00	\$ 250.00	\$ 1.00	\$ 250.00	\$ 1.00	\$ 250.00
\$ 17,000.00	\$ 17,000.00	\$ 10,000.00	\$ 10,000.00	\$ 77,000.00	\$ 77,000.00	\$ 10,000.00	\$ 10,000.00	\$ 22,000.00	\$ 22,000.00
\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
\$ 0.01	\$ 0.40	\$ 300.00	\$ 12,000.00	\$ 2.00	\$ 80.00	\$ 30.00	\$ 1,200.00	\$ 50.00	\$ 2,000.00
\$ 4.75	\$ 29,331.25	\$ 5.00	\$ 30,875.00	\$ 4.60	\$ 28,405.00	\$ 3.95	\$ 24,391.25	\$ 5.00	\$ 30,875.00
\$ 55.00	\$ 5,500.00	\$ 50.00	\$ 5,000.00	\$ 40.00	\$ 4,000.00	\$ 90.00	\$ 9,000.00	\$ 22.00	\$ 2,200.00
\$ 3.00	\$ 2,790.00	\$ 10.00	\$ 9,300.00	\$ 0.01	\$ 9.30	\$ 6.00	\$ 5,580.00	\$ 0.01	\$ 9.30
\$ 90.00	\$ 81,450.00	\$ 85.00	\$ 76,925.00	\$ 96.00	\$ 86,880.00	\$ 76.00	\$ 68,780.00	\$ 95.00	\$ 85,975.00
\$ 150.00	\$ 1,200.00	\$ 200.00	\$ 1,600.00	\$ 100.00	\$ 800.00	\$ 150.00	\$ 1,200.00	\$ 188.00	\$ 1,504.00
\$ 4,000.00	\$ 20,000.00	\$ 4,100.00	\$ 20,500.00	\$ 3,000.00	\$ 15,000.00	\$ 4,000.00	\$ 20,000.00	\$ 3,500.00	\$ 17,500.00
\$ 7,000.00	\$ 7,000.00	\$ 5,300.00	\$ 5,300.00	\$ 4,000.00	\$ 4,000.00	\$ 7,500.00	\$ 7,500.00	\$ 6,500.00	\$ 6,500.00
\$ 4,000.00	\$ 8,000.00	\$ 4,500.00	\$ 9,000.00	\$ 2,000.00	\$ 4,000.00	\$ 5,000.00	\$ 10,000.00	\$ 4,200.00	\$ 8,400.00
\$ 350.00	\$ 350.00	\$ 400.00	\$ 400.00	\$ 350.00	\$ 350.00	\$ 600.00	\$ 600.00	\$ 50.00	\$ 50.00
\$ 350.00	\$ 3,500.00	\$ 500.00	\$ 5,000.00	\$ 300.00	\$ 3,000.00	\$ 300.00	\$ 3,000.00	\$ 100.00	\$ 1,000.00
\$ 2,000.00	\$ 6,000.00	\$ 1,600.00	\$ 4,800.00	\$ 2,500.00	\$ 7,500.00	\$ 1,200.00	\$ 3,600.00	\$ 1,100.00	\$ 3,300.00
\$ 850.00	\$ 10,200.00	\$ 500.00	\$ 6,000.00	\$ 1,400.00	\$ 16,800.00	\$ 800.00	\$ 9,600.00	\$ 600.00	\$ 7,200.00
\$ 100.00	\$ 3,500.00	\$ 80.00	\$ 2,800.00	\$ 70.00	\$ 2,450.00	\$ 70.00	\$ 2,450.00	\$ 85.00	\$ 2,975.00
\$ 200.00	\$ 4,000.00	\$ 100.00	\$ 2,000.00	\$ 85.00	\$ 1,700.00	\$ 100.00	\$ 2,000.00	\$ 155.00	\$ 3,100.00
\$ 50.00	\$ 9,250.00	\$ 50.00	\$ 9,250.00	\$ 15.00	\$ 2,775.00	\$ 90.00	\$ 16,650.00	\$ 30.00	\$ 5,550.00
\$ 15.00	\$ 450.00	\$ 20.00	\$ 600.00	\$ 10.00	\$ 300.00	\$ 40.00	\$ 1,200.00	\$ 30.00	\$ 900.00
\$ 450.00	\$ 1,215.00	\$ 500.00	\$ 1,350.00	\$ 200.00	\$ 540.00	\$ 220.00	\$ 594.00	\$ 400.00	\$ 1,080.00
\$ 33.00	\$ 110,550.00	\$ 30.00	\$ 100,500.00	\$ 26.00	\$ 87,100.00	\$ 35.00	\$ 117,250.00	\$ 40.00	\$ 134,000.00
\$ 0.85	\$ 6,366.50	\$ 1.00	\$ 7,490.00	\$ 1.50	\$ 11,235.00	\$ 1.25	\$ 9,362.50	\$ 0.65	\$ 4,868.50
\$ 40.00	\$ 1,520.00	\$ 40.00	\$ 1,520.00	\$ 20.00	\$ 760.00	\$ 10.00	\$ 380.00	\$ 36.00	\$ 1,368.00
\$ 80.00	\$ 320.00	\$ 200.00	\$ 800.00	\$ 50.00	\$ 200.00	\$ 50.00	\$ 200.00	\$ 1.00	\$ 4.00
\$ 40.00	\$ 840.00	\$ 200.00	\$ 4,200.00	\$ 20.00	\$ 420.00	\$ 50.00	\$ 1,050.00	\$ 1.00	\$ 21.00
\$ 5,000.00	\$ 10,000.00	\$ 3,300.00	\$ 6,600.00	\$ 7,000.00	\$ 14,000.00	\$ 5,000.00	\$ 10,000.00	\$ 7,000.00	\$ 14,000.00
\$ 50.00	\$ 7,250.00	\$ 1.00	\$ 145.00	\$ 34.00	\$ 4,930.00	\$ 30.00	\$ 4,350.00	\$ 15.00	\$ 2,175.00
\$ 2.00	\$ 2,120.00	\$ 1.00	\$ 1,060.00	\$ 1.00	\$ 1,060.00	\$ 7.00	\$ 7,420.00	\$ 1.00	\$ 1,060.00
\$ 2.00	\$ 2,120.00	\$ 1.00	\$ 1,060.00	\$ 1.00	\$ 1,060.00	\$ 2.00	\$ 2,120.00	\$ 1.00	\$ 1,060.00
\$ 2,500.00	\$ 2,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 2,000.00	\$ 2,000.00	\$ 2,500.00	\$ 2,500.00
\$ 10.00	\$ 2,750.00	\$ 1.00	\$ 275.00	\$ 0.50	\$ 137.50	\$ 20.00	\$ 5,500.00	\$ 1.00	\$ 275.00
\$ 1,000.00	\$ 1,000.00	\$ 300.00	\$ 300.00	\$ 200.00	\$ 200.00	\$ 500.00	\$ 500.00	\$ 12,000.00	\$ 12,000.00
\$ 40.00	\$ 5,200.00	\$ 30.00	\$ 3,900.00	\$ 25.00	\$ 3,250.00	\$ 20.00	\$ 2,600.00	\$ 50.00	\$ 6,500.00
\$ 1.00	\$ 120.00	\$ 90.00	\$ 10,800.00	\$ 25.00	\$ 3,000.00	\$ 20.00	\$ 2,400.00	\$ 15.00	\$ 1,800.00
\$ 2.00	\$ 2,120.00	\$ 1.00	\$ 1,060.00	\$ 2.00	\$ 2,120.00	\$ 10.00	\$ 10,600.00	\$ 3.00	\$ 3,180.00
SUBTOTAL	\$ 373,514.65	SUBTOTAL	\$ 358,310.00	SUBTOTAL	\$ 390,961.80	SUBTOTAL	\$ 377,477.75	SUBTOTAL	\$ 391,329.80

Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost
\$ 70.00	\$ 67,550.00	\$ 80.00	\$ 77,200.00	\$ 70.00	\$ 67,550.00	\$ 70.00	\$ 67,550.00	\$ 85.00	\$ 82,025.00
\$ 200.00	\$ 1,980.00	\$ 500.00	\$ 4,950.00	\$ 200.00	\$ 1,980.00	\$ 220.00	\$ 2,178.00	\$ 400.00	\$ 3,960.00
\$ 50.00	\$ 1,250.00	\$ 30.00	\$ 750.00	\$ 26.00	\$ 650.00	\$ 35.00	\$ 875.00	\$ 10.00	\$ 250.00
\$ 100.00	\$ 200.00	\$ 1.00	\$ 2.00	\$ 34.00	\$ 68.00	\$ 30.00	\$ 60.00	\$ 1.00	\$ 2.00
\$ 20.00	\$ 100.00	\$ 1.00	\$ 5.00	\$ 1.00	\$ 5.00	\$ 7.00	\$ 35.00	\$ 1.00	\$ 5.00
\$ 20.00	\$ 100.00	\$ 1.00	\$ 5.00	\$ 1.00	\$ 5.00	\$ 2.00	\$ 10.00	\$ 1.00	\$ 5.00
\$ 2,500.00	\$ 2,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 2,000.00	\$ 2,000.00	\$ 2,500.00	\$ 2,500.00
\$ 5.00	\$ 25.00	\$ 1.00	\$ 5.00	\$ 2.00	\$ 10.00	\$ 10.00	\$ 50.00	\$ 3.00	\$ 15.00
\$ 85.00	\$ 14,450.00	\$ 110.00	\$ 18,700.00	\$ 70.00	\$ 11,900.00	\$ 90.00	\$ 15,300.00	\$ 87.00	\$ 14,790.00
SUBTOTAL	\$ 88,155.00	SUBTOTAL	\$ 103,117.00	SUBTOTAL	\$ 83,668.00	SUBTOTAL	\$ 88,058.00	SUBTOTAL	\$ 103,552.00

Unit Price	Cost								
\$ 15,000.00	\$ 30,000.00	\$ 15,300.00	\$ 30,600.00	\$ 8,800.00	\$ 17,600.00	\$ 13,500.00	\$ 27,000.00	\$ 14,000.00	\$ 28,000.00
SUBTOTAL	\$ 30,000.00	SUBTOTAL	\$ 30,600.00	SUBTOTAL	\$ 17,600.00	SUBTOTAL	\$ 27,000.00	SUBTOTAL	\$ 28,000.00

Unit Price	Cost								
\$ 0.85	\$ 3,595.50	\$ 1.00	\$ 4,230.00	\$ 1.50	\$ 6,345.00	\$ 1.25	\$ 5,287.50	\$ 0.65	\$ 2,749.50
SUBTOTAL	\$ 3,595.50	SUBTOTAL	\$ 4,230.00	SUBTOTAL	\$ 6,345.00	SUBTOTAL	\$ 5,287.50	SUBTOTAL	\$ 2,749.50

TOTAL	\$ 495,265.15	TOTAL	\$ 496,257.00	TOTAL	\$ 498,574.80	TOTAL	\$ 497,823.25	TOTAL	\$ 525,631.30
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** Reject NIS 40A:11-21 **
Bid Bond is condition

CAP (R) #4

Resolution (ID # 7029)
February 19, 2020**AUTHORIZE SUBMISSION OF GRANT APPLICATION - UNION COUNTY 2020
INFRASTRUCTURE AND MUNICIPAL AID - ENGINEERING PROJECT****BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:**

That the appropriate city officials be and they are hereby authorized to submit a 2020 Union County Infrastructure and Municipal Aid Grant application to the Union County Board of Chosen Freeholders to provide funding assistance for the Huntley Road Area Improvement Project with an estimated cost of \$600,000.00.

Dated: February 19, 2020

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, February 19, 2020.

City Clerk

**RESOLUTION (ID # 7029)**

DOC ID: 7029

TO: Mayor and Common Council

FROM: Aaron Schrager, City Engineer/ Deputy DCS Director

DATE: February 10, 2020

SUMMARY

Union County is once again offering a grant opportunity to its 21 municipalities. The total available funding is \$1,500,000.00 and the process is similar to the previous five (5) programs that have been offered since 2015. The grant can be utilized for numerous infrastructure projects and must be submitted by March 10, 2020. If awarded, the funding must be utilized by year's end and matching funds are required by the municipality. The City was previously awarded a total of \$505,000.00 collectively for the last five (5) years.

At this time, the Engineering Division would like to submit the Huntley Road Area Improvement Project for consideration to Union County. The design for this 2019 Capital Project has been completed and the project is currently out to bid. This meets the County's requirements that projects should be shelf-ready and able to be constructed this year. This project will rehabilitate the pavement, curbing and drainage along nine (9) different streets that abut approximately 150 residential properties. The current construction cost estimate for the project is \$600,000.00. Matching funding for this project is in place from 2019 capital funding. Any additional funding to offset this project would be welcomed assistance.

Resolution (ID # 7021)
February 19, 2020

**APPOINT MAYOR'S ARTS COMMITTEE MEMBER (PENDING CLOSED SESSION
DISCUSSION)**

(Pending Closed Session Discussion)

**AUTHORIZE PROFESSIONAL SERVICES AGREEMENT IN EXCESS OF \$17,500.00 - BROAD
STREET GARAGE REHABILITATION PROJECT DESIGN AND CONSTRUCTION
INSPECTION SERVICES - \$43,000.00**

WHEREAS, the City of Summit has a need to acquire design and construction inspection services for the Broad Street Garage Rehabilitation Project as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

WHEREAS, the Purchasing Agent has determined and certified in writing that the value of the acquisition will exceed \$17,500.00, and

WHEREAS, the anticipated term of this contract is from the date of the fully executed agreement until the City's acceptance of the completion of the scope of services, and

WHEREAS, Boswell Engineering has submitted a proposal dated February 4, 2020 indicating it will provide the design and construction inspection services for a total amount of \$43,000.00, and

WHEREAS, Boswell Engineering has completed and submitted a Business Entity Disclosure Certification which certifies that Boswell Engineering has not made any reportable contributions to a political or candidate committee in the City of Summit in the previous one year, and that the contract will prohibit Boswell Engineering from making any reportable contributions to a political or candidate committee in the City of Summit through the term of the contract, and

WHEREAS, the cost of said service is \$43,000.00 and funds are available in account #C-08-30-078-010-010 and have been certified by the City Treasurer/CFO, attached hereto, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection, and

WHEREAS, the Parking Services Manager has, in a memo dated February 5, 2020, advised that this contract award complies with the Local Public Contracts Law.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That the Mayor and City Clerk are hereby authorized and directed to sign an agreement with Boswell Engineering, 330 Phillips Avenue, PO Box 3152, South Hackensack, NJ 07606, as described herein.
2. That the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

3. This contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a)(I) of the Local Public Contracts Law because Boswell Engineering is a professional corporation that employs a person or persons licensed by the State of New Jersey to perform licensed engineering services.
4. That Boswell Engineering shall comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 (Affirmative Action), N.J.S.A. 52:32-44 (Business Registration), and the City’s insurance requirements.
5. A notice of this action shall be published in the Union County Local Source.

Dated: February 19, 2020

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, February 19, 2020.

City Clerk



Parking Services Agency
R - Community Programs & Parking Services

www.cityofsummit.org

Meeting: 02/19/20 07:30 PM

RESOLUTION (ID # 7017)

DOC ID: 7017 A

TO: Mayor and Common Council
FROM: Rita McNany, Parking Services Manager
DATE: February 4, 2020

SUMMARY

Memo

To: Mayor and Common Council
From: Michelle Caputo
Date: 2/7/2020
Re: Non-Fair and Open Professional Services Contract Awards

Pursuant to N.J.S.A. 19:44A-20.5, this memo is to hereby certify that the following Professional Services contract to be considered at the February 19, 2020 Council Meeting for award under a non-fair and open process has an anticipated value in excess of \$17,500.00 and therefore the provisions of N.J.S.A. 19:44A-20.4 et seq. (Pay-to-Play) shall apply:

- Broad Street Garage Rehabilitation Project – Design and Construction Inspection Services – Boswell engineering, Inc. – \$43,000.00

**BUSINESS ENTITY DISCLOSURE CERTIFICATION
FOR NON-FAIR AND OPEN CONTRACTS
Required Pursuant To N.J.S.A. 19:44A-20.8
CITY OF SUMMIT – 2020**

10.D.1.a

Part I – Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that the (name of business entity) Boswell Engineering, Inc. has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding (date of scheduled award DO NOT COMPLETE; TO BE COMPLETED BY CITY) 5/19/2020, 2020, to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the **CITY OF SUMMIT** as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

<ul style="list-style-type: none">• Summit Municipal Democratic Committee (Mayor Nora Radest, Councilmembers Marjorie Fox, Susan Hairston, Beth K. Little, B. David Naidu, Danny O'Sullivan, Gregory Vartan)	<ul style="list-style-type: none">• Bowman For Summit Council• Fox For Summit Council• Hairston for Council• Naidu for Council
<ul style="list-style-type: none">• Summit Republican City Committee (Councilmember Stephen Bowman)	<ul style="list-style-type: none">• Vartan for Council• Union County Democratic Committee

Part II – Ownership Disclosure Certification

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

Partnership Corporation Sole Proprietorship Subchapter S Corporation
 Limited Partnership Limited Liability Company Limited Liability Partnership

Name of Stock or Shareholder	Home Address
Italconsult USA Corporation	799 Madison Avenue, Albany, New York 12208

Part 3 – Signature and Attestation:

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Boswell Engineering, Inc.

Signed: John J. Cassells

Title: Vice President

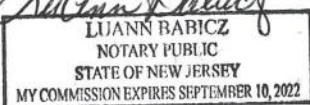
Print Name: John E. Cassetta

Date: January 28, 2020

Subscribed and sworn before me this 28th day of
January, 2020. *L.J. Belair*

B. J. Ropkema

My Commission expires:



Brian J. Rypkema, Esq., Secretary
(Print name & title of affiant) (Corporate Seal)

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Required Pursuant To N.J.S.A. 19:44A-20.26

This form or its permitted facsimile must be submitted to the City of Summit no later than 10 days prior to the award of the contract.

Part I – Vendor Information

Vendor Name:	Boswell Engineering, Inc.		
Address:	330 Phillips Avenue		
City:	South Hackensack	State:	NJ
		Zip:	07606

The undersigned being authorized to certify, hereby certifies that the submission provided herein represents compliance with the provisions of N.J.S.A. 19:44A-20.26 and as represented by the Instructions accompanying this form.

 John E. Cassetta Vice President
Signature Printed Name Title

Part II – Contribution Disclosure

Disclosure requirement: Pursuant to N.J.S.A. 19:44A-20.26 this disclosure must include all reportable political contributions (more than \$300 per election cycle) over the 12 months prior to submission to the committees of the government entities listed on the form provided .

Check here if the information is continued on subsequent page(s)

DOUBLE SIDED DOCUMENT

List of Agencies with Elected Officials Required for Political Contribution Disclosure
N.J.S.A. 52:34-25

County Name: Union

State: Governor, and Legislative Leadership Committees

Legislative District #: 21

State Senator and two members of the General Assembly per district.

County:

Freeholders

County Clerk

Sheriff

Surrogate

Municipalities (Mayor and members of governing body, regardless of title):

Berkeley Heights Township
 Clark Township
 Cranford Township
 Elizabeth City
 Fanwood Borough
 Garwood Borough
 Hillside Township

Kenilworth Borough
 Linden City
 Mountainside Borough
 New Providence Borough
 Plainfield City
 Rahway City
 Roselle Borough

Roselle Park Borough
 Scotch Plains Township
 Springfield Township
 Summit City
 Union Township
 Westfield Town
 Winfield Township

Boards of Education (Members of the Board):

Berkeley Heights Township
 Clark Township
 Cranford Township
 Elizabeth City
 Garwood Borough
 Hillside Township
 Kenilworth Borough

Linden City
 Mountainside Borough
 New Providence Borough
 Plainfield City
 Rahway City
 Roselle Borough
 Roselle Park Borough

Scotch Plains-Fanwood Regional
 Springfield Township
 Union Township
 Westfield Town
 Winfield Township

Fire Districts (Board of Fire Commissioners):

None

**STOCKHOLDER DISCLOSURE CERTIFICATION STOCKHOLDER DISCLOSURE
CERTIFICATION**

Name of Business: Boswell Engineering, Inc.

- I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.
- OR**
- I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:

- | | | |
|---|--|--|
| <input type="checkbox"/> Partnership | <input checked="" type="checkbox"/> Corporation | <input type="checkbox"/> Sole Proprietorship |
| <input type="checkbox"/> Limited Partnership | <input type="checkbox"/> Limited Liability Corporation | <input type="checkbox"/> Limited Liability Partnership |
| <input type="checkbox"/> Subchapter S Corporation | | |

Sign and notarize the form below, and, if necessary, complete the stockholder list below.

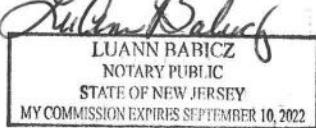
Stockholders:

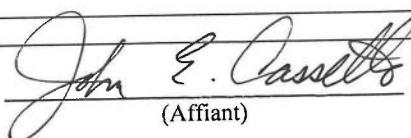
Name: Italconsult USA Corporation	Name: Intesa Sanpaola S.p.A.
Home Address: 799 Madison Avenue Albany, New York 12208	Home Address: n. 156 Piazza San Carlo Torino, Italy 10121
Name: Italconsult S.p.A.	Name: Autostrade & Strade Engineering S.p.A.
Home Address: n. 20 Via di Villa Ricotti Rome, Italy 00161	Home Address: n. 19 Via Torremuzza Palermo, Italy 90133
Name: Antonio Bevilacqua	Name:
Home Address:	Home Address:

Subscribed and sworn before me this 28th day
of January 2020.

(Notary Public)

My Commission expires:




(Affiant)

John E. Cassetta, Vice President
(Print name & title of affiant)

(Corporate Seal)

PARKING SERVICES AGENCY

CITY HALL, 512 SPRINGFIELD AVENUE SUMMIT, NJ 07901
908-522-5100
PARKING@CITYOFSUMMIT.ORG
WWW.CITYOFSUMMIT.ORG



MEMORANDUM

To: Mayor and Members of Common Council
 cc: City Administrator Rogers, CFO Baldwin, and City Clerk Licatese, City Engineer Schrager
 From: *Rita M. McNany* Rita M. McNany, Parking Services Manager
 Date: February 5, 2020
 Re: **Award Contract for Design & Construction Inspection Services - \$43,000 - Boswell Engineering**

The Broad Street Garage is in need of inspection services to determine what repairs need to be completed this summer. The last repairs were performed in 2015.

Attached please find the cost estimate for Engineering Services needed for the Design and Construction Inspection Services for the amount of \$43,000. I respectfully request Council award an Engineering Services Contract to Boswell Engineering, 330 Phillips Avenue, PO Box 3152, South Hackensack, NJ 07606-1722 for the amount of 43,000. The funding for this contract will be utilized from Capital Account C-08-30-078-010-010. Funds are being certified by CFO Baldwin.

Task I.	Preparation of Design Documents	\$15,000
Task II.	Shop Drawing Review	\$ 3,000
Task III.	Construction Inspection	<u>\$25,000</u>
Total Cost		\$43,000

Once I receive the construction inspection report from Boswell, a capital ordinance will need to be introduced and passed for the amount of the repairs prior to the award of the bid contract.

Due to the necessity for work to be completed on weekends during the summer of 2020, the timeline is quite tight. Here's the timeline:

Authorize Bid Advertisement	April 14 Council Meeting
Bid Advertisement / Bid Specs Available	April 23
Bid Opening	May 21
Award Contract	May 26 or June 9
Weekend work would be able to begin either weekend of May 29 or June 12.	



BOSWELL ENGINEERING

ENGINEERS ■ SURVEYORS ■ PLANNERS ■ SCIENTISTS

330 Phillips Avenue • P.O. Box 3152 • South Hackensack, N.J. 07606-1722 • (201) 641-0770 • Fax (201) 641-1831

February 4, 2020

Ms. Rita M. McNany
Parking Services Manager
Parking Services Agency
City of Summit
512 Springfield Avenue
Summit, NJ 07901



Re: Design and Construction Inspection Services
Broad Street Garage
City of Summit
Union County, New Jersey
Our File No. PR-19-9078

Dear Ms. McNany:

Pursuant to your request, Boswell Engineering (Boswell) is pleased to provide this proposal for the Design and Inspection Services at the above referenced site.

SCOPE OF SERVICES

TASK I. PREPARATION OF DESIGN DOCUMENTS

The work under this task will include the following:

1. Inspect the Broad Street parking garage structure and update conditions documented during the inspection performed in March of 2019.
2. Prepare design drawings for the rehabilitation of the parking garage structure.
3. Prepare specifications and construction cost estimate for the rehabilitation of the parking garage.
4. Submit the pre-final plans and documents to the City of Summit for review and comments.
5. Upon receipt of comments from the City of Summit, Boswell Engineering will incorporate the comments and submit the final contract documents.

Ms. Rita M. McNany
 February 4, 2020
 Page 2

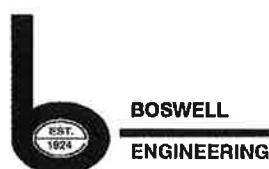
TASK II. SHOP DRAWINGS REVIEW

Boswell Engineering will provide support during construction. This support will be in the form of shop drawing review, responses to requests for information, and any design clarifications required during construction.

TASK III. CONSTRUCTION INSPECTION

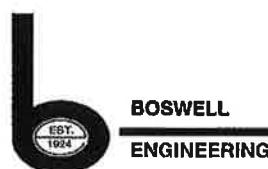
Boswell Engineering will perform the following construction engineering and inspection services:

- Provide a qualified resident engineer/inspector, acceptable to the City, to oversee the project when the construction contractor is conducting work. The resident engineer/inspector will be NICET Level III or higher, with a thorough knowledge of, and field experience in, roadway construction, traffic control, and installation of traffic signal equipment and related detection devices.
- Provide, to the satisfaction of the City, construction inspection services during the term of the project as set forth in the construction documents. The goal of these services is to effect substantial conformance of the contractor's work and the provisions of contract documents. The construction work shall be in accordance with the inspection procedures contained in the City's specifications and practices, as well as, those of Boswell Engineering.
- Check construction for compliance with shop drawings. Take such necessary action as may be required to prevent incorporation of materials and equipment which have not been properly approved and certified. Confirm that manufacturers tests required under the construction contract specification have been performed before material or equipment accepted for incorporation into the work.
- Notify the contractor in writing of any and all unacceptable work or material and report promptly to the City Engineer on any particular work or material that fails to conform with the construction contract plans or specifications.
- Our field inspectors will become familiar with the plans, specifications and other related construction contract documents and attend a preconstruction conference with the City, construction contractor and representatives of other relevant departmental units, public or private agencies, and local governing bodies.
- Conduct a utility preconstruction meeting and attend subsequent meeting with representatives of the utilities and the contractor, as necessary.
- Review and recommend for acceptance, construction contract progress schedule and updates.



Ms. Rita M. McNany
 February 4, 2020
 Page 3

- Endeavor to mitigate delays resulting from the contractor's procedures. To this end, monitor the adequacy of the contractor's progress schedule, personnel, equipment, and the availability of necessary materials and supplies. If it is determined the contractor's operation and procedures may lead to a delay, we will notify the contractor and the City Engineer immediately of that determination, and provide recommendations to prevent such delay.
- Take necessary measurements and gather pertinent information necessary to compile monthly and final estimates and reports.
- Prepare and maintain records, reports and calculations in accordance with procedures established by New Jersey Department of Transportation (NJDOT) standard specification and operation bulletins and construction.
- Compile and submit reports, monthly and final estimates, records, information showing changes from the construction contract plans, other pertinent documentation, and all other data which may be required for proper completion of records of the construction contract. Such records are to include, but not be limited to, on-the-job site files of correspondence, reports of job conferences, test reports, shop drawings, materials, deliveries and other submissions, reproduction or original construction contract documents, including all addenda, change orders supplemental drawings, and other project related documents.
- Maintain a daily job diary to include descriptions of work progress, specific problems encountered, corrective actions taken, construction equipment, material deliveries, weather conditions, material shortages, tests, labor disputes, general observations, and other information pertinent to the execution of the construction contract.
- Prepare and recommend, for approval, construction contract change orders and supplementary agreements. Maintain cost accounting records in respect to portions of the work to be performed by change orders on a time and materials basis and/or unit cost basis. Prepare time and materials cost estimates, as necessary, for any change resulting from construction contract revisions.
- Monitor the contractor for compliance with local, State, and Federal laws, ordinances, rules, regulations, or orders. Enforcement of such laws, rules, ordinances, regulation requirement, precautions, orders and decrees shall remain with the appropriate Federal, State, and local agencies or official charges with this duty and responsibility.
- Review for conformance with the plans and specifications, the contractor's maintenance of traffic plan for vehicle and pedestrian traffic. Monitor this plan when implemented.
- Maintain documentation of all contractual liability claims. Make recommendations concerning engineering aspects of such claims to the City.



Ms. Rita M. McNany
 February 4, 2020
 Page 4

- Receive, investigate and answer all complaints and inquiries from property owners, citizens and officials. Refer complaints to the contractor and maintain a log showing dispositions of each complaint. Refer unresolved complaints with recommendations to the City. Maintain all books, documents, papers, accounting records, and other evidence pertaining to the cost incurred during the performance of the work under this agreement. Said materials shall be made available at Boswell Engineering's office at all reasonable times during the period of this project and for three (3) years from the date of final payment for inspection and/or audit by authorized representatives of the City and State governments.

Professional Fee

The estimated engineering fees for Tasks I through Task III are as follows:

TASK I	\$ 15,000.00
TASK II	\$ 3,000.00
TASK III	\$ 25,000.00

Work Not Included:

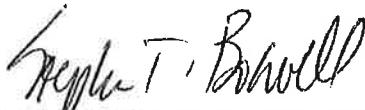
- Architectural, mechanical, electrical and site engineering evaluation
- Any costs associated with Maintenance and Protection of Traffic during inspection

We will provide an estimate for any additional work required. No additional work will be performed until authorization is obtained from the City of Summit.

Thank you for providing us the opportunity to submit this proposal. Should you have any questions or require any additional information, please do not hesitate to contact this office.

Very truly yours,

BOSWELL ENGINEERING



Stephen T. Boswell, Ph.D., P.E., LSRP, SECB

STB/JRV/jmp
 cc: John Valentin
 Peter Pannucci, Jr.

Resolution (ID # 6990)
February 19, 2020

**AUTHORIZE ACCEPTANCE OF SUMMIT AREA PUBLIC FOUNDATION CIVIC AND
COMMUNITY GRANT AWARD - \$10,000.00**

WHEREAS, on September 19, 2019 a resolution was adopted authorizing the Department of Community Programs (“DCP”) to apply for a Civic and Community Grant through the Summit Area Public Foundation (SAPF), and

WHEREAS, as a result, the DCP has been awarded a grant in the amount of \$10,000.00, which will go toward supporting a variety of events which promote diversity and inclusion within the City of Summit, with events such as Fiesta Latina, Summit Has Pride and Try CAN inclusion events; additionally, the funds will be used toward cultural programming for Black History Month and Asian/Pacific Islander Month in May at the Community Center, and

WHEREAS, the DCP Director advises that there are no matching fund requirements for this grant award.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the City does hereby accept the Civic and Community Grant award in the amount of \$10,000.00, and the conditions imposed by the SAPF in conjunction with accepting said grant.

Dated: February 19, 2020

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, February 19, 2020.

City Clerk



Department of Community Programs
R - Community Programs & Parking Services

www.cityofsummit.org

Meeting: 02/19/20 07:30 PM

RESOLUTION (ID # 6990)

DOC ID: 6990

TO: Mayor and Common Council
 FROM: Mark Ozoroski, Director - DCP
 DATE:

This is to request a resolution to accept the grant from the Summit Area Public Foundation (SAPF) for a Civic and Community Grant which was approved by Council on September 19, 2019. This is a first time grant for the Summit Department of Community Programs.

The Summit Department of Community Programs has applied for a \$10,000 grant to support a variety of events that support diversity and inclusion within the City of Summit. The events that this grant aims to support include the 2020 Summit Has Pride Event, Fiesta Latina, and Try CAN Inclusion Events. Additionally, funds will be used toward cultural programming for Black History Month in February and Asian/Pacific Islander Month in May at the Community Center.

This will help to promote inclusivity within the City of Summit while also maintaining and creating new programs and events for the City of Summit and Community Center.

Following the success of our first Night in the Tropics event in 2018 (which will be rebranded as Fiesta Latina in 2019) and first Summit Has Pride event in 2019, it is clear that the City responds well to cultural programming/events. To maintain these events without the City allocating budget money toward Celebration of Public Events, the DCP plans to continue to seek grant and sponsorship money.

There is no matching grant that is required by the City of Summit. Additionally, The Department of Community of Programs will continue to recruit corporate partners and sponsors for these events along with all of the other events that the department produces.

AUTHORIZE TRANSFER OF APPROPRIATIONS - OPERATING BUDGET (ROLL CALL VOTE)

WHEREAS, there appears to be a surplus in the following 2019 Operating Accounts over and above the demands to be necessary:

FROM

		Salaries and Wages	Other Expenses
01-26-315-000-801	Garage Clothing Purchase		\$ 1,192.00
	Total amount transferred from:		\$ 1,192.00

WHEREAS, there appears to be insufficient funds in the following 2019 Operating Accounts to meet the demands thereof;

TO

		Salaries and Wages	Other Expenses
01-26-300-000-801	PW Clothing Purchase/Cleaning		\$ 750.00
01-26-290-000-801	RRM Clothing Purchase/Cleaning		\$ 442.00
	Total amount transferred to:		\$ 1,192.00

Recorded Vote:

Ayes	(Nays	(Abstain	(
	(((
	(((
	(((
	(((
	(((
	(((

Dated: February 19, 2020

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, February 19, 2020.

City Clerk



Finance Committee
R - Finance

www.cityofsummit.org

Meeting: 02/19/20 07:30 PM

RESOLUTION (ID # 7022)

DOC ID: 7022

TO: Mayor and Common Council
FROM: Tammie Baldwin, City Treasurer/CFO
DATE:

This resolution transfers funds from 2019 operating accounts with a balance to operating accounts with insufficient funds. The total amount transferred out must equal the total amount transferred in. These transfers are allowed only during the last two months of a fiscal year and the first three months of the succeeding year.

Resolution (ID # 7014)
February 19, 2020

ESTABLISH PROCEDURE AUTHORIZING SPECIAL TAX APPEAL ATTORNEY, UPON ADVICE OF AND AFTER REQUEST FROM THE TAX ASSESSOR, TO FILE CORRECTIVE APPEALS, COUNTER PETITIONS AND COUNTER CLAIMS, AND STIPULATIONS OF SETTLEMENT WITH THE UNION COUNTY TAX BOARD AND THE NEW JERSEY TAX COURT

WHEREAS, the Common Council of the City of Summit, Union County, New Jersey (the "Council"), has been informed by the Tax Assessor that from time to time adjustments are made in the computation of tax assessments covering property within the City, and

WHEREAS, the Tax Assessor has requested that the Council authorize him, in consultation the Special Tax Appeal Attorney, to request the Attorney to file corrective appeals with the Union County Board of Taxation and/or the New Jersey Tax Court, and

WHEREAS, the Tax Assessor has requested the Council to authorize the Special Tax Appeal Attorney to file, in cases of increases, decreases, or counter-claims as the Tax Assessor deems reasonable and necessary, after consultation with the Special Tax Appeal Attorney, petitions, complaints and counterclaims with the Union County Board of Taxation and/or the Tax Court of New Jersey, and

WHEREAS, the Tax Assessor and Special Tax Appeal Attorney are called upon to defend tax appeals filed with the Union County Board of Taxation and the Tax Court, and to negotiate and agree to settlements and enter into stipulations of settlements on tax appeals, and

WHEREAS, the Council after reviewing these requests has determined that it is in the best interests of the City of Summit to grant the authority sought and that the Assessor or the Special Tax Appeal Attorney shall be required to provide notice to the Council of any appeal filed against or on behalf of the City of Summit with the Tax Court of New Jersey, and

WHEREAS, the Council after reviewing these requests has determined that it is in the best interests of the City of Summit to grant the authority sought with regard to settlements with the following limitations: as to any one taxpayer, no settlement shall exceed a refund or credit to taxes in excess of \$10,000, on average, per year, under appeal; and as to all years under appeal, no settlement shall exceed more than a cumulative refund or credit to taxes exceeding \$30,000 (the "Settlement Cap"), not including any adjustments to prospective tax assessments made by the City Tax Assessor as part of a settlement.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That the Tax Assessor of the City is hereby authorized to request after consultation with the Special Tax Appeal Attorney, and the Special Tax Appeal Attorney is authorized to thereby file corrective appeals with the Union County Board of Taxation and/or the New Jersey Tax Court

and to defend appeals filed with said Board and said Court.

2. That the Tax Assessor be and is hereby authorized, after consultation with the Special Tax Appeal Attorney, to request that and authorize the Special Tax Appeal Attorney to file counterclaims in cases of increase with the Union County Board of Taxation and/or the New Jersey Tax Court, as the Tax Assessor, after consultation with the Special Tax Appeal Attorney, deem necessary, proper and in the best interests of the City.
3. That the Tax Assessor and the Special Tax Appeal Attorney are authorized to negotiate and enter into settlements and stipulations of settlement to be filed with the Union County Board of Taxation and/or the Tax Court, on behalf of the City of which the Assessor, after consultation with, and subject to the legal directions of the Special Tax Appeal Attorney, deem necessary, proper and in the best interests of the City, subject to the following limitations: as to any one taxpayer, no settlement shall exceed a refund or credit to taxes in excess of \$10,000, on average, per year, under appeal, and as to all years under appeal, no settlement shall exceed more than a cumulative refund or credit to taxes exceeding \$30,000 (the "Settlement Cap"), not including any adjustments to prospective tax assessments made by the City Tax Assessor as part of a settlement.
4. That the Tax Assessor and the Special Tax Appeal Attorney shall present any settlement that exceeds the Settlement Cap to the Common Council by Resolution for approval.
5. That the Tax Assessor and/or the Special Tax Appeal Attorney shall provide notice to the Common Council of the City of Summit of the filing of any Complaint against or on behalf of the City of Summit in the Tax Court of New Jersey.

Dated: February 19, 2020

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, February 19, 2020.

City Clerk

Resolution (ID # 7018)
February 19, 2020

**APPROVE ONE-YEAR CONTRACT EXTENSION - GRANT WRITING SERVICES -
MILLENNIUM STRATEGIES, LLC NOT TO EXCEED \$42,000.00 PER CONTRACT YEAR**

WHEREAS, Resolution #38665 dated December 18, 2018 authorized City of Summit agreement #19-3454P with Millennium Strategies, LLC for Grant Writing Services with a January 1, 2019 through December 31, 2019 term, and for an amount not to exceed \$42,000.00 per contract year, and

WHEREAS, N.J.S.A. 40A:11-15 states, in part, that any contract which is for three years or less may include provisions for no more than one two-year, or two one-year, extensions, subject to the following limitations: a. The contract shall be awarded by resolution of the governing body upon a finding by the governing body that the services are being performed in an effective and efficient manner; b. No contract shall be extended so that it runs for more than a total of five consecutive years; c. Any price change included as part of an extension shall be based upon the price of the original contract as cumulatively adjusted pursuant to any previous adjustment or extension and shall not exceed the change in the index rate for the 12 months preceding the most recent quarterly calculation available at the time the contract is renewed; and d. The terms and conditions of the contract remain substantially the same, and

WHEREAS, under the procedures for Competitive Contracting pursuant to N.J.S.A. 40A:11-4.1 et seq., the City received proposals for Grant Writing Services on October 18, 2018, for the January 1, 2019 through December 31, 2019 term with the option of four (4) one-year extensions, and

WHEREAS, the City Administrator advises that the service has successfully facilitated several grant awards for the City and recommends exercising the first one-year extension option for January 1, 2020 through December 31, 2020, with the same terms and conditions of the original contract, and

WHEREAS, the cost of the service for January 1, 2020 through December 31, 2020 is not to exceed \$42,000.00 per contract year, and

WHEREAS, funds for this service will be certified upon inclusion in and adoption of the 2020 Operating Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That agreement #19-3454P with Millennium Strategies, LLC, 60B Columbia Road, Morristown, NJ 07960, for the Grant Writing Services be extended for a one year term of January 1, 2020 through December 31, 2020, with the same terms and conditions of the original contract at a cost not to exceed \$42,000.00 per contract year.

Dated: February 19, 2020

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said city at a regular meeting held on Wednesday, February 19, 2020.

City Clerk

ADMINISTRATOR'S OFFICE

Phone: 908-522-3600 Fax: 908-273-2977

Memo

To: Mayor Radest & Members of Common Council
 From: Michael F. Rogers, City Administrator
 CC: File
 Date: 1/3/2020
 Re: Authorize One-Year Extension of Grant Writing Services Agreement

The City of Summit currently contracts with Millennium Strategies for grant writing services under the Competitive Contracting process which allowed for a one year term and up to four (4) one-year extensions. The fees charged by Millennium will remain the same and are not to exceed \$42,000 per annum. The project team that will be assigned to the City of Summit are listed below:

STAFF	TITLE	ROLE
Ed Farmer	President & CEO	Partner in Charge
Catherine Kapura	Director of Client Services	Point of Contact

Millennium will continue to provide a full suite of Grant Writing Services for a term of 12 months, exercising the first one (1) year extension option January 1, 2020 through December 31, 2020. Services include but are not limited to the following:

Create a Strategic Plan – Millennium will create a Strategic Plan for grant research and funding to be pursued in keeping with the City's budget, capital plan and other identified objectives. This activity will be completed within two months from the beginning of the contract period and require meetings between the entire Millennium project team and department heads and key personnel as identified by the City.

Research Available Opportunities / Frequent Notification – Millennium will research all available grant opportunities that support the City's priorities on an ongoing basis for the duration of the contract period. Grant summaries and detailed application breakdowns will be provided to key personnel as the City selects grant opportunities that are consistent with the Strategic Plan. This will be an ongoing activity throughout the contract period and require the involvement of the entire Millennium project team.

Complete Grant Writing – Millennium will complete all grant applications, both presented by Millennium and identified by the City, in accordance with funding guidelines established by the granting entity, on a continuing basis for the duration of the contract period and require the involvement of the entire Millennium team proposed for this relationship.

Monthly Reporting – Millennium will submit a monthly report detailing all activities undertaken by Millennium team on behalf of the City as well as a monthly invoice. This will include all Grants Recommended, Grants Awarded, Grants Pending, Grants Researched, Grants-in-Progress as well as Grants Denied for an ongoing assessment of the Strategic Plan and necessary adjustments on a regular basis.

Complete Grant Management and Administration – As needed, Millennium will provide services which include but are not limited to coordinating and filing requisite grant reports, providing project updates to interested parties, securing reimbursement when applicable, providing cost reconciliation

services to support accurate and timely grant closure and developing grant extension requests as necessary.

Meeting Attendance – Millennium will attend meetings as requested within 48 hours' notice.

Attached please find the 2019 Year End Activity Report outlining the work completed by Millennium Strategies on behalf of the City of Summit during the 2019 calendar year. Our experience with Millennium Strategies has been excellent.

A resolution approving the first one-year extension of agreement # 19-3454P with Millennium Strategies LLC for the Grant Writing Services, from January 1, 2020 through December 31, 2020, with the same terms and conditions of the original contract at a cost not to exceed \$42,000.00 per contract year is recommended.

MILLENNIUM

STRATEGIES

MEMORANDUM

TO: Michael Rogers
FROM: Millennium Strategies
DATE: January 2, 2020
RE: 2019 Year End Activity Report
CC: Ed Farmer

This memo will provide an overview of all work performed by Millennium Strategies on behalf of the City of Summit for the calendar year 2019. For more information, please contact Catherine Kapura.

- Grant Applications Approved, Funding Awarded: **\$74,268.34**

Funding Program	Purpose	Amount Awarded	Month of Award
NJ Division of Highway Traffic Safety (DHTS) – Drive Sober or Get Pulled Over Year End Holiday Crackdown	Overtime for patrols	\$5,500.00	November 2019
Union County – Kids Recreation Trust Fund	Investors Bank Track Improvements	\$62,000.00	October 2019
US Department of Justice (DOJ), Bureau of Justice Assistance (BJA) – Bulletproof Vest Partnership (BVP) Program	Bulletproof Vests	\$768.34	October 2019
NJ DEP – Pay\$ to Plug In	Electric Charging Stations	\$6,000.00	August 2019

- Grant Applications in Progress

Due Date	Funding Program	Amount Available	Date Noticed
Rolling	Hoods for Heroes – Hood Grants Program	In-Kind Donation	9/3/2019

- Grant Applications Submitted, Pending Review: **\$1,431,147.50**

Date Submitted	Funding Program	Purpose	Amount Requested	Estimated Response
12/13/2019	Sustainable Jersey – Roots for Rivers Grant Program	Tree Planting	\$1,200.00	Spring 2020

7/19/2019	NJ Department of Transportation (DOT) – Safe Streets to Transit	Pedestrian Safety Improvements Around Train Station	\$384,285.00	Spring 2020
7/19/2019	NJ Department of Transportation (DOT) – Bikeways Grant Program	Implementation of a Bike Path	\$500,000.00	Spring 2020
7/19/2019	NJ Department of Transportation (DOT) – Transit Village Grant Program	Pedestrian Safety Improvements Around Train Station	\$536,662.50	Spring 2020
4/1/2019	Summit Area Public Foundation (SAPF)	Donor Cultivation Program for Summit Public Art (SPA)	\$9,000.00	Winter 2020

- Grant Applications Submitted, Funding Not Awarded**

Funding Program	Purpose	Requested Amount
NJ Division of Highway Traffic Safety (HTS) – Drive Sober or Get Pulled Over Statewide Labor Day Crackdown	Overtime for patrols	\$5,500.00
NJ DOT – Bikeways	Summit Park Line Project	\$350,000.00
NJ DOT – Safe Streets to Transit	Intersection Improvements around Train Station	\$384,285.00
NJ DOT – Transit Village	Pedestrian Improvements to City Green	\$536,662.50
NJ DOT – Transportation Alternatives	Morris Avenue and Broad Street Sidewalk Project	\$624,675.00

- Other Grant Opportunities Recommended**

Due Date	Funding Program	Amount Available	Date Noticed
Rolling	NJ Department of Environmental Protection (DEP) – Radon Awareness Grants Program (RAP)	\$2,000.00	11/4/2019
Rolling	NJ Department of Environmental Protection and NJ Forest Service – Green Communities	\$3,000.00	10/22/2019
Rolling	New Jersey Council for The Humanities – Public Scholars Project (PSP)	\$500.00	1/15/2019
Rolling	Spirit of Blue – Safety Program	Varies	6/17/2019
Rolling	NJ Department of Community Affairs (DCA) – Local Efficiency Achievement Program (LEAP) Implementation Grants Program	\$250,000.00	1/2/2020
4/23/2020	New Jersey Historic Trust (NJHT) – Capital	\$750,000.00	1/2/2020

Preservation Grants			
4/23/2020	New Jersey Historic Trust (NJHT) – Historic Site Management Grants	\$50,000.00	1/2/2020
4/23/2020	New Jersey Historic Trust (NJHT) – Heritage Tourism Planning Grants	\$50,000.00	1/2/2020
3/31/2020	NJ Division of Highway Traffic Safety (HTS) – Drunk Driving Enforcement Fund (DDEF)	\$1,924.77	8/20/2019
2/28/2020	NJ Department of Community Affairs (DCA) – Local Efficiency Achievement Program (LEAP) Challenge Grants Program	\$150,000.00	1/2/2020
2/14/2020	Sustainable Jersey and PSEG Foundation – Small Grants Program	\$20,000.00	12/16/2019
1/17/2020	Arbor Day Foundation & TD Bank – TD Green Spaces Grants Program	\$20,000.00	1/2/2020
12/20/2019	National League of Cities (NLC) – Leadership in Community Resilience Program	\$10,000.00	11/26/2019
12/20/2019	Sustainable Jersey – Complete Streets Technical Assistance Program	Technical Assistance Only	10/21/2019
12/6/2019	Union County – Community Development Block Grant (CDBG) Grant Program	No maximum noted	10/21/2019
11/13/2019	Firehouse Subs Foundation – Public Safety Grant	\$25,000.00	9/10/2019
11/8/2019	SNY Play Ball – Basketball Program	Varies	9/23/2019
10/31/2019	Sustainable Jersey, Gardiner Environmental Fund Grants Program	\$150,000.00	9/4/2019
10/30/2019	GameTime – Playground Grant	Varies	8/26/2019
10/4/2019	NJ Department of Health (DOH) – Hepatitis B Fund Grants Program	\$5,000.00	9/23/2019
FY18: 10/4/2019 FY19: 11/15/2019	NJ Transit, Local Programs and Minibus Support (LPS) – 5310 Grant Program	\$3 million	8/26/2019
9/30/2019	North Jersey Transportation Planning Authority (NJTPA) – Local Technical Assistance Grants Program	Technical Assistance Only	8/20/2019
9/30/2019	FM Global Foundation – Fire Prevention Grant Program	\$4,000.00	4/23/2019
9/27/2019	USA Soccer Foundation – Safe Places to Play	Varies	8/12/2019
9/15/2019	NJ Council for the Humanities (NJCH) – Incubation Grant	\$20,000.00	8/20/2019
9/15/2019	NJ Council for the Humanities (NJCH) – Action Grant	\$20,000.00	8/20/2019
9/13/2019	NJ Department of Community Affairs	\$20,000.00	8/12/2019

	(DCA) – Recreational Opportunities for Individuals with Disabilities (ROID)		
8/30/2019	NJ Division of Criminal Justice (DCJ) – State Body Armor Replacement Fund	Varies	7/15/2019
8/23/2019	Union County – Greening Union County Grant Program	Varies	7/1/2019
8/15/2019 (LOI)	Leary Firefighters Foundation – Jeremiah Lucey Grant Program	\$35,000.00	4/2/2019
7/19/2019	NJ Department of Transportation (DOT) – Municipal Aid Grant Program	Varies	5/20/2019
6/28/2019	Society of Fire Protection Engineers (SFPE): New Jersey Chapter – Fire Prevention Week Grants	\$1,000.00	4/15/2019
6/15/2019	Target – Youth Soccer Grant	\$1,000.00	5/6/2019
5/22/2019	Firehouse Subs Foundation – Public Safety Grant	\$25,000.00	4/15/19
5/2/2019	New Jersey Historic Trust – Historic Site Management Grant	\$50,000.00	1/15/2019
5/2/2019	New Jersey Historic Trust – Capital Preservation Grants	Varies	1/15/2019
4/17/2019	AARP – Community Challenge	\$10,000.00	2/11/2019
4/15/2019	Association of New Jersey Environmental Commissions (ANJEC) – Open Space Stewardship Grants for Environmental Commissions	\$1,500.00	2/19/2019
4/2/2019	Union County – Union County Means Green Community Garden Grant	Varies	2/25/2019
3/30/2019	NJ Department of Environmental Protection (NJDEP), Green Acres Program – Local Government Stewardship Program	Varies	1/15/2019
3/22/2019	US Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) – Staffing for Adequate Fire and Emergency Response (SAFER)	Varies	2/19/2019
3/29/2019	New Jersey American Water – Environmental Grant Program	\$10,000.00	1/28/2019
3/7/2019	Union County – Infrastructure and Municipal Aid Grant	Varies	2/25/2019
2/15/2019	US Lacrosse – First-Stick Program	In-kind Equipment	2/6/2019

Resolution (ID # 7023)
February 19, 2020

**AUTHORIZE SUBMISSION OF GRANT APPLICATION UNION COUNTY 2020
INFRASTRUCTURE AND MUNICIPAL AID AND EXECUTION OF GRANT AGREEMENT -
CITY HALL RECORDS MANAGEMENT IMPROVEMENT PROJECT**

WHEREAS, the Union County Infrastructure and Municipal Aid Grant program provides matching grants to municipal governments in Union County for assistance in stimulating the development of public projects of economic, social, transportation and governmental importance to local municipalities, and

WHEREAS, the City Clerk's Office has identified a need to improve the management of public records currently stored in the City Hall basement.

NOW THEREFORE BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the appropriate city officials are hereby authorized to submit a 2020 Union County Infrastructure and Municipal Aid Grant application to the Union County Board of Chosen Freeholders to provide funding assistance for the City Hall Records Management Improvement Project with an estimated cost of \$26,000.00, and

BE IT FURTHER RESOLVED, that the City of Summit is committed to providing a dollar for dollar cash match for the project, and

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized to sign the grant agreement on behalf of the City of Summit and that their signature constitutes the acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Dated: February 19, 2020

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, February 19, 2020.

City Clerk

Dated: February 19, 2020

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, February 19, 2020.

City Clerk



RESOLUTION (ID # 7023)

DOC ID: 7023

TO: Mayor and Common Council

FROM: Rosemary Licatese, City Clerk

DATE: February 7, 2020

SUMMARY

Union County is offering a grant opportunity to its 21 municipalities. The total available funding is \$1,500,000.00 through the Union County Infrastructure and Municipal Aid Grant Program.

The City's Engineering Division has been successful in recent years in obtaining funding from this program for various road improvement projects.

While the Clerk's project is somewhat different, it is eligible to apply for funding through this program.

The City Clerk's Office has identified a need to make improvements to the storage, maintenance and access to vital public records currently stored in the City Hall basement.

The records are currently packed in boxes, many of which are piled up one on top of another, some poorly labeled, with boxes on the bottom of the piles collapsing from the weight of those above.

The City Clerk's Office has explored services which would assess the records in the basement, inventory them, label them and re-box them. They would also make recommendations to purge any records that have reached retention according to the State's Record Retention Schedule, regulated by the State Division of Archives and Records Management.

The City Clerk's Office estimates that the cost for the project would be approximately \$26,000.00 and is respectfully requesting authorization to proceed with the submission of a grant application to obtain funding in the amount of \$13,000.00, half the project. Matching funds for this grant are required and would be available through 2017 Capital funding.



**CITY OF SUMMIT
UNION COUNTY INFRASTRUCTURE GRANT**

2020 Union County Infrastructure and Municipal Aid Grant Program

As a result of the overwhelming success from 2015 through 2019, the Union County Board of Chosen Freeholders is again offering its Union County Infrastructure and Municipal Aid grant program this year. A total of \$1,500,000.00 will be made available to the County's twenty-one municipalities. This grant has a goal of providing assistance that will stimulate the development of public projects of economic, social, transportation, and governmental importance to local municipalities.

The Infrastructure and Municipal Aid grant will assist municipalities with projects being undertaken in the 2020 calendar year. Some examples of projects eligible for this grant are: downtown development projects; economic development plans; large- and small-scale construction projects; engineering and architectural plans; general financing of construction projects/bond insurance; community enhancement projects; master plans, feasibility studies, and transportation plans; and road work. A separate application must be submitted for each project. If submitting multiple projects for consideration, applicants must rank them in priority order. All granted funds must be used by December 31, 2020. This grant has a 1:1 matching requirement (cash or in-kind).

The Summit Clerk's Office is applying for the 2020 Union County Infrastructure and Municipal Aid Grant to assist with a project to improve the accessibility and storage of the City's vital records. The current basement storage space that houses the City's administrative records poses a number of hazards and concerns. Presently, the large quantity of boxes has created a storage environment that is not in compliance with fire code. As such, an inventory will be completed to determine which materials can be removed to improve storage, safety, and efficiency. This will provide a safer working environment for staff who regularly access these records. The project will also entail the digitization and scanning of significant records including: planning and zoning board meeting minutes, City Council meeting resolutions, and other permanent records. An effective organizational and storage system will be implemented by an external vendor to promote long-term record preservation. Furthermore, the project will greatly improve the efficiency of document retrieval and the management of Open Public Record Act (OPRA) requests, saving staff time and protecting essential records that document the City's administrative efforts. The estimated total cost of the project is approximately \$26,000.

Resolution (ID # 7016)
February 19, 2020

AUTHORIZE CONSTRUCTION PERMIT FEE REFUND - 529 SPRINGFIELD AVENUE

WHEREAS, in a memo dated January 31, 2020, the Construction Official advises that Permit #19-71994 was filed and paid for, for work to be performed at 529 Springfield Avenue, but that the work applied for under the permit has not commenced and is no longer contemplated, and

WHEREAS, the Construction Official recommends a refund of 80% of the permit fee for Permit #19-71994, not including the state permit fee surcharge previously remitted to Trenton, pursuant to state regulation

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That a refund be drawn against the Uniform Construction Code Trust Account in the amount listed below, made payable to the contracting firm also listed below:

Permit Number	Name Address	Refund Amount
2018-69486	Oliver Browne Electrical Contracting 14 Parkview Terrace Summit NJ 07901	\$32.00

Dated: February 19, 2020

I, Rosalia Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, February 19, 2020.

City Clerk



RESOLUTION (ID # 7016)

DOC ID: 7016

TO: Mayor and Common Council
 FROM: Gary Lewis, Construction Official
 DATE: January 31, 2020

To: **Paul Cascais, DCS Director**
From: **Gary Lewis, Construction Official**
Page: 1 of 1
Re: Construction Permit Refunds
Date: January 31, 2020

I respectfully request a refund be issued from the Uniform Construction Code Trust Account for the following permit wherein work was filed for, but has not commenced and is no longer contemplated. Pursuant to ordinance, the construction permit is refunded at eighty (80%) of the fee, minus the state surcharge, which is due Trenton regardless.

Permit Number	Name Address	Refund Amount
2019-71994 529 Springfield Avenue	Oliver Browne Electrical Contracting 14 Parkview Terrace, Summit NJ 07901	\$32.00

Please advise if you need any further information. The permit will be voided.

GL

AUTHORIZE ATTENDANCE - 2020 BUILDING SAFETY WEEK CONFERENCE

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That Gary Lewis, Construction Official; Joseph Moschello, Fire Subcode Official; Eric Delizio, Electrical Subcode Official, and Anthony Doyle, Building Inspector, be and they are hereby authorized to attend the 2020 Building Safety Week Conference to be held from April 29 – May 1, 2020, in Atlantic City, New Jersey.

FURTHER RESOLVED that at the close of the conference an itemization of expenses for those not covered by other professional organizations be provided to the City Treasurer.

Dated: February 19, 2020

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, February 19, 2020.

City Clerk



RESOLUTION (ID # 6998)

DOC ID: 6998

TO: Mayor and Common Council

FROM: Gary Lewis, Construction Official

DATE: January 23, 2020

SUBJECT: Authorize Attendance 2020 Building Safety Week Conference

To: Paul Cascais, Director
From: Gary Lewis, Construction Official
Date: January 23, 2020
Page: 1 of 1
Re: 2020 Building Safety Week Conference

The annual Building Safety Week Conference registration brochures will be mailed shortly to all licensed construction code officials and inspectors. The Conference is scheduled for Wednesday (evening), April 29th through Friday, May 1st at Bally's in Atlantic City. Attendance at the Conference satisfies one-third of (most of) the subcode officials' mandatory three-year re-licensure continuing education requirement, and is an excellent opportunity for our officials to interact with other working code officials and state employees in various code-related agencies. Accruing one-third of their mandatory continuing education minimizes other scattered absences throughout the year and keeps renewals on track.

As approved last year and in years past, I hereby request authorization for the City's subcode officials to attend the Conference. In past years, one building inspector on a *rotating basis* has been authorized to attend the Conference as well (Tony Doyle). A maximum anticipated cost breakdown of the request follows:

Registration*	- 4 @ \$199.00	=	\$796.00*
Hotel	- 8 nights @ 95.00	=	760.00*
Meal expense	- 5 @ 25.00	=	125.00
Mileage**	- .00	=	.00

TOTAL	-	\$ 1,681.00
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[Notes: *As a member of the Conference Planning Committee, my registration and room accommodations are free. **I recommend sending two City vehicles (203, 204) in lieu of mileage.]

Funds are available in the UCC spending plan to cover these expenses. As the state will only accept municipal vouchers through the end of March, I would like to be able to process the registrations as soon as possible. Thanks in advance.

Resolution (ID # 6992)
February 19, 2020

REFUND FOR STORM SEWER CONNECTION - 99 FERNWOOD ROAD

WHEREAS, the City Engineer advises that a new home was constructed at 99 Fernwood Road under Engineering permit #18-080, and

WHEREAS, as part of the work, a connection was required to be made to the City's drywell overflow to an inlet in front of the property, requiring a deposit of \$500.00, and

WHEREAS, the City Engineer further advises that all work has now been completed and approved, and therefore, the deposit associated with the permit may now be released.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the City Treasurer be and she is hereby authorized to refund the following amount to the individual or entity listed below:

<u>Name</u>	<u>File</u>	<u>Refund Amount</u>
Sunset Developers/Fernwood 99 LLC c/o Phil Diaz 268 Mount Harmony Road Bernardsville NJ 07924	#18-080	\$500.00

Dated: February 19, 2020

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, February 19, 2020.

City Clerk



DCS - Engineering Division
CA - Capital Projects & Community Services

www.cityofsummit.org

Meeting: 02/19/20 07:30 PM

RESOLUTION (ID # 6992)

DOC ID: 6992

TO: Mayor and Common Council
FROM: Lori Toth, Assistant Engineer
DATE: January 15, 2020

A new home was constructed at 99 Fernwood Road under Engineering permit #18-080. Part of the work involved connecting the drywell overflow to an inlet in front of the property, which requires a deposit of \$500.00. This was paid as part of check #2331 on 6/7/18. The work has been completed, inspected, and approved and it is now appropriate to refund the full \$500.00 to:

Sunset Developers/Fernwood 99 LLC
c/o Phil Diaz
268 Mount Harmony Road
Bernardsville NJ 07924

AUTHORIZE BID ADVERTISEMENT - 2020 CITYWIDE TREE PLANTING

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the proper City Officers be and they are hereby authorized and directed to advertise for bids for 2020 Citywide Tree Planting, with said bids to be advertised in the Union County Local Source on Thursday, February 27, 2020, and received by the Purchasing Agent on Thursday, March 12, 2020, in the Council Chamber, City Hall, 512 Springfield Avenue, Summit, New Jersey at 11:00 a.m.

Dated: February 19, 2020

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, February 19, 2020.

City Clerk



RESOLUTION (ID # 7004)

DOC ID: 7004 A

TO: Mayor and Common Council
FROM: Aaron Schrager, City Engineer/ Deputy DCS Director
DATE: January 27, 2020

SUMMARY

The Department has finalized specifications for the 2020 Citywide Tree Planting. This project will plant 250 trees along City streets and on City-owned properties.

Based on the above referenced information, I request that Council authorize the advertisement of bids. The following is the tentative project schedule and is subject to change:

- Advertise for Public Bid - February 27, 2020
- Receive Bids - March 12, 2020
- Award Project - March 24, 2020
- Begin Planting - April 2020
- End Planting - June 2020

Funding for this project was included in the proposed 2020 operating budget and will be offset by grant funding from Union County.

BID NOTICE**CITY OF SUMMIT**

PROJECT: 2020 Citywide Tree Planting

DEPARTMENT: Department of Community Services

Sealed bids will be received by the Purchasing Agent of the City of Summit, Union County, New Jersey no later than 11:00 A.M. prevailing time, Thursday, March 12, 2020 in the Council Chamber, First Floor, City Hall, 512 Springfield Avenue, Summit, New Jersey for:

2020 CITYWIDE TREE PLANTING

in accordance with the specifications and proposal forms for same which may be obtained at the office of the Department of Community Services, 512 Springfield Avenue, Summit, N. J. during regular business hours, 8:30 am – 4:30 pm, Monday – Friday.

All bids shall be addressed to PURCHASING AGENT, CITY OF SUMMIT, 512 SPRINGFIELD AVENUE, SUMMIT, NJ 07901. Bids, along with bid securities, must be enclosed in a properly SEALED envelope bearing on the outside the name of the bidder and the NATURE OF THE BID CONTAINED THEREIN.

Bidders are required to comply with the requirements of any and all applicable Federal, State and local laws, regulations and requirements, including but not limited to: N.J.S.A. 52:25-24.2 (Statement of Ownership Disclosure); N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. (Affirmative Action); N.J.S.A. 52:32-44 (Business Registration), and the City's adopted minimum standard insurance requirements.

The Common Council reserves the right to reject all bids or proposals, waive any minor defects, and consider bids for sixty (60) days after their receipt pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

No charge shall be made or recovery had for publishing any official advertising unaccompanied by such statement of price.

Purchasing Agent

Dated: February 19, 2020
U.C.L.S.: February 27, 2020

AUTHORIZE BID ADVERTISEMENT - ATHLETIC FIELD MAINTENANCE SERVICES

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the proper City Officers be and they are hereby authorized and directed to advertise for bids for 2020-2021 Athletic Field Maintenance Services, with said bids to be advertised in the Union County Local Source on Thursday, February 27, 2020, and received by the Purchasing Agent on Tuesday, March 17, 2020, in the Council Chamber, City Hall, 512 Springfield Avenue, Summit, New Jersey at 11:00 a.m.

Dated: February 19, 2020

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, February 19, 2020.

City Clerk



RESOLUTION (ID # 7000)

DOC ID: 7000

TO: Mayor and Common Council

FROM: Mark Ozoroski, Director - DCP

DATE:

SUBJECT: Resolution requesting authorizing bid of Athletic Field Maintenance Services

SUMMARY

The DPW Recreation, Parks and Shade Tree Unit Operating Budget, and the Recreation Accounts Payable Account (Field User Fee Fund) typically provide funding each year for the procurement of contracted services for the maintenance of City of Summit and Summit Board of Education natural grass athletic fields. Funding from these sources for these services is anticipated in 2020 as well.

The City has solicited competitive bids and awarded contracts for specialized field maintenance services in the past. This is a continuation of an ongoing program. The most recent (expired) contract provided for the provision of core aeration, dethatching, slit-seeding and topdressing services on natural grass athletic fields in 2018 and 2019.

It is recommended that the City solicit competitive bids for the procurement of these services at this time. This year in the bid specifications we will be seeking a two-year contract (2020 and 2021) with the option of extending the contract with two (2) additional one-year extensions.

Therefore, I request authorization to advertise for competitive bids for the procurement of these specialized athletic field maintenance services for 2020 - 2021, with a possible two (2) additional one-year extensions, with the stipulation that the contract expenditures not exceed the limits of approved available funding from these two named sources in any contract year.

The anticipated timeline for this project is to advertise on 02/27/20, to receive bids on 03/17/20, and to award the contract 04/14/20.

BID NOTICE
CITY OF SUMMIT

PROJECT: 2020 – 2021 ATHLETIC FIELD MAINTENANCE SERVICES

DEPARTMENT: Community Programs

Sealed bids will be received by the Purchasing Agent of the City of Summit, Union County, New Jersey no later than 11:00 A.M. prevailing time, **TUESDAY, MARCH 17, 2020** in the Council Chamber, First Floor, City Hall, 512 Springfield Avenue, Summit, New Jersey for:

2020 – 2021 ATHLETIC FIELD MAINTENANCE SERVICES

in accordance with the specifications and proposal forms for same which may be obtained at the office of the Department of Community Programs, 100 Morris Avenue, Summit, N. J. during regular business hours, 8:30 am – 4:30 pm, Monday – Friday.

All bids shall be addressed to PURCHASING AGENT, CITY OF SUMMIT, 512 SPRINGFIELD AVENUE, SUMMIT, NJ 07901. Bids, along with bid securities, must be enclosed in a properly SEALED envelope bearing on the outside the name of the bidder and the NATURE OF THE BID CONTAINED THEREIN.

A Bid Security is required in the amount of ten percent (10%) of the total bid, not to exceed \$20,000.00, in the form of a bid bond, certified check or cashier's check, made payable to the City of Summit.

Bidders are required to comply with the requirements of any and all applicable Federal, State and local laws, regulations and requirements, including but not limited to: N.J.S.A. 52:25-24.2 (Statement of Ownership Disclosure); N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. (Affirmative Action); N.J.S.A. 52:32-44 (Business Registration), and the City's adopted minimum standard insurance requirements.

The Common Council reserves the right to reject all bids or proposals, waive any minor defects, and consider bids for sixty (60) days after their receipt pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

No charge shall be made or recovery had for publishing any official advertising unaccompanied by such statement of price.

Purchasing Agent

Dated: February 19, 2020
U.C.L.S.: February 27, 2020

**GRANT PERMISSION AND SET FORTH CONDITIONS - 2020 SUMMIT DOWNTOWN INC.
EVENTS**

WHEREAS, that, in order to encourage a variety of activities in the downtown area, Summit Downtown, Inc. (SDI) has proposed several promotional events for 2020 as listed below, and

WHEREAS, in addition to meeting all the conditions of Section 12-1, Rules and Regulations For Use of Public Property, of the Code, SDI requires additional permissions for all proposed events for 2020 as follows.

Event: 25th Annual Farmer's Market - Park and Shop Lot #2, Sundays, April 26-November 22, 2020, 8:00 am – 1:00 pm (selling hours) (Set-up 6:00 am, breakdown 2:00 pm).

Permission:

1. Full use of Park and Shop Lot #2 on Sundays from April 26 through November 22, 2020.
2. Hang banner across Springfield Avenue between 367 Springfield Avenue and the Bassett Associates Building at 382 Springfield Avenue, intermittently to accommodate the other SDI banner displays mentioned within this resolution.
3. Access for the Applicant to the electrical outlet on post in Park & Shop Lot #2.

Conditions:

1. Only farm-grown goods may be sold.
2. Sale of pre-cut Christmas Trees is prohibited.
3. Vendors who accept pre-paid orders may only distribute such orders during the Farmers Market days and hours.
4. Participants shall abide by the Summit Farmers Market 2019 Rules and Regulations.
5. That at least two weeks prior to the event, the Applicant shall send notification, which shall be pre-approved by the Parking Services Manager, to all overnight permit holders, advising of alternate parking areas for the affected lots and nights.
6. The Applicant shall ensure that all vendors involved in the Farmers Market register with the Health Department.
7. The Applicant shall obtain all necessary permits required by the Health Department regarding the handling of food.
8. That the placement of the vendors be subject to the review and approval of the Fire Department to address open flame safety issues and concerns.
9. The Applicant shall obtain all necessary permits required by the Fire Department regarding the use of propane and deep fat fryers and have the equipment inspected by the Fire Department.

10. That if the Applicant requires the use of port-a-johns, the location of same shall be subject to approval of the Parking Services Agency Manager and the Director of the Department of Community Services.
11. At the end of the day, the Applicant shall be responsible for having all vendors sweep the lot clean and remove all waste from the staging area.

Event: Annual American Legion Fish Fry – Lyric Park and Bank Street Parking Lot, Saturday, May 16, 2020, 11:00 am to 5:00 pm. Rain Date: Sunday, May 17, 2020.

Permission:

1. Use of Lyric Park, which will require the access from the Bank Street Lot to be blocked off between the hours of 7:30 a.m. and 6:00 p.m.
2. Use of the entire parking lot at Bank Street Lot.
3. Display a promotional sign at Lyric Park on the day of the event only.
4. Use of electrical outlet near Lyric Park – Bank Street Parking Lot.

Conditions:

1. That at least one week prior to the event, the applicant shall send notification to the Parking Services Manager, which must be pre-approved by the Parking Services Manager, to all overnight permit holders, advising of alternate parking areas for the affected lots and nights.
2. That the applicant shall, at least one week prior to the event, submit a request to the Parking Services Manager for the number of barricades needed for the event.
3. The applicant will obtain all necessary permits required by the Health Department regarding the handling of food and the Fire Department regarding the use of propane and deep fat fryers and have the equipment inspected by the Fire Department.
4. The applicant shall comply with all conditions set forth by the Department of Community Services as follows:
 - Remove all garbage and that which is not removed will be appropriately stored and removed on the Monday following the event.
 - Appropriate disposal of cooking oil.
 - Laying plywood on the cooking area so as to protect the brick pavers from oil spill damage.
 - Arranging with the Department of Community Services to borrow two (2) garbage barrels from the Transfer Station to be returned on the Monday following the event.
 - Permission to hold said event is subject to the following:
5. Receiving an insurance certificate from the American Legion naming the City of Summit as an additional insured and a signed Hold Harmless Agreement.

Event: Summit Street Sounds – Various Locations in Downtown Summit, Thursdays, and Fridays, June 4, 5, 11, 12, 18, 19, 25, 26th 2020, 5:00 pm – 9:00 pm (Set-up 4:00 pm to 9:30 pm).

Permissions:

1. Live music staged in the Summit Downtown at various sidewalk locations, Springfield Avenue Parklet, Lyric Park, the Promenade, the Horse Trough and

possibly at corners of Beechwood and Union Place and Beechwood and Springfield Avenue.

2. The Applicant shall be granted access to electrical power source at Lyric Park, Beechwood Road and the Promenade. (*Note: participating musicians and/or deejays shall provide their own power source*)

Conditions:

1. If applicable, at least one week prior to the event, the Applicant shall send notification, which shall be pre-approved by the Parking Services Manager, to all overnight permit holders, advising of alternate parking areas for the affected lots and nights.
2. If applicable, the Applicant shall, at least one week prior to the event, submit a request to the Parking Services Manager for the number of barricades needed for the event.
3. If applicable, the Applicant shall obtain all necessary permits required by the Health Department regarding the handling of food.
4. If applicable, the Applicant shall obtain all necessary permits required by the Fire Department regarding the use of propane and deep fat fryers and have the equipment inspected by the Fire Department.
5. At least two weeks in advance of the event, the Applicant shall coordinate the removal of garbage and street clean-up and comply with all conditions set forth by the Director and/or Deputy Director of the Department of Community Services as follows:
 - If deemed necessary by the Director and/or Deputy Director of the Department of Community Services, the Applicant shall arrange for the hiring of DPW worker(s), the number of which as determined by the Public Works Manager, who will be assigned to provide clean-up services during the event, for all of which the Applicant shall be invoiced.
 - The Applicant shall arrange for access to the electrical power source through the Director and/or Deputy Director of the Department of Community Services. (*Note: participating musicians and/or deejays shall provide their own power source*).

Event: Family Fun Night – Beechwood Road, Bank Street and Bank Street Parking Lot, Thursday, June 11, 2020, 4:00 pm – 8:00 pm (Set-up 12:00 pm, breakdown 9:00 pm).

Permissions:

1. Live entertainment and related activities for children, including street chalk, music, face painters, etc. on Beechwood Road, Bank Street and Bank Street Parking Lot.
2. Closure of Beechwood Road from Union Place to Springfield Ave, Bank Street and Bank Street Parking Lot.
3. The Applicant shall be granted access to electrical power source at Lyric Park and Beechwood Road. (*Note each participating musician and/or deejay shall provide their own power source.*)
4. Placement of two (2) port-a-johns in the far eastern end of the Bank Street parking lot. (*delivery on Wednesday p.m., pick up Friday a.m.*)

5. Placement of across-the-street banner on Springfield Avenue.

Conditions:

1. If deemed required by the Parking Services Manager, at least one week prior to the event, the Applicant shall send notification, which shall be pre-approved by the Parking Services Manager, to all overnight permit holders, advising of alternate parking areas for the affected lots and nights.
2. The Applicant shall, at least one week prior to the event, submit a request to the Parking Services Manager for the number of barricades needed for the event.
3. If applicable, the Applicant shall obtain all necessary permits required by the Health Department regarding the handling of food.
4. If applicable, the Applicant shall obtain all necessary permits required by the Fire Department regarding the use of propane and deep fat fryers and have the equipment inspected by the Fire Department.
5. At least two weeks in advance of the event, the Applicant shall arrange for barricade security, the hiring of off-duty police officer(s), the total number of which and the total number of hours for which shall be determined by the Police Department, all for which the Applicant shall be invoiced.
6. At least two weeks in advance of the event date, the Applicant shall coordinate the removal of garbage and street clean-up and comply with all conditions set forth by the Director and/or Deputy Director of the Department of Community Services as follows:
 - If deemed necessary by the Director and/or Deputy Director of the Department of Community Services, the Applicant shall arrange, at least one week prior to the event, for the hiring of DPW worker(s), the number of which and for the total number of hours for which shall be determined by the Director and/or Deputy Director of the Department of Community Services, who will be assigned to provide clean-up services during the event, for all of which the Applicant shall be invoiced.
 - Applicant shall coordinate with the Director and/or Deputy Director of the Department of Community Services the use of the electrical power source at Lyric Park and Beechwood Road. (*Note: participating musicians and/or deejays shall provide their own power source*)

Event: Cars & Croissants 2020 – 22 DeForest Avenue, Park and Shop Lot #2, Sunday
June 21, 2020, 8:00 am – 10:00 am (Set-up 7:00 am, breakdown 11:00 am).

Permissions:

1. Use of Springfield Avenue from Maple to Summit Avenue.
2. Use of Union Place from Summit Avenue to Maple Street.
3. Use of Bank Street & Bank Street Lot.
4. Use of Beechwood Road from Union Place to 300 Alley.
5. Placement of checkered flags around on Beechwood Road and Union Place from June 15, 2020 until June 22, 2020.

Note: Maple Street and Summit Avenue to remain open for traffic flow.

Conditions:

1. That placement and subsequent removal of the flags shall be supervised by the Director of the Department of Community Services.
2. That at least one week prior to the event, the Applicant shall send notification, which shall be pre-approved by the Parking Services Manager, to all overnight permit holders, advising of alternate parking areas for the affected lots and nights.
3. That the Applicant shall, at least one week prior to the event, advise the Parking Services Manager of the number of barricades needed for the event.
4. If applicable, the Applicant shall, at least one week prior to the event, arrange with the Director and/or Deputy Director of the Department of Community Services for the hiring of DPW worker(s), the number of hours for which shall be determined by the Director and/or Deputy Director of the Department of Community Services, who will be assigned to provide clean-up services during the event, for all of which the Applicant shall be invoiced.
5. That the Applicant shall, at least two weeks prior to the event, arrange for barricade security, two (2) off-duty traffic officers from 7:00 am to 11:00 am, for which the Applicant shall be invoiced.

Event: 12th Annual Summit Restaurant Week – Various Sidewalk Locations, Lyric Park, Promenade, Horse Trough for Live Music Kickoff - Thursday, July 16, 2020 (5:00 pm to 8:00 pm) to Sunday, July 26, 2020.

Permissions:

1. Live music staged in the downtown at various locations: Various Sidewalk Locations, Lyric Park, the Promenade and the Horse Trough on Thursday, July 16, 2020.
2. The Applicant shall be granted access to electrical power source at Beechwood Road, Lyric Park, corner of Union Place at Beechwood and at the Horse Trough. *(Note: participating musicians and/or deejays shall provide their own power source)*

Conditions:

1. If applicable, at least one week prior to the event, the Applicant shall send notification, which shall be pre-approved by the Parking Services Manager, to all overnight permit holders, advising of alternate parking areas for the affected lots and nights.
2. If applicable, the Applicant shall, at least one week prior to the event, submit a request to the Parking Services Manager for the number of barricades needed for the event.
3. Applicant shall coordinate with the Director and/or Deputy Director of the Department of Community Services the use of the electrical power source at locations listed under "Permissions" for this event.
4. If applicable, the Applicant shall obtain all necessary permits required by the Health Department regarding the handling of food.
5. If applicable, the Applicant shall obtain all necessary permits required by the Fire Department regarding the use of propane and deep fat fryers and have the equipment inspected by the Fire Department.
6. At least two weeks in advance of the event, the Applicant shall coordinate the removal of garbage and street clean-up and comply with all conditions set forth

by the Director and/or Deputy Director of the Department of Community Services as follows:

- If deemed necessary by the Director and/or Deputy Director of the Department of Community Services, the Applicant shall arrange for the hiring of DPW worker(s), the number of which as determined by the Director and/or Deputy Director of the Department of Community Services who will be assigned to provide clean-up services during the event, for all of which the Applicant shall be invoiced.
- The Applicant shall be granted access to electrical power source at Beechwood Road, Lyric Park, corner of Union Place at Beechwood and at the Horse Trough. (*Note: each participating musician shall provide their own power source*).

Event: Arts and Cars – Downtown Summit – Sunday, September 20, 2020 (10:00 am – 5:00 pm) (Set-up 7:00 am, breakdown 8:00 pm).

Permission:

1. Full use of Springfield Avenue between Maple Street and Summit Avenue, Bank Street including the entire Bank Street Parking Lot, Beechwood Road between Union Place and 300/400 Alleyway and Union Place between Maple Street and Summit Avenue.
 - a. Classic car show with cars to be parked on Union Place, Beechwood Road, Bank Street and the Bank Street Parking Lot and, if necessary, westerly on Springfield Avenue from Beechwood Road.
 - b. Upper Beechwood will hold a stage running across the street beginning south of the alleyway behind Bank of America with the street below the stage empty of booths and vendors.
 - c. Artist vendors to be located on both sides of Springfield Avenue between Beechwood Road and Summit Avenue and on upper Beechwood.
 - d. Beer and wine garden to be located in the Bank Street Parking Lot.
 - e. Live music on showmobile located at the intersection of Springfield Ave and Beechwood Rd, Deejay will be on Union Place in front of Train Station.
2. Hang banner across Springfield Avenue from Bank of America to the Bassett Associates Building, beginning on or about September 1, 2020.
3. Access for the Applicant to the electrical outlets on Beechwood Road, Lyric Park, and Summit Train Station. Additional generators as needed. (*Note: participating musicians and/or deejays shall provide their own power source*)
4. Port-A-Johns will be used and placed at the far end of the Bank Street Parking Lot.

Conditions:

1. At least one week prior to the event, the Applicant shall send notification, which shall be pre-approved by the Parking Services Manager, to all overnight permit holders, advising of alternate parking areas for the affected lots and nights.

2. The Applicant shall, at least one week prior to the event, submit a request to the Parking Services Manager for the number of barricades needed for the event.
3. All food truck vendors shall obtain all necessary permits required by the Health Department regarding the handling of food and the Fire Department regarding the use of propane and deep fat fryers and have the equipment inspected by the Fire Department.
4. At least two weeks in advance of the event, the Applicant shall arrange for the hiring of four (4) off-duty police officer(s) with the Police Department plus the Chief's recommendation for covering the beer and wine garden, the total number of hours for which shall be determined by the Chief of Police, all for which the Applicant shall be invoiced.
5. At least two weeks in advance of the event, the Applicant shall coordinate the removal of garbage and street clean-up and comply with all conditions set forth by the Director and/or Deputy Director of the Department of Community Services as follows:
 - If deemed necessary by the Director and/or Deputy Director of the Department of Community Services, the Applicant shall arrange for the hiring of DPW worker(s), the number of which as determined by the Director and/or Deputy Director of the Department of Community Services, who will be assigned to provide clean-up services during the event, for all of which the Applicant shall be invoiced.
 - The Applicant shall coordinate with the Director and/or Deputy Director of the Department of Community Services the use of the electrical power source at locations listed under "Permissions" for this event. (*Note: Participating musicians and/or deejays shall provide their own power source.*)

Permission to hold said event is subject to the following:

1. The Applicant shall obtain a Social Affair Permit for the event from the State of New Jersey, Department of Law and Public Safety, Division of Alcoholic Beverage Control in accordance with N.J.S.A. 33:1-74 and N.J.A.C. 13:2-5.1.
2. The Applicant must provide an insurance certificate naming the City of Summit as additionally insured and evidencing both liquor liability and commercial general liability insurance coverage with limits not less than \$2 million aggregate each for the date of the event.
3. The Applicant shall sign a Hold Harmless Agreement.

Event: Celebrate in Summit - Various Locations in Downtown Summit, Lyric Park and the Promenade - Friday, December 4, 2020, 5:00 pm – 8:00 pm (Set-up 4:00 pm, breakdown 8:30 pm).

Permissions:

1. Live music in the downtown at up to 5 locations: Corner of Beechwood and Union Place, the Horse Trough at the corner of Summit Avenue and Union Place, Lyric Park, Regal Bank, the Promenade.
2. Horse and Carriage Rides from 5:00 pm to 8:00 pm.
3. Strolling Carolers.
4. Each participating musician shall provide their own power source.

5. Placement of across-the-street banner on Springfield Avenue from November 23, 2020 to January 2, 2021.
6. The Applicant shall have access to the electrical outlet at Beechwood Road, Lyric Park and the Promenade. *(Note: participating musicians and/or deejays shall provide their own power source)*

Conditions:

1. If applicable, and if deemed required by the Parking Services Manager, at least one week prior to the event, the Applicant shall send notification, which shall be pre-approved by the Parking Services Manager, to all overnight permit holders, advising of alternate parking areas for the affected lots and nights.
2. The Applicant shall, at least one week prior to the event, submit a request to the Parking Services Manager for the number of barricades needed for the event.
3. The Applicant shall, at least one week prior to the event, submit a request to the Parking Services Manager to reserve parking spots in the City Hall parking lot.
4. If applicable, at least two weeks prior to the event the Applicant shall obtain all necessary permits required by the Health Department regarding the handling of food.
5. Subject to the approval by the Health Department, the Applicant must provide a valid rabies certification and any other documentation required by the Health Department for the horse.
6. If applicable, at least two weeks prior to the event the Applicant shall obtain all necessary permits required by the Fire Department regarding the use of propane and deep fat fryers and have the equipment inspected by the Fire Department.
7. If applicable, at least two weeks in advance of the event, the Applicant shall arrange for barricade security, the hiring of off-duty police officers, the total number of which and the total number of hours for which shall be determined by the Police Department, all for which the Applicant shall be invoiced.
8. At least two weeks in advance of the event date, the Applicant shall coordinate the removal of garbage and street clean-up and comply with all conditions set forth by the Director and/or Deputy Director of the Department of Community Services as follows:
 - If deemed necessary by the Director and/or Deputy Director of the Department of Community Services, the Applicant shall arrange for the hiring of DPW worker(s), the number of which and for the total number of hours for which shall be determined by the Director and/or Deputy Director of the Department of Community Services, who will be assigned to provide clean-up services during the event, for all of which the Applicant shall be invoiced.
9. Each participating musician and/or deejay shall provide their own power source.
10. The applicant shall, at least one week prior to the event, provide the City Clerk's Office an insurance certificate from the Horse and Carriage vendor naming the City of Summit as additionally insured as well as a signed Hold Harmless Agreement. Subject for review and approval by the City's Risk Management.

Event: Carriage and Carolers – Throughout Downtown Summit - Saturdays, December 5, 12 and 19, 2020, 1:00 pm – 4:00 pm (Set-up 12:00 pm, breakdown 4:30 pm).

Permissions:

1. Live music in the downtown at up to 5 locations: Corner of Beechwood and Union Place, the Horse Trough at the corner of Summit Avenue and Union Place, Lyric Park, Regal Bank, the Promenade.
2. Horse and Carriage Rides from 1:00 pm to 4:00 pm.
3. Strolling Carolers.
4. Each participating musician shall provide their own power source.
5. Placement of across-the-street banner on Springfield Avenue from November 23, 2020 to January 2, 2021.
6. The Applicant shall have access to the electrical outlet at Beechwood Road, Lyric Park and the Promenade. *(Note: participating musicians and/or deejays shall provide their own power source.)*

Conditions:

1. If applicable, and if deemed required by the Parking Services Manager, at least one week prior to the event, the Applicant shall send notification, which shall be pre-approved by the Parking Services Manager, to all overnight permit holders, advising of alternate parking areas for the affected lots and nights.
2. If applicable, the Applicant shall, at least one week prior to the event, submit a request to the Parking Services Manager for the number of barricades needed for the event.
3. If applicable, at least two weeks prior to the event the Applicant shall obtain all necessary permits required by the Health Department regarding the handling of food.
4. Subject to the approval by the Health Department, the Applicant must provide a valid rabies certification and any other documentation required by the Health Department for the horse.
5. If applicable, at least two weeks prior to the event the Applicant shall obtain all necessary permits required by the Fire Department regarding the use of propane and deep fat fryers and have the equipment inspected by the Fire Department.
6. At least two weeks in advance of the event, the Applicant shall arrange for barricade security, the hiring of off-duty police officers, the total number of which and the total number of hours for which shall be determined by the Police Department, all for which the Applicant shall be invoiced.
7. At least two weeks in advance of the event date, the Applicant shall coordinate the removal of garbage and street clean-up and comply with all conditions set forth by the Director and/or Deputy Director of the Department of Community Services in the Department of Community Services as follows:
 - If deemed necessary by the Director and/or Deputy Director of the Department of Community Services, the Applicant shall arrange for the hiring of DPW worker(s), the number of which and for the total number of hours for which shall be determined by the Director and/or Deputy Director of the Department of Community Services, who will be assigned to provide clean-up services during the event, for all of which the Applicant shall be invoiced.
8. The applicant shall, at least one week prior to the event, provide the City Clerk's Office an insurance certificate from the Horse and Carriage vendor naming the

City of Summit as additionally insured as well as a signed Hold Harmless Agreement. Subject for review and approval by the City's Risk Management.

FURTHER RESOLVED, that in addition to the conditions imposed above, the following conditions shall apply to all events:

1. Prohibited is the placement of promotional signs in the City's right-of-ways or in public spaces unless otherwise authorized by the Director of the Department of Community Services.
 - Placement, wording and letter sizing of said banner is subject to the approval of the Director of the Department of Community Services.
2. In accordance with Section 3, Noise Restrictions, subsection 3-8.1 b. (7), of the Code, it is hereby determined that the proposed use of a sound amplification system is appropriate for said event(s), and will not adversely affect the safety and general welfare of the public.
3. Each participating musician deejay shall provide their own power source for each event, where applicable.
4. If applicable, at least two weeks prior to the event the Applicant shall obtain all necessary permits required by the Health and Fire Departments.

FURTHER RESOLVED, that the Applicant shall provide the following to the Police Department and City Clerk at least two weeks in advance of the first event date for each event:

1. A complete list of all participating vendors, which shall include the vendor business name, name of person responsible in case of emergency, business mailing address, emergency contact cell number, email address and date of receipt of Hold Harmless Agreement, Certificate of Insurance and as applicable, proof of State Certifications.
2. The Applicant shall obtain from all participating vendors, musicians, etc., for every event, a signed Hold Harmless Agreement, Certificate of Insurance, proof of state certification, if applicable, etc., per requirements as set forth in the City's Code.
3. Provide the insurance certificate from the Horse and Carriage vendor naming the City of Summit as additionally insured as well as a signed Hold Harmless Agreement. Subject for review and approval by the City's Risk Management.

Dated: February 19, 2020

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, February 19, 2020.

City Clerk

AUTHORIZE REFUNDS - DEPARTMENT OF COMMUNITY PROGRAMS**BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:**

That the proper officers of the City be and they are hereby authorized and directed to draw check(s) in the amount(s) indicated below for the payment(s) of refunds associated with recreation program fees associated with the Department of Community Programs:

Name/Address	Program	Refund Amount
Alev Kaya 5 Beekman Road Summit, NJ 07901	Volleyball 9-28-71-300-SPT	\$173.00
Devarsh Chauhan 412 Morris Avenue 43 Summit, NJ 07901	Chess 9-28-71-300-EDU	\$197.00
Elizabeth Blamble 40 Madison Avenue Summit, NJ 07901	Chess 9-28-71-300-EDU	\$197.00
Elizabeth Feijoo 61 Troy Drive Apt. D Springfield, NJ 07081	Chess 9-28-71-300-EDU	\$197.00
Sarah Vehap 17 Rotary Drive Summit, NJ 07901	Soccer 9-28-71-300-SOC Field User Fee 9-28-72-400-FUF	\$145.00 \$20.00
Gwen VanVolkenburg 60 Dale Drive Summit, NJ 07901	Soccer 9-28-71-300-SOC	\$40.00
Katherine Esposito 214 Washington Avenue Chatham, NJ 07928	Multi-Sports 9-28-71-300-SPT	\$169.00
Eric Dilone 39 Michigan Avenue Summit, NJ 07901	Holiday Camp 9-28-71-300-HCA	\$130.00
Nadege Ricketts 692 Roessner Drive Union, NJ 07083	TryCAN Basketball 9-28-71-300-SP2	\$65.00
Shawn Rajguru 7 Stony Hill Court Summit, NJ 07901	Video Game Design 9-28-71-300-EDU	\$185.00

Donna Patel 115 Beekman Road Summit, NJ 07901	Sign Language 9-28-71-300-ACT	\$150.00
Jodi Huckabee 33 Cromwell Parkway Summit, NJ 07901	Fashion 0-28-71-300-PRA	\$173.00
Lisa Dorin 188 Tooker Avenue Springfield, NJ 07081	Fashion 0-28-71-300-PRA	\$173.00

Dated: February 19, 2020

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday, evening, February 19, 2020.

City Clerk

Resolution (ID # 6952)
February 19, 2020

**AUTHORIZE PARKING REFUNDS - SUMMIT SMARTCARD, PREPAID PARKING, AND
OVERNIGHT PARKING PERMITS**

WHEREAS, Summit SmartCards, which have been previously purchased from the City through the Parking Utility Account, have been returned because of a lack of need for the cards or due to a malfunction of said cards, and

WHEREAS, individuals have made an overpayment when paying for their dial parking in Summit, and

WHEREAS, individuals who have purchased prepaid parking and no longer require parking in Summit, and

WHEREAS, individuals who have purchased overnight parking permits that have moved or acquired other off-street parking and no longer require such permit.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the City Treasurer be and is hereby authorized to issue checks to reimburse Summit SmartCard and prepaid parking and users of overnight permits in the amount(s) on the attached list.

Dated: February 19, 2020

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, February 19, 2020.

City Clerk

SUMMIT SMARTCARD, PREPAID PARKING, AND OVERNIGHT PARKING PERMITS REFUNDS
COUNCIL MEETING DATE: February 19, 2020

2/14/2020 - Please scroll to the next page to view
the resolution and bills list.

Resolution (ID # 6916)
February 19, 2020

AUTHORIZING PAYMENT OF BILLS -

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the proper officers of the City be and they are hereby authorized and directed to draw checks for a total of ----- for the payment of the itemized bills listed on the following Schedule "A" which have been approved by several committees and the President of the Common Council and which are made a part of the minutes of this meeting.

Dated: February 19, 2020

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, February 19, 2020.

City Clerk

AUTHORIZING PAYMENT OF BILLS

February 19, 2020

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the proper officers of the City be and they are hereby authorized and directed to draw checks for a total of **\$591,041.65** for the payment of the itemized bills listed on the following Schedule "A" which have been approved by several committees and the President of the Common Council and which are made a part of the minutes of this meeting.

Dated: February 19, 2020

I, Rosalia M. Licatiese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Wednesday evening, February 19, 2020.

City Clerk

February 13, 2020
02:09 PM

City of Summit
Received P.O. Batch Listing By Vendor Id

Page No: 1

Rcvd Batch Id Range: First to Last Rcvd Date Start: 0 End: 02/19/20 Report Format: Detail

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
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02/19/20	ADMIN	20-00541	ATTMOBIL AT&T MOBILITY 2 CELL PHONE BILL M. CHAMPNEY	81.65	0-01-31-440-000-000 TELEPHONE	287015068548x01	
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02/19/20	ADMIN	19-00986	BOROUGHM BOROUGH OF MADISON 13 IT Bill for October 2019	540.60	9-01-20-100-004-210 Technology Operation Support - Madison	COS-OCT19	
02/19/20	ADMIN	19-00986	14 Hourly Rate - 55.75 hours	4,549.20	9-01-20-100-004-210 Technology Operation Support - Madison	COS-OCT19	
02/19/20	ADMIN	19-00986	15 Evening/weekend - 11.5 hours	1,242.00	9-01-20-100-004-210 Technology Operation Support - Madison	COS-OCT19	
			P.O. Total:	6,331.80			
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02/19/20	ADMIN	19-03535	CDW-GO50 CDW-GOVERNMENT, INC. 1 Canon Image Scanner	892.69	9-01-20-120-000-700 City Clerk Equipment	WKM5858	
02/19/20	ADMIN	20-00382	MUNICI32 MUNICIPAL CLERKS' ASSOC. OF UN 1 2020 Annual Dues R. Licatese	100.00	0-01-20-120-000-212 City Clerk Dues		
02/19/20	ADMIN	20-00382	2 2020 Annual Dues N. Sarna	60.00	0-01-20-120-000-212 City Clerk Dues		
			P.O. Total:	160.00			
<hr/>							
02/19/20	ADMIN	20-00383	NEWJERCM NEW JERSEY CONFERENCE OF MAYOR 1 2020 Membership Dues	510.00	0-01-20-120-000-202 City Clerk Mayor Expenses	2020538	
02/19/20	ADMIN	19-03350	SUMMIT31 SUMMIT FRAME & ART INC 1 Framing & Matting - o'sullivan	181.90	9-01-20-120-000-201 City Clerk Supplies and Materials		
02/19/20	ADMIN	19-03350	2 Framing & Matting -Group Photo	181.90	9-01-20-120-000-201 City Clerk Supplies and Materials		
			P.O. Total:	363.80			
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02/19/20	ADMIN	20-00582	UPS00050 UPS 2 DELIVERY SERVICE	34.45	0-01-20-100-002-201 Postage US Postage	00006991AX060	
02/19/20	ADMIN	19-03545	VILLAGES VILLAGE SUPER MARKET, INC. 1 Meeting Materials	238.41	9-01-20-120-000-201 City Clerk Supplies and Materials	02620422964	
02/19/20	ADMIN	19-03420	WBMAISON W.B. MASON CO, INC 1 Clerks Supplies & Materials	37.79	9-01-20-120-000-201 City Clerk Supplies and Materials	205981527	
02/19/20	ADMIN	19-03420	2 clerks Supplies & Materials	5.38	9-01-20-120-000-201 City Clerk Supplies and Materials	206279601	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
					City Clerk Supplies and Materials		
			P.O. Total:	43.17			
02/19/20	ADMIN	19-00882	WORRAL33 WORRALL COMMUNITY NEWSPAPERS 50 RFP Market/Transport	46.36	9-01-20-120-000-210 City Clerk Advertising	200957	
			Total for Batch: ADMIN	8,702.33			
02/19/20	FINANCE	20-00140	ADVANC50 ADVANCED VIDEO SURVEILLNC INC 2 CCTV servicecontract March-May	462.00	0-01-29-390-000-415 Library Plant Operation & Maintenance	ADV-109173	
02/19/20	FINANCE	19-01979	ALLIAN33 ALLIANCE ENTERTAINMENT LLC 9 DVDS, Blurays	389.42	9-01-29-390-000-219 Library Audio Visual		
02/19/20	FINANCE	20-00148	ALLIAN33 ALLIANCE ENTERTAINMENT LLC 2 Jan DVDS, Blurays	1,333.70	0-01-29-390-000-219 Library Audio Visual		
02/19/20	FINANCE	20-00426	AMAZON50 AMAZON.COM LLC 1 soap dispenser,wet sign,purell	182.06	0-01-29-390-000-415 Library Plant Operation & Maintenance		
02/19/20	FINANCE	20-00426	2 loft hard carrying case	29.64	0-01-29-390-000-223 Library of Things		
			P.O. Total:	211.70			
02/19/20	FINANCE	20-00496	AMAZON50 AMAZON.COM LLC 1 CATSS supplies,trash cans,surg	104.96	0-01-29-390-000-227 Library Programming		
02/19/20	FINANCE	20-00496	2 Adult games & Anime	11.99	0-01-29-390-000-219 Library Audio Visual		
02/19/20	FINANCE	20-00496	3 Adult book	10.99	0-01-29-390-000-217 Library Books		
02/19/20	FINANCE	20-00496	4 Belkin 6 outlet Surge protecto	15.30	0-01-29-390-000-222 Library Operations		
02/19/20	FINANCE	20-00496	5 Trash cans,Hoover spot cleaner	291.73	0-01-29-390-000-415 Library Plant Operation & Maintenance		
			P.O. Total:	434.97			
02/19/20	FINANCE	20-00124	AMERIFILE AMERIFLEX 3 AMERIFLEX FSA FEE FEBRUARY2020	60.00	0-01-20-130-000-506 FA Flex Account Fees	INV307664	
02/19/20	FINANCE	19-00316	BAKERT50 BAKER & TAYLOR, INC 27 Books ordered in December 2019	6,514.17	9-01-29-390-000-217 Library Books		
02/19/20	FINANCE	19-00316	28 Dec books processing	347.16	9-01-29-390-000-222		

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
P.O. Total:						6,861.33	Library Operations
02/19/20	FINANCE	20-00119	BAKERT50 BAKER & TAYLOR, INC 2 Replacement books Jan	437.04	0-01-55-271-000-003 Library Fines Account		
02/19/20	FINANCE	20-00121	BAKERT50 BAKER & TAYLOR, INC 3 January books, processing	4,536.26	0-01-29-390-000-217 Library Books		
02/19/20	FINANCE	20-00121	4 January books processing	260.31	0-01-29-390-000-222 Library Operations		
P.O. Total:						4,796.57	
02/19/20	FINANCE	20-00371	BLOCKAM BLOCK, AMANDA 1 REFUD YOUTUBE VLOGGING	169.00	0-28-71-300-EDU RT-RAP Programs - Education		
02/19/20	FINANCE	20-00427	BOP2ROCK BOP 2 ROCK ENTERTAINMENT INC 1 Jazz trip on Sunday 2/23/2020	300.00	0-01-29-390-000-227 Library Programming		
02/19/20	FINANCE	20-00037	CHENEYSH CHENEY, SHEILA 1 REFUND BASKETBALL	105.00	0-28-71-300-BKT RT-RAP Basketball		
02/19/20	FINANCE	20-00569	CITYOF57 CITY OF SUMMIT CHANGE FUND 1 REPLENIS PARKING CHANGE FUND	12,000.00	0-09-55-103-000-000 Parking Utility Change Fund	CHANGE FUND	
02/19/20	FINANCE	20-00150	CLEANM CLEAN MAT SERVICES LLC 2 January entry floor mats	72.00	0-01-29-390-000-415 Library Plant Operation & Maintenance	231808	
02/19/20	FINANCE	20-00150	3 February entry floor mats	72.00	0-01-29-390-000-415 Library Plant Operation & Maintenance	232621	
P.O. Total:						144.00	
02/19/20	FINANCE	20-00038	COLLINSA COLLINS, AMY 1 refund basketball	105.00	0-28-71-300-BKT RT-RAP Basketball		
02/19/20	FINANCE	20-00542	COMCA840 COMCAST BUSINESS 2 8499 05 329 0189117	149.57	0-01-31-440-000-000 TELEPHONE	02/04/20	
02/19/20	FINANCE	20-00151	COMCAS69 COMCAST 2 8499 05 329 0185248 1/10-2/9	305.84	0-01-29-390-000-222 Library Operations	1/8/2020	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
02/19/20	FINANCE	20-00428	CONSTANT CONSTANT CONTACT INC 1 constant contact email plus	798.00	0-01-55-283-000-000 Library State Aid	TQAGBYTAB36519	
02/19/20	FINANCE	20-00125	DELTAD50 DELTA DENTAL 5 2020 DELTA DENTAL-FEB-3432-1E	3,713.40	T-13-56-800-020-020 Self Insurance 2020 Hlth/Dntl/Life	PM356106	
02/19/20	FINANCE	20-00125	6 2020 DELTA DENTAL-FEB-3432-2E	12,065.70	T-13-56-800-020-020 Self Insurance 2020 Hlth/Dntl/Life	PM356579	
			P.O. Total:	15,779.10			
02/19/20	FINANCE	20-00152	DEMCOI50 DEMCO INC 2 Tech processing supplies	870.20	0-01-29-390-000-222 Library Operations		
02/19/20	FINANCE	19-01982	DIFRA005 DIFRANCESCO BATEMAN KUNZMAN 3 2019 December legal billing	6,217.16	9-01-20-150-000-503 TA Contract Services Legal	DECEMBER 2019	
02/19/20	FINANCE	20-00118	DOCUMNTS DOCUMENT SOLUTIONS LLC 2 quarterly maintain Konica Mino	330.20	0-01-55-271-000-004 Library Copy/Printing	439292	
02/19/20	FINANCE	20-00368	EHRENBER EHRENBERG, PAULA 1 REFUND YOUTUBE VLOGGING	169.00	0-28-71-300-EDU RT-RAP Programs - Education		
02/19/20	FINANCE	20-00429	FARONICS FARONICS TECHNOLOGIES USA INC 1 Deep Freeze ENT3/27/20-3/26/21	367.50	0-01-29-390-000-517 Library Computer Costs	INUS0196346	
02/19/20	FINANCE	19-00320	FINDAW50 FINDAWAY WORLD LLC 25 Dec J,Ya,adult playaways	2,900.79	9-01-29-390-000-219 Library Audio Visual		
02/19/20	FINANCE	19-00320	26 Dec J,Ya,adult playaways	26.73	9-01-29-390-000-222 Library Operations		
			P.O. Total:	2,927.52			
02/19/20	FINANCE	20-00153	FINDAW50 FINDAWAY WORLD LLC 3 Jan J,YA playaways	52.49	0-01-29-390-000-219 Library Audio Visual	313084	
02/19/20	FINANCE	20-00153	4 playaway locks	7.94	0-01-29-390-000-219 Library Audio Visual	313084	
			P.O. Total:	60.43			
02/19/20	FINANCE	20-00126	FLAGSH50 FLAGSHIP DENTAL PLANS 3 2020 FLAGSHIP DENTAL- FEBRUARY	382.95	T-13-56-800-020-020 Self Insurance 2020 Hlth/Dntl/Life	127772	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
02/19/20	FINANCE	20-00266	HOPKNSL HOPKINS,LEVON 1 HEALTH REIMBURSEMENT 2019	2,000.00	T-13-56-800-019-090 Self Insurance 2019 Other	HEALTHREIMBURSE	
02/19/20	FINANCE	20-00430	INDUST28 INDUSTRIAL COOLING CORPORATION 1 repair lennox unit above CDS	1,465.00	0-01-29-390-000-415 Library Plant Operation & Maintenance	137393	
02/19/20	FINANCE	20-00431	INNOVA33 INNOVATIVE DOCUMENT IMAGNG LLC 1 Digifind it Hosting service	787.50	0-01-55-283-000-000 Library State Aid	15278	
02/19/20	FINANCE	19-01008	INSTIT50 INSTITUTE FOR PROFESSIONAL DEV 1 SEMINAR-FAST-BEST PRACT.-FRAUD	125.00	9-01-20-130-000-809 FA Conferences/Meetings/Dues/Training	BERGER	
02/19/20	FINANCE	19-01008	2 SEMINAR-FAST-BEST PRACT.-FRAUD	125.00	9-01-20-130-000-809 FA Conferences/Meetings/Dues/Training	GERBA	
			P.O. Total:	250.00			
02/19/20	FINANCE	20-00432	INTERACT INTERACTIVE SCIENCES, INC 1 Wowbrary sponsor1/1/20-12/30	500.00	0-01-55-283-000-000 Library State Aid	2020-5299-1	
02/19/20	FINANCE	20-00498	JCPL0050 JCP&L 2 200000000808 MASTER FINANCE	1,908.59	0-01-31-430-000-100 Electricity	95008410955	
02/19/20	FINANCE	20-00502	JCPL0050 JCP&L 2 100111640320 80 BUTLER SHACK	4.53	0-01-31-430-000-100 Electricity	95176647005	
02/19/20	FINANCE	20-00503	JCPL0050 JCP&L 2 100113540429 NEW ENGLAND	30.93	0-01-31-430-000-100 Electricity	95176647007	
02/19/20	FINANCE	20-00504	JCPL0050 JCP&L 2 100103385231 5 MYRTLE	5.35	0-01-31-430-000-100 Electricity	95176647001	
02/19/20	FINANCE	20-00505	JCPL0050 JCP&L 2 100 124 583 210 40 NEW PROV RD	8.70	0-01-31-430-000-100 Electricity	95176647011	
02/19/20	FINANCE	20-00506	JCPL0050 JCP&L 2 100064741067 MORRIS & MAPLE	14.67	0-01-31-430-000-100 Electricity	95176646990	
02/19/20	FINANCE	20-00508	JCPL0050 JCP&L 2 100064738923 GLEN SIDE & BALTUS	33.47	0-01-31-430-000-100 Electricity	95176646987	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
02/19/20	FINANCE	20-00509	JCPL0050 JCP&L 2 100064741042 MORRIS & BROAD	40.29	0-01-31-430-000-100 Electricity	95176646988	
02/19/20	FINANCE	20-00510	JCPL0050 JCP&L 2 100064741059 MORRIS & PROSPECT	35.46	0-01-31-430-000-100 Electricity	95176646989	
02/19/20	FINANCE	20-00511	JCPL0050 JCP&L 2 100064737099 MORRIS & KENT	38.98	0-01-31-430-000-100 Electricity	95176646985	
02/19/20	FINANCE	20-00512	JCPL0050 JCP&L 2 100064738915 MORRIS & GLEN SIDE	21.59	0-01-31-430-000-100 Electricity	95176646989	
02/19/20	FINANCE	20-00513	JCPL0050 JCP&L 2 100138516024 SUMMIT SHELL 7-11	50.73	0-01-31-430-000-100 Electricity	95176647015	
02/19/20	FINANCE	20-00514	JCPL0050 JCP&L 2 100050758117 BROAD STREET	37.48	0-01-31-430-000-100 Electricity	95176646980	
02/19/20	FINANCE	20-00515	JCPL0050 JCP&L 2 100048610792 41 CHATHAM	5,156.88	0-01-31-430-000-100 Electricity	95176646978	
02/19/20	FINANCE	20-00516	JCPL0050 JCP&L 2 10007387649 MORRIS & MOUNTAIN	53.09	0-01-31-430-000-100 Electricity	95516078897	
02/19/20	FINANCE	20-00517	JCPL0050 JCP&L 2 100034766905 905 UNION AVE	215.21	0-01-31-430-000-100 Electricity	95176646976	
02/19/20	FINANCE	20-00519	JCPL0050 JCP&L 2 100062732993 BUS SHELTER	69.95	0-01-31-430-000-100 Electricity	95516078889	
02/19/20	FINANCE	20-00524	JCPL0050 JCP&L 2 100114917170 SHUNPIKE ROAD	39.45	0-01-31-430-000-100 Electricity	95446132201	
02/19/20	FINANCE	20-00525	JCPL0050 JCP&L 2 100101541801 0 SPRINGFIELD	39.45	0-01-31-430-000-100 Electricity	95446132194	
02/19/20	FINANCE	20-00526	JCPL0050 JCP&L 2 100105977803 59-63 BROAD	13.33	0-01-31-430-000-100 Electricity	95446132195	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
02/19/20	FINANCE	20-00527	JCPL0050 JCP&L 2 100064738881 MORRIS & RIVER	31.59	0-01-31-430-000-100 Electricity	95446132186	
02/19/20	FINANCE	20-00529	JCPL0050 JCP&L 2 100037556253 SPRINGFIELD AVE	59.21	0-01-31-430-000-100 Electricity	95446132172	
02/19/20	FINANCE	20-00530	JCPL0050 JCP&L 2 100064737081 MORRIS & LAFAYET	33.00	0-01-31-430-000-100 Electricity	95446132185	
02/19/20	FINANCE	20-00533	JCPL0050 JCP&L 2 100137747752 SUMMIT BLK LT 00	183.60	0-01-31-430-000-100 Electricity	95526068977	
02/19/20	FINANCE	20-00433	KRYSTO33 KRYSTON'S HARWARE LTD 1 bldg supplies,maintenance	116.57	0-01-29-390-000-415 Library Plant Operation & Maintenance	5282	
02/19/20	FINANCE	20-00435	LIBRAR20 LIBRARIES OF UNION CNTY CONSR 1 LUCC dues for year 2020	250.00	0-01-29-390-000-222 Library Operations		
02/19/20	FINANCE	20-00434	LIBRLINK LIBRARY LINK NJ 1 delivery cost share 6/30/20	382.00	0-01-29-390-000-225 Library Delivery	703	
02/19/20	FINANCE	20-00544	LINESY33 LINE SYSTEMS, INC. 2 ACCOUNT 12760 LINE SYSTEMS	730.59	0-01-31-440-000-000 TELEPHONE	13761114	
02/19/20	FINANCE	20-00436	MACKINBO MACKIN BOOK COMPANY 1 Tumblepremium yearly online	799.00	0-01-55-283-000-000 Library State Aid	615675	
02/19/20	FINANCE	19-00324	MIDWES50 MIDWEST TAPE EXCHANGE 14 A/V ordered in December 2019	1,641.31	9-01-29-390-000-219 Library Audio Visual		
02/19/20	FINANCE	20-00120	MIDWES50 MIDWEST TAPE EXCHANGE 2 Replacement audio visuals	62.48	0-01-55-271-000-003 Library Fines Account		
02/19/20	FINANCE	20-00157	MIDWES50 MIDWEST TAPE EXCHANGE 2 Jan A/V DVD,ADB,ACD,blurays	2,082.91	0-01-29-390-000-219 Library Audio Visual		
02/19/20	FINANCE	20-00437	MIDWES50 MIDWEST TAPE EXCHANGE 1 replenish Hoopla account	3,400.00	0-01-55-283-000-000 Library State Aid		

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
02/19/20	FINANCE	20-00438	MTLIBRAR MT LIBRARY SERVICES INC 1 Hornbook,lib journal,schoollib	175.98	0-01-29-390-000-218 Library Periodicals	502704	
02/19/20	FINANCE	20-00158	NJ-AME50 NJ-AMERICAN WATER CO. 2 1018-210027119614 12/5-1/2/20	79.84	0-01-29-390-000-415 Library Plant Operation & Maintenance		1/6/2020
02/19/20	FINANCE	20-00158	3 1018-210027119614 1/3/20-2/2	79.84	0-01-29-390-000-415 Library Plant Operation & Maintenance		2/6/2020
			P.O. Total:	159.68			
02/19/20	FINANCE	20-00160	NJ-AME50 NJ-AMERICAN WATER CO. 2 1018-210023342887 12/5-1/2/20	114.16	0-01-29-390-000-415 Library Plant Operation & Maintenance		1/6/2020
02/19/20	FINANCE	20-00160	3 1018-210023342887 1/3/20-2/2	134.00	0-01-29-390-000-415 Library Plant Operation & Maintenance		2/6/2020
			P.O. Total:	248.16			
02/19/20	FINANCE	20-00467	NJ-AME50 NJ-AMERICAN WATER CO. 2 1018-210023342498 422 SPGFLD	19.21	0-01-31-445-000-100 Water	2/3/20	
02/19/20	FINANCE	20-00468	NJ-AME50 NJ-AMERICAN WATER CO. 2 BANK ST 1018-210024595189 BLNK	19.21	0-01-31-445-000-100 Water		02/03/20
02/19/20	FINANCE	20-00469	NJ-AME50 NJ-AMERICAN WATER CO. 2 UNION PL 1018-210024718968	19.21	0-01-31-445-000-100 Water		02/03/20
02/19/20	FINANCE	20-00470	NJ-AME50 NJ-AMERICAN WATER CO. 2 1018-210025651051 DCKFS 6	179.64	0-01-31-445-000-100 Water		02/04/20
02/19/20	FINANCE	20-00471	NJ-AME50 NJ-AMERICAN WATER CO. 2 1018-210023345237 37 CHATHAM	25.82	0-01-31-445-000-100 Water		02/04/20
02/19/20	FINANCE	20-00472	NJ-AME50 NJ-AMERICAN WATER CO. 2 1018-210023345664-13 NEW PROV	189.89	0-01-31-445-000-100 Water		02/04/20
02/19/20	FINANCE	20-00475	NJ-AME50 NJ-AMERICAN WATER CO. 2 1018-210023343910- 512 TFS	173.51	0-01-31-445-000-100 Water		2/4/20
02/19/20	FINANCE	20-00476	NJ-AME50 NJ-AMERICAN WATER CO. 2 1018-210026964873 41 CHATHAM	79.84	0-01-31-445-000-100 Water		02/04/20

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
02/19/20	FINANCE	20-00478	NJ-AME50 NJ-AMERICAN WATER CO. 2 1018-210028692600 TFS POLICE	279.36	0-01-31-445-000-100 Water	02/04/20	
02/19/20	FINANCE	20-00479	NJ-AME50 NJ-AMERICAN WATER CO. 2 1018-210023345459 CHATHAM RD	656.41	0-01-31-445-000-100 Water	02/04/20	
02/19/20	FINANCE	20-00480	NJ-AME50 NJ-AMERICAN WATER CO. 2 1018-210023345336 - 41 CHATHAM	81.07	0-01-31-445-000-100 Water	02/04/20	
02/19/20	FINANCE	20-00481	NJ-AME50 NJ-AMERICAN WATER CO. 2 1018-210025885632 HYDTS	23,874.00	0-01-25-265-002-000 FIRE HYDRANT SERVICE	01/31/20	
02/19/20	FINANCE	20-00482	NJ-AME50 NJ-AMERICAN WATER CO. 2 1018-210023342191 GLEN AVE	54.61	0-01-31-445-000-100 Water	02/04/20	
02/19/20	FINANCE	20-00483	NJ-AME50 NJ-AMERICAN WATER CO. 2 1018-210023343828 396 BROAD	162.25	0-01-31-445-000-100 Water	02/04/20	
02/19/20	FINANCE	20-00445	OVERDR OVERDRIVE INC 1 replenish deposit account	2,500.00	0-01-55-271-000-003 Library Fines Account	CD0099520004673	
02/19/20	FINANCE	20-00161	PITNEY75 PITNEY BOWES GLOBAL FINANCIAL 2 quarterly lease postage meter	313.05	0-01-29-390-000-222 Library Operations	3310561641	
02/19/20	FINANCE	20-00128	PRUDENTI The Prudential Insurance 3 2020 LIFE INSURANCE FEBRUARY	329.12	T-13-56-800-020-020 Self Insurance 2020 Hlth/Dntl/Life	17162	
02/19/20	FINANCE	20-00583	PSEG1444 PSE&G 2 65 671 139 01 / 41 CHATHAM RD	296.85	0-01-31-446-000-000 NATURAL GAS	601906209246	
02/19/20	FINANCE	20-00584	PSEG1444 PSE&G 2 5 MYRTLE AVE 73 349 238 04	565.50	0-01-31-446-000-000 NATURAL GAS	604605567194	
02/19/20	FINANCE	20-00585	PSEG1444 PSE&G 2 70 304 372 09 41 CHATHAM REAR	870.53	0-01-31-446-000-000 NATURAL GAS	601606283863	
02/19/20	FINANCE	20-00586	PSEG1444 PSE&G 2 6583966700 10-A GLEN AVE PUMP	16.20	0-01-31-446-000-000 NATURAL GAS	603905683527	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
02/19/20	FINANCE	20-00587	PSEG1444 PSE&G 2 100 MORRIS AVE	2,037.39	0-01-31-446-000-000 NATURAL GAS	601206357272	
02/19/20	FINANCE	20-00373	SINGHKAV SINGH, KAVITA 1 REFUND LET'S PRETEND SOCIAL	160.00	0-28-71-300-ESS RT-RAP TryCAN Enrichment & Social Skills		
02/19/20	FINANCE	20-00439	SPRINGSH SPRINGSHARE LLC 1 equipment booking	125.00	0-01-55-283-000-000 Library State Aid	20-A1018	
02/19/20	FINANCE	20-00444	SUMMIT25 SUMMIT ELECTRICAL SUPPLY CO 1 sunlite,UNV ballasts,lighting	636.90	0-01-29-390-000-415 Library Plant Operation & Maintenance	69418-1	
02/19/20	FINANCE	20-00425	SUMMIT65 LIBRARY PETTY CASH ACCOUNT 1 Jan,Feb petty cash reimburseme	140.28	0-01-29-390-000-222 Library Operations		
02/19/20	FINANCE	20-00425	2 Jan,Feb petty cash reimburseme	108.00	0-01-29-390-000-218 Library Periodicals		
02/19/20	FINANCE	20-00425	3 Jan,Feb petty cash reimburseme	145.00	0-01-29-390-000-217 Library Books		
			P.O. Total:	393.28			
02/19/20	FINANCE	20-00060	SUMMITAR SUMMIT AREA YMCA 1 RFD PROPERTY USE ESCROW	500.00	T-03-56-286-000-120 Reserved Property Use Fees	REFUND	
02/19/20	FINANCE	20-00440	SYSTEM66 ADT COMMERCIAL LLC 1 central station monitoring	750.00	0-01-29-390-000-415 Library Plant Operation & Maintenance	3200202	
02/19/20	FINANCE	20-00441	THELIB33 THE LIBRARY CORPORATION 1 LS2 pac,NCIP software renewal	18,597.00	0-01-29-390-000-517 Library Computer Costs	2020040010 6474	
02/19/20	FINANCE	20-00372	THIAGARA THIAGARAJAN, DEEPA 1 REFUND YOGA,DANCE & MOVEMENT	145.00	0-28-71-300-ACT RT-RAP Programs - Active Activities		
02/19/20	FINANCE	20-00166	THYSSE50 THYSSENKRUPP ELEVATOR CORP. 2 quarterly elevator maintenance	738.94	0-01-29-390-000-415 Library Plant Operation & Maintenance	3005068454	
02/19/20	FINANCE	20-00543	TOUCHTON TOUCHTONE COMMUNICATIONS, INC. 2 PHONE SERVICES 1000050048	423.78	0-01-31-440-000-000 TELEPHONE	785804	
02/19/20	FINANCE	20-00413	TREASU35 TREASURER, STATE OF NEW JERSEY 1 Unemployment 226-002-329-000	3,017.89	T-15-56-800-000-001	226-002-329	

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State Unemployment							
02/19/20	FINANCE	20-00168	TRUSTORL TRU STOR, LLC 2 Avaya IP office supportJan-Mar	437.40	0-01-29-390-000-222 Library Operations	75244	
02/19/20	FINANCE	19-01090	UNIONC43 UNION COUNTY POLICE 11 512 SPRINGFIELD (JO-MED)	838.43	G-02-26-832-015-000 2015 Union Cty Infrasturcture & Muni Aid	2012702	
02/19/20	FINANCE	19-01090	12 BEECHWOOD & UNION (CIFELLI)	558.95	G-02-26-832-015-000 2015 Union Cty Infrasturcture & Muni Aid	2012687	
02/19/20	FINANCE	19-01090	13 SPRINGFIELD AVE & KENT PLACE	519.03	G-02-26-832-015-000 2015 Union Cty Infrasturcture & Muni Aid	2012670	
			P.O. Total:	1,916.41			
02/19/20	FINANCE	20-00442	VALUEL50 VALUE LINE INC 1 value line investment survey	1,103.00	0-01-29-390-000-218 Library Periodicals	12186884	
02/19/20	FINANCE	20-00538	VERIZO16 VERIZON 2 201 M55-5284 082	832.13	0-01-31-440-000-000 TELEPHONE	M55528408220025	
02/19/20	FINANCE	20-00536	VERIZON1 VERIZON 2 155 620 595 0001 99 BLANKET	109.99	0-01-31-440-000-000 TELEPHONE	02/01/20	
02/19/20	FINANCE	20-00537	VERIZON1 VERIZON 2 452 053 634 0001 39 BLANKET	189.99	0-01-31-440-000-000 TELEPHONE	01/27/20	
02/19/20	FINANCE	20-00539	VERIZON1 VERIZON 2 654 793 893 0001 16 JAN	89.99	0-01-31-440-000-000 TELEPHONE	01/24/20	
02/19/20	FINANCE	20-00540	VERIZON1 VERIZON 2 151 907 182 0001 93 JAN	124.99	0-01-31-440-000-000 TELEPHONE	01/21/20	
02/19/20	FINANCE	20-00387	WBMAISON W.B. MASON CO, INC 2 HP 05A toner black	274.66	0-01-20-130-000-201 FA Supplies & Materials	S099223741	
02/19/20	FINANCE	20-00387	3 File jackets 1 1/2" exp 50/box	64.72-	0-01-20-130-000-201 FA Supplies & Materials	S100304503	
02/19/20	FINANCE	20-00387	4 END TAB FILE POCKETS 5 1/4"	134.65	0-01-20-130-000-201 FA Supplies & Materials	S100304970	
			P.O. Total:	344.59			
02/19/20	FINANCE	20-00169	WESTER33 WESTERN PEST SERVICE 2 240533 Jan pest control	97.50	0-01-29-390-000-415	5222174B	

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Library Plant Operation & Maintenance							
02/19/20	FINANCE	20-00443	WORLDBOO WORLD BOOK, INC 1 online advance ref learning sc	1,935.00	0-01-55-283-000-000 Library State Aid	1606509	
			Total for Batch: FINANCE	144,755.36			
02/19/20	PARKDCP	20-00105	AMANOMCG AMANO MCGANN INC 2 Now Care Contract	42,446.25	0-09-55-502-001-204 Parking Supplies - DeForest Avenue	2020	
02/19/20	PARKDCP	20-00070	CANONB66 CANON BUSINESS SOLUTIONS-EAST 2 copier fees-1/20 Ser#RRD16017	317.09	0-09-55-502-001-201 Parking Supplies and Materials	4031690323	
02/19/20	PARKDCP	20-00072	CANONB66 CANON BUSINESS SOLUTIONS-EAST 4 4031648800 Copier Maint.	245.00	0-01-28-370-005-500 CP Contract Services	4031648800	
02/19/20	PARKDCP	20-00132	CANONB66 CANON BUSINESS SOLUTIONS-EAST 1 copier fees november	16.43	9-09-55-502-001-201 Parking Supplies and Materials	4031376397	
02/19/20	PARKDCP	20-00132	2 copier fees december	54.09	9-09-55-502-001-201 Parking Supplies and Materials	4031390361	
			P.O. Total:	70.52			
02/19/20	PARKDCP	20-00491	CITYOF46 CITY OF SUMMIT OFF DUTY 1 off Duty Officer Job#3762	319.40	C-08-31-003-00A-050 3103 Parking Entrance Sign	JOB#3762	
02/19/20	PARKDCP	20-00268	COLLIN33 COLLINE BROS LOCK&SAFE CO LLC 1 DCP- DUPLICATE KEYS COMM CTR	14.88	9-01-28-370-005-402 CP Building Maintenance	127488	
02/19/20	PARKDCP	20-00071	CRYSTALS CRYSTAL SPRINGS 2 water delv act#751183617229425	12.97	0-09-55-502-001-201 Parking Supplies and Materials	17229425012120	
02/19/20	PARKDCP	20-00551	EPSTEINJ EPSTEIN, JOSEPH 1 PRO RATED PARKING REFUND	93.20	0-09-08-503-000 Parking Revenues (Refunds)	2/19/20	
02/19/20	PARKDCP	20-00351	FUNEXPRESS FUN EXPRESS LLC 1 Coins/Table Clothes/Necklaces	55.65	0-28-71-200-SEN-PM RT-RAP Senior Programs	701159794-01	
02/19/20	PARKDCP	19-03442	GRASSR50 GRASS ROOTS, TURF PRODUCTS INC 1 Q102836 Flag Set	94.00	9-01-28-370-002-204 Golf Grounds Maintenance Materials	839852	
02/19/20	PARKDCP	19-03442	2 Q102836 Flag Poles (box of 9)	495.00	9-01-28-370-002-204	839852	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
02/19/20	PARKDCP	19-03442	3 Q102836 Ball Washer	175.00	Golf Grounds Maintenance Materials 9-01-28-370-002-204	839852	
02/19/20	PARKDCP	19-03442	4 Q102836 20" Tour Pro-Head Rake	126.00	Golf Grounds Maintenance Materials 9-01-28-370-002-204	839852	
02/19/20	PARKDCP	19-03442	5 Q102836 20% Discount	178.00	Golf Grounds Maintenance Materials 9-01-28-370-002-204	839852	
02/19/20	PARKDCP	19-03442	6 Q102836 Penn A-4 Creeping Seed	643.62	Golf Grounds Maintenance Materials 9-01-28-370-002-204	839852	
			P.O. Total:	1,355.62	Golf Grounds Maintenance Materials		
			INTEGRITS INTEGRATED TECHNICAL SYSTEMS				
02/19/20	PARKDCP	20-00077	2 January Extend by Phone	7.00	0-09-55-502-001-310 Parking Electronic Costs	YP269	
02/19/20	PARKDCP	20-00077	3 Digital Iris Fee-January	4,140.00	0-09-55-502-001-310 Parking Electronic Costs	IN26017	
			P.O. Total:	4,147.00			
			ISRALOWI ISRALOWITZ, JASON				
02/19/20	PARKDCP	20-00553	1 PRO-RATED PARKING REFUND	792.00	0-09-08-503-000 Parking Revenues (Refunds)	2/19/20	
			JCPL0050 JCP&L				
02/19/20	PARKDCP	20-00333	3 SUMMIT REC COMM	2,319.41	0-01-31-430-000-100 Electricity	95396172170	
			JCPL0050 JCP&L				
02/19/20	PARKDCP	20-00499	2 200000000808 MASTER PARKING	1,214.56	0-09-55-502-001-520 Parking Electricity	95008410955	
			JCPL0050 JCP&L				
02/19/20	PARKDCP	20-00501	2 DCP MASTER INVOICE 95007110000	1,877.18	0-01-31-430-000-100 Electricity	95008411108	
			JCPL0050 JCP&L				
02/19/20	PARKDCP	20-00518	2 100005180201 NJ DOT LOT	117.45	0-09-55-502-001-520 Parking Electricity	95146991412	
			JCPL0050 JCP&L				
02/19/20	PARKDCP	20-00521	3 100115346619 22 DEFOREST	96.01	0-09-55-502-001-204 Parking Supplies - DeForest Avenue	95446132202	
			JCPL0050 JCP&L				
02/19/20	PARKDCP	20-00523	3 100112084254 4 DEFOREST	82.73	0-09-55-502-001-204 Parking Supplies - DeForest Avenue	95446132200	
			JCPL0050 JCP&L				
02/19/20	PARKDCP	20-00531	2 100099194696 22 DEFOREST	242.65	0-09-55-502-001-204 Parking Supplies - DeForest Avenue	95576035580	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
02/19/20	PARKDCP	20-00532	JCPL0050 JCP&L 2 100099194704 4 DEFOREST	132.31	0-09-55-502-001-204 Parking Supplies - DeForest Avenue	95576035581	
02/19/20	PARKDCP	20-00534	JCPL0050 JCP&L 2 100099194688 40 DEFOREST	132.79	0-09-55-502-001-204 Parking Supplies - DeForest Avenue	95576035579	
02/19/20	PARKDCP	20-00013	KARENAVV KARENA V WALKER LLC 2 330 Yoga Instructor	440.00	0-28-71-200-SEN-PGM RT-RAP Senior Programs	330	
02/19/20	PARKDCP	19-01306	MCCART80 MCCARTHY, MICHAEL 4 Rebuild rear roller Assembly	1,200.00	9-01-28-370-002-203 Golf Equipment Maintenance Supplies	406	
02/19/20	PARKDCP	19-01306	5 Service Kawasaki power units	1,500.00	9-01-28-370-002-203 Golf Equipment Maintenance Supplies	405	
			P.O. Total:	2,700.00			
02/19/20	PARKDCP	20-00359	NJ-AME50 NJ-AMERICAN WATER CO. 3 1018-210023343187 85 LARNED RD	16.44	0-01-31-445-000-100 Water	02/04/20	
02/19/20	PARKDCP	20-00473	NJ-AME50 NJ-AMERICAN WATER CO. 2 1018-210023345862 HILLVIEW TER	54.61	0-01-31-445-000-100 Water	02/04/20	
02/19/20	PARKDCP	20-00474	NJ-AME50 NJ-AMERICAN WATER CO. 2 1018-210023344029 80 BUTLER	100.92	0-01-31-445-000-100 Water	02/04/20	
02/19/20	PARKDCP	20-00477	NJ-AME50 NJ-AMERICAN WATER CO. 2 1018-210024638345 BROAD ST	25.82	0-09-55-502-001-523 Parking Water	02/04/20	
02/19/20	PARKDCP	20-00484	NJ-AME50 NJ-AMERICAN WATER CO. 2 100 MORRIS AVE	193.36	0-01-31-445-000-100 Water	02/04/20	
02/19/20	PARKDCP	20-00260	OSASYSTE OSA SYSTEMS LLC 1 ALARM SYSTEM FOR PRESS BOX	720.00	0-28-72-400-FUF-EXP Field User Fees Expenditures	12655	
02/19/20	PARKDCP	20-00550	ROYJOSEP ROY, JOSEPHINE 1 PARKMOBILE PAYMENT REFUND	4.00	0-09-08-503-000 Parking Revenues (Refunds)	2/19/20	
02/19/20	PARKDCP	20-00407	STATE081 STATE OF NEW JERSEY (DCA 816) 1 #2018-00204-001 Insp fee BSG	258.00	0-09-55-502-001-402 Parking Building Maintenance	#2018-00204-001	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
02/19/20	PARKDCP	20-00094	SUMMIT25 SUMMIT ELECTRICAL SUPPLY CO 2 Tier Garage Lighting	102.00	0-09-55-502-001-402 Parking Building Maintenance	69807-1	
02/19/20	PARKDCP	20-00097	SUMMIT40 SUMMIT IND. HARDWARE 3 Dbl Mount Tape	13.58	0-09-55-502-001-402 Parking Building Maintenance	705803	
02/19/20	PARKDCP	20-00217	SUMMIT40 SUMMIT IND. HARDWARE 9 Heavy Dutie Cable Tie	25.49	0-01-28-370-003-201 FAC Supplies and Materials	706707	
02/19/20	PARKDCP	20-00355	SUMMIT40 SUMMIT IND. HARDWARE 1 Leaf Blower Back Pack	479.99	0-01-28-370-002-201 Golf Supplies and Materials	707068	
02/19/20	PARKDCP	20-00402	SUMMIT40 SUMMIT IND. HARDWARE 1 Brass Polish	5.94	0-01-28-370-005-402 CP Building Maintenance	707404	
02/19/20	PARKDCP	20-00353	SUMMIT52 SUMMIT POSTMASTER 1 Forever Stamps	385.00	0-28-71-200-SEN-PGM RT-RAP Senior Programs		
02/19/20	PARKDCP	20-00391	UNITEDIM UNITED IMAGING 1 Envelopes	24.31	0-01-28-370-002-201 Golf Supplies and Materials	1110446	
02/19/20	PARKDCP	20-00391	UNITEDIM UNITED IMAGING 2 Envelopes	24.31	0-01-28-370-003-201 FAC Supplies and Materials	1110446	
			P.O. Total:	48.62			
02/19/20	PARKDCP	20-00101	VERIZ408 VERIZON WIRELESS 2 digital paystation modems	2,538.79	0-09-55-502-001-310 Parking Electronic Costs	9846973739	
02/19/20	PARKDCP	20-00012	VILLAGES VILLAGE SUPER MARKET, INC. 5 02940537704 Coffee & Water	59.57	0-28-71-200-SEN-PGM RT-RAP Senior Programs	02940537704	
02/19/20	PARKDCP	20-00012	VILLAGES VILLAGE SUPER MARKET, INC. 6 02940275117 Game Club Supplies	50.00	0-28-71-300-TRY-OPE RT-RAP TryCAN Operations	02940275117	
			P.O. Total:	109.57			
02/19/20	PARKDCP	20-00311	VILLAGES VILLAGE SUPER MARKET, INC. 1 SUPPLIES FOR HOLIDAY CAMP	37.55	0-28-71-300-HOL-CMP RT-RAP Holiday Camp	12/3/19	
02/19/20	PARKDCP	20-00313	VILLAGES VILLAGE SUPER MARKET, INC. 1 ICE AND DESSERT EMPLOYEE MTG	36.52	0-01-28-370-005-804 CP Training Seminars Meetings	02940411417	

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02/19/20	PARKDCP	20-00385	VILLAGES VILLAGE SUPER MARKET, INC. 1 02940275117 Snacks for STFC	111.49	0-28-71-300-FUN-CLB RT-RAP Share The Fun Club	02940275117	
02/19/20	PARKDCP	19-03293	WBMASON W.B. MASON CO, INC 1 Multipurpose Square Tables	758.97	9-01-28-370-003-201 FAC Supplies and Materials		
02/19/20	PARKDCP	19-03293	2 Stretch Fabric Tablecloth	77.01	9-01-28-370-003-201 FAC Supplies and Materials		
02/19/20	PARKDCP	19-03293	3 Folding Foldable tables	679.92	9-01-28-370-003-201 FAC Supplies and Materials		
			P.O. Total:	1,515.90			
02/19/20	PARKDCP	20-00552	WINTERYV WINTER, YVETTE 1 PRO-RATED PARKING REFUND	33.87	0-09-08-503-000 Parking Revenues (Refunds)	2/19/20	
02/19/20	PARKDCP	20-00173	WITTENBS WITTENBACH BUSINESS SYSTMS LLC 1 2020 coin sorter maintenance	1,550.00	0-09-55-502-001-403 Parking Equipment Maintenance	PSMI-537211	
			Total for Batch: PARKDCP	67,592.13			
02/19/20	SAFETY	20-00310	ABSOLU33 ABSOLUTE FIRE PROTECTION CO., 1 REMOVE BATTERY AND REPLACE	141.63	9-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	0081260-IN	
02/19/20	SAFETY	20-00011	ANIMALCS ANIMAL CONTROL SOLUTIONS LLC 2 January 2020 monthly fee	4,000.00	T-12-56-800-000-001 Animal Control	2455	
02/19/20	SAFETY	20-00011	3 February 2020 monthly fee	4,000.00	T-12-56-800-000-001 Animal Control	2504	
			P.O. Total:	8,000.00			
02/19/20	SAFETY	20-00223	APPROV33 APPROVED FIRE PROTECTION CO 2 SEMI-ANNUAL WET CHEM INSP	224.92	0-01-25-265-000-500 Fire Contract Services	IN00039742	
02/19/20	SAFETY	20-00223	3 ANNUAL FIRE EXTINGUISHER INSP	4.88	0-01-25-265-000-500 Fire Contract Services	IN00039875	
			P.O. Total:	229.80			
02/19/20	SAFETY	19-01933	ATRAJANI ATRA JANITORIAL SUPPLY CO. INC 1 QUOTE 7743 TROUBLESHOOT MACHIN	289.61	9-01-25-265-000-500 Fire Contract Services	17230	
02/19/20	SAFETY	19-01740	AXONENTE AXON ENTERPRISE INC 3 Axon Body Camera Contract	31,410.90	9-01-25-240-000-500 POL Contract Svcs	SI-1630200	

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02/19/20	SAFETY	19-01597	BEYERCHR BEYER CHRYSLER DODGE JEEP 4 Vehicle Maintenance	115.91	9-01-25-240-000-703 POL Vehicle Maintenance	410722	
02/19/20	SAFETY	20-00267	CHATNAPA CHATHAM NAPA 1 ITEMS PURCHASED IN DEC 2019	357.83	9-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)		DECEMBER 2019
02/19/20	SAFETY	20-00225	CONVERGE CONVERGEONE, INC 2 CONT 156988 - JAN & FEB MAINT	450.40	0-01-31-440-000-000 TELEPHONE	2397766	2356666
02/19/20	SAFETY	20-00279	FBI FBINAA-NJ 1 1st Quarterly Meeting	65.00	0-01-25-240-000-804 POL Training & Seminars		20-1
02/19/20	SAFETY	19-03370	FIRE ONE FIREFIGHTER ONE LLC 1 EST 1013393 - ENGINE 1 PUMP	4,663.96	9-01-25-265-000-402 Fire Building Maintenance	10270664	
02/19/20	SAFETY	20-00244	FIRESO FIRE SOAPS 1 FIRE WASH CLEANER & SPOT PRE-	413.25	0-01-25-265-000-201 Fire Supplies and Materials	4579	
02/19/20	SAFETY	19-02697	FITRITE FIT-RITE UNIFORM COMPANY INC 2 Crossing Guard Equipment	807.88	9-01-25-240-001-200 Crossing Guards - OE	F126398	
02/19/20	SAFETY	19-02838	FITRITE FIT-RITE UNIFORM COMPANY INC 3 Duty Belt and Hat	184.97	9-01-25-240-000-700 POL Equipment	F126400	F126397
02/19/20	SAFETY	19-03161	FITRITE FIT-RITE UNIFORM COMPANY INC 1 Body Armor TacVests (DB)	945.00	9-01-25-240-000-802 POL Body Armor	F126399	
02/19/20	SAFETY	19-02101	FORDMOTO FORD MOTOR CREDIT COMPANY LLC 3 Police Car Lease Payment	19,849.71	C-04-31-091-00C-100 3191C PD Vehicle Replacement	1721485	
02/19/20	SAFETY	19-03468	IACP0050 IACP 1 Membership Dues	190.00	9-01-25-240-000-806 POL Memberships	0093296	
02/19/20	SAFETY	20-00507	JCPL0050 JCP&L 2 100064741075 MORRIS & SUMMIT	41.01	0-01-31-430-000-100 Electricity	95176646991	
02/19/20	SAFETY	20-00520	JCPL0050 JCP&L 2 100120395478 DEFOREST & MAPLE	36.40	0-01-31-430-000-100 Electricity	95446132204	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
02/19/20	SAFETY	20-00522	JCPL0050 JCP&L 2 100120325970 DEFOREST & WOODLD	68.34	0-01-31-430-000-100 Electricity	95446132203	
02/19/20	SAFETY	20-00528	JCPL0050 JCP&L 2 100064738899 MORRIS & ORCHARD	39.45	0-01-31-430-000-100 Electricity	95446132187	
02/19/20	SAFETY	19-03449	NEWJER36 NEW JERSEY FIRE EQUIPMENT COMP 1 QUOTE 7000 - 10/8/2019 SCOTT	2,180.70	9-01-25-265-000-805 Fire Tuition Reimbursement	107873	
02/19/20	SAFETY	20-00282	NPSMEMER NPSM EMERGENCY SRVS COMMUN CTR 1 Relexion Mail Security Service	3,791.00	0-01-25-240-000-500 POL Contract Svcs	2020-SPD-01	
02/19/20	SAFETY	20-00312	QUALIT25 QUALITY AUTOMOTIVE CO. 1 VEHICLE MAINTENANCE FD	17.05	9-01-25-265-000-705 Fire Trucks (Vehicle Maintenance)	639975	
02/19/20	SAFETY	20-00299	RCSOLUTI RC SOLUTIONS LLC 1 CPU Giveaways- Cars	375.00	0-01-25-240-000-700 POL Equipment	1813	
02/19/20	SAFETY	19-03456	RUSHIMPR RUSH IMPRINT 1 CPU Giveaways	843.25	9-01-25-240-000-502 POL Community Policing	PSI21022157	
02/19/20	SAFETY	20-00261	SUMMIT40 SUMMIT IND. HARDWARE 1 FD- ITEMS FOR OPERATIONS	413.37	9-01-25-265-000-402 Fire Building Maintenance	DECEMBER	
02/19/20	SAFETY	19-02104	TRANSUNR TRANSUNION RISK & ALTERNATIVE 5 TransUnion Risk Services (DB)	175.00	9-01-25-240-000-500 POL Contract Svcs	259074	
02/19/20	SAFETY	20-00284	TRANSUNR TRANSUNION RISK & ALTERNATIVE 2 DB Investigative Software	175.00	0-01-25-240-000-500 POL Contract Svcs		
02/19/20	SAFETY	19-03323	TRIANG50 TRIANGLE COMMUNICATIONS, LLC 1 Install Mobile Docking Stat.	680.00	C-04-31-066-00B-200 3166B PD Fixed License Plate Reader Syst	21678	
02/19/20	SAFETY	19-02045	UNIUNI UNIVERSAL UNIFORM SALES CO INC 1 OUTFIT FOR NEW CROSSING GUARD	432.94	9-01-25-240-001-200 Crossing Guards - OE	340540	
02/19/20	SAFETY	20-00271	VILLAG25 VILLAGE OFFICE SUPPLY 1 Storage Bins- Evidence (DB)	306.30	0-01-25-240-000-201 POL Supplies and Materials	4375281-0	

Rcvd Date	Batch Id	PO #	Vendor Item Description	Amount	Charge Account Description	Invoice Number	Contract
02/19/20	SAFETY	19-03389	WBMASON W.B. MASON CO, INC 1 Administration Supplies	81.11	9-01-25-240-000-201 POL Supplies and Materials	206758491	
02/19/20	SAFETY	20-00216	WBMASON W.B. MASON CO, INC 2 SUPPLY ORDER S099704887	442.52	0-01-25-265-000-201 Fire Supplies and Materials	207179788	
02/19/20	SAFETY	20-00062	XEROXC33 XEROX CORPORATION 3 Jan. 2020 base chg# 099294694	145.18	0-01-27-330-000-500 BOH Contract Svcs	099294694	
			Total for Batch: SAFETY	78,359.47			
02/19/20	WORKS	20-00015	AERIAL66 AERIAL-RISE L.L.C. 1 Veh Maint	607.95	9-01-28-375-000-709 P&ST Equipment	00017859	
02/19/20	WORKS	19-03098	ALLCOU66 ALL COUNTY SEWER & DRAIN SRVC 1 SEWER SMOKE TESTING	1,025.00	C-04-31-041-00A-220 3141A DCS Bldgs DPW 41 Chatham Bldg Mtn	20813	
02/19/20	WORKS	20-00317	ALLCOU66 ALL COUNTY SEWER & DRAIN SRVC 1 SERVICE CALL DUE TO SEWER ODOR	250.00	9-01-26-310-000-411 PB&G Repairs - 41 Chatham Rd City Garage	20453	
02/19/20	WORKS	19-01728	AMERASPH AMERICAN ASPHALT & MILLING 5 WALLACE RD IMP PROJECT	16,380.21	C-04-31-069-100-010 3169 City Portion Local Improvements		
02/19/20	WORKS	20-00286	AMERIC47 AMERICAN PUBLIC WORKS ASSOC. 1 Road Maint Guide Book	94.19	0-01-20-165-000-201 Eng Supplies and Materials	756230	
02/19/20	WORKS	20-00414	AMERIC47 AMERICAN PUBLIC WORKS ASSOC. 1 RENEWAL OF MEMBERSHIP 2020	1,110.00	0-01-32-465-000-806 CS Memberships	12607	
02/19/20	WORKS	20-00277	AMERIC64 AMERICAN TRAFFIC & STREET SIGN 4 RECYCLING SIGN	450.00	0-01-26-307-000-402 Compost Station Maintenance	18962	
02/19/20	WORKS	20-00307	AMERIC64 AMERICAN TRAFFIC & STREET SIGN 1 4 WAY LYLE SIGNS	720.00	9-01-26-300-000-215 PW Street Name Signs	18935	
02/19/20	WORKS	20-00415	ANJEC050 ANJEC 1 RENEWAL OF MEMBERSHIP FOR 2020	375.00	0-01-32-465-000-806 CS Memberships	12/10/2019	
02/19/20	WORKS	20-00545	AQUAFR AQUA FRESCA AND JAVA 2 WTR COOLERS CHATHAM RD & NP RD	99.00	0-01-20-100-006-204	PY01512	

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02/19/20	WORKS	20-00545	3 WTR COOLERS CHATHAM RD & NP RD	99.00	Municipal Purchasing Office Water 0-01-20-100-006-204	PY01513	
02/19/20	WORKS	20-00545	4 WTR COOLERS CHATHAM RD & NP RD	99.00	Municipal Purchasing Office Water 0-01-20-100-006-204	PY01515	
			P.O. Total:	297.00	Municipal Purchasing Office Water		
02/19/20	WORKS	19-00555	ARMPCO50 ARMPCO OFFICE MACHINES, INC. 7 METER READING	46.85	9-01-32-465-000-701 CS Equipment	IN17268	
02/19/20	WORKS	19-03344	BISHOPDA BISHOP, DAVID 1 ZB ESCROW REFUND ZB-18-1956	453.24	T-03-56-286-000-084 Reserved for Zoning Board	ZB-18-1956 Escrow Fees	
02/19/20	WORKS	19-00490	CANONB66 CANON BUSINESS SOLUTIONS-EAST 13 COPIER MAINT	84.26	9-01-32-465-000-201 CS Supplies and Materials	4031369502	
02/19/20	WORKS	19-01791	CASINGSN CASINGS OF NEW JERSEY INC 13 PASSENGER TIRES	187.00	9-01-26-308-000-200 Disposal Charges	001-90546	
02/19/20	WORKS	19-01791	14 MEDIUM TRUCK TIRE	72.00	9-01-26-308-000-200 Disposal Charges	001-90546	
			P.O. Total:	259.00			
02/19/20	WORKS	20-00043	CASINGSN CASINGS OF NEW JERSEY INC 2 PASSENGER TIRES	52.50	0-01-26-308-000-200 Disposal Charges	001-90607	
02/19/20	WORKS	20-00043	3 MEDIUM TRUCK TIRES	156.00	0-01-26-308-000-200 Disposal Charges	001-90607	
			P.O. Total:	208.50			
02/19/20	WORKS	19-00346	CHATHA40 CHATHAM LAWNMOWER SERVICE, INC 27 STIHL PRODUCTS	1,447.86	C-04-31-066-00C-320 3166C DCS Replace 4WD Turf Utv w/Plow	187064	
02/19/20	WORKS	20-00048	CHATHA40 CHATHAM LAWNMOWER SERVICE, INC 8 STIHL	145.20	0-01-26-315-000-609 Garage RPST Equipment Maintenance	186114	
02/19/20	WORKS	20-00050	CHATNAPA CHATHAM NAPA 11 Plas Dip spry#501#790311	22.58	0-01-26-315-000-618 Garage GARAGE Vehicle Maintenance	790311	
02/19/20	WORKS	19-02383	DFFLMLLC DFFLM, LLC 1 REPLACEMENT TRK #41	38,122.00	C-06-31-094-00B-010 3194B Sewer 4WD w/Plow	144334	

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02/19/20	WORKS	20-00053	DREYER50 DREYER'S LUMBER & HARDWARE INC 25 6 INCH BOLLARD	150.00	0-01-26-310-000-411 PB&G Repairs - 41 Chatham Rd City Garage	606258	
02/19/20	WORKS	20-00053	26 GRAVEL MIX	27.96	0-01-26-310-000-411 PB&G Repairs - 41 Chatham Rd City Garage	704204	
02/19/20	WORKS	20-00053	27 QUICK SET CONCRETE	19.98	0-01-26-310-000-411 PB&G Repairs - 41 Chatham Rd City Garage	704204	
			P.O. Total:	197.94			
02/19/20	WORKS	19-00162	EAGLEE EAGLE EMBROIDERY 12 Uniforms#71019B	310.46	9-01-26-315-000-801 Garage Clothing Purchase/Cleaning	71019B	
02/19/20	WORKS	19-00162	13 Uniforms#42219	74.82	9-01-26-315-000-801 Garage Clothing Purchase/Cleaning	42219	
			P.O. Total:	385.28			
02/19/20	WORKS	19-02551	ENVIRO44 ENVIRONMENTAL RENEWAL, L.L.C. 4 DISPOSAL CHARGES	150.00	9-01-26-308-000-200 Disposal Charges	297315	
02/19/20	WORKS	19-00228	FANWOOD050 FANWOOD CRUSHED STONE 14 CONCRETE SAND	603.63	9-01-26-290-000-211 RRM Road Materials	6053437	
02/19/20	WORKS	20-00123	FLOORMAT FLOOR MAT MANAGEMENT, INC 3 FLOOR MAT SER	292.00	0-01-26-310-000-502 PB&G City Hall Maintenance Contracts	3888	
02/19/20	WORKS	20-00127	FOLEY150 FOLEY INCORPORATED 7 Tube kit#872341	135.26	0-07-55-502-004-405 Sewer Operating Vehicle Maintenance	872341	
02/19/20	WORKS	20-00145	FOLEY150 FOLEY INCORPORATED 1 Vehc Maint	11,202.50	0-01-26-315-000-609 Garage RPST Equipment Maintenance		
02/19/20	WORKS	19-03382	GALLELLA GALLELLI, ALDO 1 SUB COVERAGE FOR ELECTRICAL	450.00	9-18-00-701-000-104 UCC Overtime	12/10-12/19	
02/19/20	WORKS	20-00315	GAMKAS50 GAMKA SALES CO., INC. 1 HYD HOSE	160.06	9-01-26-315-000-609 Garage RPST Equipment Maintenance	379456	
02/19/20	WORKS	20-00320	GENERAL70 GENERAL SALES ADMINISTRATN INC 1 CORNER LED IN LINE FLASHER	231.08	C-06-31-094-00B-010 3194B Sewer 4WD w/Plow	105958	
02/19/20	WORKS	19-00902	GRAING60 GRAINGER INDUSTRIAL SUPPLY 8 ELECTRICAL OIL TRANSFER PUMP	428.48	9-01-26-306-000-402	9402844717	

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TS Building Maintenance							
02/19/20	WORKS	20-00257	GRAING60 GRAINGER INDUSTRIAL SUPPLY 1 CREDIT	369.08-	9-01-26-307-000-402 Compost Station Maintenance	937951867	
02/19/20	WORKS	20-00257	2 FUEL TRANSFER PUMP	379.05	9-01-26-307-000-402 Compost Station Maintenance	9386483375	
			P.O. Total:	9.97			
02/19/20	WORKS	20-00188	GRASSR50 GRASS ROOTS, TURF PRODUCTS INC 3 SNAPSHOT 2 5TG HERBICIDE	527.25	0-01-28-375-000-204 P&ST Grounds Maintenance Materials	839863	
02/19/20	WORKS	19-03225	GRUSSWIL GRUSS, WILLIAM O. 1 SUB COVERAGE FOR PLUMBING INSP	675.00	9-18-00-701-000-104 UCC Overtime	11/20 - 11/22	
02/19/20	WORKS	19-02451	H2MASSOC H2M ASSOCIATES INC 7 FIRE HQ UST COMPLIANCE	506.25	9-01-26-315-000-701 Garage UST Licensing Requirements	181694	
02/19/20	WORKS	20-00232	HANOVE66 HANOVER SUPPLY CO INC 3 TOLIET PLUMBING PARTS	423.13	0-01-26-310-000-412 PB&G Repairs - 512 Springfield City Hall	W254206	
02/19/20	WORKS	19-01281	HENDERSON HENDERSON PRODUCTS INC 4 ROAD SALT SPREADER	40.50	9-01-26-315-000-601 Garage RRM Equipment Maintenance	304960	
02/19/20	WORKS	20-00233	HOMEDE33 HOME DEPOT CREDIT SRVCS (DCS) 3 6' 12GA HANGER WIRE-50PK	71.12	0-01-26-310-000-412 PB&G Repairs - 512 Springfield City Hall	1521482	
02/19/20	WORKS	20-00321	JACKDOHE JACK DOHENY COMPANIES INC 1 GREASE TUBE UNION LUBE SYSTEM	508.80	9-07-55-502-004-405 Sewer Operating Vehicle Maintenance	C27112	
02/19/20	WORKS	20-00500	JCPL0050 JCP&L 2 200000000808 MASTER SEWER	347.02	0-07-55-502-004-601 Sewer Operating Pumps Electricity	95008410955	
02/19/20	WORKS	19-01301	JEFFREY R SURENIAN & ASSOC LLC 9 2019 Affordable Housing Counsl	938.63	T-19-56-800-000-001 Affordable Housing Trust Fund	OCT 2019	
02/19/20	WORKS	19-00226	LIBERT20 LIBERTY CLEANERS 36 UNIFORM CLEANING	94.00	9-01-26-315-000-802 Garage DPW Uniform Cleaning	759732	
02/19/20	WORKS	19-00226	37 UNIFORM CLEANING	77.95	9-01-26-315-000-802 Garage DPW Uniform Cleaning	761359	
02/19/20	WORKS	19-00226	38 UNIFORM CLEANING	119.00	9-01-26-315-000-802	762709	

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MLU Planner Services							
02/19/20	WORKS	20-00248	RJCONT50 R & J CONTROL INC 1 Generator Testing	527.50	9-07-55-502-004-500 Sewer Operating Contract Services	219007166	
02/19/20	WORKS	20-00248	2 Generator Testing	410.00	9-07-55-502-004-500 Sewer Operating Contract Services	219007150	
02/19/20	WORKS	20-00248	3 Generator Testing	410.00	9-07-55-502-004-500 Sewer Operating Contract Services	219007165	
02/19/20	WORKS	20-00248	4 Generator Testing	548.50	9-07-55-502-004-500 Sewer Operating Contract Services	219007164	
			P.O. Total:	1,896.00			
ROSENBERG & ASSOCIATES							
02/19/20	WORKS	19-00733	73 ZB Steno Fees Charged to City	187.00	9-01-21-185-000-499 BOA Reporting	296762	
02/19/20	WORKS	19-00733	74 ZB Escrow Fees ZB-19-1987	573.32	T-03-56-286-000-084 Reserved for Zoning Board	296762	Escrow Fees
02/19/20	WORKS	19-00733	75 ZB Escrow Fees ZB-19-1960-2	566.79	T-03-56-286-000-084 Reserved for Zoning Board	296762	Escrow Fees
02/19/20	WORKS	19-00733	76 ZB Escrow Fees ZB-19-1995	161.89	T-03-56-286-000-084 Reserved for Zoning Board	296762	Escrow Fees
			P.O. Total:	1,489.00			
SANITATION EQUIPMENT CORP							
02/19/20	WORKS	19-03479	1 Folding grabber arm lift	13,373.69	C-04-30-066-00C-030 3066 DPW Rear Packer Truck	54477	
SANITATION EQUIPMENT CORP							
02/19/20	WORKS	20-00184	4 Veh Maint#66#54380	8,050.21	0-01-26-315-000-613 Garage G&T Vehicle Maintenance	54380	
SLCONTRA S & L CONTRACTORS, LLC							
02/19/20	WORKS	19-02994	2 New Prov Ave Imprv Project	51,812.60	C-04-31-095-100-010 3195 City Portion Local Improvements		
SNELLING SNELLING 10139							
02/19/20	WORKS	20-00356	2 Temp Staffing Srvcs #5366727	438.60	0-18-00-701-000-102 UCC Part Time	5366727	
SOMERSET UNION SOIL							
02/19/20	WORKS	20-00239	1 Soil Erosion Permit	695.00	C-04-31-095-100-010 3195 City Portion Local Improvements		
SPRINT SPRINT SPECTRUM, LP							
02/19/20	WORKS	19-00151	13 UCC Cell Phone Monthly Charges	265.75	9-18-00-701-000-607 UCC Telephone	645042119-221	
STORR TRACTOR CO							
02/19/20	WORKS	19-00171	4 Veh Main#153	207.47	9-01-26-315-000-609	1028466	

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Garage RPST Equipment Maintenance							
02/19/20	WORKS	19-03277	STORRT50 STORR TRACTOR CO 1 Nozzles AI 1.0GPM - Grounds	214.80	9-01-28-370-002-203 Golf Equipment Maintenance Supplies	1036591	
02/19/20	WORKS	19-02495	SUMMIT25 SUMMIT ELECTRICAL SUPPLY CO 25 Bld Maint Wire nuts#68969-1	19.00	9-01-26-310-000-412 PB&G Repairs - 512 Springfield City Hall	68969-1	
02/19/20	WORKS	19-02495	26 GFI Recept#68306-1	19.75	9-01-26-310-000-201 PB&G Supplies and Materials	68306-1	
02/19/20	WORKS	19-02495	27 Trans Stat lights#68268-1	253.44	9-01-26-306-000-402 TS Building Maintenance	68268-1	
			P.O. Total:	292.19			
02/19/20	WORKS	20-00175	SUMMIT25 SUMMIT ELECTRICAL SUPPLY CO 3 24HR time switch#69843-1	79.85	0-01-29-401-000-200 Downtown Maintenance - OE	69843-1	
02/19/20	WORKS	20-00318	SUMMIT25 SUMMIT ELECTRICAL SUPPLY CO 1 ELECTRICAL WORK 9/12	171.98	9-01-26-310-000-411 PB&G Repairs - 41 Chatham Rd City Garage	51187-1	
02/19/20	WORKS	20-00318	2 ELECTRICAL WORK 11/14	838.53	9-01-26-306-000-402 TS Building Maintenance	53574-1	
02/19/20	WORKS	20-00318	3 ELECTRICAL WORK 11/26	26.00	9-01-26-306-000-402 TS Building Maintenance	53951-1	
02/19/20	WORKS	20-00318	4 ELECTRICAL WORK 11/27	833.28	9-01-26-310-000-412 PB&G Repairs - 512 Springfield City Hall	54037-1	
02/19/20	WORKS	20-00318	5 ELECTRICAL WORK 12/19	185.61	9-01-26-310-000-412 PB&G Repairs - 512 Springfield City Hall	54840-1	
02/19/20	WORKS	20-00318	6 ELECTRICAL WORK 12/27	270.61	9-01-26-310-000-412 PB&G Repairs - 512 Springfield City Hall	55092-1	
02/19/20	WORKS	20-00318	7 ELECTRICAL WORK 8/27	7.90	9-01-26-315-000-615 Garage TS Vehicle Maintenance	64009-1	
02/19/20	WORKS	20-00318	8 ELECTRICAL WORK 9/6	64.60	9-01-28-370-002-201 Golf Supplies and Materials	64399-1	
02/19/20	WORKS	20-00318	9 ELECTRICAL WORK 9/9	138.00	9-01-26-310-000-411 PB&G Repairs - 41 Chatham Rd City Garage	64469-1	
02/19/20	WORKS	20-00318	10 ELECTRICAL WORK 9/9	19.50	9-01-26-310-000-411 PB&G Repairs - 41 Chatham Rd City Garage	64478-1	
02/19/20	WORKS	20-00318	11 ELECTRICAL WORK 9/11	409.40	9-01-26-300-000-409 PW Street Light Maintenance	64577-1	
02/19/20	WORKS	20-00318	12 ELECTRICAL WORK 9/11	56.25	9-01-26-300-000-409 PW Street Light Maintenance	64576-1	
02/19/20	WORKS	20-00318	13 ELECTRICAL WORK 9/11	231.00	9-01-26-306-000-402 TS Building Maintenance	64591-1	
02/19/20	WORKS	20-00318	14 ELECTRICAL WORK 9/12	200.00	9-01-26-310-000-418 PB&G Repairs - 100 Morris Ave Comm Cntr	64685-1	
02/19/20	WORKS	20-00318	15 ELECTRICAL WORK 9/25	354.80	9-01-26-300-000-201 PW Supplies	65362-1	
02/19/20	WORKS	20-00318	16 ELECTRICAL WORK 10/10	277.55	9-01-26-307-000-402	65908-1	

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02/19/20	WORKS	20-00318	17 ELECTRICAL WORK 11/4	68.37	Compost Station Maintenance 9-01-26-307-000-402	66940-1	
02/19/20	WORKS	20-00318	18 ELECTRICAL WORK 11/22	98.75	Compost Station Maintenance 9-01-29-401-000-200	67764-1	
02/19/20	WORKS	20-00318	19 ELECTRICAL WORK 11/22	19.90	Downtown Maintenance - OE 9-01-26-300-000-205	67753-1	
02/19/20	WORKS	20-00318	20 ELECTRICAL WORK 11/25	427.50	PW Tools 9-01-26-310-000-201	67891-1	
02/19/20	WORKS	20-00318	21 ELECTRICAL WORK 9/9	384.05	PB&G Supplies and Materials C-04-31-041-00A-220	64468-1	
					3141A DCS Bldgs DPW 41 Chatham Bldg Mtn		
			P.O. Total:	5,083.58			
			SUMMIT40 SUMMIT IND. HARDWARE				
02/19/20	WORKS	19-02496	188 wah brush#703380	19.54	9-01-26-290-000-205 RRM Tools	703380	
02/19/20	WORKS	19-02496	189 oil absobnt#702030	69.95	9-01-26-306-000-202 TS Supplies and Materials	702030	
02/19/20	WORKS	19-02496	190 Areo lock#703398	13.62	9-01-26-310-000-418 PB&G Repairs - 100 Morris Ave Comm Cntr	703398	
02/19/20	WORKS	19-02496	191 Pole handle#699075	22.92	9-07-55-502-004-205 Sewer Operating Tools	699075	
02/19/20	WORKS	19-02496	192 Paint#702265	18.67	9-01-26-300-000-201 PW Supplies	702265	
02/19/20	WORKS	19-02496	193 Blades, paint, bolts#703008	228.81	9-01-26-300-000-201 PW Supplies	703008	
02/19/20	WORKS	19-02496	194 Rubber boots N.Matias#703008	31.44	9-01-26-300-000-801 PW Clothing Purchase/Cleaning	703008	
02/19/20	WORKS	19-02496	195 Swivel caster#703509	231.04	9-01-26-305-000-209 G&T Supplies and Materials	703509	
02/19/20	WORKS	19-02496	196 Pwr equip parts#702260	69.00	9-01-26-315-000-609 Garage RPST Equipment Maintenance	702260	
02/19/20	WORKS	19-02496	197 Safety collar#702311	3.29	9-01-26-315-000-609 Garage RPST Equipment Maintenance	702311	
			P.O. Total:	708.28			
			SUMMIT40 SUMMIT IND. HARDWARE				
02/19/20	WORKS	20-00174	8 Solar batteries#705755	175.00	0-01-26-300-000-201 PW Supplies	705755	
02/19/20	WORKS	20-00174	9 Brstl brush#705189	8.48	0-01-26-300-000-201 PW Supplies	705189	
02/19/20	WORKS	20-00174	10 blk cable ties#705364	50.98	0-01-26-300-000-201 PW Supplies	705364	
02/19/20	WORKS	20-00174	11 clevis hook#705365	33.94	0-01-26-300-000-201 PW Supplies	705365	
02/19/20	WORKS	20-00174	12 AA Procell#705363	19.54	0-01-26-300-000-201 PW Supplies	705363	
02/19/20	WORKS	20-00174	13 Qwik CAP#705716	5.52	0-01-26-300-000-201 PW Supplies	705716	
02/19/20	WORKS	20-00174	14 Bolts & Nuts#705194	35.00	0-01-26-306-000-202	705194	

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02/19/20	WORKS	20-00174	15 EPMD Bunjee#705815	283.44	TS Supplies and Materials 0-01-26-306-000-202	705815	
02/19/20	WORKS	20-00174	16 Bolts&Nuts Rds plow#706181	21.20	TS Supplies and Materials 0-01-26-315-000-611	706181	
02/19/20	WORKS	20-00174	17 Gorilla glue and tape#706130	18.63	Garage RRM Vehicle Maintenance 0-01-26-315-000-612	706130	
02/19/20	WORKS	20-00174	18 80 LB concrete#705625	63.92	Garage PW Vehicle Maintenance 0-07-55-502-004-212	7056225	
02/19/20	WORKS	20-00174	19 Bolts&Nuts Sewer#705059	16.00	Sewer Operating Materials 0-07-55-502-004-405	705059	
					Sewer Operating Vehicle Maintenance		
			P.O. Total:	731.65			
			THEEARD THE EARDLY T. PETERSEN CO.				
02/19/20	WORKS	20-00218	1 VACUUM REPAIRS	337.02	0-01-26-310-000-201 PB&G Supplies and Materials	209319	209320
			THYSSE50 THYSSENKRUPP ELEVATOR CORP.				
02/19/20	WORKS	20-00250	1 Building Maintenance	1,477.28	9-01-26-310-000-502 PB&G City Hall Maintenance Contracts	3004969518	
			TMBRENNNA T.M. BRENNAN CONTRACTORS, INC.				
02/19/20	WORKS	19-00473	19 Emergency heat call#5490	225.00	9-01-26-310-000-410 PB&G Repairs - 71 Summit Avenue	5490	
02/19/20	WORKS	19-00473	20 Bld Maint circ pump motor#5459	660.47	9-01-26-310-000-412 PB&G Repairs - 512 Springfield City Hall	5459	
02/19/20	WORKS	19-00473	21 Circ Pump motor#5366	367.50	9-01-26-310-000-410 PB&G Repairs - 71 Summit Avenue	5366	
			P.O. Total:	1,252.97			
			TMBRENNNA T.M. BRENNAN CONTRACTORS, INC.				
02/19/20	WORKS	20-00206	9 circ pump motor#5507	993.16	0-01-26-310-000-412 PB&G Repairs - 512 Springfield City Hall	5507	
			TMBRENNNA T.M. BRENNAN CONTRACTORS, INC.				
02/19/20	WORKS	20-00249	1 Building Maintenance	337.33	9-01-26-310-000-410 PB&G Repairs - 71 Summit Avenue	5367	
			TRIUS25 TRIUS INC				
02/19/20	WORKS	20-00319	1 Seal Dump Door#18#S1062845	543.00	0-01-26-315-000-601 Garage RRM Equipment Maintenance	S1062845	
			UNIONC64 UNION COUNTY UTILITES AUTHORITY				
02/19/20	WORKS	19-00711	24 Tipping Fees DECEMBER 2019	64,885.61	9-01-26-308-000-200 Disposal Charges	DECEMBER 2019	
02/19/20	WORKS	19-00711	25 Tipping Rebate DECEMBER 2019	10,163.52	9-01-26-308-000-200 Disposal Charges	DECEMBER 2019	
			P.O. Total:	54,722.09			

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02/19/20	WORKS	20-00224	UNIONC64 UNION COUNTY UTILITES AUTHORIT 2 Tipping Fees - JANUARY 2020	65,132.42	0-01-26-308-000-200 Disposal Charges	JANUARY 2020	
02/19/20	WORKS	20-00224	3 Tppng Fee Rebate-JANUARY 2020	10,044.84-	0-01-26-308-000-200 Disposal Charges	JANUARY 2020	
			P.O. Total:	55,087.58			
02/19/20	WORKS	20-00535	VERIZ408 VERIZON WIRELESS 3 442088740-00001	707.10	0-01-31-440-000-000 TELEPHONE	9846943606	
02/19/20	WORKS	20-00535	4 442088740-00001 (sewer utility	176.78	0-07-55-502-004-509 Sewer Operating Mobile Devices	9846943606	
			P.O. Total:	883.88			
02/19/20	WORKS	19-00679	WASTEM50 WASTE MANAGMENT OF NJ, INC. 29 BULKY WASTE	3,854.52	9-01-26-308-000-200 Disposal Charges	0114492-1091-0	
02/19/20	WORKS	19-00679	30 NJ RECYCLE TAX	111.06	9-01-26-308-000-200 Disposal Charges	0114492-1091-0	
02/19/20	WORKS	19-00679	31 BULKY WASTE	0.01	9-01-26-308-000-200 Disposal Charges	0114492-1091-0	
			P.O. Total:	3,965.59			
02/19/20	WORKS	19-02497	WBMASON W.B. MASON CO, INC 66 WIPES,CLOROX	7.48	9-01-32-465-000-201 CS Supplies and Materials	206238267	
02/19/20	WORKS	19-02497	67 5M USB 2.0 CABLE	9.99	9-01-32-465-000-201 CS Supplies and Materials	206238267	
02/19/20	WORKS	19-02497	68 PEN,RBALL	20.16	9-01-32-465-000-201 CS Supplies and Materials	206238267	
02/19/20	WORKS	19-02497	69 PEN,GEL	3.82	9-01-32-465-000-201 CS Supplies and Materials	206238267	
02/19/20	WORKS	19-02497	70 BOOK,PHONE MSG	7.63	9-01-32-465-000-201 CS Supplies and Materials	206238267	
02/19/20	WORKS	19-02497	71 GLOVE,VINYL	17.98	9-01-32-465-000-201 CS Supplies and Materials	206238267	
			P.O. Total:	67.06	CS Supplies and Materials		
02/19/20	WORKS	19-00156	WETIMM50 W E TIMMERMAN CO INC 21 17 wire	204.14	9-01-26-315-000-611 Garage RRM Vehicle Maintenance	0219876-IN	
02/19/20	WORKS	19-00651	WORRAL33 WORRALL COMMUNITY NEWSPAPERS 51 ZB Escrow Legal Ads	30.19	T-03-56-286-000-084 Reserved for Zoning Board	198803 Escrow Fees	
02/19/20	WORKS	19-00651	52 ZB Escrow Legal Ads	31.66	T-03-56-286-000-084 Reserved for Zoning Board	199772 Escrow Fees	
			P.O. Total:	61.85			

February 13, 2020
02:09 PM

City of Summit
Received P.O. Batch Listing By Vendor Id

Page No: 29

Rcvd Date	Batch Id	PO #	Vendor	Item Description	Amount	Charge Account Description	Invoice Number	Contract
Total for Batch: WORKS								291,632.36
Total for Date: 02/19/20			Total for All Batches:				591,041.65	

Batch Id	Batch Total
Total for Batch: ADMIN	8,702.33
Total for Batch: FINANCE	144,755.36
Total for Batch: PARKDCP	67,592.13
Total for Batch: SAFETY	78,359.47
Total for Batch: WORKS	291,632.36
Total of All Batches:	<hr/> <hr/> 591,041.65

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund	0-01	186,335.72	0.00	0.00	186,335.72
Sewer Operating	0-07	835.58	0.00	0.00	835.58
Parking Operating	0-09	65,430.00	923.07	0.00	66,353.07
Uniform Construction Code	0-18	738.60	0.00	0.00	738.60
Recreation Trust	0-28	1,859.26	853.00	0.00	2,712.26
	Year Total:	255,199.16	1,776.07	0.00	256,975.23
Current Fund	9-01	150,056.47	0.00	0.00	150,056.47
Sewer Operating	9-07	2,427.72	0.00	0.00	2,427.72
Parking Operating	9-09	70.52	0.00	0.00	70.52
Uniform Construction Code	9-18	1,390.75	0.00	0.00	1,390.75
	Year Total:	153,945.46	0.00	0.00	153,945.46
General Capital	C-04	105,648.12	0.00	0.00	105,648.12
Sewer Capital	C-06	39,472.25	0.00	0.00	39,472.25
Parking Capital	C-08	319.40	0.00	0.00	319.40
	Year Total:	145,439.77	0.00	0.00	145,439.77
Grant Fund	G-02	1,916.41	0.00	0.00	1,916.41
Trust - Other	T-03	2,317.09	0.00	0.00	2,317.09
Animal Control	T-12	8,000.00	0.00	0.00	8,000.00
Self Insurance Trust	T-13	18,491.17	0.00	0.00	18,491.17
Unemployment Insurance	T-15	3,017.89	0.00	0.00	3,017.89
Affordable Housing	T-19	938.63	0.00	0.00	938.63
	Year Total:	32,764.78	0.00	0.00	32,764.78
	Total of All Funds:	589,265.58	1,776.07	0.00	591,041.65

Corresp

THE CITY OF SUMMIT

NEW JERSEY

CITY HALL 512 SPRINGFIELD AVENUE SUMMIT, NJ 07901

February 19, 2020

The Common Council
City Hall
Summit, NJ 07901

Dear Members of Common Council:

The following appointment, effective today, February 19, 2020, does not require your confirmation, but is respectfully provided for your information:

Planning Board

		<u>Term</u>	<u>Term Expiration</u>
Paul Formichelli Alt. II, Class IV	newly apptd. (<i>exp. Fiore</i>)	2 years	12/31/2021

Sincerely,

Nora G. Radest, Mayor

THE CITY OF SUMMIT

NEW JERSEY

CITY HALL 512 SPRINGFIELD AVENUE SUMMIT, NJ 07901

CORRESP #2

February 7, 2020

The Honorable Mayor and
 Members of Common Council
 City Hall
 Summit, New Jersey

Ladies and Gentlemen:

On Thursday, January 30, 2020, at 11:00 a.m., proposals were received by the Purchasing Agent as advertised in the Union County Local Source on December 26, 2019 and referred to the Community Services Director. Results are as follows:

COMPETITIVE CONTRACTING – MARKETING AND TRANSPORTATION OF RECYCLING MATERIALS – March 1, 2020 through February 28, 2022

Item No.

1. Dual Stream – Fiber Material
 - a. Delivered by City to buyer facility
 - b. Picked up by buyer at City facility
2. Dual Stream – Commingle Containers
 - a. Delivered by City to buyer facility
 - b. Picked up by buyer at City facility
3. Single Stream Material
 - a. Delivered by City to buyer facility
 - b. Picked up by buyer at City facility
4. Old Corrugated Cardboard – picked up by City from CRBD and resident drop-off at Transfer Station and delivered by City to buyer facility

Giordano Company, Inc.
 142-156 Frelinghuysen Avenue
 Newark, NJ 07114

<u>Item</u>	<u>Processing Fee/Ton</u>	<u>Floor Price/Ton</u>	<u>Price Per Load</u>
1a.	\$ (100.00)	\$ (75.00)	
1b.	\$ (100.00)	\$ (75.00)	\$ (500.00)
2a.	\$ (40.00)	\$ (40.00)	
2b.	\$ (40.00)	\$ (40.00)	\$ (500.00)
3a.	\$ (125.00)	\$ (125.00)	
3b.	\$ (125.00)	\$ (125.00)	\$ (500.00)
4.	\$ (35.00)	\$ (75.00)	

The Purchasing Agent, upon the review, evaluation and recommendation in a memo from the Community Services Director, makes the following award recommendation to the Capital Projects and Community Services Committee:

COMPETITIVE CONTRACTING – MARKETING AND TRANSPORTATION OF RECYCLING MATERIALS – March 1, 2020 through February 28, 2022

Award Items 1(a), 2(a), and 4 to Giordano Company, Inc.

Sincerely,

Michelle Caputo

Michelle Caputo, Purchasing Agent

THE CITY OF SUMMIT
NEW JERSEY
 CITY HALL 512 SPRINGFIELD AVENUE SUMMIT, NJ 07901

CORRESP #2

February 12, 2020

The Honorable Mayor and
 Members of Common Council
 City Hall
 Summit, New Jersey

Ladies and Gentlemen:

On Tuesday, February 11, 2020, at 11:00 a.m., bids were received by the Purchasing Agent as advertised in the Union County Local Source on January 30, 2020 and referred to the Assistant Engineer. Results are as follows:

PINE GROVE AVENUE SECTION II IMPROVEMENT PROJECT

See attached summary of bids.

The Purchasing Agent, upon the review, evaluation and recommendation in a memo from the Assistant Engineer, makes the following bid award recommendation to the Capital Projects & Community Services Committee:

PINE GROVE AVENUE SECTION II IMPROVEMENT PROJECT

Midwest Construction for a low net base bid of \$358,864.05, Alternate A \$86,277.00, Alternate B \$16,000.00, and Alternate C for a total award of \$465,191.05.

Sincerely,

Michelle Caputo

Michelle Caputo
 Purchasing Agent

	Base Bid (low to high)	Alternate A	Alternate B	Alternate C	Total Base + Alts	Total Rank (low to high)
DLS Contracting Inc. 271 Highway 46 W Suite D205 Fairfield NJ 07004	341,789.00	98,000.00	24,000.00	4,230.00	468,019.00	4
Cifelli & Son General Contr., Inc. 81 Franklin Avenue Nutley NJ 07110	352,758.75	94,450.00	20,000.00	4,230.00	471,438.75	5
American Asphalt & Milling Services LLC 96 Midland Avenue Kearny NJ 07032	356,601.95	101,400.00	22,000.00	3,172.50	483,174.45	6
Reivax Contracting Corp. 68 Finderne Avenue Bridgewater NJ 08807	358,310.00	103,117.00	30,600.00	4,230.00	496,257.00	8
Midwest Construction Inc. 23 Dead River Road Warren NJ 07059	358,684.05	86,277.00	16,000.00	4,230.00	465,191.05	1
TopLine Construction Corp. 22 Fifth Street Somerville NJ 08876	359,216.22	75,195.97	27,943.64	3,045.60	465,401.43	2
Mark Paving Co., Inc. 77 Cutters Dock Road Woodbridge NJ 07095	367,065.30	75,048.25	23,000.00	2,749.50	467,863.05	3
*Reject – NJSA 40A:11-21 Bidder did not sign Bid Bond						
Black Rock Enterprises, LLC 1316 Englishtown Road Old Bridge NJ 08857	373,514.65	88,155.00	30,000.00	3,595.50	495,265.15	7
CCM Contracting Inc. 336 Route 22 Green Brook NJ 08812	377,477.75	88,058.00	27,000.00	5,287.50	497,823.25	10
*Reject – NJSA 40A:11-21 Bid Bond is conditional						
4 Clean-Up Inc. PO Box 5098 No. Bergen NJ 07047	391,329.80	103,552.00	28,000.00	2,749.50	525,631.30	11
Vektor Corporation Inc. 8 Dante Road Monroe Twp NJ 08831	387,761.80 **390,961.80	83,668.00	17,600.00	6,480.00 **6,345.00	495,509.80 **498,574.80	9
*Reject – NJSA 40A:11-21 Bid Bond is conditional **Engineering corrected totals						

Rec'd City Clerk's Office

01/29/2020

Posted 01/30/2020

c: M&C, R, C

CITY OF SUMMIT**NOTICE OF MOUNT LAUREL SUBCOMMITTEE YEARLY STATUS
UPDATE MEETING****Docket Number: UNN-L-2440-15**

PLEASE TAKE NOTICE that on Thursday, February 27, 2020 at 6:30 p.m., the City of Summit Governing Body shall conduct a Mount Laurel Subcommittee Meeting to discuss the status update of the City pursuant to the requirements of its Settlement Agreement with Fair Share Housing Center, as incorporated into the City's Final Round 3 Judgment of Compliance and Repose, granted on January 22, 2019 by Hon. Camille M. Kenny, J.S.C. This meeting will take place at Summit City Town Hall, 512 Springfield Avenue, Summit, NJ 07901 on the Second Floor in the Janet Whitman Conference Room. The public is welcome to attend.

To facilitate this procedure, the City has placed on file with the City Clerk, a copy of the agenda for the meeting and the Affordable Housing Plan. These documents are available for public inspection at the Office of the City Clerk, Summit City Hall, 512 Springfield Avenue, Summit, NJ during normal business hours.

The status update will address the following component of the City's Affordable Housing Plan:

The City will help facilitate development of fifty (50) new affordable housing units on scattered sites by July 1, 2025. At least half of these units will be available to families. The Affordable Housing Plan describes the kind of reasonable efforts the City is expected to make toward the 50-unit goal over the 9-year implementation period, and establishes an annual reporting regimen so that the public and interested parties are kept apprised of progress. Since these units are directed toward addressing the City's unmet need, the Affordable Housing Plan does not require the City to expend local taxpayer funds. Instead, it intends to utilize funds collected and deposited in the Summit Affordable Housing Trust Fund to render the development of these units economically feasible.

This Notice is intended to inform all interested parties that the City of Summit's Mount Laurel Subcommittee is holding a Status Update Meeting on the progress it has made on facilitating development of affordable housing since it was granted its Judgment of Repose in January 2019.

PUBLIC NOTICE**NEW JERSEY-AMERICAN WATER COMPANY, INC.****NOTICE OF PUBLIC HEARINGS**

**NEW JERSEY-AMERICAN WATER COMPANY, INC. NOTICE OF FILING OF
PETITION FOR APPROVAL TO CHANGE THE LEVEL OF ITS
PURCHASED WATER ADJUSTMENT CLAUSE AND
PURCHASED WASTEWATER TREATMENT ADJUSTMENT CLAUSE
OAL Docket Number PUC 16898-2019 S
BPU Docket No. WR19111465**

RECEIVED

JAN 31 2020

**CITY CLERK'S OFFICE
SOMERSET, N.J.**

TO OUR CUSTOMERS:

Notice is hereby given that on November 15, 2019, New Jersey-American Water Company, Inc. ("Company") filed with the Board of Public Utilities, pursuant to *N.J.S.A. 48:2-21* and *N.J.A.C. 14:9-7.1, et seq.*, a petition seeking to increase rates for water and sewer service through revisions to the Purchased Water and Purchased Wastewater Treatment Adjustment Clauses ("PWAC" and "PSTAC", respectively). The proposed rates in the petition would increase annual revenues by \$4,444,232 or 0.66%. The proposed change in rates provides no profits to the Company. The change merely represents a pass-through of charges to the Company from purveyors who supply water to the Company and from the cost of wastewater treatment services. Those wastewater treatment services are provided by the Ocean County Utilities Authority, the Cape May County Municipal Utilities Authority, and Howell Township.

The existing rates for GENERAL METERED, GENERAL SALES FOR RESALE, COMMODITY-DEMAND, OFF-PEAK DEMAND, SERVICE TO OTHER SYSTEMS, PEAKING SERVICE, AND OPTIONAL INDUSTRIAL WHOLESALE WATER CUSTOMERS served throughout the State of New Jersey, are proposed to be adjusted as follows:

PURCHASED WATER ADJUSTMENT CLAUSE (PWAC)

In addition to all other charges for metered service, the following additional charges, per Rate Schedule O-1 of the Company's Tariff B.P.U. No. 8, per 100 gallons, per 1,000 gallons, per 10 cubic feet and per 100 cubic feet for all sales will be made to recover increases in purchased water costs not currently included in the consumption or any other charge:

	<u>Gallons Per Month</u>	<u>Gallons Per Quarter</u>	<u>Rate Per 100 Gallons</u>	<u>Rate Per 1,000 Gallons</u>
Non-Exempt	All	All	\$0.05553	\$0.5553
Exempt	All	All	\$0.04806	\$0.4806

	<u>Cubic Feet Per Month</u>	<u>Cubic Feet Per Quarter</u>	<u>Rate Per 10 Cubic Feet</u>	<u>Rate Per 100 Cubic Feet</u>
Non-Exempt	All	All	\$0.04154	\$0.4154
Exempt	All	All	\$0.03595	\$0.3595

NOTE: One cubic foot is equal to approximately 7.48 gallons.

**SET FORTH IN THE CHART BELOW ARE THE PRESENT AND PROPOSED CHARGES
FOR THE TYPICAL RESIDENTIAL WATER CUSTOMER CONSUMING 6,000 GALLONS
PER MONTH AND THE RESULTING INCREASES:**

	<u>Present Per Month</u>	<u>Proposed Per Month</u>	<u>Amount Increase</u>	<u>Percentage Increase</u>
Statewide - GMS	\$56.54	\$56.78	\$0.24	0.42%
Statewide - SFR	\$56.24	\$56.48	\$0.24	0.43%
SA1-B, SA1-C	\$51.74	\$51.98	\$0.24	0.46%
SA-1E	\$50.66	\$50.90	\$0.24	0.47%

PURCHASED WASTEWATER TREATMENT ADJUSTMENT CLAUSE (PSTAC)

In addition to all other existing charges for General Metered Sewer Service in OCEAN CITY, CAPE MAY COUNTY the following PSTAC charges per 100 gallons, per 1,000 gallons, per 10 cubic feet and per 100 cubic feet will be included within the Minimum Service Charge rates as set forth on Rate Schedule 1-A of the Company's Tariff B.P.U. No. 8 – Sewer:

	<u>Gallons Per Month</u>	<u>Gallons Per Quarter</u>	<u>Rate Per 100 Gallons</u>	<u>Rate Per 1,000 Gallons</u>
Non-Exempt and Exempt	All	All	\$2.69490	\$26.9490
	<u>Cubic Feet Per Month</u>	<u>Cubic Feet Per Quarter</u>	<u>Rate Per 10 Cubic Feet</u>	<u>Rate Per 100 Cubic Feet</u>
Non-Exempt and Exempt	All	All	\$2.01579	\$20.1579

NOTE: One cubic foot is equal to approximately 7.48 gallons.

**THE TYPICAL RESIDENTIAL WASTEWATER SERVICE CUSTOMER IN
OCEAN CITY WITH SUMMER QUARTER USAGE OF 20,000 GALLONS, 44,000
GALLONS ANNUALLY, PRESENTLY PAYING \$65.50 PER MONTH, WOULD PAY
\$70.66 PER MONTH UNDER PROPOSED RATES, WHICH IS AN INCREASE OF \$5.16
OR 7.88%.**

<u>Present Per Month</u>	<u>Proposed Per Month</u>	<u>Amount Increase</u>	<u>Percentage Increase</u>
\$65.50	\$70.66	\$5.16	7.88%

In addition to all other existing charges for General Metered Sewer Service in LAKEWOOD TOWNSHIP, OCEAN COUNTY, the following PSTAC charges per 100 gallons, per 1,000 gallons, per 10 cubic feet and per 100 cubic feet for all sales will be made to recover purchased wastewater treatment and disposal costs not included in the Sewer Usage Charge or any other charges set forth on Rate Schedule 2-A of the Company's Tariff B.P.U. No. 8 – Sewer:

	<u>Gallons Per Month</u>	<u>Gallons Per Quarter</u>	<u>Rate Per 100 Gallons</u>	<u>Rate Per 1,000 Gallons</u>
Non-Exempt and Exempt	All	All	\$0.47263	\$4.7263
	<u>Cubic Feet Per Month</u>	<u>Cubic Feet Per Quarter</u>	<u>Rate Per 10 Cubic Feet</u>	<u>Rate Per 100 Cubic Feet</u>
Non-Exempt and Exempt	All	All	\$0.35353	\$3.5353

NOTE: One cubic foot is equal to approximately 7.48 gallons.

THE TYPICAL RESIDENTIAL WASTEWATER SERVICE CUSTOMER IN LAKEWOOD WITH WINTER QUARTER USAGE OF 18,000 GALLONS, 72,000 GALLONS ANNUALLY, PRESENTLY PAYING \$63.95 PER MONTH, WOULD PAY \$64.36 PER MONTH UNDER PROPOSED RATES, WHICH IS AN INCREASE OF \$0.41 OR 0.64%.

<u>Present Per Month</u>	<u>Proposed Per Month</u>	<u>Amount Increase</u>	<u>Percentage Increase</u>
\$63.95	\$64.36	\$0.41	0.64%

In addition to all other existing charges for General Metered Sewer Service in the Adelphia section of the TOWNSHIP OF HOWELL, MONMOUTH COUNTY the following

PSTAC charges per 100 gallons and per 1,000 gallons for all sales will be made to recover purchased wastewater treatment and disposal costs not included in the Sewer Usage Charge or any other charges set forth on Rate Schedule 3-A of the Company's Tariff B.P.U. No. 8 – Sewer:

	<u>Gallons Per Month</u>	<u>Gallons Per Quarter</u>	<u>Rate Per 100 Gallons</u>	<u>Rate Per 1,000 Gallons</u>
Non-Exempt and Exempt	All	All	\$0.73727	\$7.3727

THE TYPICAL RESIDENTIAL WASTEWATER SERVICE CUSTOMER IN HOWELL WITH USAGE OF 48,000 GALLONS ANNUALLY, PRESENTLY PAYING \$53.84 PER MONTH, WOULD PAY \$56.01 PER MONTH UNDER PROPOSED RATES, WHICH IS AN INCREASE OF \$2.17 OR 4.03%.

<u>Present Per Month</u>	<u>Proposed Per Month</u>	<u>Amount Increase</u>	<u>Percentage Increase</u>
\$53.84	\$56.01	\$2.17	4.03%

NO INCREASES ARE PROPOSED FOR PUBLIC OR PRIVATE FIRE PROTECTION SERVICE CUSTOMERS NOR ARE ANY INCREASES PROPOSED FOR ANY OF THE COMPANY'S FIXED SERVICE CHARGES OR DEMAND CHARGES APPLICABLE TO METERED WATER SERVICE, NOR TO SALES FOR RESALE—UNINTERRUPTABLE MANASQUAN SERVICE.

PLEASE TAKE FURTHER NOTICE that public hearings on the Company's petition have been scheduled for

February 18, 2020 at 4:30 p.m.
Ocean City Public Library
Lecture Hall
1735 Simpson Avenue
Ocean City, NJ 08226

February 18, 2020 at 5:30 p.m.
Ocean City Public Library
Lecture Hall
1735 Simpson Avenue
Ocean City, NJ 08226

February 19, 2020 at 4:30 p.m.
Howell Township Municipal Building
Main Meeting Room
4567 Route 9 North
Howell, NJ 07731

February 19, 2020 at 5:30 p.m.
Howell Township Municipal Building
Main Meeting Room
4567 Route 9 North
Howell, NJ 07731

February 20, 2020 at 4:30 p.m.
Hillsborough Township Municipal Complex
The Peter J. Biondi Building
Senior Activities Room
379 South Branch Road
Hillsborough, NJ 08844

February 20, 2020 at 5:30 p.m.
Hillsborough Township Municipal Complex
The Peter J. Biondi Building
Senior Activities Room
379 South Branch Road
Hillsborough, NJ 08844

In the event of inclement weather, the public hearings will be held at the locations below on the following dates and times:

March 3, 2020 at 4:30 p.m.
Ocean City Public Library
Room 111
1735 Simpson Avenue
Ocean City, NJ 08226

March 3, 2020 at 5:30 p.m.
Ocean City Public Library
Room 111
1735 Simpson Avenue
Ocean City, NJ 08226

March 4, 2020 at 4:30 p.m.
Howell Township Municipal Building
Main Meeting Room
4567 Route 9 North
Howell, NJ 07731

March 4, 2020 at 5:30 p.m.
Howell Township Municipal Building
Main Meeting Room
4567 Route 9 North
Howell, NJ 07731

March 5, 2020 at 4:30 p.m.
Hillsborough Township Municipal Complex
The Peter J. Biondi Building
Senior Activities Room
379 South Branch Road
Hillsborough, NJ 08844

March 5, 2020 at 5:30 p.m.
Hillsborough Township Municipal Complex
The Peter J. Biondi Building
Senior Activities Room
379 South Branch Road
Hillsborough, NJ 08844

A Judge designated by the Office of Administrative Law will preside over the public hearings. Hearings will continue, if necessary, on such additional dates and at such locations as determined by the Office of Administrative Law. Members of the public are invited to attend and express their views on the proposed rate increase. Such comments will be made a part of the

final record in the proceeding. Written comments may be submitted to Jacob S. Gertsman, ALJ, Office of Administrative Law, P.O. Box 049, Trenton, New Jersey 08625-0049 or Aida Camacho, Secretary of the Board of Public Utilities, 44 South Clinton Avenue, 9th Floor, P.O. Box 350, Trenton, NJ 08625-0350. Such written comments should contain the OAL Docket Number PUC 16898-2019 S and BPU Docket Number WR19111465 assigned to this case.

Further information and copies of the petition may be obtained at the Board of Public Utilities' Offices located at 44 South Clinton Avenue, 9th Floor, Trenton, New Jersey 08625 or by calling the Company at 856-955-4797. Additionally, the petition and applicable attachments as well as the Public Hearing Notice for this proceeding can be viewed on the Company's website at www.newjerseyamwater.com by first selecting Customer Service and then Rates Information.

Any relief determined by the Board of Public Utilities to be just and reasonable may be applied by the Board of Public Utilities in such manner as it may deem appropriate.

IN ORDER TO ENCOURAGE FULL PARTICIPATION IN THIS OPPORTUNITY FOR PUBLIC COMMENT, PLEASE SUBMIT ANY REQUESTS FOR NEEDED ACCOMMODATIONS, INCLUDING INTERPRETERS OR MOBILITY ASSISTANCE, TO THE COMPANY 48 HOURS PRIOR TO THIS HEARING TO JAMIE HAWN AT (856) 955-4797.

BY: Cheryl Norton
PRESIDENT

NEW JERSEY-AMERICAN WATER COMPANY, INC
1 Water Street
Camden, NJ 08102