



Common Council of the City of Summit

Closed Session Agenda for Tuesday, May 7, 2019

7 : 0 0 p m – 7 : 2 0 p m

(Produced by the Office of the Secretary to the Mayor and Council)

Only matters that have bullet points under them were known to need discussion at the time of agenda creation. The other subjects are those permitted for discussion and are listed in case they are needed.

ADEQUATE NOTICE

RESOLUTION – AUTHORIZE CLOSED SESSION

1. Collective Bargaining Matters - NJSA 10:4-12.B (4)
2. Purchase, lease or acquisition of property with public funds - NJSA 10:4-12.b (5)
3. Public safety tactics and techniques - NJSA 10:4-12.b (6)
4. Litigation and/or attorney-client privilege matters - NJSA 10:4-12.b (7)
5. Contract Negotiations (not collective bargaining) - NJSA 10:4-12.b (7)
6. Personnel and Appointments matters - NJSA 10.4-12.b (8)
 - Police Department Update
 - Appoint Municipal Court Positions
 - Mayor's Appointments:
 - (confirmation required)
 - Arts Committee (2)
 - Community Programs Advisory Board (2)
 - (no confirmation required)
 - None
 - Known for discussion
 - * Known for consideration
 - ◆ Council Appointments:
 - Historic Preservation Commission (1)
 - *Housing Authority (1)
 - Lackawanna Coalition (1)
 - Parking Advisory Committee (1)

ADJOURN CLOSED SESSION



Common Council of the City of Summit

**Regular Meeting Agenda for Tuesday, May 7, 2019
7:30 PM**

(Produced by the Office of the Secretary to the Mayor and Council)

COMMITTEE MEETING SCHEDULE

Committee - Time - Attendees - Office

ADMINISTRATIVE POLICIES & COMMUNITY RELATIONS COMMITTEE

Monday 4:00 pm – 5:00 pm Large Conference Room
McTernan, Fox, Rogers, Licatese

CAPITAL PROJECT & COMMUNITY SERVICES COMMITTEE

Thursday 9:00 am – 10:00 am DCS Conference Room
Fox, Gould, Cascais

COMMUNITY PROGRAMS & PARKING SERVICES COMMITTEE

Thursday 8:00 am – 9:00 am DCS Conference Room
Gould, Vartan, McNany, Ozoroski

FINANCE COMMITTEE

Monday 5:00 pm – 6:00 pm Large Conference Room
Little, Bowman, Naidu, Mayor Radest, Rogers, Gerba

LAW & LABOR COMMITTEE

Tuesday 6:30 pm – 7:00 pm Clerk's Law Library
Bowman, Little, Rogers, Licatese, Giacobbe, Kavanagh

SAFETY & HEALTH COMMITTEE (Police and Fire)

Thursday 4:00 pm – 5:00 pm Police Chief's Conf. Room
5:00 pm – 6:00 pm Police Chief's Conf. Room
Vartan, McTernan, Mayor Radest, Rogers, Evers, Weck, Avallone



ASSISTIVE LISTENING DEVICES AVAILABLE. SEE CITY CLERK.



CALL TO ORDER

ADEQUATE NOTICE COMPLIANCE STATEMENT

Adequate notice of this meeting has been provided by the City Clerk's Office in the preparation of the Council Annual Meeting Notice, dated January 3, 2019, which was properly distributed and posted per statutory requirements.

Please be advised that the FIRE EXITS are to my RIGHT, your left, and at the BACK OF THE ROOM.

The City has a Listening System to assist the hearing impaired. If anyone needs hearing assistance, please obtain the system at the Dais and return it thereafter.

ROLL CALL

PLEDGE OF ALLEGIANCE

EXPLANATORY NOTE REGARDING CLOSED SESSION

A closed session meeting, as authorized by State statute, was announced and held prior to the start of this meeting and the known items for discussion were listed on the published Closed Session agenda.

EXPLANATORY NOTE REGARDING HEARINGS AND COMMENTS

Please be advised that council meetings are broadcast live on Comcast Channel 36 and Verizon Channel 30 and rebroadcast on Thursdays and Saturdays on HomeTowne TV –on Comcast 36 and Verizon 33.

When invited to speak, please come to the lectern, clearly state your name and address, spell your last name, and speak into the podium microphone so that your comments can be understood by all and properly recorded. Whenever an audience or Council member reads from a prepared statement, please give or email a copy to the City Clerk's Office at rlicatese@cityofsummit.org. To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to approximately 3 minutes or so in length.

Unless you are using an electronic device to follow the meeting agenda or need it for professional emergency contact purposes, please turn it off. Thank you.

(The following matters were known at agenda deadline. Other matters may arise thereafter that need timely consideration or reaction.)

APPROVAL OF MINUTES

- Regular and Closed Session Meetings of April 23, 2019

REPORTS

- Mayor, City Administrator and Council President

CEREMONIAL AWARDS

- Mayoral Proclamations:
 - ❖ Drowning Prevention & Water Safety Month
 - ❖ Metastatic Breast Cancer Awareness

PRESENTATIONS

- Green Summit Survey Results - Donna Patel, Environmental Commission Chair & Melissa Spurr, Green Summit Member

PUBLIC COMMENTS

*At this point in the meeting Council welcomes comments from any member of the public about issues that are **not** topics on tonight's business agenda. Whenever an audience or Council member reads from a prepared statement, please provide a copy to the City Clerk at rlicatase@cityofsummit.org. To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to 3 minutes.*

ORDINANCE(S) FOR HEARING

Comments are solicited from Council members and the public.

<u>Number</u>	<u>Title</u>	<u>Introduction Date</u>
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CAPITAL PROJECTS & COMMUNITY SERVICES

19-3188	ORDINANCE OF THE CITY OF SUMMIT, COUNTY OF UNION, NEW JERSEY, ADOPTING THE "BROAD STREET WEST REDEVELOPMENT PLAN" DATED MARCH 20, 2019, IN ACCORDANCE WITH THE LOCAL REDEVELOPMENT AND HOUSING LAW, N.J.S.A. 40A:12A-7 (Adopt Broad Street West Redevelopment Plan)	04/2/19
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FINANCE

19-3189	AN ORDINANCE TO ESTABLISH THE 2019 SALARIES, WAGES OR COMPENSATIONS OF AND FOR THE OFFICERS AND EMPLOYEES OF THE CITY OF SUMMIT, IN THE COUNTY OF UNION, AND THE STATE OF NEW JERSEY (Establish 2019 Salaries - Union and Non-Union Employees)	04/23/19
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ORDINANCE(S) FOR FINAL CONSIDERATION

No comments are permitted at this point since the hearing is closed.

<u>Number</u>	<u>Title</u>	<u>Introduction Date</u>
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RESOLUTIONS

*(Staff reports are attached as appropriate. Items are listed according to Council Committees, those in **italics** indicate secondary committee reference. Unless otherwise indicated, or desired by Committee Chair, or a Council member advises that they will be voting in the negative, all Committee resolutions may be voted on at once.)*

LAW

- | | |
|-------------|---|
| (ID # 6430) | 1. Grant Permission - Grand Opening Reception - Summit Community Center |
| (ID # 6461) | 2. Appoint Municipal Court Judge (<i>Pending Closed Session discussion</i>) |
| (ID # 6462) | 3. Appoint Public Defender (<i>Pending Closed Session discussion</i>) |

FINANCE

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| (ID # 6410) | 1. Authorize 2019 Salaries Effective January 1, 2019 |
| (ID # 6473) | 2. Authorize 2019 Salaries Effective May 7, 2019 |

CAPITAL PROJECTS & COMMUNITY SERVICES

- (ID # 6327) 1. Authorize Use of Online Auction Services Through New Jersey State Contract #T-2581 - Municibid.com, LLC
- (ID # 6472) 2. Authorize Execution of Grant Agreement - 2019 Union County Infrastructure and Municipal Aid Grant
- (ID # 6439) 3. Authorize Submittal of Community Forestry Management Plan
- (ID # 6457) 4. Approve Amended Temporary Art Placement Process
- (ID # 6370) 5. Authorize Submittal of 2018 Tonnage Report to State
- (ID # 6471) 6. Appoint Housing Authority Member (*Pending Closed Session discussion*)

CONSENT AGENDA

CAPITAL PROJECTS & COMMUNITY SERVICES

- (ID # 6426) Authorize Change Order #1 and Final - Hobart Avenue Section 1 Improvement Project - \$5,008.57

SAFETY

- (ID # 6460) 1. Appoint Volunteer Firefighter
- (ID # 6459) 2. Authorize Attendance - Fire Department - Fire Station Design Conference
- (ID # 6378) 3. Grant Permission and Set Forth Conditions - Family Promise - Family Fun Day

FINANCE

- (ID # 6435) 1. Cancel Outstanding Checks
- (ID # 6434) 2. Authorize Refund Overpayment of 2018 Taxes
- (ID # 6421) 3. Authorize Refunds - Department of Community Programs
- (ID # 6188) 4. Authorize Parking Refunds - Summit SmartCard, Prepaid Parking, and Overnight Parking Permits
- (ID # 6238) 5. Authorizing Payment of Bills

COUNCIL MEMBERS' COMMENTS/NEW BUSINESS

ADJOURNMENT REGULAR MEETING

CLOSED SESSION (IF NEEDED AND AUTHORIZED)

EXPLANATORY NOTE REGARDING CORRESPONDENCE, STAFF & LIAISON REPORTS, AND GENERAL INFORMATION ITEMS

By end of business on Friday before the meeting, unless otherwise indicated, all items on the agenda are distributed to the Mayor, Council, City Administrator, City Treasurer and City

Solicitor. Department Heads and the Press are advised via email that the official agenda is available for review on the City's website. An official "Board" copy is available for public inspection in the City Clerk's Office, the Summit Free Public Library reference desk and on the City's website. Oral reports and delayed distributions are noted as needed. Information that arrives after the agenda is completed and sent to the "distribution list" has only been provided to the Mayor, Council, City Administrator and affected Department Head(s).

GENERAL INFORMATION

Includes notices, letters copied to the city, ordinances & resolutions from other governing bodies, newsletters and minutes and reports from agencies, boards and commissions. Each item does not appear to require any discussion or action. (Copies of ordinances and resolutions from other governing bodies are not provided, but are available upon request.)

Notices:

1. New Providence - Pending Ordinance re Zoning Amendments - Hearing 5/6/19
2. Springfield - Pending Ordinance, re Redevelopment Plan - Hearing 5/7/19
3. Union County, Notice of Application of Mosquito Control Pesticide

Ordinances and Resolutions Other Governing Bodies:

Clark Twp - Resolution Opposing S-1073 / A-2694, re "The Clean Storm Water and Flood Reduction Act" - "Rain Tax"

Newsletters:

New Jersey American Water Company - April

Minutes, Reports, etc. from the following:

Joint Meeting of Essex & Union Counties - 2018 Annual Operational Report

ORDINANCES AND RESOLUTIONS EXPLANATION:

A governing body of a municipality may formally act through ordinances or resolutions. Ordinances usually encompass legislative acts. Resolutions usually deal with administrative or acts performed according to legal authority, established procedures or instructions from the Common Council.

Ordinances:

An act initiated by the Common Council that becomes law. The violation of an ordinance may result in summonses being issued. Generally, an ordinance remains in effect until repealed or modified and may not be amended or modified by a resolution. It requires a public hearing and publications in the town's legal paper before becoming effective. Examples of ordinances are those which deal with changing parking or speed limit requirements, code enforcement, implementing State mandates at the local level and creating boards or commissions.

Resolutions:

Any act or regulation that is required to be reduced to writing but may be finally passed at the meeting at which it is introduced. The legal effect of a resolution is the same as an ordinance except summonses cannot be issued for their violation. Generally, life of a resolution is permanent unless there is language to the contrary. Typical resolutions deal with: Opinion expressions; Requests for action to other elected officials or bodies or governmental agency[s]; One-time actions and Routine authorizations such as making appointments and awarding contracts.

City Clerk's Office