



# Common Council of the City of Summit

Closed Session Agenda for Tuesday, May 15, 2018

**7 : 0 0 p m – 7 : 2 0 p m**

(Produced by the Office of the Secretary to the Mayor and Council)

## ADEQUATE NOTICE

### RESOLUTION – Authorize Closed Session

1. Collective Bargaining Matters - NJSA 10:4-12.B (4)
2. Purchase, lease or acquisition of property with public funds - NJSA 10:4-12.b (5)
3. Public safety tactics and techniques - NJSA 10:4-12.b (6)
4. Litigation and/or attorney-client privilege matters - NJSA 10:4-12.b (7)
5. Contract Negotiations (not collective bargaining) - NJSA 10:4-12.b (7)
6. Personnel and Appointments matters - NJSA 10.4-12.b (8)

- Memo - R. Licatese, re Unfilled Appointments

- Mayor's Appointments:

- (confirmation required)**

- Arts Committee (6)
- Community Programs Advisory Board (1)
- Rent Commission (2P)
- Technology Advisory Committee (1)

- (no confirmation required)**

- None

- Known for discussion

- \* Known for consideration

- ◆ Council Appointments:

- \*Economic Development Advisory Committee (7 At-large)
- Parking Advisory Committee, Summit (1)
- Recycling Advisory Committee (2 students, 1 citizen-at-large)
- Shade Tree Advisory Board (1 Bldr/ Developer Rep.)
- \*Zoning Board (1 Full)

Only matters that have bullet points under them were known to need discussion at the time of agenda creation. The other subjects are those permitted for discussion and are listed in case they are needed.

## ADJOURN CLOSED SESSION



# Common Council of the City of Summit

Regular Meeting Agenda for Tuesday, May 15, 2018  
7:30 PM

(Produced by the Office of the Secretary to the Mayor and Council)

## COMMITTEE MEETING SCHEDULE

Committee - Time - Attendees - Office

### **BUILDINGS AND GROUNDS COMMITTEE**

Monday 6:00 pm – 7:00 pm Dept. of Community Services  
Fox, McTernan, Cascais

### **FINANCE and PERSONNEL COMMITTEE**

Monday 5:00 pm – 6:00 pm Large Conference Room  
Little, Ogden, Naidu, Mayor Radest, Rogers, Gerba

### **GENERAL SERVICES COMMITTEE**

Monday 4:00 pm – 5:00 pm Large Conference Room  
Ogden, Little, McNany, Leblein Josephs

### **SAFETY COMMITTEE (Police and Fire)**

Thursday 8:00 am – 9:00 am Police Chief's Conf. Room  
9:00 am – 10:00 am Police Chief's Conf. Room  
Gould, Bowman Mayor Radest, Rogers, Evers, Weck

### **WORKS COMMITTEE**

Monday 1:30 pm – 2:30 pm Dept. of Community Services  
Bowman, Fox, Cascais

### **LAW COMMITTEE**

Tuesday 6:00 pm – 6:30 pm Clerk's Law Library  
McTernan, Gould, Rogers, Licatese, Giacobbe, Augello

(STAFF REMINDER: Please provide Committee Agendas for the Council President, City Administrator, and the Secretary for distribution on Wednesday.)



**ASSISTIVE LISTENING DEVICES AVAILABLE. SEE CITY CLERK.**



## **CALL TO ORDER**

### **ADEQUATE NOTICE COMPLIANCE STATEMENT**

*Adequate notice of this meeting has been provided by the City Clerk's Office in the preparation of the Council Annual Meeting Notice, dated January 8, 2018, which was properly distributed and posted per statutory requirements.*

*Please be advised that the FIRE EXITS are to my RIGHT, your left, and at the BACK OF THE ROOM.*

*The City has a Listening System to assist the hearing impaired. If anyone needs hearing assistance, please obtain the system at the Dais and return it thereafter.*

## **ROLL CALL**

### **PLEDGE OF ALLEGIANCE**

#### **EXPLANATORY NOTE REGARDING CLOSED SESSION**

*A closed session meeting, as authorized by State statute, was announced and held prior to the start of this meeting and the known items for discussion were listed on the published Closed Session agenda.*

#### **EXPLANATORY NOTE REGARDING HEARINGS AND COMMENTS**

*Please be advised that council meetings are broadcast live on Comcast Channel 36 and Verizon Channel 30 and rebroadcast on Thursdays and Saturdays on HomeTowne TV – also on Comcast 36 and Verizon 33.*

*When invited to speak, please come to the lectern, clearly state your name and address, spell your last name, and speak into the podium microphone so that your comments can be understood by all and properly recorded. Whenever an audience or Council member reads from a prepared statement, please give or email a copy to the City Clerk's Office at [rlicatese@cityofsummit.org](mailto:rlicatese@cityofsummit.org). To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to approximately 3 minutes or so in length.*

*Unless you are using an electronic device to follow the meeting agenda or need it for professional emergency contact purposes, please turn it off. Thank you.*

(The following matters were known at agenda deadline. Other matters may arise thereafter that need timely consideration or reaction.)

### **APPROVAL OF MINUTES**

- Regular and Closed Session Minutes of May 1, 2018

### **REPORTS**

- Mayor, City Administrator and Council President (Summit Historical Minute)

### **PRESENTATIONS**

- Historic Preservation Commission Report - Tom Conway, Chair

## **PUBLIC COMMENTS**

At this point in the meeting Council welcomes comments from any member of the public about issues that are **not** topics on tonight's business agenda. Whenever an audience or Council member reads from a prepared statement, please provide a copy to the City Clerk at [rlicatese@cityofsummit.org](mailto:rlicatese@cityofsummit.org). To help facilitate an orderly meeting and to permit all to be heard, speakers are asked to limit their comments to 3 minutes.

## **ORDINANCE(S) FOR INTRODUCTION**

\*Hearings will be at the meeting indicated below, unless otherwise noted

<u>Number</u>	<u>Title</u>	<u>Hearing Date</u>
<b><u>FINANCE/PERSONNEL</u></b>		
(ID # 5716)	Bond Ordinance Appropriating \$2,500,000, And Authorizing The Issuance Of \$2,375,000 Bonds Or Notes Of The City, For Various Improvements Or Purposes Authorized To Be Undertaken By The City Of Summit, In The County Of Union, New Jersey. <i>(Various Improvements)</i>	06/6/18 (Wed.)
<b><u>FINANCE/PERSONNEL</u></b>		
(ID # 5717)	Bond Ordinance Appropriating \$750,000, And Authorizing The Issuance Of \$712,500 Bonds Or Notes Of The City, For Various Sewer Utility Improvements Or Purposes Authorized To Be Undertaken By The City Of Summit, In The County Of Union, New Jersey. <i>(Sewer Utility Improvements)</i>	06/6/18 (Wed.)
<b><u>FINANCE/PERSONNEL</u></b>		
(ID # 5718)	Bond Ordinance Appropriating \$101,000, And Authorizing The Issuance Of \$95,950 Bonds Or Notes Of The City, For Various Parking Utility Improvements Or Purposes Authorized To Be Undertaken By The City Of Summit, In The County Of Union, New Jersey. <i>(Parking Utility Improvements)</i>	06/6/18 (Wed.)
<b><u>FINANCE/PERSONNEL</u></b>		
(ID # 5719)	Bond Ordinance Providing For The Improvement Of Various Roads In And By The City Of Summit, In The County Of Union, New Jersey, Appropriating \$1,560,000 Therefor, Directing A Special Assessment Of Part Of The Cost Thereof, And Authorizing The Issuance Of \$1,482,000 Bonds Or Notes Of The City For Financing The Same. <i>(Wallace Rd, Hobart Ave, Linden Pl, Oakland Pl, Laurel Ave, Larned Rd, Road Improvements - Special Assessment)</i>	06/6/18 (Wed.)

## **RESOLUTIONS**

*(Staff reports are attached as appropriate. Items are listed according to Council Committees. Unless otherwise indicated, or desired by Committee Chair, or a Council member advises that they will be voting in the negative, all Committee resolutions may be voted on at once.)*

### **FINANCE/PERSONNEL**

- (ID # 5744) 1. Authorize Schedule of School Levy Payments
- (ID # 5752) 2. Appoint Members to the Summit Economic Development Advisory Committee *(Pending Closed Session discussion)*

### **BUILDINGS AND GROUNDS**

- (ID # 5750) Authorizer Zoning Board Member Re-assignments *(Pending Closed Session Discussion)*

### **SAFETY**

- (ID # 5748) 1. Authorize State Contract Purchase - Fire Department Radios - \$252,015.60
- (ID # 5743) 2. Authorize Acceptance of Donation from Celgene Corporation to Fire Department - \$8,000.00

### **WORKS**

- (ID # 5704) 1. Award Bid - Plymouth Road Improvement Project - \$248,614.05
- (ID # 5703) 2. Award Bid - City Hall Stormwater Ejector Pump Replacement Project - \$54,600.00
- (ID # 5738) 3. Award Bid - City of Summit/Summit City Cooperative Pricing System (#192SCCPS) - 2018 Micro-Surfacing Program - Not To Exceed \$134,736.72

## **CONSENT AGENDA**

### **BUILDINGS AND GROUNDS**

- (ID # 5742) Authorize Partial Refund of Construction Permit State Surcharge - 44 Silver Lake Drive

### **GENERAL SERVICES**

- (ID # 5751) Authorize Change Order #1 - Community Center Renovation Project Construction Document & Project Administration Services - \$14,655.00

### **WORKS**

- (ID # 5685) Authorize Bid Advertisement - City Hall Air Conditioning Cooling Tower Replacement Project

**SAFETY**

- (ID # 5714) 1. Grant Permission, Set Forth Conditions - Kent Place School 5K Run
- (ID # 5715) 2. Grant Permission and Set Forth Conditions - American Legion Post 322 & The Military Order of the World Wars - Flag Retirement and Massing of Colors Ceremony

**FINANCE/PERSONNEL**

- (ID # 5708) 1. Amend Budget - Chapter 159 - Junior League of Summit 2018 Community Grant
- (ID # 5696) 2. Cancel Outstanding Checks
- (ID # 5722) 3. Authorize Refunds - Department of Community Programs
- (ID # 5490) 4. Authorize Parking Refunds - Summit SmartCard, Prepaid Parking, and Overnight Parking Permits
- (ID # 5712) 5. Authorize Refund Overpayment of First Quarter 2018 Taxes
- (ID # 5720) 6. Authorizing Payment of Bills \$671,647.09

**COUNCIL MEMBERS' COMMENTS/NEW BUSINESS**

**ADJOURNMENT REGULAR MEETING**

**CLOSED SESSION (IF NEEDED AND AUTHORIZED)**

**EXPLANATORY NOTE REGARDING CORRESPONDENCE, STAFF & LIAISON REPORTS, AND GENERAL INFORMATION ITEMS**

*By end of business on Friday before the meeting, unless otherwise indicated, all items on the agenda are distributed to the Mayor, Council, City Administrator, City Treasurer and City Solicitor. Department Heads and the Press are advised via email that the official agenda is available for review on the City's website. An official "Board" copy is available for public inspection in the City Clerk's Office, the Summit Free Public Library reference desk and on the City's website. Oral reports and delayed distributions are noted as needed. Information that arrives after the agenda is completed and sent to the "distribution list" has only been provided to the Mayor, Council, City Administrator and affected Department Head(s).*

**CORRESPONDENCE**

- 1. Purchasing Letter - City Hall Stormwater Ejector Pump Replacement Project
- 2. Purchasing Letter - Plymouth Road Improvement Project

RECEIVED AND FILED

## **GENERAL INFORMATION**

*Includes notices, letters copied to the city, ordinances & resolutions from other governing bodies, newsletters and minutes and reports from agencies, boards and commissions. Each item does not appear to require any discussion or action. (Copies of ordinances and resolutions from other governing bodies are not provided, but are available upon request.)*

### **Notices:**

Union County Chosen Freeholders, re Change in Meeting Dates

## **ORDINANCES AND RESOLUTIONS EXPLANATION:**

A governing body of a municipality may formally act through ordinances or resolutions. Ordinances usually encompass legislative acts. Resolutions usually deal with administrative or acts performed according to legal authority, established procedures or instructions from the Common Council.

### **Ordinances:**

An act initiated by the Common Council that becomes law. The violation of an ordinance may result in summonses being issued. Generally, an ordinance remains in effect until repealed or modified and may not be amended or modified by a resolution. It requires a public hearing and publications in the town's legal paper before becoming effective. Examples of ordinances are those which deal with changing parking or speed limit requirements, code enforcement, implementing State mandates at the local level and creating boards or commissions.

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### **Resolutions:**

Any act or regulation that is required to be reduced to writing but may be finally passed at the meeting at which it is introduced. The legal effect of a resolution is the same as an ordinance except summonses cannot be issued for their violation. Generally, life of a resolution is permanent unless there is language to the contrary. Typical resolutions deal with: Opinion expressions; Requests for action to other elected officials or bodies or governmental agency[s]; One-time actions and Routine authorizations such as making appointments and awarding contracts.

City Clerk's Office