

CITY OF SUMMIT HISTORIC PRESERVATION COMMISSION REORGANIZATION MEETING

AGENDA

MEETING DATE: FEBRUARY 28, 2018

TIME: 7:30 PM

LOCATION: CITY HALL LARGE CONFERENCE ROOM (SECOND FLOOR)

REORGANIZATION PROCEEDINGS & CALL TO ORDER

ROLL CALL: JAMES BURGMAYER, TOM CONWAY, MEREDITH GAYLORD, CAROLINE KING, PATRICIA MEOLA, MELISSA SPURR, CLAIRE TOTH, DOLORES WARD, ERIC WARREN, MARY OGDEN (COUNCIL LIAISON), JENNIFER BALSON- ALVAREZ (PLANNING BOARD LIAISON)

APPROVAL OF MINUTES

ADVISORY REVIEWS-ITEMS FOR DISCUSSION

1. 21 Badeau Avenue - ZB application for D variance for FAR and C variances for building coverage, front and side yard setbacks, building height and front facing garage. Prepared by Jim Burgmeyer.
2. 53 West End Avenue - ZB application for C variances for side yard setback and driveway width for addition above existing garage. Prepared by Tom Conway
3. 11 Sheridan Road - ZB application for C variance for front facing garage. Prepared by Tom Conway
4. 14 Hill Crest Avenue – ZB application for C variance for rear yard setback, lot coverage and building coverage for new deck and patio. Prepared by Tom Conway

Note: Plans and applications were received for the following properties that did not warrant advisory review: 40 Portland Rd., 1000 Summit Ave. ,40 Beechwood Rd., 5 Hillview Terrace, 17 Knob Hill Dr.

NEW BUSINESS

1. Acknowledgement of reappointed members:
Jim Burgmeyer-Class A; expires 12/31/21
Melissa Spurr-Alternate 2; expires 12/31/19
2. Introduction of 2018 Council Liaison- Mary Ogden
3. Overview and Commissioner commitments for upcoming projects including: a) Plaque Program; b) Master Plan HPC Presentation preparation & date selection; c) Summit Historic Districts; d) Walking Tour e) HPC Annual Award etc.

(Presentation of Summit Walking Tour website by Megan Chang postponed to subsequent meeting).

NEXT MEETING DATE: MARCH 14, 2018

MOTION TO ADJOURN