



Common Council of the City of Summit

Closed Session Agenda for Monday, November 19, 2018

7 : 0 0 p m – 7 : 2 0 p m

(Produced by the Office of the Secretary to the Mayor and Council)

ADEQUATE NOTICE

RESOLUTION – Authorize Closed Session

1. Collective Bargaining Matters - NJSA 10:4-12.B (4)
2. Purchase, lease or acquisition of property with public funds - NJSA 10:4-12.b (5)
3. Public safety tactics and techniques - NJSA 10:4-12.b (6)
4. Litigation and/or attorney-client privilege matters - NJSA 10:4-12.b (7)
5. Contract Negotiations (not collective bargaining) - NJSA 10:4-12.b (7)
6. Personnel and Appointments matters - NJSA 10.4-12.b (8)
 - Appoint Chair - Transfer Station Task Force
 - Appoint Chair – Summit Economic Development Advisory Committee

Only matters that have bullet points under them were known to need discussion at the time of agenda creation. The other subjects are those permitted for discussion and are listed in case they are needed.

**At this point in the year only specific, requested and as-needed appointments are made and vacancies filled. The rest are dealt with through the special appointments meetings on Monday, 11/12/18 and Thursday, 11/29/18.*

ADJOURN CLOSED SESSION



Common Council of the City of Summit

**Regular Meeting Agenda for *Monday*, November 19, 2018
7:30 PM**

(Produced by the Office of the Secretary to the Mayor and Council)

COMMITTEE MEETING SCHEDULE

BUILDINGS AND GROUNDS COMMITTEE

Monday **3:30 pm – 4:30 pm** Dept. of Community Services
Fox, McTernan, Cascais

FINANCE and PERSONNEL COMMITTEE

Monday 5:00 pm – 6:00 pm Large Conference Room
Little, Ogden, Naidu, Mayor Radest, Rogers, Gerba

GENERAL SERVICES COMMITTEE

Monday 4:00 pm – 5:00 pm Large Conference Room
Ogden, Little, McNany, Leblein Josephs

SAFETY COMMITTEE (Police and Fire)

WORKS COMMITTEE

Monday **1:00 pm – 2:00 pm** Dept. of Community Services
Bowman, Fox, Cascais

LAW COMMITTEE

(STAFF REMINDER: Please provide Committee Agendas for the Council President, City Administrator, and the Secretary for distribution on Wednesday.)



ASSISTIVE LISTENING DEVICES AVAILABLE. SEE CITY CLERK.

CALL TO ORDER

ADEQUATE NOTICE COMPLIANCE STATEMENT

Adequate notice of this meeting has been provided by the City Clerk's Office in the preparation of the Council Annual Meeting Notice, dated January 8, 2018, which was properly distributed and posted per statutory requirements.

Please be advised that the FIRE EXITS are to my RIGHT, your left, and at the BACK OF THE ROOM.

The City has a Listening System to assist the hearing impaired. If anyone needs hearing assistance, please obtain the system at the Dais and return it thereafter.

ROLL CALL

PLEDGE OF ALLEGIANCE

EXPLANATORY NOTE REGARDING CLOSED SESSION

A closed session meeting, as authorized by State statute, was announced and held prior to the start of this meeting and the known items for discussion were listed on the published Closed Session agenda.

EXPLANATORY NOTE REGARDING HEARINGS AND COMMENTS

Please be advised that council meetings are broadcast live on Comcast Channel 36 and Verizon Channel 33 and rebroadcast on Thursdays and Saturdays on HomeTowne TV – also on Comcast 36 and Verizon 33.

When invited to speak, please come to the lectern, clearly state your name and address, spell your last name, and speak into the podium microphone so that your comments can be understood by all and properly recorded. Whenever an audience or Council member reads from a prepared statement, please give or email a copy to the City Clerk's Office at rlicatese@cityofsummit.org. To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to approximately 3 minutes or so in length.

Unless you are using an electronic device to follow the meeting agenda or need it for professional emergency contact purposes, please turn it off. Thank you.

(The following matters were known at agenda deadline. Other matters may arise thereafter that need timely consideration or reaction.)

APPROVAL OF MINUTES

- Regular and Closed Session Minutes of November 7, 2018

REPORTS

- Mayor, City Administrator and Council President

PRESENTATIONS

1. State of the Reeves Reed Arboretum Report - Frank Juliano, Executive Director
2. Report to Council - Housing Authority - Coalter Pollock, Chair

RESOLUTIONS

*(Staff reports are attached as appropriate. Items are listed according to Council Committees, those in ***italics*** indicate secondary committee reference. Unless otherwise indicated, or desired by Committee Chair, or a Council member advises that they will be voting in the negative, all Committee resolutions may be voted on at once.)*

SAFETY

(ID # 6059) Authorize Promotion of Auxiliary Police Officer to Sergeant
(Pending Closed Session discussion)

FINANCE/PERSONNEL

(ID # 6035) Amend 2018 - 2023 Capital Plan and 2018 Capital Budget (*Roll Call Vote*)

SWEARING-IN

- Auxiliary Officer Danielle Luther - Promotion to Auxiliary Sergeant - Mayor Radest

PUBLIC COMMENTS

*At this point in the meeting Council welcomes comments from any member of the public about issues that are **not** topics on tonight's business agenda. Whenever an audience or Council member reads from a prepared statement, please provide a copy to the City Clerk at rlicatese@cityofsummit.org. To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to 3 minutes.*

ORDINANCE(S) FOR HEARING

Comments are solicited from Council members and the public.

<u>Number</u>	<u>Title</u>	<u>Introduction Date</u>
<u>FINANCE/PERSONNEL</u>		
18-3177	BOND ORDINANCE PROVIDING FOR THE LOCAL UNIT'S ALLOCABLE SHARE OF CAPITAL IMPROVEMENT PROJECTS FOR THE JOINT MEETING OF ESSEX AND UNION COUNTIES, BY AND IN THE CITY OF SUMMIT, IN THE COUNTY OF UNION, STATE OF NEW JERSEY (THE "LOCAL UNIT"); APPROPRIATING \$1,175,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,175,000 BONDS OR NOTES TO FINANCE THE COST THEREOF (<i>Joint Meeting Capital Projects Local Share</i>)	11/7/18 (Wed.)

ORDINANCE(S) FOR FINAL CONSIDERATION

No comments are permitted at this point since the hearing is closed.

<u>Number</u>	<u>Title</u>	<u>Introduction Date</u>
<u>FINANCE/PERSONNEL</u>		
18-3177	BOND ORDINANCE PROVIDING FOR THE LOCAL UNIT'S ALLOCABLE SHARE OF CAPITAL IMPROVEMENT PROJECTS FOR THE JOINT MEETING OF ESSEX AND UNION COUNTIES, BY AND IN THE CITY OF SUMMIT, IN THE COUNTY OF UNION, STATE OF NEW JERSEY (THE "LOCAL UNIT"); APPROPRIATING \$1,175,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,175,000 BONDS OR NOTES TO FINANCE THE COST THEREOF (Joint Meeting Capital Projects Local Share)	11/7/18 (Wed.)

ORDINANCE(S) FOR INTRODUCTION

**Hearings will be at the meeting indicated below, unless otherwise noted*

<u>Number</u>	<u>Title</u>	<u>Hearing Date</u>
<u>FINANCE/PERSONNEL</u>		
(ID # 5976)	BOND ORDINANCE APPROPRIATING \$1,050,000, AND AUTHORIZING THE ISSUANCE OF \$999,000 BONDS OR NOTES OF THE CITY, FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE CITY OF SUMMIT, IN THE COUNTY OF UNION, NEW JERSEY. (Pool Resurfacing Project & Fire Department Headquarters Project)	12/4/18

RESOLUTIONS

*(Staff reports are attached as appropriate. Items are listed according to Council Committees, those in ***italics*** indicate secondary committee reference. Unless otherwise indicated, or desired by Committee Chair, or a Council member advises that they will be voting in the negative, all Committee resolutions may be voted on at once.)*

BUILDINGS AND GROUNDS

(ID # 6057)	Appoint Chairs to Transfer Station Task Force & Summit Economic Development Advisory Committee (<i>Pending Closed Session discussion</i>)
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FINANCE/PERSONNEL

(ID # 6049) Authorize Transfer of Appropriations - Operating Budget (*Roll Call Vote*)

WORKS

(ID # 6010) Request Agreement with the County of Union to Permit Installation a Rectangular Rapid Flashing Beacon on County Road (Intersection of Morris Avenue & Elm Street)

GENERAL SERVICES

- (ID # 6022) 1. Authorize Holiday Overtime Parking Courtesy Notice Issuance
- (ID # 6053) 2. Authorize Free Saturday Holiday Parking - December 1, 8, 15 and 22, 2018 - 90-Minute Spaces Only
- (ID # 6011) 3. Authorize Contract Execution - Broad Street East Lot Valet Parking Concession - Parking Services Plus, Inc. - \$11,247.50 Per Month
- (ID # 6012) 4. Approve One-Year Contract Extension and Increase Number of Participants - Dynamic Ridesharing Program - Lyft, Inc. - Not to Exceed \$275,000 per contract year
- (ID # 6024) 5. Authorize Submission of Grant Application to NJ Department of Environmental Protection - "It Pay\$ to Plug In" to Fund Electric Vehicle Charging Stations
- (ID # 6047) 6. Authorize Grant Application and Acceptance - CDBG Year 45

CONSENT AGENDA

SAFETY

(ID # 6031) Grant Permission, Set Forth Conditions - Summit Area YMCA - Santa's North Pole Party and Tree Lighting

WORKS

(ID # 5992) Authorize Release Balance of Performance Guarantee - 4-6 Ashwood Avenue PB-12-194

FINANCE/PERSONNEL

- (ID # 6033) 1. Authorize the Adjustment of 2018 Preliminary Taxes
- (ID # 6037) 2. Authorize Refund of Tax Sale Payment
- (ID # 6038) 3. Authorize Zoning Board Escrow Refund
- (ID # 6030) 4. Authorize Refunds - Department of Community Programs
- (ID # 5501) 5. Authorize Parking Refunds - Summit SmartCard, Prepaid Parking, and Overnight Parking Permits
- (ID # 5734) 6. Authorizing Payment of Bills

COUNCIL MEMBERS' COMMENTS/NEW BUSINESS**ADJOURNMENT REGULAR MEETING****CLOSED SESSION (IF NEEDED AND AUTHORIZED)****EXPLANATORY NOTE REGARDING CORRESPONDENCE, STAFF & LIAISON REPORTS, AND GENERAL INFORMATION ITEMS**

By end of business on Friday before the meeting, unless otherwise indicated, all items on the agenda are distributed to the Mayor, Council, City Administrator, City Treasurer and City Solicitor. Department Heads and the Press are advised via email that the official agenda is available for review on the City's website. An official "Board" copy is available for public inspection in the City Clerk's Office, the Summit Free Public Library reference desk and on the City's website. Oral reports and delayed distributions are noted as needed. Information that arrives after the agenda is completed and sent to the "distribution list" has only been provided to the Mayor, Council, City Administrator and affected Department Head(s).

CORRESPONDENCE

1. Letter - Mayor Radest, re Re-appointment of Emergency Management Coordinator
2. Letter - Mayor Radest, re Emergency Management Council Appointment
3. Letter - Tax Collector, re 2018 Tax Sale on October 30, 2018
4. Letter - Purchasing Agent, re Broad Street East Lot Valet Parking Concession

RECEIVED AND FILED

GENERAL INFORMATION

Includes notices, letters copied to the city, ordinances & resolutions from other governing bodies, newsletters and minutes and reports from agencies, boards and commissions. Each item does not appear to require any discussion or action. (Copies of ordinances and resolutions from other governing bodies are not provided, but are available upon request.)

Notices:

Suburban Municipal JIF - Notice of 2018 Dividend - 11/6/18

Newsletters:

1. Joint Meeting Newsletter - Fall 2018
2. NJ League of Municipalities Legislative Bulletin - October 2018

Minutes, Reports, etc., from the following

Fire Department - August 2018

ORDINANCES AND RESOLUTIONS EXPLANATION:

A governing body of a municipality may formally act through ordinances or resolutions. Ordinances usually encompass legislative acts. Resolutions usually deal with administrative or acts performed according to legal authority, established procedures or instructions from the Common Council.

Ordinances:

An act initiated by the Common Council that becomes law. The violation of an ordinance may result in summonses being issued. Generally, an ordinance remains in effect until repealed or modified and may not be amended or modified by a resolution. It requires a public hearing and publications in the town's legal paper before becoming effective. Examples of ordinances are those which deal with changing parking or speed limit requirements, code enforcement, implementing State mandates at the local level and creating boards or commissions.

Resolutions:

Any act or regulation that is required to be reduced to writing but may be finally passed at the meeting at which it is introduced. The legal effect of a resolution is the same as an ordinance except summonses cannot be issued for their violation. Generally, life of a resolution is permanent unless there is language to the contrary. Typical resolutions deal with: Opinion expressions; Requests for action to other elected officials or bodies or governmental agency[s]; One-time actions and Routine authorizations such as making appointments and awarding contracts.

City Clerk's Office