



## Common Council of the City of Summit

Closed Session Agenda for Tuesday, February 5, 2019

**7 : 0 0   p m   –   7 : 2 0   p m**

(Produced by the Office of the Secretary to the Mayor and Council)

### Adequate Notice

#### Resolution – AUTHORIZE CLOSED SESSION

1. Collective Bargaining Matters - NJSA 10:4-12.B (4)
2. Purchase, lease or acquisition of property with public funds - NJSA 10:4-12.b (5)
3. Public safety tactics and techniques - NJSA 10:4-12.b (6)
4. Litigation and/or attorney-client privilege matters - NJSA 10:4-12.b (7)
5. Contract Negotiations (not collective bargaining) - NJSA 10:4-12.b (7)
6. Personnel and Appointments matters - NJSA 10:4-12.b (8)

- Extend Injury Leave With Pay – DPW Employee
- Extend Sick Leave With Pay - Parking Services Agency Employee
- Declare Vacancy - Parking Services Agency - One Part-time Collections Assistant
- Declare Vacancy - Parking Services Agency - Parking Enforcement Officer
  
- Memo - R. Licatese, re Unfilled Appointments
- Mayor's Appointments:  
**(confirmation required)**
  - Arts Committee (2)
  - Community Programs Advisory Board (3)
  - Rent Commission (1 L)
  
- ♦ Council Appointments:
  - \*Economic Development Advisory Committee (1 & \*Chair)
  - Lackawanna Coalition (1)
  - Parking Advisory Committee (1)
  - Recycling Advisory Committee (1)
  - \*Shade Tree Advisory Board (1)
  
- Known for discussion
- \* Known for consideration

Only matters that have bullet points under them were known to need discussion at the time of agenda creation. The other subjects are those permitted for discussion and are listed in case they are needed.

### ADJOURN CLOSED SESSION



## Common Council of the City of Summit

**Regular Meeting Agenda for Tuesday, February 5, 2019  
7:30 PM**

(Produced by the Office of the Secretary to the Mayor and Council)

### **COMMITTEE MEETING SCHEDULE** Committee - Time - Attendees - Office

#### **ADMINISTRATIVE POLICIES & COMMUNITY RELATIONS COMMITTEE**

Monday 4:00 pm – 5:00 pm Large Conference Room  
McTernan, Fox, Rogers, Licatiese

#### **CAPITAL PROJECT & COMMUNITY SERVICES COMMITTEE**

Thursday 9:00 am – 10:00 am DCS Conference Room  
Fox, Gould, Cascais

#### **COMMUNITY PROGRAMS & PARKING SERVICES COMMITTEE**

Thursday 8:00 am – 9:00 am DCS Conference Room  
Gould, Vartan, McNany, Leblein Josephs

#### **FINANCE COMMITTEE**

Monday 5:00 pm – 6:00 pm Large Conference Room  
Little, Bowman, Naidu, Mayor Radest, Rogers, Gerba

#### **LAW & LABOR COMMITTEE**

Tuesday 6:30 pm – 7:00 pm Clerk's Law Library  
Bowman, Little, Rogers, Licatiese, Giacobbe, Kavanagh

#### **SAFETY & HEALTH COMMITTEE (Police and Fire)**

Thursday 4:00 pm – 5:00 pm Police Chief's Conf. Room  
5:00 pm – 6:00 p Police Chief's Conf. Room  
Vartan, McTernan, Mayor Radest, Rogers, Evers, Weck, Avallone

(STAFF REMINDER: Please provide Committee Agendas for the Council President, City Administrator, and the Secretary for distribution on Wednesday.)



**ASSISTIVE LISTENING DEVICES AVAILABLE. SEE CITY CLERK.**

## **CALL TO ORDER**

### **ADEQUATE NOTICE COMPLIANCE STATEMENT**

*Adequate notice of this meeting has been provided by the City Clerk's Office in the preparation of the Council Annual Meeting Notice, dated January 3, 2019, which was properly distributed and posted per statutory requirements.*

*Please be advised that the FIRE EXITS are to my RIGHT, your left, and at the BACK OF THE ROOM.*

*The City has a Listening System to assist the hearing impaired. If anyone needs hearing assistance, please obtain the system at the Dais and return it thereafter.*

## **ROLL CALL**

## **PLEDGE OF ALLEGIANCE**

### **EXPLANATORY NOTE REGARDING CLOSED SESSION**

*A closed session meeting, as authorized by State statute, was announced and held prior to the start of this meeting and the known items for discussion were listed on the published Closed Session agenda.*

### **EXPLANATORY NOTE REGARDING HEARINGS AND COMMENTS**

*Please be advised that council meetings are broadcast live on Comcast Channel 36 and Verizon Channel 30 and rebroadcast on Thursdays and Saturdays on HomeTowne TV – also on Comcast 36 and Verizon 33.*

*When invited to speak, please come to the lectern, clearly state your name and address, spell your last name, and speak into the podium microphone so that your comments can be understood by all and properly recorded. Whenever an audience or Council member reads from a prepared statement, please give or email a copy to the City Clerk's Office at [rlicatese@cityofsummit.org](mailto:rlicatese@cityofsummit.org). To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to approximately 3 minutes or so in length.*

*Unless you are using an electronic device to follow the meeting agenda or need it for professional emergency contact purposes, please turn it off. Thank you.*

*(The following matters were known at agenda deadline. Other matters may arise thereafter that need timely consideration or reaction.)*

## **APPROVAL OF MINUTES**

- Regular and Closed Session Meetings of January 15, 2019

## **REPORTS**

- Mayor, City Administrator and Council President

## **PRESENTATIONS**

- John Nicholas - Union County Air Traffic Noise Advisory Board

## **CEREMONIAL AWARD**

Mayoral Proclamation - Area Baby Center 20th Birthday Celebration - Mayor Radest

## **PUBLIC COMMENTS**

*At this point in the meeting Council welcomes comments from any member of the public about issues that are not topics on tonight's business agenda. Whenever an audience or Council member reads from a prepared statement, please provide a copy to the City Clerk at [rlicatese@cityofsummit.org](mailto:rlicatese@cityofsummit.org). To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to 3 minutes.*

## **ORDINANCE(S) FOR INTRODUCTION**

*\*Hearings will be at the meeting indicated below, unless otherwise noted*

| <u>Number</u> | <u>Title</u> | <u>Hearing Date</u> |
|---------------|--------------|---------------------|
|---------------|--------------|---------------------|

### **COMMUNITY PROGRAMS & PARKING SERVICES**

|             |  |          |
|-------------|--|----------|
| (ID # 6229) | <b>AN ORDINANCE AMENDING THE CODE CHAPTER VII, TRAFFIC, SECTION 7-8, PARKING, SUBSECTION 7-8.5, PARKING TIME LIMITED ON CERTAIN STREETS (Springfield Avenue, north – 15-minute express meters)</b> | 02/20/19 |
|-------------|--|----------|

## **RESOLUTIONS**

*(Staff reports are attached as appropriate. Items are listed according to Council Committees, those in italics indicate secondary committee reference. Unless otherwise indicated, or desired by Committee Chair, or a Council member advises that they will be voting in the negative, all Committee resolutions may be voted on at once.)*

### **FINANCE**

|             |  |
|-------------|--|
| (ID # 6262) | 1. Appoint Chair - Summit Economic Development Advisory Committee ( <i>Pending Closed Session discussion</i> )   |
| (ID # 6154) | 2. Authorize Transfer of Appropriations - Operating Budget   |
| (ID # 6207) | 3. Resolution Determining Form and Other Details of \$26,473,000 2019 General Bonds \$26,473,000; Curb and Sidewalk Assessment Bonds - \$535,000; Sewer Bonds - \$1,545,000, Parking Bonds - \$2,280,000 and Special Improvement District Assessment Bonds - \$1,122,000 and Providing for Their Sale. |
| (ID # 6208) | 4. Resolution Providing for the Combination of Certain Issues of Bonds of the City of Summit, in the County of Union, New Jersey, Into a Single Issue of General Bonds Aggregating \$26,473,000 in Principal Amount.   |

## **FINANCE**

(ID # 6209) 5. Resolution Providing for the Combination of Certain Issues of Bonds of the City of Summit, in the County of Union, New Jersey, into a Single issue of Curb and Sidewalk Assessment Bonds Aggregating \$535,000 in Principal Amount.

(ID # 6210) 6. Resolution Providing for the Combination of Certain Issues of Bonds of the City of Summit, in the County of Union, New Jersey, Into a Single Issue of Sewer Bonds Aggregating \$1,545,000 in Principal Amount.

(ID # 6212) 7. Resolution Providing for the Combination of Certain Issues of Bonds of the City of Summit, in the County of Union, New Jersey, Into a Single Issue of Parking Bonds Aggregating \$2,280,000 in Principal Amount.

(ID # 6253) 8. Resolution Determining Form and Other Details of Local Unit's Allocable Share of Capital Improvement Projects for Joint Meeting of Essex and Union Counties and Providing for Sale of Note - \$1,175,000

## **CAPITAL PROJECTS & COMMUNITY SERVICES**

(ID # 6172) 1. Authorize Acceptance of Donation - Hometown Heroes

(ID # 6233) 2. Appoint Shade Tree Advisory Committee Member (*Pending Closed Session discussion*)

(ID # 6222) 3. Authorize Amendment to Free Market Center Construction and Use Agreement - To Include Grant Monies Received

(ID # 6218) 4. Authorize Renewal of Summit City Commodity Resale System #240SCCRS

(ID # 6231) 5. Authorize National Cooperative Purchase - Sourcewell - Purchase of Heavy Duty Roll-off Trailer- \$81,544.00

(ID # 5962) 6. Award Bid - Village Green Phase II Improvement Project - \$261,355.00

(ID # 6184) 7. Authorize Professional Services Agreement in Excess of \$17,500.00 - 2019 City Planner - Burgis Associates, Inc. Not to Exceed \$45,000.00

(ID # 6163) 8. Authorize 2019 Special Consultant Engineering Services - LSRP, Survey and General - Mott MacDonald - Not to Exceed \$200,000.00

(ID # 6164) 9. Authorize 2019 Special Consultant Engineering Services - Sanitary Sewer, Survey and General - Neglia Engineering Associates - Not to Exceed \$100,000.00

## **CAPITAL PROJECTS & COMMUNITY SERVICES**

(ID # 6165) 10. Authorize 2019 Special Consultant Engineering Services - Traffic, Survey and General - Maser Consulting, PA Not To Exceed \$100,000.00

(ID # 6162) 11. Authorize 2019 Special Consultant Engineering Services - Design, Survey, and Inspection - Harold E. Pellow & Associates, Inc. - Not to Exceed \$50,000.00

(ID # 6161) 12. Authorize 2019 Special Consultant Engineering Services - Design, Survey, and Inspection - Boswell Engineering - Not to Exceed \$250,000.00

## **LAW & LABOR**

(ID # 6228) 1. Declare Vacancy - Parking Services Agency - One Part-time Collections Assistant (*Pending Closed Session discussion*)

(ID # 6214) 2. Declare Vacancies - Parking Enforcement Officer (*Pending Closed Session discussion*)

(ID # 6215) 3. Extend Sick Leave With Pay - Parking Services Agency Employee (*Pending Closed Session discussion*)

(ID # 6256) 4. Extension of Injury Leave With Pay - DCS Division of Public Works Employee (*Pending Closed Session discussion*)

## **CONSENT AGENDA**

### **CAPITAL PROJECTS & COMMUNITY SERVICES**

(ID # 6206) 1. Grant Permission and Set Forth Conditions - Promotional Sign on Village Green - Summit High School Theater Production

(ID # 6234) 2. Grant Permission, Set Forth Conditions - Our House Foundation - 20th Annual Our House Our Run

### **COMMUNITY PROGRAMS & PARKING SERVICES**

(ID # 6230) 1. Authorize Conference Attendance - International Parking Conference and Exposition (IPI)

(ID # 6252) 2. Authorize Conference Attendance - New Jersey Recreation & Park Association (NJRPA)

### **SAFETY & HEALTH**

(ID # 6260) Authorize Fire Department Fundraiser for United States Coast Guard

## **FINANCE**

|             |  |
|-------------|--|
| (ID # 6203) | 1. Cancel Improvement Authorization Funds - Capital Accounts   |
| (ID # 6213) | 2. Authorize Payments - Union County Purpose Tax and Open Space, Recreation and Historic Preservation Taxes - 2019 First and Second Quarters |
| (ID # 6171) | 3. Authorize Refund Overpayment of 2018 Taxes  |
| (ID # 6169) | 4. Authorize Refunds - Department of Community Programs  |
| (ID # 6176) | 5. Authorize Parking Refunds - Summit SmartCard, Prepaid Parking, and Overnight Parking Permits  |
| (ID # 6223) | 6. Authorizing Payment of Bills  |

## **ITEMS FOR DISCUSSION, ACTION OR REFERRAL**

*(Comments are solicited from Council members and the public. Staff reports are attached as appropriate. Items are listed according to Council Committees, those in italics indicate secondary committee reference.)*

## **CAPITAL PROJECT & COMMUNITY SERVICES**

|             |  |
|-------------|--|
| (ID # 6254) | Report – P. Cascais, DCS Director, re Affordable Housing |
|-------------|--|

## **COUNCIL MEMBERS' COMMENTS/NEW BUSINESS**

## **ADJOURNMENT REGULAR MEETING**

## **CLOSED SESSION (IF NEEDED AND AUTHORIZED)**

## **EXPLANATORY NOTE REGARDING CORRESPONDENCE, STAFF & LIAISON REPORTS, AND GENERAL INFORMATION ITEMS**

*By end of business on Friday before the meeting, unless otherwise indicated, all items on the agenda are distributed to the Mayor, Council, City Administrator, City Treasurer and City Solicitor. Department Heads and the Press are advised via email that the official agenda is available for review on the City's website. An official "Board" copy is available for public inspection in the City Clerk's Office, the Summit Free Public Library reference desk and on the City's website. Oral reports and delayed distributions are noted as needed. Information that arrives after the agenda is completed and sent to the "distribution list" has only been provided to the Mayor, Council, City Administrator and affected Department Head(s).*

## **CORRESPONDENCE**

1. Letter - J. Ruggiero, Tax Collector, re Statement of 2018 Taxes
2. Letter - M. Caputo, Purchasing Agent, re Village Green Phase II Improvement Project

## **RECEIVED AND FILED**

## **GENERAL INFORMATION**

*Includes notices, letters copied to the city, ordinances & resolutions from other governing bodies, newsletters and minutes and reports from agencies, boards and commissions. Each item does not appear to require any discussion or action. (Copies of ordinances and resolutions from other governing bodies are not provided, but are available upon request.)*

### **Notices:**

Union County Freeholder Board - 2019 Annual Meeting Notice

### **Ordinances and Resolutions Other Governing Bodies**

Resolution - Union Township, re Urging Legislation to allow a grace period for tax payments for federal workers during government shutdown

### **Minutes, Reports, etc. from the following:**

Transportation Advisory Board, Union County - 11/7/18

## **ORDINANCES AND RESOLUTIONS EXPLANATION:**

A governing body of a municipality may formally act through ordinances or resolutions. Ordinances usually encompass legislative acts. Resolutions usually deal with administrative or acts performed according to legal authority, established procedures or instructions from the Common Council.

### **Ordinances:**

An act initiated by the Common Council that becomes law. The violation of an ordinance may result in summonses being issued. Generally, an ordinance remains in effect until repealed or modified and may not be amended or modified by a resolution. It requires a public hearing and publications in the town's legal paper before becoming effective. Examples of ordinances are those which deal with changing parking or speed limit requirements, code enforcement, implementing State mandates at the local level and creating boards or commissions.

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### **Resolutions:**

Any act or regulation that is required to be reduced to writing but may be finally passed at the meeting at which it is introduced. The legal effect of a resolution is the same as an ordinance except summonses cannot be issued for their violation. Generally, life of a resolution is permanent unless there is language to the contrary. Typical resolutions deal with: Opinion expressions; Requests for action to other elected officials or bodies or governmental agency[s]; One-time actions and Routine authorizations such as making appointments and awarding contracts.

City Clerk's Office



| ORDINANCE #        | (ID # 6229) |
|--------------------|-------------|
| Introduction Date: | 2/5/2019    |
| Hearing Date:      | 2/20/2019   |
| Passage Date:      |             |
| Effective Date:    |             |

**AN ORDINANCE AMENDING THE CODE CHAPTER VII, TRAFFIC, SECTION 7-8, PARKING, SUBSECTION 7-8.5, PARKING TIME LIMITED ON CERTAIN STREETS (Springfield Avenue, north – 15-minute express meters)**

*Ordinance Summary: This Ordinance amends the Revised General Ordinances of the City of Summit, Chapter VII, Traffic, Section 7-8, Parking, Subsection 7-8.5, Parking Time Limited on Certain Streets, to change the meter time for meter numbers 86 & 78, between Maple Street and Beechwood Road, from ninety (90) minutes to fifteen (15) minute express parking.*

**BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, COUNTY OF UNION, NEW JERSEY, as follows:**

**Section 1.** That Section **7-8, PARKING**, subsection **7-8.5, Parking Time Limited on Certain Streets**, - - No person shall park a vehicle for longer than the time limit shown below at any time (except Sundays and holidays) between the hours listed upon any of the following described streets or parts of streets, -- of the Code, shall be amended and supplemented as follows:

- b. *Time Limit Parking (Parking Zones).*
2. **Parking Zones.** The following described streets or parts of streets are hereby designated as parking zones.
  - (a) No person shall park a vehicle for longer than the time limit shown in this subsection at any time except Sundays between the hours limited in this subsection or parts of streets described in this subsection.
  - (b) All time limit metered spaces of five (5) hours or less shall be in operation between the hours of 8:00 a.m. and 6:00 p.m., except Sundays and holidays.
  - (c) All time limit metered spaces of more than five (5) hours shall be in operation between the hours of 6:00 a.m. and 6:00 p.m., except Sundays and holidays.

| <b>7-8.5b,2 Parking Time Limited - Metered Zones</b>        |              |   |   |                          |
|---|--------------|---|---|--------------------------|
| <i>b. 2. Time Limit Parking (Parking Zones) – Continued</i> |              |   |   |                          |
| <i>Name of Street</i>                                       | <i>Side</i>  | <i>Time Limit</i>                                 | <i>Location</i>   | <i>Parking Zone Rate</i> |
| <u>Springfield Avenue</u>                                   | <u>North</u> | <u>Between 8:00 a.m and 6:00 p.m. Monday thru</u> | <u>Meter numbers 86 &amp; 78 Between Maple Street &amp;</u> | <u>C</u>                 |

|  |  |                 |                       |  |
|--|--|-----------------|-----------------------|--|
|  |  | <u>Saturday</u> | <u>Beechwood Road</u> |  |
|--|--|-----------------|-----------------------|--|

**Section 2.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed and this ordinance shall take effect after final passage and publication as provided by law.

(Last additions in text indicated by underline; deletions by ~~strikethroughs~~)

Dated:

I, Rosalia M. Licatese, City Clerk of the      Approved:      Mayor

City of Summit, do hereby certify that the  
foregoing ordinance was duly passed by the  
Common Council of said City at a regular  
meeting held on

City Clerk

# PARKING SERVICES AGENCY

CITY HALL, 512 SPRINGFIELD AVENUE, SUMMIT, NJ 07901  
 P: 908.522.5100 F: 908.277.2977  
 PARKING@CITYOFSUMMIT.ORG  
 WWW.CITYOFSUMMIT.ORG



## MEMORANDUM

To: Mayor Radest and Members of Common Council  
 cc: *Rita* Summit Parking Advisory Committee  
 From: Rita M. McNany, Parking Services Manager  
 Date: January 25, 2019  
 Re: **Ordinance for Introduction - Change Meter Time - 90-Minutes to 15-Minute Express - Springfield Avenue - Meter Numbers 86 & 78 between Maple St & Beechwood Rd**

The City received a request from business owner on Springfield Avenue to change two (2) meters from 90-minutes to the **15-minute Express Parking** meters.

Meter numbers 86 & 78 between Maple St & Beechwood Rd Please see attached map for exact locations. This matter was discussed at General Services Committee. These locations will assist numerous downtown businesses that need quick drop off and pick up parking spaces.

The attached letter was delivered to all businesses on Springfield Avenue between Maple Street and Beechwood Road. We have not received any negative feedback.

Therefore, I recommend that the attached ordinance be introduced by Common Council on February 5 with a hearing on February 20, 2019

Thank you for your continued support.



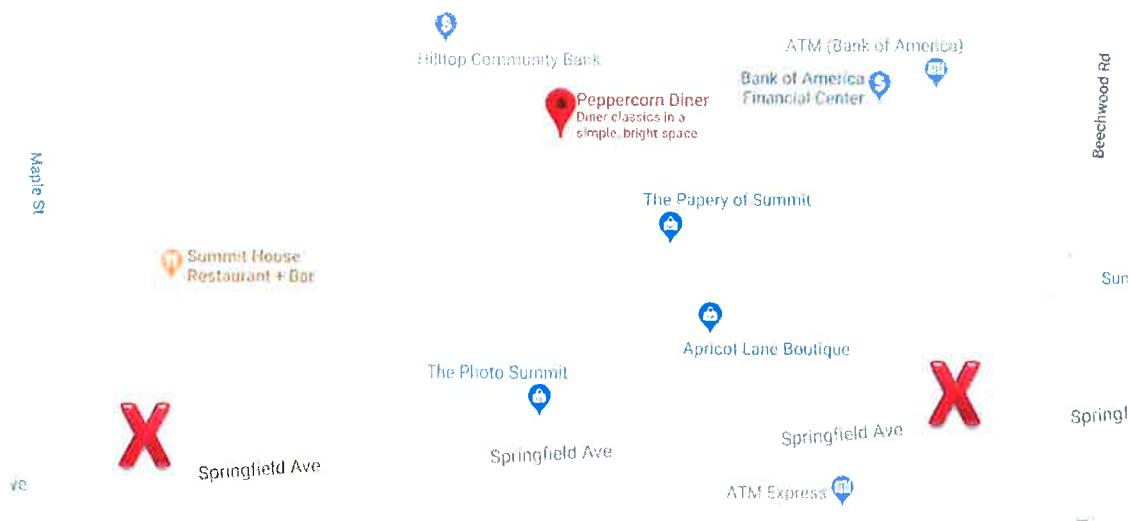
# NOTICE



**The City of Summit has received a request to install two 15-minute Express Parking Spaces on Springfield Avenue.**

**Common Council will consider this request at a public hearing on February 20, 2019.**

**The spaces will be located on the east side of Springfield Avenue in the first and last spaces between Beechwood Road and Maple Street.**



**If you have any questions, comments, or concerns please contact Parking Services via email at [parking@cityofsummit.org](mailto:parking@cityofsummit.org). The public is invited to the hearing on February 20, 2019.**

|                    |         |
|--------------------|---------|
| Ordinance #:       |         |
| Introduction Date: | 2-5-19  |
| Hearing Date:      | 2-20-19 |
| Passage Date:      |         |

**AN ORDINANCE AMENDING THE CODE CHAPTER VII, TRAFFIC, SECTION 7-8, PARKING, SUBSECTION 7-8.5, PARKING TIME LIMITED ON CERTAIN STREETS [Summit Avenue and Bank Street meters 90-minutes to 15-min express]**

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, as follows:

Section 1. That Section **7-8, PARKING**, subsection **7-8.5, Parking Time Limited on Certain Streets**, -- No person shall park a vehicle for longer than the time limit shown below at any time (except Sundays and holidays) between the hours listed upon any of the following described streets or parts of streets, -- of the Code shall be amended and supplemented as follows:

b. *Time Limit Parking (Parking Zones)*

2. *Parking Zones.* The following described streets or parts of streets are hereby designated as parking zones.

- (a) No person shall park a vehicle for longer than the time limit shown in this subsection at any time except Sundays between the hours limited in this subsection or parts of streets described in this subsection.
- (b) All time limit metered spaces shall be in operation between the hours of 8:00 a.m. and 6:00 p.m., except Sundays and holidays.

| Name of Street | Sides | Time Limit   | Location   | Parking Zone Rate |
|----------------|-------|--|--|-------------------|
| Springfield    | North | Between 8:00 a.m. and 6:00 p.m. Monday thru Saturday | Meter numbers 86 & 78<br>Between Maple St & Beechwood Road | E.C.              |

Section 2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed and this ordinance shall take effect after final passage and publication as provided by law.

(Last additions in text indicated by underline; deletions by ~~strikeouts~~)

Dated: February 20, 2019

I, David L. Hughes, City Clerk of the City of Summit, do hereby certify that the foregoing ordinance was duly passed by the Common Council of said City at a regular meeting held on Tuesday evening, February 20, 2019.

Approved:

Mayor

City Clerk

Resolution (ID # 6262)  
February 5, 2019

**APPOINT CHAIR - SUMMIT ECONOMIC DEVELOPMENT ADVISORY COMMITTEE  
(PENDING CLOSED SESSION DISCUSSION)**

Pending Closed Session discussion.

Resolution (ID # 6154)  
February 5, 2019

**AUTHORIZE TRANSFER OF APPROPRIATIONS - OPERATING BUDGET**

WHEREAS, there appears to be a surplus in the following 2018 Operating Accounts over and above the demands to be necessary; viz:

FROM

|               |                                       | Salaries and Wages | Other Expenses |
|---------------|---------------------------------------|--------------------|----------------|
| 01-20-100-000 | Administrative & Executive            | \$190.00           |                |
| 01-28-370-002 | Golf Course                           | \$3,700.00         |                |
| 01-28-370-003 | Family Aquatic Center                 | \$2,800.00         |                |
| 01-31-460-000 | Gasoline                              |                    | \$6,010.00     |
| 01-20-120-000 | City Clerk                            |                    | \$2,000.00     |
|               |                                       |                    |                |
|               |                                       |                    |                |
|               |                                       |                    |                |
|               |                                       |                    |                |
|               | <b>Total amount transferred from:</b> | <b>\$14,700.00</b> |                |

WHEREAS, there appears to be insufficient funds in the following 2018 Operating Accounts to meet the demands thereof; viz:

TO

|               |                                     | Salaries and Wages | Other Expenses |
|---------------|-------------------------------------|--------------------|----------------|
| 01-27-330-000 | Board of Health                     |                    | \$620.00       |
| 01-31-430-000 | Electricity                         |                    | \$6,120.00     |
| 01-31-446-000 | Natural Gas                         |                    | \$5,750.00     |
| 01-20-100-002 | Postage Fedex                       |                    | \$210.00       |
| 01-20-130-200 | Finance                             |                    | \$2,000.00     |
|               |                                     |                    |                |
|               |                                     |                    |                |
|               | <b>Total amount transferred to:</b> | <b>\$14,700.00</b> |                |

Dated: February 5, 2019

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, February 5, 2019.

City Clerk



**City Treasurer's Office**  
Resolution

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 02/05/19 07:30 PM

## **RESOLUTION (ID # 6154)**

DOC ID: 6154

TO: Mayor and Common Council

FROM: Marge Gerba, City Treasurer

DATE: December 27, 2018

### **SUMMARY**

Transfer of funds from operating accounts with a surplus to operating accounts with insufficient funds due to unexpected and/or rising costs.

Resolution (ID # 6207)  
February 5, 2019

**RESOLUTION DETERMINING THE FORM AND OTHER DETAILS OF \$26,473,000  
GENERAL BONDS OF 2019, \$535,000 CURB AND SIDEWALK ASSESSMENT BONDS OF  
2019, \$1,545,000 SEWER BONDS OF 2019, \$2,280,000 PARKING BONDS OF 2019 AND  
\$1,122,000 SPECIAL IMPROVEMENT DISTRICT ASSESSMENT BONDS OF 2019 OF THE  
CITY OF SUMMIT, IN THE COUNTY OF UNION, NEW JERSEY, AND PROVIDING FOR  
THEIR SALE.**

**BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, IN  
THE COUNTY OF UNION, NEW JERSEY, AS FOLLOWS:**

Terms of Bonds. The \$26,473,000 General Bonds of 2019 (the “General Bonds”) of the City of Summit, in the County of Union, New Jersey (the “City”), referred to and described in the resolution adopted pursuant to the Local Bond Law of the State of New Jersey, by the Common Council of the City on February 5, 2019, entitled “Resolution providing for the combination of certain issues of bonds of the City of Summit, in the County of Union, New Jersey, into a single issue of General Bonds aggregating \$26,473,000 in principal amount” and authorized by certain bond ordinances of the City therein described, shall be dated the date of delivery thereof (which is expected to be February 26, 2019), shall bear interest payable semi-annually on February 15 and August 15 in each year, commencing August 15, 2019, expressed in a multiple of 1/8 or 1/20 of 1%, shall mature (subject to the option of the successful bidder to establish term bonds in accordance with the provisions of the notice of sale) in the principal amount of \$1,073,000 on February 15, 2020, \$1,680,000 on February 15, 2021, \$1,725,000 on February 15, 2022, \$1,765,000 on February 15, 2023, \$1,810,000 on February 15, 2024, \$1,860,000 on February 15, 2025, \$1,905,000 on February 15, 2026, \$1,965,000 on February 15, 2027, \$2,025,000 on February 15, 2028, \$2,085,000 on February 15, 2029, and \$2,145,000 on February 15 in each of the years 2030 to 2033, both inclusive, and shall each bear a distinctive number to distinguish if from all other General Bonds of said issue.

The \$535,000 Curb and Sidewalk Assessment Bonds of 2019 (the “Curb and Sidewalk Assessment Bonds”) of the City, referred to and described in the resolution adopted pursuant to the Local Bond Law of the State of New Jersey, by the Common Council of the City on February 5, 2019, entitled “Resolution providing for the combination of certain issues of bonds of the City of Summit, in the County of Union, New Jersey, into a single issue of Curb and Sidewalk Assessment Bonds aggregating \$535,000 in principal amount” and authorized by certain bond ordinances of the City therein described, shall be dated the date of delivery thereof (which is expected to be February 26, 2019), shall bear interest payable semi-annually on February 15 and August 15 in each year, commencing August 15, 2019, expressed in a multiple of 1/8 or 1/20 of 1%, shall mature (subject to the option of the successful bidder to establish term bonds in accordance with the provisions of the notice of sale) in the principal amount of \$55,000 on February 15 in each of the years 2020 to 2026, both inclusive, and \$50,000 on February 15 in each of the years 2027 to 2029, both inclusive, and shall each bear a distinctive number to distinguish if from all other Curb and Sidewalk Assessment Bonds of said issue.

The \$1,545,000 Sewer Bonds of 2019 (the “Sewer Bonds”), referred to and described in the resolution adopted pursuant to the Local Bond Law of the State of New Jersey, by the Common Council of the City on February 5, 2019, entitled “Resolution providing for the combination of

certain issues of bonds of the City of Summit, in the County of Union, New Jersey, into a single issue of Sewer Bonds aggregating \$1,545,000 in principal amount" and authorized by certain bond ordinances of the City therein described, shall be dated the date of delivery thereof (which is expected to be February 26, 2019), shall bear interest payable semi-annually on February 15 and August 15 in each year, commencing August 15, 2019, expressed in a multiple of 1/8 or 1/20 of 1%, shall mature (subject to the option of the successful bidder to establish term bonds in accordance with the provisions of the notice of sale) in the principal amount of \$90,000 on February 15, 2020, \$95,000 on February 15 in each of the years 2021 and 2022, \$100,000 on February 15 in each of the years 2023 and 2024, \$105,000 on February 15 in each of the years 2025 and 2026, \$110,000 on February 15, 2027, \$115,000 on February 15, 2028, \$120,000 on February 15 in each of the years 2029 and 2030, \$125,000 on February 15, 2031, \$130,000 on February 15, 2032 and \$135,000 on February 15, 2033, and shall each bear a distinctive number to distinguish if from all other Sewer Bonds of said issue.

The \$2,280,000 Parking Bonds of 2019 (the "Parking Bonds"), referred to and described in the resolution adopted pursuant to the Local Bond Law of the State of New Jersey, by the Common Council of the City on February 5, 2019, entitled "Resolution providing for the combination of certain issues of bonds of the City of Summit, in the County of Union, New Jersey, into a single issue of Parking Bonds aggregating \$2,280,000 in principal amount" and authorized by certain bond ordinances of the City therein described, shall be dated the date of delivery thereof (which is expected to be February 26, 2019), shall bear interest payable semi-annually on February 15 and August 15 in each year, commencing August 15, 2019, expressed in a multiple of 1/8 or 1/20 of 1%, shall mature (subject to the option of the successful bidder to establish term bonds in accordance with the provisions of the notice of sale) in the principal amount of \$135,000 on February 15 in each of the years 2020 and 2021, \$140,000 on February 15, 2022, \$145,000 on February 15, 2023, \$150,000 on February 15, 2024, \$155,000 on February 15, 2025, \$160,000 on February 15, 2026, \$165,000 on February 15, 2027, \$170,000 on February 15, 2028, \$175,000 on February 15, 2029, \$180,000 on February 15, 2030, \$185,000 on February 15, 2031, \$190,000 on February 15, 2032 and \$195,000 on February 15, 2033, and shall each bear a distinctive number to distinguish if from all other Parking Bonds of said issue.

The \$1,122,000 Special Improvement District Assessment Bonds of 2019 (the "Special Improvement District Assessment Bonds", and together with the General Bonds, the Curb and Sidewalk Assessment Bonds, the Sewer Bonds and the Parking Bonds, the "Bonds"), authorized by virtue of a bond ordinance entitled "Bond ordinance providing for the improvement of the Special Improvement District in and by the City of Summit, in the County of Union, New Jersey, appropriating \$2,500,000 therefor, directing a special assessment of part of the cost thereof, and authorizing the issuance of \$2,380,000 bonds or notes of the City for financing the same", finally adopted May 26, 2015 (#3080) shall be dated the date of delivery thereof (which is expected to be February 26, 2019), shall bear interest payable semi-annually on February 15 and August 15 in each year, commencing August 15, 2019, expressed in a multiple of 1/8 or 1/20 of 1%, shall mature (subject to the option of the successful bidder to establish term bonds in accordance with the provisions of the notice of sale) in the principal amount of \$82,000 on February 15, 2020 and \$80,000 on February 15 in each of the years 2021 to 2033, both inclusive, and shall each bear a distinctive number to distinguish if from all other Special Improvement District Assessment Bonds of said issue.

Book-Entry-Only Bonds. The Bonds shall be issued by means of a book-entry system with no physical distribution of bond certificates made to the public. The Bonds shall be issued in registered form and bond certificates for each maturity of each series will be issued to The Depository Trust Company, New York, New York ("DTC"), registered in the name of its

nominee Cede & Co., and immobilized in its custody. A book-entry system will be employed, evidencing ownership of the Bonds in principal amount of \$5,000 or any \$1,000 increment in excess thereof, with transfers of ownership affected on the records of DTC and its participants pursuant to rules and procedures adopted by DTC and its participants. The successful bidder, as a condition to the delivery of the Bonds, will be required to deposit the bond certificates with DTC, registered in the name of Cede & Co. So long as Cede & Co. is the registered owner of the Bonds, principal and redemption price, if any, of and interest on the Bonds will be payable by the City or its agent to DTC or its nominee as registered owner of the Bonds. The Bonds shall be executed in the name of the City by the manual or facsimile signatures of its Mayor and its Chief Financial Officer, under the seal of the City affixed, imprinted or otherwise reproduced thereon and attested by the manual signature of its City Clerk.

Redemption. The Bonds of each series maturing prior to February 15, 2029 are not subject to redemption prior to maturity at the option of the City. The Bonds of each series maturing on or after February 15, 2029 are subject to redemption prior to maturity at the option of the City upon notice as described below in whole or in part, in any order of maturity and by lot within a maturity if less than all the Bonds of such maturity are to be redeemed, on any date on or after February 15, 2028, at a redemption price equal to 100% of the principal amount thereof, together with interest accrued, if any, to the date fixed for redemption. Notice of redemption shall be given by first-class mail, postage prepaid, to the registered owners of the Bonds or portions thereof to be redeemed, not less than thirty (30) days nor more than sixty (60) days prior to the redemption date, but such mailing shall not be a condition precedent to such redemption and failure so to mail any such notice shall not affect the validity of any proceedings for the redemption of Bonds. If notice of redemption shall have been given as aforesaid, the Bonds or portions thereof specified in said notice shall become due and payable at the redemption price on the redemption date therein designated and if, on the redemption date, moneys for payment of the redemption price of all the Bonds to be redeemed, together with interest to the redemption date, shall be available for such payment on said date, then from and after the redemption date interest on such Bonds shall cease to accrue and become payable. Less than all of a Bond in a denomination in excess of \$5,000 may be so redeemed, and in such case, upon the surrender of such Bond, there shall be issued to the registered owner thereof, without charge therefor, for the unredeemed balance of the principal amount of such Bond, Bonds of like series, designation, maturity and interest rate in any of the authorized denominations.

Forms of Bonds. The Bonds shall be in substantially the following forms with such changes and modifications as may be required, necessary, convenient or desirable for delivery thereof (including the inclusion of mandatory sinking fund provisions if term Bonds are specified by the successful bidder):

|                      |        |     |         |
|----------------------|--------|-----|---------|
| UNITED               | STATES | OF  | AMERICA |
| STATE                | OF     | NEW | JERSEY  |
| COUNTY OF UNION      |        |     |         |
| THE CITY OF SUMMIT   |        |     |         |
| GENERAL BOND OF 2019 |        |     |         |
| Number:              | R-G-__ |     |         |

**Registered Owner:** Cede & Co

**Principal Amount:** \$\_\_\_\_\_

**Dated Date:** February 26, 2019

**Interest Rate:** \_\_\_\_\_ %

**Maturity Date:** February 15, \_\_\_\_\_

**CUSIP Number:** 866203\_\_\_\_\_

**THE CITY OF SUMMIT** (the “City”), a municipal corporation of the State of New Jersey, situate in the County of Union, hereby acknowledges itself indebted and for value received promises to pay to the above-stated Registered Owner or registered assigns, the above-stated Principal Amount on the above-stated Maturity Date upon presentation and surrender of this bond, and to pay to the registered owner hereof interest on such sum, from the date of this bond until it matures or is redeemed, at the above-stated Interest Rate per annum payable semi-annually on February 15 and August 15 in each year, commencing August 15, 2019. Principal or redemption price, if any, of this bond will be paid in lawful money of the United States of America at the office of the Chief Financial Officer, City Hall, 512 Springfield Avenue, Summit, New Jersey. Interest on this bond will be payable by check or draft mailed to the registered owner hereof whose name appears on the registration books of the City on February 1 and August 1 next preceding each interest payment date.

This bond is transferable only upon the books of the City kept for that purpose at the office of the Chief Financial Officer, City Hall, 512 Springfield Avenue, Summit, New Jersey (the “Transfer Agent”), by the registered owner hereof in person or by his attorney duly authorized in writing, upon surrender hereof together with a written instrument of transfer satisfactory to the Transfer Agent duly executed by the registered owner or such duly authorized attorney, and thereupon the City shall issue in the name of the transferee a new bond or bonds of the same aggregate principal amount and series, designation, maturity and interest rate as the surrendered bond. The City, the Transfer Agent and any paying agent of the City may treat and consider the person in whose name this bond is registered as the holder and absolute owner hereof for the purpose of receiving payment of, or on account of, the principal and interest due hereon and for all other purposes whatsoever.

This bond is one of an authorized issue of bonds and is issued pursuant to the Local Bond Law of the State of New Jersey, and as provided by resolution of the Common Council of the City, entitled: “Resolution providing for the combination of certain issues of bonds of the City of Summit, in the County of Union, New Jersey, into a single issue of General Bonds aggregating \$26,473,000 in principal amount”, adopted on February 5, 2019 and the bond ordinances referred to therein, all approved by the Mayor and published as required by law.

The bonds maturing prior to February 15, 2029, are not subject to redemption prior to maturity at the option of the City. The bonds maturing on or after February 15, 2029, are subject to redemption prior to maturity at the option of the City upon notice as described below in whole or in part, in any order of maturity and by lot within a maturity if less than all the bonds of such maturity are to be redeemed, on any date on or after February 15, 2028, at a redemption price equal to 100% of the principal amount thereof, together with interest accrued, if any, to the date fixed for redemption.

Notice of redemption shall be given by first-class mail, postage prepaid, to the registered owners of the bonds or portions thereof to be redeemed, not less than thirty (30) days nor more than sixty (60) days prior to the redemption date, but such mailing shall not be a condition precedent to such redemption and failure so to mail any such notice shall not affect the validity of any proceedings for the redemption of bonds. If notice of redemption shall have been given as aforesaid, the bonds or portions thereof specified in said notice shall become due and payable at the redemption price on the redemption date therein designated and if, on the redemption date, moneys for payment of the redemption price of all the bonds to be redeemed, together with interest to the redemption date, shall be available for such payment on said date, then from and after the redemption date interest on such bonds shall cease to accrue and become payable. Less than all of a bond in a denomination in excess of \$5,000 may be so redeemed, and in such case, upon the surrender of such bond, there shall be issued to the registered owner thereof, without charge therefor, for the unredeemed balance of the principal amount of such bond, bonds of like series, designation, maturity and interest rate in any of the authorized denominations.

The full faith and credit of the City are hereby irrevocably pledged for the punctual payment of the principal or redemption price, if any, and interest on this bond according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the Constitution or statutes of the State of New Jersey to exist, to have happened or to have been performed precedent to or in the issuance of this bond exist, have happened and have been performed, and that the issue of bonds of which this is one does not exceed any limitation imposed thereon by said Constitution or statutes.

**IN WITNESS WHEREOF, THE CITY OF SUMMIT** has caused this bond to be executed in its name by the manual or facsimile signatures of its Mayor and its Chief Financial Officer, and its corporate seal to be affixed, imprinted or reproduced hereon, and this bond and said seal to be attested by the manual signature of its City Clerk and this bond to be dated the above-stated Dated Date.

**THE CITY OF SUMMIT**

**(SEAL)**

**ATTEST:**

By \_\_\_\_\_

Mayor

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City Clerk

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Chief Financial Officer

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations (additional abbreviations may also be used though not in the following list):

|                |  |   |
|----------------|--|---|
| <b>TEN COM</b> | - as tenants in common   | <b>UNIF GIFT MIN ACT</b>  |
| <b>TEN ENT</b> | - as tenants by the entireties   | <b>Custodian</b>  |
| <b>JT TEN</b>  | - as joint tenants with right<br>of survivorship and not as<br>tenants in common | <b>(Cust)</b> <b>(Minor)</b><br>under Uniform Gifts to Minors Act |
|                |  | <hr/> State   |

**ASSIGNMENT**

**FOR VALUE RECEIVED** the undersigned hereby sells, assigns and transfers unto

**PLEASE** **INSERT**  
**SECURITY** **OR**  
**IDENTIFYING**  
**OF**  
**(FOR COMPUTER RECORD ONLY)**

**SOCIAL**  
**OTHER**  
**NUMBER**  
**ASSIGNEE**

---

(Please Print or Typewrite Name and Address of Transferee)

the within Bond, and all rights thereunder, and hereby irrevocably constitutes and appoints \_\_\_\_\_ Attorney, to transfer the within Bond on the books kept for the registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

**NOTICE:** The signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

**UNITED STATES OF NEW AMERICA JERSEY**  
**STATE OF NEW JERSEY**  
**COUNTY OF UNION**

**THE CITY OF SUMMIT**

**CURB AND SIDEWALK ASSESSMENT BOND OF 2019**

**Number:** R-A-\_\_\_\_

**Registered Owner:** Cede & Co

**Principal Amount:** \$\_\_\_\_\_

**Dated Date:** February 26, 2019

**Interest Rate:** \_\_\_\_\_%

**Maturity Date:** February 15, \_\_\_\_\_

**CUSIP Number:** 866203\_\_\_\_\_

**THE CITY OF SUMMIT** (the “City”), a municipal corporation of the State of New Jersey, situate in the County of Union, hereby acknowledges itself indebted and for value received promises to pay to the above-stated Registered Owner or registered assigns, the above-stated Principal Amount on the above-stated Maturity Date upon presentation and surrender of this bond, and to pay to the registered owner hereof interest on such sum, from the date of this bond until it matures or is redeemed, at the above-stated Interest Rate per annum payable semi-annually on February 15 and August 15 in each year, commencing August 15, 2019. Principal or redemption price, if any, of this bond will be paid in lawful money of the United States of America at the office of the Chief Financial Officer, City Hall, 512 Springfield Avenue, Summit, New Jersey. Interest on this bond will be payable by check or draft mailed to the registered owner hereof whose name appears on the registration books of the City on February 1 and August 1 next preceding each interest payment date.

This bond is transferable only upon the books of the City kept for that purpose at the office of the Chief Financial Officer, City Hall, 512 Springfield Avenue, Summit, New Jersey (the “Transfer Agent”), by the registered owner hereof in person or by his attorney duly authorized in writing, upon surrender hereof together with a written instrument of transfer satisfactory to the Transfer Agent duly executed by the registered owner or such duly authorized attorney, and thereupon the City shall issue in the name of the transferee a new bond or bonds of the same aggregate principal amount and series, designation, maturity and interest rate as the surrendered bond. The City, the Transfer Agent and any paying agent of the City may treat and consider the person in whose name this bond is registered as the holder and absolute owner hereof for the purpose of receiving payment of, or on account of, the principal and interest due hereon and for all other purposes whatsoever.

This bond is one of an authorized issue of bonds and is issued pursuant to the Local Bond Law of the State of New Jersey, and as provided by resolution of the Common Council of the City, entitled: “Resolution providing for the combination of certain issues of bonds of the City of Summit, in the County of Union, New Jersey, into a single issue of Curb and Sidewalk Assessment Bonds aggregating \$535,000 in principal amount”, adopted on February 5, 2019 and the bond ordinances referred to therein, all approved by the Mayor and published as required by law.

The bonds maturing prior to February 15, 2029, are not subject to redemption prior to maturity at the option of the City. The bonds maturing on or after February 15, 2029, are subject to redemption prior to maturity at the option of the City upon notice as described below in whole or

in part, in any order of maturity and by lot within a maturity if less than all the bonds of such maturity are to be redeemed, on any date on or after February 15, 2028, at a redemption price equal to 100% of the principal amount thereof, together with interest accrued, if any, to the date fixed for redemption.

Notice of redemption shall be given by first-class mail, postage prepaid, to the registered owners of the bonds or portions thereof to be redeemed, not less than thirty (30) days nor more than sixty (60) days prior to the redemption date, but such mailing shall not be a condition precedent to such redemption and failure so to mail any such notice shall not affect the validity of any proceedings for the redemption of bonds. If notice of redemption shall have been given as aforesaid, the bonds or portions thereof specified in said notice shall become due and payable at the redemption price on the redemption date therein designated and if, on the redemption date, moneys for payment of the redemption price of all the bonds to be redeemed, together with interest to the redemption date, shall be available for such payment on said date, then from and after the redemption date interest on such bonds shall cease to accrue and become payable. Less than all of a bond in a denomination in excess of \$5,000 may be so redeemed, and in such case, upon the surrender of such bond, there shall be issued to the registered owner thereof, without charge therefor, for the unredeemed balance of the principal amount of such bond, bonds of like series, designation, maturity and interest rate in any of the authorized denominations.

The full faith and credit of the City are hereby irrevocably pledged for the punctual payment of the principal or redemption price, if any, and interest on this bond according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the Constitution or statutes of the State of New Jersey to exist, to have happened or to have been performed precedent to or in the issuance of this bond exist, have happened and have been performed, and that the issue of bonds of which this is one does not exceed any limitation imposed thereon by said Constitution or statutes.

**IN WITNESS WHEREOF, THE CITY OF SUMMIT** has caused this bond to be executed in its name by the manual or facsimile signatures of its Mayor and its Chief Financial Officer, and its corporate seal to be affixed, imprinted or reproduced hereon, and this bond and said seal to be attested by the manual signature of its City Clerk and this bond to be dated the above-stated Dated Date.

**THE CITY OF SUMMIT**

**(SEAL)**

**ATTEST:**

By \_\_\_\_\_

Mayor

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Chief Financial Officer

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations (additional abbreviations may also be used though not in the following list):

**TEN COM** – as tenants in common  
**TEN ENT** – as tenants by the entireties  
**JT TEN** – as joint tenants with right  
                   of survivorship and not as  
                   tenants in common

**UNIF GIFT MIN ACT**

Custodian

(Cust)

(Minor)

under Uniform Gifts to Minors Act

State

**ASSIGNMENT**

**FOR VALUE RECEIVED** the undersigned hereby sells, assigns and transfers unto

**PLEASE  
 SECURITY  
 IDENTIFYING  
 OF  
 (FOR COMPUTER RECORD ONLY)**

**INSERT  
 OR**

**SOCIAL  
 OTHER  
 NUMBER  
 ASSIGNEE**

(Please Print or Typewrite Name and Address of Transferee)

the within Bond, and all rights thereunder, and hereby irrevocably constitutes and appoints \_\_\_\_\_ Attorney, to transfer the within Bond on the books kept for the registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

**NOTICE:** The signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

UNITED  
STATE  
COUNTY OF UNION

STATES  
OF

OF  
NEW

AMERICA  
JERSEY

**THE CITY OF SUMMIT**

**SEWER BOND OF 2019**

**Number:** R-S-\_\_

**Registered Owner:** Cede & Co

**Principal Amount:** \$\_\_\_\_\_

**Dated Date:** February 26, 2019

**Interest Rate:** \_\_\_\_\_%

**Maturity Date:** February 15, \_\_\_\_\_

**CUSIP Number:** 866203\_\_\_\_\_

**THE CITY OF SUMMIT** (the "City"), a municipal corporation of the State of New Jersey, situate in the County of Union, hereby acknowledges itself indebted and for value received promises to pay to the above-stated Registered Owner or registered assigns, the above-stated Principal Amount on the above-stated Maturity Date upon presentation and surrender of this bond, and to pay to the registered owner hereof interest on such sum, from the date of this bond until it matures or is redeemed, at the above-stated Interest Rate per annum payable semi-annually on February 15 and August 15 in each year, commencing August 15, 2019. Principal or redemption price, if any, of this bond will be paid in lawful money of the United States of America at the office of the Chief Financial Officer, City Hall, 512 Springfield Avenue, Summit, New Jersey. Interest on this bond will be payable by check or draft mailed to the registered owner hereof whose name appears on the registration books of the City on February 1 and August 1 next preceding each interest payment date.

This bond is transferable only upon the books of the City kept for that purpose at the office of the Chief Financial Officer, City Hall, 512 Springfield Avenue, Summit, New Jersey (the "Transfer Agent"), by the registered owner hereof in person or by his attorney duly authorized in writing, upon surrender hereof together with a written instrument of transfer satisfactory to the Transfer Agent duly executed by the registered owner or such duly authorized attorney, and thereupon the City shall issue in the name of the transferee a new bond or bonds of the same aggregate principal amount and series, designation, maturity and interest rate as the surrendered bond. The City, the Transfer Agent and any paying agent of the City may treat and consider the person in whose name this bond is registered as the holder and absolute owner hereof for the purpose of receiving payment of, or on account of, the principal and interest due hereon and for all other purposes whatsoever.

This bond is one of an authorized issue of bonds and is issued pursuant to the Local Bond Law of the State of New Jersey, and as provided by resolution of the Common Council of the City, entitled: "Resolution providing for the combination of certain issues of bonds of the City of Summit, in the County of Union, New Jersey, into a single issue of Sewer Bonds aggregating \$1,545,000 in principal amount", adopted on February 5, 2019 and the bond ordinances referred to therein, all approved by the Mayor and published as required by law.

The bonds maturing prior to February 15, 2029, are not subject to redemption prior to maturity at the option of the City. The bonds maturing on or after February 15, 2029, are subject to redemption prior to maturity at the option of the City upon notice as described below in whole or in part, in any order of maturity and by lot within a maturity if less than all the bonds of such maturity are to be redeemed, on any date on or after February 15, 2028, at a redemption price equal to 100% of the principal amount thereof, together with interest accrued, if any, to the date fixed for redemption.

Notice of redemption shall be given by first-class mail, postage prepaid, to the registered owners of the bonds or portions thereof to be redeemed, not less than thirty (30) days nor more than sixty (60) days prior to the redemption date, but such mailing shall not be a condition precedent to such redemption and failure so to mail any such notice shall not affect the validity of any proceedings for the redemption of bonds. If notice of redemption shall have been given as aforesaid, the bonds or portions thereof specified in said notice shall become due and payable at the redemption price on the redemption date therein designated and if, on the redemption date, moneys for payment of the redemption price of all the bonds to be redeemed, together with interest to the redemption date, shall be available for such payment on said date, then from and after the redemption date interest on such bonds shall cease to accrue and become payable. Less than all of a bond in a denomination in excess of \$5,000 may be so redeemed, and in such case, upon the surrender of such bond, there shall be issued to the registered owner thereof, without charge therefor, for the unredeemed balance of the principal amount of such bond, bonds of like series, designation, maturity and interest rate in any of the authorized denominations.

The full faith and credit of the City are hereby irrevocably pledged for the punctual payment of the principal or redemption price, if any, and interest on this bond according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the Constitution or statutes of the State of New Jersey to exist, to have happened or to have been performed precedent to or in the issuance of this bond exist, have happened and have been performed, and that the issue of bonds of which this is one does not exceed any limitation imposed thereon by said Constitution or statutes.

**IN WITNESS WHEREOF, THE CITY OF SUMMIT** has caused this bond to be executed in its name by the manual or facsimile signatures of its Mayor and its Chief Financial Officer, and its corporate seal to be affixed, imprinted or reproduced hereon, and this bond and said seal to be attested by the manual signature of its City Clerk and this bond to be dated the above-stated Dated Date.

**THE CITY OF SUMMIT**

**(SEAL)**

**ATTEST:**

By \_\_\_\_\_

Mayor

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City Clerk

---

Chief Financial Officer

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations (additional abbreviations may also be used though not in the following list):

**TEN COM** – as tenants in common  
**TEN ENT** – as tenants by the entireties  
**JT TEN** – as joint tenants with right  
                   of survivorship and not as  
                   tenants in common

**UNIF GIFT MIN ACT**

Custodian

(Cust)

(Minor)

under Uniform Gifts to Minors Act

State

**ASSIGNMENT**

**FOR VALUE RECEIVED** the undersigned hereby sells, assigns and transfers unto

**PLEASE  
  SECURITY  
  IDENTIFYING  
  OF  
  (FOR COMPUTER RECORD ONLY)**

**INSERT  
  OR**

**SOCIAL  
  OTHER  
  NUMBER  
  ASSIGNEE**

(Please Print or Typewrite Name and Address of Transferee)

the within Bond, and all rights thereunder, and hereby irrevocably constitutes and appoints \_\_\_\_\_ Attorney, to transfer the within Bond on the books kept for the registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

**NOTICE:** The signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

UNITED  
  STATE  
  COUNTY OF UNION  
  THE CITY OF SUMMIT  
  PARKING BOND OF 2019

STATES  
  OF

OF  
  NEW

AMERICA  
  JERSEY

**Number:** R-P-\_\_

**Registered Owner:** Cede & Co

**Principal Amount:** \$\_\_\_\_\_

**Dated Date:** February 26, 2019

**Interest Rate:** \_\_\_\_\_%

**Maturity Date:** February 15, \_\_\_\_\_

**CUSIP Number:** 866203\_\_\_\_\_

**THE CITY OF SUMMIT** (the “City”), a municipal corporation of the State of New Jersey, situate in the County of Union, hereby acknowledges itself indebted and for value received promises to pay to the above-stated Registered Owner or registered assigns, the above-stated Principal Amount on the above-stated Maturity Date upon presentation and surrender of this bond, and to pay to the registered owner hereof interest on such sum, from the date of this bond until it matures or is redeemed, at the above-stated Interest Rate per annum payable semi-annually on February 15 and August 15 in each year, commencing August 15, 2019. Principal or redemption price, if any, of this bond will be paid in lawful money of the United States of America at the office of the Chief Financial Officer, City Hall, 512 Springfield Avenue, Summit, New Jersey. Interest on this bond will be payable by check or draft mailed to the registered owner hereof whose name appears on the registration books of the City on February 1 and August 1 next preceding each interest payment date.

This bond is transferable only upon the books of the City kept for that purpose at the office of the Chief Financial Officer, City Hall, 512 Springfield Avenue, Summit, New Jersey (the “Transfer Agent”), by the registered owner hereof in person or by his attorney duly authorized in writing, upon surrender hereof together with a written instrument of transfer satisfactory to the Transfer Agent duly executed by the registered owner or such duly authorized attorney, and thereupon the City shall issue in the name of the transferee a new bond or bonds of the same aggregate principal amount and series, designation, maturity and interest rate as the surrendered bond. The City, the Transfer Agent and any paying agent of the City may treat and consider the person in whose name this bond is registered as the holder and absolute owner hereof for the purpose of receiving payment of, or on account of, the principal and interest due hereon and for all other purposes whatsoever.

This bond is one of an authorized issue of bonds and is issued pursuant to the Local Bond Law of the State of New Jersey, and as provided by resolution of the Common Council of the City, entitled: “Resolution providing for the combination of certain issues of bonds of the City of Summit, in the County of Union, New Jersey, into a single issue of Parking Bonds aggregating \$2,280,000 in principal amount”, adopted on February 5, 2019 and the bond ordinances referred to therein, all approved by the Mayor and published as required by law.

The bonds maturing prior to February 15, 2029, are not subject to redemption prior to maturity at the option of the City. The bonds maturing on or after February 15, 2029, are subject to redemption prior to maturity at the option of the City upon notice as described below in whole or in part, in any order of maturity and by lot within a maturity if less than all the bonds of such maturity are to be redeemed, on any date on or after February 15, 2028, at a redemption price equal to 100% of the principal amount thereof, together with interest accrued, if any, to the date fixed for redemption.

Notice of redemption shall be given by first-class mail, postage prepaid, to the registered owners of the bonds or portions thereof to be redeemed, not less than thirty (30) days nor more than sixty (60) days prior to the redemption date, but such mailing shall not be a condition precedent to such redemption and failure so to mail any such notice shall not affect the validity of any proceedings for the redemption of bonds. If notice of redemption shall have been given as aforesaid, the bonds or portions thereof specified in said notice shall become due and payable at the redemption price on the redemption date therein designated and if, on the redemption date, moneys for payment of the redemption price of all the bonds to be redeemed, together with interest to the redemption date, shall be available for such payment on said date, then from and after the redemption date interest on such bonds shall cease to accrue and become payable. Less than all of a bond in a denomination in excess of \$5,000 may be so redeemed, and in such case, upon the surrender of such bond, there shall be issued to the registered owner thereof, without charge therefor, for the unredeemed balance of the principal amount of such bond, bonds of like series, designation, maturity and interest rate in any of the authorized denominations.

The full faith and credit of the City are hereby irrevocably pledged for the punctual payment of the principal or redemption price, if any, and interest on this bond according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the Constitution or statutes of the State of New Jersey to exist, to have happened or to have been performed precedent to or in the issuance of this bond exist, have happened and have been performed, and that the issue of bonds of which this is one does not exceed any limitation imposed thereon by said Constitution or statutes.

**IN WITNESS WHEREOF, THE CITY OF SUMMIT** has caused this bond to be executed in its name by the manual or facsimile signatures of its Mayor and its Chief Financial Officer, and its corporate seal to be affixed, imprinted or reproduced hereon, and this bond and said seal to be attested by the manual signature of its City Clerk and this bond to be dated the above-stated Dated Date.

**THE CITY OF SUMMIT**

**(SEAL)**

**ATTEST:**

By \_\_\_\_\_

Mayor

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City Clerk

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Chief Financial Officer

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations (additional abbreviations may also be used though not in the following list):

|                |  |   |
|----------------|--|---|
| <b>TEN COM</b> | - as tenants in common   | <b>UNIF GIFT MIN ACT</b>  |
| <b>TEN ENT</b> | - as tenants by the entireties   | <b>Custodian</b>  |
| <b>JT TEN</b>  | - as joint tenants with right<br>of survivorship and not as<br>tenants in common | <b>(Cust)</b> <b>(Minor)</b><br>under Uniform Gifts to Minors Act |
|                |  | <b>State</b>  |

**ASSIGNMENT**

**FOR VALUE RECEIVED** the undersigned hereby sells, assigns and transfers unto

**PLEASE** **INSERT**  
**SECURITY** **OR**  
**IDENTIFYING**  
**OF**  
**(FOR COMPUTER RECORD ONLY)**

**SOCIAL**  
**OTHER**  
**NUMBER**  
**ASSIGNEE**

---

(Please Print or Typewrite Name and Address of Transferee)

the within Bond, and all rights thereunder, and hereby irrevocably constitutes and appoints \_\_\_\_\_ Attorney, to transfer the within Bond on the books kept for the registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

**NOTICE:** The signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

**UNITED STATES OF NEW AMERICA JERSEY**  
**STATE** **OF** **NEW** **AMERICA**  
**COUNTY OF UNION** **AMERICA**  
**THE CITY OF SUMMIT** **JERSEY**

**SPECIAL IMPROVEMENT DISTRICT ASSESSMENT BOND OF 2019**

**Number:** R-SA-\_\_\_\_\_

**Registered Owner:** Cede & Co

**Principal Amount:** \$\_\_\_\_\_

**Dated Date:** February 26, 2019

**Interest Rate:** \_\_\_\_%

**Maturity Date:** February 15, \_\_\_\_

**CUSIP Number:** 866203\_\_\_\_

**THE CITY OF SUMMIT** (the "City"), a municipal corporation of the State of New Jersey, situate in the County of Union, hereby acknowledges itself indebted and for value received promises to pay to the above-stated Registered Owner or registered assigns, the above-stated Principal Amount on the above-stated Maturity Date upon presentation and surrender of this bond, and to pay to the registered owner hereof interest on such sum, from the date of this bond until it matures or is redeemed, at the above-stated Interest Rate per annum payable semi-annually on February 15 and August 15 in each year, commencing August 15, 2019. Principal or redemption price, if any, of this bond will be paid in lawful money of the United States of America at the office of the Chief Financial Officer, City Hall, 512 Springfield Avenue, Summit, New Jersey. Interest on this bond will be payable by check or draft mailed to the registered owner hereof whose name appears on the registration books of the City on the February 1 and August 1 next preceding each interest payment date.

This bond is transferable only upon the books of the City kept for that purpose at the office of the Chief Financial Officer, City Hall, 512 Springfield Avenue, Summit, New Jersey (the "Transfer Agent"), by the registered owner hereof in person or by his attorney duly authorized in writing, upon surrender hereof together with a written instrument of transfer satisfactory to the Transfer Agent duly executed by the registered owner or such duly authorized attorney, and thereupon the City shall issue in the name of the transferee a new bond or bonds of the same aggregate principal amount and series, designation, maturity and interest rate as the surrendered bond. The City, the Transfer Agent and any paying agent of the City may treat and consider the person in whose name this bond is registered as the holder and absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price, if any, and interest due hereon and for all other purposes whatsoever.

This bond is one of an authorized issue of bonds and is issued pursuant to the Local Bond Law of the State of New Jersey, and as provided by an ordinance of the Common Council of the City, entitled: "Bond ordinance providing for the improvement of the Special Improvement District in and by the City of Summit, in the County of Union, New Jersey, appropriating \$2,500,000 therefor, directing a special assessment of part of the cost thereof, and authorizing the issuance of \$2,380,000 bonds or notes of the City to meet said appropriation", adopted on May 26, 2015.

The bonds maturing prior to February 15, 2029, are not subject to redemption prior to maturity at the option of the City. The bonds maturing on or after February 15, 2029, are subject to redemption prior to maturity at the option of the City upon notice as described below in whole or in part, in any order of maturity and by lot within a maturity if less than all the bonds of such maturity are to be redeemed, on any date on or after February 15, 2028, at a redemption

price equal to 100% of the principal amount thereof, together with interest accrued, if any, to the date fixed for redemption.

Notice of redemption shall be given by first-class mail, postage prepaid, to the registered owners of the bonds or portions thereof to be redeemed, not less than thirty (30) days nor more than sixty (60) days prior to the redemption date, but such mailing shall not be a condition precedent to such redemption and failure so to mail any such notice shall not affect the validity of any proceedings for the redemption of bonds. If notice of redemption shall have been given as aforesaid, the bonds or portions thereof specified in said notice shall become due and payable at the redemption price on the redemption date therein designated and if, on the redemption date, moneys for payment of the redemption price of all the bonds to be redeemed, together with interest to the redemption date, shall be available for such payment on said date, then from and after the redemption date interest on such bonds shall cease to accrue and become payable. Less than all of a bond in a denomination in excess of \$5,000 may be so redeemed, and in such case, upon the surrender of such bond, there shall be issued to the registered owner thereof, without charge therefor, for the unredeemed balance of the principal amount of such bond, bonds of like series, designation, maturity and interest rate in any of the authorized denominations.

The full faith and credit of the City are hereby irrevocably pledged for the punctual payment of the principal or redemption price, if any, of and interest on this bond according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the Constitution or statutes of the State of New Jersey to exist, to have happened or to have been performed precedent to or in the issuance of this bond exist, have happened and have been performed, and that the issue of bonds of which this is one does not exceed any limitation imposed thereon by said Constitution or statutes.

**IN WITNESS WHEREOF, THE CITY OF SUMMIT** has caused this bond to be executed in its name by the manual or facsimile signatures of its Mayor and its Chief Financial Officer, and its corporate seal to be affixed, imprinted or reproduced hereon, and this bond and said seal to be attested by the manual signature of its City Clerk and this bond to be dated the above-stated Dated Date.

**THE CITY OF SUMMIT**

**(SEAL)**

**ATTEST:**

By \_\_\_\_\_

Mayor

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Chief Financial Officer

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to applicable laws or regulations (additional abbreviations may also be used though not in the following list):

|                |  |
|----------------|--|
| <b>TEN COM</b> | – as tenants in common   |
| <b>TEN ENT</b> | – as tenants by the entireties   |
| <b>JT TEN</b>  | – as joint tenants with right of survivorship and not as tenants in common |

## UNIF GIFT MIN ACT

## Custodian

(Cust)

(Minor)

## under Uniform Gifts to Minors Act

(State)

## ASSIGNMENT

**FOR VALUE RECEIVED** the undersigned hereby sells, assigns and transfers unto

**PLEASE  
SECURITY  
IDENTIFYING  
OF  
(FOR COMPUTER RECORD ONLY)**

**INSERT  
OR**

**SOCIAL  
OTHER  
NUMBER  
ASSIGNEE**

1. **What is the primary purpose of the study?** (Please check one box)

(Please Print or Typewrite Name and Address of Transferee)

the within Bond, and all rights thereunder, and hereby irrevocably constitutes and appoints \_\_\_\_\_ Attorney, to transfer the within Bond on the books kept for the registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

**NOTICE:** The signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

Sale of Bonds and Publication of Notice. The Bonds shall be sold upon electronic bids submitted on either Grant Street Group's MuniAuction website or the PARITY® Electronic Bid System of i-Deal LLC (as shall be determined by the Chief Financial Officer of the City after consultation with the City financial advisor, City auditor and bond counsel) on February 14,

2019 until 11:00 o'clock A.M. (or such other date or time as shall be determined by the Chief Financial Officer of the City after consultation with the City financial advisor, City auditor and bond counsel) and the City Clerk is hereby authorized and directed to (a) cause a notice of such sale to be published at least once, the first publication to be at least seven days prior to said sale in "*The Union County Local Source*", a newspaper published in the County of Union, and circulating in the municipality, and (b) cause a summary of the notice of sale to be published at least once, the first publication to be at least seven days prior to said sale in "*The Bond Buyer*", a financial newspaper published and circulating in the City of New York, New York.

Forms of Notices. Said notice of sale and said summary of notice of sale shall be in substantially the following forms, respectively, with such changes and modifications as may be approved by the Chief Financial Officer of the City after consultation with the City financial advisor, City auditor and bond counsel:

## NOTICE OF SALE

THE CITY OF SUMMIT,  
IN THE COUNTY OF UNION, NEW JERSEY

\$31,955,000\* BONDS  
consisting of:

|               |                   |            |       |      |      |
|---------------|-------------------|------------|-------|------|------|
| \$26,473,000* | GENERAL           | BONDS      | OF    | 2019 |      |
| \$535,000*    | CURB AND SIDEWALK | ASSESSMENT | BONDS | OF   | 2019 |
| \$1,545,000*  | SEWER             | BONDS      | OF    | 2019 |      |
| \$2,280,000*  | PARKING           | BONDS      | OF    | 2019 |      |

\$1,122,000\* SPECIAL IMPROVEMENT DISTRICT ASSESSMENT BONDS OF 2019

**ELECTRONIC BIDS** will be received by the Chief Financial Officer of the City of Summit, in the County of Union, New Jersey (the "City"), via the PARITY® Electronic Bid System ("PARITY®") of i-Deal LLC ("i-Deal") on **Thursday, February 14, 2019** until 11:00 a.m., local time, at which time they will be publicly announced, for the purchase of \$26,473,000\* General Bonds of 2019, \$535,000\* Curb and Sidewalk Assessment Bonds of 2019, \$1,545,000\* Sewer Bonds of 2019, \$2,280,000\* Parking Bonds of 2019 and \$1,122,000\* Special Improvement District Assessment Bonds of 2019 (collectively, the "Bonds") of the City due on February 15 as follows:

\$26,473,000\* General Bonds of 2019, maturing in the principal amount of \$1,073,000 in 2020, \$1,680,000 in 2021, \$1,725,000 in 2022, \$1,765,000 in 2023, \$1,810,000 in 2024, \$1,860,000 in 2025, \$1,905,000 in 2026, \$1,965,000 in 2027, \$2,025,000 in 2028, \$2,085,000 in 2029 and \$2,145,000 in each of the years 2030 to 2033, both inclusive

\$535,000\* Curb and Sidewalk Assessment Bonds of 2019, maturing in the principal amount of \$55,000 in each of the years 2020 to 2026, both inclusive and \$50,000 in each of the years 2027 to 2029, both inclusive

\$1,545,000\* Sewer Bonds of 2019, maturing in the principal amount of \$90,000 in 2020, \$95,000 each of the years 2021 and 2022, \$100,000 in each of the years 2023 and 2024, \$105,000 in each of the years 2025 and 2026, \$110,000 in 2027, \$115,000 in 2028, \$120,000 in each of the years 2029 and 2030, \$125,000 in 2031, \$130,000 in 2032 and \$135,000 in 2033

\$2,280,000\* Parking Bonds of 2019, maturing in the principal amount of \$135,000 in each of the years 2020 and 2021, \$140,000 in 2022, \$145,000 in 2023, \$150,000 in 2024, \$155,000 in 2025, \$160,000 in 2026, \$165,000 in 2027, \$170,000 in 2028, \$175,000 in 2029, \$180,000 in 2030, \$185,000 in 2031, \$190,000 in 2032 and \$195,000 in 2033

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\* Preliminary, subject to change.

\$1,122,000\* Special Improvement District Assessment Bonds of 2019, maturing in the principal amount of \$82,000 in 2020 and \$80,000 in each of the years 2021 to 2033, both inclusive

**The Bonds of each series shall not have different CUSIP numbers.**

Payment Dates. The Bonds will be dated the date of delivery thereof, and will bear interest at the rate or rates per annum specified by the successful bidder therefor in accordance with this Notice of Sale, payable on February 15 and August 15 in each year until maturity or earlier redemption, commencing August 15, 2019. The record dates for the payment of principal of and interest on the Bonds will be the February 1 and August 1 next preceding each such payment date.

Book-Entry Only. The Bonds will be issued in book-entry form only, initially in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC"). Purchasers will not receive certificates representing their interests in the Bonds. Individual purchases will be in the principal amount of \$1,000 (with a \$5,000 minimum) and integral multiples thereof. Payments of principal or redemption price, if any, and interest will be made by the City or its agent to DTC for subsequent disbursement to DTC participants to then be remitted to the beneficial owners of the Bonds.

Optional Redemption. The Bonds of each series maturing prior to February 15, 2029, are not subject to redemption prior to their stated maturities at the option of the City. The Bonds of each series maturing on or after February 15, 2029, are subject to redemption prior to their stated maturities at the option of the City upon mailed notice, as described in the resolution of the City authorizing the Bonds, in whole or in part, in any order of maturity and by lot within a maturity if less than all the Bonds of such maturity are to be redeemed, on any date on or after February 15, 2028, at a redemption price equal to 100% of the principal amount thereof, together with interest accrued, if any, to the date fixed for redemption.

Bank Qualification. The Bonds will not be designated as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

Interest Rate and Price Parameters. Each bid must specify in a multiple of 1/8<sup>th</sup> or 1/20<sup>th</sup> of 1% the rate or rates of interest which the Bonds are to bear. Not more than one rate of interest maybe specified for the Bonds of the same maturity. There is no limitation on the number of rates of interest that may be specified. The difference between the highest and the lowest rates of interest named shall not exceed 2%. No bid shall be considered that offers to pay an amount less than the principal amount of Bonds offered for sale (i.e., \$31,955,000). Any bid premium must not exceed 8% of the principal amount of Bonds offered for sale (i.e., \$2,556,400). The City may, any expects to, after the receipt of bids, adjust the maturity schedule of the Bonds, as set forth in more detail below.

Adjustment of Maturity Schedule. The City may and expects to, after the receipt of bids, adjust the maturity schedule of the Bonds, provided however, that (i) no maturity schedule adjustment shall exceed 10% upward or downward of the principal for any maturity as specified herein, (ii) the aggregate adjustment to the maturity schedule shall not exceed 10% upward or downward of the aggregate principal amount of the Bonds offered for sale and (iii) the aggregate principal amount of the Bonds, as adjusted, will not exceed \$31,955,000. The dollar amount bid by the successful bidder shall be adjusted to reflect any adjustments in the aggregate principal amount of the Bonds to be issued. The adjusted bid price will reflect changes in the dollar amount of the underwriter's discount and the original issue premium or discount, but will not change the per bond underwriter's discount, as calculated from the original bid, and the initial public offering prices required to be delivered to the City.

Basis of Award. The Bonds will be awarded to the bidder on whose bid the total loan may be made at the lowest true interest cost. Such true interest cost shall be computed, as to each bid, by determining the interest rate, compounded semi-annually, necessary to discount the debt service payments to the date of the Bonds and to the price bid. If two (2) or more bidders offer the same lowest true interest cost, then the Bonds will be sold to one (1) of such bidders selected by lot from among all such bidders. The right is reserved to reject any and all bids and, to the extent permitted by law, to waive any irregularity or informality in any bid.

Good Faith Deposit. Each bidder is required to deposit a certified or cashier's or treasurer's check drawn upon a bank or trust company in each case payable to the order of the City of Summit, New Jersey, for \$639,100 (the "Deposit Amount"). In lieu of the foregoing, a bidder may deliver the Deposit Amount via a wire transfer of immediately available funds to the City. Wire instructions may be obtained by contacting the City's Municipal Advisor, Acacia Financial Group, Inc. (the "Municipal Advisor"), Dara Melchionni at [dmelchionni@acaciafin.com](mailto:dmelchionni@acaciafin.com) or 856-234-2266. Such check or wire transfer must be received by the Chief Financial Officer of the City at or before 11:00 a.m., local time, on the bid date at the City Hall, 512 Springfield Avenue, Summit, New Jersey, 07901. No interest on the Deposit Amount will accrue to the successful bidder. The Deposit Amount will be applied in part payment for the Bonds or to secure the City from any loss resulting from the failure of the successful bidder to comply with the terms of its bid.

Award and Closing. Award of the Bonds to the successful bidder, or rejection of all bids, is expected to be made promptly after receipt of the bids, but the successful bidder may not withdraw its bid until after 2:00 p.m., local time, of the day of such bid-receipt and then only if such award has not been made prior to the withdrawal. The Bonds will be delivered and shall be paid for in immediately available funds on or about February 26, 2019, at such place in Newark, New Jersey, and on such business day and at such hour, as the undersigned shall fix on five (5) business days' notice to the successful bidder, or at such other place and time as may be agreed upon with the successful bidder.

PARITY. Each bid must be submitted via PARITY®. No bidder will see any other bidder's bid, nor will any bidder see the status of its bid relative to other bids (e.g., whether its bid is a leading bid). To the extent any instructions or directions set forth on PARITY® conflict with this Notice of Sale, the terms of this Notice of Sale shall control. For further information about PARITY®, potential bidders may contact PARITY® at i-Deal at (212) 404-8102. The City may, but is not obligated to, acknowledge its acceptance in writing of any bid submitted electronically via PARITY®. The bidder further agrees that:

- (1) If a bid submitted electronically via PARITY® is accepted by the City, the terms of this Notice of Sale and the information that is electronically transmitted via PARITY® shall form a contract, and the successful bidder shall be bound by the terms of such contract.
- (2) PARITY® is not an agent of the City, and the City shall have no liability whatsoever based on any bidder's use of PARITY®, including but not limited to any failure by PARITY® to correctly or timely transmit information provided by the City or information provided by the bidder.
- (3) The City may choose to discontinue use of electronic bidding via PARITY® by issuing a notification to such effect via TM3 News Services, or by other available means, no later than 3:00 p.m., eastern time, on the last business date prior to the bid date.
- (4) Once the bids are communicated electronically via PARITY® to the City, each bid shall be deemed to be an irrevocable offer to purchase the Bonds on the terms provided in this Notice of Sale.
- (5) Each bidder shall be solely responsible to make necessary arrangements to access PARITY® for purposes of submitting its bid in a timely manner and in compliance with the requirements of this Notice of Sale. Neither the City nor i-Deal shall have any duty or obligation to provide or assure to any bidder, and neither the City nor i-Deal shall be responsible for the proper operation of, or have any liability for any delays or interruptions of, or any damages caused by, PARITY®. The City is using PARITY® as a communication mechanism, and not as the City's agent, to conduct the electronic bidding for the Bonds. By using PARITY®, each bidder agrees to hold the City harmless for any harm or damages caused to such bidder in connection with its use of PARITY® for bidding on the Bonds.

Change in Federal Tax Law. The successful bidder may at its option refuse to accept the Bonds if prior to their delivery any income tax law of the United States of America shall provide that the interest thereon is taxable, or shall be taxable at a future date, for federal income tax purposes, and in such case the Deposit

Amount paid by it will be returned and the successful bidder will be relieved of its contractual obligations arising from the acceptance of its bid.

**Bond Insurance Option.** If the Bonds qualify for issuance of any policy of municipal bond insurance or commitment therefor at the option of a bidder, any purchase of such insurance or commitment therefor shall be at the sole option and expense of the bidder and any increased costs of issuance of the Bonds resulting by reason of such insurance, unless otherwise paid, shall be paid by such bidder. Any failure of the Bonds to be so insured or of any such policy of insurance to be issued, shall not in any way relieve the purchaser of its contractual obligations arising from the acceptance of its bid for the purchase of the Bonds.

**Establishment of Issue Price (10% Test to Apply if Competitive Sale Requirements are Not Satisfied).** The successful bidder shall assist the City in establishing the issue price of the Bonds and shall execute and deliver to the City at closing an “issue price” or similar certificate setting forth the reasonably expected initial offering price to the public or the sales price or prices of the Bonds, together with the supporting pricing wires or equivalent communications, with such modifications as may be appropriate or necessary, in the reasonable judgment of the successful bidder, the City and bond counsel to the City. The form of such certificate is available from bond counsel to the City.

The City intends that the provisions of Section 1.148-1(f)(3)(i) of the Treasury Regulations (defining “competitive sale” for purposes of establishing the issue price of the Bonds) (in general, the “Treasury Regulations”) will apply to the initial sale of the Bonds (the “competitive sale requirements”) because: (1) the City shall disseminate this Notice of Sale to potential underwriters in a manner that is reasonably designed to reach potential underwriters, (2) all bidders shall have an equal opportunity to bid, (3) the City may receive bids from at least three underwriters of municipal bonds who have established industry reputations for underwriting new issuances of municipal bonds and (4) the City anticipates awarding the sale of the Bonds to the bidder who submits a firm offer to purchase the Bonds at the highest price (or lowest interest cost), as set forth in this Notice of Sale.

Any bid submitted pursuant to this Notice of Sale shall be considered a firm offer for the purchase of the Bonds, as specified in the bid. Unless a bidder is purchasing the Bonds for its own account and not with a view to distribution or resale to the public, a bidder by submitting its bid represents that it is an underwriter of municipal bonds and notes that has an established industry reputation for underwriting new issuances of municipal bonds and notes.

In the event that the competitive sale requirements are not satisfied, the City shall so advise the successful bidder and, unless the successful bidder is purchasing the Bonds for its own account and not with a view to distribution or resale to the public, the City shall treat the first price at which ten percent (10%) of a maturity of the Bonds (the “10% test”) is sold to the public as the issue price of that maturity, applied on a maturity-by-maturity basis. The successful bidder shall advise the City if any maturity of the Bonds satisfies the 10% test as of the date and time of the award of the Bonds. The City will not require bidders to comply with the “hold-the-offering-price rule” described in the Treasury Regulations. Bids will not be subject to cancellation in the event that the competitive sale requirements are not satisfied. Bidders should prepare their bids on the assumption that all of the maturities of the Bonds will be subject to the 10% test in order to establish the issue price of the Bonds.

If the competitive sale requirements are not satisfied (unless the successful bidder is purchasing the Bonds for its own account and not with a view to distribution or resale to the public), then until the 10% test has been satisfied as to each maturity of the Bonds, the successful bidder agrees to promptly report to the City the prices at which the unsold Bonds of that maturity have been sold to the public. That reporting obligation shall continue, whether or not the closing date has occurred, until either (i) all Bonds of that maturity have been sold or (ii) the 10% test has been satisfied as to the Bonds of that maturity, provided that, the successful bidder’s reporting obligation after the closing date may be at reasonable periodic intervals or otherwise upon request of the City or bond counsel to the City.

By submitting a bid, each bidder confirms that: (i) any agreement among underwriters, any selling group agreement and each third-party distribution agreement (to which the bidder is a party) relating to the initial sale of the Bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter, each dealer who is a member of the selling group, and each broker-

dealer that is a party to such third-party distribution agreement, as applicable, (A) to report the prices at which it sells to the public the unsold Bonds of each maturity allocated to it, whether or not the closing date has occurred, until either all Bonds of that maturity allocated to it have been sold or it is notified by the successful bidder that the 10% test has been satisfied as to the Bonds of that maturity, provided that, the reporting obligation after the closing date may be at reasonable periodic intervals or otherwise upon request of the successful bidder, (B) to promptly notify the successful bidder of any sales of Bonds that, to its knowledge, are made to a purchaser who is a related party to an underwriter participating in the initial sale of the Bonds to the public (each such term being used as defined below) and (C) to acknowledge that, unless otherwise advised by the underwriter, dealer or broker-dealer, the successful bidder shall assume that each order submitted by the underwriter, dealer or broker-dealer is a sale to the public and (ii) any agreement among underwriters or selling group agreement relating to the initial sale of the Bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter or dealer that is a party to a third-party distribution agreement to be employed in connection with the initial sale of the Bonds to the public to require each broker-dealer that is a party to such third-party distribution agreement to report the prices at which it sells to the public the unsold Bonds of each maturity allocated to it, whether or not the closing date has occurred, until either all Bonds of that maturity allocated to it have been sold or it is notified by the successful bidder or such underwriter that the 10% test has been satisfied as to the Bonds of that maturity, provided that, the reporting obligation after the closing date may be at reasonable periodic intervals or otherwise upon request of the successful bidder or such underwriter.

Sales of any Bonds to any person that is a related party to an underwriter participating in the initial sale of the Bonds to the public (each such term being used as defined below) shall not constitute sales to the public for purposes of this Notice of Sale. Further, for purposes of this Notice of Sale: (i) "public" means any person other than an underwriter or a related party, (ii) "underwriter" means (A) the successful bidder, (B) any person that agrees pursuant to a written contract with the successful bidder to form an underwriting syndicate to participate in the initial sale of the Bonds to the public and (C) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (B) to participate in the initial sale of the Bonds to the public (including a member of a selling group or a party to a third-party distribution agreement participating in the initial sale of the Bonds to the public), (iii) "related party" means any entity if an underwriter and such entity are subject, directly or indirectly, to (I) more than 50% common ownership of the voting power or the total value of their stock, if both entities are corporations (including direct ownership by one corporation of another), (II) more than 50% common ownership of their capital interests or profits interests, if both entities are partnerships (including direct ownership by one partnership of another) or (III) more than 50% common ownership of the value of the outstanding stock of the corporation or the capital interests or profit interests of the partnership, as applicable, if one entity is a corporation and the other entity is a partnership (including direct ownership of the applicable stock or interests by one entity of the other) and (iv) "sale date" means the date that the Bonds are awarded by the City to the successful bidder.

CUSIP Numbers. The City's Municipal Advisor will apply for CUSIP identification numbers with respect to the Bonds, but neither the failure to print such number on any Bond nor any error with respect thereto shall constitute cause for the failure or refusal of the successful bidder to accept delivery of and pay for the Bonds. The CUSIP Service Bureau charge for the assignment of CUSIP numbers on the Bonds shall be the responsibility of and shall be paid for by the successful bidder. **The Bonds of each series shall not have different CUSIP numbers.**

Initial and Continuing Disclosure. A preliminary official statement (the "Preliminary Official Statement") relating to the Bonds is available at [www.mcelweequinn.com](http://www.mcelweequinn.com) and the Preliminary Official Statement is deemed final as of its date by the City for purposes and within the meaning of Rule 15c2-12 of the Securities and Exchange Commission. A final official statement (the "Official Statement") will be delivered to the successful bidder within seven (7) business days of the award of the Bonds. In order to assist bidders in complying with said Rule 15c2-12, the City will undertake to provide certain continuing disclosure as further described in the Preliminary Official Statement.

Legal Opinion and Closing Documents. The successful bidder will be furnished, without cost, with the approving opinion of the law firm of Hawkins Delafield & Wood LLP, bond counsel to the City, to the effect that the Bonds are valid and legally binding obligations of the City and, unless paid from other sources, are payable from ad valorem taxes levied upon all the taxable property therein without limitation as to rate or amount. The obligations under this Notice of Sale to deliver or accept the Bonds pursuant to this Notice of Sale shall be conditioned on the availability to the successful bidder and delivery at the time of delivery of the Bonds of the said approving opinion and of certificates in form and tenor satisfactory to said law firm evidencing the proper execution and delivery of the Bonds and receipt of payment therefor and including a statement, dated as of the date of such delivery, to the effect that, except as may be disclosed in the Official Statement, there is no litigation pending or (to the knowledge of the signer or signers thereof) threatened relating to the Bonds.

Postponement and Adjustments. The City reserves the right to postpone, from time to time, the date and time established for receipt of bids and the right to adjust the maturity schedule of the Bonds. Any such postponement or adjustment will be published on TM3 News Services, or by other available means, not less than twenty-four (24) hours prior to the sale. If any date fixed for the receipt of bids and the sale of the Bonds is postponed, an alternative sale date will be announced via TM3 News Services, or by other available means, at least forty-eight (48) hours prior to such alternative sale date.

Availability of Information. Additional information regarding the sale may be obtained from Hawkins Delafield & Wood LLP, bond counsel to the City, One Gateway Center, Newark, New Jersey, 07102-5311 (telephone: 973-642-8584) or the City's Municipal Advisor, Dara Melchionni, 6000 Midlantic Drive, Mount Laurel, New Jersey (telephone no. 856-234-2266).

**ROSALIA**

**M.**

**LICATESE**

City Clerk

Dated: February 7, 2019

**SUMMARY OF NOTICE OF SALE**

|                                    |            |       |         |
|------------------------------------|------------|-------|---------|
| THE                                | CITY       | OF    | SUMMIT, |
| IN THE COUNTY OF UNION, NEW JERSEY |            |       |         |
| \$31,955,000* BONDS                |            |       |         |
| consisting of:                     |            |       |         |
| \$26,473,000*                      | GENERAL    | BONDS | OF 2019 |
| \$535,000* CURB AND SIDEWALK       | ASSESSMENT | BONDS | OF 2019 |
| \$1,545,000* SEWER                 | BONDS      | OF    | 2019    |
| \$2,280,000* PARKING               | BONDS      | OF    | 2019    |

\$1,122,000\* SPECIAL IMPROVEMENT DISTRICT ASSESSMENT BONDS OF 2019

**ELECTRONIC BIDS** for the Bonds will be received by the Chief Financial Officer of the City of Summit, in the County of Union, New Jersey (the "City") via the PARITY® Electronic Bid System i-Deal LLC on **Thursday, February 14, 2019** until 11:00 a.m., local time. As described in the full Notice of Sale, a good faith check or a wire transfer must be received by the Chief Financial Officer of the City prior to or simultaneously with the submission of a bid. The Bonds shall mature as follows:

\$26,473,000\* General Bonds of 2019, maturing in the principal amount of \$1,073,000 in 2020, \$1,680,000 in 2021, \$1,725,000 in 2022, \$1,765,000 in 2023, \$1,810,000 in 2024, \$1,860,000 in 2025, \$1,905,000 in 2026, \$1,965,000 in 2027, \$2,025,000 in 2028, \$2,085,000 in 2029 and \$2,145,000 in each of the years 2030 to 2033, both inclusive

\$535,000\* Curb and Sidewalk Assessment Bonds of 2019, maturing in the principal amount of \$55,000 in each of the years 2020 to 2026, both inclusive and \$50,000 in each of the years 2027 to 2029, both inclusive

\$1,545,000\* Sewer Bonds of 2019, maturing in the principal amount of \$90,000 in 2020, \$95,000 each of the years 2021 and 2022, \$100,000 in each of the years 2023 and 2024, \$105,000 in each of the years 2025 and 2026, \$110,000 in 2027, \$115,000 in 2028,

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\* Preliminary, subject to change

\$120,000 in each of the years 2029 and 2030, \$125,000 in 2031, \$130,000 in 2032 and \$135,000 in 2033

\$2,280,000\* Parking Bonds of 2019, maturing in the principal amount of \$135,000 in each of the years 2020 and 2021, \$140,000 in 2022, \$145,000 in 2023, \$150,000 in 2024, \$155,000 in 2025, \$160,000 in 2026, \$165,000 in 2027, \$170,000 in 2028, \$175,000 in 2029, \$180,000 in 2030, \$185,000 in 2031, \$190,000 in 2032 and \$195,000 in 2033

\$1,122,000\* Special Improvement District Assessment Bonds of 2019, maturing in the principal amount of \$82,000 in 2020 and \$80,000 in each of the years 2021 to 2033, both inclusive

**The Bonds shall not have different CUSIP numbers.**

The Bonds will be dated the date of delivery thereof, and will bear interest, payable on February 15 and August 15 in each year until maturity or earlier redemption (ascending rates and only one rate per maturity), commencing August 15, 2019, at the rate or rates per annum specified, in multiples of 1/8 or 1/20 of 1%, by the successful bidder in accordance with the full Notice of Sale. The Bonds will be issued in book-entry form only and will not be designated as “qualified tax-exempt obligations” for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended. The Bonds are subject to redemption prior to their stated maturities at the option of the City in accordance with the full Notice of Sale.

Copies of the full Notice of Sale and the Preliminary Official Statement are available at [www.mcclweequinn.com](http://www.mcclweequinn.com) and may also be obtained by contacting Hawkins Delafield & Wood LLP, bond counsel to the City, One Gateway Center, Newark, New Jersey, 07102-5311 (Telephone: 973-642-8584) or Acacia Financial Group, Inc., the City’s Municipal Advisor, Dara Melchionni, 6000 Midlantic Drive, Mount Laurel, New Jersey (telephone no. 856-234-2266).

**ROSALIA**

**M.**

**LICATESE**

City Clerk

Dated: February 7, 2019

**Additional Matters Contained in Bonds.** The City Clerk is hereby authorized and, if necessary or advisable in the opinion of Hawkins Delafield & Wood LLP, directed (a) to cause the applicable CUSIP numbers (if any) assigned for each of said bonds by the CUSIP Service Bureau of Standard & Poor’s Corporation of New York, New York, to be printed on the Bonds, and (b) to cause, in the event that the Bonds shall qualify for issuance of any policy of municipal bond insurance, at the option of the purchaser thereof, such legend or reference (if any) of such insurance to be printed (at the expense of such purchaser) on the Bonds in such form as shall be satisfactory to Hawkins Delafield & Wood LLP.

**Delivery of Related Documents.** Upon the date of issue of the Bonds, being the date of delivery of the Bonds to the successful bidder and the payment of the purchase price thereof in accordance with the contract of sale, the City Clerk is hereby authorized and directed, as of the date of issue, to deliver to said bidder (a) an arbitrage and use of proceeds certificate with respect to the Bonds in such form as shall be satisfactory to Hawkins Delafield & Wood LLP under and for the purposes of Section 148 of the Internal Revenue Code of 1986, as amended to said date of issue (the “Code”), (b) an undertaking to provide continuing disclosure in order to assist said bidder in complying with Rule 15c2-12 of the Securities and Exchange Commission (“Rule 15c2-12”) in a form satisfactory to Hawkins Delafield & Wood LLP and (c) such other documents as may be useful, necessary, convenient or desirable in connection with the issuance of the Bonds.

Delegation of Power to Award Bonds. The City Council of the City, as the governing body thereof, does by this resolution designate the Chief Financial Officer of the City, or such other City official as may be deemed appropriate, to sell and award the Bonds in accordance with the advertised terms of public sale. Said Chief Financial Officer or other City official making such sale shall report in writing to this governing body at its next meeting thereafter as to the principal amount, interest rate and maturities of the Bonds sold, the price obtained and the name of the purchaser. Such Chief Financial Officer or other City official is hereby further authorized and directed to do and accomplish all matters and things necessary or desirable to accomplish the sale of the Bonds including, after consultation with the City financial advisor, City auditor and bond counsel, (a) adjusting the maturity schedules and principal amounts of the Bonds and (b) postponing and rescheduling from time to time the sale of the Bonds all in accordance with the provisions set forth in the notice of sale and as provided by law.

Reserved.

Preliminary Official Statement. All action taken to date by the officials, employees and agents of the City with respect to the issuance of the Bonds, including the preparation of a Preliminary Official Statement with respect thereto be and the same hereby are approved, ratified, adopted and confirmed and the Chief Financial Officer of the City is hereby authorized to deliver said Preliminary Official Statement for its use in the sale, resale and distribution of the Bonds. The Chief Financial Officer of the City or such other City official as may be appropriate is hereby authorized and directed to deem said Preliminary Official Statement final as of its date for purposes and within the meaning of Rule 15c2-12.

Final Official Statement. The execution, delivery and dissemination of a final Official Statement in substantially the same form as said Preliminary Official Statement with such changes, insertions and omissions as may be approved by the Chief Financial Officer of the City with respect to the issuance of the Bonds by and on behalf of the City, is hereby authorized, and the Chief Financial Officer of the City or such other City official as may be deemed appropriate is hereby authorized and directed to execute the same in the name and on behalf of the City Council and is further authorized to deliver said final Official Statement in executed form for its use in the sale, resale and distribution of the Bonds. The execution of said final Official Statement by the Chief Financial Officer of the City or such other City official as may be deemed appropriate shall be conclusive evidence of any approval required hereby.

Actions to be Taken on Behalf of the City. The City Administrator, the Chief Financial Officer of the City and the City Clerk are hereby authorized to do all matters necessary, useful, convenient or desirable to accomplish the sale and delivery of the Bonds, including without limitation matters relating to the provision of electronic bids for the Bonds, the acceptance of a financial surety bond to secure the good faith deposit for the Bonds, the appointment of a redemption agent in connection with the issuance of term bonds and the obtaining of a credit rating for the Bonds.

Prior Action. All action heretofore taken by City officials and professionals relating to the sale of the Bonds is hereby ratified, confirmed, adopted and approved.

Effective Date. This resolution shall take effect immediately.

The foregoing resolution was adopted by the following vote:

RECORDED VOTE

|        |        |           |
|--------|--------|-----------|
| Ayes ( | Nays ( | Abstain ( |
| (      |        |           |
| (      |        | Absent (  |

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(

## CERTIFICATE

**I, ROSALIA M. LICATESE**, City Clerk of the City of Summit, in the County of Union, New Jersey, **HEREBY CERTIFY** that the foregoing annexed extract from the minutes of a meeting of the Common Council of said City, duly called and held on February 5, 2019 has been compared by me with the original minutes as officially recorded in my office in the Minute Book of said City and is a true, complete and correct copy thereof and of the whole of said original minutes so far as the same relate to the subject matters referred to in said extract.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the corporate seal of said City this 5th day of February, 2019.

**(SEAL)**

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Rosalia M. Licatese  
City Clerk

Resolution (ID # 6208)  
February 5, 2019

**RESOLUTION PROVIDING FOR THE COMBINATION OF CERTAIN ISSUES OF BONDS OF THE CITY OF SUMMIT, IN THE COUNTY OF UNION, NEW JERSEY, INTO A SINGLE ISSUE OF GENERAL BONDS AGGREGATING \$26,473,000 IN PRINCIPAL AMOUNT.**

**BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, IN THE COUNTY OF UNION, NEW JERSEY, AS FOLLOWS:**

Section 1. Pursuant to the provisions of Section 40A:2-26 of the Local Bond Law of New Jersey, particularly paragraph (f) thereof and in lieu of the sale of more than one issue of bonds as provided for in said Local Bond Law, the several issues of bonds of this local unit described in Section 2 hereof, authorized pursuant to bond ordinances of the local unit heretofore adopted, shall be combined into a single and combined issue of bonds in the principal amount of \$26,473,000.

Section 2. The principal amount of the bonds of the several issues of bonds to be combined into a single issue as above provided, the bond ordinance authorizing each of said several issues described by reference to its title and date of adoption, and the period or average period of usefulness determined in each of said bond ordinances are respectively as follows:

| <u>Principal Amount of Bonds</u> | <u>Title of Ordinance and Date of Adoption</u>  | <u>Period or Average Period of Usefulness (in Years)</u> |
|----------------------------------|---|--|
| \$526,500 bonds                  | “Bond ordinance providing for the improvement of various roads in and by the City of Summit, in the County of Union, New Jersey, appropriating \$750,000 therefor and authorizing the issuance of \$714,000 bonds or notes of the City for financing such appropriation”, finally adopted on July 8, 2014 (#3055) | 10   |

|                   |  |       |
|-------------------|--|-------|
| \$71,000 bonds    | “Bond ordinance providing for the improvement of Druid Hill Road in and by the City of Summit, in the County of Union, New Jersey, appropriating \$600,000 therefor, directing a special assessment of part of the cost thereof, and authorizing the issuance of \$571,000 bonds or notes of the City for financing the same”, finally adopted on July 29, 2014 (#3063)                  | 10    |
| \$33,000 bonds    | “Bond ordinance providing for the improvement of Fairview Avenue in and by the City of Summit, in the County of Union, New Jersey, appropriating \$350,000 therefor, directing a special assessment of part of the cost thereof, and authorizing the issuance of \$333,000 bonds or notes of the City for financing the same”, finally adopted on July 29, 2014 (#3064)                  | 10    |
| \$47,000 bonds    | “Bond ordinance providing for the improvement of Fernwood Road and Ridge Road in and by the City of Summit, in the County of Union, New Jersey, appropriating \$1,100,000 therefor, directing a special assessment of part of the cost thereof, and authorizing the issuance of \$1,047,000 bonds or notes of the City for financing the same”, finally adopted on July 29, 2014 (#3065) | 10    |
| \$2,221,000 bonds | “Bond ordinance appropriating \$4,170,000,   | 14.15 |

and authorizing the issuance of \$3,970,000 bonds or notes of the City, for various improvements or purposes authorized to be undertaken by the City of Summit, in the County of Union, New Jersey", finally adopted on July 29, 2014 (#3066)

|                   |   |       |
|-------------------|---|-------|
| \$161,500 bonds   | “Bond ordinance providing for the acquisition of new and additional equipment by the City of Summit, in the County of Union, New Jersey, appropriating \$170,000 therefor and authorizing the issuance of \$161,500 bonds or notes of the City for financing such appropriation”, finally adopted on April 28, 2015 (#3075)   | 15    |
| \$930,000 bonds   | “Bond ordinance providing for the improvement of the Special Improvement District in and by the City of Summit, in the County of Union, New Jersey, appropriating \$2,500,000 therefor, directing a special assessment of part of the cost thereof, and authorizing the issuance of \$2,380,000 bonds or notes of the City for financing the same”, finally adopted on May 26, 2015 (#3080) | 15    |
| \$3,695,000 bonds | “Bond ordinance appropriating \$3,880,000, and authorizing the issuance of \$3,695,000 bonds or notes of the City, for various improvements or purposes authorized to be undertaken by the City of Summit, in the County of Union, New Jersey”, finally   | 12.24 |

adopted on June 9, 2015 (#3084)

|                   |   |       |
|-------------------|---|-------|
| \$333,000 bonds   | “Bond ordinance providing for the upgrade of the Fire Department radio system by the City of Summit, in the County of Union, New Jersey, appropriating \$350,000 therefor and authorizing the issuance of \$333,000 bonds or notes of the City for financing such appropriation”, finally adopted on May 26, 2015 (#3081)   | 15    |
| \$3,428,000 bonds | “Bond ordinance appropriating \$3,600,000, and authorizing the issuance of \$3,428,000 bonds or notes of the City, for various improvements or purposes authorized to be undertaken by the City of Summit, in the County of Union, New Jersey”, finally adopted on July 5, 2016 (#3114)   | 14.48 |
| \$1,979,000 bonds | “Bond ordinance providing for the improvement of various road in and by the City of Summit, in the County of Union, New Jersey, appropriating \$2,325,000 therefor, directing a special assessment of part of the cost thereof, and authorizing the issuance of \$2,214,000 bonds or notes of the City for financing such appropriation”, finally adopted on July 5, 2016 (#3115) | 10    |
| \$4,590,000 bonds | “Bond ordinance providing for the improvement of the Community Center in and by the City of Summit, in the County of  | 20    |

Union, New Jersey, appropriating \$6,500,000 therefor and authorizing the issuance of \$6,175,000 bonds or notes of the City for financing such appropriation”, finally adopted on February 14, 2017 (#3130)

\$2,952,000 bonds

“Bond ordinance appropriating \$3,104,000 and authorizing the issuance of \$2,952,000 bonds or notes of the City for various improvements or purposes authorized to be undertaken by the City of Summit, in the County of Union, New Jersey”, finally adopted on June 20, 2017 (#3141)

11.06

\$850,000 bonds

“Bond ordinance providing for the improvement of various roads in and by the City of Summit, in the County of Union, New Jersey, appropriating \$1,000,000 therefor, directing a special assessment of part of the cost thereof, and authorizing the issuance of \$950,000 bonds or notes of the City for financing such appropriation”, finally adopted on July 11, 2017 (#3144)

10

\$2,375,000 bonds

“Bond ordinance appropriating \$2,500,000, and authorizing the issuance of \$2,375,000 bonds or notes of the City, for various improvements or purposes authorized to be undertaken by the City of Summit, in the County of Union, New Jersey” finally adopted on June 6, 2018 (#3166)

13.94

\$1,282,000 bonds “Bond ordinance providing for the improvement of various roads in and by the City of Summit, in the County of Union, New Jersey, appropriating \$1,560,000 therefor, directing a special assessment of part of the cost thereof, and authorizing the issuance of \$1,482,000 bonds or notes of the City for financing the same”, finally adopted on June 6, 2018 (#3169) 10

\$999,000 bonds “Bond ordinance appropriating \$1,050,000, and authorizing the issuance of \$999,000 bonds or notes of the City, for various improvements or purposes authorized to be undertaken by the City of Summit, in the County of Union, New Jersey” finally adopted on December 4, 2018 (#3178) 25.72

Section 3. The following matters are hereby determined with respect to said combined issue of bonds:

(a) The average period of usefulness, taking into consideration the respective amounts of obligations presently authorized to be issued pursuant to each of said bond ordinances, respectively, is fourteen (14) years.

(b) The bonds of said combined issue shall be designated “General Bonds of 2019” and shall mature within the said average period of usefulness hereinabove determined.

(c) The bonds of said combined issue shall be sold and issued in accordance with the provisions of said Local Bond Law applicable to the sale and issue of a single issue of bonds.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a) None of the bonds of the several issues of bonds described in Section 2 hereof has been heretofore sold or issued and the several bond ordinances described in Section 2 hereof have not heretofore been rescinded and now remain in full force and effect as authorizations for the

amount of bonds set forth opposite the title of the several bond ordinances described in said Section 2 hereof.

(b) No bonds are authorized by any of the bond ordinances described in Section 2 hereof, except bonds in the amount set opposite the title of said bond ordinances in Section 2 hereof.

(c) The several purposes for the financing of which the bonds described in Section 2 hereof have been authorized to be issued pursuant to the respective bond ordinances described in Section 2 hereof are purposes for which bonds of this local unit may lawfully be issued pursuant to said Local Bond Law and are not purposes for which a deduction may be taken in any annual or supplemental debt statement of the local unit.

Section 5. This resolution shall take effect immediately.

RECORDED VOTE

|        |        |           |
|--------|--------|-----------|
| Ayes ( | Nays ( | Abstain ( |
| (      |        |           |
| (      |        | Absent (  |
| (      |        |           |
| (      |        |           |
| (      |        |           |
| (      |        |           |

CERTIFICATE

**I, ROSALIA M. LICATESE**, City Clerk of the City of Summit, in the County of Union, New Jersey, **HEREBY CERTIFY** that the foregoing annexed extract from the minutes of a meeting of the Common Council of said City, duly called and held on February 5, 2019, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of said City and is a true, complete and correct copy thereof and of the whole of said original minutes so far as the same relate to the subject matters referred to in said extract.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the corporate seal of said City this 5th day of February, 2019.

(SEAL)

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Rosalia M. Licatese  
City Clerk



Purchasing  
Resolutions

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 02/05/19 07:30 PM

## RESOLUTION (ID # 6208)

DOC ID: 6208

TO: Mayor and Common Council

FROM: Marge Gerba, City Treasurer

DATE: January 23, 2019

### **SUMMARY**

This resolution has been prepared by Bond Council. The sale is anticipated to be on or around February 14<sup>th</sup> with closing by February 26<sup>th</sup>.

Resolution (ID # 6209)  
February 5, 2019

**RESOLUTION PROVIDING FOR THE COMBINATION OF CERTAIN ISSUES OF BONDS OF THE CITY OF SUMMIT, IN THE COUNTY OF UNION, NEW JERSEY, INTO A SINGLE ISSUE OF CURB AND SIDEWALK ASSESSMENT BONDS AGGREGATING \$535,000 IN PRINCIPAL AMOUNT.**

**BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, IN THE COUNTY OF UNION, NEW JERSEY, AS FOLLOWS:**

Section 1. Pursuant to the provisions of Section 40A:2-26 of the Local Bond Law of New Jersey, particularly paragraph (f) thereof and in lieu of the sale of more than one issue of bonds as provided for in said Local Bond Law, the several issues of bonds of this local unit described in Section 2 hereof, authorized pursuant to bond ordinances of the local unit heretofore adopted, shall be combined into a single and combined issue of bonds in the principal amount of \$535,000.

Section 2. The principal amount of the bonds of the several issues of bonds to be combined into a single issue as above provided, the bond ordinance authorizing each of said several issues described by reference to its title and date of adoption, and the period or average period of usefulness determined in each of said bond ordinances are respectively as follows:

| <u>Principal Amount of Bonds</u> | <u>Title of Ordinance and Date of Adoption</u>  | <u>Period or Average Period of Usefulness (in Years)</u> |
|----------------------------------|---|--|
| \$235,000 bonds                  | “Bond ordinance providing for the improvement of various road in and by the City of Summit, in the County of Union, New Jersey, appropriating \$2,325,000 therefor, directing a special assessment of part of the cost thereof, and authorizing the issuance of \$2,214,000 bonds or notes of the City for financing such appropriation”, finally adopted on July 5, 2016 (#3115) | 10   |
| \$100,000 bonds                  | “Bond ordinance providing for the improvement   | 10   |

of various roads in and by the City of Summit, in the County of Union, New Jersey, appropriating \$1,000,000 therefor, directing a special assessment of part of the cost thereof, and authorizing the issuance of \$950,000 bonds or notes of the City for financing such appropriation", finally adopted on July 11, 2017 (#3144)

\$200,000 bonds

"Bond ordinance providing for the improvement of various roads in and by the City of Summit, in the County of Union, New Jersey, appropriating \$1,560,000 therefor, directing a special assessment of part of the cost thereof, and authorizing the issuance of \$1,482,000 bonds or notes of the City for financing the same", finally adopted on June 6, 2018 (#3169)

10

Section 3. The following matters are hereby determined with respect to said combined issue of bonds:

- (a) The average period of usefulness, taking into consideration the respective amounts of obligations presently authorized to be issued pursuant to each of said bond ordinances, respectively, is ten (10) years.
- (b) The bonds of said combined issue shall be designated "Curb and Sidewalk Assessment Bonds of 2019" and shall mature within the said average period of usefulness hereinabove determined.
- (c) The bonds of said combined issue shall be sold and issued in accordance with the provisions of said Local Bond Law applicable to the sale and issue of a single issue of bonds.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

- (a) None of the bonds of the several issues of bonds described in Section 2 hereof has been heretofore sold or issued and the several bond ordinances described in Section 2 hereof have not heretofore been rescinded and now remain in full force and effect as authorizations for the amount of bonds set forth opposite the title of the several bond ordinances described in said Section 2 hereof.
- (b) No bonds are authorized by any of the bond ordinances described in Section 2 hereof, except bonds in the amount set opposite the title of said bond ordinances in Section 2 hereof.

(c) The several purposes for the financing of which the bonds described in Section 2 hereof have been authorized to be issued pursuant to the respective bond ordinances described in Section 2 hereof are purposes for which bonds of this local unit may lawfully be issued pursuant to said Local Bond Law and are not purposes for which a deduction may be taken in any annual or supplemental debt statement of the local unit.

Section 5. This resolution shall take effect immediately.

The foregoing resolution was adopted by the following vote:

RECORDED VOTE

|        |        |           |
|--------|--------|-----------|
| Ayes ( | Nays ( | Abstain ( |
| (      |        |           |
| (      |        | Absent (  |
| (      |        |           |
| (      |        |           |
| (      |        |           |

CERTIFICATE

**I, ROSALIA M. LICATESE**, City Clerk of the City of Summit, in the County of Union, New Jersey, **HEREBY CERTIFY** that the foregoing annexed extract from the minutes of a meeting of the Common Council of said City, duly called and held on February 5, 2019, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of said City and is a true, complete and correct copy thereof and of the whole of said original minutes so far as the same relate to the subject matters referred to in said extract.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the corporate seal of said City this 5th day of February, 2019.

(SEAL)

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Rosalia M. Licatese

City Clerk



**Purchasing**  
Resolutions

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 02/05/19 07:30 PM

## **RESOLUTION (ID # 6209)**

DOC ID: 6209

TO: Mayor and Common Council

FROM: Marge Gerba, City Treasurer

DATE: January 15, 2019

This resolution has been prepared by Bond Council. The sale is anticipated to be on or around February 14<sup>th</sup> with closing by February 26<sup>th</sup>.

Resolution (ID # 6210)  
February 5, 2019

**RESOLUTION PROVIDING FOR THE COMBINATION OF CERTAIN ISSUES OF BONDS OF THE CITY OF SUMMIT, IN THE COUNTY OF UNION, NEW JERSEY, INTO A SINGLE ISSUE OF SEWER BONDS AGGREGATING \$1,545,000 IN PRINCIPAL AMOUNT.**

**BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, IN THE COUNTY OF UNION, NEW JERSEY, AS FOLLOWS:**

Section 1. Pursuant to the provisions of Section 40A:2-26 of the Local Bond Law of New Jersey, particularly paragraph (f) thereof and in lieu of the sale of more than one issue of bonds as provided for in said Local Bond Law, the several issues of bonds of this local unit described in Section 2 hereof, authorized pursuant to bond ordinances of the local unit heretofore adopted, shall be combined into a single and combined issue of bonds in the principal amount of \$1,545,000.

Section 2. The principal amount of the bonds of the several issues of bonds to be combined into a single issue as above provided, the bond ordinance authorizing each of said several issues described by reference to its title and date of adoption, and the period or average period of usefulness determined in each of said bond ordinances are respectively as follows:

| Principal Amount | <u>of Bonds</u> | <u>Title of Ordinance and Date of Adoption</u>   | Period or<br>Average Period<br>of Usefulness<br>(in Years) |
|------------------|-----------------|--|--|
| \$476,000 bonds  |                 | “Bond ordinance providing for improvement of the sanitary sewerage system in and by the City of Summit, in the County of Union, New Jersey, appropriating \$500,000 therefor and authorizing the issuance of \$476,000 bonds or notes of the City for financing such appropriation”, finally adopted on July 5, 2016 (#3113) | 40   |

|                 |  |       |
|-----------------|--|-------|
| \$357,000 bonds | “Bond ordinance appropriating \$357,000, and authorizing the issuance of \$357,000 bonds or notes of the City, for various improvements or purposes authorized to be undertaken by the City of Summit, in the County of Union, New Jersey, for the sanitary sewerage system”, finally adopted on June 20, 2017 (#3143) | 31.33 |
| \$712,000 bonds | “Bond ordinance appropriating \$750,000 and authorizing the issuance of \$712,500 bonds or notes of the City, for various sewer utility improvements or purposes authorized to be undertaken by the City of Summit, in the County of Union, New Jersey”, finally adopted on June 6, 2018 (#3167)                       | 35.05 |

Section 3. The following matters are hereby determined with respect to said combined issue of bonds:

- (a) The average period of usefulness, taking into consideration the respective amounts of obligations presently authorized to be issued pursuant to each of said bond ordinances, respectively, is thirty-five (35) years.
- (b) The bonds of said combined issue shall be designated “Sewer Bonds of 2019” and shall mature within the said average period of usefulness hereinabove determined.
- (c) The bonds of said combined issue shall be sold and issued in accordance with the provisions of said Local Bond Law applicable to the sale and issue of a single issue of bonds.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

- (a) None of the bonds of the several issues of bonds described in Section 2 hereof has been heretofore sold or issued and the several bond ordinances described in Section 2 hereof have not heretofore been rescinded and now remain in full force and effect as authorizations for the amount of bonds set forth opposite the title of the several bond ordinances described in said Section 2 hereof.

(b) No bonds are authorized by any of the bond ordinances described in Section 2 hereof, except bonds in the amount set opposite the title of said bond ordinances in Section 2 hereof.

(c) The several purposes for the financing of which the bonds described in Section 2 hereof have been authorized to be issued pursuant to the respective bond ordinances described in Section 2 hereof are purposes for which bonds of this local unit may lawfully be issued pursuant to said Local Bond Law and are purposes for which a deduction may be taken in any annual or supplemental debt statement of the local unit.

Section 5. This resolution shall take effect immediately.

The foregoing resolution was adopted by the following vote:

RECORDED VOTE

|        |        |           |
|--------|--------|-----------|
| Ayes ( | Nays ( | Abstain ( |
| (      |        |           |
| (      |        | Absent (  |
| (      |        |           |
| (      |        |           |
| (      |        |           |

CERTIFICATE

**I, ROSALIA M. LICATESE**, City Clerk of the City of Summit, in the County of Union, New Jersey, **HEREBY CERTIFY** that the foregoing annexed extract from the minutes of a meeting of the Common Council of said City, duly called and held on February 5, 2019, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of said City and is a true, complete and correct copy thereof and of the whole of said original minutes so far as the same relate to the subject matters referred to in said extract.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the corporate seal of said City this 5th day of February, 2019.

(SEAL)

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Rosalia M. Licatese

City Clerk



## **RESOLUTION (ID # 6210)**

DOC ID: 6210

TO: Mayor and Common Council

FROM: Marge Gerba, City Treasurer

DATE: January 15, 2019

This resolution has been prepared by Bond Council. The sale is anticipated to be on or around February 14<sup>th</sup> with closing by February 26<sup>th</sup>.

Resolution (ID # 6212)  
February 5, 2019

**RESOLUTION PROVIDING FOR THE COMBINATION OF CERTAIN ISSUES OF BONDS OF THE CITY OF SUMMIT, IN THE COUNTY OF UNION, NEW JERSEY, INTO A SINGLE ISSUE OF PARKING BONDS AGGREGATING \$2,280,000 IN PRINCIPAL AMOUNT.**

**BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, IN THE COUNTY OF UNION, NEW JERSEY, AS FOLLOWS:**

Section 1. Pursuant to the provisions of Section 40A:2-26 of the Local Bond Law of New Jersey, particularly paragraph (f) thereof and in lieu of the sale of more than one issue of bonds as provided for in said Local Bond Law, the several issues of bonds of this local unit described in Section 2 hereof, authorized pursuant to bond ordinances of the local unit heretofore adopted, shall be combined into a single and combined issue of bonds in the principal amount of \$2,280,000.

Section 2. The principal amount of the bonds of the several issues of bonds to be combined into a single issue as above provided, the bond ordinance authorizing each of said several issues described by reference to its title and date of adoption, and the period or average period of usefulness determined in each of said bond ordinances are respectively as follows:

| Principal Amount  | Period or<br>Average Period<br>of Usefulness  |                   |
|-------------------|---|-------------------|
| <u>of Bonds</u>   | <u>Title of Ordinance and Date of Adoption</u>  | <u>(in Years)</u> |
| \$1,805,000 bonds | “Bond ordinance providing for improvement of parking facilities by the City of Summit, in the County of Union, New Jersey, appropriating \$1,900,000 therefor and authorizing the issuance of \$1,805,000 bonds or notes of the City for financing such appropriation”, finally adopted on March 15, 2016 (#3103) | 15                |

|                 |   |       |
|-----------------|---|-------|
| \$380,000 bonds | “Bond ordinance appropriating \$400,000 therefor and authorizing the issuance of \$380,000 bonds or notes of the City for various improvements or purposes authorized to be undertaken by the City of Summit, in the County of Union, New Jersey for the parking utility of the City”, finally adopted on June 20, 2017 (#3142) | 13.12 |
| \$95,000 bonds  | “Bond ordinance appropriating \$101,000, and authorizing the issuance of \$95,950 bonds or notes of the City, for various parking utility improvements or purposes authorized to be undertaken by the City of Summit, in the County of Union, New Jersey”, finally adopted on June 6, 2018 (#3168)                              | 12.5  |

Section 3. The following matters are hereby determined with respect to said combined issue of bonds:

- (a) The average period of usefulness, taking into consideration the respective amounts of obligations presently authorized to be issued pursuant to each of said bond ordinances, respectively, is fourteen (14) years.
- (b) The bonds of said combined issue shall be designated “Parking Bonds of 2019” and shall mature within the said average period of usefulness hereinabove determined.
- (c) The bonds of said combined issue shall be sold and issued in accordance with the provisions of said Local Bond Law applicable to the sale and issue of a single issue of bonds.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

- (a) None of the bonds of the several issues of bonds described in Section 2 hereof has been heretofore sold or issued and the several bond ordinances described in Section 2 hereof have not heretofore been rescinded and now remain in full force and effect as authorizations for the amount of bonds set forth opposite the title of the several bond ordinances described in said Section 2 hereof.

(b) No bonds are authorized by any of the bond ordinances described in Section 2 hereof, except bonds in the amount set opposite the title of said bond ordinances in Section 2 hereof.

(c) The several purposes for the financing of which the bonds described in Section 2 hereof have been authorized to be issued pursuant to the respective bond ordinances described in Section 2 hereof are purposes for which bonds of this local unit may lawfully be issued pursuant to said Local Bond Law and are purposes for which a deduction may be taken in any annual or supplemental debt statement of the local unit.

Section 5. This resolution shall take effect immediately.

The foregoing resolution was adopted by the following vote:

RECORDED VOTE

|        |        |           |
|--------|--------|-----------|
| Ayes ( | Nays ( | Abstain ( |
| (      |        |           |
| (      |        | Absent (  |
| (      |        |           |
| (      |        |           |
| (      |        |           |

CERTIFICATE

**I, ROSALIA M. LICATESE**, City Clerk of the City of Summit, in the County of Union, New Jersey, **HEREBY CERTIFY** that the foregoing annexed extract from the minutes of a meeting of the Common Council of said City, duly called and held on February 5, 2019, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of said City and is a true, complete and correct copy thereof and of the whole of said original minutes so far as the same relate to the subject matters referred to in said extract.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the corporate seal of said City this 5th day of February, 2019.

(SEAL)

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Rosalia M. Licatese  
City Clerk



**Purchasing**  
Resolutions

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 02/05/19 07:30 PM

## **RESOLUTION (ID # 6212)**

DOC ID: 6212

TO: Mayor and Common Council

FROM: Marge Gerba, City Treasurer

DATE: January 15, 2019

This resolution has been prepared by Bond Council. The sale is anticipated to be on or around February 14<sup>th</sup> with closing by February 26<sup>th</sup>.

Resolution (ID # 6253)  
February 5, 2019

**RESOLUTION OF THE CITY OF SUMMIT, IN THE COUNTY OF UNION, STATE OF NEW JERSEY, DETERMINING THE FORM AND OTHER DETAILS OF THE LOCAL UNIT'S ALLOCABLE SHARE OF CAPITAL IMPROVEMENT PROJECTS FOR THE JOINT MEETING OF ESSEX AND UNION COUNTIES OF ITS "NOTE RELATING TO THE CONSTRUCTION FINANCING LOAN PROGRAM OF THE NEW JERSEY INFRASTRUCTURE BANK", TO BE ISSUED IN THE PRINCIPAL AMOUNT OF UP TO \$1,175,000, AND PROVIDING FOR THE ISSUANCE AND SALE OF SUCH NOTE TO THE NEW JERSEY INFRASTRUCTURE BANK, AND AUTHORIZING THE EXECUTION AND DELIVERY OF SUCH NOTE BY THE CITY OF SUMMIT IN FAVOR OF THE NEW JERSEY INFRASTRUCTURE BANK, ALL PURSUANT TO THE NEW JERSEY INFRASTRUCTURE BANK CONSTRUCTION FINANCING LOAN PROGRAM.**

WHEREAS, the City of Summit (the "Local Unit"), in the County of Union, State of New Jersey, has determined that there exists a need within the Local Unit to acquire, construct, renovate or install, as applicable, a project consisting of the Local Unit's allocable share of capital improvement projects being undertaken by the Joint Meeting, including, but not limited to, (i) waste gas burner upgrades consisting of (a) the replacement of waste gas burners at the Digester Building and (b) upgrades to sludge storage tanks with state-of-the-art flares to meet current air emission permitting requirements; (ii) rehabilitation of various structures, including, but not limited to, concrete repairs and/or reconstruction of the Screen House, the Old Chlorine Building, the Chlorination Building, the Aeration Gallery, and the Waste Gas Building, replacement of brick veneer panels and supporting walls in the Dewatering Building, and replacement of the coping and brick façade on the sludge storage tanks; and (iii) replacement and construction of the Tunnel Building along with the replacement of severely corroded piping within the tunnel, including installation of new sludge pumps (the "Project"), and it is the desire of the Local Unit to obtain financing for such Project through participation in the environmental infrastructure financing program (the "New Jersey Water Bank") of the New Jersey Infrastructure Bank (the "I-Bank");

WHEREAS, the Local Unit has determined to temporarily finance the acquisition, construction, renovation or installation of, as applicable, the Project prior to the closing with respect to the New Jersey Water Bank, and to undertake such temporary financing with the proceeds of a short-term loan to be made by the I-Bank (the "Construction Loan") to the Local Unit, pursuant to the Construction Financing Loan Program of the I-Bank (the "Construction Financing Loan Program");

WHEREAS, in order to (i) evidence and secure the repayment obligation of the Local Unit to the I-Bank with respect to the Construction Loan and (ii) satisfy the requirements of the Construction Financing Loan Program, it is the desire of the Local Unit to issue and sell to the I-Bank the "Note Relating to the Construction Financing Loan Program of the New Jersey Infrastructure Bank" in an aggregate principal amount of up to \$1,175,000 (the "Note");

WHEREAS, it is the desire of the Local Unit to authorize, execute, attest and deliver the Note to the I-Bank pursuant to the terms of the Local Bond Law of the State of New Jersey, constituting

Chapter 2 of Title 40A of the Revised Statutes of the State of New Jersey (the “Local Bond Law”), and other applicable law; and

WHEREAS, Section 28 of the Local Bond Law allows for the sale of the Note to the I-Bank, without any public offering, and N.J.S.A. 58:11B-9 allows for the sale of the Note to the I-Bank without any public offering, all under the terms and conditions set forth therein.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT, COUNTY OF UNION, NEW JERSEY AS FOLLOWS:

Section 1. In accordance with Section 28 of the Local Bond Law and N.J.S.A. 58:11B-9, the Local Unit hereby authorizes the issuance, sale and award of the Note in accordance with the provisions hereof. The obligation represented by the Note has been appropriated and authorized by bond ordinance #5975 of the Local Unit, which bond ordinance is entitled “Bond Ordinance Providing for the Local Unit’s Allocable Share of Capital Improvement Projects for the Joint Meeting of Essex and Union Counties, by and in the City of Summit, in the County of Union, State of New Jersey (the “Local Unit”); Appropriating \$1,175,000 Therefor and Authorizing the Issuance of \$1,175,000 Bonds or Notes to Finance the Cost Thereof” and was finally adopted by the Local Unit at a meeting duly called and held on November 19, 2018, at which time a quorum was present and acted throughout, all pursuant to the terms of the Local Bond Law and other applicable law.

Section 2. The Chief Financial Officer of the Local Unit (the “Chief Financial Officer”) is hereby authorized to determine, in accordance with the Local Bond Law and pursuant to the terms and conditions hereof, (i) the final principal amount of the Note (subject to the maximum limitation set forth in Section 4(a) hereof), and (ii) the dated date of the Note.

Section 3. Any determination made by the Chief Financial Officer pursuant to the terms hereof shall be conclusively evidenced by the execution and attestation of the Note by the parties authorized pursuant to Section 4(h) hereof.

Section 4. The Local Unit hereby determines that certain terms of the Note shall be as follows:

- (a) the principal amount of the Note to be issued shall be an amount up to \$1,175,000;
- (b) the maturity of the Note shall be as determined by the I-Bank;
- (c) the interest rate of the Note shall be as determined by the I-Bank;
- (d) the purchase price for the Note shall be par;
- (e) the Note shall be subject to prepayment prior to its stated maturity in accordance with the terms and conditions of the Note;
- (f) the Note shall be issued in a single denomination and shall be numbered “CFP-2019-1”;
- (g) the Note shall be issued in fully registered form and shall be payable to the registered owner thereof as to both principal and interest in lawful money of the United States of America; and
- (h) the Note shall be executed by the manual or facsimile signatures of the Mayor and the Chief Financial Officer under official seal or facsimile thereof affixed,

printed, engraved or reproduced thereon and attested by the manual signature of the Local Unit Clerk or the Deputy Local Unit Clerk (the “Local Unit Clerk”).

Section 5. The Note shall be substantially in the form provided by and on file with the I-Bank.

Section 6. The law firm of Hawkins Delafield & Wood LLP, Newark, New Jersey is hereby authorized to arrange for the printing of the Note, which law firm may authorize McCarter & English, LLP, bond counsel to the I-Bank for the Construction Loan Financing Program, to arrange for same.

Section 7. The Mayor and the Chief Financial Officer (the “Authorized Officers”) are hereby further severally authorized to (i) execute and deliver, and the Local Unit Clerk is hereby further authorized to attest to such execution and to affix the corporate seal of the Local Unit to, any document, instrument or closing certificate deemed necessary, desirable or convenient by the Authorized Officers of the Local Unit, in their sole discretion, after consultation with counsel and any advisors to the Local Unit and after further consultation with the I-Bank and its representatives, agents, counsel and advisors, to be executed in connection with the issuance and sale of the Note and the participation of the Local Unit in the Construction Financing Loan Program, which determination shall be conclusively evidenced by the execution of each such certificate or other document by the party authorized hereunder to execute such certificate or other document, and (ii) perform such other actions as the Authorized Officers deem necessary, desirable or convenient in relation to the execution and delivery of the Note and the participation of the Local Unit in the Construction Financing Loan Program.

Section 8. This resolution shall take effect immediately.

Section 9. Upon the adoption hereof, the Local Unit Clerk shall forward certified copies of this resolution to Robert Beinfield, Esq., Hawkins Delafield & Wood LLP, bond counsel to the Local Unit, Everett M. Johnson, Esq., Wilentz, Goldman & Spitzer, P.A., bond counsel to the Joint Meeting of Essex and Union Counties, David Zimmer, Executive Director of the I-Bank, and Richard T. Nolan, Esq., McCarter & English, LLP, bond counsel to the I-Bank.

Dated: February 5, 2019

I, Rosalia M. Licatiese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, February 5, 2019.

City Clerk

Resolution (ID # 6172)  
February 5, 2019

### **AUTHORIZE ACCEPTANCE OF DONATION - HOMETOWN HEROES**

WHEREAS, on July 10, 2018, Council passed a resolution supporting Year 2, of the Hometown Heroes Banner Project. Year 2 includes the expansion of the display of banners from 50 banners to 100 banners, honoring 200 veterans and active duty members of the armed services.

WHEREAS, the program will require additional banner brackets, hardware and banners to be purchased. The cost associated with the purchase will be funded through donations and grants which are being held in a Hometown Heroes account established at the Summit Area Public Foundation (SAPF). Year 2 of the program requires additional light poles to be used for the display of banners.

WHEREAS, the Hometown Heroes Committee is recommending the use of fifteen (15) City owned light poles on the north and south side of Springfield Avenue, between Kent Place Boulevard to Irving Place.

WHEREAS, the Director of the Department of Community Services, is requesting a resolution be passed accepting the publically raised donations in the amount of \$20,000 for the Hometown Heroes Project, and to amend the locations for the display of banners to include Springfield Avenue, between Kent Place Boulevard and Irving Place., and

WHEREAS, the City wishes to accept the publically raised donations to be specifically used for the fabrication and purchase of banners, banner arms, brackets and hardware to be installed at approved locations in the City and to amend the locations for the display of banners to include Springfield Avenue, between Kent Place Boulevard and Irving Place.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That the City of Summit does hereby accept the publically raised donations, in the amount of \$20,000.00, for the Hometown Heroes Foundation Banner Program.
2. That said donation shall go towards the fabrication and purchase of banners, banner arms, brackets and hardware to be installed at approved locations in the city in conjunction with the Hometown Heroes Banner Program.
3. That the City of Summit shall amend the locations for the display of banners to include Springfield Avenue, between Kent Place Boulevard and Irving Place.

Dated: February 5, 2019

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, February 5, 2019.

City Clerk

**RESOLUTION (ID # 6172)**

DOC ID: 6172

TO: Mayor and Common Council

FROM: Paul Cascais, Director - Department of Community Services

DATE: January 9, 2019

On July 10, 2018, Council passed a resolution supporting year 2, of the Hometown Heroes Banner Project. Year 2 includes the expansion of the display of banners from 50 banners to 100 banners, honoring 200 veterans and active duty members of the armed services.

The expansion of the program will require additional banner brackets, hardware and banners to be purchased. The cost associated with the purchase will be funded through donations and grants which are being held in a Hometown Heroes account established at the Summit Area Public Foundation (SAPF). Year 2 of the program requires additional light poles to be used for the display of banners. The Hometown Heroes Committee is recommending the use of fifteen (15) City owned light poles on the north and south side of Springfield Ave., between Kent Place Blvd. to Irving Place.

Therefore, this memo is requesting a resolution be passed accepting the publically raised donations in the amount of \$20000. for the Hometown Heroes Project, and to amend the locations for the display of banners to include Springfield Ave, between Kent Place Blvd and Irving Place.

Resolution (ID # 6233)  
February 5, 2019

**APPOINT SHADE TREE ADVISORY COMMITTEE MEMBER (PENDING CLOSED SESSION  
DISCUSSION)**

Pending Closed Session discussion.

Resolution (ID # 6222)  
February 5, 2019

**AUTHORIZE AMENDMENT TO FREE MARKET CENTER CONSTRUCTION AND USE  
AGREEMENT - TO INCLUDE GRANT MONIES RECEIVED**

WHEREAS, on April 3, 2018, Council passed a resolution entering into a Construction and Use Agreement (Agreement) with the Summit Conservancy (Conservancy) for the construction of the Free Market Building to address the processes and responsibilities of both entities, and

WHEREAS, Section 1 of the Agreement specifies the City and Conservancy will share in the costs of the construction of the Free Market Center. Section 1 of the Agreement also refers to Attachments A & B which provide a breakdown of the Summit Free Market budget, and

WHEREAS, the City recently received grant monies in the amount of \$30,000 which can be used to offset costs associated with the construction of the Free Market building, and

WHEREAS, the Department of Community Services Deputy Director is requesting that Attachment A be amended to include grant monies received in the amount of \$30,000.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That Attachment A of the Free Market Center Construction and Use Agreement between the City of Summit and the Summit Conservancy be and is hereby amended to reflect the grant monies received in the amount of \$30,000 which can be used to offset costs associated with the construction of the Free Market building.
2. That a copy of this resolution shall be made a part of the Free Market Center Construction and Use Agreement as an Addendum to the original Agreement.

Dated: February 5, 2019

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, February 5, 2019.

City Clerk

**RESOLUTION (ID # 6222)**

DOC ID: 6222

TO: Mayor and Common Council

FROM: Aaron Schrager, City Engineer/ Deputy DCS Director

DATE: January 16, 2019

On April 3, 2018, Council passed a resolution entering into an Construction and Use Agreement (Agreement) with the Summit Conservancy (Conservancy) for the construction of the Free Market Building to address the processes and responsibilities of both entities.

Section 1 of the Agreement specifies the City and Conservancy will share in the costs of the construction of the Free Market Center, and it also refers to Attachments A&B which provides a breakdown of the Summit Free Market budget.

The City recently received grant monies in the amount of \$30000 that can be used to offset costs associated with the construction of the Free Market Building. Therefore, I am requesting Attachment A be amended to include a grant in the amount of \$30000.

## **FREE MARKET CENTER CONSTRUCTION AND USE AGREEMENT**

THIS FREE MARKET CENTER CONSTRUCTION AND USE AGREEMENT (“Agreement”), made this \_\_\_\_ day of \_\_\_\_\_, 2018, by and between the SUMMIT CONSERVANCY, a 501(c)(3) non-profit entity incorporated in the State of New Jersey, having its address for the purposes of this Agreement at P.O. Box 414, Summit, New Jersey 07902 (the “Conservancy”), and the CITY OF SUMMIT, a municipal corporation of the State of New Jersey, having its address at City Hall, 512 Springfield Avenue, Summit, New Jersey 07901 (the “City” or “Summit”).

### **WITNESSETH**

WHEREAS, the County of Union, New Jersey (the “County”), and the City entered into a Ground Lease and Use Agreement dated September 20, 2017 (the “Ground Lease”); and

WHEREAS, the Ground Lease covers: (1) a fifty-three (53) acres property, designated as Block 1501, Lot 1 and Block 1505, Lot 2 in Summit, New Jersey known as the “Summit Transfer Station Property” and (2) Block 1505, Lot 3 and Block 1505, Lot 3.01 in Summit, New Jersey known as the “Smythe Property”; and

WHEREAS, the Ground Lease permits the City to use the Summit Transfer Station Property for various purposes related to disposing and recycling activities within an area of approximately 11.36 acres and delineated in Appendix II to the Ground Lease as Area A. The Ground Lease also permits the City to use the area delineated as Area B in Appendix II for a Free Market Center; and

WHEREAS, pursuant to Section IV(B) of the Ground Lease, the County and the City agree, and the DEP has determined, that operation of the Free Market Center is within the scope of rights reserved over the property by the City and, therefore, not subject to Green Acres restrictions pursuant to N.J.A.C. 7:36-1 *et seq.*; and

WHEREAS, the Conservancy is willing to share with the City the costs of the construction of the Free Market Center; and

WHEREAS, Section V(B) of the Ground Lease permits the City, if it chooses, to authorize a non-profit organization to operate the Free Market Center; and

WHEREAS, pursuant to Section V(E) of the Ground Lease, access to and use of the Free Market Center is limited exclusively and solely to Summit residents; and

NOW, THEREFORE, in consideration of the mutual covenants and conditions herein expressed, the Conservancy and City mutually covenant and agree as follows:

1. The City and the Conservancy agree to share in the costs of construction of the Free Market Center. The City agrees to pay for or provide in-kind services that will cover all costs and expenses associated with those items listed on Attachment A. The Conservancy agrees to pay for or provide in-kind services that will cover all costs and expenses associated with those items listed on Attachment B. To the extent that there are unanticipated costs not covered by either Attachments A or B, the parties agree to negotiate in good faith to achieve an equitable resolution and such resolution will be memorialized by written amendment to this Agreement.
2. The City and Conservancy agree that the Free Market Center will be constructed in material compliance with plans submitted by the Conservancy. Said plans will be drafted by a professionally licensed architect.
3. The Conservancy will provide plans for the construction of the building, which City engineers and/or consultants will review and approve, and such review and approval will not be unnecessarily delayed. The City will be responsible for conducting all necessary inspections and for certifying the use and occupancy of the building.
4. The City shall defend, indemnify and hold harmless the Conservancy, its officers, directors and any contractors, subcontractors or architects engaged by or advisors to the Conservancy for any liability, damages, costs, losses and expenses arising from or related to any pre-existing condition at, underneath or from the location used for the construction of the Free Market Center, including but not limited to, any costs related to

remediation efforts or mitigation of hazardous substances. This provision will survive any termination of this Agreement.

5. Upon issuance of a certificate of occupancy, the City shall defend, indemnify and hold harmless the Conservancy, its officers, directors any contractors, subcontractors or architects engaged by or advisors to the Conservancy for any liability, damages, costs, losses and expenses arising from or related to the construction of the Free Market Center and operation of the Free Market Center, including, but not limited to, any injury to any person who enters the property within which the Free Market Center is located while same is being constructed. This provision will survive any termination of this Agreement.
6. The Conservancy shall defend, indemnify and hold harmless the City for any liability, damages, costs, losses and expenses arising from or related to any gross negligence or willful misconduct by the Conservancy, its officers and directors.
7. The City and Conservancy acknowledge and accept that the Conservancy does not have and will not have any ownership of or leasehold rights to the Free Market Center.
8. The City agrees that the Conservancy will engage an owner's representative, architect, contractors and/or subcontractors for the construction of the Free Market Center. Any contractor, subcontractor and/or architect must possess general liability insurance, workers' compensation insurance, and any other forms of insurance that are required by the City. In addition, all contractors, subcontractors and/or architect shall name the City, the Conservancy, and the County as additional insureds on all required policies. Proof of said endorsements must be provided to the City prior to the commencement of any work on the Free Market Center. The City agrees that such owner's representative and/or contractor may obtain or receive donated material or labor from such subcontractors, vendors and/or suppliers and could use such material or labor in the construction of the Free Market Center. Any work performed on the property must be in accordance with all

applicable New Jersey laws. Any person or entity interested in bidding on or engaging in any contract (or part thereof) for work on the Free Market which is subject to the provisions of the Prevailing Wage Act, must register with the Division of Wage and Hour Compliance as required by the Public Works Contractor Registration Act (PWCRA) P.L. 1999, c.238-N.J.S.A. 34:11-56.48 et seq. The Conservancy shall be responsible for obtaining all necessary permits and approvals required for the construction of the Free Market Center from the City, County, and/or State of New Jersey. The procurement of any construction materials, equipment, goods, and/or services of which City funds are expended shall comply with all applicable New Jersey Local Public Contracts laws and regulations.

9. The City acknowledges that the Free Market Center may contain such displays as necessary to acknowledge and thank those who were involved in financing, designing or constructing the Free Market Center, including but not limited to, the installation of plaques and bricks. The City also acknowledges that the Free Market Center may be named for an individual(s) or corporate entity and such name shall be placed on the building and any publicity associated with the building. The naming of the Free Market Center for an individual(s) and/or corporate entity requires pre-approval and consent of the City including a separate agreement authorized and approved by the Common Council of the City. Any plaques, bricks or naming rights will survive any termination of this Agreement and will exist in place unless the Free Market Center is demolished, subject to the express terms of any separate agreement concerning naming rights, which has been authorized and approved by the Common Council of the City.
10. The City shall obtain and maintain all necessary insurance to cover the construction and operation of the Free Market Center and shall name the Conservancy as an "additional named insured" on such applicable insurance policy such that the Conservancy receives

the same protections and coverage as the City. The policy limits, deductible and policy term will be determined by the City in consultation with its risk assessors.

11. The parties agree that prior to the commencement of the construction either party can terminate this Agreement with three (3) business days' notice. After construction has commenced and prior to the issuance of the certificate of occupancy, if the City decides to terminate the Agreement for reasons other than those caused by the Conservancy, then the City shall reimburse the Conservancy for actual costs expended, the Conservancy shall reimburse the subcontractors that have been paid to date, and the Conservancy shall be relieved of all liability relating to the construction to date and of any expectation of future construction of the building.
12. The City represents and covenants that the Free Market Center will be primarily used for the storage and exchange of non-clothing goods, such as furniture, toys, sporting goods, and household goods, by and amongst Summit residents.
13. The City and the Conservancy will endeavor to have the Free Market Center constructed by no later than December 31, 2018.
14. The terms, covenants and conditions herein contained shall be binding upon and inure to the benefit of the successors of the parties hereto.
15. This Agreement shall be governed by, construed and enforced in accordance with the laws of the State of New Jersey and any dispute arising out of same shall be venued in the Union County Superior Court.
16. This Agreement contains the entire understanding of the parties hereto with respect to the subject matter hereof, and no prior or other written or oral agreement or undertaking pertaining to any such matter shall be effective for any purpose.
17. This Agreement may not be amended or modified, nor may any obligation hereunder be waived orally, and no such amendment, modification or waiver shall be effective for any purpose unless it is in writing and signed by the parties.

18. The Conservancy and City shall execute, acknowledge and deliver, for no further consideration, all such consents or other documents as may be reasonably requested to carry out the provisions of this Agreement.

19. If any provision hereof shall be declared invalid by any Court, or in any administrative proceedings, then the provisions of this Agreement shall be construed in such manner so as to preserve the validity hereof and the substance of the transaction herein contemplated to the extent possible.

20. This Agreement may be executed and delivered in several counterparts, each of which, when so executed and delivered, shall constitute an original, fully enforceable counterpart for all purposes.

IN WITNESS WHEREOF, the County and City have executed this Agreement as of the date first set forth above.

**THE CITY OF SUMMIT**

BY: \_\_\_\_\_ Dated:  
Nora Radest, Mayor

Attest: \_\_\_\_\_ Dated:

**THE SUMMIT CONSERVANCY**

BY: \_\_\_\_\_ Dated:

Attest: \_\_\_\_\_ Dated:

## SUMMIT FREE MARKET BUILDING BUDGET -JANUARY 2019

City of Summit Attachment A

|  |                |
|--|----------------|
| <b>TOTAL FOR CITY</b>                    | <b>150,235</b> |
| LESS FOR SUSTAINABLE JERSEY GRANT        | 17,297         |
| RECONCILED FOR SJ GRANT                  | 10,000         |
| <b>FINAL AMOUNT PAID FOR BY SJ GRANT</b> | <b>10,000</b>  |

**Construction Budget**

| <u>General Work Description</u>                   | <u>Cost Estimate</u>  |
|---|-----------------------|
| Clearing  | 3,500 in-kind         |
| Soil Erosion Control                              | 8,050                 |
| Earthwork   | 8,940                 |
| Paving  | 27,338 in-kind        |
| Concrete Labor                                    | 17,730 in-kind        |
| <b>Concrete Supplies &amp; Materials</b>          | <b>6,844 SJ Grant</b> |
| Utility Trenching Labor                           | 5,000 in-kind         |
| <b>Utility Trenching Supplies &amp; Materials</b> | <b>4,653 SJ Grant</b> |
| Site Lighting                                     | 2,880                 |
| Signage & Stripping                               | 1,500 in-kind         |
| Excavation & Backfill                             | 6,000 in-kind         |
| Stone   | 4,000                 |
| Trim  | 8,300 labor, in-kind  |
| Painting  | 3,000 in-kind         |
| Cabinets  | 1,000                 |
| Counter tops                                      | 800                   |
| Cleanup   | 1,200 in-kind         |
| <b>Building &amp; Site Design</b>                 | <b>5,800 SJ Grant</b> |
| Building Permits & Fees                           | 2,500 waived          |
| <b>Grant</b>                                      | <b>30,000</b>         |
| Dumpsters   | 1,200 in-kind         |
| <b>Total</b>                                      | <b>150,235</b>        |

Note: All budget include materials and labor unless noted otherwise.

Summit Conservancy Attachment B

|                              |                |
|------------------------------|----------------|
| <b>TOTAL FOR CONSERVANCY</b> | <b>308,670</b> |
|------------------------------|----------------|

**Construction Budget**

| <u>General Work Description</u> | <u>Cost Estimate</u> |
|---------------------------------|----------------------|
| Sanitary Sewer System           | 9,450                |
| Storm Sewer Site Pipe           | 22,160               |
| Water Distribution Site Pipe    | 23,860               |
| Utility Pipe                    | 1,750                |
| Site Lighting                   | 10,500               |
| Landscaping                     | 25,000               |
| Fencing                         | 2,500                |
| Mailbox                         | 250                  |
| Pilings                         | 40,000               |
| Contingency                     | 15,000               |
| Foundation                      | 18,765               |
| Framing Material - Loose Lumber | 10,000               |
| Framing Material - Roof Trusses | 8,000                |
| Framing Labor                   | 11,664               |
| Roofing                         | 7,425                |
| Windows                         | 10,850               |
| Exterior Doors                  | 3,750                |
| Hardiplank                      | 16,000               |
| HVAC                            | 10,000               |
| Sprinkler System                | 7,776                |
| Plumbing                        | 7,776                |
| Electrical                      | 8,000                |
| Alarm                           | 1,000                |
| Fire Alarm                      | 5,000                |
| Insulation                      | 4,374                |
| Gutters & Leaders               | 1,600                |
| Sheetrock                       | 7,500                |
| Garage Doors                    | 3,000                |
| Solar Panels                    | 10,000               |
| Interior Decorations            | 5,720                |
| <b>Total</b>                    | <b>308,670</b>       |

Resolution (ID # 6218)  
February 5, 2019

**AUTHORIZE RENEWAL OF SUMMIT CITY COMMODITY RESALE SYSTEM #240SCCRS**

WHEREAS, N.J.A.C. 5:34-7.15 authorizes contracting units to establish a Commodity Resale System, and

WHEREAS, in 2014, the State of New Jersey, Department of Community Affairs, Division of Local Government Services approved the establishment of the Summit City Commodity Resale System #240SCCRS (System) for a five year period expiring January 31, 2019, for the resale of gasoline, diesel fuel, snow removal chemicals, and public works materials, and

WHEREAS, with the City of Summit as the Lead Agency, the System includes Chatham Borough, Township of Millburn, and Borough of New Providence, and

WHEREAS, the City of Summit agrees to serve as the Lead Agency for the Summit City Commodity Resale System #240SCCRS and desires to renew the System's registration with the State of New Jersey.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. **COMMODITY RESALE SYSTEM ESTABLISHED**  
That it hereby authorizes the renewal of the Commodity Resale System known as the Summit City Commodity Resale System #240SCCRS with the City of Summit serving as the Lead Agency.
2. **COMMODITY RESALE AGREEMENT**  
That the Mayor and City Clerk are hereby authorized to enter into separate Cooperative Pricing Agreements with the participating contracting units and said Agreement shall be deemed a single Agreement.
3. **COPY OF RESOLUTION TO DIVISION OF LOCAL GOVERNMENT SERVICES**  
A single certified copy of this resolution along with a copy of the Request for Registration or Modification of a Commodity Resale System Form (Cooperative Purchasing Form CP-2060) shall be forwarded to the Division of Local Government Services with the New Jersey Department of Community Affairs for the renewal of this Commodity Resale System.
4. **EFFECTIVE DATE**  
This resolution shall take effect immediately upon passage.

Dated: February 5, 2019

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing

resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, February 5, 2019.

City Clerk

**Community Service Department (DCS)**  
Resolution[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 02/05/19 07:30 PM

**RESOLUTION (ID # 6218)**

DOC ID: 6218

TO: Mayor and Common Council

FROM: Paul Cascais, Director - Department of Community Services

DATE: January 16, 2019

Through a shared service initiative in 2010, the City of Summit became the Lead Agency in various cooperative pricing systems. This initiative provided opportunities for cost savings relative to shared purchasing, competitive bidding and commodity resale.

The Summit City Commodity Resale System (240SCCRS) five (5) year registration expires on January 31, 2019. As the Lead Agency to the SCCRS, it is essential the registration be renewed to continue to sell certain commodities to the members of the SCCRS.

The commodities that are permitted by the Division of Local Government Services for resale to the members of SCCRS, New Providence Borough, Chatham Borough and Millburn Township are; gasoline, diesel fuel, snow removal and public works materials.

The renewal requires a governing body resolution reauthorizing the System.  
I have attached a copy of the Commodity Resale System registration form that outlines the action requested.

**REQUEST FOR REGISTRATION OR MODIFICATION OF A COMMODITY RESALE SYSTEM**  
 (Cooperative Purchasing Form CP-2060)

**RETURN COMPLETED FORM TO:**

**Cooperative Purchasing**  
**Division of Local Government Services**  
**PO Box 803**  
**Trenton NJ 08625-0803**

| <b>SYSTEM NAME</b>  | <b>ACTION REQUESTED</b>   |                                     |                          |                                     |                          |                                     |                        |
|---|---|-------------------------------------|--------------------------|-------------------------------------|--------------------------|-------------------------------------|------------------------|
|   | <b>SYSTEM</b>   | <b>MEMBER(S)</b>                    |                          | <b>COMMODITY(S)</b>                 |                          |                                     |                        |
| Summit City Commodity Resale System<br>#240SCCRS  | <input type="checkbox"/>  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> |                                     |                        |
| City of Summit  | <b>MEMBER(S)</b><br>Borough of Chatham<br>Township of Millburn<br>Borough of New Providence |                                     |                          |                                     |                          |                                     |                        |
| <b>COMMODITY(S) TO BE SOLD</b>  |   |                                     |                          |                                     |                          |                                     |                        |
| <input checked="" type="checkbox"/>   | Gasoline  | <input checked="" type="checkbox"/> | Diesel Fuel              | <input checked="" type="checkbox"/> | Snow Removal Chemicals   | <input checked="" type="checkbox"/> | Public Works Materials |
| <b>This is to certify that the requirements of N.J.S.A. 40A:11-1 et seq. and N.J.A.C. 5:34-1 et seq. are understood and the proposed activity is in compliance with them.</b> |   |                                     |                          |                                     |                          |                                     |                        |
| <b>ORIGINAL<br/>SIGNATURE:</b>  | <b>E-MAIL ADDRESS:</b> pcascais@cityofsummit.org  |                                     |                          |                                     |                          |                                     |                        |
|    |   |                                     |                          |                                     |                          |                                     |                        |
| <b>NAME:</b>  | <b>ADDRESS:</b> 512 Springfield Avenue<br>Summit, NJ 07901                                  |                                     |                          |                                     |                          |                                     |                        |
| <b>TITLE:</b>   | Director, Department of Community Services  |                                     |                          |                                     |                          |                                     |                        |
| <b>PHONE:</b>   | 908-277-9433  |                                     |                          |                                     |                          |                                     |                        |
| <b>DATE:</b>  | January 29, 2019  |                                     |                          |                                     |                          |                                     |                        |

| <b>FOR USE BY THE DIVISION OF LOCAL GOVERNMENT SERVICES</b> |                    |                            |                              |
|---|--------------------|----------------------------|------------------------------|
| <input type="checkbox"/>                                    | <b>APPROVED</b>    | <b>RECEIVED:</b>           | <b>REGISTRATION EXPIRES:</b> |
| <input type="checkbox"/>                                    | <b>DISAPPROVED</b> | <b>APPROVAL EFFECTIVE:</b> | <b>IDENTIFIER:</b>           |
| A2060.DOC   |                    |                            |                              |

Resolution (ID # 6231)  
February 5, 2019

**AUTHORIZE NATIONAL COOPERATIVE PURCHASE - SOURCEWELL - PURCHASE OF  
HEAVY DUTY ROLL-OFF TRAILER- \$81,544.00**

WHEREAS, under the authority of N.J.S.A. 52:34-6.2(b)(3), the City of Summit is permitted to join national cooperative purchasing agreements, and

WHEREAS, Common Council adopted resolution #36126 dated January 24, 2014, authorizing the City of Summit to become a member of the National Joint Powers Alliance (NJPA), and

WHEREAS, as of June 6, 2018, National Joint Powers Alliance (NJPA) was rebranded and is now formally known as Sourcewell, with all membership agreements, contracts, and agreements entered into with NJPA remaining valid and in effect without impact, and

WHEREAS, the City Engineer/Deputy DCS Director requests approval for the purchase of one new 2019 Galbreath A5-OR-250 Heavy Duty Roll-Off Trailer, and

WHEREAS, the equipment is to be purchased through Sourcewell contract #041217-WQI from Vasso Systems, Inc., 159 Cook Street, Brooklyn, NY 11206, for a total cost of \$81,544.00.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That, in accordance with the City Treasurer's certification of the availability of funds in Account No. C-04-30-084-00B-120, a copy of which is attached hereto and made a part of this resolution, and pursuant to the Sourcewell (formerly National Joint Powers Alliance) contract referenced above, the purchase of one new 2019 Galbreath A5-OR-250 Heavy Duty Roll-Off Trailer be and is hereby authorized.

Dated: February 5, 2019

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, February 5, 2019.

City Clerk

**RESOLUTION (ID # 6231)**

DOC ID: 6231 A

TO: Mayor and Common Council

FROM: Aaron Schrager, City Engineer/ Deputy DCS Director

DATE: January 17, 2019

**SUMMARY**

Recommend National Co-op Purchase per Public Works Managers memo. In accordance with requirements regarding use of a national cooperative contract, this purchase will result in a cost savings for the City since there are no vehicles meeting the same specifications on NJ State contract or any other local cooperatives that the City is a member of, and conducting a formal bid process for equipment generally does not produce results that offer better pricing than the larger cooperative contracts, in this case 25% off list price. A cost savings determination has been completed in accordance with LFN 2012-10.

## Certification of Availability of Funds

This is to certify to the Mayor and Common Council of the City of Summit that funds for the following resolution are available:

Resolution Date: 2/5/2019  
Resolution Doc Id: 6231

Vendor: Vasso Systems, Inc.  
159 Cook Street  
Brooklyn, NY 11206

Purchase Order Number: 19-00291

| Account Number      | Amount      | Account Description              |
|---------------------|-------------|----------------------------------|
| C-04-30-084-00B-120 | \$81,544.00 | 3084B DCS Trash Transfer Trailer |

Only amounts for the current Budget Year have been certified.  
Amounts for future years are contingent upon sufficient funds being appropriated.

*Margaret V. Gerba*  
City Treasurer/CFO



# Memorandum

To: Aaron Schrager, Deputy Director  
 From: Chris Holenstein, Public Works Manager  
 Cc: File  
 Date: January 16, 2019  
 Re: 2019 Galbreath Roll-Off Trailer Purchase Recommendation

The 2015 Capital Budget process approved funding for the purchase of a replacement Roll-Off Trailer by the Division of Public Works in support of its solid waste management program. This recommendation is to purchase one new 2019 Galbreath A5-OR-250 Heavy Duty Roll-Off Trailer as a replacement for the existing 1994 Hoist Roll-off trailer currently in inventory.

The new trailer will be used by the Division of Public Works for its solid waste recycling operation, to transport containers to end market disposal locations. The new trailer will be compatible with hydraulic systems in the City tractors currently used to transport all solid waste from the transfer station and recycling facility to final disposal facilities.

Please note that the existing Hoist trailer has been taken out of service due to mechanical conditions that has rendered it unsafe for use. These mechanical problems include extensive hydraulic cylinder oil leakage, brake system deterioration, and frame corrosion.

The total cost for the purchase of this trailer is \$81,544.00. This purchase is being made from Vasso Systems, Inc., 159 Cook St., Brooklyn, NY 11206 via a Sourcewell (formerly NJPA) Co-Op Contract #041217-WQI.

Funding for this purchase is provided in the following capital accounts:

- Capital Ordinance #15-3084, Account #C-04-30-084-00B-120 in the amount of \$140,000.00

Currently, I recommend the purchase of one new 2019 Galbreath A5-OR-250 Heavy Duty Roll-Off Trailer for a total cost of \$81,544.00, as specified.

Please contact me with any questions.



For: City of Summit NJ

# QUOTATION

Quotation Number: Summit Roll Off Trailer  
2019

| Qty      | Description  | Extended Price     |
|----------|--|--------------------|
| <b>1</b> | <b>Sourcewell Contract Number: 041217-WQI</b>  |                    |
| 1        | Galbreath A5-OR-250 Heavy Duty Roll Off Trailer 32' Overall Length<br>60,000 lb. Capacity with all standard options, for containers 22' - 30' long | \$59,768.00        |
| 1        | Hydraulic Gantry Auto Tarper with or W/O Sliders for Arms  | \$11,731.00        |
| 1        | Fold Down Short Stops over Cylinders   | \$648.00           |
| 1        | Poly Fenders   | N/C                |
| 1        | 18x18x48 Tool Box  | \$920.00           |
| 1        | Air Ride Suspension vs Spring Suspension   | \$190.00           |
| 1        | Wear Strips on Top of Hoist Rails  | \$621.00           |
| 1        | Rear Skid Plate with X-tra Support for Rear Rollers  | \$812.00           |
| 1        | Nylon Ratchet Strap Hold Downs on Sliders  | \$684.00           |
| 1        | Sourcewell Adjusted Steel Surcharge  | \$3,370.00         |
| 1        | Freight to City of Summit New Jersey   | \$2,800.00         |
| 1        | <b>Total Sourcewell Approved Proposal</b>  | <b>\$81,544.00</b> |

For Vasso Systems

Date of Quotation 1/14/19

Expires: 15 Days

A handwritten signature in black ink that reads "Ken Heverly". The signature is fluid and cursive, with "Ken" and "Heverly" being the most distinct parts.

Ken Heverly  
Regional Sales Manager  
914-475-4790 ken.vasso@gmail.com

• Tel: (718) 417-5303 • Fax: (718) 456-9760



January 24, 2019

To Whom It May Concern:

Vasso Systems, with corporate headquarters located at 159 Cook Street, Brooklyn, NY 11206, is a permitted and authorized vendor by Wastequip, LLC to be a source of supply to Sourcewell [formerly National Joint Powers Alliance (NJPA)] members on our behalf. Vasso Systems has our permission to utilize our Sourcewell Contract #041217-WQI, to offer Wastequip/ Galbreath products as listed in our contract and current contract prices.

You may view Wastequip's Sourcewell Contract landing page by opening the hyperlink listed here: <https://www.sourcewell-mn.gov/cooperative-purchasing/041217-wqi> . For additional information concerning Sourcewell, please visit the Sourcewell website at <https://www.sourcewell-mn.gov/> .

Wastequip offers the majority of our products for purchase on our contract, including those offered through our Toter and Galbreath subsidiaries and affiliates. Below is a general outline of our product offering:

- Wastequip Compaction Equipment
- Wastequip Steel Containers
- Toter Brand Plastic Products
- Galbreath Cable Hoists, Hook Lifts, Container Carriers & Trailers
- Pioneer & Mountain Tarp Tarping Systems

For additional product information, please visit our website at [www.wastequip.com](http://www.wastequip.com) . Wastequip's standard warranties and Wastequip's terms and conditions apply. All orders are subject to Wastequip's acceptance or fulfillment and pricing may change without prior notice. Further, Vasso Systems is not affiliated with Wastequip other than through this limited permission, is not authorized to bind or obligate Wastequip in any manner, and this permission may be removed by Wastequip at any time, with or without notice.

Thank you for your interest in Wastequip. Should you have any further questions relating to our Sourcewell cooperative contract, please contact Bid/ Contract Specialist, Marya Jenkins at 1-800-424-0422 ext 244 or at [MJenkins@wastequip.com](mailto:MJenkins@wastequip.com) . Thank you for your consideration.

With regards,

*Pat Callaway*

Pat Callaway  
 Sales Director – Eastern US  
 Wastequip Mobile Products Division  
 Galbreath, LLC

Resolution (ID # 5962)  
February 5, 2019

**AWARD BID - VILLAGE GREEN PHASE II IMPROVEMENT PROJECT - \$261,355.00**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That, in accordance with the City Treasurer's certification of availability of funds in Account No. C-04-31-069-100-010, a copy of which is hereto attached and made a part of this resolution, and as recommended in memo from the City Engineer/Deputy DCS Director, bids received by the Purchasing Agent on Tuesday, October 16, 2018, shall be awarded to the lowest responsive, responsible bidder as follows:

**VILLAGE GREEN PHASE II IMPROVEMENT PROJECT**

|                              |              |
|------------------------------|--------------|
| S. Batata Construction, Inc. | \$362,355.00 |
| 238 Ernston Rd., Suite 1R    |              |
| Parlin NJ 08859              |              |

Dated: February 5, 2019

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, February 5, 2019.

City Clerk



## **RESOLUTION (ID # 5962)**

DOC ID: 5962

TO: Mayor and Common Council

FROM: Aaron Schrager, City Engineer/ Deputy DCS Director

DATE: October 15, 2018

### **SUMMARY**

Six (6) bids were received and opened on Tuesday October 16, 2018 at 11:00am at City Hall, for the Improvements to Village Green Pedestrian Safety - Phase II Improvement Project. The award of this project was delayed due to outstanding approval that was required from SHPO which has now been received. The low bidder formally agreed to extend their pricing beyond the 60 days required after the bid date.

The submitted low bidder was S. Batata Construction of 238 Ernston Road Suite 1R Parlin NJ 08859 in the amount of \$261,355.00.

The project will improve the lighting and sidewalk conditions on the south west quadrant of the Village Green in accordance with the Council approved Village Green Master Plan. Although it will be the first time working with this particular contractor, they have construction experience in and around downtowns, parks and City centers. The project was bid in October and is only being award now as the City was awaiting a New Jersey State prior approval. Finally, the entire cost of this project will be funded by a New Jersey Department of Transportation Safe Streets to Transit Grant.

Funding for this project will be certified from the 2018 Capital Ordinance in the following accounts:

C-04-31-069-100-010 – Capital

However as noted above, this project will be funded by an NJDOT grant and the capital account will be replenished with the state reimbursement once received.

Based on the above, I recommend award of a contract to S. Batata Construction in the amount of \$261,355.00 for the Village Green Pedestrian Safety - Phase II Improvement Project.

## VILLAGE GREEN PHASE II

## BID SUMMARY

Preliminary - Subject to Attorney Review

## BASE BID

10/16/2018

| ITEM | DESCRIPTION                                  | Unit       | Qty. | S. Batata Construction |              | Solgen Company Inc |              | Seacoast Construction Inc |              | JAG Paving Corp |              | Your Way Construction Inc |              | Cifelli & Son General Co |              |
|------|--|------------|------|------------------------|--------------|--------------------|--------------|---------------------------|--------------|-----------------|--------------|---------------------------|--------------|--------------------------|--------------|
|      |  |            |      | Unit Price             | Cost         | Unit Price         | Cost         | Unit Price                | Cost         | Unit Price      | Cost         | Unit Price                | Cost         | Unit Price               | Cost         |
| 1    | MOBILIZATION                                 | LS         | LS   | \$10,000.00            | \$10,000.00  | \$21,000.00        | \$21,000.00  | \$5,000.00                | \$5,000.00   | \$25,000.00     | \$25,000.00  | \$7,425.00                | \$7,425.00   | \$3,000.00               | \$3,000.00   |
| 2    | CLEARING SITE                                | LS         | LS   | \$10,000.00            | \$10,000.00  | \$22,000.00        | \$22,000.00  | \$20,000.00               | \$20,000.00  | \$18,000.00     | \$18,000.00  | \$16,740.00               | \$16,740.00  | \$225,000.00             | \$225,000.00 |
| 3    | FINAL CLEANUP                                | LS         | LS   | \$10,000.00            | \$10,000.00  | \$1,500.00         | \$1,500.00   | \$10,000.00               | \$10,000.00  | \$8,000.00      | \$8,000.00   | \$3,375.00                | \$3,375.00   | \$5,000.00               | \$5,000.00   |
| 4    | CAUTION FENCE                                | LF         | 1200 | \$5.00                 | \$6,000.00   | \$5.00             | \$6,000.00   | \$10.00                   | \$12,000.00  | \$3.00          | \$3,600.00   | \$1.00                    | \$1,200.00   | \$1.00                   | \$1,200.00   |
| 5    | MAINTENANCE AND PROTECTION OF TRAFFIC        | LS         | LS   | \$1,000.00             | \$1,000.00   | \$2,500.00         | \$2,500.00   | \$1,000.00                | \$1,000.00   | \$8,000.00      | \$8,000.00   | \$3,375.00                | \$3,375.00   | \$3,000.00               | \$3,000.00   |
| 6    | CONSTRUCTION LAYOUT                          | LS         | LS   | \$1,000.00             | \$1,000.00   | \$4,000.00         | \$4,000.00   | \$2,000.00                | \$2,000.00   | \$8,000.00      | \$8,000.00   | \$4,790.00                | \$4,790.00   | \$3,000.00               | \$3,000.00   |
| 7    | UTILITY COORDINATION                         | LS         | LS   | \$10,000.00            | \$10,000.00  | \$500.00           | \$500.00     | \$1,000.00                | \$1,000.00   | \$4,000.00      | \$4,000.00   | \$8,775.00                | \$8,775.00   | \$500.00                 | \$500.00     |
| 8    | PARKING AND MATERIAL STORAGE                 | ALLOWALLOW |      | \$500.00               | \$500.00     | \$500.00           | \$500.00     | \$500.00                  | \$500.00     | \$500.00        | \$500.00     | \$500.00                  | \$500.00     | \$500.00                 |              |
| 9    | CONSTRUCTION IDENTIFICATION SIGNS, 18" X 36" | UNIT       | 3    | \$1,000.00             | \$3,000.00   | \$1,800.00         | \$5,400.00   | \$0.01                    | \$0.03       | \$800.00        | \$2,400.00   | \$135.00                  | \$405.00     | \$100.00                 | \$300.00     |
| 10   | DGA BASE COURSE, 6" THICK, IF AND WHERE DRTD | SY         | 100  | \$20.00                | \$2,000.00   | \$30.00            | \$3,000.00   | \$0.01                    | \$1.00       | \$35.00         | \$3,500.00   | \$6.30                    | \$630.00     | \$10.00                  | \$100.00     |
| 11   | CONCRETE SIDEWALK, 4" THICK                  | SY         | 650  | \$70.00                | \$45,500.00  | \$55.00            | \$35,750.00  | \$63.00                   | \$40,950.00  | \$108.00        | \$70,200.00  | \$88.70                   | \$57,655.00  | \$100.00                 | \$65,000.00  |
| 12   | SIDEWALK SURFACE TREATMENT                   | SY         | 650  | \$10.00                | \$6,500.00   | \$75.00            | \$48,750.00  | \$72.00                   | \$46,800.00  | \$5.00          | \$3,250.00   | \$69.30                   | \$45,045.00  | \$10.00                  | \$6,500.00   |
| 13   | 2" RIGID NON METALLICE CONDUIT               | LF         | 625  | \$25.00                | \$15,625.00  | \$32.00            | \$20,000.00  | \$25.00                   | \$15,625.00  | \$45.00         | \$28,125.00  | \$23.30                   | \$14,562.50  | \$30.00                  | \$18,750.00  |
| 14   | WALKWAY LIGHTS                               | UNIT       | 9    | \$10,000.00            | \$90,000.00  | \$7,200.00         | \$64,800.00  | \$7,500.00                | \$67,500.00  | \$8,000.00      | \$72,000.00  | \$10,190.00               | \$91,710.00  | \$8,000.00               | \$72,000.00  |
| 15   | TOP SOILING, 4" THICK                        | SY         | 600  | \$3.00                 | \$1,800.00   | \$5.00             | \$3,000.00   | \$10.00                   | \$6,000.00   | \$5.00          | \$3,000.00   | \$8.00                    | \$4,800.00   | \$10.00                  | \$6,000.00   |
| 16   | FERTILIZING AND SEEDING, TYPE A-3,           | SY         | 600  | \$1.00                 | \$600.00     | \$2.00             | \$1,200.00   | \$10.00                   | \$6,000.00   | \$5.00          | \$3,000.00   | \$2.00                    | \$1,200.00   | \$5.00                   | \$3,000.00   |
| 17   | TRASH RECEPTICLES                            | UNIT       | 3    | \$2,000.00             | \$6,000.00   | \$1,200.00         | \$3,600.00   | \$2,000.00                | \$6,000.00   | \$1,600.00      | \$4,800.00   | \$2,266.00                | \$6,798.00   | \$2,000.00               | \$6,000.00   |
| 18   | PARK BENCHES, 4' LONG                        | UNIT       | 9    | \$3,000.00             | \$27,000.00  | \$1,600.00         | \$14,400.00  | \$3,000.00                | \$27,000.00  | \$2,000.00      | \$18,000.00  | \$2,635.00                | \$23,715.00  | \$4,000.00               | \$36,000.00  |
| 19   | PERENNIAL, VARIES                            | UNIT       | 6    | \$1,000.00             | \$6,000.00   | \$70.00            | \$420.00     | \$200.00                  | \$1,200.00   | \$500.00        | \$3,000.00   | \$222.75                  | \$1,336.50   | \$80.00                  | \$480.00     |
| 20   | DECIDUOUS SHRUB, VARIES                      | UNIT       | 127  | \$10.00                | \$1,270.00   | \$39.00            | \$4,953.00   | \$75.00                   | \$9,525.00   | \$25.00         | \$3,175.00   | \$58.70                   | \$7,454.90   | \$75.00                  | \$9,525.00   |
| 21   | GROUND COVER, VARIES                         | UNIT       | 696  | \$10.00                | \$6,960.00   | \$25.00            | \$17,400.00  | \$25.00                   | \$17,400.00  | \$25.00         | \$17,400.00  | \$27.00                   | \$18,792.00  | \$35.00                  | \$24,360.00  |
| 22   | SHREDDED HARDWOOD BARK MULCHING, 4" THICK    | SY         | 600  | \$1.00                 | \$600.00     | \$16.00            | \$9,600.00   | \$15.00                   | \$9,000.00   | \$11.00         | \$6,600.00   | \$13.00                   | \$7,800.00   | \$80.00                  | \$48,000.00  |
|      |  |            |      | BASE BID               | \$261,355.00 | BASE BID           | \$290,273.00 | BASE BID                  | \$304,501.03 | BASE BID        | \$313,550.00 | BASE BID                  | \$328,083.90 | BASE BID                 | \$538,111.00 |

BIDDER DID NOT AGREE TO EXTEND BID PRICES PAST AWARD DEADLINE

DENOTES MATH ERROR

## Certification of Availability of Funds

This is to certify to the Mayor and Common Council of the City of Summit that funds for the following resolution are available:

Resolution Date: 2/5/2019  
Resolution Doc Id: 5962

Vendor: S Batata Construction Inc.  
238 Ernston Road Suite 1R  
Parlin, NJ 08859

Purchase Order Number: 19-00208

| Account Number      | Amount       | Account Description                      |
|---------------------|--------------|--|
| C-04-31-069-100-010 | \$261,355.00 | 3169 Local Improvements Various Roadways |

Only amounts for the current Budget Year have been certified.  
Amounts for future years are contingent upon sufficient funds being appropriated.

*Margaret V. Gerba*  
City Treasurer/CFO

Resolution (ID # 6184)  
February 5, 2019

**AUTHORIZE PROFESSIONAL SERVICES AGREEMENT IN EXCESS OF \$17,500.00 - 2019  
CITY PLANNER - BURGIS ASSOCIATES, INC. NOT TO EXCEED \$45,000.00**

WHEREAS, the City of Summit has a need to acquire professional planning services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

WHEREAS, the Purchasing Agent has determined and certified in writing that the value of the acquisition will exceed \$17,500.00, and

WHEREAS, the anticipated term of this contract is from January 1, 2019 to December 31, 2019, and

WHEREAS, Burgis Associates, Inc. has submitted a proposal dated January 24, 2019, indicating it will provide City Planner services, and

WHEREAS, the City Engineer/Deputy DCS Director has determined the cost is not to exceed \$45,000.00, and

WHEREAS, Burgis Associates, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Burgis Associates, Inc. has not made any reportable contributions to a political or candidate committee in the City of Summit in the previous one year, and that the contract will prohibit Burgis Associates, Inc. from making any reportable contributions to a political or candidate committee in the City of Summit through the term of the contract, and

WHEREAS, the cost of said service is not to exceed \$45,000.00, and funds will be certified upon adoption of and inclusion in the 2019 Operating Budget, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection, and

WHEREAS, the City Engineer/Deputy DCS Director advised that reducing the required \$2 million Professional Liability insurance to \$1 million Professional Liability insurance, as has been done in prior years for agreements with Burgis Associates, Inc., is acceptable for the purposes of this agreement, and

WHEREAS, the City Engineer/Deputy DCS Director also advised that this contract award complies with the Local Public Contracts Law.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

- That the Mayor and City Clerk are hereby authorized and directed to sign an agreement with Burgis Associates, Inc., 25 Westwood Avenue, Westwood, NJ 07675, as described herein.
- That the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
- This contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law because Burgis Associates, Inc. is a professional corporation that employs New Jersey licensed professional planners.
- That Burgis Associates, Inc. shall comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 (Affirmative Action), N.J.S.A. 52:32-44 (Business Registration).
- That the normal \$2 million Professional Liability Insurance be reduced to \$1 million Professional Liability Insurance only for the purposes of this agreement.
- A notice of this action shall be published in the Union County Local Source.

Dated: February 5, 2019

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, February 5, 2019.

City Clerk

**RESOLUTION (ID # 6184)**

DOC ID: 6184 A

TO: Mayor and Common Council

FROM: Aaron Schrager, City Engineer/ Deputy DCS Director

DATE: January 10, 2019

**SUMMARY**

At this time the Department wishes to continue the use of Burgis Associates of Westwood, New Jersey as the in-house planner for the City. Burgis Associates had been contracted to provide planning services for the last six (6) years. The position is currently staffed by Tom Behrens who has developed knowledge of the City and its staff. This position will continue to provide planning support to the Department and the City and will require the continuation of office hours for one day, weekly.

Also, as in the past, the City has reduced the Professional Liability insurance requirement from \$2 million to \$1 million for the City Planner agreement. That amount is acceptable for the purposes of this agreement.

Professional Planner Services is funded in the Municipal Land Use Operating Budget, 9-01-21-180-000-510. I respectfully request a resolution authorizing the execution of a contract agreement for Professional Planner Services not to exceed \$45,000.00 to Burgis Associates, Inc., and reducing the Professional Liability insurance requirement to \$1 million.

# Memo

**To:** Mayor and Common Council  
**From:** Michelle Caputo, Purchasing Agent  
**Date:** 1/29/19  
**Re:** Non-Fair and Open Professional Services Contract Awards

Pursuant to N.J.S.A. 19:44A-20.5, this memo is to hereby certify that the following Professional Services contract to be considered at the February 5, 2019 Council Meeting for award under a non-fair and open process has an anticipated value in excess of \$17,500.00 and therefore the provisions of N.J.S.A. 19:44A-20.4 et seq. (Pay-to-Play) shall apply:

- 2019 City Planner – Burgis Associates, Inc. –not to exceed \$45,000.00

**BUSINESS ENTITY DISCLOSURE CERTIFICATION  
FOR NON-FAIR AND OPEN CONTRACTS  
Required Pursuant To N.J.S.A. 19:44A-20.8  
CITY OF SUMMIT – 2019**

10.B.7.a

**Part I – Vendor Affirmation**

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that the (name of business entity) Burgis Associates Inc. has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding (date of scheduled award DO NOT COMPLETE; TO BE COMPLETED BY CITY) Feb 5, 2019, to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the CITY OF SUMMIT as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

|  |  |
|--|--|
| • Summit Municipal Democratic Committee<br>(Mayor Nora Radest, Council members Marjorie Fox, Matthew J. Gould, Beth K. Little, B. David Naidu, Gregory Vartan) | • Fox For Summit Council<br>• McTernan for Council<br>• Naidu For Council<br>• Vartan for Council<br>• Union County Democratic Committee |
| • Summit Republican City Committee<br>(Council members Stephen Bowman, Mike McTernan)  |  |

**Part II – Ownership Disclosure Certification**

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

Partnership     Corporation     Sole Proprietorship     Subchapter S Corporation  
 Limited Partnership     Limited Liability Company     Limited Liability Partnership

| Name of Stock or Shareholder | Home Address |
|------------------------------|--------------|
| Joseph H. Burgis             |              |
|                              |              |
|                              |              |
|                              |              |
|                              |              |

**Part 3 – Signature and Attestation:**

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Burgis Associates Inc.

Signed: Joseph H. Burgis

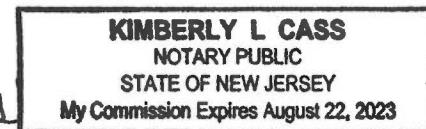
Title: President

Print Name: Joseph H. Burgis

Date: 1/16/19

Subscribed and sworn before me this 16 day of  
January, 2019.

My Commission expires:



Joseph H. Burgis, President  
(Print name & title of affiant) (Corporate Seal)



## C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Required Pursuant To N.J.S.A. 19:44A-20.26

**This form or its permitted facsimile must be submitted to the local unit no later than 10 days prior to the award of the contract.**

## Part I – Vendor Information

|              |                        |        |       |
|--------------|------------------------|--------|-------|
| Vendor Name: | Burgis Associates Inc. |        |       |
| Address:     | 25 Westwood Avenue     |        |       |
| City:        | Westwood               | State: | NJ    |
|              |                        | Zip:   | 07675 |

The undersigned being authorized to certify, hereby certifies that the submission provided herein represents compliance with the provisions of N.J.S.A. 19:44A-20.26 and as represented by the Instructions accompanying this form.

J. H. Bungis  
Signature

Joseph H. Burgis  
Printed Name

President  
Title

## Part II – Contribution Disclosure

Disclosure requirement: Pursuant to N.J.S.A. 19:44A-20.26 this disclosure must include all reportable political contributions (more than \$300 per election cycle) over the 12 months prior to submission to the committees of the government entities listed on the form provided by the local unit.

Check here if disclosure is provided in electronic form.

Check here if the information is continued on subsequent page(s)

## STOCKHOLDER DISCLOSURE CERTIFICATION

Name of Business:

I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

**OR**

I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:

Partnership       Corporation       Sole Proprietorship

Limited Partnership       Limited Liability Corporation       Limited Liability Partnership

Subchapter S Corporation

Sign and notarize the form below, and, if necessary, complete the stockholder list below.

Stockholders:

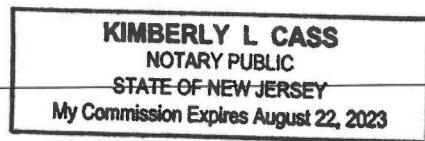
|                        |               |
|------------------------|---------------|
| Name: Joseph H. Burgis | Name:         |
| Home Address:          | Home Address: |
| :                      |               |
| Name:                  | Name:         |
| Home Address:          | Home Address: |
| :                      |               |
| Name:                  | Name:         |
| Home Address:          | Home Address: |
| :                      |               |

Subscribed and sworn before me this 16 day of January 2019.

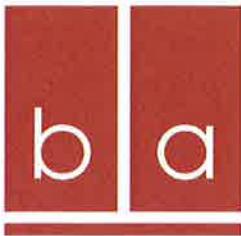
(Notary Public)

*Kim Cass*

My Commission expires:


  
(Affiant)
Joseph H. Burgis, President  
(Print name & title of affiant)

(Corporate Seal)



January 24, 2019

Paul Cascais  
Director, Department of Community Services  
Summit City Hall  
512 Springfield Avenue  
Summit, New Jersey 07901

Re: Professional Planning Services  
City of Summit, New Jersey  
BA# 3571.00

Dear Mr. Cascais,

Pursuant to the City's request, we are pleased to submit this proposal, which may act as an Agreement entered into by and between, the City of Summit and Burgis Associates, Inc. (hereinafter called the "Consultant").

## I EMPLOYMENT OF CONSULTANT

The City hereby engages the Consultant and the Consultant hereby agrees to perform the Professional Services set forth herein.

## II SCOPE OF SERVICES

- A. The Consultant will serve in an advisory capacity to the City Council and City departments during the time of this Contract and will, upon specific request of the City through the Mayor, Land Use Administrator and City Department Heads render consultation and advice on matters submitted to it for review, study, recommendation or comment.
- B. The Consultant will review subdivision, site plan, variance, rezoning, and related development applications when requested to do so by the City Council and City departments heads. The Consultant will assess such applications relative to the terms and conditions of the applicable development ordinances, master plan documents, Residential Site Improvement Standards, State Development and Redevelopment Plan, other pertinent State planning regulations, and general planning design criteria. Site inspections shall be undertaken as part of the planning review process.

C. The Consultant shall be available to provide professional planning services in connection with any matters relating to the following: New Jersey Municipal Land Use Law, Local Redevelopment and Housing Law, affordable housing plan and associated regulations, State Plan, and related planning statutes and documents. The Consultant shall be available to prepare and coordinate grant applications and special planning studies, and update Summit's land development ordinances to implement the City's master plan or as otherwise determined appropriate. The Consultant shall also be available to prepare documents and offer testimony relating to court actions and mediation that the Council may be involved in. In the event the Consultant is requested to provide services under this section, the Consultant shall submit a written estimate of the amount of time and cost to undertake the project. The Consultant shall await the receipt of a written directive before proceeding with such work.

D. The Consultant shall oversee the work of the City's Technical Review Committee, assisting in the preparation of agendas, preparing material and correspondence for the Committee, interfacing with applicants, and attending meetings as determined appropriate.

E. The Consultant shall be available to attend City and Board meetings, and upon the City's directive, informal meetings and/or discussions with applicants to review and discuss matters before the Council and Boards.

F. The Consultant shall maintain a regular, scheduled presence at Summit City Hall at least one full day per week, or alternatively two half days per week. The exact schedule is to be determined.

### III PREPARATION OF REPORTS, MEMORANDA, ETC.

The Consultant shall prepare reports and other written and graphic materials of a planning nature as requested by the City and City Department Heads. Reports shall be delivered on a timely basis to the Office of the Department of Community Services to facilitate distribution prior to meetings.

### IV QUALIFICATIONS OF THE CONSULTANT / INDIVIDUAL RESPONSIBLE FOR ASSIGNMENT

The Consultant represents that he has or will secure all personnel required in the performance of services proposed herein. All of the required services will be performed by personnel who shall be fully qualified to perform same under the direct supervision of Joseph Burgis PP, AICP or Edward Snieckus, Jr. PP, LA, ASLA.

### V MATERIALS TO BE FURNISHED TO THE CONSULTANT

The Board will solicit the aid of the City, its various departments, bureaus, boards and personnel to cooperate with the Consultant and provide same with such information and data as is necessary for the completion of the Consultant's work, such as prints, maps, reports, etc. The City shall furnish the Consultant a copy of the City Master Plan, development ordinances, and a complete set of tax maps.

## VI COMPENSATION AND METHOD OF PAYMENT

A. The Consultant shall be compensated for the provisions of the services set forth in Section II Scope of Services in accordance with the fee schedule presented in Section VI B herein.

B. Fee Schedule:

|                    |                              |
|--------------------|------------------------------|
| Principal          | \$145/hour                   |
| Associate          | \$125/hour                   |
| Project Planner    | \$100/hour                   |
| Draftsperson/CADD  | \$ 75/hour                   |
| Reprographics      | At cost                      |
| Meeting Attendance | Hourly rate; min. \$200/mtg. |

C. The Consultant shall submit monthly vouchers enumerating billable hours by the applicable hourly rate as set forth above, and a narrative describing the services performed.

## VII AFFIRMATIVE ACTION REQUIREMENTS

During the term of this Agreement, the Consultant agrees to comply with the Affirmative Action requirements of N.J.A.C. 17:27.

## VIII TIME OF PERFORMANCE

The services of the Consultant required hereunder are to commence upon execution of this contract and shall continue through and inclusive of December 31, 2019.

The parties hereby cause this Agreement to be executed by their duly authorized officers.

Burgis Associates, Inc.

City of Summit, New Jersey

  
Joseph H. Burgis, PP, AICP  
President

\_\_\_\_\_  
Authorized Representative

Dated: \_\_\_\_\_

JHB/ts

Resolution (ID # 6163)  
February 5, 2019

**AUTHORIZE 2019 SPECIAL CONSULTANT ENGINEERING SERVICES - LSRP, SURVEY  
AND GENERAL - MOTT MACDONALD - NOT TO EXCEED \$200,000.00**

WHEREAS, the City of Summit has a need to acquire licensed site remediation professionals, surveying, and general engineering services as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

WHEREAS, the anticipated term of this contract is from January 1 through December 31, 2019, and

WHEREAS, Mott MacDonald has submitted a proposal in response to a public Request for Qualifications for these services and has acknowledged and accepted the rates established in the Request for Qualifications; with said costs estimated by the City Engineer/Deputy DCS Director not to exceed \$200,000.00, and

WHEREAS, project specific invoices will be provided by the vendor upon assignment of individual projects to be determined during the term of the 2019 contract, and funds will be certified against the appropriate capital ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That the Mayor and City Clerk are hereby authorized and directed to sign an agreement with Mott MacDonald, 412 Mount Kemble Avenue, Suite G22, Morristown, NJ 07960, as described herein.
2. That Mott MacDonald shall comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 (Affirmative Action), N.J.S.A. 52:32-44 (Business Registration), and the City's insurance requirements.

Dated: February 5, 2019

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, February 5, 2019.

City Clerk


**RESOLUTION (ID # 6163)**

DOC ID: 6163

TO: Mayor and Common Council

FROM: Aaron Schrager, City Engineer/ Deputy DCS Director

DATE: January 9, 2019

SUBJECT: Resolution authorizing contract to establish rate schedule for Mott MacDonald to provide professional engineering services on capital projects for LSRP, surveying, and general engineering.

**SUMMARY**

The Engineering Division periodically hires professional engineering firms to assist on capital projects as needed. In December, the Division received five (5) responses to a publicly advertised Request for Qualifications. All responses were reviewed by the QPA and the Division. Since different firms have strengths in the many concentrations of municipal engineering, the Division is recommending that the City enter into a contract with each of the following five (5) engineering firms. Each of the following firms has agreed to the established the rate schedule in the RFQ to be utilized for projects. The rate schedule was created by the Division and was not increased from 2018.

Based on a review of the responses to the Request for Qualifications, the Engineering Division is recommending a resolution to award a contract to each of the following firms:

1. Boswell Engineering for the purpose of engineering design services, surveying and construction inspection for January 1 through December 31, 2019 not to exceed \$250,000.00.
2. Harold E. Pellow & Associates for the purpose of engineering design services, surveying and construction inspection for January 1 through December 31, 2019 not to exceed \$50,000.00.
3. Maser Consulting for the purpose of traffic engineering, surveying and general engineering services for January 1 through December 31, 2019 not to exceed \$100,000.00.
4. Neglia Engineering for the purpose of sanitary sewer consulting services, surveying and general engineering services for January 1 through December 31, 2019 not to exceed \$100,000.00.
5. Mott MacDonald for the purpose of surveying, licensed site remediation professionals, and general engineering services for January 1 through December 31, 2019 not to exceed \$200,000.00.

When professional services are required from of the firms above, funds will be certified against the appropriate individual capital accounts.



Attn: Mr. Aaron Schrager  
 City Engineer/Deputy DCS Director  
 City of Summit  
 512 Springfield Avenue  
 Summit, NJ 07901

**APPENDIX A**  
**LETTER OF QUALIFICATION**

December 4, 2018

Dear Mr. Schrager,

412 Mount Kemble Avenue  
 Suite G22  
 Morristown NJ 07960  
 United States of America

T +1 (908) 730 6000  
 F +1 (973) 267 2890  
 www.mottmac.com

The undersigned has reviewed its Qualification Statement submitted in response to the Request for Qualifications (RFQ) issued by the City of Summit ("City"), dated November 28, 2018, in connection with the City's need for **CONSULTING ENGINEERING SERVICES**.

We affirm that the contents of our Qualification Statement (which Qualification Statement is incorporated herein by reference), are accurate, factual and complete to the best of our knowledge and belief and that the Qualification Statement is submitted in good faith upon the express understanding that any false statement may result in the disqualification of Mott MacDonald, LLC.

MOTT MACDONALD, LLC

Cathleen Marcelli, PE, CME

Vice President

December 4, 2018



Attn: Mr. Aaron Schrager  
 City Engineer/Deputy DCS Director  
 City of Summit  
 512 Springfield Avenue  
 Summit, NJ 07901

## APPENDIX B

### LETTER OF INTENT

December 4, 2018

Dear Mr. Schrager,

412 Mount Kemble Avenue  
 Suite G22  
 Morristown NJ 07960  
 United States of America

T +1 (908) 730 6000  
 F +1 (973) 267 2890  
 www.mottmac.com

The undersigned, as Respondent, has submitted the attached Qualification Statement in response to a Request for Qualifications (RFQ), issued by the City of Summit ("City"), dated November 28, 2018 in connection with the City's need for **CONSULTING ENGINEERING SERVICES**.

#### MOTT MACDONALD, LLC HEREBY STATES:

1. The Qualification Statement contains accurate, factual and complete information.
2. Mott MacDonald, LLC agrees to participate in good faith in the procurement process as described in the RFQ and to adhere to the City's procurement schedule.
3. Mott MacDonald, LLC acknowledges that all costs incurred by them in connection with the preparation and submission of the Qualification Statement and any proposal prepared and submitted in response to the RFQ, or any negotiation which results therefrom shall be borne exclusively by the Respondent.
4. Mott MacDonald, LLC hereby declares that the only persons participating in this Qualification Statement as Principals are named herein and that no person other than those herein mentioned has any participation in this Qualification Statement or in any contract to be entered into with respect thereto. Additional persons may subsequently be included as participating Principals, but only if acceptable to the City. Mott MacDonald, LLC declares that this Qualification Statement is made without connection with any other person, firm or parties who has submitted a Qualification Statement, except as expressly set forth below and that it has been prepared and has been submitted in good faith and without collusion or fraud.



5. Mott MacDonald, LLC acknowledges and agrees that the City may modify, amend, suspend and/or terminate the procurement process (in its sole judgment). In any case, the City shall not have any liability to the Respondent for any costs incurred by the Respondent with respect to the procurement activities described in this RFQ.
6. Mott MacDonald, LLC acknowledges that any contract executed with respect to the provision of **CONSULTING ENGINEERING SERVICES** must comply with all applicable local, State and Federal laws, regulations and requirements. Respondent hereby agrees to take such actions as are required in order to comply with all such applicable laws, regulations and requirements.

MOTT MACDONALD, LLC

Cathleen Marcelli, PE, CME

Vice President

December 4, 2018

**APPENDIX C**  
**PAYMENT CONDITIONS AND RATE SCHEDULES**

1. The City of Summit wishes to approve the qualifications of an engineering firm or firms to provide **2019 Consulting Engineering Services** to the City for 2019. Upon appointment to the position of Consulting Engineer, no work or compensation is guaranteed, however. Instead, the City will approve proposals for projects (including compensation terms) on an as needed basis. This will be done by a Resolution of the Governing Body and/or a Professional Services contract. By submitting a response to this RFQ, the Respondent acknowledges that it will not propose or charge hourly rates that exceed those listed below:

|   |                   |
|---|-------------------|
| Partner .....                                   | \$150.00 Per Hour |
| Principal .....                                 | \$145.00 Per Hour |
| Project Manager .....                           | \$140.00 Per Hour |
| Professional Engineer .....                     | \$135.00 Per Hour |
| Senior Project Engineer.....                    | \$125.00 Per Hour |
| Project Engineer.....                           | \$115.00 Per Hour |
| Senior Design Engineer .....                    | \$105.00 Per Hour |
| Design Engineer .....                           | \$ 90.00 Per Hour |
| Senior Engineering Technician.....              | \$ 90.00 Per Hour |
| Engineering Technician .....                    | \$ 85.00 Per Hour |
| Senior Draftsperson .....                       | \$ 80.00 Per Hour |
| Junior Draftsperson.....                        | \$ 60.00 Per Hour |
| Professional Land Surveyor.....                 | \$130.00 Per Hour |
| Field Crew Member.....                          | \$ 65.00 Per Hour |
| Chief Construction Engineer .....               | \$110.00 Per Hour |
| Senior Construction Engineer .....              | \$ 95.00 Per Hour |
| Construction Engineer .....                     | \$ 90.00 Per Hour |
| Chief Construction Technician .....             | \$ 75.00 Per Hour |
| Senior Construction Technician.....             | \$ 70.00 Per Hour |
| Junior Construction Technician.....             | \$ 65.00 Per Hour |
| Administrative Assistant .....                  | \$ 70.00 Per Hour |
| Management Information Systems Technician ..... | \$ 85.00 Per Hour |

2. Professional shall be reimbursed at cost for expenses incurred for duplication, filing fees, and other reasonable out-of-pocket expenses advanced and/or incurred by them. Professional shall be reimbursed for direct charges including disbursements that are actual expenses incurred by the Professional and or/their associated Firm in connection with the services provided, and shall include, but not be limited to:

- Telegrams, faxes and long distance (Out-of-State) telephone calls;
- Payment of filing, application fees, review fees and similar charges;
- Computer expenses including time and proprietary program charges;
- Outside printing, reproduction, binding, collating and other graphic services;
- Messenger service, postage and handling of drawing and specifications, reports, contracts and other bulky items.

Note: Professional shall not be reimbursed for travel time, tolls, mileage, or other travel related expenses in performance of services.

3. Monthly invoices shall be submitted detailing all services performed.

**Signature: The undersigned hereby acknowledges and accepts the established payment terms.**

Name of Respondent/Firm: Mott MacDonald, LLC

Print name and title: Cathleen F. Marcelli, Vice President

Signature: Cathleen F. Marcelli Date: December 4, 2018

ATTEST:

Christine Jennings 12/4/18

Witness Christine Jennings

Resolution (ID # 6164)  
February 5, 2019

**AUTHORIZE 2019 SPECIAL CONSULTANT ENGINEERING SERVICES - SANITARY  
SEWER, SURVEY AND GENERAL - NEGLIA ENGINEERING ASSOCIATES - NOT TO  
EXCEED \$100,000.00**

WHEREAS, the City of Summit has a need to acquire professional engineering services for sanitary sewers, surveying, and general projects as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

WHEREAS, the anticipated term of this contract is from January 1 through December 31, 2019, and

WHEREAS, Neglia Engineering Associates has submitted a proposal in response to a public Request for Qualifications for these services and has acknowledged and accepted the rates established in the Request for Qualifications; with said costs estimated by the City Engineer/Deputy DCS Director not to exceed \$100,000.00, and

WHEREAS, funds will be certified upon inclusion in and adoption of the 2019 Operating Budget and/or from capital project accounts as appropriate.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That the Mayor and City Clerk are hereby authorized and directed to sign an agreement with Neglia Engineering Associates, 34 Park Avenue, PO Box 426, Lyndhurst, NJ 07071, as described herein.
2. That Neglia Engineering Associates shall comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 (Affirmative Action), N.J.S.A. 52:32-44 (Business Registration), and the City's insurance requirements.

Dated: February 5, 2019

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, February 5, 2019.

City Clerk



## RESOLUTION (ID # 6164)

DOC ID: 6164

TO: Mayor and Common Council

FROM: Aaron Schrager, City Engineer/ Deputy DCS Director

DATE: January 3, 2019

SUBJECT: Resolution authorizing contract to establish rate schedule for Neglia Engineering to provide professional engineering services on capital projects for sanitary sewer consulting and general engineering services.

### **SUMMARY**

The Engineering Division periodically hires professional engineering firms to assist on capital projects as needed. In December, the Division received five (5) responses to a publicly advertised Request for Qualifications. All responses were reviewed by the QPA and the Division. Since different firms have strengths in the many concentrations of municipal engineering, the Division is recommending that the City enter into a contract with each of the following five (5) engineering firms. Each of the following firms has agreed to the established the rate schedule in the RFQ to be utilized for projects. The rate schedule was created by the Division and was not increased from 2018.

Based on a review of the responses to the Request for Qualifications, the Engineering Division is recommending a resolution to award a contract to each of the following firms:

1. Boswell Engineering for the purpose of engineering design services, surveying and construction inspection for January 1 through December 31, 2019 not to exceed \$250,000.00.
2. Harold E. Pellow & Associates for the purpose of engineering design services, surveying and construction inspection for January 1 through December 31, 2019 not to exceed \$50,000.00.
3. Maser Consulting for the purpose of traffic engineering, surveying and general engineering services for January 1 through December 31, 2019 not to exceed \$100,000.00
4. Neglia Engineering for the purpose of sanitary sewer consulting services, surveying and general engineering services for January 1 through December 31, 2019 not to exceed \$100,000.00.

5. Mott MacDonald for the purpose of surveying, licensed site remediation professionals, and general engineering services for January 1 through December 31, 2019 not to exceed \$200,000.00

When professional services are required from of the firms above, funds will be certified against the appropriate individual capital accounts.

34 Park Avenue – PO Box 426  
**LYNDHURST, NEW JERSEY 07071**  
 Tel: 201.939.8805 • Fax: 201.939.0846



1119 Raritan Road – Suite 2  
**CLARK, NEW JERSEY 07066**  
 Tel: 201.939.8805 • Fax: 732.943.7249

## APPENDIX A

### LETTER OF QUALIFICATION

November 29, 2018

Attn: Mr. Aaron Schrager, City Engineer/Deputy DCS Director  
 City of Summit  
 512 Springfield Avenue  
 Summit, NJ 07901

Dear Mr. Schrager:

The undersigned has reviewed its Qualification Statement submitted in response to the Request for Qualifications (RFQ) issued by the City of Summit ("City"), dated November 28, 2018, in connection with the City's need for **CONSULTING ENGINEERING SERVICES**.

We affirm that the contents of our Qualification Statement (which Qualification Statement is incorporated herein by reference) are accurate, factual and complete to the best of our knowledge and belief and that the Qualification Statement is submitted in good faith upon express understanding that any false statement may result in the disqualification of Neglia Engineering Associates.

Michael J. Neglia, P.E., P.L.S., P.P.  
 President  
 Neglia Engineering Associates

Dated: November 29, 2018

34 Park Avenue – PO Box 426  
**LYNDHURST, NEW JERSEY 07071**  
 Tel: 201.939.8805 • Fax: 201.939.0846



1119 Raritan Road – Suite 2  
**CLARK, NEW JERSEY 07066**  
 Tel: 201.939.8805 • Fax: 732.943.7249

## APPENDIX B

### LETTER OF INTENT

November 29, 2018

Attn: Mr. Aaron Schrager, City Engineer/Deputy DCS Director  
 City of Summit  
 512 Springfield Avenue  
 Summit, NJ 07901

Dear Mr. Schrager:

The undersigned, as Respondent, has submitted the attached Qualification Statement in response to a Request for Qualifications (RFQ), issued by the City of Summit (“City”), dated November 28, 2018, in connection with the City’s need for **CONSULTING ENGINEERING SERVICES**.

Neglia Engineering Associates HEREBY STATES:

1. The Qualification Statement contains accurate, factual and complete information.
2. Neglia Engineering Associates agrees to participate in good faith in the procurement process as described in the RFQ and to adhere to the City’s procurement schedule.
3. Neglia Engineering Associates acknowledges that all costs incurred by it (them) in connection with the preparation and submission of the Qualification Statement and any proposal prepared and submitted in response to the RFQ, or any negotiation that results therefrom shall be borne exclusively by the Respondent.
4. Neglia Engineering Associates hereby declares that the only persons participating in this Qualification Statement as Principals are named herein and that no person other than those herein mentioned has any participation in this Qualification Statement or in any contract to be entered into with respect thereto. Additional persons may subsequently be included as participating Principals, but only if acceptable to the City. Neglia Engineering Associates declares that this Qualification Statement is made without connection with any other person, firm or parties who has submitted a Qualification Statement, except as expressly set forth below and that it has been prepared and has been submitted in good faith and without collusion or fraud.
5. Neglia Engineering Associates acknowledges and agrees that the City may modify, amend, suspend and/or terminate the procurement process (in its sole judgment). In any case, the City shall not have any liability to the Respondent for any costs incurred by the Respondent with respect to the procurement activities described in this RFQ.

34 Park Avenue – PO Box 426  
**LYNDHURST, NEW JERSEY 07071**  
 Tel: 201.939.8805 • Fax: 201.939.0846



1119 Raritan Road – Suite 2  
**CLARK, NEW JERSEY 07066**  
 Tel: 201.939.8805 • Fax: 732.943.7249

6. **Neglia Engineering Associates** acknowledges that any contract executed with respect to the provision of **CONSULTING ENGINEERING SERVICES** must comply with all applicable local, State and Federal laws, regulations and requirements. Respondent hereby agrees to take such actions as are required in order to comply with such applicable laws, regulations, and requirements.

Michael J. Neglia, P.E., P.L.S., P.P.  
 President  
 Neglia Engineering Associates

Dated: November 29, 2018

**APPENDIX C**  
**PAYMENT CONDITIONS AND RATE SCHEDULES**

1. The City of Summit wishes to approve the qualifications of an engineering firm or firms to provide **2019 Consulting Engineering Services** to the City for 2019. Upon appointment to the position of Consulting Engineer, no work or compensation is guaranteed, however. Instead, the City will approve proposals for projects (including compensation terms) on an as needed basis. This will be done by a Resolution of the Governing Body and/or a Professional Services contract. By submitting a response to this RFQ, the Respondent acknowledges that it will not propose or charge hourly rates that exceed those listed below:

|   |                   |
|---|-------------------|
| Partner .....                                   | \$150.00 Per Hour |
| Principal .....                                 | \$145.00 Per Hour |
| Project Manager .....                           | \$140.00 Per Hour |
| Professional Engineer .....                     | \$135.00 Per Hour |
| Senior Project Engineer.....                    | \$125.00 Per Hour |
| Project Engineer.....                           | \$115.00 Per Hour |
| Senior Design Engineer .....                    | \$105.00 Per Hour |
| Design Engineer .....                           | \$ 90.00 Per Hour |
| Senior Engineering Technician.....              | \$ 90.00 Per Hour |
| Engineering Technician .....                    | \$ 85.00 Per Hour |
| Senior Draftsperson .....                       | \$ 80.00 Per Hour |
| Junior Draftsperson.....                        | \$ 60.00 Per Hour |
| Professional Land Surveyor.....                 | \$130.00 Per Hour |
| Field Crew Member.....                          | \$ 65.00 Per Hour |
| Chief Construction Engineer .....               | \$110.00 Per Hour |
| Senior Construction Engineer .....              | \$ 95.00 Per Hour |
| Construction Engineer .....                     | \$ 90.00 Per Hour |
| Chief Construction Technician .....             | \$ 75.00 Per Hour |
| Senior Construction Technician .....            | \$ 70.00 Per Hour |
| Junior Construction Technician.....             | \$ 65.00 Per Hour |
| Administrative Assistant .....                  | \$ 70.00 Per Hour |
| Management Information Systems Technician ..... | \$ 85.00 Per Hour |

2. Professional shall be reimbursed at cost for expenses incurred for duplication, filing fees, and other reasonable out-of-pocket expenses advanced and/or incurred by them. Professional shall be reimbursed for direct charges including disbursements that are actual expenses incurred by the Professional and/or their associated Firm in connection with the services provided, and shall include, but not be limited to:

- Telegrams, faxes and long distance (Out-of-State) telephone calls;
- Payment of filing, application fees, review fees and similar charges;
- Computer expenses including time and proprietary program charges;
- Outside printing, reproduction, binding, collating and other graphic services;
- Messenger service, postage and handling of drawing and specifications, reports, contracts and other bulky items.

Note: Professional shall not be reimbursed for travel time, tolls, mileage, or other travel related expenses in performance of services.

3. Monthly invoices shall be submitted detailing all services performed.

**Signature: The undersigned hereby acknowledges and accepts the established payment terms.**

Name of Respondent/Firm:Neglia Engineering Associates

Print name and title: Brian A. Intindola

Signature: Brian A. Intindola Date: November 29, 2018

ATTEST: Lorrie L. Jaller

Witness CT

Resolution (ID # 6165)  
February 5, 2019

**AUTHORIZE 2019 SPECIAL CONSULTANT ENGINEERING SERVICES - TRAFFIC,  
SURVEY AND GENERAL - MASER CONSULTING, PA NOT TO EXCEED \$100,000.00**

WHEREAS, the City of Summit has a need to acquire professional engineering services on capital projects for traffic engineering, surveying, and general engineering services as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

WHEREAS, the anticipated term of this contract is from January 1 through December 31, 2019, and

WHEREAS, Maser Consulting, PA has submitted a proposal in response to a public Request for Qualifications for these services and has acknowledged and accepted the rates established in the Request for Qualifications; with said costs estimated by the City Engineer/Deputy DCS Director not to exceed \$100,000.00, and

WHEREAS, project specific invoices will be provided by the vendor upon assignment of individual projects to be determined during the term of the 2019 contract, and funds will be certified against the appropriate capital ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That the Mayor and City Clerk are hereby authorized and directed to sign an agreement with Maser Consulting, PA, 400 Valley Road, Suite 304, Mount Arlington, NJ 07856, as described herein.
2. That Maser Consulting, PA shall comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 (Affirmative Action), N.J.S.A. 52:32-44 (Business Registration), and the City's insurance requirements.

Dated: February 5, 2019

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, February 5, 2019.

City Clerk



## RESOLUTION (ID # 6165)

DOC ID: 6165

TO: Mayor and Common Council

FROM: Aaron Schrager, City Engineer/ Deputy DCS Director

DATE: January 3, 2019

SUBJECT: Resolution authorizing contract to establish rate schedule for Maser Consulting to provide professional engineering services on capital projects for traffic engineering.

### **SUMMARY**

The Engineering Division periodically hires professional engineering firms to assist on capital projects as needed. In December, the Division received five (5) responses to a publicly advertised Request for Qualifications. All responses were reviewed by the QPA and the Division. Since different firms have strengths in the many concentrations of municipal engineering, the Division is recommending that the City enter into a contract with each of the following five (5) engineering firms. Each of the following firms has agreed to the established the rate schedule in the RFQ to be utilized for projects. The rate schedule was created by the Division and was not increased from 2018.

Based on a review of the responses to the Request for Qualifications, the Engineering Division is recommending a resolution to award a contract to each of the following firms:

1. Boswell Engineering for the purpose of engineering design services, surveying and construction inspection for January 1 through December 31, 2019 not to exceed \$250,000.00.
2. Harold E. Pellow & Associates for the purpose of engineering design services, surveying and construction inspection for January 1 through December 31, 2019 not to exceed \$50,000.00.
3. Maser Consulting for the purpose of traffic engineering, surveying and general engineering services for January 1 through December 31, 2019 not to exceed \$100,000.00
4. Neglia Engineering for the purpose of sanitary sewer consulting services, surveying and general engineering services for January 1 through December 31, 2019 not to exceed \$100,000.00.
5. Mott MacDonald for the purpose of surveying, licensed site remediation professionals, and general engineering services for January 1 through December 31, 2019 not to exceed \$200,000.00

When professional services are required from of the firms above, funds will be certified against the appropriate individual capital accounts.



Engineers  
Planners  
Surveyors  
Landscape Architects  
Environmental Scientists

400 Valley Road, Suite 304  
Mt. Arlington, NJ 07856  
T: 973.398.3110  
F: 973.398.3199  
[www.maserconsulting.com](http://www.maserconsulting.com)

November 30, 2018

## APPENDIX A

### LETTER OF QUALIFICATION

Attn: Mr. Aaron Schrager, City Engineer/Deputy DCS Director  
City of Summit  
512 Springfield Avenue  
Summit, NJ 07901

Dear Mr. Schrager:

The undersigned has reviewed its Qualification Statement submitted in response to the Request for Qualifications (RFQ) issued by the City of Summit ("City"), dated November 28, 2018, in connection with the City's need for **CONSULTING ENGINEERING SERVICES**.

We affirm that the contents of our Qualification Statement (which Qualification Statement is incorporated herein by reference) are accurate, factual and complete to the best of our knowledge and belief and that the Qualification Statement is submitted in good faith upon express understanding that any false statement may result in the disqualification of Maser Consulting P.A.

  
Richard M. Maser, Chairman & CEO  
Maser Consulting P.A.

Dated: November 30, 2018



Engineers  
Planners  
Surveyors  
Landscape Architects  
Environmental Scientists

400 Valley Road, Suite 304  
Mt. Arlington, NJ 07856  
T: 973.398.3110  
F: 973.398.3199  
[www.maserconsulting.com](http://www.maserconsulting.com)

November 30, 2018

## APPENDIX B

### LETTER OF INTENT

Attn: Mr. Aaron Schrager, City Engineer/Deputy DCS Director  
City of Summit  
512 Springfield Avenue  
Summit, NJ 07901

Dear Mr. Schrager:

The undersigned, as Respondent, has submitted the attached Qualification Statement in response to a Request for Qualifications (RFQ), issued by the City of Summit ("City"), dated November 28, 2018, in connection with the City's need for **CONSULTING ENGINEERING SERVICES**.

#### MASER CONSULTING P.A. HEREBY STATES:

1. The Qualification Statement contains accurate, factual and complete information.
2. Maser Consulting P.A. agrees to participate in good faith in the procurement process as described in the RFQ and to adhere to the City's procurement schedule.
3. Maser Consulting P.A. acknowledges that all costs incurred by the firm in connection with the preparation and submission of the Qualification Statement and any proposal prepared and submitted in response to the RFQ, or any negotiation which results therefrom shall be borne exclusively by the Respondent.
4. Maser Consulting P.A. hereby declares that the only persons participating in this Qualification Statement as Principals are named herein and that no person other than those herein mentioned has any participation in this Qualification Statement or in any contract to be entered into with respect thereto. Additional person may subsequently be included as participating principals, but only if acceptable to the City. Maser Consulting P.A. declares that this Qualification Statement is made without connection with any other person, firm or parties who has submitted a Qualification Statement, except as expressly set forth below and that it has been prepared and has been submitted in good faith and without collusion or fraud.
5. Maser Consulting P.A. acknowledges and agrees that the City may modify, amend, suspend and/or terminate the procurement process (in its sole judgment). In any case, the City shall not have any liability to the Respondent for any costs incurred by the Respondent with respect to the procurement activities described in this RFQ.



MC Proposal No. 18008052P  
November 30, 2018  
Page 2 of 2

6. Maser Consulting P.A. acknowledges that any contract executed with respect to the provision of **CONSULTING ENGINEERING SERVICES** must comply with all applicable affirmative action and similar laws. Respondent hereby agrees to take such actions as are required in order to comply with such applicable laws.

Signature

A handwritten signature in blue ink, appearing to read 'Richard M. Maser', is placed over a horizontal line.

Richard M. Maser, Chairman & CEO

Type Name and Title

Maser Consulting P.A.

Type Name of Firm

Dated November 30, 2018

## APPENDIX C

## PAYMENT CONDITIONS AND RATE SCHEDULES

1. The City of Summit wishes to approve the qualifications of an engineering firm or firms to provide **2019 Consulting Engineering Services** to the City for 2019. Upon appointment to the position of Consulting Engineer, no work or compensation is guaranteed, however. Instead, the City will approve proposals for projects (including compensation terms) on an as needed basis. This will be done by a Resolution of the Governing Body and/or a Professional Services contract. By submitting a response to this RFQ, the Respondent acknowledges that it will not propose or charge hourly rates that exceed those listed below:

|   |                   |
|---|-------------------|
| Partner .....                                   | \$150.00 Per Hour |
| Principal .....                                 | \$145.00 Per Hour |
| Project Manager .....                           | \$140.00 Per Hour |
| Professional Engineer .....                     | \$135.00 Per Hour |
| Senior Project Engineer.....                    | \$125.00 Per Hour |
| Project Engineer.....                           | \$115.00 Per Hour |
| Senior Design Engineer .....                    | \$105.00 Per Hour |
| Design Engineer .....                           | \$ 90.00 Per Hour |
| Senior Engineering Technician.....              | \$ 90.00 Per Hour |
| Engineering Technician .....                    | \$ 85.00 Per Hour |
| Senior Draftsperson .....                       | \$ 80.00 Per Hour |
| Junior Draftsperson.....                        | \$ 60.00 Per Hour |
| Professional Land Surveyor.....                 | \$130.00 Per Hour |
| Field Crew Member.....                          | \$ 65.00 Per Hour |
| Chief Construction Engineer .....               | \$110.00 Per Hour |
| Senior Construction Engineer .....              | \$ 95.00 Per Hour |
| Construction Engineer .....                     | \$ 90.00 Per Hour |
| Chief Construction Technician .....             | \$ 75.00 Per Hour |
| Senior Construction Technician .....            | \$ 70.00 Per Hour |
| Junior Construction Technician.....             | \$ 65.00 Per Hour |
| Administrative Assistant .....                  | \$ 70.00 Per Hour |
| Management Information Systems Technician ..... | \$ 85.00 Per Hour |

2. Professional shall be reimbursed at cost for expenses incurred for duplication, filing fees, and other reasonable out-of-pocket expenses advanced and/or incurred by them. Professional shall be reimbursed for direct charges including disbursements that are actual expenses incurred by the Professional and or/their associated Firm in connection with the services provided, and shall include, but not be limited to:

- Telegrams, faxes and long distance (Out-of-State) telephone calls;
- Payment of filing, application fees, review fees and similar charges;
- Computer expenses including time and proprietary program charges;
- Outside printing, reproduction, binding, collating and other graphic services;
- Messenger service, postage and handling of drawing and specifications, reports, contracts and other bulky items.

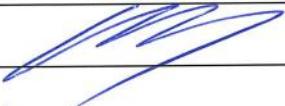
Note: Professional shall not be reimbursed for travel time, tolls, mileage, or other travel related expenses in performance of services.

3. Monthly invoices shall be submitted detailing all services performed.

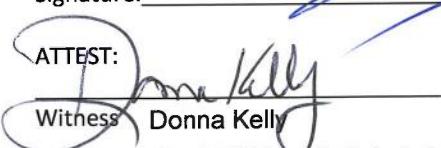
**Signature: The undersigned hereby acknowledges and accepts the established payment terms.**

Name of Respondent/Firm: Maser Consulting P.A.

Print name and title: Richard M. Maser, Chairman & CEO

Signature:  Date: 11.30.18

ATTEST:

 Witness Donna Kelly

Resolution (ID # 6162)  
February 5, 2019

**AUTHORIZE 2019 SPECIAL CONSULTANT ENGINEERING SERVICES - DESIGN, SURVEY,  
AND INSPECTION - HAROLD E. PELLOW & ASSOCIATES, INC. - NOT TO EXCEED  
\$50,000.00**

WHEREAS, the City of Summit has a need to acquire engineering design, survey, and construction inspection services as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

WHEREAS, the anticipated term of this contract is from January 1 through December 31, 2019, and

WHEREAS, Harold E. Pellow & Associates, Inc. has submitted a proposal in response to a public Request for Qualifications for these services; with said costs estimated by the City Engineer/Deputy DCS Director not to exceed \$50,000.00, and

WHEREAS, project specific invoices will be provided by the vendor upon assignment of individual projects to be determined during the term of the 2019 contract, and funds will be certified against the appropriate capital ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That the Mayor and City Clerk are hereby authorized and directed to sign an agreement with Harold E. Pellow & Associates, Inc., 17 Plains Road, Augusta, NJ 07822, as described herein.
2. That Harold E. Pellow & Associates, Inc. shall comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 (Affirmative Action), N.J.S.A. 52:32-44 (Business Registration), and the City's insurance requirements.

Dated: February 5, 2019

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, February 5, 2019.

City Clerk



## **RESOLUTION (ID # 6162)**

DOC ID: 6162

**TO:** Mayor and Common Council

**FROM:** Aaron Schrager, City Engineer/ Deputy DCS Director

**DATE:** January 9, 2019

**SUBJECT:** Resolution authorizing contract to establish rate schedule for Boswell Engineering to provide professional engineering services on capital projects for design and inspection.

### **SUMMARY**

The Engineering Division periodically hires professional engineering firms to assist on capital projects as needed. In December, the Division received five (5) responses to a publicly advertised Request for Qualifications. All responses were reviewed by the QPA and the Division. Since different firms have strengths in the many concentrations of municipal engineering, the Division is recommending that the City enter into a contract with each of the following five (5) engineering firms. Each of the following firms has agreed to the established the rate schedule in the RFQ to be utilized for projects. The rate schedule was created by the Division and was not increased from 2018.

Based on a review of the responses to the Request for Qualifications, the Engineering Division is recommending a resolution to award a contract to each of the following firms:

1. Boswell Engineering for the purpose of engineering design services, surveying and construction inspection for January 1 through December 31, 2019 not to exceed \$250,000.00.
2. Harold E. Pellow & Associates for the purpose of engineering design services, surveying and construction inspection for January 1 through December 31, 2019 not to exceed \$50,000.00.
3. Maser Consulting for the purpose of traffic engineering, surveying and general engineering services for January 1 through December 31, 2019 not to exceed \$100,000.00.
3. Neglia Engineering for the purpose of sanitary sewer consulting services, surveying and general engineering services for January 1 through December 31, 2019 not to exceed \$100,000.00.
4. Mott MacDonald for the purpose of surveying, licensed site remediation professionals, and general engineering services for January 1 through December 31, 2019 not to exceed \$200,000.00.

When professional services are required from of the firms above, funds will be certified against the appropriate individual capital accounts.



# HAROLD E. PELLOW & ASSOCIATES, INC.

CONSULTING ENGINEERS • PLANNERS • LAND SURVEYORS

Established 1969

HAROLD E. PELLOW, PRESIDENT  
NJ - P.E. & L.S., NJ - P.P., NJ - C.M.E.

CORY L. STONER, EXEC. VICE PRESIDENT  
NJ - P.E., NJ - C.M.E.

ANN PELLOW WAGNER  
NJ - C.L.A., VA - C.L.A., PA - C.L.A.  
(5/26/84 - 7/27/89)

MATTHEW J. MORRIS  
NJ - L.L.A., NJ - P.P.

DAVID B. SIMMONS, JR., VICE PRESIDENT  
NJ - P.E. & L.S., NJ - P.P., NJ - C.M.E.  
NY - P.E. & L.S., PA - P.E. & L.S.

THOMAS G. KNUTELSKY, ASSOCIATE  
NJ - P.E.

## APPENDIX A

### LETTER OF QUALIFICATION

December 6, 2018

Attn: Mr. Aaron Schrager, City Engineer/Deputy DCS Director  
City of Summit  
512 Springfield Avenue  
Summit, NJ 07901

Dear Mr. Schrager:

The undersigned has reviewed its Qualification Statement submitted in response to the Request for Qualifications (RFQ) issued by the City of Summit ("City"), dated November 28, 2018, in connection with the City's need for **CONSULTING ENGINEERING SERVICES**.

We affirm that the contents of our Qualification Statement (which Qualification Statement is incorporated herein by reference), are accurate, factual and complete to the best of our knowledge and belief and that the Qualification Statement is submitted in good faith upon the express understanding that any false statement may result in the disqualification of Harold E. Pellow & Associates, Inc.

Cory L. Stoner, P.E., C.M.E  
Executive Vice President  
Harold E. Pellow & Associates, Inc.

Dated 12/6/18



## HAROLD E. PELLOW & ASSOCIATES, INC.

CONSULTING ENGINEERS • PLANNERS • LAND SURVEYORS  
Established 1969

HAROLD E. PELLOW, PRESIDENT  
NJ - P.E. & L.S., NJ - P.P., NJ - C.M.E.

CORY L. STONER, EXEC. VICE PRESIDENT  
NJ - P.E., NJ - C.M.E.

ANN PELLOW WAGNER  
NJ - C.L.A., VA - C.L.A., PA - C.L.A.  
(5/26/84 - 7/27/89)

MATTHEW J. MORRIS  
NJ - L.L.A., NJ - P.P.

DAVID B. SIMMONS, JR., VICE PRESIDENT  
NJ - P.E. & L.S., NJ - P.P., NJ - C.M.E.  
NY - P.E. & L.S., PA - P.E. & L.S.

THOMAS G. KNUTELSKY, ASSOCIATE  
NJ - P.E.

## APPENDIX B

### LETTER OF INTENT

December 6, 2018

Attn: Mr. Aaron Schrager, City Engineer/Deputy DCS Director  
City of Summit  
512 Springfield Avenue  
Summit, NJ 07901

Dear Mr. Schrager:

The undersigned, as Respondent, has (have) submitted the attached Qualification Statement in response to a Request for Qualifications(RFQ), issued by the City of Summit("City"), dated November 28, 2018 in connection with the City's need for **CONSULTING ENGINEERING SERVICES**.

Harold E. Pellow & Associates, Inc. HEREBY STATES:

1. The Qualification Statement contains accurate, factual and complete information.
2. Harold E. Pellow & Associates, Inc. agrees (agree) to participate in good faith in the procurement process as described in the RFQ and to adhere to the City's procurement schedule.
3. Harold E. Pellow & Associates, Inc. acknowledges (acknowledge) that all costs incurred by it (them) in connection with the preparation and submission of the Qualification Statement and any proposal prepared and submitted in response to the RFQ, or any negotiation which results there from shall be borne exclusively by the Respondent.
4. Harold E. Pellow & Associates, Inc. hereby declares (declare) that the only persons participating in this Qualification Statement as Principals are named here in and that no person other than those here in mentioned has any participation in this Qualification Statement or in any contract to be entered into with respect thereto. Additional persons may subsequently be included as participating Principals, but only if acceptable to the City. Harold E. Pellow & Associates, Inc. declares that this Qualification Statement is made without connection with any other person, firm or parties who has submitted a Qualification

Statement, except as expressly set forth below and that it has been prepared and has been submitted in good faith and without collusion or fraud.

5. Harold E. Pellow & Associates, Inc. acknowledges and agrees that the City may modify, amend, suspend and/or terminate the procurement process (in its sole judgment). In any case, the City shall not have any liability to the Respondent for any costs incurred by the Respondent with respect to the procurement activities described in this RFQ.
6. Harold E. Pellow & Associates, Inc. acknowledges that any contract executed with respect to the provision of **CONSULTING ENGINEERING SERVICES** must comply with all applicable local, State and Federal laws, regulations and requirements. Respondent hereby agrees to take such actions as are required in order to comply with all such applicable laws, regulations and requirements.



Cory L. Stoner, P.E., C.M.E  
Executive Vice President  
Harold E. Pellow & Associates, Inc.

Dated 12/6/18

**APPENDIX C**  
**PAYMENT CONDITIONS AND RATE SCHEDULES**

1. The City of Summit wishes to approve the qualifications of an engineering firm or firms to provide **2019 Consulting Engineering Services** to the City for 2019. Upon appointment to the position of Consulting Engineer, no work or compensation is guaranteed, however. Instead, the City will approve proposals for projects (including compensation terms) on an as needed basis. This will be done by a Resolution of the Governing Body and/or a Professional Services contract. By submitting a response to this RFQ, the Respondent acknowledges that it will not propose or charge hourly rates that exceed those listed below:

|   |                   |
|---|-------------------|
| Partner .....                                   | \$150.00 Per Hour |
| Principal .....                                 | \$145.00 Per Hour |
| Project Manager .....                           | \$140.00 Per Hour |
| Professional Engineer .....                     | \$135.00 Per Hour |
| Senior Project Engineer.....                    | \$125.00 Per Hour |
| Project Engineer.....                           | \$115.00 Per Hour |
| Senior Design Engineer .....                    | \$105.00 Per Hour |
| Design Engineer .....                           | \$ 90.00 Per Hour |
| Senior Engineering Technician.....              | \$ 90.00 Per Hour |
| Engineering Technician .....                    | \$ 85.00 Per Hour |
| Senior Draftsperson .....                       | \$ 80.00 Per Hour |
| Junior Draftsperson.....                        | \$ 60.00 Per Hour |
| Professional Land Surveyor.....                 | \$130.00 Per Hour |
| Field Crew Member.....                          | \$ 65.00 Per Hour |
| Chief Construction Engineer .....               | \$110.00 Per Hour |
| Senior Construction Engineer .....              | \$ 95.00 Per Hour |
| Construction Engineer .....                     | \$ 90.00 Per Hour |
| Chief Construction Technician .....             | \$ 75.00 Per Hour |
| Senior Construction Technician .....            | \$ 70.00 Per Hour |
| Junior Construction Technician.....             | \$ 65.00 Per Hour |
| Administrative Assistant .....                  | \$ 70.00 Per Hour |
| Management Information Systems Technician ..... | \$ 85.00 Per Hour |

2. Professional shall be reimbursed at cost for expenses incurred for duplication, filing fees, and other reasonable out-of-pocket expenses advanced and/or incurred by them. Professional shall be reimbursed for direct charges including disbursements that are actual expenses incurred by the Professional and or/their associated Firm in connection with the services provided, and shall include, but not be limited to:

- a. Telegrams, faxes and long distance (Out-of-State) telephone calls;
- b. Payment of filing, application fees, review fees and similar charges;
- c. Computer expenses including time and proprietary program charges;
- d. Outside printing, reproduction, binding, collating and other graphic services;
- e. Messenger service, postage and handling of drawing and specifications, reports, contracts and other bulky items.

Note: Professional shall not be reimbursed for travel time, tolls, mileage, or other travel related expenses in performance of services.

3. Monthly invoices shall be submitted detailing all services performed.

**Signature: The undersigned hereby acknowledges and accepts the established payment terms.**

Name of Respondent/Firm: HAROLD E. PELLOW & ASSOC., INC.

Print name and title: Cory L. Stoner, Exec. Vice President

Signature: Cory L. Stoner Date: 12/01/18

ATTEST: Harold E. Pellow

Witness

Resolution (ID # 6161)  
February 5, 2019

**AUTHORIZE 2019 SPECIAL CONSULTANT ENGINEERING SERVICES - DESIGN, SURVEY,  
AND INSPECTION - BOSWELL ENGINEERING - NOT TO EXCEED \$250,000.00**

WHEREAS, the City of Summit has a need to acquire engineering design, survey, and construction inspection services as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

WHEREAS, the anticipated term of this contract is from January 1 through December 31, 2019, and

WHEREAS, Boswell Engineering has submitted a proposal in response to a public Request for Qualifications for these services; with said costs estimated by the City Engineer/Deputy DCS Director not to exceed \$250,000.00, and

WHEREAS, project specific invoices will be provided by the vendor upon assignment of individual projects to be determined during the term of the 2019 contract, and funds will be certified against the appropriate capital ordinance.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

1. That the Mayor and City Clerk are hereby authorized and directed to sign an agreement with Boswell Engineering, 330 Phillips Avenue, PO Box 3152, South Hackensack, NJ 07606, as described herein.
2. That Boswell Engineering shall comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 (Affirmative Action), N.J.S.A. 52:32-44 (Business Registration), and the City's insurance requirements.

Dated: February 5, 2019

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, February 5, 2019.

City Clerk


**RESOLUTION (ID # 6161)**

DOC ID: 6161

TO: Mayor and Common Council

FROM: Aaron Schrager, City Engineer/ Deputy DCS Director

DATE: January 10, 2019

**SUBJECT:** Resolution authorizing contract to establish rate schedule for Boswell Engineering to provide professional engineering services on capital projects for design and inspection.

**SUMMARY**

The Engineering Division periodically hires professional engineering firms to assist on capital projects as needed. In December, the Division received five (5) responses to a publicly advertised Request for Qualifications. All responses were reviewed by the QPA and the Division. Since different firms have strengths in the many concentrations of municipal engineering, the Division is recommending that the City enter into a contract with each of the following five (5) engineering firms. Each of the following firms has agreed to the established the rate schedule in the RFQ to be utilized for projects. The rate schedule was created by the Division and was not increased from 2018.

Based on a review of the responses to the Request for Qualifications, the Engineering Division is recommending a resolution to award a contract to each of the following firms:

1. Boswell Engineering for the purpose of engineering design services, surveying and construction inspection for January 1 through December 31, 2019 not to exceed \$250,000.00.
2. Harold E. Pellow & Associates for the purpose of engineering design services, surveying and construction inspection for January 1 through December 31, 2019 not to exceed \$50,000.00.
3. Maser Consulting for the purpose of traffic engineering, surveying and general engineering services for January 1 through December 31, 2019 not to exceed \$100,000.00.
3. Neglia Engineering for the purpose of sanitary sewer consulting services, surveying and general engineering services for January 1 through December 31, 2019 not to exceed \$100,000.00.
4. Mott MacDonald for the purpose of surveying, licensed site remediation professionals, and general engineering services for January 1 through December 31, 2019 not to exceed \$200,000.00.

When professional services are required from of the firms above, funds will be certified against the appropriate individual capital accounts.



# BOSWELL ENGINEERING

ENGINEERS ■ SURVEYORS ■ PLANNERS ■ SCIENTISTS

330 Phillips Avenue • P.O. Box 3152 • South Hackensack, N.J. 07606-1722 • (201) 641-0770 • Fax (201) 641-1831

November 29, 2018

Mr. Aaron Schrager  
 City Engineer/Deputy DCS Director  
 City of Summit  
 512 Springfield Avenue  
 Summit, NJ 07901

Dear Mr. Schrager:

The undersigned has reviewed our Qualification Statement submitted in response to the Request for Qualifications (RFQ) issued by the City of Summit ("City"), dated November 28, 2018, in connection with the City's need for Consulting Engineering Services.

We affirm that the contents of our Qualification Statement (which Qualification Statement is incorporated herein by reference) are accurate, factual and complete to the best of our knowledge and belief and that the Qualification Statement is submitted in good faith upon express understanding that any false statement may result in the disqualification of Boswell Engineering.

Stephen T. Boswell  
 Signature

Stephen T. Boswell, Ph.D., P.E. - President/CEO  
 Name and Title

Boswell Engineering  
 Name of Firm

Dated: November 29, 2018



# BOSWELL ENGINEERING

ENGINEERS ■ SURVEYORS ■ PLANNERS ■ SCIENTIST

330 Phillips Avenue • P.O. Box 3152 • South Hackensack, N.J. 07606-1722 • (201) 641-0770 • Fax (201) 641-1831

November 29, 2018

Mr. Aaron Schrager  
 City Engineer/Deputy DCS Director  
 City of Summit  
 512 Springfield Avenue  
 Summit, NJ 07901

Dear Mr. Schrager:

The undersigned, as Respondent, has submitted the attached Qualification Statement in response to a Request for Qualifications (RFQ), issued by the of Summit ("City"), dated November 28 2018, in connection with the 's need for Consulting Engineering Services.

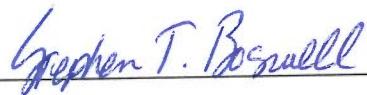
Boswell Engineering (Boswell) hereby states:

1. The Qualification Statement contains accurate, factual and complete information.
2. Boswell agrees to participate in good faith in the procurement process as described in the RFQ and to adhere to the City's procurement schedule.
3. Boswell acknowledges that all costs incurred by them in connection with the preparation and submission of the Qualification Statement and any proposal prepared and submitted in response to the RFQ, or any negotiation which results therefrom shall be borne exclusively by the Respondent.
4. Boswell hereby declares that the only persons participating in the Qualification Statement as Principals are named herein and that no person other than those herein mentioned has any participation in this Qualification Statement or in any contract to be entered into with respect thereto. Additional persons may subsequently be included as participating Principals, but only if acceptable to the City. Boswell declares that this Qualification Statement is made without connection with any other person, firm or parties who has submitted a Qualification Statement, except as expressly set forth below and that it has been prepared and has been submitted in good faith and without collusion or fraud.

Mr. Aaron Schrager  
November 29, 2018  
Page 2 of 2

5. Boswell acknowledges and agrees that the City may modify, amend, suspend and/or terminate the procurement process (in its sole judgment). In any case, the City shall not have any liability to the Respondent for any costs incurred by the Respondent with respect to the procurement activities described in this RFQ.
6. Boswell acknowledges that any contract executed with respect to the provision of Consulting Engineering Services must comply with all applicable local, State and Federal laws, regulations and requirements. Respondent hereby agrees to take such actions as are required in order to comply with all such applicable laws, regulations and requirements.

Signed:



Printed Name: Stephen T. Boswell, Ph.D., P.E., LSRP, SECB, CME

Title: President/CEO

Name of Firm: Boswell Engineering

Dated: November 29, 2018

## APPENDIX C

## PAYMENT CONDITIONS AND RATE SCHEDULES

1. The City of Summit wishes to approve the qualifications of an engineering firm or firms to provide 2019 Consulting Engineering Services to the City for 2019. Upon appointment to the position of Consulting Engineer, no work or compensation is guaranteed, however. Instead, the City will approve proposals for projects (including compensation terms) on an as needed basis. This will be done by a Resolution of the Governing Body and/or a Professional Services contract. By submitting a response to this RFQ, the Respondent acknowledges that it will not propose or charge hourly rates that exceed those listed below:

|   |                   |
|---|-------------------|
| Partner .....                                   | \$150.00 Per Hour |
| Principal .....                                 | \$145.00 Per Hour |
| Project Manager .....                           | \$140.00 Per Hour |
| Professional Engineer .....                     | \$135.00 Per Hour |
| Senior Project Engineer.....                    | \$125.00 Per Hour |
| Project Engineer.....                           | \$115.00 Per Hour |
| Senior Design Engineer .....                    | \$105.00 Per Hour |
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| Junior Construction Technician.....             | \$ 65.00 Per Hour |
| Administrative Assistant .....                  | \$ 70.00 Per Hour |
| Management Information Systems Technician ..... | \$ 85.00 Per Hour |

2. Professional shall be reimbursed at cost for expenses incurred for duplication, filing fees, and other reasonable out-of-pocket expenses advanced and/or incurred by them. Professional shall be reimbursed for direct charges including disbursements that are actual expenses incurred by the Professional and/or their associated Firm in connection with the services provided, and shall include, but not be limited to:

- Telegrams, faxes and long distance (Out-of-State) telephone calls;
- Payment of filing, application fees, review fees and similar charges;
- Computer expenses including time and proprietary program charges;
- Outside printing, reproduction, binding, collating and other graphic services;
- Messenger service, postage and handling of drawing and specifications, reports, contracts and other bulky items.

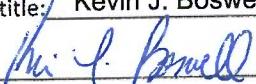
Note: Professional shall not be reimbursed for travel time, tolls, mileage, or other travel related expenses in performance of services.

3. Monthly invoices shall be submitted detailing all services performed.

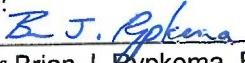
**Signature:** The undersigned hereby acknowledges and accepts the established payment terms.

Name of Respondent/Firm: Boswell Engineering, Inc.

Print name and title: Kevin J. Boswell, P.E.

Signature:  Date: November 30, 2018

ATTEST:

  
Witness Brian J. Rypkema, Esq., - Secretary

Resolution (ID # 6228)  
February 5, 2019

**DECLARE VACANCY - PARKING SERVICES AGENCY - ONE PART-TIME COLLECTIONS  
ASSISTANT (PENDING CS DISCUSSION)**

Pending Closed Session discussion.

Resolution (ID # 6214)  
February 5, 2019

**DECLARE VACANCIES - PARKING ENFORCEMENT OFFICER (PENDING CS  
DISCUSSION)**

Pending Closed Session discussion.

Resolution (ID # 6215)  
February 5, 2019

**EXTEND SICK LEAVE WITH PAY - PARKING SERVICES AGENCY EMPLOYEE (PENDING  
CS DISCUSSION)**

Pending Closed Session discussion.

Resolution (ID # 6256)  
February 5, 2019

**EXTENSION OF INJURY LEAVE WITH PAY - DCS DIVISION OF PUBLIC WORKS  
EMPLOYEE (PENDING CLOSED SESSION DISCUSSION)**

Pending Closed Session discussion.

Resolution (ID # 6206)  
February 5, 2019

**GRANT PERMISSION AND SET FORTH CONDITIONS - PROMOTIONAL SIGN ON  
VILLAGE GREEN - SUMMIT HIGH SCHOOL THEATER PRODUCTION**

**BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:**

That permission is hereby granted to Summit High School Theatre Arts Department to display a High School theater production promotional sign at the Village Green for a maximum of two weeks from Wednesday, February 6, 2019 through Wednesday, February 26, 2019.

**FURTHER RESOLVED**, that timing of the installation and length of time for display of said promotional sign shall be coordinated with the Public Works Manager.

**FURTHER RESOLVED**, that permission is subject to the following conditions:

1. Placement, wording and letter sizing of said banner is subject to the approval of the Director of the Department of Community Services.
2. Banner/sign insurance coverage and a signed Hold Harmless Agreement shall be provided to the City Clerk's office prior to the placement of the sign.

Dated: February 5, 2019

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, February 5, 2019.

City Clerk

Resolution (ID # 6234)  
February 5, 2019

**GRANT PERMISSION, SET FORTH CONDITIONS - OUR HOUSE FOUNDATION - 20TH  
ANNUAL OUR HOUSE OUR RUN**

WHEREAS, the Our House Foundation requests permission to hold its 20<sup>th</sup> Annual Our House Our Run in the City of Summit, using the Village Green as its staging area, and

WHEREAS, in addition to meeting all the conditions of Section 12-1, Rules and Regulations for Use of Public Property, of the Code, the Our House Foundation requires additional permissions for its 4-Mile Run as follows:

**Event: Our House Foundation 20<sup>th</sup> Annual Our House Our Run, Village Green,  
Saturday, May 11, 2019:**

1. Per the request of the Department of Community Services (DCS):
  - a. All landscape areas to be protected by fence barriers.
  - b. Fencing around flower beds per the DCS Director's instructions.
  - c. Applicant is responsible for supplying trash containers and proper removal/disposal of trash.
  - d. Recyclables shall be separated and brought to City's Recycling Center.
  - e. Portable toilets to be located as shown on diagram, delivered no earlier than Saturday morning, locked until needed for race and removed no later than Monday morning.
  - f. Promotional banners, with proportionate sponsorship representation, shall not be tied, nailed, stapled or otherwise attached to landscape elements and shall only be displayed just prior to the race and removed immediately thereafter.
  - g. Applicant shall be responsible for removal of all signs, cups, or other litter from race course and Village Green.
  - h. \$500.00 escrow to assure above.
2. That between 10:00 a.m. and 1:30 p.m., at the discretion of the Police Chief, the following city roads be closed:
  - The section of Elm Street between Broad Street and north end of the Elm Street parking lot for a short race with approximately 100 participants.
3. In accordance with Section 3, Noise Restrictions, subsection 3-8.1 b. (7), of the Code, it is hereby determined that the proposed use of an amplification system is appropriate for the purpose for which the Our House Foundation is using the Village Green and will not adversely affect the safety and general welfare of the public.

4. Per the request of the Police Department, at the discretion of the Police Chief, and subject to route change requirements, at least ten (10) off-duty police officers be assigned to the Run/Walk event starting at 7:30 a.m. and ending one-half hour after the event is over.
5. Permission to hold said event is subject to receiving the insurance certificates for both the City of Summit and County of Union as required in the Hold Harmless Agreement and it is the Applicant's responsibility to assure that said certificates are provided at least one month before the date of the event.
6. Parking by Our House Run/Walk event attendees is prohibited in the Chestnut and Library municipal parking lots.
7. That the Applicant shall provide to the City Clerk, at least two weeks in advance of the event, emergency contact information of the event coordinator(s) who shall be on site for the duration of the event.

Dated: February 5, 2019

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening February 5, 2019.

City Clerk

Resolution (ID # 6230)  
February 5, 2019

**AUTHORIZE CONFERENCE ATTENDANCE - INTERNATIONAL PARKING CONFERENCE  
AND EXPOSITION (IPI)**

**BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:**

That Rita McNany, Parking Services Manager be and she is hereby authorized to attend the 2019 International Parking Conference and Exposition (IPI) in Anaheim, California, to be held June 9 through June 13, 2019.

**FURTHER RESOLVED** that an itemized listing of reimbursable expenses, other than those authorized by purchase order, be submitted to the City Treasurer following the close of the conference.

Dated: February 5, 2019

I, Rosalia M. Licatese, City Clerk, of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, February 5, 2019.

City Clerk

# PARKING SERVICES AGENCY

CITY HALL, 512 SPRINGFIELD AVENUE SUMMIT, NJ 07901  
**908-522-5100**  
**PARKING@CITYOFSUMMIT.ORG**  
**WWW.CITYOFSUMMIT.ORG**



## MEMORANDUM

To: *[Signature]* Michael Rogers, City Administrator *[Signature]*  
 From: *[Signature]* Rita M. McNany, Parking Services Manager  
 Date: January 25, 2019  
 Re: Attendance - 2019 International Parking Conference & Exposition (IPI)

Since 2005, I have been a member of the International Parking Institute which is a worldwide organization specializing in the current issues and emerging technologies within the parking industry. My association with this invaluable organization provides the opportunity to network with a variety of industry experts and colleagues.

Annually, IPI offers the Parking Industry's best trade and educational conference. The conference enables me to meet vendors and compare multiple types of technologies available while seeking out opportunities to cut costs and streamline our overall operations; all in one setting.

This year's IPI Conference is being held in Anaheim, California from June 9-13.

The total cost of the conference which is included in the Parking operating budget is as follows:

|  |                  |
|--|------------------|
| Conference Fees                                | \$ 749.00        |
| Hotel, Airfare, Transportation (not to exceed) | \$ 2,250.00      |
| Meals (\$25/day)                               | <u>\$ 150.00</u> |
| Total Conference Cost                          | \$3,149.00       |

With registering prior to February 15, the City is saving \$100 on the conference fee.

If approved, this matter will be presented to Council for consideration at the February 5, 2019 meeting.

I respectfully request your permission to attend. Thank you.

Resolution (ID # 6252)  
February 5, 2019

**AUTHORIZE CONFERENCE ATTENDANCE - NEW JERSEY RECREATION & PARK  
ASSOCIATION (NJRPA)**

**BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:**

That Mark Ozoroski, David Guida and Gretchen Masterfano be and they are hereby authorized to attend the 2019 New Jersey Recreation & Park Association (NJRPA) Conference and Awards Ceremony in Atlantic City, NJ, to be held February 24 through February 27, 2019.

**FURTHER RESOLVED** that an itemized listing of reimbursable expenses, other than those authorized by purchase order, be submitted to the City Treasurer following the close of the conference.

Dated: February 5, 2019

I, Rosalia M. Licatese, City Clerk, of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, February 5, 2019.

City Clerk



**RESOLUTION (ID # 6252)**

DOC ID: 6252 B

TO: Mayor and Common Council

FROM: Mark Ozoroski, Assistant Director - DCP

DATE: January 22, 2019

**SUMMARY**

Memo To: Mayor and Common Council  
 From: Mark Ozoroski, Community Programs Director  
 Date: January 22, 2019  
 Re: NJRPA Conference

I respectfully request permission for the following Staff/NJRPA members to attend the annual NJRPA Conference and Awards ceremony in Atlantic City to be held February 24 through February 27<sup>th</sup>:

Mark Ozoroski, David Guida and Gretchen Masterfano (only February 26<sup>th</sup>.)

An award will be presented to the Department of Community Programs for Digital Promotion for the “Live with Gretchen and David”.

The cost of the attendance will be covered by the Community Programs Budget. Funding is available in the Training, Seminars and Meetings line.

Resolution (ID # 6260)  
February 5, 2019

**AUTHORIZE FIRE DEPARTMENT FUNDRAISER FOR UNITED STATES COAST GUARD**

**WHEREAS**, the City of Summit Fire Department (“Department”) seeks to organize a fundraiser for members of the United States Coast Guard who have been affected by the government shutdown; and

**WHEREAS**, the Department is seeking donations of gift cards with a value of \$20.00 or less; and

**WHEREAS**, N.J.S.A. 40A:5-29 permits a municipality to accept bequests, legacies and gifts made to it and to utilize the bequests, legacies and gifts in the manner set forth in the conditions of the bequest, legacy or gift, provided however that such bequest, legacy or gift shall not be put to any use which is inconsistent with the laws of this State and of the United States.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:**

That pursuant to N.J.S.A. 40A:5-29, the Fire Chief or any other City official that may be deemed appropriate, is hereby authorized to accept donations for distribution to the United States Coast Guard.

Dated: February 5, 2019

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, February 5, 2019.

City Clerk

Resolution (ID # 6203)  
February 5, 2019

**CANCEL IMPROVEMENT AUTHORIZATION FUNDS - CAPITAL ACCOUNTS**

WHEREAS, there are certain improvement authorizations that were funded in total or in part by proceeds of notes issued or utilization of the Capital Improvement Fund, and

WHEREAS, there are unexpended balances of aforementioned improvement authorizations and no further expenditures will be disbursed from said authorizations.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the Beechwood Decorative Paving Project has been cancelled and the unexpended balance in the improvement authorization of \$345,263.16 for Ordinance 15-3080 be cancelled and be credited to the Capital Improvement Fund and to Bond Anticipation Notes Issued, as appropriate.

Dated: February 5, 2019

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, February 5, 2019.

City Clerk



**Purchasing**  
Resolution

[www.cityofsummit.org](http://www.cityofsummit.org)

Meeting: 02/05/19 07:30 PM

## **RESOLUTION (ID # 6203)**

DOC ID: 6203

TO: Mayor and Common Council

FROM: Marge Gerba, City Treasurer

DATE: January 15, 2019

### **SUMMARY**

The Beechwood Decorative Paving project has been cancelled.

This resolution will cancel the authorization to permanently finance it.

Resolution (ID # 6213)  
February 5, 2019

**AUTHORIZE PAYMENTS - UNION COUNTY PURPOSE TAX AND OPEN SPACE,  
RECREATION AND HISTORIC PRESERVATION TAXES - 2019 FIRST AND SECOND  
QUARTERS**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the proper officers of the City be and they are hereby authorized and directed to draw the necessary 1<sup>st</sup> and 2<sup>nd</sup> quarterly assessment checks and issue the same to County of Union as follows:

|                      | County Purpose Tax | Open Space Tax |
|----------------------|--------------------|----------------|
| 2018 Added & Omitted | \$296,910.60       | \$8,606.56     |
| 2019 1st Quarter     | \$9,418,204.34     | \$274,245.89   |
| 2019 2nd Quarter     | \$9,418,204.34     | \$274,245.89   |

Dated: February 5, 2019

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, February 5, 2019.

City Clerk



## **RESOLUTION (ID # 6213)**

DOC ID: 6213

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TO: Mayor and Common Council

FROM: Melissa Berger, Assistant City Treasurer

DATE: January 15, 2019

COPY: Rosemary Licatese

This resolution authorizes the Finance Department to pay the Added & Omitted and the 1<sup>st</sup> and 2<sup>nd</sup> quarter Union Count Purpose Tax and Open Space Tax.

Resolution (ID # 6171)  
February 5, 2019

**AUTHORIZE REFUND OVERPAYMENT OF 2018 TAXES**

WHEREAS, the Collector of Taxes has received County Board Assessor Petition Judgments adjusting the added assessments on the following properties for 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT;

That the proper City officers be and they are hereby authorized and directed to issue a check(s) as follows:

| <b>Block</b> | <b>Lot</b> | <b>Name</b>  | <b>Amount</b>   |
|--------------|------------|--|---|
| 4404         | 2          | <p>Aristizabal, Nancy<br/>84 Glenside Ave.</p> <p>2018 Curr. Yr.<br/>Original Assessment: 15,500 prorated for 12 mos.<br/>Per Tax Court, Assm't: 15,500 prorated for 6 mos.</p> <p><b>Amount to Be Refunded</b></p> <p>Check Payable and Mail to:</p> <p>Aristizabal, Nancy<br/>84 Glenside Ave.<br/>Summit NJ 07901</p>   | <p>\$676.58<br/>338.29</p> <p>\$338.29</p>  |
| 1306         | 2          | <p>Mooney, Christopher &amp; Jennifer<br/>3 Beekman Rd</p> <p>2017 Omitted/Added<br/>Original Assessment: 208,200 prorated for 12 mos.<br/>Per Tax Court, Assm't: 0.00 prorated for 0 mos.</p> <p><b>Subtotal</b></p> <p>2018 Curr. Yr.<br/>Original Assessment: 208,200 prorated for 12 mos.<br/>Per Tax Court, Assm't: 208,200 prorated for 10 mos.</p> <p><b>Subtotal</b></p> <p><b>Amount to Be Refunded</b></p> <p>Check Payable and Mail to:</p> | <p>\$5,301.29<br/>0.00</p> <p>\$5,301.29</p> <p>\$9,029.64<br/>7,524.70</p> <p>\$1,504.94</p> <p>\$6,806.23</p> |

|      |    |  |   |
|------|----|--|---|
|      |    | Mooney, Christopher & Jennifer<br>3 Beekman Rd<br>Summit NJ 07901  |   |
| 4009 | 36 | <p>Zhu,Lixian<br/>69-71 Morris Ave</p> <p>2017 Omitted/Added<br/>Original Assessment: 100,000 prorated for 1 mos.<br/>Per Tax Court, Assm't: 73,600 prorated for 1 mos.<br/><b>Subtotal</b></p> <p>2018 Curr. Yr.<br/>Original Assessment: 100,000 prorated for 12 mos.<br/>Per Tax Court, Assm't: 73,600 prorated for 12 mos.<br/><b>Subtotal</b></p> <p><b>Amount to Be Refunded</b></p> <p>Check Payable and Mail to:<br/><br/>Zhu, Lixian<br/>24 Berkeley Place<br/>Livingston NJ 07039<br/><br/>Cancel 2019 Preliminary Taxes<br/>1<sup>st</sup> Qtr. \$286.24<br/>2<sup>nd</sup> Qtr. \$286.24</p> | <p>\$363.75<br/><u>267.72</u><br/>\$ 96.03</p> <p>\$4,337.00<br/><u>3,192.04</u><br/>\$1,144.96</p> <p>\$1,240.99</p> |

Dated: February 5, 2019

I, Rosalia M. Licatiese Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, February 5, 2019.

City Clerk

Resolution (ID # 6169)  
February 5, 2019

**AUTHORIZE REFUNDS - DEPARTMENT OF COMMUNITY PROGRAMS**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the proper officers of the City be and they are hereby authorized and directed to draw check(s) in the amount(s) indicated below for the payment(s) of refund associated with recreation program fees associated with the Department of Community Programs:

| Name/Address  | Program                            | Refund Amount |
|---|------------------------------------|---------------|
| Hannah Choi<br>49 Montrose Avenue<br>Summit, NJ 07901       | Recreation Camp<br>8-28-71-300-SRC | \$610.00      |
| Samantha Lombard<br>31 Oakridge Lane<br>Watchung, NJ 07069  | Stock Market<br>9-28-71-300-EDU    | \$193.00      |
| Femmy Datoo<br>140 Top of World Way<br>Greenbrook, NJ 08812 | Teen Friendship<br>9-28-71-300-ESS | \$159.00      |

Dated: February 5, 2019

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, February 5, 2019.

City Clerk

Resolution (ID # 6176)  
February 5, 2019

**AUTHORIZE PARKING REFUNDS - SUMMIT SMARTCARD, PREPAID PARKING, AND  
OVERNIGHT PARKING PERMITS**

WHEREAS, Summit SmartCards, which have been previously purchased from the City through the Parking Utility Account, have been returned because of a lack of need for the cards or due to a malfunction of said cards, and

WHEREAS, individuals have made an overpayment when paying for their dial parking in Summit, and

WHEREAS, individuals who have purchased prepaid parking and no longer require parking in Summit, and

WHEREAS, individuals who have purchased overnight parking permits that have moved or acquired other off-street parking and no longer require such permit.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SUMMIT:

That the City Treasurer be and is hereby authorized to issue checks to reimburse Summit SmartCard and prepaid parking and users of overnight permits in the amount(s) on the attached list.

Dated: February 5, 2019

I, Rosalia M. Licatese, City Clerk of the City of Summit, do hereby certify that the foregoing resolution was duly adopted by the Common Council of said City at a regular meeting held on Tuesday evening, February 5, 2019

City Clerk

SUMMIT SMARTCARD, PREPAID PARKING, AND OVERNIGHT PARKING PERMITS REFUNDS  
COUNCIL MEETING DATE: February 5, 2019

Resolution (ID # 6223)  
February 5, 2019

**AUTHORIZING PAYMENT OF BILLS -**

Bills List for the February 5, 2019 meeting will be sent via email on Friday, February 1, 2019



**DAR (ID # 6254)**

DOC ID: 6254

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TO: Mayor and Common Council  
FROM: Paul Cascais, Director - Department of Community Services  
DATE: January 24, 2019  
SUBJECT: Report re Affordable Housing

**THE CITY OF SUMMIT**  
**NEW JERSEY**  
 CITY HALL 512 SPRINGFIELD AVENUE SUMMIT, NJ 07901



JULIET B. RUGGIERO, CTC  
 Tax Collector  
 Phone (908) 273-6403  
[jruggiero@cityofsummit.org](mailto:jruggiero@cityofsummit.org)

PATRICIA DOUGHERTY  
 Deputy Tax Collector  
 Phone (908) 273-6403  
[pdougherty@cityofsummit.org](mailto:pdougherty@cityofsummit.org)



January 28, 2019

Mayor Nora G. Radest, and  
 Members of Common Council

Ladies and Gentlemen:

Attached is a statement of 2018 taxes as required by Revised Statute N.J.S.A.54:4-91.

Respectfully,

Juliet B. Ruggiero, CTC  
 Collector of Taxes

c: Michael F. Rogers, City Administrator  
 Marge V. Gerba, Treasurer

## 2018 year end report

|                     |                |
|---------------------|----------------|
| 2018 Total Tax Levy | 136,153,062.80 |
| Added & Omitted     | 1,069,756.59   |

### Collections & Credits

|                                   |                |
|-----------------------------------|----------------|
| Prepays in 2017                   | 24,322,133.03  |
| Net Cash Collections a/o 12/31/18 | 113,004,695.40 |
| Homestead Credit                  | 366,230.56     |
| Cancelled taxes (Exempt)          | 3,021.02       |
| Veteran & Senior Deductions       | 68,250.00      |
| Total Credits as of 12/31/18      | 137,764,330.01 |

### Cancellations & Adjustments

|                                      |              |
|--------------------------------------|--------------|
| Funds collected in 2018 applied 2019 | 1,068,601.72 |
| 2018 County boards                   | (215,184.99) |
| 2018 Disallowed Deductions           | 1,250.00     |
| Yr End Penalty                       | 19,179.53    |
| 2018 TCJ Applied                     | (7,159.59)   |
| NSF Receivables                      | 400.00       |
| Refunds                              | 327,786.41   |
| 2018 Cancel over/under \$10.00       | (49.35)      |

### UNPAID BALANCE 2018

|  |        |
|--|--------|
| Cash Percentage Collection per Edmunds | 99.54% |
|--|--------|

\* Note that the unpaid balance includes the 2018 year end penalty of \$19,179.53

# THE CITY OF SUMMIT

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## NEW JERSEY

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CITY HALL 512 SPRINGFIELD AVENUE SUMMIT, NJ 07901

January 22, 2019

The Honorable Mayor and  
Members of Common Council  
City Hall  
Summit, New Jersey

Ladies and Gentlemen:

On Tuesday, October 16, 2018, at 11:00 a.m., bids were received by the Purchasing Agent as advertised in the Union County Local Source on September 27, 2018 and referred to the City Engineer/Deputy DCS Director. Results are as follows:

### **VILLAGE GREEN PHASE II IMPROVEMENT PROJECT**

|   |            | Base Bid (\$) | Engineering Corrected Total (\$) |
|---|------------|---------------|----------------------------------|
| S. Batata Construction, Inc., 238 Ernston Rd., Suite 1R, Parlin NJ 08859  | (bid bond) | 261,355.00    |                                  |
| Solgen Co., Inc., PO Box 364, Saddle River NJ 07458   | (bid bond) | 290,273.00    |                                  |
| *Seacoast Construction, Inc., 15 Addington Ct., East Brunswick NJ 08816   | (bid bond) | 304,501.03    |                                  |
| Jag Paving Corp., 220 Kearny Ave., Kearny NJ 07032  | (bid bond) | 313,550.00    |                                  |
| Reject, NJSA 34:11-56.48 et seq., Contractor Registration Act; listed subcontractor not registered at time of bid 11:00 am 10/16/18 |            |               |                                  |
| *Your Way Construction, Inc., 404 Coit St., Irvington NJ 07111  | (bid bond) | 328,083.90    |                                  |
| *Cifelli & Son Gen. Contr., Inc., 81 Franklin Ave., Nutley NJ 07110   | (bid bond) | 538,115.00    |                                  |

\*Bidder did not agree/respond to Assistant Engineer letter dated 11/29/18 requesting extension of bid prices through 2/6/19 which is in excess of 60 days from date of receipt of bids.

The Purchasing Agent, upon the review, evaluation and recommendation in a memo from the City Engineer/Deputy DCS Director, makes the following bid award recommendation to the Works Committee:

### **VILLAGE GREEN PHASE II IMPROVEMENT PROJECT**

S. Batata Construction, Inc., for a low net base bid of \$261,355.00.

Sincerely,

*Michelle Caputo*

Michelle Caputo  
Purchasing Agent

GI 2/5/19  
Kiosk

UNION COUNTY  
PUBLIC NOTICE

NOTICE IS HEREBY GIVEN that the following Resolution No. 2019-2 was adopted by the Board of Chosen Freeholders of the County of Union, at their Re-Organization Meeting, which was held on Sunday January 6, 2019

James J. Pellettire, Clerk of the Board Chosen Freeholders.

2019 MEETING SCHEDULE

AGENDA SETTING SESSION

January 17, 2019

February 7, 2019

February 21, 2019

March 7, 2019

March 28, 2019

April 4, 2019

April 25, 2019

May 9, 2019

May 30, 2019

June 13, 2019

June 27, 2019

July 25, 2019

August 22, 2019

September 5, 2019

September 26, 2019

October 3, 2019

October 24, 2019

November 7, 2019

December 5, 2019

December 19, 2019

REGULAR MEETINGS

January 24, 2019

February 14, 2019

February 21, 2019

March 14, 2019

March 28, 2019

April 11, 2019

April 25, 2019

May 16, 2019

May 30, 2019

June 20, 2019

June 27, 2019

July 25, 2019

August 22, 2019

September 12, 2019

September 26, 2019

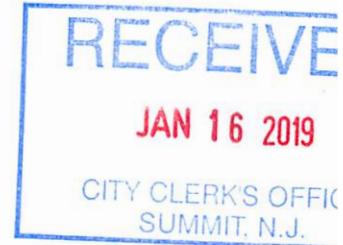
October 10, 2019

October 24, 2019

November 14, 2019

December 5, 2019

December 19, 2019



# RESOLUTION

GI 2/5/19

**WHEREAS**, New Jersey residents who are federal workers are suffering a hardship as a result of the government shutdown that is preventing them from receiving a paycheck; and

**WHEREAS**, the shutdown is now over one month; and

**WHEREAS**, a municipality is prohibited by statute from waiving interest on delinquent real estate tax payments or providing a greater grace period to pay them without penalty; and

**WHEREAS**, legislation is pending that would allow for a grace period on property tax payments for affected federal workers and would provide zero-interest loans against their pensions to allow for federal workers to pay for expenses; and

**WHEREAS**, the legislation would further permit deferred property tax payments, which would be due on the next quarterly property tax due date, without penalty.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Union in the County of Union that:

1. The Township of Union urges the New Jersey Legislator to consider enacting legislation that would allow for a grace period on property tax payments for affected federal workers, that would provide zero-interest loans against their pensions to allow for federal workers to pay for expenses and would further permit deferred property tax payments, which would be due on the next quarterly property tax due date, without penalty.
2. A copy of this resolution shall be forwarded to the twenty-one municipalities in the County of Union, the Union County Board of Chosen Freeholders, all Union County legislators, all New Jersey legislators (Assembly and Senate), and the Governor of the State of New Jersey.

I, EILEEN BIRCH, Township Clerk of the Township of Union, in the County of Union, do hereby certify that the above is a true copy of RESOLUTION NO. 2019-091, passed at a REGULAR TOWNSHIP COMMITTEE meeting of said Township, held on the 22<sup>nd</sup> day of January, 2019.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of the Township of Union, the 23<sup>rd</sup> day of January, 2019.

  
EILEEN BIRCH  
Township Clerk

Prepared & approved as to form by  
Daniel Antonelli, Township Attorney



PI 2/5/19

## UNION COUNTY DEPARTMENT OF ECONOMIC DEVELOPMENT

### BUREAU OF TRANSPORTATION PLANNING

#### UNION COUNTY TRANSPORTATION ADVISORY BOARD

Draft Meeting Minutes of November 7, 2018



#### RECORD OF THE MEETING

The November 7, 2018 meeting of the Union County Transportation Advisory Board was called to order at 7:30 PM by the Chairman Robert Ehrenbeck followed by the Pledge of Allegiance. The Chairman read the required notice pursuant to the Open Public Meetings Act.

“The Chair wishes to announce that pursuant to the requirements of N.J.S.A. 10:4-10 of the Open Public Meetings Act adequate notice of this regular meeting of the Union County Transportation Advisory Board has been given by mailing a meeting schedule to the newspapers circulating within the County of Union and designated to receive such notice, and by posting the 2018 annual meeting schedule with the Office of the County Clerk”.

#### ROLL CALL

##### Attendee

Francisco Ortiz  
Robert Beiner  
Andre Luboff  
Jayme Negron  
John Morgan  
David Judd  
Robert Ehrenbeck

##### Representing

Elizabeth  
Kenilworth  
New Providence  
Roselle Park  
Scotch Plains  
Westfield  
Member-at-Large (Cranford)

##### Also in Attendance

Liza Betz  
John Witsch  
Phil Kandl  
  
Ted Ritter  
  
Union County Bureau of Transportation Planning  
Union County Bureau of Transportation Planning  
Union County Division of Strategic Planning &  
Intergovernmental Relations  
North Jersey Transportation Planning Authority (NJTPA)

Tony Hall (Rahway), Roger Stryeski (Roselle), and Marvin Gerstein (alt. Westfield) could not attend this meeting and had sent regrets.

## **APPROVAL OF MINUTES**

Due to a lack of quorum, there was no vote on the July 11, 2018 minutes or the September 5, 2018 minutes.

## **PRESENTATIONS**

Ms. Betz presented a video which features New York Governor Andrew Cuomo providing a preview of the Gateway Tunnel project. The proposed project is an expansion and renovation of the Northeast Corridor rail line between Newark and New York City.

In the video, Governor Cuomo explains that the rail tunnels, built 107 years ago, lie 20 feet below the river bed in silt instead of bedrock, which has resulted in an intrusion of water from the into the cast-iron rings that house the tunnels beneath the Hudson River. This intrusion of saltwater deteriorates the concrete, which has led to the deterioration of the rebar in the tunnel, causing the concrete to fall onto the tracks below. The concrete bench walls on either side of the tracks are also corroding, which affect the terracotta ducts that house cables which power the trains moving through the tunnel. The situation in the tunnels has worsened after Hurricane Sandy, which flooded the tunnels with saltwater. Much of this salt remains, accelerating the decomposition of the cement and the erosion of the copper cables.

The project proposal includes the construction of two new tunnels near the existing tunnel, putting them into service, and then taking the existing tunnel out of service and repairing it. The estimated cost of the project is \$12.7 billion; of which includes, \$11.1 billion to build the new tunnels and \$1.6 billion to rehabilitate the existing tunnel. It is estimated that the new tunnels will take 7-8 years to construct and the existing tunnel will take 4 years total for rehabilitation.

During the Obama Administration, the Port Authority had negotiated a funding formula of which the federal government would pay 50 percent of the project costs and New York, New Jersey, and the New York/New Jersey Port Authority would pay the other 50 percent of the costs. Governor Cuomo states that he believes that the cost of the project could be reduced if they award the project to a private contractor and include early-delivery incentives as well as sanctions on late deliveries. In a final plea, Cuomo asserts that the project cannot be completed without federal aid and is vital to the transportation infrastructure of the Northeastern United States.

Video Link: [https://www.youtube.com/watch?v=a\\_hKH7aHNMY&feature=youtu.be](https://www.youtube.com/watch?v=a_hKH7aHNMY&feature=youtu.be)

## **COMMUNICATIONS**

### **Engineering Update**

Ms. Betz gave an update of Union County transportation projects, including the following:

- Gordon Street Bridge, connecting Roselle and Roselle Park- Open Truss Bridge the design is 99 percent complete, the NJDOT has expanded the project scope to include roadway

improvements to the Westfield/Faitoute Avenue jug handle. Construction is now anticipated for Fall 2019. Construction Management Services RFP work in progress.

- Elm/Orchard Street Bridge, Westfield- Classification Structurally Deficient Underground boxed channel system. Construction has begun in late July. Completion anticipated before the winter 2018 holiday season. The project is 75 percent complete.
- Tracy Avenue- Lake Surprise Bridge, in Mountainside- Contract awarded for construction. There is a parapet design contract modification that is pending.
- Passaic Street- Lake Surprise Bridge, connecting New Providence and Chatham- It is structurally deficient, located at grade at the eastern most point of Lake Surprise. NJDEP Review is completed. Anticipated out to bid in winter 2018 with construction in spring 2019.
- Irving Street Bridge, Rahway- In project design phase (DEP Permitting in queue). The bridge is in need of rehabilitation- not total replacement. The bridge's archway will be preserved. The project cost is potentially \$4 million. The bid advertisement is anticipated for Winter 2018.

The County has received funding through the State's Local Bridges Future Needs program in the amount of \$2.2 million. This will fund the following County bridge work:

- Berkeley Heights- \$408,887 for replacement of the Mountain Avenue Bridge (near Sherbrook Drive). Awaiting DOT Authorization to bid. Anticipated construction in November 2018.
- Mountainside- \$558,000 for replacement of the Lawrence Avenue Bridge (south of US 22). Awaiting PSE in winter 2019.
- Summit- \$502,500 for replacement of Shunpike Road Bridge (near Harvard Street). Awaiting PSE in winter 2019.
- Plainfield- \$735,000 for the replacement of the Park Drive Bridge (in Cedar Brook Park) Awaiting DOT Authorization to bid. Anticipated construction in November 2018.

### **Road Repaving**

Ms. Betz stated the following in regard to Union County Road Repaving Projects:

- The 2017 repaving project is complete and 20 miles of road has been repaved.
- The 2018 repaving project is 85 percent complete and 16 miles of road will be repaved.
- The 2019 repaving project is anticipated to repave 18-20 miles of road.

### **Transportation Planning Update**

Ms. Betz mentioned that one of two Amtrak Tunnels into New York City is closed every weekend for maintenance. Currently weekend one-seat rides on the Raritan Valley Line are suspended due to the tunnel maintenance. The weekend one-seat rides will resume when tunnel

maintenance is completed. The Line will also resume weekday one-seat rides to New York when Positive Train Control work is complete by the New Year.

### **Notice of Transportation-Related Upcoming Meetings**

- North Jersey Transportation Planning Authority (NJTPA), Board of Trustees meetings, 10:00 AM, Monday, November 19, 2018. Project Prioritization and Planning & Economic Development Committee meetings, 10:00 AM and Freight Initiatives Committee, 1:00 PM, December 10, 2018. NJTPA Conference Room, 17<sup>th</sup> Floor, One Newark Center, Newark. (973) 639-8400 [www.njtpa.org](http://www.njtpa.org)
- NJTPA Federal Planning Certification Review, 6:00PM-7:30PM, Wednesday, November 14, 2018. NJTPA Conference Room, 17<sup>th</sup> Floor, One Newark Center, Newark. (973) 639-8400 [www.njtpa.org](http://www.njtpa.org)
- TNJ Institute: Crime Prevention through Environmental Design (CPTED) Wednesday, 8:30 AM- 12:30 PM, December 5, 2018. NJTPA Conference Room, 17<sup>th</sup> Floor, One Newark Center, Newark. (973) 639-8400 [www.njtpa.org](http://www.njtpa.org)
- NJ Planning Conference, January 24 & 25, 2019. Hyatt Regency, New Brunswick. <https://njplanningconference.org/>

### **From Mr. Ritter, NJTPA**

Ted Ritter mentioned that the key discussion in the upcoming NJTPA Board of Trustees Meeting (Nov. 19) will be in regard to the 2020 US Census. At this same meeting, the NJTPA will also present the new NJTPA Public Engagement Plan, which can also be electronically accessed at <https://www.njtpa.org/get-involved/public-engagement-plan>

The NJTPA will hold a public meeting on November 14, as mentioned above, from 6:00 PM to 7:30 PM for the purpose of certification review to ensure that federally required planning activities are being satisfactorily implemented. Attendees will have the opportunity to speak to FHWA and FTA staff about the transportation planning process in the region.

### **MUNICIPAL FEEDBACK**

#### **From Chairman Ehrenbeck**

Mr. Ehrenbeck raised concern over the lack of Complete Streets implementation on county roadways. He states that roadways must become more innovative and incorporate more bicycling facilities to accommodate bicyclists; traffic roundabouts to reduce traffic congestion; and road diets to allow efficient traffic flow and promote automobile and pedestrian safety.

Mr. Ehrenbeck also raised concern over sections of Route 22 that contain bus stops with no sidewalks along the roadway, forcing pedestrians to walk on roadways, which is extremely hazardous especially when the road is snow-covered.

**From Mr. Ortiz**

Mr. Ortiz mentioned that contracts have been awarded for the rehabilitation of the Elizabeth Transit Station and that construction completion is anticipated for 2022.

**From Ms. Negron**

Roselle Councilwoman, Jayme Negron, stated that she is currently working with NJDOT to improve pedestrian and automobile safety on Westfield Avenue in Roselle.

**ADJOURNMENT**

The meeting was adjourned at 9:00 PM by Mr. Luboff, with Mr. Ortiz seconding.

Respectfully Submitted,



John Witsch  
Bureau of Transportation Planning

JW/rs  
Attachment: Membership List