



Common Council of the City of Summit

Closed Session Agenda for Tuesday, January 15, 2019

7 : 0 0 p m – 7 : 2 0 p m

(Produced by the Office of the Secretary to the Mayor and Council)

ADEQUATE NOTICE

RESOLUTION – AUTHORIZE CLOSED SESSION

1. Collective Bargaining Matters - NJSA 10:4-12.B (4)
2. Purchase, lease or acquisition of property with public funds - NJSA 10:4-12.b (5)
3. Public safety tactics and techniques - NJSA 10:4-12.b (6)
4. Litigation and/or attorney-client privilege matters - NJSA 10:4-12.b (7)
5. Contract Negotiations (not collective bargaining) - NJSA 10:4-12.b (7)
6. Personnel and Appointments matters - NJSA 10.4-12.b (8)
 - Declare Three (3) Vacancies - Division of Public Works
 - Sick Leave With Pay – DCS Employee
 - Memo - R. Licatiese, re Unfilled Appointments
 - Mayor's Appointments:
(confirmation required)
 - Arts Committee (2)
 - Community Programs Advisory Board (3)
 - *Rent Commission (1 L)**(no confirmation required)**
 - PAL (5)
 - Known for discussion
 - * Known for consideration
 - ♦ Council Appointments:
 - Economic Development Advisory Committee (1)
 - Parking Advisory Committee (1)
 - Recycling Advisory Committee (1)
 - Shade Tree Advisory Board (1)

Only matters that have bullet points under them were known to need discussion at the time of agenda creation. The other subjects are those permitted for discussion and are listed in case they are needed.

ADJOURN CLOSED SESSION



Common Council of the City of Summit

**Regular Meeting Agenda for Tuesday, January 15, 2019
7:30 PM**

(Produced by the Office of the Secretary to the Mayor and Council)

COMMITTEE MEETING SCHEDULE

ADMINISTRATIVE POLICIES & COMMUNITY RELATIONS COMMITTEE

Monday 4:00 pm – 5:00 pm Large Conference Room
McTernan, Fox, Rogers, Licatese

CAPITAL PROJECT & COMMUNITY SERVICES COMMITTEE

Thursday 9:00 am – 10:00 am DCS Conference Room
Fox, Gould, Cascais

COMMUNITY PROGRAMS & PARKING SERVICES COMMITTEE

Thursday 8:00 am – 9:00 am DCS Conference Room
Gould, Vartan, McNany, Leblein Josephs

FINANCE COMMITTEE

Monday 5:00 pm – 6:00 pm Large Conference Room
Little, Bowman, Naidu, Mayor Radest, Rogers, Gerba

LAW & LABOR COMMITTEE

Tuesday 6:30 pm – 7:00 pm Clerk's Law Library
Bowman, Little, Rogers, Licatiese, Giacobbe, Kavanagh

SAFETY & HEALTH COMMITTEE (Police and Fire)

(STAFF REMINDER: Please provide Committee Agendas for the Council President, City Administrator, and the Secretary for distribution on Wednesday.)



ASSISTIVE LISTENING DEVICES AVAILABLE. SEE CITY CLERK.



CALL TO ORDER

ADEQUATE NOTICE COMPLIANCE STATEMENT

Adequate notice of this meeting has been provided by the City Clerk's Office in the preparation of the Council Annual Meeting Notice, dated January 3, 2019, which was properly distributed and posted per statutory requirements.

Please be advised that the FIRE EXITS are to my RIGHT, your left, and at the BACK OF THE ROOM.

The City has a Listening System to assist the hearing impaired. If anyone needs hearing assistance, please obtain the system at the Dais and return it thereafter.

ROLL CALL

PLEDGE OF ALLEGIANCE

EXPLANATORY NOTE REGARDING CLOSED SESSION

A closed session meeting, as authorized by State statute, was announced and held prior to the start of this meeting and the known items for discussion were listed on the published Closed Session agenda.

EXPLANATORY NOTE REGARDING HEARINGS AND COMMENTS

Please be advised that council meetings are broadcast live on Comcast Channel 36 and Verizon Channel 30 and rebroadcast on Thursdays and Saturdays on HomeTowne TV – on Comcast 36 and Verizon 33.

When invited to speak, please come to the lectern, clearly state your name and address, spell your last name, and speak into the podium microphone so that your comments can be understood by all and properly recorded. Whenever an audience or Council member reads from a prepared statement, please give or email a copy to the City Clerk's Office at rlicatese@cityofsummit.org. To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to approximately 3 minutes or so in length.

Unless you are using an electronic device to follow the meeting agenda or need it for professional emergency contact purposes, please turn it off. Thank you.

(The following matters were known at agenda deadline. Other matters may arise thereafter that need timely consideration or reaction.)

APPROVAL OF MINUTES

- Regular and Closed Session Meetings of December 18, 2018
- Organization Meeting of January 3, 2019

REPORTS

- Mayor, City Administrator and Council President

PRESENTATIONS

- Summit Fire Department Presentation - Chief Eric Evers - Fire Inspections and Insurance Service Office Rating (ISO)

PUBLIC COMMENTS

*At this point in the meeting Council welcomes comments from any member of the public about issues that are **not** topics on tonight's business agenda. Whenever an audience or Council member reads from a prepared statement, please provide a copy to the City Clerk at rlicatese@cityofsummit.org. To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to 3 minutes.*

RESOLUTIONS

*(Staff reports are attached as appropriate. Items are listed according to Council Committees, those in **italics** indicate secondary committee reference. Unless otherwise indicated, or desired by Committee Chair, or a Council member advises that they will be voting in the negative, all Committee resolutions may be voted on at once.)*

CAPITAL PROJECTS & COMMUNITY SERVICES

(ID # 6155)	1. Authorize City Engineer To Execute 2019 NJDEP, NJDOT, State of New Jersey & Union County Permit Applications on Behalf of The City
(ID # 6137)	2. Request Replacement of Traffic Signal at Walnut Street and Broad Street
(ID # 6167)	3. Authorize Execution of Agreement with Union County to Permit Installation of Rapid Flashing Beacon on County Road Intersection of Morris Avenue & Elm Street
(ID # 6141)	4. Accept Donation - Parkline Foundation - \$3,850.00
(ID # 6148)	5. Declare 3 Vacancies - Department of Community Services - Division of Public Works (<i>Pending Closed Session discussion</i>)

FINANCE

(ID # 6168)	Extension of Sick Leave With Pay - Division of Public Works Employee (<i>Pending Closed Session discussion</i>)
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LAW & LABOR

(ID # 6166)	Appoint Rent Commission Member (<i>Pending Closed Session discussion</i>)
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CONSENT AGENDA

SAFETY & HEALTH

(ID # 6138)	Grant Permission and Set Forth Conditions - 2019 Department of Community Programs Coordinated Events
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FINANCE

(ID # 6153)	1. Authorize Payments - 2019 Joint Meeting Quarterly Assessments - \$2,187,732.00
(ID # 6140)	2. Authorize Redemption - Tax Sale Certificate #16-00004
(ID # 6149)	3. Authorize Refunds - Department of Community Programs
(ID # 6151)	4. Confirm Payment of Bills - December 10 - 31, 2018- \$336,884.65
(ID # 6152)	5. Authorizing Payment of Bills

COUNCIL MEMBERS' COMMENTS/NEW BUSINESS

ADJOURNMENT REGULAR MEETING

CLOSED SESSION (IF NEEDED AND AUTHORIZED)

EXPLANATORY NOTE REGARDING CORRESPONDENCE, STAFF & LIAISON REPORTS, AND GENERAL INFORMATION ITEMS

By end of business on Friday before the meeting, unless otherwise indicated, all items on the agenda are distributed to the Mayor, Council, City Administrator, City Treasurer and City Solicitor. Department Heads and the Press are advised via email that the official agenda is available for review on the City's website. An official "Board" copy is available for public inspection in the City Clerk's Office, the Summit Free Public Library reference desk and on the City's website. Oral reports and delayed distributions are noted as needed. Information that arrives after the agenda is completed and sent to the "distribution list" has only been provided to the Mayor, Council, City Administrator and affected Department Head(s).

GENERAL INFORMATION

Includes notices, letters copied to the city, ordinances & resolutions from other governing bodies, newsletters and minutes and reports from agencies, boards and commissions. Each item does not appear to require any discussion or action. (Copies of ordinances and resolutions from other governing bodies are not provided, but are available upon request.)

Notices:

1. NJ American Water Company - Notice of Petition Filing
2. Joint Meeting of Essex & Union Counties - 2019 Annual Meeting Notice
3. Union County Transportation Advisory Board 2019 Meeting Schedule

Ordinances And Resolutions Other Governing Bodies

1. Joint Meeting of Essex & Union Counties
2. Millburn Twp, re Resolution Adopting 2018 Master Plan Re-examination Report
3. Union County - Ordinance Introduction, re Modifications to UC Solid Waste Management Plan
4. Union County - Resolution urging support of gun control measures

Minutes, Reports, etc. from the following:

Environmental Commission 2018 Annual Report

ORDINANCES AND RESOLUTIONS EXPLANATION:

A governing body of a municipality may formally act through ordinances or resolutions. Ordinances usually encompass legislative acts. Resolutions usually deal with administrative or acts performed according to legal authority, established procedures or instructions from the Common Council.

Ordinances:

An act initiated by the Common Council that becomes law. The violation of an ordinance may result in summonses being issued. Generally, an ordinance remains in effect until repealed or modified and may not be amended or modified by a resolution. It requires a public hearing and publications in the town's legal paper before becoming effective. Examples of ordinances are those which deal with changing parking or speed limit requirements, code enforcement, implementing State mandates at the local level and creating boards or commissions.

Resolutions:

Any act or regulation that is required to be reduced to writing but may be finally passed at the meeting at which it is introduced. The legal effect of a resolution is the same as an ordinance except summonses cannot be issued for their violation. Generally, life of a resolution is permanent unless there is language to the contrary. Typical resolutions deal with: Opinion expressions; Requests for action to other elected officials or bodies or governmental agency[s]; One-time actions and Routine authorizations such as making appointments and awarding contracts.

City Clerk's Office