

MEETING AGENDA
CITY OF SUMMIT HISTORIC PRESERVATION COMMISSION

June 22, 2022 7:00pm
Summit City Hall, 2nd Floor Large Conference Room

CALL TO ORDER: ADEQUATE ADVANCED NOTICE STATEMENT

ROLL CALL:

BRANDON RIGHI, JAMES BURGMEYER, TOM CONWAY, MEREDITH GAYLORD,
CAROLINE KING, MARY MALLOY, ALISON CHIEFFO, JENNIFER BALSON-ALVAREZ
(PLANNING BOARD LIAISON), GREG VARTAN (COUNCIL LIAISON)

APPROVAL OF MINUTES:

MINUTES FROM 6/22/2022 – by Alison Chieffo.

ADVISORY REVIEWS

Reviews prepared by Thomas Conway and sent to Summit DCS on 7/14/2022

1. 111 Whittredge Road – C variances for generator.
No Comment.
2. 41 Oakley Avenue – C variances to construct a covered patio and garage revision.
The HPC takes no exceptions to this application.
3. 21 Hughes Street
*The proposed deck is in the rear of the property and behind the existing house.
No comment.*
4. 25 Baltusrol Place – C variances for building coverage and front yard setback to
construct a garage.
*This vintage home is located in the Deantown Historic District. The proposed
garage is in keeping with the existing scale of the neighborhood and the original
garage (that was previously demolished). The HPC takes no exception to this
application and suggests that the Owner select a garage door similar in style to
the other vintage garage doors in the neighborhood.*
5. 65 Pine Grove Avenue – C variances for total side-yard setback to construct a deck.
*The proposed additions of a covered porch onto the front of the house as rear of
this Colonial Revival home is in keeping with the existing home and
neighborhood. The Summit HPC recommends the Board approve this
application.*

Collective Reviews due to DCS by 7/26/2022!

6. 29 Fairview Drive – C variances for a new two-story addition in the rear.
7. 15 Caldwell Avenue – C variances for an addition in the rear of the home.
8. 8 Club Drive – C variance for rear yard setback for a covered deck and stairs

NEW BUSINESS

1. Liaison Updates & News:
Greg Vartan – City Council
Jennifer Alvarez – Planning Board & HPC Ordinance Update.
2. HPC Awards 2022 - Caroline King update.

NEXT MEETING

DATE: Wednesday September 21, 2022, Summit City Hall Large Conference Room

MOTION TO ADJOURN