



Common Council of the City of Summit

Closed Session Agenda for Tuesday, March 19, 2019

7 : 0 0 p m – 7 : 2 0 p m

(Produced by the Office of the Secretary to the Mayor and Council)

Only matters that have bullet points under them were known to need discussion at the time of agenda creation. The other subjects are those permitted for discussion and are listed in case they are needed.

ADEQUATE NOTICE

RESOLUTION – AUTHORIZE CLOSED SESSION

1. Collective Bargaining Matters - NJSA 10:4-12.B (4)
2. Purchase, lease or acquisition of property with public funds - NJSA 10:4-12.b (5)
3. Public safety tactics and techniques - NJSA 10:4-12.b (6)
4. Litigation and/or attorney-client privilege matters - NJSA 10:4-12.b (7)
5. Contract Negotiations (not collective bargaining) - NJSA 10:4-12.b (7)
6. Personnel and Appointments matters - NJSA 10.4-12.b (8)

- Extend Sick Leave With Pay – Parking Services Agency Employee
- Declare Vacancy – Municipal Court Judge
- Memo - R. Licatase, re Unfilled Appointments

• Mayor's Appointments:

(confirmation required)

- Arts Committee (1)
- Community Programs Advisory Board (2)

(no confirmation required)

None

- Known for discussion
- * Known for consideration

◆ Council Appointments:

- Historic Preservation Commission (1)
- Lackawanna Coalition (1)
- Parking Advisory Committee (1)

ADJOURN CLOSED SESSION



Common Council of the City of Summit

Regular Meeting Agenda for Tuesday, March 19, 2019
7:30 PM

(Produced by the Office of the Secretary to the Mayor and Council)

COMMITTEE MEETING SCHEDULE

Committee - Time - Attendees - Office

ADMINISTRATIVE POLICIES & COMMUNITY RELATIONS COMMITTEE

Monday 4:00 pm – 5:00 pm Large Conference Room
McTernan, Fox, Rogers, Licatese

CAPITAL PROJECT & COMMUNITY SERVICES COMMITTEE

Thursday 9:00 am – 10:00 am DCS Conference Room
Fox, Gould, Cascais

COMMUNITY PROGRAMS & PARKING SERVICES COMMITTEE

Thursday 8:00 am – 9:00 am DCS Conference Room
Gould, Vartan, McNany, Leblein Josephs

FINANCE COMMITTEE

Monday 5:00 pm – 6:00 pm Large Conference Room
Little, Bowman, Naidu, Mayor Radest, Rogers, Gerba

LAW & LABOR COMMITTEE

Tuesday 6:30 pm – 7:00 pm Clerk's Law Library
Bowman, Little, Rogers, Licatese, Giacobbe, Kavanagh

SAFETY & HEALTH COMMITTEE (Police and Fire)

Thursday 4:00 pm – 5:00 pm Police Chief's Conf. Room
5:00 pm – 6:00 p Police Chief's Conf. Room
Vartan, McTernan, Mayor Radest, Rogers, Evers, Weck, Avallone

(STAFF REMINDER: Please provide Committee Agendas for the Council President, City Administrator, and the Secretary for distribution on Wednesday.)



ASSISTIVE LISTENING DEVICES AVAILABLE. SEE CITY CLERK.



CALL TO ORDER

ADEQUATE NOTICE COMPLIANCE STATEMENT

Adequate notice of this meeting has been provided by the City Clerk's Office in the preparation of the Council Annual Meeting Notice, dated January 3, 2019, which was properly distributed and posted per statutory requirements.

Please be advised that the FIRE EXITS are to my RIGHT, your left, and at the BACK OF THE ROOM.

The City has a Listening System to assist the hearing impaired. If anyone needs hearing assistance, please obtain the system at the Dais and return it thereafter.

ROLL CALL

PLEDGE OF ALLEGIANCE

EXPLANATORY NOTE REGARDING CLOSED SESSION

A closed session meeting, as authorized by State statute, was announced and held prior to the start of this meeting and the known items for discussion were listed on the published Closed Session agenda.

EXPLANATORY NOTE REGARDING HEARINGS AND COMMENTS

Please be advised that council meetings are broadcast live on Comcast Channel 36 and Verizon Channel 30 and rebroadcast on Thursdays and Saturdays on HomeTowne TV – also on Comcast 36 and Verizon 33.

When invited to speak, please come to the lectern, clearly state your name and address, spell your last name, and speak into the podium microphone so that your comments can be understood by all and properly recorded. Whenever an audience or Council member reads from a prepared statement, please give or email a copy to the City Clerk's Office at rlicatase@cityofsummit.org. To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to approximately 3 minutes or so in length.

Unless you are using an electronic device to follow the meeting agenda or need it for professional emergency contact purposes, please turn it off. Thank you.

(The following matters were known at agenda deadline. Other matters may arise thereafter that need timely consideration or reaction.)

APPROVAL OF MINUTES

- Regular and Closed Session Meetings of March 5, 2019

REPORTS

- Mayor, City Administrator and Council President

PRESENTATIONS

- 2019 Municipal Operating Budget Presentation - Michael Rogers, City Administrator

PUBLIC COMMENTS

At this point in the meeting Council welcomes comments from any member of the public about issues that are ***not*** topics on tonight's business agenda. Whenever an audience or Council member reads from a prepared statement, please provide a copy to the City Clerk at rlicatese@cityofsummit.org. To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to 3 minutes.

ORDINANCE FOR INTRODUCTION

CAPITAL PROJECTS & COMMUNITY SERVICES

<u>Number</u>	<u>Title</u>	<u>Hearing Date</u>
(ID # 5903)	AN ORDINANCE AUTHORIZING A SUBLICENSE BETWEEN THE CITY OF SUMMIT AND THE NEW JERSEY BIKE AND WALK COALITION (<i>Train Station Bike Shelter</i>)	04/2/19

RESOLUTIONS

(Staff reports are attached as appropriate. Items are listed according to Council Committees, those in *italics* indicate secondary committee reference. Unless otherwise indicated, or desired by Committee Chair, or a Council member advises that they will be voting in the negative, all Committee resolutions may be voted on at once.)

FINANCE

- (ID # 6336) 1. Introduce 2019 Municipal, Parking and Sewer Operating Budgets & Establish Hearing Date (*roll call vote*)
- (ID # 6342) 2. Introduce 2019 Special Improvement District Budget & Establish Hearing Date (*roll call vote*)
- (ID # 6361) 3. Authorize Transfer of Appropriations - Operating Budget (*roll call vote*)
- (ID # 6360) 4. Certify Budget Compliance Requirements
- (ID # 6297) 5. Authorize Execution of Annual License Agreement - Use of Sidewalk, The Office of Summit, LLC d/b/a The Office Tavern Grill
- (ID # 6374) 6. Authorize Execution of Annual License Agreement - Use of Sidewalk, The Office of Summit, LLC d/b/a Piattino Neighborhood Bistro

LAW & LABOR

- (ID # 6266) 1. Extension of Sick Leave With Pay - Division of Public Works Employee (*Pending Closed Session discussion*)
- (ID # 6344) 2. Extend Sick Leave With Pay - Parking Services Agency Employee (*Pending Closed Session discussion*)
- (ID # 6362) 3. Declare Vacancy - Municipal Court Judge (*Pending Closed Session discussion*)

COMMUNITY PROGRAMS & PARKING SERVICES

- (ID # 6368) Authorize Execution of Grant Agreement - Junior League of Summit Grant - \$5,000.00

CAPITAL PROJECTS & COMMUNITY SERVICES

- (ID # 6372) 1. Establish 2019 Fees for Operating and Maintaining the Sanitary Sewer System
- (ID # 6302) 2. Award Bid - Oakland Place and Linden Place Improvement Project - \$534,020.00
- (ID # 6332) 3. Award Bid - 2019-2020 Professional Landscape Services - \$158,050.00
- (ID # 6296) 4. Authorize 2019 City Forester In Excess of \$17,500.00 - Not to Exceed \$50,000.00 and Reduce Professional Liability Insurance Requirement
- (ID # 6328) 5. Authorize Somerset County Cooperative Purchasing System (SOCCP) Purchase - Dyed Diesel Fuel Not to Exceed \$130,000.00
- (ID # 6350) 6. Authorize Somerset County Cooperative Purchasing System (SOCCP) Purchase - Landscape Treatment and Fertilization Services Not to Exceed \$60,000.00
- (ID # 6329) 7. Authorize Somerset County Cooperative Purchasing System (SOCCP) Purchase - Unleaded Gasoline Not to Exceed \$145,000
- (ID # 6365) 8. Authorize Union County Cooperative Purchasing System (UCCP) Purchase - Bulk Rock Salt Not to Exceed \$75 K
- (ID # 6311) 9. Authorize Continuation of the Parklet Program and Use of Public Property For Same
- (ID # 6334) 10. Amend Resolution #38568 Authorizing Use of Public Property - Medal of Honor Monument - Change in Height of Pillar Design

CONSENT AGENDA

CAPITAL PROJECTS & COMMUNITY SERVICES

(ID # 6322) Authorize Attendance - 2019 Annual International Code Council Code Development Hearing

LAW & LABOR

(ID # 6345) Authorize City Clerk Attendance - 2019 Municipal Clerks Association of New Jersey Annual Conference

FINANCE

- (ID # 6353) 1. Authorize Redemption - Tax Sale Certificate #18-00004
- (ID # 6355) 2. Authorize Refund Overpayment of 2018 Taxes
- (ID # 6323) 3. Authorize Refunds - Department of Community Programs
- (ID # 6180) 4. Authorize Parking Refunds - Summit SmartCard, Prepaid Parking, and Overnight Parking Permits
- (ID # 6226) 5. Authorizing Payment of Bills -

PENDING ORDINANCES

<u>Number</u>	<u>Title</u>	<u>Hearing Date</u>
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SAFETY & HEALTH

19-3182	AN ORDINANCE TO AMEND THE CODE, CHAPTER II, ADMINISTRATION, ARTICLE VII – ADMINISTRATIVE POLICIES AND PROCEDURES, SECTION 2-69, FEES FOR MUNICIPAL SERVICES, SUBSECTION 2-69.3, FEES TO BE COLLECTED BY CHIEF OF POLICE. (Police Extra Duty Fee Hourly Wage Revision)	4/02/19
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SAFETY & HEALTH

19-3183	AN ORDINANCE AMENDING THE CODE, CHAPTER VII, TRAFFIC, SECTION 7-18, TRAFFIC LANE USE RESTRICTIONS. (Passaic Ave And River Road Lane Use Restrictions)	4/02/19
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SAFETY & HEALTH

19-3184	AN ORDINANCE AMENDING THE CODE, CHAPTER VII, TRAFFIC, SECTION 7-13, TURN PROHIBITIONS, SUBSECTION 7-13.1, TURN PROHIBITIONS DESIGNATED AND SUBSECTION 7-13.2, NO RIGHT TURN ON RED. (Right Turns Prohibited and No Right Turn on Red Passaic/River)	4/02/19
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ORDINANCES AND RESOLUTIONS EXPLANATION:

A governing body of a municipality may formally act through ordinances or resolutions. Ordinances usually encompass legislative acts. Resolutions usually deal with administrative or acts performed according to legal authority, established procedures or instructions from the Common Council.

Ordinances:

An act initiated by the Common Council that becomes law. The violation of an ordinance may result in summonses being issued. Generally, an ordinance remains in effect until repealed or modified and may not be amended or modified by a resolution. It requires a public hearing and publications in the town's legal paper before becoming effective. Examples of ordinances are those which deal with changing parking or speed limit requirements, code enforcement, implementing State mandates at the local level and creating boards or commissions.

Resolutions:

Any act or regulation that is required to be reduced to writing but may be finally passed at the meeting at which it is introduced. The legal effect of a resolution is the same as an ordinance except summonses cannot be issued for their violation. Generally, life of a resolution is permanent unless there is language to the contrary. Typical resolutions deal with: Opinion expressions; Requests for action to other elected officials or bodies or governmental agency[s]; One-time actions and Routine authorizations such as making appointments and awarding contracts.

City Clerk's Office