

## **CITY OF SUMMIT HISTORIC PRESERVATION COMMISSION MEETING AGENDA**

**MEETING DATE: JANUARY 23, 2019 TIME: 7:30 PM**  
**SUMMIT CITY HALL LARGE CONFERENCE ROOM (SECOND FLOOR)**

### **CALL TO ORDER** **ADEQUATE ADVANCE NOTICE STATEMENT**

**ROLL CALL:** DOLORES WARD, CLAIRE TOTH, PATRICIA MEOLA, JAMES BURGMEYER, ERIC WARREN, MEREDITH GAYLORD, CAROLINE KING, MELISSA SPURR, STEVE BOWMAN (COUNCIL LIAISON), JENNIFER BALSON- ALVAREZ (PLANNING BOARD LIAISON), TOM CONWAY

### **APPROVAL OF MINUTES** MINUTES FROM 12/19/2018

### **ADVISORY REVIEWS - ITEMS FOR DISCUSSION**

1. Review of previously reviewed “no exception” applications for 10 Gary Road & 30 Wade Drive, as well as HVAC condenser “no comment” applications for 34 Twombly Drive, 7 Oak Knoll Rd, 18 Hawthorn Place.

#### HPC collective review of the following applications:

2. 14 Colt Road (c) variance for rear-yard setback & lot coverage to construct a second story addition & first floor porch.
3. 51 Deforest Avenue. New application by Tree Top Properties, LLC for a Major site plan with (c) variances for front – yard setback, number of stories, building height & parking. (NOTE: this is a completely new concept for redevelopment of this structure in ORC-1 District).
4. 45 Mountain Avenue. Minor subdivision with (d) variance for FAR & (c) variances.
5. 60 Glenside Avenue. Minor subdivision & (c) variance for lot width.

### **NEW BUISNESS**

6. New Council Liaison appointment & introduction of “The Council Minute”.
7. HPC Membership Update
8. Summit Historic Landmarks and Sites List
9. Historic Preservation Commission Draft Ordinance review & discussion.  
Commissioners please bring a digital or print copy of Draft Ordinance for reference with your comments or concerns.

**NEXT MEETING DATE: WEDNESDAY FEBRUARY 20, 2019 EMPLOYEE LUNCH ROOM**

**MOTION TO ADJOURN**