



Common Council of the City of Summit

Closed Session Agenda for Tuesday, October 16, 2018



6 : 4 5 p m – 7 : 2 0 p m

(Produced by the Office of the Secretary to the Mayor and Council)

ADEQUATE NOTICE

RESOLUTION – Authorize Closed Session

1. Collective Bargaining Matters - NJSA 10:4-12.B (4)
2. Purchase, lease or acquisition of property with public funds - NJSA 10:4-12.b (5)
3. Public safety tactics and techniques - NJSA 10:4-12.b (6)
4. Litigation and/or attorney-client privilege matters - NJSA 10:4-12.b (7)
 - Affordable Housing
5. Contract Negotiations (not collective bargaining) - NJSA 10:4-12.b (7)
6. Personnel and Appointments matters - NJSA 10.4-12.b (8)

**At this point in the year only specific, requested and as-needed appointments are made and vacancies filled. The rest are dealt with through the special appointments meetings on Monday, 11/12/18 and Thursday, 11/29/18.*

ADJOURN CLOSED SESSION

Only matters that have bullet points under them were known to need discussion at the time of agenda creation. The other subjects are those permitted for discussion and are listed in case they are needed.



Common Council of the City of Summit

Regular Meeting Agenda for Tuesday, October 16, 2018

7:30 PM

(Produced by the Office of the Secretary to the Mayor and Council)

COMMITTEE MEETING SCHEDULE

Committee - Time - Attendees - Office

BUILDINGS AND GROUNDS COMMITTEE

Monday 6:00 pm – 7:00 pm Dept. of Community Services
Fox, McTernan, Cascais

FINANCE and PERSONNEL COMMITTEE

Monday 5:00 pm – 6:00 pm Large Conference Room
Little, Ogden, Naidu, Mayor Radest, Rogers, Gerba

GENERAL SERVICES COMMITTEE

Monday 4:00 pm – 5:00 pm Large Conference Room
Ogden, Little, McNany, Leblein Josephs

SAFETY COMMITTEE (Police and Fire)

Thursday 8:00 am – 9:00 am Police Chief's Conf. Room
9:00 am – 10:00 am Police Chief's Conf. Room
Gould, Bowman Mayor Radest, Rogers, Evers, Weck

WORKS COMMITTEE

Monday 1:30 pm – 2:30 pm Dept. of Community Services
Bowman, Fox, Cascais

LAW COMMITTEE

Tuesday 6:00 pm – 6:30 pm Clerk's Law Library
McTernan, Gould, Rogers, Licatense, Giacobbe, Kavanagh

(STAFF REMINDER: Please provide Committee Agendas for the Council President, City Administrator, and the Secretary for distribution on Wednesday.)



ASSISTIVE LISTENING DEVICES AVAILABLE. SEE CITY CLERK.



CALL TO ORDER

ADEQUATE NOTICE COMPLIANCE STATEMENT

Adequate notice of this meeting has been provided by the City Clerk's Office in the preparation of the Council Annual Meeting Notice, dated January 8, 2018, which was properly distributed and posted per statutory requirements.

Please be advised that the FIRE EXITS are to my RIGHT, your left, and at the BACK OF THE ROOM.

The City has a Listening System to assist the hearing impaired. If anyone needs hearing assistance, please obtain the system at the Dais and return it thereafter.

ROLL CALL

PLEDGE OF ALLEGIANCE

EXPLANATORY NOTE REGARDING CLOSED SESSION

A closed session meeting, as authorized by State statute, was announced and held prior to the start of this meeting and the known items for discussion were listed on the published Closed Session agenda.

EXPLANATORY NOTE REGARDING HEARINGS AND COMMENTS

Please be advised that council meetings are broadcast live on Comcast Channel 34 and Verizon Channel 30 and rebroadcast on Thursdays and Saturdays on HomeTowne TV – also on Comcast 36 and Verizon 33.

When invited to speak, please come to the lectern, clearly state your name and address, spell your last name, and speak into the podium microphone so that your comments can be understood by all and properly recorded. Whenever an audience or Council member reads from a prepared statement, please give or email a copy to the City Clerk's Office at rlicatese@cityofsummit.org. To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to approximately 3 minutes or so in length.

Unless you are using an electronic device to follow the meeting agenda or need it for professional emergency contact purposes, please turn it off. Thank you.

(The following matters were known at agenda deadline. Other matters may arise thereafter that need timely consideration or reaction.)

APPROVAL OF MINUTES

- Regular and Closed Session Minutes of October 2, 2018

REPORTS

- Mayor, City Administrator and Council President (Summit Historical Minute)

SWEARING-IN

- Collin Scarpello, Police Officer - Mayor Radest

PUBLIC COMMENTS

*At this point in the meeting Council welcomes comments from any member of the public about issues that are **not** topics on tonight's business agenda. Whenever an audience or Council member reads from a prepared statement, please provide a copy to the City Clerk at rlicatase@cityofsummit.org. To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to 3 minutes.*

ORDINANCE(S) FOR INTRODUCTION

**Hearings will be at the meeting indicated below, unless otherwise noted*

<u>Number</u>	<u>Title</u>	<u>Hearing Date</u>
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LAW

(ID # 5930)	Amend Chapter II, Article II - Article II - Meetings of the Common Council, Section 2-2 Council Meetings, Subsection 2-2.1. Rules of the Common Council <i>(Reorganization of Council Committees)</i>	11/7/18 (Wed.)
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RESOLUTIONS

*(Staff reports are attached as appropriate. Items are listed according to Council Committees, those in ***italics*** indicate secondary committee reference. Unless otherwise indicated, or desired by Committee Chair, or a Council member advises that they will be voting in the negative, all Committee resolutions may be voted on at once.)*

LAW

(ID # 5980)	Grant Place-to-Place Liquor License Transfer - All My Friends, LLC t/a Summit House Restaurant - Expand License Footprint to Include 10 & 18 Maple Street
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FINANCE/PERSONNEL

(ID # 5915)	Authorize State Contract Purchase - Phone System - Not to Exceed \$75,000.00
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BUILDINGS AND GROUNDS

(ID # 5986)	1. Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation - Summit Park Line Project.
(ID # 5997)	2. Authorize Grant Application Submission - Investors Foundation - Hometown Heroes Banner Program
(ID # 5999)	3. Authorize Use of Public Property - American Legion, Post 322

WORKS

- | | | |
|-------------|----|--|
| (ID # 5985) | 1. | Rescind Resolution No. 38530 and Re-Authorize Approval To Submit a Grant Application and Execute a Grant Agreement with the New Jersey Department of Transportation for the Summit Station Safe Streets to Transit Project |
| (ID # 5991) | 2. | Authorize Contract Extension with GovDeals, Inc. Through March 31, 2019 - Online Auction Services |
| (ID # 5919) | 3. | Authorize State Contract Purchase - Mason Dump Truck With Snow Plow - \$63,345.00 |
| (ID # 5918) | 4. | Authorize State Contract Purchase - Sewer Utility Vehicle with Snow Plow - \$73,223.50 |
| (ID # 5957) | 5. | Authorize Purchase of 2018 Bobcat Toolcat Tractor - Educational Services Commission of NJ Cooperative Pricing System - \$75,814.95 |
| (ID # 5959) | 6. | Authorize Agreement - Maintenance of Traffic Signal at River Road and Chatham Road |

CONSENT AGENDA

FINANCE/PERSONNEL

- | | | |
|-------------|----|--|
| (ID # 5964) | 1. | Credit Overpayment of 2017 and 2018 Taxes - Tax Court Judgment |
| (ID # 5990) | 2. | Refund Overpayment of 2018 Taxes - County Board Judgment |
| (ID # 5972) | 3. | Authorize Refund of Property Use Escrow - Beacon Unitarian Church & Fountain Baptist Church Picnic |
| (ID # 5987) | 4. | Authorize Refund of Property Use Escrow - Bridges Outreach, Inc - 5K Event |
| (ID # 5982) | 5. | Authorize Refunds - Department of Community Programs |
| (ID # 5499) | 6. | Authorize Parking Refunds - Summit SmartCard, Prepaid Parking, and Overnight Parking Permits |
| (ID # 5732) | 7. | Authorizing Payment of Bills |

COUNCIL MEMBERS' COMMENTS/NEW BUSINESS

ADJOURNMENT REGULAR MEETING

CLOSED SESSION (IF NEEDED AND AUTHORIZED)

EXPLANATORY NOTE REGARDING CORRESPONDENCE, STAFF & LIAISON REPORTS, AND GENERAL INFORMATION ITEMS

By end of business on Friday before the meeting, unless otherwise indicated, all items on the agenda are distributed to the Mayor, Council, City Administrator, City Treasurer and City Solicitor. Department Heads and the Press are advised via email that the official agenda is available for review on the City's website. An official "Board" copy is available for public inspection in the City Clerk's Office, the Summit Free Public Library reference desk and on the City's website. Oral reports and delayed distributions are noted as needed. Information that arrives after the agenda is completed and sent to the "distribution list" has only been provided to the Mayor, Council, City Administrator and affected Department Head(s).

GENERAL INFORMATION

Includes notices, letters copied to the city, ordinances & resolutions from other governing bodies, newsletters and minutes and reports from agencies, boards and commissions. Each item does not appear to require any discussion or action. (Copies of ordinances and resolutions from other governing bodies are not provided, but are available upon request.)

Notices:

1. Millburn Twp. Zoning Board Hearing Notice, re 830 Morris Turnpike
2. Union County, notice of meetings on 10/11/18 in Plainfield and 10/25/18 in Summit

Ordinances and Resolutions Other Governing Bodies

1. Ordinance – Chatham Township, re Developers Agreements, etc.
2. Ordinance - Union County, re Amendment to Administrative Government Structure
3. Ordinance - Union County, re Amendments to Land Development Standards

MINUTES, REPORTS, ETC. FROM THE FOLLOWING

NJ State Treasury, Division of Taxation - Certification of the Table of Equalized Valuations - All Counties

ORDINANCES AND RESOLUTIONS EXPLANATION:

A governing body of a municipality may formally act through ordinances or resolutions. Ordinances usually encompass legislative acts. Resolutions usually deal with administrative or acts performed according to legal authority, established procedures or instructions from the Common Council.

Ordinances:

An act initiated by the Common Council that becomes law. The violation of an ordinance may result in summonses being issued. Generally, an ordinance remains in effect until repealed or modified and may not be amended or modified by a resolution. It requires a public hearing and publications in the town's legal paper before becoming effective. Examples of ordinances are those which deal with changing parking or speed limit requirements, code enforcement, implementing State mandates at the local level and creating boards or commissions.

Resolutions:

Any act or regulation that is required to be reduced to writing but may be finally passed at the meeting at which it is introduced. The legal effect of a resolution is the same as an ordinance except summonses cannot be issued for their violation. Generally, life of a resolution is permanent unless there is language to the contrary. Typical resolutions deal with: Opinion expressions; Requests for action to other elected officials or bodies or governmental agency[s]; One-time actions and Routine authorizations such as making appointments and awarding contracts.

City Clerk's Office