

**CITY OF SUMMIT HISTORIC PRESERVATION COMMISSION MEETING AGENDA**  
**MEETING DATE: MAY 20, 2020 TIME: 7:00 PM**  
**LOCATION: REMOTE MEETING VIA ZOOM, CLAIRE TOTH HOST**

**CALL TO ORDER**

ADEQUATE ADVANCE NOTICE STATEMENT

**ROLL CALL:**

DOLORES WARD, CLAIRE TOTH, JAMES BURGMAYER, MEREDITH GAYLORD, CAROLINE KING, MARY MALLOY, BRANDON RIGHI, STEVE BOWMAN (COUNCIL LIAISON), JENNIFER BALSON- ALVAREZ (PLANNING BOARD LIAISON), MELISSA SPURR (ENVIRONMENTAL LIAISON), TOM CONWAY, PATRICIA MEOLA

**APPROVAL OF MINUTES**

MINUTES FROM 2/19/2020

**ADVISORY REVIEWS - ITEMS FOR DISCUSSION**

1. 9 Prospect Hill Avenue – C variances for total side yard %, side yard setback & building coverage to construct garage & 2-story addition. Tom Conway review.
2. 57 Prospect Street – C variances for one story addition. Tom Conway review.
3. 1 Sweetbriar Road – C variance for patio. HPC no exception.
4. 162 Oak Ridge – C variance for patio. HPC no exception.
5. 18 Ruthven Place – C variance for porch & mudroom addition. Tom Conway review.
6. 149 Hill Crest Avenue – C variance for steep slope on new house infill. Previous review stands from Jim Burgermeyer.
7. 18 Joanna Way – C variance for patio. No comment.
8. 47 Lenox Road – C variances for two story addition in rear of house. No exception.
9. 4 Waldron Avenue. Addition for new Sanctuary. [CLICK DROPBOX LINK](#)

**NEW BUISNESS**

1. Plaque Applications update – Dolores Ward
2. Liaison Updates & News - Steve Bowman; Jennifer Alvarez; Melissa Spurr.
3. HPC Awards (all categories) for 2020. List of Recipients. Caroline King [Awards @ Taste of Summit postponed.](#)

NEXT MEETING DATE:

WED. JUNE 17, 2020, VIA ZOOM? **OR**

SUMMIT CITY HALL LARGE CONFERENCE ROOM (SECOND FLOOR)

**MOTION TO ADJOURN**