



Common Council of the City of Summit

Closed Session Agenda for Tuesday, April 23, 2019

7 : 0 0 p m – 7 : 2 0 p m

(Produced by the Office of the Secretary to the Mayor and Council)

Only matters that have bullet points under them were known to need discussion at the time of agenda creation. The other subjects are those permitted for discussion and are listed in case they are needed.

ADEQUATE NOTICE

RESOLUTION – AUTHORIZE CLOSED SESSION

1. Collective Bargaining Matters - NJSA 10:4-12.B (4)
2. Purchase, lease or acquisition of property with public funds - NJSA 10:4-12.b (5)
3. Public safety tactics and techniques - NJSA 10:4-12.b (6)
4. Litigation and/or attorney-client privilege matters - NJSA 10:4-12.b (7)
5. Contract Negotiations (not collective bargaining) - NJSA 10:4-12.b (7)
6. Personnel and Appointments matters - NJSA 10.4-12.b (8)

- Declare Vacancy – DCS - Division of Public Works
- Extend Injury Leave Without Pay – Division of Public Works Employee
- Mayor’s Appointments:
 - (confirmation required)**
 - Arts Committee (2)
 - Community Programs Advisory Board (2)
 - (no confirmation required)**
 - None
 - Known for discussion
 - * Known for consideration
- ◆ Council Appointments:
 - Historic Preservation Commission (1)
 - Lackawanna Coalition (1)
 - Parking Advisory Committee (1)

ADJOURN CLOSED SESSION



Common Council of the City of Summit

Regular Meeting Agenda for Tuesday, April 23, 2019
7:30 PM

(Produced by the Office of the Secretary to the Mayor and Council)

COMMITTEE MEETING SCHEDULE

Committee - Time - Attendees - Office

ADMINISTRATIVE POLICIES & COMMUNITY RELATIONS COMMITTEE

Monday 4:00 pm – 5:00 pm Large Conference Room
McTernan, Fox, Rogers, Licatese

CAPITAL PROJECT & COMMUNITY SERVICES COMMITTEE

Thursday 9:00 am – 10:00 am DCS Conference Room
Fox, Gould, Cascais

COMMUNITY PROGRAMS & PARKING SERVICES COMMITTEE

Thursday 8:00 am – 9:00 am DCS Conference Room
Gould, Vartan, McNany, Ozoroski

FINANCE COMMITTEE

Monday 5:00 pm – 6:00 pm Large Conference Room
Little, Bowman, Naidu, Mayor Radest, Rogers, Gerba

LAW & LABOR COMMITTEE

Tuesday 6:30 pm – 7:00 pm Clerk's Law Library
Bowman, Little, Rogers, Licatese, Giacobbe, Kavanagh

SAFETY & HEALTH COMMITTEE (Police and Fire)

Thursday 4:00 pm – 5:00 pm Police Chief's Conf. Room
5:00 pm – 6:00 pm Police Chief's Conf. Room
Vartan, McTernan, Mayor Radest, Rogers, Evers, Weck, Avallone



ASSISTIVE LISTENING DEVICES AVAILABLE. SEE CITY CLERK.



CALL TO ORDER

ADEQUATE NOTICE COMPLIANCE STATEMENT

Adequate notice of this meeting has been provided by the City Clerk's Office in the preparation of the Council Annual Meeting Notice, dated January 3, 2019, which was properly distributed and posted per statutory requirements.

Please be advised that the FIRE EXITS are to my RIGHT, your left, and at the BACK OF THE ROOM.

The City has a Listening System to assist the hearing impaired. If anyone needs hearing assistance, please obtain the system at the Dais and return it thereafter.

ROLL CALL

PLEDGE OF ALLEGIANCE

EXPLANATORY NOTE REGARDING CLOSED SESSION

A closed session meeting, as authorized by State statute, was announced and held prior to the start of this meeting and the known items for discussion were listed on the published Closed Session agenda.

EXPLANATORY NOTE REGARDING HEARINGS AND COMMENTS

Please be advised that council meetings are broadcast live on Comcast Channel 36 and Verizon Channel 30 and rebroadcast on Thursdays and Saturdays on HomeTowne TV – also on Comcast 36 and Verizon 33.

When invited to speak, please come to the lectern, clearly state your name and address, spell your last name, and speak into the podium microphone so that your comments can be understood by all and properly recorded. Whenever an audience or Council member reads from a prepared statement, please give or email a copy to the City Clerk's Office at rlicatase@cityofsummit.org. To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to approximately 3 minutes or so in length.

Unless you are using an electronic device to follow the meeting agenda or need it for professional emergency contact purposes, please turn it off. Thank you.

(The following matters were known at agenda deadline. Other matters may arise thereafter that need timely consideration or reaction.)

APPROVAL OF MINUTES

- Regular and Closed Session Meetings of April 2, 2019

REPORTS

- Mayor, City Administrator and Council President

PRESENTATIONS

Sidewalk Master Plan Update - Aaron Schrager, City Engineer/Deputy DCS Director

PUBLIC COMMENTS

*At this point in the meeting Council welcomes comments from any member of the public about issues that are **not** topics on tonight’s business agenda. Whenever an audience or Council member reads from a prepared statement, please provide a copy to the City Clerk at rlicatase@cityofsummit.org. To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to 3 minutes.*

BUDGET HEARINGS

1. Resolution 38798 - Adopted 3/19/19 - Introduction of 2019 Municipal, Sewer and Parking Budget
2. Resolution #38799 - Adopted 3/19/19 - Introduction of 2019 Special Improvement District Budget

ORDINANCE(S) FOR HEARING

Comments are solicited from Council members and the public.

<u>Number</u>	<u>Title</u>	<u>Introduction Date</u>
<u>FINANCE</u>		
19-3187	AN ORDINANCE AUTHORIZING THE ACQUISITION OF REAL PROPERTY IDENTIFIED AS BLOCK 2706, LOT 4 ON THE TAX ASSESSMENT MAP OF THE CITY OF SUMMIT (Purchase of 7 Cedar Street)	04/2/19

ORDINANCE(S) FOR FINAL CONSIDERATION

No comments are permitted at this point since the hearing is closed.

<u>Number</u>	<u>Title</u>	<u>Introduction Date</u>
<u>FINANCE</u>		
19-3187	AN ORDINANCE AUTHORIZING THE ACQUISITION OF REAL PROPERTY IDENTIFIED AS BLOCK 2706, LOT 4 ON THE TAX ASSESSMENT MAP OF THE CITY OF SUMMIT (Purchase of 7 Cedar Street)	04/2/19

ORDINANCE(S) FOR INTRODUCTION

**Hearings will be at the meeting indicated below, unless otherwise noted*

<u>Number</u>	<u>Title</u>	<u>Hearing Date</u>
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FINANCE

(ID # 6408)	AN ORDINANCE TO ESTABLISH THE 2019 SALARIES, WAGES OR COMPENSATIONS OF AND FOR THE OFFICERS AND EMPLOYEES OF THE CITY OF SUMMIT, IN THE COUNTY OF UNION, AND THE STATE OF NEW JERSEY <i>(Establish 2019 Salaries - Union and Non-Union Employees)</i>	05/7/19
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RESOLUTIONS

*(Staff reports are attached as appropriate. Items are listed according to Council Committees, those in **italics** indicate secondary committee reference. Unless otherwise indicated, or desired by Committee Chair, or a Council member advises that they will be voting in the negative, all Committee resolutions may be voted on at once.)*

FINANCE

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| (ID # 6416) | 1. Setting Forth Summary of 2019 Revenues and Appropriations - 2019 Municipal Operating Budget, 2019 Sewer Utility Operating Budget and 2019 Parking Utility Operating Budget |
| (ID # 6417) | 2. Summary of General Revenues and Appropriations - 2019 Special Improvement District (SID) Budget |
| (ID # 6391) | 3. Concur 2019 Board of School Estimate Certification of Required Funds |
| (ID # 6418) | 4. Authorize 2019 Salaries Effective January 1, 2019 |
| (ID # 6419) | 5. Authorize 2019 Salaries Effective May 7, 2019 |

LAW & LABOR

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| (ID # 6389) | 1. Declare Vacancy - Department of Community Services - Division of Public Works (<i>Pending Closed Session</i>) |
| (ID # 6420) | 2. Extend Injury Leave Without Pay - DPW Employee (<i>Pending Closed Session</i>) |

COMMUNITY PROGRAMS & PARKING SERVICES

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| (ID # 6425) | Accept Donation - \$10,000.00 to Purchase Football Helmets for Summit Youth Football |
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SAFETY & HEALTH

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| (ID # 6397) | Appoint Volunteer Firefighter |
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CONSENT AGENDA

SAFETY & HEALTH

- (ID # 6427) 1. Authorize Attendance - Fire Department - Fire Station Design Conference
- (ID # 6400) 2. Authorize Change of Event Date - Department of Community Programs - Summit has Pride
- (ID # 6351) 3. Grant Permission and Set Forth Conditions - American Cancer Society - Relay for Life Purple Ribbon Campaign
- (ID # 6399) 4. Grant Permission & Set Forth Conditions - Shakespeare on the Village Green - Summit Free Public Library
- (ID # 6401) 5. Grant Permission and Set Forth Conditions - Bridges Outreach, Inc. 5K Run & Walk
- (ID # 6402) 6. Grant Permission and Set Forth Conditions - American Legion Post 322 - Flag Retirement and Massing of Colors Ceremony

FINANCE

- (ID # 6422) 1. Cancel Outstanding Checks
- (ID # 6396) 2. Authorize Zoning Board Escrow Refund - Various
- (ID # 6393) 3. Authorize Refund Overpayment of 2018 Taxes
- (ID # 6395) 4. Authorize Refund Overpayment and Cancelling of 2019 Taxes
- (ID # 6386) 5. Authorize Refunds - Department of Community Programs
- (ID # 6187) 6. Authorize Parking Refunds - Summit SmartCard, Prepaid Parking, and Overnight Parking Permits
- (ID # 6237) 7. Authorizing Payment of Bills

COUNCIL MEMBERS' COMMENTS/NEW BUSINESS

PENDING ORDINANCE

<u>Number</u>	<u>Title</u>	<u>Hearing Date</u>
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CAPITAL PROJECTS & COMMUNITY SERVICES

19-3188	ORDINANCE OF THE CITY OF SUMMIT, COUNTY OF UNION, NEW JERSEY, ADOPTING THE “BROAD STREET WEST REDEVELOPMENT PLAN” DATED MARCH 20, 2019, IN ACCORDANCE WITH THE LOCAL REDEVELOPMENT AND HOUSING LAW, <u>N.J.S.A. 40A:12A-7</u> (<i>Broad Street West Redevelopment Plan</i>)	05/7/19
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ADJOURNMENT REGULAR MEETING

CLOSED SESSION (IF NEEDED AND AUTHORIZED)

EXPLANATORY NOTE REGARDING CORRESPONDENCE, STAFF & LIAISON REPORTS, AND GENERAL INFORMATION ITEMS

By end of business on Friday before the meeting, unless otherwise indicated, all items on the agenda are distributed to the Mayor, Council, City Administrator, City Treasurer and City Solicitor. Department Heads and the Press are advised via email that the official agenda is available for review on the City's website. An official "Board" copy is available for public inspection in the City Clerk's Office, the Summit Free Public Library reference desk and on the City's website. Oral reports and delayed distributions are noted as needed. Information that arrives after the agenda is completed and sent to the "distribution list" has only been provided to the Mayor, Council, City Administrator and affected Department Head(s).

CORRESPONDENCE

Letter - Mayor Radest, re appointment to Community Programs Advisory Board

RECEIVED AND FILED

GENERAL INFORMATION

Includes notices, letters copied to the city, ordinances & resolutions from other governing bodies, newsletters and minutes and reports from agencies, boards and commissions. Each item does not appear to require any discussion or action. (Copies of ordinances and resolutions from other governing bodies are not provided, but are available upon request.)

Notices:

1. Union County, 2019 Budget, Hearing Scheduled on April 25, 2019
2. Union County - Meeting Date Change - Agenda Setting Session from May 9 to May 2, 2019
3. New Providence - Zoning Ord 2019-03 Hearing on 5-6-19, revising various requirements

ORDINANCES AND RESOLUTIONS OTHER GOVERNING BODIES

1. Springfield Twp, resolution opposing Pilgrim Pipeline
2. Clark Twp, resolution adopting Walnut Avenue Redevelopment Plan

Newsletters:

NJ League of Municipalities - Legislative Bulletin - March 2019

Minutes, Reports, etc. from the following:

1. Education, Board of - Minutes of 3/7/19
2. Education, Board of - Minutes of 3/14/19
3. Education, Board of - Minutes of 3/25/19

ORDINANCES AND RESOLUTIONS EXPLANATION:

A governing body of a municipality may formally act through ordinances or resolutions. Ordinances usually encompass legislative acts. Resolutions usually deal with administrative or acts performed according to legal authority, established procedures or instructions from the Common Council.

Ordinances:

An act initiated by the Common Council that becomes law. The violation of an ordinance may result in summonses being issued. Generally, an ordinance remains in effect until repealed or modified and may not be amended or modified by a resolution. It requires a public hearing and publications in the town's legal paper before becoming effective. Examples of ordinances are those which deal with changing parking or speed limit requirements, code enforcement, implementing State mandates at the local level and creating boards or commissions.

Resolutions:

Any act or regulation that is required to be reduced to writing but may be finally passed at the meeting at which it is introduced. The legal effect of a resolution is the same as an ordinance except summonses cannot be issued for their violation. Generally, life of a resolution is permanent unless there is language to the contrary. Typical resolutions deal with: Opinion expressions; Requests for action to other elected officials or bodies or governmental agency[s]; One-time actions and Routine authorizations such as making appointments and awarding contracts.

City Clerk's Office